



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 28 June 2022**

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**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 28 JUNE 2022 AT 5PM**

**1 OPENING OF MEETING**

The meeting opened at 5.10pm

**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy

**IN ATTENDANCE:**

Jeff Sowiak (General Manager), Kerry Jones (Executive Manager of Engineering), Glenn Wilcox – Consultant and Carol Holmes (Senior Executive Officer)

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE COUNCIL MEETING HELD ON 17 MAY 2022**

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**RESOLUTION 2022/107**

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 17 May 2022 be received and noted.

**CARRIED**

**5 DISCLOSURE OF INTEREST**

There were no Disclosures of Interests submitted to this Meeting

**6 ADMINISTRATOR MINUTE/REPORT**

There was no Administrator's Minute/Report to this Meeting

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**7 COMMITTEE REPORTS FOR ADOPTION****7.1 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING - HELD ON 26 APRIL 2022**

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**RESOLUTION 2022/108**

Moved: Administrator Mike Colreavy

That Council receives and notes the Minutes of the Euston Progressive Advisory Committee (EPAC) meeting held on Tuesday 26 April 2022.

**CARRIED**

**7.2 BALRANALD BEAUTIFICATION COMMITTEE HELD ON 4 MAY 2022**

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**RESOLUTION 2022/109**

Moved: Administrator Mike Colreavy

That the Minutes of the Balranald Beautification Advisory Committee meeting held on 4 May 2022 be received and the recommendations noted.

**CARRIED**

**7.3 EUSTON PROGRESSIVE ADVISORY COMMITTEE HELD ON MONDAY 30 MAY 2022**

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**RESOLUTION 2022/110**

Moved: Administrator Mike Colreavy

1. That the Minutes of the Euston Progressive Advisory Committee (EPAC) meeting held on Monday 30 May 2022 be received and noted.
2. That Council investigate funding options for a new playground to be installed in the new estate area at Euston.
3. That Council notes the suggested alterations of the Euston Recreation project.

**CARRIED**

**7.4 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MEETING HELD ON 7 JUNE 2022**

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**RESOLUTION 2022/111**

Moved: Administrator Mike Colreavy

That the Minutes of the Growing Business Industry & Tourism Advisory Committee meeting held on Tuesday 7 June 2022 be received noted and that the recommendations therein be adopted.

**CARRIED**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 DATE AND TIME FOR ORDINARY COUNCIL MEETINGS****PURPOSE OF REPORT**

Section 365 of the Local Government Act 1993 (“the Act”) requires Council to meet at least 10 times each year, each time in a different month. Clause 3.1 of Council’s Code of Meeting Practice (“Meeting Code”) provides that Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings. This report is set out to provide dates and times for these meetings for the remainder of 2022/2023.

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**RESOLUTION 2022/112**

Moved: Administrator Mike Colreavy

1. Pursuant to Section 362 of the Local Government Act 1993 and Clause 3.2 of Councils Code of Meeting Practice, that Council adopts the proposed 2022/2023 Schedule of Ordinary Council Meetings contained in this report.
2. Pursuant to section 9 of the *Local Government Act 1993* and clause 3.4 of Council’s Code of Meeting Practice, that Council provide public notice of the time, date and place of each scheduled Ordinary Meeting as set out in the table included in this report.

**CARRIED**

**8.2 ORDER OF BUSINESS****PURPOSE OF REPORT**

To set the order of business by resolution by Council as per the Code of Meeting Practice.

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**RESOLUTION 2022/113**

Moved: Administrator Mike Colreavy

That the order of business for each Council meeting as detailed in this report be adopted.

**CARRIED**

**8.3 DONATION REQUEST - BALRANALD CENTRAL SCHOOL YEAR 12 FORMAL****PURPOSE OF REPORT**

To advise Council of a donation request received by Year 12 Year Advisor, Wyatt Cutting of Balranald Central School on behalf of Year 12 students.

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**RESOLUTION 2022/114**

Moved: Administrator Mike Colreavy

1. That Council waives the fees of hiring Theatre Royal of \$512 for the 2022 Year 12 Formal.
2. That Balranald Central School Year 12 students be requested to pay the cleaning deposit of \$350.00 which will be fully refunded if the hall is left clean and tidy.

**CARRIED**

**8.4 BALRANALD VISITOR CENTRE ALTERATIONS****PURPOSE OF REPORT**

To recommend that Council proceed with the invitation of tenders for the redevelopment of the Balranald Visitor Information Centre complex and give consideration to public submissions on the proposed works prior to proceeding with the works.

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**RESOLUTION 2022/115**

Moved: Administrator Mike Colreavy

That

1. Provided funding for this project is confirmed by the Far West Joint Organisation;
2. The revised plans for the Balranald Visitor Information Centre be endorsed and
3. Council proceed with fully developed architectural and structural plans for the extensions to the Balranald Visitor Information Centre in accordance with the preliminary plans and
4. Tenders be invited for the construction of the proposed works

**CARRIED**

**9 CORPORATE & COMMUNITY SERVICES REPORTS****9.1 SALE OF LAND FOR UNPAID RATES****PURPOSE OF REPORT**

To write off rates, charges and debts outstanding following sale of land by public auction for unpaid rates

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**RESOLUTION 2022/116**

Moved: Administrator Mike Colreavy

That Council write off the amount of \$7,706.05 as the rates are not lawfully recoverable beyond the amount received by sale of land.

**CARRIED**

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 OFFICIAL NAMING OF DRY LAKE ROAD****PURPOSE OF REPORT**

To finalise the process of officially naming a road

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**RESOLUTION 2022/117**

Moved: Administrator Mike Colreavy

That Council:

1. adopts Dry Lake Road as the name for the private road on Lot 2 DP 1244585; and
2. Finalise the process of official road naming in accordance with the Roads Act 1993 and the NSW Address Policy and User Manual.

**CARRIED**

**10.2 DRAFT THEATRE ROYAL CONSERVATION MANAGEMENT PLAN****PURPOSE OF REPORT**

To exhibit a draft Conservation Management Plan for the Theatre Royal

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**RESOLUTION 2022/118**

Moved: Administrator Mike Colreavy

That Council

1. Place the draft Conservation Management Plan for the Theatre Royal on public exhibition for a period of 28 days; and
2. The current tenants of the building be notified and sent a written copy of the draft Conservation Management Plan for comment within the 28 day public exhibition period;



and

3. Receive a further report following conclusion of public exhibition to consider any submissions.

**CARRIED**

## **PART B – ITEMS FOR INFORMATION**

### **11 GENERAL MANAGER’S REPORTS**

#### **11.1 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**

##### **PURPOSE OF REPORT**

To provide Council with information of the circulars received from Office Local Government since the May 2022 Council Meeting.

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##### **RESOLUTION 2022/119**

Moved: Administrator Mike Colreavy

That Council receive and note this report.

**CARRIED**

#### **11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

##### **PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Managers since May 2022 Ordinary Meeting.

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##### **RESOLUTION 2022/120**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

#### **11.3 OUTSTANDING ACTIONS**

##### **PURPOSE OF REPORT**

To bring forward for information the Action Report with outstanding actions from previous Council resolutions.

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##### **RESOLUTION 2022/121**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.4 NSW GOVERNMENT GRANTS PROGRAMS REPORT****PURPOSE OF REPORT**

To provide Council with the Government's Response to the Public Accountability Committee's Final Report on its inquiry into the integrity, efficacy and value for money of NSW Government grants programs.

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**RESOLUTION 2022/122**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.5 GRANT STATUS UPDATE****PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects across Council.

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**RESOLUTION 2022/123**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 REPORT ON AREAS OF COUNCIL'S FINANCIAL OPERATIONS****PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
- 2 Bank Reconciliation
- 3 Monthly Statement of Rates and Charges
- 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
- 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
- 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
- 7 Statement of Currency of Work within the Finance Function of Council
- 8 Grants Summary Update
- 9 Debtors

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**RESOLUTION 2022/124**

Moved: Administrator Mike Colreavy

That Council receives and notes the financial information for the period ending 30 May 2022 as set out in the report.

**CARRIED**

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS****13.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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**RESOLUTION 2022/125**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**13.2 CORRESPONDENCE****PURPOSE OF REPORT**

To advise Council of the recent correspondence received that may be of interest to public.

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**RESOLUTION 2022/126**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**13.3 INFRASTRUCTURE UPDATE****PURPOSE OF REPORT**

To provide Council with an update on Infrastructure works currently in hand and in planning, updated to 14 June 2022

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**RESOLUTION 2022/127**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

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Having read the confidential report(s) listed below out of the open meeting in accordance with Section 10A(2) of the Local Government Act 1993:

**15.1 SUNDRY DEBTORS WRITE-OFF**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**15.2 TENDER - RFT 21/22-04 DOMESTIC WASTE COLLECTION SERVICE**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 2022/128**

Moved: Administrator Mike Colreavy

In relation to;

Item 15.1 Sundry Debtors Write-Off;

that Council write off the amount of \$26,111.63 in Outstanding Debts,

Item 15.2 – Tender -RFT 21/22-04 Domestic Waste Collection Service;

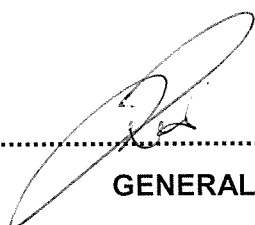
1. That Council reject all submitted Tenders due to non-compliance with the Tender requirements; and
2. That the Tenders be referred to Council's Works Committee to assess and consider the tenders

**CARRIED**

**The Meeting closed at 6.10pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 19 July 2022.**

  
.....  
**ADMINISTRATOR**

  
.....  
**GENERAL MANAGER**

