



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 20 July 2021**

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**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 20 JULY 2021 AT 5PM**

**1 OPENING OF MEETING**

**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Land on which we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy (via zoom due to Covid-19 isolation requirements).

**IN ATTENDANCE:**

Oliver McNulty (General Manager), Ray Davy (Director Infrastructure & Development), Hodi Beauliv (Director Corporate & Community Services), Torri Bilske (Via Zoom) and Carol Holmes (Senior Executive Officer).

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 JUNE 2021**

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**RESOLUTION 2021/99**

Moved: Administrator Mike Colreavy

That Council notes and receives the minutes of the Ordinary Council Meeting held on 15 June 2021

**CARRIED**

**4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 29 JUNE 2021**

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**RESOLUTION 2021/100**

Moved: Administrator Mike Colreavy

That Council notes and receives the minutes of the Extraordinary Council meeting held on 29 June 2021

**CARRIED**

- 5 DISCLOSURE OF INTEREST Nil  
6 ADMINISTRATOR MINUTE/REPORT Nil

**MOTION****RESOLUTION 2021/101**

MOVED: ADMINISTRATOR MIKE COLREAVY

THAT COUNCIL NOW DEAL WITH THE CORPORATE & COMMUNITY SERVICE REPORTS IN TODAY'S AGENDA AT PART 12 OF THE AGENDA.

CARRIED

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 BALRANALD CARAVAN PARK FINANCIAL REPORT****PURPOSE OF REPORT**

THE PURPOSE OF THE FINANCIAL REVIEW REPORT IS TO PROVIDE COUNCIL WITH ACCURATE AND TIMELY REPORTING OF REVENUE AND EXPENDITURE AGAINST THE ADOPTED OPERATIONAL AND CAPITAL WORKS BUDGET FOR THE BALRANALD CARAVAN PARK.

**RESOLUTION 2021/102**

MOVED: ADMINISTRATOR MIKE COLREAVY

THAT COUNCIL RECEIVES AND NOTES THE BALRANALD CARAVAN PARK FINANCIAL REPORT FOR THE PERIOD ENDED ON 30 JUNE 2021.

CARRIED

**12.2 BIDGEE HAVEN QUARTERLY REPORT****PURPOSE OF REPORT**

THE PURPOSE OF THE BIDGEE HAVEN RETIREMENT HOSTEL QUARTERLY REPORT AND FINANCIAL REVIEW IS TO PROVIDE COUNCIL WITH INFORMATION REGARDING ACTIVITY WITHIN THE HOSTEL INCLUDING REPORTING OF REVENUE AND EXPENDITURE AGAINST THE ADOPTED AND REVISED OPERATIONAL AND CAPITAL WORKS BUDGET.

**RESOLUTION 2021/103**

MOVED: ADMINISTRATOR MIKE COLREAVY

THAT COUNCIL RECEIVES AND NOTES THE BIDGEE HAVEN RETIREMENT HOSTEL JUNE 2021 QUARTERLY REPORT INCLUSIVE OF FINANCIAL INFORMATION AGAINST THE OPERATIONAL AND CAPITAL BUDGET.

CARRIED

**12.3 QUARTERLY TOURISM REPORT - APRIL TO JUNE 2021****PURPOSE OF REPORT**

TO PROVIDE COUNCIL WITH AN UPDATE ON TOURISM ACTIVITY AND PROVIDE THE QUARTERLY REPORT ON REVENUE, EXPENDITURE AND CAPITAL WORKS AGAINST THE ADOPTED OPERATIONAL AND CAPITAL WORKS BUDGET FOR THE APRIL TO JUNE 2021 QUARTER.

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**RESOLUTION 2021/104**

MOVED: ADMINISTRATOR MIKE COLREAVY

THAT COUNCIL RECEIVES AND NOTES THE QUARTERLY TOURISM REPORT APRIL - JUNE 2021.

**CARRIED**

**12.4 STATEMENT OF FUNDS - JUNE 2021****PURPOSE OF REPORT**

THE PURPOSE OF THIS REPORT IS TO:

1. ADVISE COUNCIL OF THE BALANCE OF FUNDS AND INVESTMENTS HELD FOR THE MONTH ENDING 30<sup>TH</sup> JUNE 2021;
  2. CERTIFY THAT COUNCIL'S INVESTMENTS HAVE BEEN MADE IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1993 (SECTION 825), THE LOCAL GOVERNMENT (GENERAL) REGULATION 2005 (SECTION 212) AND COUNCIL'S INVESTMENT POLICY, WHICH WAS ADOPTED BY COUNCIL ON THE 17 OCTOBER 2017.
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**RESOLUTION 2021/105**

MOVED: ADMINISTRATOR MIKE COLREAVY

THAT COUNCIL RECEIVES AND NOTES THE STATEMENT OF FUNDS FOR THE PERIOD ENDING 30<sup>TH</sup> JUNE 2021.

**CARRIED**

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**7 COMMITTEE REPORTS FOR ADOPTION****7.1 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE HELD ON 9 JUNE 2021**

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**RESOLUTION 2021/106**

Moved: Administrator Mike Colreavy

That Council:

1. Receives and Notes the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on 9 June 2021.
2. Investigate the option to relocate the garbage bin from Foodworks to the Senior Citizens Centre or purchase a new one to place at Senior Citizens Centre, and deal with this under delegations if realistic.
3. Investigate costs to sandblasting and powder coating of the entrance gates at Greenham Park and to discuss the outcomes with BBAC for further consideration.
4. Investigate the history of the Greenham Park entry gates and forward to the committee for further discussion.

**CARRIED****7.2 AGEING WELL AGED CARE AND FACILITIES ADVISORY COMMITTEE MEETINGS HELD ON 10 JUNE 2021**

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**RESOLUTION 2021/107**

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Ageing Well Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 10 June 2021;
2. Includes a survey regarding the disability needs for our community from AWACAFAC in the next newsletter;
3. Notes the recommendation from this committee regarding Council forming a Hostel Committee consisting of Council Staff and community members to assist with the operational requirements of the Hostel.
4. Inform AWACAFAC that Council is investigating options in relation to forming a committee for Bidgee Haven Hostel and the outcomes of this investigation are expected to be presented to Council in October 2021.

**CARRIED****7.3 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE HELD ON 24 JUNE 2021**

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**RESOLUTION 2021/108**

Moved: Administrator Mike Colreavy

That Council:

1. Receives and notes the Minutes of the Strengthening Community Access Inclusion &

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Wellbeing Advisory Committee Meeting held on Thursday 24th June 2021.

2. Inform Strengthening Community Access Inclusion & Wellbeing Advisory Committee that Council considered the recommendation in relation to the Senior Citizens Building Fees at the extraordinary meeting held on 29 June 2021 and resolved to:
  - a. *Make another hire category for the Senior Citizens Building in Balranald for up to 2 hours for a cost of \$50.00 per session for not-for-profit organisations, with a once off cleaning fee deposit of \$325.00 for a series of bookings after consideration was given to three submissions received relating to the proposed fees and charges for 2021/22 as follows:-*
  - b. *Give delegations to the General Manager to assess the not-for-profit organisations hiring Council owned buildings on a case by case basis.*

CARRIED

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**7.4 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MEETING HELD ON 13 JULY 2021**

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**RESOLUTION 2021/109**

Moved: Administrator Mike Colreavy

That Council;

1. Receives and notes the Minutes of the GBITAC Meeting held on 13 July 2021.
2. Approach David Eastburn requesting him to develop a detailed proposal for the design and production of plaques commemorating the Balranald Shires' early pastoral stations and their history to be considered by Council and GBITAC.

CARRIED

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**

**PART A – ITEMS REQUIRING DECISION**

**8 GENERAL MANAGER'S REPORTS**

**8.1 CHANGE OF VENUE FOR NOVEMBER 2021 ORDINARY COUNCIL MEETING**

**PURPOSE OF REPORT**

To approve the November Ordinary Council Meeting being held on 16th November at Clare, with a venue still to be arranged.

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**RESOLUTION 2021/110**

Moved: Administrator Mike Colreavy

That Standing Orders be changed to allow the Ordinary Council Meeting scheduled for 16 November 2021 to be held at Clare, commencing at 5pm at a venue to be advised.

CARRIED



**8.2 LEASING OF THE ROYAL CAFE AREA OF THE ROYAL THEATRE COMPLEX****PURPOSE OF REPORT**

To advise Council of a request to lease the Royal Café area of the Royal Theatre Complex.

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**RESOLUTION 2021/111**

Moved: Administrator Mike Colreavy

1. That Council approves the lease of the Royal Theatre Café area to the Maker's Group as detailed in the request letter at Attachment 1.
2. The General Manager be authorised to negotiate the rental value for the premises.
3. The General Manager be authorised to endorse a formal commercial style lease agreement on behalf of Council.
4. The Maker's Group be advised that the premises is offered 'as is' and any additions or alterations are to be approved by an authorised officer of Council.
5. Utility service provisions and ongoing costs are at the full cost to the Lessees.

**CARRIED**

**8.3 DONATION REQUEST - BALRANALD COMMUNITY ARTS/CRAFTS INC.****PURPOSE OF REPORT**

To advise Council of a donation request received from Art Gallery seeking the annual sponsorship for Bal-Archies Acquisitive Awards for 2021.

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**RESOLUTION 2021/112**

Moved: Administrator Mike Colreavy

That Council approves the request for the sponsorship of Bal-Archies Acquisitive Awards 2021 for the amount of \$3000 from the 2021/2022 Annual Donation budget.

**CARRIED**

**8.4 REQUEST TO WRITE OFF FWJO INVOICE****PURPOSE OF REPORT**

Advise Council of a request to write off Far West Joint Organisation Invoice 7322 totalling \$15,021.88.

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**RESOLUTION 2021/113**

Moved: Administrator Mike Colreavy

That Council

1. Approves the request from the Far West Joint Organisation to write off Invoice 7322 totalling \$15,021.88
2. Write to the Far West Joint Organisation informing them of this decision and confirming the

continued support of this important regional group.

**CARRIED**

## 9 CORPORATE & COMMUNITY SERVICES REPORTS

Nil

## 10 INFRASTRUCTURE & DEVELOPMENT REPORTS

### 10.1 DA 60/2021 - PROPOSED TWO LOT SUBDIVISION

#### PURPOSE OF REPORT

To seek Council consent under Part 4 of the Environmental Planning & Assessment Act 1979 for a two lot subdivision of 150 Market Street Balranald.

#### RESOLUTION 2021/114

Moved: Administrator Mike Colreavy

(Division)

That Council approves Development Application 60/2021 for a two lot subdivision of Lot 20 DP B21439, 150 Market Street Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted, other than where varied by conditions of this consent.
3. An easement for drainage to the benefit of Balranald Shire Council is to be created 3m wide over the existing alignment of the sewer main.
4. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
5. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
6. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The proponent is responsible for full cost of repairs to rectify any damage to public infrastructure.
7. Any adjustments required to existing services for the allotments are to be at the full cost of the proponent.
8. Water and sewer connection fees and charges to be at the applicant's full cost.
9. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning and Assessment Act 1979.

**CARRIED**

**10.2 REDEVELOPMENT OF TENNIS COURTS AT GREENHAM PARK, BALRANALD****PURPOSE OF REPORT**

To recommend that the scope of works be varied from that originally approved by Council, to incorporate enhancements priced into the original tender for the subject works.

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**RESOLUTION 2021/115**

Moved: Administrator Mike Colreavy

That Council;

1. Approves a variation to the scope of the project, Greenham Park Tennis Courts, Contract No RFT-20/21-06 to include removal of trees, installation of a dividing fence and provision for future lighting of two tennis courts at an additional cost of \$10,828.00
2. Approves delegations to the General Manager to further amend the scope of the project to include installation of luminaires at an approximate cost of \$14,080 subject to funding being available within the current budget.

**CARRIED**

**10.3 INFRASTRUCTURE UPDATE****PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 9 July 2021.

**RESOLUTION 2021/116**

Moved: Administrator Mike Colreavy

That Council receives and notes the monthly update of Infrastructure projects.

**CARRIED**

**10.4 DISPOSAL OF SURPLUS ASSETS****PURPOSE OF REPORT**

To obtain the approval of Council to dispose of numerous obsolete, damaged and/or redundant assets currently located at the Council Depot.

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**RESOLUTION 2021/117**

Moved: Administrator Mike Colreavy

That Council approves the sale by expressions of interest of various obsolete, damaged and/or redundant assets as listed in the attached schedule.

**CARRIED**

**PART B – ITEMS FOR INFORMATION**

**11 GENERAL MANAGER'S REPORTS**

**11.1 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**

**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government during the month of April 2021.

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**RESOLUTION 2021/118**

Moved: Administrator Mike Colreavy

That Council receives and notes this report.

**CARRIED**

**11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since June 2021 Ordinary Meeting.

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**RESOLUTION 2021/119**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.3 OUTSTANDING ACTIONS**

**PURPOSE OF REPORT**

To bring forward for information the Action Report with actions taken on previous Council resolutions.

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**RESOLUTION 2021/120**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.4 OPERATIONAL PLAN PROGRESS REPORT****PURPOSE OF REPORT**

Under the Integrated Planning and Reporting (IP&R) Framework, Council is required to report on progress in implementing its Delivery Program and Operational Plan. This requirement is reflected in Section 404(5) of the Local Government Act 1993 ("the Act"), which stipulates that the General Manager must ensure that regular progress reports are provided to the Council at intervals of no more than six months. This report must detail the organisation's progress with respect to the principal activities detailed in the Delivery Program. It is the General Manager's intention to provide Council with quarterly progress reports in relation to the progress of actions as outlined within the Operational Plan. This report outlines the end of year position for 2020/21.

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**RESOLUTION 2021/121**

Moved: Administrator Mike Colreavy

That Council receives and notes the Operational Plan 2020-2021 Progress Report.

**CARRIED**

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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**RESOLUTION 2021/122**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

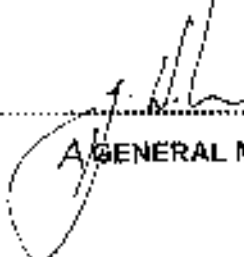
**15 CONFIDENTIAL MATTERS**

Nil

The Administrator noted that this would be Mrs Bilsko's final Council Meeting. He thanked her for her contribution as Director Corporate and Community Services with Bairnald Shire Council and wished her well in her retirement.

**The Meeting closed at 6.18pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 17 August 2021.**

  
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A GENERAL MANAGER

  
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ADMINISTRATOR