



# **AGENDA**

## **Ordinary Council Meeting Tuesday, 16 August 2022**

**Date: Tuesday, 16 August 2022**

**Time: 5pm**

**Location: Council Chambers, Market Street Balranald**

**Jeff Sowiak  
General Manager**

## **BALRANALD SHIRE COUNCIL**

### **AGENDA**

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

**LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:** This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

### **Our Vision**

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

### **Our Mission**

"Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future."

### **Our Values**

- Honesty:** We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
- Respect:** We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
- Enjoyment:** We will create a pleasant and enjoyable working environment with satisfying jobs.
- Teamwork:** We will cooperate and support each other to achieve common goals.
- Openness:** We will collaborate openly and provide opportunities to communicate and network regularly with each other.
- Leadership:** We will provide a clear strategy and direction and support all to achieve organisational and community goals.
- Customer Focus:** We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:  
Tuesday, 16 August 2022 at 5pm

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**1 OPENING OF MEETING**

**The Council’s Charter**

(Chapter 3. Section 8 (1) Local Government Act 1993)

(1) A Council has the following charter:

- To provide directly or on behalf of other levels of government, after due consultation, adequate and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively;
- To exercise community leadership;
- To exercise its functions in a manner that is consistent with and actively promotes the principles of multiculturalism;
- To promote and to provide and plan for the needs of children;
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development;
- To have regard to the long term and cumulative effects of its decisions;
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible;
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government;
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants;
- To keep the local community and the State government (and through it, the wider community) informed about its activities;
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected;
- To be a responsible employer.

(2) A council, in the exercise of its functions, must pursue its charter but nothing in the charter or this section gives rise to, or can be taken into account in, any civil cause of action.

**2 ACKNOWLEDGEMENT OF COUNTRY**

**Acknowledgement of Country**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.



**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 26 JULY 2022**

**File Number: D22.70119**

**Reporting Officer: Carol Holmes, Senior Executive Assistant**

**Responsible Officer: Jeff Sowiak, General Manager**

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**OFFICER RECOMMENDATION**

That the Minutes of the Council Meeting held on 26 July 2022 be received and noted.

**REPORT**

Council held its ordinary meeting on Tuesday 26 July 2022 in Council Chambers and Minutes of that meeting are attached for adoption.

**ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 26 July 2022**



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 26 July 2022**

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	Nil	
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	Nil	

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 26 JULY 2022 AT 5PM**

**1 OPENING OF MEETING**

**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy

**IN ATTENDANCE:**

Jeff Sowiak (General Manager), Kerry Jones (Executive Manager of Engineering), Carol Holmes (Senior Executive Officer) and Fiona Scoleri (Executive Officer)

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 28 JUNE 2022**

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**RESOLUTION 2022/128**

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 28 June 2022 be received and noted.

**CARRIED**

**5 DISCLOSURE OF INTEREST**

There were no Disclosures of Interests submitted to this Meeting.

**6 ADMINISTRATOR MINUTE/REPORT****6.1 ADMINISTRATOR'S MINUTE - RURAL FIRE FIGHTING EQUIPMENT**

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**RESOLUTION 2022/129**

Moved: Administrator Mike Colreavy

With Council's past failures over several consecutive years to complete its annual financial statements within the required timeframes and with Council's repeated undertakings to correct this into the future in mind:

1. That Council writes respectfully to the New South Wales Minister for Local Government and the Auditor General to advise of its concerns about the Government's determination on ownership of Rural Fire Service assets.
2. That the General Manager ensure that Council's 2021-2022 Financial Statements are completed and audited, without qualification, within the required timeframe and that this not be delayed by arguments about the legitimacy of including Rural Fire Service assets in Council's accounts.
3. That all lawful requirements of the New South Wales Office of Local Government and the New South Wales Auditor General relating to the inclusion of Rural Fire Service assets in the 2021-2022 Financial Statements be complied with.

**CARRIED**

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**7 COMMITTEE REPORTS FOR ADOPTION****7.1 MINUTES OF THE WORKS COMMITTEE MEETING HELD ON 1 JULY 2022**

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**RESOLUTION 2022/130**

Moved: Administrator Mike Colreavy

1. That the Minutes of the Works Committee Meeting held on 1 July 2022 be received and noted.
2. That Council resolve to
  - Negotiate a 10% commission with the Euston Post Office and the Discovery Centre at Balranald from each Token sold to cover administration costs;
  - Provide 100 tokens to the Local Aboriginal Land Council Office to allow distribution as required;
  - That tokens be provided to local service organisations to distribute to residents who may be financially impacted by waste disposal costs;
  - Amend its 2022/23 waste management budget to allocate 50% of the cost of purchase a suitable 4x4 Rangers (Regulations Officer) vehicle to the Plant Reserve to cover the cost of undertaking illegal waste inspections at Balranald and Euston;
  - That 50% of all running expenses for the vehicle including fuel shall be paid from the waste management budget;
  - That 50% of the Rangers time be allocated to the waste management budget to cover inspections, illegal dumping follow up and travelling; and
  - Advertising and implementation of the new fees to be undertaken as soon as possible.

**CARRIED**

**7.2 STRENGTHENING COMMUNITY ACCESS INCLUSION AND WELLBEING ADVISORY COMMITTEE HELD ON 23 JUNE 2022**

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**RESOLUTION 2022/131**

Moved: Administrator Mike Colreavy

1. That the Minutes of the Strengthening Community Access Inclusion and Wellbeing Advisory Committee (SCAIW) meeting held on Thursday 23 June 2022 be received and noted.
2. That Council support SCAIW offering in-kind support to MaariMa with planning and delivery of the November White Ribbon event; and
3. That Council commence planning for the 2023 Australia Day celebrations including committee membership and funding opportunities for Balranald Shire.

**CARRIED**

**7.3 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 27 JUNE 2022**

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**RESOLUTION 2022/132**

Moved: Administrator Mike Colreavy

That the Minutes of the Euston Progressive Advisory Committee meeting held on Monday 27 June 2022 be received and noted.

**CARRIED**

**7.4 GROWING BUSINESS INDUSTRY AND TOURISM MEETING HELD ON TUESDAY 5 JULY 2022**

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**RESOLUTION 2022/133**

Moved: Administrator Mike Colreavy

That the Minutes of the Growing Business Industry & Tourism (GBIT) meeting held on Tuesday 5 July 2022 be received and noted.

**CARRIED**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 RURAL FIRE SERVICE ASSETS**

Jeff Sowiak, General Manager, advised the Council that he wished to withdraw this report from the Agenda.

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**8.2 ROBINVALE EUSTON WORKFORCE NETWORK****PURPOSE OF REPORT**

To consider Council agreeing to be a partner organisation of the Robinvale Euston Workplace Network working with the Coleman Foundation and the Victorian Government on the "Our Place Robinvale" project to focus on strengthening approaches to increase local employment and training opportunities for residents

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**RESOLUTION 2022/134**

Moved: Administrator Mike Colreavy

That Council write to the Coleman Foundation (Our Place) to agree to be a partner organisation of the Robinvale Euston Workforce Network. (REWN)

CARRIED

**9 CORPORATE & COMMUNITY SERVICES REPORTS**

Nil

**10 INFRASTRUCTURE & DEVELOPMENT REPORTS****10.1 BALRANALD LOCAL ENVIRONMENTAL PLAN 2010 – HOUSEKEEPING AMENDMENT****PURPOSE OF REPORT**

To recommend that Council proceed with a Planning Proposal to amend the *Balranald Local Environmental Plan 2010* that achieves the following outcomes:

- Correction of a number of mapping anomalies as they relate to the Land Zoning, Minimum Lot Size, Natural Resources Sensitivity – Biodiversity and Riparian Land, Waterways and Groundwater Vulnerability Maps.
  - Update Schedule 5 and the Heritage Maps of the LEP to implement the recommendations of the Balranald Shire Community Heritage Study.
  - Introduction of a new local provision regarding boundary adjustments in certain rural and environmental zones.
  - Deletion of the Additional Permitted Uses Map to reflect the fact that Schedule 1 of the LEP is blank
- 

**RESOLUTION 2022/135**

Moved: Administrator Mike Colreavy

That Council:

1. Supports the Planning Proposal – Balranald LEP Housekeeping Amendment to amend the *Balranald Local Environmental Plan 2010*.
2. Submit the Planning Proposal to the NSW Department of Planning and Environment for Gateway Determination seeking public exhibition of the proposed amendments.
3. Receive a further report after the public exhibition period addressing any submissions made in respect of the Planning Proposal.

CARRIED

**10.2 NSW PUBLIC SPACES CHARTER****PURPOSE OF REPORT**

To advise of the Transport for NSW – Cities and Active Transport Public Spaces Charter.

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**RESOLUTION 2022/136**

Moved: Administrator Mike Colreavy

That Council:

1. Become a signatory to the NSW Public Spaces Charter; and
2. Seek guidance from the NSW Public Spaces Charter project team to develop an action plan to implement the NSW Public Spaces Charter; and
3. Undertake consultation in relation to the action plan in accordance with Council's Community Engagement Strategy 2020–2024.

**CARRIED**

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER'S REPORTS****11.1 INSURANCE RENEWALS 2022 23****PURPOSE OF REPORT**

To update Council on the cost and details of Council's insurance for the current year.

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**RESOLUTION 2022/137**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.2 GRANT STATUS UPDATE****PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects across Council.

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**RESOLUTION 2022/138**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.3 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS****PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Managers since June 2022 Ordinary Meeting.

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**RESOLUTION 2022/139**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**11.4 CIRCULARS FROM OFFICE LOCAL GOVERNMENT****PURPOSE OF REPORT**

To provide Council with information of the circulars received from Office Local Government since the June 2022 Council Meeting.

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**RESOLUTION 2022/140**

Moved: Administrator Mike Colreavy

That Council receives and notes this report.

**CARRIED**

**11.5 OUTSTANDING ACTIONS****PURPOSE OF REPORT**

To bring forward for information the Action Report with outstanding actions from previous Council resolutions.

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**RESOLUTION 2022/141**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**



**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 REPORT ON AREAS OF COUNCIL'S FINANCIAL OPERATIONS****PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
  - 2 Bank Reconciliation
  - 3 Monthly Statement of Rates and Charges
  - 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
  - 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
  - 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
  - 7 Debtors
  - 8 Grants
  - 9 Statement of Currency of Work within the Finance Function of Council
- 

**RESOLUTION 2022/142**

Moved: Administrator Mike Colreavy

That Council receives and notes the financial information for the period ending 30 June 2022.

**CARRIED**

**12.2 TOURISM & DESTINATION MARKETING QUARTERLY REPORT - APRIL TO JUNE 2022****PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on statistics and activities that took place in the Tourism, Communications and Events department during the reporting period.

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**RESOLUTION 2022/143**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**13 INFRASTRUCTURE & DEVELOPMENT REPORTS**

**13.1 INFRASTRUCTURE UPDATE**

**PURPOSE OF REPORT**

To provide Council with an update on Infrastructure works currently in hand and in planning, updated to 12 July 2022.

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**RESOLUTION 2022/144**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**13.2 PLANNING ADMINISTRATION**

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

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**RESOLUTION 2022/145**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

Nil

**The Meeting closed at 5.52pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 16 August 2022.**

.....  
**ADMINISTRATOR**

.....  
**GENERAL MANAGER**

- 5 DISCLOSURE OF INTEREST**
- 6 ADMINISTRATOR MINUTE/REPORT**

**7 COMMITTEE REPORTS FOR ADOPTION****7.1 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON TUESDAY 14 JUNE 2022**

**File Number:** D22.70115  
**Reporting Officer:** Carol Holmes, Senior Executive Assistant  
**Responsible Officer:** Jeff Sowiak, General Manager  
**Operational Plan Objective:**

**OFFICER RECOMMENDATION**

That the Minutes of the Balranald Beautification (BBAC) Advisory Committee meeting be received and noted.

**PURPOSE OF REPORT**

To update Council of BBAC meeting held on Tuesday 14 June 2022.

**REPORT**

BBAC held its meeting in the Council Chambers on Tuesday 14 June 2022 and discussed the following;

- Lions Park Upgrade – Council still waiting for some feedback regarding the upgrade
- Seating on the common land side of the river at the end of the walking track will be installed when the flood water goes away;
- The tree being removed at the Theatre that will block the view of the banner;
- Proposed alterations of the Balranald Visitors Information Centre, the committee were pleased with the new proposed design.
- Draft Settlement Strategy (Enhancement and Growth), BBAC will view and give feedback;
- Connie advised that she was seeking grant funding for storage shed and seating for cemeteries;
- Windmill Project update and sourcing grant funding
- Replacement of rose bushes in Market Street, further discussion will be made at the next meeting.

There were no recommendations made for Council at this meeting.

**ATTACHMENTS**

1. Minutes - BBAC - June 2022

**7.2 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 25 JULY 2022**

**File Number:** D22.70118

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Jeff Sowiak, General Manager

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**OFFICER RECOMMENDATION**

That the Minutes of the Euston Progressive Advisory Committee meeting held on Monday 25 July 2022 be received and noted.

**PURPOSE OF REPORT**

To update Council of the Euston Progressive Advisory Committee meeting held on Monday 25 July 2022.

**REPORT**

Euston Progressive Advisory Committee held its meeting on Monday 25 July and discussed the following;

- Euston Recreation Grounds – Football Oval irrigation plans, Council now has a copy;
- Ossie Cummins has examined the oval and will advise the committee of what needs to be done and give some quotes for the works;
- Boundary of the Euston Recreation Reserve has been completed.
- Council still negotiating contracts concerning works on local Roads
- IPLAN project – comments have been forwarded to consultants
- Front Fence and entrance of the Euston Recreation Reserve, Council will follow up.
- Glen advised that funding of \$1.6million, has come through for the Robinvale/Euston Workforce Network.
- Jeff advised that the toilets have been cleaned and will be having upgrades done.
- Spouting on club rooms needs some repair works done.
- Cleaning up of ACM Automotive business front on the entrance of Euston.

**Recommendations to Council**

There were no recommendations submitted to Council from this meeting.

**ATTACHMENTS**

1. Minutes - Euston Progressive Advisory Committee July 2022 Meeting

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**

**PART A – ITEMS REQUIRING DECISION**

**8 GENERAL MANAGER'S REPORTS**

Nil

**9 CORPORATE & COMMUNITY SERVICES REPORTS**

Nil

**10 ENGINEERING DEPARTMENT REPORTS****10.1 CROWN LAND PLANS OF MANAGEMENT: PRESCHOOL, LIBRARY, HERITAGE PARK, GREENHAM PARK & EUSTON RECREATION RESERVE**

<b>File Number:</b>	<b>D22.70112</b>
<b>Reporting Officer:</b>	<b>Ray Mitchell, Health &amp; Development Coordinator Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

**OFFICER RECOMMENDATION**

That Council submit the Draft Plans of Management to Crown Land for ministerial consent to adopt the plans.

**PURPOSE OF REPORT**

Council is currently undertaking a project to adopt Plans of Management for Crown Land reserves that it manages in accordance with the Crown Lands Management Act 2016 (the CLM Act).

**REPORT**

Council manages a number of Crown Land reserves classified as community land under the Local Government Act 1993, which includes the Preschool, Library, Heritage Park, Greenham Park & Euston Recreation Reserves.

Community land must be managed according to the provisions of the LG Act and the Local Government (General) Regulation, 2021. Community land is defined as land that must be retained for the use of the general community and cannot be sold. Community land is required to be managed in accordance with a Plan of Management and any other laws regulating the use of that land.

At Council's April meeting it was resolved to undertake a 28 day public exhibition of the draft plans of management along with copies of the relevant Draft Plan being sent to identified stakeholder groups shown in the table below:

<b>Reserve</b>	<b>User Group</b>
Preschool	Balranald Early Learning Centre Committee
Library	Take Off Weight Naturally Group
Heritage Park	Mens Shed
	Youth Council
	Discovery Café proprietors
Greenham Park	Balranald Football Netball Club
	Balranald Junior Football Club
	Balranald Swimming Club
	Balranald Jockey Club

	Balranald Cricket Club
	Balranald Tennis Club
Euston Recreation Reserve	Robinvale Euston Football Netball Club

Table 1: Identified User Groups

Following this consultation no comments have been received.

Council endorsement is now sought for seeking ministerial consent to adopt the plans

### **FINANCIAL IMPLICATION**

Council has received funding from Crown Lands to enable the preparation of the Plans of Management.

### **LEGISLATIVE IMPLICATION**

Crown Land Management Act 2016

Local Government Act 1993

### **POLICY IMPLICATION**

Nil

### **RISK RATING**

Low

### **ATTACHMENTS**

1. **Plan of Management - Balranald Preschool Reserve - 89742 (v1.1)**
2. **Plan of Management - Chaston Building Reserve - 85196 (v1.1)**
3. **Plan of Management - Heritage Park Reserve - 9909 (v1.1)**
4. **Plan of Management - Greenham Park Reserve - 630017 (v1.1)**
5. **Plan of Management - Euston Recreation Ground Reserve - 77904 (v1.1)**



**10.2 DRAFT THEATRE ROYAL CONSERVATION MANAGEMENT PLAN**

<b>File Number:</b>	<b>D22.70123</b>
<b>Reporting Officer:</b>	<b>Ray Mitchell, Health &amp; Development Coordinator</b> <b>Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b>

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**OFFICER RECOMMENDATION**

That Council adopt the Draft Conservation Management Plan for the Theatre Royal.

**PURPOSE OF REPORT**

To adopt a Conservation Management Plan for the Theatre Royal

**REPORT**

Council acquired the majority of the Theatre Royal Complex in the early 2000's and undertook significant restoration works, including footing stabilisation and hall area renovation. As part of the works program for the Local Roads & Community Infrastructure Round 2 Program Council allocated funds to undertake additional works and a conservation management plan (the Plan).

Noel Thomson Architecture was engaged to undertake the preparation of the Plan with the objectives including guidance for Council around appropriate resource allocation and work programming to ensure the longevity of this multifunction building.

The Plan was placed on public exhibition and advised to the tenants of the building for a period of 28 days and closed on the 05/08/2022, with no submissions received.

**FINANCIAL IMPLICATION**

Council has allocated funding under the Local Roads & Community Infrastructure 2 Program to enable the preparation of this plan.

**LEGISLATIVE IMPLICATION**

Access to Premises Code

National Construction Code

Disability Discrimination Act 1992

**POLICY IMPLICATION**

Community Strategic Plan (Item 2.4)

**RISK RATING**

Low

**ATTACHMENTS**

- 1. Draft Conservation Management Plan**

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 GRANT STATUS UPDATE**

<b>File Number:</b>	<b>D22.69924</b>
<b>Reporting Officer:</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b>

**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects across Council.

**REPORT**

Council staff have been gathering information to complete the 2022 Grants Register. Listed in the summary attached are the grants currently on the 2022 register, that are active or in the process of being acquitted or recently acquitted.

At the end of the report we have applications either pending or applications to be submitted.

**FINANCIAL IMPLICATION**

Nil – grant funded

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

As per individual projects

**RISK RATING**

Low

**ATTACHMENTS**

- 1. BSC Grants-Projects Update Summary 10-08-2022**

**11.2 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS**

<b>File Number:</b>	<b>D22.69925</b>
<b>Reporting Officer:</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Managers since July 2022 Ordinary Meeting.

**REPORT**

The attachment shows the meetings which the Administrator, General Manager and staff have undertaken during the past month.

**FINANCIAL IMPLICATION**

Budgeted

**LEGISLATIVE IMPLICATION**

N/A

**POLICY IMPLICATION**

Payment of Expenses and Provisions for Administrator, Mayor and Councillors Policy

Code of Conduct

Conferences Seminar Attendance Policy

**RISK RATING**

Low

**ATTACHMENTS**

- 1. Meetings - Executive Staff and Administrator**

**11.3 CIRCULARS FROM OFFICE LOCAL GOVERNMENT**

<b>File Number:</b>	<b>D22.69945</b>
<b>Reporting Officer:</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**OFFICER RECOMMENDATION**

That Council receive and note this report.

**PURPOSE OF REPORT**

To provide Council with information of the circulars received from Office Local Government since the June 2022 Council Meeting.

**REPORT**

Council receives circulars from Office of Local Government with updates and information relevant to our Council. Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to Community members.

Circulars Council has received since the last Council Meeting;

1. Circular 22-22 The development of Guidelines and a Model Policy on the lobbying of councillors.

All the circulars can be found on OLG's website <https://www.olg.nsw.gov.au/circulars/>

**ATTACHMENTS**

Nil

**11.4 OUTSTANDING ACTIONS**

<b>File Number:</b>	<b>D22.69946</b>
<b>Reporting Officer:</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To bring forward for information the Action Report with outstanding actions from previous Council resolutions.

**REPORT**

A list of the actions from previous Council meetings that are still outstanding has been provided for the information of Council.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate

**ATTACHMENTS**

- 1. Outstanding Actions - August 2022**

**12 CORPORATE & COMMUNITY SERVICES REPORTS****12.1 REPORT ON AREAS OF COUNCIL'S FINANCIAL OPERATIONS**

<b>File Number:</b>	<b>D22.69928</b>
<b>Reporting Officer:</b>	<b>Kristy Cameron, Finance Officer</b> <b>John Batchelor, Finance</b> <b>Janelle Dalton, Rates Officer</b> <b>Danika Dunstone, Customer Service Officer</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**OFFICER RECOMMENDATION**

That Council receives and notes the following financial information for the period ending 31 July 2022.

**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
- 2 Bank Reconciliation
- 3 Monthly Statement of Rates and Charges
- 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
- 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
- 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
- 7 Debtors
- 8 Grants – See separate report
- 9 Statement of Currency of Work within the Finance Function of Council

**REPORT****1 Investments**

Council's total investments including cash as at 31 July 2022 is \$20,248,275. This is a decrease of \$2,453,530 on the previous month's total of \$22,701,805. It should be noted the balance of Council's cash at bank account changes daily with revenue received and payments made.

Receipts for July 2022 included:-

- Grant – Greenham Park Milestone 2 - \$148,396
- Medicare - \$83,320
- BAS Refund - \$30,420

Payments for July 2022 included:-

- Plant Hire – \$202,554
- Insurance - \$494,753
- Workers Comp - \$27,761

- Consultants - \$43,821
- Bond Refund - \$270,000
- Audit Fees - \$27,390
- Subscriptions – 57,260

Total YTD interest on investments to 31 July 2022 is \$24,929.88.

Reporting of interest earned on all investments will be revamped for 2022/23 to include monthly interest earned, rather than just those investments which have matured and interest monies deposited into Council's bank account. The first of these reports for the month of July is included

Term Deposit investments are \$17,500,000 as at 31 July 2022.

A summary of Council's investment and cash balances as at 31 July 2022 is as follows:

MONTHLY BANK & INVESTMENT REPORT				31/07/2022		
	S&P Rating	Term (Days)	Start Date	Maturity Date	Interest Rate/ Rate of Return	Investment Value
<b>Term Deposits</b>						
<a href="#">Westpac Bank A/C 176-576</a>	A-1+	371	16/11/2021	22/11/2022	0.25%	1,000,000
<a href="#">Commonwealth Bank</a>	A-1+	360	4/03/2022	27/02/2023	0.85%	500,000
<a href="#">Commonwealth Bank</a>	A-1+	360	4/03/2022	27/02/2023	0.85%	1,000,000
<a href="#">Macquarie Bank - 051049</a>	A-1	365	1/03/2022	1/03/2023	0.95%	500,000
<a href="#">Commonwealth Bank</a>	A-1+	301	13/01/2022	10/11/2022	0.48%	500,000
<a href="#">Commonwealth Bank</a>	A-1+	364	18/03/2022	17/03/2023	1.00%	500,000
<a href="#">Macquarie Bank - 055858</a>	A-1	330	23/12/2021	18/11/2022	0.50%	500,000
<a href="#">AMP - 53454</a>	A-2	337	17/03/2022	17/02/2023	1.00%	500,000
<a href="#">AMP - 53473</a>	A-2	365	21/03/2022	21/03/2023	1.25%	500,000
<a href="#">Commonwealth Bank</a>	A-1+	300	23/12/2021	19/10/2022	0.48%	500,000
<a href="#">Macquarie Bank - 053986</a>	A-1	365	1/03/2022	1/03/2023	0.95%	500,000
<a href="#">Macquarie Bank - 054099</a>	A-1	365	8/03/2022	8/03/2023	0.95%	500,000
<a href="#">Macquarie Bank - 054394</a>	A-1	365	28/09/2021	28/09/2022	0.40%	500,000
<a href="#">Commonwealth Bank -</a>	A-1+	364	11/03/2022	10/03/2023	1.00%	500,000
<a href="#">Commonwealth Bank</a>	A-1+	364	11/03/2022	10/03/2023	1.00%	500,000
<a href="#">Bank of Queensland -</a>	A-2	365	24/03/2022	24/03/2023	1.35%	1,000,000
<a href="#">Bank of Queensland</a>	A-2	365	9/05/2022	9/05/2023	2.95%	500,000
<a href="#">Macquarie Bank - 055055</a>	A-1	333	29/10/2021	27/09/2022	0.50%	1,000,000
<a href="#">Macquarie Bank - 055370</a>	A-1	332	23/11/2021	21/10/2022	0.50%	500,000
<a href="#">NAB Bank</a>	A-1+	335	11/01/2022	12/12/2022	0.63%	1,000,000
<a href="#">Commonwealth Bank</a>	A-1+	365	23/05/2022	23/05/2023	2.94%	1,000,000
<a href="#">NAB Bank</a>	A-1+	300	23/06/2022	19/04/2023	3.40%	1,000,000
<a href="#">NAB Bank</a>	A-1+	181	23/06/2022	21/12/2022	2.85%	1,000,000
<a href="#">NAB Bank</a>	A-1+	365	23/06/2022	23/06/2023	3.40%	1,000,000
<a href="#">Westpac Bank</a>	A-1+	304	23/06/2022	23/04/2023	2.61%	1,000,000
<b>Total Term Deposits</b>				Avg Rate	1.32%	<b>17,500,000</b>
<b>At Call Accounts</b>						
Westpac Cash Reserves A/C 162 975	A-1+			At Call	0.01%	4,074
Tcorp A/C 1268	A-1+			At Call	0.01%	1,276,286
Macquarie Cash Account - 969891944	A-1			At Call		1,000,543
<b>Total At Call Accounts</b>						<b>2,280,902</b>
<b>Total Investment Accounts</b>						<b>19,780,902</b>
<b>Cash Accounts</b>						
Westpac Bank A/C 000 060	A-1+			Cash at Bank	0.01%	467,374
<b>TOTAL CASH AT BANK</b>						<b>467,374</b>
<b>TOTAL INVESTMENTS PORTFOLIO INCLUDING CASH</b>						<b>20,248,275</b>



TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2022/23								
Term Deposits	S&P Rating	Term (Days)	Start Date	Maturity Date	Interest Rate/ Rate of Return	Investment \$\$ Value	Daily Interest	2022/23 Total of TD Interest Earned
<a href="#">Westpac Bank A/C 176-576</a>	A-1+	371	16/11/2021	22/11/2022	0.25%	1,000,000	\$ 6.85	\$ 986.30
<a href="#">Westpac Bank A/C 176-576</a>	A-1+	304	23/06/2022	23/04/2023	2.61%	1,000,000	\$ 71.51	\$ 21,166.03
<a href="#">AMP - 51396</a>	A-2			Matured			\$ -	\$ 246.58
<a href="#">AMP - 53454</a>	A-2	337	17/03/2022	17/02/2023	1.00%	500,000	\$ 13.70	\$ 3,164.38
<a href="#">AMP - 53473</a>	A-2	365	21/03/2022	21/03/2023	1.25%	500,000	\$ 17.12	\$ 4,503.42
<a href="#">Macquarie Bank - 053986</a>	A-1	365	1/03/2022	1/03/2023	0.95%	500,000	\$ 13.01	\$ 3,162.33
<a href="#">Macquarie Bank - 054099</a>	A-1	365	8/03/2022	8/03/2023	0.95%	500,000	\$ 13.01	\$ 3,253.42
<a href="#">Macquarie Bank - 054394</a>	A-1	365	28/09/2021	28/09/2022	0.40%	500,000	\$ 5.48	\$ 487.67
<a href="#">Macquarie Bank - 055055</a>	A-1	333	29/10/2021	27/09/2022	0.50%	1,000,000	\$ 13.70	\$ 1,205.48
<a href="#">Macquarie Bank - 055370</a>	A-1	332	23/11/2021	21/10/2022	0.50%	500,000	\$ 6.85	\$ 767.12
<a href="#">Macquarie Bank - 055858</a>	A-1	330	23/12/2021	18/11/2022	0.50%	500,000	\$ 6.85	\$ 958.90
<a href="#">Macquarie Bank - 051049</a>	A-1	365	1/03/2022	1/03/2023	0.95%	500,000	\$ 13.01	\$ 3,162.33
<a href="#">NAB Bank</a>	A-1+	335	11/01/2022	12/12/2022	0.63%	1,000,000	\$ 17.26	\$ 2,830.68
<a href="#">NAB Bank</a>	A-1+	181	23/06/2022	21/12/2022	2.85%	1,000,000	\$ 78.08	\$ 13,508.22
<a href="#">NAB Bank</a>	A-1+	300	23/06/2022	19/04/2023	3.40%	1,000,000	\$ 93.15	\$ 27,200.00
<a href="#">NAB Bank</a>	A-1+	300	23/06/2022	19/04/2023	3.40%	1,000,000	\$ 93.15	\$ 27,200.00
<a href="#">Bank of Queensland -</a>	A-2	365	24/03/2022	24/03/2023	1.35%	1,000,000	\$ 36.99	\$ 9,838.36
<a href="#">Bank of Queensland</a>	A-2	365	9/05/2022	9/05/2023	2.95%	500,000	\$ 40.41	\$ 12,608.22
<a href="#">Commonwealth Bank</a>	A-1+	301	13/01/2022	10/11/2022	0.48%	500,000	\$ 6.58	\$ 867.95
<a href="#">Commonwealth Bank</a>	A-1+	300	23/12/2021	19/10/2022	0.48%	500,000	\$ 6.58	\$ 723.29
<a href="#">Commonwealth Bank</a>	A-1+	360	4/03/2022	27/02/2023	0.85%	500,000	\$ 11.64	\$ 2,806.16
<a href="#">Commonwealth Bank</a>	A-1+	360	4/03/2022	27/02/2023	0.85%	1,000,000	\$ 23.29	\$ 5,612.33
<a href="#">Commonwealth Bank -</a>	A-1+	364	11/03/2022	10/03/2023	1.00%	500,000	\$ 13.70	\$ 3,452.05
<a href="#">Commonwealth Bank</a>	A-1+	364	11/03/2022	10/03/2023	1.00%	500,000	\$ 13.70	\$ 3,452.05
<a href="#">Commonwealth Bank</a>	A-1+	365	23/05/2022	23/05/2023	2.94%	1,000,000	\$ 80.82	\$ 26,347.95
<a href="#">Commonwealth Bank</a>	A-1+	364	18/03/2022	17/03/2023	1.00%	500,000	\$ 13.70	\$ 3,547.95
<b>Total Term Deposits</b>				<b>Avg Rate</b>	<b>1.32%</b>	<b>\$17,500,000</b>		<b>\$ 183,059.18</b>
Interest Earned on Term Deposits for July 2022								\$22,260.82
Interest Earned on At Call accounts for July 2022								\$2,669.06
<b>Total Interest on Investments for July 2022</b>								<b>\$24,929.88</b>

The table below shows the composition of investments (excluding cash at bank) with financial institutions.

Financial Institution	Ratings	Composition %	Amount ('000)
Westpac	A-1+	10.13	2,004
AMP	A-2	5.06	1,000
CBA	A-1+	25.28	5,000
MAC	A-1	25.28	5,001
Tcorp	A-1+	6.45	1,276
BOQ	A-2	7.58	1,500
NAB	A-1+	20.22	4,000
<b>Total</b>		<b>100.00</b>	<b>19,781</b>

Council is compliant with the Investment Policy, as the funds invested with AMP (an A-2 rated institution) are within Council's portfolio credit limit of 10% for any individual A-2 rated financial institution.

Council's total investment and cash accounts balance of \$20,248,275 across the funds as listed below:

FUNDS HELD	General Fund	Waste Fund	Water Fund	Sewer Fund	TOTAL
Restricted	10,237,000	616,000	2,204,000	1,028,000	14,085,000
Unrestricted	6,163,275	0	0	0	6,163,275
<b>TOTAL FUNDS HELD</b>	<b>16,400,275</b>	<b>616,000</b>	<b>2,204,000</b>	<b>1,028,000</b>	<b>20,248,275</b>

The table below shows the individual make-up of the restricted amounts that combine to a total of \$14,085,377 at end of July. Please note that some changes to the \$ amounts of these restrictions will be made as part of completion of the 2021/22 Annual Financial Statements and will be reflected in next month's report.

<u>Details of Restrictions</u>		
<b>External Restrictions</b>		
Specific Purpose Unexpended Capital Grants - Gen Fund		\$ 3,061,000
Specific Purpose Unexpended Capital Grants - Water Fund		\$ 6,000
Specific Purpose Unexpended Operational Grants - Gen Fund		\$ 549,000
Other - Water Fund		\$ 2,198,000
Other - Sewer Fund		\$ 1,028,000
Other - Domestic Waste Management		\$ 616,000
<b>Internal Restrictions</b>		
Caravan Park		\$ 139,000
Bidgee Haven Hostel Bonds		\$ 2,083,000
Other		\$ 4,405,000
	<b>Total Restrictions</b>	<b>\$ 14,085,000</b>
<b>Unrestricted Cash Investments</b>		<b>\$6,163,275</b>
	<b>Total Investments</b>	<b>\$ 20,248,275</b>

**SUMMARY**

Council currently holds \$22,248,275 in Cash and Investments. The average interest rate trend has increased for July 2022 being 1.32% overall.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy

**2 Bank Reconciliation**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at 31 July 2022 and is shown below:

<b>Cashbook Summary</b>	
Opening Cashbook Balance	144,108
Plus Receipts	3,089,576
Less Payments	(2,775,359)
<b>Cashbook Balance at 31 July 2022</b>	<b>458,325</b>
<b>Statement Summary</b>	
Opening Statement Balance	323,563
Plus Receipts	3,095,317
Less Payments	(2,951,506)
<b>Bank Statement Balance at 31 July 2022</b>	<b>467,374</b>
Plus Unpresented Receipts	1,601
Less Unpresented Payments	(10,649)
<b>Reconciliation Balance at 31 July 2022</b>	<b>458,325</b>

3. STATEMENT OF RATES AND CHARGES AS AT 8<sup>TH</sup> AUGUST 2022

	Balranald Shire Council		Statement of Rates and Charges - As at 8th August 2022						
Income Category	Nett Arrears 1st July 2022	2022/23 Nett Levy	Total Receivable	Amount Collected as at 8th August 2022	Collection as a % of Total Receivable	Arrears Amount	Arrears as a % of Total Receivable	Nett Arrears 1 July 2022 as a % of Nett Levy	
General Fund Rates incl Interest / Legal charges	\$121,800.98	\$3,151,313.92	\$3,273,114.90	\$128,344.88	3.92%	\$3,144,770.02	96.08%	3.87%	
Waste Management Charges	\$21,056.95	\$436,077.65	\$457,134.60	\$27,319.25	5.98%	\$429,815.35	94.02%	4.83%	
Stormwater Levy Charges	\$1,220.45	\$19,242.75	\$20,463.20	\$1,390.81	6.80%	\$19,072.39	93.20%	6.34%	
Water Fund - Access Charges	\$52,483.20	\$895,007.16	\$947,490.36	\$62,452.31	6.59%	\$876,554.58	92.51%	5.86%	
Sewerage Fund - Annual Charges	\$34,045.03	\$705,603.59	\$739,648.62	\$48,530.35	6.56%	\$691,118.27	93.44%	4.82%	
	<b>\$230,606.61</b>	<b>\$5,207,245.07</b>	<b>\$5,437,851.68</b>	<b>\$268,037.60</b>	<b>4.93%</b>	<b>\$5,161,330.61</b>	<b>94.91%</b>	<b>4.43%</b>	
Water Fund - Consumption Charges	\$63,981.44	\$144,544.85	\$208,526.29	\$27,395.33	13.14%	\$181,130.96	86.86%	44.26%	
Sewerage Fund - Usage Charges Non Residential	\$3,725.48	\$20,726.02	\$24,451.50	\$627.45	2.57%	\$23,824.05	97.43%	17.97%	
	<b>\$67,706.92</b>	<b>\$165,270.87</b>	<b>\$232,977.79</b>	<b>\$28,022.78</b>	<b>12.03%</b>	<b>\$204,955.01</b>	<b>87.97%</b>	<b>40.97%</b>	
<b>Total 2022/23</b>	<b>\$298,313.53</b>	<b>\$5,372,515.94</b>	<b>\$5,670,829.47</b>	<b>\$296,060.38</b>	<b>5.22%</b>	<b>\$5,366,285.62</b>	<b>94.63%</b>	<b>5.55%</b>	

4 **Monthly Summary of Revenue and Expenditure for the Caravan Park**

CARAVAN PARK 2022/23	Original Budget	Amendments to Budget for September QBR	Actual YTD 31 July 2022	Remaining Budget	Anticipated 30 June 2023	YTD Actual %
<b>REVENUE</b>						
Fees	\$500,000		\$47,776	\$452,224	\$500,000	9.6%
Washing Machine Charges	\$3,500		\$450	\$3,050	\$3,500	12.9%
Caravan Park - Merchandise Sales	\$500		\$334	\$166	\$500	66.8%
<b>TOTAL OPERATING REVENUE</b>	<b>\$504,000</b>	<b>\$0</b>	<b>\$48,560</b>	<b>\$455,440</b>	<b>\$504,000</b>	<b>9.6%</b>
<b>EXPENDITURE</b>						
Salaries	\$166,800		\$14,789	\$152,011	\$166,800	8.9%
Caravan Park Advertising	\$1,200		\$0	\$1,200	\$1,200	0.0%
Bank Charges	\$3,300		\$367	\$2,933	\$3,300	11.1%
Caravan Park - Cleaning Materials	\$10,000			\$10,000	\$10,000	0.0%
Electricity - Operational	\$30,000			\$30,000	\$30,000	0.0%
Admin Charges - Sals, Rates/Charges, Insur,	\$105,960		\$8,830	\$97,130	\$105,960	8.3%
Caravan Park - Legal Expenses	\$2,000			\$2,000	\$2,000	0.0%
Caravan Park - Software Support	\$4,000			\$4,000	\$4,000	0.0%
Telephone	\$500		\$155	\$345	\$500	31.0%
Caravan Park R & M	\$47,000		\$609	\$46,391	\$47,000	1.3%
Caravan Park - Consumables GST	\$30,000		\$838	\$29,162	\$30,000	2.8%
Caravan Park - Consumables No GST	\$10,000			\$10,000	\$10,000	0.0%
Depreciation	\$53,000		\$4,416	\$48,584	\$53,000	8.3%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$463,760</b>	<b>\$0</b>	<b>\$30,004</b>	<b>\$433,756</b>	<b>\$463,760</b>	<b>6.5%</b>
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>\$40,240</b>	<b>\$0</b>	<b>\$18,556</b>	<b>\$21,684</b>	<b>\$40,240</b>	
<b>CAPITAL</b>						
<b>Capital Revenue</b>						
Capital Grants - CRIF	\$772,000			\$772,000	\$772,000	0.0%
Transfer from Restriction	\$0			\$0	\$0	
<b>Total Capital Revenue</b>	<b>\$772,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$772,000</b>	<b>\$772,000</b>	
<b>Capital Expenditure</b>						
CRIF Grant Expenditure	\$772,000			\$772,000	\$772,000	0.0%
Transfer to Restriction	\$40,240			\$40,240	\$40,240	0.0%
<b>Total Capital Expenditure</b>	<b>\$812,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$812,240</b>	<b>\$812,240</b>	
<b>Net Capital Surplus/ (Deficit)</b>	<b>-\$40,240</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$40,240</b>	<b>-\$40,240</b>	
<b>Net Overall Result Surplus/ (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,556</b>	<b>-\$18,556</b>	<b>\$0</b>	

Summary Caravan Park 2022/23	Original Budget	Amendments to Budget for September QBR	Actual YTD 31 July 2022	Remaining Budget	Anticipated 30 June 2023
<b>Total Operating Revenue</b>	\$504,000	\$0	\$48,560	\$455,440	\$504,000
<b>Total Operating Expenditure</b>	\$463,760	\$0	\$30,004	\$433,756	\$463,760
<b>Net Operating Surplus / Deficit</b>	<b>\$40,240</b>	<b>\$0</b>	<b>\$18,556</b>	<b>\$21,684</b>	<b>\$40,240</b>
<b>Total Capital Revenue</b>	\$772,000	\$0	\$0	\$772,000	\$772,000
<b>Total Capital Expenditure</b>	\$812,240	\$0	\$0	\$812,240	\$812,240
<b>Net Capital Surplus / (Deficit)</b>	<b>-\$40,240</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$40,240</b>	<b>-\$40,240</b>
<b>Net Overall Result Surplus/ (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,556</b>	<b>\$18,556</b>	<b>\$0</b>

**5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel**

	Original Budget	Amendments to Budget for September QBR	Actual YTD 31 July 2022	Remaining Budget	Anticipated 30 June 2023	YTD Actual %
<b>BIDGEE HAVEN HOSTEL 2022/23</b>						
<b>REVENUE</b>						
Permanent Care Subsidies	\$915,000		\$83,321	\$831,679	\$915,000	9.1%
Hostel - Training Subsidies	\$3,000			\$3,000	\$3,000	0.0%
Respite Care Fees	\$10,000		\$766	\$9,234	\$10,000	7.7%
Hostel - Resident Care (Commonwealth)	\$70,000		\$3,704	\$66,296	\$70,000	5.3%
Hostel - Resident Accommodation Fees	\$30,000		\$1,906	\$28,094	\$30,000	6.4%
Hostel - Resident Daily Care Fees	\$255,000		\$20,673	\$234,327	\$255,000	8.1%
Covid Payment	\$0		\$0	\$0	\$0	#DIV/0!
Hostel - Interest Received	\$25,000			\$25,000	\$25,000	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$1,308,000</b>		<b>\$110,370</b>	<b>\$1,197,630</b>	<b>\$1,308,000</b>	<b>8.4%</b>
<b>EXPENDITURE</b>						
Salaries	\$1,060,000		\$51,922	\$1,008,078	\$1,060,000	4.9%
Medical Expenses	\$2,000		\$300	\$1,700	\$2,000	15.0%
Drs Visits to Hostel	\$4,000			\$4,000	\$4,000	0.0%
Training	\$10,000			\$10,000	\$10,000	0.0%
Audit Fees	\$5,000			\$5,000	\$5,000	0.0%
Electricity	\$30,000		\$2,335	\$27,665	\$30,000	7.8%
Gas	\$1,000			\$1,000	\$1,000	0.0%
Sundry Expenses	\$500			\$500	\$500	0.0%
Linen Replacements	\$2,000			\$2,000	\$2,000	0.0%
Laundry Services	\$6,000		\$913	\$5,087	\$6,000	15.2%
Cleaning Materials	\$6,000			\$6,000	\$6,000	0.0%
Pharmaceutical Supplies	\$10,000		\$478	\$9,522	\$10,000	4.8%
Council Admin Charges - Salaries, Insur, Rates	\$128,500		\$10,700	\$117,800	\$128,500	8.3%
Printing & Stationery	\$3,000		\$5	\$2,995	\$3,000	0.2%
IT Expenditure	\$2,000			\$2,000	\$2,000	0.0%
Repairs & Maintenance	\$40,000		\$2,969	\$37,031	\$40,000	7.4%
Subscriptions & Memberships	\$6,000		\$1,076	\$4,924	\$6,000	17.9%
Telephone	\$3,000		\$198	\$2,802	\$3,000	6.6%
Food Supplies	\$55,000		\$2,614	\$52,386	\$55,000	4.8%
Commuter Bus and Sedan Running Costs	\$0			\$0	\$0	#DIV/0!
Depreciation	\$54,000		\$4,500	\$49,500	\$54,000	8.3%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$1,428,000</b>	<b>\$0</b>	<b>\$78,010</b>	<b>\$1,349,990</b>	<b>\$1,428,000</b>	<b>5.5%</b>
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>-\$120,000</b>	<b>\$0</b>	<b>\$32,360</b>	<b>-\$152,360</b>	<b>-\$120,000</b>	

	Original Budget	Amendments to Budget for September QBR	Actual YTD 31 July 2022	Remaining Budget	Anticipated 30 June 2023	YTD Actual %
<b>BIDGEE HOSTEL SELF CARE UNITS 2022/23</b>						
<b>REVENUE</b>						
Unit Rentals	\$24,000	\$0	\$673	\$23,327	\$24,000	2.80%
<b>EXPENDITURE</b>						
Electricity	\$0	\$2,000	\$0.00	\$2,000.00	\$2,000.00	0.00%
Insurance	\$1,200		\$0.00	\$1,200.00	\$1,200.00	0.00%
Rates and Charges	\$12,300		\$0.00	\$12,300.00	\$12,300.00	0.00%
Repairs and Maintenance	\$0	\$3,000	\$0.00	\$3,000.00	\$3,000.00	0.00%
	<b>\$13,500</b>	<b>\$5,000</b>	<b>\$0.00</b>	<b>\$18,500.00</b>	<b>\$18,500.00</b>	<b>0.00%</b>
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>\$10,500</b>	<b>-\$5,000</b>	<b>\$673</b>	<b>\$4,827</b>	<b>\$5,500</b>	

Electricity Included in Council Owned Property and Buildings - \$2k to be transferred in September QBR

Maintenance Included in Council Owned Property and Buildings - \$3k to be transferred in September QBR

Note There is no proposed Capital Expenditure at either the Hostel or the Self Care Units contained in the 2022/23 Adopted Budget.

## 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre

TOURISM 2022/23	Original Budget	Amendments to Budget for September QBR	Actual YTD 31 July 2022	Remaining Budget	Anticipated 30 June 2023	YTD Actual %
<b>REVENUE</b>						
Fees	\$2,000			\$2,000	\$2,000	0.0%
Tourist Info Centre - Souvenir Sales	\$60,000		\$5,388	\$54,612	\$60,000	9.0%
Sales Yanga HH Guides	\$200		\$818	\$1,182	\$2,000	
Commissions	\$500			\$500	\$500	0.0%
Tourism Advertising	\$2,000			\$2,000	\$2,000	0.0%
Donations - Discovery Centre	\$5,000		\$301	\$4,699	\$5,000	6.0%
Operational Grant- Reconnecting Regional NS	\$0	\$150,000	\$120,683	\$29,317	\$150,000	80.5%
<b>TOTAL OPERATING REVENUE</b>	<b>\$69,700</b>	<b>\$150,000</b>	<b>\$127,190</b>	<b>\$94,310</b>	<b>\$221,500</b>	<b>57.4%</b>
<b>EXPENDITURE</b>						
Salaries	\$115,000		\$13,475	\$101,525	\$115,000	11.7%
Tourism Staff Uniforms	\$425			\$425	\$425	0.0%
Training	\$1,275		\$790	\$485	\$1,275	62.0%
Advertising	\$23,460			\$23,460	\$23,460	0.0%
Security Monitoring	\$850			\$850	\$850	0.0%
Conference Expenses	\$1,700			\$1,700	\$1,700	0.0%
General Expenses	\$1,700			\$1,700	\$1,700	0.0%
Admin Charges - Sals, Rates/charges, Insur	\$76,260			\$76,260	\$76,260	0.0%
Special Events - Shows / Movies	\$1,700			\$1,700	\$1,700	0.0%
Council Run Special Events and Festivals	\$5,100			\$5,100	\$5,100	0.0%
Christmas Decorations	\$850			\$850	\$850	0.0%
Seminars & Workshops - Local	\$850			\$850	\$850	0.0%
Subscriptions	\$1,700			\$1,700	\$1,700	0.0%
Tourism Visitor Guide Booklets	\$0	\$12,000		\$12,000	\$12,000	0.0%
Travelling Expenses	\$850			\$850	\$850	0.0%
Souvenirs	\$35,000		\$2,364	\$32,636	\$35,000	6.8%
Depreciation	\$9,580		\$800	\$8,780	\$9,580	8.4%
Operational Grant- Reconnecting Regional NS	\$0	\$150,000		\$150,000	\$150,000	0.0%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$276,300</b>	<b>\$162,000</b>	<b>\$17,429</b>	<b>\$420,871</b>	<b>\$438,300</b>	<b>4.0%</b>
<b>NET OPERATING SURPLUS/DEFICIT</b>	<b>-\$206,600</b>	<b>-\$12,000</b>	<b>\$109,761</b>	<b>-\$326,561</b>	<b>-\$216,800</b>	
<b>Capital Revenue</b>						
Grants - Joint Organisation	\$0	\$0	\$0	\$0	\$0	#DIV/0!
<b>Total Capital Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Capital Expenditure</b>						
Joint Organisation Discovery Centre Complex	\$0	\$0	\$0	\$0	\$0	#DIV/0!
<b>Total Capital Expenditure</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Net Capital Surplus/ (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net Result Surplus/ (Deficit)</b>	<b>-\$206,600.00</b>	<b>-\$12,000.00</b>	<b>\$109,761.00</b>	<b>-\$326,561.00</b>	<b>-\$216,800.00</b>	
<b>SUMMARY</b>						
TOURISM 2022/23	Original Budget	Amendments to Budget for September QBR	Actual YTD 31 July 2022	Remaining Budget	Anticipated 30 June 2023	
Total Operating Revenue	\$69,700	\$150,000	\$127,190	\$94,310	\$221,500	
Total Operating Expenditure	\$276,300	\$162,000	\$17,429	\$420,871	\$438,300	
<b>Net Operating Result Surplus / Deficit</b>	<b>-206,600.00</b>	<b>-12,000.00</b>	<b>109,761.00</b>	<b>-326,561.00</b>	<b>-216,800.00</b>	
Total Capital Revenue	0.00	0.00	0.00	0.00	0.00	
Total Capital Expenditure	0.00	0.00	0.00	0.00	0.00	
<b>Net Capital Surplus / (Deficit)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Net Overall Result Surplus / (Deficit)</b>	<b>-206,600.00</b>	<b>-12,000.00</b>	<b>109,761.00</b>	<b>-326,561.00</b>	<b>-216,800.00</b>	

**7 Outstanding Debtors as at 31 July 2022**

No. of Accounts	Current	30 days	60 days	90 days	Reference
15	15,343.76				
7		16,822.36			
3			21,288.21		3
16				86,782.65	1
Grant Funds		120,683.20		458,130.20	2
<b>TOTAL</b>	<b>15,343.76</b>	<b>137,505.56</b>	<b>21,288.21</b>	<b>544,912.85</b>	

**Reference**

1. The 90 day outstanding balance is made up of:
  - 18,440.00 – Payment plan in place – renegotiation currently underway
  - 15,402.26 – Currently under debt collection
  - 11,573.16 - Currently under negotiation to recover
  - 15,511.63 – Part of a grant project, investigation undergoing with Engineering
  - 12,037.94 – Contact has been made with customer and arrangements being discussed
  - And a number of smaller debts all either under debt collection or in process of collection by Council.
2. Grants Funds outstanding balance is made up of:
  - 458,130.20 – SCCF Grant Milestone 2 – all requirements are believed to be met and acquittal has been submitted.
  - 120,683.20 – SCCF Grant Milestone 3 – all requirements are believed to be met and acquittal has been submitted.
3. The 60 day outstanding balance is made up of:
  - There are three outstanding accounts all of which should be received within this month.

**8 Grants**

See Separate Report



## **9 Statement of Currency of Work within the Finance Section of Council**

This report has been prepared to advise Council of the currency of work within its finance section in accordance with Council's resolution at its October 2021 meeting.

A review has been undertaken of Council's monthly financial statements and actions.

I advise that I have discussed with staff and reviewed processes and certify that the following has been undertaken;

- Bank Reconciliations (see 2 above) have been balanced to the General Ledger.
- Rates tasks, including all supplementary valuations and sales transfers are up to date. Rates and Charges notices for 2022/23 were sent out prior to 31 July 2022, with the first instalment due 31 August 2022.
- Water bills for usage to 30 June 2022 have been issued and are due 31 August 2022.
- Payroll is up to date
- Plant hire input is up to date. An annual Plant Operational and Utilisation report for 2021/22 has been completed and forwarded to the General Manager and Exec Manager Engineering for perusal and any follow up action in respect to setting new plant rates, and plant fleet considerations.
- Creditors are being processed fortnightly and there is no evidence of aged invoices
- Creditors invoice postings for 2021/22 have been closed off as from 15 July to assist in EOY processing
- Debtor invoices for general works and services are being raised in a timely manner
- Outstanding debtor accounts are continuing to be followed up.
- Loan repayments are up to date
- Investments – Council now complies with its policy and the Minister's Investment Order ( see 1 above)
- Investment register has been updated with interest earned on a monthly basis for reporting to Council from 1 July 2022, not just recording and reporting interest earned upon maturity as has happened in the past. See comments in Investments ( see 1 above)
- Journals are up to date and authorised by the finance consultants appointed by Council
- Stores issues and processes to be reviewed. Stocktake as at 30 June 2022 has been completed and posted.
- Valuation of all classes of assets has been completed by APV and a final report has been received and discussions held in relation to valuations for some assets. Valuations for all classes of assets will be utilised in compiling the 2021/22 financial reports whilst depreciation rates on these new asset valuations will be effective as from 1 July 2022.
- Creation of centralised Grants Register is underway and a report on Grants is included in the CM agenda each month. Further grant funding opportunities were discussed at the recent Manex meeting.
- Finance team meetings are being held on a regular basis each month to monitor progress in respective areas of responsibility. The external Finance Consultants, and the Finance Contractor sit in on these meetings.

- The Finance Consultants have circulated a timetable and a schedule of tasks and responsibilities for staff, to assist in completion of the 2021/22 Financial Statements and Reports in accordance with OLG requirements. At this stage staff and consultants are working to the required schedule and progress was discussed at a combined meeting of the BSC Finance team and external consultants. The General Manager and Administrator have also been briefed at a recent Manex meeting on progress.
- Revenue streams and subsidy payments for the Bidgee Haven Hostel are continuing to be reviewed by the Administration Officer to ensure correct payments for subsidy claims are received. The review has seen continued improvement in the bottom line of operations for the Hostel.

**FINANCIAL IMPLICATION**

Item 8 Reference 2 – Loss of interest on investment from non receipt of Grant payments (currently \$49.85 per day) whilst outstanding.

**LEGISLATIVE IMPLICATION**

The Local Government Act 1993  
The Local Government (General) Regulation 2005  
Ministerial Investment Order (Gazetted 11 February 2011)

**POLICY IMPLICATION**

Council's Investment Policy (Adopted October 2021)

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**13 ENGINEERING DEPARTMENT REPORTS****13.1 PLANNING ADMINISTRATION**

<b>File Number:</b>	<b>D22.70065</b>
<b>Reporting Officer:</b>	<b>Ray Mitchell, Health &amp; Development Coordinator Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b>
<b>Responsible Officer:</b>	<b>Jeff Sowiak, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To advise Council of activities in the Planning area

**REPORT**

The following Notices of Determination, Construction Certificates, Complying Development Certificates, Section 68 Certificates, Subdivision Certificates, Subdivision Works Certificate and / or Occupation Certificates have been issued under delegated authority since the July meeting of Council.

Application	Owner/Applicant	Locality	Description
DA 44/2022	Stacey Johnstone for Stacey & Steven Johnstone	26 Cally Street, Balranald	Dwelling Additions
DA 45/2022	Kara Curran	44 Cowper Street, Euston	Dwelling
S68 01/2023	Nathan Condely	1885 Windomal Road, Balranald	Onsite Sewage Management System
S68 02/2023	Decentralised Demountables Pty Ltd for Valerie Berrett	51965 Sturt Highway, Euston	Transportable Dwelling & Onsite Sewage Management System
OC 01/2023 (certificate of completion)	Shawn Hyland for Cristopher & Lyra Villegas	5 Luke Road, Euston	Sanitary plumbing for dwelling
OC 02/2023 (certificate of completion)	Patrick Gluyas (TTS Built) for Tronox Limited	Magenta Wampo Road, Balranald	Sanitary plumbing for remaining 168 accommodation units

The following numbers of certificates relating to conveyancing have been issued since the July meeting of Council.

Environmental Planning & Assessment Act 1979
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6
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Planning Information Certificates (10.7)	
Environmental Planning & Assessment Act 1979 Building Certificates (6.24)	3
Environmental Planning & Assessment Act 1979 Outstanding Orders (121ZP)	0
Local Government Act 1993 Outstanding Orders (735A)	0
Local Government Act 1993 Drainage Diagram	1
Biosecurity Act 2015 Outstanding Orders (Noxious Weeds)	0

The following Section 4.6 Variations have been issued under delegated authority since the July meeting of Council.

Application	Owner/Applicant	Locality	Description
Nil	-	-	-

#### **FINANCIAL IMPLICATION**

Nil

#### **LEGISLATIVE IMPLICATION**

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

#### **POLICY IMPLICATION**

Nil

#### **ATTACHMENTS**

Nil

**13.2 ENGINEERING UPDATE AS OF 8 AUGUST 2022**

<b>File Number:</b>	<b>D22.70000</b>
<b>Reporting Officer:</b>	<b>Fiona Scoleri, Executive Assistant</b>
<b>Responsible Officer:</b>	<b>Kerry Jones, Executive Manager - Engineering</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

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**OFFICER RECOMMENDATION**

That the report be received and noted.

**PURPOSE OF REPORT**

To provide Council with an update on Engineering works currently in progress and in planning, updated to 10 August 2022.

**REPORT****1. ROAD CONSTRUCTION AND MAINTENANCE****1.1 Construction*****Regional Roads***

Nil

***Local Roads***

Reconstruction is almost complete on Wampo Magenta Road and Hatfield The Vale Road from the Ivanhoe to Balranald Road.

**1.2 Unsealed Road Maintenance**

Maintenance grading has been carried out on the following Shire Roads:

- Euston Prungle Road
- Prungle Mail Road
- Prungle Marma Road

Maintenance grading has commenced on unsealed sections of road in the Benongal/Weimby area.

**Tillara Road**

Contractors have been engaged to repair an unsafe section of road with overlying water. Works to commence August 2022.

**Mildura Ivanhoe Road**

Contractors have been engaged to carry out road reformation and compaction. Works to commence August 2022.

**Cattle Grids**

Council workers have inspected and cleaned debris from cattle grids within the Shire.

**1.3 Sealed Road Maintenance**

Regular repair of pot holes and formation failures on sealed roads is ongoing.

## 2. WATER, SEWERAGE AND DRAINAGE

### 2.1 Balranald and Euston Filtered Water Towers (Reservoirs)

Following mandatory internal inspection by a commercial diving contractor, an inspection report has been received by Council and the required works are being scoped, costed and planned.

### 2.2 Integrated Water Cycle Management (IWCM) Plan

Documentation is being assessed by the NSW Public Works Advisory.

### 2.3 Balranald Sewerage Program

Tender *RFT 21/22-07 Relining and Repair of Gravity Sewer Mains and Associated Structures* closed on 5 July 2022.

The tender assessment is being prepared by Council's Engineering Department.

### 2.4 Balranald Water Network

#### Balranald Raw Water System switchboard upgrade

Works to be carried out between Wednesday 17<sup>th</sup> and Saturday 20<sup>th</sup> August. Notifications have been sent out to Balranald households regarding the availability of raw water during this time in order to ensure that water is available for emergency fire services.

#### Balranald Fire Hydrants

All fire hydrant valves in Balranald are being serviced or replaced as needed as a current works program.

### 2.5 Balranald Drainage

Quotes have been received for kerb and gutter works on Church and Harben Streets. A review of works is being carried out to remain within the available budget.

### 2.6 Euston Sewerage Program

Normal maintenance works including desludging of evaporation pond.

### 2.7 Euston Water Network

Normal maintenance works.

### 2.8 Kyalite Water Supply

Nil.

## 3. CIVIC ENHANCEMENT PROJECTS

### 3.1 Village Master Plans for Euston and Balranald

Plans are being reviewed by Council and the community.

### 3.2 Riverfront Precinct – Balranald

No further progress due to localised river floodwater.

### 3.3 Euston Recreation Reserve

Grants funded works for netball courts shelter are being progressed.

### 3.4 Euston Town Approaches

Town signage is being reviewed and works are progressing.

### **3.5 Balranald Lions Park**

Concept design has been completed.

Planning of works is currently in progress, with project plans and scoping of works to be completed by the end of August.

Works are expected to commence in February 2023.

Alternative quotes and designs for the play space have been sought from companies who specialise in play equipment and have accreditation in accessible play spaces.

### **3.6 Kyalite Riverside Reserve**

New concrete steps and handrail between Kyalite ANZAC Park and the Riverside Reserve are now completed.

Planning is underway for solar lighting to be installed at the steps and an information board to be placed at the car park.

## **4. BUILDINGS AND FACILITIES**

### **4.1 Balranald Caravan Park**

Under the Crown Reserves Improvement Fund (CRIF) grant, tenders have been advertised for renovation of the Amenities Block (closing 2 September 2022) and renovation of Cabin 14 (closing 26 August 2022)

### **4.2 Balranald Discovery Centre (Visitor Information Centre)**

Revised design has been received and is currently being assessed.

### **4.3 Euston Courthouse**

A conservation management plan has been commissioned. The contractor is due to visit the site end August/early September. The results of this plan will help to determine future conservation and renovation works on the building.

### **4.4 Theatre Royal**

No further works completed since last report.

### **4.5 Sealing of Off-Street Parking Areas (Balranald Tennis Courts and Balranald Gallery)**

Works planned for September/October 2022.

### **4.6 C.W.A. Building**

Quotes have been requested from relevant trades for the required works.

### **4.7 Aerodrome**

Normal operations with regular inspections.

### **4.8 Balranald & Euston Waste Management**

a) *Contract for Waste Collection Services for Balranald and Euston.*

This will be the subject of a separate confidential report.

b) *Contract for Site Management Services for Balranald Waste Facility*

This will be the subject of a separate confidential report.

c) *Tip Fees*

Reintroduction of tip fees at Balranald and Euston commenced on 1 August 2022.

#### **4.9 Balranald Cemetery Masterplan**

No progress.

#### **4.10 Balranald Cemetery**

The Columbarium at the Balranald Cemetery only has three spaces left. A new Columbarium (wall) is required to be constructed this financial year. Council will source quotations from appropriate contractors.

### **5. TOWN MAINTENANCE WORKS**

#### **5.1 Balranald town maintenance**

The Parks and Gardens team continue to work hard to keep the town in a presentable and tidy state.

#### **5.2 Euston Village maintenance**

The Operations team continue to work in keeping the village looking presentable with routine town maintenance tasks and specific works as required.

### **6. STAFF COMMENDATION**

*“Congratulations to all team members on an excellent job while we have been struck down with illness in recent weeks.*

*Without the ‘can-do’ attitude, Council would not be able to supply services to our communities. Keep up the good work.”*

Richard Lucas – Works Coordinator

### **FINANCIAL IMPLICATION**

As per authorised budget.

### **LEGISLATIVE IMPLICATION**

All works planned with applicable WHS requirements.

### **POLICY IMPLICATION**

Nil

### **RISK RATING**

Low

### **ATTACHMENTS**

Nil



**14 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**15 CONFIDENTIAL MATTERS**

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**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**15.1 RFT 21/22-06 CONTRACT FOR SITE MANAGEMENT SERVICES FOR THE BALRANALD WASTE FACILITY**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**16 CLOSURE OF MEETING**