



AGENDA

Ordinary Council Meeting Thursday, 26 August 2021

Date: Thursday, 26 August 2021

Time: 10am

Location: Council Chambers, Market Street Balranald

**Glenn Wilcox
Acting General Manager**

BALRANALD SHIRE COUNCIL**AGENDA**

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Mayor. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

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Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:
Thursday, 26 August 2021 at 10am

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1 OPENING OF MEETING

The Council’s Charter

(Chapter 3. Section 8 (1) Local Government Act 1993)

(1) A Council has the following charter:

- To provide directly or on behalf of other levels of government, after due consultation, adequate and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- To exercise community leadership;
- To exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- To promote and to provide and plan for the needs of children;
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- To have regard to the long term and cumulative effects of its decisions;
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- To keep the local community and the State government (and through it, the wider community) informed about its activities;
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- To be a responsible employer.

(2) A council, in the exercise of its functions, must pursue its charter but nothing in the charter or this section gives rise to, or can be taken into account in, any civil cause of action.

2 ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 20 JULY 2021**

**File Number: D21.54816**

**Reporting Officer: Carol Holmes, Senior Executive Assistant**

**Responsible Officer: Glenn Wilcox, Acting General Manager**

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**OFFICER RECOMMENDATION**

That the Minutes of the Council Meeting held on 20 July 2021 be received and noted.

**HEADING**

Minutes of the Council Meeting held on Tuesday 20th July 2021.

**ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 20 July 2021**



# **MINUTES**

## **Ordinary Council Meeting Tuesday, 20 July 2021**

**Order Of Business**

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|           | Nil                                                                                                    |           |
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| Nil                                                              |           |
| <b>15 Confidential Matters</b> .....                             | <b>14</b> |
| Nil                                                              |           |

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 20 JULY 2021 AT 5PM**

**1 OPENING OF MEETING****2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy (via zoom due to Covid-19 isolation requirements).

**IN ATTENDANCE:**

Oliver McNulty (General Manager), Ray Davy (Director Infrastructure & Development), Hodi Beauliv (Director Corporate & Community Services) Terri Bilske (Via Zoom) and Carol Holmes (Senior Executive Officer).

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 JUNE 2021**

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**RESOLUTION 2021/99**

Moved: Administrator Mike Colreavy

That Council notes and receives the minutes of the Ordinary Council Meeting held on 15 June 2021

**CARRIED**

**4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 29 JUNE 2021**

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**RESOLUTION 2021/100**

Moved: Administrator Mike Colreavy

That Council notes and receives the minutes of the Extraordinary Council meeting held on 29 June 2021

**CARRIED**

- 5      **DISCLOSURE OF INTEREST** Nil
- 6      **ADMINISTRATOR MINUTE/REPORT** Nil

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**MOTION**

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**RESOLUTION 2021/101**

Moved:     Administrator Mike Colreavy

That Council now deal with the Corporate & Community Service Reports in todays agenda at Part 12 of the Agenda.

**CARRIED**

**12      CORPORATE & COMMUNITY SERVICES REPORTS****12.1    BALRANALD CARAVAN PARK FINANCIAL REPORT****PURPOSE OF REPORT**

The purpose of the Financial Review report is to provide Council with accurate and timely reporting of revenue and expenditure against the adopted Operational and Capital Works budget for the Balranald Caravan Park.

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**RESOLUTION 2021/102**

Moved:     Administrator Mike Colreavy

That Council receives and notes the Balranald Caravan Park Financial Report for the period ended on 30 June 2021.

**CARRIED**

**12.2    BIDGEE HAVEN QUARTERLY REPORT****PURPOSE OF REPORT**

The purpose of the Bidgee Haven Retirement Hostel Quarterly Report and financial review is to provide Council with information regarding activity within the Hostel including reporting of revenue and expenditure against the adopted and revised Operational and Capital Works budget.

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**RESOLUTION 2021/103**

Moved:     Administrator Mike Colreavy

That Council Receives and Notes the Bidgee Haven Retirement Hostel June 2021 Quarterly Report inclusive of financial information against the operational and capital budget.

**CARRIED**

**12.3 QUARTERLY TOURISM REPORT - APRIL TO JUNE 2021****PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on Revenue, Expenditure and Capital Works against the adopted Operational and Capital Works budget for the April to June 2021 quarter.

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**RESOLUTION 2021/104**

Moved: Administrator Mike Colreavy

That Council receives and notes the Quarterly Tourism Report April - June 2021.

**CARRIED**

**12.4 STATEMENT OF FUNDS - JUNE 2021****PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 30<sup>th</sup> June 2021;
  2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.
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**RESOLUTION 2021/105**

Moved: Administrator Mike Colreavy

That Council receives and notes the Statement of Funds for the period ending 30<sup>th</sup> June 2021.

**CARRIED**

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**7 COMMITTEE REPORTS FOR ADOPTION****7.1 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE HELD ON 9 JUNE 2021**

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**RESOLUTION 2021/106**

Moved: Administrator Mike Colreavy

That Council

1. Receives and Notes the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on 9 June 2021.
2. Investigate the option to relocate the garbage bin from Foodworks to the Senior Citizens Centre or purchase a new one to place at Senior Citizens Centre, and deal with this under delegations if realistic.
3. Investigate costs to sandblasting and powder coating of the entrance gates at Greenham Park and to discuss the outcomes with BBAC for further consideration.
4. Investigate the history of the Greenham Park entry gates and forward to the committee for further discussion.

**CARRIED**

**7.2 AGEING WELL AGED CARE AND FACILITIES ADVISORY COMMITTEE MEETINGS HELD ON 10 JUNE 2021**

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**RESOLUTION 2021/107**

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Ageing Well, Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 10 June 2021;
2. Includes a survey regarding the disability needs for our community from AWACAFAC in the next newsletter;
3. Notes the recommendation from this committee regarding Council forming a hostel Committee consisting of Council Staff and community members to assist with the operational requirements of the Hostel.
4. Inform AWACAFAC that Council is investigating options in relation to forming a committee for Bidgee Haven Hostel and the outcomes of this investigation are expected to be presented to Council in October 2021.

**CARRIED**

**7.3 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE HELD ON 24 JUNE 2021**

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**RESOLUTION 2021/108**

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Strengthening Community Access Inclusion &

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Wellbeing Advisory Committee Meeting held on Thursday 24th June 2021.

2. Inform Strengthening Community Access Inclusion & Wellbeing Advisory Committee that Council considered the recommendation in relation to the Senior Citizens Building Fees at the extraordinary meeting held on 29 June 2021 and resolved to;
  - a. *Make another hire category for the Senior Citizens Building in Balranald for up to 2 hours for a cost of \$50.00 per session for not-for-profit organisations, with a once off cleaning fee deposit of \$325.00 for a series of bookings after consideration was given to three submissions received relating to the proposed fees and charges for 2021/22 as follows:-*
  - b. *Give delegations to the General Manger to assess the not-for-profit organisations hiring Council owned buildings on a case by case basis.*

**CARRIED**

## **7.4 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MEETING HELD ON 13 JULY 2021**

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### **RESOLUTION 2021/109**

Moved: Administrator Mike Colreavy

That Council;

1. Receives and notes the Minutes of the GBITAC Meeting held on 13 July 2021.
2. Approach David Eastburn requesting him to develop a detailed proposal for the design and production of plaques commemorating the Balranald Shires' early pastoral stations and their history to be considered by Council and GBITAC.

**CARRIED**

## **GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**

### **PART A – ITEMS REQUIRING DECISION**

#### **8 GENERAL MANAGER'S REPORTS**

##### **8.1 CHANGE OF VENUE FOR NOVEMBER 2021 ORDINARY COUNCIL MEETING**

#### **PURPOSE OF REPORT**

To approve the November Ordinary Council Meeting being held on 16th November at Clare, with a venue still to be arranged.

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### **RESOLUTION 2021/110**

Moved: Administrator Mike Colreavy

That Standing Orders be changed to allow the Ordinary Council Meeting scheduled for 16 November 2021 to be held at Clare, commencing at 5pm at a venue to be advised.

**CARRIED**

**8.2 LEASING OF THE ROYAL CAFE AREA OF THE ROYAL THEATRE COMPLEX****PURPOSE OF REPORT**

To advise Council of a request to lease the Royal Café area of the Royal Theatre Complex.

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**RESOLUTION 2021/111**

Moved: Administrator Mike Colreavy

1. That Council approves the lease of the Royal Theatre Café area to the Maker's Group as detailed in the request letter at Attachment 1.
2. The General Manager be authorised to negotiate the rental value for the premises.
3. The General Manager be authorised to endorse a formal commercial style lease agreement on behalf of Council.
4. The Maker's Group be advised that the premises is offered 'as is' and any additions or alterations are to be approved by an authorised officer of Council.
5. Utility service provisions and ongoing costs are at the full cost to the Lessees.

**CARRIED**

**8.3 DONATION REQUEST - BALRANALD COMMUNITY ARTS/CRAFTS INC.****PURPOSE OF REPORT**

To advise Council of a donation request received from Art Gallery seeking the annual sponsorship for Bal-Archies Acquisitive Awards for 2021.

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**RESOLUTION 2021/112**

Moved: Administrator Mike Colreavy

That Council approves the request for the sponsorship of Bal-Archies Acquisitive Awards 2021 for the amount of \$3000 from the 2021/2022 Annual Donation budget.

**CARRIED**

**8.4 REQUEST TO WRITE OFF FWJO INVOICE****PURPOSE OF REPORT**

Advise Council of a request to write off Far West Joint Organisation Invoice 7322 totalling \$15,021.88.

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**RESOLUTION 2021/113**

Moved: Administrator Mike Colreavy

That Council

1. Approves the request from the Far West Joint Organisation to write off Invoice 7322 totalling \$15,021.88
2. Write to the Far West Joint Organisation informing them of this decision and confirming the

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continued support of this important regional group.

**CARRIED**

## **9 CORPORATE & COMMUNITY SERVICES REPORTS**

Nil

## **10 INFRASTRUCTURE & DEVELOPMENT REPORTS**

### **10.1 DA 60/2021 - PROPOSED TWO LOT SUBDIVISION**

#### **PURPOSE OF REPORT**

To seek Council consent under Part 4 of the Environmental Planning & Assessment Act 1979 for a two lot subdivision of 150 Market Street Balranald.

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#### **RESOLUTION 2021/114**

Moved: Administrator Mike Colreavy

(Division)

That Council approves Development Application 60/2021 for a two lot subdivision of Lot 20 DP 820439, 150 Market Street Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted, other than where varied by conditions of this consent.
3. An easement for drainage to the benefit of Balranald Shire Council is to be created 3m wide over the existing alignment of the sewer main.
4. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
5. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
6. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The proponent is responsible for full cost of repairs to rectify any damage to public infrastructure.
7. Any adjustments required to existing services for the allotments are to be at the full cost of the proponent.
8. Water and sewer connection fees and charges to be at the applicant's full cost.
9. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning and Assessment Act 1979.

**CARRIED**



**10.2 REDEVELOPMENT OF TENNIS COURTS AT GREENHAM PARK, BALRANALD****PURPOSE OF REPORT**

To recommend that the scope of works be varied from that originally approved by Council, to incorporate enhancements priced into the original tender for the subject works.

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**RESOLUTION 2021/115**

Moved: Administrator Mike Colreavy

That Council;

1. Approves a variation to the scope of the project, Greenham Park Tennis Courts, Contract No RFT-20/21-06 to include removal of trees, installation of a dividing fence and provision for future lighting of two tennis courts at an additional cost of \$40,828.00
2. Approves delegations to the General Manager to further amend the scope of the project to include installation of luminaires at an approximate cost of \$14,080 subject to funding being available within the current budget.

**CARRIED**

**10.3 INFRASTRUCTURE UPDATE****PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 9 July 2021.

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**RESOLUTION 2021/116**

Moved: Administrator Mike Colreavy

That Council receives and notes the monthly update if Infrastructure projects.

**CARRIED**

**10.4 DISPOSAL OF SURPLUS ASSETS****PURPOSE OF REPORT**

To obtain the approval of Council to dispose of numerous obsolete, damaged and/or redundant assets currently located at the Council Depot.

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**RESOLUTION 2021/117**

Moved: Administrator Mike Colreavy

That Council approves the sale by expressions of interest of various obsolete, damaged and/or redundant assets as listed in the attached schedule.

**CARRIED**

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 CIRCULARS FROM OFFICE LOCAL GOVERNMENT****PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government during the month of April 2021.

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**RESOLUTION 2021/118**

Moved: Administrator Mike Colreavy

That Council receives and notes this report.

**CARRIED**

**11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS****PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since June 2021 Ordinary Meeting.

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**RESOLUTION 2021/119**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.3 OUTSTANDING ACTIONS****PURPOSE OF REPORT**

To bring forward for information the Action Report with actions taken on previous Council resolutions.

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**RESOLUTION 2021/120**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.4 OPERATIONAL PLAN PROGRESS REPORT****PURPOSE OF REPORT**

Under the Integrated Planning and Reporting (‘IP&R’) Framework, Council is required to report on progress in implementing its Delivery Program and Operational Plan. This requirement is reflected in Section 404(5) of the Local Government Act 1993 (“the Act”), which stipulates that the General Manager must ensure that regular progress reports are provided to the Council, at intervals of no more than six months. This report must detail the organisation’s progress with respect to the principal activities detailed in the Delivery Program. It is the General Manager’s Intention to provide Council with quarterly progress reports in relation to the progress of actions as outlined within the Operational Plan. This report outlines the end of year position for 2020/21.

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**RESOLUTION 2021/121**

Moved: Administrator Mike Colreavy

That Council receives and notes the Operational Plan 2020-2021 Progress Report.

**CARRIED**

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS**

**13.1 PLANNING ADMINISTRATION**

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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**RESOLUTION 2021/122**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

The Administrator noted that this would be Mrs Bilske's final Council Meeting. He thanked her for her contribution as Director Corporate and Community Services with Balranald Shire Council and wished her well in her retirement.

**The Meeting closed at 6.18pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 17 August 2021.**

.....  
**GENERAL MANAGER**

.....  
**ADMINISTRATOR**



**4.2 MINUTES OF THE COUNCIL MEETING HELD ON 17 AUGUST 2021**

**File Number:** D21.55385

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Glenn Wilcox, Acting General Manager

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**OFFICER RECOMMENDATION**

1. That the Minutes of the Council Meeting held on 17 August 2021 be received and noted.

**HEADING**

Minutes of Ordinary Council Meeting held on Tuesday 17 August 2021.

**ATTACHMENTS**

1. Minutes of the Council Meeting held on 17 August 2021



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 17 August 2021**

**Order Of Business**

1 Opening of Meeting ..... 3

2 Apologies ..... 3



**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 17 AUGUST 2021 AT 5PM**

**1 OPENING OF MEETING**

Administrator, Mike Colreavy opened the meeting at 5pm with a quick introduction of Mr Glenn Wilcox who has been appointed as Councils Acting General Manager from Friday 20 August 2021.

**PRESENT:**

Administrator Mike Colreavy

**2 APOLOGIES**

Mr Oliver McNulty ( General Manager)

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**RESOLUTION 2021/123**

Moved: Administrator Mike Colreavy

That due to COVID-19 lockdown arrangements, the August Council meeting be adjourned until 10am on Thursday 26 August 2021.

**CARRIED**

**The Meeting closed at 5.10pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 26 August 2021.**

.....  
**ACTING GENERAL MANAGER**

.....  
**ADMINSITRATOR**

- 5 DISCLOSURE OF INTEREST**
- 6 ADMINISTRATOR MINUTE/REPORT**

**7 COMMITTEE REPORTS FOR ADOPTION****7.1 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON 28 JUNE 2021**

**File Number:** D21.55086

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Glenn Wilcox, Acting General Manager

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**OFFICER RECOMMENDATION**

That Council receives and notes the Minutes of the Euston Progressive Advisory Committee (EPAC) meeting held on Monday 28 June 2021.

**PURPOSE**

To update Council on the Euston Progressive Advisory Committee meeting held on 28 June 2021.

**REPORT**

The Euston Progressive Advisory Committee (EPAC) meeting was held on Monday 28 June 2021. Key items covered:

- Signage information for Euston township has been given to Council.
- Relocation of a sign at 11 Murray Terrace, Riverfront to the opposite side of the river.
- Processes of constructing a driveway at 15 Murray Terrace, Ray confirmed that an application needs to be submitted to Council.
- Inquired about the process for the removal of trees at 3 Tayla Court
- A suggestion was made to see if council could change the google directions to divert traffic away from Bertram Road.
- It was suggested that lawn be planted on the Garreffa Parade Medium Strip.

At the meeting the committee raised some concerns in relation to operational matters and requested that Council address these; These were;

- Schedule grading of Tapalin Main Road into the 2021 works plan.
- Investigate installing address numbers to kerbs so it is easier for emergency vehicles to find street addresses.

These service requests will be tracked through Council's service request system and the outcome will be reported back to the Euston Progressive Advisory Committee at the next meeting.

**ATTACHMENTS**

1. **Minutes - Euston Progressive Advisory Committee June 2021** 

**7.2 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE HELD ON 7 JULY AND 4 AUGUST 2021**

**File Number:** D21.54893

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Glenn Wilcox, Acting General Manager

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**OFFICER RECOMMENDATION**

That Council

1. Receive and Note the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on 7 July and 4 August 2021.
2. Review the locations of bins along Market Street, Balranald in consultation with members of Balranald Beautification Advisory Committee.
3. Investigate purchase and storage of Christmas decorations for Balranald, in consultation with Growing Business Industry & Tourism Advisory Committee and Balranald Inc.

**PURPOSE**

To update Council on the Balranald Beautification advisory Committee meeting held on 7 July and 4 August 2021.

**REPORT**

The Balranald Beautification Advisory Committee (BBAC) meeting was held in Council Chambers on Wednesday 7 July and 4 August 2021.

Committee Priorities

The Committee are considering sourcing quotes for rose bushes and other plants and pass onto Council for approval. A Working bee will be arranged and invite the schools to assist with the planting when they arrive.

Entrance Gates to Greenham Park Hall – Council is in the process of getting quotes to have gates sandblasting and powder coated. The committee were advised that sandblasting may cause damage to the gates, and powder coating may not be the option. Also, a suggestion was to place a plaque on the gates outlining the history of these gates.

Christmas Decorations – It was noted that it has been suggested that a large Christmas Tree Cut-out that visitors and locals can take selfies with and hashtag (#VisitBalranald) to promote Balranald around Christmas time. Lea is speaking to her son regarding making the tree.

Banner at Theatre – looks fantastic and has been a bit talking point amongst visitors and locals. It was requested that the tree nearest to the banner, be moved as it will block the view of the banner once it gets taller. Also, spotlights be placed on the banner to enable the banner be seen at nights.

Trees Issues – The committee suggested that the dead trees in Market Street need replacing.

Doggy Doo Bags – it was noted that dispensers could be located at the Lions Park, court Street Entrance of the Swing Bridge and at the Discovery Centre. Further locations can be added if required.

The committee noted the toilet for the cemetery has now been ordered.

Items raised at the committee meeting that relate to Operational matters will be noted and tracked as a service request. Progress on these will be reported back to the committee at their next meeting.

Recommendations to Council

- That the bin from the front of the Business Centre to the Senior Citizens Centre, and place a new bin near the Ex-Services Club.
- Gates at Greenham Park be sand blasted and powder coated, a plaque be placed on the gate or near the gates describing the history of the gates.
- Make a variation in Councils 2022-2023 budget to purchase Christmas Decorations for the town and have them stored properly and secured, so they can be used each year.
- Commence replacing or putting trees in where needed. It was suggested that the committee look into trees without roots that can destroy guttering/footpaths or invade sewer/water pipes.

**ATTACHMENTS**

1. **Minutes - BBAC - July 2021 - Balranald Beautification Advisory Committee** 
2. **Minutes BBAC - August 2021- Balranald Beautification Advisory Committee** 

**7.3 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE HELD ON 22 JULY 2021**

**File Number:** D21.54897

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Glenn Wilcox, Acting General Manager

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**OFFICER RECOMMENDATION**

That Council;

1. Receives and notes the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee Meeting held on Thursday 22 July 2021.
2. Investigate and consider the process to become an accredited White Ribbon Organisation.

**PURPOSE OF REPORT**

To provide Council with a update on Strengthening Community Access Inclusion & Wellbeing (SCAIW) Advisory Committee meeting held on Thursday 22 July 2021.

**REPORT**

The SCAIW Advisory Committee met on Thursday 22 July 2021 and discussed several items that are documented in the attached minutes.

Seniors Building – General Manager advised the committee that a decision has been made that a new fee registrar for these premises – 2 hour hire fee is set at \$50, although, if an organisation is a registered charity and can demonstrate financial difficulty, they can appeal to General Manager for waiving of the fees.

Hodi was welcomed by the group, and Rachael explained the initial focus of this group was to create a service Directory. Hodi have a presentation of her past experiences. Rachael explained that they have guest speakers from various organisations that provide services to our community; these organisations are finding this group a great way to communicate and get information out to community and surrounding areas.

A letter of resignation from Robyn Davis was discussed. It was recommended that an acknowledgement letter be forwarded to Robyn thanking her for her time and commitment to the Committee.

White Ribbon – discussions and collating everyone's input on how best to bring awareness to White Ribbon Night due to not being able to host a public event because of Covid. General Manager also advised, about a Council where he had previously worked and how they had become an accredited White Ribbon Organisation, He discussed the opportunity for Balranald Shire Council to consider the accreditation process.

Hodi advised that she had discussions regarding an Action Plan for vulnerable persons with Inspector Darren Brand. She also advised the committee that Inspector Brands intentions were to have this plan adopted at the next Emergency Management Meeting. Input from this group into the plan was suggested by Hodi.

Hodi also discussed the work of SCAIW to Inspector Brand and their interest in better understanding the police roles and processes in supporting women fleeing violence. The SCAIW Committee will invite Inspector Brand to speak at their next meeting.

**ATTACHMENTS**

1. SCAIW Minutes Meeting 10 22 July 2021 

**7.4 LOCAL TRAFFIC COMMITTEE - 10 AUGUST 2021**

**File Number:** D21.55114

**Reporting Officer:** Ray Davy, Director Infrastructure & Development

**Responsible Officer:** Ray Davy, Director Infrastructure & Development

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**OFFICER RECOMMENDATION**

1. That the Minutes of the Local Traffic Committee meeting held on 10 August 2021 be received and the following recommendations be adopted:
  - (i) That Council write to Transport for NSW to advocate for an 80 kmh buffer speed zone on the western approach to Balranald
  - (ii) That Council make representations to Transport for NSW for the installation of overtaking lanes on SH14 between Euston and Gol Gol

**LOCAL TRAFFIC COMMITTEE**

The Balranald Local traffic Committee held its quarterly meeting on Tuesday 10 August 2021 and considered a number of matters including:

- .Traffic calming measures at Bertram and Taylor Roads, Euston
- Urban speed limit SH14 – request for 80 kmh buffer zone
- Mallee Highway/Yanga Way – National route designation (B12)
- Atlas-Campaspe Mineral Sands Project – road closures
- Safety upgrades on MR67
- Iluka West Balranald Mineral Sands Project
- Overtaking lanes on SH14
- Traffic safety at Cadell Orchard (MR694)
- Balranald Gypsum – proposed new development

Minutes of the meeting are attached.

**ATTACHMENTS**

1. **Local Traffic Committee Meeting - Minutes - 10 August 2021** 

**7.5 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MEETING HELD ON 10 AUGUST 2021**

**File Number:** D21.55115

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Glenn Wilcox, Acting General Manager

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**OFFICER RECOMMENDATION**

That Council

1. Receives and notes the Minutes of the Growing Business Industry & Tourism Advisory Committee (GBITAC) meeting held on 10 August 2021 be received noted.
2. Invite Celeste Swain, Water Infrastructure NSW to address the GBITAC September meeting with the purpose of updating the committee on Balranald Weir Project.

**GROWING BUSINESS, INDUSTRY AND TOURISM ADVISORY COMMITTEE**

The purpose of this report is to update Council on the Growing Business Industry & Tourism Advisory Committee (GBIT) meetings held on 10 August 2021.

The GBIT Advisory Committee meeting was held in Council Chambers on 10 August 2021 and discussed the following items;

- Approach David Eastburn requesting him to develop a detailed proposal for the design and production of plaques commemorating the Balranald Shire's early pastoral stations and their history to be considered by Council and GBITAC. – Hodi advised that a letter has been written to David.
- GBITAC Annual Plan has been placed on hold due to Covid impacting on travel to other locations.
- Resignation of Robin Davis – letter of acknowledgement has been sent from Council.
- Murrumbidgee Classic Fishing Competition AGM Report – Linda Nelson has been accepted onto the committee as GBIT Representative. The plan is to hold a fishing classic event in 2023.
- Mega Murals – Discussions regarding murals for both Balranald and Euston were held and committee agreed a strategy would be needed.
- SmartHub – something similar could be established in Balranald.
- History project – Videos featuring locals that have a deeper historical connection to the development of the township of Euston.
- Recruitment processes continue when the Interim General Manager commences.

- 

Recommendations to Council

- The committee fully supports the establishment of a weir able to hold useable water in Yanga Lake and seeks Council's ongoing support for the project.
- Council invite Celeste Swain, Water Infrastructure NSW to address the GBITAC September meeting with the purpose of updating the committee on Balranald Weir project.



**ATTACHMENTS**

1. Minutes - GBITAC Minutes August 2021 

**7.6 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON 26 JULY 2021**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.55162</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                                           |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                                           |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Euston Progressive Advisory Committee (EPAC) meeting held on Monday 28 June 2021; AND
2. Approaches Transport for NSW regarding heavy vehicles using engine brakes in residential area.

**PURPOSE OF REPORT**

To update Council on the Euston Progressive Advisory Committee meeting held on 26 July 2021

**REPORT**

The Euston Progressive Advisory Committee (EPAC) meeting was held on Monday 28 June 2021. Key items covered:

- Feedback on items raised at the June meeting
- Updates on Entrances Signage and Masterplan
- Rubbish Bins in front of club rooms.
- Residents in Bates's development have complained about truck brake noise, with a recommendation to Council to approach Transport for NSW regarding heavy vehicles using engine brakes in residential area .
- Seats on the walking track?
- Proposed Council meetings in Euston (2 per year).

Council officers provided updates on Council operations generally and the new DCCS provided the Committee with an overview of the background

**ATTACHMENTS**

1. **Euston Progressive Advisory Committee - Minutes of Meeting 26 July 2021** 

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 DELEGATION OF APPOINTMENT OF INTERIM ACTING GENERAL MANAGER**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.55076</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                |
| <b>Responsible Officer:</b>        | <b>Glenn Wilcox, Acting General Manager</b>                                                    |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

**OFFICER RECOMMENDATION**

1. That the General Manager be delegated authority to perform the functions required under the Local Government Act 1993 and any other Act, and in accordance with Councils Delegations of Authority Policy Dated 28 October 2020 (Resolution Number 2020/175) Part 2 Delegations to the General Manager, which may impact on the business of Council, other than those matters which are specifically reserved by law for decision by Council.
2. The General Manager can exercise any functions so delegated on any particular matter, but nothing in this instrument of delegation operates to prevent the Council from exercising a function concurrently with the delegate, if the General Manager is notified by resolution of the Council's intention to do so the General Manager will refrain from exercising the particular delegated power.
3. That Council delegate the additional legislation and functions of Section 60 (Prohibition Orders) Section 114 (Appointment of Authorised Officers) of the Food Act 2003 to the General Manager of Balranald Shire Council.
4. That Council delegate authority to the General Manager to issue consent for works and structures to be carried out in public road reserves pursuant to Section 138 of the Roads Act 1993.
5. That the General Manager be delegated authority to decide on the method of tendering, ie Open or Selective as per the Local Government (General) Regulation 2005 – Part 7 Tendering.

**PURPOSE OF REPORT**

To appoint an Acting General Manager for a period of at least 6 months.

**REPORT**

Due to the recent resignation of General Manager, Mr Oliver McNulty Council has appointed Mr Glenn Wilcox as an Interim Acting General Manager for a period of at least 6 months until the recruitment process has been completed.

To enable the administration of Council to operate efficiently and effectively, the Act enables Council to delegate, by resolution, any of its functions to the General Manager, except for those functions set out section 377(1)(a) to (u) of the Act. The appointment of the General Manager is a non-delegable function, meaning that Council is unable to delegate to the General Manager the ability to appoint another Council officer to act in that role.

The role of a council's General Manager is outlined at section 335 of the *Local Government Act 1993* ("the Act"), which provides:

*The general manager of a council has the following functions:*

- (a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,*
- (b) to implement, without undue delay, lawful decisions of the council,*
- (c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,*
- (d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,*
- (e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,*
- (f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,*
- (g) to exercise any of the functions of the council that are delegated by the council to the general manager,*
- (h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,*
- (i) to direct and dismiss staff,*
- (j) to implement the council's workforce management strategy,*
- (k) any other functions that are conferred or imposed on the general manager by or under this or any other Act*

#### **FINANCIAL IMPLICATION**

Budgeted

#### **LEGISLATIVE IMPLICATION**

*Section 351 - Local Government Act 1993*

#### **POLICY IMPLICATION**

Nil

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**8.2 CEMETERY POLICY**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.54992</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                |
| <b>Responsible Officer:</b>        | <b>Glenn Wilcox, Acting General Manager</b>                                                    |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

**OFFICER RECOMMENDATION**

That Council

1. Adopt the Cemetery Management Policy as attached to this report.
2. Remove the large statue currently located within the lawn cemetery that is not in keeping with the style and intent of the Lawn Cemetery.
3. Consult with the family that have erected the large statue to find a more suitable location for the statue and erect it for them in the new location.

**PURPOSE OF REPORT**

To advise Council of the results of public exhibition in relation to the advertising of the Cemetery Policy and Operating Manual

**REPORT**

Council at the March Ordinary Council Meeting resolved to advertise the Draft Cemetery Policy and Operating Manual for review and comments from our community.

The Cemetery Policy and Operating Policy were both placed on public exhibition on our website and town notice boards and advertised in The Guardian.

Council has not received any comments in regards to the advertised policy; however Council received 2 written comments in regards to the Cemetery Operating Manual.

Mrs Murphy advised Council that the Operating Manual is very comprehensive and difficult to understand. The General Manager met with Mrs Murphy to discuss these issues and modifications have been made to the Manual taking into consideration her comments.

Mrs Parker advised Council that she was disappointed that the draft Operating Manual is suggesting that memorial items and statues can still be placed on the concrete plinth beside graves.

Both Mrs Parker and Mrs Murphy are very concerned of a large statue that has been placed in the Balranald Lawn Cemetery. This is an ongoing issue which has been addressed against the policy of the day. At the time this monument was erected there was no restriction on such a monument. Council offices will continue to liaise with all involved to try and come to a suitable outcome.

The Draft Cemetery Policy as presented defines Council's role and responsibilities for the cemeteries under its control. It also lists the framework and legislation that guides Council in relation to these activities.

The Draft Cemetery Operating Manual sets out how the cemeteries in Balranald and Euston will be managed and maintained on an ongoing basis. It sets out the roles and responsibilities in relation to the delivery of these services.

Currently, Council had two policies relating to Cemeteries these being Lawn Cemetery Monument Policy and Reservations for Lawn Cemeteries Policy. These two policies were rescinded in March and are now redundant by the adoption of the Cemeteries Policy.

After consideration of the policy and manual, at the June Ordinary meeting Council resolved to defer any resolution being made until an inspection of the Cemetery is conducted with Administrator and relevant Staff.

The Administrator and General Manager attended the cemetery to inspect the monument that raised concerns within the community. From the inspection it was noted that the monument was not in keeping within the intent of the Lawn Cemetery and has been recommended that it is removed and a more suitable alternate location be provided in consultation with the family.

The Administrator and General Manager have inspected the Cemetery since that meeting; therefore it is now brought back to Council for consideration.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Local government Act 1993

Anti-Discrimination Act 1977

Birth Deaths and Marriages Registration Act 1995

Cemeteries and Crematoria Act 2013

Cemeteries and Crematoria Regulation 2014

Coroners Act 2009

Crown Lands Act 2016

Crown Lands (General Reserves) By-law 2006

Environmental Planning & Assessment Act 1979

Environmental Planning & Assessment Regulation 2000

Government Information (Public Access) Act 2009

Health Records Information Privacy Act 2002

Heritage Act 1977

Privacy & Personal Information Protection Act 1998

Public Health Act 2010

Public Health Regulation 2012

State Records Act 1998

Work Health and Safety Act 2011

Work Health and Safety Regulation 2011

Workers Compensation Act 1987

Workplace Injury Management & Workers Compensation Act 1998

**POLICY IMPLICATION**

Update of Current Cemetery Policy

**RISK RATING**

Low

**ATTACHMENTS**

1. **Cemetery Management Policy 2021** 

2. Amended Cemetery Operating Manual 

**8.3 DONATION REQUEST - LODGE BALRANALD NO. 214.**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.54990</b>                                                                                                 |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Glenn Wilcox, Acting General Manager</b>                                                                      |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

**OFFICER RECOMMENDATION**

That Council approves the request for a donation of \$500 to Balranald Lodge No. 214 Incorporated.

**PURPOSE OF REPORT**

To advise Council of a donation request received seeking financial assistance of \$500 towards the Rates for 2021-2022.

**REPORT**

Council has received a request from Balranald Lodge 214 seeking financial support of \$500.

Lodge Balranald 214 financially assists schools with awards and sporting events, and assists families who are experiencing hardship and/or health issues. In the past Council has credited \$500 off the Lodge Rates through this community donation system. A similar request was approved in August 2020.

Lodge Balranald 214 property at 99 Church Street is rated as a category B, Business, although the lodge functions as a not-for-profit community organisation.

The guide lines in Councils Donation Policy are as follows;

- Organisations must be incorporated and formally structured to service the residents in Balranald Shire Council area and be based in Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be a non-profit group involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donation application form to have their request considered.
- A maximum of \$500 per annum applies for organisations.

Officers have made an assessment of this request in line criteria set out within Councils Donation Policy and are recommending approval of this request.

**FINANCIAL IMPLICATION**

Should Council approve the request of \$500, there will be a remaining balance of \$11,760.00 within the Community Donation.

**LEGISLATIVE IMPLICATION**

Nil



**POLICY IMPLICATION**

Donation Policy

**RISK RATING**

Nil

**ATTACHMENTS**

1. Lodge Balranald - Donations Application Form 2021 

**8.4 DONATION REQUEST - CANASSIST**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.55078</b>                                                                                                 |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Glenn Wilcox, Acting General Manager</b>                                                                      |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

**OFFICER RECOMMENDATION**

That Council approves the donation request of \$500 to Balranald branch CanAssist.

**PURPOSE OF REPORT**

To advise Council of a donation request received from CanAssist seeking funding of \$500.

**REPORT**

Council has received a donation application form from Balranald Branch CanAssist seeking financial support. Council considers donation applications August and February of each financial year.

Balranald CanAssist provides financial assistance and support for cancer patients and their families within the Balranald District.

The branch is run purely by donations and fundraising. Then administration and executive committee are volunteers only. They have requested this financial assistance to help with the printing costs of flyers and pamphlets; this will enable them to get the word out about their services to patients that may not be aware of this great committee.

The committee were advised by Sydney head office that all branch fundraising were to cease in 2020 due to COVID-19. In 2021, it is still an upward climb for them as a branch and the organisation as a whole. Although being in a COVID free area, restrictions have returned and they have had to close their bookshop, which does bring in small amounts of income.

The guide lines in Councils Donation Policy are as follows;

- Organisations must be incorporated and formally structured to service the residents in Balranald Shire Council area and be based in Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be a non-profit group involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donation application form to have their request considered.
- A maximum of \$500 per annul applies for organisations.

Officers have made an assessment of this request in line criteria set out within Councils Donation Policy and are recommending approval of this request.

**FINANCIAL IMPLICATION**

Should Council approve the request of \$500, there will be a remaining balance of \$11,160.00 within the Community Donation.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Donation Pollicy

**RISK RATING**

Low

**ATTACHMENTS**

1. **Donation Application - Page 1 - CanAssist** 
2. **Donation Application - Page 2 - CanAssist** 

**9 CORPORATE & COMMUNITY SERVICES REPORTS****9.1 DRAFT INVESTMENT POLICY**

**Record Number:** D21.55297

**Authorising Officer:** Hodi Beauliv, Director Corporate & Community Services

**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

**OFFICER RECOMMENDATION**

1. That Council endorses the Draft Investment Policy,
2. The Draft Investment Policy be placed on exhibition and advertised for a period of 28 days for public comment and any public comments be reported back to the October Ordinary Council Meeting.

**PURPOSE OF REPORT**

Council last reviewed its Investment Policy in October 2017. The policy is due to be reviewed every two years. In October 2020 the Internal Auditor provided a report to the Internal Audit and Risk Committee recommending a number of changes to the Investment Policy. As a result, the Draft Policy is presented for endorsement and approval to place on public exhibition for public comment.

**REPORT**

The Draft Investment Policy has been developed to provide guidelines for Council's:

- investment philosophy
- overall risk philosophy
- investment objectives and expectations
- staff roles and responsibilities in the investment process
- requirements for compliance with the policy's goals and procedures

The policy applies to all investments of funds that are not, for the time being, required for any other purpose by Balranald Shire Council.

There have been substantial changes to the policy, based on feedback from the Internal Auditor. The policy has also been reviewed based on the Office of Local Government guidelines and best practice examples from other NSW Council's.

The policy will go on public exhibition for a 28 day period commencing on 27 August 2021.

**FINANCIAL IMPLICATION**

The investment policy guides Council's investments, which impacts on the amount of investment revenue received.

**LEGISLATIVE IMPLICATION**

*Local Government Act 1993*

*Local Government Regulation General 2012*

**POLICY IMPLICATION**

Investment Policy

**RISK RATING**

Low

**ATTACHMENTS**

1. **Current Investment Policy - Approved October 2017** 
2. **Draft Investment Policy for Public Exhibition** 

**9.2 MANGAING FINANCIAL HARDSHIP FROM COVID-19**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.55432</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Janelle Dalton, Rates Officer</b><br><b>Jay Panchal, Finance Manager</b>                                                          |
| <b>Responsible Officer:</b>        | <b>Hodi Beauliv, Director Corporate &amp; Community Services</b>                                                                     |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**OFFICER RECOMMENDATION**

That Council approve the following measures to provide relief for ratepayers, businesses and organisations suffering hardship as a result of the current COVID-19 coronavirus pandemic (COVID-19) Regional NSW Lockdown:

That Council

1. allows an extended period for the payment of the first quarter rates instalment and current water usage notice, without accruing interest to the 30<sup>th</sup> September 2021, and
2. approves the modification of debt recovery procedures under Council's Debt Recovery Policy, as outlined below until after 30<sup>th</sup> October 2021:
  - (a) not send any Final notices from Council
  - (b) not commence any new legal actions with Council's debt collection agency to recover unpaid debts, unless a final notice from Council has already been issued, and the Ratepayer does not apply for consideration under Council's financial hardship; and
3. advise Ratepayers experiencing financial hardship to apply for consideration under Council's Financial Hardship policy

**PURPOSE OF REPORT**

The purpose of this report is to consider options for providing relief for ratepayers, businesses and organisations experiencing hardship due to the current COVID-19 Regional NSW Lockdown, and to give ratepayers an extended time to pay given Council's administration office is closed for payment of rates over the counter.

**REPORT**

The current COVID-19 Regional NSW Lockdown has impacted many Balranald Shire businesses and ratepayers as they comply with the stay at home orders. Many businesses and employees may be experiencing a loss of income or cash flow difficulties at this time.

Under Section 7.5 of Council's Hardship Policy, Council recognises COVID-19 causes hardship. This allows delegated Council officers to enter into payment arrangements with ratepayers for the payment of rates and charges due, including writing-off or reducing interest if the person complies with the hardship agreement (Section 564 of the Local Government Act 1993).

Payment of Rates

Council's administration office is closed to the public during the State mandated Regional NSW Lockdown. At this point in time, Council's administration office is closed until 28 August 2021, but this date may be extended. This may make it difficult for some customers to make payments. Council has recently provided additional services to pay rates by credit card via Council's website, however, many ratepayers choose to pay by cash, cheque or direct debit using EFTPOS.

Council's first rate instalment and water bills are due on Tuesday 31 August. Extending the period for payment of rates and charges to 30 September 2021 will give Ratepayers the opportunity to pay after the lockdown has lifted and once businesses cash flow improves.

### Debt Recovery

Council's debt recovery process is documented in the Collection of Outstanding Rates Policy. During COVID-19 these procedures may need to be temporarily modified to be sympathetic to ratepayers and debtors suffering genuine financial hardship.

The policy states Recovery Action shall commence for debts of \$1,000 overdue for two months or more, where a payment plan arrangement has not been made. Recovery action includes reminder notices and final notices, prior to legal action being commenced. The first step of legal action is a notice of demand advising that Council will be pursuing legal proceedings if the debt is not paid.

It is recommended Council not commence any new legal actions. Council will send reminder notices after 30<sup>th</sup> September 2021 and give two months after that date before final notices are sent.

### Hardship

Under Section 564 of the Local Government Act 1993, Council is able to assist ratepayers by offering agreements for the periodical payment of rates and charges. The council may also write off or reduce interest accrued on rates or charges if the person complies with the agreement.

As at 20 August 2021, two businesses have advised Council they have been impacted by the current lockdown. They are yet to formally apply for hardship. It is expected more requests may be made. Ratepayers are able to apply for hardship by completing the form available on Council's website or hard copies can be posted. Once submitted, applications will be reviewed by Council's Rates Officer and a recommendation made to the delegated Officer of Council regarding a payment agreement and the reduction of interest or write off of accrued interest, if required.

Under the Local Government (General) Regulation (2005) the General Manager has delegated authority to write off accrued interest on any rates and charges if the payment of the accrued interest would cause hardship. As decisions are made, they will be reported to Council in the monthly finance report. It is anticipated income lost due to interest being written off will be minimal.

If the lockdown is extended past 30 September 2021, a report to extend will be tabled to Council.

## **FINANCIAL IMPLICATION**

Rates revenue is generally received in August. Some ratepayers may choose to defer their payments until late September. Council has sufficient funds available to meet its commitments during this time. If received these funds would have been invested, but as the cash rate is so low the loss in interest revenue would be minimal.

## **LEGISLATIVE IMPLICATION**

The above recommendations comply with:

- *Local Government Act 1993 NSW*
- *Local Government (General) Regulation 2005 NSW*

## **POLICY IMPLICATION**

The above recommendations comply with:

- Hardship Policy 2020
- Collection of Outstanding Rates Policy

## **RISK RATING**

Low

## **ATTACHMENTS**

Nil





**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 DA 15/2021 - PROPOSED STEPS AND PONTOON - 3 BATES DRIVE EUSTON**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.54715</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Mitchell, Health &amp; Development Officer<br/>Nikkita Manning-Rayner, Administration Assistant</b>          |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Applicant:</b>                  | <b>William Vandenberg</b>                                                                                           |
| <b>Owner:</b>                      | <b>Mr W.R. &amp; Mrs D.E. Vandenberg</b>                                                                            |
| <b>Proposal:</b>                   | <b>Steps on River Bank and Floating Pontoon</b>                                                                     |
| <b>Location:</b>                   | <b>3 Bates Drive, Euston NSW 2737</b>                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

**OFFICER RECOMMENDATION**

(Division)

That Council approve Development Application 15/2021 for the installation of steps on the river bank and a floating pontoon on Lot 3 DP 1123942, 3 Bates Drive Euston, subject to the following conditions:

**Balranald Shire Council:**

1. The development authorised by this consent must be carried out in accordance with the conditions of this consent and the listed approved documents:
  - a. Site Plan
  - b. Tonkin Consulting Plans – Project Number 202625, Revision 1, Sheets S00, S01, S02, S03, S04 & S05
  - c. Statement of Environmental Effects – Construction of New Steps
  - d. Statement of Environmental Effects – Proposed Pontoon

Where there is inconsistency between the Statement of Environmental Effects and supporting documentation and the conditions of approval, the conditions of approval prevail to the extent of the inconsistency.

Reason: To confirm and clarify the terms of consent

2. No alteration to approved plans and specifications is allowed unless separately approved by Council.

Reason: Statutory Compliance

3. This approval does not authorise the damage, destruction, altering, moving or other harms to any aboriginal cultural heritage in relation to carrying out the proposal.

A separate application under Part 6 of the National Parks & Wildlife Act 1974 must be made where harm to an Aboriginal object or Aboriginal place cannot be avoided. This application must be approved by Heritage NSW prior to any harm occurring.

Reason: Statutory Compliance

4. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:

- Not further harm the object
- Immediately cease all work at the particular location
- Secure the area so as to avoid further harm to the Aboriginal object
- Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location
- Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.

Reason: Statutory Compliance

5. All building work shall be carried out in accordance with the provisions of the Local Government Act 1993, The National Construction Code 2019, and The Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.

Reason: Statutory Compliance

6. In addition to meeting any specific performance criteria established under other conditions of this consent, the Applicant shall implement all reasonable and feasible measures to prevent and/or minimise any material harm to the environment that may result from the construction and operation of the development.

Reason: Environmental Amenity

7. All possible and practical steps shall be taken to prevent nuisance to the inhabitants of the surrounding area from windblown dust, debris, noise and the like during the works and operation of the development.

Reason: Health and Amenity

8. The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 and Regulations.

Reason: Statutory Compliance

9. Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of council.

Reason: Statutory Compliance

#### **NSW Department of Primary Industries - Fisheries:**

10. The applicants will need to obtain a permit under the Fisheries Management Act or the Water Management Act if there is to be any excavation within or filling of the waterway.
11. If any ground disturbance is to take place, erosion and sediment mitigation devices are to be erected in a manner consistent with currently accepted Best Management Practice (ie Managing Urban Stormwater: Soils and Construction 4th Edition Landcom, 2004) to prevent the entry of sediment into the waterway prior to any earthworks being undertaken. These are to be maintained in good working order for the whole duration of the works and subsequently until the site has been stabilised and the risk of erosion and sediment movement from the site is minimal. Exposed soil is to be reseeded or turfed.

Reason – To ensure that sediment generated by the exposure of soil is not transported into the main water body.

12. On completion of the works, the site is to be rehabilitated and stabilised. Surplus construction materials and temporary structures (other than silt fences and other erosion and sediment control devices) installed during the course of the works are to be removed.

Reason – To ensure that habitats are restored as quickly as possible, public safety is not compromised and aesthetic values are not degraded.

13. Machinery is not to enter, or work from the waterway unnecessarily.

Reason – To ensure minimal risk of water pollution from oil or petroleum products and to minimise disturbance to the streambed substrate.

14. No snags (tree trunks, root balls, limbs, branches or other woody debris) in the channel or on the bank of the river are to be moved, removed or otherwise interfered with either during the construction phase or at any time subsequently, without the concurrence of Department of Primary Industries Fisheries.

Reason - "Removal of Large Woody Debris" is listed as a Key Threatening Process under the provisions of the Fisheries Management Act 1994 and there are significant penalties for harming the habitat of threatened species.

15. Native vegetation (including trees such as River Red Gum, Black Box and River Coobah, shrubs, reeds such as Phragmites and grasses) on or adjacent to the river bank is not to be cleared, modified or otherwise harmed at any time during the construction or at any time subsequently. This does not include control of noxious or other recognised weeds.

Reason – "Decline in native riparian vegetation" is listed as a Key Threatening Process under the provisions of the Fisheries Management Act 1994 and there are significant penalties for harming the habitat of threatened species.

16. The District Fisheries Officer at Dareton (Mobile: 0427 429 579, Email: <peter.heath@industry.nsw.gov.au>) is to be notified at least 3 days prior to the commencement of construction (email or fax preferred).

Reason - To ensure that the local Fisheries Officer is aware that work on the river bank is about to commence.

17. NSW Department of Primary Industries Fisheries is to be notified immediately if any fish kills occur in the vicinity of the works. In such a case all works are to cease until the issue is rectified and approval is given to proceed.

Reason – Department of Primary Industries Fisheries needs to be aware of fish kills so that it can assess the cause and mitigate further incidents in consultation with relevant authorities. They are also potentially contentious incidents from the public perspective. Work practices may need to be modified to reduce the impacts upon the aquatic environment.

#### **Natural Resources Access Regulator – General Terms of Approval:**

18. A controlled activity approval (CAA) under the Water Management Act 200 will be required from Natural Resources Access Regulator prior to any work commencing. Once received the CAA will then be assessed and will be required to be issued prior to any works proceeding on site.

#### **NSW EPA:**

19. The proponent must take all necessary precautions and implement all practical measures that could be taken to prevent, control, abate or mitigate water pollution and protect human health and the environment from harm during the construction phase.

#### **Transport for NSW (formerly RMS):**

20. Each side of the pontoon orientated in the direction of the navigable channel must have red reflective material (e.g. discs) affixed.

21. A port top mark, in full compliance with IALA System A, must be placed on structure.

Note: A licence may be required from Transport for NSW Maritime Division for the proposed occupation of water by the structure pursuant to Clause 22 of the Marine Safety Regulation 2016 which includes provision to apply a fee equivalent to the market rate for the use of the waters.

## PURPOSE OF REPORT

To seek Council's approval to install a floating pontoon and steps on the bank of the Murray River, Lot 3 DP 1123942, 3 Bates Drive Euston.

## REPORT

Mr William Vandenberg has submitted a development application seeking consent to install a floating pontoon and steps on the bank of the Murray River on Lot 3 DP 1123942, 3 Bates Drive Euston.

Minimal land and vegetation disturbance is expected as the proposed is being installed in a bare area of the river bank.

The proposal is permissible with consent in accordance with the Land Use Table of the Balranald Local Environmental Plan 2010 for RU5 and W2 zoned land.

The proposal has been referred to required state government agencies. The application has also been advertised in accordance with Councils Community Participation Plan 2019 and Murray Regional Environmental Plan No. 2.

Description of Land: Lot 3 DP 1123942

Zone: Zone RU5 (Village) & W2 (Recreational Waterway)

### Planning Considerations

The land is dual zoned RU5 and W2 pursuant to Balranald Local Environmental Plan 2010 and the use of the land for this purpose is permissible with consent.

The proposal is Integrated Development and subject to the provisions of the Murray Regional Environmental Plan No. 2, necessitating referrals to:

- Natural Resource Access Regulator (formerly DPI Water)
- WaterNSW
- Crown Lands
- NSW EPA
- Murray Darling Basin Authority
- Transport for NSW (formerly RMS)
- Department of Primary Industries (Fisheries)

### *Site Analysis*

The area is the slope of the bank and channel of the Murray River, there is no requirement for vegetation removal to facilitate the proposal. The area is not identified as bush fire prone, however, it is identified as being in the flood planning area.

Access to the proposal is currently provided off Bates Drive.

Adjoining allotments are Zoned RU5 and are generally developed for residential purposes.

## DEVELOPMENT APPLICATION ASSESSMENT

Under Section 4.15 of the EPA Act 1979,

### (1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

#### (a) the provisions of:

- (i) any environmental planning instrument, and
- (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
- (iii) any development control plan, and
- (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),

that apply to the land to which the development application relates,

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

## Planning Instruments

The proposal is permissible in accordance with the land use tables for RU5 and W2 zoned land under the Balranald Local Environmental Plan 2010 and consultation in accordance with the Murray Regional Environmental Plan No. 2 has been undertaken. Agency responses are included in this report and their conditions/comments have been taken into consideration in the draft conditions of consent.

## Impact of Development

### *Natural Environment*

The proposal is not likely to have significant impact on the natural environment of the area. The area has no significant vegetation on the bank or in the general area of the allotment. The proposal is not likely to impact threatened species due to the small area of the activity and the use of the wider area for residential purposes.

The proposal is not likely to contribute towards soil erosion, pollution or contamination of soil/water/air, due to the minor nature of the works and description of mitigation measures.

### *Built Environment*

The proposal will not adversely impact on the built environment. The surrounding area is substantially developed for residential purposes and some water recreational facilities. The proposal is not likely to significantly contribute to an increase in traffic volumes in the local area.

#### *Social Impacts*

There are no known items of heritage significance likely to be impacted upon in the immediate footprint of the proposal area. However, the development site is in a general location that is known for aboriginal occupation and has potential to hold cultural heritage and an unexpected finds protocol has been included in the draft conditions of consent.

The proposal is not likely to lead to significantly increased pressure on public infrastructure.

#### *Economic Impacts*

No significant economic impacts are expected due to the nature and small scale of the project.

#### *Public Interest*

The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality. The proposal will not likely adversely impact public infrastructure.

#### Submissions

The neighbour / public notification period concluded on the 29<sup>th</sup> July 2021 with no submissions received. Responses from state agency referrals are attached with a summary below.

| <b>Agency</b>                             | <b>Advice</b>                                                                |
|-------------------------------------------|------------------------------------------------------------------------------|
| Natural Resource Access Regulator         | Controlled Activity Approval required                                        |
| Water NSW                                 | Decision not required                                                        |
| Crown Lands                               | Referral rejected                                                            |
| NSW EPA                                   | No environmental protection licence required, comments provided              |
| Murray Darling Basin Authority            | No conditions required by authority                                          |
| Transport for NSW (formerly RMS)          | No objections, occupation of water way licence may be required from Maritime |
| Department Primary Industries (Fisheries) | Conditions provided                                                          |

#### Conclusion

The application has been assessed under the provision of the Environmental Planning and Assessment Act 1979. The evaluation of this development has concluded that the proposed development application is compliant with the legislative requirements for this type of proposal and it is recommended that DA 15/2021 be approved subject to conditions.

#### **FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Compliance with:

Environmental Planning & Assessment Act 1979

Fisheries Management Act 1994

Water Management Act 2000










Murray REP No. 2

Balranald LEP 2010

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

1. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - Site Plan 
2. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - Plans 
3. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - Steps SEE 
4. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - Pontoon SEE 
5. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - NRAR Response 
6. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - EPA Response 
7. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - MDBA Response 
8. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - Transport for NSW Response 
9. DA 15/2021 - Vandenberg - Proposed Steps and Pontoon - Fisheries Response 

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.52042</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Glenn Wilcox, Acting General Manager</b>                                                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since July 2021 Ordinary Meeting.

**REPORT**

| <b>DATE</b> | <b>Meeting</b>                                                          | <b>Topic</b>                                 | <b>Who was involved</b> |
|-------------|-------------------------------------------------------------------------|----------------------------------------------|-------------------------|
| 21 July     | Vic Health                                                              | Mildura Community Leadership briefing        | GM, DID Admin           |
| 21 July     | Windlab                                                                 | Proposed Wind farm in Balranald/Kyalite area | GM                      |
| 22 July     | Youth Council                                                           | Ordinary Meeting                             | GM                      |
| 22 July     | Vic Cross Border Commission                                             | Border control update                        | GM, DID                 |
| 22 July     | Strengthening Community Access Inclusion & Wellbeing Advisory Committee | Monthly meeting                              | GM, DCCS                |
| 26 July     | Vic Cross Border Commission                                             | Border control update                        | GM, DID                 |
| 26 July     | GM Process                                                              | Conduct GM Performance Appraisal             | GM, Admin               |
| 26 July     | Euston Progressive A C                                                  | Monthly committee meeting                    | DID, DCCS               |
| 27 July     | Waste Meeting                                                           | Discuss Regional Waste Strategy              | GM                      |
| 28 July     | Interviews                                                              | Librarian                                    | DCCS                    |
| 28 July     | Interview                                                               | Acting General Manager’s Position            | Administrator           |



|          |                                                                               |                                                      |                                                  |
|----------|-------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------------|
| 28 July  | Caravan Park                                                                  | Caravan Park Handover                                | DCCS                                             |
| 28 July  | RDA Meeting                                                                   | Board Meeting in Albury                              | GM                                               |
| 28 July  | Lower Murray Water                                                            | Murray Floodplain Restoration Project update         | DID                                              |
| 29 July  | Interviews                                                                    | Manager Tourism & Economic Development               | DCCS                                             |
| 29 July  | Australia Farming Services                                                    | Road safety MR694                                    | DID                                              |
| 29 July  | Iluka Ltd                                                                     | Balranald project update                             | DID                                              |
| 29 July  | Murray Socioeconomic Activation Taskforce (MSEATS)                            | Fortnightly meeting                                  | DID                                              |
| 29 July  | Vic Cross Border Commission                                                   | Border control update                                | GM, DID                                          |
| 30 July  | Hostel                                                                        | Building Extension – Council Workshop                | Administrator, GM, DCCS, Gen McConnell and Terri |
| 30 July  | Tronox Ltd                                                                    | Road closures update                                 | DID                                              |
| 30 July  | NSW Cross Border Commission                                                   | Border control conference                            | DID                                              |
| 30 July  | Clare School                                                                  | National Tree Planting Day event                     | DID                                              |
| 31 July  | Discuss Interim Management Arrangements on the resignation of General Manager | Acting General Manager                               | DID, Administrator                               |
| 2 August | Staff Meeting                                                                 | Briefing with Administrator – Acting General Manager | Administrator – All staff                        |
| 2 August | Vic Cross Border Commission                                                   | Border control update                                | GM, DID, Administrator                           |
| 4 August | Tronox Ltd                                                                    | Access to gravel                                     | DID                                              |
| 4 August | Balranald Beautification A C                                                  | Monthly meeting                                      | DID, DCCS                                        |
| 5 August | Meeting in Euston                                                             | Ratepayer                                            | GM                                               |
| 5 August | Public Works Advisory                                                         | Integrated Water Cycle Management Strategy update    | DID                                              |
| 5 August | Executive Meeting                                                             | Handover Arrangements                                | GM, Administrator, DCCS                          |
| 5 August | Vic Cross Border Commission                                                   | Border control update                                | GM, DID                                          |

|                                                               |                                      |                                       |                                    |
|---------------------------------------------------------------|--------------------------------------|---------------------------------------|------------------------------------|
| 6 August                                                      | FWJO                                 | General Managers Meeting              | GM                                 |
| 6 August                                                      | Dept Regional NSW                    | Stronger Country Communities Fund     | DID                                |
| 6 August                                                      | NSW Cross Border Commissioner        | Border control issues                 | DID                                |
| 10 August                                                     | Cemetery Inspection                  |                                       | GM,<br>Administrator               |
| 10 August                                                     | Meeting with Adrian Gorman           | GBIT issues                           | AGM                                |
| 10 August                                                     | GBIT Advisory Committee              | Monthly Meeting                       | DCCS                               |
| 10 August                                                     | Traffic Committee                    | Quarterly meeting                     | DID                                |
| 11 August                                                     | Youth Council                        | Ordinary Meeting                      | GM                                 |
| 12 August                                                     | FWJO                                 | Destination Management Plan           | GM, DCCS                           |
| 12 August                                                     | Golden Rivers Real Estate            | Housing                               | GM, DCCS                           |
| 12 August                                                     | Session with Mark Anderson           | Discussions of Acting General Manager | Administrator,<br>AGM              |
| 12 August                                                     | Local Emergency Management Committee | Quarterly meeting                     | DID,<br>Administrator              |
| 17 August                                                     | Ordinary Council Meeting             | Monthly meeting                       | Administrator,<br>GM, DID,<br>DCCS |
| Administrator - Mike Colreavy                                 |                                      |                                       |                                    |
| General Manager (GM)- Oliver McNulty (Acting GM – Ray Davy))  |                                      |                                       |                                    |
| Director Infrastructure & Development (DID) - Ray Davy        |                                      |                                       |                                    |
| Director Corporate & Community Services (DCCS) - Hodi Beauliv |                                      |                                       |                                    |

**FINANCIAL IMPLICATION**

Budgetted

**LEGISLATIVE IMPLICATION**

N/A

**POLICY IMPLICATION**

Payment of Expenses and Provisions for Administrator, Mayor and Councillors Policy

Code of Conduct

Conferences Seminar Attendance Policy

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.2 OUTSTANDING ACTIONS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.54186</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Glenn Wilcox, Acting General Manager</b>                                                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To bring forward for information the Action Report with actions taken on previous Council resolutions.

**REPORT**

Outstanding actions from previous meetings in the attached report.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate

**ATTACHMENTS**

1. **Outstanding Actions - 12 August 2021** 

**11.3 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.54187</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                |
| <b>Responsible Officer:</b>        | <b>Glenn Wilcox, Acting General Manager</b>                                                    |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

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**OFFICER RECOMMENDATION**

That Council receive and note this report.

**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government during the month of July 2021.

**REPORT**

Council receives circulars from Office of Local Government with updates and information relevant to our Council. Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to Community members.

Circulars Council has received in June and July;

1. Circular 21-18 Calendar of Compliance and Reporting Requirements 2021/22
2. Circular 21-19 Joint Organisation Calendar of Compliance and Reporting Requirements 2021-22.
3. Circular 21-20 Postponement of local government elections to 4 December 2021
4. Circular 21-21 Accounting and Financial Reporting Fundamentals – Information Session
5. Circular 21-22 Updated guidance on the appointment and dismissal of senior staff
6. 21-23 End of Year Financial Reporting 2020-21

All the circulars can be found on OLG's website <https://www.olg.nsw.gov.au/circulars/>

**ATTACHMENTS**

**Nil**

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 STATEMENT OF FUNDS - JULY 2021**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.54885</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Kristy Cameron, Finance Officer</b><br><b>Jay Panchal, Finance Manager</b>                                                        |
| <b>Responsible Officer:</b>        | <b>Hodi Beauliv, Director Corporate &amp; Community Services</b>                                                                     |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**OFFICER RECOMMENDATION**

That Council receives and notes the Statement of Funds for the period ending 31<sup>st</sup> July 2021.

**PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 31<sup>st</sup> July 2021;
2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and Council's Investment Policy, which was adopted by Council on the 17 October 2017.

**REPORT**

Council's total investments including cash as at 31<sup>st</sup> July 2021 is \$16,882,152. This is a decrease of \$1,158,606 on the previous month's total of \$18,040,758. It should be noted that the balance of Council's cash at bank account changes daily with revenue received and payments are made.

Receipts for July 2021 included:-

- Aged care receipts \$ 70,120

Payments for July 2021 included:-

- Investments with AMP Bank \$ 500,000
- Bal & Eus AC Main Renewals \$ 122,697
- Crushed concrete for various roads \$ 103,454
- Aircon at Theatre Royal \$ 94,411
- Balranald Football change room \$ 73,755
- Kyalite-Wiemby road upgrade process \$ 55,363
- Grid on Oxley-Claire, Footpath Excavation on-Moa St, Drainage works on Sydney St. \$ 47,324
- Art and craft centre \$ 38,750
- Plant repairs and Maintenance \$ 34,413
- Purton lane Construction \$ 31,044
- Insurance Payment (Part) \$ 30,957

No term deposits have fallen due as at 31<sup>st</sup> July 2021, so nil interest has been received on investments year to date.

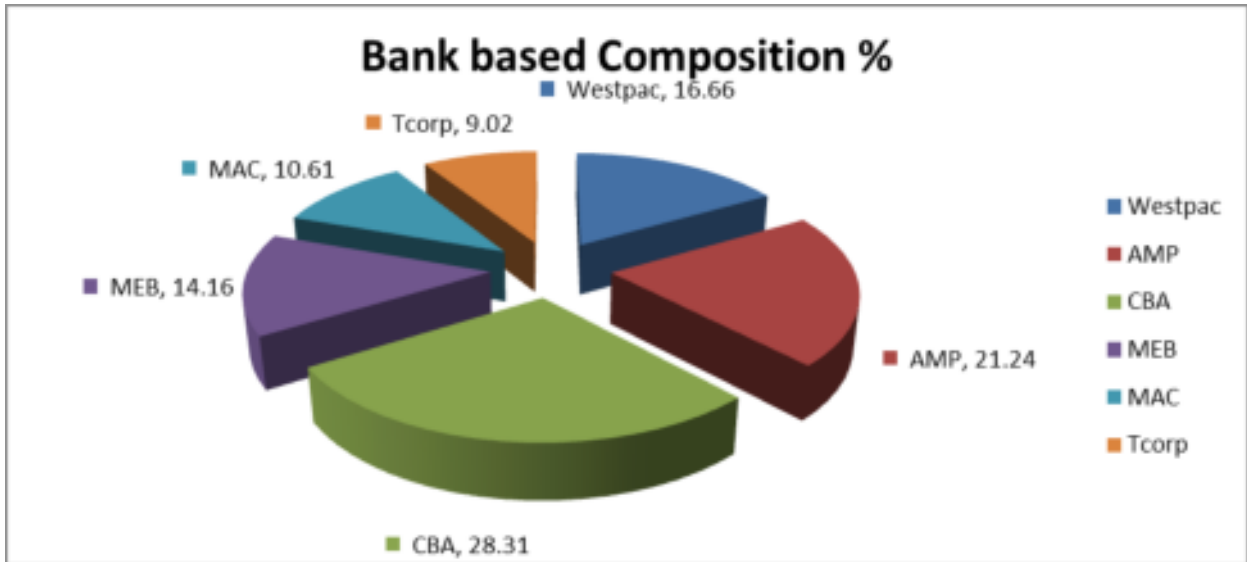
Council's cash and at call accounts are used for the purpose of day to day operations of Council. Term Deposit investments are \$12,250,000.00 as at 31<sup>st</sup> July 2021.

A summary of Council's investment and cash balances as at 31<sup>st</sup> July 2021 is as follows:

| Term Deposits                                     | Reference | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate/ Rate of Return | Investment Value  |
|---------------------------------------------------|-----------|------------|-------------|------------|---------------|-------------------------------|-------------------|
| <a href="#">Westpac Bank A/C 176-576</a>          | INV12     | A-1+       | 371         | 10/11/2020 | 16/11/2021    | 0.60%                         | 1,000,000         |
| <a href="#">Westpac Bank A/C 176 840</a>          | INV14     | A-1+       | 182         | 30/12/2020 | 30/06/2021    | 0.25%                         | -                 |
| <a href="#">Westpac Bank A/C 177 237</a>          | INV       | A-1+       | 365         | 3/09/2020  | 3/09/2021     | 0.80%                         | 750,000           |
| <a href="#">Westpac Bank A/C 177616</a>           | INV       | A-1+       | 92          | 29/03/2021 | 29/06/2021    | 0.10%                         | -                 |
| <a href="#">NAB Bank A/C 98-074-9382</a>          | INV19     | A-1+       |             |            |               |                               |                   |
| <a href="#">AMP - 045970</a>                      | INV20     | BBB+       | 0           |            |               |                               |                   |
| <a href="#">Commonwealth Bank</a>                 |           | A-1+       | 365         | 4/03/2021  | 4/03/2022     | 0.46%                         | 500,000           |
| <a href="#">Commonwealth Bank</a>                 |           | A-1+       | 365         | 4/03/2021  | 4/03/2022     | 0.46%                         | 1,000,000         |
| <a href="#">Macquarie Bank - 051049</a>           |           | A-1        | 170         | 16/03/2021 | 2/09/2021     | 0.40%                         | 500,000           |
| <a href="#">Commonwealth Bank</a>                 |           | A-1+       | 180         | 17/03/2021 | 13/09/2021    | 0.35%                         | 500,000           |
| <a href="#">Commonwealth Bank</a>                 |           | A-1+       | 180         | 17/03/2021 | 13/09/2021    | 0.35%                         | 500,000           |
| <a href="#">Commonwealth Bank</a>                 |           | A-1+       | 300         | 19/03/2021 | 13/01/2022    | 0.39%                         | 500,000           |
| <a href="#">AMP - 51396</a>                       |           | A-2        | 154         | 18/03/2021 | 19/08/2021    | 0.70%                         | 500,000           |
| <a href="#">Commonwealth Bank</a>                 |           | A-1+       | 365         | 22/03/2021 | 18/03/2022    | 0.42%                         | 500,000           |
| <a href="#">Macquarie Bank - 051476</a>           |           | A-1        | 244         | 24/03/2021 | 23/11/2021    | 0.45%                         | 500,000           |
| <a href="#">Me Bank - 051498</a>                  |           | A-2        | 180         | 25/03/2021 | 21/09/2021    | 0.40%                         | 500,000           |
| <a href="#">Me Bank - 051499</a>                  |           | A-2        | 182         | 25/03/2021 | 23/09/2021    | 0.40%                         | 500,000           |
| <a href="#">Macquarie Bank - 051553</a>           |           | A-1        | 268         | 30/03/2021 | 23/12/2021    | 0.40%                         | 500,000           |
| <a href="#">Me Bank - 051548</a>                  |           | A-2        | 177         | 30/03/2021 | 23/09/2021    | 0.40%                         | 500,000           |
| <a href="#">Me Bank - 051568</a>                  |           | A-2        | 182         | 1/04/2021  | 30/09/2021    | 0.40%                         | 500,000           |
| <a href="#">AMP - 53454</a>                       |           | A-2        | 240         | 20/07/2021 | 17/03/2022    | 0.60%                         | 500,000           |
| <a href="#">AMP - 53473</a>                       |           | A-2        | 243         | 21/07/2021 | 21/03/2022    | 0.60%                         | 500,000           |
| <a href="#">AMP 52049</a>                         |           | A-2        | 183         | 29/04/2021 | 29/10/2021    | 0.65%                         | 1,000,000         |
| <a href="#">Commonwealth Bank</a>                 |           | A-1+       | 180         | 25/06/2021 | 22/12/2021    | 0.35%                         | 500,000           |
| <a href="#">AMP - 53356</a>                       |           | A-2        | 180         | 14/07/2021 | 10/01/2022    | 0.50%                         | 500,000           |
| <b>Total Term Deposits</b>                        |           |            |             |            | Avg Rate      | 0.45%                         | <b>12,250,000</b> |
| <b>At Call Accounts</b>                           |           |            |             |            |               |                               |                   |
| Westpac Cash Reserves A/C 162 975                 |           | A-1+       |             |            | At Call       | 0.09%                         | 603,377           |
| Tcorp A/C 1268                                    |           | A-1+       |             |            | At Call       | 0.96%                         | 1,274,313         |
| <b>Cash Accounts</b>                              |           |            |             |            |               |                               |                   |
| Westpac Bank A/C 000 060                          |           |            |             |            | Cash at Bank  | 0.01%                         | 2,754,462         |
| <b>TOTAL BANK</b>                                 |           |            |             |            |               |                               | <b>4,632,152</b>  |
| <b>TOTAL INVESTMENTS PORTFOLIO INCLUDING CASH</b> |           |            |             |            |               |                               | <b>16,882,152</b> |

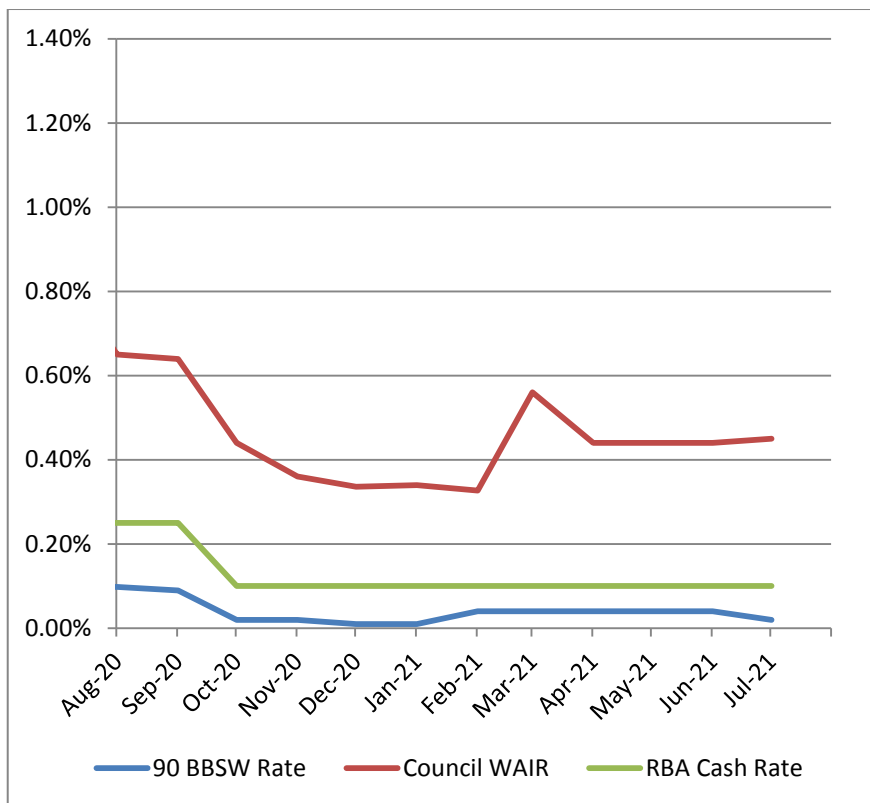
The table and graph below show the composition of investments with financial institutions.

| Ratings  | Composition % | Amount ('000) |
|----------|---------------|---------------|
| A-1+     | 53.99         | 7,627         |
| BBB+     | 21.24         | 3,000         |
| A-1      | 10.61         | 1,500         |
| A-2      | 14.16         | 2,000         |
| <b>0</b> | <b>100.00</b> | <b>14,127</b> |



Council’s weighted average return for all investments and cash accounts for the month is 0.45%, which is above the required 90 bank bill swap reference rate of 0.02% as at 31<sup>st</sup> July 2021. Note the official cash rate stayed at 0.10% for July. The weighted average return rate is the rate which considers the size of the investment as well as the interest rate of the investment. The graph below shows Council’s performance for the past 12 months against the 90 bank bill swap reference rate.

**Month End Return on Investments for Past 12 Months**

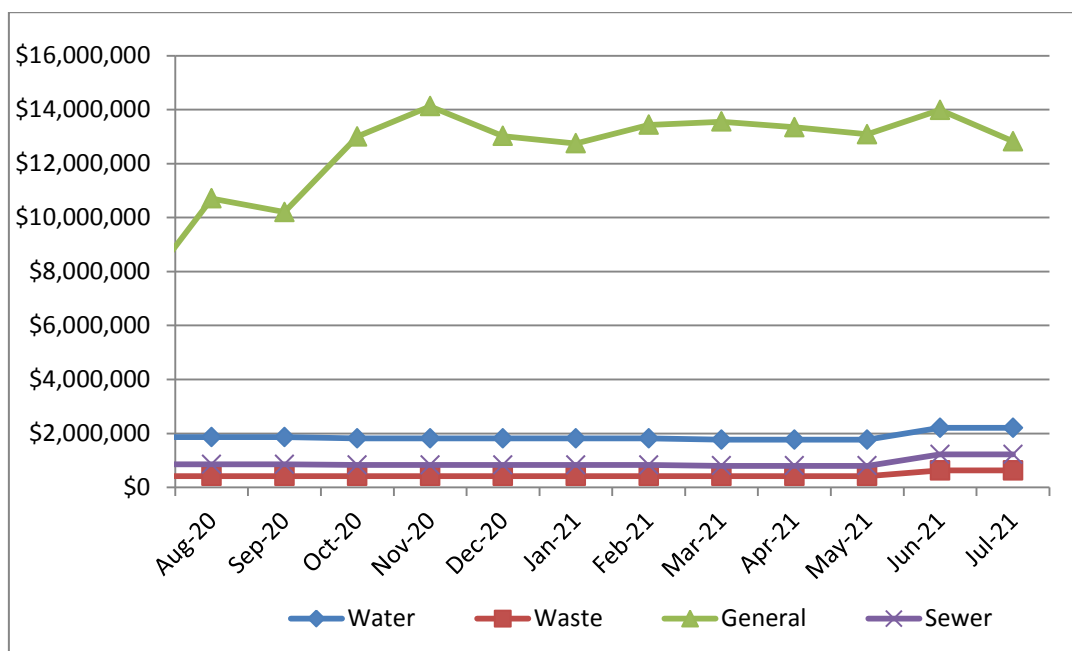


Council’s total investment and cash accounts balance of \$16,882,152 across the funds as listed below:

| FUNDS HELD              | General Fund      | Waste Fund     | Water Fund       | Sewer Fund       |
|-------------------------|-------------------|----------------|------------------|------------------|
| Restricted              | 4,293,238         | 627,130        | 2,207,195        | 1,221,868        |
| Unrestricted            | 8,532,722         | 0              | 0                | 0                |
| <b>TOTAL FUNDS HELD</b> | <b>12,825,960</b> | <b>627,130</b> | <b>2,207,195</b> | <b>1,221,868</b> |



**Balance by Funds for Past 12 Months**



The table below shows the individual make-up of the restricted amounts that combine to a total of \$8,349,431 at end of month:

| RESTRICTED FUNDS                                   | External         | Internal         | June 2021 Total  |
|----------------------------------------------------|------------------|------------------|------------------|
| Specific Purpose Unexpended Grants                 | 255,000          |                  | 255,000          |
| Domestic Waste Management                          | 627,130          |                  | 627,130          |
| Water Supplies                                     | 2,207,195        |                  | 2,207,195        |
| Sewerage Service                                   | 1,221,868        |                  | 1,221,868        |
| Other (Unexpended Cont. Euston)                    | 50,000           |                  | 50,000           |
| Future Development Reserve                         |                  | 414,864          | 414,864          |
| Plant & Vehicle Replacement                        |                  | 366,104          | 366,104          |
| Infrastructure Replacement                         |                  | 214,000          | 214,000          |
| Employee Leave Entitlements                        |                  | 269,000          | 269,000          |
| Deposits, Retentions & Bonds                       |                  | 127,842          | 127,842          |
| Caravan Park                                       |                  | 133,458          | 133,458          |
| Euston Cemetery                                    |                  | 14,466           | 14,466           |
| Health Reserve                                     |                  | 6,000            | 6,000            |
| Hostel Bonds                                       |                  | 1,743,377        | 1,743,377        |
| Hostel Reserve                                     |                  | 32,935           | 32,935           |
| Market Street Improvements                         |                  | 140,000          | 140,000          |
| Town Clock                                         |                  | 3,000            | 3,000            |
| Gravel Pit Rehabilitation                          |                  | 234,065          | 234,065          |
| Lake Benanee Capital Improvements                  |                  | 1,126            | 1,126            |
| Other Assets Replacement                           |                  | 286,000          | 286,000          |
| Berrett Park Revitalisation (Council Contribution) |                  | 2,000            | 2,000            |
| <b>TOTAL RESTRICTED FUNDS</b>                      | <b>4,361,193</b> | <b>3,988,238</b> | <b>8,349,431</b> |

The reserves are to be adjusted as a part of the 2020-21 end of financial year processes.

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at 31<sup>st</sup> July 2021 and is shown below:

|                                               |                  |
|-----------------------------------------------|------------------|
| <b>Cashbook Summary</b>                       |                  |
| Opening Cashbook Balance                      | 4,413,109        |
| Plus Receipts                                 | 355,758          |
| Less Payments                                 | (2,014,405)      |
| <b>Cashbook Balance at 30 June 2021</b>       | <b>2,754,462</b> |
| <b>Statement Summary</b>                      |                  |
| Opening Statement Balance                     | 4,410,750        |
| Plus Receipts                                 | 360,202          |
| Less Payments                                 | (2,016,350)      |
| <b>Bank Statement Balance at 30 June 2021</b> | <b>2,754,601</b> |
| Plus Unpresented Receipts                     | 3,707            |
| Less Unpresented Payments                     | (3,846)          |
| <b>Reconciliation Balance at 30 June 2021</b> | <b>2,754,462</b> |

### SUMMARY

Council currently holds \$16,882,152 in Cash and Investments. The average interest rate trend has risen for July 2021 being 0.45% overall.

As with all financial reports, the reported figures are based on a point of time only and vary daily. However, Council is in a reasonable financial position but it is essential that all expenditure is kept within the approved budget to achieve a breakeven point or better position for this financial year.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.



### FINANCIAL IMPLICATION

Nil

### LEGISLATIVE IMPLICATION

The Local Government Act 1993  
 The Local Government (General) Regulation 2005  
 Ministerial Investment Order (Gazetted 11 February 2011)

### POLICY IMPLICATION

Council's Investment Policy (Approved 17<sup>th</sup> October 2017)

### RISK RATING

Low

### ATTACHMENTS

Nil

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 PLANNING ADMINISTRATION**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.54104</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Mitchell, Health &amp; Development Officer</b><br><b>Nikkita Manning-Rayner, Administration Assistant</b>    |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

**REPORT**

The following Notices of Determination, Construction Certificates, Complying Development Certificates, Section 68 Certificates, Subdivision Certificates and / or Occupation Certificates have been issued under delegated authority since the July meeting of Council.

| Application                                  | Owner/Applicant                                     | Locality                                         | Description                        |
|----------------------------------------------|-----------------------------------------------------|--------------------------------------------------|------------------------------------|
| DA 58/2021                                   | James Golsworthy<br>Consulting for Almas<br>Almonds | Meilman Station,<br>1111 Meilman<br>Road, Euston | Irrigation Pump Station<br>Upgrade |
| DA 01/2022                                   | Mr David Fuller for Mr<br>Wayne Beer                | 149 Ballandella<br>Street, Balranald             | Transportable Dwelling             |
| S68 01/2022                                  | Mr David Fuller for Mr<br>Wayne Beer                | 149 Ballandella<br>Street, Balranald             | Transportable Dwelling             |
| OC 01/2022<br>(certificate of<br>completion) | Condely Construction                                | 151 Ballandella<br>Street, Balranald             | Sanitary plumbing for<br>dwelling  |

The following numbers of certificates relating to conveyancing have been issued since the July meeting of Council.

|                                                                                          |   |
|------------------------------------------------------------------------------------------|---|
| Environmental Planning & Assessment Act 1979<br>Planning Information Certificates (10.7) | 9 |
| Environmental Planning & Assessment Act 1979<br>Building Certificates (6.24)             | 0 |
| Environmental Planning & Assessment Act 1979<br>Outstanding Orders (121ZP)               | 0 |

|                                                            |   |
|------------------------------------------------------------|---|
| Local Government Act 1993<br>Outstanding Orders (735A)     | 0 |
| Local Government Act 1993<br>Drainage Diagram              | 3 |
| Biosecurity Act 2015<br>Outstanding Orders (Noxious Weeds) | 0 |

The following Section 4.6 Variations have been issued under delegated authority since the July meeting of Council.

| Application | Owner/Applicant | Locality | Description |
|-------------|-----------------|----------|-------------|
| Nil         | -               | -        | -           |

### FINANCIAL IMPLICATION

Nil

### LEGISLATIVE IMPLICATION

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

### POLICY IMPLICATION

Nil

### ATTACHMENTS

Nil

**13.2 INFRASTRUCTURE UPDATE**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D21.55088</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Responsible Officer:</b>        | <b>Ray Davy, Director Infrastructure &amp; Development</b>                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**OFFICER RECOMMENDATION**

That the monthly update of Infrastructure projects be received and noted.

**PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 9 August 2021.

**REPORT****1. Road construction and maintenance****1.1 Construction***Regional roads*

Bitumen sealing of both the 2km section of MR514 (Oxley Road) and the reconstruction of MR296 (Kyalite-Moulamein Road) from the Kyalite Caravan Park to the Shire boundary has been successfully completed.

Council has been advised that its funding submission under the Regional Roads Repair Programme for widening the formation of a narrow 6km section of MR67 (Balranald-Ivanhoe Road) north of Homebush has been unsuccessful. Attention is now turning to whether this important safety upgrade can be otherwise funded through alternative sources.

Safety improvements including edge lines and reflective pavement markers have been installed on that part of MR67 that will become part of the haul route from the Atlas-Campaspe mine. In addition, centreline marking on the balance of the road from Balranald to Hatfield has been renewed. Work will commence shortly on culvert extensions, shoulder improvements and upgraded signage on this road.

Preliminary planning is in hand for road realignment projects on MR67 at Hatfield and MR514 at Juanbung to eliminate hazardous curves. Once the design, costings and acquisition negotiations have been completed, funding for these projects will be sought to enable the works to be carried out in 2022-23

*Local roads*

Work is continuing on the reconstruction and sealing of approximately 13km of the Weimby-Kyalite Road, with the section from the Windomal intersection to Junction Park Station now sealed. Completion of this project is expected in October.

Work will resume shortly on a further extension of the bitumen pavement on Marma-Box Creek Road with the expectation that this can be extended to the Wampo intersection by November.

Raised thresholds recently installed on Bertram and Taylor Roads, Euston appear to have been successful as a traffic calming measure. Additional work at the entrances to these roads will be carried out shortly to further manage traffic speeds.

As reported last month:

- Work on improvements to the Hatfield-The Vale Road at Binda has been delayed by other priorities but will commence shortly.
- Pavement rehabilitation on Kilpatrick Road and the widening of Leslie Drive in Euston is expected to commence within the next two months.
- Applications have been submitted for funding of four projects under Round 3 of the Fixing Local Roads programme:
  - Tapalin Mail Road alignment improvements at the Shire boundary with Wentworth Shire
  - 2km extension of bitumen on Euston-Prungle Road
  - Reconstruction of 3km of Benanee Road to eliminate recurrent flooding problems
  - Further extension of bitumen sealing on Marma-Box Creek Road westwards from Wampo intersection

## **1.2 Unsealed road maintenance**

Maintenance grading on unsealed roads is being resumed on a programmed basis, concentrating on sections that are in especially poor condition. Sections of the Mildura-Ivanhoe Road and the Oxley-Clare Road have been graded, with the Tin Tin-Bidura (Burke and Wills) Road, Tapalin Mail Road, Tammit Road Euston-Prungle Road and Benanee Road programmed next. A comprehensive survey of road conditions across the unsealed network is being undertaken to prioritise expenditure on what is always a major cost centre for Council.

Council is still awaiting the outcome of its submission for reclassification of the Mildura-Ivanhoe Road to regional road status.

## **1.3 Sealed road maintenance**

Bitumen reseals, edge maintenance and heavy patching works for the year are currently being evaluated.

## **1.4 Bridge maintenance**

No change since the last report.

## **2. Water, sewerage and drainage**

### **2.1 Integrated Water Cycle Management (IWCM) Plan**

Engineering staff continue to liaise with Public Works Advisory and DPIE (Water) to finalise the Strategy. At this stage the focus is on refining the future growth in demand for both Balranald and Euston. Once finalised and accepted by DPIE (Water), this will form the basis of future funding for water and sewer infrastructure in the Shire.

## **2.2 Balranald Sewerage Program**

A further round of sewer relining is underway. The switchboard upgrade for Pump Station No 2 is ready to proceed as soon as the contractor is available. A replacement for a failed pump at Pump Station No 1 is also required and this will be added to the budgeted programme of works

## **2.3 Balranald Water Network**

A switchboard upgrade for the main raw water intake is awaiting contractor availability. A replacement pump for the intake has been purchased, awaiting contractor availability for installation, with work now expected later this month. This upgrade is necessary to allow the planned inspection and desludging of the raw water reservoir. Inspection and minor remedial works to the filtered water reservoir is expected to take place in October.

Scope and pricing is in hand for a further round of AC mains replacement.

## **2.4 Euston Sewerage Program**

No update since the last report.

## **2.5 Euston Water Network**

Scope and pricing is in hand for a further round of AC mains replacement.

## **2.6 Kyalite Water Supply**

Council continues to investigate the viability of consolidation and taking over the supply of raw water to the village, and potential future supply of potable water.

## **3. Civic enhancement projects**

### **3.1 Market Street upgrade**

Orders have been placed to rectify some omissions from the works that were part of the original scope. Conversion of streetlights to LED will now be carried out by Essential Energy as part of a town-wide project in November.

### **3.2 Riverfront precinct**

As previously reported, contracts have been awarded for an additional 1.9km loop of the ecotrail walkway and for modifications to the existing swing bridge to improve accessibility. Orders have also been placed for the toilet and barbecues to be installed at the River Bend. As previously advised, it is expected that funding for the proposed second bridge will be available in 2022.

## **4. Buildings and Facilities**

### **4.1 Greenham Park**

A contract has been awarded for construction of new change rooms for the football club. On site construction, commencing with demolition of the existing building, will occur immediately following the current football season.

Work has commenced on the upgrading of four of the tennis courts to sand-filled artificial turf. Upgraded LED lighting of two courts is currently under consideration, subject to budget. Improvements to the carpark are also proposed

#### **4.2 Swimming Pool**

No new works to report.

#### **4.3 Bidgee Haven Hostel**

No update since last report. Although Council's application for additional funding has been provisionally approved, a number of details remain to be resolved before construction proceeds.

#### **4.4 Aerodrome**

Work on upgrading the perimeter fence has been held up by material supply delays. It is now expected that work on site will commence in November.

#### **4.5 Visitor Centre/Discovery Centre**

Updated concept plans have been received by Council and are under review. Contract documentation is in hand with a view to inviting tenders for construction as soon as possible, in order for the works to be complete within the funding deadline of June 2022..

#### **4.6 Balranald Library**

Preliminary planning is in hand for some minor capital works at the library.

#### **4.7 Theatre Royal**

Commissioning of upgraded heating in the Theatre is still delayed by some metering issues, which are being worked through with Essential Energy. Funds have been allocated in the current budget for a conservation plan and some upgrading of underutilised spaces in the building.

#### **4.8 Balranald Landfill**

No change since the last report.

Council, along with other Councils in the region, has entered into a Memorandum of Understanding with Hay Shire Council for the development in Hay of a regional recycling facility. The intention is that recyclables will be separately collected as part of the proposed upgrades to the landfill, and then transported periodically to the regional facility.

#### **4.9 Euston Landfill**

No change since the last report.

#### **4.10 Balranald Cemetery**



The report on the ground penetrating radar (GPR) investigation of the site of a proposed toilet has been received and this project is now clear to proceed.

#### **4.11 Euston Cemetery**

No update since last the report.

#### **4.12 Euston Recreation Reserve**

No change since the last report. Funding applications have been submitted for replacement of the netball change sheds and upgraded lighting. Enhancements to the reserve and the potential upgrading of the Max Willis Reserve as a visitor “arrival point” will be assessed following the adoption of the masterplan for public spaces in Euston generally.

#### **4.13 Euston Riverfront Reserve and Walking Trails**

No change since the last report. A number of enhancements to signage, furniture and amenities are in hand, including a drinking fountain at the entrance to the Robinvale walking track. Discussions are in hand to acquire use of an area of land for a small carpark at the entrance to the track.

#### **4.14 Balranald Creative Learning Centre**

A contract has been awarded for the design and construction of this facility. Preliminary site works have commenced.

#### **4.16 Kyalite Riverside Reserve**

Work is proceeding to develop a parking area adjacent to Anzac Park, led by the local Progress Association with Council assistance. The construction of a path and steps linking Anzac Park to the Riverfront Reserve will be carried out later this year.

#### **4.17 Anzac Park, Balranald**

Perimeter fencing and installation of a toilet are complete. A number of dying and potentially dangerous trees are to be substantially cut back.

### **5. Town Maintenance Works**

#### **5.1 Balranald town maintenance**

The Operations team continue to carry out routine town maintenance tasks and specific works as required from time to time.

Stormwater drainage is problematic at various locations around the town and options for remedial action are being investigated.

#### **5.2 Euston town maintenance**

The Operations team continue to carry out routine town maintenance tasks and specific works as required from time to time. Landscaping of the main entries to the town has been identified by the Euston Progressive Advisory Committee and is being addressed as part of the proposed masterplan for public spaces in Euston generally.

### **6. Forward planning**

Planning for implementation of the Works Programme for forthcoming year is largely complete. As always, this will be refined throughout the year as new grant funding outcomes are announced.

**FINANCIAL IMPLICATION**

As per budgeted works program unless otherwise noted.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Access to Town Water Supply Policy

Footpath Policy

Grids Policy

Recreation Areas Policy

Roads Policy

Signs Policy

**RISK RATING**

Project based risks have been individually assessed.

**ATTACHMENTS**

Nil

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**16 CLOSURE OF MEETING**