



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 15 March 2022**

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	Nil	

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE EUSTON RECREATION RESERVE  
ON TUESDAY, 15 MARCH 2022 AT 5PM**

**1 OPENING OF MEETING**

**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy

**IN ATTENDANCE:**

Glenn Wilcox (General Manager), Hod' Beauliv (Director Corporate & Community Services) and Carol Holmes (Senior Executive Assistant)

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 FEBRUARY 2022**

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**RESOLUTION 2022/33**

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 15 February 2022 be received and noted.

**CARRIED**

**5 DISCLOSURE OF INTEREST**

There were no Disclosure of Interests submitted to this meeting.

**6 ADMINISTRATOR MINUTE/REPORT****PROCEDURAL MOTION**

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**RESOLUTION 2022/34**

Moved: Administrator Mike Colreavy

That in accordance with Section 12 of Councils Code of Meeting Practices I resolve Council go into Committee of the Whole to consider a Report from LGNSW as to the appointment process for a new General Manager.

**CARRIED**

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**RESOLUTION 2022/35**

Moved: Administrator Mike Colreavy

That Council come out of Committee of the Whole as I have considered the report as submitted.

**CARRIED**

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**6.1 APPOINTMENT OF NEW GENERAL MANAGER**

I wish to advise the public that a report has been submitted by LGNSW as to the appointment of a new General Manager to Balranald Shire Council and that after considering of the report I wish to inform the public that the following resolution has been adopted;

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**RESOLUTION 2022/36**

Moved: Administrator Mike Colreavy

1. The Council accepts the recommendation of the Committee of the Whole and resolves to appoint the successful candidate to the position of General Manager subject to the negotiation of a contract and background checks coming back without any adverse findings; and
2. That a total remuneration package of \$260,000 is to be negotiated, as advertised.

**CARRIED**

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**7 COMMITTEE REPORTS FOR ADOPTION**

**7.1 LOCAL TRAFFIC COMMITTEE MEETING HELD ON 8 FEBRUARY 2022**

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**RESOLUTION 2022/37**

Moved: Administrator Mike Colreavy

That the Minutes of the Local Traffic Committee meeting held on 8 February 2022 be received and noted.

**CARRIED**

**7.2 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE HELD ON 17 FEBRUARY 2022**

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**RESOLUTION 2022/38**

Moved: Administrator Mike Colreavy

That Council receives and notes the Minutes of the Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (SCAIW) meeting held on 17 February 2022.

**CARRIED**

**7.3 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING - HELD ON 28 FEBRUARY 2022**

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**RESOLUTION 2022/39**

Moved: Administrator Mike Colreavy

That Council receives and notes the Minutes of the Euston Progressive Advisory Committee (EPAC) meeting held on Monday 28 February 2022.

**CARRIED**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 ADOPTION OF MODEL CODE OF MEETING PRACTICE****PURPOSE OF REPORT**

To seek Council agreement to formally adopt the revised Model Code of Meeting Practice for Local councils in NSW presented by Office of Local Government.

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**RESOLUTION 2022/40**

Moved: Administrator Mike Colreavy

That Council formally adopt the revised Model Code of Meeting Practice.

**CARRIED**

**8.2 ADOPTION OF COUNCIL POLICIES****PURPOSE OF REPORT**

In accordance with the Local Government Act 1993, Council is required to review its local policies and other documents following a general election. Council is Under Administration; however, this should not remove the requirement for a review as required by the Act. Council, as required by the *Local Government Act*, has had the attached policies displayed and on our website since December 2021.

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**RESOLUTION 2022/41**

Moved: Administrator Mike Colreavy

That Council place the attached list of policies on exhibition on Council's website and advertise for a period of 28 days for public comment and any public comments be reported back to the May Council Meeting.

**CARRIED**

**8.3 DONATION REQUEST - NATIONAL RECOVERY & RESILIENCE AGENCY****PURPOSE OF REPORT**

To advise Council of a donation request received seeking Euston Recreation Reserve Hall hire costs to be waived on Saturday 28 March 2022 for the Recovery Outreach Tour with Sara Storer.

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**RESOLUTION 2022/42**

Moved: Administrator Mike Colreavy

That Council

1. Approves the request from the National Recovery and Resilience Agency for waiving of fees at Euston Recreation Reserve.
2. Advise the Combined National Recovery and Resilience Agency that the hall hire costs have been waived and the hall must be left clean and tidy.

**CARRIED**

**8.4 SPONSORSHIP - MURRUMBIDGEE FISHING CLASSIC****PURPOSE OF REPORT**

To advise Council of a request to provide sponsorship to the 2023 Murrumbidgee Fishing Classic.

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**RESOLUTION 2022/43**

Moved: Administrator Mike Colreavy

That

1. Council provide a sponsorship of \$500 towards 2023 Murrumbidgee Fishing Classic in the 2022/2023 budget.
2. Council grant permission to Murrumbidgee Fishing Classic with access to the Caravan Park to enable competitors a place to register and access the boat ramp on the weekend in March 2023 for the Murrumbidgee Fishing Classic.

**CARRIED**



**8.5 DRAFT 2022-2023 BUDGET****PURPOSE OF REPORT**

The purpose of this report is to seek Council's endorsement of the 2022/23 Draft Budget for inclusion in the Draft Operational Plan to be placed on public exhibition for a period of not less than twenty eight (28) days inviting written public submissions.

**RESOLUTION 2022/44**

Moved: Administrator Mike Coreavy

That the Draft Budget for 2022/23 be endorsed by Council and included in Council's Delivery and Operational Plans for 2022/23 to 2025/26, and that it be placed on public exhibition for a period of twenty eight (28) days seeking written public comment.

**CARRIED**

**8.6 DRAFT REVENUE POLICY 2022/23 - RATES AND CHARGES****PURPOSE OF REPORT**

Under Section 405 of the Local Government Act 1993, Council is required to adopt an annual statement of revenue prior to the end of each financial year for the following financial year.

This report details the key increases in rates and charges that Council proposes for 2022/23.

**RESOLUTION 2022/45**

Moved: Administrator Mike Coreavy

That:

- 1) Balranald Shire Council gives notice of its intention to make and levy Ordinary rates in accordance with s.515, s.516 and s.518 of the Local Government Act 1993, as amended, for the 2022/23 financial year incorporating year 5 of the Special Rate Variation of 10% per annum over the Farmlands, Residential and Business categories;
- 2) Increase the Notional Yield by the maximum 10% as approved through the Special Rate Variation which includes the rate pegged amount of 0.7% as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART);
- 3) Increase the Sewer Access charge for a 20mm connection from \$580.00 to \$638.00 per annum. Larger connections will increase as listed in the proposed Schedule of Fees and Charges;
- 4) Increase the Raw and Filtered Water Access and Usage charges as per the proposed Schedule of Fees and Charges. Access charges for both raw and filtered water will increase from \$345.00 to \$379.50 per annum. Raw water usage charges will increase from \$1.00 to \$1.10 for the first 600 kilolitres and \$1.40 to \$1.54 per kilolitre for usage over 600 kilolitres;
- 5) Filtered Water usage charges will increase from \$1.55 per kilolitre to \$1.70 per kilolitre up to 400 kilolitres and will increase from \$2.30 to \$2.53 per kilolitre for usage over 400 kilolitres;
- 6) Water usage on Community Land such as Parks and Gardens will be charged at 44 cents per kilolitre;
- 7) Domestic Waste collection charges will increase from \$355.00 per annum to \$390.00 per annum. The domestic waste access charge for vacant land will increase from \$60.00 per annum to \$66.00 per annum;

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- 8) Commercial Waste collection charges will increase from \$355.00 per annum to \$390.00 per annum for one collection service per week, and from \$550.00 to \$605.00 per annum for a twice weekly collection service;
  - 9) A stormwater charge of \$25.00 for residential and business properties, and \$12.50 for residential and business strata properties is proposed to be levied under Section 496A of the Local Government Act, 1993;
  - 10) Interest be charged on overdue debtors at the maximum rate as determined by the Minister for Local Government;
  - 11) Pursuant to Section 405 of the Local Government Act, 1993, the Draft Council's Revenue Policy and Schedule of Fees and Charges be endorsed by Council and placed on public exhibition for a period of 28 days; and
  - 12) Consider all submissions received during the public consultation period prior to the adoption of the Operational Plan.

**CARRIED**

## **8.7 DRAFT DELIVERY PLAN & OPERATIONAL PLAN**

### **PURPOSE OF REPORT**

This report has been prepared in accordance with Section 404 and 405 of the Local Government Act 1993 and is required to inform Council of the new Delivery Plan and Operational Plan as prepared towards meeting the community's goals. These plans should be read with the Community Strategic Plan.

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### **RESOLUTION 2022/46**

Moved: Administrator Mike Colreavy

That Council place on public display the Delivery Program under section 404 and the Operational Plan Under section 405 of the Local Government Act 1993 for a minimum period of 28 days and that public notice include a circular to be delivered to households advising the community of the existence of those plans and highlights contained therein.

**CARRIED**

## **8.8 WORK FORCE PLAN AND STRATEGY**

### **PURPOSE OF REPORT**

This report on the Work Force Plan and Strategy has been prepared in accordance with the Local Government Act 1993.

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### **RESOLUTION 2022/47**

Moved: Administrator Mike Colreavy

1. That Council place the Work Force Plan and Strategy on public display;
2. That Council write to the Union Groups advising of the Draft Workforce Plan and Strategy as required by the Local Government Award; and
3. Write to all staff members and provide a copy of the workforce plan and strategy.

**CARRIED**

**8.9 STORMWATER MANAGEMENT PLAN****PURPOSE OF REPORT**

To reaffirm the Council's direction for the management of stormwater as per the Charges contained in the Revenue Policy.

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**OFFICER RECOMMENDATION**

1. That Council adopt the Stormwater Management Plan and place this on its website for public reference, and
2. That Council undertake a review of its Stormwater Asset Management Plans over the next five years to ensure that maintenance and upgrades are meeting future climatic changes and reduce flooding or ponding issues.

**8.10 EUSTON RECREATION RESERVE****PURPOSE OF REPORT**

To advise Council of correspondence received from Robinvale Euston Football Netball Club Committee of the condition of the playing surface of Euston Football Oval.

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**RESOLUTION 2022/48**

Moved: Administrator Mike Colreavy

That Council meet with representatives from Robinvale Euston Football Netball Club Committee to discuss the upgrade works of the oval, and prepare a licence for use containing service levels agreements.

**CARRIED**

**8.11 BALRANALD RACE TRACK****PURPOSE OF REPORT**

To advise Council of correspondence received regarding the condition of Balranald Race Track.

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**RESOLUTION 2022/49**

Moved: Administrator Mike Colreavy

That Council meet with representatives from Balranald Racing Club to discuss the upgrade works of the Balranald Race Track, and prepare a licence for use containing service levels agreements.

**CARRIED**

**9 CORPORATE & COMMUNITY SERVICES REPORTS****9.1 ENDORSEMENT - PETAURUS PROJECTS EUSTON****PURPOSE OF REPORT**

To provide an update on a project being undertaken by the Petaurus Education Group in Euston and to seek endorsement for Council to work in partnership with Petaurus on this project.

**RESOLUTION 2022/50**

Moved: Administrator Mike Colreavy

1. That Council provide endorsement for the General Manager to work in Partnership with the Petaurus Group on the Walking/Bike Track from Euston to Rohirvale, and
2. That the Draft Village Plan - Euston include items initiated by the community and Petaurus Group.

**CARRIED**

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 DA 26/2022 - PROPOSED TEN LOT SUBDIVISION - BELLA VISTA CLOSE EUSTON****PURPOSE OF REPORT**

To seek Council consent under Part 4 of the Environmental Planning & Assessment Act 1979 for a ten lot subdivision of Lot 31 DP 1127834, Bella Vista Close, Euston.

**RESOLUTION 2022/51**

Moved: Administrator Mike Colreavy

(Division)

That Council approves Development Application 26/2022 for a ten (10) lot subdivision of Lot 31 DP 1127834, Bella Vista Close Euston subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the plan as submitted, other than where varied by conditions of this consent.
3. Plans prepared by an appropriately qualified surveyor must be submitted to Council via the NSW Planning Portal prior to the release of the Subdivision Certificate.
4. No access is permitted to the State Highway. All access must be from Bella Vista Close unless arrangements to the satisfaction of Balranald Shire Council and Transport for NSW is granted.
5. Access to proposed Lot 9 must be via a right of way or similar instrument to proposed access arrangements to Bella Vista Close, unless arrangements to the satisfaction of Balranald Shire Council and Transport for NSW is granted.
6. Access roads for the proposal must be of an all-weather sealed surface, designed in accordance to Aus Road standards or similar engineering guidelines.
7. All civil works designs, including but not limited to pavement design and drainage, must be

submitted to and approved by Council prior to any works commencing.

8. All civil works must be verified as completed satisfactorily by Council prior to the release of the Subdivision Certificate.
9. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning and Assessment Act 1979.

**CARRIED**

## **10.2 DRAFT ASBESTOS POLICY**

### **PURPOSE OF REPORT**

To seek Council endorsement to exhibit the draft Asbestos Policy.

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### **RESOLUTION 2022/52**

Moved: Administrator Mike Colreavy

That Council:

1. Place the draft Asbestos Policy on public exhibition for a period of 28 days; and
2. That submissions be notified to Council at the May meeting of Council

**CARRIED**

## **10.3 KURRAJONG TREE - COMPLAINT**

### **PURPOSE OF REPORT**

To advise Council of a request received from a community member regarding a tree on the nature strip.

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### **RESOLUTION 2022/53**

Moved: Administrator Mike Colreavy

That Council take no action to remove or trim the Kurrajong Tree outside 79 Maxwell Street Balranald as it is in excellent condition, and does not interfere with any power lines.

**CARRIED**

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER'S REPORTS****11.1 CIRCULARS FROM OFFICE LOCAL GOVERNMENT****PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government since November Council Meeting.

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**RESOLUTION 2022/54**

Moved: Administrator Mike Colreavy

That Council receive and note this report.

**CARRIED**

**11.2 BETTER PRACTICE RECOMMENDATIONS****PURPOSE OF REPORT**

Council at its November 2021 Meeting resolved to adopt the report on the Voluntary assessment of the organisation under the Office of Local Governments Better Practice Review assessment program.

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**RESOLUTION 2022/55**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.3 OUTSTANDING ACTIONS****PURPOSE OF REPORT**

To bring forward for information the Action Report with actions taken on previous Council resolutions

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**RESOLUTION 2022/56**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.4 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS****PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since February 2022 Ordinary Meeting.

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**RESOLUTION 2022/57**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 MONTHLY FINANCE REPORT - FEBRUARY 2021****PURPOSE OF REPORT**

The purpose of this report is to advise Council that Council's transactions are up-to-date and correct in the Practical and subsidiary ledger systems.

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**RESOLUTION 2022/58**

Moved: Administrator Mike Colreavy

That Council receives and notes the report on the status of Council's financial operating systems and processes.

**CARRIED**

**12.2 STATEMENT OF FUNDS - FEBRUARY 2022****PURPOSE OF REPORT**

The purpose of this report is to:

1. Advise Council of the balance of funds and investments held for the month ending 30 November 2021
  2. Certify that Council's investments have been made in accordance with the *Local Government Act 1993* (Section 625), the *Local Government (General) Regulation 2005* (Section 212) and are moving towards compliance with Council's Investment Policy, which was adopted by Council on the 17 October 2017
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**RESOLUTION 2022/59**

Moved: Administrator Mike Colreavy

That Council receives and notes the Statement of Funds for the period ending 28 February 2022.

**CARRIED**

**12.3 MONTHLY CAPITAL WORKS FINANCE UPDATE****PURPOSE OF REPORT**

The purpose of this report is to enable Council to track the progress of capital works programs as at 28 February 2022.

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**RESOLUTION 2022/60**

Moved: Administrator Mike Colreavy

That Council receives and notes the information contained in the Capital Works report as of 28 February 2022.

**CARRIED**

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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**RESOLUTION 2022/61**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**13.2 INFRASTRUCTURE UPDATE****PURPOSE OF REPORT**

To update Council on infrastructure works currently in hand and in planning, updated to 10 March 2022.

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**RESOLUTION 2022/62**

Moved: Administrator Mike Colreavy

That the monthly update of Infrastructure projects be received and noted.

**CARRIED**



**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

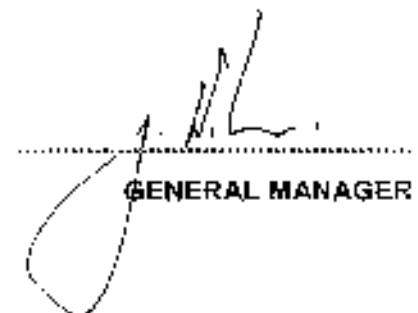
Nil

The Meeting closed at 6.10pm.

The minutes of this meeting were confirmed at the Council Meeting held on 19 April 2022.



ADMINISTRATOR



GENERAL MANAGER