



MINUTES

**Ordinary Council Meeting
Friday, 17 December 2021**

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**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON FRIDAY, 17 DECEMBER 2021 AT 12NOON**

1 OPENING OF MEETING**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Administrator Mike Colreavy

IN ATTENDANCE:

Glenn Wilcox (Acting General Manager), Hodi Beauliv (Director Corporate & Community Services) and Carol Holmes (Senior Executive Officer),

3 APOLOGIES

Nil

The Acting General Manager advised Council of the resignation of Mr Ray Davy, Director Infrastructure & Development. The Administrator joined with the Acting General Manager in thanking Mr Davy for his service to Council and the community and wished him well for the future.

4 CONFIRMATION OF MINUTES**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 NOVEMBER 2021**

RESOLUTION 2021/215

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 16 November 2021 be received and confirmed.

CARRIED

5 DISCLOSURE OF INTEREST There were no Disclosure of Interests.

6 ADMINISTRATOR MINUTE/REPORT There was no Administrator Minute/Report.

MOTION

RESOLUTION 2021/216

Moved: Administrator Mike Colreavy

That Item 9.3 - Presentation of the Annual Financial Statements to Council and the Public for Year ended 30 June 2020, be brought forward and dealt with here in the Agenda.

CARRIED

9.3 PRESENTATION OF THE ANNUAL FINANCIAL STATEMENTS TO COUNCIL AND THE PUBLIC FOR THE YEAR ENDED 30 JUNE 2020**PURPOSE OF REPORT**

To present Council's 2020/21 Annual Financial Statements, as audited by Nexia Australia on behalf of the NSW Audit Office, pursuant to the Local Government Act (1993).

RESOLUTION 2021/217

Moved: Administrator Mike Colreavy

1. That Council's audited Annual Financial Statements for the year ended 30 June 2021 be received and noted.
2. That the Financial Statements be displayed on Council's website with the Annual Report 2020/21

CARRIED

7 COMMITTEE REPORTS FOR ADOPTION**7.1 EXECUTIVE OF CHAIRS COMMITTEE HELD ON 25 NOVEMBER AND 13 DECEMBER 2021**

RESOLUTION 2021/218

Moved: Administrator Mike Colreavy

That Council

1. Receives and notes the Minutes of the Executive of Chairs Committee held on Tuesday 25 November and Tuesday 13 December 2021.
2. Advertise the extension of Australia Day Nominations until Tuesday 4th January 2022.

CARRIED

7.2 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MEETING HELD ON 7 DECEMBER 2021

RESOLUTION 2021/219

Moved: Administrator Mike Colreavy

That Council receives the notes of the Growing Business Industry & Tourism Advisory Committee (GBITAC) meeting held on 7 December 2021.

CARRIED

GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 ADOPTION OF COUNCIL POLICIES****PURPOSE OF REPORT**

In accordance with the Local Government Act 1993 a Council is required to review its local policies and other documents following a general election. Council is under Administration; however, this should not remove the requirement for a review as required by the Act. Council is required to advertise the policies to the public.

RESOLUTION 2021/220

Moved: Administrator Mike Colreavy

That Council adopt the Local policies as listed below in this report with permission to change references to names, titles and other information that are subject to regular change as necessary, and to make other specific changes as recorded on the webcast of this meeting.

CARRIED

9 CORPORATE & COMMUNITY SERVICES REPORTS**9.1 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE 3****PURPOSE OF REPORT**

On 11 May 2021, as part of the 2021-22 Budget, the Australian Government announced a further \$1 billion for the continuation of the Local Roads and Community Infrastructure (LRCI) Program Phase 3. Council has received an additional \$1,665,842 of grant funding in this Phase and need to identify how it will nominate for this funding to be expended.

RESOLUTION 2021/221

Moved: Administrator Mike Colreavy

That Council approve the list of projects for funding under Phase 3 of the Local Roads and Community Infrastructure Program

1. Euston Multi-Court Conversion and Shade Estimated Cost: \$250,000
2. Tennis Club Lights Estimated Cost - \$150,000
3. Balranald Cricket Club Nets Estimated Cost - \$40,000
4. Road upgrades – All remaining funds and under expenditure will be put towards local and regional road upgrades – Estimated Cost - \$1,225,842

CARRIED

9.2 BIDGEE HAVEN RETIREMENT HOSTEL SECTION 355 COMMITTEE**PURPOSE OF REPORT**

This report provides an update on the status of the Hostel Expansion Project.

RESOLUTION 2021/222

Moved: Administrator Mike Colreavy

1. That Council establish a Section 355 committee under the Local Government Act 1993 to manage the Bidgee Haven Hostel complex and to undertake the roles and functions determined by Council;
2. That the Section 355 Committee Constitution including the amendments referred to at this meeting be adopted as the roles and responsibilities for the section 355 Committee;
3. That Council call for public nominations to be a member of the Bidgee Haven Hostel Section 355 Committee and that the application process require the applicants to complete the nomination form as attached to this report as amended, and to provide details of experience to meet the identified committee positions, professional or industry qualifications and experience, in the management and operation of an aged care or public health facility; and
4. That all nominations are assessed and referee and background checks are undertaken by Council and/or commercial advisors, aiming for, the appointments, to be formally adopted at the February 2022 Council meeting.

CARRIED

9.4 REPORT ON EXTERNAL AND INTERNAL RESTRICTIONS HELD AS AT 30TH JUNE 2021**PURPOSE OF REPORT**

The purpose of this report is to inform Council of external and internal restrictions held as at 30 June 2021 following completion of the 2020/21 Financial Statements.

A copy of all External and Internal Restrictions held as at 30 June 2021 is attached.

RESOLUTION 2021/223

Moved: Administrator Mike Colreavy

In accordance with Best Practice that -

1. The report be received and noted
2. Council resolves to internally restrict the following funds as at 1 July 2021 for future use:

Discretionary Use

Plant and Vehicle Replacement	366,104
Infrastructure Replacement	469,405
Employee Leave Entitlements	269,000

Gravel Pits Rehabilitation	234,065	
Future Development Fund	441,456	
Bidgee Haven Hostel – Other	<u>63,530</u>	<u>\$1,843,560</u>
Financial Assistance Grant – operational revenue 2021/22		<u>\$2,290,600</u>
Non Discretionary Use		
Deposits, Retentions and Bonds	127,842	
Caravan Park	139,368	
Bidgee Haven Hostel Bonds	1,747,060	
Self-Care Unit Bonds	<u>140,000</u>	<u>\$2,154,270</u>
<u>Total Internal Restrictions</u>		<u>\$6,288,430</u>

3. Council resolves to release funds held as at 1 July 2021 in the Bidgee Haven Hostel - Other internal restriction (\$63,530) to partially offset losses incurred in 2019/20 and 2020/21.

CARRIED

9.5 INTERNAL RESTRICTION BIDGEE HAVEN HOSTEL

PURPOSE OF REPORT

The purpose of this report is to inform Council of the position of the internal restriction for Bidgee Haven Hostel – Other as at 30 June 2021, following completion of the audited Financial Statements for 2020/21.

RESOLUTION 2021/224

Moved: Administrator Mike Colreavy

1. That the report on the Bidgee Haven Hostel internal restriction be received and noted;
2. The balance of funds held in the Bidgee Haven Hostel – Other internal restriction (\$63,530) be released to help offset losses being carried by the General Fund for the operation of the Bidgee Haven Hostel; and
3. A review of operations be undertaken and a strategic plan be developed for the Hostel that will deliver operational surpluses into the future.
4. A copy of this report and minute be supplied to the Chair of Council's Executive of Chairs Advisory Committee.

CARRIED

9.6 DONATION REQUEST - ROBINVALE-EUSTON 80 SKI RACE SPONSORSHIP REQUEST**PURPOSE OF REPORT**

To advise Council of a donation request for sponsorship of the Robinvale-Euston 80 Ski Race from the Robinvale/Euston 80 Ski Race Committee.

RESOLUTION 2021/225

Moved: Administrator Mike Colreavy

That Council approves the request from the Robinvale-Euston 80 Ski Race Committee for sponsorship of \$2,000 for the 2022 event.

CARRIED

RESOLUTION 2021/226

Moved: Administrator Mike Colreavy

That the late item 9.7 Unexpended Grants as at 30 June 2021 be admitted to the agenda.

CARRIED

9.7 UNEXPENDED GRANTS AS AT 30 JUNE 2021**PURPOSE OF REPORT**

To update Council on the detail of the unexpended operational grants as detailed in the reconciliation to Note C1-3 of the 2020/21 Financial Statements.

RESOLUTION 2021/227

Moved: Administrator Mike Colreavy

That a report be presented to the Works Committee on the status of each unexpended capital grant, and unexpended operational grant as detailed in the reconciliation to Note C1-3 of the 2020/21 Financial Statements.

CARRIED

10 INFRASTRUCTURE & DEVELOPMENT REPORTS**10.1 TENDER RFT 21/22-001 TAYLOR-LESLIE ROAD WIDENING AND KILPATRICK ROAD REHABILITATION****PURPOSE OF REPORT**

To recommend acceptance of the tender for the subject works.

RESOLUTION 2021/228

Moved: Administrator Mike Colreavy

That Council

1. Approves the tender from CRS (NSW) PTY LTD 254 Copland St, Wagga Wagga NSW, 2650 for the subject works, for Taylor Road, Lesley Drive and Kilpatrick Road in the amount of \$456,938.00;
2. Authorises the General Manager and Administrator to sign and affix the Common Seal of Balranald Shire Council to the Contact documentation if required
3. Authorises the General Manager to approve variations on the Contact up to a maximum value of 10%.
4. That Council undertake a variation to increase the Roads to Recovery allocation for the Taylor Road, Lesley Drive and Kilpatrick Road allocation by \$15,000 subject to approval.

CARRIED

10.2 TENDER - RFT 21/22-002 - TAPALIN MAIL ROAD CONSTRUCTION**PURPOSE OF REPORT**

To recommend acceptance of the tender for the subject works

RESOLUTION 2021/229

Moved: Administrator Mike Colreavy

That Council

1. Approves the tender from Bott Earth Moving P/L Merbein Victoria 3505 for the subject works, for Tapalin Mail Road in the amount of \$202,554.00;
2. Authorises the General Manager and Administrator to sign and affix the Common Seal of Balranald Shire Council to the Contact documentation if required; and
3. Authorises the General Manager to approve variations on the Contact up to a maximum value of 10%.

CARRIED

PART B – ITEMS FOR INFORMATION**11 GENERAL MANAGER'S REPORTS****11.1 OUTSTANDING ACTIONS****PURPOSE OF REPORT**

To bring forward for information the Action Report with actions taken on previous Council resolutions.

RESOLUTION 2021/230

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since November 2021 Ordinary Meeting.

RESOLUTION 2021/231

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

11.3 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government since November Council Meeting.

RESOLUTION 2021/232

Moved: Administrator Mike Colreavy

That Council receive and note this report.

CARRIED

11.4 BETTER PRACTICE RECOMMENDATIONS**PURPOSE OF REPORT**

Council at its November 2021 Meeting resolved to adopt the report on the Voluntary assessment of the organisation under the Office of Local Governments Better Practice Review assessment program.

RESOLUTION 2021/233

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

12 CORPORATE & COMMUNITY SERVICES REPORTS**12.1 2020/21 REGIONAL ROAD REPAIR PROGRAM IMPLICATIONS OF DELAYED COMPLETION****PURPOSE OF REPORT**

To advise Council on the implications of the delayed completion of the 2020/2021 Regional Road Repair Program.

RESOLUTION 2021/234

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

12.2 STATEMENT OF FUNDS - NOVEMBER 2021**PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 30 November 2021
 2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993 (Section 625)*, the Local Government (General) Regulation 2005 (Section 212) and are moving towards compliance with Council's Investment Policy, which was adopted by Council on the 17 October 2017
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RESOLUTION 2021/235

Moved: Administrator Mike Colreavy

That Council receives and notes the Statement of Funds for the period ending 30 November 2021.

CARRIED

12.3 MONTHLY FINANCE REPORT - NOVEMBER 2021**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the actions undertaken during November 2021 to ensure Council's transactions are up-to-date and correct in the Practical and subsidiary ledger systems for the month ending 30 November 2021

RESOLUTION 2021/236

Moved: Administrator Mike Colreavy

That Council receives and notes the report on the status of Council's financial operating systems and processes.

CARRIED

13 INFRASTRUCTURE & DEVELOPMENT REPORTS**13.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

RESOLUTION 2021/237

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

14 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

15 CONFIDENTIAL MATTERS

Nil

The Meeting closed at 1.48pm.

The minutes of this meeting were confirmed at the Council Meeting held on 15 February 2022.

.....
ACTING GENERAL MANAGER

.....
ADMINISTRATOR