



AGENDA

Ordinary Council Meeting Tuesday, 17 May 2022

Date: Tuesday, 17 May 2022

Time: 5pm

Location: Council Chambers, Market Street Balranald

**Jeff Sowiak
General Manager**

BALRANALD SHIRE COUNCIL

AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE: This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

Our Vision

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

Our Mission

"Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future."

Our Values

Honesty:	We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
Respect:	We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
Enjoyment:	We will create a pleasant and enjoyable working environment with satisfying jobs.
Teamwork:	We will cooperate and support each other to achieve common goals.
Openness:	We will collaborate openly and provide opportunities to communicate and network regularly with each other.
Leadership:	We will provide a clear strategy and direction and support all to achieve organisational and community goals.
Customer Focus:	We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:
Tuesday, 17 May 2022 at 5pm

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1 OPENING OF MEETING

The Council's Charter

(Chapter 3. Section 8 (1) Local Government Act 1993)

(1) A Council has the following charter:

- To provide directly or on behalf of other levels of government, after due consultation, adequate and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- To exercise community leadership;
- To exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- To promote and to provide and plan for the needs of children;
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- To have regard to the long term and cumulative effects of its decisions;
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- To keep the local community and the State government (and through it, the wider community) informed about its activities;
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- To be a responsible employer.

(2) A council, in the exercise of its functions, must pursue its charter but nothing in the charter or this section gives rise to, or can be taken into account in, any civil cause of action.

2 ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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## 3 APOLOGIES

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE COUNCIL MEETING HELD ON 19 APRIL 2022**

**File Number:** D22.65421

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Jeff Sowiak, General Manager

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**OFFICER RECOMMENDATION**

That the Minutes of the Council Meeting held on 19 April 2022 be received and noted.

**ADOPTION OF COUNCIL MINUTES**

The Minutes of Ordinary Council Meeting held on Tuesday 19th April 2022 are attached for adoption.

**ATTACHMENTS**

1. Minutes of the Council Meeting held on 19 April 2022



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 19 April 2022**

**Order Of Business**

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|           | Nil                                                                              |           |
| <b>16</b> | <b>CLOSURE OF MEETING .....</b>                                                  | <b>15</b> |

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 19 APRIL 2022 AT 5PM**

**1 OPENING OF MEETING**

Administrator, Mike Colreavy opened the meeting at 5pm.

**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy and Glenn Wilcox (General Manager)

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 MARCH 2022**

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**RESOLUTION 2022/63**

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 15 March 2022 be received and noted.

**CARRIED**

**5 DISCLOSURE OF INTEREST**

There were no Disclosures of Interests submitted to this meeting.

**6 ADMINISTRATOR MINUTE/REPORT****6.1 PRESENTATION - 35 YEARS OF SERVICE**

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Administrator, Mike Colreavy presented Alan Lodge with a certificate for 35 years of continuous service with Balranald Shire Council.

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**7 COMMITTEE REPORTS FOR ADOPTION****7.1 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE HELD ON 24 MARCH 2022**

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**RESOLUTION 2022/64**

Moved: Administrator Mike Colreavy

That Council receives and notes the Minutes of the Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (SCAIW) meeting held on 24 March 2022.

**CARRIED**

**7.2 GROWING BUSINESS INDUSTRY & TOURISM- MEETING HELD ON 1 MARCH 2022**

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**RESOLUTION 2022/65**

Moved: Administrator Mike Colreavy

That the Minutes of the Growing Business Industry & Tourism (GBIT) meeting held on Tuesday 1st March 2022 be received and noted.

**CARRIED**

**7.3 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING - HELD ON 28 MARCH 2022**

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**RESOLUTION 2022/66**

Moved: Administrator Mike Colreavy

That Council

1. Receives and notes the Minutes of the Euston Progressive Advisory Committee (EPAC) meeting held on Monday 28 March 2022;
2. That Council speak with Transport NSW or with Susan Ley MP for overtaking lanes between Euston and Mildura to be installed to provide a safer highway, and
3. That Council put a poster/flyer on the Euston Community Notice board (at the Post Office) advising of the Council contacts and their roles within Council.

**CARRIED**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 SECTION 355 COMMITTEE - BIDGEE HAVEN RETIREMENT HOSTEL****PURPOSE OF REPORT**

To appoint persons to the s355 Committee as advertised.

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**RESOLUTION 2022/67**

Moved: Administrator Mike Colreavy

1. That Council Appoint Mr Ian Lindsay-Field and Mr Peter Lawler to the Bidgee Haven Hostel Section 355 Committee, and
2. That Council write to the unsuccessful candidates and thank them for their support.

**CARRIED**

**8.2 LOG CABIN AT BALRANALD CARAVAN PARK****PURPOSE OF REPORT**

Consider an extension of agreement for Balranald Inc. to occupy the Log Cabin at Balranald Caravan Park in partnership with Balranald Murrumbidgee Classic.

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**RESOLUTION 2022/68**

Moved: Administrator Mike Colreavy

That Council:

1. Approves a 12-month extension of continued occupancy of the Log Cabin to Balranald Inc providing Murrumbidgee Classic are in agreement.
2. Write to Murrumbidgee Classic advising them of the agreement with Balranald Inc. and the former Balranald Murrumbidgee Fishing Classic.

**CARRIED**

### 8.3 DELEGATIONS

#### PURPOSE OF REPORT

To undertake the business of Council, Delegations are required to be issued to the General Manager. The General Manager may then sub delegate all or any delegations to staff to undertake their roles at Council.

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#### RESOLUTION 2022/69

Moved: Administrator Mike Colreavy

1. All prior delegations to the General Manager are hereby revoked.
2. The General Manager, and in the absence of the General Manager, the Acting General Manager, is delegated authority under Section 377 of the Local Government Act 1993 (the Act) to exercise and/or perform on behalf of the Council the powers, authorities, duties, and functions of the Council, subject to the following:
  - a) Any lawful direction of the Administrator, or Council;
  - b) The General Manager is restrained from carrying out any of those functions of Council excluded from delegation by the operation of Section 377(1) of the Act;
  - c) The General Manager is entitled to carry out any functions delegated to the Council by the Head of the New South Wales Office of Local Government or the New South Wales Minister for Local Government, subject to any express limitations imposed by the said Head or Minister;
  - d) The delegation to the General Manager is limited in accordance with Council's adopted policies in force from time to time;
  - e) The General Manager, in accordance with Section 355 of the Act, implementing, without undue delay, lawful decisions of the Council;
  - f) If a function is conferred or imposed on an employee of the Council under any other legislation, the function is deemed to be conferred or imposed on the Council and is delegated to the General Manager.
3. This delegation shall include, but not be limited to, the items listed in the Attachment to the Report to Council on this matter at Agenda Item 8.3 – Council Meeting 19 April 2022 – Delegation of Authority – General Manager, numbered from GMM01 to GMMM8.
4. This delegation shall extend to Mr Glenn Wilcox until the end of his term as Acting General Manager on 26 April 2022.
5. This delegation shall extend to Mr Jeffery Sowiak from the commencement of his term as Council's General Manager on 26 April 2022.
6. This delegation shall remain in force until amended by a resolution of Council.

**CARRIED**

**8.4 NATIONAL GENERAL ASSEMBLY - JUNE 2021****PURPOSE OF REPORT**

To advise Council of the forthcoming Australian Local Government Association National General Assembly

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**RESOLUTION 2022/70**

Moved: Administrator Mike Colreavy

1. That Council approves Administrator, Mike Colreavy to attend the Australian Local Government Association National General Assembly 2022 held in Canberra from 19 June – 22 June 2022; and
2. Standing Orders be changed to allow the June Ordinary Council meeting be held on Tuesday 28 June 2022.

**CARRIED**

**8.5 DONATION - HOMEBUSH RODEO 2022****PURPOSE OF REPORT**

To inform Council of a request received from Homebush Recreation Club seeking a donation of approximately 140ML of raw water for the 2022 Homebush Rodeo.

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**RESOLUTION 2022/71**

Moved: Administrator Mike Colreavy

That Council provide a donation of 140ML raw water @ \$5per ML to a total of \$700 from Council's standpipe for the 2022 Balranald Rodeo.

**CARRIED**

**8.6 DRAFT DEBT RECOVERY POLICY****PURPOSE OF REPORT**

In accordance with the Local Government Act 1993,

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**RESOLUTION 2022/72**

Moved: Administrator Mike Colreavy

That Council place the attached Draft Debt Recovery Policy on public exhibition for 28 days and report back to Council at the June Council Meeting.

**CARRIED**

**9 CORPORATE & COMMUNITY SERVICES REPORTS****9.1 CARAVAN PARK MANAGEMENT****PURPOSE OF REPORT**

To provide Council with an update as to the Caravan Park activities and to consider park management

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**RESOLUTION 2022/73**

Moved: Administrator Mike Colreavy

That Council operate the Balranald Caravan Park for a minimum period up to 30<sup>th</sup> June 2024, to allow an upgrade program to be undertaken as per the received grant funding and to allow for an increase in Park occupancy to be determined following the Covid shut downs that impacted on the park financial and occupancy figures.

**CARRIED**

**9.2 QUARTERLY BUDGET REVIEW (QBR) - 31 MARCH 2022****PURPOSE OF REPORT**

This report is to advise Council that a review of all operational and capital expenditure as at 31<sup>st</sup> March 2022 has been completed.

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**RESOLUTION 2022/74**

Moved: Administrator Mike Colreavy

- 1 That the report be received and that the variations shown in the Quarterly Budget Review as at 31<sup>st</sup> March 2022 be approved and included in the 2021/22 Budget; and
- 2 That Council approve the inclusion of the Block Grant Funding of \$117,709 in the 2021/22 Budget.

**CARRIED**

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 BALRANALD CARAVAN PARK CROWN LAND PLAN OF MANAGEMENT****PURPOSE OF REPORT**

Council is currently undertaking a project to adopt Plans of Management for Crown Land reserves that it manages in accordance with the Crown Lands Management Act 2016 (the CLM Act).

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**RESOLUTION 2022/75**

Moved: Administrator Mike Colreavy

That Council:

- 1) submit the Caravan Park Crown Land Plan of Management for Ministerial approval; and
- 2) report the results of the submission for Ministerial approval to the subsequent ordinary Council meeting

**CARRIED**

**10.2 CROWN LAND PLANS OF MANAGEMENT: PRESCHOOL, LIBRARY, HERITAGE PARK, GREENHAM PARK & EUSTON RECREATION RESERVE****PURPOSE OF REPORT**

Council is currently undertaking a project to adopt Plans of Management for Crown Land reserves that it manages in accordance with the Crown Lands Management Act 2016 (the CLM Act).

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**RESOLUTION 2022/76**

Moved: Administrator Mike Colreavy

That Council:

1. Place the draft plans of management for the Preschool, Library, Heritage Park, Greenham Park & Euston Recreation Reserve on public exhibition for a period of 28 days; and
2. Receive a further report following conclusion of public exhibition to consider any submissions.

**CARRIED**



**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 OUTSTANDING ACTIONS****PURPOSE OF REPORT**

To bring forward for information the Action Report with outstanding actions from previous Council resolutions.

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**RESOLUTION 2022/77**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS****PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since December 2021 Ordinary Meeting.

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**RESOLUTION 2022/78**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.3 CIRCULARS FROM OFFICE LOCAL GOVERNMENT****PURPOSE OF REPORT**

To provide Council with copies of the circulars received from Office Local Government since November Council Meeting.

---

**RESOLUTION 2022/79**

Moved: Administrator Mike Colreavy

That Council receive and note this report.

**CARRIED**

**11.4 BETTER PRACTICE RECOMMENDATIONS****PURPOSE OF REPORT**

Council at its November 2021 Meeting resolved to adopt the report on the Voluntary assessment of the organisation under the Office of Local Governments Better Practice Review assessment program.

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**RESOLUTION 2022/80**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.5 PROGRESS REPORT - APRIL 2022****PURPOSE OF REPORT**

To provide the Council and the community with advice as to actions undertaken to improve the role and function of Council as required by the Ministerial directions.

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**RESOLUTION 2022/81**

Moved: Administrator Mike Colreavy

That Council Note the actions undertaken since August 2021 to comply with the Ministerial Directions and to ensure that Council can function and standalone as a key local government organisation.

**CARRIED**

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 REPORT ON AREAS OF COUNCIL'S FINANCIAL OPERATIONS****PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
  - 2 Bank Reconciliation
  - 3 Quarterly Statement of Rates and Charges
  - 4 Quarterly Summary of Revenue and Expenditure for the Caravan Park
  - 5 Quarterly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
  - 6 Quarterly Summary of Revenue and Expenditure for the Tourist Information Centre
  - 7 Statement of Currency of Work within the Finance Function of Council
- 

**RESOLUTION 2022/82**

Moved: Administrator Mike Colreavy

That Council receives and notes the Financial information for the period ending 31 March 2022 as set out in the report.

**CARRIED**

**12.2 TOURISM & DESTINATION MARKETING QUARTERLY REPORT - JANUARY TO MARCH 2022****PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on Revenue, Expenditure and Capital Works against the adopted Operational and Capital Works budget for the March 2022 quarter.

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**RESOLUTION 2022/83**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

## **13 INFRASTRUCTURE & DEVELOPMENT REPORTS**

### **13.1 PLANNING ADMINISTRATION**

#### **PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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#### **RESOLUTION 2022/84**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

### **13.2 INFRASTRUCTURE UPDATE**

#### **PURPOSE OF REPORT**

To provide Council with an update on Infrastructure works currently in hand and in planning, updated to 8 April 2022.

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#### **RESOLUTION 2022/85**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**16 CLOSURE OF MEETING**

The Meeting closed at 6.01PM.

The minutes of this meeting were confirmed at the Council Meeting held on 17 May 2022.

.....  
**ADMINISTRATOR**

.....  
**GENERAL MANAGER**

- 5 DISCLOSURE OF INTEREST
- 6 ADMINISTRATOR MINUTE/REPORT

**7 COMMITTEE REPORTS FOR ADOPTION****7.1 BALRANALD BEAUTIFICATION COMMITTEE HELD ON 2 MARCH 2022**

**File Number:** D22.65459

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Jeff Sowiak, General Manager

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**OFFICER RECOMMENDATION**

1. That the Minutes of the Balranald Beautification Advisory Committee meeting held on 2 March 2022 be received and noted.
2. That Council investigate funding opportunities to purchase seating and a suitable storage facility to be used at the Cemetery and tables and chairs at Discovery Centre.
3. That Council source funding to purchase extra tables and seats and install around Discovery Centre.

**PURPOSE**

To update Council on the Balranald Beautification Advisory Committee held on 2 March 2022.

**REPORT**

The Balranald Beautification Advisory Committee (BBAC) meeting was held in Council Chambers on Wednesday 2 March 2022.

The committee discussed the following

- Committee Priorities – Priority 1 being the windmill feature. Various land owners have been approached for donations of windmills. Mark Newman has advised that he has a windmill, water tank and stand that the committee can have. Transporting of the windmill, tank and stand will need to be arranged.
- A suggestion was made that BBAC approach Men's Shed in regards to wooden Christmas Trees and lights, will source designs and quotes.

**Recommendations to Council**

1. Council purchase some chairs to be stored in a storage shed at the Cemetery for extra seating at Funerals.
2. Table and Seats on the corner of Mayall and Market Streets (near the Sports Shop) be moved down to Discovery Centre. If this cannot be done a further recommendation was made for the Council to purchase tables and seating for the Discovery Centre.

**ATTACHMENTS**

1. Minutes - BBAC - March 2022  

**Balranald Shire Council Beautification Advisory Committee - Balranald  
Minutes of Meeting held at the Balranald Shire Council Chambers  
Wednesday 2<sup>nd</sup> March 2022**



**Meeting Opened with Acknowledge of Country recited by Toni Tyrer – Chairperson of the Balranald Shire Council Beautification Advisory Committee – at 17:05hrs**

**Present:** Penny Jolliffe, Lynne Carer, Lea Lawrie, Toni Tyrer (Chairperson), Gaye Renfrey and Karen Norfolk (Secretary)

**Apologies:** Sue Morton, Val Bradbury and Glenn Wilcox (BSC Acting General Manager)

**Minutes Read and Accepted:** Moved by Lea Lawrie and Seconded by Val Bradbury

**CORRESPONDENCE IN:**

- Thank you card from Mary Grisdale and Jill Bath
- Emails from Carol Holmes – History of Entry Gates at Greenham Park; Balranald Race Club Gates
- Email from Karlie Duryea – Reminder: Register your support for Clean Up Australia Day 2022
- Email from Gaye Renfrey – Apology for Feb 16 Meeting

**CORRESPONDENCE OUT:**

- Email to BBAC Members – History of Entry Gates at Greenham Park; Balranald Race Club Gates; November Minutes; BBAC Minutes and Agenda; Cancellation of BBAC Meeting

**Moved by Karen Norfolk and Seconded by Lynne Carter**

**BALRANALD BEAUTIFICATION FINANCIAL STATEMENT:**

- No Financial Report this meeting. Karen Norfolk to see if we can get a report for the next meeting, so we can see where our budget is been spent

**AGENDA ITEMS:**

**Reports:** No Beautification Report this Meeting Balranald

**Business Arising from Previous Minutes:**

- Karen Norfolk to email Carol Holmes, to see if she could do up a thank you note for the Shire Workers that helped out with the Christmas Tree and put it up at the Works Depot.
- The Committee has been told that the Christmas Tree and Decorations are stored up at the Shire Depot. We need to follow this up with Glenn Wilcox
- Karen Norfolk to email Glenn Wilcox to see what the outcome about our Budget Recommendation, that was made at our October 2021 Meeting.

**Balranald Shire Council Update:**

- No Update

**COMMITTEE PRIORITIES:**

**Priority 1:** Windmill Water Feature – Toni Tyrer has spoken to Val Bradbury and Val and Errol has a Windmill that we can have for our project. Gaye Renfrey has spoken to various Land Owners, to see if they have any we can have. Gaye is waiting to hear back from them. Maybe look at putting it up onto Facebook to see if anyone has a windmill that we can have. Errol Bradbury is happy to do any repairs that are needed. The Committee needs to look at the cost of fencing to go around the Feature. Will need to have the foundation laid before we bring in the windmill. Will also need to look at the costing of security lights and security cameras. **Update – While at this meeting, Gaye Renfrey heard back from Mark Newman. Mark has a windmill, water tank and stand that we can have. Gaye will organise with the Shire to go out and have a look at the windmill and sort out transporting the windmill.**



**RECOMMENDATIONS:**

- Penny Jolliffe recommends that the Balranald Shire Council buy some chairs to be stored in a Storage shed at the Cemetery, for extra seating at Funerals. Seconded by Lynne Carter. All in favour.
- A recommendation was made for the table and seats on the corner of Mayall and Market Streets (near the Sports Shop) to be moved down to the Discovery Centre. If this cannot be done, a Recommendation was made for the Balranald Shire Council to purchase Tables and Seating for the Discovery Centre.

**ITEMS WITHOUT NOTICE:**

- Lea Lawrie suggested that the BBAC approach the Men's Shed about making some Wooden Christmas Trees with Lights on them to put around Town to make the Tow look more Festive. It was agreed that w will meet with the Men's Shed on Thursday 17<sup>th</sup> March 2022 at 10:00am to get ideas of the design and a quote for making them.

**Next Meeting:** Wednesday 4<sup>th</sup> May 2022 at the Balranald Shire Chambers commencing at 17:00hrs (5:00pm) unless a meeting needs to be called beforehand.

**Meeting Closed:** 18:00hrs

**7.2 AGEING WELL, AGED CARE AND FACILITIES ADVISORY COMMITTEE MEETING  
HELD ON 22 FEBRUARY 2022**

**File Number:** D22.65521

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Jeff Sowiak, General Manager

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**OFFICER RECOMMENDATION**

That Council

Receives and notes the Minutes of the Ageing Well, Aged Care & Facilities Advisory Committee (AWACAF) meeting held on 22 February 2022.

**PURPOSE**

The purpose of this report is to update Council on the Ageing Well Aged Care & Facilities Meeting held on 22 February 2022.

**REPORT**

The Committee discussed the following;

1. Activities for Seniors Week in Balranald Shire for 2022 with the following dates for activities for our seniors;  
25 March – Morning Tea at Euston Club  
29 March – Luncheon with hopefully a guest speaker and some music depending on COVID restrictions;  
1 April – Hoffman's concert at Theatre Royal.
2. Hodi Beauliv gave a comprehensive presentation of the Community Wellbeing Action Plan, regarding footpaths with trip hazards and uneven footpaths, along with gutters needing to be level with a gradual slope ensuring stability for gophers.

There were no recommendations to Council only the suggested activities for Seniors Week.

**ATTACHMENTS**

1. Minutes - AGEING AND WELL BEING COMMITTEE - 22 February 2022 [↓](#) 

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**MEETING MINUTES****AGEING WELL, AGED CARE & FACILITIES ADVISORY COMMITTEE****TUESDAY 22 February, 2022****Location:** Balranald Shire Council Chambers**Start Time:** 6.05pm

1. Opening Of Meeting Tony Conway – Chairperson.
2. Acknowledgement of Country

We pay our respects to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.

**Terms of Reference:**

- i. Provide a platform to positively promote and support all community members to age well in the setting of their choice.
  - ii. Advise Council on remedies for key service gaps to better support aging well, including advocacy strategies.
  - iii. Identify and encourage opportunities which showcase the qualities, assets and skills of our ageing community and provide opportunities for the sharing of these with our younger community members.
  - iv. Develop a Term and annual (or biennial) Action Plan to guide Advisory Committee priorities and action.
3. Apologies; Mia Zaffina, Toni Tyrer and Michael Colreavy.
  4. Present. Tony Conway, Therese Comitti, Doreen Greenham, Karen Norfolk, Sue Balshaw. **Council Representatives:** Corporate and Community Services- Hodi Beauliv.
  5. Disclosure of Interest N/A

**MEETING MINUTES**

**AGEING WELL, AGED CARE & FACILITIES ADVISORY COMMITTEE**

6. Previous Minutes: Moved Therese Comitti, Seconded by Sue Balshaw.

7. Business arising from Previous Minutes. NIL

8. General Business:

Lengthy discussions on Seniors week and activities to be held, which Carol was well on the way organising.

25th March- Morning tea Euston Club

29<sup>th</sup> March- Luncheon to commence 12pm, hopefully a guest speaker and some music depending on Covid restrictions.

1<sup>st</sup> April- Hoffmans Concert to begin 2pm, afternoon tea at 3pm.

Moved Doreen Greenham, Seconded Karen Norfolk.

Hodi gave a comprehensive presentation of the Community Well Being Action Plan. Re footpaths with trip hazards and uneven footing, along with gutters needing to be level with a gradual slope ensuring stability for gophers.

Moved Karen Norfolk Seconded Sue Balshaw     Accepted

Meeting Closed at 6.55pm, Next Meeting 28<sup>th</sup> April or shortly after.

**7.3 GROWING BUSINESS INDUSTRY & TOURISM- MEETING HELD ON 12 APRIL 2022**

**File Number:** D22.65564

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Jeff Sowiak, General Manager

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**OFFICER RECOMMENDATION**

That the Meeting Notes of the Growing Business Industry & Tourism (GBIT) meeting held on Tuesday 12 April 2022 be received noted.

**REPORT**

Purpose of this report is to update Council on the GBIT meeting held on 12 April 2022

The GIBT scheduled the monthly meeting on Tuesday 12 April in Council Chambers and due to not having a quorum, no meeting was held, The Committee had discussions on the following 2 items;

1. Annual Plan Review - GBIT held a meeting on 8 March to discuss the Annual Plan Review;
2. Establishing a Community Trust/Foundation. Simone and Iain will investigate structure options, consult with the Administrator and investigate assistants from consultants or government agencies. The information will be provided to the next GBIT Meeting.

There were no recommendations to council.

**ATTACHMENTS**

1. GBITAC - Meeting Notes - 12 April 2022 [!\[\]\(3d0946c14414af438def0008e8322b30\_img.jpg\) !\[\]\(828aaf7b071d1ea02a45562329097457\_img.jpg\)](#)

CHAIR: Iain Lindsay-Field

MINUTES OFFICER: Simone Carmichael

| AGENDA<br>ITEM                      | DISCUSSION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------|---------------------------------|------------|----------------|-----------------|--------------------------|----------------|--|--------------------|---------------------------|------------------------------------------------|-------------------------------------|--|
| 1.                                  | Meeting commenced at 5:45pm<br>Attendees: <b>NO QUORUM – NOTES ONLY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
|                                     | <p><b>COMMITTEE MEMBERS</b></p> <table border="0"> <tr> <td>✓ Iain Lindsay-Field (Chair)</td><td>✓ Peter Lawler</td></tr> <tr> <td>✓ Simone Carmichael (Secretary)</td><td>✗ Sam Papa</td></tr> <tr> <td>✗ Guy Fielding</td><td>✗ Adrian Gorman</td></tr> <tr> <td>✓ Dianne Williams (Zoom)</td><td>✗ Linda Nelson</td></tr> <tr> <td></td><td>✗ Bronwyn Brougham</td></tr> </table> <p><b>COUNCIL</b></p> <table border="0"> <tr> <td>✓ Glenn Wilcox (BSC A/GM)</td><td>✗ Hodi Beauliv (BSC Director Corp &amp; Comm Dev.)</td></tr> <tr> <td>✗ Mike Colreavy (BSC Administrator)</td><td></td></tr> </table> <p><b>GUESTS</b><br/>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | ✓ Iain Lindsay-Field (Chair) | ✓ Peter Lawler | ✓ Simone Carmichael (Secretary) | ✗ Sam Papa | ✗ Guy Fielding | ✗ Adrian Gorman | ✓ Dianne Williams (Zoom) | ✗ Linda Nelson |  | ✗ Bronwyn Brougham | ✓ Glenn Wilcox (BSC A/GM) | ✗ Hodi Beauliv (BSC Director Corp & Comm Dev.) | ✗ Mike Colreavy (BSC Administrator) |  |
| ✓ Iain Lindsay-Field (Chair)        | ✓ Peter Lawler                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| ✓ Simone Carmichael (Secretary)     | ✗ Sam Papa                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| ✗ Guy Fielding                      | ✗ Adrian Gorman                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| ✓ Dianne Williams (Zoom)            | ✗ Linda Nelson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
|                                     | ✗ Bronwyn Brougham                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| ✓ Glenn Wilcox (BSC A/GM)           | ✗ Hodi Beauliv (BSC Director Corp & Comm Dev.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| ✗ Mike Colreavy (BSC Administrator) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| 2.                                  | <b>Acknowledgement of country:</b> Iain                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| 3.                                  | <b>Apologies:</b> Sam                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| 4.                                  | <b>Disclosures of Interest:</b> Nil                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| 5.                                  | <b>Confirmation of minutes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |
| 6.                                  | <p><b>Business arising from minutes</b></p> <ul style="list-style-type: none"> <li>- <u>GBITAC Annual Plan Review</u> – A meeting was held on the 8<sup>th</sup> March, to discuss the GBITAC annual plan. In attendance was Hodi Beauliv (BSC Director Corp &amp; Comm Dev.), Iain L-F, Simone C &amp; Peter L. Simone reported the review involved consolidation of the plan to focus on fact-finding trips and guest speakers. Draft Plan attached.</li> <li>- <u>Establishing a Community Trust/Foundation</u> – The idea of establishing a community trust was initially discussed at the annual plan review meeting as a possible solution to the housing crisis and discussed in further detail at the April meeting.</li> <li>- The concept involves annual financial contributions from the large corporate enterprises in the shire or neighboring shires that have a direct impact on communities within the Balranald shire. These industries include mining, renewable energy, corporate nut orchards, or any business or individual who wants to invest in the community.</li> <li>- There are numerous examples and models of similar arrangements, usually centered around large mining companies which are mandated by government to invest a % of profits into the social and economic development of the communities they impact on. Glenn was involved in setting up something similar with funds from Barrick Gold.</li> <li>- Lengthy discussion was held around the possible structure of a community trust or foundation in the BSC. The attendees recognized that each contributing company will have their own corporate philosophy and reporting requirements that will need to be accommodated.</li> <li>- The trust fund would do more than just the usual community &amp; sporting grants, it would also invest in capacity building and long-term resilience withing the shire, projects such as affordable housing, recycling, a business hub, grants, traineeships and education bursaries.</li> <li>- A board of directors (including representatives from contributing companies) will decide how funds are</li> </ul> |                              |                |                                 |            |                |                 |                          |                |  |                    |                           |                                                |                                     |  |

|                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |                        |                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------------------|
| fairly distributed and invested. There would need to be a paid coordinator/admin position.                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                         |                        |                                  |
| - The GBITAC needs to investigate what State & Federal funding is available and what support can be found from other agencies. The ideal situation would be for a consultant to facilitate the establishment phase.                                                                                                                                                                                |                                                                                                                                                                                                         |                        |                                  |
| <b>ACTION</b>                                                                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"><li>- Investigate structure options.</li><li>- Consult with the administrator.</li><li>- Investigate assistance available from consultants or gov agencies.</li></ul> | <b>Who:</b> Mon & Iain | <b>When:</b> Before next meeting |
| <b>7.</b>                                                                                                                                                                                                                                                                                                                                                                                          | <b>Report from council meeting</b>                                                                                                                                                                      |                        |                                  |
| <b>NO REPORT THIS MONTH</b>                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                         |                        |                                  |
| <b>8.</b>                                                                                                                                                                                                                                                                                                                                                                                          | <b>New Business</b>                                                                                                                                                                                     |                        |                                  |
| - Adrian Gorman has approached Iain with his proposal to build a wool museum pledging \$100,000 towards the project. Those present discussed the proposal noting it had been presented previously (March 2020) and did not have the committee's support at that time due to the repetitive theme (done in many other towns) and the resistance from Mr. Gorman to consider changes to his concept. |                                                                                                                                                                                                         |                        |                                  |
| <b>9.</b>                                                                                                                                                                                                                                                                                                                                                                                          | <b>Items Without Notice</b>                                                                                                                                                                             |                        |                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |                        |                                  |
| <b>10.</b>                                                                                                                                                                                                                                                                                                                                                                                         | <b>MEETING CLOSED – 6:45pm Next Meeting 3<sup>RD</sup> May 2022.</b>                                                                                                                                    |                        |                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |                        |                                  |

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 ADOPTION OF IP & R DOCUMENTS**

**File Number:** D22.65180

**Reporting Officer:** Glenn Wilcox, Acting General Manager

**Responsible Officer:** Jeff Sowiak, General Manager

**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**OFFICER RECOMMENDATION**

That Council adopt the following IP&R Documents;

- Community Strategic Plan;
- Delivery Plan; and
- Workforce Plan and Strategy

**PURPOSE OF REPORT**

This report is to adopt the IP&R Documents being the Community Strategic Plan, Delivery Plan, and Workforce Plan and Strategy.

**BACKGROUND**

In February 2022, Council adopted the draft Community Strategic Plan for community consideration. In March 2022, Council adopted the Delivery Plan, Operational Plan and Workforce Plan & Strategy for public review and advice.

**REPORT**

This report has been prepared to advise Council that the following plans have been displayed on Councils website and that a special Community Newsletter was issued to all premises to allow the public to consider and to make submissions to Council on these plans.

The Community advertising also included the Long-term financial report and the annual budget that will form part of the Operational Plan.

The consideration and adoption of the 2022-2023 Operational Plan is in a separate report, item 9.1 of this agenda.

The plans listed below have not been altered from those placed on public display;

- Community Strategic Plan,
- Delivery Plan,
- Operational Plan (separate report); and
- Workforce Plan and Strategy



**FINANCIAL IMPLICATION**

The plans have been considered in the adoption of the draft annual financial statements and Long Term Financial impacts.

**LEGISLATIVE IMPLICATION**

The Local Government Act 1993 requires Council to prepare and adopt these plans.

**RISK IMPLICATIONS**

Council has prepared the plans and advertised these to the public for consideration and advice.

**STAKEHOLDER CONSULTATION**

As noted above, Council displayed the documents on its website and it also produced a special newsletter to alert all residents of the plans and the display period.

In relation to the Workforce Plan and Strategy, Council did write to the three Union groups seeking their input and wrote directly to all employees providing staff with a hard copy of the plan.

Council has not received any public comment as to the plans placed on display. Council has not received any employee or union submissions in relation to the Workforce Plan and Strategy.

**OPTIONS**

Council is required under the Local Government Act 1993 to adopt these plans following consultation.

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**8.2 ADOPTION OF COUNCIL POLICIES**

**File Number:** D22.65182

**Reporting Officer:** Glenn Wilcox, Acting General Manager

**Responsible Officer:** Jeff Sowiak, General Manager

**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**OFFICER RECOMMENDATION**

That Council formally adopt the following policies that have been placed on exhibition on Councils Website;

- Access to Information
- Annual Leave
- Asbestos
- Asset Disposal
- Asset Management
- Business Ethics
- Child Protection
- Compliance Enforcement Policy – Biosecurity Act 2015 & Biosecurity Regulation 2017
- Cyber Security Guidelines
- Drug & Alcohol
- Financial Hardship
- Government Information (Public Access) Act 2009 Agency Information Guide Policy (GIPA)
- Grievance Policy
- Information and Communication Technology (ICT)
- Leave for Civil Emergencies Policy
- Legislative Compliance Procedure and Register (Operations)
- Motor Vehicle Policy
- Plant and Equipment Replacement
- Related Party Disclosure Policy
- Debt Recovery Policy

**PURPOSE OF REPORT**

In accordance with the Local Government Act 1993, Council review its local policies. Council, as required by the *Local Government Act*, have had the attached policies displayed and on its website.

**BACKGROUND**

This report is to advise that Council has displayed the attached policies on its website for public comment.

**REPORT**

A review of Councils policies and procedures identified that Council was required to update its governance areas to comply with the Local Government Act and Regulations and to ensure that the Councillors, staff and public are aware of the requirements that govern Council.

The Act requires Council to review its policies and display them for public comment. Council has not received any advice from the public at the time of writing this report.

Policies as listed on the website;

1. Access to Information
2. Annual Leave
3. Asbestos Policy
4. Asset Disposal
5. Asset Management
6. Business Ethics
7. Child Protection
8. Compliance Enforcement Policy – Biosecurity Act 2015 & Biosecurity Regulation 2017
9. Cyber Security Guidelines
10. Drug & Alcohol
11. Financial Hardship
12. Government Information (Public Access) Act 2009 Agency Information Guide Policy (GIPA)
13. Grievance Policy
14. Information and Communication Technology (ICT)
15. Leave for Civil Emergencies Policy
16. Legislative Compliance Procedure and Register (Operations)
17. Motor Vehicle Policy
18. Plant and Equipment Replacement
19. Related Party Disclosure Policy

## 20. Debt Recovery Policy

### **FINANCIAL IMPLICATION**

All policies have been developed and reviewed in house. Costs have been captured under staff costing.

### **LEGISLATIVE IMPLICATION**

All policies will form part of Council's legal management practices.

### **POLICY IMPLICATION**

As listed

### **RISK RATING**

No identified risks

### **STAKEHOLDER CONSULTATION**

All Policies must be publicly displayed as per the Local Government Act 1993. Council displayed all policies on its web site.

Council had not received any comments from the public as at the time of preparing this report.

### **OPTIONS**

Council can approve or not adopt these policies.

### **CONCLUSION**

Attached is a list of policy and procedure items that have been prioritised to ensure compliance with the laws that govern local councils.

Council is required under s165 to review its policies within 12 months of a general election or as necessary to ensure compliance.

### **ATTACHMENTS**

Nil

**9 CORPORATE & COMMUNITY SERVICES REPORTS****9.1 ADOPTION OF THE DRAFT 2022/23 OPERATIONAL PLAN, LONG TERM FINANCIAL PLAN, FEES & CHARGES AND REVENUE POLICY**

**File Number:** D22.65460

**Reporting Officer:** John Batchelor, Finance

Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Jeff Sowiak, General Manager

**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**OFFICER RECOMMENDATION**

That Council –

- 1 Adopts the Balranald Shire Council Draft Operational Plan 2022/23 inclusive of changes outlined in this report and showing a Deficit of (\$111,436)
- 2 Adopts the proposed Statement of Revenue - Revenue Policy, and the proposed 2022/23 Fees and Charges inclusive of changes outlined in this report
- 3 Adopts the Draft 10 Year Long Term Financial Plan 2022/23 to 2031/32 inclusive of changes outlined in this report, and
- 4 Adopts the Estimate of External and Internal Restrictions 2022/23 to 2025/26 as contained in this report.

**PURPOSE OF REPORT**

The purpose of this report is to adopt the 2022/23 Draft Operational Plan, incorporating the proposed Annual Statement of Revenue - Revenue Policy, the proposed Fees and Charges and the Draft Long Term Financial Plan as placed on public exhibition.

Council has received no submissions in relation to the above documents which were placed on public exhibition from 18 March 2022 to 29 April 2022.

**REPORT**

The Draft 2022/23 Operational Plan and Budget has been prepared as required under the Local Government Act 1993.

Whilst the Draft documents were on public exhibition Council's staff took the opportunity to review many income and expenditure functions and programmes, and as a result a number of changes have been made to the figures contained in the 2022/23 Draft Budget, and also to the Fees and Charges.

Some of these changes have been minor adjustments to operational income and expenditure, and in the case of grants for roadworks a programme of maintenance and construction has now been developed and is included in the 2022/23 budget. A separate report on the Roads Grants Programme for 2022/23 is included in these Council meeting papers.

There has however been one major change to the Draft Budget following a review of the Bidgee Haven Hostel. The following table details the changes –

| <b>Income</b>                  | <b>Draft \$</b> | <b>New \$</b> | <b>Effect on Budget</b> |
|--------------------------------|-----------------|---------------|-------------------------|
| Personal Care Subsidies        | 920,000         | 915,000       | (5,000)                 |
| Respite Care Fees              | 20,000          | 10,000        | (10,000)                |
| Residents Accommodation Fees   | 40,000          | 30,000        | (10,000)                |
| Residents Daily Care Fees      | 260,000         | 255,000       | (5,000)                 |
| Interest on Bonds              | 3,000           | 25,000        | 22,000                  |
| Nutritional Supplement Subsidy | 55,000          | Nil           | (55,000)                |

**(\$63,000) Deficit**

#### **Expenditure**

|                             |         |           |               |
|-----------------------------|---------|-----------|---------------|
| Salaries including On Costs | 989,100 | 1,060,000 | (70,900)      |
| Maintenance and Repairs     | 50,000  | 40,000    | <u>10,000</u> |

**(\$60,900) Deficit**

**Total Effect on Budget                      (\$123,900) Deficit**

The Draft 2022/23 Budget provided for a small Surplus of \$1,784, and with variations to income and expenditure the budget now shows a **Deficit** of **(\$111,436)** calculated as follows –

|                                             |                 |         |
|---------------------------------------------|-----------------|---------|
| Draft Budget                                | \$1,784         | Surplus |
| Nett Variations to Draft - Excluding Hostel | <u>\$10,680</u> | Surplus |
| Sub Total                                   | \$12,464        |         |

Bidgee Haven Hostel - variation to Draft                      **(\$123,900) Deficit**

**Draft Budget presented - May Council Meeting                      (\$111,436) Deficit**

Attached to this report are the following documents for the information of Council, and relate to this report on the Draft Financial Operational Plan –

- 1 A Summary of the Functional Activities in the 2022/23 Budget showing the draft \$ amounts, and the budget now proposed for adoption by Council,
- 2 Notes explaining the variations between the two documents,
- 3 Consolidated Four (4) Year Operational Budget 2022/23 to 2025/26,
- 4 Consolidated Long Term Financial Plan 2022/23 to 2031/32
- 5 Estimate of External and Internal Restrictions 2022/23 to 2025/26
- 6 Proposed Fees and Charges for 2022/23
- 7 Changes to the Draft Fees and Charges 2022/23 with changes now included in the Proposed Fees and Charges 2022/23 ( attachment 6 above ),and
- 8 The Revenue Policy detailing all rates and charges, and all fees and charges Council proposes to make and levy for 2022/23.

**BALRANALD SHIRE COUNCIL - 2022/23 BUDGET SUMMARY**

|                                 |  |  |  | Endorsed by<br>Council<br>March CM | Proposed<br>Adoption at<br>May CM | Effect on<br>2022/23<br>Budget + or - | See Notes<br>Attached |
|---------------------------------|--|--|--|------------------------------------|-----------------------------------|---------------------------------------|-----------------------|
| <b>OPERATIONAL</b>              |  |  |  |                                    |                                   |                                       |                       |
| <b>Revenue</b>                  |  |  |  |                                    |                                   |                                       |                       |
| Governance                      |  |  |  | \$10,000                           | \$10,000                          | \$0                                   |                       |
| Admin & Corporate Services      |  |  |  | \$7,514,219                        | \$7,555,419                       | \$41,200                              | 1                     |
| Engineering Operations          |  |  |  | \$62,000                           | \$62,000                          | \$0                                   |                       |
| Health Services                 |  |  |  | \$30,300                           | \$30,300                          | \$0                                   |                       |
| Public Order & Safety           |  |  |  | \$224,500                          | \$224,500                         | \$0                                   |                       |
| Community Services & Education. |  |  |  | \$1,397,000                        | \$1,334,000                       | -\$63,000                             | 2                     |
| Housing & Community Amenities   |  |  |  | \$727,800                          | \$697,890                         | -\$29,910                             | 3                     |
| Recreation & Culture            |  |  |  | \$98,900                           | \$98,900                          | \$0                                   |                       |
| Building Control                |  |  |  | \$15,170                           | \$12,970                          | -\$2,200                              |                       |
| Roads, Bridges & Airport        |  |  |  | \$6,424,262                        | \$2,082,125                       | -\$4,342,137                          | 4                     |
| Business Undertakings           |  |  |  | \$613,700                          | \$613,700                         | \$0                                   |                       |
| Water Services                  |  |  |  | \$1,776,300                        | \$1,767,190                       | -\$9,110                              |                       |
| Sewer Services                  |  |  |  | \$784,400                          | \$834,740                         | \$50,340                              | 5                     |
| <b>Total Revenue</b>            |  |  |  | <b>\$19,678,551</b>                | <b>\$15,323,734</b>               | <b>-\$4,354,817</b>                   |                       |
| <b>Expenditure</b>              |  |  |  |                                    |                                   |                                       |                       |
| Governance                      |  |  |  | \$1,288,215                        | \$1,287,360                       | \$855                                 |                       |
| Admin & Corporate Services      |  |  |  | \$1,923,210                        | \$1,977,310                       | -\$54,100                             | 6                     |
| Engineering Operations          |  |  |  | \$2,748,500                        | \$2,748,500                       | \$0                                   |                       |
| Health Services                 |  |  |  | \$210,125                          | \$210,125                         | \$0                                   |                       |
| Public Order & Safety           |  |  |  | \$426,375                          | \$426,375                         | \$0                                   |                       |
| Community Services & Education. |  |  |  | \$1,387,000                        | \$1,447,900                       | -\$60,900                             | 7                     |
| Housing & Community Amenities   |  |  |  | \$1,322,650                        | \$1,322,650                       | \$0                                   |                       |
| Recreation & Culture            |  |  |  | \$417,785                          | \$417,860                         | -\$75                                 |                       |
| Building Control                |  |  |  | \$74,500                           | \$74,500                          | \$0                                   |                       |
| Roads, Bridges & Airport        |  |  |  | \$5,576,657                        | \$1,122,020                       | \$4,454,637                           | 8                     |
| Business Undertakings           |  |  |  | \$762,980                          | \$760,480                         | \$2,500                               |                       |
| Water Services                  |  |  |  | \$1,018,600                        | \$1,023,200                       | -\$4,600                              |                       |
| Sewer Services                  |  |  |  | \$477,020                          | \$484,120                         | -\$7,100                              |                       |
| <b>Total Expenditure</b>        |  |  |  | <b>\$17,633,617</b>                | <b>\$13,302,400</b>               | <b>\$4,331,217</b>                    |                       |
| <b>Total Operating Surplus</b>  |  |  |  | <b>\$2,044,934</b>                 | <b>\$2,021,334</b>                | <b>-\$23,600</b>                      |                       |

|                                                    |  |  |  | Endorsed by<br>Council<br>March CM | Proposed<br>Adoption at<br>May CM | Effect on<br>2022/23<br>Budget + or - | See Notes<br>Attached |
|----------------------------------------------------|--|--|--|------------------------------------|-----------------------------------|---------------------------------------|-----------------------|
| <b>CAPITAL</b>                                     |  |  |  |                                    |                                   |                                       |                       |
| <b>CAPITAL<br/>Income</b>                          |  |  |  |                                    |                                   |                                       |                       |
| Grants and Contributions                           |  |  |  | \$6,685,800                        | \$11,027,937                      | \$4,342,137                           | 9                     |
| Transfers from Restrictions - General              |  |  |  | \$350,000                          | \$350,000                         | \$0                                   |                       |
| Transfers from Restrictions - Water                |  |  |  | \$627,300                          | \$711,010                         | \$83,710                              | 10                    |
| Transfers from Restrictions - Sewer                |  |  |  | \$499,620                          | \$526,380                         | \$26,760                              | 11                    |
| Transfers from Restrictions - Waste Management     |  |  |  | \$0                                | \$0                               | \$0                                   |                       |
| Transfers from Restrictions - Caravan Park         |  |  |  | \$0                                | \$0                               | \$0                                   |                       |
| Transfers from Restrictions - Bidgee Haven Hostel  |  |  |  | \$0                                | \$0                               | \$0                                   |                       |
| <b>Total Income</b>                                |  |  |  | <b>\$8,162,720</b>                 | <b>\$12,615,327</b>               | <b>\$4,452,607</b>                    |                       |
| <b>Expenditure</b>                                 |  |  |  |                                    |                                   |                                       |                       |
| <b>Capital Projects</b>                            |  |  |  |                                    |                                   |                                       |                       |
| - General                                          |  |  |  | \$1,870,300                        | \$6,299,937                       | -\$4,429,637                          | 12                    |
| - Water                                            |  |  |  | \$6,295,000                        | \$6,365,000                       | -\$70,000                             | 13                    |
| - Sewer                                            |  |  |  | \$622,000                          | \$692,000                         | -\$70,000                             | 14                    |
| <b>Capital Loan Principal Payments</b>             |  |  |  |                                    |                                   | \$0                                   |                       |
| - General                                          |  |  |  | \$128,930                          | \$128,930                         | \$0                                   |                       |
| - Water                                            |  |  |  | \$74,300                           | \$74,300                          | \$0                                   |                       |
| - Sewer                                            |  |  |  | \$0                                | \$0                               | \$0                                   |                       |
| Transfers to Restrictions - General                |  |  |  | \$574,000                          | \$574,337                         | -\$337                                |                       |
| Transfers to Restrictions - Water ( Depreciation ) |  |  |  | \$290,000                          | \$290,000                         | \$0                                   |                       |
| Transfers to Restrictions - Sewer ( Depreciation)  |  |  |  | \$185,000                          | \$185,000                         | \$0                                   |                       |
| Transfers to Restrictions - Waste Management       |  |  |  | \$128,600                          | \$98,353                          | \$30,247                              | 15                    |
| Transfers to Restrictions - Caravan Park           |  |  |  | \$37,740                           | \$40,240                          | -\$2,500                              |                       |
| Transfers to Restrictions - Bidgee Haven Hostel    |  |  |  | \$0                                | \$0                               | \$0                                   |                       |
| <b>Total Expenditure</b>                           |  |  |  | <b>\$10,205,870</b>                | <b>\$14,748,097</b>               | <b>-\$4,542,227</b>                   |                       |
| <b>Nett Capital</b>                                |  |  |  | <b>-2,043,150</b>                  | <b>-2,132,770</b>                 | <b>-\$89,620</b>                      |                       |

|                                         |  |  |  | Endorsed by<br>Council<br>March CM | Proposed<br>Adoption at<br>May CM | Effect on<br>2022/23<br>Budget + or - |
|-----------------------------------------|--|--|--|------------------------------------|-----------------------------------|---------------------------------------|
| <b>SUMMARY</b>                          |  |  |  |                                    |                                   |                                       |
| <b>Total Operating Surplus</b>          |  |  |  | <b>\$2,044,934</b>                 | <b>\$2,021,334</b>                | <b>-\$23,600</b>                      |
| <b>Nett Capital</b>                     |  |  |  | <b>-\$2,043,150</b>                | <b>-\$2,132,770</b>               | <b>-\$89,620</b>                      |
| <b>AVAILABLE CASH SURPLUS / DEFICIT</b> |  |  |  | <b>\$1,784</b>                     | <b>-\$111,436</b>                 | <b>-\$113,220</b>                     |



**Explanatory Notes to be read in conjunction with the 2022/23 Budget Summary**

| <b>OPERATIONAL</b>                                       | <b>Note</b> | <b>Effect on<br/>2022/23 Budget</b> | <b>Comment</b>                                                                |
|----------------------------------------------------------|-------------|-------------------------------------|-------------------------------------------------------------------------------|
| <b>Income</b>                                            |             |                                     |                                                                               |
| Admin and Corporate Services                             | 1           | \$41,200                            | Adjustment to pensioner concessions and subsidy                               |
| Community Services                                       | 2           | -\$63,000                           | Bidgee Haven Hostel - Income from subsidies and fees overstated               |
| Housing and Community Amenities                          | 3           | -\$29,910                           | Adjustment to Waste Management charges - revenue overstated                   |
| Roads                                                    | 4           | -\$4,342,137                        | Grants for Capital roadworks transferred out of operational                   |
| Sewer Services                                           | 5           | \$50,340                            | Adjustment to charges - revenue understated                                   |
|                                                          |             | -\$11,310                           | Other minor adjustments                                                       |
|                                                          |             | <b>-\$4,354,817</b>                 |                                                                               |
| <b>Expenditure</b>                                       |             |                                     |                                                                               |
| Admin and Corporate Services                             | 6           | -\$54,100                           | Increase in audit fees, telephone and IT software purchases                   |
| Community Services                                       | 7           | -\$60,900                           | Bidgee Haven Hostel - salaries and wages expenditure understated.             |
| Roads                                                    | 8           | \$4,454,637                         | Grants and contributions for Capital roadworks transferred out of operational |
|                                                          |             | -\$8,420                            | Other minor adjustments                                                       |
|                                                          |             | <b>\$4,331,217</b>                  |                                                                               |
| <b>Nett Effect on 2022/23 Budget - Surplus / Deficit</b> |             | <b>-\$23,600</b>                    |                                                                               |
| <b>CAPITAL</b>                                           |             |                                     |                                                                               |
| <b>Income</b>                                            |             |                                     |                                                                               |
| Grants and Contributions                                 | 9           | \$4,342,137                         | Grants for Capital roadworks transferred out of operational                   |
| Transfers from Restrictions - Water                      | 10          | \$83,710                            | For funding of Capital works                                                  |
| Transfers from Restrictions - Sewer                      | 11          | \$26,760                            | For funding of Capital works                                                  |
|                                                          |             | <b>\$4,452,607</b>                  |                                                                               |
| <b>Expenditure</b>                                       |             |                                     |                                                                               |
| Capital Projects - General Fund                          | 12          | -\$4,429,637                        | Various Grant road construction works                                         |
| Capital Projects - Water Fund                            | 13          | -\$70,000                           | Purchase of plant                                                             |
| Capital Projects - Sewer Fund                            | 14          | -\$70,000                           | Purchase of plant                                                             |
| Transfers to Restrictions - Waste Management             | 15          | \$30,247                            | Reduction in amount able to be transferred - see Note 3 above.                |
|                                                          |             | -\$2,837                            | Other minor adjustments                                                       |
|                                                          |             | <b>-\$4,542,227</b>                 |                                                                               |
| <b>Nett Effect on 2022/23 Budget - Surplus / Deficit</b> |             | <b>-\$89,620</b>                    |                                                                               |

| <b>Operational Budget 2022/23 to 2025/26 - Consolidated Funds - May 2022 CM</b>                        |                      |                      |                      |                      |
|--------------------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|
|                                                                                                        | Estimated<br>2022/23 | Estimated<br>2023/24 | Estimated<br>2024/25 | Estimated<br>2025/26 |
| <b>Income from Continuing Operations</b>                                                               |                      |                      |                      |                      |
| Rates and Annual Charges                                                                               | 5238                 | 5762                 | 6338                 | 6782                 |
| User Charges and Fees                                                                                  | 3346                 | 3681                 | 4049                 | 4332                 |
| Other Revenue                                                                                          | 1007                 | 1027                 | 1048                 | 1069                 |
| Grants and Contributions - Operating Purposes                                                          | 5494                 | 5604                 | 5716                 | 5830                 |
| Grants and Contributions - Capital Purposes                                                            | 11027                | 4080                 | 4162                 | 4245                 |
| Interest and Investment Income                                                                         | 70                   | 71                   | 73                   | 74                   |
| Other Income                                                                                           | 109                  | 111                  | 113                  | 116                  |
| Net gains from Disposal of Assets                                                                      | 0                    | 15                   | 15                   | 15                   |
| <b>Total Income from Continuing Operations</b>                                                         | <b>26291</b>         | <b>20351</b>         | <b>21513</b>         | <b>22462</b>         |
| <b>Expenses from Continuing Operations</b>                                                             |                      |                      |                      |                      |
| Employee benefits and on costs                                                                         | 6873                 | 7079                 | 7292                 | 7510                 |
| Materials and Services                                                                                 | 3415                 | 3483                 | 3553                 | 3624                 |
| Borrowing Costs                                                                                        | 101                  | 90                   | 77                   | 64                   |
| Depreciation, Amortisation and Impairment                                                              | 5191                 | 5295                 | 5401                 | 5509                 |
| Other Expenses                                                                                         | 2754                 | 2809                 | 2865                 | 2923                 |
| Net Share of Interests in Joint Ventures                                                               | 100                  | 100                  | 100                  | 100                  |
| <b>Total Expenses from Continuing Operations</b>                                                       | <b>18434</b>         | <b>18856</b>         | <b>19288</b>         | <b>19730</b>         |
| <b>Operating Result from Continuing Operations</b>                                                     | <b>7857</b>          | <b>1495</b>          | <b>2226</b>          | <b>2733</b>          |
| <b>Net Operating Result for the year before grants and contributions provided for Capital purposes</b> | <b>-3170</b>         | <b>-2585</b>         | <b>-1936</b>         | <b>-1512</b>         |

|                                                    |               |              |              |               |
|----------------------------------------------------|---------------|--------------|--------------|---------------|
| <b>Operating Result from Continuing Operations</b> | <b>7857</b>   | <b>1495</b>  | <b>2226</b>  | <b>2733</b>   |
| <b>Capital Movements</b>                           |               |              |              |               |
| <b>Income</b>                                      |               |              |              |               |
| Transfers from Restrictions                        | 1587          | 1257         | 1925         | 3032          |
| Depreciation                                       | 5191          | 5295         | 5401         | 5509          |
| <b>Total Capital Income</b>                        | <b>6778</b>   | <b>6552</b>  | <b>7326</b>  | <b>8541</b>   |
| <b>Expenditure</b>                                 |               |              |              |               |
| Projects                                           | -13359        | -5000        | -6000        | -7000         |
| Transfers to Restrictions                          | -1215         | -2300        | -3000        | -3700         |
| Loan Principal Payments                            | -173          | -215         | -227         | -240          |
| <b>Total Capital Expenditure</b>                   | <b>-14747</b> | <b>-7515</b> | <b>-9227</b> | <b>-10940</b> |
| <b>Nett Capital</b>                                | <b>-7969</b>  | <b>-963</b>  | <b>-1901</b> | <b>-2399</b>  |
| <b>Total Budget Surplus / Deficit</b>              | <b>-112</b>   | <b>532</b>   | <b>325</b>   | <b>334</b>    |

| Long Term Financial Plan 2022/23 to 2031/32 Consolidated Funds May 2022 CM                             |                |                   |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|--------------------------------------------------------------------------------------------------------|----------------|-------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|                                                                                                        | Actual<br>2021 | Budget<br>2021/22 | Estimated<br>2022/23 | Estimated<br>2023/24 | Estimated<br>2024/25 | Estimated<br>2025/26 | Estimated<br>2026/27 | Estimated<br>2027/28 | Estimated<br>2028/29 | Estimated<br>2029/30 | Estimated<br>2030/31 | Estimated<br>2031/32 |
| <b>Income from Continuing Operations</b>                                                               |                |                   |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Rates and Annual Charges                                                                               | 4129           | 4652              | 5238                 | 5762                 | 6338                 | 6782                 | 7256                 | 7764                 | 8308                 | 8889                 | 9512                 | 10177                |
| User Charges and Fees                                                                                  | 1980           | 2175              | 3346                 | 3681                 | 4049                 | 4332                 | 4635                 | 4960                 | 5307                 | 5678                 | 6076                 | 6501                 |
| Other Revenue                                                                                          | 339            | 317               | 1007                 | 1027                 | 1048                 | 1069                 | 1090                 | 1112                 | 1134                 | 1157                 | 1180                 | 1203                 |
| Grants and Contributions - Operating Purposes                                                          | 8791           | 8283              | 5494                 | 5604                 | 5716                 | 5830                 | 5947                 | 6066                 | 6187                 | 6311                 | 6437                 | 6566                 |
| Grants and Contributions - Capital Purposes                                                            | 3685           | 11284             | 11027                | 4080                 | 4162                 | 4245                 | 4330                 | 4416                 | 4505                 | 4595                 | 4687                 | 4780                 |
| Interest and Investment Income                                                                         | 74             | 93                | 70                   | 71                   | 73                   | 74                   | 76                   | 77                   | 79                   | 80                   | 82                   | 84                   |
| Other Income                                                                                           | 115            | 100               | 109                  | 111                  | 113                  | 116                  | 118                  | 120                  | 123                  | 125                  | 128                  | 130                  |
| Net gains from Disposal of Assets                                                                      | 0              | 25                | 0                    | 15                   | 15                   | 15                   | 15                   | 15                   | 15                   | 15                   | 15                   | 15                   |
| <b>Total Income from Continuing Operations</b>                                                         | <b>19113</b>   | <b>26929</b>      | <b>26291</b>         | <b>20351</b>         | <b>21513</b>         | <b>22462</b>         | <b>23467</b>         | <b>24531</b>         | <b>25657</b>         | <b>26851</b>         | <b>28116</b>         | <b>29457</b>         |
| <b>Expenses from Continuing Operations</b>                                                             |                |                   |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Employee benefits and on costs                                                                         | 5777           | 5733              | 6873                 | 7079                 | 7292                 | 7510                 | 7736                 | 7968                 | 8207                 | 8453                 | 8707                 | 8968                 |
| Materials and Services                                                                                 | 2814           | 3389              | 3415                 | 3483                 | 3553                 | 3624                 | 3697                 | 3770                 | 3846                 | 3923                 | 4001                 | 4081                 |
| Borrowing Costs                                                                                        | 125            | 115               | 101                  | 90                   | 77                   | 64                   | 51                   | 30                   | 20                   | 15                   | 10                   | 3                    |
| Depreciation, Amortisation and Impairment                                                              | 5214           | 4966              | 5191                 | 5295                 | 5401                 | 5509                 | 5619                 | 5731                 | 5846                 | 5963                 | 6082                 | 6204                 |
| Other Expenses                                                                                         | 518            | 2141              | 2754                 | 2809                 | 2865                 | 2923                 | 2981                 | 3041                 | 3101                 | 3163                 | 3227                 | 3291                 |
| Net Share of Interests in Joint Ventures                                                               | 227            | 0                 | 100                  | 100                  | 100                  | 100                  | 100                  | 100                  | 100                  | 100                  | 100                  | 100                  |
| <b>Total Expenses from Continuing Operations</b>                                                       | <b>14675</b>   | <b>16344</b>      | <b>18434</b>         | <b>18856</b>         | <b>19288</b>         | <b>19730</b>         | <b>20183</b>         | <b>20640</b>         | <b>21120</b>         | <b>21617</b>         | <b>22127</b>         | <b>22647</b>         |
| <b>Operating Result from Continuing Operations</b>                                                     | <b>4438</b>    | <b>10585</b>      | <b>7857</b>          | <b>1495</b>          | <b>2226</b>          | <b>2733</b>          | <b>3284</b>          | <b>3891</b>          | <b>4537</b>          | <b>5234</b>          | <b>5989</b>          | <b>6810</b>          |
| <b>Net Operating Result Attributable to Council</b>                                                    | <b>4438</b>    | <b>10585</b>      | <b>7857</b>          | <b>1495</b>          | <b>2226</b>          | <b>2733</b>          | <b>3284</b>          | <b>3891</b>          | <b>4537</b>          | <b>5234</b>          | <b>5989</b>          | <b>6810</b>          |
| <b>Net Operating Result for the year before Grants and Contributions provided for Capital purposes</b> | <b>753</b>     | <b>-699</b>       | <b>-3170</b>         | <b>-2585</b>         | <b>-1936</b>         | <b>-1512</b>         | <b>-1046</b>         | <b>-526</b>          | <b>33</b>            | <b>639</b>           | <b>1303</b>          | <b>2030</b>          |

| Estimate of External and Internal Restrictions - Balranald Shire Council |  |                               |                               |                               |                               |                               |
|--------------------------------------------------------------------------|--|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
|                                                                          |  | Balance as at<br>30 June 2022 | Balance as at<br>30 June 2023 | Balance as at 30<br>June 2024 | Balance as at<br>30 June 2025 | Balance as at<br>30 June 2026 |
| <b>Details of Restrictions</b>                                           |  |                               |                               |                               |                               |                               |
| <b>External Restrictions - Other</b>                                     |  |                               |                               |                               |                               |                               |
| Specific purpose unexpended grants - General Fund                        |  | -                             |                               |                               |                               |                               |
| Water Supplies                                                           |  | 2,499,850                     | 2,078,840                     | 2,328,840                     | 1,528,840                     | 1,476,840                     |
| Sewerage Services                                                        |  | 1,033,350                     | 691,970                       | 244,970                       | 469,970                       | 589,970                       |
| Domestic Waste Management                                                |  | 679,150                       | 777,503                       | 727,503                       | 507,503                       | 207,503                       |
| Urban Stormwater Drainage                                                |  | 18,870                        | 38,007                        | 56,807                        | 75,607                        | 95,607                        |
| <b>Total External</b>                                                    |  | <b>\$ 4,231,220</b>           | <b>\$ 3,586,320</b>           | <b>\$ 3,358,120</b>           | <b>\$ 2,581,920</b>           | <b>\$ 2,369,920</b>           |
| <b>Internal Restrictions</b>                                             |  |                               |                               |                               |                               |                               |
| <b>Discretionary Use</b>                                                 |  |                               |                               |                               |                               |                               |
| Plant and Vehicle replacement                                            |  | 166,104                       | 151,104                       | 351,104                       | 551,104                       | 651,104                       |
| Infrastructure replacement                                               |  | 469,405                       | 469,405                       | 869,405                       | 1,369,405                     | 1,369,405                     |
| Council Properties                                                       |  | -                             | 75,200                        | 155,200                       | 235,200                       | 215,200                       |
| Employee Leave Entitlements                                              |  | 269,000                       | 269,000                       | 319,000                       | 369,000                       | 569,000                       |
| Insurance                                                                |  | -                             | 25,000                        | 50,000                        | 80,000                        | 110,000                       |
| Elections                                                                |  | -                             | 20,000                        | 40,000                        | 60,000                        | 60,000                        |
| Gravel pits rehabilitation                                               |  | 234,065                       | 234,065                       | 249,065                       | 264,065                       | 279,065                       |
| Future Development Fund                                                  |  | 441,456                       | 441,456                       | 862,656                       | 1,658,856                     | 2,153,856                     |
| Hostel - Other                                                           |  | -                             | -                             | -                             | -                             | -                             |
|                                                                          |  | <b>1,580,030</b>              | <b>1,685,230</b>              | <b>2,896,430</b>              | <b>4,587,630</b>              | <b>5,407,630</b>              |
| Financial Assistance Funds                                               |  | -                             | -                             | -                             | -                             | -                             |
| <b>Discretionary Use</b>                                                 |  | <b>1,580,030</b>              | <b>\$ 1,685,230</b>           | <b>\$ 2,896,430</b>           | <b>\$ 4,587,630</b>           | <b>\$ 5,407,630</b>           |
| <b>Non Discretionary Use</b>                                             |  |                               |                               |                               |                               |                               |
| Deposit, retentions and bonds                                            |  | 127,842                       | 127,842                       | 127,842                       | 127,842                       | 127,842                       |
| Caravan Park                                                             |  | 49,038                        | 89,278                        | 139,278                       | 189,278                       | 139,278                       |
| Roads Contribution - Tronox                                              |  | -                             | 100,000                       | 110,000                       | 220,000                       | 330,000                       |
| Hostel bonds                                                             |  | 1,747,060                     | 1,747,060                     | 1,747,060                     | 1,747,060                     | 1,747,060                     |
| Self Care unit bonds                                                     |  | 140,000                       | 140,000                       | 140,000                       | 140,000                       | 140,000                       |
| <b>Non Discretionary Use</b>                                             |  | <b>2,063,940</b>              | <b>\$ 2,204,180</b>           | <b>\$ 2,264,180</b>           | <b>\$ 2,424,180</b>           | <b>\$ 2,484,180</b>           |
| <b>Total Internal</b>                                                    |  | <b>\$ 3,643,970</b>           | <b>\$ 3,889,410</b>           | <b>\$ 5,160,610</b>           | <b>\$ 7,011,810</b>           | <b>\$ 7,891,810</b>           |
| <b>Summary</b>                                                           |  |                               |                               |                               |                               |                               |
| <b>External Restrictions</b>                                             |  | <b>4,231,220</b>              | <b>3,586,320</b>              | <b>3,358,120</b>              | <b>2,581,920</b>              | <b>2,369,920</b>              |
| <b>Internal Restrictions</b>                                             |  | <b>3,643,970</b>              | <b>3,889,410</b>              | <b>5,160,610</b>              | <b>7,011,810</b>              | <b>7,891,810</b>              |
|                                                                          |  | <b>\$ 7,875,190</b>           | <b>7,475,730</b>              | <b>8,518,730</b>              | <b>9,593,730</b>              | <b>10,261,730</b>             |

| <b>2022/23 Fees and Charges</b>                        |  |  |                                       |                                          |                          |
|--------------------------------------------------------|--|--|---------------------------------------|------------------------------------------|--------------------------|
| <b>Changes to Fees and Charges from Draft Document</b> |  |  |                                       |                                          |                          |
|                                                        |  |  | <b>Fee<br/>Shown in<br/>Draft Doc</b> | <b>2022/23<br/>Fee to be<br/>Adopted</b> |                          |
| <b>Rates</b>                                           |  |  |                                       |                                          |                          |
| Sec 603 Certificate                                    |  |  | \$85.00                               | \$90.00                                  |                          |
| <b>Lawn Cemetery</b>                                   |  |  |                                       |                                          |                          |
| Purchase of allotment                                  |  |  | \$1,650.00                            | \$1,150.00                               |                          |
| Internment                                             |  |  | \$1,500.00                            | \$2,000.00                               |                          |
| <b>Library</b>                                         |  |  |                                       |                                          |                          |
| Lost membership card                                   |  |  | \$7.00                                | Nil                                      |                          |
| <b>Waste Management</b>                                |  |  |                                       |                                          |                          |
| Additional Bin ( Domestic ) Balranald and Euston       |  |  | \$330.00                              | \$275.00                                 |                          |
| Additional Bin ( Commercial ) Balranald and Euston     |  |  | \$330.00                              | \$275.00                                 |                          |
| <b>Raw and Filtered Water Tariffs</b>                  |  |  |                                       |                                          |                          |
| Raw Tariff 1 - Up to 600 kl                            |  |  | \$1.10                                | \$1.05                                   | per kl                   |
| Raw Tariff 2 - 601 kl and above                        |  |  | \$1.54                                | \$1.55                                   | per kl - 601kl and above |
| Filtered Tariff 2 - 401 kl and above                   |  |  | \$2.53                                | \$2.55                                   | per kl - 401kl and above |
| <b>Sewerage Charges Balranald and Euston</b>           |  |  |                                       |                                          |                          |
| Standard Access charge                                 |  |  |                                       |                                          |                          |
| 20mm                                                   |  |  | \$638.00                              | \$640.00                                 |                          |
| 25mm                                                   |  |  | \$0.00                                | \$1,000.00                               |                          |
| 32mm                                                   |  |  | \$0.00                                | \$1,638.40                               |                          |
| 40mm                                                   |  |  | \$0.00                                | \$2,560.00                               |                          |
| 50mm                                                   |  |  | \$0.00                                | \$4,000.00                               |                          |
| 80mm                                                   |  |  | \$0.00                                | \$10,240.00                              |                          |
| 100mm                                                  |  |  | \$0.00                                | \$16,000.00                              |                          |
| <b>Sewer Discharge Volumetric (SDF)</b>                |  |  | \$2.42                                | \$2.20                                   | per kl                   |
| <b>Pedestal Charges</b>                                |  |  |                                       |                                          |                          |
| Non Residential                                        |  |  | \$115.00                              | \$105.00                                 |                          |
| Accommodation Camp                                     |  |  | \$0.00                                | \$200.00                                 |                          |
| <b>Water Supply Charges ( Misc )</b>                   |  |  |                                       |                                          |                          |
| Install Water Restrictor and Reconnection              |  |  | \$0.00                                | \$100.00                                 |                          |

**FINANCIAL IMPLICATION**

The Draft Operational Plan will not impact Council's working capital. The Draft Operational Plan is required to be adopted prior to 30 June annually.

**LEGISLATIVE IMPLICATION**

Local Government Act(s) 402-406

**POLICY IMPLICATION**

Operational Plan and Budget is part of the Integrated Planning and Reporting Framework

**RISK RATING**

Low

**ATTACHMENTS**

1. Draft 2022/2023 Fees & Charges - May 2022 [!\[\]\(c580b67c7cd5c9e9e19f04ff6d5093e0\_img.jpg\)](#) 
2. Draft Revenue Policy 2022-23 - May 2022 [!\[\]\(ba314389b6ecfa02b6b9fcc7005e4045\_img.jpg\)](#) 





## 2022/2023 REVENUE POLICY INC. FEES AND CHARGES



## 2022 / 2023 Proposed Fees and Charges

| ACTIVITY                                              | PROPOSED FEES and CHARGES 2022/2023<br>GST Inc.                                     | GST STATUS | PRICING POLICY | COMMENT                                                                                   |
|-------------------------------------------------------|-------------------------------------------------------------------------------------|------------|----------------|-------------------------------------------------------------------------------------------|
| <b>ACCESS TO PUBLIC INFORMATION</b>                   |                                                                                     |            |                |                                                                                           |
| GIPA Application Fee                                  | \$30.00                                                                             | Exempt     | Legislative    | Includes first hour processing time, not charged where application is not decided in time |
| Processing Time                                       | \$30 per hour                                                                       | Exempt     | Legislative    |                                                                                           |
| Discount                                              | 50% of processing charges                                                           | Exempt     | Legislative    | Refer s65 & s66 of GIPA Act                                                               |
| Advance Deposit                                       | 50% of processing charges                                                           | Exempt     | Legislative    | Refer s50 of GIPA Act                                                                     |
| Internal Review Processing Fee                        | \$40.00                                                                             | Exempt     | Legislative    | Refer s83(1) & s85(1) of GIPA Act                                                         |
| Informal Access Application                           | \$0.00                                                                              | Exempt     |                | Copying charges may apply in accordance with Revenue Policy Charges                       |
| Personal Information                                  | See Comment                                                                         | Exempt     | Legislative    | Up to 20 hours without additional charge                                                  |
| <b>LEGAL FEES</b>                                     |                                                                                     |            |                |                                                                                           |
| Legal Action                                          | At Full Cost Recovery                                                               | Inclusive  | Full Cost      |                                                                                           |
| Dishonoured Cheque/payment inclusive of bank fee      | \$25.00                                                                             | Exempt     | Full Cost      |                                                                                           |
| Subpoena                                              | Reasonable expenses of the addressee of attending court as required by the subpoena | Exempt     | Full Cost      | Uniform Civil Procedure Rules Part 33 rule 33.6                                           |
| <b>INTEREST</b>                                       |                                                                                     |            |                |                                                                                           |
| Interest charges payable on overdue rates and charges | 6.00% per annum                                                                     | Exempt     | Legislative    | Applied on simple interest basis                                                          |
| Interest charges on overdue debtors                   | 6.00% per annum                                                                     | Exempt     | Legislative    | Applied on simple interest basis                                                          |
| <b>AGED CARE HOSTEL FEES</b>                          |                                                                                     |            |                |                                                                                           |
| Bond & Fees                                           | By agreement subject to Dept. of Health and Ageing Guidelines                       |            |                |                                                                                           |



|                                                                                                                              |                      |           |             |                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------|-------------|----------------------------------------------------------------------------------|
| <b>ANIMAL CONTROL</b>                                                                                                        |                      |           |             |                                                                                  |
| <b>Companion Animals Lifetime Registration (Animals must be microchipped prior to registration, fees as per Legislation)</b> |                      |           |             |                                                                                  |
| Entire Animal*                                                                                                               | \$213.00             | Exempt    | Legislative | *Pensioner rate not applicable for entire animal<br>** GST Exempt under CR2014/6 |
| Desexed animal                                                                                                               | \$58.00              | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| Desexed animal (pensioner with verification)                                                                                 | \$25.00              | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| Animal owned by recognised breeder                                                                                           | \$58.00              | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| Pound/ Shelter animal - desexed                                                                                              | \$29.00              | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| Assistance animal (with verification)                                                                                        | FREE                 | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| Greyhound currently registered under the Greyhound Racing Act 2009                                                           | FREE                 | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| Working dog (with verification)                                                                                              | FREE                 | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| Late fee where registration fee not paid after 28 days of requirement to be registered                                       | \$16.00              | Exempt    | Legislative | ** GST Exempt under CR2014/6                                                     |
| <b>Impounding Fees – Companion Animals</b>                                                                                   |                      |           |             |                                                                                  |
| <b>Unregistered Dog</b>                                                                                                      |                      |           |             |                                                                                  |
| Release Fee - First Offence                                                                                                  | \$104.00             | Exempt    |             | ** GST Exempt under CR2014/6                                                     |
| + Microchipping and Vet Fee                                                                                                  | Cost + 10%           | Inclusive | Full cost   | Fee for elected veterinary services                                              |
| + Appropriate Registration Fee                                                                                               | Cost + 10%           | Inclusive | Full cost   | Companion animals registration fee                                               |
| <b>Registered Dog</b>                                                                                                        |                      |           |             |                                                                                  |
| Release fee                                                                                                                  | \$74.00              | Exempt    | Full cost   | ** GST Exempt under CR2014/6                                                     |
| If impounded again within 12 months (repeated offence)                                                                       | \$104.00             | Exempt    | Full cost   | ** GST Exempt under CR2014/6                                                     |
| <b>Maintenance per animal per day (includes sustenance)</b>                                                                  |                      |           |             |                                                                                  |
| Dogs                                                                                                                         | \$21.00              | Exempt    | Full cost   | ** GST Exempt under CR2014/6                                                     |
| <b>Impounding Fees – Companion Animals cont.</b>                                                                             |                      |           |             |                                                                                  |
| Adoption of animal                                                                                                           |                      |           |             | Registration Fees only apply                                                     |
| <b>Impounding Fees – Livestock</b>                                                                                           |                      |           |             |                                                                                  |
| Administration per animal                                                                                                    | \$70.00              | Exempt    | Full cost   | ** GST Exempt under CR2014/6                                                     |
| Maintenance per animal per day                                                                                               | \$21.00              | Exempt    | Full cost   | ** GST Exempt under CR2014/6                                                     |
| Transportation fee                                                                                                           | Actual cost plus 15% | Exempt    | Full cost   | ** GST Exempt under CR2014/6                                                     |
| Release fee per animal                                                                                                       | \$104.00             | Exempt    | Full cost   | ** GST Exempt under CR2014/6                                                     |
| <b>Hire of Cat Traps</b>                                                                                                     |                      |           |             |                                                                                  |
| Hire of Cat Trap Deposit                                                                                                     | \$35.00              | Exempt    | Full Cost   | Refundable Deposit                                                               |
| Hire of Cat Trap (per week)                                                                                                  | \$15.00              | Inclusive | Full cost   | ** GST Exempt under CR2014/6                                                     |

**CEMETERIES**

|                                                                                                    |                             |           |             |                                                            |
|----------------------------------------------------------------------------------------------------|-----------------------------|-----------|-------------|------------------------------------------------------------|
| Purchase of Allotment                                                                              | \$1,150.00                  | Inclusive | Part Cost   | Includes maintenance                                       |
| <b>Lawn Cemetery</b>                                                                               |                             |           |             |                                                            |
| Purchase of allotment.                                                                             | \$1,150.00                  | Inclusive | Full cost   |                                                            |
| Interment - Includes digging/backfilling, assistance of \$500.00 towards supply & fixing of plaque | \$2,000.00                  | Inclusive | Part Cost   |                                                            |
| Placement of ashes in existing grave                                                               | \$500.00                    | Inclusive | Part Cost   |                                                            |
| Weekends Public Holidays additional                                                                | Cost plus 75% Penalty rate  | Inclusive | Part Cost   | Saturday                                                   |
|                                                                                                    | Cost plus 100% Penalty rate |           |             | Sunday                                                     |
| Shelf for infant ( in existing grave)                                                              | \$1,000.00                  | Inclusive | Part Cost   |                                                            |
| Purchase of Plaque                                                                                 | Cost + 10%                  |           |             |                                                            |
| Ashes – Memorial Wall Interment & plaque                                                           | \$775.00                    | Inclusive | Part Cost   |                                                            |
| Removal & replacement of headstone                                                                 | \$600.00                    | Inclusive | Full cost   |                                                            |
| Re-open & close Vault                                                                              | \$600.00                    | Inclusive | Full cost   |                                                            |
| <b>Monumental Masonry Permits</b>                                                                  |                             |           |             |                                                            |
| <b>Permit to erect:</b>                                                                            |                             |           |             |                                                            |
| Place slab over grave                                                                              | \$130.00                    | Inclusive | Full cost   |                                                            |
| Erect tomb or memorial                                                                             | \$235.00                    | Inclusive | Full cost   |                                                            |
| Provide and install vase                                                                           | \$235.00                    | Inclusive | Full cost   |                                                            |
| <b>Denominational Cemetery</b>                                                                     |                             |           |             |                                                            |
| Purchase of Allotment                                                                              | \$1,150.00                  | Inclusive | Full Cost   |                                                            |
| Interment                                                                                          | \$1,500.00                  | Inclusive | Part Cost   |                                                            |
| Placement of ashes in existing grave including digging                                             | \$500.00                    | Inclusive | Part Cost   |                                                            |
| Shelf for infant ( in existing grave)                                                              | \$1,000.00                  | Inclusive | Part Cost   |                                                            |
| Removal or Exhumation of body/ashes in any cemetery                                                | Actual cost                 | Inclusive | Full Cost   | Consent required                                           |
| <b>Rates</b>                                                                                       |                             |           |             |                                                            |
| Certificate Urgency Fee                                                                            | \$50.00                     | Exempt    | Partial     | Certificate Processed within 24 hrs of payment             |
| Section 603                                                                                        | \$90.00                     | Exempt    | Legislative | \$603 Rates Certificate                                    |
| Special water meter reading per meter                                                              | \$80.00                     | Exempt    | Full Cost   |                                                            |
| Dishonoured Cheque Fee                                                                             | \$35.00                     | Exempt    | Full Cost   | Includes bank fees                                         |
| Debt collection process                                                                            | Actual Costs                | Exempt    | Full Cost   | All fees and charges as incurred in the collection process |

|                                                                                        |                   |           |             |                                                                  |
|----------------------------------------------------------------------------------------|-------------------|-----------|-------------|------------------------------------------------------------------|
| <b>Environmental Health</b>                                                            |                   |           |             |                                                                  |
| <b>Food Shops</b>                                                                      |                   |           |             |                                                                  |
| Improvement Notice Administrative Fee                                                  | \$330.00          | Exempt    | Legislative | CI 11 Food Regulation 2015                                       |
| <b>Hairdressers/Beautician/Skin Penetration</b>                                        |                   |           |             |                                                                  |
| Inspection Fee                                                                         | \$130.00          | Exempt    | Full Cost   |                                                                  |
| <b>Outdoor Cafes</b>                                                                   |                   |           |             |                                                                  |
| Application for approval                                                               |                   |           |             | DA Fees Apply                                                    |
| <b>Protection of the Environment Operations Act</b>                                    |                   |           |             |                                                                  |
| Clean up Notice Administrative Fee                                                     | \$605.00          | Exempt    | Legislative | Clean up Notice Administrative Fee (CI 138 POEO Regulation)      |
| Prevention Notice Administrative Fee                                                   | \$605.00          | Exempt    | Legislative | Prevention Notice Administrative Fee (CI 138 POEO Regulation)    |
| Noise Control Notice Administrative Fee                                                | \$605.00          | Exempt    | Legislative | Noise Control Notice Administrative Fee (CI 138 POEO Regulation) |
| <b>Private Swimming Pools</b>                                                          |                   |           |             |                                                                  |
| Application to grant exemption from Swimming Pools fencing requirements                | Cost plus 10%     | Exempt    | Legislation | Swimming Pools Act 1992 Regulation 13                            |
| <b>Planning &amp; Building</b>                                                         |                   |           |             |                                                                  |
| Certificate Urgency Fee                                                                | \$50.00           | Exempt    | Partial     | Certificate Processed within 24 hrs of payment                   |
| Section 10.7(2)                                                                        | \$62.00           | Exempt    | Legislative | Schedule 4 Part 9 Item 9.7 of EP&A Regs                          |
| Section 10.7(5)                                                                        | \$94.00           | Exempt    | Legislative | Schedule 4 Part 9 Item 9.8 of EP&A Regs                          |
| Section 735(a) Outstanding Notice                                                      | \$90.00           | Exempt    | Legislative |                                                                  |
| Section 121ZP Outstanding Notice                                                       | \$90.00           | Exempt    | Legislative |                                                                  |
| Drainage Diagram/ Sewer Reference Sheet                                                | \$25.00           | Exempt    | Partial     |                                                                  |
| Copy of Building Certificate                                                           | \$13.00           | Exempt    | Legislative | Clause 261 of EP&A Regs                                          |
| Certified Copy of a document, map or plan held by the department or Council            | \$62.00           | Exempt    | Legislative | Schedule 4 Part 9 Item 9.9 of EP&A Regs                          |
| Section 6.26 Certificate per house/site                                                | \$250.00          | Exempt    | Legislative | Clause 260(1)(a) & (c) of EP&A Regs                              |
| Additional Building inspection for building certificate Clause 260(2) of EP&A Reg 2000 | \$90.00           | Exempt    | Legislative | Clause 260(2) of EP&A Reg 2000                                   |
| Swimming Pool Certificate - first inspection                                           | \$150.00          | Exempt    | Legislative |                                                                  |
| Swimming Pool Certificate - second inspection                                          | \$100.00          | Exempt    | Legislative |                                                                  |
| Noxious Weeds Certificate                                                              | \$90.00           | Exempt    | Legislative | Clause 28(2) of Schedule 7 of Biosecurity Act 2015               |
| <b>Inspections</b>                                                                     |                   |           |             |                                                                  |
| Compliance Certificate – drainage inspection under floor                               | \$130.00          | Exempt    | Legislative | Inspection Fees                                                  |
| Compliance Certificate – connections to services                                       | \$130.00          | Exempt    | Legislative | Inspection Fees                                                  |
| All other inspections – per visit                                                      | \$130.00 per hour | Inclusive | Full Cost   | Per Hour                                                         |
| Class 1 and 10                                                                         | \$130.00          | Inclusive | Full Cost   |                                                                  |
| Class 2 to 9                                                                           | \$130.00          | Inclusive | Full Cost   |                                                                  |
| Additional Inspection                                                                  | \$130.00          | Inclusive | Full Cost   |                                                                  |



|                                                                                                                                                                |                                   |        |                          |                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------|--------------------------|--------------------------------------------------------------------------|
| <b>Construction &amp; Complying Development - Proposed Development involving the erection of a building or carrying out of work</b>                            |                                   |        |                          |                                                                          |
| <b>Including alterations and additions to existing buildings, the fee payable is based on the estimated cost of the proposed building or work as per below</b> |                                   |        |                          |                                                                          |
| Issue of Construction Certificate and Complying Development Certificate                                                                                        | As per quote                      |        |                          |                                                                          |
| Modification of Complying Development Certificate                                                                                                              | 50% of original fee               | Exempt | Legislative              |                                                                          |
| <b>Section 68 LGA 1993 – Transportable dwelling</b>                                                                                                            |                                   |        |                          |                                                                          |
| Cost of works estimated to be \$0 - \$5,000                                                                                                                    | \$65.00 + 0.5% of estimated cost  | Exempt | Legislative              |                                                                          |
| Cost of works estimated to be \$5,000 - \$100,000                                                                                                              | \$90.00 + 0.3% of estimated cost  | Exempt | Legislative              |                                                                          |
| Cost of works estimated to be \$100,000 - \$250,000                                                                                                            | \$375.00 + 0.2% of estimated cost | Exempt | Legislative              |                                                                          |
| Cost of works estimated to be >\$250,000                                                                                                                       | \$675.00 + 0.1% of estimated cost | Exempt | Legislative              |                                                                          |
| <b>On-Site Sewerage Management System (OSSM)</b>                                                                                                               |                                   |        |                          |                                                                          |
| On-site Sewerage Management System new installation - 1 to 10 equivalent persons                                                                               | \$450.00                          | Exempt | Legislative              | Includes 2 x inspection fee & approval to operate                        |
| On-site Sewerage Management System new installation - > 11 equivalent persons                                                                                  | \$650.00                          | Exempt | Legislative              | Includes 2 x inspection fee & approval to operate                        |
| On-site Sewerage Management System new installation - non residential                                                                                          | \$650.00                          | Exempt | Legislative              | Includes 2 x inspection fee & approval to operate                        |
| On-site Sewerage Management System - application to amend or alter                                                                                             | 50% of original application fee   | Exempt | Legislative              |                                                                          |
| On-site Sewerage Management System Inspection Fee                                                                                                              | \$130.00                          | Exempt | Legislative              |                                                                          |
| Approval to operate an on-site sewerage management system                                                                                                      | \$55.00                           | Exempt | Legislative              |                                                                          |
| <b>Administration</b>                                                                                                                                          |                                   |        |                          |                                                                          |
| Lodgement Fee of PCA's - CDC, CC & OC                                                                                                                          | \$36.00                           | Exempt | Legislative              | Schedule 4 Part 9 Item 9.3                                               |
| Processing Fee on Development Applications requiring referral to State Government Departments.                                                                 | \$164.00                          | Exempt | Legislative              | Schedule 4 Part 3 Item 3.2(a) of EP&A Regs                               |
| NB – Plus a concurrence/referral fee for payment to each concurrence authority as advised                                                                      |                                   |        |                          |                                                                          |
| <b>Plan First Fee</b><br>Payable on works > \$50,000                                                                                                           | Fee = E x 0.00064                 |        | where E = estimated cost | Clause 246 of EP&A Regs                                                  |
| <b>Long Service Levy Fee</b><br>Payable on works > \$25,000                                                                                                    | Fee = (0.35 x E)/1000             |        | where E = estimated cost | Long Service Levy Fee = Expense x 0.35% on amounts greater than \$25,000 |

| DEVELOPMENT APPLICATIONS                                                                                                                                       |                                                                                                                     |        |             |                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|--------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Extracted from Environmental Planning and Assessment Act 1979 & Regs 2021. Currently as shown, subject to variation by statute (see Act for full listings)     |                                                                                                                     |        |             |                                                                                                                                                                                     |
| Any fees not listed in this publication will be set as per the EP&A Act 1979 and Regs 2021                                                                     |                                                                                                                     |        |             |                                                                                                                                                                                     |
| Development Fees                                                                                                                                               |                                                                                                                     |        |             |                                                                                                                                                                                     |
| Advertising Signs                                                                                                                                              |                                                                                                                     |        |             |                                                                                                                                                                                     |
| Advertising Signs (one or more)                                                                                                                                | \$333.00 plus \$93.00 for each additional advertisement                                                             | Exempt | Legislative | Schedule 4 Part 2 Item 2.2 of EP&A Regs<br>Maximum fee that can be applied for the erection or display of advertisements. Alternatively fee based on value of works may be applied. |
| No Building, Works, Demolition or Subdivision                                                                                                                  |                                                                                                                     |        |             |                                                                                                                                                                                     |
| Development applications NOT involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a work or building | \$330.00                                                                                                            | Exempt | Legislative | Schedule 4 Part 2 Item 2.7 of EP&A Regs                                                                                                                                             |
| Building and Works                                                                                                                                             |                                                                                                                     |        |             |                                                                                                                                                                                     |
| Development Applications involving the erection of a building, carrying out of works or demolition of a building or works                                      |                                                                                                                     |        |             |                                                                                                                                                                                     |
| Estimated Cost up to \$5,000                                                                                                                                   | \$129.00                                                                                                            | Exempt | Legislative | Schedule 4 Part 2 Item 2.1 of EP&A Regs                                                                                                                                             |
| Estimated Cost of \$5,001 to \$50,000                                                                                                                          | \$198.00 plus an additional \$3.00 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000     | Exempt | Legislative | Schedule 4 Part 2 Item 2.1 of EP&A Regs                                                                                                                                             |
| Estimated Cost of \$50,001 - \$250,000                                                                                                                         | \$412.00 plus an additional \$3.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000    | Exempt | Legislative | Schedule 4 Part 2 Item 2.1 of EP&A Regs                                                                                                                                             |
| Estimated Cost of \$250,001 to \$500,000                                                                                                                       | \$1,356.00 plus an additional \$2.34 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 | Exempt | Legislative | Schedule 4 Part 2 Item 2.1 of EP&A Regs                                                                                                                                             |

|                                                                                                                         |                                                                                                                         |        |             |                                                                       |
|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--------|-------------|-----------------------------------------------------------------------|
| Estimated Cost of \$500,001 to \$1,000,000                                                                              | \$2,041.00 plus an additional \$1.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000     | Exempt | Legislative | Schedule 4 Part 2 Item 2.1 of EP&A Regs                               |
| Estimated Cost of \$1,000,001 to \$10,000,000                                                                           | \$3,058.00 plus an additional \$1.44 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000   | Exempt | Legislative | Schedule 4 Part 2 Item 2.1 of EP&A Regs                               |
| Estimated Cost more than \$10,000,001                                                                                   | \$18,565.00 plus an additional \$1.19 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 | Exempt | Legislative | Schedule 4 Part 2 Item 2.1 of EP&A Regs                               |
| <b>Advertisement of Development Applications</b>                                                                        |                                                                                                                         |        |             |                                                                       |
| Designated Development (fee payable in addition to any other charges)                                                   | \$2,596.00                                                                                                              | Exempt | Legislative | Fees not expended for advertising development are to be refunded      |
| Nominated Integrated, Threatened Species or Class 1 Aquaculture Development (fee payable in addition to any other fees) | \$1,292.00                                                                                                              | Exempt | Legislative | Fees not expended for advertising development are to be refunded      |
| Prohibited Development (fee payable in addition to any other fees)                                                      | \$1,292.00                                                                                                              | Exempt | Legislative | Fees not expended for advertising development are to be refunded      |
| Required by CPP (fee payable in addition to any other fees)                                                             | \$1,292.00                                                                                                              | Exempt | Legislative | Fees not expended for advertising development are to be refunded      |
| <b>Designated Development</b>                                                                                           |                                                                                                                         |        |             |                                                                       |
| Designated Development (fee payable in addition to any other fees)                                                      | \$1,076.00                                                                                                              | Exempt | Legislative | Schedule 4 Part 3 Item 3.3 of EP&A Regs                               |
| <b>Modification of Consent</b>                                                                                          |                                                                                                                         |        |             |                                                                       |
| Section 4.55 (1)                                                                                                        | \$83.00                                                                                                                 | Exempt | Legislative | Modifications involving minor error, misdescription or miscalculation |
| Section 4.55 (1A) or Section 4.56(1)                                                                                    | \$754.00 or 50% of original fee, whichever is the lesser                                                                | Exempt | Legislative | Modifications involving minimal environmental impact                  |



|                                                                               |                                      |           |             |                                                |
|-------------------------------------------------------------------------------|--------------------------------------|-----------|-------------|------------------------------------------------|
| Section 4.55(2) or Section 4.56(1) not involving minimal environmental impact | Varies depending on development type | Exempt    | Legislative | See Schedule 4 Part 6 Items 6.3, 6.4 & 6.5     |
| Additional inspections                                                        | \$130.00                             | Exempt    | Full Cost   |                                                |
| <b>SUBDIVISION</b>                                                            |                                      |           |             |                                                |
| Subdivision with new road                                                     | \$777 + \$65 per additional lot      | Exempt    | Legislative | Schedule 4 Part 2 Item 2.4 of EP&A Regs        |
| Subdivision with no new road                                                  | \$386 + \$53 per additional lot      | Exempt    | Legislative | Schedule 4 Part 2 Item 2.5 of EP&A Regs        |
| Strata Subdivision                                                            | \$386 + \$65 per additional lot      | Exempt    | Legislative | Schedule 4 Part 2 Item 2.6 of EP&A Regs        |
| <b>OTHER FEES</b>                                                             |                                      |           |             |                                                |
| Dwelling less than \$100,000                                                  | Max fee \$532.00                     | Exempt    | Legislative | Schedule 4 Part 2 Item 2.3 of EP&A Regs        |
| <b>OTHER DEVELOPMENT APPLICATIONS</b>                                         |                                      |           |             |                                                |
| Change of Use – no building works required                                    | \$129.00                             | Exempt    | Legislative |                                                |
| <b>IMPOUNDING FEES</b>                                                        |                                      |           |             |                                                |
| Abandoned Vehicle                                                             | Actual Cost + 15%                    | Exempt    | Actual cost | Includes transport of vehicle to Council Depot |
| Release Fee                                                                   | \$125.00                             | Inclusive | Partial     | Includes \$25 Admin fee                        |
| Impounded Vehicle Storage fee per day                                         | \$50.00                              | Inclusive | Full cost   |                                                |
| Disposal Fee                                                                  | Actual Cost + 10%                    | Exempt    | Full cost   |                                                |
| <b>CARAVAN PARK INSPECTIONS</b>                                               |                                      |           |             |                                                |
| Initial Caravan Park – New Parks – per site – 18 sites or more                | \$4.25 per site<br>\$75.00 minimum   | Exempt    | Regulation  | Minimum charge is for 17 sites or less         |
| Inspections                                                                   | \$4.25 per site<br>\$75.00 minimum   | Exempt    | Regulation  | Minimum charge is for 17 sites or less         |
| Any manufactured home on Site                                                 | \$75.00                              | Exempt    | Regulation  |                                                |
| Non associated structure                                                      | \$33.50                              | Exempt    | Regulation  |                                                |
| <b>CARAVAN PARK RENEWAL OF APPROVAL</b>                                       |                                      |           |             |                                                |
| Caravan Park / Camping Ground – per site – 13 sites or more                   | \$4.25 per site<br>\$75.00 minimum   | Exempt    | Regulation  | Minimum charge is for 12 sites or less         |
| Re-inspections                                                                | \$4.25 per site<br>\$75.00 minimum   | Exempt    | Regulation  | Minimum charge is for 12 sites or less         |
| Caravan Park / Camping Ground – per site – 18 sites or more                   | \$4.25 per site<br>\$75.00 minimum   | Exempt    | Regulation  | Minimum charge is for 17 sites or less         |
| Re-inspections                                                                | \$4.25 per site<br>\$75.00 minimum   | Exempt    | Regulation  | Minimum charge is for 17 sites or less         |

|                                                                    |                                               |           |           |                                                                                         |
|--------------------------------------------------------------------|-----------------------------------------------|-----------|-----------|-----------------------------------------------------------------------------------------|
| <b>Road Opening and Closing Permit</b>                             |                                               |           |           |                                                                                         |
| Nature Strip                                                       | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable                                                                   |
| Unmade Roads                                                       | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable                                                                   |
| Plus Pavement Restoration                                          | Actual Cost + 10%                             | Exempt    | Full Cost |                                                                                         |
| Use Conduits of Boring                                             | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable                                                                   |
| Road Closing Permit                                                | \$165.00                                      | Inclusive | Full Cost | Non-refundable                                                                          |
| Assistance with preparation of Traffic Control Plans               | Cost plus 15%                                 | Inclusive | Full Cost | Preparation of Traffic Control Plans, supply of signs or any other administrative works |
| <b>Road Opening and Closing Permit cont</b>                        |                                               |           |           |                                                                                         |
| Open / Closing footpath Only                                       | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable upon satisfactory inspection                                      |
| Open Roadway (Seal Only)                                           | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable upon satisfactory inspection                                      |
| Open Roadway (Include Seal, Nature Strip, Kerb & Gutter, Footpath) | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable upon satisfactory inspection                                      |
| Plus Pavement Restoration                                          | \$160.00 per m2                               | Exempt    | Full Cost |                                                                                         |
| Stormwater connection to Kerb & Gutter                             | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable upon satisfactory inspection                                      |
| Stormwater Connection to Underground drain                         | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable upon satisfactory inspection                                      |
| Standard Vehicle crossing                                          | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable upon satisfactory inspection                                      |
| Builder Temporary crossing<br>(issued by Building Department)      | Deposit - \$570.00<br>Fee - \$165.00          | Exempt    | Full Cost | Deposit is refundable upon satisfactory inspection                                      |
| <b>KERB &amp; GUTTER and FOOTPATHS ( new )</b>                     |                                               |           |           |                                                                                         |
| Kerb & Gutter                                                      | 50% as per LG Act for frontage, 25% for side. | Inclusive | Full Cost | Only under Council's programmed works                                                   |
| Footpaths                                                          | 50% as per LG Act for frontage, 25% for side. | Inclusive | Full Cost | Only under Council's programmed works                                                   |
| <b>Shire Maps / Plans</b>                                          |                                               |           |           |                                                                                         |
| A0                                                                 | \$12.00                                       | Inclusive | Full cost |                                                                                         |
| A1                                                                 | \$8.50                                        | Inclusive | Full cost |                                                                                         |
| A2                                                                 | \$6.50                                        | Inclusive | Full cost |                                                                                         |
| Copies of archived documents                                       | \$135.00 per hour                             | Inclusive | Full cost | plus photocopying charges                                                               |



|                                                                                          |                |           |        |  |
|------------------------------------------------------------------------------------------|----------------|-----------|--------|--|
| <b>VISITOR INFORMATION CENTRE</b>                                                        |                |           |        |  |
| <b>In House Advertising</b>                                                              |                |           |        |  |
| Pullup Banner display (1 banner)                                                         | \$220 per year | Inclusive | Market |  |
| Digital Advertising (90 second clip of your business rotating inside the Visitor Centre) | \$410.00       | Inclusive | Market |  |
| <b>Visitor Guide</b>                                                                     |                |           |        |  |
| Advertising in Visitor Information Guide                                                 | At cost + 10%  | Inclusive | Market |  |
| <b>SALES AND SERVICES – GENERAL / ADMINISTRATION</b>                                     |                |           |        |  |
| <b>Printing / Photocopying - (100 sheets or less)</b>                                    |                |           |        |  |
| <b>Photocopies - Black &amp; White</b>                                                   |                |           |        |  |
| A4 - Single sided                                                                        | \$0.40         | Inclusive | Market |  |
| A3 - Single sided                                                                        | \$0.85         | Inclusive | Market |  |
| A4 - Double sided                                                                        | \$0.60         | Inclusive | Market |  |
| A3 - Double sided                                                                        | \$1.25         | Inclusive | Market |  |
| <b>Photocopies - Colour</b>                                                              |                |           |        |  |
| A4 - Single sided                                                                        | \$1.00         | Inclusive | Market |  |
| A3 - Single sided                                                                        | \$2.00         | Inclusive | Market |  |
| A4 - Double sided                                                                        | \$1.50         | Inclusive | Market |  |
| A3 - Double sided                                                                        | \$3.00         | Inclusive | Market |  |
| <b>Book Copies using Council supplied paper - Above 100 sheets</b>                       |                |           |        |  |
| <b>Photocopies - Black &amp; White</b>                                                   |                |           |        |  |
| A4 - Single sided                                                                        | \$0.35         | Inclusive | Market |  |
| A3 - Single sided                                                                        | \$0.80         | Inclusive | Market |  |
| A4 - Double sided                                                                        | \$0.55         | Inclusive | Market |  |
| A3 - Double sided                                                                        | \$1.15         | Inclusive | Market |  |
| <b>Photocopies - Colour</b>                                                              |                |           |        |  |
| A4 - Single sided                                                                        | \$0.80         | Inclusive | Market |  |
| A3 - Single sided                                                                        | \$1.60         | Inclusive | Market |  |
| A4 - Double sided                                                                        | \$1.30         | Inclusive | Market |  |
| A3 - Double sided                                                                        | \$2.50         | Inclusive | Market |  |
| <b>Scanning</b>                                                                          |                |           |        |  |
| Document Scanning                                                                        | \$2.60         | Inclusive | Market |  |
| <b>Binding</b>                                                                           |                |           |        |  |
| Small < 25 pages                                                                         | \$6.60         | Inclusive | Market |  |
| Medium 25-50 pages                                                                       | \$7.20         | Inclusive | Market |  |
| Large > 50 pages                                                                         | \$7.60         | Inclusive | Market |  |
| <b>Laminating</b>                                                                        |                |           |        |  |
| A4                                                                                       | \$3.40         | Inclusive | Market |  |
| A3                                                                                       | \$6.75         | Inclusive | Market |  |

|                                                                    |                       |           |        |                                                                     |
|--------------------------------------------------------------------|-----------------------|-----------|--------|---------------------------------------------------------------------|
| <b>Folding Machine</b>                                             |                       |           |        |                                                                     |
| Per 500                                                            | \$22.40               | Inclusive | Market |                                                                     |
| Per 1000                                                           | \$40.70               | Inclusive | Market |                                                                     |
| <b>New Truck Wash Facility</b>                                     |                       |           |        |                                                                     |
| Truck Wash Key                                                     | As per Avdata charges | Inclusive | Market | New and replacement keys                                            |
| Truck Wash per minute charge                                       | \$0.80                | Inclusive | Market | Minimum charge \$11.00 GST Inclusive & 80 cents per minute          |
| Avdata Truck Wash System                                           | \$0.80                | Inclusive | Market | Minimum charge \$11.00 GST Inclusive & 80 cents per minute          |
| Truck Wash Token (per 15 mins)                                     | \$12.00               | Inclusive | Market | Old truck wash facility                                             |
| <b>SALES AND SERVICES – HIRE OF COUNCIL HALLS / FACILITIES</b>     |                       |           |        |                                                                     |
| <b>Cleaning, Key &amp; Security Deposits (applies to any hire)</b> |                       |           |        |                                                                     |
| <b>Greenham Park Hall</b>                                          |                       |           |        |                                                                     |
| Cleaning, Key & Security Deposits                                  | \$350.00              | GST Free  |        | Retained by Council if Council does cleaning                        |
| <b>Whole Building (including bar &amp; kitchen)</b>                |                       |           |        |                                                                     |
| 2 Hours Minimum                                                    | \$165.00              | Inclusive |        |                                                                     |
| Half Day (up to four hours)                                        | \$270.00              | Inclusive |        |                                                                     |
| Night (6pm onwards)                                                | \$350.00              | Inclusive |        |                                                                     |
| Full Day (9am to Midnight)                                         | \$390.00              | Inclusive |        |                                                                     |
| <b>Main Hall Only (excluding bar &amp; kitchen)</b>                |                       |           |        |                                                                     |
| 2 Hours Minimum                                                    | \$110.00              | Inclusive |        |                                                                     |
| Half Day (up to four hours)                                        | \$195.00              | Inclusive |        |                                                                     |
| Night (6pm onwards)                                                | \$270.00              | Inclusive |        |                                                                     |
| Full Day (9am to Midnight)                                         | \$335.00              | Inclusive |        |                                                                     |
| Other Rooms Only                                                   | \$77.00               | Inclusive |        |                                                                     |
| <b>Other Costs</b>                                                 |                       |           |        |                                                                     |
| Damaged Tables each                                                | At cost               | Inclusive |        |                                                                     |
| Damaged Chairs each                                                | At cost               | Inclusive |        |                                                                     |
| <b>Theatre Royal Hall</b>                                          |                       |           |        |                                                                     |
| Cleaning, Key & Security Deposits                                  | \$350.00              | GST Free  |        | Retained by Council if Council does cleaning (one deposit per hire) |
| <b>Hall &amp; Reception Area</b>                                   |                       |           |        |                                                                     |
| Half Day (1 to 4 hours)                                            | \$160.00              | Inclusive |        |                                                                     |
| Full Day (9am to 6pm)                                              | \$270.00              | Inclusive |        |                                                                     |
| Night (6pm onwards)                                                | \$345.00              | Inclusive |        |                                                                     |
| Additional charge per hour                                         | \$57.00               | Inclusive |        |                                                                     |

|                                                           |                  |           |         |                                                                       |
|-----------------------------------------------------------|------------------|-----------|---------|-----------------------------------------------------------------------|
| <b>Reception Area</b>                                     |                  |           |         |                                                                       |
| Half Day (1 to 4 hours)                                   | \$100.00         | Inclusive |         |                                                                       |
| Full Day (9am to 6pm)                                     | \$160.00         | Inclusive |         |                                                                       |
| Night (6pm onwards)                                       | \$190.00         | Inclusive |         |                                                                       |
| Additional charge per hour                                | \$35.00          | Inclusive |         |                                                                       |
| <b>Use of Kitchen (additional Charges)</b>                |                  |           |         |                                                                       |
| Half Day (1 to 4 hours)                                   | \$110.00         | Inclusive |         |                                                                       |
| Full Day                                                  | \$160.00         | Inclusive |         |                                                                       |
| Weekend - Thursday through Sunday                         | \$210.00         | Inclusive |         |                                                                       |
| <b>Use of Cool room (additional Charges)</b>              |                  |           |         |                                                                       |
| Half Day (1 to 4 hours)                                   | \$57.00          | Inclusive |         |                                                                       |
| Full Day                                                  | \$77.00          | Inclusive |         |                                                                       |
| Weekend - Thursday through Sunday                         | \$155.00         | Inclusive |         |                                                                       |
| <b>Use of Senior Citizens Kiosk</b>                       |                  |           |         |                                                                       |
| Cleaning, Key & Security Deposits                         | \$150.00         | GST Free  |         | Retained by Council if Council does cleaning                          |
| Full Day                                                  | \$30.00          | Inclusive |         |                                                                       |
| <b>Senior Citizens Building</b>                           |                  |           |         |                                                                       |
| Cleaning, Key & Security Deposits                         | \$350.00         | GST Free  |         | Retained by Council if Council does cleaning                          |
| Half Day (1 to 4 hours)                                   | \$150.00         | Inclusive |         |                                                                       |
| Full Day (Monday - Thursday)                              | \$175.00         | Inclusive |         |                                                                       |
| Weekend - Friday through Sunday                           | \$250.00         | Inclusive |         | Per day                                                               |
| Community use (not for profit organisation) up to 4 hours | \$50.00          |           |         |                                                                       |
| <b>Community meeting room - CWA</b>                       |                  |           |         |                                                                       |
| Cleaning, Key & Security Deposits                         | \$350.00         | GST Free  |         | Retained by Council if Council does cleaning                          |
| Half Day                                                  | \$115.00         | Inclusive |         |                                                                       |
| Full Day                                                  | \$170.00         | Inclusive |         |                                                                       |
| Tea / Coffee making facilities                            | \$35.00          | Inclusive |         |                                                                       |
| <b>SALES AND SERVICES – HIRE OF COUNCIL FACILITIES</b>    |                  |           |         |                                                                       |
| <b>SPORTING AND PLAYING FIELDS</b>                        |                  |           |         |                                                                       |
| <b>GREENHAM PARK GROUNDS</b>                              |                  |           |         |                                                                       |
| <b>Football Club</b>                                      |                  |           |         |                                                                       |
| Football Club Facilities and Reserve                      | Market Rental    | Inclusive | Partial | To be charged at existing rates until Plan of Management is completed |
| Junior - No.2 Oval per season                             | Market Rental    | Inclusive | Partial |                                                                       |
| <b>Cricket Club</b>                                       |                  |           |         |                                                                       |
| Oval per season - not charging admission                  | To be determined | Inclusive | Partial | To be revised in accordance with Plans of Management                  |
| Oval per season - charging admission                      | To be determined |           |         | To be revised in accordance with Plans of Management                  |
| Oval - Other Organisations and Persons per day            | To be determined | Inclusive | Partial | To be revised in accordance with Plans of Management                  |



|                                                           |                      |           |         |                                                                                                                                                                                                                                       |
|-----------------------------------------------------------|----------------------|-----------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tennis Courts</b>                                      |                      |           |         |                                                                                                                                                                                                                                       |
| Courts per season                                         | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| <b>Netball Club</b>                                       |                      |           |         |                                                                                                                                                                                                                                       |
| Courts per season                                         | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| <b>EUSTON RECREATION RESERVE</b>                          |                      |           |         |                                                                                                                                                                                                                                       |
| Clubs Not Charging Admission - per day                    | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Clubs Charging Admission - per day                        | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Euston Football Club per season                           | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Euston Football Club (2 Sessions Only)                    | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Cricket Clubs and similar per day                         | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Cricket Clubs and similar per season                      | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Netball Club - per season                                 | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Other Organisations and persons - per day                 | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| Sports Shed - per day                                     | To be determined     | Inclusive | Partial | To be revised in accordance with Plans of Management                                                                                                                                                                                  |
| <b>RESERVE RENTALS</b>                                    |                      |           |         |                                                                                                                                                                                                                                       |
| Travelling Shows per day                                  | \$350.00             | Inclusive | Partial | \$20m P/L Insurance - Circuses Or Similar Use and Workers Comp. Insurance                                                                                                                                                             |
| Security Deposit                                          | \$1,000.00           | Exempt    |         | Refundable If Reserve Left In Tidy Condition                                                                                                                                                                                          |
| <b>Race Meetings</b>                                      |                      |           |         |                                                                                                                                                                                                                                       |
| Per meeting                                               | \$480.00             | Inclusive | Partial |                                                                                                                                                                                                                                       |
| <b>Swimming Pool</b>                                      |                      |           |         |                                                                                                                                                                                                                                       |
| Entrance fees - All Users                                 | Free                 | Inclusive | Partial | Swimming Pool free use only applies to normal opening hours as set by Council                                                                                                                                                         |
| Out of normal operating hours (Schools or Clubs only)     | Actual Cost plus 10% | Inclusive |         | Schools or Clubs to provide a fully qualified lifeguard and supervision or Council fees for lifeguard will apply                                                                                                                      |
| <b>PROPERTY RENTALS</b>                                   |                      |           |         |                                                                                                                                                                                                                                       |
| <b>CARAVAN PARK</b>                                       |                      |           |         |                                                                                                                                                                                                                                       |
| <b>Ensuite Cabins</b>                                     |                      |           |         |                                                                                                                                                                                                                                       |
| Deluxe River View Cabins 18 & 19 - (Inc. linen)           | Market Rates         | Inclusive | Partial | New Deluxe River View Cabins - Sleep up to 6 people, Queen Bed with electric blanket, Linen, Heating/Cooling, TV Fridge, Microwave, Hotplates, Complimentary Tea and Coffee, Balcony (Elevated cabins) - Extra Adult \$10/Child \$5   |
| River View Cabins 14, 15, 16 & 17 - (Inc. linen)          | Market Rates         | Inclusive | Partial | River View Cabins - 2 People, Queen Bed with electric blanket, Linen, Second Bedroom (various configs) Heating/Cooling, TV, Fridge, Microwave, Hotplates, Complimentary Tea & Coffee, Verandah - Extra Adult \$10/Child \$5 under 12. |
| Standard Ensuite Cabins 6, 7, 8, 9, 10, 11 - (Inc. linen) | Market Rates         | Inclusive | Partial | Standard Ensuite Cabin - 2 people, Double Bed, Linen, Heating/Cooling, TV, Fridge, Microwave, Hotplates, Complimentary Tea & Coffee - Extra Adult \$10/Child \$5 under 12.                                                            |

|                                              |                           |           |         |                                                                                                                                                   |
|----------------------------------------------|---------------------------|-----------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Basic Cabins</b>                          |                           |           |         |                                                                                                                                                   |
| Cabin 1, 2, 3, 4 & 5 - (Inc. linen)          | Market Rates              | Inclusive | Partial | Budget Cabin - 2 people, Double Bed, Linen, No Bathroom, TV, Fridge, Heating/Cooling, Microwave, Hotplates - Extra Adult \$10/Child \$5 under 12. |
| Desposit for Domestic Animal at Caravan Park | \$100.00                  | Exempt    | Partial | Refundable upon satisfactory inspection of accomodation                                                                                           |
| <b>Site Fees (Per Night)</b>                 |                           |           |         |                                                                                                                                                   |
| With power for two                           | Market Rates              | Inclusive |         | Stay for 7 nights and pay for 6 nights                                                                                                            |
| Without power for two                        | Market Rates              | Inclusive |         | Stay for 7 nights and pay for 6 nights                                                                                                            |
| <b>Weekly Rates - Site Fees &amp; Cabins</b> |                           |           |         |                                                                                                                                                   |
| <b>Longer term rates</b>                     |                           |           |         |                                                                                                                                                   |
| 2- 6 Weeks                                   |                           | Inclusive |         | To be negotiated                                                                                                                                  |
| <b>Aerodrome</b>                             |                           |           |         |                                                                                                                                                   |
| Landing fee - per landing                    | \$0.00                    | Inclusive |         |                                                                                                                                                   |
| Overnight / Daily Apron Parking              | \$10.00                   | Inclusive |         |                                                                                                                                                   |
| Weekly Parking on Apron                      | \$50.00                   | Inclusive |         |                                                                                                                                                   |
| Hangar Charges - per week (or Part)          | \$55.00                   | Inclusive |         |                                                                                                                                                   |
| Hangar Charges - per month (or Part)         | \$200.00                  | Inclusive |         |                                                                                                                                                   |
| Hangar Charges - per year (or Part)          | \$2,000.00                | Inclusive |         |                                                                                                                                                   |
| Flying School Annual Fees                    | \$10,500.00               | Inclusive |         |                                                                                                                                                   |
| <b>Library</b>                               |                           |           |         |                                                                                                                                                   |
| Lost/non-returned/Damaged Books              | cost of replacement + 10% | Inclusive |         |                                                                                                                                                   |
| Lost Membership card                         | Nil                       | Inclusive |         |                                                                                                                                                   |
| Coffee/Tea                                   | \$2.50                    | Inclusive |         | Per cup                                                                                                                                           |
| Membership                                   | Free                      |           |         |                                                                                                                                                   |

| Balranald And Euston Tip Charges – Material Originating Within The Balranald Shire |                                             |           |             |                                                                                                      |
|------------------------------------------------------------------------------------|---------------------------------------------|-----------|-------------|------------------------------------------------------------------------------------------------------|
| Tip Token                                                                          | \$15.00                                     | Inclusive | Market      |                                                                                                      |
| Matress                                                                            |                                             |           |             | 1 Token                                                                                              |
| One axle trailer or utility                                                        |                                             | Inclusive |             | 1 Token                                                                                              |
| Two axle trailer                                                                   |                                             | Inclusive |             | 2 tokens                                                                                             |
| Tyres - Car Tyres                                                                  |                                             | Inclusive |             | 1 token ( per 2 tyres )                                                                              |
| Tyres - Truck or large machinery                                                   |                                             | Inclusive |             | 1 token ( per tyre )                                                                                 |
| Green Waste Non-Contaminated                                                       | FREE                                        | Exempt    |             |                                                                                                      |
| DrumMuster containers                                                              | FREE *                                      | Inclusive | Partial     | * By Appointment only                                                                                |
| Mixed Waste Material – Non-compactable (e.g. White goods, and furniture) per tonne | \$130.00                                    | Inclusive |             | to be paid at Council Administration office after receiving weighbridge docket, and prior to dumping |
| Asbestos                                                                           | \$250 per cubic metre plus burial fee       | Inclusive | Full Cost   | Maximum 10m <sup>2</sup> in any wrapped parcel. See Council for further instruction                  |
| Illegal dumping                                                                    | \$150 per tonne plus 125% of Clean Up costs | Inclusive | Full cost   | Cost includes retrieval                                                                              |
| Out of Hours Entry to Balranald Tip                                                | At cost + 10%                               | Inclusive |             | minimum charge \$ 270.00                                                                             |
| Balranald commoner fees - As per Schedule 2, Commons Management Regulations, 2018  |                                             |           |             |                                                                                                      |
| Application to be a commoner                                                       | \$50.00                                     | Exempt    | Legislation | (clause 7)                                                                                           |
| Copy of minutes of proceedings of meetings - minutes not exceeding 10 pages        | \$20.00                                     | Exempt    | Legislation | (clause 31)                                                                                          |
| Each additional pages                                                              | \$1.00                                      | Exempt    | Legislation |                                                                                                      |
| Inspection of book recording disclosure of pecuniary interest                      | \$20.00                                     | Exempt    | Legislation | (clause 34)                                                                                          |
| Agistment for sheep per head per day                                               | \$0.25                                      | Exempt    | Legislation |                                                                                                      |
| Agistment any other animals per head per day                                       | \$1.50                                      | Exempt    | Legislation |                                                                                                      |
| Agistment of animals in stock pound per head per day                               | \$1.50                                      | Exempt    | Legislation |                                                                                                      |
| WASTE MANAGEMENT CHARGES                                                           |                                             |           |             |                                                                                                      |
| 240 litre bin replacement lost/stolen                                              | \$130.00                                    | Exempt    |             |                                                                                                      |
| Domestic Waste Collection Balranald and Euston                                     | \$390.00                                    | Exempt    |             | 1 Collection per week per approved bin                                                               |
| Additional Bin (Domestic ) Balranald and Euston                                    | \$275.00                                    | Exempt    |             | For each extra approved bin collection                                                               |
| Commercial Waste Collection Euston                                                 | \$390.00                                    | Exempt    |             | 1 Collection per week per approved bin                                                               |
| Commercial Waste Collection Balranald                                              | \$605.00                                    | Exempt    |             | 2 Collections per week per approved bin                                                              |
| Additional Bin (Commercial) Balranald and Euston                                   | \$275.00                                    | Exempt    |             | For each extra approved bin collection                                                               |
| Domestic Waste Management Access Charge for Vacant Blocks                          | \$66.00                                     | Exempt    |             |                                                                                                      |
| Sale of obsolete bins                                                              | \$50.00                                     | Inclusive |             |                                                                                                      |
| WATER MANAGEMENT CHARGES                                                           |                                             |           |             |                                                                                                      |
| Raw (Balranald & Euston)                                                           |                                             |           |             |                                                                                                      |
| 20mm connection                                                                    | \$379.50                                    | Exempt    |             | Base Charge                                                                                          |



|                                                                           |                                                                    |        |  |                          |
|---------------------------------------------------------------------------|--------------------------------------------------------------------|--------|--|--------------------------|
| 25mm connection                                                           | \$592.90                                                           | Exempt |  |                          |
| 32mm connection                                                           | \$971.30                                                           | Exempt |  |                          |
| 40mm connection                                                           | \$1,518.00                                                         | Exempt |  |                          |
| 50mm connection                                                           | \$2,371.60                                                         | Exempt |  |                          |
| 80mm connection                                                           | \$6,072.00                                                         | Exempt |  |                          |
| 100mm connection                                                          | \$9,487.50                                                         | Exempt |  |                          |
| Residential Flats, Units and Multiple Dwellings up to 10 Dwellings        | Connection Charge + 50% of Base Connection per dwelling thereafter | Exempt |  |                          |
| Residential Flats, Units and Multiple Dwellings greater than 10 Dwellings | Connection Charge + 50% of Base Connection per dwelling thereafter | Exempt |  |                          |
| <b>Filtered (Balranald &amp; Euston)</b>                                  |                                                                    |        |  |                          |
|                                                                           |                                                                    |        |  | Base Charge              |
| 20mm connection                                                           | \$379.50                                                           | Exempt |  |                          |
| 25mm connection                                                           | \$592.90                                                           | Exempt |  |                          |
| 32mm connection                                                           | \$971.30                                                           | Exempt |  |                          |
| 40mm connection                                                           | \$1,518.00                                                         | Exempt |  |                          |
| 50mm connection                                                           | \$2,371.60                                                         | Exempt |  |                          |
| 80mm connection                                                           | \$6,072.00                                                         | Exempt |  |                          |
| 100mm connection                                                          | \$9,487.50                                                         | Exempt |  |                          |
| Residential Flats, Units and Multiple Dwellings up to 10 Dwellings        | Connection Charge + 50% of Base Connection per dwelling thereafter | Exempt |  |                          |
| Residential Flats, Units and Multiple Dwellings greater than 10 Dwellings | Connection Charge + 50% of Base Connection per dwelling thereafter | Exempt |  |                          |
| <b>Raw &amp; Filtered Water Tariffs</b>                                   |                                                                    |        |  |                          |
| Raw Tariff 1 - Up to 600kL                                                | \$1.05/kL For the first 600kL/annum.                               | Exempt |  |                          |
| Raw Tariff 2 - 601kL and above                                            | \$1.55/kL for 601kL and above/ annum                               | Exempt |  |                          |
| Raw Water Usage - Community Land (Parks & Gardens)                        | 44 cents/kL Unlimited                                              | Exempt |  | No kL tariff - flat rate |

|                                                             |                                      |        |  |  |
|-------------------------------------------------------------|--------------------------------------|--------|--|--|
| Filtered Tariff 1 - Up to 400kL                             | \$1.70/kL For the first 400kL/annum. | Exempt |  |  |
| Filtered Tariff 2 - 401kL and above                         | \$2.55/kL for 401kL and above/ annum | Exempt |  |  |
| Water from Council's Standpipe – Raw (per 1000 litres)      | \$5.70                               | Exempt |  |  |
| Water from Council's Standpipe – Filtered (per 1000 litres) | \$11.00                              | Exempt |  |  |

**Sewerage charges (Balranald & Euston)**

|                                                                                                       |                                                               |        |             |                                                              |
|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------|-------------|--------------------------------------------------------------|
| Standard Access Charge 20mm connection                                                                | \$640.00                                                      | Exempt |             | Base Charge                                                  |
| 25mm connection                                                                                       | \$1,000.00                                                    | Exempt |             |                                                              |
| 32mm connection                                                                                       | \$1,638.40                                                    | Exempt |             |                                                              |
| 40mm connection                                                                                       | \$2,560.00                                                    | Exempt |             |                                                              |
| 50mm connection                                                                                       | \$4,000.00                                                    | Exempt |             |                                                              |
| 80mm connection                                                                                       | \$10,240.00                                                   | Exempt |             |                                                              |
| 100mm connection                                                                                      | \$16,000.00                                                   | Exempt |             |                                                              |
|                                                                                                       |                                                               |        |             |                                                              |
| Sewer Discharge (SDF applied according to industry)                                                   | \$2.20                                                        | Exempt |             |                                                              |
|                                                                                                       |                                                               |        |             |                                                              |
| Standard Access Charge (min)                                                                          | \$640.00                                                      | Exempt |             |                                                              |
| Pedestal Charge - Non residential                                                                     | \$105.00                                                      | Exempt |             | For every dwelling with more than 2 pedestals - per pedestal |
| Pedestal Charge - Accommodation Camp                                                                  | \$200.00                                                      | Exempt |             | Per pedestal                                                 |
| Residential Flats, Units and Multiple Dwellings up to 10 Dwellings                                    | Connection Charge + 50% of Connection per dwelling thereafter | Exempt |             |                                                              |
| Residential Flats, Units and Multiple Dwellings greater than 10 Dwellings                             | Connection Charge + 50% of Connection per dwelling thereafter | Exempt |             |                                                              |
| Access Sewerage Charge per equivalent 20mm water connection for Granny Flats for residential purposes | 50% of Sewer Access Charge                                    | Exempt |             | Charge per Granny Flat for residential purposes              |
| <b>Stormwater Management Service Charge</b>                                                           |                                                               |        |             |                                                              |
| Residential /Business Service Charge                                                                  | \$25.00                                                       | Exempt | Legislation |                                                              |
| Strata Property                                                                                       | \$12.50                                                       | Exempt | Legislation |                                                              |
| <b>Sewerage service charges</b>                                                                       |                                                               |        |             |                                                              |
| Sewerage Connection Point – Extension per point                                                       | \$1,155.00                                                    | Exempt |             |                                                              |
|                                                                                                       |                                                               |        |             |                                                              |
| <b>Balranald &amp; Euston</b>                                                                         |                                                               |        |             |                                                              |
| Connection Fee – House                                                                                | \$750.00                                                      | Exempt |             |                                                              |



|                                         |            |        |  |  |
|-----------------------------------------|------------|--------|--|--|
| Other Buildings – 1st Closet            | \$750.00   | Exempt |  |  |
|                                         |            |        |  |  |
| <b>Water service connection charges</b> |            |        |  |  |
| Connections – Standard 20mm Only        |            |        |  |  |
| Raw water                               | \$580.00   | Exempt |  |  |
| Filtered Water                          | \$580.00   | Exempt |  |  |
|                                         |            |        |  |  |
| Connections – Standard 25mm Only        |            |        |  |  |
| Raw water                               | \$906.00   | Exempt |  |  |
| Filtered Water                          | \$906.00   | Exempt |  |  |
|                                         |            |        |  |  |
| Connections – Standard 40mm Only        |            |        |  |  |
| Raw water                               | \$2,320.00 | Exempt |  |  |
| Filtered Water                          | \$2,320.00 | Exempt |  |  |

**Water Supply System****Water Supply Charges (Miscellaneous):**

|                                                                           |                      |        |  |                              |
|---------------------------------------------------------------------------|----------------------|--------|--|------------------------------|
| Preparation of Water Pressure Letter                                      | \$195.00             | Exempt |  |                              |
| Disconnection Fee                                                         | \$625.00             | Exempt |  |                              |
| Install water restrictor and reconnection                                 | \$100.00             | Exempt |  | Up to 2 connections          |
| Lower or Raise Services                                                   | Actual Cost plus 25% | Exempt |  |                              |
| Repair of Water Services including new Meter Cock                         | Actual Cost plus 25% | Exempt |  |                              |
| Repair of Water Services (20mm diameter)                                  | Actual Cost plus 25% | Exempt |  |                              |
| Installation of Reduced capacity raw water supply to residential premises | \$185.00             |        |  |                              |
| Water Meter Test Fee                                                      | \$130.00 per hour    | Exempt |  | No Charge if Meter is Faulty |

**Water Back Flow Prevention:**

|                                                                                  |                                  |           |  |  |
|----------------------------------------------------------------------------------|----------------------------------|-----------|--|--|
| Initial Device Inspection & Registration (per Visit)                             | \$130.00                         | Exempt    |  |  |
| Purchase of Back flow Test and Maintenance Report Books (per bin)                | Please Contact Council for Quote | Inclusive |  |  |
| <b>Reconnection Fee</b>                                                          |                                  |           |  |  |
| Normal Business Hours                                                            | \$500.00                         | Exempt    |  |  |
| After Business Hours                                                             | \$800.00                         | Exempt    |  |  |
| Purchase of PVC Meter Box and Install - 20mm Connection Only                     | \$165.00                         | Exempt    |  |  |
| <b>NOTE: Special arrangement need to be made for large users and fire mains.</b> |                                  |           |  |  |
| <b>Connections Larger Than 20mm By Arrangement</b>                               |                                  |           |  |  |

|                                                                                                                                                               |                           |           |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------|--|--|
| <b>LIQUID TRADE WASTE</b>                                                                                                                                     |                           |           |  |  |
| Excess Mass and Non-compliant Excess Mass Charges (for Category 3 Dischargers) are set annually by Council. The following table lists the category of charges |                           |           |  |  |
| <b>Application Fee</b>                                                                                                                                        |                           |           |  |  |
| All Classifications                                                                                                                                           | \$85.00                   | Inclusive |  |  |
| <b>Application Withdrawal or Modification Fee</b>                                                                                                             |                           |           |  |  |
| All Classifications                                                                                                                                           |                           | Inclusive |  |  |
| <b>Annual Trade Waste Fee</b>                                                                                                                                 | <b>Charge/Annum</b>       |           |  |  |
| Category 1                                                                                                                                                    | \$117.00                  | Inclusive |  |  |
| Category 2                                                                                                                                                    | \$117.00                  | Inclusive |  |  |
| Category 3                                                                                                                                                    | \$528.00                  | Inclusive |  |  |
| <b>Food Waste Disposal Charge</b>                                                                                                                             | <b>Unit Charge/bed</b>    |           |  |  |
| Nursing Home                                                                                                                                                  | \$22.00                   | Inclusive |  |  |
| Hospital                                                                                                                                                      | \$22.00                   | Inclusive |  |  |
| <b>Trade Waste Usage Charge (Category 2 Dischargers)</b>                                                                                                      | <b>Unit Charge/kl</b>     |           |  |  |
| Compliant                                                                                                                                                     | \$2.00                    | Inclusive |  |  |
| Non-compliant                                                                                                                                                 | \$15.00                   | Inclusive |  |  |
| <b>Re-inspection Fee</b>                                                                                                                                      | <b>Charge/Inspection</b>  |           |  |  |
| All Categories                                                                                                                                                | \$80.00                   | Inclusive |  |  |
| <b>Approval Renewal Fee (5 Yearly)</b>                                                                                                                        | <b>Charge/Renewal</b>     |           |  |  |
| All Categories                                                                                                                                                | \$80.00                   | Inclusive |  |  |
| <b>Application for Exception of Installing Standard Pre-treatment Equipment</b>                                                                               | <b>Charge/Exception</b>   |           |  |  |
| All Categories                                                                                                                                                | \$85.00                   | Inclusive |  |  |
| <b>Application for Trade Waste Discharge Factor Variation</b>                                                                                                 | <b>Charge/Application</b> |           |  |  |
| All Categories                                                                                                                                                | \$85.00                   | Inclusive |  |  |
| <b>EXCESS MASS &amp; NON-COMPLIANT EXCESS MASS CHARGES Unit Charge \$/KG</b>                                                                                  |                           |           |  |  |
| Substance DWE                                                                                                                                                 |                           |           |  |  |
| Aluminium                                                                                                                                                     | \$0.70                    | Inclusive |  |  |
| Ammonia                                                                                                                                                       | \$1.85                    | Inclusive |  |  |
| Arsenic                                                                                                                                                       | \$64.00                   | Inclusive |  |  |
| Barium                                                                                                                                                        | \$32.00                   | Inclusive |  |  |
| Biological Oxygen Demand (BOD)                                                                                                                                | \$0.70                    | Inclusive |  |  |

|                                                                                          |            |           |  |  |
|------------------------------------------------------------------------------------------|------------|-----------|--|--|
| Boron                                                                                    | \$0.70     | Inclusive |  |  |
| Bromine                                                                                  | \$12.85    | Inclusive |  |  |
| Cadmium                                                                                  | \$295.00   | Inclusive |  |  |
| Chloride                                                                                 | \$0.00     | Inclusive |  |  |
| Chlorinated Hydrocarbons                                                                 | \$32.00    | Inclusive |  |  |
| Chlorinated Phenolics                                                                    | \$1,278.00 | Inclusive |  |  |
| Chlorine                                                                                 | \$1.35     | Inclusive |  |  |
| Chromium                                                                                 | \$22.80    | Inclusive |  |  |
| Cobalt                                                                                   | \$13.20    | Inclusive |  |  |
| Copper                                                                                   | \$13.20    | Inclusive |  |  |
| Cyanide                                                                                  | \$63.90    | Inclusive |  |  |
| Fluoride                                                                                 | \$3.25     | Inclusive |  |  |
| Formaldehyde                                                                             | \$1.40     | Inclusive |  |  |
| Oil & Grease                                                                             | \$1.20     | Inclusive |  |  |
| Herbicides/defoliants                                                                    | \$638.80   | Inclusive |  |  |
| Iron                                                                                     | \$1.35     | Inclusive |  |  |
| Lead                                                                                     | \$32.00    | Inclusive |  |  |
| Lithium                                                                                  | \$6.40     | Inclusive |  |  |
| Manganese                                                                                | \$6.40     | Inclusive |  |  |
| Mercaptans                                                                               | \$63.90    | Inclusive |  |  |
| Mercury                                                                                  | \$2,124.00 | Inclusive |  |  |
| Methylene Blue Active Substance (MBAS)                                                   | \$0.70     | Inclusive |  |  |
| Molybdenum                                                                               | \$0.70     | Inclusive |  |  |
| Nickel                                                                                   | \$21.75    | Inclusive |  |  |
| Nitrogen (Total Kjeldahl Nitrogen - TKN)                                                 | \$0.25     | Inclusive |  |  |
| Organic compounds                                                                        | \$638.70   | Inclusive |  |  |
| Pesticides General (excludes organochlorines & organophosphates)                         | \$638.70   | Inclusive |  |  |
| Petroleum Hydrocarbons (non-flammable)                                                   | \$2.20     | Inclusive |  |  |
| pH Coefficient                                                                           | \$0.40     | Inclusive |  |  |
| <b>EXCESS MASS &amp; NON-COMPLIANT EXCESS MASS CHARGES Unit Charge \$/KG (Continued)</b> |            |           |  |  |
| Phenolic Compounds (non-chlorinated)                                                     | \$6.45     | Inclusive |  |  |
| Total Phosphorus                                                                         | \$1.35     | Inclusive |  |  |
| Poly Aromatic Hydrocarbons                                                               | \$13.10    | Inclusive |  |  |
| Selenium                                                                                 | \$45.40    | Inclusive |  |  |
| Silver                                                                                   | \$1.25     | Inclusive |  |  |
| Sulphate                                                                                 | \$0.20     | Inclusive |  |  |
| Sulphide                                                                                 | \$1.40     | Inclusive |  |  |
| Sulphite                                                                                 | \$1.45     | Inclusive |  |  |
| Suspended Solids                                                                         | \$0.90     | Inclusive |  |  |

|                                |              |           |  |                              |
|--------------------------------|--------------|-----------|--|------------------------------|
| Thiosulfate                    | \$0.30       | Inclusive |  |                              |
| Tin                            | \$6.40       | Inclusive |  |                              |
| Total Dissolved Solids         | \$0.10       | Inclusive |  |                              |
| Zinc                           | \$13.10      | Inclusive |  |                              |
| <b>PRIVATE WORKS</b>           |              |           |  |                              |
| <b>Noxious Weeds</b>           |              |           |  |                              |
| Contract Spraying              | as per quote | Inclusive |  | If regulatory not GST exempt |
| <b>Labour &amp; Plant Hire</b> |              |           |  |                              |
| Plant Hire                     | as per quote |           |  |                              |





# 2022/2023 REVENUE POLICY



# STATEMENT OF REVENUE POLICY

## Introduction

The Local Government 1993 (the Act) requires Council, under section 405, to include a Statement of Revenue Policy in its annual Operational Plan. In compiling this statement, significant factors have been considered in conjunction with the projected Operational Budget. In the current economic climate, Council is continuing to face cost pressures while being relatively constrained with static revenue base. The 2022-23 Operational Budget has been formulated within these income and cost constraints. The Revenue Policy is a key component of the Operational Plan and lists Council's Rates, Fees and Charges for 2022-23, including all areas that support the generation of Council's income. Revenue categories include:

- Rates
- Annual charges for services
- Fees for services
- Commonwealth and State Government Grants
- Earnings on investments
- Borrowings
- Other revenues, including income from the sale of assets

Council adopts its Revenue Policy on an annual basis.

The following sections provide information regarding how Council will levy ordinary land rates, charges and fees in the 2022/23 financial year and the anticipated revenue that will be derived from each separate rate, charge and fee.

## Rates

Rates are levied on the land value (as determined by the Valuer General) of the property and in accordance with the Act.

### Categorisation of Land for the purposes of ordinary rates

Council has categorised all rateable properties in accordance with section 514 of the Act to be within one of the following rating categories.

- Farmland
- Residential
- Mining
- Business

Before making an ordinary rate, a council may determine a sub-category or sub-categories for one or more categories of rateable land in its area. A sub-category may be determined for the category:

- “Farmland” according to the intensity of the land use, the irrigability of the land, or economic factors affecting the land, or
- “Residential” according to whether the land is rural residential land or is within a centre of population, or
- “Mining” according to the kind of mining involved, or
- “Business” according to a centre of activity.

### Rating Methods

The Act provides Council with the following three alternative methods for levying rates:

- Solely ad valorem rating
- Minimum rate plus ad valorem rate
- A base amount of up to 50 per cent of the total yield required to be raised from a category or sub-category plus an ad valorem rate.

**The ad valorem amount of a rate is an amount in the dollar determined for a specified year by the council and expressed to apply, in the case of an ordinary rate, to the Land Value of all rateable land in the council’s area within the category or sub-category of the ordinary rate.**

## Land Valuations

Land valuations are supplied to Council by the NSW Valuer General's Office (VG) and are based on the unimproved capital value (ignore any developments) on the land. Land valuations are used by Councils to levy ordinary land rates. For equity purposes, the VG usually provides Council with updated land valuations every three years. July 2019 base date valuations were supplied by the VG and are used for rating from the 2020-21 financial year. The next general land valuation will be issued in 2022. Council uses land values to equitably levy ordinary land rates by applying a rate in the dollar to an individual property's land valuation. A different rate in the dollar applies to different rating categorisations. Effectively rates are an asset tax, the higher a property's land value, the more rates they will contribute based on the "ability to pay" taxation principle. An increase in total land valuations received from the VG does not increase Council's total permissible annual income; they simply redistribute the rate burden between individual properties based on that property's change in comparison to others. More information about land valuations and their use by councils is available from the Property NSW website at [http://www.valuergeneral.nsw.gov.au/council\\_rates](http://www.valuergeneral.nsw.gov.au/council_rates).

## Total Permissible Revenue – Rate Pegging and Special Rate Variation

The rate peg is a percentage determined by the Independent Pricing and Regulatory Tribunal (IPART) each year that limits the maximum general income NSW councils can collect above the income it collected in the previous year. The rate pegging limit for 2022/23 determined by IPART is 0.7 percent. General income comprises income from ordinary land rates and special rates.

Council applied for an increase above the rate peg limit under section 508 of the Local Government Act 1993, which was determined by IPART in 2017/18, for a 10% increase each year for a period of seven years and is currently levying rates based on a Special Rate Variation (SRV) approved by IPART. The SRV is in place for 7 years and commenced on 1 July 2018 for a 10% increase inclusive of any rate peg amount during this timeframe.

The Total Permissible Yield does not include income derived from fees or charges for water, sewer, waste management, stormwater, on-site sewage management fees etc. The rate peg applies to total income, and therefore individual property rates may fluctuate depending upon their rating categorisation, Council's adopted rating structure and their land valuation.

Anticipated yields from the Rating Categories are as follows –

|                                                |                  |
|------------------------------------------------|------------------|
| Farmland Rates                                 | \$1,610,514      |
| Residential Rates                              | \$433,028        |
| Business Rates                                 | \$438,663        |
| Mining – Mineral Sands categorised as Business | <u>\$685,474</u> |



\$3,167,679

## Application to IPART to Create a Mining Category as a Stand Alone Category Outside of any Notional Yield Calculation

Council has applied to IPART to remove the Mining - Mineral Sands from its current Business Category, to a Mining Category and for the Mining Category component to commence from 2025/26 as a stand alone category outside of any notional yield calculation. Council has taken this step due to the nature of mining commencing, and stopping at some future point in time which would significantly impact on ratepayers then having to fund what was being paid by the mines. It is proposed that should IPART approve Council's application then General Rates are proposed to increase by 7% from 2025/26 until 2031/32.

## Rate Instalment dates

Section 562 (3)(b) of the Act states "If payment is made by quarterly instalments, the instalments are payable by 31 August, 30 November, 28 February and 31 May", except as provided in subsection 4". It has been Council's practice to extend the payment date to the first working day after the due date if the instalment falls due on a weekend.

| RATES & CHARGES                          |                                       |                                   |                              |                                  |                        |                      |                    |                          |                |                                 |
|------------------------------------------|---------------------------------------|-----------------------------------|------------------------------|----------------------------------|------------------------|----------------------|--------------------|--------------------------|----------------|---------------------------------|
| Proposed 2022/2023                       |                                       |                                   |                              |                                  |                        |                      |                    |                          |                |                                 |
|                                          | No of<br>Properties<br>for<br>2022/23 | Property<br>Valuations<br>2022/23 | Average<br>Property<br>Value | Ad<br>Valorem<br>Rate<br>2022/23 | Ad<br>Valorem<br>Value | Base Rate<br>2022/23 | Base Rate<br>Value | Notional<br>Income Yield | Base<br>Rate % | Average<br>Rate per<br>Property |
|                                          |                                       |                                   |                              |                                  |                        |                      |                    |                          |                |                                 |
| <b>Farmland - General</b>                | 249                                   | \$439,703,900                     | \$1,765,879                  | 0.002080                         | \$914,584              | \$660                | \$164,340          | \$1,078,924              | 15%            | \$4,333                         |
| <b>Farmland - Irrigable Horticulture</b> | 7                                     | \$26,066,000                      | \$3,723,714                  | 0.007050                         | \$183,765              | \$660                | \$4,620            | \$188,385                | 2%             | \$26,912                        |
| <b>Farmland - Intense</b>                | 120                                   | \$33,418,300                      | \$278,486                    | 0.007900                         | \$264,005              | \$660                | \$79,200           | \$343,205                | 23%            | \$2,860                         |
|                                          |                                       |                                   |                              |                                  |                        |                      |                    |                          |                |                                 |
| <b>Farmland Total</b>                    | 376                                   | \$499,188,200                     | \$5,768,079                  |                                  | \$1,362,354            |                      | \$248,160          | \$1,610,514              |                |                                 |
|                                          |                                       |                                   |                              |                                  |                        |                      |                    |                          |                |                                 |
| <b>Residential - Balranald</b>           | 534                                   | \$23,485,000                      | \$43,979                     | 0.00540                          | \$126,819              | \$220                | \$117,480          | \$244,299                | 48.1%          | \$457                           |
| <b>Residential - Euston</b>              | 248                                   | \$20,079,500                      | \$80,966                     | 0.00284                          | \$57,026               | \$220                | \$54,560           | \$111,586                | 48.9%          | \$450                           |
| <b>Residential - Oxley</b>               | 32                                    | \$118,000                         | \$3,688                      | 0.04800                          | \$5,664                | \$110                | \$3,520            | \$9,184                  | 38.3%          | \$287                           |
| <b>Residential - General 0-2ha</b>       | 71                                    | \$3,398,500                       | \$47,866                     | 0.00493                          | \$16,741               | \$220                | \$15,620           | \$32,361                 | 48.3%          | \$456                           |
| <b>Residential Rural - 2-40ha</b>        | 56                                    | \$7,274,500                       | \$129,902                    | 0.00320                          | \$23,278               | \$220                | \$12,320           | \$35,598                 | 34.6%          | \$636                           |
|                                          |                                       |                                   |                              |                                  |                        |                      |                    |                          |                |                                 |
| <b>Residential - Total</b>               | 941                                   | \$54,355,500                      | \$306,401                    |                                  | \$229,528              |                      | \$203,500          | \$433,028                |                |                                 |
|                                          |                                       |                                   |                              |                                  |                        |                      |                    |                          |                |                                 |
| <b>Business - Balranald</b>              | 69                                    | \$3,572,000                       | \$51,768                     | 0.03150                          | \$112,518              | \$450                | \$31,050           | \$143,568                | 21.6%          | \$2,081                         |

|                                                                                                           |             |                      |                     |         |                    |         |                  |                    |       |                  |
|-----------------------------------------------------------------------------------------------------------|-------------|----------------------|---------------------|---------|--------------------|---------|------------------|--------------------|-------|------------------|
| <b>Business - Euston</b>                                                                                  | 16          | \$2,632,000          | \$164,500           | 0.02100 | \$55,272           | \$450   | \$7,200          | \$62,472           | 11.5% | \$3,905          |
| <b>Business - Rural</b>                                                                                   | 86          | \$2,300,800          | \$26,753            | 0.01250 | \$28,760           | \$210   | \$18,060         | \$46,820           | 38.6% | \$544            |
| <b>Business - Solar Farms</b>                                                                             | 2           | \$4,139,000          | \$2,069,500         | 0.03630 | \$150,246          | \$935   | \$1,870          | \$152,116          | 1.2%  | \$76,058         |
| <b>Business -Mining Gravel</b>                                                                            | 6           | \$57,500             | \$9,583             | 0.01770 | \$1,018            | \$120   | \$720            | \$1,738            | 41.4% | \$290            |
| <b>Business - Parishes of Paika,<br/>Penarie, Woolpagerie &amp;<br/>Majenta - Mining Gypsum</b>           | 3           | \$525,000            | \$175,000           | 0.05800 | \$30,450           | \$500   | \$1,500          | \$31,950           | 4.7%  | \$10,650         |
| <b>Business - Parishes of Willibah,<br/>Bidura, Solferina - Mineral<br/>Sands Mines</b>                   | 1           | \$8,520,000          | \$8,520,000         | 0.08019 | \$683,219          | \$2,255 | \$2,255          | \$685,474          | 0.3%  | \$685,474        |
| <i>*Business - Parishes of<br/>Pitapunga, Crokee, Muckee &amp;<br/>Lawrence - Mineral Sands<br/>Mines</i> | 0           | \$5,000,000          | \$5,000,000         | 0.17600 | \$880,000          | \$2,255 | \$2,250          | \$0                |       | \$882,255        |
|                                                                                                           |             |                      |                     |         |                    |         |                  |                    |       |                  |
| <b>Business - Total</b>                                                                                   | 183         | \$21,746,300         | \$11,017,105        |         | \$1,061,482        |         | \$62,655         | \$1,124,137        |       | \$779,001        |
|                                                                                                           |             |                      |                     |         |                    |         |                  |                    |       |                  |
| <b>GRAND TOTAL</b>                                                                                        | <b>1500</b> | <b>\$575,290,000</b> | <b>\$17,091,585</b> |         | <b>\$2,653,364</b> |         | <b>\$514,315</b> | <b>\$3,167,679</b> |       | <b>\$779,001</b> |

## Charges

Under sections 496, 496A and 501 of the Act, a council may levy annual charges for the following services:

- Water
- Sewer
- Domestic Waste Management
- Non-Domestic Waste Management
- Stormwater Management

Under section 502 of the Act, Council may levy charges for actual use for the following services:

- Water Usage
- Sewer Usage
- Liquid Trade Waste

Water, Sewer and Waste Management charges relating to non-rateable properties will be charged in accordance with sections 496, 501, and 502 of the Act. For the purposes of charging these non-rateable properties that actually use these services in accordance with section 503 (2) of the Act, the charges to be applied are the same as those charged against rateable properties as these charges are representative of use.

## Water access and usage charges

The water access charge is an annual charge, under section 501 of the Act, levied to customers and is independent of the level of consumption. The annual access charges for water are estimated to yield \$901,500 for the 2022-23 financial year.

| <b>Raw &amp; Filtered Water<br/>Residential &amp; Non Residential<br/>Access Charges based on pipe size:-</b> | <b>Actual<br/>2021-22</b>                                                   | <b>Proposed<br/>2022-23</b>                                                  |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <b>20mm connection</b>                                                                                        | \$345.00                                                                    | \$379.50                                                                     |
| <b>25mm connection</b>                                                                                        | 539.00                                                                      | \$592.90                                                                     |
| <b>32mm connection</b>                                                                                        | \$883.00                                                                    | \$971.30                                                                     |
| <b>40mm connection</b>                                                                                        | \$1,380.00                                                                  | \$1518.00                                                                    |
| <b>50mm connection</b>                                                                                        | \$2,156.00.                                                                 | \$2,371.60                                                                   |
| <b>80mm connection</b>                                                                                        | \$5,520.00                                                                  | \$6,072.00                                                                   |
| <b>100mm connection</b>                                                                                       | \$8,625.00                                                                  | \$9,487.50                                                                   |
| <b>Raw Water Usage – Residential &amp; Non-Residential</b>                                                    |                                                                             |                                                                              |
| <b>Usage Charges up to 600kl per annum per kilolitre</b>                                                      | \$1.00                                                                      | \$1.05                                                                       |
| <b>Usage Charges from 601kl or greater per kilolitre</b>                                                      | \$1..40                                                                     | \$1.55                                                                       |
| <b>Filtered Water Usage – Residential &amp; Non-Residential</b>                                               |                                                                             |                                                                              |
| <b>Usage Charges up to 400kl per annum per kilolitre</b>                                                      | \$1.55                                                                      | \$1.70                                                                       |
| <b>Usage Charges from 401kl or greater per kilolitre</b>                                                      | \$2.30                                                                      | \$2.55                                                                       |
| <b>Raw Water Usage Community Land per kilolitre</b>                                                           | \$0.40                                                                      | \$0.44                                                                       |
| <b>Residential Flats, Units and Multiple Dwellings up to 10 Dwellings for Raw and Filtered Water</b>          | <b>Connection Charge + 50% of Connection charge per dwelling thereafter</b> | <b>Connection Charge + 50% of 20mm Access Charge per dwelling thereafter</b> |

## Sewerage access charges

The sewer access charge is an annual charge, under section 501 of the Act, levied to customers and is independent of the level of usage. The annual access charges for sewer are estimated to yield \$651,000 for 2022-23 financial year.

### Sewer Charges for 2022-23

| <b>Sewer Access Charges<br/>Description</b>                                                       | <b>Actual<br/>2021-22</b>                                            | <b>Proposed<br/>Charge 2022-<br/>23</b>                                      |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------------------|
| 20mm connection                                                                                   | \$580.00                                                             | \$640.00                                                                     |
| 25mm connection                                                                                   | \$906.00                                                             | \$1,000.00                                                                   |
| 32mm connection                                                                                   | \$1,484.80                                                           | \$1,638.40                                                                   |
| 40mm connection                                                                                   | \$2,320.00                                                           | \$2,560.00                                                                   |
| 50mm connection                                                                                   | \$3,625.00                                                           | \$4,000.00                                                                   |
| 80mm connection                                                                                   | \$9,280.00                                                           | \$10,240.00                                                                  |
| 100mm connection                                                                                  | \$14,500.00                                                          | \$16,000.00                                                                  |
| Unconnected Sewer Access Charge                                                                   | \$435.00                                                             | \$480.00                                                                     |
| <b>Volumetric Sewer Discharge Rate</b>                                                            |                                                                      |                                                                              |
| Volumetric Sewer Discharge Rate per kilolitre                                                     | \$2.20                                                               | \$2.20                                                                       |
| <b>Pedestal Charges</b>                                                                           |                                                                      |                                                                              |
| Non Residential Pedestal Charge for every dwelling with more than two Pedestals per Pedestal      | \$105.00                                                             | \$105.00                                                                     |
| Pedestal Charges Accommodation Camp                                                               | \$200                                                                | \$200                                                                        |
| <b>Residential Flats, Units and Multiple Dwellings up to 10 Dwellings for Sewer Access Charge</b> | <b>Connection Charge + 50% of Connection per dwelling thereafter</b> | <b>Connection Charge + 50% of 20mm Access Charge per dwelling thereafter</b> |

## Stormwater Management Charge

Council will levy a stormwater management charge, under section 496A of the Act, against rateable properties for which the service is available in order to establish and sustain a funding source for improved storm water management. This charge appears as a separate charge on the rate notice.

The charging methodology used by Council was established under the guidelines released by the Office of Local Government. The guidelines provide Council with the opportunity to levy charges on a catchment area or global basis while ensuring that the total income generated does not exceed the level of expenditure for new and additional stormwater management services. Council will be developing a stormwater capital works program and as a result, a global approach will be used to enable significant works to be funded at a given time using all the revenue levied.

### Stormwater Management Charges for 2022-23

| Description                           | Charge<br>2021-22 | Proposed<br>Charge 2022-<br>23 |
|---------------------------------------|-------------------|--------------------------------|
| Residential Property per annum        | \$25.00           | \$25.00                        |
| Residential Strata Property per annum | \$12.50           | \$12.50                        |
| Business Property per annum           | \$25.00           | \$25.00                        |
| Business Strata Property per annum    | \$12.50           | \$12.50                        |

Funds derived from the Stormwater Management Service Charge must be spent on transparent works and the community must be advised of the proposed works and project as part of the Operational Plan consultation process. For 2022-23 financial year the estimated gross yield is \$18,800.

## Waste Management Charges

Council cannot apply income from ordinary rates towards the cost of providing Domestic Waste Management services. Therefore, Council levies a Domestic Waste Management Charge under section 496 of the Act. The charge applies uniformly to each separate residential occupancy of rateable land (including vacant land) for which the service is available (i.e. properties that are along the route of the waste collection service). In determining the annual Domestic Waste Management Charge, Council must include all expenditure that relates to the delivery of this service and may include provision for the future increases to allow for equalisation of pricing from year to year. This is considered a prudent approach as the waste management subject to changing industry regulation and cost and operational requirements that have a potential for significant variations in the future. The Domestic Waste Management Charge for 2022-23 is estimated to

## Waste Management Charges for 2022-23

| Description                                                                                | Charge 2021-22 | Charge 2022-23 |
|--------------------------------------------------------------------------------------------|----------------|----------------|
| Residential Domestic Waste Charge per property per annum                                   | \$355.00       | \$390.00       |
| Domestic Waste Charge Vacant Land per property per annum                                   | \$60.00        | \$66.00        |
| Commercial Waste Collection Euston – 1 Collection per week per approved bin                | \$355.00       | \$390.00       |
| Commercial Waste Collection Balranald and Euston – 2 Collections per week per approved bin | \$550.00       | \$605.00       |
| Domestic and Commercial Euston – Additional Bin                                            | \$250.00       | \$275.00       |
| Commercial Waste Collection Balranald Additional Bin                                       | \$250.00       | \$275.00       |



## Revenue Policy - Other

### Interest on Overdue Rates and Charges

In accordance with the provisions of Section 566 of *the Local Government Act, 1993*, the proposed interest rate to apply to overdue rates and charges for the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023 will be the maximum rate of 6% as set by the Minister of Local Government.

### Part Year Adjustments to Rates and Charges

Property rates and charges will be adjusted on a quarterly basis following a change in circumstances (e.g. subdivision or change in rating categorisation), in accordance with sections 527 and 546 of the Act. Relevant adjustments to rates and charges will be made from the next rating quarter following the effective date of the charge (subdivision plan registration date or date an application for categorisation review was made). The exception to this is for waste collection charges where adjustments are made either as above or on a pro-rata basis, whichever event is earlier.

Retrospective adjustments would usually be made for the current and previous years only however, Council may decide to make adjustments for a period outside this range in certain cases at its discretion depending upon equity and specific circumstances. Council may choose not to make current year adjustments if the value of the adjustment is less than \$50 if Council considers that the account will be uneconomical to collect.

### Making the rate and charges and setting the interest rate

In accordance with sections 533, 534, 535, 543 and 566 of the Act, Council must make the rates and charges and set the interest rate annually. Council must also give a short name to each rate and charge made. A separate report will be presented to Council in May to adopt the rates, charges and interest rate to satisfy these legislative requirements.

## Pensioner Concessions

Council provides concessions for eligible pensioners under section 575 of the Act as follows:

- 50 per cent of the combined ordinary land rate and domestic waste management charge up to a \$250 maximum rebate.
- 50 per cent of water fixed and usage charges up to an \$87.50 maximum rebate
- 50 per cent of sewerage fixed charge up to an \$87.50 maximum rebate

Council funds 45 per cent of the total concession granted, with 50 per cent funded by the NSW Government and the remaining 5 per cent by the Australian Government.

- Holders of a Pensioner Concession Card (PCC);
- Holders of a gold card embossed with 'TPI' (Totally Permanently Incapacitated);
- Holders of a gold card embossed with 'EDA' (Extreme Disablement Adjustment)
- War widow or widower or wholly dependent partner entitled to the DVA income support supplement.

## Borrowings

Council determines borrowing requirements in conjunction with the review of its Delivery Program each year.

The borrowing of funds if required, will be in accordance with Part 12 - Loans, Sections 621, 622, 623 and 624 of the Act and the 'Borrowing Order' issued by the Minister for Local Government, dated 27 September 1993.

Council will not be sourcing loan funding for the 2022/23 financial year.

## Pricing Policy

Council's pricing policy aims to be equitable by recognising people's ability to pay and balancing expectation that some services will be cross-subsidised for the common good of the community.

Council's key pricing strategies are to:

- develop pricing structure that can be administered simply and inexpensively and be easily understood by members of the public
- explore all cost-effective opportunities to maximise Council's revenue base,
- balance the dependences on rates and grants against other funding sources, and
- apply full cost attribution to all business activities considered to be of a commercial nature

## Council's pricing principles are:

### STATUTORY

The price for goods / services are a statutory charge set by government legislation.

### FULL COST RECOVERY

The price for goods / services are set to recover the total operating costs, both direct and indirect, of providing this good / service. Indirect costs are to include taxation equivalent payments, where applicable, in accordance with the principles of National Competition Policy.

### PARTIAL COST RECOVERY

The price for goods / services are set to make a significant contribution towards the operating costs, both direct and indirect, of providing the goods / services. The remainder of the costs are met from property rates and general-purpose income.

### REFERENCE PRICE

**The price for goods / services are set by reference to prices charged for similar goods / services by like councils or competitors. Council's schedule of Fees and Charges has been prepared using the best information available in relation to the GST impact on the fees and charges at the time of publication. If a fee that is shown as being subject to GST is subsequently proven not to be subject to GST, the that fee will be amended by reducing the GST to nil. Conversely, if Council is advised that a fee which is shown as being not subject to GST becomes subject to GST then the fee will be increased, but only to the extent of the GST.**

**9.2 MAKING AND LEVYING RATES AND CHARGES - 2022/2023**

**File Number:** D22.65234

**Reporting Officer:** Janelle Dalton, Rates Officer

**Responsible Officer:** Jeff Sowiak, General Manager

**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**OFFICER RECOMMENDATION**

That Council resolve to adopt the rates and charges as part of the Revenue Policy:

- (i) Make and levy the following Ordinary rates in accordance with s.534, s535 and s.537 of the Local Government Act 1993, as amended, for the 2022/23 financial year incorporating year 5 of the Special Rate Variation increase of 10% per annum of Notional yield, which includes the rate pegged amount for 2022/23 as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART) over the Farmland, Residential and Business categories as shown in the following detailed table; and
- (ii) Make and levy annual access and user charges as following :

**BALRANALD SHIRE COUNCIL**  
**RATES & CHARGES**  
**Proposed 2022/2023**

|                                                                                       | No of<br>Properties<br>for<br>2022/23 | Property<br>Valuations<br>2022/23 | Average<br>Property<br>Value | Ad<br>Valorem<br>Rate<br>2022/23 | Ad<br>Valorem<br>Value | Base<br>Rate<br>2022/23 | Base<br>Rate<br>Value | Notional Income<br>Yield | Base Rate % | Average Rate per<br>Property |
|---------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------|------------------------------|----------------------------------|------------------------|-------------------------|-----------------------|--------------------------|-------------|------------------------------|
| <b>Farmland - General</b>                                                             | 249                                   | \$439,703,900                     | \$1,765,879                  | 0.002080                         | \$914,584              | \$660                   | \$164,340             | \$1,078,924              | 15%         | \$4,333                      |
| <b>Farmland - Irrigable Horticulture</b>                                              | 7                                     | \$26,066,000                      | \$3,723,714                  | 0.007050                         | \$183,765              | \$660                   | \$4,620               | \$188,385                | 2%          | \$26,912                     |
| <b>Farmland - Intense</b>                                                             | 120                                   | \$33,418,300                      | \$278,486                    | 0.007900                         | \$264,005              | \$660                   | \$79,200              | \$343,205                | 23%         | \$2,860                      |
| <b>Farmland Total</b>                                                                 | 376                                   | \$499,188,200                     | \$5,768,079                  |                                  | \$1,362,354            |                         | \$248,160             | \$1,610,514              |             |                              |
| <b>Residential - Balranald</b>                                                        | 534                                   | \$23,485,000                      | \$43,979                     | 0.00540                          | \$126,819              | \$220                   | \$117,480             | \$244,299                | 48.1%       | \$457                        |
| <b>Residential - Euston</b>                                                           | 248                                   | \$20,079,500                      | \$80,966                     | 0.00284                          | \$57,026               | \$220                   | \$54,560              | \$111,586                | 48.9%       | \$450                        |
| <b>Residential - Oxley</b>                                                            | 32                                    | \$118,000                         | \$3,688                      | 0.04800                          | \$5,664                | \$110                   | \$3,520               | \$9,184                  | 38.3%       | \$287                        |
| <b>Residential - General 0-2ha</b>                                                    | 71                                    | \$3,398,500                       | \$47,866                     | 0.00493                          | \$16,741               | \$220                   | \$15,620              | \$32,361                 | 48.3%       | \$456                        |
| <b>Residential Rural - 2-40ha</b>                                                     | 56                                    | \$7,274,500                       | \$129,902                    | 0.00320                          | \$23,278               | \$220                   | \$12,320              | \$35,598                 | 34.6%       | \$636                        |
| <b>Residential - Total</b>                                                            | 941                                   | \$54,355,500                      | \$306,401                    |                                  | \$229,528              |                         | \$203,500             | \$433,028                |             |                              |
| <b>Business - Balranald</b>                                                           | 69                                    | \$3,572,000                       | \$51,768                     | 0.03150                          | \$112,518              | \$450                   | \$31,050              | \$143,568                | 21.6%       | \$2,081                      |
| <b>Business - Euston</b>                                                              | 16                                    | \$2,632,000                       | \$164,500                    | 0.02100                          | \$55,272               | \$450                   | \$7,200               | \$62,472                 | 11.5%       | \$3,905                      |
| <b>Business - Rural</b>                                                               | 86                                    | \$2,300,800                       | \$26,753                     | 0.01250                          | \$28,760               | \$210                   | \$18,060              | \$46,820                 | 38.6%       | \$544                        |
| <b>Business - Solar Farms</b>                                                         | 2                                     | \$4,139,000                       | \$2,069,500                  | 0.03630                          | \$150,246              | \$935                   | \$1,870               | \$152,116                | 1.2%        | \$76,058                     |
| <b>Business - Mining Gravel</b>                                                       | 6                                     | \$57,500                          | \$9,583                      | 0.01770                          | \$1,018                | \$120                   | \$720                 | \$1,738                  | 41.4%       | \$290                        |
| <b>Business - Parishes of Paika, Penarie,<br/>Woolpagerie &amp; Majenta - Mining</b>  | 3                                     | \$525,000                         | \$175,000                    | 0.05800                          | \$30,450               | \$500                   | \$1,500               | \$31,950                 | 4.7%        | \$10,650                     |
| <b>Business - Parishes of Willibah, Bidura,<br/>Solferina - Mineral Sands Mines</b>   | 1                                     | \$8,520,000                       | \$8,520,000                  | 0.08019                          | \$683,219              | \$2,255                 | \$2,255               | \$685,474                | 0.3%        | \$685,474                    |
| <b>*Business - Parishes of Pitapunga,<br/>Crokee, Muckee &amp; Lawrence - Mineral</b> | 0                                     | \$5,000,000                       | \$5,000,000                  | 0.17600                          | \$880,000              | \$2,255                 | \$2,250               | \$0                      |             | \$882,255                    |
| <b>Business - Total</b>                                                               | 183                                   | \$21,746,300                      | \$11,017,105                 |                                  | \$1,061,482            |                         | \$62,655              | \$1,124,137              |             | \$779,001                    |
| <b>GRAND TOTAL</b>                                                                    | 1500                                  | \$575,290,000                     | \$17,091,585                 |                                  | \$2,653,364            |                         | \$514,315             | \$3,167,679              |             | \$779,001                    |

Proposed Rates have been set within the Rating Categories as follows:-

- a. **FARMLAND – GENERAL** rate of zero point two zero eight (0.208) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland General** with dominant use being generally cropping or grazing over significant land area pursuant to Section 515 of the Local Government Act 1993, subject to a base amount of six hundred and sixty dollars (\$660.00) in respect of each separate parcel with the base amount producing fifteen point two (15.2%) of the total amount of the rate levy for the Farmland General rate sub-category; and
- b. **FARMLAND – IRRIGABLE - HORTICULTURE** rate of zero point seven zero five (0.705) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland – Irrigable - Horticulture** to include nut farms and other irrigable intensive horticulture land use and has significant and substantial commercial purpose or character pursuant to Section 515 of the Local Government Act 1993, subject to a base amount of six hundred and sixty dollars (\$660) in respect of each separate parcel with the base amount producing two point five percent (2.5%) of the total amount of the rate levy for the Farmland – Irrigable - Horticulture rate sub-category; and
- c. **FARMLAND – INTENSE** rate of zero point seven nine (0.79) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland Intense** to have medium to high intensity of land use and an intermediate to major economic benefit pursuant to Section 515 of the Local Government Act 1993, subject to a base amount of six hundred and sixty dollars (\$660.00) in respect of each separate parcel with the base amount producing twenty three point one percent (23.1%) of the total amount of the rate levy for the Farmland Intense rate sub-category; and
- d. **RESIDENTIAL – BALRANALD** rate of zero point five four (0.54) cents in the dollar on the land value of all rateable land in the centre of the population being the Balranald Village Zone, being land which has been sub-categorised by the Council as **Balranald Residential** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of two hundred and twenty dollars (\$220.00) in respect of each separate parcel with the base amount producing forty eight point one percent (48.1%) of the total amount of the rate levy for the Residential Balranald rate sub-category; and
- e. **RESIDENTIAL – EUSTON** rate of zero point two eight four (0.284) cents in the dollar on the land value of all rateable land in the centre of the population being the Euston Village Zone, being land which has been sub-categorised by the Council as **Euston Residential** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of two hundred and twenty dollars (\$220.00) in respect of each separate parcel with the base amount producing forty four point three seven percent (48.9%) of the total amount of the rate levy for the Residential Euston rate sub-category; and
- f. **RESIDENTIAL – OXLEY** rate of four point eight (4.80) cents in the dollar on the land value of all rateable land in the centre of the population being the Oxley Village

Zone, being land which has been sub-categorised by the Council as **Oxley Residential** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of one hundred and ten dollars (\$110.00) in respect of each separate parcel with the base amount producing thirty eight point three percent (38.30%) of the total amount of the rate levy for the Residential Oxley rate sub-category; and

- g. **RESIDENTIAL – GENERAL – RURAL (0-2 hectares)** rate of zero point four nine three (0.493) cents in the dollar on the land value of all rateable land used for residential purposes and not located within the Balranald and Euston or Oxley Village Zones, being land which has been sub-categorised by the Council as **Residential General – Rural (0-2 hectares)** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount of two hundred and twenty (\$220.00) in respect of each separate parcel with the base amount producing forty eight point three percent (48.3%) of the total amount of the rate levy for the Residential General – Rural (0-2 hectares) rate sub-category; and
- h. **RESIDENTIAL – RURAL (2-40 hectares)** rate of zero point three two (0.32) cents in the dollar on the land value of all rateable land used for residential purposes and not located within the Balranald and Euston or Oxley Village Zones, being land which has been sub-categorised by the Council as **Residential General – Rural (2-40 hectares)** pursuant to Section 516 and 529 of the Local Government Act 1993, subject to a base amount two hundred and twenty (\$220.00) in respect of each separate parcel with the base amount producing forty two percent (34.6%) of the total amount of the rate levy for the Residential General – Rural (2-40 hectares) rate sub-category; and
- i. **BUSINESS – BALRANALD** rate of three point one five (3.15) cents in the dollar on the land value of all rateable land in the Balranald Business Area, being land which has been sub-categorised by the Council as **Business Balranald** pursuant to Section 518 and 529 of the Local Government Act 1993, subject to a base amount of four hundred and fifty dollars (\$450.00) in respect of each separate parcel with the base amount producing twenty one point six percent (21.6%) of the total amount of the rate levy for the Business Balranald rate sub-category; and
- j. **BUSINESS – EUSTON** rate of two point one (2.1) cents in the dollar on the land value of all rateable land in the Euston Business Area, being land which has been sub-categorised by the Council as **Business Euston** pursuant to Section 518 and 529 of the Local Government Act 1993, subject to a base amount of four hundred and fifty dollars (\$450.00) in respect of each separate parcel with the base amount producing eleven point five (11.5%) of the total amount of the rate levy for the Business Euston rate sub-category; and
- k. **BUSINESS – RURAL** rate of one point two five (1.25) cents in the dollar on the land value of all rateable land outside of any of the Shires Residential Village Zones, being land which has been sub-categorised by the Council as **Business - Rural** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of two hundred and ten dollars (\$210.00) in respect of each separate parcel with the base amount producing thirty eight point six percent (38.6%) of the total amount of the rate levy for the Business Rural rate sub-category; and



- l. **BUSINESS – MINING (GRAVEL & SAND) EXTRACTION** rate of one point seven seven (1.77) cents in the dollar on the land value of all rateable land in the area which has been sub-categorised by the Council as **Business - Mining (Gravel & Sand) Extraction** (excluding mineral sands and gypsum extraction) pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of one hundred and twenty dollars (\$120.00) in respect of each separate parcel with the base amount producing forty one point four percent (41.4%) of the total amount of the rate levy for the Business – Mining (Gravel & Sand) Extraction sub-category; and; and
- m. **BUSINESS – PARISHES OF PAIKA, PENARIE, WOOLPAGERIE & MAJENTA – MINING GYPSUM EXTRACTION** rate of five point eight (05.80) cents in the dollar on the land value of all rateable land in the area which has been sub-categorised by the Council as **Business – Parishes of Paika, Penarie, Woolpageri & Majenta – Mining Gypsum Extraction** (excluding mineral sands, gravel and sand extraction) pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of five hundred dollars (\$500.00) in respect of each separate parcel with the base amount producing four point seven percent (4.7%) of the total amount of the rate levy for the Business – Parishes of Paika, Penarie, Woolpagerie & Majenta – Mining Gypsum Extraction sub-category; and
- n. **BUSINESS – PARISHES OF WILLILBAH, BIDURA, SOLFERINA – MINERAL SANDS MINES** rate of eight point zero one nine (8.019) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parishes of Willilbah, Bidura, Solferina – Mineral Sands Mines** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of two thousand, two hundred and fifty five dollars (\$2,255.00) in respect of each separate parcel with the base amount percentage producing zero point three percent (0.3%) of the total amount of the rate levy for the Business – Parishes of Willilbah, Bidura, Solferina – Mineral Sands Mines sub-category; and
- o. **BUSINESS – PARISHES OF PITAPUNGA, CROKEE, MUCKEE & LAWRENCE – MINERAL SANDS MINES** rate of sixteen point zero (16.00) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parishes of Pitapunga, Crokee, Muckee & Lawrence – Mineral Sands Mines** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of two thousand and fifty dollars (\$2,050.00) in respect of each separate parcel with the base amount percentage producing point zero two percent (0.02%) of the total amount of the rate levy for the Business – Parishes of Pitapunga, Crokee, Muckee & Lawrence – Mineral Sands Mines sub-category; and
- p. **BUSINESS – PARISH OF CHADWICK – SOLAR FARMS** rate of three point six three (3.63) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parish of Chadwick – Solar Farms** pursuant to Section 515 and 529 of the Local Government Act 1993, subject to a base amount of nine hundred and thirty five dollars (\$935.00) in respect of each separate parcel with the base amount percentage producing one point two percent (1.2%) of the total amount of the rate levy for the Business – Parish of Chadwick – Solar Farms sub category; and

The following User charges have been set according to services available to the property:

- q. **RAW WATER** fixed annual access charges for each property having access to the **Balranald Raw Water Supply System or a Euston Raw Water System.**

All Access and Water Usage charges have been calculated in accordance with the following scale, subject to the proviso that where a property has more than one connection each connection shall be charged separately:

**Raw Water Access Charges** *Calculated by standard  $\text{min}^*(\text{diameter squared}/400)$*

| Connection Size   | Annual Charge |
|-------------------|---------------|
| 20 mm connection  | \$ 379.50     |
| 25 mm connection  | \$ 592.90     |
| 32 mm connection  | \$ 971.30     |
| 40 mm connection  | \$ 1,518.00   |
| 50 mm connection  | \$ 2,371.60   |
| 80 mm connection  | \$ 6,072.00   |
| 100 mm connection | \$ 9,487.50   |

Usage Charges for Raw water will be \$1.05 per kilolitre up to 600 kilolitre usage then \$1.55 per kilolitre for usage over 600 kilolitres. (tariff pricing set according to *Best-Practice Management of Water Supply and Sewerage Guidelines.*)

- r. **FILTERED WATER** fixed annual access charge for each property having access to the **Balranald Filtered Water Supply System** or the **Euston Filtered Water Supply System**.

All Access and Water Usage charges have been calculated in accordance with the following scale, subject to the proviso that where a property has more than one connection each connection shall be charged separately:

**Filtered Water Access Charges** *Calculated by standard min\*(diameter squared/400)*

| Connection Size                      | Annual Charge |
|--------------------------------------|---------------|
| 20 mm connection (standard/ minimum) | \$ 379.50     |
| 25 mm connection                     | \$ 592.90     |
| 32 mm connection                     | \$ 971.30     |
| 40 mm connection                     | \$ 1,518.00   |
| 50 mm connection                     | \$ 2,371.60   |
| 80 mm connection                     | \$ 6,072.00   |
| 100 mm connection                    | \$ 9,487.50   |

Usage Charges for Filtered water will be \$1.70 per kilolitre up to 400 kilolitre usage then \$2.55 per kilolitre for usage over 400 kilolitres. (tariff pricing rounded to meet *Best-Practice Management of Water Supply and Sewerage Guidelines*)

Note:- that Flats, Units, Multiple Dwellings will be charged a standard charge plus 50% of a standard charge for each additional dwelling thereafter.

All other Water Fees are listed in the Fees and Charges document and incorporated into Council's Operational Plan.

- s. **RESIDENTIAL and NON RESIDENTIAL SEWERAGE** fixed annual access charge for each Residential Property having access to the **Balranald Sewerage System** or the **Euston Sewerage System**.

Such charges being calculated in accordance with the following scale based on the size of the potable (filtered) water supply connection to the property, subject to the proviso that where a property has more than one sewer connection each connection shall be charged separately and provided further that in the event a property having access to the Balranald and Euston Sewerage Reticulation Mains that only has a raw water connection, the following scale of charges shall apply accordingly:

**Sewer Access Charges** *Calculated by standard min\*(diameter squared/400)*

| Connection Size                      | Annual Charge |
|--------------------------------------|---------------|
| 20 mm connection (standard/ minimum) | \$ 640.00     |
| 25 mm connection                     | \$ 1000.00    |
| 32 mm connection                     | \$1,638.40    |
| 40 mm connection                     | \$2,560.00    |
| 50 mm connection                     | \$4,000.00    |
| 80 mm connection                     | \$10,240.00   |
| 100mm connection                     | \$16,000.00   |
| Unconnected Vacant (75% base)        | \$480.00      |

Note:- that Flats, Units, Multiple Dwellings will be charged a standard connection charge plus 50% of the standard charge for each additional dwelling thereafter.

A Pedestal Charge will apply for all Non-Residential including Non-Rateable community facilities, including schools, hospitals, community halls and sporting facilities where the property has more than two pedestals per property. Properties will be levied at \$105.00 per Pedestal, where there are more than two pedestals.

A Pedestal charge of \$200.00 per Pedestal will apply to all Accommodation Camps with the exception of the first two Pedestals.

The Volumetric Sewer Discharge usage charges of \$2.20 per kilolitre shall also apply to which a Sewer Discharge Factor (SDF) has been applied. The SDF is determined by the Office of Water according to each type of industry.

- t. **DOMESTIC WASTE MANAGEMENT SERVICE CHARGE** of three hundred and ninety dollars (\$390.00) will apply for all assessments which are rateable occupied residential land to which the weekly collection service is available. A second bin may be added for collection weekly with an annual charge of two hundred and seventy five dollars (\$275) for each bin collection after the first per dwelling.
- u. **A WASTE MANAGEMENT ACCESS CHARGE** of sixty six dollars (\$66.00) per assessment for all rateable, unoccupied residential land will apply to which the weekly collection service is available.
- v. **COMMERCIAL WASTE MANAGEMENT SERVICE CHARGE** as scheduled hereunder

| <b>Commercial &amp; other waste management charges</b>                | <b>Annual Charge<br/>\$ per bin</b> |
|-----------------------------------------------------------------------|-------------------------------------|
| Commercial Waste Management – Balranald – two weekly pickup services. | \$605.00                            |
| Subsequent <b>bins</b> – Balranald - two weekly lift per bin per week | \$330.00                            |
| Commercial Waste Management – Euston – one weekly pickup available    | \$390.00                            |
| Subsequent <b>bins</b> – Euston - one weekly lift per bin per week    | \$275.00                            |

**w. STORMWATER MANAGEMENT**

Council will levy a stormwater management charge, under 495A of the Act, against rateable properties for which the service is available in order to establish and sustain a funding source for improved stormwater management. This charge appears as a separate charge on the rate notice.

Stormwater Management will be charged on residential properties as per the Act

|                                                                    |                      |
|--------------------------------------------------------------------|----------------------|
| Per Property within the Levee Bank (residential & non-residential) | \$25.00 per property |
| Per Strata                                                         | \$12.50 per property |

x. Increase all other Service user charges as listed in Council's Fees and Charges

**y. INTEREST CHARGE ON OVERDUE RATES AND CHARGES**

In accordance with the provisions of Section 566 of the *Local Government Act, 1993*, the proposed interest rate to apply to overdue rates and charges for the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023 will be the maximum rate of 6% as set by the Minister of Local Government.

**z. INTEREST ON OVERDUE DEBTORS**

The proposed interest rate to apply to overdue debtors for the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023, will be the maximum rate of 6% as set by the Minister of Local Government.

**SUMMARY**

The Revenue Policy, outlines the proposed 2022/23 rates, annual charges, and fees and charges and has been advertised for a period of 28 days together with Council's Four Year Delivery Program, 2022/23, the Operational Plan & Budget and the Ten Year Long Term Financial Plan.

The Revenue Policy is required to be adopted by resolution of Council prior to 30 June 2022 each year.

The Draft Annual Statement of Revenue 2022-2023 includes:

- A statement with respect to each ordinary rate to be levied including the ad valorem amount (the amount in the dollar) of the rate.
- Whether the rate is to have a base amount and, if so the amount in dollars of the base amount.
  - a) The percentage, in conformity with Section 500 of the Act,
    - i. of the total amount payable by the levying of the rate, or
    - ii. in the case of the rate, the rate for the category or sub-category concerned of the ordinary rate, that the levying of the base amount will produce;
  - b) the estimated yield of the rate; and

- c) the categories or sub-categories of land in respect of which council proposes to levy the rate.
- Council is required to make and levy its ordinary rates and annual charges each year on land in the Balranald Shire area

Council proposes to levy an ordinary rate for the following categories and sub-categories:

- Farmland – General
- Farmland – Irrigable – Horticulture
- Farmland – Intense
- Residential – Balranald
- Residential – Euston
- Residential – Oxley
- Residential – General – Rural (0-2 hectares)
- Residential – Rural ( over 2-40 hectares)
- Business - Balranald
- Business – Euston
- Business – Rural
- Business – Mining (Gravel & Sand)
- Business – Parishes of Paika, Woolpagerie, Penarie & Majenta – Mining Gypsum Extraction.
- Business – Parishes of Willibah, Bidura, Solferina – Mineral Sands
- Business – Parishes of Pitapunga, Crokee, Muckee & Lawrence – Mineral Sands
- Business – Solar Farms

A review of the annual schedule of Fees and Charges, including annual service access fees and user charges has seen, on average, an increase of 10%. Fees and charges are a combination of statutory, partial cost recovery and full cost recovery.

A review of Sewerage Charges in 2020 identified the need for Sewer Charges to increase between 10-15% over a 10 year period to enable Council to maintain and operate the Sewer Infrastructure for Balranald and Euston. The Sewer Fund should not be cross subsidised internally between residential and non-residential, from the General Fund or the Water Fund. All non-residential users have been charged a pedestal charge where the property has more than two pedestals. Any change to pedestal charges or sewer access fees in the future must be calculated in a way that the sewer fund maintains the necessary increased return and should aim to reach a positive economic real rate of return to maintain a sustainable level of service.

Raw and Water tariff pricing was adjusted to conform to *Best-Practice Management of Water Supply and Sewerage Guidelines*, which states that a step price increase of at least 50% for incremental usage above a specified threshold.

There have been no submissions received prior to the adoption of these documents.

**FINANCIAL IMPLICATION**

The revenue policy is the principle document for Council's finances.

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Revenue Policy Hardship Policy Collection of outstanding rates, fees & Charges Policy

**RISK RATING**

Low

**ATTACHMENTS**

Nil



**9.3 VALUATION OF COMMUNITY LAND****File Number:** D22.65454**Reporting Officer:** Laurie Knight, External Financial Consultant  
Carol Holmes, Senior Executive Assistant**Responsible Officer:** Jeff Sowiak, General Manager**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

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**OFFICER RECOMMENDATION**

That Council

1. receives and notes the report; and
2. Endorse the proposed Policy for the valuation of Community and Crown Land as presented, noting that the matter is likely to require a subsequent review in the light of clarifications issued by the AASB for interpretation of AASB 13 (Fair Value Measurement) through ED320, which is expected to be mandated for reporting periods after 1 January 2024 (or upon earlier adoption).

**PURPOSE OF REPORT**

This report is to advise Council of matters relating to the interpretation of AASB 13 (Fair Value Measurement) for public sector assets and the consequent impact in respect to the reporting of valuations for Community and Crown Land held or controlled by Council.

**REPORT**

Council has commissioned APV Valuers Pty Ltd to conduct a comprehensive valuation of most of Council's Infrastructure, Property, Plant & Equipment Assets, including Community and Crown Land assets held or controlled by Council. The valuation will be effective 30 June 2022.

Unlike most of Council's asset base, Community and Crown Land assets are subject to various provisions of the Local Government Act and/or Crown Lands Act, which may result in potential restrictions on land use which could include zoning, restricted uses or other planning policy restrictions, inability to transfer ownership, Plans of Management etc.

These restrictions are usually only relevant while Council owns or controls the land in question, and if ever the land were to be disposed of, certain actions would be required to enable any sale to proceed.

For example, the land would need to be rezoned or reclassified as Operational Land upon which any of the restrictions imposed could potentially be extinguished, and in any case the restrictions would most likely not pass to the purchaser on sale.

This has implications for the treatment of valuation of Community and Crown Land assets.

There are a number of governing authorities for how a Council determines and publishes asset valuations in its financial statements, these include:

- Various provisions of the Local Government Act,
- Australian Accounting Standards, and
- NSW Code of Accounting Practice and Financial Reporting (the Code).

Some of these authorities are ambiguous and open to interpretation and in recent years the NSW Audit Office (AO) has adopted a view on the methodology for disclosure of the valuation of Community & Crown Land, which is at odds with the interpretation adopted by the professional valuation industry, and certainly many local government finance professionals.

In summary, the issue comes down to an interpretation of AASB 13 – Fair Value Measurement.

APV Valuers provide valuations for Community Land which is based on an ‘open market’ methodology, recognising the market potential for the land, usually excluding any discount for restrictions that may be imposed on use, as in an open market situation, these restrictions would not normally pass to the purchaser.

In contrast, the AO has a different view that Community Land should be recognised in Council’s accounts on a ‘discounted’ basis which reflects any relevant restrictions imposed on the land.

This, results in a conflict of methodologies that Council needs to consider when presenting the valuations in its accounts. The AO in recent years has required some councils to rework valuations for Community Land presented for audit, if these valuations have not been presented on a ‘discounted’ basis, ie Council has used valuations provided by an external valuer.

The NSW Code is also somewhat ambiguous and does not mandate one interpretation over the other, however it does provide some guidance at Appendix E as follows:

**Land**

*All land is recognised at market value. Community land is subject to restrictions which the Valuer General will take into account when discounting the previously determined market price based on sales of similar assets.*

*In cases where community land has not been valued by the Valuer General, a council may request a valuation under Section 20 of the Valuation of Lands Act 1916 (NSW).*

*Community land acquired at market price fulfils the requirement of recognition as an asset under paragraph 7 of AASB 116.*

*Such land should be recorded initially at cost as per paragraph 15 of AASB 116.*

*Typically, operational land should be valued using an independent qualified valuer in accordance with AASB13.*

*Councils should also consider engaging valuers on a regional basis and should discuss this option within strategic alliances and/or joint organisations of councils.*

*For all land valuations, guidance in AASB 13 Fair Value Measurement is to be considered.*

While not mandated, the Code references valuation provided by the Valuer General (VG) and notes the ‘discounted’ nature of VG valuations. In the past, many councils have used VG valuations in preference to external professional valuers for land valuations, as these appear to accord with the interpretation of the AO.

While the VG valuations are undertaken for different purposes and under different legislative principles, the resulting ‘discounted’ valuation has been an acceptable methodology for audit purposes, even though there has been strong argument from the professional valuers that the valuations are non-compliant with AASB 13.

For Balranald Shire Council, the valuations provided by APV in the past have been used for financial reporting, however this particular facet of the audit has come under more scrutiny by the AO in recent times and for that reason it is considered highly likely the AO could challenge Council this time around, having undertaken a fully comprehensive asset revaluation exercise.

On that basis and to avoid possible unnecessary AO intrusion, I am recommending that the valuations for Community and Crown Land assets be presented under the ‘discounted’ methodology using VG valuations in preference to APV Valuers determination, for the financial year ending June 2022 and subsequent years while the AO position remains unchanged, and this report recommends accordingly.

**Future Considerations**

Over the past 5 years or more a review committee of the Australian Accounting Standards Board (AASB) has been undertaking a review of the various principles embodied in the Fair Value Measurement Standard (AASB 13) for public sector assets, and has in the last month issued a new Exposure Draft called ED320 relating to the interpretation of AASB 13.

In this exposure draft, there are a number of clarifications on how the Standard was meant to be interpreted, an important one being that the AASB has made it quite clear that in respect to valuation of Land, discounting valuations on the basis of imposed restrictions is not appropriate. This clarification supports the long-held view of the valuation industry, and rebukes the interpretation applied by the AO.

There are a number of other clarifying matters in the exposure draft which when it eventually comes into effect will serve to remove the ambiguity that currently exists when applying the Standard to public sector assets.

At this time the exposure draft proposes that the interpretive measures will come into effect for reporting periods after 1 January 2024, unless earlier adoption is required.

For Balranald Shire Council, the recommendation in this report is therefore of a temporary nature and is likely to change once the OLG determines an effective date for adoption of the principles in ED320, at which time it is assumed that Council will revert to disclosing land valuations on a non-discounted basis.

The purpose of adopting a temporary policy now is to avoid any issue with the upcoming audit process, give the AO's history with rejecting non-discounted valuations for Community Land.

**FINANCIAL IMPLICATION**

Potential change in the disclosed value of Community and Crown Land assets for FY ending 30 June 2022. The initial change in valuation is not yet known but is not expected to be material.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

This report recommends the adoption of a new policy in respect to the disclosure of valuations for Community and Crown Land assets, albeit on a temporary basis, until further clarification is available.

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS**

Nil

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 BETTER PRACTICE RECOMMENDATIONS****File Number:** D22.65422**Reporting Officer:** Carol Holmes, Senior Executive Assistant**Responsible Officer:** Jeff Sowiak, General Manager**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

Council at its November 2021 Meeting resolved to adopt the report on the Voluntary assessment of the organisation under the Office of Local Governments Better Practice Review assessment program.

**REPORT**

This report is to provide an update to Council and the community which indicate the internal improvements being made to ensure Council is compliant with legislation and to move towards an open and transparent council organisation.

**FINANCIAL IMPLICATION**

Funded through internal resources or budget provisions.

**LEGISLATIVE IMPLICATION**

This report is to identify changes in governance required to improve councils overall service and legislative delivery.

**POLICY IMPLICATION**

Various policies apply.

**RISK RATING**

Medium

**ATTACHMENTS**

1. Better Practice Review - Recommendations Update [↓](#) 

|                                                                                                                                                                                                                                                             |                                                                             |                      |                     |                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>1</b></p> <p>Council should consider conducting a survey that canvasses the values of the organisation and formalise them expressly in a formal values document.</p>                                                                                  | <p>The 2022/23 Operational Plan has a requirement to undertake a survey</p> | <p>July 2022</p>     | <p>GM</p>           | <p>Survey should be undertaken as at 1st July 2022 and repeated in June 2023 to compare service delivery and community satisfaction</p> |
| <p><b>2</b></p> <p>The Risk Policy prescribes the responsibilities for risk management within BSC. Council has enterprise-wide risk registers. However, these have not been updated for a number of months and need updating as soon as is practicable.</p> | <p>Work has commenced and will be completed by end financial year</p>       | <p>End June 2022</p> | <p>WHS</p>          |                                                                                                                                         |
| <p><b>3</b></p> <p>Once the new policies (being drafted by the Acting General Manager) are formally implemented, Council should design a suitable policy register.</p>                                                                                      | <p>Develop a Policy Register</p>                                            | <p>January 2022</p>  | <p>SEA and DCCS</p> | <p>Record Policies in CM with review dates</p>                                                                                          |

|                                                                                                                                                                                                                                                                                                                                                |                                                                     |                |                 |                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|----------------|-----------------|-----------------------------------|
| <p><b>4</b></p> <p>Council has a strategic land use plan 2010 (on its G-drive). This document is 11 years old and should be reviewed as soon as is practicable.</p>                                                                                                                                                                            | <p>The 2022/23 Delivery Plan requires a review to be undertaken</p> | <p>2023/24</p> | <p>Planning</p> | <p>Grant Funding to be sought</p> |
| <p><b>5</b></p> <p>Council has an LEP (2010). There is no formal program to review and update the LEP. IA is advised that the LEP is updated only when required. I note that the OLG considers it best practice to review planning instruments once every 5 years. Council should consider the utility in undertaking a review of its LEP.</p> | <p>The 2022/23 Delivery Plan requires a review to be undertaken</p> | <p>2023/24</p> | <p>Planning</p> | <p>Grant Funding to be sought</p> |
| <p><b>6</b></p> <p>Council does not have a procedures manual to assist staff when assessing DAs. However, a checklist is used during the assessment process that provides statutory compliance guidance. Council management should determine the utility in designing and implementing a full procedures manual for DA assessments.</p>        | <p>Procedure manual required to comply NSW Planning Portal</p>      | <p>2022-23</p> | <p>Planning</p> |                                   |
| <p><b>7</b></p> <p>Council does not have a documented pre-lodgement</p>                                                                                                                                                                                                                                                                        | <p>Procedure manual required to comply</p>                          | <p>2022-23</p> | <p>Planning</p> |                                   |

|                                                                                                                                                                                                                                            |                                                                                            |         |          |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|---------|----------|--|
| advice process for development applicants. Advice is provided only if requested. The pre-lodgement advice is considered to be best practice by the OLG. BSC management should consider the utility in implementing a formal advice process | NSW Planning Portal                                                                        |         |          |  |
| <b>8</b><br>Council has not formally evaluated its development assessment processes or undertaken a risk assessment of the process. Council should consider undertaking such an assessment as soon as is practicable.                      | Procedure manual required to comply NSW Planning Portal                                    | 2022-23 | Planning |  |
| <b>9</b><br>Turnaround times for DAs are not reported to Council or Senior Management. This should be reported on a quarterly basis to the senior management team and the elected body                                                     | NSW Government reports DA processing times. This report should be provided when available. | Ongoing | Planning |  |
| <b>10</b><br>Approximately 90% of DAs are assessed under delegated authority. The criteria for referral to                                                                                                                                 | Procedure manual required to comply NSW Planning Portal                                    | 2022-23 | Planning |  |



|                                                                                                                                                                                                                                                                                 |                                                       |                                    |          |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|------------------------------------|----------|--|
| Council is not formalised and is ad-hoc based on what Council has historically looked at. Council should determine specific referral criteria.                                                                                                                                  |                                                       |                                    |          |  |
| <b>12</b><br>Council does not have a formal reporting mechanism for regular reporting to senior staff and the elected body in relation to development matters before a court or tribunal. Council should consider implementing a formal reporting requirement for such matters. | All reports are provided to Council for consideration | Ongoing                            | Planning |  |
| <b>13</b><br>Council does not currently have in place any form of developer contribution plan (such as s94 plans). Council should consider this as soon as practical as this process could provide another source of revenue.                                                   | Contribution plan required                            | 2022/23                            | Planning |  |
| <b>14</b><br>Council does not have a program for monitoring compliance with environmental requirements. Council does not have an enforcement and prosecution policy.<br><br>BSC should consider implementing a program and an enforcement and prosecution policy.               | Policy to be prepared                                 | End<br>2021/2022<br>Financial Year | Planning |  |

|                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                             |                              |          |                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>15</b></p> <p>Council does not have a system for reporting and investigating reports of non-compliance or unauthorised development. Council should implement such a system as soon as is practicable.</p>                                                                                                                                                                                             | Policy to be prepared                                                                       | End 2021/2022 Financial Year | Planning | Examining options for recruitment of Trainee Ranger due to impending reduction in hours of Bio-Security/Weeds Officer                                            |
| <p><b>16</b></p> <p>Council does not have a formal compliance program for operations it is required to monitor under the public health legislation. Council checks food premises pursuant to the legislation but does not monitor skin penetration businesses within the LGA. Council should formalise these requirements and undertake all public health requirements it is mandated to under statute.</p> | Procedure to be prepared                                                                    | End 2021/2022 Financial Year | Planning |                                                                                                                                                                  |
| <p><b>17</b></p> <p>Council does not have a stormwater management plan or a waste management strategy. There is a statutory requirement to have a formal stormwater management plan prior to levying an annual stormwater charge (within Council's rates). BSC should draft and implement suitable plans as soon as is practicable.</p>                                                                     | <p>1.Stormwater Management</p> <p>2. Plan being prepared for Waste depots 16 March 2022</p> | March 2022                   |          | <p>1. Stormwater Policy advertised &amp; will return to Council in May 2022.</p> <p>2. Draft Waste Plans and tenders to be presented to Council in May 2022.</p> |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |                                       |                 |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------------------|-----------------|--|
| <p><b>18</b></p> <p>Council does not have a companion animal's management plan in place. This is a high risk. If a serious dog attack took place within the LGA, Council is vulnerable to legal action. Council should implement a formal companion animal plan as soon as possible. Council does not have ranger position within its structure. Council should determine the need for the position as it is IAs view that it is a high risk not to have this position within the LGA.</p> | <p>Procedure to be prepared</p>                            | <p>End 2021/22<br/>Financial Year</p> | <p>Planning</p> |  |
| <p><b>19</b></p> <p>Council has a pool inspection program. The Pool Register is currently being updated. IA is advised that the inspection process has finalised approximately 50% to 60% of mandatory inspections. This is due to a lack of resources. This issue of resourcing should be considered by senior management.</p>                                                                                                                                                            | <p>Ongoing inspections to be reported in Annual Report</p> | <p>End each<br/>Financial Year</p>    | <p>Planning</p> |  |

|                                                                                                                                                                                                                                                             |                                  |                                   |                     |                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>20</b></p> <p>As stated above, the new Workforce Plan and Strategy, states the requirement of developing a succession planning program. BSC must ensure that adequate resources are provided to undertake this program as soon as is practicable.</p> | <p>Develop a Succession Plan</p> | <p>February 2022</p>              | <p>HR – lead GM</p> | <p>Workforce Plan presented to March 2022 Council Meeting. Approval by May 2022.</p>                                                |
| <p><b>22</b></p> <p>The Consultative Committee has a formal Constitution. However, the Constitution has not been reviewed in over 5 years. BSC should review the Constitution as soon as is practicable.</p>                                                | <p>Review Constitution</p>       | <p>End Financial Year 2021/22</p> | <p>HR Unions</p>    | <p>Consultative Committee currently viewing and updating constitution and will be finalised at next Consultative Meeting.</p>       |
| <p><b>23</b></p> <p>Council should develop a recruitment policy/procedure and implement it as soon as is practicable.</p>                                                                                                                                   | <p>To be developed</p>           | <p>2022</p>                       |                     | <p>* New Workforce Plan prepared and approval by Council in May 2022.</p> <p>* HR procedures being finalised around recruitment</p> |

|                                                                                                                                                                                                                                                                                                                                                                                      |                                       |                   |              |                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>24</b></p> <p>Pursuant to the Local Government (State) Award, Council must develop a training plan for its staff members and a budget to undertake the Plan's requirements.</p> <p>This issue has been canvassed within the HR Audit of 2019. Council still has not developed this key document. BSC should draft and implement a suitable plan as soon as is practicable.</p> | <p>* Training Policy<br/>* Budget</p> | <p>July 2022</p>  | <p>GM/HR</p> | <p>Annual Performance Appraisals for all Council staff to be undertaken in December, including identification of any staff training required.</p> <p>* 2022/2023 budget has allocated funding for staff training.</p> <p>* Policy approved by Council</p> |
| <p><b>28</b></p> <p>Council has a long-term asset strategy. However, the strategy expires in 2021. Council should update the strategy as soon as is practicable.</p>                                                                                                                                                                                                                 | <p>Review Asset Strategy</p>          | <p>April 2022</p> | <p>GM</p>    | <p>1. Report to Council Meeting</p> <p>2. Review IWPA documents by 2027</p>                                                                                                                                                                               |

|                                                                                                                                                                                                                              |                                 |                                                      |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------------------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>29</b></p> <p>Council does not have a formal asset maintenance program. Asset maintenance is currently <i>ad-hoc</i>. Council should implement an appropriate asset maintenance program as soon as is practicable.</p> | <p>Include budget funding</p>   | <p>2022/23 budget</p>                                | <p>All Staff</p> | <ol style="list-style-type: none"> <li>1. 2022/23 budget included funding asset depreciation.</li> <li>2. Assets have been reviewed by APV.</li> <li>3. A review of asset values has been undertaken in April 2022.</li> <li>4. Assets are being included in Councils financial IT system.</li> <li>5. Review of RFS assets had commenced to meet NSW Audit Office requirements, however on hold subject to decision from OLG on future of RFS red fleet.</li> </ol> |
| <p><b>31</b></p> <p>Council does not have a plant replacement policy. Council should implement an appropriate policy in due course.</p>                                                                                      | <p>Plant Replacement Policy</p> | <p>December 2021 for inclusion in 2022/23 Budget</p> | <p>GM</p>        | <ol style="list-style-type: none"> <li>1. Policy presented to March 2022 meeting and budget items 2022/23</li> <li>2. Approval at May 2022 Council</li> </ol>                                                                                                                                                                                                                                                                                                        |

|                                                                                                                                                                          |  |  |               |                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|---------------|----------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                          |  |  |               | Meeting.                                                                                                       |
| <b>32</b><br>Council does not have a land register (s53 LGA).<br>Council must implement a suitable land register as soon as is practicable.                              |  |  | DCCS          |                                                                                                                |
| <b>33</b><br>Council does not have plans of management of all of its community land (s36 LGA). Council must implement plans of management for all of its community land. |  |  | DCCS/Planning | Plans have been presented to the March and April 2022 Council meetings.                                        |
| <b>34</b><br>Council does not keep a register for leases and licences for land it owns or controls. BSC should implement a suitable register as soon as is practicable.  |  |  | DCCS          | Lease and licence documents prepared. Discussions with users to be undertaken and signing of lease or license. |



|                                                                                                                                                                                                                                                                                                                                |                                                                                       |                      |             |                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------|-------------|----------------------------------------------------------------------------------------------------------------|
| <p><b>39</b></p> <p>Council does not deposit income generated for crown lands into a trust account/fund S411 LGA and Clause 204 LG Regs). Such monies are deposited into Council's general revenue fund. Council should ensure monies from crown lands under its control are deposited in to an appropriate trust account.</p> | <p>Establish Trust Account/Fund for each Crown Land Reserve that generates income</p> | <p>May 2022</p>      | <p>DCCS</p> |                                                                                                                |
| <p><b>40</b></p> <p>Council does not have a policy on borrowing or the use of loans. Council should consider the need for such a policy and if required, BSC should implement a suitable policy as soon as is practicable.</p>                                                                                                 | <p>Develop policy on borrowing or use of loans</p>                                    | <p>February 2022</p> | <p>DCCS</p> |                                                                                                                |
| <p><b>41</b></p> <p>Council does not have a formal debt recovery strategy. Council should consider implementing a suitable strategy as soon as is practicable.</p>                                                                                                                                                             | <p>Develop a Debt Recovery Strategy</p>                                               | <p>February 2022</p> | <p>DCCS</p> | <p>Policy submitted to April 2022 Council Meeting for public consideration and return to May 2022 Meeting.</p> |

**11.2 OUTSTANDING ACTIONS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D22.65429</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Jeff Sowiak, General Manager</b>                                                                                                  |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To bring forward for information the Action Report with outstanding actions from previous Council resolutions.

**REPORT**

A list of the actions from previous Council meetings that are still outstanding has been provided for the information of Council.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate

**ATTACHMENTS**

1. Outstanding Actions - April 2022 - submitted to May Council Meeting 2022 [!\[\]\(b5e377c2bbbc6e867b430ea873fb0553\_img.jpg\)](#) 

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Date       | Officer       | Title                         | Target     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|-------------------------------|------------|
| Council 17/11/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 17/11/2020 | Holmes, Carol | Disability Action Plan Review | 30/04/2022 |
| <b>Notes</b><br>23 Nov 2020 - 10:08 AM - Peter Kozlowski<br>This matter is delegated to Gavin for action in conjunction with relevant Advisory Committees.<br>23 Nov 2020 - 10:16 AM - Peter Kozlowski<br>Action reassigned to Helgeland, Gavin by: Kozlowski, Peter for the reason: The Manager Strategic Development is the most appropriate person to coordinate this task.<br>15 Jul 2021 - 2:37 PM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 1 Dec 2020 To: 21 Sep 2021<br>Reason: Given to AWACAF Advisory Committee for their review and comments. Report back to Council after viewing and updating<br>28 Sep 2021 - 2:53 PM - Carol Holmes<br>Action reassigned to Holmes, Carol by: Holmes, Carol for the reason: Gavin no longer works for Council<br>5 Apr 2022 - 3:36 PM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 21 Sep 2021 To: 30 Apr 2022<br>Reason: DIAP forwarded to interest groups for review & comment in March 2022 |            |               |                               |            |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Date       | Officer   | Title                                | Target     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|--------------------------------------|------------|
| Council 19/10/2021                                                                                                                                                                                                                                                                                                                                                                                                                                         | 19/10/2021 | Davy, Ray | BALRANALD VISITOR INFORMATION CENTRE | 30/06/2022 |
| <b>Notes</b><br>11 Feb 2022 - 10:43 AM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 16 Nov 2021<br>Reason: Discussion Architects to review to meet budget<br>11 Mar 2022 - 2:55 PM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 30 Jun 2022<br>Reason: The proposed design cannot be built within budget, Council should prepare a design to support tourism development |            |           |                                      |            |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Date       | Officer       | Title                                            | Target     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|--------------------------------------------------|------------|
| Council 19/10/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 19/10/2021 | Beauliv, Hodi | Bidgee Haven Retirement Hostel Expansion Project | 30/06/2022 |
| <b>Notes</b><br>13 Dec 2021 - 3:56 PM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 15 Feb 2022<br>Reason: Placed on hold - report back to Ordinary Council Meeting in February 2022<br>11 Mar 2022 - 2:55 PM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 15 Feb 2022 To: 31 May 2022<br>Reason: This item remains on hold whilst financial/organisation reviews are undertaken<br>5 Apr 2022 - 3:37 PM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 31 May 2022 To: 30 Jun 2022<br>Reason: Grant funding applied for to undertake Business & Financial assessment |            |               |                                                  |            |

| Meeting            | Date       | Officer       | Title                            | Target     |
|--------------------|------------|---------------|----------------------------------|------------|
| Council 15/02/2022 | 15/02/2022 | Mitchell, Ray | OFFICIAL NAMING OF DRY LAKE ROAD | 15/03/2022 |
| <b>Notes</b>       |            |               |                                  |            |

| Meeting                     | Date       | Officer          | Title                                                               | Target    |
|-----------------------------|------------|------------------|---------------------------------------------------------------------|-----------|
| Hostel Committee 15/02/2022 | 15/02/2022 | Hammet, Sheridan | BIDGEE HAVEN INDEPENDENT LIVING UNITS FOR TRANSITIONING INTO HOSTEL | 1/03/2022 |
| <b>Notes</b>                |            |                  |                                                                     |           |

| Meeting            | Date       | Officer       | Title                                                                 | Target     |
|--------------------|------------|---------------|-----------------------------------------------------------------------|------------|
| Council 19/04/2022 | 19/04/2022 | Holmes, Carol | Euston Progressive Advisory Committee Meeting - held on 28 March 2022 | 17/05/2022 |
| <b>Notes</b>       |            |               |                                                                       |            |

| Meeting            | Date       | Officer       | Title                               | Target     |
|--------------------|------------|---------------|-------------------------------------|------------|
| Council 19/04/2022 | 19/04/2022 | Holmes, Carol | LOG CABIN AT BALRANALD CARAVAN PARK | 17/05/2022 |
| <b>Notes</b>       |            |               |                                     |            |

| Meeting            | Date       | Officer       | Title       | Target     |
|--------------------|------------|---------------|-------------|------------|
| Council 19/04/2022 | 19/04/2022 | Wilcox, Glenn | DELEGATIONS | 17/05/2022 |

| Meeting | Date | Officer | Title | Target |
|---------|------|---------|-------|--------|
| Notes   |      |         |       |        |

| Meeting            | Date       | Officer       | Title                   | Target     |
|--------------------|------------|---------------|-------------------------|------------|
| Council 19/04/2022 | 19/04/2022 | Wilcox, Glenn | CARAVAN PARK MANAGEMENT | 17/05/2022 |
| Notes              |            |               |                         |            |

| Meeting            | Date       | Officer         | Title                                         | Target     |
|--------------------|------------|-----------------|-----------------------------------------------|------------|
| Council 19/04/2022 | 19/04/2022 | Batchelor, John | QUARTERLY BUDGET REVIEW (QBR) - 31 MARCH 2022 | 17/05/2022 |
| Notes              |            |                 |                                               |            |

| Meeting            | Date       | Officer       | Title                                                | Target     |
|--------------------|------------|---------------|------------------------------------------------------|------------|
| Council 19/04/2022 | 19/04/2022 | Mitchell, Ray | Balranald Caravan Park Crown Land Plan of Management | 17/05/2022 |
| Notes              |            |               |                                                      |            |

| Meeting                                                                                                                                                                                                                                        | Date       | Officer       | Title                                                                                                        | Target     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------|--------------------------------------------------------------------------------------------------------------|------------|
| Council 19/04/2022                                                                                                                                                                                                                             | 19/04/2022 | Mitchell, Ray | Crown Land Plans of Management: Preschool, Library, Heritage Park, Greenham Park & Euston Recreation Reserve | 28/06/2022 |
| <b>Notes</b><br>5 May 2022 - 4:07 PM - Carol Holmes<br>Revised Target Date changed by: Holmes, Carol From: 17 May 2022 To: 28 Jun 2022<br>Reason: Advertising completed, on councils web for viewing, will be reported to June Council Meeting |            |               |                                                                                                              |            |

**11.3 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

**File Number:** D22.65430  
**Reporting Officer:** Carol Holmes, Senior Executive Assistant  
**Responsible Officer:** Jeff Sowiak, General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since December 2021 Ordinary Meeting.

**REPORT**

The attachment shows the meetings which the Administrator, Acting General Manager, Director Corporate & Community Services and staff have undertaken during the past month.

**FINANCIAL IMPLICATION**

Budgeted

**LEGISLATIVE IMPLICATION**

N/A

**POLICY IMPLICATION**

Payment of Expenses and Provisions for Administrator, Mayor and Councillors Policy

Code of Conduct

Conferences Seminar Attendance Policy

**RISK RATING**

Low

**ATTACHMENTS**

1. Meetings - Executive Staff and Administrator [↓](#) 

| DATE          | Meeting                                                | Topic                                                     | Who was involved                         |
|---------------|--------------------------------------------------------|-----------------------------------------------------------|------------------------------------------|
| 06.04.22      | Catch-Up                                               | Weekly Catch up                                           | Administrator and AGM                    |
| 07.04.22      | Engineering Team Meeting                               | Engineering Matters                                       | AGM                                      |
| 07.04.22      | SCAIW Health Expo                                      | Strengthening Community Access Inclusion & Wellbeing Expo | AGM                                      |
| 13.04.22      | Finance Team                                           | Quarterly Budget Review                                   | Administrator, AGM & Finance Consultants |
| 13.04.22      | Catch-Up                                               | Weekly Catch up                                           | Administrator and AGM                    |
| 19.04.22      | Motor Cross                                            | Contract Agreements                                       | AGM                                      |
| 20.04.22      | Catch-Up                                               | Weekly Catch-up                                           | Administrator and AGM                    |
| 23.04.22      | Homebush Recreation Ground                             | New Shed Opening                                          | Administrator                            |
| 25.04.22      | ANZAC                                                  | ANZAC Ceremonies, Kyalite, Euston and Balranald           | Administrator and AGM                    |
| 26.04.22      | All Staff Breakfast                                    | Staff Recognition                                         | Administrator, GM, Glenn and All Staff   |
| 26.04.22      | Euston Progressive                                     | Monthly Meeting                                           | GM & Glenn                               |
| 26.04.22      | Catch Up                                               | OLG                                                       | Administrator and GM                     |
| 27.04.22      | Catch Up                                               | Weekly Catch Up                                           | Administrator and GM                     |
| 27.04.22      | FWJO                                                   | Meeting with OLG                                          | Administrator and GM                     |
| 29.04.22      | Microsoft Team Meeting                                 | Disaster Recovery Forum                                   | GM                                       |
| 1.5 to 3.5.22 | Mid-Term Meeting                                       | Western Division Councils                                 | GM                                       |
| 3.5.22        | Growing Business Industry & Tourism                    | Monthly Meeting                                           | GM                                       |
| 4.5.22        | Catch Up                                               | Weekly Catch Up                                           | Administrator and GM                     |
| 4.5.22        | Balranald Beautification                               | Monthly Meeting                                           | GM                                       |
| 5.5.22        | Zoom Meeting                                           | Insurance Renewals and Community Committees Advisory      | GM                                       |
| 11.5.22       | Catch Up                                               | Weekly Catch Up                                           | Administrator and GM                     |
| 12.5.22       | Strengthening Community Access Inclusion and Wellbeing | Bi-Monthly Meeting                                        | GM                                       |
| 12.5.22       | 22-23 Budget                                           | Review Draft                                              | Administrator and GM                     |

|                                       |                                    |                                |                      |
|---------------------------------------|------------------------------------|--------------------------------|----------------------|
| 12.5.22                               | LEMC                               | Quarterly Meeting              | Administrator and GM |
| 16.5.22                               | Robinvale/Euston Workforce Network | Workshop                       | Administrator and GM |
| 16.5.22                               | Microsoft Teams Meeting            | IPART – Special Rate Variation | Administrator and GM |
| 17.5.22                               | Council Meeting                    | Monthly Meeting                | Administrator and GM |
| Administrator - Mike Colreavy         |                                    |                                |                      |
| General Manager – Jeff Sowiak         |                                    |                                |                      |
| Acting General Manager – Glenn Wilcox |                                    |                                |                      |



**11.4 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**

**File Number:** D22.65431  
**Reporting Officer:** Carol Holmes, Senior Executive Assistant  
**Responsible Officer:** Jeff Sowiak, General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**OFFICER RECOMMENDATION**

That Council receive and note this report.

**PURPOSE OF REPORT**

To provide Council with information of the circulars received from Office Local Government since April 2022 Council Meeting.

**REPORT**

Council receives circulars from Office of Local Government with updates and information relevant to our Council. Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to Community members.

Circulars Council has received since the last Council Meeting;

1. Circular 22-09 – Councils' obligations under the Modern Slavery Act 2018
2. Circular 22-10 – Local Government Amendment Act 2021 – Guidance on local government rating reforms
3. Circular 22-11 – Misuse of Council Resources – May 2022 Federal Elections

All the circulars can be found on OLG's website <https://www.olg.nsw.gov.au/circulars/>

**ATTACHMENTS**

Nil

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 REPORT ON AREAS OF COUNCIL'S FINANCIAL OPERATIONS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D22.65302</b>                                                                                                                     |
| <b>Reporting Officer:</b>          | <b>Kristy Cameron, Finance Officer</b><br><b>John Batchelor, Finance</b><br><b>Janelle Dalton, Rates Officer</b>                     |
| <b>Responsible Officer:</b>        | <b>Jeff Sowiak, General Manager</b>                                                                                                  |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**OFFICER RECOMMENDATION**

That Council receives and notes the following financial information for the period ending 30 April 2022.

**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
- 2 Bank Reconciliation
- 3 Monthly Statement of Rates and Charges
- 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
- 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
- 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
- 7 Statement of Currency of Work within the Finance Function of Council
- 8 Road Grants Works Programme 2022/23

**REPORT****1 Investments**

Council's total investments including cash as at 30 April 2022 is \$22,228,618. This is an increase of \$2,807,301 on the previous month's total of \$19,421,317. It should be noted the balance of Council's cash at bank account changes daily with revenue receipted and payments made.

Receipts for April 2022 included:-

- Financial Assistance Grant - \$3,737,513
- Aged Care Benefits - \$94,861
- Energy Saving Grant - \$26,753

Payments for April 2022 included:-

- Plant Hire – \$90,878
- Consultants - \$93,812
- Electricity - \$44,676
- Website Upgrade - \$49,170

- Sewer Upgrade - \$21,609

Total YTD interest received upon maturity of investments to 30 April 2022 and as shown in the General ledger is \$47,610. Council's overall budget across all funds is \$68,000. It should be noted that interest accrued on investments maturing after 30 June 2022 will be brought to account during EOY processing. Reporting of interest earned on all investments will be revamped for 2022/23 to include monthly interest earned, rather than just those investments which have matured and interest monies deposited into Council's bank account.

Council's cash and at call accounts are used for the purpose of day to day operations of Council. Term Deposit investments are \$13,000,000 as at 30 April 2022.

A summary of Council's investment and cash balances as at 30 April 2022 is as follows:

| MONTHLY BANK & INVESTMENT REPORT                  |            |             | 30/04/2022 |               |                                  |                   |
|---------------------------------------------------|------------|-------------|------------|---------------|----------------------------------|-------------------|
|                                                   | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate/<br>Rate of Return | Investment Value  |
| <b>Term Deposits</b>                              |            |             |            |               |                                  |                   |
| <a href="#">Westpac Bank A/C 176-576</a>          | A-1+       | 371         | 16/11/2021 | 22/11/2022    | 0.25%                            | 1,000,000         |
| <a href="#">Commonwealth Bank</a>                 | A-1+       | 360         | 4/03/2022  | 27/02/2023    | 0.85%                            | 500,000           |
| <a href="#">Commonwealth Bank</a>                 | A-1+       | 360         | 4/03/2022  | 27/02/2023    | 0.85%                            | 1,000,000         |
| <a href="#">Macquarie Bank - 051049</a>           | A-1        | 365         | 1/03/2022  | 1/03/2023     | 0.95%                            | 500,000           |
| <a href="#">Commonwealth Bank</a>                 | A-1+       | 301         | 13/01/2022 | 10/11/2022    | 0.48%                            | 500,000           |
| <a href="#">AMP - 51396</a>                       | A-2        | 340         | 19/08/2021 | 25/07/2022    | 0.75%                            | 500,000           |
| <a href="#">Commonwealth Bank</a>                 | A-1+       | 364         | 18/03/2022 | 17/03/2023    | 1.00%                            | 500,000           |
| <a href="#">Macquarie Bank - 055858</a>           | A-1        | 330         | 23/12/2021 | 18/11/2022    | 0.50%                            | 500,000           |
| <a href="#">AMP - 53454</a>                       | A-2        | 337         | 17/03/2022 | 17/02/2023    | 1.00%                            | 500,000           |
| <a href="#">AMP - 53473</a>                       | A-2        | 365         | 21/03/2022 | 21/03/2023    | 1.25%                            | 500,000           |
| <a href="#">Commonwealth Bank</a>                 | A-1+       | 300         | 23/12/2021 | 19/10/2022    | 0.48%                            | 500,000           |
| <a href="#">Macquarie Bank - 053986</a>           | A-1        | 365         | 1/03/2022  | 1/03/2023     | 0.95%                            | 500,000           |
| <a href="#">Macquarie Bank - 054099</a>           | A-1        | 365         | 8/03/2022  | 8/03/2023     | 0.95%                            | 500,000           |
| <a href="#">Macquarie Bank - 054394</a>           | A-1        | 365         | 28/09/2021 | 28/09/2022    | 0.40%                            | 500,000           |
| <a href="#">Commonwealth Bank -</a>               | A-1+       | 364         | 11/03/2022 | 10/03/2023    | 1.00%                            | 500,000           |
| <a href="#">Commonwealth Bank</a>                 | A-1+       | 364         | 11/03/2022 | 10/03/2023    | 1.00%                            | 500,000           |
| <a href="#">Bank of Queensland -</a>              | A-2        | 365         | 24/03/2022 | 24/03/2023    | 1.35%                            | 1,000,000         |
| <a href="#">Bank of Queensland</a>                | A-2        | 244         | 7/09/2021  | 9/05/2022     | 0.33%                            | 500,000           |
| <a href="#">Macquarie Bank - 055055</a>           | A-1        | 333         | 29/10/2021 | 27/09/2022    | 0.50%                            | 1,000,000         |
| <a href="#">Macquarie Bank - 055370</a>           | A-1        | 332         | 23/11/2021 | 21/10/2022    | 0.50%                            | 500,000           |
| <a href="#">NAB Bank</a>                          | A-1+       | 335         | 11/01/2022 | 12/12/2022    | 0.63%                            | 1,000,000         |
|                                                   |            |             |            |               |                                  |                   |
|                                                   |            |             |            |               |                                  |                   |
| <b>Total Term Deposits</b>                        |            |             |            | Avg Rate      | 0.76%                            | <b>13,000,000</b> |
| <b>At Call Accounts</b>                           |            |             |            |               |                                  |                   |
| Westpac Cash Reserves A/C 162 975                 | A-1+       |             |            | At Call       | 0.01%                            | 603,477           |
| Tcorp A/C 1268                                    | A-1+       |             |            | At Call       | 0.01%                            | 1,273,056         |
| Macquarie Cash Account - 969891944                | A-1        |             |            | At Call       |                                  | 1,000,073         |
| <b>Total At Call Accounts</b>                     |            |             |            |               |                                  | <b>2,876,606</b>  |
|                                                   |            |             |            |               |                                  |                   |
| <b>Total Investment Accounts</b>                  |            |             |            |               |                                  | <b>15,876,606</b> |
|                                                   |            |             |            |               |                                  |                   |
| <b>Cash Accounts</b>                              |            |             |            |               |                                  |                   |
| Westpac Bank A/C 000 060                          | A-1+       |             |            | Cash at Bank  | 0.01%                            | 6,352,012         |
| <b>TOTAL CASH AT BANK</b>                         |            |             |            |               |                                  | <b>6,352,012</b>  |
| <b>TOTAL INVESTMENTS PORTFOLIO INCLUDING CASH</b> |            |             |            |               |                                  | <b>22,228,618</b> |

The table and graph below show the composition of investments (excluding cash at bank) with financial institutions.

| Ratings      | Composition % | Amount ('000) |
|--------------|---------------|---------------|
| A-1+         | 43.32         | 6,876         |
| A-1          | 31.49         | 5,000         |
| A-2          | 18.89         | 3,000         |
| <b>TOTAL</b> | <b>100.01</b> | <b>15,876</b> |

Council is compliant with the Investment Policy, as the funds invested with AMP (an A-2 rated institution) are within Council's portfolio credit limit of 10% for any individual A-2 rated financial institution.

Council's total investment and cash accounts balance of \$22,228,618 across the funds as listed below:

| FUNDS HELD              | General Fund      | Waste Fund     | Water Fund       | Sewer Fund       | TOTAL             |
|-------------------------|-------------------|----------------|------------------|------------------|-------------------|
| Restricted              | 10,507,000        | 616,000        | 2,204,000        | 1,028,000        | 14,355,000        |
| Unrestricted            | 7,873,618         | 0              | 0                | 0                | 7,873,618         |
| <b>TOTAL FUNDS HELD</b> | <b>18,380,618</b> | <b>616,000</b> | <b>2,204,000</b> | <b>1,028,000</b> | <b>22,228,618</b> |

The table below shows the individual make-up of the restricted amounts that combine to a total of \$14,355,000 at end of month:

#### Details of Restrictions

##### **External Restrictions**

|                                                           |              |
|-----------------------------------------------------------|--------------|
| Specific Purpose Unexpended Capital Grants - Gen Fund     | \$ 3,061,000 |
| Specific Purpose Unexpended Capital Grants - Water Fund   | \$ 6,000     |
| Specific Purpose Unexpended Operational Grants - Gen Fund | \$ 549,000   |
| Other - Water Fund                                        | \$ 2,198,000 |
| Other - Sewer Fund                                        | \$ 1,028,000 |
| Other - Domestic Waste Management                         | \$ 616,000   |

##### **Internal Restrictions**

|                           |                      |
|---------------------------|----------------------|
| Caravan Park              | \$ 139,000           |
| Bidgee Haven Hostel Bonds | \$ 2,353,000         |
| Other                     | \$ 4,405,000         |
| <b>Total Restrictions</b> | <b>\$ 14,355,000</b> |

##### **Unrestricted Cash Investments**

|                          |                      |
|--------------------------|----------------------|
|                          | \$7,873,618          |
| <b>Total Investments</b> | <b>\$ 22,228,618</b> |

#### **SUMMARY**

Council currently holds \$22,228,617 in Cash and Investments. The average interest rate trend has decreased for April 2022 being 0.44% overall.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy

## 2 Bank Reconciliation

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at 30 April 2022 and is shown below:

|                                                |                  |
|------------------------------------------------|------------------|
| <b>Cashbook Summary</b>                        |                  |
| Opening Cashbook Balance                       | 3,543,339        |
| Plus Receipts                                  | 4,227,027        |
| Less Payments                                  | (1,420,456)      |
| <b>Cashbook Balance at 30 April 2022</b>       | <b>6,349,910</b> |
| <b>Statement Summary</b>                       |                  |
| Opening Statement Balance                      | 3,544,215        |
| Plus Receipts                                  | 4,228,333        |
| Less Payments                                  | (1,420,536)      |
| <b>Bank Statement Balance at 30 April 2022</b> | <b>6,352,012</b> |
| Plus Unpresented Receipts                      | 1,486            |
| Less Unpresented Payments                      | (3,588)          |
| <b>Reconciliation Balance at 30 April 2022</b> | <b>6,349,910</b> |

3. STATEMENT OF RATES AND CHARGES AS AT 2<sup>ND</sup> MAY 2022

| Balranald Shire Council Statement of Rates and Charges - As at 2nd May 2022                                                      |                               |                      |                     |                                              |                                             |                   |                                          |                                                       |  |
|----------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------|---------------------|----------------------------------------------|---------------------------------------------|-------------------|------------------------------------------|-------------------------------------------------------|--|
| Income Category                                                                                                                  | Nett Arrears<br>1st July 2021 | 2021/22 Nett<br>Levy | Total<br>Receivable | ** Amount<br>Collected as at<br>2nd May 2022 | Collection as a %<br>of Total<br>Receivable | Arrears<br>Amount | Arrears as a %<br>of Total<br>Receivable | Nett Arrears<br>1 July 2021<br>as a % of<br>Nett Levy |  |
| General Fund Rates incl Interest / Legal charges                                                                                 | \$106,730.43                  | \$2,878,852.03       | \$2,985,582.46      | \$2,611,976.49                               | 87.49%                                      | \$373,605.97      | 12.51%                                   | 3.71%                                                 |  |
| Waste Management Charges                                                                                                         | \$26,217.80                   | \$380,123.28         | \$406,341.08        | \$332,415.60                                 | 81.81%                                      | \$73,925.48       | 18.19%                                   | 6.90%                                                 |  |
| Stormwater Levy Charges                                                                                                          | \$1,162.43                    | \$19,087.39          | \$20,249.82         | \$15,993.98                                  | 78.98%                                      | \$4,255.84        | 21.02%                                   | 6.09%                                                 |  |
| Water Fund - Access Charges                                                                                                      | \$52,483.20                   | \$801,895.77         | \$854,378.97        | \$737,674.27                                 | 86.34%                                      | \$116,704.70      | 13.66%                                   | 6.54%                                                 |  |
| Sewerage Fund - Annual Charges                                                                                                   | \$40,492.31                   | \$637,484.37         | \$677,976.68        | \$560,927.76                                 | 82.74%                                      | \$117,048.92      | 17.26%                                   | 6.35%                                                 |  |
|                                                                                                                                  | \$227,086.17                  | \$4,717,442.84       | \$4,944,529.01      | \$4,258,988.10                               | 86.14%                                      | \$685,540.91      | 13.86%                                   | 4.81%                                                 |  |
| Water Fund - Consumption Charges                                                                                                 | \$74,208.17                   | \$761,366.02         | \$835,574.19        | \$578,860.41                                 | 69.28%                                      | \$256,713.78      | 30.72%                                   | 9.75%                                                 |  |
| Sewerage Fund - Usage Charges Non Residential                                                                                    | \$4,440.70                    | \$69,051.31          | \$73,492.01         | \$58,673.23                                  | 79.84%                                      | \$14,818.78       | 20.16%                                   | 6.43%                                                 |  |
|                                                                                                                                  | \$78,648.87                   | \$830,417.33         | \$909,066.20        | \$637,533.64                                 | 70.13%                                      | \$271,532.56      | 29.87%                                   | 9.47%                                                 |  |
| Total 2021/22                                                                                                                    | \$305,735.04                  | \$5,547,860.17       | \$5,853,595.21      | \$4,896,521.74                               | 83.65%                                      | \$957,073.47      | 16.35%                                   | 5.51%                                                 |  |
| Note - **Amount Collected The 4th rate instalment is due on 31st May 2022 and will increase this collection amount significantly |                               |                      |                     |                                              |                                             |                   |                                          |                                                       |  |

4 Monthly Summary of Revenue and Expenditure for the Caravan Park

| CARAVAN PARK 2021/22                        | Original Budget  | Amended Budget March QBR | Actual YTD 30 April 2022 | Remaining Budget  | Anticipated 30 June 2022 | YTD Actual % |
|---------------------------------------------|------------------|--------------------------|--------------------------|-------------------|--------------------------|--------------|
| <b>REVENUE</b>                              |                  |                          |                          |                   |                          |              |
| Fees                                        | \$600,000        | \$400,000                | \$364,584                | \$35,416          | \$400,000                | 91.1%        |
| Washing Machine Charges                     | \$3,500          | \$3,500                  | \$3,243                  | \$257             | \$3,500                  | 92.7%        |
| Caravan Park - Merchandise Sales            | \$500            | \$4,000                  | \$3,815                  | \$185             | \$4,000                  | 95.4%        |
| <b>TOTAL OPERATING REVENUE</b>              | <b>\$604,000</b> | <b>\$407,500</b>         | <b>\$371,642</b>         | <b>\$35,858</b>   | <b>\$407,500</b>         | <b>91.2%</b> |
| <b>EXPENDITURE</b>                          |                  |                          |                          |                   |                          |              |
| Salaries                                    | \$93,580         | \$155,000                | \$134,305                | \$20,695          | \$155,000                | 86.6%        |
| Caravan Park Advertising                    | \$1,200          | \$1,200                  | \$0                      | \$1,200           | \$1,200                  | 0.0%         |
| Bank Charges                                | \$3,300          | \$2,000                  | \$1,605                  | \$395             | \$2,000                  | 80.3%        |
| Caravan Park - Cleaning Services            | \$53,700         | \$4,580                  | \$3,950                  | \$630             | \$4,580                  | 86.2%        |
| Electricity - Operational                   | \$67,500         | \$25,000                 | \$17,516                 | \$5,484           | \$23,000                 | 76.2%        |
| Insurance                                   | \$8,500          | \$8,500                  | \$0                      | \$8,500           | \$8,500                  | 0.0%         |
| Caravan Pk - Management Fees                | \$120,000        | \$11,000                 | \$11,000                 | \$0               | \$11,000                 | 100.0%       |
| Caravan Pk - Administration Fees            | \$40,000         | \$40,000                 | \$30,000                 | \$10,000          | \$40,000                 | 75.0%        |
| Caravan Park - Legal Expenses               | \$4,000          | \$0                      | \$0                      | \$0               | \$0                      |              |
| Caravan Park - Software Support             | \$3,500          | \$3,500                  | \$2,468                  | \$1,032           | \$3,500                  | 70.5%        |
| Rates & Charges on Council Property         | \$29,500         | \$55,000                 | \$52,030                 | \$2,970           | \$55,000                 | 94.6%        |
| Telephone                                   | \$2,500          | \$2,500                  | \$2,115                  | \$385             | \$2,500                  | 84.6%        |
| Caravan Park R & M                          | \$46,500         | \$30,000                 | \$28,320                 | \$1,680           | \$30,000                 | 94.4%        |
| Caravan Park - Consumables GST              | \$40,000         | \$15,000                 | \$16,058                 | \$1,942           | \$18,000                 | 89.2%        |
| Caravan Park - Consumables No GST           | \$2,000          | \$1,000                  | \$20                     | \$980             | \$1,000                  | 2.0%         |
| Depreciation                                | \$51,700         | \$51,700                 | \$38,775                 | \$12,925          | \$51,700                 | 75.0%        |
| <b>TOTAL OPERATING EXPENDITURE</b>          | <b>\$567,480</b> | <b>\$405,980</b>         | <b>\$338,162</b>         | <b>\$68,818</b>   | <b>\$406,980</b>         | <b>83.1%</b> |
| <b>NET OPERATING SURPLUS / DEFICIT</b>      | <b>\$36,520</b>  | <b>\$1,520</b>           | <b>\$33,480</b>          | <b>-\$32,960</b>  | <b>\$520</b>             |              |
| <b>CAPITAL</b>                              |                  |                          |                          |                   |                          |              |
| <b>Capital Revenue</b>                      |                  |                          |                          |                   |                          |              |
| Capital Grants                              | \$0              | \$771,000                | \$771,500                | \$0               | \$771,500                | 100.0%       |
| Capital Income - Transfer from Reserve      | \$126,850        | \$724                    | \$724                    | \$0               | \$724                    | 100.0%       |
| <b>Total Capital Revenue</b>                | <b>\$126,850</b> | <b>\$771,724</b>         | <b>\$772,224</b>         | <b>\$0</b>        | <b>\$772,224</b>         |              |
| <b>Capital Expenditure</b>                  |                  |                          |                          |                   |                          |              |
| Caravan Park Powered Sites Power Poles (20) | \$30,000         |                          | \$0                      | \$30,000          | \$30,000                 | 0.0%         |
| Site Upgrade (10)                           | \$21,850         |                          | \$0                      | \$21,850          | \$21,850                 | 0.0%         |
| Refurbish Ablution block                    | \$25,000         |                          | \$0                      | \$25,000          | \$25,000                 | 0.0%         |
| Caravan Park refurbish cabins               | \$50,000         |                          | \$724                    | \$49,276          | \$49,276                 | 1.4%         |
| Caravan Park Improvements                   | \$126,850        | \$724                    | \$724                    | \$0               | \$724                    | 100.0%       |
| Transfer to Restriction                     | \$0              | \$771,000                | \$0                      | \$771,500         | \$771,500                | 0.0%         |
| <b>Total Capital Expenditure</b>            | <b>\$126,850</b> | <b>\$771,724</b>         | <b>\$724</b>             | <b>\$771,500</b>  | <b>\$772,224</b>         |              |
| <b>Net Capital Surplus/ (Deficit)</b>       | <b>\$0</b>       | <b>\$0</b>               | <b>\$771,500</b>         | <b>-\$771,500</b> | <b>\$0</b>               |              |
| <b>Net Result Surplus/ (Deficit)</b>        | <b>\$36,520</b>  | <b>\$1,520</b>           | <b>\$804,980</b>         | <b>-\$804,460</b> | <b>\$520</b>             |              |

| SUMMARY                         |                 |                          |                          |                  |                          |
|---------------------------------|-----------------|--------------------------|--------------------------|------------------|--------------------------|
|                                 | Original Budget | Amended Budget March QBR | Actual YTD 30 April 2022 | Remaining Budget | Anticipated 30 June 2022 |
| TOTAL OPERATING REVENUE         | \$604,000       | \$407,500                | \$371,642                | \$35,858         | \$407,500                |
| TOTAL OPERATING EXPENDITURE     | \$567,480       | \$405,980                | \$338,162                | \$68,818         | \$406,980                |
| NET OPERATING SURPLUS / DEFICIT | \$36,520        | \$1,520                  | \$33,480                 | -\$32,960        | \$520                    |
| Total Capital Revenue           | \$126,850       | \$771,724                | \$772,224                | \$0              | \$772,224                |
| Total Capital Expenditure       | \$126,850       | \$771,724                | \$724                    | \$771,500        | \$772,224                |
| Net Capital Surplus/ (Deficit)  | \$0             | \$0                      | \$771,500                | -\$771,500       | \$0                      |
| Net Result Surplus/ (Deficit)   | \$36,520        | \$1,520                  | \$804,980                | \$804,460        | \$520                    |

## 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel

| BIDGEE HAVEN HOSTEL 2021/22           | Original Budget | Amended Budget March QBR | Actual YTD 30 April 2022 | Remaining Budget | Anticipated 30 June 2022 | YTD Actual % |
|---------------------------------------|-----------------|--------------------------|--------------------------|------------------|--------------------------|--------------|
| REVENUE                               |                 |                          |                          |                  |                          |              |
| Permanent Care Subsidies              | \$850,000       | \$900,000                | \$770,055                | \$129,945        | \$900,000                | 85.6%        |
| Hostel - Training Subsidies           | \$0             | \$2,200                  | \$2,132                  | \$68             | \$2,200                  | 96.9%        |
| Respite Care Fees                     | \$20,000        | \$8,000                  | \$5,970                  | \$1,030          | \$7,000                  | 85.3%        |
| Hostel - Resident Care (Commonwealth) | \$35,000        | \$75,000                 | \$62,988                 | \$12,012         | \$75,000                 | 84.0%        |
| Hostel - Resident Accommodation Fees  | \$60,000        | \$30,000                 | \$23,842                 | \$6,158          | \$30,000                 | 79.5%        |
| Hostel - Resident Daily Care Fees     | \$260,000       | \$250,000                | \$207,472                | \$42,528         | \$250,000                | 83.0%        |
| Covid Payment                         | \$0             | \$0                      | \$5,080                  | \$0              | \$5,080                  | 100.0%       |
| Hostel - Interest Received            | \$6,000         | \$12,000                 | \$9,000                  | \$3,000          | \$12,000                 | 75.0%        |
| TOTAL OPERATING REVENUE               | \$1,231,000     | \$1,277,200              | \$1,086,539              | \$194,741        | \$1,281,280              | 84.8%        |



| BIDGEE HAVEN HOSTEL 2021/22           | Original Budget     | Amended Budget March QBR | Actual YTD 30 April 2022 | Remaining Budget    | Anticipated 30 June 2022 | YTD Actual % |
|---------------------------------------|---------------------|--------------------------|--------------------------|---------------------|--------------------------|--------------|
| <b>EXPENDITURE</b>                    |                     |                          |                          |                     |                          |              |
| Salaries                              | \$910,700           | \$960,000                | \$795,626                | \$184,374           | \$980,000                | 81.2%        |
| Medical Expenses                      | \$8,000             | \$4,000                  | \$2,802                  | \$698               | \$3,500                  | 80.1%        |
| Training                              | \$10,000            | \$5,000                  | \$873                    | \$4,127             | \$5,000                  | 17.5%        |
| Recruitment Expenses                  | \$0                 | \$100                    | \$50                     | \$50                | \$100                    | 49.9%        |
| Advertising                           | \$1,000             | \$1,000                  | \$374                    | \$626               | \$1,000                  | 37.4%        |
| Audit Fees                            | \$4,500             | \$4,700                  | \$4,700                  | \$0                 | \$4,700                  | 100.0%       |
| Consultancy                           | \$5,000             | \$5,000                  | \$0                      | \$2,000             | \$2,000                  | 0.0%         |
| Electricity                           | \$35,000            | \$32,000                 | \$20,757                 | \$7,243             | \$28,000                 | 74.1%        |
| Gas                                   | \$1,000             | \$1,000                  | \$431                    | \$569               | \$1,000                  | 43.1%        |
| Sundry Expenses                       | \$3,500             | \$3,500                  | \$2,928                  | \$572               | \$3,500                  | 83.7%        |
| Laundry Services                      | \$10,000            | \$10,000                 | \$7,723                  | \$2,277             | \$10,000                 | 77.2%        |
| Insurance                             | \$12,000            | \$12,000                 | \$12,000                 | \$0                 | \$12,000                 | 100.0%       |
| Council Administration Fees           | \$80,000            | \$80,000                 | \$60,000                 | \$20,000            | \$80,000                 | 75.0%        |
| Printing & Stationery                 | \$5,000             | \$3,000                  | \$1,681                  | \$819               | \$2,500                  | 67.2%        |
| IT Expenditure                        | \$500               | \$500                    | \$0                      | \$500               | \$500                    | 0.0%         |
| Rates & Charges                       | \$12,000            | \$12,000                 | \$9,928                  | \$2,072             | \$12,000                 | 82.7%        |
| Repairs & Maintenance                 | \$50,000            | \$40,000                 | \$32,132                 | \$7,868             | \$40,000                 | 80.3%        |
| Subscriptions & Memberships           | \$6,000             | \$6,000                  | \$5,588                  | \$412               | \$6,000                  | 93.1%        |
| Telephone                             | \$3,000             | \$3,000                  | \$2,054                  | \$946               | \$3,000                  | 68.5%        |
| Chemist Expenses                      | \$13,000            | \$11,000                 | \$8,915                  | \$2,085             | \$11,000                 | 81.0%        |
| Food Supplies                         | \$48,000            | \$48,000                 | \$32,144                 | \$15,856            | \$48,000                 | 67.0%        |
| Depreciation                          | \$88,100            | \$88,100                 | \$66,075                 | \$22,025            | \$88,100                 | 75.0%        |
| <b>TOTAL OPERATING EXPENDITURE</b>    | <b>\$1,306,300</b>  | <b>\$1,329,900</b>       | <b>\$1,066,781</b>       | <b>\$275,119</b>    | <b>\$1,341,900</b>       | <b>79.5%</b> |
|                                       |                     |                          |                          |                     |                          |              |
| <b>NET OPERATING SURPLUS/DEFICIT</b>  | <b>-\$75,300.00</b> | <b>-\$52,700.00</b>      | <b>\$19,757.71</b>       | <b>-\$80,377.71</b> | <b>-\$60,620.00</b>      |              |
|                                       |                     |                          |                          |                     |                          |              |
| <b>Capital Revenue</b>                |                     |                          |                          |                     |                          |              |
| Capital Grants                        | \$4,280,000         | \$4,280,000              | \$4,980                  | \$4,275,020         | \$4,280,000              | 0.1%         |
| <b>Total Capital Revenue</b>          | <b>\$4,280,000</b>  | <b>\$4,280,000</b>       | <b>\$4,980</b>           | <b>\$4,275,020</b>  | <b>\$4,280,000</b>       | <b>0.1%</b>  |
|                                       |                     |                          |                          |                     |                          |              |
| <b>CAPITAL</b>                        |                     |                          |                          |                     |                          |              |
| Capital Works                         | \$20,000            | \$20,000                 | \$0                      | \$20,000            | \$20,000                 | 0.0%         |
| Hostel Extension                      | \$4,280,000         | \$4,280,000              | \$4,980                  | \$4,275,020         | \$4,280,000              | 0.1%         |
| <b>Total Capital Expenditure</b>      | <b>\$4,300,000</b>  | <b>\$4,300,000</b>       | <b>\$4,980</b>           | <b>\$4,295,020</b>  | <b>\$4,300,000</b>       | <b>0.1%</b>  |
|                                       |                     |                          |                          |                     |                          |              |
| <b>Net Capital Surplus/ (Deficit)</b> | <b>-\$20,000</b>    | <b>-\$20,000</b>         | <b>\$0</b>               | <b>-\$20,000</b>    | <b>-\$20,000</b>         |              |
|                                       |                     |                          |                          |                     |                          |              |
| <b>Net Result Surplus/ (Deficit)</b>  | <b>-\$95,300</b>    | <b>-\$72,700</b>         | <b>\$19,758</b>          | <b>-\$100,378</b>   | <b>-\$80,620</b>         |              |

| SUMMARY                         |             |             |             |             |             |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|
| TOTAL OPERATING REVENUE         | \$1,231,000 | \$1,277,200 | \$1,086,539 | \$194,741   | \$1,281,280 |
| TOTAL OPERATING EXPENDITURE     | \$1,306,300 | \$1,329,900 | \$1,066,781 | \$275,119   | \$1,341,900 |
| NET OPERATING SURPLUS / DEFICIT | -\$75,300   | -\$52,700   | \$19,758    | -\$80,378   | -\$60,620   |
| Total Capital Revenue           | \$4,280,000 | \$4,280,000 | \$4,980     | \$4,275,020 | \$4,280,000 |
| Total Capital Expenditure       | \$4,300,000 | \$4,300,000 | \$4,980     | \$4,295,020 | \$4,300,000 |
| Net Capital Surplus/ (Deficit)  | -\$20,000   | -\$20,000   | \$0         | -\$20,000   | -\$20,000   |
| Net Result Surplus/ (Deficit)   | -\$95,300   | -\$72,700   | \$19,758    | -\$100,378  | -\$80,620   |

## 7 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre

| SUMMARY                         |                 |                          |                          |                  |                          |  |
|---------------------------------|-----------------|--------------------------|--------------------------|------------------|--------------------------|--|
|                                 | Original Budget | Amended Budget March QBR | Actual YTD 30 April 2022 | Remaining Budget | Anticipated 30 June 2022 |  |
| TOURISM 2021/22                 |                 |                          |                          |                  |                          |  |
| TOTAL OPERATING REVENUE         | \$88,700        | \$71,500                 | \$70,894                 | \$16,047         | \$86,941                 |  |
| TOTAL OPERATING EXPENDITURE     | \$325,744       | \$356,404                | \$289,903                | \$84,242         | \$374,145                |  |
| NET OPERATING SURPLUS / DEFICIT | \$237,044       | \$284,904                | \$219,009                | \$68,195         | \$287,204                |  |
| Total Capital Revenue           | \$950,000       | \$950,000                | \$0                      | \$950,000        | \$950,000                |  |
| Total Capital Expenditure       | \$950,000       | \$950,000                | \$99,580                 | \$850,420        | \$950,000                |  |
| Net Capital Surplus/ (Deficit)  | \$0             | \$0                      | \$99,580                 | \$99,580         | \$0                      |  |
| Net Result Surplus/ (Deficit)   | \$237,044       | \$284,904                | \$318,589                | \$31,385         | \$287,204                |  |

| TOURISM 2021/22                             | Original Budget   | Amended Budget March QBR | Actual YTD 30 April 2022 | Remaining Budget | Anticipated 30 June 2022 | YTD Actual % |
|---------------------------------------------|-------------------|--------------------------|--------------------------|------------------|--------------------------|--------------|
| <b>REVENUE</b>                              |                   |                          |                          |                  |                          |              |
| Fees                                        | \$2,000           | \$5,000                  | \$3,840                  | \$1,160          | \$5,000                  | 76.8%        |
| Rental                                      | \$19,000          | \$19,000                 | \$11,818                 | \$7,182          | \$19,000                 | 62.2%        |
| Tourist Info Centre -Souvenir Sales         | \$60,200          | \$40,000                 | \$33,425                 | \$6,575          | \$40,000                 | 83.6%        |
| Commissions                                 | \$500             | \$500                    | \$90                     | \$410            | \$500                    | 18.0%        |
| Other Revenue                               | \$2,000           | \$2,000                  | \$1,927                  | \$73             | \$2,000                  | 96.4%        |
| Reimbursements - Electricity                | \$0               | \$3,000                  | \$2,868                  | \$132            | \$3,000                  | 95.6%        |
| Donations - Discovery Centre                | \$5,000           | \$2,000                  | \$1,485                  | \$515            | \$2,000                  | 74.3%        |
| Operational Grants                          | \$0               | \$0                      | \$15,441                 | \$0              | \$15,441                 | 100.0%       |
| <b>TOTAL OPERATING REVENUE</b>              | <b>\$88,700</b>   | <b>\$71,500</b>          | <b>\$70,894</b>          | <b>\$16,047</b>  | <b>\$86,941</b>          | <b>81.5%</b> |
| <b>EXPENDITURE</b>                          |                   |                          |                          |                  |                          |              |
| Salaries                                    | \$126,790         | \$168,000                | \$136,274                | \$34,726         | \$171,000                | 79.7%        |
| Tourism -Medical Expenses                   | \$200             | \$200                    | \$142                    | \$58             | \$200                    | 71.0%        |
| Training                                    | \$1,700           | \$1,700                  | \$213                    | \$1,487          | \$1,700                  | 12.5%        |
| Recruitment Expenses                        | \$0               | \$200                    | \$187                    | \$13             | \$200                    | 93.5%        |
| Advertising                                 | \$8,500           | \$8,500                  | \$4,837                  | \$3,663          | \$8,500                  | 56.9%        |
| Security Monitoring                         | \$550             | \$1,000                  | \$802                    | \$198            | \$1,000                  | 80.2%        |
| Merchant & Bank Fees                        | \$750             | \$750                    | \$473                    | \$277            | \$750                    | 63.1%        |
| Cleaning                                    | \$3,700           | \$6,600                  | \$5,130                  | \$1,470          | \$6,600                  | 77.7%        |
| Electricity                                 | \$13,000          | \$13,000                 | \$6,301                  | \$3,699          | \$10,000                 | 63.0%        |
| General Expenses                            | \$1,500           | \$500                    | \$0                      | \$500            | \$500                    | 0.0%         |
| Insurance                                   | \$9,500           | \$9,500                  | \$7,125                  | \$2,375          | \$9,500                  | 75.0%        |
| Administration Fees                         | \$20,000          | \$20,000                 | \$15,000                 | \$5,000          | \$20,000                 | 75.0%        |
| Postage                                     | \$600             | \$500                    | \$363                    | \$137            | \$500                    | 72.6%        |
| Printing and Stationery                     | \$1,200           | \$500                    | \$199                    | \$301            | \$500                    | 39.8%        |
| Special Events                              | \$13,500          | \$13,500                 | \$7,400                  | \$6,100          | \$13,500                 | 54.8%        |
| Rates & Charges on Council Property         | \$2,750           | \$2,750                  | \$2,750                  | \$0              | \$2,750                  | 100.0%       |
| Repairs and Maintenance                     | \$30,000          | \$30,000                 | \$25,580                 | \$4,420          | \$30,000                 | 85.3%        |
| Subscriptions                               | \$2,000           | \$1,200                  | \$800                    | \$400            | \$1,200                  | 66.7%        |
| Journals & Publications                     | \$2,000           | \$2,000                  | \$1,818                  | \$182            | \$2,000                  | 90.9%        |
| Telephone                                   | \$1,500           | \$1,500                  | \$950                    | \$550            | \$1,500                  | 63.3%        |
| Internet Expenses                           | \$1,800           | \$1,800                  | \$1,461                  | \$339            | \$1,800                  | 81.2%        |
| Conferences & Seminars                      | \$2,000           | \$1,000                  | \$0                      | \$500            | \$500                    | 0.0%         |
| Software & Licencing                        | \$2,000           | \$2,000                  | \$583                    | \$217            | \$800                    | 72.9%        |
| Seminars & Workshops                        | \$1,000           | \$500                    | \$0                      | \$500            | \$500                    | 0.0%         |
| Souvenirs                                   | \$30,000          | \$20,000                 | \$20,323                 | \$3,677          | \$24,000                 | 84.7%        |
| Interest on Loans                           | \$39,700          | \$39,700                 | \$30,009                 | \$9,691          | \$39,700                 | 75.6%        |
| Depreciation                                | \$9,504           | \$9,504                  | \$7,128                  | \$2,376          | \$9,504                  | 75.0%        |
| Operational Grant expenditures              | \$0               | \$0                      | \$14,055                 | \$1,386          | \$15,441                 | 91.0%        |
| <b>TOTAL OPERATING EXPENDITURE</b>          | <b>\$325,744</b>  | <b>\$356,404</b>         | <b>\$289,903</b>         | <b>\$84,242</b>  | <b>\$374,145</b>         | <b>77.5%</b> |
| <b>NET OPERATING SURPLUS/DEFICIT</b>        | <b>-\$237,044</b> | <b>-\$284,904</b>        | <b>-\$219,009</b>        | <b>-\$68,195</b> | <b>-\$287,204</b>        |              |
| <b>Capital Revenue</b>                      |                   |                          |                          |                  |                          |              |
| Grants                                      | \$950,000         | \$950,000                | \$0                      | \$950,000        | \$950,000                | 0.0%         |
| <b>Total Capital Revenue</b>                | <b>\$950,000</b>  | <b>\$950,000</b>         | <b>\$0</b>               | <b>\$950,000</b> | <b>\$950,000</b>         | <b>0.00%</b> |
| <b>Capital Expenditure</b>                  |                   |                          |                          |                  |                          |              |
| Joint Organisation Discovery Centre Complex | \$950,000         | \$950,000                | \$99,580                 | \$850,420        | \$950,000                | 10.5%        |
| <b>Total Capital Expenditure</b>            | <b>\$950,000</b>  | <b>\$950,000</b>         | <b>\$99,580</b>          | <b>\$850,420</b> | <b>\$950,000</b>         | <b>0.00%</b> |
| <b>Net Capital Surplus/ (Deficit)</b>       | <b>\$0</b>        | <b>\$0</b>               | <b>-\$99,580</b>         | <b>\$99,580</b>  | <b>\$0</b>               |              |
| <b>Net Result Surplus/ (Deficit)</b>        | <b>-\$237,044</b> | <b>-\$284,904</b>        | <b>-\$318,589</b>        | <b>\$31,385</b>  | <b>-\$287,204</b>        |              |

**8 Statement of Currency of Work within the Finance Section of Council**

This report has been prepared to advise the Council that basic financial processes have been undertaken as per Council's resolution in October 2021

A review has been undertaken of Council's monthly financial statements and actions.

I advise that I have discussed with staff and reviewed processes and certify that the following has been undertaken;

- Bank Reconciliations (see 2 above) have been balanced to the General Ledger
- Rates work is up to date
- Water billing is up to date
- Payroll is up to date
- Plant hire input is up to date
- Creditors are being processed fortnightly and there is no evidence of aged invoices
- Major purchase / expenditures to be in the system by May to assist in EOY processing
- Debtor invoices for general works and services are being raised in a timely manner
- Outstanding debtor accounts are being followed up
- Loan repayments are up to date
- Investments – Council now complies with its policy and the Minister's Investment Order ( see 1 above)
- Investment register to be updated with interest earned on a monthly basis for reporting to Council, not just recording and reporting interest earned upon maturity.
- Journals are up to date and authorised by the finance consultants appointed by Council
- Stores issues and processes to be reviewed and stocktake scheduled for May
- Financial Budget - QBR for 31 March 2022 presented to April CM
- Financial Budget for 2022/23 has been on public exhibition – some changes are proposed to the budget and fees and charges following consultation with staff. Adoption of the budget is proposed for the May CM.
- Interim audit by external auditors to commence this month ( May)
- Valuation of assets has been completed by APV and a draft final report has been received and discussions held in relation to valuations for some assets

**8 Road Grant Works Programme 2022/23**

This report is for Council's and the community's information in relation to the works that will be undertaken in 2022/23.

The programme includes both maintenance and construction works utilising grant funding being made available to Council.

| <b>Road Grant Works Programme 2022/23</b>                 |                          |                |                              |                    |                                       |                                  |              |
|-----------------------------------------------------------|--------------------------|----------------|------------------------------|--------------------|---------------------------------------|----------------------------------|--------------|
| <b>Operational Expenditure - Grants and Contributions</b> | <b>Roads To Recovery</b> | <b>LRCI #3</b> | <b>Fixing Local Roads #3</b> | <b>Block Grant</b> | <b>Council Contribution to FLR #3</b> | <b>TfNSW Routine Maintenance</b> | <b>Total</b> |
| SH14 Routine Maintenance                                  |                          |                |                              |                    |                                       | \$40,000                         | \$40,000     |
| MR694 Routine Maintenance                                 |                          |                |                              |                    |                                       | \$95,000                         | \$95,000     |
| Kyalite-Moulamein Road MR296                              |                          |                |                              | \$8,000            |                                       |                                  | \$8,000      |
| MR67 North Balranald Hatfield                             |                          |                |                              | \$174,770          |                                       |                                  | \$174,770    |
| MR514 Homebush Oxley Sealed                               |                          |                |                              | \$47,660           |                                       |                                  | \$47,660     |
| MR514 Homebush Oxley Unsealed                             |                          |                |                              | \$32,000           |                                       |                                  | \$32,000     |
| MR431 Arumpo Road                                         |                          |                |                              | \$26,195           |                                       |                                  | \$26,195     |
| Traffic Facilities for Main Roads                         |                          |                |                              | \$17,000           |                                       |                                  | \$17,000     |
| Traffic Facilities for Council Roads                      |                          |                |                              | \$19,500           |                                       |                                  | \$19,500     |
|                                                           |                          |                |                              | \$325,125          |                                       | \$135,000                        | \$460,125    |
| <b>Capital Expenditure - Grants and Contributions</b>     | <b>Roads To Recovery</b> | <b>LRCI #3</b> | <b>Fixing Local Roads #3</b> | <b>Block Grant</b> | <b>Council Contribution to FLR #3</b> |                                  | <b>Total</b> |
| Works to be Determined                                    | \$482,920                |                |                              |                    |                                       |                                  | \$482,920    |
| Marma Box Creek Road - RTR Component                      | \$160,000                | 800000         | 600000                       |                    | 40000                                 |                                  | \$1,600,000  |
| Euston Prungle Road RTR Component                         | \$80,000                 |                | 412500                       |                    | 27500                                 |                                  | \$520,000    |
| Tapailin Mail Road RTR Component                          | \$110,000                |                | 300000                       |                    | 20000                                 |                                  | \$430,000    |
| Balranald Aerodrome - reseal                              |                          | \$175,072      |                              |                    |                                       |                                  | \$175,072    |
| Weimby Kyalit Resealing                                   |                          | \$152,445      |                              |                    |                                       |                                  | \$152,445    |
| Church Street reseal                                      |                          | \$41,735       |                              |                    |                                       |                                  | \$41,735     |
| Duyrea St Reseal                                          |                          | \$45,645       |                              |                    |                                       |                                  | \$45,645     |
| Sydney St Reseal                                          |                          | \$10,945       |                              |                    |                                       |                                  | \$10,945     |
| MR 67 Heavy Patching                                      |                          |                |                              | \$211,890          |                                       |                                  | \$211,890    |
| MR514 Gravel Resheet                                      |                          |                |                              | \$120,245          |                                       |                                  | \$120,245    |
| MR67 Reseals                                              |                          |                |                              | \$459,935          |                                       |                                  | \$459,935    |
| MR 514 Reseals                                            |                          |                |                              | \$178,805          |                                       |                                  | \$178,805    |
|                                                           | \$832,920                | 1225842        | 1312500                      | \$970,875          | 87500                                 |                                  | \$4,429,637  |

## FINANCIAL IMPLICATION

Nil

## LEGISLATIVE IMPLICATION

The Local Government Act 1993  
 The Local Government (General) Regulation 2005  
 Ministerial Investment Order (Gazetted 11 February 2011)

## POLICY IMPLICATION

Council's Investment Policy (Adopted October 2021)

## RISK RATING

Low

## ATTACHMENTS

Nil

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 INFRASTRUCTURE UPDATE**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D22.65560</b>                                                                                                    |
| <b>Reporting Officer:</b>          | <b>Fiona Scoleri, Executive Assistant</b><br><b>Carol Holmes, Senior Executive Assistant</b>                        |
| <b>Responsible Officer:</b>        | <b>Jeff Sowiak, General Manager</b>                                                                                 |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To provide Council with an update on Infrastructure works currently in hand and in planning, updated to 9 May 2022.

**REPORT****REPORT****1. Road construction and maintenance****1.1 Construction*****Regional roads***

No change since last report.

***Local roads*****a) Marma Box Creek Road**

The Fixing Local Roads grant variation request – transferring of \$550,000 in funding from Weimby Kyalite Road (underspend) to Marma Box Creek Road (to carry out an extension of works) has been granted.

Final preparation of 2.9km of road surface is due to commence 9 May 2022 in preparation for sealing later in May by contractors Primal Surfacing.

Design and surveys completed and ready to commence works on extended section once initial section completed.

**b) Weimby Kyalite Road**

Final preparation of the road is complete and ready for sealing contractor. A roller and water cart will remain on the road to keep the surface in optimum condition prior to sealing.

**c) Reconstruction and Seal of 2km of Tapalin Mail Road**

Work is proceeding on this project. Unlikely that it will be completed ready for sealing by Primal later this month.

**d) Taylor Road, Leslie Drive, Kilpatrick Road Tender**

Tender re-advertised. Closing date for submission of tenders 31 May 2022. Submitted tenders will be presented to Council meeting on 28 June 2022.

**e) Re-seal program – will commence after sealing of Weimby Kyalite Road and Marma Box Creek Road later this month.**

**1.2 Unsealed road maintenance**

Maintenance grading has been carried out on Dargin Street, Balranald.

**1.3 Sealed road maintenance**

Heavy patching works have been postponed for this year as funding has been diverted to culvert works and re-seal on MR67.

**2. Water, sewerage and drainage****2.1 Integrated Water Cycle Management (IWCM) Plan**

No change since the last report.

**2.2 Balranald Sewerage Program**

Planned works are being delayed by inability to find an available contractor.

**2.3 Balranald Water Network**

Current round of AC mains renewals has been completed for this year.

Still no date given by Essential Energy for Balranald raw water system switchboard upgrade.

**2.4 Fire Hydrant Upgrade**

All fire hydrants in Balranald are currently being tested and upgraded.

**2.4 Euston Sewerage Program**

Still no date given by Essential Energy for sewer pump station switchboard upgrade.

**2.5 Euston Water Network**

Current round of AC mains replacement has been completed for this year.

Replacement program of old raw water meters in Euston township is progressing.

**2.6 Kyalite Water Supply**

No change since the last report.

**3. Civic Enhancement Projects****3.1 Village Master Plans for Euston and Balranald**

Designs and plans awaited.

**3.2 Riverfront Precinct - Balranald**

No change since last report.

**3.3 Euston Recreation Reserve and Euston Town Approaches**

Draft design plans have been received for Euston Recreation Reserve. They have been forwarded to the members of Euston Progressive Committee and placed on Council's website for community consultation. Comments will be collated and submitted to the designer.

**3.4 Balranald Lions Park**

Draft design plans have been received for Balranald Lions Park.

Front block plans are detailed as funding has been received and works are due to be carried out in the next 12 months.

Rear block plans are much more conceptual and will be subject to future grant funding.

Plans have been submitted for discussion and comment to Balranald Beautification Committee and published on Council's website. Comments will be collated and submitted to the designer.

**3.5 Balranald Swing Bridge**

Widening works on the swing bridge are completed and the bridge is again open to the public, with good reception.

**3.6 Euston Riverfront Reserve and Walking Trails**

No change since the last report.

**3.7 Kyalite Riverside Reserve**

No change since last report

**4. Buildings and Facilities****4.1 Football Club Change rooms**

Change room works complete. Awaiting delivery of tiered spectator seating.

**4.2 Tennis Courts**

Gates have now been installed. Tennis court works are now completed.

**4.4 Balranald Library**

Roof and ceiling repairs have been carried out, but have not been well finished.

**4.5 Theatre Royal**

No change since last report.

**4.6 Sealing of Off-Street Parking Areas (Balranald Tennis Courts and Balranald Gallery)**

Preparation of parking areas to be reworked in preparation for sealing.

**4.7 C.W.A. Building**

An order has been placed for a new air conditioner to be installed in the CWA Building

**4.8 Aerodrome**

Installation of new animal exclusion fencing is continuing.

**4.9 Balranald & Euston Waste Management**

Tender for Waste Collection Services for Balranald and Euston to be advertised this week.

Tenders close 14 June 2022. Submitted tenders will be presented to Council meeting in 28 June 2022.

**4.9 Balranald Cemetery Masterplan**

No change since last report.

**5. Town Maintenance Works****5.1 Balranald town maintenance**

The Operations team continue to work hard in keeping the town looking good with routine town maintenance tasks and specific works as required from time to time.

**5.2 Euston town maintenance**

The Operations team continue to work hard in keeping the town looking good with routine town maintenance tasks and specific works as required from time to time.



**FINANCIAL IMPLICATION**

As per individual project budgets

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Applicable policies are based on an individual project basis.

**RISK RATING**

Projects based risks are individually assessed.

**ATTACHMENTS**

Nil

**13.2 PLANNING ADMINISTRATION****File Number:** D22.65565**Reporting Officer:** Ray Mitchell, Health & Development Coordinator  
Nikkita Manning-Rayner, Administration Officer - Health & Development**Responsible Officer:** Jeff Sowiak, General Manager**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

**REPORT**

The following Notices of Determination, Construction Certificates, Complying Development Certificates, Section 68 Certificates, Subdivision Certificates, Subdivision Works Certificate and / or Occupation Certificates have been issued under delegated authority since the April meeting of Council.

| Application | Owner/Applicant | Locality                         | Description                |
|-------------|-----------------|----------------------------------|----------------------------|
| DA 31/2022  | Mr Darren Beer  | 153 Turandurey Street, Balranald | Shed & Carport             |
| CC 12/2022  | Tangee Turner   | 7 Dry Lake Road, Euston          | Shade Sails over Car Parks |
| CC 13/2022  | Mr Shaun Ross   | 80 Market Street, Balranald      | Three (3) Bay Car Wash     |
| CC 17/2022  | Mr Darren Beer  | 153 Turandurey Street, Balranald | Shed & Carport             |

The following numbers of certificates relating to conveyancing have been issued since the April meeting of Council.

|                                                                                          |   |
|------------------------------------------------------------------------------------------|---|
| Environmental Planning & Assessment Act 1979<br>Planning Information Certificates (10.7) | 5 |
| Environmental Planning & Assessment Act 1979<br>Building Certificates (6.24)             | 0 |
| Environmental Planning & Assessment Act 1979<br>Outstanding Orders (121ZP)               | 0 |
| Local Government Act 1993<br>Outstanding Orders (735A)                                   | 0 |
| Local Government Act 1993                                                                | 2 |

|                                    |   |
|------------------------------------|---|
| Drainage Diagram                   |   |
| Biosecurity Act 2015               | 0 |
| Outstanding Orders (Noxious Weeds) |   |

The following Section 4.6 Variations have been issued under delegated authority since the April meeting of Council.

| Application | Owner/Applicant | Locality | Description |
|-------------|-----------------|----------|-------------|
| Nil         | -               | -        | -           |

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

Nil

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**16 CLOSURE OF MEETING**