

Balranald Shire Council Policy



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|  | WORK HEALTH & SAFETY POLICY | | Doc No | |
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| GENERAL MANAGER | Council 21st February 2017 Minute No: 02.17.3924 | February 2019 | | |



Balranald Shire Policy

BALRANALD SHIRE WORK HEALTH AND SAFETY POLICY

Purpose

The purpose of this policy is to express Balranald Shire Council's commitment and intent to manage its Work Health & Safety (WHS) responsibilities. This policy will be prominently displayed at the Council's office, depots and other workplaces. .

Scope

This policy applies to all employees and volunteers who undertake work for the Balranald Shire Council.

General Policy

Balranald Shire Council believes that during the delivery of services and facilities to the Balranald Shire community, and the public in general, there are no jobs or tasks that are so important as to warrant the performance of an unsafe act.

The Council will conduct its activities and provide a work environment which:

- protects the health, safety and welfare of all people affected by our workplace activities;
- actively encourages consultation with workers in all matters affecting health & safety;
- promotes worker participation in minimising risk in work practices by providing the necessary resources and training;
- strives for continuous improvement in our health & safety performance to comply with the legislative requirements of the WHS Act 2011 and WHS Regulation 2011 and achieve appropriate standards.

To achieve a safe, healthy, low risk work environment, the commitment and cooperation of all our elected members, employees, contractors, volunteers and visitors is essential. The General Manager and Directors are responsible and accountable for the implementation of this Policy and the associated WHS Program.

Each Co-Ordinator and Supervisor is responsible and accountable for the implementation of, and compliance with, this Policy and the WHS Program in their respective work areas.

Each employee, contractor and volunteer is responsible and accountable for their cooperation and compliance with this Policy and the WHS Program to ensure risk minimisation in the workplace.

In support of this Policy Council will:

- comply with or exceed the spirit or intent of all relevant legislation and subsidiary codes, and provide the resources necessary to meet these requirements;
- involve workers in work health & safety matters which affect them and consult with them in ways of eliminating or controlling risks in the workplace;
- provide information, training, education and instruction to enable workers to perform their duties in a safe and healthy environment;
- adopt a risk management approach, in consultation with workers, and eliminate or control those identified risks;
- encourage the rehabilitation of injured workers through post-injury management procedures;
- promote health & safety awareness by the development and implementation of safe work practices;
- conduct inspections of the workplace, in consultation with the relevant workers, to identify, assess and control hazards;
- require all employees, contractors, volunteers and visitors to comply with all relevant WHS legislation and subordinate documents and to report all injuries and incidents, and participate and assist in accident investigations to prevent reoccurrence;
- regularly review the Council WHS performance as part of a continuous improvement plan and report to the WHS Committee.

General Manager _____ WHS Committee Chairperson _____ Date: _ _ / _ _ / _ _