



MINUTES

**Ordinary Council Meeting
Tuesday, 18 October 2022**

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	Nil	

**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON TUESDAY, 18 OCTOBER 2022 AT 5PM**

1 OPENING OF MEETING

Mr Mike Colreavy, Administrator opened the meeting at 5pm via zoom as he was stranded in Bendigo because of road closures and floods.

2 ACKNOWLEDGMENT OF COUNTRY

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Administrator Mike Colreavy via zoom

IN ATTENDANCE:

Jeff Sowiak (General Manager), Kerry Jones (Executive Manager of Engineering), Carol Holmes (Senior Executive Officer) and Glenn Wilcox (Finance Consultant) in person

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 20 SEPTEMBER 2022**

RESOLUTION 2022/187

Moved: Administrator Mike Colreavy

That the Minutes of the Council Meeting held on 20 September 2022 be received and noted.

CARRIED

4.2 MINUTES OF THE HOSTEL COMMITTEE MEETING HELD ON 28 SEPTEMBER 2022

RESOLUTION 2022/188

Moved: Administrator Mike Colreavy

That the Minutes of the Bidgee Haven Hostel Section 355 Committee meeting held on Thursday 28 September 2022 be received and noted with the amendment to item 7 - that the Committee moves out of closed committee into open committee and receives the information reports.

CARRIED

5 DISCLOSURE OF INTEREST

There were no Disclosure of Interests submitted to this meeting.

6 ADMINISTRATOR MINUTE/REPORT

There was no Administrator Minute submitted to this meeting

7 COMMITTEE REPORTS FOR ADOPTION

7.1 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON - 7 SEPTEMBER 2022

RESOLUTION 2022/189

Moved: Administrator Mike Colreavy

That the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on Wednesday 7 September 2022 be received and noted.

CARRIED

7.2 KYALITE PROGRESS & RECREATION RESERVE ASSOCIATION ANNUAL GENERAL MEETING HELD ON WEDNESDAY 27 JULY 20022

RESOLUTION 2022/190

Moved: Administrator Mike Colreavy

That the Minutes of the Kyalite Progress & Recreation Reserve Association meeting held on 27 July 2022 be received and noted.

CARRIED

7.3 SPORT & RECREATION ADVISORY COMMITTEE HELD ON 7 SEPTEMBER 2022

RESOLUTION 2022/191

Moved: Administrator Mike Colreavy

That the Minutes of the Sport & Recreation Advisory Committee meeting held on 7 September 2022 be received and noted.

CARRIED

GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 LOCAL GOVERNMENT PICNIC DAY****PURPOSE OF REPORT**

To note that the General Manager has approved of the Union Picnic Day on Monday October 31st and to endorse the consequential office, depot, library and Discovery Centre closure.

RESOLUTION 2022/192

Moved: Administrator Mike Colreavy

1. That Council.
 - a. Notes the Local Government Picnic Day will be held on Monday 31st October 2022 and that, as a consequence, the offices, library, Visitor Information Centre and depot will be closed to the public on that day.
 - b. Notes that this closure will not affect operations of the Bidgee Haven Hostel.
 - c. Advertise the closures on its website and other media.

CARRIED

8.2 CHRISTMAS/NEW YEAR OFFICE CLOSURE**PURPOSE OF REPORT**

To advise Council of the proposed arrangements for Council offices and staff over Christmas and New Year period.

RESOLUTION 2022/193

Moved: Administrator Mike Colreavy

1. That Council approves the closure of its office over the Christmas /New Year period commencing 12noon on Friday 23 December 2022 and re-opening on Tuesday 3 January 2023.
2. That adequate staffing be maintained for normal essential services and emergency call outs from Christmas to New Year, and throughout January.
3. The General Manager advertise Council's closure over the Christmas/New Year Period.

CARRIED

8.3 LOAN POLICY AND PROCEDURES

PURPOSE OF REPORT

To consider and adopt a policy framework for the future consideration of loan funding.

RESOLUTION 2022/194

Moved: Administrator Mike Colreavy

That Council place the Draft Loan Policy and Procedures on public exhibition and invite public submissions for a period of up to 28 days.

CARRIED

8.4 AUDIT, RISK AND IMPROVEMENT COMMITTEES MEMBERSHIP

PURPOSE OF REPORT

To confirm the appointment of Mr David Webb as an independent member of the Audit Risk and Improvement Committee.

RESOLUTION 2022/195

Moved: Administrator Mike Colreavy

That Council endorses the appointment of Mr David Webb as an independent member of the Audit Risk and Improvement Committee.

CARRIED

8.5 PLANT REPLACEMENT AND DISPOSAL 2022-2023

PURPOSE OF REPORT

To allow for the replacement of old or defective plant and to purchase new plant as listed in the attachment.

RESOLUTION 2022/196

Moved: Administrator Mike Colreavy

That Council endorses the recommended plant replacement and disposal schedule.

CARRIED

PART B – ITEMS FOR INFORMATION

9 GENERAL MANAGER’S REPORTS

9.1 PLANNING ADMINISTRATION

PURPOSE OF REPORT

To advise Council of activities in the Planning area

RESOLUTION 2022/197

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

9.2 ENGINEERING UPDATE AS OF 13 OCTOBER 2022

PURPOSE OF REPORT

To provide Council with an update on Engineering works currently in progress and in planning, updated to 13 October 2022.

RESOLUTION 2022/198

Moved: Administrator Mike Colreavy

1. That the report be received and noted.
2. That a works inspection concentrating on the Balranald Shire roads be scheduled for the Administrator, General Manager and Executive Manager of Engineering.

CARRIED

9.3 REPORT ON AREAS OF COUNCIL'S FINANCIAL OPERATIONS

PURPOSE OF REPORT

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
 - 2 Bank Reconciliation
 - 3 Monthly Statement of Rates and Charges
 - 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
 - 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
 - 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
 - 7 Monthly Summary of Revenue and Expenditure for the Library
 - 8 Debtors
 - 9 Grants – See separate report
 - 10 Statement of Currency of Work within the Finance Function of Council
-

RESOLUTION 2022/199

Moved: Administrator Mike Colreavy

That Council receives and notes the financial information for the period ending 30 September 2022.

CARRIED

9.4 GRANT STATUS UPDATE

PURPOSE OF REPORT

To provide Council with an updated summary of the current and active grant funded projects across Council.

RESOLUTION 2022/200

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

9.5 TOURISM & DESTINATION MARKETING QUARTERLY REPORT - JULY TO SEPTEMBER 2022

PURPOSE OF REPORT

To provide Council with an update on Tourism activity and provide the quarterly report on statistics and activities that took place in the Tourism, Communications and Events department during the reporting period.

RESOLUTION 2022/201

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

9.6 OUTSTANDING ACTIONS

PURPOSE OF REPORT

To bring forward for information the Action Report with outstanding actions from previous meeting resolutions.

RESOLUTION 2022/202

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

9.7 CIRCULARS FROM OFFICE LOCAL GOVERNMENT & CORRESPONDENCE OF INFORMATION

PURPOSE OF REPORT

To provide Council with copies of the circulars received from Office Local Government and correspondence of interest received since the September Council Meeting.

RESOLUTION 2022/203

Moved: Administrator Mike Colreavy

That Council receives and notes this report.

CARRIED

9.8 ADMINISTRATOR, GENERAL MANAGER AND DIRECTORS MEETINGS

PURPOSE OF REPORT

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Managers since September 2022 Ordinary Meeting.

RESOLUTION 2022/204

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

10 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

11 CONFIDENTIAL MATTERS

Nil

The Meeting closed at 5.59pm.

The minutes of this meeting were confirmed at the Council Meeting held on 22 November 2022.


.....
ADMINISTRATOR


.....
GENERAL MANAGER