



AGENDA

Ordinary Council Meeting Thursday, 22 April 2021

Date: Thursday, 22 April 2021

Time: 5pm

Location: Council Chambers, Market Street Balranald

**Oliver McNulty
General Manager**

BALRANALD SHIRE COUNCIL

AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE: This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

Our Vision

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

Our Mission

"Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future."

Our Values

- Honesty:** We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
- Respect:** We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
- Enjoyment:** We will create a pleasant and enjoyable working environment with satisfying jobs.
- Teamwork:** We will cooperate and support each other to achieve common goals.
- Openness:** We will collaborate openly and provide opportunities to communicate and network regularly with each other.
- Leadership:** We will provide a clear strategy and direction and support all to achieve organisational and community goals.
- Customer Focus:** We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:
Thursday, 22 April 2021 at 5pm

Order Of Business

1	Opening of Meeting	5
2	Acknowledgement of country	5
3	Apologies	5
4	Confirmation of Minutes	6
4.1	MINUTES OF THE COUNCIL MEETING HELD ON 16 MARCH 2021	6
5	Disclosure of Interest	21
6	Administrator Minute/Report	21
7	Committee Reports for Adoption	22
7.1	EUSTON PROGRESSIVE ADVISORY COMMITTEE HELD ON 22ND FEBRUARY 2021	22
7.2	BALRANALD BEAUTIFICATION ADVISORY COMMITTEE - HELD ON 3RD MARCH 2021	26
7.3	AGEING WELL AGED CARE AND FACILITIES ADVISORY COMMITTEE MEETINGS HELD ON 11 MARCH & 8 APRIL 2021	33
7.4	STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE - HELD ON 22 MARCH 2021	39
	General Manager's Reports (incorporating all staff reports)	76
	Part A – Items Requiring Decision	76
8	General Manager's Reports	76
8.1	DELEGATION OF APOINTMENT OF ACTING GENERAL MANAGER	76
8.2	SENIOR CITIZENS BUILDING	78
8.3	REPORT FROM AUDIT RISK & IMPROVEMENT COMMITTEE (ARIC)	80
8.4	ASSET MANAGEMENT UPDATE	83
8.5	NATIONAL GENERAL ASSEMBLY - JUNE 2021	87
8.6	PROPOSED CO-CONTRIBUTION TO THE ACRE 21 TWIG RESIDENCIES PROJECT	89
9	Corporate & Community Services Reports	95
	Nil	
10	Infrastructure & Development Reports	96
10.1	DA 34/2021 - SUBDIVISION - WOODMOUNT 1099 WEIMBY KYALITE ROAD BALRANALD	96
10.2	TENDERS – DESIGN AND CONSTRUCTION OF MAIN ROAD 296 (KYALITE – MOULAMEIN ROAD) AT KYALITE	112
10.3	ADVERSE EVENT PLAN.....	114
	Part B – Items for Information	136

11	General Manager's Reports	136
11.1	ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS	136
11.2	OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS	138
12	Corporate & Community Services Reports	149
12.1	COMPARATIVE FINANCIAL INFORMATION 2014-2020	149
12.2	2019-20 BUDGET INFORMATION REPORT & CHANGES TO DRAFT FINANCIAL STATEMENTS	156
12.3	STATEMENT OF FUNDS - MARCH 2021	165
12.4	BALRANALD CARAVAN PARK FINANCIAL REPORT	170
12.5	QUARTERLY TOURISM REPORT - JANUARY 2021 TO MARCH 2021	173
12.6	BIDGEE HAVEN QUARTERLY REPORT	177
13	Infrastructure & Development Reports	183
13.1	INFRASTRUCTURE REPORT	183
13.2	PLANNING ADMINISTRATION	190
14	Notice of motion / Questions on Notice	193
	Nil	
15	Confidential Matters	193
	Nil	
16	Closure of Meeting	193

1 OPENING OF MEETING

The Council’s Charter

(Chapter 3. Section 8 (1) Local Government Act 1993)

(1) A Council has the following charter:

- To provide directly or on behalf of other levels of government, after due consultation, adequate and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- To exercise community leadership;
- To exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- To promote and to provide and plan for the needs of children;
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- To have regard to the long term and cumulative effects of its decisions;
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- To keep the local community and the State government (and through it, the wider community) informed about its activities;
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- To be a responsible employer.

(2) A council, in the exercise of its functions, must pursue its charter but nothing in the charter or this section gives rise to, or can be taken into account in, any civil cause of action.

2 ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 MARCH 2021**

**File Number: D21.49662**

**Reporting Officer: Carol Holmes, Senior Executive Assistant**

**Responsible Officer: Oliver McNulty, General Manager**

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**OFFICER RECOMMENDATION**

That the Minutes of the Council Meeting held on 16 March 2021 be received and noted.

**REPORT**

Minutes of the Ordinary Council Meeting held on 16 March 2021 as attached for adoption.

**ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 16 March 2021**



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 16 March 2021**

**Order Of Business**

|           |                                                                                                                                        |           |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>1</b>  | <b>Opening of Meeting</b> .....                                                                                                        | <b>4</b>  |
| <b>2</b>  | <b>Acknowledgment of country</b> .....                                                                                                 | <b>4</b>  |
| <b>3</b>  | <b>Apologies</b> .....                                                                                                                 | <b>4</b>  |
| <b>4</b>  | <b>Confirmation of Minutes</b> .....                                                                                                   | <b>4</b>  |
| 4.1       | MINUTES OF THE COUNCIL MEETING HELD ON 16 FEBRUARY 2021 .....                                                                          | 4         |
| <b>5</b>  | <b>Disclosure of Interest</b> .....                                                                                                    | <b>4</b>  |
| <b>6</b>  | <b>Administrator Minute/Report</b> .....                                                                                               | <b>4</b>  |
| <b>7</b>  | <b>Committee Reports for Adoption</b> .....                                                                                            | <b>4</b>  |
| 4.2       | AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 25<br>FEBRUARY 2021 .....                                                        | 4         |
| 7.1       | REPORT ON EXECUTIVE OF CHAIRS MEETING - 2 MARCH 2021 .....                                                                             | 5         |
| 7.2       | STRENGTHENING COMMUNITY ACCESS, INCLUSION AND WELLBEING<br>ADVISORY COMMITTEE MEETINGS HELD ON 21 JANUARY AND 22<br>FEBRUARY 2021..... | 5         |
| 7.3       | BALRANALD BEAUTIFICATION ADVISORY COMMITTEE - HELD ON 3RD<br>FEBRUARY 2021 .....                                                       | 5         |
| 7.4       | GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE<br>HELD ON 9 FEBRUARY 2021.....                                                 | 6         |
| 7.5       | AGEING WELL, AGED CARE AND FACILITIES ADVISORY COMMITTEE<br>HELD ON 11 FEBRUARY 2021.....                                              | 6         |
|           | <b>General Manager's Reports (incorporating all staff reports)</b> .....                                                               | <b>7</b>  |
|           | <b>Part A – Items Requiring Decision</b> .....                                                                                         | <b>7</b>  |
| <b>8</b>  | <b>General Manager's Reports</b> .....                                                                                                 | <b>7</b>  |
| 8.1       | CROWN LANDS - PLANS OF MANAGEMENT .....                                                                                                | 7         |
| 8.2       | DRAFT CEMETERY POLICY .....                                                                                                            | 7         |
| 8.3       | FINANCIAL MANAGEMENT .....                                                                                                             | 8         |
| <b>9</b>  | <b>Corporate &amp; Community Services Reports</b> .....                                                                                | <b>8</b>  |
| 9.1       | FINANCIAL INFORMATION PRESENTATION DURING BUDGET PROCESS<br>FOR 2021/22 BUDGET .....                                                   | 8         |
| <b>10</b> | <b>Infrastructure &amp; Development Reports</b> .....                                                                                  | <b>9</b>  |
| 10.1      | DA 27/2021 - SUBDIVISION - KYALITE ROAD KYALITE .....                                                                                  | 9         |
| 10.2      | DA 32/2021 - SUBDIVISION - GLEN AVON 908 IVANHOE ROAD<br>BALRANALD .....                                                               | 9         |
| 10.3      | NSW RIGHT TO FARM POLICY .....                                                                                                         | 10        |
| 10.4      | 2020-21 CAPITAL WORKS BUDGET UPDATE .....                                                                                              | 11        |
| 10.5      | BIDGEE HAVEN HOSTEL .....                                                                                                              | 11        |
|           | <b>Part B – Items for Information</b> .....                                                                                            | <b>12</b> |
| <b>11</b> | <b>General Manager's Reports</b> .....                                                                                                 | <b>12</b> |
| 11.1      | CIRCULARS FROM OFFICE LOCAL GOVERNMENT .....                                                                                           | 12        |
| 11.2      | ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS .....                                                                            | 12        |



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|           |                                                         |           |
|-----------|---------------------------------------------------------|-----------|
| 11.3      | OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS .....        | 13        |
| <b>12</b> | <b>Corporate &amp; Community Services Reports .....</b> | <b>13</b> |
| 12.1      | BALRANALD CARAVAN PARK FINANCIAL REPORT .....           | 13        |
| 12.2      | STATEMENT OF FUNDS - FEBRUARY 2021 .....                | 13        |
| <b>13</b> | <b>Infrastructure &amp; Development Reports .....</b>   | <b>14</b> |
| 13.1      | INFRASTRUCTURE REPORT .....                             | 14        |
| 13.2      | PLANNING ADMINISTRATION .....                           | 14        |
| <b>14</b> | <b>Notice of Motion / Questions on Notice .....</b>     | <b>14</b> |
|           | Nil                                                     |           |
| <b>15</b> | <b>Confidential Matters .....</b>                       | <b>14</b> |
|           | Nil                                                     |           |

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 16 MARCH 2021 AT 5PM**

**1 OPENING OF MEETING****2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy.

**IN ATTENDANCE:**

Terri Bilske (Director Corporate & Community Services), Ray Davy (Director Infrastructure & Development), Oliver McNulty (General Manager) and Carol Holmes (Senior Executive Officer),

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 FEBRUARY 2021**

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**RESOLUTION 2021/7**

Moved: Administrator Mike Colreavy

1. That the Minutes of the Council Meeting held on 16 February 2021 be received and noted.

**CARRIED**

**5 DISCLOSURE OF INTEREST** There were no Disclosures of Interest presented to the meeting.

**6 ADMINISTRATOR MINUTE/REPORT** There was no Administrator's Minute presented to the meeting.

**7 COMMITTEE REPORTS FOR ADOPTION**

Audit, Risk And Improvement Committee Meeting Minutes were moved from Section 4 of the Agenda to Section 7 in the Minutes under Committee Reports for Adoption.

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**4.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 25 FEBRUARY 2021**

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**RESOLUTION 2021/8**

Moved: Administrator Mike Colreavy

1. That the Minutes of the Audit, Risk and Improvement Committee meeting held on 25 February 2021 be received.
2. That all internal audits except for Records & Document Management Policy be deferred for a maximum period of 12 months as per the Recommendation of Audit Risk Improvement Committee to enable progress towards the completion of current outstanding action items.
3. That Council develop a Project Management and Contract Management Framework for delivery of future projects.

**CARRIED**

**7.1 REPORT ON EXECUTIVE OF CHAIRS MEETING - 2 MARCH 2021****PURPOSE OF REPORT**

To report on the quarterly meeting of the Executive of Chairs that occurred on 2 March 2021

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**RESOLUTION 2021/9**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**7.2 STRENGTHENING COMMUNITY ACCESS, INCLUSION AND WELLBEING ADVISORY COMMITTEE MEETINGS HELD ON 21 JANUARY AND 22 FEBRUARY 2021.**

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**RESOLUTION 2021/10**

Moved: Administrator Mike Colreavy

1. That Council receives and notes the Minutes of the Strengthening Community Access, Inclusion and Wellbeing (SCAIWAC) Advisory Committee meeting held on 21<sup>st</sup> January 2021.
2. That Council as part of its review of the Senior Citizen's Building consider it as a venue for the Adult Day Care Service who are seeking to use it every Monday and Thursday.

**CARRIED**

**7.3 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE - HELD ON 3RD FEBRUARY 2021**

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**RESOLUTION 2021/11**

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Balranald Beautification Advisory Committee meeting held on 3rd February.
2. Investigates the disabled parking bay requirements along Market St.
3. Investigates installing picnic furniture at the Senior Citizens Plaza with a location to be specified either by relocating the notified furniture in the recommendation herein or installing new furniture.
4. That 2 and 3 above be referred to the Strengthening Community Access & Inclusion Wellbeing Advisory Committee and the Ageing Well, Aged Care & Facilities Advisory Committee for advice.

**CARRIED**

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#### **7.4 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE HELD ON 9 FEBRUARY 2021**

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##### **RESOLUTION 2021/12**

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes both the minutes of the meeting held on 9 February 2021 and the minutes of the meeting held on 2 March 2021.
2. Includes the Growing Business Industry & Tourism Advisory Committee (GBITAC) as community representatives for any future engagement from Water Infrastructure NSW (a division of DPIE) on the Yanga Lake Murrumbidgee Weir proposal.
3. Ensures that, at the next opportunity the architect is visiting Balranald, the Director of Infrastructure and Development coordinates a “walk-over” of the existing facilities with the GBITAC and the architect.
4. Investigates in more detail any opportunities for advertising in the Community News.
5. Refers the matter of the heavy traffic through Balranald township to consider safety and social impacts to Transport for NSW.
6. Confirms that the General Manager will attend the next GBITAC meeting on 6 April 2021 which will be dedicated to a workshop on their draft Annual Plan.

**CARRIED**

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#### **7.5 AGEING WELL, AGED CARE AND FACILITIES ADVISORY COMMITTEE HELD ON 11 FEBRUARY 2021**

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##### **RESOLUTION 2021/13**

Moved: Administrator Mike Colreavy

That Council receives and notes the minutes of the Ageing Well, Aged Care and Facilities Advisory Committee meeting held on 11 February 2021.

**CARRIED**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 CROWN LANDS - PLANS OF MANAGEMENT****PURPOSE OF REPORT**

This report is the first step that Council is required to take in the development of Plans of Management, (POMs) for Crown Reserve's that it has notified as being the Crown Land Manager, in line with the requirements of the Local Government Act 1993 and the Crown Land Management Act 2016.

---

**RESOLUTION 2021/14**

Moved: Administrator Mike Colreavy

1. That Council approves the initial categories of Community Land as referred to in Section 36 of the *Local Government Act 1993* as detailed in this report and Attachment 2;
2. That Council authorises the General Manager to seek Ministerial consent to classify Crown Reserves identified in this report and attachment as operational land and Attachment 1;
3. That Council provides the appropriate notification to the Minister;
4. That in the event that Ministerial consent to classify the reserves identified in this report and Attachment 2 as operational land is denied – that the reserves be assigned a category of General Community Use,
5. That Councils approves the General Manager writing to the Office of Local Government seeking an eighteen-month extension of time for the delivery of this project.

**CARRIED**

**8.2 DRAFT CEMETERY POLICY****PURPOSE OF REPORT**

Bring forward Draft Cemetery Policy for review and comment

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**RESOLUTION 2021/15**

Moved: Administrator Mike Colreavy

1. That the Draft Cemetery Policy and Draft Cemetery Operating Manual be advertised for a period of 28 days for public comments;
2. That the policy and public comments be reported back to May Ordinary Council Meeting; and
3. That Council approves the rescinding of the following existing policies;
  - a. Lawn Cemeteries Monument Policy,
  - b. Reservations for Lawn Cemeteries Policy.

**CARRIED**

### 8.3 FINANCIAL MANAGEMENT

#### PURPOSE OF REPORT

To update Council and amend the motion raised as part of an Administrators Minute at the May Ordinary Council meeting relating to Sound Financial Management for Council.

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#### RESOLUTION 2021/16

Moved: Administrator Mike Colreavy

That Council:

1. Will adhere to the principles of sound financial management laid down in Section 8B of the Local Government Act 1993 in all its affairs,
2. The Draft 2021/22 Operational Plan and 2021/22 Revenue Policy is to be prepared by the General Manager on the basis referred to in "1" above;
3. Will develop Plans of Management for Crown reserves in accordance with the requirements of the Crown Land Management Act 2016 focusing on the reserves that need to be completed first to enable updating of any expired leases or licences,
4. Will commence a review of all leases or licences held on freehold lands owned by Council,
5. Will develop a Project Plan outlining a timeline and governance process for this project, and
6. That the charges identified in the mining licence to the gypsum mine/s and the development approval will be levied and recovered, including relevant road restoration charges.

**CARRIED**

### 9 CORPORATE & COMMUNITY SERVICES REPORTS

#### 9.1 FINANCIAL INFORMATION PRESENTATION DURING BUDGET PROCESS FOR 2021/22 BUDGET

#### PURPOSE OF REPORT

To seek Council approval to present financial information to be considered in conjunction with the 2021/22 Budget process.

---

#### RESOLUTION 2021/17

Moved: Administrator Mike Colreavy

That Council receives the report on financial information requested at the Extraordinary Meeting of Council held on 22 January 2021 and notes that the information will be presented to the April Council Meeting and considered in the development of the 2021/22 Budget.

**CARRIED**

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 DA 27/2021 - SUBDIVISION - KYALITE ROAD KYALITE****PURPOSE OF REPORT**

To seek Council's consent for a development application from Wesley Pye of Northern Land Solutions for a two lot subdivision.

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**RESOLUTION 2021/18**

Moved: Administrator Mike Colreavy

(Division)

That Council approve Development Application 27/2021 for the subdivision of Lot 9 DP 751228, Kyalite Road Kyalite, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted.
3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
4. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
5. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
6. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.
7. The created allotments will not carry a dwelling entitlement.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

**CARRIED**

**10.2 DA 32/2021 - SUBDIVISION - GLEN AVON 908 IVANHOE ROAD BALRANALD****PURPOSE OF REPORT**

To seek Council's consent for a development application from Brendan & Jennifer Coates for a four lot subdivision.

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**RESOLUTION 2021/19**

Moved: Administrator Mike Colreavy

(Division)

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That Council approves Development Application 32/2021 for the subdivision of Lot 4864 DP 769099 & Lot 4838 DP 769099, Glen Avon 908 Ivanhoe Road Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted.
3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
4. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
5. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
6. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

Notes:

- Any future development on the resulting lots, including the removal of any native vegetation in the course of farming activities, will be regulated by the Biodiversity Conservation Act 2016 and the Local Land Services Act 2013.

**CARRIED**

### **10.3 NSW RIGHT TO FARM POLICY**

#### **PURPOSE OF REPORT**

To advise of the results of public consultation in relation to the advertising of the NSW Right to Farm Policy.

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#### **RESOLUTION 2021/20**

Moved: Administrator Mike Colreavy

That Council adopts the NSW Right to Farm Policy into Council's policy set.

**CARRIED**



## 10.4 2020-21 CAPITAL WORKS BUDGET UPDATE

### BACKGROUND

Significant changes have occurred in the Council's capital works programme since the adoption of the 2020-21 budget. These have arisen from a combination of reasons including the receipt of grant funding for works not originally contemplated (or if contemplated not funded at the budget stage), deferral or deletion of some items in response to evolving circumstances, and actual tenders prices for some items being greater or less than the budget allowances. Some of these variations have been recorded in the September 2020 and December 2020 Quarterly Budget Review (QBR) or in specific purpose reports to Council. However, it is appropriate that a consolidated update be now reported to Council and the community to properly reflect the proposed capital works programme delivery for the financial year.

---

### RESOLUTION 2021/21

Moved: Administrator Mike Colreavy

1. That the updated budget for capital works in 2020-21 be noted and approved; and
2. That Council provide information on the status of the following projects in the next Council Newsletter;
  - a. The Bidgee Haven Hostel;
  - b. The Visitor Information Centre/Discovery Centre Project;
  - c. The Balranald Riverfront Project from Our Rivers, Our Regions funding; and
  - d. The Creative Learning Centre.

**CARRIED**

## 10.5 BIDGEE HAVEN HOSTEL

### PURPOSE OF REPORT

To recommend a proposed course of action in relation to the construction of a high dependency extension wing for the Bidgee Haven Aged Care Hostel.

---

### RESOLUTION 2021/22

Moved: Administrator Mike Colreavy

1. That Council notes the information in the confidential attachment to the report at Item 10.5 of this agenda. The document is confidential in accordance with Section 10A(2) of *the Local Government Act 1993*. It comprises information of a confidential nature which if released publically would prejudice the commercial position of Council and the providers.
2. That Council resolves in accordance with Regulation 178(1)(b) of the *Local Government (General) Regulation 2005* not to accept any tender for the proposed extension of the Bidgee Haven Aged Care Hostel.
3. That Council resolves in accordance with Regulation 178(3)(e) of the *Local Government (General) Regulation 2005* to enter into non-binding negotiations with RTM Constructions for the works for the following reasons:
  - (a) None of the tenders received offered to undertake the works within Council's budget; and
  - (b) Council is satisfied that the tender process resulted in a fair representation of the local contracting market for works of this nature and that it is unlikely that fresh

tenders will result in any substantially different outcome in this regard; and

- (c) Council believes, on independent professional advice, that the best value for money is likely to be achieved through negotiations with a preferred contractor; and
  - (d) The tender received from RTM Constructions offered the best value for money of the tenders received and would have been the preferred tenderer in the event that Council resolved to accept any tender for the works.
4. That Council seeks additional grant funding for the proposed extension and defers any decision to proceed with the works pending:
- (a) receipt of an independent report on the business case for the project; and
  - (b) receipt of a further report on the result of negotiations with RTM Constructions; and
  - (c) advice of the outcome of its application for additional funding.

**CARRIED**

## **PART B – ITEMS FOR INFORMATION**

### **11 GENERAL MANAGER'S REPORTS**

#### **11.1 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**

##### **PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government since 30 December 2020.

---

##### **RESOLUTION 2021/23**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

#### **11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

##### **PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since 16 February 2021.

---

##### **RESOLUTION 2021/24**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.3 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS****PURPOSE OF REPORT**

To bring forward for information the Action report with actions taken on previous council resolutions.

---

**RESOLUTION 2021/25**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 BALRANALD CARAVAN PARK FINANCIAL REPORT****PURPOSE OF REPORT**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of revenue and expenditure against the adopted Operational and Capital Works budget for the Balranald Caravan Park.

---

**RESOLUTION 2021/26**

Moved: Administrator Mike Colreavy

That Council Receives and Notes the Balranald Caravan Park Financial Report for the period ended on 28 February 2021.

**CARRIED**

**12.2 STATEMENT OF FUNDS - FEBRUARY 2021****PURPOSE OF REPORT**

The purpose of this report is to advise Council of the balance of funds and investments held for the month ending 28 February 2021;

Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017

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**RESOLUTION 2021/27**

Moved: Administrator Mike Colreavy

That Council receives and notes the Statement of Funds for the period ending 28 February 2021.

**CARRIED**

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS**

**13.1 INFRASTRUCTURE REPORT**

**PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 11 March 2021.

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**RESOLUTION 2021/28**

Moved: Administrator Mike Colreavy

That the monthly update of infrastructure projects be received and noted.

**CARRIED**

**13.2 PLANNING ADMINISTRATION**

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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**RESOLUTION 2021/29**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**The Meeting closed at 6.51pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 22 April 2021.**

.....  
**ADMINISTRATOR**

.....  
**GENERAL MANAGER**

- 5 DISCLOSURE OF INTEREST**
- 6 ADMINISTRATOR MINUTE/REPORT**

**7 COMMITTEE REPORTS FOR ADOPTION****7.1 EUSTON PROGRESSIVE ADVISORY COMMITTEE HELD ON 22ND FEBRUARY 2021**

**File Number:** D21.49839

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

Gavin Helgeland, Manager Strategic Development

**Responsible Officer:** Oliver McNulty, General Manager

**OFFICER RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Euston Progressive Advisory Committee meeting held on Monday 22 February 2021.
2. Repurpose the budgeted \$30,000, in the 2020/21 Budget, that was allocated towards the upgrade of the Recreation Reserve Entrance towards the development of a Euston masterplan.

**PURPOSE**

To update Council on the Euston Progressive Advisory Committee meeting held on 22 February 2021.

**REPORT**

The Euston Progressive Advisory Committee (EPAC) meeting was held on Monday 22nd February 2021. Key items covered:

- Master Plan of Euston Township – EPAC are keen to get this underway.
- Town Centre signage being approved and discussed what they want on the signs. Service signs with pictures were agreed on by the committee.
- Rest stop at the Euston Recreation Reserve, notifying travellers of the river foreshore, service facilities in Euston, walking trail.
- \$50,000 (LRCI approved funding, Round One objective) for the Euston Forest Ecotrail be discussed following on from the EPAC walk-over.

EPAC met on Sunday 28th March at the Euston Foreshore Recreation Reserve and walked the existing trail to discuss development of the trail including trail upgrades, signage and park furniture.

The Committee raised some questions, which will be addressed by the Executive at the next meeting.

The Committee also discussed the objective of “Euston Sports Grounds Entrance” in the FY2020-21 Adopted Budget. \$30,000 is allocated. The Committee voted to request that the budgeted funds be reallocated to the objective of developing a town masterplan. Their recommendation:

“Committee puts a recommendation to Council, from Ray’s suggestion to repurpose the budget item for the upgrade of the Recreation Reserve Entrance to the master plan”.  
Proposed: Glen Stewart, 2<sup>nd</sup>: Gary Mannix. Carried”

It is recommended that this masterplan be completed as a priority given the various funded capital projects that are lined up for Euston. And that a scope be developed for a RFQ.

**ATTACHMENTS**

1. Minutes - Euston Progressive Advisory Committee - 22 February 2021 [↓](#) 

## Euston Progressive Advisory Committee

Monday 22nd February 2021

Opening Meeting at 6.00pm

Acknowledgement of Country

### **Present:**

Guy Fielding, Gavin Helgeland, Garry Mannix, Geoff Windmill, Rusty Roberts, Jan Windmill,

Glen Stewart, Ray Davey, Thai, Santina Zappia, Louie Zaffina

### **Apologies:**

Oliver McNulty, Gray Woodhead, Bill Vandenberg

### **Minutes of Previous Meeting:**

Minutes accepted and moved by Geoff Windmill, 2<sup>nd</sup> Glen Stewart. Carried

### **Matters arising from minutes of previous meeting:**

No written information recommendation came from council from the previous meetings as discussed that council will do, at the last meeting. The committee request a response in writing from council when a recommendation or a motion goes through, prior to each next meeting.

Master plan of the town approaches need to commence sorting through in round 2, by 30<sup>th</sup> December 2021. This date has been changed from the end of June 2021.

Town center signs have been approved. With the help of consultants, we now need to decide what we want on the signs and where to put the signs. The committee did decide to have the service signs pictures of Meals, Boat ramp, Toilets, Caravan & dumpster, and sheltered picnic table, on the bottom of the entrance signs. Ray handed out information on "Brief for Services, Roadside Destination signage Euston NSW", for the committee to read over.

Gavin has done research for a rest stop at the Euston Recreation Reserve, notifying travellers of the river foreshore, service facilities in Euston, walking trail.

### **Recommendation to Council:**

**Committee puts a recommendation to Council, from Ray's suggestion to repurpose the budget item for the upgrade of the Recreation Reserve Entrance to the master plan.**

**Glen Stewart proposed, 2<sup>nd</sup> Gary Mannix. Carried**

\$50,000 for the walking trail to be added on to next month's agenda.

Ray will advise Chairman, a copy of council decisions regarding phase 1&2 CIP Funding, for feedback.

Euston has a new ground staff member, Brodie Connell.



Bertram Rd & Taylor Rd; the designs are in progress.

Kilpatrick Rd; council is waiting to see what is happening in Leslie Dr. Money is still in this year's budget.

Sturt Hwy signs have been put in with the correct addresses.

Directions have been given to put in fire pit at Lake Benanee.

### **Disclosure of interest:**

Gavin handed out 'Community Engagement Strategy 2020-2024' documents for the committee to read.

Also from the General Manager an Operational Plan 2020-2021 progress report was handed out to the committee members.

John Hallem is to construct the new foot paths from the Police Station to The Euston Hotel 200m and 100m on Selwyn St.

### **Correspondence:**

Nil

### **Items without notice:**

Geoff asked if there is a covenant on Batesy Estate on building houses. To be confirmed at next meeting.

Louie asked, if Kilpatrick Road will be completed this year? To be confirmed at next meeting.

Ray recommended we walk the weir trail to see where signage and seating should go. All the committee agreed and made a decision that the committee will meet at the riverfront of Euston Club, on **Sunday 28<sup>th</sup> March at 10am** to do the walk.

Rusty asked if the committee can have an update from Council on items discussed at previous meetings prior to our next meeting taking place.

### **Next Meeting:**

**Monday 29<sup>th</sup> March. Meeting closed 7.50pm**

**7.2 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE - HELD ON 3RD MARCH 2021**

**File Number:** D21.49838

**Reporting Officer:** Gavin Helgeland, Manager Strategic Development  
Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on 3rd March 2021
2. Endorses the advice of the BBAC on the location and style of the proposed Balranald Cemetery toilets.

**PURPOSE**

To update Council on the Balranald Beautification advisory Committee meeting held on 3 March 2021.

**REPORT**

The Balranald Beautification Advisory Committee (BBAC) meeting was held in Council Chambers on 3 March 2021. Several items were discussed on beautification ideas around Balranald.

Proposed Toilet sites for Balranald Cemetery

BBAC discussed the proposed toilet sites and designs for cemetery, and agreed that Site B is the best location for the toilet. Type B toilet on the slide was the best design in Windspray with white poles. The committee also agreed that the toilet should not face towards the cemetery or a screen should be placed around it for privacy.

BBAC priorities list

1. Table and Seats on the corner Market and Mayall Street should be relocated to the Balranald Senior Citizens Centre.
2. A bin should be placed on the town side of the Swing Bridge with Doggy Doo Dispenser attached to the side. It was suggested that the bin on Foodworks corner be relocated to the Swing Bridge. Some options of disguising the bin into wheat bag, wood bale or a hay bale was discussed.

Discussion Items

- The number of rose bushes that need to be replaced, they will source quotes for maybe 10 that needed replacing.
- A suggestion was made for more trees to be planted within the town area.
- Options of more seating at the Cemetery
- Supporting Councils proposal of money being spent from Local Roads & Community Infrastructure program (Round 2) on the toilet/shower facility at the Truck Wash.
- Request Council to consider a staggered entrance at the gate that leads up to the Main Bridge.

**ATTACHMENTS**

1. **Cemetery Toilet Options**  

**2. Balranald Beautification Advisory Committee BBAC Meeting - 3 March 2021 Minutes** [↓](#)

Dear Committee,

Here are three possible restroom options for Balranald Cemetery and colour charts. Please give your recommendation which style of restroom would like to see at Balranald Cemetery and include the colour. Please also recommend location: A, B or C from below map.

Include your recommendation in the minutes as following:

Type:

Location: A, B or C

Colour:

**Type A \$28,413**



Type B \$18,484



Type C \$22,069



Location map



**Colours**

In COLORBOND® Ultra steel on request, please speak with your supplier.

☉ Also available in COLORBOND® Stainless steel for severe-coastal and industrial environments. Please speak to your supplier for more information regarding availability.

For further details on the legend, please refer to the back page.

**CLASSIC colour range<sup>1</sup>**

|                                                                                     |                                                                                     |                                                                                     |                                                                                      |                                                                                       |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|    |    |    |    |    |
| <b>CLASSIC CREAM<sup>☉</sup></b><br>SA = 0.32, BCA = L                              | <b>PAPERBARK<sup>☉</sup></b><br>SA = 0.42, BCA = M                                  | <b>SPALE GREY<sup>☉</sup></b><br>SA = 0.45, BCA = M                                 | <b>DUNE<sup>☉☉</sup></b><br>SA = 0.47, BCA = M                                       | <b>DUNE<sup>☉</sup></b><br>SA = 0.54, BCA = M                                         |
|    |    |    |    |    |
| <b>PALE EUCALYPT<sup>☉</sup></b><br>SA = 0.60, BCA = M                              | <b>WOODLAND GREY<sup>☉☉</sup></b><br>SA = 0.71, BCA = D                             | <b>WINGSPRAY<sup>☉☉</sup></b><br>SA = 0.58, BCA = M                                 | <b>SALLY<sup>☉</sup></b><br>SA = 0.63, BCA = D                                       | <b>RANGROVE<sup>☉</sup></b><br>SA = 0.64, BCA = D                                     |
|   |   |   |   |   |
| <b>DEEP OCEAN<sup>☉</sup></b><br>SA = 0.75, BCA = D                                 | <b>COTTAGE GREEN<sup>☉</sup></b><br>SA = 0.75, BCA = D                              | <b>WALLABY<sup>☉</sup></b><br>SA = 0.54, BCA = D                                    | <b>JASPER<sup>☉</sup></b><br>SA = 0.68, BCA = D                                      | <b>BASALT<sup>☉</sup></b><br>SA = 0.68, BCA = D                                       |
|  |  |  |  |  |
| <b>RANCH RED<sup>☉</sup></b>                                                        | <b>NIGHT SKY<sup>☉</sup></b>                                                        | <b>BONSTONE<sup>☉</sup></b>                                                         | <b>TERRAIN<sup>☉</sup></b>                                                           | <b>ROMUREIT<sup>☉</sup></b>                                                           |

**Balranald Shire Council Beautification Advisory Committee - Balranald  
Minutes of Meeting held at the Balranald Shire Council Chambers  
Wednesday 3<sup>rd</sup> March 2021**



**Meeting Opened with Acknowledge of Country recited by Toni Tyrer – Chairperson of the Balranald Shire Council Beautification Advisory Committee – at 17:10hrs**

**Present:** Penny Jolliffe, Toni Tyrer (Chairperson), Lea Lawrie, Gaye Renfrey, Lynne Carter and Karen Norfolk (Secretary)

**Apologies:** NIL

**Minutes Read and Accepted:** Moved by Gaye Renfrey and Seconded by Lynne Carter

**CORRESPONDENCE IN:**

- Email from Lea Lawrie – Apology for February’s Meeting
- Email from Gavin Helgeland – February Minutes
- Email from Toni Tyrer – Map for Beautification – Toilet Location Suggestions at Cemetery
- Email from Gavin Helgeland – re Tree Scape Plan
- Email from Gavin Helgeland – Sue Morton’s and Val Bradbury’s Email Addresses

**CORRESPONDENCE OUT:**

- Email to Gavin Helgeland – Balranald Beautification Advisory Committee
- Email to Gavin Helgeland – Tree Scape Plan
- Email to Beautification Advisory Committee and Balranald Shire Council – February’s Minutes, Agenda for March’s Meeting and Map of Cemetery with Proposed Toilet Sites

**Moved by Karen Norfolk and Seconded by Lea Lawrie**

**BALRANALD BEAUTIFICATION FINANCIAL STATEMENT:**

Same as December Minutes - \$9,834.00 still to spend

**AGENDA ITEMS:**

**Reports:** No Beautification Report this Meeting Balranald

**Shire Council Project Update:** No Report at March’s Meeting

**Proposed Toilet Sites for Cemetery:** all in attendance at the meeting agreed that Site 2 is the best location for the toilet. Type B toilet on the slide was the best design in Windspray with white poles. Also it was discussed for the toilet not to be facing towards the cemetery or a screen around it for privacy.

**Cemetery Policy:** NIL

**COMMITTEE PRIORITIES:**

**Priority 1:** Table and Seats at the Balranald Senior Citizens Centre – Karen Norfolk to forward the Letter of Recommendation (that she sent to Peter Kozlowski in regards to relocation of Table and Seats on the corner of Market and Mayall Streets near the IGA Car Park) on to Gavin Helgeland.

**Priority Two:** Bin near the Swing Bridge (Town Side) with Doggy Doo Dispenser attached on the side. Karen Norfolk to write a Letter of Recommendation to the Balranald Shire Council to relocate the Bin from FoodWorks Corner to the Swing Bridge. May look at disguising the bin as a wheat bag or a wool bale or as a hay bale.

**ITEMS WITHOUT NOTICE:**

- Gaye Renfrey has been around sourcing out to how many rose bushes need to be replaced – maybe 10. Look at ordering the rose bushes from In The Garden around wintertime. Gaye has also noticed that we definitely need more trees around town. Need to go for a drive around town to have a look at tree locations. Gaye to organise Roes and Trees Quotes.

- Seating – there definitely needs to be more seating at the cemetery. Karen Norfolk to contact the Swan Hill Council to make enquires about the Dining Pods around Swan Hill and Robinvale, as they look quite good.
- Karen Norfolk to write a Letter of Support to the Balranald Shire Council, stating that the Beautification Advisory Committee support the proposal of money been spent from the Local Roads and Community Infrastructure Program (Round 2) on the Toilet/Shower Facility at the Truck Wash.
- Karen Norfolk to write a letter to the Balranald Shire Council, asking them to consider a staggered entrance at the gate that leads up to the Main Bridge.

**Next Meeting:** Wednesday 7<sup>th</sup> April 2021 at the Balranald Shire Council Chambers.

**Meeting Closed:** 18:20hrs



**7.3 AGEING WELL AGED CARE AND FACILITIES ADVISORY COMMITTEE MEETINGS HELD ON 11 MARCH & 8 APRIL 2021**

**File Number:** D21.49659

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

Gavin Helgeland, Manager Strategic Development

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Ageing Well, Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 11 March 2021
2. Refers to agenda item 8.2 for specific recommendations in relation to the Senior Citizens Building.
3. Notes the correction of the date for Senior's Luncheon. Luncheon is to be held at Euston Club on Wednesday 21<sup>st</sup> April 2021 (not 19<sup>th</sup> April 2021).

**REPORT**

The AWACAF meetings were held on 11 March and 8 April 2021 (minutes attached) where several items were discussed.

Some of these items include

- Seniors Week Activities/Events –
  1. Morning Tea @ Theatre Royal on 13 April 2021,
  2. Seniors Luncheon @ Euston Club on 21 April (not 19 April) 2021,
  3. Games Afternoon @ Theatre Royal on 23 April.
- Sharing relevant information on Facebook via Balranald Link;
- Survey of what our Ageing population want or need to be presented to the next meeting, and delivering to all attendees at the Seniors Week activities.

Status update of Senior Citizens Building:

- Senior Citizens building situation is ongoing, Karen stated the senior citizen committee were invited to meet with GM Oliver McNulty to try and resolve the issue, Karen (Secretary) was the only member to attend. GM to recommend Council regain control of the building.

**ATTACHMENTS**

1. **AWACAFAC - Minutes 11 March 2021** [↓](#) 
2. **Ageing Well, Aged Care & Facilities Advisory Committee AWACAFAC - Meeting Minutes 8 April 2021** [↓](#) 

**Meeting Minutes.**  
**Ageing Well, Aged Care & Facilities Advisory Committee**  
**Thursday March 11, 2021**



**Location:** Balranald Council Office.      **Start Time:** 6.05pm

1. Opening of Meeting, Chair Tony Conway.

2. Acknowledgement of Country

*We pay our respect to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.*

3. Present; Mia Zaffina, Tony Conway, Toni Tyrer, Doreen Greenham, Sue Balshaw, Karen Norfolk, Therese Comitti, Oliver McNulty, Helen Murphy.

4. Apologies: Rebecca Stevens.

5. Previous minutes. Moved: Karen Norfolk, seconded: Sue Balshaw **Accepted**.

- Business arising from previous Minutes. Council is waiting until positions are filled before finalising list of staff roles and contact information. Interviews for advertised positions are ongoing. Hopefully more information regarding appointments at the next meeting.
- Robust discussion regarding the lack of and reasoning behind the lack of a Hostel committee/board. GM McNulty stated at this stage the forming of a Hostel Committee/board is not council's highest priority, but it is not off the table it will happen eventually. Council needs to prioritise compliance prior to forming Hostel Board.
- The question was asked if there was a community member on the Hostel design/tender process committee, M.Zaffina stated she was the community representative on this committee, but had not been notified of a meeting this year, Mrs Zaffina stated she had attended all other meetings regarding this project. GM McNulty was unaware of Mrs Zaffina being a part of this committee, also stated there had only been one meeting this year.
- GM reported that tenders have been received and all were above the grant. Council will negotiate with the tenders.
- Council to apply for additional funding for Hostel project, it is council's intention to negotiate with preferred contractor. Council do not want to borrow money to finish the project.

- GM also reported that Council is required to present a business case to the Office of Local Government for projects over \$2m. This step has not been done and Council will now engage a Consultant to prepare the business case. The consultant's fees are paid from the grant funds.
- Lack of resources and staffing issues has created some difficulties for council.

6. Correspondence:

**Out** – February 2020 minutes, Email to Carol Holmes requesting workshop meeting re; Seniors Week.

**In** – Confirmation of Workshop meeting with Carol Holmes.

7. General Business.

- Planned Senior Week Activities Event 1. Morning tea/movie April 13<sup>th</sup> 10:30 @ Royal Hall, Event 2 Luncheon April 19<sup>th</sup> 12pm, @ The Euston Club featuring The Hoffmans, Event 3 Games Afternoon/soup & crusty bread April 23<sup>rd</sup> 3 – 6pm @ Royal Hall. The list of activities for Seniors Week this year looks fantastic, and the committee would like to acknowledge Carol Holmes for her organisational expertise. Moved; Doreen Greenham, seconded: Therese Comitti **Accepted**.
- Suggested that any information the Ageing Well, Aged Care and Facilities committee wish to share on Facebook can be posted on the Balranald Link page. Moved Karen Norfolk, seconded Sue Balshaw **Accepted**.
- Suggestions for information to be included in what our Ageing population want or need survey to be presented at our next meeting. This survey can be presented to all attendees at the senior's week activities. Moved Tony Conway, Seconded Karen Norfolk **Accepted**.

8. Business without notice.

- Status update on the Senior citizens building: Council have a copy of the latest lease, there is a process needed to follow to extinguish long term lease with committee, if that is what is felt to be the best outcome. If council take it back, who will manage the building? Council have had at least 5 formal requests from community groups/organisations to use the building.

9. Meeting closed at 6.55pm

10. Next Meeting April 8, 2021.

**Location:** Balranald Council Chambers.

**Start Time:** 6.05pm

1. Opening of Meeting Tony Conway – Chairperson.
2. Acknowledgement of Country

*We pay our respect to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.*

Terms of Reference:

- i. Provide a platform to positively promote and support all community members to age well in the setting of their choice.
- ii. Advise Council on remedies for key service gaps to better support ageing well, including advocacy strategies.
- iii. Identify and encourage opportunities which showcase the qualities, assets and skills of our ageing community and provide opportunities for the sharing of these with younger community members.
- iv. Develop a Term and annual (or biennial) Action Plan to guide Advisory Committee priorities and action

3. Apologies

4. Present. Sue Balshaw, Tony Conway, Toni Tyrer, Doreen Greenham, Karen Norfolk, Therese Comitti, Helen Murphy, Mia Zaffina, Carol Holmes.

5. Disclosures of Interest N/A

- 
6. Previous minutes. Moved Karen Norfolk Seconded Toni Tyrer  
**Accepted.**

7. Business arising from previous Minutes.

*Mia was happy to share with the committee, she has attended two meetings recently for the Hostel Steering Committee. Tenders are over budget; council are in negotiations with preferred contractor. Consensus is that council need to move forward, cannot lose this opportunity to increase the Hostel to a 30-bed facility. If council does not believe the Hostel is core business in the future, a 30 bed Hostel will be a viable sale. Mia also congratulated Gen McConnell for her ongoing passion in her management of the Hostel.*

8. General Business/Committee Priorities.

- *Upcoming Seniors week – Carol reported excellent response from the community.*
- *Morning Tea/ movie 41 attendees.*
- *Euston Luncheon 66 attendees with 31 booked on the bus from Balranald.*
- *Games Afternoon 21 Attendees. These numbers are subject to change.*
- ***Huge thank you to Carol Holmes for her organisational skills.***
- *The Committee are happy to help during each of the events. Agreed to meet at the Royal Hall at 9am Tuesday April 13, for food preparation.*
- *Carol To order ingredients from IGA and The Bakery, Therese to pick up.*
- *Thank you to June Spinks for the supply of Busta Keating movies for the morning tea.*

- *Afternoon Tea catered by P& F, @ \$10 per head, Carol still waiting on prices from Euston Club and Moores Buslines.*
- *Committee will supply board games and playing cards for Games Afternoon.*
- *Helen asked for permission to display Falls Prevention information, promoting Stepping On program community falls prevention for over 65years. **Accepted***

9. Business without notice.

- *Many of the committee members commented on the lack of Police in Town, this is a concern to many.*
- *Senior Citizens building situation is ongoing, Karen stated the senior citizen committee were invited to meet with GM Oliver McNulty to try and resolve the issue, Karen (Secretary) was the only member to attend. GM to recommend Council regain control of the building.*
- *Toni Tyrer asked about the cost of paying a council employed gardener for the Hostel, and is that cost coming from the Hostel Budget, can a cheaper option be found? Toni stated she is happy that the garden is looking so much better.*
- *Helen happy to report on all Senior week events.*
- *Motion to change meeting times to 5:30pm especially during the colder weather months. Moved Mia Zaffina, Seconded Sue Balshaw **Accepted***
- *Motion to Change meeting dates to every second month on second Thursdays of those months. Subject to change if events or urgent matters arise. Moved Helen Murphy, Second Doreen Greenham **Accepted.***
- *Meeting Closed 6.45pm.*

10. Next Meeting June 10<sup>th</sup>, 2021. @ Council Chambers.

**7.4 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE - HELD ON 22 MARCH 2021**

**File Number:** D21.49650

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

Gavin Helgeland, Manager Strategic Development

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

That Council receives and notes the minutes of the Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (SCAIW) meeting held on 22nd March 2021.

**PURPOSE OF REPORT**

To provide Council with a report on the SCAIW Advisory Committee meeting held on 22 March 2021.

**REPORT**

The SCAIW Advisory Committee meeting held on 22 March discussed several items that are documented in the respective attached minutes

The committee invited 3 guest speakers to present at the meeting;

Natalie Welsh – PHN Western NSW discussed:

- the challenges of collecting data for an LGA that access services cross border;
- Will the profile document include a more comprehensive 'background' document?
- Once created the Profile will be launched at a community event (likely November 2021) – this could coincide with the launch of the SCAIW Service Directory;
- It was asked with the Profile could include an indication of population density for the Balranald LGA and also the distance residents travel to access services; and
- Natalie also discussed different methods of surveys to service our community members.

Amy Cubby – Uniting Family presented information related to the Family Connect and Support Service Uniting Family is funded to deliver in Balranald Shire area. Francie Kelly is currently our 'worker' based in Broken Hill, Francie currently visits Balranald monthly, if required will visit more frequently.

Claire Butler – Regional Recovery Officer for Far West NSW – Claire is the Federal Government's Drought and Flood Response and Recovery Agency's Regional Recovery Officer for Far West NSW. Claire presented details of the evolving Regional Recovery Program and the area she covers.

**ATTACHMENTS**

1. **SCAIW - Minutes - March 2021** [↓](#) 
2. **FCS Powerpoint for Western and Far West NSW** [↓](#) 
3. **Far West NSW Pro Presentation** [↓](#) 

**Location:** Council Chambers, Balranald Shire Council

**Start Time:** 4.00-5:30 pm

1. Opening of Meeting
2. Acknowledgement of Country  
*We pay our respect to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.*
3. Apologies: Jedda Kelly, Robyn Davis
4. Previous Minutes - Adopted as a true and accurate record – Moved: Lyn Flanagan, Seconded: Helen Murphy
5. Disclosures of Interest – NIL
6. Guest Speakers –
  - Natalie Welsh, PHN Western NSW (presentation requested)  
DISCUSSION
    - Challenges of collecting data for an LGA that accesses services cross border
    - Will the Profile document include a more comprehensive 'background' document?  
Natalie to check and confirm back
    - Once created the Profile will be launched at a community event (likely November 2021) – this could coincide with the launch of the SCAIW Service Directory?
    - Natalie advised that she has been involved in the development of Service Directory tools for the PHN and can offer advice to the SCAIW Advisory Committee in this area
    - It was asked with the Profile could include an indication of population density for the Balranald LGA and also the distance residents travel to access services. Natalie committed to checking with Linda Mason (PHN Epidemiologist) and responding to the SCAIW  
To these notes Natalie added:
      - ▶ With regard to telephone survey, rather than have just a percentage include the number in community surveyed
      - ▶ Ensure to include Euston community as well as Balranald along with rural community as three communities in LGA
      - ▶ Access to the data used to develop profile so committee members can include in grant applications etc
      - ▶ Include data from across the border with regard to patients accessing services in these communities
      - ▶ Suggested having email surveys as well as telephone surveys to access more of the community. They feel telephone is not necessarily the most successful method of surveying. The council have agreed to assist with this

- Amy Cubby, Uniting Family (presentation attached)  
DISCUSSION



- Amy presented information related to the *Family Connect and Support Service* Uniting Family is funded to deliver in the Balranald Shire area. Francie Kelly is currently our 'worker' based in Broken Hill. Francie is currently in Balranald monthly or more often if required.
  - Referrals can be taken from services, community, family etc permission to refer is not required (but preferred)
  - Uniting Family is looking to recruit a further *Family Connect and Support Service* worker to service Balranald and Euston (to be based in our Shire or potentially Dareton, depending on where the new worker is recruited from)
  - Uniting Family has identified the following service gaps in the Balranald LGA – housing, Occupational Therapists, Alcohol and Other Drug counselling and Mental Health support
  - Uniting Families is paid by 'outcomes' delivered to families and in doing so often identify service that should be delivering into communities but are not
  - Happy to travel to any community events etc to increase awareness of the services they can offer to our families
  - Also funded to deliver the Family Referral Service (FRS) in Schools Project. Amy to send through further information as both Balranald schools indicated interest
- Claire Butler, Regional Recovery Officer for Far West NSW (presentation attached)

#### DISCUSSION

- Claire is the Federal Government's Drought and Flood Response and Recovery Agency's Regional Recovery Officer for Far West NSW
  - Her role is to provide "unfiltered reporting back" to Prime Minister and Cabinet
  - Claire presented details of the evolving Regional Recovery Program and the area she covers
  - Claire can sponsor small community events that are in line with her program's focus areas
  - Noted two funding opportunities particularly relevant to the Strengthening Community Access, Inclusion & Wellbeing Advisory Committee atm.
    1. FRRR – Networks to Build Drought Resistance. Nina O'Brien FRRR Deni 0409 804 415. The focus of this funding is on training, capacity building, infrastructure and community events
    2. Future Drought Fund, Drought Resilience Leadership Program (delivered by the Australian Rural Leadership Foundation) contact 02 6281 0680
7. Reports from Council / Chair (feedback on recommendations etc) - NIL
8. Correspondence / Connections of note - NIL
9. Items without Notice - NIL

Next Meeting (Monday 26<sup>th</sup> April 2021) (4-5:30pm)

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## What is Family Connect and Support?



- Family Connect and Support (FCS) is a state-wide, voluntary service for children, young people and families, who need support to maintain a safe and positive family environment.
- It provides a soft entry point and connection to the service system for families who may be experiencing vulnerabilities or who require some level of support before issues escalate.
- FCS is an **early intervention and prevention case coordination service** aimed at helping families to identify their strengths and resources, and addressing underlying issues and risk.



# Who is delivering Family Connect and Support?



## What will be maintained in Family Connect and Support?



Family Connect and Support is built on key features and strengths of the existing Family Referral Service (FRS) model, identified through extensive sector consultation.



## What makes FCS different?



- The use of the **Stronger Communities Investment Unit Insights Report** to inform priority populations for the service including: Aboriginal families, families with children aged 0 - 5 years, and families with children and young people affected by mental illness.
- **Family Group Conferencing** is built into the model to leverage off informal supports and resources and increase family empowerment.
- Increased focus on **outreach** into **universal settings** to support referral pathways and decrease barriers to service access.
- Increased focus on **innovation and flexible service** delivery to respond to large scale disasters and emergencies and to reach isolated families.
- **Common Assessment Framework**, single **case plan** and other shared practice other tools.



## Referrals to Family Connect and Support



### Who can refer to FCS?

- Referrals into FCS can come from a range of sources including Child Wellbeing Units, self – referrals, other service providers, professionals and mandatory reporters in health, education and community settings.
- To maintain the early intervention and prevention focus of FCS, there is a cap of 30% on DCJ (child protection teams) inbound referrals to FCS.
- FCS can accept referrals from DCJ within prescribed criteria (must be low level ROSH less than 10 days and must not have any active child protection involvement or open case plan).
- FCS providers and DCJ District staff are to negotiate referral quotas and formal protocols to monitor and track these referrals.



## Family Connect and Support in W&FW,NSW



- Transition from Western NSW and Bourke Project FRS to FCS model. FCS operational on 4<sup>th</sup> January 2021
- FCS will have a stronger focus on triage and assessment to determine complexity and need of families and better tailored support and response type
- More flexible and mobile approach to engaging and supporting vulnerable families across the district
- Including Far West DCJ District, previously aligned with Local Health District.
- New LGAs include Wentworth and Balranald



**Uniting**



# New key activities



|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Focus</b></p> <ul style="list-style-type: none"> <li>Build relationships in the new LGA area of Wentworth and Balranald</li> <li>Build relationships with Save the Children, new provider in Murrumbidgee</li> <li>Aboriginal Children, young people and their families</li> <li>Vulnerable children 0-5</li> <li>Young People affected by mental illness</li> </ul>                                                                     | <p><b>Case Management</b></p> <ul style="list-style-type: none"> <li>Perform Cold Calls, Home Visiting</li> <li>Meet with Children, Young People and their families, including rural and remote locations</li> <li>Conduct Comprehensive Needs Assessments</li> <li>Utilise a range of flexible client engagement approaches</li> <li>Hold all referrals deemed Medium or High</li> <li>Case Coordination and Case Planning</li> <li>Addressing Child Protection incl. Risk and Safety Planning</li> </ul> |
| <p><b>Outreach</b></p> <ul style="list-style-type: none"> <li>Outreach in Western &amp; Far West NSW will be similar to ERS Outreach Circuit</li> <li>Family Worker Specialist will travel extensively and complete the Comprehensive assessments Tool (CAT), provide immediate support</li> <li>Use the new Tiered Approach Response</li> <li>Working from HUBS including NSW Health Maternity Unit and Aboriginal Health Services</li> </ul> | <p><b>Assessment and Triage</b></p> <ul style="list-style-type: none"> <li>Using ERS Tiered Service Response Type, retain all referrals deemed Low through stage 1</li> <li>Determine level of complexity and vulnerability</li> <li>Utilise a range of flexible client engagement approaches</li> <li>Local Relationships with DCJ/CSCs</li> </ul>                                                                                                                                                        |



# Questions .....



*Questions are the path to learning*



## To contact the local team;



1. Our intake inbox – [westernintake@uniting.org](mailto:westernintake@uniting.org)
2. Amy Cubby Program Manager – [acubby@uniting.org](mailto:acubby@uniting.org)



**Uniting**

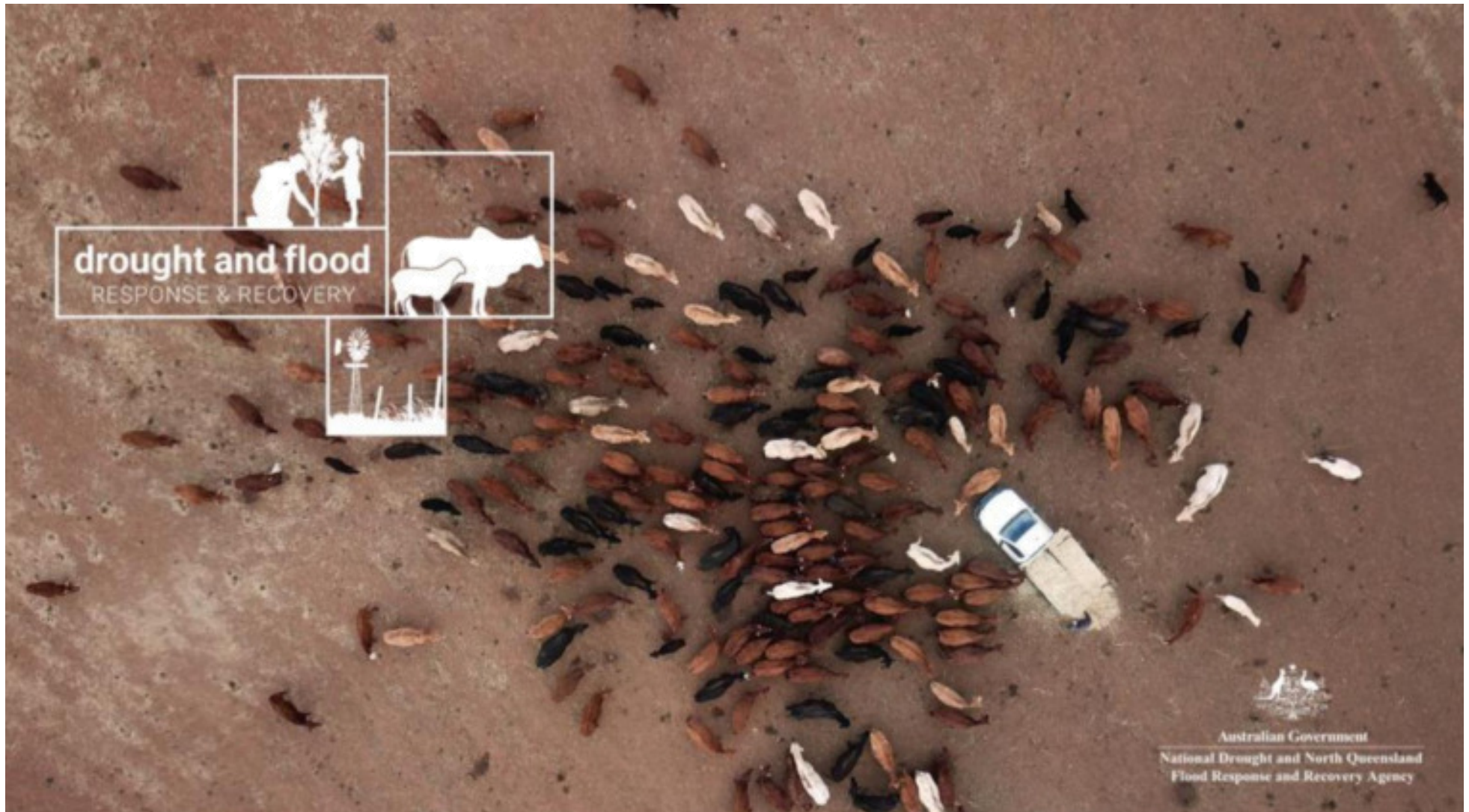


# For more information:

contact the Family Connect and Support team  
[FamilyConnectandSupport@dcj.nsw.gov.au](mailto:FamilyConnectandSupport@dcj.nsw.gov.au)

or visit the Family Connect and Support website  
[www.familyconnectsupport.dcj.nsw.gov.au](http://www.familyconnectsupport.dcj.nsw.gov.au)





# Who we are

Prime Minister Scott Morrison announced the establishment of the National Drought & Flood Agency on 5 December 2019

Previously the North Queensland Livestock Industry Recovery Agency (NQLIRA), established on 1 March 2019

Led by Coordinator-General the Hon. Shane Stone AC QC



# Why a Flood and Drought agency?



## Jan – Feb 2019

Drought broke – it rained, and rained, and rained for almost 2 weeks

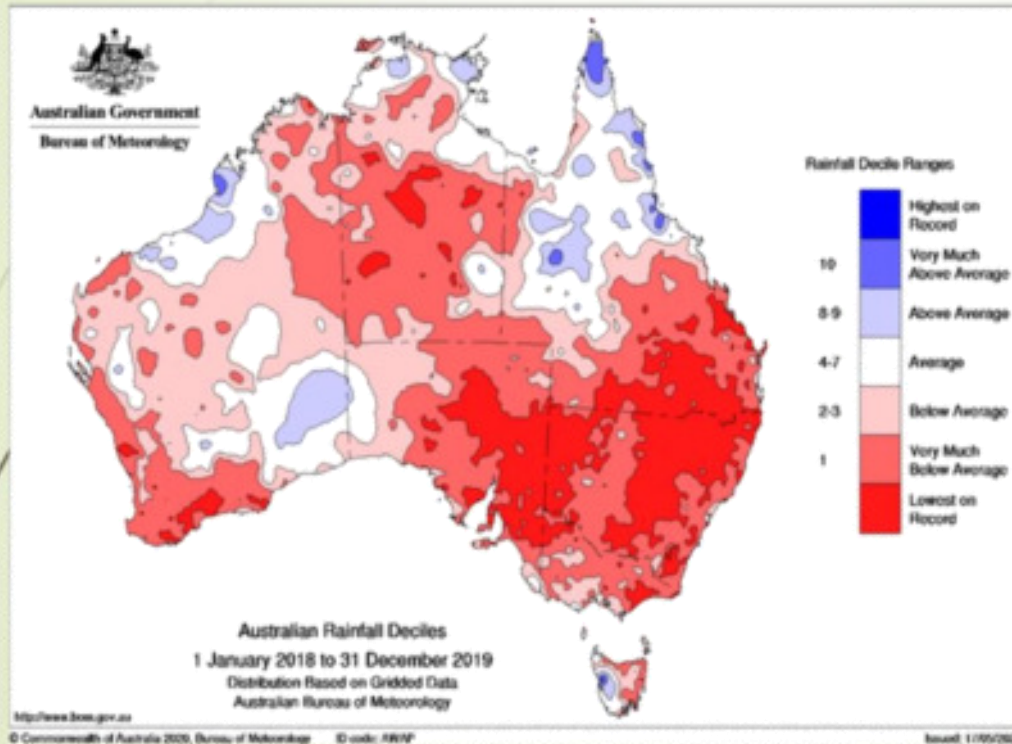
### Area impacted:

- 15,000 square km water body
- 700km in length
- Desert Channels, Southern Gulf, Dry Tropics, Reef - to name a few

### Damage:

- 10,000km of fencing
- 6,420km of state roads
- 15,000km of on-farm roads

# And the drought continued for much of Australia



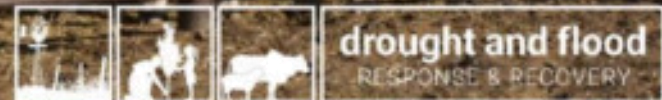
Severe rainfall deficiencies plagued every state and territory for the 24 months up to December 2019



# Regional Recovery Officers

Will give people in the regions a voice directly back to Government.

They will be a local link for communities to access information on Australian Government drought and flood assistance measures.





National network of **23** Regional Recovery Officers and other staff, who are a part of the communities we're here to assist.



**drought and flood**  
RESPONSE & RECOVERY



# Regional Overview

- 10 LGA's with diverse commodities, climates and landscapes
- **Unincorporated Far West and Central Darling**  
 Grazing - sheep/cattle/goats
- **Wentworth, Balranald, Hay Carrathool, Murrumbidgee**  
 Mixed farming - grazing and dryland cropping, citrus/grapes, wine, irrigated cotton, almonds
- **Berrigan, Murray River, Edward River** Dairy, mixed grazing, dryland cereals and irrigated crops including rice



NSW Local Government Areas



## What we do

- National Leadership to support communities to respond and recover from drought and flood since 2019
- Bring together stakeholders for a coordinated response
- Inform Government response to drought and flood
- Ensure farmers and communities know what support and assistance is available – 26 Drought assistance measures and the Future Drought Fund

## St Vinnies – Balranald Shire



The Australian Government Drought Community Support Initiative Round 2 provides financial assistance to farmers, farm workers, contractors and suppliers impacted by the drought.

The funding provides a one-off \$3000 cash payment to eligible households. Vinnies is assisting to distribute the funds.

The payment is limited to one per household.



Australian Government  
National Drought and North Queensland  
Flood Response and Recovery Agency

# What a RRO does

## Work for drought, COVID (and Fire recovery...an evolving agency)

- Build networks
- Link programs and providers
- Identify opportunities to build projects
- Inform policy
- **Report** on:
  - conditions
  - programs (uptake & relevance)
  - options for solutions





Australian Government  
National Drought and North Queensland  
Flood Response and Recovery Agency

## What a RRO does

- Build networks and link providers:
  - LGA, NRMs and State Government
  - Landcare and farming systems groups
  - Rural Financial Counsellors
  - Rural Investment Corporation
  - Charities – Red Cross, St Vincents, Salvos FRRR, Rotary
  - Water Corporations
  - Health - NCFH
  - Services Australia, ATO



Fair to say – we are not fussy.  
Can we work together to get it done?





Australian Government  
Department of Agriculture,  
Water and the Environment

# Future Drought Fund

## What

- ▶ Australian Government program - announced July 1 2020
- ▶ \$5 Billion (\$3.9 initially) as a reserve with \$100 annual investment
- ▶ The program has been developed by and is managed at DAWE

▶ [www.haveyoursay.awe.gov.au/future-drought-fund](http://www.haveyoursay.awe.gov.au/future-drought-fund)

[www.agriculture.gov.au/sites/default/files/documents/factsheet-fdf-building-drought-resilient-future.pdf](http://www.agriculture.gov.au/sites/default/files/documents/factsheet-fdf-building-drought-resilient-future.pdf)

The Australian Government has announced the Future Drought Fund to help farmers and regional communities to become more prepared for, and resilient to, the impacts of drought.

The Australian Government has invested \$5.1 billion, which will grow to \$5 billion, in the new building Future Drought Fund. The fund is part of the Government's Strategic Response and Preparedness Plan to address the impact that Australian farmers and communities need to be sustainable and productive.

From July 2020, \$100 million will be invested each year to support farm-gate farmers and communities like yours that need to prepare for, manage and recover from drought during drought.

**Programs**

The fund programs will be:

1. \$200 million Strategic Resilience Research and Advice program
2. \$200 million Farm Business Resilience program
3. \$100 million Natural Resource Management (NRM) Drought Resilience program
4. \$100 million Climate Services for Agriculture program
5. \$100 million Regional Through Resilience Planning program
6. \$100 million Through Resilience Location program
7. \$100 million Networks for Building Drought Resilience program
8. \$100 million Through Resilience Self Assessment Tool

**Key points**

- The fund is already invested in Future Drought Fund will grow to \$5 billion
- \$100 million invested annually to help farmers and communities build drought resilience
- A Future Drought Fund program will start from July 2020
- The program will build resilience from the farming community
- The program will support a whole-of-system and whole-of-government approach



# 1. Future Drought Fund

## Networks to Build Drought Resilience

- The national program will support community organisations and networks, and projects that encourage connectedness in agricultural communities across Australia. The Foundation for Rural and Regional Renewal (FRRR) will deliver this program.
- The FRRR will support community networks through activities such as:
  - training
  - small-scale community infrastructure projects that improve community meeting places
  - hosting community-rated events that strengthen networking capacity and engagement throughout agriculture-dependent communities.
- The **Foundation for Rural and Regional Renewal** will deliver the program.
- **Timing:** Activities to get underway before June 2021
- **Funding:** \$3.75 million
  - \$20,000
  - \$50,000
  - \$150,000



# Nina O'Brien FRRR

Based in Deniliquin: 0409804415



# 1. Future Drought Fund

## Drought Resilience Leaders

- This program will provide funding to community members to undertake training in leadership and to undertake a community activity to build drought resilience in their locality.
- The program will also include a mentoring component to foster informal knowledge sharing and uptake of innovative practices to build the drought resilience of farmers and their businesses.
- The program provides an opportunity for farmers and regional community members to gain knowledge and skills through training and mentoring programs to build local drought resilience.
- The **Australian Rural Leadership Foundation Limited** will deliver the program.
- **Timing:** Activities to get underway in early 2021.
- **Funding:** \$7.45 million

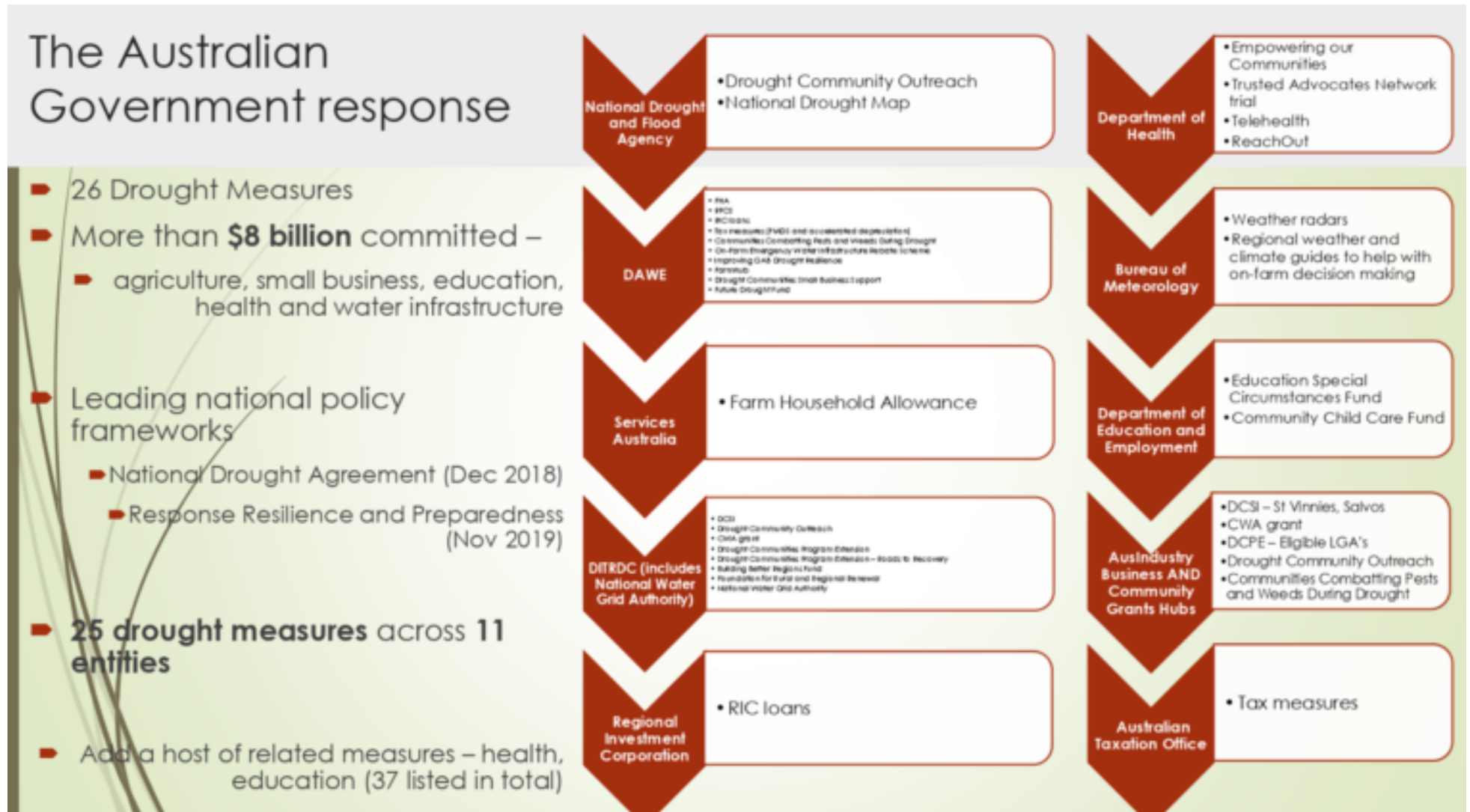


# Australian Rural Leadership Foundation

P 02 6281 0680

F 02 6285 4676

E [info@rural-leaders.org.au](mailto:info@rural-leaders.org.au)



# Review of Australian Government drought measures – Advisory board

## KEY FINDINGS

- ▶ Use of 'lines on a map' does not describe drought
- ▶ Duplication of programs
- ▶ Lack of mutual obligations

# Review of Australian Government drought measures

## KEY FINDINGS

- Use of 'lines on a map' does not describe drought
- Not a justifiable market failure
- Duplication of programs
- Lack of mutual obligations

## Practical assessment:

- Drought support landscape is **complex**
- **Eligibility** is complex and inconsistent
- Provision of support during drought is **reactive and ad hoc**
- **Communication** and how to access support is **unclear**
- **Data** is not centralised, coordinated or available for use



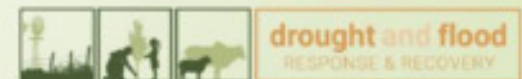
# FAR WEST NSW

Claire Butler

M: 0427 563 876

E: RROFarWestNSW@pmc.gov.au

[www.droughtandflood.gov.au/ourcommunity/regionalrecoveryofficers](http://www.droughtandflood.gov.au/ourcommunity/regionalrecoveryofficers)



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# Questions?



Photo credit: Alix McFarland, Hay

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 DELEGATION OF APPOINTMENT OF ACTING GENERAL MANAGER**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49630</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                         |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

**OFFICER RECOMMENDATION**

That Council

1. Pursuant to section 351(1)(a) of the Local Government Act 1993, approve the Director Infrastructure and Development, Mr Ray Davy, to act in the role of General Manager during any period of leave by the incumbent General Manager, Mr Oliver McNulty and delegate the powers, authorities, duties and functions as set out in the Instrument of Delegation to the General Manager.;
2. Review this delegation at the October 2021 Ordinary Council Meeting.

**PURPOSE OF REPORT**

To appoint an Acting General Manager whilst General Manager is on approved leave.

**REPORT**

To enable the administration of Council to operate efficiently and effectively, the Act enables Council to delegate, by resolution, any of its functions to the General Manager, except for those functions set out section 377(1)(a) to (u) of the Act. The appointment of the General Manager is a non-delegable function, meaning that Council is unable to delegate to the General Manager the ability to appoint another Council officer to act in that role.

The role of a council's General Manager is outlined at section 335 of the *Local Government Act 1993* ("the Act"), which provides:

*The general manager of a council has the following functions:*

- (a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,*
- (b) to implement, without undue delay, lawful decisions of the council,*
- (c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,*
- (d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,*
- (e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,*

*(f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,*

*(g) to exercise any of the functions of the council that are delegated by the council to the general manager,*

*(h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,*

*(i) to direct and dismiss staff,*

*(j) to implement the council's workforce management strategy,*

*(k) any other functions that are conferred or imposed on the general manager by or under this or any other Act*

During any leave of absence from the General Manager, Council needs to appoint an Acting General Manager to perform any functions of the General Manager.

**Section 351 of the Local Government Act 1993 – Temporary Appointments;**

*(1) If a position (including a senior staff position) within the organisation structure of the council is vacant or the holder of such a position is suspended from duty, sick or absent –*

*(a) the council, in the case of the General Manager's position may appoint a person to the position temporarily.*

*(2) A person who is appointed to a position temporarily may not continue in that position –*

*(a) if the holder of the position is on parental leave – for a period of more than 24 months, or*

*(b) in any other case – for a period of more than 12 months.*

It is recommended that Ray Davy, Director Infrastructure & Development be given delegated authority to perform as Acting General Manager during approved leave of absence of the General Manager, Oliver McNulty, for a period of 6 months.

**FINANCIAL IMPLICATION**

Budgeted

**LEGISLATIVE IMPLICATION**

*Section 351 - Local Government Act 1993*

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**8.2 SENIOR CITIZENS BUILDING**

|                                    |                                                                                                                                        |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49831</b>                                                                                                                       |
| <b>Reporting Officer:</b>          | <b>Oliver McNulty, General Manager</b>                                                                                                 |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                                 |
| <b>Operational Plan Objective:</b> | <b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b> |

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**OFFICER RECOMMENDATION**

That Council

1. Write to the Senior Citizens Committee informing them that, in line with the terms set out within the lease agreement, the lease will terminate as of 01 June 2021.
2. Develop a policy for Management and Occupancy of the Senior Citizens Building and advertise its availability for community groups from this date,
3. Note that a further report will be presented to Council by October 2021 outlining options for the future management structure for the Senior Citizens Building.

**PURPOSE OF REPORT**

To update Council on the status of the Senior Citizens Building and to seek direction in relation to its future management options.

**REPORT**

At the November 2013 Ordinary Meeting Council considered a report to obtain authority to affix Council Seal to Legal documents. The report outlined that Council had prepared a new lease for the Balranald Senior Citizens Club inc. and Council was requested to sign and seal the lease.

The recommendation was approved and a lease was signed and sealed in July 2013. (resolution ref 11.13.3676 )

The term of the lease commenced on the 1st July 2013 and ended on 30th June 2016. It is included in the lease that either party can end the term of lease and provide vacant possession back to the landlord with one months' notice. There is an allowance within the lease that the terms of the agreement can continue from a week-to-week basis after the end date of 30th June 2016. The Senior Citizens Committee have continued management of the lease since this time.

Issues

Councils General Manager has been informed that the Senior Citizens committee have not been functioning as a committee for a number of years. Members of the committee have continued to manage and operate the Centre over this time and continued to run some events. Council wrote to the committee at the start of Covid restrictions pandemic informing them that all public halls were to close pending further advice from the State Government. These restrictions have relaxed and lifted in line with Government guidance since June 2020.

Deputations

Council has been approached by a number of community groups in the last six months requesting direction as to how they may get access to use the Senior Citizens facility. This has also been a topic of discussions at the Ageing Well, Aged Care & Facilities and Strengthening Community Access, Inclusion & Wellbeing Advisory Committees. There is a perception within the community that it is difficult to get access to use the facility as it is not clear who runs it. It is also clear that the Senior Citizens Group no longer functions in line with the original intent of the historic lease agreement.

### Actions

The General Manager met with some members of the Senior Citizen's committee and has been able to confirm that it no longer functions in line with the original intent. A letter was sent to the secretary inviting the Committee to meet with the General Manager to discuss options moving forward. The secretary attended the meeting, however, no other executive members of the committee attended.

The General Manager has also met with a number of community groups seeking to use the facility.

### Recommendation

That the Senior Citizens building is a great community facility that is located in the town centre and has the capacity to provide services to a range of community groups.

Through this report it is recommended that Council write to the Senior Citizens Committee informing them that;

1. in line with the lease Council will take over the direct management of the facility; and
2. that they should remove their assets from the facility in consultation with Council officers by June 1,2021.

Council will direct manage the facility for a period of time ensuring that all groups will have access to the facility. This will also give Council the ability to ensure that the facility is compliant with regulations relating to access and safety.

In time Council may advertise for Expression of Interest to manage the facility moving forward.

### **FINANCIAL IMPLICATION**

Council currently generates no income from the use of the Senior Citizens Building. Through direct management and a review of this moving forward there will be the option of Council recover some of the costs of the facility.

### **LEGISLATIVE IMPLICATION**

Local Government Act 1993

Local Government Regulations (General) 2005

### **POLICY IMPLICATION**

Nil

### **RISK RATING**

Low

### **ATTACHMENTS**

Nil

**8.3 REPORT FROM AUDIT RISK & IMPROVEMENT COMMITTEE (ARIC)**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49853</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Rosanne Kava, Chairperson - Audit, Risk &amp; Improvement Committee</b>                     |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                         |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

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**OFFICER RECOMMENDATION**

That Council

- note the progress and activities of the Audit, Risk and Improvement Committee
- consider petitioning the State Government for one-off funding supplementation to address gaps in Council's activities that require urgent action to meet government requirements and community needs
- note the satisfactory performance of Council in relation to the Financial Statements
- note the proposed update of the Audit Charter to reflect current arrangements.

**PURPOSE OF REPORT**

To update Council on the activities of the Balranald Audit, Risk and Improvement Committee and to make recommendations regarding updating the Audit Charter and the need to seek supplementary funding to resource implementation of audit actions.

**REPORT**Background

The Balranald Audit Committee first met on 1 June 2017. The Charter of the Audit Committee was amended at its first meeting to allow for an internal audit function with an initial budget of \$30,000 and for the capacity to hold on-line meetings. These changes were adopted by Council.

The Committee's role and responsibilities are centred around

- Risk Management
- Control Framework
- Internal audit
- External accountability
- Legislative Compliance
- External audit

Membership of the Committee was initially an Independent Chair (Rosanne Kava, former CEO Gannawarra Shire Council), Councillors Purtill and Mannix and Sandra Gordon (Murray River Shire Finance Manager) the second independent member. With the removal of the elected Council, the membership of the Committee was modified to four independent members, one of whom (Mr Guy Fielding (Euston Club Resort) has since resigned. Ms Kava, Mr Damien Aidon (CEO, Balranald Local Aboriginal Lands Council) and Mr Simon Rule (Director Finance, Wentworth Shire Council) are current members of Balranald ARIC.

An independent audit contractor, Mr Keith Coates, was appointed in 2018 initially for one year and then extended by a further 3 years. A Strategic Internal Audit Plan was approved and this has



been carried out successfully and modified from time to time (mainly in terms of re-ordering some of the audits) with the Committee's agreement.

The Committee was renamed the Balranald Audit, Risk and Improvement Committee (ARIC) in 2018/19 to reflect legislation changes relating to audit functions in local government. Other proposed changes are yet to be finalised and Council awaits advice from the Office of Local Government in due course.

### Issues

#### 1. Internal Audits

The schedule of audits completed has been comprehensive, particularly for a small Council. The following audits have been completed and considered by the Committee:

- Cash handling
- Accounts payable and receivable
- Purchasing, Procurement and Tendering
- Legislative Compliance and Monitoring
- Fraud Control
- Work, Health and Safety Framework
- Contractor Management
- Governance review
- Enterprise-Wide Risk Management
- Human resources
- Following of Governance Review
- Disaster Recovery (Business Continuity Plan) Review
- Store and Inventory Management Processes and controls
- Investments
- Project Management

Co-operation by staff in the conduct of these audits was very good. However, ARIC's monitoring of the completion of agreed actions from these reviews has shown that implementation has been very limited, largely due to a lack of skilled resources to undertake this considerable bank of work on top of existing duties. The Committee's concern was such that it resolved to recommend that apart from the document control audit, all other planned audits be paused for 12 months, and the resources diverted to completing the outstanding actions as far as possible.

Governance issues were a particular concern and the need for an appropriately skilled and dedicated Governance Officer to clear the backlog of actions was recognised by the Committee and a letter was sent to the Administrator recommending this need be urgently addressed. Other audit recommendations, particularly in the 'Extreme' and 'High' risk categories also require urgent attention.

Council's ability to act on the internal audit recommendations appears severely limited by budget constraints and the difficulty in attracting suitably qualified people to the area. A circuit breaker in the form of significant external funding support from the Office of Local Government to address the gaps and to bring Balranald up to the governance standard expected by the State Government and the community appears warranted.

## 2. External Audits

External Auditors report a positive working relationship with and co-operation from Council staff in the preparation and audit of the Financial Statements. It is noted however that ARIC has sought each year to have draft Financial Statements referred to it for endorsement before being sent to Council. This procedure should occur as a routine matter, not be subject to a request each year.

There have been some difficulties experienced in Council's preparation of the Statements such as COVID-19 impacts, timeliness of contracted external auditors, or changes in responsible staff at critical times. Nonetheless, the external audit results for Balranald Shire Council have been positive, with an unqualified opinion provided again last financial year.

Timeliness in producing material for the External Auditors this year will be important, given the significant delay and request for extension last year.

## 3. Asset Management Plans

Robust Asset Management Plans are vital for good governance and the good management of Council's resources. It is understood that bringing these Plans up to standard and acting on them is now underway, following a number of prompts by ARIC. Again, lack of skilled resources that could be spared to undertake the work appears to have been the blocker.

## 4. Update of the ARIC Charter

There have been a number of changes since the Audit Committee Charter (revised) was agreed by Council in 2017 including significant changes to membership. The Committee has proposed that the Charter document be reviewed for consideration at the next ARIC meeting, notwithstanding the Office of Local Government Guidelines have not been finalised and may not be for some time.

### **FINANCIAL IMPLICATION**

Nil

### **LEGISLATIVE IMPLICATION**

*Local Government Act 1993.*

*Local Government (General) Regulation 2005.*

*Compliance and Reporting Framework 2019-20*

### **POLICY IMPLICATION**

Audit Committee Charter

Enterprise Risk Management Plan

Strategic Audit Program

### **RISK RATING**

Moderate

### **ATTACHMENTS**

Nil

**8.4 ASSET MANAGEMENT UPDATE**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49695</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Oliver McNulty, General Manager</b>                                                                              |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                              |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**OFFICER RECOMMENDATION**

That Council;

1. Ratify the utilisation of the \$40,000 that had been allocated in the 2020/21 Budget for Capital works project seed funding for the Asset Management Framework Project,
2. Note the status update of the Project Management Framework Project as set out within this report.

**PURPOSE OF REPORT**

To update Council on the status of the project to develop and implement an Asset Management Framework for Balranald Shire Council.

**REPORT**

A key issue facing local governments throughout Australia is the management of ageing assets in need of renewal and replacement.

Infrastructure assets such as roads, drains, bridges, water and sewerage and public buildings present particular challenges. Their condition and longevity can vary significantly based on local environments. Financing needs can be large, requiring planning for large peaks and troughs in expenditure for renewing and replacing such assets. The demand for new and improved services adds to the planning and financing complexity.

The creation of new assets also presents challenges in funding the ongoing operating and replacement costs necessary to provide the needed service over the assets' full life cycle.

The national frameworks on asset planning and management and financial planning and reporting require councils to adopt a longer-term approach to service delivery and funding. This includes a strategic longer-term delivery program covering, as a minimum, the term of office of the councillors, and bringing together asset management and long-term financial plans.

Asset planning and asset management has several elements to assist in highlighting key management issues and promoting prudent, transparent and accountable management of local government assets. These include:

- Asset management policy;
- Asset management strategy
- Asset management plans;
- Governance and management arrangements for asset management;
- Defining levels of service;
- Data and systems;
- Skills and processes; and
- Evaluation.

Local Councils in NSW are required to undertake their planning and reporting activities in accordance with the Integrated Planning and Reporting Framework. The Planning and Reporting Manual outlines:

*'The key components or tools in a council's asset management system should include:*

- *Asset registers*
- *Asset condition assessments*
- *Asset maintenance and management systems*
- *Strategic planning capabilities*
- *Predictive modelling*
- *Deterioration modelling*
- *Risk analysis*
- *Lifecycle costing.'*

Morrison Low completed an Overarching Asset Management Plan for Balranald Shire Council in July 2017. This plan was developed in line with the Integrated Planning and Reporting Framework. The Overarching Asset Management Plan includes an Asset Management Improvement Plan of 46 activities with 21 of these being of 'high' priority. As a general observation the activities for improvement have not been resourced or acted on since the Plan was released.

Taking this into account Council considered a report in relation to establishing an Asset Management Framework at the February Ordinary Meeting Council. Council resolved,

*That Council note;*

1. *The works commenced to establish an Asset Management Framework,*
2. *That a further report will be provided at the April Ordinary Council meeting on the status of this project,*
3. *That this work will be funded through operational savings and that this budget amendments will be reported through the April quarterly budget review.*

## DISCUSSION

The review and improvement of Councils asset management framework has achieved a number of milestones in the February-April 2021 period, these are:

1. **The establishment of an Asset Management Steering Committee (AMSC)** with Terms of Reference adopted and meetings in March and April 2021 – The AMSC provides for a whole of organisation approach to establish effective and compliant asset management practice, including lines of responsibility and accountability.
2. **A review and assessment of Balranald Shire Council's asset management status** over required core competencies using the National Asset Management Assessment Framework (NAMAF) – This assessment provides a means of assessing Council's asset management practice over time and benchmarking with other Councils.
3. Re-formulation of an **Asset Management Improvement Plan** – The assessment of asset management practice at Council (item 2 above) was used as the basis to identify 15 key improvement opportunities in providing a roadmap for Council to establish a Core level of asset management practice by July 2022.
4. Re-formulation of an **Asset Management Strategy** – A Preliminary Asset Management Strategy has been documented and reviewed by the AMSC. The strategy outlines asset management roles and responsibilities, what assets Council has, the status of Council assets, where do we want to be, and how we will get there. The strategy includes item 2

above to measure Council's asset management practice, and item 3 above to roadmap where we want to be and how we will get there.

5. **Review, re-collection and condition assessment of Road, Bridge, Kerb & Gutter, and Footpath Assets** – These Transport assets comprise 56% of the replacement value for all of Council's infrastructure, property, plant and equipment, and 68% of Council's annual depreciation amount of \$4.9M. The re-collection of this data has provided for:

- Reliable base transport data and updated condition assessment for the future compilation of a Transport Asset Management Plan;
- Review of Paved and Unpaved roads and how they may be best dealt with in view of (1) sustainable depreciation, maintenance, and renewal costs; and (2) NSW Local Government Grants Commission funding;
- Review of Council's Road Hierarchy ;
- Provision of reliable data for planned transport asset revaluations 'as of' 30 June 2022;
- The identification of discrepancies in roads data including a road with \$3,585,250 replacement value and \$104,828 annual depreciation which has been wrongly included as a Council asset.

The preliminary Asset Management Strategy and Asset Management Improvement Plan now form the roadmap for Balranald Shire Council's journey toward a Core level of asset management practice by July 2022. They are significant steps in this journey. However, it is recognised that this level of asset management practice will require significant resources (both now and on-going), organisational application, and planning to both achieve and maintain.

Some key steps that will be completed over the coming months will be:

1. Adoption of an overarching updated Assets Policy;
2. Development of an Asset Management Policy;
3. Complete the update of the Assets Strategy;
4. Commence the development of individual Asset Plans for each Asset Class;
5. Procure and install Asset Management system subject to funding;
6. Identify a resource to take on the role of Assets Coordinator.

### **FINANCIAL IMPLICATION**

In the report presented to Council at the February Ordinary Meeting it was noted that there was no budget available to complete this work and that the work commenced would be funded through operational savings.

As part of the development of the budget for 2020/21 \$40,000 had been allocated towards Capital works as contributions for seed funding for new projects. This budget has not been spent to date and will not be utilised for the remainder of this financial year. It is recommended that this budget be transferred to offset the costs of the works completed to date on the Asset Management Project.

### **LEGISLATIVE IMPLICATION**

Local Government Act 1993

### **POLICY IMPLICATION**

Community Strategic Plan

Asset Management Policy

Overarching Asset Management Policy

**RISK RATING**

Medium

**ATTACHMENTS**

Nil

**8.5 NATIONAL GENERAL ASSEMBLY - JUNE 2021**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49882</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

1. That Council approves Administrator, Mike Colreavy and General Manager Oliver McNulty to attend the Australian Local Government Association National General Assembly 2021 held in Canberra from 20 June – 23 June 2021; and
2. Standing Orders be changed to allow the June Ordinary Council meeting be held on Thursday 24 June 2021.

**PURPOSE OF REPORT**

To advise Council of the forthcoming Australian Local Government Association National General Assembly

**REPORT**

Australian Local Government Association National General Assembly (ALGA NGA) is the peak annual event for Local Government, attracting in excess of 800 Mayors and Councillors each year.

This year the event provides a unique opportunity for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of our Councils and communities.

The Assembly's theme this year is "Working Together for our Communities" which acknowledges that we cannot tackle major challenges which face our communities by acting alone.

The NGA will be held in Canberra from Sunday 20 to Wednesday 23 June 2021.

As the Ordinary Council meeting is scheduled for Tuesday 22nd June, it is proposed that the date be changed to allow the attendance of Administrator and General Manager.

**FINANCIAL IMPLICATION**

Council allows a budget for conferences each year.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Councils Payment of Expenses and Provision of Facilities for Administrator, Mayor and Councillors.

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**8.6 PROPOSED CO-CONTRIBUTION TO THE ACRE 21 TWIG RESIDENCIES PROJECT**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49944</b>                                                                                                 |
| <b>Reporting Officer:</b>          | <b>Gavin Helgeland, Manager Strategic Development</b>                                                            |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                           |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

---

**OFFICER RECOMMENDATION**

That Council fund the \$5k co-contribution for the ACRE 21 Twig Residencies Project from the General Manager's consultancy budget allocation.

**PURPOSE OF REPORT**

To outline the background and to seek Council funding allocation towards the ACRE 21 Twig Residencies Project

**REPORT****Project Background**

The ACRE 21 Twig Project is a series of inspiring artist and farmer/small community collaborations held in April/May 2021 across five local government areas and First Nations' traditional lands adjoining the Murray River in Victoria and NSW.

Supported by the Swan Hill Regional Art Gallery (SHRAG) in association with Swan Hill Rural City Council (SHRCC), Gannawarra Shire Council (GSC), Buloke Shire Council (BSC), Balranald Shire Council (BSC) and Murray River Shire Council (MRSC), this is the inaugural triennial festival from the team behind the decade-long ACRE Project (Australia's Creative Rural Economy).

The TWIG Residencies feature a range of artist residencies, concerts and other community-engaged programs led by the artists and inspired by place, histories and human connections to the land.

**Project Objectives:**

As the inaugural project ACRE21 TWIG Residencies will continue to explore rurality with the following objectives:

- Celebrate our unique landscape
- Stimulate, inspire, invigorate expose the community to art
- Attract media attention and arts-engaged tourists
- Support contemporary art practice in this region
- Draw on existing relationships with artists and communities, with the intention to create new and long-lasting ones.
- 

South-West Arts have successfully secured funding (\$50k) from Create NSW for the two NSW Councils (Balranald Shire Council and Murray River Council) which is split 50:50. Each NSW Council is required to contribute an additional \$5k towards the project.

**Proposal**

It is proposed that Council commit to the co-contribution of \$5k by drawing on the General Manager's consultancy FY2020-21 budget allocation which has sufficient funds remaining. Once



this is committed, Balranald Shire Council can enter into a MOU with Swan Hill Rural City Council regarding financial support for the Project.

**FINANCIAL IMPLICATION**

FY2020-21 Budget

Allocate \$5,000 from the General Managers Consultancy budget towards this project to enable Council to sign the MOU and support the project.

**RISK RATING**

Low

**ATTACHMENTS**

1. **MOU between Swan Hill Rural City Council and Balranald Shire Council** [↓](#) 

ACRE 21 TWIG Residencies

# **Memorandum of Understanding**

## **NOVEMBER 2019**

Swan Hill Rural City Council  
and  
Balranald Shire Council



**Preamble**

ACRE21 TWIG Residencies is a series of inspiring artist and farmer/small community collaborations to be held in April/May 2021 across five local government areas and First Nations' traditional lands adjoining the Murray River in Victoria and New South Wales.

(1) Supported by the Swan Hill Regional Art Gallery (SHRAG) in association with Swan Hill Rural City Council (SHRCC), Gannawarra Shire Council (GSC), Buloke Shire Council (BSC), Balranald Shire Council (BSC) and Murray River Shire Council (MRSC), this is the inaugural triennial festival from the team behind the decade-long ACRE Project (Australia's Creative Rural Economy). ACRE is the outreach project of the Swan Hill Regional Art Gallery, supported by a passionate group of artists, farmers, community development workers and arts workers.

ACRE is a partnership project between Swan Hill Regional Art Gallery and Regional Arts Victoria. The TWIG Residencies feature a range of artist residencies, concerts and other community-engaged programs led by the artists and inspired by place, histories and human connections to the land.

**Purpose:**

This Memorandum of Understanding provides a vehicle whereby councils/shires are committed to identifying support in the form of external or internal funding for the art works and activities to be commissioned in their municipalities.

**Objectives:**

As the inaugural project ACRE21 TWIG Residencies will continue to explore rurality with the following objectives:

- Celebrate our unique landscape
- Stimulate, inspire, invigorate expose the community to art
- Attract media attention and arts-engaged tourists
- Support contemporary art practice in this region
- Draw on existing relationships with artists and communities, with the intention to create new and long-lasting ones.

**Responsibilities:**

**Swan Hill Rural City Council** will:

- Manage and coordinate the ACRE21 program in conjunction with the Reference Group, and communicate program updates to all partners
- Manage, advise and commission artists and liaise with shires/councils about arts programming and locations.
- Manage media and marketing materials for the project.
- Provide administration for the project; ensuring insurances/permits etc, are appropriate and timely

**Balranald Shire Council will:**

- Actively seek external and/or internal funding to resource the commissioned residencies and public programs in its municipal area
- Participate in the Reference Group
- Support community members from the municipal area to participate in the Reference Group
- Facilitate permits, installation, insurances for local projects
- Pay on invoice to Swan Hill Rural City Council the fee of \$43,595

**Note**

- South-West Arts have been working with your Shire to receive \$50,000 from Create NSW.
- This successful grant will be auspiced by Balranald Shire Council, with \$25,000 allocated to your Shire and \$25,000 allocated to Murray River council.
- The additional financial commitment from your Shire is \$5,000.
- This means your Shire has a component of \$30,000 as the total contribution.
- State and federal opportunities for additional funding continue to present themselves such as the recently announced \$10,000 Activation of Public Programs through the NSW Department of Planning, Industry and Environment.

**Regional Arts Victoria will:**

- Support the administration and project delivery
- Support the facilitation of the Reference Group
- Support the delivery of community projects across Victorian Shires
- Provide support to commissioning / artist selection
- Provide professional support and advice to the Gallery Director

**Term and Review**

- This MOU takes effect from the date signed by each Party until the logical completion of the 2021 program.

**Dispute Resolution**

- In the event of a dispute or grievance arising, every effort will be made to resolve the grievance by negotiation by the individual parties. This will be facilitated by a nominated partner's CEO, who is not party to the grievance. If a dispute cannot be resolved via this process it will be taken to the full group for a voting decision.

**Conflict of Interest**

- Each party warrants that at the Commencement Date, to the best of its knowledge, having made all reasonable inquiries, no conflict of interest exists in relation to MOU or is likely to arise during the period of its effect. Partners will inform the collaborating agencies as soon as it becomes aware of any matter that may give


rise to a conflict of interest during the period of the MOU's effect. Conflicts of interest are to be declared to the Partners at COP meetings or upon circulation of agencies.

### Intellectual property

- Parties agree that intellectual property rights in material developed in the course MOU activities will vest as determined by law, including but not limited to the Copyright Act 1968 (Cth).
- Each Party that contributes any material in which it owns the intellectual property rights grants to each other Party, a non-exclusive right to use, reproduce, amend and adapt such material for the purposes of MOU activities.
- The Parties acknowledge that intellectual property rights in material developed in the course of MOU activities may be affected by their individual organisation's legal requirements.

### Changes to the Agreement

- Changes to the MOU may be required from time to time. Proposed changes will be made at a Reference Group meeting and decisions made in accordance with decision-making procedures outlined herein.

|                                   |                                                                                     |
|-----------------------------------|-------------------------------------------------------------------------------------|
| <b>Organisation Name:</b>         | Balranald Shire Council                                                             |
| <b>Authorised Signatory Name:</b> |                                                                                     |
| <b>Title:</b>                     |                                                                                     |
| <b>Signature:</b>                 |                                                                                     |
| <b>Date:</b>                      |                                                                                     |
| <b>Organisation Name:</b>         | Swan Hill Rural City Council                                                        |
| <b>Authorised Signatory Name:</b> | Bruce Myers                                                                         |
| <b>Title:</b>                     | Director                                                                            |
| <b>Signature:</b>                 |  |
| <b>Date:</b>                      | 4 <sup>th</sup> December 2020                                                       |

**9 CORPORATE & COMMUNITY SERVICES REPORTS**

Nil

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 DA 34/2021 - SUBDIVISION - WOODMOUNT 1099 WEIMBY KYALITE ROAD BALRANALD**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49743</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Mitchell, Health &amp; Development Officer<br/>Nikkita Manning-Rayner, Administration Assistant</b>          |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure and Development</b>                                                            |
| <b>Applicant:</b>                  | <b>L Howley</b>                                                                                                     |
| <b>Owner:</b>                      | <b>State of NSW (Western Lands Lease held by L Howley)</b>                                                          |
| <b>Proposal:</b>                   | <b>Two (2) Lot Subdivision</b>                                                                                      |
| <b>Location:</b>                   | <b>Woodmount, 1099 Weimby Kyalite Road, Balranald NSW 2715</b>                                                      |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

**OFFICER RECOMMENDATION**

(Division)

That Council approve Development Application 34/2021 for the subdivision of Lot 1677 DP 763445, Woodmount, 1099 Weimby Kyalite Road Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted.
3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
4. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
5. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
6. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

Notes:

- Any future development on the resulting lots, including the removal of any native vegetation in the course of farming activities, will be regulated by the Biodiversity Conservation Act 2016 and the Local Land Services Act 2013.

**PURPOSE OF REPORT**

To seek Council's consent for a development application from Mr L Howley for a two (2) lot subdivision.

**REPORT**

Council has received a development application from Mr L Howley to subdivide land to facilitate a farm adjustment by freeholding a portion of a Western Lands agricultural lease and creating two (2) allotments in the holding.

Following subdivision, it is expected proposed lot 1 will be retained as a Western Lands Lease allotment to preserve the forestry interest and proposed lot 2 will be converted to freehold estate.

|                             |                                                                     |
|-----------------------------|---------------------------------------------------------------------|
| Description of land:        | Lot 1677 DP 763445                                                  |
| Proposed lot configuration: | Proposed Lot 1: 1285ha (approx.)<br>Proposed Lot 2: 430ha (approx.) |
| Zone:                       | RU1 (Primary Production)                                            |
| Minimum zone lot size:      | 40ha                                                                |

The proposal was submitted to Council as a development application because the proposal does not constitute exempt development in accordance with clause 2.75 of the State Environmental Planning Policy (Exempt & Complying Development Codes) 2008 (Codes SEPP) and is not complying development in accordance with Part 6 of the Codes SEPP.

**Background**

The land is owned by the State of NSW and leased for agricultural purposes as a Western Lands Lease. The location of the project is proposed approximately 21km south of the township of Balranald and has historically been used for agricultural purposes. These uses are extensive agriculture, being grazing and cultivation, with some forestry potential in the low lying area of the allotment.

The application for development has been assessed in accordance with Section 4.15 of the EP&A Act and relevant local and state environmental planning instruments. The application was notified in accordance with Council's Community Participation Plan with nil submissions being received.

**Site Analysis**

There is no apparent landslip, creep or requirement for native vegetation removal to facilitate the proposal. Parts of the site are identified as bushfire and flood prone.

Contaminating activities are not known by Council to have been carried out on the land. The land has historically been used for agricultural purposes. Potentially contaminating matters such as sheep dips are not advised to or discernible from Council records.

Access to the allotment is currently provided off the Weimby Kyalite Road. Access arrangements are not being significantly altered due to the existing farm track locations and proposed boundaries. However, an easement to Lot 276 DP 761084 (held by others) is being established to ensure legal access to the allotment is maintained in accordance with the Legal Roads framework.

Adjoining allotments are Zoned RU1 (Primary Production) and are of agricultural use.

A Statement of Environmental Effects has been submitted as part of the development application.



DEVELOPMENT APPLICATION ASSESSMENT

Under Section 4.15 of the EPA Act 1979,

(1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

(a) the provisions of:

- (i) any environmental planning instrument, and
- (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
- (iii) any development control plan, and
- (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),

that apply to the land to which the development application relates,

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

Planning Instruments

Planning instruments that apply to the land subject to the development application are:

- Balranald Local Environmental Plan 2010 (LEP)
- State Environmental Planning Policy (Primary Production & Rural Development) 2019
- Murray Regional Environmental Plan No. 2

There are no draft planning instruments or development control plans applying to the land.

*Balranald Local Environmental Plan 2010 (LEP)*

The proposal appears compliant with the LEP, the following table addresses applicable clauses.

| Clause                                                                                                                                                                                                                                                                                                                                                      | Comment                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.6(2) Development consent must not be granted for the subdivision of land on which a secondary dwelling is situated if the subdivision would result in the principal dwelling and the secondary dwelling being situated on separate lots, unless the resulting lots are not less than the minimum size shown on the Lot Size Map in relation to that land. | There are no dwellings on the subject land that contravene this dwelling rule and the proposed allotments are above the minimum lot size for the zone, being 40ha. |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Objectives of the RU1 zone</p> <ul style="list-style-type: none"> <li>• To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.</li> <li>• To encourage diversity in primary industry enterprises and systems appropriate for the area.</li> <li>• To minimise the fragmentation and alienation of resource lands.</li> <li>• To minimise conflict between land uses within this zone and land uses within adjoining zones.</li> <li>• To encourage development that is in accordance with sound management and land capability practices, and that takes into account the environmental sensitivity and biodiversity of the locality.</li> <li>• To support rural communities.</li> <li>• To ensure the provision of accommodation for itinerant workers.</li> </ul> | <p>The proposal is considered consistent with the objectives of the zone in that the proposal facilitates a farm adjustment to remove lease restrictions on the use of the land encouraging diversity in primary industry enterprises and systems.</p> <p>The proposal also protects the availability of forestry lands potentially providing economic opportunities.</p> <p>Land use conflict is not likely in this instance due to the long standing co-existing nature of the land uses being forms of primary production, single ownership/lease-holder and no sensitive receptors in close proximity to the proposal (280m to nearest residential receptor).</p> |
| <p>Objectives of the RU3 zone:</p> <ul style="list-style-type: none"> <li>• To enable development for forestry purposes.</li> <li>• To enable other development that is compatible with forestry land uses.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>The proposal is considered consistent with the objectives of the zone in that the proposal facilitates a farm adjustment while maintaining access to forestry areas for potential development.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>4.1 Minimum subdivision lot size</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>The proposal complies with the 40ha minimum lot size for the RU1 zone,</p> <p>Proposed Lot 1: 1285ha (approx.)</p> <p>Proposed Lot 2: 430ha (approx.)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <p>4.2 Rural subdivision</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>Lots smaller than the minimum lot size are not proposed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p>5.16 Subdivision of, or dwellings on, land in certain rural, residential or environment protection zones</p> <p>(4) The following matters are to be taken into account—</p> <ul style="list-style-type: none"> <li>(a) the existing uses and approved uses of land in the vicinity of the development,</li> <li>(b) whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,</li> <li>(c) whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),</li> </ul>                                                                                                                                     | <p>The separation distance from this existing extensive agricultural use to the nearest sensitive receptor (dwelling) is greater than 280m. This is in line with the buffer distances recommended in the Living and Working in Rural Areas Handbook 2007 (the Handbook), being 50m for stock grazing and 200m for cropping to a rural dwelling.</p> <p>The proposal is considered compatible with surrounding extensive agricultural land uses as there is no change/intensification of land use or building proposed and the uses have co-existed for a significant period of time.</p>                                                                              |

|                                                                                                                   |                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (d) any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c). |                                                                                                                                                                                                            |
| Part 6 Biodiversity, Riparian Land, Waterways, groundwater vulnerability and flood planning                       | The proposal does not create additional impact in relation to these matters as there is no change/intensification of land use or building proposed and no clearing is proposed as part of the subdivision. |

*State Environmental Planning Policy (Primary Production & Rural Development) 2019*

Part 2 of Schedule 4 duplicates Clause 5.16 of the LEP and the comments addressing this Clause are applicable for the purposes of this State Environmental Planning Policy.

Environmental Planning & Assessment Act 1979

The proposal is not likely to have significant impacts on the natural or built environment as there is no change/intensification of land use or building proposed and no clearing is proposed. Additionally, social and economic impacts are considered negligible due to no change/intensification of land use or building proposed and no clearing is proposed.

The site is considered suitable for the proposal and not against the public interest due to the low impact nature of the proposal.

The adjoining property landholders have been notified in accordance with Council's Community Participation Plan. The submission period concluded on the 8<sup>th</sup> April 2021. Nil submission have been received as a result of the neighbour notification process.

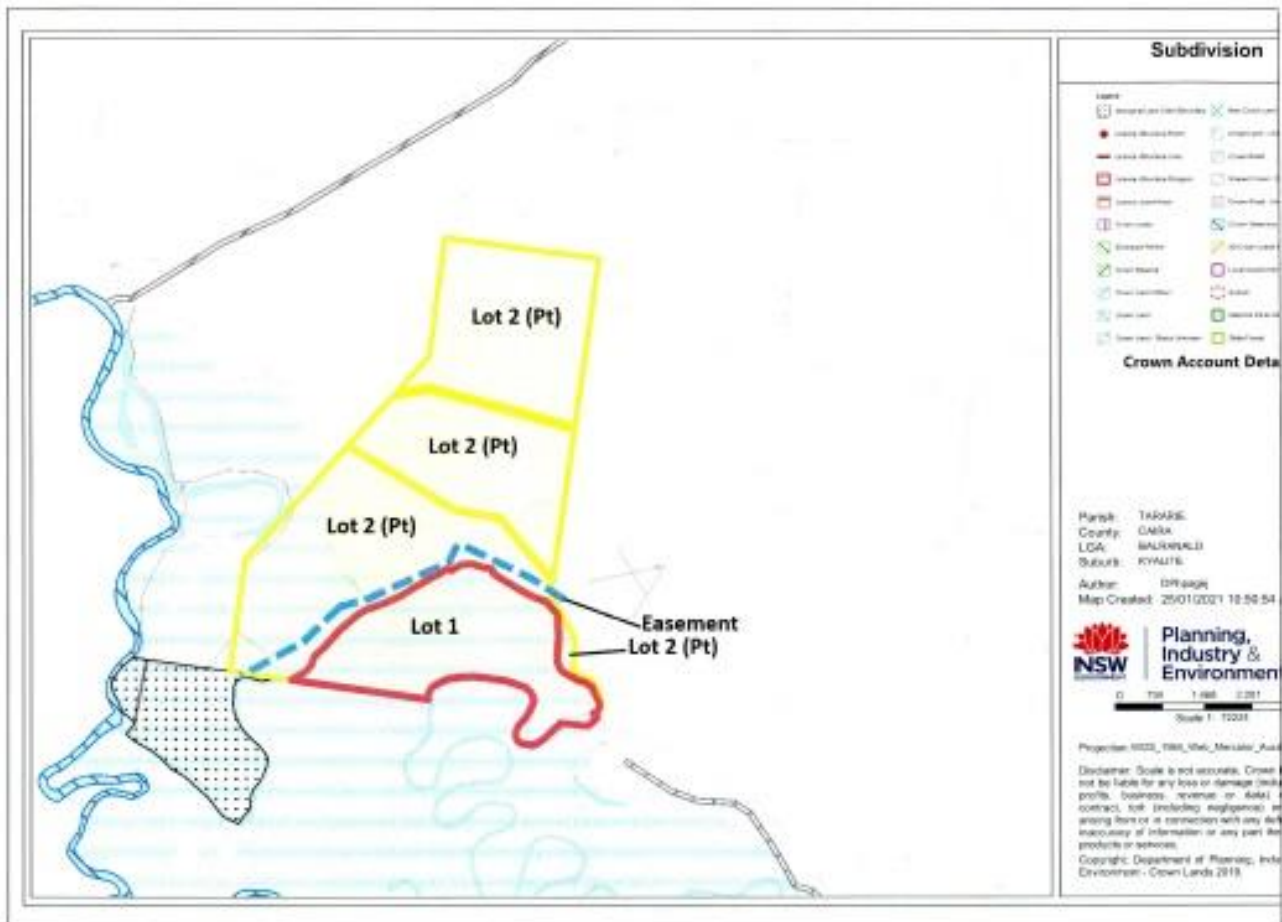
The proposal is also subject to the referral provision of the Murray Regional Environmental Plan No. 2, necessitating referrals to the agencies shown in the table below, along with details of their responses:

| Agency                                                                               | Submission                                                                                                                                                                                                                                                                                                                                                                                                               | Comment                                                                                                  |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Biodiversity Conservation Division of Dept. Planning, Industry and Environment (BCD) | BCD is satisfied that there will be no impacts on threatened species or ecological communities from the subdivision application alone. However, the proponent should be advised that any future development on the resulting lots, including the removal of any native vegetation in the course of farming activities, will be regulated by the Biodiversity Conservation Act 2016 and the Local Land Services Act 2013. | Noted. Advice regarding future development is included in the draft conditions of consent as a notation. |
| Dept. Primary Industries Fisheries                                                   | The information has been reviewed and I am pleased to advise that DPI Fisheries does not object to Council granting Development Consent to the proposal nor is any approval for the subdivision required under the Fisheries Management Act 1994.                                                                                                                                                                        | Noted.                                                                                                   |

|                                               |                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| National Parks & Wildlife Service             |                                                                                                                                                                                                                                       | No submission received within statutory timeframe (or to date)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| WaterNSW                                      | Subdivision and for the purposes of the Water Management Act 2000, no approval is required for the Development Application from Water NSW.                                                                                            | Noted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Natural Resources Access Regulator            | Proposed works are exempt from the need to obtain a controlled activity approval and no further assessment by this agency is necessary.                                                                                               | Noted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Murray Darling Basin Authority                | Based on the information provided, the MDBA has completed its assessment and concludes the proposal is unlikely to have a detrimental impact on the flow, control, use or quality of the River Murray.                                | Noted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Environment Protection Authority              | Proposal does not appear to require an environment protection licence under the Protection of the Environment Operations Act 1997 (POEO Act).                                                                                         | Noted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Dept. Primary Industries Agriculture (DPI Ag) | <p>DPI Ag will not object to the subdivision provided no additional dwelling entitlement, land uses or built form will result from this proposal.</p> <p>(Note: DPI Ag is a referral agency only and their advice is not binding)</p> | <p>This proposal is for subdivision only, no additional land uses or built form is proposed.</p> <p>Discussion with DPIE Planning indicates that it would be difficult to enforce a condition of consent extinguishing a dwelling entitlement where a subdivision meets the minimum lot size requirements for a zone.</p> <p>While the land area of proposed Lot 1 is above the minimum lot size to permit a dwelling entitlement, it is entirely flood prone and identified as sensitive land on the Biodiversity, Riparian land, waterways and ground water vulnerability overlays of the LEP. A further development application to Council to permit a dwelling would be required and would face significant challenges.</p> <p>Draft Condition 6 has been</p> |

|  |  |                                 |
|--|--|---------------------------------|
|  |  | included to address this matter |
|--|--|---------------------------------|

A subdivision certificate application will be required under Division 4 of the Environmental Planning & Assessment Regulation 2000.



Sketch Plan of Subdivision

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Environmental Planning & Assessment Act 1979

Balranald Local Environmental Plan 2010

State Environmental Planning Policy (Primary Production & Rural Development) 2019

Murray regional Environmental Plan No. 2

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

1. **DPIE Biodiversity Conservation Division** [↓](#)
2. **DPI Fisheries** [↓](#)
3. **WaterNSW** [↓](#)
4. **Natural Resources Access Regulator** [↓](#)

- 5. Murray-Darling Basin Authority [↓](#) 
- 6. Environment Protection Authority [↓](#) 
- 7. DPI Agriculture [↓](#) 



Our ref: DOC21/119755

Senders ref: DA 34.2021

Ray Mitchell  
Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

Via Concurrence & Referral Portal CNR-18489

12 March 2021

Dear Mr Mitchell

**Subject: Murray REP2 - Riverine Land development - DA 34.2021 – Subdivision Kyalite CNR-18489**

The following information about the above development application lodged on the NSW Planning Portal on 11 February 2021 is provided by the Biodiversity and Conservation Division (BCD) of the Department of Planning, Industry and Environment.

BCD has statutory responsibilities relating to biodiversity (including threatened species, populations, ecological communities, or their habitats) and flooding. We have reviewed the documents supplied and note the following.

No information has been provided about impacts on biodiversity in the Statement of Environmental Effects, so we are unable to advise on potential impacts. However, the proponent should be advised that any future development on the resulting lots, including the removal of any native vegetation in the course of farming or forestry activities, will be regulated by the *Biodiversity Conservation Act 2016* and the *Local Land Services Act 2013*.

If you have any questions about this advice, please contact Simon Stirrat, Senior Conservation Planning Officer, via [rog.southwest@environment.nsw.gov.au](mailto:rog.southwest@environment.nsw.gov.au) or 03 5021 8930.

Yours sincerely

Andrew Fisher  
**Senior Team Leader Planning**  
**South West Branch**  
**Biodiversity and Conservation Division**  
**Department of Planning, Industry and Environment**



Your Ref: DA34/0221

Our Ref: C21/94

Date: 17 March 2021

The General Manager  
Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

**Re: DA 34/0221 – Subdivision – Lot 1677 DP 2605935, 1099 Weimby Kyalite Road, Kyalite NSW.**

Thank you for referring the above proposal to DPI Fisheries for comment.

DPI Fisheries is responsible for ensuring that fish populations including threatened species are conserved and that there is "no net loss" of key fish habitats upon which they depend. To achieve this, the Department ensures that developments comply with the requirements of the *Fisheries Management Act 1994* (namely the aquatic habitat protection and threatened species conservation provisions in Parts 7 and 7A of the Act respectively) and the associated *Policy and Guidelines for Aquatic Habitat Management and Fish Conservation (1999)*. In addition, the Department is responsible for ensuring the sustainable management of commercial and recreational fishing and aquaculture within NSW.

The information has been reviewed and I am pleased to advise that DPI Fisheries does not object to Council granting Development Consent to the proposal nor is any approval for the subdivision required under the *Fisheries Management Act 1994*.

If you have any queries please call me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L Pearce'.

Luke Pearce  
Fisheries Manager Greater Murray  
Freshwater Environment  
NSW Department of Primary Industries

Aquatic Ecosystems  
Unit 5, 620 Macamley St ALBURY NSW 2640  
Tel: (02) 6051 7768  
ABN 72189919072  
[www.dpi.nsw.gov.au](http://www.dpi.nsw.gov.au)





Contact Simone Tonkin  
Phone 0427 138 188  
Email [simone.tonkin@waterNSW.com.au](mailto:simone.tonkin@waterNSW.com.au)

General Manager  
Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

Our ref IDAS1133381  
Your ref DA34/2021

24February 2021

Attention: Ray Mitchell,

Dear Sir,

**RE: Development Application 34/2021– Subdivision – Lot 1677 DP 2605935, 1099 Weimby Kyalite Road, Kyalite NSW**

I refer to the above-mentioned development application referred to WaterNSW.

WaterNSW has reviewed the information submitted with the application for the proposed Subdivision and for the purposes of the Water Management Act 2000, no approval is required for the Development Application from Water NSW.

Please feel free to contact me should you require any further information.

Yours faithfully

A handwritten signature in black ink, appearing to be "S. Tonkin", written over a faint circular stamp or watermark.

**Simone Tonkin**  
Water Regulation Officer  
Assessments and Approvals



Natural Resources  
Access Regulator

Contact: Natural Resources Access Regulator  
Phone: 1800 633 362  
Email: [nrar.enquiries@nrar.nsw.gov.au](mailto:nrar.enquiries@nrar.nsw.gov.au)

Our ref: IDAS1133261  
Your ref: DA34/2021

23 February 2021

The General Manager  
Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

Attention: Raymond Mitchell

Uploaded to the ePlanning Portal

Dear Sir/Madam

**Re: IDAS1133261 - Referral under MREP2**

**Dev Ref: DA34/2021**

**Description: Two lot subdivision of Lot 1677 DP 763445 to enable separation of forestry area. Murray REP trigger due to wetland overlay.**

**Location: Lot 1677 DP 763445, 1099 WEIMBY KYALITE ROAD KYALITE 2715**

Natural Resources Access Regulator (NRAR) has reviewed documents for the above development application which has been referred under the **Murray Regional Environmental Plan No 2 – Riverine Land**. For the purposes of the *Water Management Act 2000 (WM Act)*, the proposed works are exempt from the need to obtain a controlled activity approval and no further assessment by this agency is necessary.

#### Exemption

Water Management Act (General) Regulation Schedule 4, 18 - Activities under mining, crown lands or western lands legislation

Further information on controlled activity approvals under the WM Act can be obtained from NRAR's website: [www.water.nsw.gov.au](http://www.water.nsw.gov.au) go to Water licensing > Approvals > Controlled activities.

Yours Sincerely

For  
**Alison Collaros**  
Manager Licensing & Approvals  
Water Regulatory Operations  
Natural Resources Access Regulator

---

4 Parramatta Square, 12 Darcy Street, Parramatta NSW 2150 | LOCKED BAG 5022, Parramatta, NSW 2124  
[nrar.servicedesk@dpi.nsw.gov.au](mailto:nrar.servicedesk@dpi.nsw.gov.au) | [www.industry.nsw.gov.au](http://www.industry.nsw.gov.au)



MDBA REF: D21/5668  
YOUR REF: DA 34/2021 (A-21648, CNR-18489)

05 March 2021

Raymond Mitchell  
Balranald Shire Council  
c/- [NSW Government Planning Portal](#)

Dear Raymond

**Subject: Development Application – DA 34/2021 (A-21648, CNR-18489)**

We refer to the above proposal for the subdivision of an agricultural block to separate out a forestry area, at 1099 Weimby Kyalite Rd Kyalite NSW 2715.

In considering this proposal, it is the role of the Murray-Darling Basin Authority (MDBA) to ensure the water quality of the River Murray is maintained or improved, contributing to the protection of the riverine and floodplain environment. Additionally, we ensure there is no impact on the flow carrying capacity of the River Murray.

Based on the information provided, the MDBA has completed its assessment and concludes the proposal is unlikely to have a detrimental impact on the flow, control, use or quality of the River Murray.

However, the MDBA offers Council the following advice in relation to this proposal:

- Council should ensure that access to the Lot is provided by means of an easement or similar, so that the lot is not alienated
- Maintaining boundary fences along waterways can be problematic, so consideration should be given to the boundary of the new Lot being on the northern, high side of the Wee Wee Creek adjacent to the existing access easement.

Should you have any further queries, please direct them to [RiverMurrayHealth@mdba.gov.au](mailto:RiverMurrayHealth@mdba.gov.au).

Yours sincerely



Dr Janet Pritchard  
Senior Director  
Environmental Management

Office locations  
Adelaide, Albury-Wodonga, Canberra, Goondiwindi, Griffith, Mildura, Murray Bridge, Toowoomba

 [mdba.gov.au](http://mdba.gov.au)

 1800 230 067

 [engagement@mdba.gov.au](mailto:engagement@mdba.gov.au)



DOC21/127882-3

The General Manager  
Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

Attention: Raymond Mitchell

**ELECTRONIC**  
24 February 2021

**DA 34/2021 – Subdivision of Lot 1677 DP 763455 (1099 Wimby-Kyalite Road, Kyalite NSW 2715)**

Dear Mr McNulty,

Thank you for Balranald Shire Council's request for NSW Environment Protection Authority's (NSW EPA) input for the proposed two lot subdivision of Lot 1677 DP 763445 to enable separation of forestry area at 1099 Weimby-Kyalite Road, Kyalite NSW 2715 - - DA 34/2021 (the Proposal).

The Proposal was referred to the NSW EPA under the Murray Regional Environmental Plan No.2 and consists of:

- Subdivision to enable separation of forestry area with wetland overlay

Based on the information provided, the Proposal does not appear to require an environment protection licence under the *Protection of the Environment Operations Act 1997* (POEO Act). Furthermore, the NSW EPA understands that the proposal is not being undertaken by or on behalf of a NSW Public Authority nor are the proposed activities other activities for which the NSW EPA is the appropriate regulatory authority.

The proponent should be aware that under section 120 of the POEO Act it is an offence in NSW to pollute waters. Should the development application be approved, the proponent must take all necessary precautions and implement all practical measures that could be taken to prevent, control, abate or mitigate water pollution and protect human health and the environment from harm during the construction phase.

In view of these factors, the NSW EPA has no further comment to provide on the Proposal.

|                       |                     |                    |                   |                                                                                        |
|-----------------------|---------------------|--------------------|-------------------|----------------------------------------------------------------------------------------|
| Phone +61 2 6969 0700 | Fax +61 2 6969 0710 | PO Box 397         | Suite 7           |                                                                                        |
| Phone 131 555         | TTY 133 677         | Griffith           | 130-140 Banna Ave | <a href="http://www.epa.nsw.gov.au">www.epa.nsw.gov.au</a>                             |
| (from outside NSW)    | ABN 43 692 285 758  | NSW 2680 Australia | Griffith NSW      | <a href="mailto:rriverina.farwest@epa.nsw.gov.au">rriverina.farwest@epa.nsw.gov.au</a> |
|                       |                     |                    | 2680 Australia    |                                                                                        |

If you have any further enquiries about this matter, please contact me on 02 9995 5753 or by electronic mail at [riverina.farwest@epa.nsw.gov.au](mailto:riverina.farwest@epa.nsw.gov.au) (Att: Belinda Lake).

Yours sincerely



**BELINDA LAKE**  
A/Manager Regulatory Operations  
Regulatory Operations Regional



OUT21/2860

Raymond Mitchell  
BALRANALD SHIRE COUNCIL  
70 Market Street.  
Balranald NSW 2715

Dear Ray

Thank you for providing the opportunity to comment on the Howley Subdivision proposal DA34/2021. DPI Agriculture considers the maintenance of rural land in efficient and productive sized allotments as critical for maintaining opportunities for sustainable and profitable primary industry development and local food and fibre production. Maintaining productive sized allotments is a key factor in achieving wise resource use and enhancing the economic value of primary industries and protecting the capacity to manage environmental impacts.

DPI Ag assesses these proposals against its Land Use Conflict Risk Assessment (LUCRA) Guide ([https://www.dpi.nsw.gov.au/\\_data/assets/pdf\\_file/0018/412551/Land-use-conflict-risk-assessment-LUCRA-guide.pdf](https://www.dpi.nsw.gov.au/_data/assets/pdf_file/0018/412551/Land-use-conflict-risk-assessment-LUCRA-guide.pdf)) and its Subdivision Guideline ([https://www.dpi.nsw.gov.au/\\_data/assets/pdf\\_file/0005/313565/farm-subdivision-assessment-guideline.pdf](https://www.dpi.nsw.gov.au/_data/assets/pdf_file/0005/313565/farm-subdivision-assessment-guideline.pdf)).

In this case these matters have not been addressed. However extra information was provided on 5/3/2021 that this is a boundary alignment for the purposes of freeholding parts of a Western Lands Lease. DPI Ag will not object to the subdivision provided no additional dwelling entitlement, land uses or built form will result from this proposal.

NSW Department of Primary Industries is not a development consent authority and this review has been conducted to provide advice only to consent authorities and other agencies responsible for an assessment of this development proposal.

If you wish to discuss the issue further please contact me on telephone 69381906 or by email [lilian.parker@dpi.nsw.gov.au](mailto:lilian.parker@dpi.nsw.gov.au).

Yours sincerely

A handwritten signature in cursive script that reads 'L. Parker'.

**Lillian Parker**  
**Agricultural Land Use Planning**  
Esigned 5 March 2021

NSW Department of Primary Industries - Agriculture  
Locked Bag 21, Orange NSW 2800  
Email: [landuse.ag@dpi.nsw.gov.au](mailto:landuse.ag@dpi.nsw.gov.au) | [www.dpi.nsw.gov.au](http://www.dpi.nsw.gov.au) | ABN: 19 948 325 463

**10.2 TENDERS – DESIGN AND CONSTRUCTION OF MAIN ROAD 296 (KYALITE – MOULAMEIN ROAD) AT KYALITE**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49795</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Davy, Director Infrastructure and Development</b>                                                            |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                              |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

---

**OFFICER RECOMMENDATION**

That Council

1. That the tender received from Price Merrett Consulting Pty Ltd for the subject works, Design and Construction of Main Road 296 (Kyalite – Moulamein Road) at Kyalite, be accepted in the amended amount of \$311,064.00 plus GST.
2. That Council approves the transfer of \$56,000 in Block Grant funding from works on Main Road 514 (Oxley Road) to the subject project, Design and Construction of Main Road 296 (Kyalite – Moulamein Road) at Kyalite
3. Authorise the General Manager and Administrator to sign and affix the Common Seal of Balranald Shire Council to the Contact documentation for the Design and Construction of Main Road 296 (Kyalite – Moulamein Road) at Kyalite.
4. Authorise the General Manager to approve variations on the Contact up to a maximum value of 10%

**PURPOSE OF REPORT**

To recommend acceptance of the lowest tender for the subject works.

**REPORT**
*Background*

Tenders closing on 8<sup>th</sup> April 2021 were invited for the design and construction of a 1.1km section of Main Road 296 (Kyalite-Moulamein Road) between the Kyalite Caravan Park and the Shire boundary. MR296 is a Regional Road and the project is funded by Transport for NSW under a combination of 50% from the Regional Road Repair Programme (RRRP) with the balance funded out of Council's annual Block Grant funding for maintenance and construction of regional roads. The budget for the project was \$296,000 excluding GST.

Three tenders were received, these being:

|                                  |                       |
|----------------------------------|-----------------------|
| Price Merrett Consulting Pty Ltd | \$390,185.00 plus GST |
| Potter Excavations Pty Ltd       | \$566,882.65 plus GST |
| Miller Pipe & Civil Pty Ltd      | \$999,231.00 plus GST |

*Tender assessment*

The tenders were assessed against the weighted scoring criteria set out in the Request for Tenders. These were:

- Value for money 60%

- Evidence of Tenderer's capability 20%
- Key personnel experience 10%
- Quality System 10%

The results of the weighted scoring process (100 points maximum) were:

|                             |           |
|-----------------------------|-----------|
| Price Merrett Consulting    | 84 points |
| Potter Excavations Pty Ltd  | 70 points |
| Miller Pipe & Civil Pty Ltd | 40 points |

It was noted that the tendered price for bitumen sealing offered by all tenderers was significantly higher than the price for which Council's own bitumen contractors had previously priced this work. In post-tender negotiations with Price Merrett Consulting it was agreed that the sealing works would be deleted from the scope of work and be undertaken by Council through its own bitumen sealing contract with Primal Surfacing. This deletion from the scope of works has no impact on the relative rankings of the three tenderers.

With that adjustment, the tendered price is reduced to \$311,064.00 plus GST. Bitumen sealing by the Council's contractor will add approximately \$38,000 plus GST to this cost for a total project cost of approximately \$349,000 plus GST.

#### *Funding*

Council concurrently has another project funded under the RRRP, being a culvert extension and sealing of 2km of Main Road 514 (Oxley Road). The original estimate for this project was \$512,000 funded in equal shares of \$256,000 from the RRRP and Council's Block Grant. However, that project is nearing completion and is running well below budget, with an expected final cost of between \$340,000 and \$370,000 excluding GST. Council is at liberty to re-allocate any unexpended Block Grant Funds to other works on regional roads and therefore it would conservatively have \$70,000 available for reallocation to the MR296 project. It is proposed that \$56,000 of this be reallocated,

#### **FINANCIAL IMPLICATION**

\$349,000 fully State funded.

#### **LEGISLATIVE IMPLICATION**

*Local Government (General) Regulation 2005*

#### **POLICY IMPLICATION**

Procurement Policy

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil



**10.3 ADVERSE EVENT PLAN**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49871</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Gerdi Rand, Executive Assistant</b>                                                         |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure and Development</b>                                       |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

---

**OFFICER RECOMMENDATION**

That council adopt the Draft Adverse Event Plan.

**PURPOSE OF REPORT**

To recommend adoption of an Adverse Event Plan.

**REPORT**

Under the terms of the second round of Drought Communities Programme funding, all recipient Councils are required to prepare and adopt an Adverse Event Plan. This is a fairly generic Plan that is intended to outline how Council will respond to the needs of the community in response to various kinds of adverse events. The scope of “adverse events” in this context is broader than the scope of Council’s Emergency Management Plan as it is intended to respond to adverse situations (such as drought) that are not necessarily emergencies.

A draft Adverse Event Plan has been prepared and reviewed by relevant regional Emergency Management personnel. It is recommended for formal adoption, following which it will be circulated to relevant agencies.

**FINANCIAL IMPLICATION**

Nil.

**LEGISLATIVE IMPLICATION**

There are no particular legislative implications of the adoption of the Plan. Implementation will be controlled by legislative instruments specific to the nature of the Adverse Event

**POLICY IMPLICATION**

Nil.

**RISK RATING**

Low

**ATTACHMENTS**

1. **Adverse Event Plan - Draft** [↓](#) 



# Balranald Shire Council Adverse Events Plan



Balranald Shire Council  
70 Market Street  
Balranald  
NSW 2715



### About this release

- 1. Document Number: 2. D20.41798 Edition 1 / Revision 1
- 3. Title: 4. Balranald Shire Council Adverse Event Plan 2021
- 5. Author: 6.

| 7. Issue         | 8. Date           | 9. Revision Description | 10. Authorised by |
|------------------|-------------------|-------------------------|-------------------|
| 11. Ed 0 / Rev 1 | 12. 17 March 2021 | 13. New Plan            | 14.               |
| 15.              | 16.               | 17.                     | 18.               |
| 19.              | 20.               | 21.                     | 22.               |
| 23.              | 24.               | 25.                     | 26.               |

### Management Review

- This Plan will be reviewed in accordance with Section **Error! Reference source not found.**

| 27. Planned Review Date | 28. Scope | 29. Review By | 30. Review Record Ref no. Date |
|-------------------------|-----------|---------------|--------------------------------|
| 31. 14 December 2025    | 32.       | 33.           | 34.                            |
| 35. 14 December 2029    | 36.       | 37.           | 38.                            |

Endorsement of Balranald Shire Council Adverse Event Plan 2020

- 39. \_\_\_\_\_ 43.
- 40. \_\_\_\_\_ 44.
- 41. \_\_\_\_\_ 45.
- 42. \_\_\_\_\_ 46. / /
- 47. \_\_\_\_\_ 49. Date
- 48. General Manager
- 50. \_\_\_\_\_ 54.
- 51. \_\_\_\_\_ 55.
- 52. \_\_\_\_\_ 56.
- 53. \_\_\_\_\_ 57.
- 58. / /
- 59. Director of Infrastructure and Development 60. Date
- 61. \_\_\_\_\_ 62.
- 63. \_\_\_\_\_ 64.

1. CONTENTS

About this release .....2

Management Review .....2

Balranald Shire Council’S Vision, Mission & Values .....4

Part 1 – Administration .....5

**Authority** .....5

**Test and Review Process** .....8

Part 2 – Community Context.....9

**Major Features**.....9

    a) ..... L

    and Use: .....9

    b) ..... E

    conomy and Industry.....9

    c) ..... S

    ervices .....9

    d) ..... B

    alranald is services by a Police Station, local hospital/medical campus, two schools, St John Ambulance, Rural Fire Service, NSW Fire & Rescue and State Emergency Service (SES) .....9

    e) ..... E

    uston is predominantly services from Robinvale (Vic).....9

    f) ..... T

    he nearest major centres for services beyond the capacity of local facilities are Swan Hill (Vic, 95km) and Mildura (Vic, 160km). .....9

    g) ..... M

    ajor Roads: .....9

    h) ..... A

    irport: .....9

**Hazards and Risks Summary** ..... 11

Part 3 – Delivery..... 15

**Context**..... 15

**Key Strategies and Actions**..... 15

66. **BALRANALD SHIRE COUNCIL’S VISION, MISSION & VALUES**

67.

**OUR VISION**

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

**OUR MISSION**

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

**OUR VALUES**

**Honesty:** We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.

**Respect:** We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.

**Enjoyment:** We will create a pleasant and enjoyable working environment with satisfying jobs.

**Teamwork:** We will cooperate and support each other to achieve common goals.

**Openness:** We will collaborate openly and provide opportunities to communicate and network regularly with each other.

**Leadership:** We will provide a clear strategy and direction and support all to achieve organisational and community goals.

**CUSTOMER FOCUS**

We will constantly strive to be responsive to our customers’ needs and preferences by providing high quality services.



## Part 1 – Administration

### Authority

The Balranald Shire Council Adverse Events Plan has been prepared by the Balranald Shire Council in response to the requirements of the Federal Government's Drought Communities Programme.

This document responds to *'Drought in Australia' – Coordinator-General for Droughts advice on a Strategy for Adverse Event Preparedness and Resilience.*



## Purpose

The purpose of the Balranald Shire Council Adverse Events Plan is to provide detailed guidance for Council and the community to prepare for, and manage, adverse events that directly and indirectly affect Balranald Shire.

## Objectives

The objectives of this plan are to:

- Build community leadership capability and community resilience and capacity to adapt and cope with chronic stresses and acute shocks caused by adverse events.
- Identify key strategies and actions to be undertaken by Council and other relevant stakeholders, in order to prepare for and manage adverse events that affect Balranald Shire.
- Standardise the approach of Council to meet the needs of the community in dealing with adverse events.

## Scope

The plan describes the key strategies and actions at Local level to prevent, prepare for, respond to and recover from adverse events. These events may be events for which Balranald Shire Council has full or partial responsibility or external events which are the responsibility of another agency (eg. Rural Fire Service, Area Health Service) that may involve a commitment from Council.

This plan shall be considered in conjunction with other relevant plans and policies, including:

- Balranald Local Emergency Management Plan
- Local Support Plan for Balranald Shire Council
- Balranald Shire Council Risk Management Policy

---

## Definition

An adverse event means an event or incident that has a negative impact on the wellbeing of the community.

## Principles

The following principles are applied in this plan:

- a) Responsibility for preparation, response and recovery rests initially at Local level. If Local agencies and available resources are not sufficient they are augmented by those at State and Federal level.
- b) Control of adverse event response and recovery operations is conducted at the lowest effective level.

## Level of Response

The response of Council will vary in relation to adverse events depending on the:

- Seriousness of the event
- Numbers of people involved
- Risk exposure
- Financial impacts
- Media interest
- Need to involve other stakeholders

Therefore, the response to each adverse event should be proportionate to its scale, scope and complexity.

## Communication

Communication in relation to any adverse events shall be in accordance with Council's media policy. Council will use a variety of communication media to provide the community with relevant information in relation to adverse events including print, radio and social media.



## Test and Review Process

The Balranald Local Emergency Management Committee (LEMC) will review this Plan every three (3) years, or following any:

- activation of the Plan in response to an adverse event
- legislative changes affecting the Plan; and
- exercises conducted to test all or part of the Plan.



## Part 2 – Community Context

### Major Features

#### Land Use:

Land in Balranald Shire is predominantly used for cropping and/or grazing, with intensive agriculture in southern parts of the Shire close to the Murray and Murrumbidgee Rivers, and distinct urban areas in and around the townships. Almost 98% of Balranald Shire is zoned RU1 Primary Production zone, reflecting Balranald Shire’s dependence on agriculture as the major area of employment and income.

#### Economy and Industry

Principal employment within Balranald Shire overwhelmingly revolves around agricultural and supporting industries, including transport, wholesale trade and trade services. In addition to this there exists growing employment in mining, aged care, education and health services. Notable employers include Balranald Shire Council, Australia Farming Services (almond production) and table grape growers in Euston

#### Services

Balranald is serviced by a Police Station, local hospital/medical campus, two schools, St John Ambulance, Rural Fire Service, NSW Fire & Rescue and State Emergency Service (SES).

Euston is predominantly serviced from Robinvale (Vic).

The nearest major centres for services beyond the capacity of local facilities are Swan Hill (Vic, 95km) and Mildura (Vic, 160km).

#### Major Roads:

Sturt Highway (National Highway 20), Adelaide to Wagga Wagga

Yanga Way/Mallee Highway, Talem Bend (SA) to Balranald

Wool Track (Ivanhoe Road), Cobar to Balranald

#### Airport:

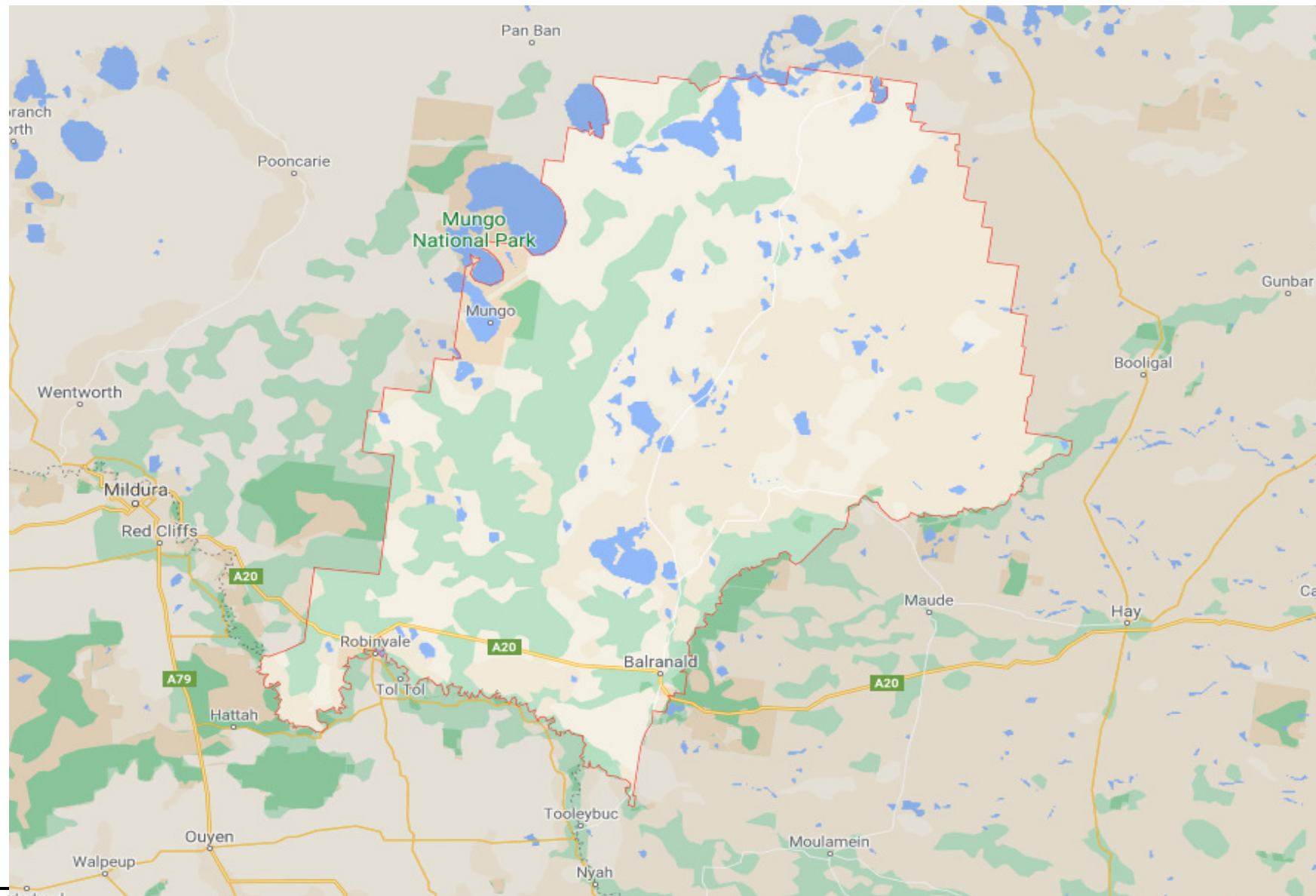
Balranald Aerodrome Coordinates: Lat 34°37’30” Long 134°34’37”

Elevation: 63.44 m

#### Runways:

| Direction | Length (m) | Construction |
|-----------|------------|--------------|
| 18/36     | 1,185      | Asphalt      |
| 08/26     | 650        | Grass        |

Transport Routes and Facilities



## Hazards and Risks Summary

The Balranald Shire Adverse Events Plan identifies the following hazards as having risk of causing loss of life, property, utilities, services and/or the community's ability to function within its normal capacity. These hazards have been identified as having the potential to create an emergency. The Balranald Emergency Risk Management Study should be referenced to identify the complete list of consequences and risk descriptions.

| Hazard                               | Risk Description                                                                                                                       | Likelihood Rating | Consequence Rating | Risk Priority | Combat / Responsible Agency       |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|---------------|-----------------------------------|
| Agricultural Disease (Animal/Animal) | An agriculture/horticulture incident that results, or has potential to result, in the spread of a communicable disease or infestation. | Likely            | Major              | Extreme       | Department of Primary Industries  |
| Communicable Disease (Human)         | Pandemic illness that affects, or has potential to affect, large portions of the human population                                      | Possible          | Major              | Extreme       | Department of Health              |
| Drought                              | A prolonged serious or severe rainfall deficiency.                                                                                     | Likely            | Major              | High          | Office of Drought Response (DPIE) |
| Earthquake                           | Earthquake of significant strength that results in localised or widespread damage.                                                     | Rare              | Major              | High          | LEOCON                            |

| Explosion                  | Potential for explosion present in bulk materials storage and imminent threat may cause localised evacuations.                             | Possible                 | Moderate                  | High                 | LEOCON                             |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------------|----------------------|------------------------------------|
| <b>Hazard</b>              | <b>Risk Description</b>                                                                                                                    | <b>Likelihood Rating</b> | <b>Consequence Rating</b> | <b>Risk Priority</b> | <b>Combat / Responsible Agency</b> |
| Flood (Riverine)           | River flows exceed the capacity of normal river systems resulting in flood waters escaping and inundating river plains                     | Possible                 | Minor                     | Extreme              | NSW SES                            |
| Fire (Bush or Grass)       | Major fires in areas of bush or grasslands.                                                                                                | Likely                   | Major                     | Extreme              | NSW RFS<br>FRNSW                   |
| Fire (Urban & Residential) | Serious commercial fires in shopping centres residential housing, aged persons units, nursing homes and hospitals.                         | Possible                 | Major                     | Extreme              | FRNSW<br>NSW RFS                   |
| Hazardous Release          | Hazardous material released as a result of an incident or accident.                                                                        | Likely                   | Moderate                  | High                 | FRNSW                              |
| Heatwave                   | A sequence of abnormally hot conditions having the potential to affect a community adversely.                                              | Possible                 | Major                     | Extreme              | SEOCON                             |
| Storm                      | Severe storm (including tornado) with accompanying lightning, hail, wind, and/or rain that causes severe damage and/or localised flooding. | Likely                   | Major                     | Extreme              | NSW SES                            |

| Transport<br>Emergency (Air)              | Aircraft crashes in LGA resulting in a number of fatalities, injuries and/or damage to property.                                                                                                                                    | Possible                 | Major                     | Extreme              | LEOCON                             |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------------|----------------------|------------------------------------|
| <b>Hazard</b>                             | <b>Risk Description</b>                                                                                                                                                                                                             | <b>Likelihood Rating</b> | <b>Consequence Rating</b> | <b>Risk Priority</b> | <b>Combat / Responsible Agency</b> |
| Transport<br>Emergency (Road)             | A major vehicle accident or bridge failure that disrupts one or more major transport routes that can result in risk to people trapped in traffic jams, restrict supply routes and/or protracted loss of access to or from the area. | Possible                 | Major                     | Extreme              | LEOCON<br>Transport NSW            |
| Transport<br>Emergency (River)            | A major accident that results in environmental damage and major recovery operations                                                                                                                                                 | Unlikely                 | Minor                     | Low                  | FRNSW<br>NSW Maritime              |
| Utilities Failure (Power, communications) | Major failure of essential utilities for unreasonable periods of time as a result of a natural or man-made occurrence                                                                                                               | Possible                 | Major                     | Extreme              | LEOCON                             |
| Utilities Failure (Water, sewer)          | Major failure of essential utilities for unreasonable periods of time as a result of a natural or man-made occurrence                                                                                                               | Possible                 | Major                     | Extreme              | Balranald Shire Council            |

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|              |                                                                        |      |       |      |                      |
|--------------|------------------------------------------------------------------------|------|-------|------|----------------------|
| Weir Failure | A weir is compromised that results in localised or widespread flooding | Rare | Major | High | NSW SES<br>Water NSW |
|--------------|------------------------------------------------------------------------|------|-------|------|----------------------|

## Part 3 – Delivery

### Context

The key strategies and actions within the Balranald Shire Adverse Events Plan respond to the objectives of the plan to build community leadership capability and community resilience and capacity to adapt and cope with chronic stresses and acute shocks caused by adverse events. These adverse events in particular, drought as well as the potential for floods and bushfires, and other adverse events, affect businesses and communities<sup>1</sup>. These events impact upon the productivity and profitability of farms, which is the main employment area within Balranald Shire.

When farming experiences, a downturn, local services and businesses suffer as less money is spent locally. This may lead to staff unemployment, some businesses closing, fewer new employment opportunities and some people leaving the community to access employment elsewhere.

Adverse events also have significant social and environmental impacts. Stress affects health and wellbeing of the whole community. Farmland and natural areas can become degraded as a result of adverse events.

The Balranald Shire Adverse Event Plan is intended to assist the Council and the community to prepare for adverse events.

The support of Federal and State Governments is essential to this process, as Local Councils do not have the capacity to respond to the full extent required to prepare their communities for future adverse events.

The outcome of responding to the key strategies and objectives is a stronger rural community and stronger local economy.

***Vision:*** *The Balranald Shire community is prepared for, and is capable of managing adverse events, to remain prosperous and sustainable into the future*

### Key Strategies and Actions

Balranald Shire Council has identified the following key strategies and actions in order to prepare for and manage adverse events that affect Balranald Shire. The key strategies and actions are presented within the Federal Government's priorities framework.



<sup>1</sup> Drought in Australia, Major General Stephen Day DSC AM April 2019

| Priority                                                                                          | Key Strategies and Actions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Council staff are trained and prepared to assist in managing the impacts of adverse events        | <ol style="list-style-type: none"> <li>1. Council staff have received training relevant to their area of work to assist and protect the community in adverse events, such as clearing fallen trees from roads as a result of storms, and managing road access during flood events and traffic incidents</li> </ol>                                                                                                                                                                                                             |
| Council owned resources are well maintained to manage the impacts of adverse events on facilities | <ol style="list-style-type: none"> <li>1. Continue to maintain Council facilities including roads and buildings in accordance with Council's maintenance schedules to manage impacts of minor adverse events, including minor storm events through drainage work maintenance</li> <li>2. Respond to major repairs incidents in accordance with Council works procedures, including road and building repairs</li> <li>3. Maintain Emergency Operations Centre and Evacuation Centre in good condition and readiness</li> </ol> |
| Stewardship of important natural resources                                                        | <ol style="list-style-type: none"> <li>1. Support and encourage workshops and seminars organised by Government agencies, including Local Land Services to assist farmer and farm businesses, including feed and pest management</li> <li>2. Actively manage water assets within Balranald Shire, including use of recycled water for irrigation purposes</li> </ol>                                                                                                                                                            |
| Incentives for good practice                                                                      | <ol style="list-style-type: none"> <li>1. Promote and advocate for local training opportunities to support the provision of additional skills for both on and off farm work opportunities</li> </ol>                                                                                                                                                                                                                                                                                                                           |
| Improving planning and decision making                                                            | <ol style="list-style-type: none"> <li>1. Support awareness of, and encourage access to, the Rural Financial Counselling Service</li> <li>2. Connect local people to relevant services through the Bes Murray Community Centre and provide contact details for relevant organisation and service details through Councils social media and website</li> <li>3. Support awareness of available Government support measures</li> </ol>                                                                                           |

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                               | <p>assistance, including the farm household allowance</p> <ol style="list-style-type: none"> <li>4. Promote communication with local financial institutions and accounting firms to provide advice and work cooperatively with clients during times of adverse events</li> <li>5. Provision of Council policy that allows for deferral of Council rates with no penalty for those landholders experiencing genuine hardship as a result of an adverse event, who have a good rates payment history.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Building community resilience                 | <ol style="list-style-type: none"> <li>1. Continued advocacy by Council towards Federal and State Government members of parliament in the interests of the Balranald Shire Community</li> <li>2. Actively pursue new economic opportunities and pursue grant opportunities for Balranald Shire that will strengthen the local economy and diversify the Shire's economic base to minimise impacts of adverse events</li> <li>3. Support a proactive Council that is innovative and progressive in responding to opportunities to diversify the local economy and improve the provision of local infrastructure, facilities and services</li> <li>4. Support capacity and resilience of individuals to support others through mental health training and counselling services</li> <li>5. Build and maintain strong connection with other Councils and Regional Agencies for the mutual benefits of this connection</li> <li>6. Support and participate in (within statutory procurement requirements) the Buy Local and Buy from the Bush campaigns to support local businesses</li> </ol> |
| Informing farmers, communities and government | <ol style="list-style-type: none"> <li>1. Promote the delivery of local projects, programs and services to the community through a range of media sources, particularly through social media</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

### Local Sub Plans, Supporting Plans and Policies

Responsibility for the preparation and maintenance of appropriate sub and supporting plans rests with the relevant Emergency Operations Controller or the relevant Functional Area Coordinator.

The sub/supporting plans are developed in consultation with the Balranald Local Emergency Management Committee (LEMC) and the community.

The plans listed below are supplementary to this Adverse Events Plan. The sub/supporting plans have been endorsed by the LEMC and public release versions are available on the Council Website.

| Plan/Policy                                            | Purpose                                                                                                                       | Combat / Responsible Agency                                               |
|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| <b>Balranald Local Emergency Management Plan</b>       | Details arrangements for, prevention of, preparation for, response to and recovery from emergencies                           | Balranald Local Emergency Management Committee (LEMC)                     |
| <b>Balranald Local Bushfire Risk Management Plan</b>   | Bush & Grass Fire Response Plan (EOC support in a Section 44 level event)                                                     | NSW Rural Fire Service                                                    |
| <b>Balranald Local Flood Plan</b>                      | Emergency management arrangements for flood operations                                                                        | NSW State Emergency Service<br>Balranald Shire Council                    |
| <b>Balranald Aerodrome Plan &amp; Emergency Manual</b> | Provide Aerodrome information, administrative procedures and standards necessary for safe & efficient operations of Aerodrome | Local Emergency Operations Controller (LEOCON)<br>Balranald Shire Council |
| <b>Balranald Local Support Plan</b>                    | Ensure the coordinated response to emergencies by all agencies                                                                | Balranald Shire Council                                                   |
| <b>Balranald Risk Management Policy</b>                | Document Council's commitment to adopting risk management principles                                                          | Balranald Shire Council                                                   |
| <b>Balranald Shire Local Disaster Plan (DISPLAN)</b>   | Details arrangements for the preparation for, response to and recovery from natural disasters within the Shire                | Balranald Shire Council                                                   |

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49688</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since 16 March 2021.

**REPORT****Administrator, General Manager and Directors Meetings**

| <b>DATE</b> | <b>Meeting</b>                                            | <b>Topic</b>                                                 | <b>Who was involved</b>           |
|-------------|-----------------------------------------------------------|--------------------------------------------------------------|-----------------------------------|
| 17.3.21     | School Assembly BCS                                       | Harmony Week                                                 | Administrator, GM & MSD           |
| 19.3.21     | Meet GM Murray River Council & CEO Campaspe Shire Council | Discuss Housing & Regional Issues                            | GM                                |
| 6.4.21      | Workshop                                                  | Community Members to discuss River Front Development Project | GM & MSD                          |
| 7.4.21      | Executive Staff                                           | Executive Staff Meeting                                      | GM, DCCS, DID                     |
| 8.4.21      | TRONOX                                                    | Tronox-Atlas Campaspe construction update                    |                                   |
| 8.4.21      | Kyalite Progress Association                              |                                                              |                                   |
| 8.4.21      | Sussan Ley Visit                                          | Ministerial duties                                           | GM, DCCS, DID                     |
| 9.4.21      | South West Arts                                           | Southwest Arts Board Meeting                                 | DID                               |
| 12.4.21     | Asset Steering Committee                                  | Asset Management                                             | GM, DCCS, DID, FM,                |
| 13.4.21     | Seniors Week                                              | Morning Tea                                                  | GM, Administrator, DID, DCCS      |
| 13.4.21     | Staff & Administrator                                     | 2021/2022 Budget Workshop                                    | GM, DID, DCCS, FM & Administrator |
| 14.4.21     | Regional Arts                                             | Annual General Meeting                                       | DID                               |
| 14.4.21     | FWJO General Manager                                      | Discuss upcoming Conference                                  | GM                                |
| 14.4.21     | Swan Hill Rural City Council                              | Glen Stewart & Bruce Myers                                   | GM                                |
| 15.04.21    | Regional Arts                                             | Board Meeting                                                | DID                               |

|                                                               |                           |                                             |                   |
|---------------------------------------------------------------|---------------------------|---------------------------------------------|-------------------|
| 19.4.21                                                       | GM & Administrator        | GM/Administrator Weekly Briefing & Catch Up | GM, Administrator |
| 19.4.21                                                       | Far West Joint Orgination | Board Meeting                               | Administrator     |
| 20.4.21                                                       | Western Division Councils | Conference                                  | GM, Administrator |
| Administrator - Mike Colreavy                                 |                           |                                             |                   |
| General Manager (GM)- Oliver McNulty                          |                           |                                             |                   |
| Director Infrastructure & Development (DID) - Ray Davy        |                           |                                             |                   |
| Director Corporate & Community Services (DCCS) - Terri Bilske |                           |                                             |                   |
| Finance Manager - Jay Panchal                                 |                           |                                             |                   |
| Manager Strategic Development - Gavin Helgeland               |                           |                                             |                   |

**FINANCIAL IMPLICATION**

Budgetted

**LEGISLATIVE IMPLICATION**

N/A

**POLICY IMPLICATION**

Payment of Expenses and Provisions for Administrator, Mayor and Councillors Policy

Code of Conduct

Conferences Seminar Attendance Policy

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.2 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49993</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To bring forward for information the Action report with actions taken on previous council resolutions.

**REPORT**

Outstanding Actions from previous meetings in the attached report.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate

**ATTACHMENTS**

1. **Outstanding Actions - April 2021** [↓](#) 

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Officer/Director                  | Section                     | Subject                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------|-----------------------------------------------------------------|
| Council 19/05/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Kozlowski, Peter<br>Holmes, Carol | Administrator Minute/Report | ADMINISTRATOR'S MINUTE - SOUND FINANCIAL MANAGEMENT FOR COUNCIL |
| <b>RESOLUTION 2020/75</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                   |                             |                                                                 |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   |                             |                                                                 |
| That in response to the matters raised in the Office of Local Government's letter to Council dated 24 October 2019:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                   |                             |                                                                 |
| <ol style="list-style-type: none"> <li>1. Council will adhere to the principles of sound financial management laid down in Section 8B of the <i>Local Government Act 1993</i> in all its affairs,</li> <li>2. The <i>Draft 2020-21 Operational Plan</i> and <i>2020-21 Revenue Policy</i> is to be prepared by the General Manager on the basis referred to in "1" above;</li> <li>3. All expired leases/licences on Council property, including mines, and public recreation reserves where Council is the Trustee, be reviewed expeditiously to ensure they are actively renewed or replaced with each lessee to be required to pay market rent as determined in the expired lease(s) in the interim, until a new lease has been finalised;</li> <li>4. All future leases/licences incorporate a fair market rent. In appropriate circumstances, the lease may also incorporate a rent rebate reflecting the level of community contribution performed by the lessee and its financial capacity;</li> <li>5. Council ensure that the rent is paid in accordance with the terms of each lease, that this is transparent, and delivers the best community value;</li> <li>6. The rents, Council charges, and any charges for other services provided for in each lease be actively levied and recovered;</li> <li>7. The charges identified in the mining lease to the gypsum mine/s and the development approval be levied and recovered, including relevant road restoration charges;</li> <li>8. COVID-19 hardship arrangements be temporarily applied to recovering lease debts where individual circumstances warrant this;</li> <li>9. Each lessee be notified of this decision and the process that Council will now follow to implement this decision pertaining to their lease; and</li> <li>10. The Office of Local Government be notified of this decision.</li> </ol> |                                   |                             |                                                                 |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                   |                             |                                                                 |
| <b>RESOLUTION 2020/76</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                   |                             |                                                                 |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   |                             |                                                                 |
| <ol style="list-style-type: none"> <li>1. That Council's official Document Management System be enhanced and managed so as to incorporate separate arrangements for maintaining hardcopy "Classified" documents that are accessible only to the Administrator, or at the Administrator's sole discretion, to either the General Manager and/or the Complaints Coordinator.</li> <li>2. The Administrator shall determine which, if any, Council documents are to be "Classified" as envisaged in "1" above.</li> <li>3. That any hardcopy "Classified" files be stored in accordance with the <i>State Records Act 1998</i>.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                   |                             |                                                                 |



**CARRIED***13 Nov 2020 - 11:52 AM - Peter Kozlowski*

Revised Target Date changed by: Kozlowski, Peter From: 2 Jun 2020 To: 30 Jun 2021

Reason: There are various components with individual timelines. All items are progressing.

| Meeting                                                                                                                                                                                                                                             | Officer/Director           | Section                                          | Subject                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------------------|-----------------------------------------------------------|
| Council 15/09/2020                                                                                                                                                                                                                                  | Mitchell, Ray<br>Davy, Ray | Part A - Infrastructure & Development<br>Reports | Balranald Local Environmental Plan 2010 Additional Clause |
| <b>RESOLUTION 2020/145</b>                                                                                                                                                                                                                          |                            |                                                  |                                                           |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                  |                            |                                                  |                                                           |
| That Council initiates the process to amend the Balranald Local Environmental Plan 2010 so as to provide for the approval with conditions of caravan parks and manufactured homes estates on land less than one (1) hectare in size. <b>CARRIED</b> |                            |                                                  |                                                           |
| <i>13 Nov 2020 - 10:32 AM - Carol Holmes</i>                                                                                                                                                                                                        |                            |                                                  |                                                           |
| Revised Target Date changed by: Holmes, Carol From: 29 Sep 2020 To: 31 Mar 2021                                                                                                                                                                     |                            |                                                  |                                                           |
| Reason: Draft clause to be publicly advertised                                                                                                                                                                                                      |                            |                                                  |                                                           |
| <i>19 Mar 2021 - 8:19 AM - Ray Mitchell</i>                                                                                                                                                                                                         |                            |                                                  |                                                           |
| RFQ issued March 21                                                                                                                                                                                                                                 |                            |                                                  |                                                           |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                 | Officer/Director                  | Section                            | Subject                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------|---------------------------------------------------|
| Council 17/11/2020                                                                                                                                                                                                                                                                                                                                                                      | Kozlowski, Peter<br>Holmes, Carol | Part A - General Manager's Reports | Establishment of Bidgee Haven Board of Management |
| <b>RESOLUTION 2020/193</b>                                                                                                                                                                                                                                                                                                                                                              |                                   |                                    |                                                   |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                      |                                   |                                    |                                                   |
| 1 That Acting General Manager, Mr Kozlowski be requested to provide a handover report to the Administrator for Council's consideration covering significant matters relevant to Council's general management and operations, as he deems necessary, ahead of his impending departure on 11 December 2020.                                                                               |                                   |                                    |                                                   |
| 2. That the Acting General Manager be requested to specifically advise on the current management framework for the operation of the Bidgee Haven Hostel, suggesting appropriate changes, in the handover report.                                                                                                                                                                        |                                   |                                    |                                                   |
| 3. That, taking into account information received in the Acting General Manager handover report, and after consultation with the Ageing Well Aged Care and Facilities Advisory Committee, the incoming General Manager, Mr McNulty be requested to report to Council on the most suitable management framework for the Bidgee Haven Hostel, as a matter of high priority early in 2021. |                                   |                                    |                                                   |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                          |                                   |                                    |                                                   |

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| Meeting                                                                                                                                                                | Officer/Director                  | Section                            | Subject                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------|---------------------------------------------------|
| Council 17/11/2020                                                                                                                                                     | Kozlowski, Peter<br>Holmes, Carol | Part A - General Manager's Reports | Establishment of a Balranald Cemetery Master Plan |
| <b>RESOLUTION 2020/194</b>                                                                                                                                             |                                   |                                    |                                                   |
| Moved: Administrator Mike Colreavy                                                                                                                                     |                                   |                                    |                                                   |
| That resourcing for a Balranald cemetery master plan be considered in preparing the 2021-2022 Operational Plan & Revenue Policy, and updated Long-Term Financial Plan. |                                   |                                    |                                                   |
| <b>CARRIED</b>                                                                                                                                                         |                                   |                                    |                                                   |
| <i>4 Dec 2020 - 2:24 PM - Carol Holmes</i>                                                                                                                             |                                   |                                    |                                                   |
| Revised Target Date changed by: Holmes, Carol From: 1 Dec 2020 To: 30 Jun 2021                                                                                         |                                   |                                    |                                                   |
| Reason: Consideration in 2021/2022 Budget                                                                                                                              |                                   |                                    |                                                   |

| Meeting                                                                                                                                                                                                                                                                                                                                     | Officer/Director                    | Section                            | Subject                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------|-------------------------------|
| Council 17/11/2020                                                                                                                                                                                                                                                                                                                          | Helgeland, Gavin<br>McNulty, Oliver | Part A - General Manager's Reports | Disability Action Plan Review |
| <b>RESOLUTION 2020/196</b>                                                                                                                                                                                                                                                                                                                  |                                     |                                    |                               |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                          |                                     |                                    |                               |
| That Council commences a review of the current Disability Action Plan 2017-2019 with a view to updating the status of actions and developing a new Plan, with appropriate community consultation, for the period of 2021-2025, to be completed by the 31 March 2021 and for consideration by Council at the April Ordinary Council Meeting. |                                     |                                    |                               |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                              |                                     |                                    |                               |
| <i>23 Nov 2020 - 10:08 AM - Peter Kozlowski</i>                                                                                                                                                                                                                                                                                             |                                     |                                    |                               |
| This matter is delegated to Gavin for action in conjunction with relevant Advisory Committees.                                                                                                                                                                                                                                              |                                     |                                    |                               |
| <i>23 Nov 2020 - 10:16 AM - Peter Kozlowski</i>                                                                                                                                                                                                                                                                                             |                                     |                                    |                               |
| Action reassigned to Helgeland, Gavin by: Kozlowski, Peter for the reason: The Manager Strategic Development is the most appropriate person to coordinate this task.                                                                                                                                                                        |                                     |                                    |                               |

| Meeting                    | Officer/Director                  | Section                            | Subject                                                                                              |
|----------------------------|-----------------------------------|------------------------------------|------------------------------------------------------------------------------------------------------|
| Council 17/11/2020         | Kozlowski, Peter<br>Holmes, Carol | Part A - General Manager's Reports | Strategy to Deal with Road Network Damage due to Unauthorised Vehicle Movements During Road Closures |
| <b>RESOLUTION 2020/201</b> |                                   |                                    |                                                                                                      |

Moved: Administrator Mike Colreavy

1. That a preliminary report be prepared for the December Council meeting advising on what, if any, powers Council may have to recover costs associated with road network damage due to unauthorised vehicle movements and what cost elements would be involved to position Council to proceed with this,
2. That resourcing for this proposed strategy and its preparation be considered in preparing the 2021-2022 Operational Plan and Long-Term Financial Plan.

Carried

| Meeting                                                                                                                                                                                                                                                      | Officer/Director               | Section                                         | Subject                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------------------------|------------------------------------------------------|
| Council 17/11/2020                                                                                                                                                                                                                                           | Bilske, Terri<br>Bilske, Terri | Part B - Corporate & Community Services Reports | BIDGEE HAVEN RETIREMENT HOSTEL RESERVE ESTABLISHMENT |
| <b>RESOLUTION 2020/213</b>                                                                                                                                                                                                                                   |                                |                                                 |                                                      |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                           |                                |                                                 |                                                      |
| That Council Approves the establishment of the Bidgee Haven Retirement Hostel Reserve as internally restricted funds equivalent \$63,530 which is the balance for all surplus and deficit funds from the financial year ending 30 June 2003 to 30 June 2020. |                                |                                                 |                                                      |
| <b>CARRIED</b>                                                                                                                                                                                                                                               |                                |                                                 |                                                      |

| Meeting                                                                                                                                                                                                                                                                                                  | Officer/Director                    | Section                            | Subject                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------|-------------------------------------------------|
| Council 15/12/2020                                                                                                                                                                                                                                                                                       | Helgeland, Gavin<br>McNulty, Oliver | Part A - General Manager's Reports | REPORT ON EUSTON PROGRESSIVE ADVISORY COMMITTEE |
| <b>RESOLUTION 2020/225</b>                                                                                                                                                                                                                                                                               |                                     |                                    |                                                 |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                       |                                     |                                    |                                                 |
| <ol style="list-style-type: none"> <li>1. That Council receives and notes this report, and the attached meeting minutes, and the recommendation to Council; and</li> <li>2. That Council provide the Euston Progressive Advisory Committee (EPAC) with a brief on Council services in Euston.</li> </ol> |                                     |                                    |                                                 |
| Carried                                                                                                                                                                                                                                                                                                  |                                     |                                    |                                                 |

| Meeting            | Officer/Director | Section                               | Subject                              |
|--------------------|------------------|---------------------------------------|--------------------------------------|
| Council 15/12/2020 | Davy, Ray        | Part A - Infrastructure & Development | Purchase of Land from Balranald Club |

Reports

Davy, Ray

**RESOLUTION 2020/237**

Moved: Administrator Mike Colreavy

That Council approves the purchase of approximately 320 square metres of land from the Balranald District Ex-Services Memorial Club Ltd for a maximum price of \$10,000 and authorises the General Manager to:

- (i) execute the formal instrument of sale when available; and
- (ii) enter into a short-term lease to enable Council to have use of the land pending finalisation of the necessary subdivision and transfer functions.
- (iii) Affix the seal to the contract and necessary documents, if required.

**CARRIED**

| Meeting            | Officer/Director       | Section                                          | Subject                        |
|--------------------|------------------------|--------------------------------------------------|--------------------------------|
| Council 15/12/2020 | Davy, Ray<br>Davy, Ray | Part A - Infrastructure & Development<br>Reports | Rural Roads and Grids Policies |

**RESOLUTION 2020/238**

Moved: Administrator Mike Colreavy

That Council's existing Rural Roads Policy and Grids – Retention, Removal and Replacement Policy be revoked and that consultation be initiated with rural ratepayers on a framework for amended policies.

**CARRIED**

| Meeting            | Officer/Director                   | Section                            | Subject          |
|--------------------|------------------------------------|------------------------------------|------------------|
| Council 16/02/2021 | McNulty, Oliver<br>McNulty, Oliver | Part A - General Manager's Reports | Asset Management |

**RESOLUTION 2021/18**

Moved: Administrator Mike Colreavy

That Council notes;

1. The works commenced to establish an Asset Management Framework,
2. That a further report will be provided at the April Ordinary Council meeting on the status of this project,
3. That this work will be funded through operational savings and that this budget amendment will be reported through the April quarterly budget review.

Carried

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                               | Officer/Director               | Section                        | Subject                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Council 16/03/2021                                                                                                                                                                                                                                                                                                                                                                                                                    | Holmes, Carol<br>Holmes, Carol | Committee Reports for Adoption | Strengthening Community Access, Inclusion and Wellbeing Advisory Committee Meetings held on 21 January and 22 February 2021. |
| <b>RESOLUTION 2021/10</b>                                                                                                                                                                                                                                                                                                                                                                                                             |                                |                                |                                                                                                                              |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                    |                                |                                |                                                                                                                              |
| <ol style="list-style-type: none"> <li>1. That Council receives and notes the Minutes of the Strengthening Community Access, Inclusion and Wellbeing (SCAIWAC) Advisory Committee meeting held on 21<sup>st</sup> January 2021.</li> <li>2. That Council as part of its review of the Senior Citizen's Building consider it as a venue for the Adult Day Care Service who are seeking to use it every Monday and Thursday.</li> </ol> |                                |                                |                                                                                                                              |
| Carried                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |                                |                                                                                                                              |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Officer/Director                    | Section                        | Subject                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------|-------------------------------------------------------------------------|
| Council 16/03/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Helgeland, Gavin<br>McNulty, Oliver | Committee Reports for Adoption | Balranald Beautification Advisory Committee - held on 3rd February 2021 |
| <b>RESOLUTION 2021/11</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                                |                                                                         |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                |                                                                         |
| That Council:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                |                                                                         |
| <ol style="list-style-type: none"> <li>1. Receives and notes the Minutes of the Balranald Beautification Advisory Committee meeting held on 3rd February.</li> <li>2. Investigates the disabled parking bay requirements along Market St.</li> <li>3. Investigates installing picnic furniture at the Senior Citizens Plaza with a location to be specified either by relocating the notified furniture in the recommendation herein or installing new furniture.</li> <li>4. That 2 and 3 above be referred to the Strengthening Community Access &amp; Inclusion Wellbeing Advisory Committee and the Ageing Well, Aged Care &amp;</li> </ol> |                                     |                                |                                                                         |

Facilities Advisory Committee for advice.

**CARRIED**

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Officer/Director               | Section                        | Subject                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|--------------------------------------------------------------------------------|
| Council 16/03/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Holmes, Carol<br>Holmes, Carol | Committee Reports for Adoption | Growing Business Industry & Tourism Advisory Committee held on 9 February 2021 |
| <b>RESOLUTION 2021/12</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |                                |                                                                                |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                |                                |                                                                                |
| That Council:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                |                                |                                                                                |
| <ol style="list-style-type: none"> <li>1. Receives and notes both the minutes of the meeting held on 9 February 2021 and the minutes of the meeting held on 2 March 2021.</li> <li>2. Includes the Growing Business Industry &amp; Tourism Advisory Committee (GBITAC) as community representatives for any future engagement from Water Infrastructure NSW (a division of DPIE) on the Yanga Lake Murrumbidgee Weir proposal.</li> <li>3. Ensures that, at the next opportunity the architect is visiting Balranald, the Director of Infrastructure and Development coordinates a “walk-over” of the existing facilities with the GBITAC and the architect.</li> <li>4. Investigates in more detail any opportunities for advertising in the Community News.</li> <li>5. Refers the matter of the heavy traffic through Balranald township to consider safety and social impacts to Transport for NSW.</li> <li>6. Confirms that the General Manager will attend the next GBITAC meeting on 6 April 2021 which will be dedicated to a workshop on their draft Annual Plan.</li> </ol> |                                |                                |                                                                                |
| Carried                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                |                                |                                                                                |

| Meeting                                                                                                                                                                                                                               | Officer/Director                   | Section                            | Subject                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------|-----------------------------------|
| Council 16/03/2021                                                                                                                                                                                                                    | McNulty, Oliver<br>McNulty, Oliver | Part A - General Manager's Reports | Crown Lands - Plans of Management |
| <b>RESOLUTION 2021/14</b>                                                                                                                                                                                                             |                                    |                                    |                                   |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                    |                                    |                                    |                                   |
| <ol style="list-style-type: none"> <li>1. That Council approves the initial categories of Community Land as referred to in Section 36 of the <i>Local Government Act 1993</i> as detailed in this report and Attachment 2;</li> </ol> |                                    |                                    |                                   |

2. That Council authorises the General Manager to seek Ministerial consent to classify Crown Reserves identified in this report and attachment as operational land and Attachment 1;
3. That Council provides the appropriate notification to the Minister;
4. That in the event that Ministerial consent to classify the reserves identified in this report and Attachment 2 as operational land is denied – that the reserves be assigned a category of General Community Use,
5. That Councils approves the General Manager writing to the Office of Local Government seeking an eighteen-month extension of time for the delivery of this project.

**CARRIED**

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Officer/Director                   | Section                            | Subject              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------|----------------------|
| Council 16/03/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | McNulty, Oliver<br>McNulty, Oliver | Part A - General Manager's Reports | Financial Management |
| <b>RESOLUTION 2021/16</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                    |                                    |                      |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                    |                                    |                      |
| That Council:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                    |                                    |                      |
| <ol style="list-style-type: none"> <li>1. Will adhere to the principles of sound financial management laid down in Section 8B of the Local Government Act 1993 in all its affairs,</li> <li>2. The Draft 2021/22 Operational Plan and 2021/22 Revenue Policy is to be prepared by the General Manager on the basis referred to in "1" above;</li> <li>3. Will develop Plans of Management for Crown reserves in accordance with the requirements of the Crown Land Management Act 2016 focusing on the reserves that need to be completed first to enable updating of any expired leases or licences,</li> <li>4. Will commence a review of all leases or licences held on freehold lands owned by Council,</li> <li>5. Will develop a Project Plan outlining a timeline and governance process for this project, and</li> <li>6. That the charges identified in the mining licence to the gypsum mine/s and the development approval will be levied and recovered, including relevant road restoration charges.</li> </ol> |                                    |                                    |                      |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                    |                                    |                      |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Officer/Director       | Section                                          | Subject             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------------------------|---------------------|
| Council 16/03/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Davy, Ray<br>Davy, Ray | Part A - Infrastructure & Development<br>Reports | Bidgee Haven Hostel |
| <b>RESOLUTION 2021/21</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |                                                  |                     |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                        |                                                  |                     |
| <ol style="list-style-type: none"> <li>1. That the updated budget for capital works in 2020-21 be noted and approved; and</li> <li>2. That Council provide information on the status of the following projects in the next Council Newsletter; <ol style="list-style-type: none"> <li>a. The Bidgee Haven Hostel;</li> <li>b. The Visitor Information Centre/Discovery Centre Project;</li> <li>c. The Balranald Riverfront Project from Our Rivers, Our Regions funding; and</li> <li>d. The Creative Learning Centre.</li> </ol> </li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                        |                                                  |                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |                                                  | <b>CARRIED</b>      |
| <b>RESOLUTION 2021/22</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |                                                  |                     |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                        |                                                  |                     |
| <ol style="list-style-type: none"> <li>1. That Council notes the information in the confidential attachment to the report at Item 10.5 of this agenda. The document is confidential in accordance with Section 10A(2) of <i>the Local Government Act 1993</i>. It comprises information of a confidential nature which if released publicly would prejudice the commercial position of Council and the providers.</li> <li>2. That Council resolves in accordance with Regulation 178(1)(b) of the <i>Local Government (General) Regulation 2005</i> not to accept any tender for the proposed extension of the Bidgee Haven Aged Care Hostel.</li> <li>3. That Council resolves in accordance with Regulation 178(3)(e) of the <i>Local Government (General) Regulation 2005</i> to enter into non-binding negotiations with RTM Constructions for the works for the following reasons: <ol style="list-style-type: none"> <li>(a) None of the tenders received offered to undertake the works within Council's budget; and</li> <li>(b) Council is satisfied that the tender process resulted in a fair representation of the local contracting market for works of this nature and that it is unlikely that fresh tenders will result in any substantially different outcome in this regard; and</li> <li>(c) Council believes, on independent professional advice, that the best value for money is likely to be achieved through negotiations with a preferred</li> </ol> </li> </ol> |                        |                                                  |                     |



contractor; and

(d) The tender received from RTM Constructions offered the best value for money of the tenders received and would have been the preferred tenderer in the event that Council resolved to accept any tender for the works.

4. That Council seeks additional grant funding for the proposed extension and defers any decision to proceed with the works pending:

(a) receipt of an independent report on the business case for the project; and

(b) receipt of a further report on the result of negotiations with RTM Constructions; and

(c) advice of the outcome of its application for additional funding.

**CARRIED**

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 COMPARATIVE FINANCIAL INFORMATION 2014-2020****Record Number:** D21.49788**Authorising Officer:** Oliver McNulty, General Manager**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.**OFFICER RECOMMENDATION**

That the report on Comparative financial information regarding Council's financial performance, cash position and working capital from 1 July 2014 to 30 June 2020 be received and noted.

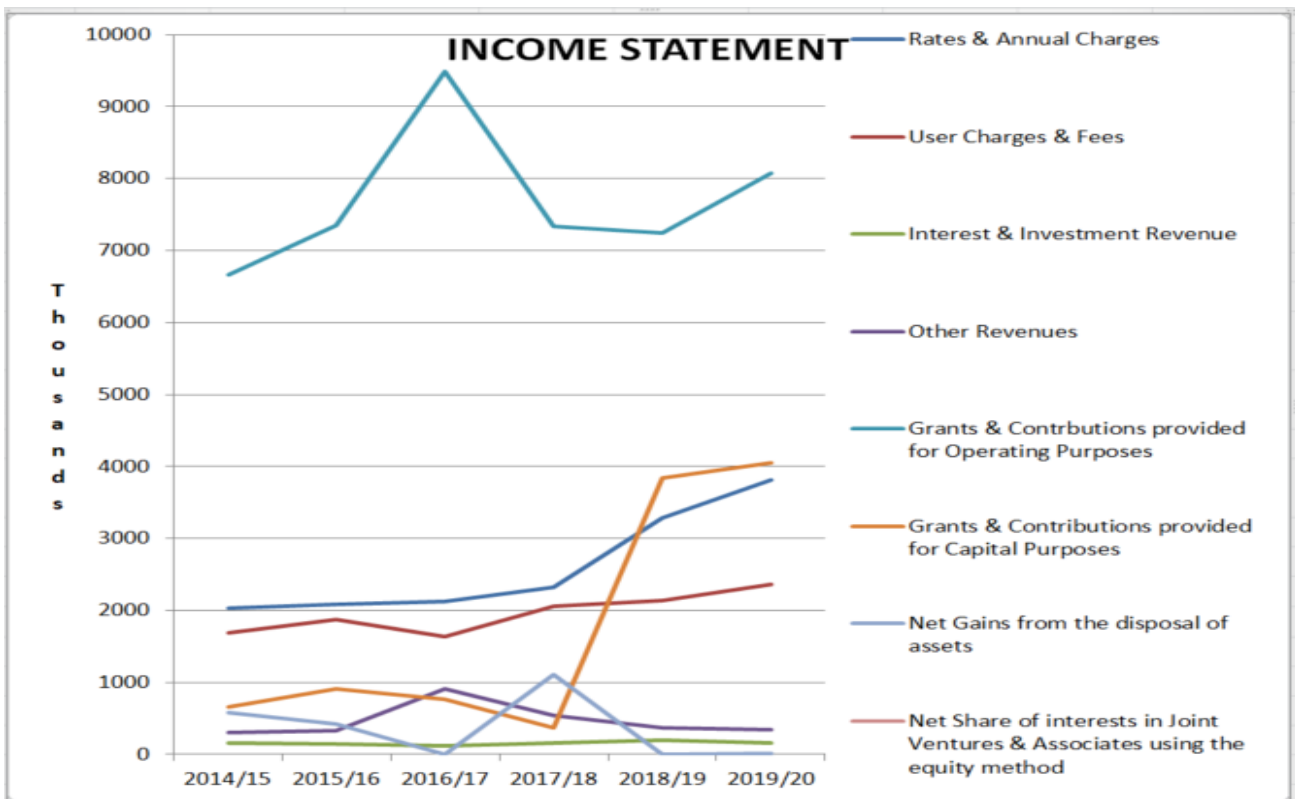
**PURPOSE OF REPORT**

The purpose of this report is to provide an overview of Council's financial performance from 1 July 2014 to 30 June 2020.

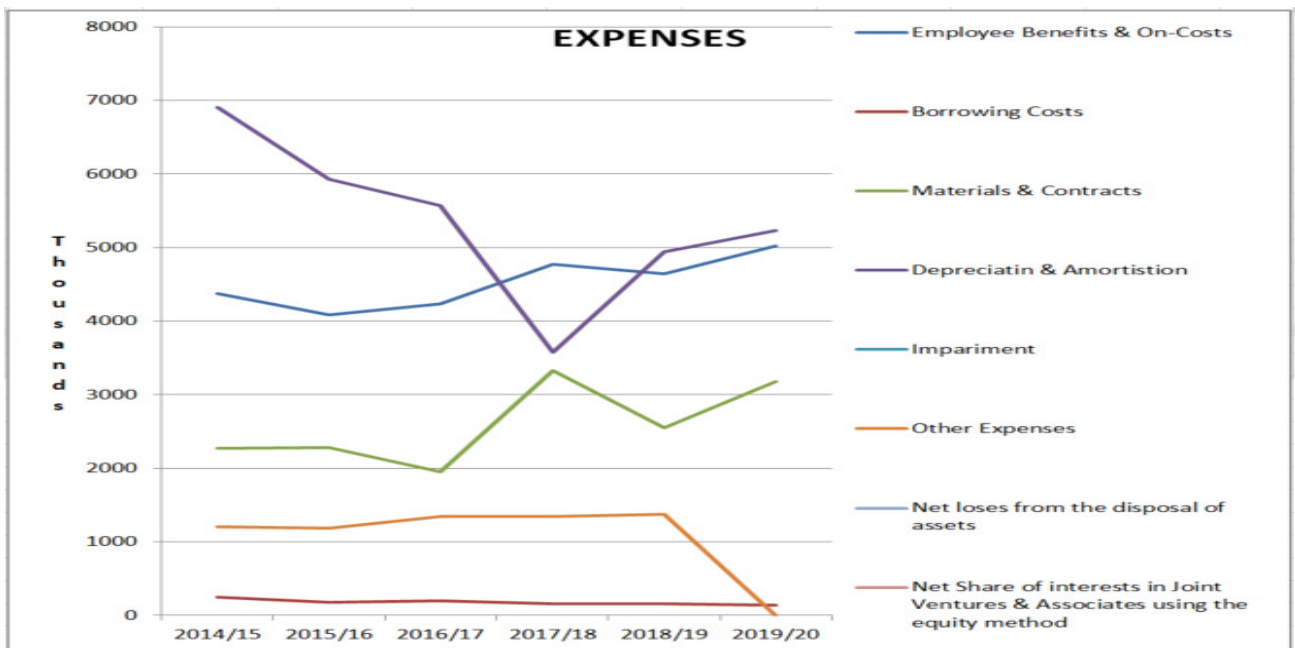
**REPORT**

The financial information reported below has been extracted from the Balranald Shire Council's Annual Financial Statements as audited from July 2014 to June 2020.

| INCOME STATEMENT                                                              |              |              |              |              |              |              |
|-------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Income from Continuing Operations                                             |              |              |              |              |              |              |
| Revenue                                                                       |              |              |              |              |              |              |
|                                                                               | 2014/15      | 2015/16      | 2016/17      | 2017/18      | 2018/19      | 2019/20      |
| Rates & Annual Charges                                                        | 2025         | 2085         | 2129         | 2328         | 3289         | 3816         |
| User Charges & Fees                                                           | 1685         | 1873         | 1639         | 2063         | 2133         | 2356         |
| Interest & Investment Revenue                                                 | 151          | 139          | 123          | 161          | 195          | 153          |
| Other Revenues                                                                | 298          | 325          | 905          | 542          | 373          | 348          |
| Grants & Contributions provided for Operating Purposes                        | 6669         | 7344         | 9483         | 7336         | 7245         | 8080         |
| Grants & Contributions provided for Capital Purposes                          | 656          | 903          | 762          | 363          | 3844         | 4057         |
| Net Gains from the disposal of assets                                         | 577          | 427          | 0            | 1109         | 0            | 6            |
| Net Share of interests in Joint Ventures & Associates using the equity method |              |              |              |              | 1461         |              |
| <b>Total Income from Continuing Operations</b>                                | <b>12061</b> | <b>13096</b> | <b>15041</b> | <b>13902</b> | <b>18540</b> | <b>18816</b> |



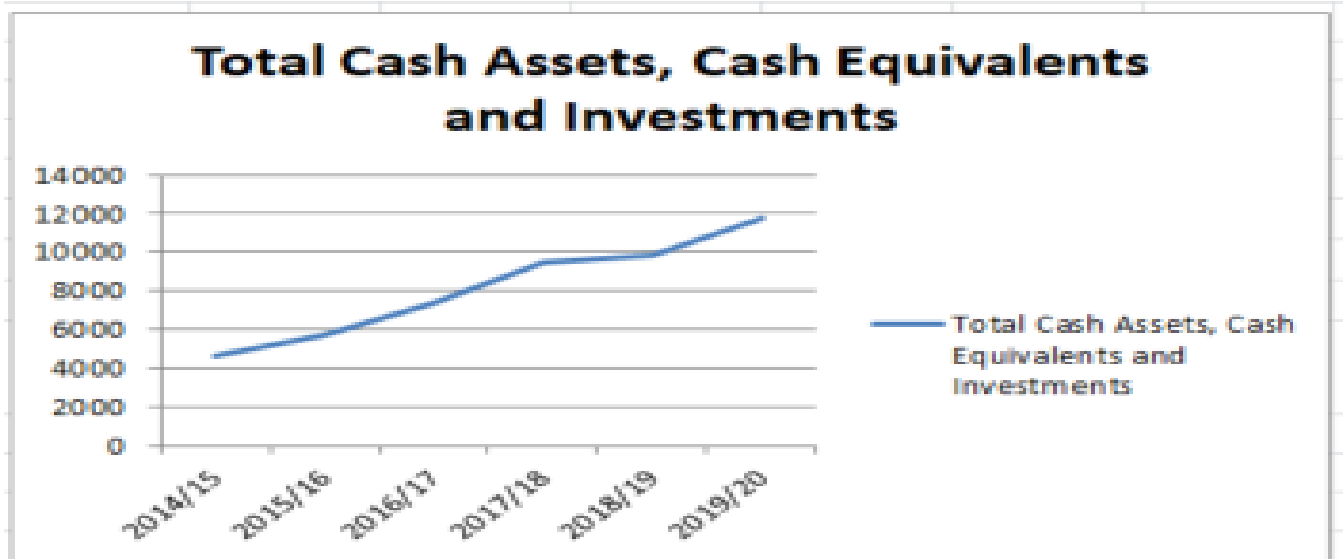
| Expenses from Continuing Operations                                           |              |              |              |              |              |              |
|-------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
|                                                                               | 2014/15      | 2015/16      | 2016/17      | 2017/18      | 2018/19      | 2019/20      |
| Employee Benefits & On-Costs                                                  | 4379         | 4089         | 4233         | 4769         | 4647         | 5019         |
| Borrowing Costs                                                               | 252          | 177          | 201          | 157          | 159          | 143          |
| Materials & Contracts                                                         | 2269         | 2280         | 1953         | 3323         | 2553         | 3182         |
| Depreciatin & Amortistion                                                     | 6907         | 5929         | 5569         | 3578         | 4946         | 5234         |
| Impariment                                                                    |              |              |              |              |              | 1566         |
| Other Expenses                                                                | 1204         | 1185         | 1346         | 1343         | 1374         | 0            |
| Net loses from the disposal of assets                                         |              |              | 2            |              | 101          |              |
| Net Share of interests in Joint Ventures & Associates using the equity method |              |              |              |              |              | 102          |
| <b>Total Expenses from Continuing Operations</b>                              | <b>15011</b> | <b>13660</b> | <b>13304</b> | <b>13170</b> | <b>13780</b> | <b>15246</b> |



|                                                                                                        | 2014/15 | 2015/16 | 2016/17 | 2017/18 | 2018/19 | 2019/20 |
|--------------------------------------------------------------------------------------------------------|---------|---------|---------|---------|---------|---------|
| <b>Operating Result from Continuing Operations</b>                                                     | -2950   | -564    | 1737    | 732     | 4760    | 3570    |
| <b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b> | -3606   | -1467   | 975     | 369     | 916     | -487    |
| <b>Net Operating Result for the year (as per Income statement)</b>                                     | -2950   | -564    | 1737    | 732     | 4760    | 3570    |

| STATEMENT OF FINANCIAL POSITION                   |               |               |               |               |               |               |
|---------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                                                   | 2014/15       | 2015/16       | 2016/17       | 2017/18       | 2018/19       | 2019/20       |
| <b>ASSETS</b>                                     |               |               |               |               |               |               |
| <b>Current Assets</b>                             |               |               |               |               |               |               |
| Cash & Cash Equivalents                           | 4627          | 5200          | 7377          | 6446          | 5346          | 6534          |
| Investments                                       |               | 500           | 0             | 3000          | 4500          | 5250          |
| Receivables                                       | 710           | 806           | 753           | 571           | 2646          | 2367          |
| Inventories                                       | 71            | 70            | 76            | 50            | 108           | 195           |
| Other                                             |               |               |               | 25            | 43            | 11            |
| Non-current assets classified as "held for sale"  |               |               | 500           |               |               |               |
| <b>Total Current Assets</b>                       | <b>5408</b>   | <b>6576</b>   | <b>8706</b>   | <b>10092</b>  | <b>12643</b>  | <b>14357</b>  |
| <b>Non-Current Assets</b>                         |               |               |               |               |               |               |
| Receivables                                       |               |               |               |               | 114           | 126           |
| Inventories                                       |               |               |               | 131           |               |               |
| Infrastructure, Property, Plant & Equipment       | 98127         | 97901         | 113742        | 141852        | 143490        | 145247        |
| Investments accounted for using the equity method |               |               | 260           | 424           | 1461          | 1359          |
| Intangible Assets                                 | 260           | 260           |               |               | 400           | 375           |
| <b>Total Non-Current Assets</b>                   | <b>98387</b>  | <b>98161</b>  | <b>114002</b> | <b>142407</b> | <b>145465</b> | <b>147107</b> |
| <b>TOTAL ASSETS</b>                               | <b>103795</b> | <b>104737</b> | <b>122708</b> | <b>152499</b> | <b>158108</b> | <b>161464</b> |
| <b>LIABILITIES</b>                                |               |               |               |               |               |               |
| <b>Current Liabilities</b>                        |               |               |               |               |               |               |
| Payables                                          | 881           | 1244          | 862           | 1141          | 2164          | 3066          |
| Contract Liabilities                              |               |               |               |               |               | 375           |
| Income received in advance                        |               |               | 81            | 81            |               |               |
| Borrowings                                        | 227           | 241           | 257           | 257           | 265           | 248           |
| Provisions                                        | 775           | 815           | 733           | 630           | 700           | 743           |
| <b>Total Current Liabilities</b>                  | <b>1883</b>   | <b>2300</b>   | <b>1933</b>   | <b>2109</b>   | <b>3129</b>   | <b>4432</b>   |
| <b>Non-Current Liabilities</b>                    |               |               |               |               |               |               |
| Payables                                          | 341           | 511           | 126           | 225           | 8             | 3             |
| Borrowings                                        | 3331          | 3063          | 2806          | 2549          | 2293          | 2045          |
| Provisions                                        | 244           | 260           | 237           | 221           | 244           | 288           |
| <b>Total Non-Current Liabilities</b>              | <b>3916</b>   | <b>3834</b>   | <b>3169</b>   | <b>2995</b>   | <b>2545</b>   | <b>2336</b>   |
| <b>TOTAL LIABILITIES</b>                          | <b>5799</b>   | <b>6134</b>   | <b>5102</b>   | <b>5104</b>   | <b>5674</b>   | <b>6768</b>   |
| <b>NET ASSETS</b>                                 | <b>97996</b>  | <b>98603</b>  | <b>117606</b> | <b>147395</b> | <b>152434</b> | <b>154696</b> |
| <b>EQUITY</b>                                     |               |               |               |               |               |               |
| Accumulated Surplus                               | 44485         | 43921         | 46039         | 46771         | 51531         | 54441         |
| Revaluation Reserves                              | 53511         | 54682         | 71567         | 100624        | 100903        | 100255        |
| <b>Council Equity Interest</b>                    | <b>97996</b>  | <b>98603</b>  | <b>117606</b> | <b>147395</b> | <b>152434</b> | <b>154696</b> |
| Non-controlling Equity Interest                   |               |               |               |               |               |               |
| <b>TOTAL EQUITY</b>                               | <b>97996</b>  | <b>98603</b>  | <b>117606</b> | <b>147395</b> | <b>152434</b> | <b>154696</b> |

| <b>CASH &amp; CASH EQUIVALENTS</b>                         |                |                |                |                |                |                |
|------------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                                            | <b>2014/15</b> | <b>2015/16</b> | <b>2016/17</b> | <b>2017/18</b> | <b>2018/19</b> | <b>2019/20</b> |
| Cash on Hand and at Bank                                   | 605            | 702            | 13             | 2351           | 439            | 3911           |
| Deposits at call                                           |                |                | 1764           | 2095           | 2907           | 1873           |
| Cash Equivalent Assets                                     |                |                |                |                | 2000           | 750            |
| - Short Term Investments                                   | 4022           | 4498           | 5600           | 2000           |                |                |
| <b>Total Cash &amp; Cash Equivalents</b>                   | <b>4627</b>    | <b>5200</b>    | <b>7377</b>    | <b>6446</b>    | <b>5346</b>    | <b>6534</b>    |
| <b>TOTAL CASH ASSETS, CASH EQUIVALENTS &amp;</b>           | <b>4627</b>    | <b>5200</b>    | <b>7377</b>    | <b>6446</b>    | <b>5346</b>    | <b>6534</b>    |
| <b>INVESTMENTS</b>                                         | <b>0</b>       | <b>500</b>     | <b>0</b>       | <b>3000</b>    | <b>4500</b>    | <b>5250</b>    |
| <b>Total Cash Assets, Cash Equivalents and Investments</b> | <b>4627</b>    | <b>5700</b>    | <b>7377</b>    | <b>9446</b>    | <b>9846</b>    | <b>11784</b>   |



## PERFORMANCE INDICATORS

|                                                                                                                      | 2014/15 | 2015/16 | 2016/17 | 2017/18 | 2018/19 | 2019/20 |
|----------------------------------------------------------------------------------------------------------------------|---------|---------|---------|---------|---------|---------|
| <b>Operating Performance Ratio</b>                                                                                   |         |         |         |         |         |         |
| Total continuing operating revenue<br>(excl. Capital Grants & Contributions) - Operating Expenses                    | -38.64% | -16.1%  | 6.83%   | -5.59%  | -3.35%  | -2.65%  |
| Total continuing operating revenue<br>(excl. Capital Grants & Contributions)                                         |         |         |         |         |         |         |
| <b>Own Source Operating Revenue Ratio</b>                                                                            |         |         |         |         |         |         |
| Total continuing operating revenue<br>(less All Grants & Contributions)                                              | 36.22%  | 34.9%   | 31.89%  | 39.82%  | 35.07%  | 35.48%  |
| Total continuing operating revenue                                                                                   |         |         |         |         |         |         |
| <b>Unrestricted Current Ratio</b>                                                                                    |         |         |         |         |         |         |
| Current Assets less all External Restrictions                                                                        | 1.95:1  | 2.92:1  | 6.21:1  | 4.64:1  | 3.78:1  | 5.72:1  |
| Current Liabilities less Specific Purpose Liabilities                                                                |         |         |         |         |         |         |
| <b>Debt Service Cover Ratio</b>                                                                                      |         |         |         |         |         |         |
| Operating Result before capital excluding interest<br>and depreciation/impairment/amortisation (EBITDA)              | 5.98x   | 9.77x   | 15.26x  | 7.23x   | 11.45x  | 12.22x  |
| Principal Repayments (from the Statement of Cash Flows)<br>plus Borrowing Interest Costs (from the Income Statement) |         |         |         |         |         |         |
| <b>Rates, Annual Charges, Interest &amp; Extra Charges Outstanding Percentage</b>                                    |         |         |         |         |         |         |
| Rates, Annual and Extra Charges Outstanding                                                                          | 15.45%  | 14.8%   | 10.52%  | 4.60%   | 5.84%   | 6.84%   |
| Rates, Annual and Extra Charges Collectible                                                                          |         |         |         |         |         |         |
| <b>Cash Expense Cover Ratio (Months)</b>                                                                             |         |         |         |         |         |         |
| Current Year's Cash and Cash Equivalents<br>including All Term Deposits                                              | 5.84    | 8.13    | 9.4     | 11.03   | 11.94   | 12.64   |
| Payments from cash flow of operating and<br>financing activities                                                     |         |         |         |         |         |         |
| <b>Infrastructure Asset Performance Indicators Consolidated</b>                                                      |         |         |         |         |         |         |
| <b>Building and Infrastructure Renewals Ratio</b>                                                                    |         |         |         |         |         |         |
| Asset Renewals (Buildings & Infrastructure)<br>Derecognition, Amortisation & Impairment                              | 0       | 77.75%  | 35.37%  | 97.91%  | 83.24%  | 74.74%  |
| <b>Infrastructure Backlog Ratio</b>                                                                                  |         |         |         |         |         |         |
| Estimated Cost to bring Assets to a<br>Satisfactory Condition                                                        | 11.0%   | 10.87%  | 2.60%   | 2.18%   | 3.35%   | 2.79%   |
| Total value of Infrastructure, Building, Other Structures<br>& depreciable Land Improvement Assets                   |         |         |         |         |         |         |
| <b>Asset Maintenance Ratio (Millions)</b>                                                                            |         |         |         |         |         |         |
| Actual Asset Maintenance                                                                                             | \$1.13  | \$0.55  | \$0.85  | \$1.09  | \$0.96  | \$1.24  |
| Required Asset Maintenance                                                                                           |         |         |         |         |         |         |

## SUMMARY

Financial performance since July 2014 has significantly improved in most areas, particularly in Council's cash assets and investments. However, improvement is necessary to meet benchmark standards where possible. For example, as indicated in the Building and Infrastructure Renewals Ratio. Council should be spending the equivalent to depreciation on renewing assets, to meet the benchmark. Council has an overarching Asset Management Plan and this is currently being reviewed and updated and will be linked to all future budgets where resources are available. Council needs to update the current Financial System to cope with increased demand on reporting requirements. Council's Job Costing system and General Ledger will be reviewed and adjusted during 2021/22.

**FINANCIAL IMPLICATION**

A new financial system will need to be considered in the near future.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Nil

**ATTACHMENTS**

Nil



**12.2 2019-20 BUDGET INFORMATION REPORT & CHANGES TO DRAFT FINANCIAL STATEMENTS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>Record Number:</b>              | <b>D21.49915</b>                                                                                                                     |
| <b>Authorising Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That the report on Council's income and expenditure for 2019/20 and amendments to Financial Statements for year end 30 June 2020 be received and noted.

**PURPOSE OF REPORT**

The purpose of this report is to provide a detailed summary of Council's income and expenditure and amendments made to the Annual Financial Statements for 2019-20.

**REPORT**

Following the initial completion of the Annual Financial Statements for the year ending 30 June 2020, a report was presented at the October 20 Meeting of Council requesting referral of the Statements to Council's auditors for audit. A number of changes were identified after the October Council Meeting, that were deemed necessary to be made as they represented a significant change to the operating deficit. A second report to Council was presented at the January Meeting of Council to refer the amended Annual Financial Statements to Council's Auditors for audit purposes.

The main changes were made as follows:-

- A revaluation of the category 'Other Structures' was carried out and Depreciation was overstated in the first Draft by \$203,000.
- The Roads to Recovery Grant was recognised as a Capital Grant instead of an Operating Grant which resulted in a reduction of the Operating Deficit of \$1.249m.

The impact of these two items, and various minor changes totalling \$21,000 made through the audit reduced Council's deficit from \$1.960m to \$487,000.

The 2018/19 Annual Financial Statements resulted in a surplus of \$916,000. The most significant reason for the end result was that the Balranald Shire Council's allocated share of the Joint Organisation had to be recognised as revenue which was \$1,461,000. If this cash injection into revenue was not made, the 2018/19 Annual Financial Statement result would have been a deficit of \$545,000.

The following information represents Council's Cost Centre Revenue and Expenditure Actual against the March 20 Revised Budget. The figures do not include transfers from Reserve funding, On-Cost Recovery amounts with the exception of Plant Recovery, unfunded depreciation or contract liabilities and differs from the reporting format in Council's Annual Financial Statements.

| <b>BALRANALD SHIRE COUNCIL</b>        |                           |                                       |                  |                           |                                       |                   |
|---------------------------------------|---------------------------|---------------------------------------|------------------|---------------------------|---------------------------------------|-------------------|
| <b>REVENUE &amp; EXPENSES 2019/20</b> |                           |                                       |                  |                           |                                       |                   |
| <b>COST CENTRE</b>                    | <b>REVENUE<br/>ACTUAL</b> | <b>REVENUE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>  | <b>EXPENSE<br/>ACTUAL</b> | <b>EXPENSE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>   |
| <b>GOVERNANCE</b>                     |                           |                                       |                  |                           |                                       |                   |
| Covid -19                             |                           |                                       |                  | \$57,512                  | \$0                                   | \$57,512          |
| Office of GM                          | \$12,462                  | \$12,000                              | \$462            | \$482,866                 | \$488,185                             | -\$5,319          |
| Strategic Development                 | \$5,455                   | \$5,455                               |                  | \$193,095                 | \$167,395                             | \$25,700          |
| Drought Relief                        | \$1,200,000               | \$1,000,000                           | \$200,000        | \$160,612                 | \$350,000                             | -\$189,388        |
| Mayoral Expenses                      |                           |                                       |                  | \$24,471                  | \$43,070                              | -\$18,599         |
| Members Expenses                      |                           |                                       |                  | \$72,007                  | \$151,850                             | -\$79,843         |
| Committee Expenses                    |                           |                                       |                  | \$382                     | \$5,000                               | -\$4,618          |
| Delegates Expenses                    |                           |                                       |                  | \$8,776                   | \$31,500                              | -\$22,724         |
| Civic Functions                       | \$1,612                   | \$0                                   | \$1,612          | \$15,257                  | \$18,500                              | -\$3,243          |
| Memberships & Associations            |                           |                                       |                  | \$26,136                  | \$50,000                              | -\$23,864         |
| Donations & Contributions             |                           |                                       |                  | \$23,325                  | \$37,000                              | -\$13,675         |
| Joint Organisation<br>Administrator   | -\$101,541                | \$115,000                             | -\$216,541       | \$13,707                  | \$17,000                              | -\$3,293          |
|                                       |                           |                                       |                  | \$62,075                  |                                       | \$62,075          |
| <b>TOTAL</b>                          | <b>\$1,117,988</b>        | <b>\$1,132,455</b>                    | <b>-\$14,467</b> | <b>\$1,140,221</b>        | <b>\$1,359,500</b>                    | <b>-\$219,279</b> |
| <b>CORPORATE &amp; ADMINISTRATION</b> |                           |                                       |                  |                           |                                       |                   |
| Grants                                | \$4,362,760               | \$4,239,403                           | \$123,357        |                           |                                       |                   |
| Rates                                 | \$2,574,306               | \$2,574,273                           | \$33             | \$3,074                   | \$7,000                               | -\$3,926          |
| Subsidies                             |                           | \$16,000                              | -\$16,000        |                           |                                       |                   |
| Other Revenue                         | \$168,263                 | \$174,335                             | -\$6,072         |                           |                                       |                   |
| Corporate & Admin                     |                           | \$0                                   | \$0              | \$1,152,962               | \$1,347,215                           | -\$194,253        |
| WHS                                   | \$31,424                  | \$16,000                              | \$15,424         | \$25,856                  | \$99,000                              | -\$73,144         |
| Cleaning                              |                           |                                       |                  | \$12,731                  | \$25,900                              | -\$13,169         |
| IT Expenses                           |                           |                                       |                  | \$128,234                 | \$120,295                             | \$7,939           |
| Financing Costs                       |                           |                                       |                  | \$8,697                   | \$8,430                               | \$267             |
| <b>TOTAL</b>                          | <b>\$7,136,753</b>        | <b>\$7,020,011</b>                    | <b>\$116,742</b> | <b>\$1,331,554</b>        | <b>\$1,607,840</b>                    | <b>-\$276,286</b> |
| <b>ENGINEERING ADMINISTRATION</b>     |                           |                                       |                  |                           |                                       |                   |
| Engineering Admin                     | \$13,404                  | \$21,500                              | -\$8,096         | \$423,028                 | \$512,050                             | -\$89,022         |
| Store                                 |                           |                                       |                  | \$9,837                   | \$75,400                              | -\$65,563         |
| Balranald Depot                       | \$14,410                  | \$25,780                              | -\$11,370        | \$311,397                 | \$312,210                             | -\$813            |
| Euston Depot                          |                           |                                       |                  | \$9,531                   | \$12,390                              | -\$2,859          |
| Roadworks Operating                   |                           | \$5,000                               | -\$5,000         | \$24,807                  | \$30,400                              | -\$5,593          |
| Town Group Operating                  | \$1,291                   |                                       | \$1,291          | \$31,685                  | \$36,545                              | -\$4,860          |
| Water & Sewer Operating               |                           |                                       |                  | \$9,732                   | \$13,300                              | -\$3,568          |
| Mechanics & Plant                     | \$57,410                  | \$37,500                              | \$19,910         | \$1,233,824               | \$1,027,100                           | \$206,724         |
| Less Plant Recoveries                 |                           |                                       |                  | -\$1,038,366              | -\$1,150,000                          | \$111,634         |
| Truckwash                             | \$9,516                   | \$0                                   | \$9,516          | \$7,121                   | \$2,000                               | \$5,121           |
| <b>TOTAL</b>                          | <b>\$96,031</b>           | <b>\$89,780</b>                       | <b>\$6,251</b>   | <b>\$1,022,596</b>        | <b>\$871,395</b>                      | <b>\$151,201</b>  |

| <b>BALRANALD SHIRE COUNCIL</b>                    |                           |                                       |                     |                           |                                       |                  |
|---------------------------------------------------|---------------------------|---------------------------------------|---------------------|---------------------------|---------------------------------------|------------------|
| <b>REVENUE &amp; EXPENSES 2019/20 - Continued</b> |                           |                                       |                     |                           |                                       |                  |
| <b>COST CENTRE</b>                                | <b>REVENUE<br/>ACTUAL</b> | <b>REVENUE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>     | <b>EXPENSE<br/>ACTUAL</b> | <b>EXPENSE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>  |
| <b>PUBLIC ORDER &amp; SAFETY</b>                  |                           |                                       |                     |                           |                                       |                  |
| PO&S Rev & Exp                                    | \$167,908                 | \$155,000                             | \$12,908            | \$348,611                 | \$415,090                             | -\$66,479        |
| Animal Control                                    | \$4,661                   | \$1,300                               | \$3,361             | \$13,519                  | \$16,300                              | -\$2,781         |
| Law Enforcement                                   | \$789                     |                                       | \$789               |                           |                                       |                  |
| Emergency Services                                |                           |                                       |                     | \$9,393                   | \$11,450                              | -\$2,057         |
| <b>TOTAL</b>                                      | <b>\$173,358</b>          | <b>\$156,300</b>                      | <b>\$17,058</b>     | <b>\$371,523</b>          | <b>\$442,840</b>                      | <b>-\$71,317</b> |
| <b>HEALTH</b>                                     |                           |                                       |                     |                           |                                       |                  |
| Health Admin                                      | \$0                       | \$3,000                               | -\$3,000            | \$87,167                  | \$55,710                              | \$31,457         |
| Noxious Plants                                    | \$26,497                  | \$20,000                              | \$6,497             | \$133,095                 | \$139,865                             | -\$6,770         |
| Baby Health Centre                                | \$4,727                   | \$5,950                               | -\$1,223            | \$15,970                  | \$10,735                              | \$5,235          |
| Dental Health Centre                              | \$7,564                   | \$7,760                               | -\$196              | \$4,089                   | \$4,860                               | -\$771           |
| Day Care                                          | \$709                     | \$970                                 | -\$261              | \$0                       | \$1,750                               | -\$1,750         |
| <b>TOTAL</b>                                      | <b>\$39,497</b>           | <b>\$37,680</b>                       | <b>\$1,817</b>      | <b>\$240,321</b>          | <b>\$212,920</b>                      | <b>\$27,401</b>  |
| <b>COMMUNITY SERVICES &amp; EDUCATION</b>         |                           |                                       |                     |                           |                                       |                  |
| Youth Services                                    | \$2,114                   | \$1,887                               | \$227               | \$955                     | \$7,374                               | -\$6,419         |
| Senior Citizens                                   |                           |                                       |                     | \$4,844                   | \$3,500                               | \$1,344          |
| Retirement Hostel                                 | \$1,189,581               | \$2,369,000                           | -\$1,179,419        | \$1,215,139               | \$1,190,920                           | \$24,219         |
| Independent Living                                |                           |                                       |                     | \$4,150                   | \$13,160                              | -\$9,010         |
| Hostel Units                                      | \$17,363                  | \$11,440                              | \$5,923             | \$27,505                  | \$33,475                              | -\$5,970         |
| Comm Svcs & Ed Misc                               | \$5,184                   | \$0                                   | \$5,184             | \$29,253                  | \$0                                   | \$29,253         |
| <b>TOTAL</b>                                      | <b>\$1,214,242</b>        | <b>\$2,382,327</b>                    | <b>-\$1,168,085</b> | <b>\$1,281,846</b>        | <b>\$1,248,429</b>                    | <b>\$33,417</b>  |

| <b>BALRANALD SHIRE COUNCIL</b>                    |                           |                                       |                  |                           |                                       |                   |
|---------------------------------------------------|---------------------------|---------------------------------------|------------------|---------------------------|---------------------------------------|-------------------|
| <b>REVENUE &amp; EXPENSES 2019/20 - Continued</b> |                           |                                       |                  |                           |                                       |                   |
| <b>COST CENTRE</b>                                | <b>REVENUE<br/>ACTUAL</b> | <b>REVENUE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>  | <b>EXPENSE<br/>ACTUAL</b> | <b>EXPENSE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>   |
| <b>HOUSING &amp; COMMUNITY SERVICES</b>           |                           |                                       |                  |                           |                                       |                   |
| H&C Admin                                         |                           |                                       |                  | \$3,980                   |                                       | \$3,980           |
| Housing                                           | \$56,748                  | \$57,980                              | -\$1,232         | \$41,930                  | \$54,770                              | -\$12,840         |
| Town Planning                                     | \$56,598                  | \$45,700                              | \$10,898         | \$83,035                  | \$76,580                              | \$6,455           |
| Domestic Waste                                    | \$304,904                 | \$302,305                             | \$2,599          | \$145,764                 | \$218,220                             | -\$72,456         |
| Commercial Waste                                  | \$73,371                  | \$85,090                              | -\$11,719        | \$11,616                  | \$29,000                              | -\$17,384         |
| Street Cleaning                                   |                           |                                       |                  | \$20,947                  | \$40,000                              | -\$19,053         |
| Other Sanitation & Garbage                        |                           |                                       |                  | \$3,627                   | \$3,000                               | \$627             |
| Environmental Protection                          | \$66,000                  | \$101,000                             | -\$35,000        | \$60,136                  | \$102,500                             | -\$42,364         |
| Balranald Cemetery                                | \$3,661                   | \$4,500                               | -\$839           | \$9,042                   | \$15,010                              | -\$5,968          |
| Balranald Lawn Cemetery                           | \$18,113                  | \$22,300                              | -\$4,187         | \$30,419                  | \$37,900                              | -\$7,481          |
| Euston Cemetery                                   | \$1,900                   | \$4,000                               | -\$2,100         | \$4,877                   | \$10,000                              | -\$5,123          |
| Balranald Public Conveniences                     |                           |                                       |                  | \$33,881                  | \$35,620                              | -\$1,739          |
| Euston Public Conveniences                        |                           |                                       |                  | \$20,772                  | \$21,650                              | -\$878            |
| CWA Building                                      | -\$145                    | \$500                                 | -\$645           | \$4,870                   | \$7,600                               | -\$2,730          |
| Family Refuge Centre                              |                           |                                       |                  | \$3,752                   | \$5,680                               | -\$1,928          |
| Senior Citizens                                   |                           |                                       |                  | \$8,413                   | \$11,630                              | -\$3,217          |
| Preschool                                         |                           |                                       |                  | \$19,094                  | \$18,480                              | \$614             |
| Council Chambers                                  |                           |                                       |                  | \$53,037                  | \$65,850                              | -\$12,813         |
| Other Council Amenities                           |                           |                                       |                  | \$1,040                   | \$3,630                               | -\$2,590          |
| Mens Shed                                         |                           |                                       |                  | \$2,157                   | \$2,500                               | -\$343            |
| UHF Transmitter                                   |                           |                                       |                  | \$9,431                   | \$7,500                               | \$1,931           |
| <b>TOTAL</b>                                      | <b>\$581,150</b>          | <b>\$623,375</b>                      | <b>-\$42,225</b> | <b>\$567,840</b>          | <b>\$767,120</b>                      | <b>-\$199,280</b> |
| <b>WATER SUPPLIES</b>                             |                           |                                       |                  |                           |                                       |                   |
| Balranald Water                                   | \$1,144,977               | \$990,320                             | \$154,657        | \$438,777                 | \$546,700                             | -\$107,923        |
| Euston Water                                      | \$393,826                 | \$376,900                             | \$16,926         | \$247,075                 | \$264,805                             | -\$17,730         |
| <b>TOTAL</b>                                      | <b>\$1,538,803</b>        | <b>\$1,367,220</b>                    | <b>\$171,583</b> | <b>\$685,852</b>          | <b>\$811,505</b>                      | <b>-\$125,653</b> |
| <b>SEWER</b>                                      |                           |                                       |                  |                           |                                       |                   |
| Balranald Sewer                                   | \$525,482                 | \$459,785                             | \$65,697         | \$277,920                 | \$195,620                             | \$82,300          |
| Euston Sewer                                      | \$161,162                 | \$156,080                             | \$5,082          | \$62,391                  | \$94,010                              | -\$31,619         |
| <b>TOTAL</b>                                      | <b>\$686,644</b>          | <b>\$615,865</b>                      | <b>\$70,779</b>  | <b>\$340,311</b>          | <b>\$289,630</b>                      | <b>\$50,681</b>   |

| COST CENTRE                           | REVENUE<br>ACTUAL   | REVENUE<br>REVISED<br>BUDGET | VARIANCE          | EXPENSE<br>ACTUAL   | EXPENSE<br>REVISED<br>BUDGET | VARIANCE         |
|---------------------------------------|---------------------|------------------------------|-------------------|---------------------|------------------------------|------------------|
| <b>TRANSPORT &amp; COMMUNICATIONS</b> |                     |                              |                   |                     |                              |                  |
| Market Street Upgrade                 | \$1,788,491         | \$1,788,491                  | \$0               | \$217,082           | \$183,420                    | \$33,662         |
| Urban/non Rural Roads Unsealed        |                     |                              |                   | \$12,243            | \$15,300                     | -\$3,057         |
| Sealed Rural/Non Urban Roads - Local  |                     |                              |                   | \$16,918            | \$124,680                    | -\$107,762       |
| Sealed Rural Roads - Regional         | \$1,693,535         | \$1,725,025                  | -\$31,490         | \$283,396           | \$218,905                    | \$64,491         |
| State Highway                         | \$164,478           | \$229,000                    | -\$64,522         | \$143,716           | \$179,000                    | -\$35,284        |
| Unsealed Rural Roads - Local          |                     | \$180,000                    | -\$180,000        | \$1,410,132         | \$720,000                    | \$690,132        |
| Unsealed Rural Roads - Regional       |                     |                              |                   | \$177,674           | \$68,280                     | \$109,394        |
| Balranald Footpaths                   |                     |                              |                   | \$7,292             | \$16,510                     | -\$9,218         |
| Euston Footpaths                      |                     |                              |                   | \$8,784             | \$8,005                      | \$779            |
| Aerodrome                             | \$5,591             | \$600                        | \$4,991           | \$28,062            | \$40,720                     | -\$12,658        |
| Bus Shelters                          |                     |                              |                   |                     | \$8,000                      | -\$8,000         |
| Street Lighting                       |                     |                              |                   | \$113,708           | \$134,460                    | -\$20,752        |
| Other Infrastructure                  |                     |                              |                   | \$33,285            | \$53,600                     | -\$20,315        |
| Kerb & Gutter                         |                     |                              |                   | \$7,550             | \$18,275                     | -\$10,725        |
| Roads to Recovery                     | \$1,249,381         | \$1,249,381                  |                   |                     |                              |                  |
| Stormwater Drainage                   | \$18,799            | \$20,000                     | -\$1,201          | \$8,119             | \$10,000                     | -\$1,881         |
| Drainage                              |                     |                              |                   | \$31,285            | \$31,535                     | -\$250           |
| <b>TOTAL</b>                          | <b>\$4,920,275</b>  | <b>\$5,192,497</b>           | <b>-\$272,222</b> | <b>\$2,499,246</b>  | <b>\$1,830,690</b>           | <b>\$668,556</b> |
| <b>ECONOMIC AFFAIRS</b>               |                     |                              |                   |                     |                              |                  |
| Caravan Park                          | \$512,779           | \$571,960                    | -\$59,181         | \$593,858           | \$585,030                    | \$8,828          |
| Tourism                               | \$55,701            | \$68,585                     | -\$12,884         | \$357,366           | \$402,885                    | -\$45,519        |
| Private Works                         | \$190,537           | \$30,000                     | \$160,537         | \$194,324           | \$20,000                     | \$174,324        |
| <b>TOTAL</b>                          | <b>\$759,017</b>    | <b>\$670,545</b>             | <b>\$88,472</b>   | <b>\$1,145,548</b>  | <b>\$1,007,915</b>           | <b>\$137,633</b> |
| <b>COUNCIL TOTAL</b>                  | <b>\$18,989,068</b> | <b>\$20,098,306</b>          | <b>-\$941,090</b> | <b>\$11,437,062</b> | <b>\$11,266,459</b>          | <b>\$170,603</b> |

| <b>BALRANALD SHIRE COUNCIL</b>                    |                           |                                       |                 |                           |                                       |                 |
|---------------------------------------------------|---------------------------|---------------------------------------|-----------------|---------------------------|---------------------------------------|-----------------|
| <b>REVENUE &amp; EXPENSES 2019/20 - Continued</b> |                           |                                       |                 |                           |                                       |                 |
| <b>COST CENTRE</b>                                | <b>REVENUE<br/>ACTUAL</b> | <b>REVENUE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b> | <b>EXPENSE<br/>ACTUAL</b> | <b>EXPENSE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b> |
| <b>RECREATION &amp; CULTURE</b>                   |                           |                                       |                 |                           |                                       |                 |
| Public Library                                    | \$63,724                  | \$67,420                              | -\$3,696        | \$76,559                  | \$66,505                              | \$10,054        |
| Museum                                            | \$367                     | \$1,000                               | -\$633          | \$3,008                   | \$3,540                               | -\$532          |
| Euston Courthouse                                 |                           |                                       |                 | \$47,203                  | \$45,610                              | \$1,593         |
| Greenham Park & Other Bldgs                       |                           |                                       |                 | \$14,196                  | \$6,390                               | \$7,806         |
| Euston Reserve Building                           |                           |                                       |                 | \$7,506                   | \$2,550                               | \$4,956         |
| Greenham Park Hall                                | \$582                     | \$1,500                               | -\$918          | \$11,168                  | \$14,190                              | -\$3,022        |
| Euston Memorial Hall                              |                           |                                       |                 | \$0                       | \$4,870                               | -\$4,870        |
| Theatre Royal                                     |                           | \$9,540                               | -\$9,540        | \$39,188                  | \$27,750                              | \$11,438        |
| Swimming Pool                                     | \$192,496                 | \$125,299                             | \$67,197        | \$119,833                 | \$143,150                             | -\$23,317       |
| Greenham Park Sporting Grounds                    | \$220,728                 | \$194,693                             | \$26,035        | \$139,652                 | \$136,540                             | \$3,112         |
| Euston Rec Reserve                                | \$11,125                  | \$32,500                              |                 | \$52,292                  | \$64,450                              | -\$12,158       |
| Balranald Golf Course                             |                           |                                       |                 | \$68,537                  | \$43,600                              | \$24,937        |
| Other Parks                                       | \$1,282                   | \$1,500                               | -\$218          |                           |                                       |                 |
| Balranald Parks & Gardens                         |                           |                                       |                 | \$96,867                  | \$101,950                             | -\$5,083        |
| Euston Parks & Gardens                            | \$109,824                 | \$109,824                             |                 | \$18,391                  | \$27,660                              | -\$9,269        |
| Other Parks & Gardens                             |                           |                                       |                 | \$18,681                  | \$30,720                              | -\$12,039       |
| Beutification Program                             |                           |                                       |                 | \$11,556                  | \$20,600                              | -\$9,044        |
| Our Regions Our Rivers                            | \$113,402                 | \$260,175                             |                 |                           |                                       |                 |
| Crown Lands Management                            |                           |                                       |                 | \$15,885                  |                                       | \$15,885        |
| Unexpended Grants                                 |                           |                                       |                 |                           |                                       |                 |
| <b>TOTAL</b>                                      | <b>\$713,530</b>          | <b>\$803,451</b>                      | <b>\$78,227</b> | <b>\$740,522</b>          | <b>\$740,075</b>                      | <b>\$447</b>    |
| <b>BUILDING CONTROL</b>                           |                           |                                       |                 |                           |                                       |                 |
| Building Control                                  | \$11,780                  | \$6,800                               | \$4,980         | \$69,682                  | \$76,600                              | -\$6,918        |
| <b>TOTAL</b>                                      | <b>\$11,780</b>           | <b>\$6,800</b>                        | <b>\$4,980</b>  | <b>\$69,682</b>           | <b>\$76,600</b>                       | <b>-\$6,918</b> |

| <b>BALRANALD SHIRE COUNCIL</b>                    |                           |                                       |                   |                           |                                       |                  |
|---------------------------------------------------|---------------------------|---------------------------------------|-------------------|---------------------------|---------------------------------------|------------------|
| <b>REVENUE &amp; EXPENSES 2019/20 - Continued</b> |                           |                                       |                   |                           |                                       |                  |
| <b>COST CENTRE</b>                                | <b>REVENUE<br/>ACTUAL</b> | <b>REVENUE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>   | <b>EXPENSE<br/>ACTUAL</b> | <b>EXPENSE<br/>REVISED<br/>BUDGET</b> | <b>VARIANCE</b>  |
| <b>TRANSPORT &amp; COMMUNICATIONS</b>             |                           |                                       |                   |                           |                                       |                  |
| Market Street Upgrade                             | \$1,788,491               | \$1,788,491                           | \$0               | \$217,082                 | \$183,420                             | \$33,662         |
| Urban/non Rural Roads Unsealed                    |                           |                                       |                   | \$12,243                  | \$15,300                              | -\$3,057         |
| Sealed Rural/Non Urban Roads - Local              |                           |                                       |                   | \$16,918                  | \$124,680                             | -\$107,762       |
| Sealed Rural Roads - Regional                     | \$1,693,535               | \$1,725,025                           | -\$31,490         | \$283,396                 | \$218,905                             | \$64,491         |
| State Highway                                     | \$164,478                 | \$229,000                             | -\$64,522         | \$143,716                 | \$179,000                             | -\$35,284        |
| Unsealed Rural Roads - Local                      |                           | \$180,000                             | -\$180,000        | \$1,410,132               | \$720,000                             | \$690,132        |
| Unsealed Rural Roads - Regional                   |                           |                                       |                   | \$177,674                 | \$68,280                              | \$109,394        |
| Balranald Footpaths                               |                           |                                       |                   | \$7,292                   | \$16,510                              | -\$9,218         |
| Euston Footpaths                                  |                           |                                       |                   | \$8,784                   | \$8,005                               | \$779            |
| Aerodrome                                         | \$5,591                   | \$600                                 | \$4,991           | \$28,062                  | \$40,720                              | -\$12,658        |
| Bus Shelters                                      |                           |                                       |                   |                           | \$8,000                               | -\$8,000         |
| Street Lighting                                   |                           |                                       |                   | \$113,708                 | \$134,460                             | -\$20,752        |
| Other Infrastructure                              |                           |                                       |                   | \$33,285                  | \$53,600                              | -\$20,315        |
| Kerb & Gutter                                     |                           |                                       |                   | \$7,550                   | \$18,275                              | -\$10,725        |
| Roads to Recovery                                 | \$1,249,381               | \$1,249,381                           |                   |                           |                                       |                  |
| Stormwater Drainage                               | \$18,799                  | \$20,000                              | -\$1,201          | \$8,119                   | \$10,000                              | -\$1,881         |
| Drainage                                          |                           |                                       |                   | \$31,285                  | \$31,535                              | -\$250           |
| <b>TOTAL</b>                                      | <b>\$4,920,275</b>        | <b>\$5,192,497</b>                    | <b>-\$272,222</b> | <b>\$2,499,246</b>        | <b>\$1,830,690</b>                    | <b>\$668,556</b> |
| <b>ECONOMIC AFFAIRS</b>                           |                           |                                       |                   |                           |                                       |                  |
| Caravan Park                                      | \$512,779                 | \$571,960                             | -\$59,181         | \$593,858                 | \$585,030                             | \$8,828          |
| Tourism                                           | \$55,701                  | \$68,585                              | -\$12,884         | \$357,366                 | \$402,885                             | -\$45,519        |
| Private Works                                     | \$190,537                 | \$30,000                              | \$160,537         | \$194,324                 | \$20,000                              | \$174,324        |
| <b>TOTAL</b>                                      | <b>\$759,017</b>          | <b>\$670,545</b>                      | <b>\$88,472</b>   | <b>\$1,145,548</b>        | <b>\$1,007,915</b>                    | <b>\$137,633</b> |
| <b>COUNCIL TOTAL</b>                              | <b>\$18,989,068</b>       | <b>\$20,098,306</b>                   | <b>-\$941,090</b> | <b>\$11,437,062</b>       | <b>\$11,266,459</b>                   | <b>\$170,603</b> |

**PERFORMANCE INDICATORS****SUMMARY**

Council's Annual Financial Statements for 2019/20 showed a deficit of \$487,000, compared to a deficit in 2018/19 of \$545,000 when extracting the cash injection of \$1,461,000 from the Joint Organisation. Overall, Council cannot sustain deficit results into the future and should endeavour to achieve either a break even position or a surplus. The new Accounting Standard AASB 15 has also impacted on Council, with the recognition of Grant Funding, previously recognised as revenue in the year it was received, now recognised as a contract liability until the performance obligations are met, and matched with corresponding expenditure in the relevant year.

**FINANCIAL IMPLICATION**

Deficit results cannot be sustained long term.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Nil

**ATTACHMENTS**

Nil



**FINANCIAL IMPLICATION**

A new financial system will need to be considered in the near future.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

Nil

**12.3 STATEMENT OF FUNDS - MARCH 2021**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49679</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Kristy Cameron, Finance Officer<br/>Jay Panchal, Finance Manager</b>                                                              |
| <b>Responsible Officer:</b>        | <b>Terri Bilske, Director Corporate &amp; Community Services</b>                                                                     |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**OFFICER RECOMMENDATION**

That Council receives and notes the Statement of Funds for the period ending 31 March 2021.

**PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 31 March 2021;
2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.

**REPORT**

Council's total investments including cash as at 31 March 2021 is \$16,547,934. This is an increase of \$49 745 on the previous month's total of \$16,498,189.

The increase in funds has been as a result of grants received for the following:

- Lions Park upgrade \$587,991
- Upgrade power at Greenham Park \$25,850
- Aged care subsidy \$72,986
- Street lighting subsidy \$19,000

Table below show the actual monthly interest received for investments up until the March 2021.

| <b>Month</b> | <b>Amount</b>    |
|--------------|------------------|
| Sep.20       | 20,482.00        |
| Nov.20       | 11,814.00        |
| Dec.20       | 5,110.00         |
| Mar.20       | 7,104.00         |
| <b>Total</b> | <b>44,510.00</b> |

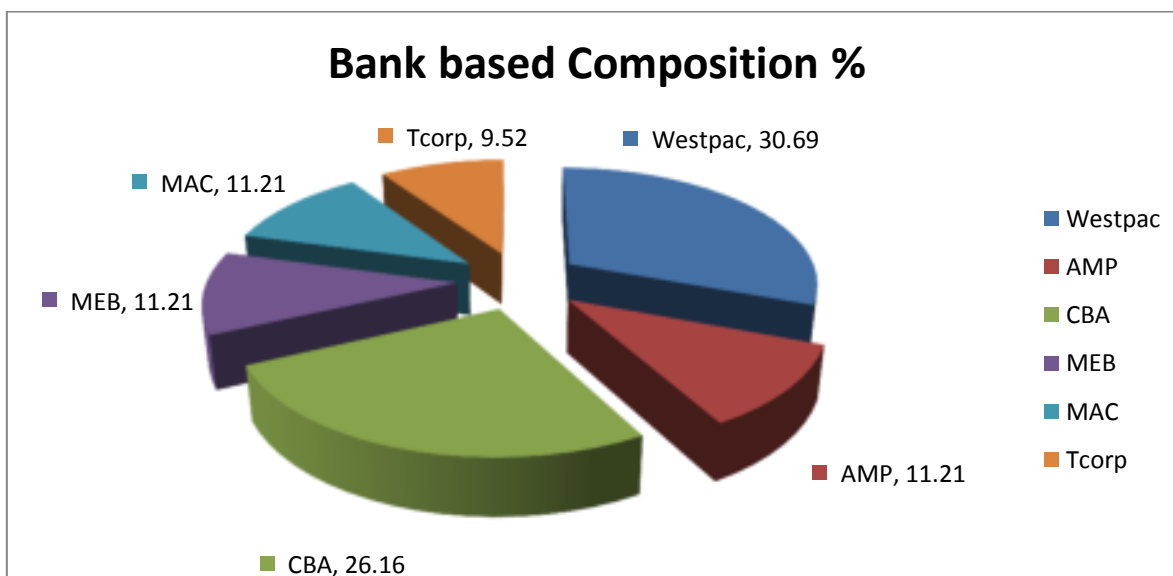
Council's cash and at call accounts are used for the purpose of day to day operations of Council. Term Deposit investments are \$11,500,000.00 as at 31 March 2021.

A summary of Council’s investment and cash balances as at 31 March 2021 is as follows

|                                                   | Reference | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate/ Rate of Return | Investment Value  |
|---------------------------------------------------|-----------|------------|-------------|------------|---------------|-------------------------------|-------------------|
| <b>Term Deposits</b>                              |           |            |             |            |               |                               |                   |
| Westpac Bank a/c No. 176-576                      | INV12     | A-1+       | 371         | 10/11/2020 | 16/11/2021    | 0.60%                         | 1,000,000         |
| Westpac Bank a/c No. 176 840                      | INV14     | A-1+       | 182         | 30/12/2020 | 30/06/2021    | 0.25%                         | 1,000,000         |
| Westpac Bank a/c No. 177 237                      | INV       | A-1+       | 365         | 3/09/2020  | 3/09/2021     | 0.80%                         | 750,000           |
| Westpac Bank a/c no: 177616                       | INV       | A-1+       | 88          | 31/12/2020 | 29/03/2021    | 0.20%                         | 750,000           |
| <a href="#">AMP Bank a/c No. TD689063360</a>      | INV20     | BBB+       | 363         | 29/04/2020 | 27/04/2021    | 1.65%                         | 1,000,000         |
| Commonwealth Bank                                 |           | A-1+       | 365         | 4/03/2021  | 4/03/2022     | 0.46%                         | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 365         | 4/03/2021  | 4/03/2022     | 0.46%                         | 1,000,000         |
| <a href="#">Macquarie Bank</a>                    |           | A-1        | 170         | 16/03/2021 | 2/09/2021     | 0.40%                         | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 180         | 17/03/2021 | 13/09/2021    | 0.35%                         | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 180         | 17/03/2021 | 13/09/2021    | 0.35%                         | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 300         | 19/03/2021 | 13/01/2022    | 0.39%                         | 500,000           |
| <a href="#">AMP</a>                               |           | A-2        | 154         | 18/03/2021 | 19/08/2021    | 0.70%                         | 500,000           |
| <a href="#">Commonwealth Bank</a>                 |           | A-2        | 365         | 22/03/2021 | 22/03/2022    | 0.42%                         | 500,000           |
| <a href="#">Macquarie Bank</a>                    |           | A-1        | 244         | 24/03/2021 | 23/11/2021    | 0.45%                         | 500,000           |
| <a href="#">Me Bank - 051498</a>                  |           | A-2        | 180         | 25/03/2021 | 21/09/2021    | 0.40%                         | 500,000           |
| <a href="#">Me Bank - 051499</a>                  |           | A-2        | 182         | 25/03/2021 | 23/09/2021    | 0.40%                         | 500,000           |
| <a href="#">Macquarie Bank</a>                    |           | A-1        | 268         | 30/03/2021 | 23/12/2021    | 0.40%                         | 500,000           |
| <a href="#">Me Bank - 051548</a>                  |           | A-2        | 177         | 30/03/2021 | 23/09/2021    | 0.40%                         | 500,000           |
|                                                   |           |            |             |            |               |                               |                   |
| <b>Total Term Deposits</b>                        |           |            |             |            |               | Average rate                  | <b>0.84%</b>      |
| <b>At Call Accounts</b>                           |           |            |             |            |               |                               | <b>11,500,000</b> |
| Westpac Cash Reserves a/c No. 162 975             |           | A-1+       |             |            | AT CALL       | 0.09%                         | 603,347           |
| Tcorp a/c No. 1268                                |           | A-1+       |             |            | AT CALL       | 0.96%                         | 1,274,020         |
| <b>Cash Accounts</b>                              |           |            |             |            |               |                               |                   |
| Westpac Bank a/c No. 000 060                      |           |            |             |            | CASH AT BANK  | 0.01%                         | 3,170,567         |
| <b>TOTAL BANK</b>                                 |           |            |             |            |               |                               | <b>5,047,934</b>  |
| <b>TOTAL INVESTMENTS PORTFOLIO INCLUDING CASH</b> |           |            |             |            |               |                               | <b>16,547,934</b> |

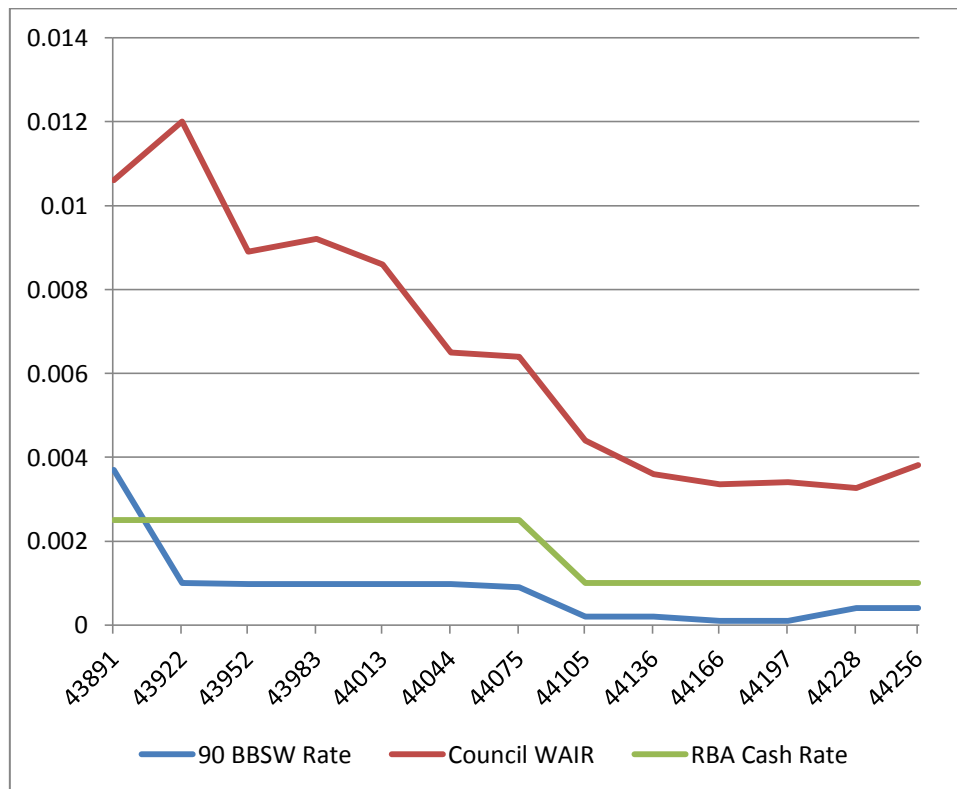
The table and graph below show the composition of investments with financial institutions.

| Ratings  | Composition % | Amount ('000) |
|----------|---------------|---------------|
| A-1+     | 66.37         | 8,877         |
| BBB+     | 11.21         | 1,500         |
| A-1      | 11.21         | 1,500         |
| A-2      | 11.21         | 1,500         |
| <b>0</b> | <b>100.00</b> | <b>13,377</b> |



Council’s weighted average return for all investments and cash accounts for the month is 0.381%, which is above the required 90 bank bill swap reference rate of 0.04% as at 31 March 2021. Note that the official cash rate stayed at 0.10% for March. The weighted average return rate is the rate which considers the size of the investment as well as the interest rate of the investment. The graph below shows Council’s performance for the past 12 months against the 90 bank bill swap reference rate.

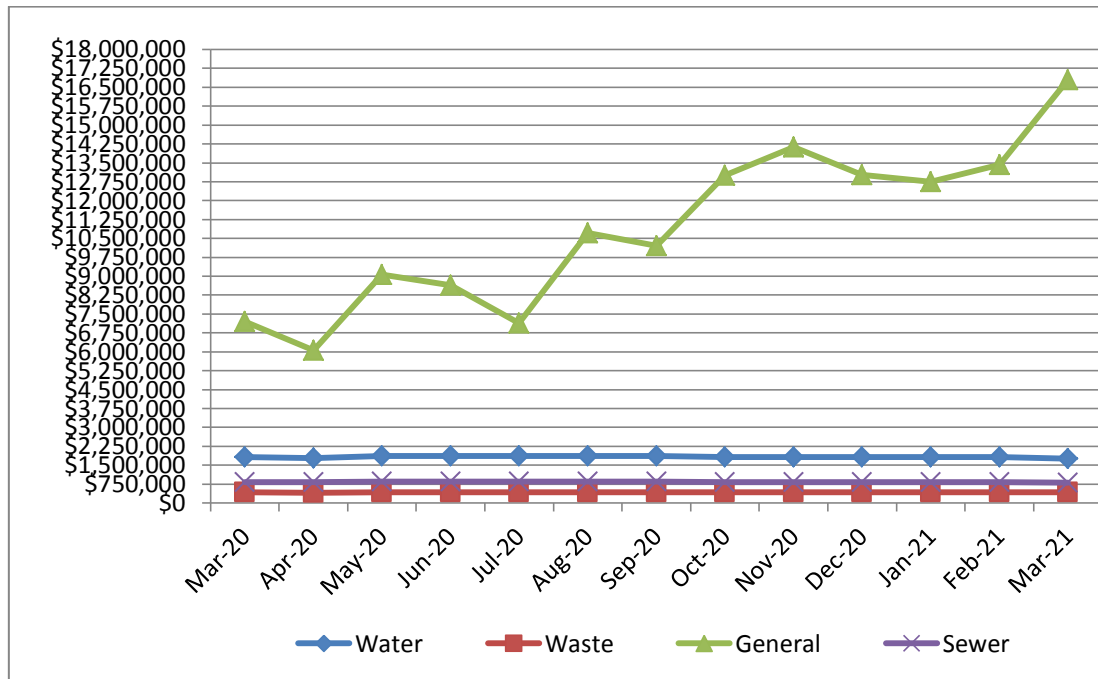
Month End Return on Investments for Past 12 Months



Council’s total investment and cash accounts balance of \$16,547,934 across the funds as listed below:

| FUNDS HELD                | Investment        | Bank             | Combined          | Restricted       | Unrestricted      |
|---------------------------|-------------------|------------------|-------------------|------------------|-------------------|
| General Fund              | 10,400,000        | 3,157,208        | 13,557,208        | 3,326,129        | 10,231,079        |
| Domestic Waste Management | 0                 | 422,104          | 422,104           | 422,104          | 0                 |
| Water Supplies            | 600,000           | 1,167,782        | 1,767,782         | 1,767,782        | 0                 |
| Sewerage Service          | 500,000           | 300,840          | 800,840           | 800,840          | 0                 |
| <b>TOTAL FUNDS HELD</b>   | <b>11,500,000</b> | <b>5,047,934</b> | <b>16,547,934</b> | <b>6,316,855</b> | <b>10,231,079</b> |

Balance by Funds for Past 12 Months



The table below shows the individual make-up of the restricted amounts that combine to a total of \$6,316,855 at end of month:

| RESTRICTED FUNDS                                   | External         | Internal         | March 2021 Total |
|----------------------------------------------------|------------------|------------------|------------------|
| Specific Purpose Unexpended Grants                 | 221,677          |                  | 221,677          |
| Domestic Waste Management                          | 422,104          |                  | 422,104          |
| Water Supplies                                     | 1,767,782        |                  | 1,767,782        |
| Sewerage Service                                   | 800,840          |                  | 800,840          |
| Other (Unexpended Cont. Euston)                    | 50,000           |                  | 50,000           |
| Future Development Reserve                         |                  | 79,728           | 79,728           |
| Plant & Vehicle Replacement                        |                  | 289,384          | 289,384          |
| Infrastructure Replacement                         |                  | 214,000          | 214,000          |
| Employee Leave Entitlements                        |                  | 269,000          | 269,000          |
| Deposits, Retentions & Bonds                       |                  | 127,842          | 127,842          |
| Euston Cemetery                                    |                  | 38,000           | 38,000           |
| Health Reserve                                     |                  | 6,000            | 6,000            |
| Hostel Bonds                                       |                  | 1,287,060        | 1,287,060        |
| Market Street Improvements                         |                  | 20,000           | 20,000           |
| Gravel Pit Rehabilitation                          |                  | 234,065          | 234,065          |
| Lake Benanee Capital Improvements                  |                  | 1,126            | 1,126            |
| Berrett Park Revitalisation (Council Contribution) |                  | 2,000            | 2,000            |
| <b>TOTAL RESTRICTED FUNDS</b>                      | <b>3,262,403</b> | <b>3,054,452</b> | <b>6,316,855</b> |

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at 31 March 2021 and is shown below:

|                                                |                  |
|------------------------------------------------|------------------|
| <b>Cashbook Summary</b>                        |                  |
| Opening Cashbook Balance                       | 9,120,833        |
| Plus Receipts                                  | 2,103,930        |
| Less Payments                                  | (8,054,196)      |
| <b>Cashbook Balance at 31 March 2021</b>       | <b>3,170,567</b> |
| <b>Statement Summary</b>                       |                  |
| Opening Statement Balance                      | 9,093,631        |
| Plus Receipts                                  | 2,134,622        |
| Less Payments                                  | (8,054,276)      |
| <b>Bank Statement Balance at 31 March 2021</b> | <b>3,173,977</b> |
| Plus Unpresented Receipts                      | 15               |
| Less Unpresented Payments                      | (3,425)          |
| <b>Reconciliation Balance at 31 March 2021</b> | <b>3,170,567</b> |

### SUMMARY

Council currently holds \$16,547,934 in Cash and Investments. The average interest rate trend has risen for March being 0.381% overall.

As with all financial reports, the reported figures are based on a point of time only and vary daily. However, Council is in a reasonable financial position but it is essential that all expenditure is kept within the approved budget to achieve a breakeven point or better position for this financial year.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

*J. Blute*

### FINANCIAL IMPLICATION

Nil

### LEGISLATIVE IMPLICATION

The Local Government Act 1993  
 The Local Government (General) Regulation 2005  
 Ministerial Investment Order (Gazetted 11 February 2011)

### POLICY IMPLICATION

Council's Investment Policy (Approved 17<sup>th</sup> October 2017)

### RISK RATING

Low

### ATTACHMENTS

Nil

**12.4 BALRANALD CARAVAN PARK FINANCIAL REPORT**

**Record Number:** D21.49697  
**Authorising Officer:** Oliver McNulty, General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

---

**OFFICER RECOMMENDATION**

That Council Receive and Note the Balranald Caravan Park Financial Report for the period ended on 31 March 2021.

**PURPOSE OF REPORT**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of revenue and expenditure against the adopted Operational and Capital Works budget for the Balranald Caravan Park.

**REPORT**

Council's Income, Operating Expenditure and Capital Expenditure for the caravan park is reviewed monthly and presented to Council quarterly with variations required adjusted on a quarterly basis. Financial information to 31 March 2021 is presented to Council for information.

The actual income and expenses have been measured against the revised December quarterly budget review as adopted by Council on the 16 February 2021. 54.3% of the revenue budget has been received, and 60.7% of the operational expenditure budget has been expensed, with 19.8% of the Capital Works budget expensed as reported to 31 March 2021.

It should be noted that revenue for the Caravan Park to 31 March is \$300,656 compared to the budgeted amount of \$415,125 being only 54.3% of the budgeted revenue expected. This has been as a direct result of Covid-19 restrictions between June 2020 and February 2021. It is expected that revenue will improve in the last four months of this financial year.

The following table represents detailed revenue and expenditure to 31 March 2021.

| Balranald Shire Council<br>Caravan Park Revenue and Expense Report<br>As at 31 March 2021 |                 |                |                |                |                    |
|-------------------------------------------------------------------------------------------|-----------------|----------------|----------------|----------------|--------------------|
|                                                                                           | Original Budget | Amended Budget | Actual         | Budget         | Budget             |
|                                                                                           | Adopted         | Qtr Review     | Mar-21         | Remaining      | Received/<br>Spent |
| <b>Operating Revenue</b>                                                                  |                 |                |                |                |                    |
| Fees                                                                                      | 550,000         | 550,000        | 297,154        | 252,846        | 54.03%             |
| Washing Machine Charges                                                                   | 3,500           | 3,500          | 2,999          | 501            | 85.69%             |
| Caravan Park Merchandise Sales                                                            | 0               | 0              | 503            | -503           | 0.00%              |
| <b>Total Operating Revenue</b>                                                            | <b>553,500</b>  | 553,500        | <b>300,656</b> | <b>252,844</b> | <b>54.32%</b>      |
| <b>Operating Expenditure</b>                                                              |                 |                |                |                |                    |
| Salaries                                                                                  | 54,300          | 54,300         | 54,376         | -76            | 100.14%            |
| Advertising                                                                               | 0               | 0              | 1,145          | -1,145         | 0.00%              |
| Bank Charges                                                                              | 3,250           | 3,250          | 2,751          | 499            | 84.65%             |
| Caravan Park - Cleaning Services                                                          | 53,700          | 53,700         | 10,585         | 43,115         | 19.71%             |
| Electricity - Operational                                                                 | 65,000          | 65,000         | 12,191         | 52,809         | 18.76%             |
| Insurance                                                                                 | 8,400           | 8,400          | 7,602          | 798            | 90.50%             |
| Caravan Park Management Fees                                                              | 150,000         | 150,000        | 91,660         | 58,340         | 61.11%             |
| Caravan Park Legal Expenses                                                               | 0               |                | 4,112          |                |                    |
| Caravan Park - Software Support                                                           | 3,000           | 3,000          | 2,328          | 672            | 77.60%             |
| Rates & Charges on Council Property                                                       | 28,000          | 28,000         | 24,494         | 3,506          | 87.48%             |
| Telephone                                                                                 | 2,000           | 2,000          | 2,205          | -205           | 110.25%            |
| Caravan Park Administration Fees                                                          | 40,000          | 40,000         | 30,000         | 10,000         | 0.00%              |
| Caravan Park R & M                                                                        | 45,000          | 45,000         | 35,007         | 9,993          | 77.79%             |
| Caravan Park - Consumables GST                                                            | 39,000          | 39,000         | 13,541         | 25,459         | 34.72%             |
| Caravan Park - Consumables No GST                                                         | 2,000           | 2,000          | 282            | 1,718          | 0.00%              |
| Depreciation                                                                              | 51,700          | 51,700         | 38,775         | 12,925         | 75.00%             |
|                                                                                           |                 | 0              |                |                |                    |
| <b>Total Operating Expenditure</b>                                                        | <b>545,350</b>  | 545,350        | <b>331,054</b> | <b>218,408</b> | <b>60.70%</b>      |
| <b>Net Operating Surplus/ (Deficit)</b>                                                   | <b>8,150</b>    | <b>8,150</b>   | <b>-30,398</b> | <b>34,436</b>  |                    |
| <b>Capital Expenditure</b>                                                                |                 |                |                |                |                    |
| Powered Sites Power Poles (20)                                                            | 30,000          |                |                |                |                    |
| Transportable Cabin                                                                       |                 |                | 2,528          |                |                    |
| Buggy - for cleaning                                                                      | 8,000           | 8,000          | 5,910          | 2,090          |                    |
| Site Upgrade (10)                                                                         | 21,850          | 21,850         | 0              | 21,850         |                    |
| <b>Total Capital Expenditure</b>                                                          | <b>29,850</b>   | <b>29,850</b>  | <b>5,910</b>   | <b>23,940</b>  | <b>19.80%</b>      |
| <b>Net Capital Surplus/ (Deficit)</b>                                                     | <b>-29,850</b>  | <b>-29,850</b> | <b>14,348</b>  | <b>-23,940</b> |                    |
| <b>Net Result Surplus/ (Deficit)</b>                                                      | <b>-21,700</b>  | <b>-21,700</b> | <b>-16,050</b> | <b>10,496</b>  |                    |



**LEGISLATIVE IMPLICATION**

*Crown Lands Management Act 2016*

*Crown Lands Management Regulation 2018*

**POLICY IMPLICATION**

Revenue Policy – Caravan Park Fees and Charges

**RISK RATING**

Moderate – High community interest in the operation of the caravan park.

**ATTACHMENTS**

Nil

**12.5 QUARTERLY TOURISM REPORT - JANUARY 2021 TO MARCH 2021**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49797</b>                                                                                                 |
| <b>Reporting Officer:</b>          | <b>Jay Panchal, Finance Manager</b>                                                                              |
| <b>Responsible Officer:</b>        | <b>Terri Bilske, Director Corporate &amp; Community Services</b>                                                 |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

**OFFICER RECOMMENDATION**

That Council receives and notes the Quarterly Tourism Report January – March 2021.

**PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on Revenue, Expenditure and Capital Works against the adopted Operational and Capital Works budget for the January to March 2021 quarter.

**REPORT****TOURISM ACTIVITY**

Balranald Shire had an increase in visitation for the quarter of approximately 1% and it is very pleasing that visitors from NSW and ACT continued to venture within NSW to support the tourism industry in this state.

Visitors from within New South Wales were again a large portion of the walk-in visitation at the Discovery Centre. Over all, a small increase of 1% of visitors compared to the same quarter from 2019.

| <b>Month</b> | <b>Total Walk Ins to Visitor Information Centre</b> | <b>NSW Total</b> | <b>% of NSW Visitation</b> |
|--------------|-----------------------------------------------------|------------------|----------------------------|
| January      | 649                                                 | 438              | 67%                        |
| February     | 566                                                 | 266              | 47%                        |
| March        | 1254                                                | 588              | 47%                        |

The Visitor Information Centre Merchandise sales increased by 31% compared to the Previous Quarter. Frog figurines, Magnets and locally produced Robinvale oils were the most popular purchase throughout this quarter.

Social Media

Engaging with some 2,700 social media followers and reaching almost 40,000 followers the social media posts up to this quarter included:

- Roses in and around Balranald
- Southern Cross Exhibition building
- Better Homes and Gardens Road Trip to Mungo National Park
- Road Closures
- #Vanlife – Visits Balranald

- Mungo National Park sunsets
- Agriculture in Balranald
- Telephone Exchange Balranald
- Why Leave Town Cards promotion
- Balranald Gallery
- National Parks – Mungo
- Destination Riverina Murray promotion
- Christmas
- Destination NSW – Road Trips

#### **TOURISM QUARTERLY FINANCIAL REPORT**

Council's Income, Operating Expenditure and Capital Expenditure for the Tourism Department is reviewed on a monthly basis with any necessary variations included in Council's Quarterly Budget Reviews. Financial information to 31 March 2021 is presented to Council for information.

The Actual Revenue and Expenses have been measured against the original adopted budget.

94.93% of the revenue budget has been achieved and 73.16% of the operational expenditure budget has been expensed with no Capital works expenditure to 31 March 2021.

Souvenir Sales have exceeded expectations since Covid19 restrictions have been relaxed with 85% of the expected sales reached by March 2021.

The following table represents all revenue, expenditure and capital works as at 31 March 2021.

| Balarald Shire Council<br>Tourism Department Report<br>As at 31 March 2021 | Original Budget<br>Adopted<br>\$ | Actual<br>\$    | Budget<br>Remaining<br>\$ | Budget<br>Received/ Spent<br>% |
|----------------------------------------------------------------------------|----------------------------------|-----------------|---------------------------|--------------------------------|
|                                                                            | Original Budget<br>Adopted<br>\$ | Actual<br>\$    | Budget<br>Remaining<br>\$ | Budget<br>Received/ Spent<br>% |
| <b>Operating Revenue</b>                                                   |                                  |                 |                           |                                |
| Commission Sales                                                           | 500                              | 170             | 330                       | 34.00%                         |
| Donations                                                                  | 7,000                            | 2,333           | 4,667                     | 33.32%                         |
| Fees                                                                       | 0                                | 1,627           | -1,627                    | 0.00%                          |
| Lease Revenue                                                              | 19,000                           | 10,636          | 8,364                     | 55.98%                         |
| Souvenir Sales                                                             | 45,000                           | 47,631          | -2,631                    | 105.85%                        |
| Other                                                                      | 2,000                            | 7,374           | -5,374                    | 368.71%                        |
| <b>Total Operating Revenue</b>                                             | <b>73,500</b>                    | <b>69,771</b>   | <b>3,729</b>              | <b>94.93%</b>                  |
| <b>Operating Expenditure</b>                                               |                                  |                 |                           |                                |
| Salaries                                                                   | 153,510                          | 113,714         | 39,796                    | 74.08%                         |
| Advertising                                                                | 8,500                            | 3,989           | 4,511                     | 46.93%                         |
| Bank Charges                                                               | 600                              | 671             | -71                       | 111.79%                        |
| Insurance                                                                  | 10,830                           | 6,723           | 4,107                     | 62.08%                         |
| Cleaning                                                                   | 3,700                            | 1,192           | 2,508                     | 32.22%                         |
| Conferences & Seminars                                                     | 3,000                            | 0               | 3,000                     | 0.00%                          |
| Electricity                                                                | 13,000                           | 5,957           | 7,043                     | 45.82%                         |
| General Expenses                                                           | 2,000                            | 142             | 1,858                     | 7.10%                          |
| Special Events                                                             | 7,000                            | 8,687           | -1,687                    | 124.10%                        |
| Administration Fee                                                         | 20,000                           | 15,000          | 5,000                     | 75.00%                         |
| Motor Vehicle Expenses                                                     | 0                                | 0               | 0                         | 0.00%                          |
| Postage                                                                    | 500                              | 466             | 34                        | 93.20%                         |
| Printing and Stationary                                                    | 1,000                            | 917             | 83                        | 91.68%                         |
| Business Initiatives                                                       | 0                                | 0               | 0                         | 0.00%                          |
| Rates and Charges                                                          | 2,500                            | 0               | 2,500                     | 0.00%                          |
| Repairs and Maintenance                                                    | 25,000                           | 23,416          | 1,584                     | 93.66%                         |
| Subscriptions                                                              | 2,000                            | 1,233           | 767                       | 61.65%                         |
| Visitor Guides                                                             | 10,000                           | 10,000          | 0                         | 100.00%                        |
| Publications                                                               | 0                                | 1,614           | -1,614                    | 0.00%                          |
| Telephone                                                                  | 1,500                            | 1,020           | 480                       | 68.03%                         |
| Internet Expenses                                                          | 1,500                            | 1,418           | 82                        | 94.54%                         |
| Souvenirs - Stock                                                          | 30,000                           | 20,934          | 9,066                     | 69.78%                         |
| Software & Licencing                                                       | 2,000                            | 0               | 2,000                     | 0.00%                          |
| Security                                                                   | 540                              | 270             | 270                       | 50.00%                         |
| Interest on Loan                                                           | 42,110                           | 31,795          | 10,315                    | 75.51%                         |
| Depreciation                                                               | 9,580                            | 7,185           | 2,395                     | 75.00%                         |
| <b>Total Operating Expenditure</b>                                         | <b>350,370</b>                   | <b>256,343</b>  | <b>94,027</b>             | <b>73.16%</b>                  |
| <b>Net Operating Surplus/ (Deficit)</b>                                    | <b>-276,870</b>                  | <b>-186,573</b> | <b>-90,297</b>            |                                |
| <b>Capital Revenue</b>                                                     |                                  |                 |                           |                                |
| Joint Organisation Funding                                                 | 1,000,000                        | 0               | 1,000,000                 | 0.00%                          |
| <b>Total Capital Revenue</b>                                               | <b>1,000,000</b>                 | <b>0</b>        | <b>1,000,000</b>          | <b>0.00%</b>                   |
| <b>Capital Expenditure</b>                                                 |                                  |                 |                           |                                |
| Joint Organisation Funding                                                 | 1,000,000                        | 0               | 1,000,000                 | 0.00%                          |
| <b>Total Capital Expenditure</b>                                           | <b>1,000,000</b>                 | <b>0</b>        | <b>1,000,000</b>          | <b>0.00%</b>                   |
| <b>Net Capital Surplus/ (Deficit)</b>                                      | <b>0</b>                         | <b>0</b>        | <b>0</b>                  |                                |
| <b>Net Result Surplus/ (Deficit)</b>                                       | <b>-276,870</b>                  | <b>-186,573</b> | <b>-90,297</b>            |                                |

**SUMMARY**

The Quarterly Report on the Visitor Information Centre provides an insight of activities during the period, including advertising, statistics, social media information, merchandising, update on Storyboards for Lake Benanee and history and information about Euston, as well as financial information. Overall, Revenue and Expenditure is on track with revenue of \$69,771 at 94.93% of the total Revenue Budget and Expenditure of \$256,343 at 73.16% of the total Expenditure budget for 2020/21.

**FINANCIAL IMPLICATION**

Budget implications will be addressed in the March 2021 Quarterly Budget Review

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate – High community interest in the operation of Tourism activities.

**ATTACHMENTS**

Nil

**12.6 BIDGEE HAVEN QUARTERLY REPORT**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49701</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Terri Bilske, Director Corporate &amp; Community Services<br/>Jay Panchal, Finance Manager</b>                                    |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That Council Receive and Note the Bidgee Haven Retirement Hostel March 2021 Quarterly Report inclusive of financial information against the operational and capital budget.

**PURPOSE OF REPORT**

The purpose of the Bidgee Haven Retirement Hostel Quarterly Report and financial review is to provide Council with information regarding activity within the Hostel including reporting of revenue and expenditure against the adopted and revised Operational and Capital Works budget.

**REPORT****Administration**

- IT problems have plagued the Hostel for almost the whole third quarter of the year with limited Internet availability. This has disrupted the system based administrative operations.
- EFEX has been in contact on a daily basis, trying to rectify the IT system problems.
- Medicare claim forms for November and December 2020 have been lodged.
- Work occurring on Policy and Procedures folders. Progress slow due to staff illness and availability.
- Admin position yet to be filled.
- Medicare claims are current, increased needs of residents having increased funding. All audits are current with no major findings.
- Investigating new software programs in view of the new build.

**Occupancy Status**

March 2021

- 13 residents
- 1 new vacancy
- Several enquiries for respite and permanency, mostly for dementia specific care.

February 2021

- 14 permanent residents
- 3 enquiries re Respite care (Dementia diagnosis)
- 1 enquiry for permanent care.

January 2021

- 14 permanent residents
- 3 enquires Respite Care [Dementia specific]
- 1 Respite for 1 month then permanency when able.
- 2 enquires [husband/wife] permanency dementia/ autoimmune disease.
- We have directed the 4 Dementia enquires to Swan Hill, Hay and Barham.

**Work Health & Safety**

- Activity in this area included:-
- Key register daily sign out book revised to ensure accountability at all times.
- Half yearly WH&S audit revealed that maintenance items included repairs to internal doors (residents rooms), external gauze doors (residents rooms).
- Security concerns have been observed relating to the door alarms, the nurse call system and buzzers caused by IT issues. Some locks have been replaced.
- Gopher incidences – gophers only to be used on grassed areas due to unsafe usage on pathways. Gophers not to be parked in doorways – staff monitoring this requirement.
- OT assessment and training for residents to be undertaken.

**Quality Assurance**

- Covid-19 plan has been reviewed and updated.
- Communication board displayed in kitchen to meet residents Nutritional and hydration needs.
- PPE station placed in staff kitchen for easy access.
- IT has impacted on completion of maintenance schedule, self-assessment and Continuous Improvement. CI register updated manually.

**Maintenance**

- Staff member to be nominated for audits.
- Light fittings and bathroom taps have been replaced in some resident's rooms.
- Garden and lawns being attended to on a regular basis.
- All audits both internal and external completed.
- New locks and mechanisms replaced both inside and out.

**Complaints, Compliments and Comments**

- Some family members not cooperating with COVID-19 practises. Referred to Coordinator/GM if they wish to discuss matter further.
- Text messages of thanks from families re information/COVID-19 updates, activities and lifestyle (Unable to use email). Group text messages sent out with consent.
- In house complaints dealt with as they arise. Resident Representative expressed all residents stated that their issues or areas of concern are addressed quickly and they receive feedback at their meetings.

- Positive feedback regarding the garden, Hostel staff and the care given.

### **Staff Feedback**

- Staff are pleased with Resident meeting feedback about care given
- Staff concerns about lack of qualified staff to pick up shortfalls e.g. when staff are sick or on holidays, or they have appointments etc.
- Ongoing concerns and complaints from staff using short term accommodation. At present there are 3 sharing the single bedroom hostel unit with one staff member requesting to be taken off the roster as sleeping on a couch is not ideal.
- Ongoing concerns from all staff about our rate of pay. Upset that the union and government are not following through with their verbal statements about poor wages.

### **Workload Management**

- This is an ongoing problem, which means the roster has to be revamped constantly due to staff and leave issues. Insufficient casual staff.
- 3 staff COVID-19 tested (all negative).
- New staff enlisted, yet to commence work
- 1 casual staff member made permanent
- HR following up medication competency modules
- IT issues impacted on workload, lack of access to mandatory recording documents and systems
- COVID-19 contact tracing time consuming
- New standards have created a massive paper trail requirement for all shifts resulting in reduced time for resident care.

### **Hostel Extension**

- Work is progressing
- Council meeting with the selected builders
- Community interest in the project



**Mandatory Reporting**

January, February and March 2021 reporting have been lodged:

- Weight loss – 0
- Restraint - 0
- Pressure areas – 0

**Clinical Indications January 2021 to March 2021.**

- Falls – 2 [over balance in garden while gardening/Bed Reaching out]
- New wounds – 0
- Pressure areas – 0
- Medication incidents – 4 [residents absent during medication round not given]
- New infections – 2 [chest infection/Bladder/Kidneys trailing permanent ABs]
- Skin tears – 1 [from overbalance]

**Resident Lifestyle**

- Residents expressed that care staff are meeting all their needs and concerns e.g. wanting hot plates to keep the meals hot.
- The residents are pleased that they are having weekly happy hours and BBQ.
- Residents enjoyed celebrating Saint Patrick's Day with green potato and peas being the order of the day.
- Preparation for ANZAC day is underway with the Residents getting organised.

**Financial Information**

As at 31 March 2021, the Hostel is operating at a cash surplus of \$26,655 before depreciation against an adopted year to date budget of a loss of \$6,568. Revenue including Resident Care Fees, Care Subsidies, Accommodation Fees and Daily Fees totalled \$944,415.

Expenses are on track with the budget.

Many current residents have paid Hostel Bonds which impact on the revenue stream of the Hostel. Council has received \$29,760 through a Workforce Retention Bonus Grant which has been paid to employees of the Hostel.

Council has also received the first payment of \$500,000 as the initial payment for the proposed extension to the Bidgee Haven Retirement Hostel Dementia wing. Total expenditure to date for this project for the 2019/20 financial year was \$119,615 with expenditure of \$175,808 to date for this financial year being a total of \$295,423.

The following table represents the revenue and expenditure quarterly report to 31 March 2021.

| BIDGEE HAVEN RETIREMENT HOSTEL<br>PROFIT AND LOSS AS AT 31 MARCH 2021 |                                       |                                                        |                   |                   |                 |
|-----------------------------------------------------------------------|---------------------------------------|--------------------------------------------------------|-------------------|-------------------|-----------------|
|                                                                       | <i>ADOPTED<br/>BUDGET<br/>2020/21</i> | <i>DECEMBER<br/>QBR REVISED<br/>BUDGET<br/>2020/21</i> | <i>YTD BUDGET</i> | <i>YTD ACTUAL</i> | <i>VARIANCE</i> |
| <b>Capital Income</b>                                                 |                                       |                                                        |                   |                   |                 |
| Hostel Extention Grant                                                | \$4,680,000                           | \$4,680,000                                            | \$500,000         | \$500,000         |                 |
| Total Capital Revenue                                                 | \$4,680,000                           | \$4,680,000                                            | \$500,000         | \$500,000         | 100%            |
| <b>Income:</b>                                                        |                                       |                                                        |                   |                   |                 |
| Care Subsidies                                                        | \$800,000                             | \$800,000                                              | \$600,000         | \$637,467         | 80%             |
| Dept. Health Covid                                                    |                                       |                                                        |                   |                   |                 |
| Employee Payment                                                      |                                       | \$18,880                                               | \$18,880          | \$29,760          | 158%            |
| Resident Care Fees                                                    | \$460,000                             | \$460,000                                              | \$345,000         | \$248,296         | 54%             |
| Means Test Fees                                                       | \$1,500                               | \$1,500                                                | \$1,125           | \$100             | 7%              |
| Accommodation Fees                                                    | \$15,000                              | \$15,000                                               | \$11,250          | \$26,541          | 177%            |
| Respite Care Fees                                                     | \$5,000                               | \$5,000                                                | \$3,750           | \$0               | 0%              |
| Training Subsidy                                                      | \$2,250                               | \$2,250                                                | \$1,688           | \$2,250           | 100%            |
| Bond Retention Interest                                               | \$6,000                               | \$0                                                    | \$0               | \$0               | 0%              |
| Bond Retention Income                                                 | \$10,000                              | \$10,000                                               | \$7,500           | \$0               | 0%              |
| Total Operating Income                                                | \$1,299,750                           | \$1,312,630                                            | \$989,193         | \$944,415         | 72%             |
| <b>Expenditure</b>                                                    |                                       |                                                        |                   |                   |                 |
| Salaries                                                              | \$925,000                             | \$998,880                                              | \$749,160         | \$705,252         | 71%             |
| Hostel -Medical Expenses                                              | \$6,000                               | \$6,000                                                | \$4,500           | \$3,730           | 62%             |
| Doctors Visits Hostel                                                 | \$3,000                               | \$3,000                                                | \$2,250           | \$0               | 0%              |
| Training                                                              | \$15,000                              | \$15,000                                               | \$11,250          | \$1,044           | 7%              |
| Advertising                                                           | \$1,200                               | \$1,200                                                | \$900             | \$0               | 0%              |
| Audit Fees                                                            | \$5,000                               | \$5,000                                                | \$3,750           | \$4,500           | 90%             |
| Electricity - Operational                                             | \$32,000                              | \$32,000                                               | \$24,000          | \$15,928          | 50%             |
| Consultancy                                                           | \$10,000                              | \$10,000                                               | \$7,500           | \$500             | 5%              |
| Gas                                                                   | \$1,000                               | \$1,000                                                | \$750             | \$68              | 7%              |
| General Expenses                                                      | \$3,000                               | \$3,000                                                | \$2,250           | \$3,071           | 102%            |
| Linen Replacements                                                    | \$4,000                               | \$4,000                                                | \$3,000           | \$0               | 0%              |
| Laundry Expenses                                                      | \$12,000                              | \$12,000                                               | \$9,000           | \$7,332           | 61%             |
| Cleaning Materials                                                    | \$6,000                               | \$6,000                                                | \$4,500           | \$910             | 15%             |
| Pharmaceutical Supplies                                               | \$12,000                              | \$12,000                                               | \$9,000           | \$6,267           | 52%             |
| Food Supplies                                                         | \$50,000                              | \$50,000                                               | \$37,500          | \$34,529          | 69%             |
| Insurance                                                             | \$12,000                              | \$12,000                                               | \$9,000           | \$11,511          | 96%             |
| Administration fees                                                   | \$80,000                              | \$80,000                                               | \$60,000          | \$60,000          | 75%             |
| Printing and Stationery                                               | \$5,000                               | \$5,000                                                | \$3,750           | \$1,660           | 33%             |
| Rates & Charges on Council Property                                   | \$9,000                               | \$9,000                                                | \$6,750           | \$23,703          | 263%            |
| R & M Office Equipment                                                | \$1,000                               | \$1,000                                                | \$750             | \$589             | 59%             |
| R & M Motor Vehicle                                                   | \$3,000                               | \$3,000                                                | \$2,250           | \$0               | 0%              |
| R & M Furniture & Fittings                                            | \$14,000                              | \$15,000                                               | \$11,250          | \$6,347           | 42%             |
| R & M Buildings                                                       | \$17,000                              | \$18,000                                               | \$13,500          | \$13,184          | 73%             |
| R & M Grounds                                                         | \$6,000                               | \$6,000                                                | \$4,500           | \$3,928           | 65%             |
| R & M Plant & Equipment                                               | \$12,000                              | \$12,000                                               | \$9,000           | \$6,127           | 51%             |
| Subscriptions &                                                       | \$6,000                               | \$5,000                                                | \$3,750           | \$5,492           | 110%            |
| Licence Fees                                                          | \$300                                 | \$300                                                  | \$225             | \$0               | 0%              |
| Telephone                                                             | \$2,300                               | \$2,300                                                | \$1,725           | \$2,087           | 91%             |
| Total Operating Expenditure                                           | \$1,252,800                           | \$1,327,680                                            | \$995,760         | \$917,759         | 69%             |
| <b>Net Operating Profit/<br/>(Loss)</b>                               | <b>\$46,950</b>                       | <b>-\$15,050</b>                                       | <b>(\$6,568)</b>  | <b>\$26,655</b>   |                 |
| Capital Expenditure                                                   | \$20,000                              | \$20,000                                               | \$2,400           | \$0               | 0%              |
| Capital - Hostel Extension                                            | \$4,680,000                           | \$4,680,000                                            | \$175,810         | \$175,808         | 4%              |
| Total Capital Expenditure                                             | \$4,700,000                           | \$4,700,000                                            | \$178,210         | \$175,808         | 99%             |

**SUMMARY**

This report provides an insight into the activities during the March 2021 quarter of the Bidgee Haven Retirement Hostel. The COVID-19 has impacted negatively on staffing as is identified in the Salaries budget line. Resident accommodation and care fees are also impacted because many residents have paid Accommodation Bonds and budgeted fees have been reduced. However, the quality of care provided still remains at a very high standard with continuous improvements made at every opportunity.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

*Local Government Act 1993*

*Local Government Regulation General 2012*

*Aged Care Act 1997*

*Fees and Payments Principles 2014 (No.2)*

**POLICY IMPLICATION**

Revenue Policy – Fees and Charges

Operational Plan

Delivery Plan

2019/20 Budget

**ATTACHMENTS**

Nil

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 INFRASTRUCTURE REPORT**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.49794</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Davy, Director Infrastructure and Development</b>                                                            |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure and Development</b>                                                            |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

**OFFICER RECOMMENDATION**

That the monthly update of infrastructure projects be received and noted.

**PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 15 April 2021.

**REPORT****1. Road construction and maintenance****1.1 Construction***Regional roads*

Earthworks are in hand for the widening and sealing of a 2km section of MR514 (Oxley Road) with pavement construction to follow, estimated completion ready for sealing by 23 April 2021.

Preconstruction activities are in hand for the formation widening on the “missing link” section of MR67 (Ivanhoe Road).

Tenders closed on 8<sup>th</sup> April 2021 for the widening of MR296 (Kyalite-Moulamein Road) from the Kyalite Caravan Park to the Shire boundary. This is the subject of a separate report.

No response has yet been forthcoming to Council’s funding submission for widening the formation of a narrow section of MR67 north of Homebush, scheduled for the 2021-22 year.

*Local roads*

Work has finished for the time being on the reconstruction of Marma-Box Creek Road pending bitumen sealing in early May. A further extension of the bitumen pavement, subject to the balance of funding available, will be undertaken later in the year.

Formation and drainage works on the first stage of reconstruction and sealing of the Weimby-Kyalite Road has been completed and it is anticipated that a contract will be awarded for further works of this nature in late April. Work is in hand to identify a suitable source of pavement materials for this project.

Preconstruction activity (survey and documentation) are in hand for drainage improvements and sealing of Purton Lane in Balranald.

Council has been advised that its application for funding to reconstruct Leslie Drive, Euston has been successful under the second round of the Fixing Local Roads programme, with work to commence early in the next financial year. A similar application in relation to Benanee Road was not successful.

## **1.2 Unsealed Road Maintenance**

As previously reported, maintenance grading work for the balance of the financial year is focussed on dealing with safety issues as they arise. Grading of Tillara Road and a section of the Mildura-Ivanhoe Road north of Mungo National Park Visitor Centre have recently been completed.

A contractor has been appointed to carry out pre-seal preparation of the approaches to 12 grids on Marma Box Creek Road and D Block Road. Quotations have been invited for the replacement and duplication of a number of narrow grids on the Mildura-Ivanhoe Road and the Oxley-Clare Road

Council is awaiting the outcome of its submission for reclassification of the Mildura-Ivanhoe Road to regional road status.

## **1.3 Sealed Road Maintenance**

The bitumen reseal programme for the current year will commence in early May, concentrating on the recently constructed sections of MR67 and MR 514 (Oxley Road) that have only had primer seals applied, together with a section of Mayall Street, Balranald.

Work will commence shortly on traffic calming of Bertram and Taylor Roads, Euston including some related improvements to these roads and their intersections with Morris Road. Community consultation on this project closed on 14 April 2021 with a number of submissions in support and none opposed.

Tenders have been invited for safety improvements (line marking and reflective pavement markers) to the 100km of MR67 from Hatfield to the Shire boundary, as a requirement for the road to be used for haulage of mineral sands concentrate from the Atlas-Campaspe mine to the proposed railhead at Ivanhoe. Installation of additional signs and guideposts will be carried out by Council staff.

## **1.4 Bridge Maintenance**

No change since the last report.

## **2. Water, Sewerage and Drainage**

### **2.1 Integrated Water Cycle Management (IWCM) Plan**

Council is awaiting feedback from the Department of Planning, Industry and Environment (DPIE) Water Division to the "Options Paper" from Public Works Advisory.

### **2.2 Balranald Sewerage Program**

Work is complete on the latest round of sewer relining. A contract has been awarded for a switchboard upgrade for Pump Station No 2.

### **2.3 Balranald Water Network**

A contract has been awarded for a switchboard upgrade for the main raw water intake. A replacement pump for the intake has been purchased, awaiting contractor availability for installation. A contract has been awarded for the next round of AC mains replacement.

Quotations have been received for inspection and minor remedial works to the filtered water reservoir. This work will now take place in July-August. Contractors are still being sought for the inspection of the raw water reservoir.

### **2.4 Euston Sewerage Program**

Quotations are being sought for upgrading the main inlet structure and pump replacement.

### **2.5 Euston Water Network**

Work on cathodic protection of the filtered water reservoir is complete. A contract has been awarded for upgrading the switchboards at the main pumping station and work is in hand to upgrade some of the physical infrastructure within the building.

A contract has been awarded for the next round of AC mains replacement.

### **2.6 Kyalite Water Supply**

Council is progressing discussions with the local community regarding Council potentially taking over the supply of raw water and is investigating potential future supply of potable water to Kyalite village.

## **3. Civic Enhancement Projects**

### **3.1 Market Street Upgrade**

Work is substantially complete with only minor omissions and defects to be rectified. These include some market umbrellas and drinking stations that were part of the original scope. Conversion of streetlights to LED is the subject of a separate report.

### **3.2 Riverfront Precinct**

Work is substantially complete on construction of the ecotrail walkway, with an additional 1.9km loop being planned. Path construction on the town side between River Street and the Caravan Park is currently in hand. Following the previously reported decision to defer the proposed second footbridge, Council is exploring modifications to the existing swing bridge for disability access and emergency egress. The deferral of the second bridge has freed up funding for additional elements on the town side of the river. These include a barbeque pavilion, riverside furniture, exercise stations, removal of some "snags" and improved traffic management in addition to elements such as toilets that were already planned.

## **4. Buildings and Facilities**

### **4.1 Greenham Park**

Tenders closing 4<sup>th</sup> May have been invited for construction of new change rooms for the football club. These are designed to cater for the future introduction of women's

football as well as facilities for mixed-gender umpires in response to changing trends in the sport.

Work is complete on the upgrading of electrical services to Greenham Park Hall to improve utilisation of the Hall and its surrounding open areas. Purchase of new furniture and construction of a secure storage facility for Greenham Park Hall is included in Council's Local Roads and Community Infrastructure Programme.

Construction of a new disabled toilet is under way, with completion expected by the end of April.

Tenders closing on 5<sup>th</sup> May have been invited for the upgrading of the tennis courts to sand-filled artificial turf.

#### **4.2 Swimming Pool**

No new works to report.

#### **4.3 Bidgee Haven Hostel**

Council is currently in negotiations with a preferred contractor in an attempt to bring the project within the budget. An independent assessment of the business case for the project has confirmed its viability, however as resolved by Council in March no final decision to award a construction contract will be made until the outcome is known of Council's application for additional funding.

#### **4.4 Aerodrome**

No change since the last report. No response has yet been received to Council's funding application for upgrading the perimeter fence. Consideration is being given to resealing the runway in the next financial year.

#### **4.5 Visitor Centre/Discovery Centre**

A request for proposals (RFP) has been issued to 5 architectural firms to finalise the design and documentation of the project based on the principles embodied in the most recent concept design that was reported last month. The closing date for the RFP is 7<sup>th</sup> May, following which (after review of the design and cost estimates) tenders will be invited for construction.



Concept for redevelopment of Balranald Visitor Centre

#### **4.6 Balranald Library**

A review of Balranald's needs regarding a library and related services is ongoing. A survey of community wishes and expectations will form part of this process.

**4.7 Theatre Royal**

Technical assessment for proposed heating improvements has shown that there are no supply capacity constraints and the works can be delivered within budget.

As previously reported, a Conservation Plan is needed to identify the necessary works to bring the building up to a suitable standard of preservation. Funding for this is being considered in the 2021-22 budget process.

**4.8 Balranald Landfill**

Survey work is being undertaken to assist in planning modifications to the main entry. Assistance is to be obtained from RAMJO for an overall management strategy for the facility.

The trial placement of skip bins for green waste outside the existing entry gate is being continued for the time being.

**4.9 Euston Landfill**

No change since the last report. Discussions are continuing with Robinvale Waste to install new security gates and a weighbridge at the facility.

**4.10 Balranald Cemetery**

A modular toilet has been ordered. The preferred location is being checked by ground penetrating radar to ensure that no unmarked graves will be disturbed.

**4.11 Euston Cemetery**

No update since last report.

**4.12 Euston Recreation Reserve**

No change since the last report. Enhancements to the reserve and the potential upgrading of the Max Willis Reserve as a visitor "arrival point" will be assessed following the preparation of a masterplan for public spaces in Euston generally. Proposals are being sought from suitably qualified consultants for the masterplan.

**4.13 Euston Riverfront Reserve and Walking Trail**

A "walkover" of the Eco trail to the Robinvale Weir was conducted by the Euston Progressive Advisory Committee on 25<sup>th</sup> March and preferred enhancement works (signage, seating etc.) identified.

**4.14 Ben Scott Memorial Bird Walk**

Improvements to the walking track including repairs to the concrete and timber boardwalks have been completed, with signage still to be delivered.

**4.15 Balranald Creative Learning Centre**

Tenders closing in 5<sup>th</sup> May have been invited for the design and construction of this facility.





Concept for the Creative Learning Centre

#### **4.16 Kyalite Riverside Reserve**

The Kyalite Progress Association met on 8<sup>th</sup> April and identified the construction of steps linking Anzac Park to the Riverfront Reserve as a preferred priority to be funded under the Local Roads and Community Infrastructure Programme.

### **5. Town Maintenance Works**

#### **5.1 Balranald Town Maintenance**

The Operations team continue to carry out routine town maintenance tasks and specific works as required from time to time.

#### **5.2 Euston Town Maintenance**

Landscaping of the main entries to the town has been identified by the Euston Progressive Advisory Committee as a priority for funding from the Local Roads and Community Infrastructure Programme. Details of this are being addressed as part of the proposed masterplan for public spaces in Euston generally. Town maintenance resources in Euston are now at full strength.

### **6. Policy Development**

Updated draft policies for infrastructure maintenance have been deferred until the relevant levels of service aspects of the draft Asset Management Plan are complete.

### **7. Forward Planning**

Planning for the Works Programme for forthcoming year is in hand as part of planning for the 2021-22 budget.

**FINANCIAL IMPLICATION**

As per budgeted works program unless otherwise noted in this Report.

**LEGISLATIVE IMPLICATION**

Nil.

**POLICY IMPLICATION**

Access to Town Water Supply Policy

Contaminated Lands Policy

Footpath Policy

Nature Strip Landscaping Policy

Recreation Areas Policy

Signs Policy

**RISK RATING**

Project based risks have been individually assessed

**ATTACHMENTS**

**Nil**

**13.2 PLANNING ADMINISTRATION**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.48997</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Mitchell, Health &amp; Development Officer</b><br><b>Nikkita Manning-Rayner, Administration Assistant</b>    |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure and Development</b>                                                            |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

**REPORT**

The following Notices of Determination, Construction Certificates, Complying Development Certificates, Section 68 Certificates, Subdivision Certificates and / or Occupation Certificates have been issued under delegated authority since the March 2021 meeting of Council.

| Application | Owner/Applicant                                                     | Locality                          | Description              |
|-------------|---------------------------------------------------------------------|-----------------------------------|--------------------------|
| DA 31/2021  | Ms Emma Dunn                                                        | 174 Market Street, Balranald      | Carport                  |
| DA 36/2021  | Mallee Sheds for Mr S.J. Priest & Ms S. Pupillo                     | 14 Luke Road, Euston              | Shed                     |
| DA 37/2021  | Nathan Condely                                                      | 151 Ballandella Street, Balranald | Shed                     |
| DA 42/2021  | Mr Sam Papa for Mrs L.M. Papa                                       | 46 We Street, Balranald           | Carport & Garage         |
| CC 15/2021  | Ms Emma Dunn                                                        | 174 Market Street, Balranald      | Carport                  |
| CC 16/2021  | Mallee Sheds for Mr S.J. Priest & Ms S. Pupillo                     | 14 Luke Road, Euston              | Shed                     |
| CC 17/2021  | Mr Sam Papa for Mrs L.M. Papa                                       | 46 We Street, Balranald           | Carport & Garage         |
| CDC 09/2021 | Mr Thomas Meulemans for Tronox Holdings                             | Magenta Wampo Road, Balranald     | Telecommunications Tower |
| SDC 06/2021 | Wesley Pye for Limondale Investments Pty Ltd                        | Windomal Road, Balranald          | Two Lot Subdivision      |
| SDC 07/2021 | Andrew Merrett for Michael Lanteri Pty Ltd & Joseph Lanteri Pty Ltd | Brett Road, Euston                | Boundary Realignment     |

|                                           |                                                            |                                                   |                                |
|-------------------------------------------|------------------------------------------------------------|---------------------------------------------------|--------------------------------|
| SDC 08/2021                               | David Walker for Euston Co-operative Rural Society Limited | Kilpatrick Road, Euston                           | 20 Lot Subdivision             |
| SDC 09/2021                               | Mr Rodney Taylor for Mr R.G. & Mrs L.M. Taylor             | 22 Perry Street, Euston & 25 Maher Street, Euston | Four Lot Subdivision           |
| SDC 10/2021                               | Wesley Pye for Kyalite Pistachios Pty Ltd                  | Kyalite Road, Kyalite                             | Two Lot Subdivision            |
| OC 11/2021<br>(certificate of completion) | JG King Homes Pty Ltd for Mr A. III Bal-o Lagyop           | 18 Murray Terrace, Euston                         | Sanitary plumbing for dwelling |
| OC 12/2021<br>(certificate of completion) | Charlie Matarazzo for Hipoint Pastoral Pty Ltd             | Hi-Point Farm, 812 Windomal Road, Balranald       | Sanitary plumbing for dwelling |
| OC 13/2021<br>(certificate of completion) | Denis Campana                                              | 4 Cunningham Street, Oxley                        | Transportable Dwelling         |

The following numbers of certificates relating to conveyancing have been issued since the March meeting of Council.

|                                                                                          |   |
|------------------------------------------------------------------------------------------|---|
| Environmental Planning & Assessment Act 1979<br>Planning Information Certificates (10.7) | 3 |
| Environmental Planning & Assessment Act 1979<br>Building Certificates (6.24)             | 0 |
| Environmental Planning & Assessment Act 1979<br>Outstanding Orders (121ZP)               | 0 |
| Local Government Act 1993<br>Outstanding Orders (735A)                                   | 0 |
| Local Government Act 1993<br>Drainage Diagram                                            | 1 |
| Biosecurity Act 2015<br>Outstanding Orders (Noxious Weeds)                               | 0 |

#### FINANCIAL IMPLICATION

Nil

#### LEGISLATIVE IMPLICATION

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

**Nil**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**16 CLOSURE OF MEETING**