



AGENDA

Ordinary Council Meeting Tuesday, 20 July 2021

Date: Tuesday, 20 July 2021

Time: 5pm

Location: Council Chambers, Market Street Balranald

**Oliver McNulty
General Manager**

BALRANALD SHIRE COUNCIL

AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Mayor. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

All mobile telephones of Councillors, Council Officers and visitors shall be switched off during the meeting. Recording of the proceedings is not to be carried out without the prior authority of Council.

LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE: This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary

Notice is hereby given that an Ordinary Meeting of Council will be held in the
Council Chambers, Market Street Balranald on:
Tuesday, 20 July 2021 at 5pm

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1 OPENING OF MEETING

The Council's Charter

(Chapter 3. Section 8 (1) Local Government Act 1993)

(1) A Council has the following charter:

- To provide directly or on behalf of other levels of government, after due consultation, adequate and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- To exercise community leadership;
- To exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- To promote and to provide and plan for the needs of children;
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- To have regard to the long term and cumulative effects of its decisions;
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- To keep the local community and the State government (and through it, the wider community) informed about its activities;
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- To be a responsible employer.

(2) A council, in the exercise of its functions, must pursue its charter but nothing in the charter or this section gives rise to, or can be taken into account in, any civil cause of action.

2 ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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## 3 APOLOGIES

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 JUNE 2021**

**File Number:** D21.53804

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

That Council note and receive the minutes from the Ordinary Council Meeting held on 15 June 2021

**HEADING**

Minutes of Ordinary Council Meeting held on Tuesday 15 June 2021.

**ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 15 June 2021**



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 15 June 2021**

**Order Of Business**

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|           | Nil                                                    |           |
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|           | Nil                                                    |           |

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 15 JUNE 2021 AT 5PM**

**1 OPENING OF MEETING****2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy

**IN ATTENDANCE:**

Terri Bilske (Director Corporate & Community Services), Ray Davy (Acting General Manager) and Carol Holmes (Senior Executive Officer),

**3 APOLOGIES**

Oliver McNulty (General Manager)

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**RESOLUTION 2021/73**

Moved: Administrator Mike Colreavy

That the apology received from Mr Oliver McNulty be accepted and leave of absence from this meeting be granted.

**CARRIED**

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE COUNCIL MEETING HELD ON 18 MAY 2021**

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**RESOLUTION 2021/74**

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 18 May 2021 be received and noted.

**CARRIED**

**4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 27 MAY 2021**

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**RESOLUTION 2021/75**

Moved: Administrator Mike Colreavy

That the Minutes of the Extraordinary Council Meeting held on 27 May 2021 be received and noted.

**CARRIED**

**5 DISCLOSURE OF INTEREST - Nil****6 ADMINISTRATOR MINUTE/REPORT - Nil****7 COMMITTEE REPORTS FOR ADOPTION****7.1 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MINUTES - HELD ON 4 MAY AND 9 JUNE 2021**

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**RESOLUTION 2021/76**

Moved: Administrator Mike Colreavy

That Council;

1. Receives and notes the Minutes of the GBITAC Meetings held on 4 May & 9 June 2021.
2. Investigate the installation of an additional fish cleaning bay at the Sturt Highway bridge boat ramp area in consultation with the Balranald Anglers Club.

**CARRIED**

**7.2 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE HELD ON 12 MAY 2021**

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**RESOLUTION 2021/77**

Moved: Administrator Mike Colreavy

That Council

1. Receives and Notes the Minutes of the Balranald Beautification Advisory Committee meeting held on 12 May 2021.
2. Consider the installation of picnic tables and seats at the Discovery Centre and also a seat with a backrest on the corner of Market and Mayall Streets.
3. Review and report back to the Committee the outcomes from the investigation into the water fixture issues along Moa Street especially from Church Street to the Cemetery.
4. Review and report back to the Committee the outcomes from the investigation of replacing trees with Queensland Box Trees and the planting of trees in median strips where required.

**CARRIED**

**7.3 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE**

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**RESOLUTION 2021/78**

Moved: Administrator Mike Colreavy

1. That Council notes that there has been no meeting of the Strengthening Community Access, Inclusion and Wellbeing Advisory Committee since March 2021 due to not having a quorum.
2. That Council notes the Committee's ongoing interest in the Senior Citizens Building.
3. That the ongoing viability of the Committee be reviewed and reported back to Council.

**CARRIED**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 DATE AND TIME FOR ORDINARY COUNCIL MEETINGS**

This Item was withdrawn from the Agenda as it is covered by in item 8.2.

**8.2 2021-2022 COUNCIL MEETING ARRANGEMENTS****PURPOSE OF REPORT**

Section 365 of the Local Government Act 1993 ("the Act") requires Council to meet at least 10 times each year, each time in a different month. Clause 3.1 of Council's Code of Meeting Practice ("Meeting Code") provides that Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings. This report is set out to provide dates and times for these meetings for the remainder of 2020/21.

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**RESOLUTION 2021/79**

Moved: Administrator Mike Colreavy

1. Pursuant to section 365 of the *Local Government Act 1993* and clause 3.2 of Council's Code of Meeting Practice, that Council adopts the proposed 2021/2022 Schedule of Ordinary Meetings contained in this report.
2. Pursuant to section 9 of the *Local Government Act 1993* and clause 3.4 of Council's Code of Meeting Practice, that Council provide public notice of the time, date and place of each scheduled Ordinary Meeting as set out in the amended table included in this report with the September and March Meeting to be held at the Euston Recreation Reserve, and the December 2021 Meeting be rescheduled to 14 December 2021.
3. That the order of business as proposed in this report be adopted.

**CARRIED**

**8.3 CEMETERY POLICY****PURPOSE OF REPORT**

To advise Council of the results of public exhibition in relation to the advertising of the Cemetery Policy and Operating Manual

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**RESOLUTION 2021/80**

Moved: Administrator Mike Colreavy

1. That this matter be deferred.
2. That an inspection be conducted with the Administrator and relevant staff, and the contents of the policy and manual be reviewed at a workshop before the matter returning to Council's August 2021 meeting.

**CARRIED**

**8.4 YOUTH COUNCIL RESERVE****PURPOSE OF REPORT**

To seek approval of financial reserves being held for Youth Council.

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**RESOLUTION 2021/81**

Moved: Administrator Mike Colreavy

That Council approves the Unrestricted Financial Reserve being held by Council for the exclusive use of Balranald Shire Youth Council.

**CARRIED**

**8.5 LEASING OF THE ROYAL CAFE AREA OF THE ROYAL THEATRE COMPLEX****PURPOSE OF REPORT**

To advise Council of a request to lease the Royal Café area of the Royal Theatre Complex.

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**RESOLUTION 2021/82**

Moved: Administrator Mike Colreavy

That

1. Council advertise for expressions of interest to lease the Royal Café area of the Theatre Royal complex for a period of 28 days;
2. Any submissions received be reported to the July meeting of Council; and
3. Rev R Davis' request be considered in conjunction with any other submissions other received from the advertising process as part of the July report.

**CARRIED**

**8.6 ESTABLISHMENT OF BIDGEE HAVEN BOARD OF MANAGEMENT****PURPOSE OF REPORT**

To update Council and to provide direction in relation to the establishment of a Bidgee Haven Hostel Committee of Management (the Board).

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**RESOLUTION 2021/83**

Moved: Administrator Mike Colreavy

That this matter be deferred in order for detailed advice to be prepared as to the most appropriate form of governance for the Bidgee Haven Hostel to include Terms of Reference for any board/committee that might be proposed, and that a further report be presented to the September Council Meeting.

**CARRIED**

**9 CORPORATE & COMMUNITY SERVICES REPORTS****9.1 SALE OF LAND FOR UNPAID RATES****PURPOSE OF REPORT**

To advise and seek Council's approval to commence recovery action by way of sale of the properties with outstanding rates for more than 5 years.

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**RESOLUTION 2021/84**

Moved: Administrator Mike Colreavy

1. That Council, pursuant to Section 713 and other relevant sections of the Local Government Act 1993, authorises sale proceedings to sell the properties listed in this report at a public auction at a time and place to be determined.
2. That Outstanding Collections (Aust) Pty Ltd (OSC) be appointed to administer the sale on Council's behalf.
3. That Council authorises Council staff and OSC to proceed with the necessary arrangements, pertaining to the sale of the properties listed in this report, as set out in the Local Government Act 1993 and Local Government (General) Regulation 2005.
4. That Council delegates authority to the General Manager to take the following actions pertaining to the properties specified in the report:
  - a. To withdraw from sale any property that prior to the commencement of the auction has had all Rates and charges, including expenses of Council incurred in connection with the sale, paid in full.
  - b. To withdraw any property from sale for technical, legal, or other compelling reasons.
  - c. To set reserve prices for sale of the properties at auction.
  - d. To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction.
  - e. To execute Sale and Purchase contracts, and property transfer documents, under Council's Common Seal/or by the General Manager.

**CARRIED**

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 BUDGET VARIATION BALRANALD LOCAL ENVIRONMENTAL PLAN 2010 REVIEW****PURPOSE OF REPORT**

To request budget variation for the Balranald Local Environmental Plan 2010 (LEP) review.

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**RESOLUTION 2021/85**

Moved: Administrator Mike Colreavy

That provision of \$25,000 be made in the adopted 2021-22 Budget to facilitate a review of the Balranald Local Environmental Plan 2010.

**CARRIED**

**10.2 DA 49/2021 - PROPOSED INSTALLATION OF A TRANSPORTABLE SECONDARY DWELLING (DUAL OCCUPANCY)****PURPOSE OF REPORT**

To seek development consent under Part 4 of the Environmental Planning & Assessment Act 1979 for the installation of a transportable secondary dwelling (dual occupancy) at 164 Lily Street Balranald.

**RESOLUTION 2021/86**

Moved: Administrator Mike Colreavy

That Council approves Development Application 49/2021 for the installation of a transportable secondary dwelling (dual occupancy) on Lot 27 DP 1037, 164 Lily Street Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. All building work shall be carried out in accordance with the provisions of the Local Government Act 1993, The National Construction Code 2019, relevant Australian Standards and The Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.
3. A person who is carrying out or in charge of carrying out the Building work MUST notify Council two working days prior to the following stages of the construction process;
  - (a) at the completion of preparation of footings prior to placement of concrete/stumps.
  - (b) at the completion of the building, prior to the use of the building.

Note: For the above notifications you may contact Council's office on 5020 1300 between 8.30am-5.00pm Monday to Friday.

Note: Council has a statutory responsibility to inspect building work in progress and therefore work must cease immediately in cases where the above listed inspections are to be undertaken.

4. The applicant must ensure that a copy of the plans, specifications, Consultant Engineers Report and other documents approved by Council are available on the site during the 24 hours following any compulsory notification.
5. Suitable hoardings to ensure the protection of the public are to be erected and separately approved by Council prior to commencement of work
6. No building materials shall be stored on the road reserve. All deliveries are to be place immediately behind the property boundary.
7. The applicant is responsible for the supply and maintenance of temporary toilet accommodation for use by persons working on the site.
8. All works associated with the implementation / construction of the proposed activity (not operation of the proposal post occupational certificate), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:
  - Monday to Friday: 7am to 6pm
  - Saturdays: 8am to 5pm
  - Sundays and Public Holidays: no work permitted

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The following activities may be carried out in association with construction outside of these hours:

- any works that do not cause noise emissions to be audible at any nearby residences not located on the Premises;
- the delivery of materials as requested by Police or other authorities for safety reasons; and
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.

Note: All noise generating activities are subject to the requirements of the Protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent including developers, contractors or their agents from the requirements under the relevant noise control legislation (POEO Act 1997).

9. A sign must be erected in a prominent position on the work site showing:

- a) The name address and telephone number of the Principal Certifying Authority for the work
- b) The name of the principal contractor and a telephone number on which that person may be contacted on outside working hours.
- c) That unauthorised entry to the work site is prohibited.

Any such sign must be maintained while the building work is being carried out, but must be removed when the work has been completed.

10. No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.

11. Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of Council.

12. The applicant is responsible to ensure that the building is sited on the allotment as specified on the approved site plan and installed to the design levels approved by Council.

13. The applicant is required to ensure that any easements registered over the title to the land are complied with.

14. All work must be carried out in accordance with the Building/ Development Approval and any connections required to any:-

- (a) public electricity supply
- (b) public water supply
- (c) public sewerage system
- (d) public telecommunications system,

must be made in accordance with the requirements of the relevant authority.

15. No second hand materials are to be used unless separately approved by Council and then made available for inspection and prior to use.

16. Finished floor level is to be a minimum of 0.35 metres above street drainage level.

17. Roof water drainage is to be disposed of to the street drainage system.

18. All external metal cladding shall be colourbond, suitable colour and finish so as not to cause reflection or glare.

19. All vehicle movements to and from the allotment must be in a forward direction.

20. The proponent must make adequate provision for onsite parking, including visitor parking.



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21. The building work shall be protected from subterranean termite attack in accordance with AS 3660 Part 1 "Protection of Buildings from Subterranean Termites Part 1: New Buildings" and all required certificates shall be forwarded to Council immediately by the applicant.

Note: In cases where the building specification indicates the use of a hand sprayed chemical barrier against termites you are advised that the effective life of organophosphate products is 6-10 years which is less than the economic life of the building. The applicant is required to place in a prominent position (eg inside the meterbox) documentation indicating the chemical used, dosage, and date of treatment for future reference.

22. Smoke alarms complying with AS 3786 must be hard wired to the mains electricity supply and provided with a standby power supply and located in accordance with the manufacturer's specification.
23. Any fuel combustion heater shall be installed in accordance with AS 2918-1990.
24. A road opening permit is to be obtained from Council prior to the commencement of any proposed works on the nature strip road reserve. The applicant is responsible for full cost of repairs to rectify any damage to kerb, guttering, footpath, bitumen seal or nature strip.
25. The building shall NOT BE USED OR OCCUPIED for any purpose other than the building class approved, without the prior consent of Council.
26. The building shall NOT BE USED OR OCCUPIED until completed and a certificate of completion has been issued by Council or until approval has been granted by the Council to occupy an incomplete building.
27. A site drainage diagram is to be provided prior to a certificate of completion being issued. This diagram is to be to scale and include sub-floor or under slab drain layout, together with measurements for drains taken to permanent corners or lines.
28. Any damage to Council's infrastructure or other services is the full responsibility of the proponent.
29. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
- Not further harm the object
  - Immediately cease all work at the particular location
  - Secure the area so as to avoid further harm to the Aboriginal object
  - Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location
  - Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.

**CARRIED**

**10.3 AWARD OF CONTRACT – CONSTRUCTION OF FOOTBALL CHANGE SHEDS****PURPOSE OF REPORT**

To inform Council of the outcome of negotiations for the award of a contract for the design and construction of new football change sheds at Greenham Park, Balranald

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**RESOLUTION 2021/87**

Moved: Administrator Mike Colreavy

That Council notes the award of a contract for RFT 20/21-09 Design and Construction of Balranald Football Club Changerooms to P.J. & S.G. Murphy Builders in the amount of \$447,000 plus GST.

**CARRIED**

**10.4 SUPPLIER PANEL FOR THE HIRE OF PLANT AND EQUIPMENT****PURPOSE OF REPORT**

The purpose of this report is to recommend the establishment of a Supplier Panel for the hire of plant and equipment for the two financial years 2021-22 and 2022-23, for use on Council's capital works and maintenance programmes at various locations within the Shire.

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**RESOLUTION 2021/88**

Moved: Administrator Mike Colreavy

That a Supplier Panel be established for the hire of plant and equipment for the two financial years 2021-22 and 2022-23, comprising the firms responding the Council's request for Quotations RFQ 20/21-12 and the rates quoted for various items as recorded in document D21.50333 on Council's record management system.

**CARRIED**

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER'S REPORTS****11.1 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS****PURPOSE OF REPORT**

To bring forward for information the Action report with actions taken on previous council resolutions.

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**RESOLUTION 2021/89**

Moved: Administrator Mike Colreavy

That the report including the schedule tabled at the meeting be received and noted.

**CARRIED**

**11.2 CIRCULARS FROM OFFICE LOCAL GOVERNMENT****PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government since 11 May 2021.

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**RESOLUTION 2021/90**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

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**RESOLUTION 2021/91**

Moved: Administrator Mike Colreavy

That the late items 11.3 - Naidoc Week Celebrations and 11.4 - Administrator, General Manager and Directors Meetings be admitted to the agenda.

**CARRIED**

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**11.3 NAIDOC WEEK CELEBRATIONS****PURPOSE OF REPORT**

The purpose of this report is to advise of an approach to Council on behalf of the local NAIDOC Committee to hold a “family event” at the River Bend on Saturday 10 July 2021 as part of 2021 NAIDOC Week celebrations

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**RESOLUTION 2021/92**

Moved: Administrator Mike Colreavy

That Council approves “in principle” the holding of a family event on the River Bend Reserve on 10 July 2021 as part of NAIDOC Week celebrations, and authorises the General Manager to make such arrangements and apply such conditions as may be reasonably necessary and appropriate to facilitate the event.

**CARRIED**

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**11.4 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS****PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since April 2021 Ordinary Meeting.

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**RESOLUTION 2021/93**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

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**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 STATEMENT OF FUNDS - MAY 2021****PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 31<sup>st</sup> May 2021;
  2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.
- 

**RESOLUTION 2021/94**

Moved: Administrator Mike Colreavy

That Council receives and notes the Statement of Funds for the period ending 31<sup>st</sup> May 2021.

**CARRIED**

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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**RESOLUTION 2021/95**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**13.2 INFRASTRUCTURE REPORT - JUNE 2021****PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 7 June 2021.

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**RESOLUTION 2021/96**

Moved: Administrator Mike Colreavy

That the monthly update of infrastructure projects be received and noted.

**CARRIED**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE -**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**The Meeting closed at 6.32pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 20 July 2021.**

.....  
**GENERAL MANAGER**

.....  
**ADMINISTRATOR**

**4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 29 JUNE 2021**

**File Number:** D21.53701

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

That Council note and receive the minutes from the Extraordinary Council meeting held on 29 June 2021

**HEADING**

Minutes of Extraordinary Council Meeting held on 29 June 2021.

**ATTACHMENTS**

1. Minutes of the Extraordinary Council Meeting held on 29 June 2021



# **MINUTES**

**Extraordinary Council Meeting  
Tuesday, 29 June 2021**

**Order Of Business**

|          |                                                                                                                        |          |
|----------|------------------------------------------------------------------------------------------------------------------------|----------|
| <b>1</b> | <b>Opening of Meeting .....</b>                                                                                        | <b>3</b> |
| <b>2</b> | <b>Acknowledgment of country .....</b>                                                                                 | <b>3</b> |
| <b>3</b> | <b>Apologies .....</b>                                                                                                 | <b>3</b> |
| <b>4</b> | <b>Disclosure of Interest .....</b>                                                                                    | <b>3</b> |
|          | <b>General Manager's Reports (incorporating all staff reports) .....</b>                                               | <b>3</b> |
|          | <b>Part A – Items Requiring Decision.....</b>                                                                          | <b>3</b> |
| <b>5</b> | <b>General Manager's Reports .....</b>                                                                                 | <b>3</b> |
| 5.1      | ESTABLISHMENT OF A REGIONAL PANEL OF CONDUCT REVIEWERS.....                                                            | 3        |
| <b>6</b> | <b>Corporate &amp; Community Services Reports.....</b>                                                                 | <b>4</b> |
| 6.1      | ADOPTION OF THE DRAFT 2021/22 OPERATIONAL PLAN, LONG TERM<br>FINANCIAL PLAN, FEES AND CHARGES AND REVENUE POLICY ..... | 4        |
| 6.2      | MAKING AND LEVYING RATES AND CHARGES - 2021/2022.....                                                                  | 4        |



**MINUTES OF BALRANALD SHIRE COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 29 JUNE 2021 AT 9AM**

**1 OPENING OF MEETING****2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy

**IN ATTENDANCE:**

Terri Bilske (Director Corporate & Community Services), Oliver McNulty (General Manager) Jay Panchal (Finance Manager) and Carol Holmes (Senior Executive Officer).

**3 APOLOGIES**

Nil

**4 DISCLOSURE OF INTEREST - Nil****GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****5 GENERAL MANAGER'S REPORTS****5.1 ESTABLISHMENT OF A REGIONAL PANEL OF CONDUCT REVIEWERS****PURPOSE OF REPORT**

This report seeks Council's resolution to appoint a regional panel of conduct reviewers as selected through the Far West Joint Organisation (FWJO), in line with the Procedures for the Administration of the Model Code of Conduct (the Procedures).

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**RESOLUTION 2021/97**

Moved: Administrator Mike Colreavy

That Council agrees to establish a regional panel of conduct reviewers and appoint reviewers as selected by the FWJO through an Expression of Interest (EOI) process.

**CARRIED**

**6 CORPORATE & COMMUNITY SERVICES REPORTS****6.1 ADOPTION OF THE DRAFT 2021/22 OPERATIONAL PLAN, LONG TERM FINANCIAL PLAN, FEES AND CHARGES AND REVENUE POLICY****PURPOSE OF REPORT**

The purpose of this report is to adopt the 2021-2022 Draft Operational Plan, incorporating the proposed Annual Statement of Revenue and the proposed Fees and Charges and Draft Long Term Financial Plan as placed on public exhibition. There have been no submissions made to the Draft Operational Plan or Draft Long Term Financial Plan.

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**RESOLUTION 2021/98**

Moved: Administrator Mike Colreavy

That subject to Resolution 2021/85 (15 June 2021) Council:-

1. Adopts the Balranald Shire Council Draft Operational Plan 2021-22 including the budget for 2021-22 as advertised for public exhibition inclusive of the proposed Statement of Revenue and the proposed 2021-22 Fees and Charges, having given consideration to all submissions received, and
2. Adopts the Draft 10 year Long Term Financial Plan 2021-22 to 2030-31 as placed on public exhibition.

**CARRIED**

**6.2 MAKING AND LEVYING RATES AND CHARGES - 2021/2022****PURPOSE OF REPORT**

Under Section 494 of the Local Government Act 1993, Council is required to make and levy Ordinary rates annually. The Draft Annual Statement of Revenue 2021/2022 incorporating Council's Revenue Policy and Schedule of Fees and Charges has been on public exhibition for a period of 28 days pursuant to Sections 405 and 406 of the Local Government Act, 1993 from Friday, 28<sup>th</sup> May 2021 to Friday, 25<sup>th</sup> June 2021.

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**OFFICER RECOMMENDATION**

That Council resolves to:

1. Make another hire category for the Senior Citizens Building in Balranlad for up to 2 hours for a cost of \$50.00 per session for not-for-profit organisations, with a once off cleaning fee deposit of \$325.00 for a series of bookings after consideration was given to three submissions received relating to the proposed fees and charges for 2021/22 as follows:-
  - Submission 1 – Received from P Lister regarding hire of the Senior Citizens Building for Gospel meetings. The building has previously been rented from the Senior Citizens for \$50.00 per use for up to 2 hours on a regular basis.
  - Submission 2 – Received from J Dalton regarding the hire of the Senior Citizens Building suggesting that the building could be hired to not for profit organisations for meetings, but not for social events at the previous rate of \$50.00 per use for up to 2 hours.
  - Submission 3 from Rachael Williams on behalf of the Strengthening Community Access Inclusion and Wellbeing Advisory Committee with a recommendation “that Council consider a full fees and charges waiver on Council owned buildings for valid voluntary and not-for-profit community groups. That this fees and charges waiver be applied on an annual basis for the community group applicant”.
2. Give delegations to the General Manger to assess the not-for-profit organisations hiring Council owned buildings on a case by case basis.
3. Make and levy the following Ordinary rates in accordance with s.534, s535 and s.537 of the Local Government Act 1993, as amended, for the 2021/22 financial year incorporating year 4 of the Special Rate Variation of 10% per annum over the Farmland, Residential and Business categories as follows:-

**RATES & CHARGES**  
**Proposed 2021/2022**

|                                                                                          | No of Properties<br>for 2021/22 | Property Valuations<br>2021/22 | Ad Valorem Rate<br>2021/22 | Ad Valorem<br>Value | Base Rate<br>2021/22 | Base Rate<br>Amount | Notional Income Yield | Base Rate % | Average Rate per<br>Property |
|------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|----------------------------|---------------------|----------------------|---------------------|-----------------------|-------------|------------------------------|
| Farmland - General                                                                       | 254                             | \$443,203,500                  | 0.00187                    | \$827,904           | \$600                | \$152,400           | \$980,304             | 15.55%      | \$3,859                      |
| Farmland - Irrigable Horticulture                                                        | 6                               | \$22,665,000                   | 0.00640                    | \$145,056           | \$605                | \$3,630             | \$148,686             | 2.44%       | \$24,781                     |
| Farmland - Intense                                                                       | 120                             | \$33,419,300                   | 0.00714                    | \$238,614           | \$605                | \$72,600            | \$311,214             | 23.33%      | \$2,593                      |
| Farmland Total                                                                           | 380                             | \$499,287,800                  |                            | \$1,211,574         |                      | \$228,630           | \$1,440,204           |             | \$3,790                      |
| Residential - Balranald                                                                  | 532                             | \$23,436,000                   | 0.00500                    | \$117,180           | \$200                | \$106,400           | \$223,580             | 47.59%      | \$420                        |
| Residential - Euston                                                                     | 253                             | \$20,232,000                   | 0.00290                    | \$58,673            | \$185                | \$46,805            | \$105,478             | 44.37%      | \$417                        |
| Residential - Oxley                                                                      | 32                              | \$118,000                      | 0.04500                    | \$5,310             | \$100                | \$3,200             | \$8,510               | 37.60%      | \$266                        |
| Residential - General 0-2ha                                                              | 70                              | \$3,383,000                    | 0.00520                    | \$17,592            | \$182                | \$12,740            | \$30,332              | 42.00%      | \$433                        |
| Residential Rural - 2-40ha                                                               | 56                              | \$7,274,500                    | 0.00280                    | \$20,369            | \$230                | \$12,880            | \$33,249              | 38.74%      | \$594                        |
| Residential - Total                                                                      | 943                             | \$54,443,500                   |                            | \$219,123           |                      | \$182,025           | \$401,148             |             | \$425                        |
| Business - Balranald                                                                     | 69                              | \$3,572,000                    | 0.02800                    | \$100,016           | \$450                | \$31,050            | \$131,066             | 23.69%      | \$1,900                      |
| Business - Euston                                                                        | 16                              | \$2,632,000                    | 0.01850                    | \$48,692            | \$450                | \$7,200             | \$55,892              | 12.88%      | \$3,493                      |
| Business - Rural                                                                         | 83                              | \$2,290,300                    | 0.01200                    | \$27,484            | \$195                | \$16,185            | \$43,669              | 37.06%      | \$526                        |
| Business - Solar Farms                                                                   | 2                               | \$4,139,000                    | 0.03300                    | \$136,587           | \$850                | \$1,700             | \$138,287             | 1.23%       | \$69,144                     |
| Business -Mining Gravel                                                                  | 5                               | \$70,000                       | 0.01600                    | \$1,120             | \$110                | \$550               | \$1,670               | 32.93%      | \$334                        |
| Business - Parishes of Paida,<br>Penarie, Woolpagerie & Majenta -<br>Mining Gypsum       | 3                               | \$782,000                      | 0.05200                    | \$40,664            | \$460                | \$1,380             | \$42,044              | 3.28%       | \$14,015                     |
| Business - Parishes of Willibah,<br>Bidura, Solferina - Mineral Sands<br>Mines           | 1                               | \$8,520,000                    | 0.07290                    | \$621,108           | \$2,050              | \$2,050             | \$623,158             | 0.33%       | \$623,158                    |
| *Business - Parishes of Pitapunga,<br>Crokee, Muckee & Lawrence -<br>Mineral Sands Mines | 0                               | \$5,000,000                    | 0.16000                    | \$800,000           | \$2,050              | \$2,050             |                       |             | \$802,050                    |
| Business - Total                                                                         | 179                             | \$27,005,300                   |                            | \$1,775,671         |                      | \$62,165            | \$1,035,786           |             | \$5,787                      |
| GRAND TOTAL                                                                              | 1502                            | \$580,736,600                  |                            | \$1,610,874         |                      | \$472,820           | \$2,877,138           |             | \$1,916                      |

\* \$802,050 is expected rate revenue when property assessment is provided through supplementary, increasing the notional yield by this amount.

Proposed Rates are hereby made and set within the Rating Categories as follows:-

- a. **FARMLAND – GENERAL** rate of zero point one eight seven (0.187) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland General** with dominant use being generally cropping or grazing over significant land area pursuant to Section 515 of the Local Government Act 1993, subject to a base amount of six hundred dollars (\$600.00) in respect of each separate parcel with the base amount producing sixteen point four one (11.80%) of the total amount of the rate levy for the Farmland General rate sub-category; and
- b. **FARMLAND – IRRIGABLE - HORTICULTURE** rate of zero point six four (0.64) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland – Irrigable - Horticulture** to include nut farms and other irrigable intensive horticulture land use and has significant and substantial commercial purpose or character pursuant to Section 515 of the Local Government Act 1993, subject to a base amount of six hundred and five dollars (\$605) in respect of each separate parcel with the base amount producing two point

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- four four percent (2.44%) of the total amount of the rate levy for the Farmland – Irrigable - Horticulture rate sub-category; and
- c. **FARMLAND – INTENSE** rate of zero point seven one four (0.714) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland Intense** to have medium to high intensity of land use and an intermediate to major economic benefit pursuant to Section 515 of the Local Government Act 1993, subject to a base amount of six hundred and five dollars (\$605.00) in respect of each separate parcel with the base amount producing thirteen percent (13.00%) of the total amount of the rate levy for the Farmland Intense rate sub-category; and
- d. **RESIDENTIAL – BALRANALD** rate of zero point five (0.50) cents in the dollar on the land value of all rateable land in the centre of the population being the Balranald Village Zone, being land which has been sub-categorised by the Council as **Balranald Residential** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of two hundred dollars (\$200.00) in respect of each separate parcel with the base amount producing forty seven point five nine percent (47.59%) of the total amount of the rate levy for the Residential Balranald rate sub-category; and
- e. **RESIDENTIAL – EUSTON** rate of zero point two nine (0.29) cents in the dollar on the land value of all rateable land in the centre of the population being the Euston Village Zone, being land which has been sub-categorised by the Council as **Euston Residential** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of one hundred and eighty five dollars (\$185.00) in respect of each separate parcel with the base amount producing forty four point three seven percent (44.37%) of the total amount of the rate levy for the Residential Euston rate sub-category; and
- f. **RESIDENTIAL – OXLEY** rate of four point five (4.50) cents in the dollar on the land value of all rateable land in the centre of the population being the Oxley Village Zone, being land which has been sub-categorised by the Council as **Oxley Residential** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of one hundred dollars (\$100.00) in respect of each separate parcel with the base amount producing thirty seven point six percent (37.60%) of the total amount of the rate levy for the Residential Oxley rate sub-category; and
- g. **RESIDENTIAL – GENERAL – RURAL (0-2 hectares)** rate of zero point five two (0.52) cents in the dollar on the land value of all rateable land used for residential purposes and not located within the Balranald and Euston or Oxley Village Zones, being land which has been sub-categorised by the Council as **Residential General – Rural (0-2 hectares)** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of one hundred and eighty two (\$182.00) in respect of each separate parcel with the base amount producing forty two percent (42.00%) of the total amount of the rate levy for the Residential General – Rural (0-2 hectares) rate sub-category; and
- h. **RESIDENTIAL – RURAL (2-40 hectares)** rate of zero point two eight (0.28) cents in the dollar on the land value of all rateable land used for residential purposes and not located within the Balranald and Euston or Oxley Village Zones, being land
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- which has been sub-categorised by the Council as **Residential General – Rural (2-40 hectares)** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of two hundred and thirty dollars (\$230.00) in respect of each separate parcel with the base amount producing thirty eight point seven four percent (38.74%) of the total amount of the rate levy for the Residential General – Rural (2-40 hectares) rate sub-category; and
- i. **BUSINESS – BALRANALD** rate of two point eight (2.80) cents in the dollar on the land value of all rateable land in the Balranald Business Area, being land which has been sub-categorised by the Council as **Business Balranald** pursuant to Section 518 and 529 of the Local Government Act 1993, subject to a base amount of four hundred and fifty dollars (\$450.00) in respect of each separate parcel with the base amount producing twenty three point six nine percent (23.69%) of the total amount of the rate levy for the Business Balranald rate sub-category; and
  - j. **BUSINESS – EUSTON** rate of one point eight five (1.85) cents in the dollar on the land value of all rateable land in the Euston Business Area, being land which has been sub-categorised by the Council as **Business Euston** pursuant to Section 518 and 529 of the Local Government Act 1993, subject to a base amount of four hundred and fifty dollars (\$450.00) in respect of each separate parcel with the base amount producing twelve point eight eight percent (12.88%) of the total amount of the rate levy for the Business Euston rate sub-category; and
  - k. **BUSINESS – RURAL** rate of one point two (1.20) cents in the dollar on the land value of all rateable land outside of any of the Shires Residential Village Zones, being land which has been sub-categorised by the Council as **Business - Rural** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of one hundred and ninety five dollars (\$195.00) in respect of each separate parcel with the base amount producing thirty seven point zero six percent (37.06%) of the total amount of the rate levy for the Business Rural rate sub-category; and
  - l. **BUSINESS – MINING (GRAVEL & SAND) EXTRACTION** rate of one point six (1.60) cents in the dollar on the land value of all rateable land in the area which has been sub-categorised by the Council as **Business - Mining (Gravel & Sand) Extraction** (excluding mineral sands and gypsum extraction) pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of one hundred and ten dollars (\$110.00) in respect of each separate parcel with the base amount producing thirty two point nine three percent (32.93%) of the total amount of the rate levy for the Business – Mining (Gravel & Sand) Extraction sub-category; and
  - m. **BUSINESS – PARISHES OF PAIKA, PENARIE, WOOLPAGERIE & MAJENTA – MINING GYPSUM EXTRACTION** rate of five point two (05.20) cents in the dollar on the land value of all rateable land in the area which has been sub-categorised by the Council as **Business – Parishes of Paika, Penarie, Woolpageri & Majenta – Mining Gypsum Extraction** (excluding mineral sands, gravel and sand extraction) pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of four hundred and sixty dollars (\$460.00) in respect of each separate parcel with the base amount producing three point two eight percent (3.28%) of the total amount of the rate levy for the Business – Parishes of Paika, Penarie, Woolpagerie & Majenta – Mining Gypsum Extraction sub-category; and
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- n. **BUSINESS – PARISHES OF WILLILBAH, BIDURA, SOLFERINA – MINERAL SANDS MINES** rate of seven point two nine (7.29) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parishes of Willilbah, Bidura, Solferina – Mineral Sands Mines** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of two thousand, and fifty dollars (\$2,050.00) in respect of each separate parcel with the base amount percentage producing zero point three three percent (0.33%) of the total amount of the rate levy for the Business – Parishes of Willilbah, Bidura, Solferina – Mineral Sands Mines sub-category; and
- o. **BUSINESS – PARISHES OF PITAPUNGA, CROKEE, MUCKEE & LAWRENCE – MINERAL SANDS MINES** rate of sixteen point zero (16.00) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parishes of Pitapunga, Crokee, Muckee & Lawrence – Mineral Sands Mines** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of two thousand and fifty dollars (\$2,050.00) in respect of each separate parcel with the base amount percentage producing point zero two percent (0.02%) of the total amount of the rate levy for the Business – Parishes of Pitapunga, Crokee, Muckee & Lawrence – Mineral Sands Mines sub-category; and
- p. **BUSINESS – PARISH OF CHADWICK – SOLAR FARMS** rate of three point three (3.30) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parish of Chadwick – Solar Farms** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of eight hundred and fifty dollars (\$850.00) in respect of each separate parcel with the base amount percentage producing one point two three percent (1.23%) of the total amount of the rate levy for the Business – Parish of Chadwick – Solar Farms sub category; and
- q. **RAW WATER** fixed annual access charges for each property having access to the **Balranald Raw Water Supply System or a Euston Raw Water System.**

All Access and Water Usage charges have been calculated in accordance with the following scale, subject to the proviso that where a property has more than one connection each connection shall be charged separately:

#### Raw Water Access Charges

| Connection Size   | Annual Charge |
|-------------------|---------------|
| 20 mm connection  | \$ 345.00     |
| 25 mm connection  | \$ 539.00     |
| 32 mm connection  | \$ 883.00     |
| 40 mm connection  | \$ 1,380.00   |
| 50 mm connection  | \$ 2,156.00   |
| 80 mm connection  | \$ 5,520.00   |
| 100 mm connection | \$ 8,625.00   |

Usage Charges for Raw water will be \$1.00 per kilolitre up to 600 kilolitre usage

then \$1.40 per kilolitre for usage over 600 kilolitres.

Note:- that Flats, Units, Multiple Dwellings will be charged a Connection Charge plus 50% of a connection charge for each additional dwelling thereafter.

- r. **FILTERED WATER** fixed annual access charge for each property having access to the **Balranald Filtered Water Supply System** or a **Euston Filtered Water Supply System**.

All Access and Water Usage charges have been calculated in accordance with the following scale, subject to the proviso that where a property has more than one connection each connection shall be charged separately:

#### **Filtered Water Access Charges**

| <b>Connection Size</b> | <b>Annual Charge</b> |
|------------------------|----------------------|
| 20 mm connection       | \$ 345.00            |
| 25 mm connection       | \$ 539.00            |
| 32 mm connection       | \$ 883.00            |
| 40 mm connection       | \$ 1,380.00          |
| 50 mm connection       | \$ 2,156.00          |
| 80 mm connection       | \$ 5,520.00          |
| 100 mm connection      | \$ 8,625.00          |

Usage Charges for Filtered water will be \$1.55 per kilolitre up to 400 kilolitre usage then \$2.30 per kilolitre for usage over 400 kilolitres.

Note:- that Flats, Units, Multiple Dwellings will be charged a Connection Charge plus 50% of a connection charge for each additional dwelling thereafter.

All other Water Fees are listed in the Fees and Charges document and incorporated into Council's Operational Plan.

- s. **RESIDENTIAL SEWERAGE** fixed annual access charge for each Residential Property having access to the **Balranald Sewerage System** or the **Euston Sewerage System**.

Such charges being calculated in accordance with the following scale based on the size of the potable (filtered) water supply connection to the property, subject to the proviso that where a property has more than one sewer connection each connection shall be charged separately and provided further that in the event a residential property having access to the Balranald and Euston Sewerage Reticulation Mains that only has a raw water connection, the following scale of charges shall apply accordingly:

#### **Sewer Access Charges**

| <b>Connection Size</b> | <b>Annual Charge</b> |
|------------------------|----------------------|
| 20 mm connection       | \$ 580.00            |
| 25 mm connection       | \$ 906.00            |
| 32 mm connection       | \$1,485.00           |
| 40 mm connection       | \$2,320.00           |



|                  |             |
|------------------|-------------|
| 50 mm connection | \$3,625.00  |
| 80 mm connection | \$9,280.00  |
| 100mm connection | \$14,500.00 |
| Unconnected      | \$435.00    |

Note:- that Flats, Units, Multiple Dwellings will be charged a Connection Charge plus 50% of the Connection charge for each additional dwelling thereafter.

- t. **NON-RESIDENTIAL SEWERAGE** fixed annual access charge for each Non-Residential Property having access to the **Balranald Sewerage System or the Euston Sewerage System**.

Fixed annual access charges have been calculated in accordance with the following scale based on the size of the potable (filtered) water supply connection to the property, subject to the proviso that where a property has more than one sewer connection each connection shall be charged separately and provided further that in the event a non-residential property connected to the Balranald and Euston Sewerage Reticulation mains only has a raw water connection the Non-Residential Sewerage Charge shall apply.

The Volumetric Sewer Discharge usage charges of \$2.20 per kilolitre shall also apply to which a Sewer Discharge Factor (SDF) has been applied. The SDF is determined by the Office of Water according to each type of industry.

#### Non-residential Sewer Access Charge

| <b>Connection Size</b> | <b>Annual Charge</b> |
|------------------------|----------------------|
| 20 mm connection       | \$580.00             |
| 25 mm connection       | \$906.00             |
| 32mm connection        | \$1,485.00           |
| 40 mm connection       | \$2,320.00           |
| 50 mm connection       | \$3,625.00           |
| 80 mm connection       | \$9,280.00           |
| 100 mm connection      | \$14,500.00          |
| Unconnected            | \$435.00             |

A Pedestal Charge will apply for all Non-Residential including Non-Rateable community facilities, including schools, hospitals, community halls and sporting facilities. Properties with more than two Pedestals will be levied at \$105.00 per Pedestal.

A Pedestal charge of \$200.00 per Pedestal will apply to all Accommodation Camps with the exception of the first two Pedestals.

- u. **A DOMESTIC WASTE MANAGEMENT SERVICE CHARGE** of three hundred and fifty five dollars (\$355.00) will apply for all assessments which are rateable occupied residential land to which the weekly collection service is available. A second bin may be added for collection weekly with an annual charge of two hundred and fifty dollars (\$250).

**A WASTE MANAGEMENT ACCESS CHARGE** of sixty dollars (\$60.00) per assessment for all rateable, unoccupied residential land will apply to which the

weekly collection service is available.

**v. COMMERCIAL WASTE MANAGEMENT SERVICE CHARGE** as scheduled hereunder

| <b>Commercial &amp; other waste management charges</b>                | <b>Annual Charge<br/>\$ per bin</b> |
|-----------------------------------------------------------------------|-------------------------------------|
| Commercial Waste Management – Balranald – two weekly pickup services. | \$550.00                            |
| Subsequent <b>bins</b> – Balranald - two weekly lift per bin per week | \$300.00                            |
| Commercial Waste Management – Euston – one weekly pickup available    | \$355.00                            |
| Subsequent <b>bins</b> – Euston - one weekly lift per bin per week    | \$250.00                            |

**w. STORMWATER MANAGEMENT**

|                                                      |                |                      |
|------------------------------------------------------|----------------|----------------------|
| Stormwater Management will be charged as per the Act |                |                      |
| Per Property within the Levee Bank                   | 751 Properties | \$25.00 per property |
| Per Strata                                           | 9 Properties   | \$12.50 per property |

**x. INTEREST CHARGE ON OVERDUE RATES AND CHARGES**

**INTEREST ON OVERDUE RATES AND CHARGES – Section 566, *Local Government Act, 1993***

In accordance with the provisions of Section 566 of *the Local Government Act, 1993*, the proposed interest rate to apply to overdue rates and charges for the period 1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022 will be the maximum rate of 6% as set by the Minister of Local Government.

**INTEREST ON OVERDUE DEBTORS**

The proposed interest rate to apply to overdue DEBTORS for the period 1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022, will be the maximum rate of 6% as set by the Minister of Local Government.

4. Increase the Notional Yield as approved through the 10% Special Rate Variation which includes the rate pegged amount of 2.0% for 2021/22 as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART).
5. Increase the residential Sewer Access charge for a 20mm connection from \$510.00 to \$580.00 per annum. Larger connections will increase as listed in the proposed Schedule of Fees and Charges.
6. Increase Raw and Filtered water Access charges from \$315.00 to \$345.00

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per annum for a 20mm connection.

7. Increase Raw water usage charges will increase from 90 cents to \$1.00 for the first 600 kilolitres and from \$1.30 to \$1.40 per kilolitre for usage over 600 kilolitres.
8. Increase Filtered water usage charges from \$1.45 to \$1.55 per kilolitre up to 400 kilolitres and from \$2.20 to \$2.30 per kilolitre for usage over 400 kilolitres.
9. Charge water usage on Community Land such as Parks and Gardens at 40 cents per kilolitre.
10. Increase domestic waste collection charges from \$345.00 per annum to \$355.00 per annum and increase the domestic waste access charge for vacant land from \$55 to \$60 per annum.
11. Charge Tip fees as set out in the proposed Schedule of Fees and Charges.
12. Fix the fees and charges schedule for the 2021/22 year as set out in the Draft Annual Schedule of Fees and Charges including the additional rate for the Senior Citizens Building for \$50.00 up to 2 hours for not-for-profit organisations.
13. Charge interest on overdue Rates, Domestic Waste, Water, Sewer and Debtors at 6% being the maximum rate determined by the Minister for Local Government for 2021/22.
14. Increase all other Water and Sewer rates as listed in Fees and Charges.
15. Adopt the detailed Structure for General Rates & Charges as detailed in the Report.

**The Meeting closed at 9.20am.**

**The minutes of this meeting were confirmed at the Council Meeting held on 20 July 2021.**

.....  
**GENERAL MANAGER**

.....  
**ADMINISTRATOR**

- 5      DISCLOSURE OF INTEREST**
- 6      ADMINISTRATOR MINUTE/REPORT**

**7 COMMITTEE REPORTS FOR ADOPTION****7.1 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE HELD ON 9 JUNE 2021**

**File Number:** D21.53341

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

That Council

1. Receive and Note the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on 9 June 2021.
2. Investigate the option to relocate the garbage bin from Foodworks to the Senior Citizens Centre or purchasing a new one to place at Senior Citizens Centre.
3. Investigate costs to sandblasting and powder coating of the entrance gates at Greenham Park and to discuss the outcomes with BBAC for further consideration.
4. Investigate the history of the Greenham Park entry gates and forward to the committee for further discussion.

**PURPOSE**

To update Council on the Balranald Beautification advisory Committee meeting held on 9 June 2021.

**REPORT**

The Balranald Beautification Advisory Committee (BBAC) meeting was held in Council Chambers on Wednesday 9 June 2021.

Committee Priorities

Council has ordered rose bushes and other plants as requested by the committee. working bee will be arranged and invite the schools to assist with the planting when they arrive.

Entrance Gates to Greenham Park Hall – Committee suggested that these gates be sandblasted and powder coated to restore them. Also, a suggestion was to place a plaque on the gates outlining the history of these gates.

The committee discussed some proposed sites to place Christmas Decorations, Royal Theatre Lawn area, Senior Citizens Centre, Lions Park, Discovery Centre including the eagle statue, Main Street and Water Towners were the suggested sites. They will liaise with Balranald Inc with the placement of the Christmas Tree.

Recommendations to Council

That the bin near Foodworks be moved to Senior Citizens Centre, if cannot be moved a new bin be purchased for Senior Citizens Centre.

Gates at Greenham Park be sand blasted and powder coated, a plaque be placed on the gate or near the gates describing the history of the gates.

**ATTACHMENTS**

1. Minutes - June 2021 - Balranald Beautification Advisory Committee [↓](#)

**Balranald Shire Council Beautification Advisory Committee - Balranald  
Minutes of Meeting held at the Balranald Shire Council Chambers  
Wednesday 9<sup>th</sup> June 2021**



**Meeting Opened with Acknowledge of Country recited by Toni Tyrer – Chairperson of the Balranald Shire Council Beautification Advisory Committee – at 16:05hrs**

**Present:** Gavin Helgeland (Balranald Shire Council Representative), Lynne Carter, Penny Jolliffe, Val Bradbury, Toni Tyrer (Chairperson), Sue Morton and Karen Norfolk (Secretary)

**Apologies:** Lea Lawrie and Gaye Renfrey

**Minutes Read and Accepted:** Moved by Penny Jolliffe and Seconded by Lynne Carter

**CORRESPONDENCE IN:**

- Email from Carol Holmes – Letters for Beautification Committee
- Email from Sue Morton – re Beautification Committee Meeting
- Email from Toni Tyrer – re Letters for Beautification Committee and new time for next meeting
- Email from Lea Lawrie – re Beautification Committee Meeting
- Email from Gavin Helgeland - BBAC

**CORRESPONDENCE OUT:**

- Email to Toni Tyrer – Beautification Write Up for Newsletter and Letters for Beautification Committee
- Email to Beautification Committee – Letters for Beautification Committee
- Email to Beautification Committee and Shire council – Beautification Advisory Committee May Minutes and Agenda for June Meeting
- Email to Beautification Committee – Links for Christmas Decorations

**Moved by Karen Norfolk and Seconded by Val Bradbury**

**BALRANALD BEAUTIFICATION FINANCIAL STATEMENT:**

Same as December Minutes - \$9,834.00 still to spend

**AGENDA ITEMS:**

**Reports:** No Beautification Report this Meeting Balranald

**Balranald Shire Council Update:**

- No Project Updates from the Balranald Shire Council

**COMMITTEE PRIORITIES:**

**Priority 1:** Ordering and Planting of Rose Bushes and other Plants in the Main Street – Gavin Helgeland is in the process of organising the purchase of the rose bushes and other plants that we require. Hopefully that then will be our 2020/2021 budget spent. Toni Tyrer to organise a working bee once the plants have arrived. Maybe see the Schools to help out with the planting.

**RECOMMENDATIONS:**

- Lynne Carter made a recommendation for the bin near FoodWorks to be moved down to the Senior Citizens Centre. Seconded by Penny Jolliffe. If not, can a bin be purchased for the Senior Citizens Centre?
- Toni Tyrer made a recommendation for the gates at Greenham Park leading into Greenham Park Hall to be sand blasted and Powder-Coted. Seconded Val Bradbury. Toni also recommended for the Balranald Shire Council to contact Tony Conway about the history of the gates, so a plaque can be either placed on the gate or near the gates, so everyone can read about the history of the gates

**ITEMS WITHOUT NOTICE:**

- Proposal Sites for Christmas Decorations – Royal Theatre Lawn Area, Senior Citizens Centre, Lions Park, Discovery Centre – including the Eagle Statue, Main Street and Water Towers. Need to find out where Balranald Inc. is going to place the Decorated Christmas Tree that they purchased. Also need to find out from Oliver McNulty, if he has heard anymore about getting decorations from other Shires.

**Next Meeting:** Wednesday 7<sup>th</sup> July at the Balranald Shire Chambers commencing at 17:00hrs (5:00pm)

**Meeting Closed:** 16:50hrs

**7.2 AGEING WELL AGED CARE AND FACILITIES ADVISORY COMMITTEE MEETINGS  
HELD ON 10 JUNE 2021****File Number: D21.53816****Reporting Officer: Carol Holmes, Senior Executive Assistant****Responsible Officer: Oliver McNulty, General Manager**

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**OFFICER RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Ageing Well, Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 10 June 2021;
2. Includes a survey regarding the disability needs for our community from AWACAFAC in the next newsletter;
3. Note the recommendation from this committee regarding Council forming a hostel Committee consisting of Council Staff and community members to assist with the operational requirements of the Hostel.
4. Inform AWACAFAC that Council is investigating options in relation the forming a committee for Bidgee Haven Hostel and the outcomes of this investigation will be presented to Council no later than the October 2021 Ordinary Council Meeting.

**REPORT**

The AWACAF meetings were held on 10 June 2021 and discussed the following items;

- Disability Inclusion Action Plan – it was recommended that Council attach a survey to their next newsletter to capture our community needs for disability and the amount of people with disabilities, and request any suggestions they may have on improving infrastructure and/or assessing services specific to their needs.
- It was recommended that Council form a committee with council staff, community members as a community voice to assist with the operational requirements of the Hostel, both leading up to the building of the proposed High Care Dementia Wing and thereafter.
- It was noted that council have applied for supplementary funding to go towards the shortfall in the required amount needed to build the new High Care Dementia Unit at the Hostel.
- It was noted of Gavin and Terri's departure and wished them all the best for their future, and that Council is continuing to search for qualified employees to fill the vacant positions.
- The committee noted that Riverbend works will be close to being completed by December 2021. Council is looking at modifying the existing swing bridge to make it accessible for more, easier access for wheelchair/prams and even making it dog friendly. A second swing bridge will be a future project. Also, Council is looking at providing a walking/bike trace along the rail tracks towards Yanga Homestead.

**ATTACHMENTS**

1. Minutes - 10 June 2021 [↓](#)



**Location:** Balranald Council Chambers.

**Start Time:** 6.05pm

1. Opening of Meeting Tony Conway – Chairperson.
2. Acknowledgement of Country

*We pay our respect to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.*

Terms of Reference:

- i. Provide a platform to positively promote and support all community members to age well in the setting of their choice.
- ii. Advise Council on remedies for key service gaps to better support ageing well, including advocacy strategies.
- iii. Identify and encourage opportunities which showcase the qualities, assets and skills of our ageing community and provide opportunities for the sharing of these with younger community members.
- iv. Develop a Term and annual (or biennial) Action Plan to guide Advisory Committee priorities and action

3. Apologies; Mia Zaffina, Toni Tyrer.
4. Present. Tony Conway, Sue Balshaw, Karen Norfolk, Doreen Greenham, Helen Murphy, Ray Davies (Acting GM).
5. Disclosures of Interest N/A

6. Previous minutes: Moved Karen, Seconded Sue **Accepted.**

7. Business arising from Previous Minutes:

- Senior's week was a great success, great turnout at all the events. Especially good to see so many Euston residents at the luncheon. The entertainment at the luncheon was enjoyed by all who attended. Congratulations to all who participated in organising the three events.
- Council has officially regained control of the Senior Citizen building, noted that no one group will have exclusive control of the building going forward.
- Discussion regarding the use of council chambers for Ageing Well, Aged Care and facilities Committee meetings in the future. Staff unaware of tonight's meeting, thank you to Ray for stepping in at late notice. Due to the late start of the meetings, should the Ex-servicemen's boardroom or the Senior Citizens building be considered for future meetings. Ray suggested a call through to council on the day of the meeting to check on availability of Council Chambers and Staff.

8. General Business/Committee Priorities.

- **Recommendation**, Re: Council Disability Inclusion Action Plan, Council attach a survey to their newsletter in order to capture the amount of people with a disability within the council, age groups, their needs and any suggestions they may have on improving infrastructure and/or accessing Services specific to their needs. Moved Sue, Seconded Tony. **Accepted**
- **Recommendation**, Re: Hostel. Council form a committee with council staff community members (as a community voice) to assist with the operational requirements of the Hostel, both leading up to the building of the proposed High Care Dementia wing and thereafter. Moved Tony, Seconded Doreen. **Accepted.**
- Council have applied for supplementary funding to go towards the shortfall in the required amount needed to build the new High Care Dementia unit at the Hostel. They have a preferred contractor, have not locked anything in until a decision is made

re additional funding. Discussion on how the new unit will be staffed once it is built, also where will the additional staff live in town. Available accommodation will be in high demand.

- Ray reported on behalf of council: Expressed high praise and gratitude to Gavin Helgeland, who has taken on new employment elsewhere within the mining industry. We wish him all wish him the absolute best.
- Terri Bilske's replacement has been announced, we look forward to welcoming Bodi Bealiv to town when she commences employment early July.
- Council is continuing to search for more qualified employees to fill several positions.
- Good news as far as ongoing projects withing the town, Riverbend works will be close to being finished leading up to December 2021. Council is looking at modifying the existing Swing Bring to make it accessible for more, easier access for wheelchair/prams and even making it dog friendly. Looking at funding stream for 2022 to be able to build the second swing bridge, will eventually join up with the walking track. Council is also looking at a future project, to provide a walking/bike track along the rail tracks towards Yanga Homestead.
- Suggested that meeting time return to the original time of 6pm, Moved Sue, Seconded Doreen **Accepted.**

9. Meeting Closed at 6:45pm, Next Meeting 12th August, 2021  
Venue TBA.

**7.3 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE HELD ON 24 JUNE 2021**

**File Number:** D21.53470

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

1. That Council receives and notes the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee Meeting held on Thursday 24th June 2021.
2. Inform Strengthening Community Access Inclusion & Wellbeing Advisory Committee that Council considered the recommendation in relation to the Senior Citizens Building Fees at the extraordinary meeting held on 29 June 2021 and resolved;

*Make another hire category for the Senior Citizens Building in Balranald for up to 2 hours for a cost of \$50.00 per session for not-for-profit organisations, with a once off cleaning fee deposit of \$325.00 for a series of bookings after consideration was given to three submissions received relating to the proposed fees and charges for 2021/22 as follows:-*

*Give delegations to the General Manager to assess the not-for-profit organisations hiring Council owned buildings on a case by case basis.*

**PURPOSE OF REPORT**

To provide Council with a update on Strengthening Community Access Inclusion & Wellbeing (SCAIW) Advisory Committee meeting held on Thursday 24 June 2021.

**REPORT**

The SCAIW Advisory Committee met on Thursday 24 June 2021 and discussed several items that are documented in the attached minutes.

Seniors Building – General Manager advised the committee that Council now have control of the Senior Citizens Building and all bookings and payment must be made through the Balranald Shire Council front office. The fee being \$150 for half day use, it was suggested that a recommendation be sent to Council prior to the adoption of the Operation Plan.

It was recommended by the committee that council consider a full fees and charges waiver on Council owned buildings for valid voluntary and not-for-profit community groups. That this fees and charges waiver be applied on an annual basis for the community group applicant.

The committee had a guest speaker attend this meeting – Emma Moore, Nurse Manager from Maari Ma Aboriginal Health Services.

Emma, advised that herself and Danielle had attended training in Dareton for Domestic Violence called ECAV provided by Mission Australia.

She spoke on the difficulty of getting assistance for anyone seeking domestic violence support. Vinnies conference Balranald can assist with sort term accommodation, fuel, food, assist with any accounts, items required. However, there is no one worker that attends to our community on a regular basis.

A group called Domestic Violence Interagency Group has been formed with Chairperson Jennifer Robinson (CP Worker from Dareton). The DV Interagency Group are endeavouring to hold a Forum in Balranald on Domestic Violence, proposed for August.

Discussions were held with the loss of the emergency accommodation for victims of family violence, Emma and Sue will work together, document the history and the current situation.

Emma advised that there is two special days dedicated to bringing attention to Domestic Violence – 30 July being White Ribbon Night and 19 November being White Ribbon Day.

The committee agreed that Domestic Violence awareness be a priority, and agreed the following;

1. increase our awareness and understanding internally of the services and supports available to victims of family violence.
2. Work in the community to increase awareness and understanding of the full range of family violence including coercive control and some of the less physical forms.
3. Create places and spaces where these conversations can happen.

Two of the committee members agreed to work in conjunction with Maari Ma to organise an info/awareness of Domestic Violence event in conjunction with Maari Ma for White Ribbon Night on 30 July. The first meeting was held on Thursday 1st July at Maari Ma.

Helen will order a White Ribbon – “Running A Community Event’ Support pack.

The next meeting Senior Constable Kris McIntyre of Balranald Police will be invited to attend.

## **ATTACHMENTS**

1. **Minutes - SCAIW AC Meeting 9 - 24 June 2021** [↓](#)

**STRENGTHENING COMMUNITY INCLUSION & WELLBEING****Thursday 24<sup>th</sup> June, 2021 – 4-5:30pm****Meeting Opened at 4.05 pm in Shire Council chambers**

**PRESENT:** General Manager Mr Oliver McNulty, Rachael Williams, Emma Moore, Lyn Flanagan, Natalie Lay, Lea Lawrie, Sue Balshaw

**APOLOGIES:** Michelle White and Mandy Haley

WELCOME to COUNTRY read by Rachel Williams.

As General Manager has another meeting Rachel asked if GM had anything to report.

GM stated council now have control of Seniors citizens building, all bookings for this must be paid through Balranald shire council office.

At the Adoption of Council Operation plan there will be new charges for all groups that use the venue. Half day: \$150. All agreed this charge not suitable for community groups as these groups have no funding.

Mr McNulty suggested this committee get a resolution into his office by early 25<sup>th</sup> June as he may be able to get changes into this plan otherwise these prices will be set for next 12 months.

Rachael will send to Council a submission on the draft Operational Plan requesting that council consider waiving this fee for all valid not-for-profit community groups.

**Recommendation:** *That Council consider a full fees and charges waiver on Council owned buildings for valid voluntary and not-for-profit community groups. That this fees and charges waiver be applied on an annual basis for the community group applicant.*

Moved Helen Murphy

Seconded Lea Lawrie

Carried

**Minutes of Previous Meeting** (March 2021) be adopted as a true and accurate record.

Moved Lyn Flanagan

Seconded Helen Murphy.

**Disclosure of interest** NIL.

**Guest Speaker** Emma Moore Nurse Manager Maari Ma Aboriginal Health Services.

Emma and Danielle attended training in Domestic violence called ECAV provided by Mission Australia. Held in Dareton.

They are now trained in responding to a Domestic violence situation.

Maari Ma health services are an accredited workplace for Domestic Violence.

A worker from MALLEE DOMESTIC VIOLENCE SERVICE can come from Swan Hill/ Mildura in a crisis situation. Our stats for Balranald (Dareton / Wentworth) are 3<sup>rd</sup> highest in Far west region.

Emma spoke on the difficulty of getting assistance for anyone seeking domestic violence support. Vinnies conference Balranald can assist with short term accommodation, fuel, food, assist with any accounts, items required etc. However there is no one worker that attends to our community on a regular basis.

Emma in conjunction with other professionals have developed a group called Domestic Violence Interagency Group. The Chairperson Jennifer Robinson (CP worker from Dareton). The DV Interagency Group are endeavouring to hold a FORUM in BALRANALD ON DOMESTIC VIOLENCE (likely in August).

Emma presented a wheel of Domestic violence signs and symptoms that abusers use to keep control and power of a partner/ women. Emma plans to into a simpler, community language version for Maari Ma to use when supporting victims of DV.

Sue and Emma shared there understanding of the loss of dedicated emergency accommodation for victims of family violence, with Sue knowing much of the historical context. Emma and Sue will work together document this history and the current situation.

Emma stated there a two special days dedicated to bringing attention to Domestic violence - 30<sup>th</sup> July White Ribbon night and 19<sup>th</sup> November White Ribbon Day.

All Advisory Committee members agreed that Domestic violence awareness be a priority. With this in mind the Advisory Committee Members plan to:

1. Increase our awareness and understanding internally of the services and supports available to victims of family violence and the role we can play in supporting victims,

2. Work in the community to increase awareness and understanding of the full range of family violence including coercive control and some of the less physical forms,
3. Create places and spaces where these conversations can happen.

Towards achieving item 2 members agreed to continue meeting outside of the formal monthly Advisory Committee meetings to organise an info / awareness of Domestic violence event in conjunction with Maari Ma for White Ribbon Night (30<sup>th</sup> July). The first of these meetings will be Thursday 1<sup>st</sup> July at Maari Ma (4-5:30pm). Emma will invite Paige and Danielle to also attend. Other members of the Advisory Committee are also welcome to extend the invitation to interested community members who might like to support with organising this event.

Helen ordered a White Ribbon 'Running A Community Event' support pack.

Next meeting Rachael will extend an invite to Senior Constable Kris McIntyre of Balranald Police.

**Next meeting** 22<sup>nd</sup> July 4-5:30pm, Council Chambers.

Following the meeting Sue shared with the group an ad in the 23<sup>rd</sup> June Sunraysia Daily (see right).





**7.4 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MEETING  
HELD ON 13 JULY 2021**

**File Number:** D21.53824

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Oliver McNulty, General Manager

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**OFFICER RECOMMENDATION**

That Council;

1. Receives and notes the Minutes of the GBITAC Meeting held on 13 July 2021.
2. Approach David Eastburn requesting him to develop a detailed proposal for the design and production of plaques commemorating the Balranald Shires' early pastoral stations and their history to be considered by Council and GBITAC.

**GROWING BUSINESS, INDUSTRY AND TOURISM ADVISORY COMMITTEE**

The purpose of this report is to update Council on the Growing Business Industry & Tourism Advisory Committee (GBIT) meetings held on 13 July 2021.

The GBIT Advisory Committee meeting was held in Council Chambers on 13 July 2021 and discussed the following items;

1. Low Level Sub-Committee options
2. Bottle-Bend River Walking trail
3. Discovery Centre upgrade
4. Installation of an additional fish cleaning bay at the Sturt
5. Iain is compiling a list of towns to visit including Ararat. He is looking at towns facing similar challenges who have come up with solutions. The latest Covid outbreak is impacting on the implementation of the Annual Plan.
6. Proposed Windlab Burrawong Wind Farm
7. Motion from Adrian Gorman regarding a production of plaques commemorating the Balranald Shires' early pastoral stations and their history.
8. Oliver provided an update of a project to record local history stories – pending funding applications
9. Oliver advised this committee of a community industry forum being planned at Euston in conjunction with Swan Hill Council and Robinvale Community Development Advisory. This forum will look into the challenges of housing and skills shortages in the area.

**Recommendations to Council**

1. The GBITAC ask Council to approach David Eastburn to develop a detailed proposal for the design and production of plaques commemorating the Balranald Shires' early pastoral stations and their history.

**ATTACHMENTS**

1. Minutes - 13 July 2021 [↓](#)

CHAIR: Iain Lindsay-Field

MINUTES OFFICER: Simone Carmichael

| AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DISCUSSION                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Meeting commenced at 5:34pm – Council Chambers</b><br><b>Attendees:</b> Iain Lindsay-Field (Chair), Simone Carmichael (Deputy Chair), Guy Fielding (zoom), Dianne Williams, Adrian Gorman, Sam Papa, Linda Nelson (via Zoom), Oliver McNulty (BSC GM), Mike Colreavy (BSC Administrator via Zoom), |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Acknowledgement of country:</b> Simone Carmichael                                                                                                                                                                                                                                                  |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Apologies:</b> Peter Lawler, Bronwyn Brougham                                                                                                                                                                                                                                                      |
| 4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Disclosures of Interest:</b> Nil                                                                                                                                                                                                                                                                   |
| 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Confirm Previous Minutes are True &amp; Correct:</b><br>June Minutes confirmed, (Moved: Di Williams Seconded: Iain)                                                                                                                                                                                |
| 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Business Arising from Minutes</b>                                                                                                                                                                                                                                                                  |
| <p><b>6.i</b> (June 11.i) - Di has advised the beautification committee of the purchase of the Community Christmas Tree.</p> <p><b>6.ii</b> (June 7.i) – Ollie has advised that a new fish cleaning station will be constructed at the Bridge Boat Ramp funded out of the ‘Our Rivers Our Region’ (walking trails) project.</p> <p><b>6.iii</b> (June 10.i) – Balranald Low Level Weir, Adrian enquired about his motion to form a sub-committee to advocate the weir upgrade. Council resolved at the March ordinary meeting to include the GBITAC as community representatives for any future engagement from Water Infrastructure NSW on the Yanga Lake – Murrumbidgee Weir proposal. (Resolution 2021/12). Ollie has reiterated with directors the strong community sentiment towards the raising of the weir.</p> <p><b>6.iv</b> (June 11.ii) – Iain enquired on progress of 1.9km Bottle Bend walking trail. Ollie advised due to border closure it may be delayed but should happen later in July or August.</p> <p>- Di enquired re Discovery Centre upgrade. Ollie advised an architect had been appointed and a project group (Oliver, Ray Davy, Terri Bilske, VIC staff, GBITAC reps Iain &amp; Simone) had been formed and met recently with the architect to work through design elements. No library, no Service NSW, no office/meeting space. Interps pavilion to stay. New designs will be workshopped in 3 weeks’ time which will be used to go to construction tender. Work needs to start in Feb 2022 to make funding deadline.</p> <p>- Recruitment of Council staff, Ollie advised recruitment underway for numerous positions. The new Corporate and Community Services Director, Hodi Beauliv, starts next week.</p> |                                                                                                                                                                                                                                                                                                       |
| <b>ACTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Who:</b>                                                                                                                                                                                                                                                                                           |
| <b>RECOMMENDATIONS TO COUNCIL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>When:</b>                                                                                                                                                                                                                                                                                          |
| 7.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Reports from Council</b>                                                                                                                                                                                                                                                                           |
| <p>Resolution 2021/76 from May &amp; June GBITAC meetings.</p> <p>2. Investigates the installation of an additional fish cleaning bay at the Sturt Hwy Road boat ramp area in consultation with the Balranald Anglers Club.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                       |
| <b>ACTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Who</b>                                                                                                                                                                                                                                                                                            |
| <b>RECOMMENDATIONS TO COUNCIL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>When</b>                                                                                                                                                                                                                                                                                           |
| 8.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>GBITAC Annual Plan check-in</b>                                                                                                                                                                                                                                                                    |
| Iain is compiling a list of towns to visit including Ararat. He is looking at towns facing similar challenges who have come up with solutions. Latest COVID outbreak is impacting on the implantation of the Annual Plan, Ollie                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                       |

informed the committee of council's access to the Border Commissioner and issues in the community should be brought to council.

## 9. New Business

**9.i** Windlab Burrawong wind farm – Ollie advised the proposal is mostly in the Murray River Shire, it is a project of State Significance subject to detailed environmental assessment, it is early days with construction, if approved, is 2 to 3 years off. Public consultation in Balranald & Kyalite later this month. Mike Colreavy stressed the importance of consulting with Kyalite residents.

### ACTION

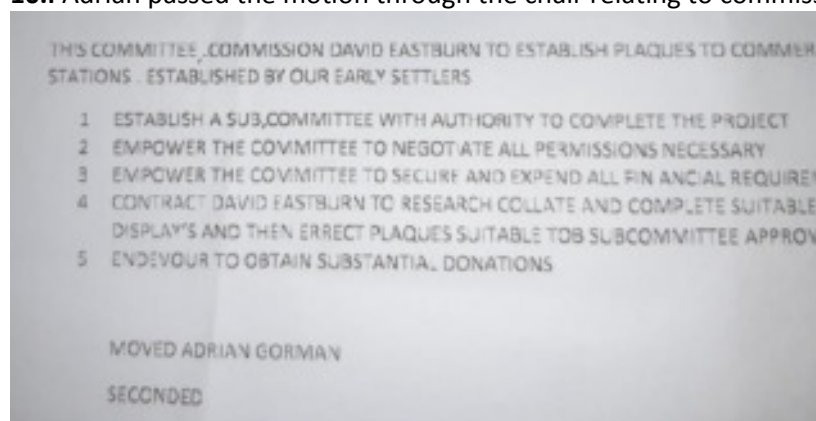
### Who

### When

### RECOMMENDATIONS TO COUNCIL

## 10. Items Without Notice (General Business)

**10.i** Adrian passed the motion through the chair relating to commissioning commemorative plaques below;



Adrian clarified the project with plaques, similar to the Honour our Veterans, commemorating the early pastoral properties established in the 1850s. General consensus those present that the project was a good idea and David Eastburn would be the appropriate person due to his knowledge and past connections to the area but need a project scope and quote from David Eastburn before including other elements of Adrian's motion relating to the role of the GBITAC in the project.

The Motion was amended as follows:

**The GBITAC ask council to approach David Eastburn to develop a detailed proposal for the design and production of plaques commemorating the Balranald shires' early pastoral stations and their history.**

**Moved: Adrian Gorman, Seconded: Guy Fielding**

### ACTION

NIL

### Who

### When

### RECOMMENDATIONS TO COUNCIL

**The GBITAC ask council to approach David Eastburn to develop a detailed proposal for the design and production of plaques commemorating the Balranald shires' early pastoral stations and their history.**

**10.ii** Ollie provided an update on a project to record local history stories. Council and Petaurus Education Group have applied for \$140K funding through the Stronger Country Communities Fund to engage consultants to document local history stories from local identities.

**10.iii** Ollie advised of a community industry forum being planned at Euston in conjunction with Swan Hill Council CEO, John McLinden and Glenn Stewart - Robinvale Community Development Advisor with the Coleman Foundation. The forum will look into the challenges of housing and skills shortages in the area. Mike suggested the GBITAC chair be invited to attend.

**10 iii** Ollie advised work is continuing on the Community Strategic Plan.

**11. MEETING CLOSED – 6:36pm Next Meeting Tues 3<sup>th</sup> August**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 CHANGE OF VENUE FOR NOVEMBER 2021 ORDINARY COUNCIL MEETING**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.52473</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**OFFICER RECOMMENDATION**

That Standing Orders be changed to allow the Ordinary Council Meeting scheduled for 16 November 2021 to be held at Clare, commencing at 5pm at a venue to be advised.

**PURPOSE OF REPORT**

To approve the November Ordinary Council Meeting being held on 16th November at Clare, with a venue still to be arranged.

**REPORT**

A report was put to Council at the Ordinary meeting held on 15 June 2021 with a proposed schedule of meetings. At that meeting it was resolved to hold September and March Meetings at the Euston Recreation Reserve.

It is proposed to change the November Ordinary Council Meeting previously to be held in Council Chambers, Balranald to be held at a venue to be advised at Clare. This provides the opportunity for council to interact with Clare community members.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

*Local Government Act 1993*

*Section 9 – Public Notice of Meetings*

**POLICY IMPLICATION**

Model Code of Meeting Practice

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**8.2 LEASING OF THE ROYAL CAFE AREA OF THE ROYAL THEATRE COMPLEX**

|                                    |                                                                                                          |
|------------------------------------|----------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53569</b>                                                                                         |
| <b>Reporting Officer:</b>          | <b>Ray Mitchell, Health &amp; Development Officer</b><br><b>Carol Holmes, Senior Executive Assistant</b> |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                   |
| <b>Operational Plan Objective:</b> | <b>Pillar 3: Our Economy – A community that ensures a strong and resilient economy.</b>                  |

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**OFFICER RECOMMENDATION**

That Council:

1. Approve the lease of the Royal Theatre Café area to the Maker's Group as detailed in the request letter at Attachment 1.
2. The General Manager be authorised to negotiate the rental value for the premises
3. The General Manager be authorised to endorse a formal commercial style lease agreement on behalf of Council.
4. The Maker's Group be advised that the premises is offered 'as is' and any additions or alterations are to be approved by an authorised officer of Council.
5. Utility service provisions and ongoing costs is at the full cost to the Lessees.

**PURPOSE OF REPORT**

To advise Council of a request to lease the Royal Café area of the Royal Theatre Complex.

**REPORT**

Following on from Council's June ordinary meeting where Council resolved to advertise for expression of interest for occupation of the Theatre Royal Café area. Notices were placed on Council's social media, website and advertised in the Guardian Newspaper.

Nil submissions were received as a result of this notification process.

The trigger for this process was the initial letter of request to lease the premises by R Davis on behalf of the Maker's Group. Their initial request is for a 12 month period with potential for extension should the activity be deemed sustainable from the Maker's perspective.

The Maker's Group have not indicated a proposed rental value in their request. Council could authorise the General Manager to undertake negotiations on Council's behalf in the preparation of a commercial style lease agreement, including a rental value.

It would also be the purpose of the lease agreement to ensure that the use of the premises does not burden Council in terms of utility services or other costs that would be associated with the ongoing operation of the Maker's activity.

However, Council may be required to undertake fair wear and tear type maintenance in accordance with a commercial style lease agreement, of which Council holds a small repairs and maintenance budget for the Theatre complex as a whole. There would be some scope to cater for this type of maintenance within this allocation.

The Royal Café area has been used historically for retail type purposes and this request would appear to be in keeping with the use of the premises.

The Theatre complex is freehold.

**FINANCIAL IMPLICATION**

Potential income generation, historically around \$600 per month

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Robyn Davis, leasing Theatre Royal request letter [📄](#)

To  
Mr Oliver McNulty,  
General Manager,  
Balranald Shire Council,

10<sup>th</sup> May 2021

Dear Oliver.

Further to our meeting on Monday 12<sup>th</sup> April, I write to seek Councils support and assistance in regard to the rental of the old Royale Cafe shop, which is part of the Royale Theatre building in Market street.

Several local women have formed a co-operative to open a “Makers Shop”. The old Royale Cafe shop is in a prime position and would be large enough to suit our project purposes.

Our project concept is to open a “Pop up shop” based on home made, hand made, pre-loved crafts and goods. The shop will be a creative space for like minded crafters, an inviting, welcoming and relaxing place of teaching, learning and making.

Our aim is to create a communal (or workshop) area, where a maker is always working on a project and able to advise or teach on a casual drop-in basis. The shop would also be a retail business selling relevant craft supplies and pre-loved goods, conducting workshops and classes.

At this stage we seek councils support in regard to renting the above shop space.

We would seek a 12 month rental lease at first with an option to continue if we decide to continue the enterprise after the initial first year.

We believe this business will be an asset to our town as well as filling a gap in regard to crafting in the area. The renewed interest in home maker skills has opened opportunities for attracting young people as well as the visitor and tourist market and we believe that this type of business here in Balranald would be a great benefit to our town.

We look forward to your prompt reply and any advice you can offer which may be of assistance to us. Many thanks.

Yours sincerely,

Rev'd Robyn Davis - on behalf of the Maker members, Angela Harben, Dawn Potter and Trish Gaston.

**8.3 DONATION REQUEST - BALRANALD COMMUNITY ARTS/CRAFTS INC.**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53617</b>                                                                                                 |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                           |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

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**OFFICER RECOMMENDATION**

That Council approve the request for the sponsorship of Bal-Archies Acquisitive Awards 2021 for the amount of \$3000 from the 2021/2022 Annual Donation Budget

**PURPOSE OF REPORT**

To advise Council of a donation request received from Art Gallery seeking the annual sponsorship for Bal-Archies Acquisitive Awards for 2021.

**REPORT**

Council has received a request from Balranald Art Gallery requesting Council to sponsor \$3000 for the acquisitive award by purchasing a piece of art. The art piece will add to our permanent collection which is a popular attraction in our region.

Historically Council has provided an annual art award which has resulted in the substantial art collection displayed at the Gallery. Unfortunately due to Covid-19 these awards were not presented last year.

Each year as part of the 5 Rivers Festival Art Gallery stages the Inaugural “Bal-Archies” Art Photographic and Sculpture Portrait exhibition along with the official opening of the Festival. This event exceeds our expectation both in visitors and sales and contributed greatly to the success of the Festival. The exhibition will be held again this year in October and the committee is seeking Councils support of \$3000 to sponsor the major acquisitive awards.

A letter received from Art Gallery requested that the sponsorship amount be considered in the 2021/2022 budget, however it was left out of the actual budget and can be accommodated from the donation budget. The art pieces that are purchased from this sponsorship will be on display at the Art Gallery for all community members to view.

The Donations Policy states when assessing such requests, the following guidelines will apply;

- Organisations must be incorporated and formally structured to service the residents in the Balranald Shire Council area and be based in the Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be non-profit groups involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donations application form to have their request considered.

The donation policy allows for a maximum of \$500 per annum to be donated to an organisation. Council has an allocated budget of \$15,000 in the 2021/2022 budget.

All other requests and applications are to be submitted to Council for approval under this policy.



This request exceeds the maximum recommended donation of \$500, however as this was initially a request that this ongoing sponsorship be supported through the Council Budget process and had it not been missed it would have been included, it is considered that this request can be considered through the Annual Donation Budget.

As Council receive further donation requests these will be reported separately to Council and should any budget amendments be recommended in the future these will be reported through the quarterly budget review.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

1. The Gallery - Donation Request Bal - Archies Acquisitive Awards [↓](#)



Balranald Community Arts & Crafts Inc  
51 Mayall St Balranald NSW 2715

Email: [thegallery50@bigpond.com](mailto:thegallery50@bigpond.com)

Telephone: (03) 50 200 200

The General Manager  
Mr Oliver McNulty  
Balranald Shire Council  
Market Street  
Balranald NSW 2715

Dear Oliver

|                              | Info | Reply | Report | Discuss |
|------------------------------|------|-------|--------|---------|
| GM                           |      |       |        |         |
| DD                           |      |       |        |         |
| Received 15 APR 2021 10:47am |      |       |        |         |
| DCCG                         |      |       |        |         |
| File No.                     |      |       |        |         |
| Letter No.                   |      |       |        |         |

*Wendy Dalrymple*

**RE: Balranald Shire Council Acquisitive Awards 2021**

Historically, Balranald Shire has sponsored our annual art awards which has resulted in a substantial permanent collection on display here at the Gallery and are a very popular attraction for visitors to this region.

These awards are presented each year at the Bal-Archie Exhibition as part of the Five Rivers Outback Festival and were not presented in 2020 due to Covid 19.

Our exhibition will be held again this year in October and the committee is seeking Councils support of \$3000 to sponsor our major acquisitive awards.

We urge Council to consider our request when planning the budget.

Yours sincerely

Robyn Griffiths  
**Secretary**  
Balranald Arts & Crafts Inc  
13<sup>th</sup> April 2021

*Robyn Griffiths*

**8.4 REQUEST TO WRITE OFF FWJO INVOICE**

**File Number:** D21.53724  
**Reporting Officer:** Carol Holmes, Senior Executive Assistant  
**Responsible Officer:** Oliver McNulty, General Manager  
**Operational Plan Objective:**

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**OFFICER RECOMMENDATION**

That Council

1. Approve the request from the Far West Joint Organisation to write off Invoice 7322 totalling \$15,021.88
2. Write to the Far West Joint Organisation informing them of this decision and confirming the continued support of this important regional group.

**PURPOSE OF REPORT**

Advise Council of a request to write off Far West Joint Organisation Invoice 7322 totalling \$15,021.88.

**REPORT**

Council has received a letter of request from Far West Joint Organisation (FWJO) to cancel the invoice #7332 totalling \$15021.88.

Council performed financial assistance administration works on behalf of the Joint Organisation in 2018/2019 and 2019/2020.

The works performed by Council and invoiced to FWJO consisted of;

- Xero accounts maintenance
- Processing fortnightly payroll
- Processing BAS each quarter
- Prepare 2018-19 Draft Financials
- Prepare reports for Executive Officer, as requested
- Budget assistance and upload/maintain in Xero
- Provide assistance to Executive Officer as requested.

These works totalling 109.25 hours @ \$125 per hour.

As the invoice refers to works completed in prior years, the expense has not been budgeted for (or accrued) in the current 2020/21 financial year by the joint Organisation, therefore paying this invoice in full will result in a deficit for the JO to carry forward into 2021/2022.

Currently the FWJO have limited available funds and do not have enough income to operate for 2021/2022. In 2020/2021 none of the four member Councils were required to make a contribution towards the operating costs of the joint organisations, all available funds however, have now been utilised.

In 2021/22 each Council has allocated \$15,000 towards the operating costs of the Joint Organisation (JO) to enable continued operations. The JO's Executive Officer is also working with the board to lobby State Government for financial support, to ensure the JO remains solvent.

Should Balranald support the request to write off this invoice this will assist the JO in continuing to operate. Each member Council who has had ongoing support costs have had similar requests to write off these costs.

**FINANCIAL IMPLICATION**

\$15,021.88

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Revenue Policy

Local Government Act

**RISK RATING**

Low

**ATTACHMENTS**

1. Letter from FWJO [↓](#)
2. Invoice from Balranald Shire [↓](#)



P O Box 353  
Broken Hill  
NSW 2880

admin@fwjo.nsw.gov.au  
0436 370 722

Mr M Coleavy (Administrator)  
Balranald Shire Council  
70 Market Street,  
**Balranald NSW 2715**  
mcoleavy@balranald.nsw.gov.au

Dear Mr Coleavy

**RE: Invoice #7322 for Balranald Financial Administration for the FWJO**

I write to you as Interim Executive Officer of the Far West Joint Organisation to request that the Balranald Shire Council absorb the full cost of the financial administration work undertaken by Balranald Shire Council staff on behalf of the Joint Organisation in 2018/2019 and 2019/2020.

As the invoice refers to work completed in prior years, this expense has not been budgeted for (or accrued) in the current 2020 – 2021 Financial Year by the Joint Organisation. In addition, the operational budget of the Joint Organisation is now fully committed for the 2020 – 2021 Financial Year, therefore paying this invoice in full will result in a deficit to carry forward into 2021 – 2022.

I have discussed the matter with Balranald Shire Council General Manager, and it was decided that the Joint Organisation seek your approval for cancellation of the invoice.

I wish to thank you in advance for consideration of this matter and look forward to hearing from you.

Please don't hesitate to contact me on [admin@fwjo.nsw.gov.au](mailto:admin@fwjo.nsw.gov.au) or 0408 498 534 at your earliest convenience should you wish to discuss this matter further.

Yours sincerely,

Bridgett Leopold  
Interim Executive Officer

Balranald Shire | Broken Hill City Council | Central Darling Shire | Wentworth Shire

Stronger Together





# Balranald Shire Council

Phone: (03) 5020 1300  
 Fax: (03) 5020 1620  
 Email: council@balranald.nsw.gov.au

Address: 70 Market Street ( PO Box 120 )  
 BALRANALD NSW 2715  
 ABN: 74 678 751 581

Far West Joint Organisation  
 PO Box 353  
 BROKEN HILL NSW 2880

## TAX INVOICE

|                                                                                                                                                                                                                                                                                                                                                                                                                                               |             | DATE       | INVOICE NUMBER     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|--------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                               |             | 28-04-2021 | 7332               |
| DETAILS                                                                                                                                                                                                                                                                                                                                                                                                                                       | DEBIT       | CREDIT     | BALANCE            |
| Financial Work performed:<br>- Xero accounts maintenance<br>- Process fortnight payroll<br>- Process BAS each quarter<br>- Prepare 2018-19 draft financials<br>- Prepare reports for Executive Officer, Mark Forbes, as requested<br>- Budget assistance & upload / maintain in Xero<br>- Provide assistance to Executive Officer, Mark Forbes, as requested<br><br>18/19 - 14.25 hours @ \$125 per hour<br>19/20 - 95 hours @ \$125 per hour | * 15,021.88 |            | 15,021.88          |
| <b>DUE DATE</b>                                                                                                                                                                                                                                                                                                                                                                                                                               |             | 28-04-2021 | <b>BALANCE DUE</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                               |             |            | \$15,021.88        |

\* indicates Taxable Supply

This invoice includes \$1,365.63 GST

FOR EFT PAYMENT BSB 032 868 A/C 000060 PLEASE QUOTE INV NO#  
 FOUND AT TOP OF INVOICE

If receipt required mark X in this square. ☐

### REMITTANCE ADVICE

Please return with payment  
 Please advise if these details are incorrect.

Far West Joint Organisation  
 PO Box 353  
 BROKEN HILL NSW 2880

Postal Address: BALRANALD SHIRE COUNCIL  
 70 Market Street  
 Balranald NSW 2715  
 Australia  
 ABN 74678751581

|                   |         |      |      |            |             |           |
|-------------------|---------|------|------|------------|-------------|-----------|
| ACCOUNT REFERENCE | RIVMUJO | 7332 | DATE | 28-04-2021 | BALANCE DUE | 15,021.88 |
|-------------------|---------|------|------|------------|-------------|-----------|

**9 CORPORATE & COMMUNITY SERVICES REPORTS**

Nil

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 DA 60/2021 - PROPOSED TWO LOT SUBDIVISION**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>Record Number:</b>              | <b>D21.52714</b>                                                                                                    |
| <b>Authorising Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Applicant:</b>                  | <b>Angus McKenzie (Northern Land Solutions)</b>                                                                     |
| <b>Owner:</b>                      | <b>Mr B.G. Carter</b>                                                                                               |
| <b>Proposal:</b>                   | <b>Two Lot Subdivision</b>                                                                                          |
| <b>Location:</b>                   | <b>150 Market Street, Balranald NSW 2715</b>                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**OFFICER RECOMMENDATION**

(Division)

That Council approves Development Application 60/2021 for a two lot subdivision of Lot 20 DP 820439, 150 Market Street Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted, other than where varied by conditions of this consent.
3. An easement for drainage to the benefit of Balranald Shire Council is to be created 3m wide over the existing alignment of the sewer main.
4. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
5. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
6. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The proponent is responsible for full cost of repairs to rectify any damage to public infrastructure.
7. Any adjustments required to existing services for the allotments are to be at the full cost of the proponent.
8. Water and sewer connection fees and charges to be at the applicant's full cost.
9. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning and Assessment Act 1979.

**PURPOSE OF REPORT**

To seek Council consent under Part 4 of the Environmental Planning & Assessment Act 1979 for a two lot subdivision of 150 Market Street Balranald.

**REPORT**

A development application has been lodged by Angus McKenzie of Northern Land Solutions for a two lot subdivision of 150 Market Street Balranald.



|                             |                              |
|-----------------------------|------------------------------|
| Description of Land:        | 20//820439                   |
| Proposed Lot Configuration: | Lot 1      941m <sup>2</sup> |
|                             | Lot 2      920m <sup>2</sup> |
| Zone:                       | RU5 (Village)                |

The proposal was submitted to Council as a development application because the proposal does not constitute exempt development in accordance with clause 2.75 of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (Codes SEPP) and is not complying development in accordance with Part 6 of the Codes SEPP.

### Background

The location of the project is proposed in the township of Balranald and has historically been used for residential purposes. The land is held in freehold.

The application for development has been assessed in accordance with Section 4.15 of the EP&A Act and relevant local and state environmental planning instruments. The application was notified to neighbours in accordance with Council's Community Participation Plan 2019. Nil public submissions were received.

### Site Analysis

There is no apparent landslip, creep or requirement for native or significant vegetation removal to facilitate the proposal. The site is not identified as bushfire or flood prone.

Contaminating activities are not known by Council to have been carried out on the land. The land has historically been used for residential purposes.

Access to the allotment is currently provided by way of a concrete driveway from Market Street and a gravel access from Boynton Street.

Adjoining allotments are Zoned RU5 (Village) and are of residential use.

A Statement of Environmental Effects has been submitted as part of the development application.

## DEVELOPMENT APPLICATION ASSESSMENT

Under Section 4.15 of the EPA Act 1979,

### (1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

#### (a) the provisions of:

- (i) any environmental planning instrument, and
- (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
- (iii) any development control plan, and
- (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and

- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),  
that apply to the land to which the development application relates,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

## Planning Instruments

### *Balranald Local Environmental Plan 2010*

The proposal is permissible in accordance with the land use table for RU5 zoned land under the Balranald Local Environmental Plan 2010 (LEP). The proposal is considered consistent with the objectives of the zone in that the proposal maintains the residential character of the area and will not likely increase the bulk, scale or density of occupation. Utility infrastructure is not likely to be unduly impacted by this proposal.

The proposal meets the minimum lot size for the RU5 zone.

Additionally the proposal is not likely to impact on biodiversity values or impact on other sensitive land overlays under the LEP due to the urban nature of the land.

The land subject to the proposal is not identified as flood prone on the Flood Planning overlay of the LEP.

The proposal is not located in close proximity to items identified on the Heritage Schedule of the LEP and there are no sites or items of cultural heritage identified on the site.

### *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017*

The proposed development does not include the removal of any native or significant vegetation.

### *State Environmental Planning Policy 55 – Remediation of Land*

The development site has been historically used for residential purposes. Potentially contaminating uses have not been identified as being carried out on the land historically.

Additionally, a search of Council's records does not identify other events or uses that could lead to potential site contamination. Therefore, no further investigation was required.

### *Development Control Plans*

There are no Development Control Plans that apply to the land.

## Impact of Development

### *Natural Environment:*

The proposal is not likely to have significant impact on the natural environment of the area. The area has historically been used for urban purposes and has been cleared of endemic vegetation for a substantial period of time. The proposal is not likely to impact threatened species due to the small area of the activity and the use of the wider area for urban purposes.

The proposal is not likely to contribute towards soil erosion, pollution or contamination of soil/water/air, due to minor nature of the proposal.

### *Built Environment:*

The surrounding area is substantially developed for residential purposes and the proposal is considered in keeping with the characteristics of the area. Additionally, the use of the site is not likely to impede the use of the surrounding activities.

*Social Impacts:*

There are no known areas/items of heritage significance likely to be impacted upon in the immediate area. The proposal is not likely to lead to significantly increased pressure on public infrastructure.

*Economic Impacts:*

No significant economic impacts are expected due to the nature and small scale of the project.

*Site Suitability:*

The proposal is suitable for the site. Councils planning instrument does not prohibit this proposal and the land is not subject to any known significantly impacting risk factors, eg. bushfire risk.

The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality due to the location of the project being in an urban area.

*Public Interest:*

The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality. The proposal will not likely adversely impact public infrastructure.

The adjoining property landholders have been notified in accordance with Councils Community Participation Plan 2019, the submission period concluded on the 7th July 2021. No submissions have been received.

**Conclusion**

The application has been assessed under the provision of the Environmental Planning and Assessment Act 1979. The evaluation of this development has concluded that the proposed development application is compliant with the legislative requirements for this type of proposal and it is recommended that DA 60/2021 be approved subject to conditions.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Environmental Planning & Assessment Act 1979

Balranald Local Environmental Plan 2010

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017

State Environmental Planning Policy 55 (Remediation of Land)

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

1. DA 60/2021 - Site Plan [↓](#)







**10.2 REDEVELOPMENT OF TENNIS COURTS AT GREENHAM PARK, BALRANALD**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53582</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**OFFICER RECOMMENDATION**

That Council;

1. Approve a variation to the scope of the project, Greenham Park Tennis Courts, Contract No RFT-20/21-06 to include removal of trees, installation of a dividing fence and provision for future lighting of two tennis courts at an additional cost of \$40,828.00
2. Approve delegations to the General Manager to further amend the scope of the project to include installation of luminaires at an approximate cost of \$14,080 subject to budget being available.

**PURPOSE OF REPORT**

To recommend that the scope of works be varied from that originally approved by Council, to incorporate enhancements priced into the original tender for the subject works.

**REPORT**

Tenders closing on 5<sup>th</sup> May 2021 were invited for the construction of new sand filled artificial turf tennis courts to replace the existing lawn courts at Greenham Park, Balranald. The project is fully grant funded under Round 3 of the NSW Government's Stronger Country Communities Fund (SCCF). The budget for the project was \$287,510 excluding GST.

Council resolved at the May 2021 Ordinary Council Meeting as follows;

That Council;

1. Accepts the tender received from Equipment Solutions Plus Pty Ltd in the amount of \$250,375.44 including GST for Contract RFT - 20-21-06 - Construction of Tennis Courts at Greenham Park, Balranald;
2. Authorises the General Manager and Administrator to sign and affix the Common Seal of Balranald Shire Council to the Contract RFT - 20-21-06 - Construction of Tennis Courts at Greenham Park, Balranald documentation;
3. Authorises the General Manager to approve variations on the Contract RFT - 20-21-06 - Construction of Tennis Courts at Greenham Park, Balranald up to a maximum value of 10%.

As reported at the time, the tenderer also offered a number of optional extras, comprising an additional fence between courts and lighting. The inclusion of these as quoted would have taken the overall project cost above the available funding, and Council was therefore advised that

*A decision on the inclusion of these extras will be made once it is determined that the delivery of the project remains within Council's budget after any contingencies*

*and variations are accounted for. In particular, it is likely that it will be possible to install lighting for two of the four courts for a cost that would enable the enhanced project to be delivered within the available funding.*

In addition, the removal of several large maple trees adjacent to the courts was not included in the scope of the tender and was proposed to be carried out under a separate arrangement.

Council staff have met with the contractor and determined that the removal of the trees, the installation of a dividing fence and provision of cabling and structures for the lighting of two courts should desirably be done in conjunction with the contract works. Staff are also satisfied, after reviewing the works with the contractor, that there is minimal scope for variations or need for contingencies.

Agreement has been reached with the Tennis Club to provide some in-kind support and the contractor has provided an amended quotation to include these items as part of the contract in the total amount of \$40,828.00 plus GST, with a further \$14,080.00 plus GST for the installation of the lighting luminaires should Council so choose. Inclusion of the additional works excluding the luminaires would increase the contract value to \$268,442.04 plus GST.

Allowing for pre-construction costs of \$4,562.42 already incurred, total expenditure against budget would come to \$273,004.46 excluding the luminaires. If no further costs were incurred, the inclusion of the luminaires would bring this to \$287,084.46 and thus narrowly within the project budget.

It is recommended that the additional works comprising the removal of the trees, the installation of a dividing fence and provision of cabling and structures for the lighting of two courts be approved at a net additional cost of \$40,828.00 plus GST, and that the General Manager be given delegated authority to include the installation of luminaires at a further cost of \$14,080.00 plus GST if this can be achieved within Council's budget once all other project costs are accounted for.

#### **FINANCIAL IMPLICATION**

Up to \$54,908.00 plus GST, fully State funded

#### **LEGISLATIVE IMPLICATION**

*Local Government Act 1993 and Regulations*

#### **POLICY IMPLICATION**

Nil

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**10.3 INFRASTRUCTURE UPDATE**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53583</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**OFFICER RECOMMENDATION**

That Council receive and note the monthly update if Infrastructure projects.

**PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 9 July 2021.

**REPORT****1. Road construction and maintenance****1.1 Construction***Regional roads*

Bitumen sealing of both the 2km section of MR514 (Oxley Road) and the reconstruction of MR296 (Kyalite-Moulamein Road) from the Kyalite Caravan Park to the Shire boundary will now occur in the week commencing 19 July 2021. Council has received an extension until 31 July 2021 to meet funding obligations in relation to both projects.

No response has yet been forthcoming to Council's funding submission for widening the formation of a narrow 6km section of MR67 (Balranald-Ivanhoe Road) north of Homebush, scheduled for the 2021-22 year. Safety improvements including edge lines and reflective pavement markers have been install on that part of MR67 that will become part of the haul route from the Atlas-Campaspe mine. Work will also commence shortly on culvert extensions, shoulder improvements and upgraded signage as part of the same programme of safety measures.

Preliminary planning is in hand for road realignment projects on MR67 at Hatfield and MR514 at Juanbung to eliminate hazardous curves. Once the design, costings and acquisition negotiations have been completed, funding for these projects will be sought to enable the works to be carried out in 2022-23

*Local roads*

Work is continuing on the reconstruction and sealing of approximately 13km of the Weimby-Kyalite Road. The section from the Windomal intersection to Junction Park Station is due to be sealed in the week commencing 19 July 2021. Completion of this project is expected in October.

Work will resume shortly on a further extension of the bitumen pavement on Marma-Box Creek Road with the expectation that this can be extended to the Wampo intersection by October.

Work on improvements to the Hatfield-The Vale Road at Binda has been delayed by other priorities but will commence shortly.

Pavement rehabilitation on Kilpatrick Road and the widening of Leslie Drive in Euston is expected to commence within the next two months.

Raised thresholds have been installed on Bertram and Taylor Roads, Euston as a traffic calming measure. Additional work at the entrances to these roads will be carried out shortly to further manage traffic speeds.

Applications have been submitted for funding of four projects under Round 3 of the Fixing Local Roads programme:

- Tapalin Mail Road alignment improvements at the Shire boundary with Wentworth Shire
- 2km extension of bitumen on Euston-Prungle Road
- Reconstruction of 3km of Benanee Road to eliminate recurrent flooding problems
- Further extension of bitumen sealing on Marma-Box Creek Road westwards from Wampo intersection

If successful, these projects will commence in early 2022.

## **1.2 Unsealed road maintenance**

Maintenance grading on unsealed roads is being resumed on a programmed basis. Priority is being given initially to sections of the Mildura-Ivanhoe Road and the Oxley-Clare Road that are in especially poor condition. A comprehensive survey of road conditions across the unsealed network will be undertaken over coming weeks to prioritise expenditure on what is always a major cost centre for Council

Council is still awaiting the outcome of its submission for reclassification of the Mildura-Ivanhoe Road to regional road status.

## **1.3 Sealed road maintenance**

Bitumen reseals have been completed on recently constructed sections of MR67 and MR514, as well as on the northern outskirts of Balranald

## **1.4 Bridge maintenance**

No change since the last report.

# **2. Water, sewerage and drainage**

## **2.1 Integrated Water Cycle Management (IWCM) Plan**

Engineering staff continue to liaise with Public Works Advisory and DPIE (Water) to finalise the Strategy. Once finalised and accepted by DPIE (Water), this will form the basis of future funding for water and sewer infrastructure in the Shire.

## **2.2 Balranald Sewerage Program**

Planning is underway for a further round of sewer relining. The switchboard upgrade for Pump Station No 2 is ready to proceed as soon as the contractor is available. A replacement for a failed pump at Pump Station No 1 is also required and this will be added to the budgeted programme of works.



### **2.3 Balranald Water Network**

A switchboard upgrade for the main raw water intake is awaiting contractor availability. A replacement pump for the intake has been purchased, awaiting contractor availability for installation, with work now expected in August. This upgrade is necessary to allow the planned inspection and desludging of the raw water reservoir to proceed in September. Inspection and minor remedial works to the filtered water reservoir will also take place in September-October.

The latest round of AC mains replacement is substantially complete and planning is underway for further works to be carried out in coming months.

### **2.4 Euston Sewerage Program**

No update since the last report.

### **2.5 Euston Water Network**

No update since the last report. Planning for the next round of AC mains replacement will commence shortly.

### **2.6 Kyalite Water Supply**

Council continues to investigate the viability of consolidation and taking of over the supply of raw water to the village, and potential future supply of potable water.

## **3. Civic enhancement projects**

### **3.1 Market Street upgrade**

Orders have been placed to rectify some omissions from the works that were part of the original scope. Conversion of streetlights to LED is expected to be carried out by Essential Energy as part of a town-wide project within the next few weeks.

### **3.2 Riverfront precinct**

Contracts have been awarded for an additional 1.9km loop of the ecotrail walkway and for modifications to the existing swing bridge to improve accessibility. As previously advised, it is expected that funding for the proposed second bridge will be available in 2022.

Town-side facilities such as barbecues and toilet will be installed as part of this project in the next couple of months

## **4. Buildings and Facilities**

### **4.1 Greenham Park**

A contract has been awarded for construction of new change rooms for the football club. On site construction, commencing with demolition of the existing building, will occur immediately following the current football season.

Work will commence shortly on the upgrading of four of the tennis courts to sand-filled artificial turf. Upgraded LED lighting of two courts is currently under consideration, subject to budget.

**4.2 Swimming Pool**

No new works to report.

**4.3 Bidgee Haven Hostel**

No update since last report. A final decision to award a construction contract has been held over until the outcome is known of Council's application for additional funding.

**4.4 Aerodrome**

Work is due to commence on upgrading the perimeter fence.

**4.5 Visitor Centre/Discovery Centre**

As previously reported, a design team has been appointed for the design and documentation of the proposed upgrading project. A scoping workshop was held on 5 July to refine Council's expectations and requirements for the project.

**4.6 Balranald Library**

Preliminary planning is in hand for some minor capital works at the library.

**4.7 Theatre Royal**

Work is complete on the installation of upgraded heating in the Theatre, but commissioning is delayed by some regulatory issues regarding metering. Funds have been allocated under Round 2 of the Local Roads and Community Infrastructure Programme for a conservation plan and some upgrading of underutilised spaces in the building.

**4.8 Balranald Landfill**

No change since the last report.

**4.9 Euston Landfill**

No change since the last report.

**4.10 Balranald Cemetery**

Ground penetrating radar (GPR) investigation of the site of a proposed toilet has been completed, to ensure that no unmarked graves will be disturbed, and the report of the analysis is awaited.

**4.11 Euston Cemetery**

No update since last the report.

**4.12 Euston Recreation Reserve**

Funding applications have been submitted for replacement of the netball change sheds and upgraded lighting. Enhancements to the reserve and the potential upgrading of the Max Willis Reserve as a visitor "arrival point" will be assessed following the adoption of the masterplan for public spaces in Euston generally.

**4.13 Euston Riverfront Reserve and Walking Trails**

Improvements to the tracks have been carried out at several locations to improve accessibility. A number of enhancements to signage, furniture and amenities are in

hand, including a drinking fountain at the entrance to the Robinvale walking track. Discussions are in hand to acquire use of an area of land for a small carpark at the entrance to the track.

#### **4.14 Ben Scott Memorial Bird Walk**

Signs have been installed and the project is now complete.

#### **4.15 Balranald Creative Learning Centre**

A contract has been awarded for the design and construction of this facility. Works on site are expected to commence in coming weeks.

#### **4.16 Kyalite Riverside Reserve**

The construction of a path and steps linking Anzac Park to the Riverfront Reserve will be carried out later this year. A parking area adjacent to Anzac Park is proposed, with preliminary works for the access carried out by the contractors engaged for the Main Road 296 project.

#### **4.17 Anzac Park, Balranald**

Perimeter fencing and installation of a toilet are substantially complete.

### **5. Town Maintenance Works**

#### **5.1 Balranald town maintenance**

The Operations team continue to carry out routine town maintenance tasks and specific works as required from time to time.

Drainage improvements and shoulder sealing have been carried out in Sydney Street to alleviate historic problems at this location after wet weather.

Stormwater drainage is problematic at various locations around the town and options for remedial action are being investigated.

#### **5.2 Euston town maintenance**

The Operations team continue to carry out routine town maintenance tasks and specific works as required from time to time. Landscaping of the main entries to the town has been identified by the Euston Progressive Advisory Committee and is being addressed as part of the proposed masterplan for public spaces in Euston generally.

### **6. Forward planning**

Planning for implementation of the Works Programme for forthcoming year is well advanced.

### **FINANCIAL IMPLICATION**

As per budgeted works program unless otherwise noted

### **LEGISLATIVE IMPLICATION**

Nil

### **POLICY IMPLICATION**

Access to Town Water Supply Policy

Footpath Policy  
Grids Policy  
Recreation Areas Policy  
Roads Policy  
Signs Policy

**RISK RATING**

Project based risks have been individually assessed

**ATTACHMENTS**

**Nil**

**10.4 DISPOSAL OF SURPLUS ASSETS**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53584</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**OFFICER RECOMMENDATION**

That Council approve the sale by expressions of interest of various obsolete, damaged and/or redundant assets as listed in the attached schedule.

**PURPOSE OF REPORT**

To obtain the approval of Council to dispose of numerous obsolete, damaged and/or redundant assets currently located at the Council Depot.

**REPORT**

A stocktake of assets currently located at Council's Works Depot has identified numerous items that are obsolete, damaged and/or redundant and for which there is no practicable operational use. These include damaged vehicles recovered from roadside accidents and written off, redundant or unserviceable items of plant, remnant materials in unusable quantities etc as well as items for which Council has received requests for purchase such as old footpath pavers.

Disposal of these items will enable staff to create a cleaner and more productive workplace, and raise funds for reinvestment in new plant and equipment and/or Depot refurbishment. No estimate has been prepared for the potential proceeds of the disposal process.

If approved by Council, it is intended that these items be publicly advertised for sale by expressions of interest on a progressive basis over the remainder of the 2021-22 financial year in order to ensure that there are adequate controls over the process, including the control of potential purchasers wishing to inspect the items offered.

**FINANCIAL IMPLICATION**

Unknown but net positive

**LEGISLATIVE IMPLICATION**

Local Government Act 1993 and regulations

**POLICY IMPLICATION**

Effective management of Council assets

**RISK RATING**

Low

**ATTACHMENTS**

1. **Schedule of Surplus Items for Disposal** [↓](#)

## Surplus items for disposal

|                                                 |
|-------------------------------------------------|
| Numerous ramp side wall components              |
| 1 Mazda Hatchback – written off                 |
| 1 Jeep Wagon – written off                      |
| 1 Mazda sedan 626 – written off                 |
| 3 point linkage rotary Hoe                      |
| 50 pallets of pavers Approx. 10,000             |
| 8 Black bin frames                              |
| 2 rolls artificial grass                        |
| 4-3 point linkage arms                          |
| 10 plastic bollards                             |
| Bus shelter approx. 3m x 4m                     |
| Truck pull set up for Bartlett                  |
| Heavy duty transmission trolley/jack            |
| 3 steel BBQ fire pits                           |
| 11 stock grids no walls or base                 |
| 1 Aluminium bench seat                          |
| 13 Pallets pavers Various sizes                 |
| 1 Triaxle trailer 16 x 6 (plant 303)            |
| 1 Plant trailer 10 x 6 single axle (plant 310)  |
| 1 7x5 trailer one wheel missing (plant 314)     |
| 1 engine crane                                  |
| Fabricated rear truck bumper- bent              |
| Tool trailer (Plant 304)                        |
| 2 combo rollers (Plant 48 & Plant 38)           |
| 1 tar trailer                                   |
| 1 Ranger ute back                               |
| 2 light poles                                   |
| 12 piece Armco railing                          |
| 4 hydraulic rams                                |
| 1 picnic table                                  |
| 2 bike racks                                    |
| 2 Aluminium tool boxes                          |
| 1 stock grid with end walls                     |
| 1 bouncy Koala                                  |
| 6 sheets plastic                                |
| 2 black gates 16ft                              |
| 3 steel tool boxes                              |
| 11 lengths 1 1/2in gal pipe 3mt long            |
| 1 tail gate off 10mt tipper body and load cover |
| 2 trailer axles, one bent                       |

|                                                     |
|-----------------------------------------------------|
| 20 old empty pallets                                |
| 1 Aluminium bull bar off Sterling truck             |
| 1 motorised street sweeper                          |
| Quantity old bricks                                 |
| Redundant and damaged signs                         |
| 1 double stock grid with ends- concrete base damage |
| One cabin axle and pull                             |
| Several Oregon off cuts                             |
| 2 fuel bowsers                                      |

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.51847</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                         |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

**OFFICER RECOMMENDATION**

That Council receive and note this report.

**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government during the month of April 2021.

**REPORT**

Council receives circulars from Office of Local Government with updates and information relevant to our Council. Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to Community members.

Circulars Council has received in June and July;

1. Circular 21-06 2021/22 Determination of the Local Government Remuneration Tribunal;
2. Circular 21-07 Commencement of Local Government Amendment Act 2021;
3. 21-08 Consultation of draft Model Social Media and Councillor and Staff Interaction Policies and on the development of a Model Media Policy;
4. 21-09 Crown Lands – Plans of Management – Funding Extension;
5. 21-10 Guidelines for Designated Rehoming Organisations under Section 88B of the Companion Animals Act 1998;
6. 21-11 Preparation of non-residential rolls
7. 21-12 “Electoral Matter” and use of Council resources prior to local government elections;
8. 21-13 Review of general manager and senior staff remuneration;
9. 21-14 COVID-19 restrictions and Council meetings;
10. 21-15 Introduction of free lifetime registration for rescued pets and increases to companion animal fees for 2021/22;
11. 21-16 Annual report and Annual Performance Statement Checklists;
12. 21-17 Council decision-making prior to September 2021 local government elections.

All the circulars can be found on OLG’s website <https://www.olg.nsw.gov.au/circulars/>

**ATTACHMENTS**

Nil



**11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

**File Number:** D21.52041  
**Reporting Officer:** Carol Holmes, Senior Executive Assistant  
**Responsible Officer:** Oliver McNulty, General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since June 2021 Ordinary Meeting.

**REPORT**

Meetings the Administrator, General Manager and Directors have been involved in since the June Ordinary Council Meeting is attached.

**FINANCIAL IMPLICATION**

Budgetted

**LEGISLATIVE IMPLICATION**

N/A

**POLICY IMPLICATION**

Payment of Expenses and Provisions for Administrator, Mayor and Councillors Policy

Code of Conduct

Conferences Seminar Attendance Policy

**RISK RATING**

Low

**ATTACHMENTS**

1. Meetings - Executive Staff and Administrator - 2021 [↓](#)

| DATE    | Meeting                                    | Topic                                | Who was involved         |
|---------|--------------------------------------------|--------------------------------------|--------------------------|
| 16 June | David Wurth                                | HR Matters                           | Administrator            |
| 16 June | Transport for NSW                          | Fixing Local Roads Round 3           | Acting GM                |
| 16 June | Community consultation - Balranald         | 2021-22 Operational Plan             | Administrator, Acting GM |
| 17 June | Tronox, Potter                             | Atlas-Campaspe haul road             | Acting GM                |
| 17 June | Audit Risk and Improvement Committee       | Quarterly meeting                    | Acting GM, DCCS          |
| 17 June | Community consultation - Euston            | 2021-22 Operational Plan             | Administrator, Acting GM |
| 18 June | Strzlecki Engineering                      | Swing bridge modifications           | Acting GM                |
| 18 June | Mr A Gorman                                | Representation                       | Administrator, Acting GM |
| 18 June | Community consultation - Clare             | 2021-22 Operational Plan             | Administrator, Acting GM |
| 20 June | ALGA                                       | Conference Canberra                  | Administrator            |
| 21 June | Meeting                                    | Sue & Peter Morton                   | GM                       |
| 21 June | ALGA                                       | Conference Canberra                  | Administrator            |
| 22 June | ALGA                                       | Conference Canberra                  | Administrator            |
| 23 June | ALGA                                       | Conference Canberra                  | Administrator            |
| 23 June | Meeting – Lisa Mango                       | Proposed Windfarms                   | GM                       |
| 23 June | RWE Renewables                             | Limondale Solar Farm                 | GM. DID                  |
| 24 June | Meeting                                    | CEO of Balranald RSL                 | GM                       |
| 25 June | FWJO                                       | Board Meeting                        | Administrator            |
| 28 June | Euston Progressive Advisory Committee      | Monthly meeting                      | DID                      |
| 28 June | Catch Up Meeting                           | Regular Catch Up                     | GM, Administrator        |
| 29 June | FWJO                                       | General Managers Meeting             | GM                       |
| 29 June | Extraordinary Council Meeting              | Operational Plan                     | GM, Administrator, DCCS  |
| 29 June | Cross Border Commissioner (NSW)            | Border control briefing              | DID                      |
| 30 June | Phone Meeting                              | Ratepayer/businesses issues          | GM - Administrator       |
| 1 July  | Meeting – Toni Ganci                       | General Ratepayer Meeting            | GM – Ray M               |
| 1 July  | Regional Arts NSW                          | Board meeting (Zoom)                 | DID                      |
| 1 July  | Tonkin Consultants                         | Regional Transport Strategy          | DID                      |
| 1 July  | Murray Socio-Economic Activation Taskforce | Fortnightly meeting                  | DID, GM                  |
| 1 July  | Cross Border Commissioner (Vic)            | Border control modification briefing | DID                      |
| 2 July  | Balranald Senior Citizens                  | Annual General Meeting               | DID                      |

|                                                               |                                                        |                                     |                                |
|---------------------------------------------------------------|--------------------------------------------------------|-------------------------------------|--------------------------------|
| 2 July                                                        | Health Department (Vic)                                | Border control health orders update | DID                            |
| 5 July                                                        | VIC project control group                              | VIC redevelopment project review    | GM, DID, DCCS                  |
| 6 July                                                        | Meeting                                                | Senior Citizens Committee           | GM                             |
| 7 July                                                        | Meeting                                                | John McLinden                       | GM                             |
| 7 July                                                        | Balranald Beautification Advisory Committee            | Monthly meeting                     | DID                            |
| 9 July                                                        | Meeting – Zoom                                         | Robinvale/Euston Committee          | GM                             |
| 13 July                                                       | Growing Business Industry & Tourism Advisory Committee | Monthly Committee meeting           | DID, DID                       |
| 14 July                                                       | FWJO                                                   | Extraordinary Board Meeting         | GM - Administrator             |
| 14 July                                                       | Meeting                                                | Jenny Alvarado                      | GM, DID                        |
| 16 July                                                       | Zoom Meeting                                           | Robinvale/Euston Committee          | GM                             |
| 16 July                                                       | SW Arts                                                | Annual General Meeting              | DID                            |
| 19 July                                                       | LEMC                                                   | Extraordinary Meeting               | GM, DID                        |
| 19 July                                                       | Meeting                                                | Jenny Alvarado                      | GM                             |
| 20 July                                                       | GM Performance Review                                  | 6 monthly                           | GM, Administrator              |
| 20 July                                                       | Ordinary Council Meeting                               |                                     | GM, DCCS, DID<br>Administrator |
| Administrator - Mike Colreavy                                 |                                                        |                                     |                                |
| General Manager (GM)- Oliver McNulty (Acting GM – Ray Davy))  |                                                        |                                     |                                |
| Director Infrastructure & Development (DID) - Ray Davy        |                                                        |                                     |                                |
| Director Corporate & Community Services (DCCS) - Terri Bilske |                                                        |                                     |                                |

**11.3 OUTSTANDING ACTIONS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53801</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To bring forward for information the Action Report with actions taken on previous Council resolutions.

**REPORT**

Outstanding actions from previous meetings in the attached report.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate

**ATTACHMENTS**

1. Outstanding Actions [↓](#)

| Meeting                                         | Date       | Officer          | Title                                                                                                | Target     |                                                                                   |
|-------------------------------------------------|------------|------------------|------------------------------------------------------------------------------------------------------|------------|-----------------------------------------------------------------------------------|
| Council 17/11/2020                              | 17/11/2020 | Helgeland, Gavin | Disability Action Plan Review                                                                        | 21/09/2021 | Forwarded to AWACAF Advisory Committee for review and comment.                    |
| Council 17/11/2020                              | 17/11/2020 | Kozlowski, Peter | Strategy to Deal with Road Network Damage due to Unauthorised Vehicle Movements During Road Closures | 21/09/2021 | A report will be written to Council for consideration                             |
| Council 15/12/2020                              | 15/12/2020 | Davy, Ray        | Purchase of Land from Balranald Club                                                                 | 30/09/2021 | Discussions will be held with Manager of Club after surveyors have completed      |
| Council 15/06/2021                              | 15/06/2021 | Holmes, Carol    | CEMETERY POLICY                                                                                      | 31/08/2021 | A report will be written for August Council Meeting Resolution 2021/80            |
| Council 15/06/2021                              | 15/06/2021 | Mitchell, Ray    | Leasing of the Royal Cafe area of the Royal Theatre Complex                                          | 30/07/2021 | Repor at July Council Meeting                                                     |
| Council 15/06/2021                              | 15/06/2021 | McNulty, Oliver  | ESTABLISHMENT OF BIDGEE HAVEN BOARD OF MANAGEMENT                                                    | 30/09/2021 | Report for consideration will be submitted to September 2021 – Resolution 2021/83 |
| Audit Risk and Improvement Committee 17/06/2021 | 17/06/2021 | Holmes, Carol    | RECORD MANAGEMENT REVIEW                                                                             | 30/09/2021 | A report will be submitted to the next ARIC Meeting                               |

**11.4 OPERATIONAL PLAN PROGRESS REPORT**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53893</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That Council receives and notes the Operational Plan 2020-2021 Progress Report.

**PURPOSE OF REPORT**

Under the Integrated Planning and Reporting (‘IP&R’) Framework, Council is required to report on its progress in implementing its Delivery Program and Operational Plan. This requirement is reflected in Section 404(5) of the Local Government Act 1993 (“the Act”), which stipulates that the General Manager must ensure that regular progress reports are provided to the Council, at intervals of no more than six months, detailing the organisation’s progress with respect to the principal activities detailed in the Delivery Program. It is the General Manager’s Intention to provide Council with quarterly progress reports in relation to the progress of actions as outlined within the Operational Plan. This report outlines the end of year position for 2020/21.

**REPORT**

The detailed report and attachment will be tabled at the Ordinary Council Meeting

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

The preparation of the Operational Plan Progress Report is a requirement of the IP&R Framework as set out in the Local Government Act 1993 (Section 404). The Operational Plan is a subsidiary document of Balranald Shire Council Community Strategic Plan 2027 and is the point where the community’s goals contained in that document are translated into action.

**POLICY IMPLICATION**

This report is presented in compliance with the requirements of the  
Local Government Act 1993,

In line with the requirements of the Integrated Planning and Reporting Framework.

**RISK RATING**

High

**ATTACHMENTS**

Nil

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 BALRANALD CARAVAN PARK FINANCIAL REPORT****Record Number:** D21.53623**Authorising Officer:** Oliver McNulty, General Manager**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.**OFFICER RECOMMENDATION**

That Council receive and note the Balranald Caravan Park Financial Report for the period ended on 30 June 2021.

**PURPOSE OF REPORT**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of revenue and expenditure against the adopted Operational and Capital Works budget for the Balranald Caravan Park.

**REPORT**

Council's Income, Operating Expenditure and Capital Expenditure for the caravan park is reviewed monthly and presented to Council quarterly with variations required adjusted on a quarterly basis. Financial information to 30 June 2021 is presented to Council for information.

The actual income and expenses have been measured against the revised March 2021 quarterly budget review as adopted by Council on the 22<sup>nd</sup> April 2021. 78.67% of the revenue budget has been received, and 80.15% of the operational expenditure budget has been expensed, with 28.27% of the Capital Works budget expensed as reported to 30 June 2021.

It should be noted that revenue for the Caravan Park to 30 June 2021 is \$435,466 compared to the budgeted amount of \$553,500 being 78.67% of the budgeted revenue expected. This has been as a direct result of Covid-19 restrictions between June 2020 and June 2021. It is to be noted that despite of the pandemic situation, Caravan Park has financially performed well in the second half of the financial year 2021 which is evident from the following table.

| <b>Caravan Park Financial Comparison</b>               |                          |                           |
|--------------------------------------------------------|--------------------------|---------------------------|
|                                                        | <b>as on 31 Dec 2020</b> | <b>as on 30 June 2021</b> |
| Revenue (Actual in \$)                                 | \$180,774.00             | \$435,466.00              |
| Revenue - Adopted budget (\$)                          | \$276,750.00             | \$553,500.00              |
| Revenue achieved - Actual Vs Budget (%)                | 65.32%                   | 78.67%                    |
| Expenditure (Actual in \$)                             | \$230,946.00             | \$437,073.00              |
| Expenditure - Adopted budget (\$)                      | \$272,675.00             | \$545,350.00              |
| Expenditure - Actual Vs Budget (%)                     | 84.70%                   | 80.15%                    |
| <b>Net Operating Suplus/(Deficit) - (Actual in \$)</b> | <b>(\$50,172.00)</b>     | <b>(\$1,607.00)</b>       |

The following table represents detailed revenue and expenditure to 30 June 2021 is.

| Balranald Shire Council<br>Caravan Park Revenue and Expense Report<br>As at 30 June 2021 |                    |                   |                |                |                              |
|------------------------------------------------------------------------------------------|--------------------|-------------------|----------------|----------------|------------------------------|
|                                                                                          | Original<br>Budget | Amended<br>Budget | Actual         | Budget         | Budget<br>Received/<br>Spent |
|                                                                                          | Adopted            | Qtr Review        | Jun.21         | Remaining      |                              |
| <b>Operating Revenue</b>                                                                 |                    |                   |                |                |                              |
| Fees                                                                                     | 550,000            | 550,000           | 429,451        | 120,549        | 78.08%                       |
| Washing Machine Charges                                                                  | 3,500              | 3,500             | 5,127          | -1,627         | 146.49%                      |
| Caravan Park Merchandise Sales                                                           | 0                  | 0                 | 888            | -888           | 0.00%                        |
| <b>Total Operating Revenue</b>                                                           | <b>553,500</b>     | <b>553,500</b>    | <b>435,466</b> | <b>118,034</b> | <b>78.67%</b>                |
| <b>Operating Expenditure</b>                                                             |                    |                   |                |                |                              |
| Salaries                                                                                 | 54,300             | 54,300            | 73,328         | -19,028        | 135.04%                      |
| Advertising                                                                              | 0                  | 0                 | 1,145          | -1,145         | 0.00%                        |
| Bank Charges                                                                             | 3,250              | 3,250             | 3,534          | -284           | 108.74%                      |
| Caravan Park - Cleaning Services                                                         | 53,700             | 53,700            | 10,740         | 42,960         | 20.00%                       |
| Electricity - Operational                                                                | 65,000             | 65,000            | 19,438         | 45,562         | 29.90%                       |
| Insurance                                                                                | 8,400              | 8,400             | 7,602          | 798            | 90.50%                       |
| Caravan Park Management Fees                                                             | 150,000            | 150,000           | 126,247        | 23,753         | 84.16%                       |
| Caravan Park Legal Expenses                                                              | 0                  |                   | 4,112          |                |                              |
| Caravan Park - Software Support                                                          | 3,000              | 3,000             | 2,328          | 672            | 77.60%                       |
| Rates & Charges on Council Property                                                      | 28,000             | 28,000            | 25,143         | 2,857          | 89.80%                       |
| Telephone                                                                                | 2,000              | 2,000             | 2,912          | -912           | 145.60%                      |
| Caravan Park Administration Fees                                                         | 40,000             | 40,000            | 39,996         | 4              | 0.00%                        |
| Caravan Park R & M                                                                       | 45,000             | 45,000            | 45,869         | -869           | 101.93%                      |
| Caravan Park - Consumables GST                                                           | 39,000             | 39,000            | 22,276         | 16,724         | 57.12%                       |
| Caravan Park - Consumables No GST                                                        | 2,000              | 2,000             | 703            | 1,297          | 0.00%                        |
| Depreciation                                                                             | 51,700             | 51,700            | 51,700         | 0              | 100.00%                      |
|                                                                                          |                    | 0                 |                |                |                              |
| <b>Total Operating Expenditure</b>                                                       | <b>545,350</b>     | <b>545,350</b>    | <b>437,073</b> | <b>112,389</b> | <b>80.15%</b>                |
| <b>Net Operating Surplus/ (Deficit)</b>                                                  | <b>8,150</b>       | <b>8,150</b>      | <b>-1,607</b>  | <b>5,645</b>   |                              |
| <b>Capital Revenue</b>                                                                   |                    |                   |                |                |                              |
|                                                                                          |                    | 0                 | 0              | 0              |                              |
| <b>Total Capital Revenue</b>                                                             | <b>0</b>           | <b>0</b>          | <b>0</b>       | <b>0</b>       | <b>0.00%</b>                 |
| <b>Capital Expenditure</b>                                                               |                    |                   |                |                |                              |
| Powered Sites Power Poles (20)                                                           | 30,000             |                   |                |                |                              |
| Transportable Cabin                                                                      |                    |                   | 2,528          |                |                              |
| Buggy - for cleaning                                                                     | 8,000              | 8,000             | 5,910          | 2,090          |                              |
| Site Upgrade (10)                                                                        | 21,850             | 21,850            | 0              | 21,850         |                              |
| <b>Total Capital Expenditure</b>                                                         | <b>59,850</b>      | <b>29,850</b>     | <b>8,438</b>   | <b>23,940</b>  | <b>28.27%</b>                |
| <b>Net Capital Surplus/ (Deficit)</b>                                                    | <b>-59,850</b>     | <b>-29,850</b>    | <b>-8,438</b>  | <b>-23,940</b> |                              |
| <b>Net Result Surplus/ (Deficit)</b>                                                     | <b>-51,700</b>     | <b>-21,700</b>    | <b>-10,045</b> | <b>-18,295</b> |                              |



**LEGISLATIVE IMPLICATION**

*Crown Lands Management Act 2016*

*Crown Lands Management Regulation 2018*

**POLICY IMPLICATION**

Revenue Policy – Caravan Park Fees and Charges

**RISK RATING**

Moderate – High community interest in the operation of the caravan park.

**ATTACHMENTS**

**Nil**

**12.2 BIDGEE HAVEN QUARTERLY REPORT**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53633</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Terri Bilske, Director Corporate &amp; Community Services</b><br><b>Jay Panchal, Finance Manager</b>                              |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That Council Receive and Note the Bidgee Haven Retirement Hostel June 2021 Quarterly Report inclusive of financial information against the operational and capital budget.

**PURPOSE OF REPORT**

The purpose of the Bidgee Haven Retirement Hostel Quarterly Report and financial review is to provide Council with information regarding activity within the Hostel including reporting of revenue and expenditure against the adopted and revised Operational and Capital Works budget.

**REPORT****Administration**

- Work occurring on Policy and Procedures folders. Progress slow due to staff illness and availability.
- Admin positions are yet to be filled.
- Medicare claims are current, increased needs of residents having increased funding. All audits are current with no major findings.
- ANACC and ACQSC audits were undertaken on 17<sup>th</sup> till 20<sup>th</sup> May.
- Certain areas need revision/development as an outcome of the audit.

**Occupancy Status**

## June 2021

- 14 residents
- 1 respite
- Respite bed is booked for the month of June.
- One suitable permanent bed enquiry.

## May 2021

- 12 permanent residents
- 2 respite
- Respite bed is booked for the month of May.
- 1 enquiry for permanent bed (apparently not suitable).

## April 2021

- 12 residents
- 1 respite
- Respite bed has booking for the month of April.
- All but 1 enquiry for the permanent bed suffer dementia. There are a couple who are still deciding on permanency

**Work Health & Safety**

- New Lifter is working well.
- Waiting on OT assessment for residents gophers to ensure safety and risk management.
- Environmental auditors, equipment audits and risk managements audits are all current
- Ceiling leak in Room 2 was resolved.
- Staffs are undergoing training with Altura learning.
- Chubb outstanding defect has been notified to the relevant staff.

**Quality Assurance**

- CI register has been updated with a few new CIs i.e. training, wound, insulin assistance, pain and medication management, to be updated.
- Communication board displayed in kitchen to meet residents Nutritional and hydration needs.
- PPE station placed in staff kitchen for easy access.

**Maintenance**

- Staff members attend to maintenance issues as they arises and notify to the relevant officials.
- Hot water testing, buzzer testing, pest control and visual audits undertaken by care staff and are found all compliant.
- Buzzer is working well and 2 new pagers have been ordered.
- Garden needs weeding again. Contacted relevant personnel to get fixed.
- Garden hoses have been replaced.
- Curtain tracks need maintenance.

**Complaints, Compliments and Comments**

- Excellent feedback and compliments from visiting family members and visiting health cliental re the atmosphere and the environment, staff interactions and customer services and resident respect.
- Positive feedback regarding the garden, Hostel staff and the care given.

**Staff Feedback**

- Staff members are not happy with the outcomes from Accredited Audits.
- Hostel got accredited for 2 years. Staff putting every efforts to put resident care first and endeavouring for a 3 year accreditation.

- Ongoing concerns from all staff about our rate of pay. Upset that the union and government are not following through with their verbal statements about poor wages.

**Workload Management**

- This is an ongoing problem which impacts on all staff, the coordinator included.
- All staff and residents have had their flu vaccine at the Hostel on 21th April 2021.
- Workload has increased as Residents' health declining. ACFI's being reviewed.
- Rosters are aligned with resident care needs.
- COVID-19 second Pfizer vaccines scheduled on 16th June 2021.
- Care work has been helped as one casual PCA position made permanent.

**Hostel Extension**

- Work is progressing
- Council meeting with the selected builders
- Community interest in the project

**Mandatory Reporting**

April, May and June 2021 reporting have been lodged:

- Weight loss – Weight Loss recorded among participants.
- Restraint - 0
- Pressure areas – 0

**Clinical Indications Aril 2021 to June 2021.**

- Falls – 3 [1 (unseen) didn't use 4WW outdoors 1 and (unseen) pigeon toed trips over walker]
- New wounds – 0
- Pressure areas – 0
- Medication incidents – 4 [residents absent during medication round not given]
- New infections – 1 diabetic (fungal infection under great toe nail)
- Skin tears – 2 result of fall, scrapped on 4 WW

**Resident Lifestyle**

- Residents are enjoying bus outings, shopping trips down town and in their time in the garden.
- The residents are pleased that they are having weekly happy hours and BBQ with sunshine and fresh air.
- Outdoor meetings, discussions are held promoting changes, enabling keeping busy with activities helping healthy lifestyles.
- ANZAC Day service was held with a Dawn service well attended by residents, staff and community. The Service was very moving and followed by as Sherry and hot damper and treacle along with morning breakfast..

**Financial Information**

As at 30<sup>th</sup> June 2021, the Hostel is operating at a cash surplus of \$3,356 before depreciation against an adopted year to date budget of a loss of \$15,050. Revenue including Resident Care Fees, Care Subsidies, Accommodation Fees and Daily Fees totalled \$1,256,052.

Expenses are on track with the budget.

Many current residents have paid Hostel Bonds which impact on the revenue stream of the Hostel. Council has received \$29,760 through a Workforce Retention Bonus Grant which has been paid to employees of the Hostel.

Council has also received the first payment of \$500,000 as the initial payment for the proposed extension to the Bidgee Haven Retirement Hostel Dementia wing. Total expenditure to date for this project for the 2019/20 financial year was \$119,615 with expenditure of \$175,808 to date for this financial year being a total of \$295,423.

The following table represents the revenue and expenditure quarterly report to 30 June 2021.

| BIDGEE HAVEN RETIREMENT HOSTEL<br>PROFIT AND LOSS AS AT 30 JUNE 2021 |                                       |                                                     |                    |                 |
|----------------------------------------------------------------------|---------------------------------------|-----------------------------------------------------|--------------------|-----------------|
|                                                                      | <i>ADOPTED<br/>BUDGET<br/>2020/21</i> | <i>MARCH QBR<br/>REVISED<br/>BUDGET<br/>2020/21</i> | <i>YTD ACTUAL</i>  | <i>VARIANCE</i> |
| <b>Capital Income</b>                                                |                                       |                                                     |                    |                 |
| Hostel Extension Grant                                               | \$4,680,000                           | \$400,000                                           | \$500,000          |                 |
| <b>Total Capital Revenue</b>                                         | <b>\$4,680,000</b>                    | <b>\$400,000</b>                                    | <b>\$500,000</b>   | <b>125%</b>     |
| <b>Income:</b>                                                       |                                       |                                                     |                    |                 |
| Care Subsidies                                                       | \$800,000                             | \$800,000                                           | \$853,338          | 107%            |
| Dept. Health Covid                                                   |                                       |                                                     |                    |                 |
| Employee Payment                                                     |                                       | \$18,880                                            | \$29,760           | 158%            |
| Resident Care Fees                                                   | \$460,000                             | \$460,000                                           | \$330,860          | 72%             |
| Means Test Fees                                                      | \$1,500                               | \$1,500                                             | \$100              | 7%              |
| Accommodation Fees                                                   | \$15,000                              | \$15,000                                            | \$35,931           | 240%            |
| Respite Care Fees                                                    | \$5,000                               | \$5,000                                             | \$2,056            | 41%             |
| Training Subsidy                                                     | \$2,250                               | \$2,250                                             | \$2,250            | 100%            |
| Bond Retention Interest                                              | \$6,000                               | \$0                                                 | \$1,758            | 0%              |
| Bond Retention Income                                                | \$10,000                              | \$10,000                                            | \$0                | 0%              |
| <b>Total Operating Income</b>                                        | <b>\$1,299,750</b>                    | <b>\$1,312,630</b>                                  | <b>\$1,256,052</b> | <b>96%</b>      |
| <b>Expenditure</b>                                                   |                                       |                                                     |                    |                 |
| Salaries                                                             | \$925,000                             | \$998,880                                           | \$967,447          | 97%             |
| Hostel -Medical Expenses                                             | \$6,000                               | \$6,000                                             | \$5,727            | 95%             |
| Doctors Visits Hostel                                                | \$3,000                               | \$3,000                                             | \$0                | 0%              |
| Training                                                             | \$15,000                              | \$15,000                                            | \$2,777            | 19%             |
| Advertising                                                          | \$1,200                               | \$1,200                                             | \$0                | 0%              |
| Audit Fees                                                           | \$5,000                               | \$5,000                                             | \$4,809            | 96%             |
| Electricity - Operational                                            | \$32,000                              | \$32,000                                            | \$23,636           | 74%             |
| Consultancy                                                          | \$10,000                              | \$10,000                                            | \$500              | 5%              |
| Gas                                                                  | \$1,000                               | \$1,000                                             | \$557              | 56%             |
| General Expenses                                                     | \$3,000                               | \$3,000                                             | \$4,250            | 142%            |
| Linen Replacements                                                   | \$4,000                               | \$4,000                                             | \$0                | 0%              |
| Laundry Expenses                                                     | \$12,000                              | \$12,000                                            | \$9,057            | 75%             |
| Cleaning Materials                                                   | \$6,000                               | \$6,000                                             | \$1,334            | 22%             |
| Pharmaceutical Supplies                                              | \$12,000                              | \$12,000                                            | \$9,039            | 75%             |
| Food Supplies                                                        | \$50,000                              | \$50,000                                            | \$49,845           | 100%            |
| Insurance                                                            | \$12,000                              | \$12,000                                            | \$11,511           | 96%             |
| Administration fees                                                  | \$80,000                              | \$80,000                                            | \$80,004           | 100%            |
| Printing and Stationery                                              | \$5,000                               | \$5,000                                             | \$3,036            | 61%             |
| Rates & Charges on Council Property                                  | \$9,000                               | \$9,000                                             | \$25,881           | 288%            |
| R & M Office Equipment                                               | \$1,000                               | \$1,000                                             | \$1,341            | 134%            |
| R & M Motor Vehicle                                                  | \$3,000                               | \$3,000                                             | \$0                | 0%              |
| R & M Furniture & Fittings                                           | \$14,000                              | \$15,000                                            | \$9,299            | 62%             |
| R & M Buildings                                                      | \$17,000                              | \$18,000                                            | \$19,313           | 107%            |
| R & M Grounds                                                        | \$6,000                               | \$6,000                                             | \$5,756            | 96%             |
| R & M Plant & Equipment                                              | \$12,000                              | \$12,000                                            | \$8,976            | 75%             |
| Subscriptions & Memberships                                          | \$6,000                               | \$5,000                                             | \$5,789            | 116%            |
| Licence Fees                                                         | \$300                                 | \$300                                               | \$0                | 0%              |
| Telephone                                                            | \$2,300                               | \$2,300                                             | \$2,814            | 122%            |
| <b>Total Operating Expenditure</b>                                   | <b>\$1,252,800</b>                    | <b>\$1,327,680</b>                                  | <b>\$1,252,697</b> | <b>94%</b>      |
| <b>Net Operating Profit/ (Loss)</b>                                  | <b>\$46,950</b>                       | <b>(\$15,050)</b>                                   | <b>\$3,356</b>     |                 |
| Capital Expenditure                                                  | \$20,000                              | \$20,000                                            | \$0                | 0%              |
| Capital - Hostel Extension                                           | \$4,680,000                           | \$4,680,000                                         | \$175,808          | 4%              |
| <b>Total Capital Expenditure</b>                                     | <b>\$4,700,000</b>                    | <b>\$4,700,000</b>                                  | <b>\$175,808</b>   | <b>99%</b>      |

**SUMMARY**

This report provides an insight into the activities during the June 2021 quarter of the Bidgee Haven Retirement Hostel. The COVID-19 has impacted negatively on staffing as is identified in the Salaries budget line. Resident accommodation and care fees are also impacted because many residents have paid Accommodation Bonds and budgeted fees have been reduced. However, the quality of care provided still remains at a very high standard with continuous improvements made at every opportunity.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

*Local Government Act 1993*

*Local Government Regulation General 2012*

*Aged Care Act 1997*

*Fees and Payments Principles 2014 (No.2)*

**POLICY IMPLICATION**

Revenue Policy – Fees and Charges

Operational Plan

Delivery Plan

2020/21 Budget

**ATTACHMENTS**

Nil

**12.3 QUARTERLY TOURISM REPORT - APRIL TO JUNE 2021**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53690</b>                                                                                                 |
| <b>Reporting Officer:</b>          | <b>Jay Panchal, Finance Manager</b>                                                                              |
| <b>Responsible Officer:</b>        | <b>Oliver McNulty, General Manager</b>                                                                           |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

**OFFICER RECOMMENDATION**

That Council receives and notes the Quarterly Tourism Report April - June 2021.

**PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on Revenue, Expenditure and Capital Works against the adopted Operational and Capital Works budget for the April to June 2021 quarter.

**REPORT****TOURISM ACTIVITY**

Balranald Shire had an increase in visitation for the quarter of approximately 111.06% compared to previous quarter and it is very pleasing that visitors from NSW and ACT continued to venture within NSW to support the tourism industry in this state.

| <b>Month</b> | <b>Total Walk Ins to Visitor Information Centre</b> | <b>NSW Total</b> | <b>% of NSW Visitation</b> |
|--------------|-----------------------------------------------------|------------------|----------------------------|
| April        | 1936                                                | 904              | 47%                        |
| May          | 1787                                                | 829              | 46%                        |
| June         | 1486                                                | 699              | 47%                        |

The Visitor Information Centre Merchandise sales decreased by 12.86% compared to the Previous Quarter. Frog figurines, Magnets and locally produced Robinvale oils were the most popular purchase throughout this quarter.

**Social Media**

Engaging with some 9,173 social media followers and reaching almost 99,100 followers the social media posts up to this quarter included:

- Roses in and around Balranald
- Southern Cross Exhibition building
- Better Homes and Gardens Road Trip to Mungo National Park
- Road Closures
- #Vanlife – Visits Balranald
- Mungo National Park sunsets
- Agriculture in Balranald
- Telephone Exchange Balranald



- Why Leave Town Cards promotion
- Balranald Gallery
- National Parks – Mungo
- Destination Riverina Murray promotion
- Christmas
- Destination NSW – Road Trips

**TOURISM QUARTERLY FINANCIAL REPORT**

Council's Income, Operating Expenditure and Capital Expenditure for the Tourism Department is reviewed on a monthly basis with any necessary variations included in Council's Quarterly Budget Reviews. Financial information to 30 June 2021 is presented to Council for information.

The Actual Revenue and Expenses have been measured against the original adopted budget.

138.03% of the revenue budget has been achieved and 93.98% of the operational expenditure budget has been expensed with no Capital works expenditure to 30 June 2021.

Souvenir Sales have exceeded expectations since Covid19 restrictions have been relaxed with significant 153% of the expected sales reached by June 2021.

The following table represents all revenue, expenditure and capital works as at 30 June 2021.

| Balranald Shire Council<br>Tourism Department Report<br>As at 30 June 2021 | Original Budget<br>Adopted<br>\$ | Actual<br>\$    | Budget<br>Remaining<br>\$ | Budget<br>Received/ Spent<br>% |
|----------------------------------------------------------------------------|----------------------------------|-----------------|---------------------------|--------------------------------|
|                                                                            | Original Budget<br>Adopted<br>\$ | Actual<br>\$    | Budget<br>Remaining<br>\$ | Budget<br>Received/ Spent<br>% |
| <b>Operating Revenue</b>                                                   |                                  |                 |                           |                                |
| Commission Sales                                                           | 500                              | 2,754           | -2,254                    | 550.71%                        |
| Donations                                                                  | 7,000                            | 3,879           | 3,121                     | 55.41%                         |
| Fees                                                                       | 0                                | 3,368           | -3,368                    | 0.00%                          |
| Lease Revenue                                                              | 19,000                           | 14,182          | 4,818                     | 74.64%                         |
| Souvenir Sales                                                             | 45,000                           | 68,868          | -23,868                   | 153.04%                        |
| Other                                                                      | 2,000                            | 8,400           | -6,400                    | 420.02%                        |
| <b>Total Operating Revenue</b>                                             | <b>73,500</b>                    | <b>101,451</b>  | <b>-27,951</b>            | <b>138.03%</b>                 |
| <b>Operating Expenditure</b>                                               |                                  |                 |                           |                                |
| Salaries                                                                   | 153,510                          | 141,271         | 12,239                    | 92.03%                         |
| Advertising                                                                | 8,500                            | 3,989           | 4,511                     | 46.93%                         |
| Bank Charges                                                               | 600                              | 813             | -213                      | 135.54%                        |
| Insurance                                                                  | 10,830                           | 6,723           | 4,107                     | 62.08%                         |
| Cleaning                                                                   | 3,700                            | 2,711           | 989                       | 73.28%                         |
| Conferences & Seminars                                                     | 3,000                            | 0               | 3,000                     | 0.00%                          |
| Electricity                                                                | 13,000                           | 7,104           | 5,896                     | 54.65%                         |
| General Expenses                                                           | 2,000                            | 186             | 1,814                     | 9.28%                          |
| Special Events                                                             | 7,000                            | 8,687           | -1,687                    | 124.10%                        |
| Administration Fee                                                         | 20,000                           | 19,992          | 8                         | 99.96%                         |
| Motor Vehicle Expenses                                                     | 0                                | 0               | 0                         | 0.00%                          |
| Postage                                                                    | 500                              | 684             | -184                      | 136.83%                        |
| Printing and Stationary                                                    | 1,000                            | 1,073           | -73                       | 107.34%                        |
| Business Initiatives                                                       | 0                                | 0               | 0                         | 0.00%                          |
| Rates and Charges                                                          | 2,500                            | 0               | 2,500                     | 0.00%                          |
| Repairs and Maintenance                                                    | 25,000                           | 32,367          | -7,367                    | 129.47%                        |
| Subscriptions                                                              | 2,000                            | 1,233           | 767                       | 61.65%                         |
| Visitor Guides                                                             | 10,000                           | 10,000          | 0                         | 100.00%                        |
| Publications                                                               | 0                                | 1,614           | -1,614                    | 0.00%                          |
| Telephone                                                                  | 1,500                            | 1,335           | 165                       | 89.00%                         |
| Internet Expenses                                                          | 1,500                            | 1,889           | -389                      | 125.95%                        |
| Souvenirs - Stock                                                          | 30,000                           | 35,889          | -5,889                    | 119.63%                        |
| Software & Licencing                                                       | 2,000                            | 0               | 2,000                     | 0.00%                          |
| Security                                                                   | 540                              | 405             | 135                       | 75.00%                         |
| Interest on Loan                                                           | 42,110                           | 41,741          | 369                       | 99.12%                         |
| Depreciation                                                               | 9,580                            | 9,580           | 0                         | 100.00%                        |
| <b>Total Operating Expenditure</b>                                         | <b>350,370</b>                   | <b>329,287</b>  | <b>21,083</b>             | <b>93.98%</b>                  |
| <b>Net Operating Surplus/ (Deficit)</b>                                    | <b>-276,870</b>                  | <b>-227,836</b> | <b>-49,034</b>            |                                |
| <b>Capital Revenue</b>                                                     |                                  |                 |                           |                                |
| Joint Organisation Funding                                                 | 1,000,000                        | 0               | 1,000,000                 | 0.00%                          |
| <b>Total Capital Revenue</b>                                               | <b>1,000,000</b>                 | <b>0</b>        | <b>1,000,000</b>          | <b>0.00%</b>                   |
| <b>Capital Expenditure</b>                                                 |                                  |                 |                           |                                |
| Joint Organisation Funding                                                 | 1,000,000                        | 0               | 1,000,000                 | 0.00%                          |
| <b>Total Capital Expenditure</b>                                           | <b>1,000,000</b>                 | <b>0</b>        | <b>1,000,000</b>          | <b>0.00%</b>                   |
| <b>Net Capital Surplus/ (Deficit)</b>                                      | <b>0</b>                         | <b>0</b>        | <b>0</b>                  |                                |
| <b>Net Result Surplus/ (Deficit)</b>                                       | <b>-276,870</b>                  | <b>-227,836</b> | <b>-49,034</b>            |                                |

**SUMMARY**

The Quarterly Report on the Visitor Information Centre provides an insight of activities during the period, including advertising, statistics, social media information, merchandising, update on Storyboards for Lake Benanee and history and information about Euston, as well as financial information. Overall the net result that the Visitor Information Centre was a deficit of \$227,836 compared to the budgeted deficit of \$276,870.

This was as a result of increased revenue and reduced expenses.

**FINANCIAL IMPLICATION**

Budget implications has been addressed in the March 2021 Quarterly Budget Review

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate – High community interest in the operation of Tourism activities.

**ATTACHMENTS**

Nil

**12.4 STATEMENT OF FUNDS - JUNE 2021**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.53696</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Kristy Cameron, Finance Officer</b><br><b>Jay Panchal, Finance Manager</b>                                                        |
| <b>Responsible Officer:</b>        | <b>Terri Bilske, Director Corporate &amp; Community Services</b>                                                                     |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**OFFICER RECOMMENDATION**

That Council receives and notes the Statement of Funds for the period ending 30<sup>th</sup> June 2021.

**PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 30<sup>th</sup> June 2021;
2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.

**REPORT**

Council's total investments including cash as at 30<sup>th</sup> June 2021 is \$18,040,758. This is an increase of \$898,983 on the previous month's total of \$17,141,776. It should be noted that the balance of Council's cash at bank account changes daily with revenue receipted and expenses paid.

Receipts for June 2021 included:-

|                                           |             |
|-------------------------------------------|-------------|
| • FAGS Advance Payment FY 2021-22         | \$2,290,600 |
| • Investments with Westpac matured        | \$1,750,000 |
| • Dept of Infrastructure – LRCI Grant     | \$ 416,461  |
| • Transport NSW - FLR                     | \$ 513,072  |
| • Dept Planning, Industry and Environment | \$ 91,196   |

Expenses for June 2021 included:-

|                                    |            |
|------------------------------------|------------|
| • Bituminous sealing Various Roads | \$ 533,837 |
| • Investments with CommBiz         | \$ 500,000 |
| • Grid from Aprilla & Civil Earth  | \$ 217,384 |
| • Limestone sealing Various Roads  | \$ 158,719 |
| • MR296 Widening Culverts          | \$ 153,976 |
| • Balranald River Walking Trail    | \$ 111,061 |

The Table below shows the actual monthly interest received for investments to 30<sup>th</sup> June 2021.

| Month        | Amount             |
|--------------|--------------------|
| Sep.21       | 20,482.00          |
| Nov.21       | 11,814.00          |
| Dec.21       | 5,110.00           |
| Mar.21       | 7,104.00           |
| April.21     | 16,500.00          |
| May.21       | 4167.53            |
| June.21      | 1435.62            |
| <b>Total</b> | <b>\$66,613.15</b> |

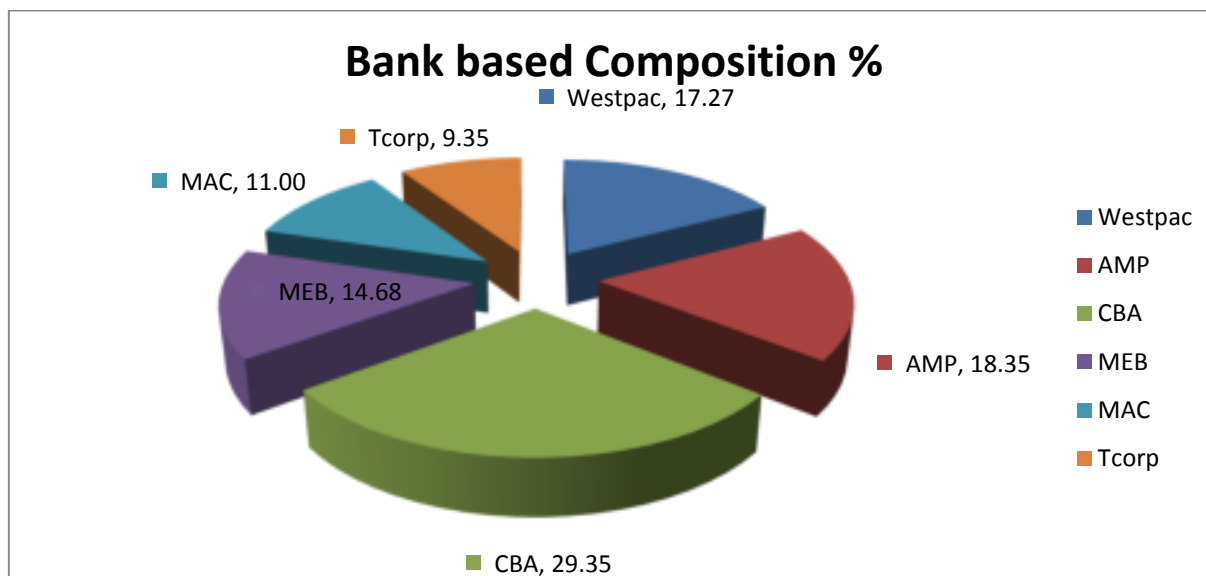
Council's cash and at call accounts are used for the purpose of day to day operations of Council. Term Deposit investments are \$11,750,000.00 as at 30<sup>th</sup> June 2021.

A summary of Council's investment and cash balances as at 30<sup>th</sup> June 2021 is as follows:

|                                                   | Reference | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate/<br>Rate of | Investment Value  |
|---------------------------------------------------|-----------|------------|-------------|------------|---------------|---------------------------|-------------------|
| <b>Term Deposits</b>                              |           |            |             |            |               |                           |                   |
| Westpac Bank a/c No. 176-576                      | INV12     | A-1+       | 371         | 10.11.2020 | 16.11.2021    | 0.60%                     | 1,000,000         |
| Westpac Bank a/c No. 176 840                      | INV14     | A-1+       | 182         | 30.12.2020 | 30.06.2021    | 0.25%                     | -                 |
| Westpac Bank a/c No. 177 237                      | INV       | A-1+       | 365         | 03.09.2020 | 03.09.2021    | 0.80%                     | 750,000           |
| Westpac Bank a/c no: 177616                       | INV       | A-1+       | 92          | 29.03.2021 | 29.06.2021    | 0.10%                     | -                 |
| NAB Bank a/c No. 98-074-9382                      | INV19     | A-1+       |             |            |               |                           |                   |
| AMP - 045970                                      | INV20     | BBB+       | 0           |            |               |                           |                   |
| Commonwealth Bank                                 |           | A-1+       | 365         | 04.03.2021 | 04.03.2022    | 0.46%                     | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 365         | 04.03.2021 | 04.03.2022    | 0.46%                     | 1,000,000         |
| Macquarie Bank - 051049                           |           | A-1        | 170         | 16.03.2021 | 02.09.2021    | 0.40%                     | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 180         | 17.03.2021 | 13.09.2021    | 0.35%                     | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 180         | 17.03.2021 | 13.09.2021    | 0.35%                     | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 300         | 19.03.2021 | 13.01.2022    | 0.39%                     | 500,000           |
| AMP - 51396                                       |           | A-2        | 154         | 18.03.2021 | 19.08.2021    | 0.70%                     | 500,000           |
| Commonwealth Bank                                 |           | A-1+       | 365         | 22.03.2021 | 18.03.2022    | 0.42%                     | 500,000           |
| Macquarie Bank - 051476                           |           | A-1        | 244         | 24.03.2021 | 23.11.2021    | 0.45%                     | 500,000           |
| Me Bank - 051498                                  |           | A-2        | 180         | 25.03.2021 | 21.09.2021    | 0.40%                     | 500,000           |
| Me Bank - 051499                                  |           | A-2        | 182         | 25.03.2021 | 23.09.2021    | 0.40%                     | 500,000           |
| Macquarie Bank - 051553                           |           | A-1        | 268         | 30.03.2021 | 23.12.2021    | 0.40%                     | 500,000           |
| Me Bank - 051548                                  |           | A-2        | 177         | 30.03.2021 | 23.09.2021    | 0.40%                     | 500,000           |
| Me Bank - 051568                                  |           | A-2        | 182         | 01.04.2021 | 30.09.2021    | 0.40%                     | 500,000           |
| AMP - 51880                                       |           | A-2        | 91          | 20.04.2021 | 20.07.2021    | 0.45%                     | 500,000           |
| AMP - 51944                                       |           | A-2        | 91          | 21.04.2021 | 21.07.2021    | 0.45%                     | 500,000           |
| AMP 52049                                         |           | A-2        | 183         | 29.04.2021 | 29.10.2021    | 0.65%                     | 1,000,000         |
| Commonwealth Bank                                 |           | A-1+       | 180         | 25.06.2021 | 22.12.2021    | 0.35%                     | 500,000           |
|                                                   |           |            |             |            |               |                           |                   |
| <b>Total Term Deposits</b>                        |           |            |             |            |               | Average rate              | 0.44%             |
| <b>At Call Accounts</b>                           |           |            |             |            |               |                           |                   |
| Westpac Cash Reserves a/c No. 162 975             |           | A-1+       |             |            | AT CALL       | 0.09%                     | 603,336           |
| Tcorp a/c No. 1268                                |           | A-1+       |             |            | AT CALL       | 0.96%                     | 1,274,313         |
| <b>Cash Accounts</b>                              |           |            |             |            |               |                           |                   |
| Westpac Bank a/c No. 000 060                      |           |            |             |            | CASH AT BANK  | 0.01%                     | 4,413,109         |
| <b>TOTAL BANK</b>                                 |           |            |             |            |               |                           | <b>6,290,758</b>  |
| <b>TOTAL INVESTMENTS PORTFOLIO INCLUDING CASH</b> |           |            |             |            |               |                           | <b>18,040,758</b> |

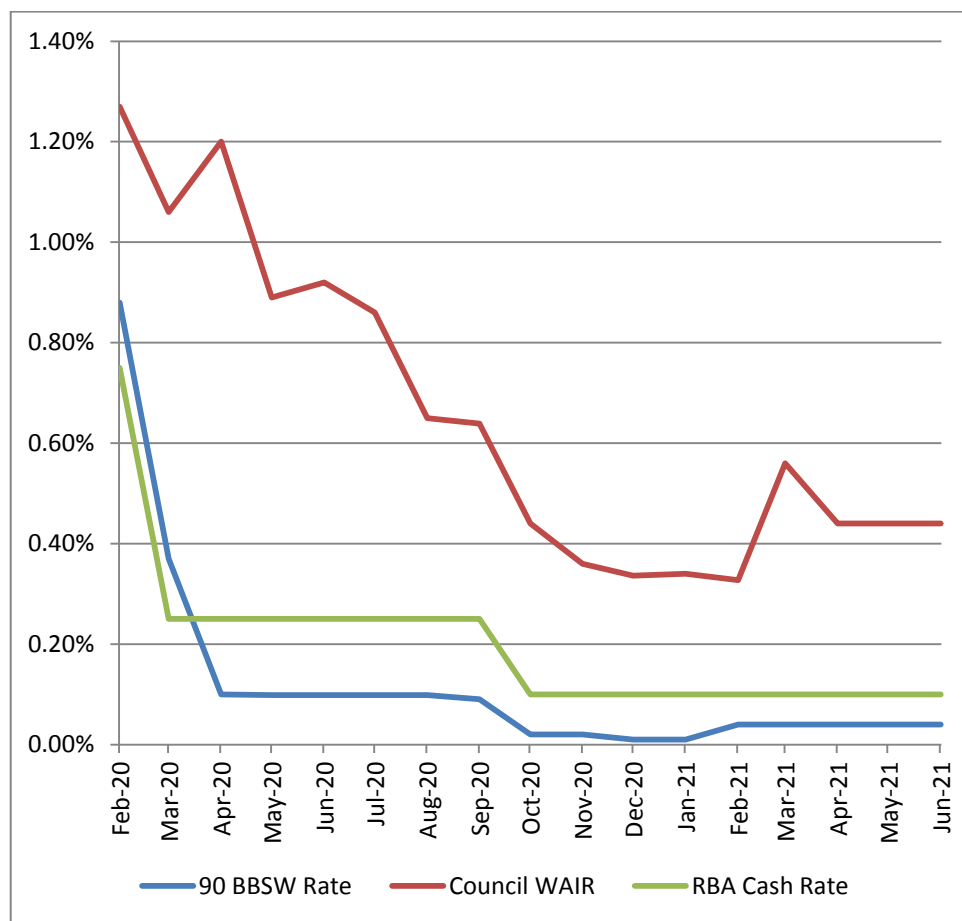
The table and graph below show the composition of investments with financial institutions.

| Ratings | Composition % | Amount ('000) |
|---------|---------------|---------------|
| A-1+    | 55.97         | 7,627         |
| BBB+    | 18.35         | 2,500         |
| A-1     | 11.00         | 1,500         |
| A-2     | 14.68         | 2,000         |
| 0       | 100.00        | 13,627        |



Council's weighted average return for all investments and cash accounts for the month is 0.44%, which is above the required 90 bank bill swap reference rate of 0.04% as at 30<sup>th</sup> June 2021. Note that the official cash rate stayed at 0.10% for June. The weighted average return rate is the rate which considers the size of the investment as well as the interest rate of the investment. The graph below shows Council's performance for the past 12 months against the 90 bank bill swap reference rate.

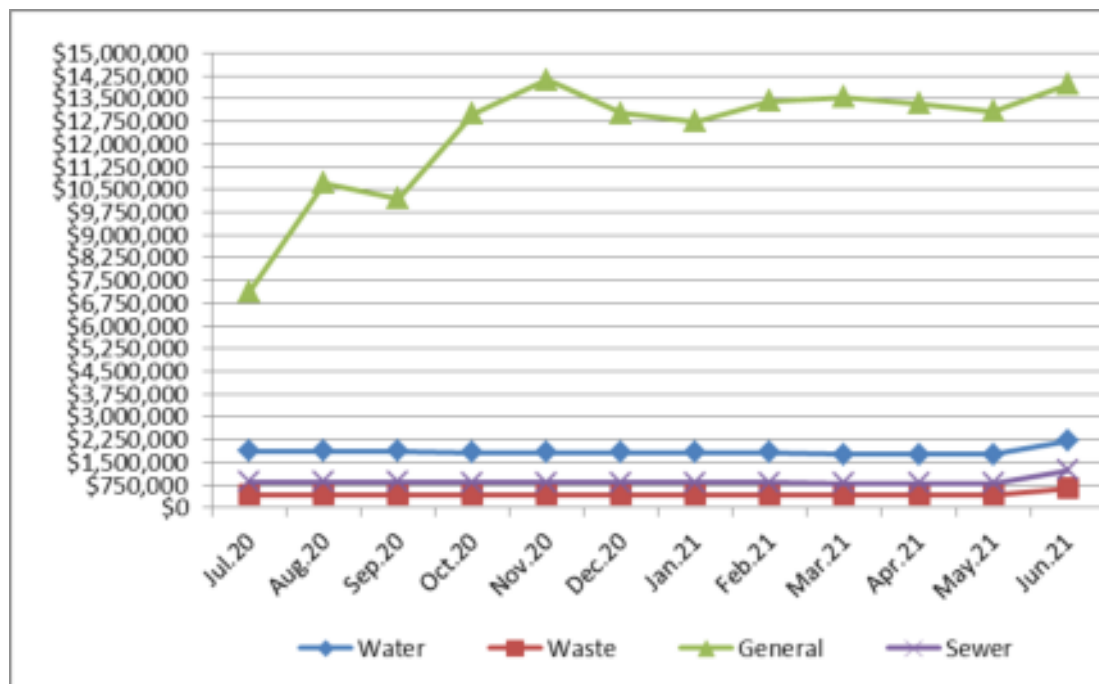
#### Month End Return on Investments for Past 12 Months



Council's total investment and cash accounts balance of \$18,040,758 across the funds as listed below:

| FUNDS HELD              | General Fund      | Waste Fund     | Water Fund       | Sewer Fund       |
|-------------------------|-------------------|----------------|------------------|------------------|
| Restricted              | 4,293,238         | 627,130        | 2,207,195        | 1,221,868        |
| Unrestricted            | 9,691,328         | 0              | 0                | 0                |
| <b>TOTAL FUNDS HELD</b> | <b>13,984,565</b> | <b>627,130</b> | <b>2,207,195</b> | <b>1,221,868</b> |

Balance by Funds for Past 12 Months



The table below shows the individual make-up of the restricted amounts that combine to a total of \$8,349,431 at end of month:

| RESTRICTED FUNDS                                   | External         | Internal         | June 2021 Total  |
|----------------------------------------------------|------------------|------------------|------------------|
| Specific Purpose Unexpended Grants                 | 255,000          |                  | 255,000          |
| Domestic Waste Management                          | 627,130          |                  | 627,130          |
| Water Supplies                                     | 2,207,195        |                  | 2,207,195        |
| Sewerage Service                                   | 1,221,868        |                  | 1,221,868        |
| Other (Unexpended Cont. Euston)                    | 50,000           |                  | 50,000           |
| Future Development Reserve                         |                  | 414,864          | 414,864          |
| Plant & Vehicle Replacement                        |                  | 366,104          | 366,104          |
| Infrastructure Replacement                         |                  | 214,000          | 214,000          |
| Employee Leave Entitlements                        |                  | 269,000          | 269,000          |
| Deposits, Retentions & Bonds                       |                  | 127,842          | 127,842          |
| Caravan Park                                       |                  | 133,458          | 133,458          |
| Euston Cemetery                                    |                  | 14,466           | 14,466           |
| Health Reserve                                     |                  | 6,000            | 6,000            |
| Hostel Bonds                                       |                  | 1,743,377        | 1,743,377        |
| Hostel Reserve                                     |                  | 32,935           | 32,935           |
| Market Street Improvements                         |                  | 140,000          | 140,000          |
| Town Clock                                         |                  | 3,000            | 3,000            |
| Gravel Pit Rehabilitation                          |                  | 234,065          | 234,065          |
| Lake Benanee Capital Improvements                  |                  | 1,126            | 1,126            |
| Other Assets Replacement                           |                  | 286,000          | 286,000          |
| Berrett Park Revitalisation (Council Contribution) |                  | 2,000            | 2,000            |
| <b>TOTAL RESTRICTED FUNDS</b>                      | <b>4,361,193</b> | <b>3,988,238</b> | <b>8,349,431</b> |

The reserves are to be adjusted as a part of EOFY 2020-21 process.



The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at 30<sup>th</sup> June 2021 and is shown below:

|                                               |                  |
|-----------------------------------------------|------------------|
| <b>Cashbook Summary</b>                       |                  |
| Opening Cashbook Balance                      | 2,264,420        |
| Plus Receipts                                 | 5,695,611        |
| Less Payments                                 | (3,546,922)      |
| <b>Cashbook Balance at 30 June 2021</b>       | <b>4,413,109</b> |
| <b>Statement Summary</b>                      |                  |
| Opening Statement Balance                     | 2,232,265        |
| Plus Receipts                                 | 5,753,898        |
| Less Payments                                 | (3,575,413)      |
| <b>Bank Statement Balance at 30 June 2021</b> | <b>4,410,750</b> |
| Plus Unpresented Receipts                     | 6,472            |
| Less Unpresented Payments                     | (4,112)          |
| <b>Reconciliation Balance at 30 June 2021</b> | <b>4,413,109</b> |

## SUMMARY

Council currently holds \$18,040,758 in Cash and Investments. The average interest rate trend has risen for June 2021 being 0.44% overall.

As with all financial reports, the reported figures are based on a point of time only and vary daily. However, Council is in a reasonable financial position but it is essential that all expenditure is kept within the approved budget to achieve a breakeven point or better position for this financial year.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

*J Blake*

## FINANCIAL IMPLICATION

Nil

## LEGISLATIVE IMPLICATION

The Local Government Act 1993  
 The Local Government (General) Regulation 2005  
 Ministerial Investment Order (Gazetted 11 February 2011)

## POLICY IMPLICATION

Council's Investment Policy (Approved 17<sup>th</sup> October 2017)

## RISK RATING

Low

## ATTACHMENTS

Nil

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 PLANNING ADMINISTRATION**

**File Number:** D21.52713

**Reporting Officer:** Ray Mitchell, Health & Development Officer  
Nikkita Manning-Rayner, Administration Assistant

**Responsible Officer:** Ray Davy, Director Infrastructure & Development

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

**REPORT**

The following Notices of Determination, Construction Certificates, Complying Development Certificates, Section 68 Certificates, Subdivision Certificates and / or Occupation Certificates have been issued under delegated authority since the June meeting of Council.

| Application | Owner/Applicant                                                   | Locality                          | Description                                                              |
|-------------|-------------------------------------------------------------------|-----------------------------------|--------------------------------------------------------------------------|
| DA 41/2021  | Decentralised Demountables Pty Ltd for Mr B.W. & Mrs J.A. Hocking | 228 Dry Lake Road, Euston         | Transportable Dwelling & Onsite Sewage Management System                 |
| DA 50/2021  | V & A Kitson                                                      | 86 O'Connor Street, Balranald     | Carport                                                                  |
| DA 51/2021  | Ron Mengler                                                       | 4 Garreffa Parade, Euston         | Two Storey Dwelling                                                      |
| DA 52/2021  | Ron Mengler                                                       | 4 Garreffa Parade, Euston         | Shed                                                                     |
| DA 53/2021  | Iluka Resources Limited                                           | Mount Dispersion Station, Euston  | Site office & associated facilities to support prospection drill program |
| DA 59/2021  | Andrew Forster                                                    | 72 River Street, Balranald        | Shed                                                                     |
| CC 21/2021  | Wayne Beer                                                        | 149 Ballandella Street, Balranald | Shed                                                                     |
| CC 23/2021  | V & A Kitson                                                      | 86 O'Connor Street, Balranald     | Carport                                                                  |
| CC 24/2021  | Iluka Resources Limited                                           | Mount Dispersion                  | Site office & associated facilities to support                           |

|            |                |                            |                           |
|------------|----------------|----------------------------|---------------------------|
|            |                | Station, Euston            | prospection drill program |
| CC 25/2021 | Ron Mengler    | 4 Garreffa Parade, Euston  | Shed                      |
| CC 26/2021 | Andrew Forster | 72 River Street, Balranald | Shed                      |

The following numbers of certificates relating to conveyancing have been issued since the June meeting of Council.

|                                                                                          |   |
|------------------------------------------------------------------------------------------|---|
| Environmental Planning & Assessment Act 1979<br>Planning Information Certificates (10.7) | 8 |
| Environmental Planning & Assessment Act 1979<br>Building Certificates (6.24)             | 0 |
| Environmental Planning & Assessment Act 1979<br>Outstanding Orders (121ZP)               | 0 |
| Local Government Act 1993<br>Outstanding Orders (735A)                                   | 0 |
| Local Government Act 1993<br>Drainage Diagram                                            | 4 |
| Biosecurity Act 2015<br>Outstanding Orders (Noxious Weeds)                               | 0 |

#### FINANCIAL IMPLICATION

Nil

#### LEGISLATIVE IMPLICATION

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

#### POLICY IMPLICATION

Nil

#### ATTACHMENTS

Nil

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**16 CLOSURE OF MEETING**