

MINUTS OF THE MEETING OF THE HOSTEL COMMITTEE HELD ON 4 JUNE 2018
COMMENCING AT 5.15 PM.

PRESENT: Mia Zaffina (Chairperson), Bev Purtill, Cheryl McFarland, Tony Conway, Peter Lawler, Simon Coelli, Cr Steve O'Halloran, Michael Kitzelmann (General Manager) and Terri Bilske (Director Corporate & Community Development)

APOLOGIES: Helen Edmonds, Cr Doug Allen and Gen McConnell

Acceptance of Minutes from Previous Meeting

Following review it was agreed the minutes from the previous meeting should be accepted as a true record.

Moved: tony Conway

Seconded: Peter Lawler

Business Arising

1. Transport for residents. The General Manager confirmed that the bus, chair lift and registration are all compliant. It is intended to incorporate the bus with Council's fleet.

Council has written to Better Living enquiring whether its transportation services could be made available to the Hostel residents.

Council is waiting for a response.

2. Independent Living Units

Deferred to General Business.

Director Corporate & Community Development Report

1. Updated financial report presented

Council anticipates a net profit of \$60,000 by 30 June 2018.

Care fees have now been all sorted

2. NSW Food Authority audit conducted. Hostel passed.
3. Surprise Accreditation visit. Accreditor raised a minor thing – Gen was on leave at the time.
4. ACFI validation audit is being conducted.
5. Capital works – waiting on kitchen upgrade. Hopefully it should be completed by 30 June 2018.

6. The following items have been purchased from funds raised – clothes dryer, toaster and blinds.

General Business

1. Independent Living Units – at this stage the following needs to be done by Council –
 - Review structure
 - Valuations
 - costs of operating the units.

Moved – Tony Conway

Second – Cheryl McFarlane

2. A review of the gardens will be carried out with the aim of maintenance being less intensive.
3. Council is considering applying for funding to establish a dementia wing. Terri and Gen are monitoring funding available.
4. Simon enquired whether Council would consider employing staff through the local school scheme. Terri reported that in the budget Council has allowed for a trainee position.
5. Council is also looking at employing an administrative part time position.
7. Follow up visit Minister for Aging to update the Minister on the Hostel's current position. The Mayor, General Manager and Cr O'Halloran will be meeting with Minister White.

Moved - Bev Purtill

Second – Peter Lawler

8. Terri reported that there have been 3 enquiries for dementia residents.

Financial Report

Financial report was tabled and accepted.

Moved - Tony Conway

Second – Bev Purtill

Meeting closed 6.00 pm.