



MINUTES

**Ordinary Council Meeting
Tuesday, 21 February 2023**

Order Of Business

1	Opening of Meeting	4
2	Acknowledgment of country	4
3	Apologies	4
4	Confirmation of Minutes	4
4.1	Minutes of the Council Meeting held on 13 December 2022	4
4.2	Minutes of the Extraordinary Council Meeting held on 3 February 2023.....	4
5	Disclosure of Interest	5
6	Administrator Minute/Report	5
7	Committee Reports for Adoption	5
7.1	Growing Business Industry and Tourism Meeting held on Tuesday, 6 December 2022 and Tuesday, 7 February 2023	5
7.2	Strengthening Community Access Inclusion and Wellbeing Advisory Committee held on Thursday, 9 February 2023	5
7.3	Euston Progressive Advisory Committee Meeting held on Monday 31 January 2023.....	6
7.4	Balranald Beautification Advisory Committee Meeting held on Wednesday, 1 February 2023	6
7.5	Bidgee Haven Hostel Management Committee Meeting held on Wednesday, 25 January 2023	6
	General Manager's Reports (incorporating all staff reports)	7
	Part A – Items Requiring Decision	7
8	General Manager's Reports	7
8.1	Developer Contribution Plan Works Schedule (Schedule 1).....	7
8.2	DA 12/2023 - Subdivision - Tarara 1444 Weimby Benongal Road Balranald & Weimby 2875 Weimby Kyalite Road Balranald	7
8.3	Adoption of Council Policies.....	8
8.4	Audit Risk and Improvement Committee Membership.....	9
8.5	Donation - Maker Shop Rent.....	9
8.6	Quarterly Budget Review - 31 December 2022	10
8.7	Donation Request for Hall Hire Fee Waived from Neama National	10
	Part B – Items for Information	11
9	General Manager's Reports	11
9.1	Planning Administration	11
9.2	Grant Status Update	11
9.3	Tourism & Destination Marketing Quarterly Report - October to December 2022.....	11
9.4	Report On Areas On Council's Financial Operations to 31 January 2023.....	12
9.5	Outstanding Actions.....	12
9.6	Administrator, General Manager and Executive Meetings.....	13

9.7 Circulars from Office of Local Government & Correspondence of information..... 13

10 Notice of Motion / Questions on Notice 13
Nil

11 Confidential Matters 13
Nil

**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON TUESDAY, 21 FEBRUARY 2023 AT 5PM**

1 OPENING OF MEETING**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Administrator

IN ATTENDANCE:

Finance Consultant and Senior Executive Officer

3 APOLOGIES

Acting General Manager

4 CONFIRMATION OF MINUTES**4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 13 DECEMBER 2022**

RESOLUTION 2023/3

Moved: Administrator Mike Colreavy

That the Minutes of the Ordinary Council Meeting held on Tuesday 13 December 2022 be received and noted as a true and correct copy.

CARRIED

4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 3 FEBRUARY 2023

RESOLUTION 2023/4

Moved: Administrator Mike Colreavy

That the Minutes of the Extraordinary Council Meeting held on Friday, 3 February 2023 be received and noted as a true and correct copy.

CARRIED

5 DISCLOSURE OF INTEREST

There was no Disclosure of Interests submitted to this meeting.

6 ADMINISTRATOR MINUTE/REPORT

There was no Administrator Minute/Report submitted to this meeting.

7 COMMITTEE REPORTS FOR ADOPTION**7.1 GROWING BUSINESS INDUSTRY AND TOURISM ADVISORY COMMITTEE MEETING HELD ON TUESDAY, 6 DECEMBER 2022 AND TUESDAY, 7 FEBRUARY 2023**

RESOLUTION 2023/5

Moved: Administrator Mike Colreavy

That the

1. Council receives and notes the Discussion Notes of the Growing Business Industry & Tourism Advisory Committee (**GBITAC**) meeting held on Tuesday 6 December 2022 and Minutes of the meeting held on Tuesday 7 February 2023;
2. Council notes the GBITAC supporting the proposal of erection of Pastoral Property History Plaques be placed in the alcove at Theatre Royal or a place of Council's choosing; and
3. The Administrator calls a meeting with the Executive of Chairs to discuss Windlab's Community Benefit Program to ensure full advisory committee disclosure & consensus.

CARRIED

7.2 STRENGTHENING COMMUNITY ACCESS INCLUSION AND WELLBEING ADVISORY COMMITTEE HELD ON THURSDAY, 9 FEBRUARY 2023

RESOLUTION 2023/6

Moved: Administrator Mike Colreavy

That the Minutes of the Strengthening Community Access Inclusion and Wellbeing Advisory Committee (**SCAIW**) meeting held on Thursday, 9 February 2023 be received and noted.

CARRIED

7.3 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 31 JANUARY 2023

RESOLUTION 2023/7

Moved: Administrator Mike Colreavy

1. That the Minutes of the Euston Progressive Advisory Committee (**EPAC**) meeting held on Monday, 31 January 2023 be received and noted.
2. That Council's disappointment be recorded that the Robinvale Euston Football-Netball Club's funding application for works at the Euston Recreation Ground received no funding under Round 5 of the Stronger Country Community Funds (**SCCF**) when the \$387K community component was not fully allocated with \$269K residual funds being left over.
3. That a report be provided to the next EPAC meeting listing all projects and funding allocated under the respective SCCF funding rounds 1 to 5.
4. That similar improvements to the Euston Recreation Ground be included in the Council component of any future SCCF Funding Round application with the project design and preparation of the application to be managed in-house by Council.

CARRIED

7.4 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY, 1 FEBRUARY 2023

RESOLUTION 2023/8

Moved: Administrator Mike Colreavy

That the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on Wednesday, 1 February 2023 be received and noted.

CARRIED

7.5 BIDGEE HAVEN HOSTEL MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 25 JANUARY 2023

RESOLUTION 2023/9

Moved: Administrator Mike Colreavy

1. That the Minutes of the Bidgee Haven Retirement Hostel section 355 Committee meeting held on Wednesday, 25 January 2023 be received and noted;
2. That the Bidgee Haven Retirement Hostel operate as a low to high residential care facility;
3. That Council models the Bidgee Haven Retirement Hostel on levels 1-6 and provides all assumptions required;
4. That Council prepare a new Residents Entry Document;
5. That Council employs a solicitor working in the Aged Care sector to prepare a Resident's Contract of Entry;
6. That Council approaches the NSW Far West Health Service to work in partnership in the transfer of residents;
7. That the Draft Aged Care Prudential Standards Policy be placed on public display for comment with all public comments to be considered at the Council meeting held on 18 April 2023;

8. That Council commence consultation with Federal Funding Agencies to seek support for improved funding of Aged Care facilities in rural and remote areas; and
9. That Council include required salary funds in its 2023/24 budget.

CARRIED

GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)

PART A – ITEMS REQUIRING DECISION

8 GENERAL MANAGER'S REPORTS

8.1 DEVELOPER CONTRIBUTION PLAN WORKS SCHEDULE (SCHEDULE 1)

PURPOSE OF REPORT

To advise Council on the public exhibition of the Draft Development Contribution Plan and to progress the Schedule of Works for the Plan.

RESOLUTION 2023/10

Moved: Administrator Mike Colreavy

That Council

1. Receive the advice that no submissions have been received from the public exhibition of the Development Contribution Plan; and
2. Submit the Draft Project List contained in Table 1 to the Committee of Chairs for consideration; and
3. Task the Committee of Chairs to assign a priority order to the Draft Project List contained in Table 1; and
4. Receive a further report to review the Committee of Chairs prioritisation results.

CARRIED

8.2 DA 12/2023 - SUBDIVISION - TARARA 1444 WEIMBY BENONGAL ROAD BALRANALD & WEIMBY 2875 WEIMBY KYALITE ROAD BALRANALD

PURPOSE OF REPORT

To seek Council's consent for a development application from Mrs Sarah Old for a five (5) lot subdivision.

RESOLUTION 2023/11

Moved: Administrator Mike Colreavy

(Division)

That Council approve Development Application 12/2023 for the subdivision of Lot 1668 DP 763367, Tarara, 1444 Weimby Benongal Road Balranald & Lot 2 DP 1182350, Weimby 2875 Weimby Kyalite Road Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted.

3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
4. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
5. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
6. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

Notes:

- Any future development on the resulting lots, including the removal of any native vegetation in the course of farming activities, will be regulated by the Biodiversity Conservation Act 2016 and the Local Land Services Act 2013.

CARRIED

8.3 ADOPTION OF COUNCIL POLICIES

PURPOSE OF REPORT

To seek formal adoption of the following policies –

Loss of Licence Policy,

Contractor WHS Management Policy,

Contract Management Policy.

RESOLUTION 2023/12

Moved: Administrator Mike Colreavy

That Council formally adopt the Loss of Licence, Contract Management and Contractor WHS Management policies and display these policies on the Council website.

CARRIED

8.4 AUDIT RISK AND IMPROVEMENT COMMITTEE MEMBERSHIP**PURPOSE OF REPORT**

This report has been prepared to request Council to seek nominations for its Audit Risk Improvement Committee.

RESOLUTION 2023/13

Moved: Administrator Mike Colreavy

That:

1. Council advertise and call for nominations for the position of Chairperson and two members of the Audit Risk Improvement Committee (ARIC) for a period of three years;
2. All nominations provide copies of qualifications and local government experience; and
3. Council thank the current ARIC Members and advise them they can apply for a position on the new Committee.

CARRIED

8.5 DONATION - MAKER SHOP RENT**PURPOSE OF REPORT**

To advise Council of a request received from Robyn Davis on behalf of the Maker Shop to waive rent payments

RESOLUTION 2023/14

Moved: Administrator Mike Colreavy

That Council provide rent relief from September 2022 until 30 June 2023 in order to allow the Makers Shop time to seek additional volunteers so that they may to open the shop premises.

CARRIED

8.6 QUARTERLY BUDGET REVIEW - 31 DECEMBER 2022**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the Quarterly Budget Review and financial position as at 31 December 2022.

RESOLUTION 2023/15

Moved: Administrator Mike Colreavy

1. That the Report be received and noted;
2. That the proposed budget adjustments to reflect Council decisions since adoption of the 2022/23 Budget and Quarterly budget adjustments be endorsed;
3. That the Council endorses the Statement acknowledging the financial position is considered satisfactory; and
4. That council allocate \$50,000 to investigate and attend to the maintenance needs at the Balranald Swimming Pool

CARRIED

8.7 DONATION REQUEST FOR HALL HIRE FEE WAIVED FROM NEAMA NATIONAL**PURPOSE OF REPORT**

To advise Council of a donation request that was received by Neama National requesting Council to waive the Theatre Royal Hire Fees for 4 hours on Monday, 3 April 2023.

RESOLUTION 2023/16

Moved: Administrator Mike Colreavy

That Council:

1. Waives the fees for hiring the Theatre Royal of \$160 for Neama National to facilitate the Mental Health First Aid Course for community members.
2. Advise Neama National that the Hall Hire fee be waived and the Hall must be left clean and tidy.

CARRIED

PART B – ITEMS FOR INFORMATION**9 GENERAL MANAGER'S REPORTS****9.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

RESOLUTION 2023/17

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

9.2 GRANT STATUS UPDATE**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects across Council.

RESOLUTION 2023/18

Moved: Administrator Mike Colreavy

That:

1. The Report be received and noted; and
2. The Grant Status Update report be used to provide a source of information on Councils accomplishments in the monthly newsletters.

CARRIED

9.3 TOURISM & DESTINATION MARKETING QUARTERLY REPORT - OCTOBER TO DECEMBER 2022**PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on statistics and activities that took place in the Tourism, Communications and Events area of Council during the reporting period.

RESOLUTION 2023/19

Moved: Administrator Mike Colreavy

1. That the report be received and noted; and
2. That the Tourism and Destination Marketing Quarterly report be used to provide a source of information on Council's accomplishments in the monthly newsletters.

CARRIED

9.4 REPORT ON AREAS ON COUNCIL'S FINANCIAL OPERATIONS UNTIL 31 JANUARY 2023

PURPOSE OF REPORT

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
- 2 Bank Reconciliation
- 3 Monthly Statement of Rates and Charges
- 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
- 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
- 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
- 7 Monthly Summary of Revenue and Expenditure for the Library
- 8 Debtors
- 9 Grants – See separate report

Statement of Currency of Work within the Finance Function of Council

RESOLUTION 2023/20

Moved: Administrator Mike Colreavy

That Council receives and notes the financial information provided for the period ending 31 January 2023.

CARRIED

9.5 OUTSTANDING ACTIONS

PURPOSE OF REPORT

To bring forward for information the Action Report with outstanding actions from previous meeting resolutions.

RESOLUTION 2023/21

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

9.6 ADMINISTRATOR, GENERAL MANAGER AND EXECUTIVE MEETINGS**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Managers since the December 2022 Ordinary Council Meeting.

RESOLUTION 2023/22

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

9.7 CIRCULARS FROM OFFICE LOCAL GOVERNMENT & CORRESPONDENCE OF INFORMATION**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from the Office of Local Government and correspondence of interest received since the November 2022 Council Meeting.

RESOLUTION 2023/23

Moved: Administrator Mike Colreavy

That Council receive and note this report.

CARRIED

10 NOTICE OF MOTION / QUESTIONS ON NOTICE

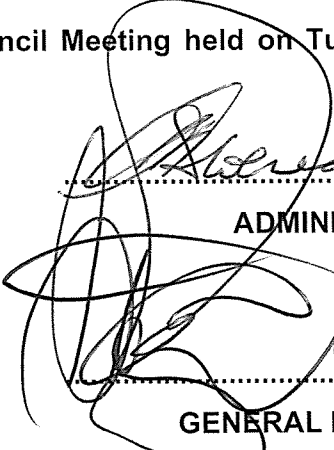
Nil

11 CONFIDENTIAL MATTERS

Nil

The Meeting closed at 6.12pm.

The minutes of this meeting were confirmed at the Council Meeting held on Tuesday, 21 March 2023.



.....
ADMINISTRATOR
.....
GENERAL MANAGER