



MINUTES

**Ordinary Council Meeting
Tuesday, 19 April 2022**

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**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON TUESDAY, 19 APRIL 2022 AT 5PM**

1 OPENING OF MEETING

Administrator, Mike Colreavy opened the meeting at 5pm.

2 ACKNOWLEDGMENT OF COUNTRY

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Administrator Mike Colreavy and Glenn Wilcox (General Manager)

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 MARCH 2022**

RESOLUTION 2022/63

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 15 March 2022 be received and noted.

CARRIED

5 DISCLOSURE OF INTEREST

There were no Disclosures of Interests submitted to this meeting.

6 ADMINISTRATOR MINUTE/REPORT**6.1 PRESENTATION - 35 YEARS OF SERVICE**

Administrator, Mike Colreavy presented Alan Lodge with a certificate for 35 years of continuous service with Balranald Shire Council.

7 COMMITTEE REPORTS FOR ADOPTION**7.1 STRENGTHENING COMMUNITY ACCESS, INCLUSION & WELLBEING ADVISORY COMMITTEE HELD ON 24 MARCH 2022**

RESOLUTION 2022/64

Moved: Administrator Mike Colreavy

That Council receives and notes the Minutes of the Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (SCAIW) meeting held on 24 March 2022.

CARRIED

7.2 GROWING BUSINESS INDUSTRY & TOURISM- MEETING HELD ON 1 MARCH 2022

RESOLUTION 2022/65

Moved: Administrator Mike Colreavy

That the Minutes of the Growing Business Industry & Tourism (GBIT) meeting held on Tuesday 1st March 2022 be received and noted.

CARRIED

7.3 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING - HELD ON 28 MARCH 2022

RESOLUTION 2022/66

Moved: Administrator Mike Colreavy

That Council

1. Receives and notes the Minutes of the Euston Progressive Advisory Committee (EPAC) meeting held on Monday 28 March 2022;
2. That Council speak with Transport NSW or with Susan Ley MP for overtaking lanes between Euston and Mildura to be installed to provide a safer highway, and
3. That Council put a poster/flyer on the Euston Community Notice board (at the Post Office) advising of the Council contacts and their roles within Council.

CARRIED

GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 SECTION 355 COMMITTEE - BIDGEE HAVEN RETIREMENT HOSTEL****PURPOSE OF REPORT**

To appoint persons to the s355 Committee as advertised.

RESOLUTION 2022/67

Moved: Administrator Mike Colreavy

1. That Council Appoint Mr Ian Lindsay-Field and Mr Peter Lawler to the Bidgee Haven Hostel Section 355 Committee, and
2. That Council write to the unsuccessful candidates and thank them for their support.

CARRIED

8.2 LOG CABIN AT BALRANALD CARAVAN PARK**PURPOSE OF REPORT**

Consider an extension of agreement for Balranald Inc. to occupy the Log Cabin at Balranald Caravan Park in partnership with Balranald Murrumbidgee Classic.

RESOLUTION 2022/68

Moved: Administrator Mike Colreavy

That Council:

1. Approves a 12-month extension of continued occupancy of the Log Cabin to Balranald Inc providing Murrumbidgee Classic are in agreement.
2. Write to Murrumbidgee Classic advising them of the agreement with Balranald Inc. and the former Balranald Murrumbidgee Fishing Classic.

CARRIED

8.3 DELEGATIONS

PURPOSE OF REPORT

To undertake the business of Council, Delegations are required to be issued to the General Manager. The General Manager may then sub delegate all or any delegations to staff to undertake their roles at Council.

RESOLUTION 2022/69

Moved: Administrator Mike Colreavy

1. All prior delegations to the General Manager are hereby revoked.
2. The General Manager, and in the absence of the General Manager, the Acting General Manager, is delegated authority under Section 377 of the Local Government Act 1993 (the Act) to exercise and/or perform on behalf of the Council the powers, authorities, duties, and functions of the Council, subject to the following:
 - a) Any lawful direction of the Administrator, or Council;
 - b) The General Manager is restrained from carrying out any of those functions of Council excluded from delegation by the operation of Section 377(1) of the Act;
 - c) The General Manager is entitled to carry out any functions delegated to the Council by the Head of the New South Wales Office of Local Government or the New South Wales Minister for Local Government, subject to any express limitations imposed by the said Head or Minister;
 - d) The delegation to the General Manager is limited in accordance with Council's adopted policies in force from time to time;
 - e) The General Manager, in accordance with Section 355 of the Act, implementing, without undue delay, lawful decisions of the Council;
 - f) If a function is conferred or imposed on an employee of the Council under any other legislation, the function is deemed to be conferred or imposed on the Council and is delegated to the General Manager.
3. This delegation shall include, but not be limited to, the items listed in the Attachment to the Report to Council on this matter at Agenda Item 8.3 – Council Meeting 19 April 2022 – Delegation of Authority – General Manager, numbered from GMM01 to GMMM8.
4. This delegation shall extend to Mr Glenn Wilcox until the end of his term as Acting General Manager on 26 April 2022.
5. This delegation shall extend to Mr Jeffery Sowiak from the commencement of his term as Council's General Manager on 26 April 2022.
6. This delegation shall remain in force until amended by a resolution of Council.

CARRIED

8.4 NATIONAL GENERAL ASSEMBLY - JUNE 2021**PURPOSE OF REPORT**

To advise Council of the forthcoming Australian Local Government Association National General Assembly

RESOLUTION 2022/70

Moved: Administrator Mike Colreavy

1. That Council approves Administrator, Mike Colreavy to attend the Australian Local Government Association National General Assembly 2022 held in Canberra from 19 June – 22 June 2022; and
2. Standing Orders be changed to allow the June Ordinary Council meeting be held on Tuesday 28 June 2022.

CARRIED

8.5 DONATION - HOMEBUSH RODEO 2022**PURPOSE OF REPORT**

To inform Council of a request received from Homebush Recreation Club seeking a donation of approximately 140ML of raw water for the 2022 Homebush Rodeo.

RESOLUTION 2022/71

Moved: Administrator Mike Colreavy

That Council provide a donation of 140ML raw water @ \$5per ML to a total of \$700 from Council's standpipe for the 2022 Balranald Rodeo.

CARRIED

8.6 DRAFT DEBT RECOVERY POLICY**PURPOSE OF REPORT**

In accordance with the Local Government Act 1993,

RESOLUTION 2022/72

Moved: Administrator Mike Colreavy

That Council place the attached Draft Debt Recovery Policy on public exhibition for 28 days and report back to Council at the June Council Meeting.

CARRIED

9 CORPORATE & COMMUNITY SERVICES REPORTS**9.1 CARAVAN PARK MANAGEMENT****PURPOSE OF REPORT**

To provide Council with an update as to the Caravan Park activities and to consider park management

RESOLUTION 2022/73

Moved: Administrator Mike Colreavy

That Council operate the Balranald Caravan Park for a minimum period up to 30th June 2024, to allow an upgrade program to be undertaken as per the received grant funding and to allow for an increase in Park occupancy to be determined following the Covid shut downs that impacted on the park financial and occupancy figures.

CARRIED

9.2 QUARTERLY BUDGET REVIEW (QBR) - 31 MARCH 2022**PURPOSE OF REPORT**

This report is to advise Council that a review of all operational and capital expenditure as at 31st March 2022 has been completed.

RESOLUTION 2022/74

Moved: Administrator Mike Colreavy

- 1 That the report be received and that the variations shown in the Quarterly Budget Review as at 31st March 2022 be approved and included in the 2021/22 Budget; and
- 2 That Council approve the inclusion of the Block Grant Funding of \$117,709 in the 2021/22 Budget.

CARRIED

10 INFRASTRUCTURE & DEVELOPMENT REPORTS**10.1 BALRANALD CARAVAN PARK CROWN LAND PLAN OF MANAGEMENT****PURPOSE OF REPORT**

Council is currently undertaking a project to adopt Plans of Management for Crown Land reserves that it manages in accordance with the Crown Lands Management Act 2016 (the CLM Act).

RESOLUTION 2022/75

Moved: Administrator Mike Colreavy

That Council:

- 1) submit the Caravan Park Crown Land Plan of Management for Ministerial approval; and
- 2) report the results of the submission for Ministerial approval to the subsequent ordinary Council meeting

CARRIED

10.2 CROWN LAND PLANS OF MANAGEMENT: PRESCHOOL, LIBRARY, HERITAGE PARK, GREENHAM PARK & EUSTON RECREATION RESERVE**PURPOSE OF REPORT**

Council is currently undertaking a project to adopt Plans of Management for Crown Land reserves that it manages in accordance with the Crown Lands Management Act 2016 (the CLM Act).

RESOLUTION 2022/76

Moved: Administrator Mike Colreavy

That Council:

1. Place the draft plans of management for the Preschool, Library, Heritage Park, Greenham Park & Euston Recreation Reserve on public exhibition for a period of 28 days; and
2. Receive a further report following conclusion of public exhibition to consider any submissions.

CARRIED

PART B – ITEMS FOR INFORMATION

11 GENERAL MANAGER’S REPORTS

11.1 OUTSTANDING ACTIONS

PURPOSE OF REPORT

To bring forward for information the Action Report with outstanding actions from previous Council resolutions.

RESOLUTION 2022/77

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS

PURPOSE OF REPORT

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Directors since December 2021 Ordinary Meeting.

RESOLUTION 2022/78

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

11.3 CIRCULARS FROM OFFICE LOCAL GOVERNMENT

PURPOSE OF REPORT

To provide Council with copies of the circulars received from Office Local Government since November Council Meeting.

RESOLUTION 2022/79

Moved: Administrator Mike Colreavy

That Council receive and note this report.

CARRIED

11.4 BETTER PRACTICE RECOMMENDATIONS**PURPOSE OF REPORT**

Council at its November 2021 Meeting resolved to adopt the report on the Voluntary assessment of the organisation under the Office of Local Governments Better Practice Review assessment program.

RESOLUTION 2022/80

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

11.5 PROGRESS REPORT - APRIL 2022**PURPOSE OF REPORT**

To provide the Council and the community with advice as to actions undertaken to improve the role and function of Council as required by the Ministerial directions.

RESOLUTION 2022/81

Moved: Administrator Mike Colreavy

That Council Note the actions undertaken since August 2021 to comply with the Ministerial Directions and to ensure that Council can function and standalone as a key local government organisation.

CARRIED

12 CORPORATE & COMMUNITY SERVICES REPORTS**12.1 REPORT ON AREAS OF COUNCIL'S FINANCIAL OPERATIONS****PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
 - 2 Bank Reconciliation
 - 3 Quarterly Statement of Rates and Charges
 - 4 Quarterly Summary of Revenue and Expenditure for the Caravan Park
 - 5 Quarterly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
 - 6 Quarterly Summary of Revenue and Expenditure for the Tourist Information Centre
 - 7 Statement of Currency of Work within the Finance Function of Council
-

RESOLUTION 2022/82

Moved: Administrator Mike Colreavy

That Council receives and notes the Financial information for the period ending 31 March 2022 as set out in the report.

CARRIED

12.2 TOURISM & DESTINATION MARKETING QUARTERLY REPORT - JANUARY TO MARCH 2022**PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on Revenue, Expenditure and Capital Works against the adopted Operational and Capital Works budget for the March 2022 quarter.

RESOLUTION 2022/83

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

13 INFRASTRUCTURE & DEVELOPMENT REPORTS

13.1 PLANNING ADMINISTRATION

PURPOSE OF REPORT

To advise Council of activities in the Planning area

RESOLUTION 2022/84

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

13.2 INFRASTRUCTURE UPDATE

PURPOSE OF REPORT

To provide Council with an update on Infrastructure works currently in hand and in planning, updated to 8 April 2022.

RESOLUTION 2022/85

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

14 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

15 CONFIDENTIAL MATTERS

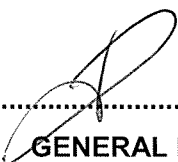
Nil

166 CLOSURE OF MEETING

The Meeting closed at 6.01PM.

The minutes of this meeting were confirmed at the Council Meeting held on 17 May 2022.


.....
ADMINISTRATOR


.....
GENERAL MANAGER

