



AGENDA

Ordinary Council Meeting Tuesday, 21 March 2023

Date: Tuesday, 21 March 2023

Time: 5pm

Location: Council Chambers, Market Street Balranald

**Craig Bennett
General Manager**

BALRANALD SHIRE COUNCIL

AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

OUR VISION

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

OUR MISSION

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

OUR VALUES

| | |
|------------------------|--|
| Honesty: | We will be transparent, frank and truthful to ourselves, each other and with other people we deal with. |
| Respect: | We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions. |
| Enjoyment: | We will create a pleasant and enjoyable working environment with satisfying jobs. |
| Teamwork: | We will cooperate and support each other to achieve common goals. |
| Openness: | We will collaborate openly and provide opportunities to communicate and network regularly with each other. |
| Leadership: | We will provide a clear strategy and direction and support all to achieve organisational and community goals. |
| Customer Focus: | We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services. |

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:
Tuesday, 21 March 2023 at 5pm

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1 OPENING OF MEETING

Chapter 3. Principles for Local Government

8 Object of principles

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

8A Guiding principles for councils

- (1) Exercise of functions generally.

The following general principles apply to the exercise of functions by councils--

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
 - (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
 - (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
 - (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
 - (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
 - (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
 - (g) Councils should work with others to secure appropriate services for local community needs.
 - (h) Councils should act fairly, ethically and without bias in the interests of the local community.
 - (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.
- (2) Decision-making The following principles apply to decision-making by councils (subject to any other applicable law)--
- (a) Councils should recognise diverse local community needs and interests.
 - (b) Councils should consider social justice principles.
 - (c) Councils should consider the long term and cumulative effects of actions on future generations.
 - (d) Councils should consider the principles of ecologically sustainable development.
 - (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (3) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Principles of sound financial management*8B Principles of sound financial management*

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following--
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services.

Integrated planning and reporting principles that apply to councils*8C Integrated planning and reporting principles that apply to councils*

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.

2 ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

We pay our respects to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE COUNCIL MEETING HELD ON 21 FEBRUARY 2023**

**File Number: D23.79973**

**Reporting Officer: Carol Holmes, Senior Executive Assistant**

**Responsible Officer: Craig Bennett, General Manager**

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**OFFICER RECOMMENDATION**

That the Minutes of the Council Meeting held on 21 February 2023 be received and noted.

**MINUTES FOR CONFIRMATION**

Council held an Ordinary Council Meeting on Tuesday, 21 February 2023 with the Minutes of that Meeting now being attached for approval as being a true and correct copy.

**ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 21 February 2023**



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 21 February 2023**

**Order Of Business**

|          |                                                                                                                            |           |
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|           | Nil                                                                                |           |
| <b>11</b> | <b>Confidential Matters .....</b>                                                  | <b>13</b> |
|           | Nil                                                                                |           |

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 21 FEBRUARY 2023 AT 5PM**

**1 OPENING OF MEETING****2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator

**IN ATTENDANCE:**

Finance Consultant and Senior Executive Officer

**3 APOLOGIES**

Acting General Manager

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 13 DECEMBER 2022**

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**RESOLUTION 2023/3**

Moved: Administrator Mike Colreavy

That the Minutes of the Ordinary Council Meeting held on Tuesday 13 December 2022 be received and noted as a true and correct copy.

**CARRIED**

**4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 3 FEBRUARY 2023**

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**RESOLUTION 2023/4**

Moved: Administrator Mike Colreavy

That the Minutes of the Extraordinary Council Meeting held on Friday, 3 February 2023 be received and noted as a true and correct copy.

**CARRIED**

**5 DISCLOSURE OF INTEREST**

There was no Disclosure of Interests submitted to this meeting.

**6 ADMINISTRATOR MINUTE/REPORT**

There was no Administrator Minute/Report submitted to this meeting.

**7 COMMITTEE REPORTS FOR ADOPTION****7.1 GROWING BUSINESS INDUSTRY AND TOURISM ADVISORY COMMITTEE MEETING HELD ON TUESDAY, 6 DECEMBER 2022 AND TUESDAY, 7 FEBRUARY 2023**

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**RESOLUTION 2023/5**

Moved: Administrator Mike Colreavy

That the

1. Council receives and notes the Discussion Notes of the Growing Business Industry & Tourism Advisory Committee (**GBITAC**) meeting held on Tuesday 6 December 2022 and Minutes of the meeting held on Tuesday 7 February 2023;
2. Council notes the GBITAC supporting the proposal of erection of Pastoral Property History Plaques be placed in the alcove at Theatre Royal or a place of Council's choosing; and
3. The Administrator calls a meeting with the Executive of Chairs to discuss Windlab's Community Benefit Program to ensure full advisory committee disclosure & consensus.

**CARRIED**

**7.2 STRENGTHENING COMMUNITY ACCESS INCLUSION AND WELLBEING ADVISORY COMMITTEE HELD ON THURSDAY, 9 FEBRUARY 2023**

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**RESOLUTION 2023/6**

Moved: Administrator Mike Colreavy

That the Minutes of the Strengthening Community Access Inclusion and Wellbeing Advisory Committee (**SCAIW**) meeting held on Thursday, 9 February 2023 be received and noted.

**CARRIED**

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**7.3 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 31 JANUARY 2023**

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**RESOLUTION 2023/7**

Moved: Administrator Mike Colreavy

1. That the Minutes of the Euston Progressive Advisory Committee (**EPAC**) meeting held on Monday, 31 January 2023 be received and noted.
2. That Council's disappointment be recorded that the Robinvale Euston Football-Netball Club's funding application for works at the Euston Recreation Ground received no funding under Round 5 of the Stronger Country Community Funds (**SCCF**) when the \$387K community component was not fully allocated with \$269K residual funds being left over.
3. That a report be provided to the next EPAC meeting listing all projects and funding allocated under the respective SCCF funding rounds 1 to 5.
4. That similar improvements to the Euston Recreation Ground be included in the Council component of any future SCCF Funding Round application with the project design and preparation of the application to be managed in-house by Council.

**CARRIED**

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**7.4 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY, 1 FEBRUARY 2023**

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**RESOLUTION 2023/8**

Moved: Administrator Mike Colreavy

That the Minutes of the Balranald Beautification Advisory Committee (BBAC) meeting held on Wednesday, 1 February 2023 be received and noted.

**CARRIED**

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**7.5 BIDGEE HAVEN HOSTEL MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 25 JANUARY 2023**

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**RESOLUTION 2023/9**

Moved: Administrator Mike Colreavy

1. That the Minutes of the Bidgee Haven Retirement Hostel section 355 Committee meeting held on Wednesday, 25 January 2023 be received and noted;
2. That the Bidgee Haven Retirement Hostel operate as a low to high residential care facility;
3. That Council models the Bidgee Haven Retirement Hostel on levels 1-6 and provides all assumptions required;
4. That Council prepare a new Residents Entry Document;
5. That Council employs a solicitor working in the Aged Care sector to prepare a Resident's Contract of Entry;
6. That Council approaches the NSW Far West Health Service to work in partnership in the transfer of residents;
7. That the Draft Aged Care Prudential Standards Policy be placed on public display for comment with all public comments to be considered at the Council meeting held on 18 April 2023;

- 
8. That Council commence consultation with Federal Funding Agencies to seek support for improved funding of Aged Care facilities in rural and remote areas; and
  9. That Council include required salary funds in its 2023/24 budget.

**CARRIED**

## **GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**

### **PART A – ITEMS REQUIRING DECISION**

#### **8 GENERAL MANAGER'S REPORTS**

##### **8.1 DEVELOPER CONTRIBUTION PLAN WORKS SCHEDULE (SCHEDULE 1)**

###### **PURPOSE OF REPORT**

To advise Council on the public exhibition of the Draft Development Contribution Plan and to progress the Schedule of Works for the Plan.

---

###### **RESOLUTION 2023/10**

Moved: Administrator Mike Colreavy

That Council

1. Receive the advice that no submissions have been received from the public exhibition of the Development Contribution Plan; and
2. Submit the Draft Project List contained in Table 1 to the Committee of Chairs for consideration; and
3. Task the Committee of Chairs to assign a priority order to the Draft Project List contained in Table 1; and
4. Receive a further report to review the Committee of Chairs prioritisation results.

**CARRIED**

##### **8.2 DA 12/2023 - SUBDIVISION - TARARA 1444 WEIMBY BENONGAL ROAD BALRANALD & WEIMBY 2875 WEIMBY KYALITE ROAD BALRANALD**

###### **PURPOSE OF REPORT**

To seek Council's consent for a development application from Mrs Sarah Old for a five (5) lot subdivision.

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###### **RESOLUTION 2023/11**

Moved: Administrator Mike Colreavy

(Division)

That Council approve Development Application 12/2023 for the subdivision of Lot 1668 DP 763367, Tarara, 1444 Weimby Benongal Road Balranald & Lot 2 DP 1182350, Weimby 2875 Weimby Kyalite Road Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the sketch plan as submitted.

3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
4. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
5. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
6. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

Notes:

- Any future development on the resulting lots, including the removal of any native vegetation in the course of farming activities, will be regulated by the Biodiversity Conservation Act 2016 and the Local Land Services Act 2013.

**CARRIED**

### **8.3 ADOPTION OF COUNCIL POLICIES**

#### **PURPOSE OF REPORT**

To seek formal adoption of the following policies –

Loss of Licence Policy,

Contractor WHS Management Policy,

Contract Management Policy.

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#### **RESOLUTION 2023/12**

Moved: Administrator Mike Colreavy

That Council formally adopt the Loss of Licence, Contract Management and Contractor WHS Management policies and display these policies on the Council website.

**CARRIED**

**8.4 AUDIT RISK AND IMPROVEMENT COMMITTEE MEMBERSHIP****PURPOSE OF REPORT**

This report has been prepared to request Council to seek nominations for its Audit Risk Improvement Committee.

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**RESOLUTION 2023/13**

Moved: Administrator Mike Colreavy

That:

1. Council advertise and call for nominations for the position of Chairperson and two members of the Audit Risk Improvement Committee (ARIC) for a period of three years;
2. All nominations provide copies of qualifications and local government experience; and
3. Council thank the current ARIC Members and advise them they can apply for a position on the new Committee.

**CARRIED**

**8.5 DONATION - MAKER SHOP RENT****PURPOSE OF REPORT**

To advise Council of a request received from Robyn Davis on behalf of the Maker Shop to waive rent payments

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**RESOLUTION 2023/14**

Moved: Administrator Mike Colreavy

That Council provide rent relief from September 2022 until 30 June 2023 in order to allow the Makers Shop time to seek additional volunteers so that they may to open the shop premises.

**CARRIED**

**8.6 QUARTERLY BUDGET REVIEW - 31 DECEMBER 2022****PURPOSE OF REPORT**

The purpose of this report is to advise Council of the Quarterly Budget Review and financial position as at 31 December 2022.

---

**RESOLUTION 2023/15**

Moved: Administrator Mike Colreavy

1. That the Report be received and noted;
2. That the proposed budget adjustments to reflect Council decisions since adoption of the 2022/23 Budget and Quarterly budget adjustments be endorsed;
3. That the Council endorses the Statement acknowledging the financial position is considered satisfactory; and
4. That council allocate \$50,000 to investigate and attend to the maintenance needs at the Balranald Swimming Pool

**CARRIED**

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**8.7 DONATION REQUEST FOR HALL HIRE FEE WAIVED FROM NEAMA NATIONAL****PURPOSE OF REPORT**

To advise Council of a donation request that was received by Neama National requesting Council to waive the Theatre Royal Hire Fees for 4 hours on Monday, 3 April 2023.

---

**RESOLUTION 2023/16**

Moved: Administrator Mike Colreavy

That Council:

1. Waives the fees for hiring the Theatre Royal of \$160 for Neama National to facilitate the Mental Health First Aid Course for community members.
2. Advise Neama National that the Hall Hire fee be waived and the Hall must be left clean and tidy.

**CARRIED**

**PART B – ITEMS FOR INFORMATION****9 GENERAL MANAGER’S REPORTS****9.1 PLANNING ADMINISTRATION****PURPOSE OF REPORT**

To advise Council of activities in the Planning area

---

**RESOLUTION 2023/17**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**9.2 GRANT STATUS UPDATE****PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects across Council.

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**RESOLUTION 2023/18**

Moved: Administrator Mike Colreavy

That:

1. The Report be received and noted; and
2. The Grant Status Update report be used to provide a source of information on Councils accomplishments in the monthly newsletters.

**CARRIED**

**9.3 TOURISM & DESTINATION MARKETING QUARTERLY REPORT - OCTOBER TO DECEMBER 2022****PURPOSE OF REPORT**

To provide Council with an update on Tourism activity and provide the quarterly report on statistics and activities that took place in the Tourism, Communications and Events area of Council during the reporting period.

---

**RESOLUTION 2023/19**

Moved: Administrator Mike Colreavy

1. That the report be received and noted; and
2. That the Tourism and Destination Marketing Quarterly report be used to provide a source of information on Council’s accomplishments in the monthly newsletters.

**CARRIED**

**9.4 REPORT ON AREAS ON COUNCIL'S FINANCIAL OPERATIONS UNTIL 31 JANUARY 2023****PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial areas of operation-

- 1 Investments
- 2 Bank Reconciliation
- 3 Monthly Statement of Rates and Charges
- 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
- 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
- 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
- 7 Monthly Summary of Revenue and Expenditure for the Library
- 8 Debtors
- 9 Grants – See separate report

Statement of Currency of Work within the Finance Function of Council

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**RESOLUTION 2023/20**

Moved: Administrator Mike Colreavy

That Council receives and notes the financial information provided for the period ending 31 January 2023.

**CARRIED**

**9.5 OUTSTANDING ACTIONS****PURPOSE OF REPORT**

To bring forward for information the Action Report with outstanding actions from previous meeting resolutions.

---

**RESOLUTION 2023/21**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**9.6 ADMINISTRATOR, GENERAL MANAGER AND EXECUTIVE MEETINGS**

**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Managers since the December 2022 Ordinary Council Meeting.

---

**RESOLUTION 2023/22**

Moved: Administrator Mike Colreavy

That the report be received and noted.

**CARRIED**

**9.7 CIRCULARS FROM OFFICE LOCAL GOVERNMENT & CORRESPONDENCE OF INFORMATION**

**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from the Office of Local Government and correspondence of interest received since the November 2022 Council Meeting.

---

**RESOLUTION 2023/23**

Moved: Administrator Mike Colreavy

That Council receive and note this report.

**CARRIED**

**10 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL MATTERS**

Nil

**The Meeting closed at 6.12pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on Tuesday, 21 March 2023.**

.....  
**ADMINISTRATOR**

.....  
**GENERAL MANAGER**

- 5 DISCLOSURE OF INTEREST**
- 6 ADMINISTRATOR MINUTE/REPORT**

## 7 COMMITTEE REPORTS

### 7.1 BIDGEE HAVEN RETIREMENT HOSTEL - MODELLING OF POSSIBLE INCREASES IN BEDS

|                                    |                                                                                                                                        |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.80722</b>                                                                                                                       |
| <b>Reporting Officer(s):</b>       | <b>Craig Bennett, General Manager</b>                                                                                                  |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                  |
| <b>Operational Plan Objective:</b> | <b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b> |

#### PURPOSE OF REPORT

To provide Council with up to date modelling on possible proposals to increase the beds at the Bidgee Haven Retirement Hostel.

#### OFFICER RECOMMENDATION

That Council note the five models provided in **Attachment 1** to the report.

#### REPORT

A further review has been undertaken of the operational costs for the Bidgee Haven Retirement Hostel. Attachment 1 provides the anticipated operating surplus or (deficit) of each of the five (5) models.

Model number 1 details the current position at the hostel. That being fifteen beds (15) and twelve (12) staff. This is the same as the draft budget for the 2023/2024 Financial Year, except that it includes a registered nurse on every day for twenty-four (24) hours. All of the models after model number 1 also include provision for a registered nurse for twenty-four (24) hours, seven (7) days a week.

Model number 2 details modelling on twenty beds and sixteen (16) staff.

Model number 3 details modelling on twenty-five (25) beds and twenty (20) staff.

Model number four (4) details modelling on thirty (30) beds and twenty-four (24) staff.

Finally, model number 5 details modelling on fifty (50) beds and forty (40) staff.

The depreciation increases from model number 2 onwards as the building has increased in value from the original value of \$5.4M.

This report immediately precedes the minutes of the Bidgee Haven Management Committee (**Committee**) Meeting, that was held on Friday, 3 March 2023, in order to detail up to date costings on each of the five (5) models prior to the recommendations from the Committee Meeting being considered by Council.

#### FINANCIAL IMPLICATIONS

As listed on attachment 1

#### LEGISLATIVE IMPLICATIONS

Aged Care Quality Standards

Aged Care Quality and Safety Commission

Prudential Standards

**POLICY IMPLICATIONS**

Nil

**RISK RATING**

High

**ATTACHMENTS**

1. **MODELLING OF POSSIBLE INCREASES IN BEDS - MARCH 2023 - Bidgee Haven Retirement Hostel**

**BIDGEE HAVEN HOSTEL  
MODELLING OF POSSIBLE INCREASES IN BEDS - MARCH 2023**

|                                       |                |                                                                         | Budget<br>2022/23   | Actuals at<br>28 Feb 2023 | Projected at<br>30 June 2023 | MODEL 1<br>Draft Budget<br>2023/24<br>Based on<br>15 Beds<br>1 RN FM<br>12 Staff | MODEL 2<br>Modelled<br>Draft Budget<br>2023/24<br>Based on<br>20 Beds<br>RN 24/7<br>16 Staff | MODEL 3<br>Modelled<br>Draft Budget<br>2023/24<br>Based on<br>25 Beds<br>RN 24/7<br>20 Staff | MODEL 4<br>Modelled<br>Draft Budget<br>2023/24<br>Based on<br>30 Beds<br>RN 24/7<br>24 Staff | MODEL 5<br>Modelled<br>Draft Budget<br>2023/24<br>Based on<br>50 Beds<br>RN 24/7<br>40 Staff |
|---------------------------------------|----------------|-------------------------------------------------------------------------|---------------------|---------------------------|------------------------------|----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <b>Bidgee Haven Retirement Hostel</b> |                |                                                                         |                     |                           |                              |                                                                                  |                                                                                              |                                                                                              |                                                                                              |                                                                                              |
|                                       | Job Number     | Description                                                             |                     |                           |                              |                                                                                  |                                                                                              |                                                                                              |                                                                                              |                                                                                              |
| <b>REVENUE</b>                        |                |                                                                         |                     |                           |                              |                                                                                  |                                                                                              |                                                                                              |                                                                                              |                                                                                              |
|                                       | 2620-1201-0000 | Personal Care Subsidies                                                 | \$ 915,000          | \$ 642,714                | \$ 1,000,000                 | \$ 1,146,000                                                                     | \$ 1,037,421                                                                                 | \$ 1,409,738                                                                                 | \$ 1,702,536                                                                                 | \$ 2,074,843                                                                                 |
|                                       | 2620-1206-0000 | Hostel Training Subsidy                                                 | \$ 3,000            | \$ 3,100                  | \$ 4,000                     | \$ 4,000                                                                         | \$ 4,000                                                                                     | \$ 5,333                                                                                     | \$ 6,667                                                                                     | \$ 8,000                                                                                     |
|                                       | 2620-1550-0000 | Respite Care Fees                                                       | \$ 10,000           | \$ 10,661                 | \$ 12,000                    | \$ -                                                                             | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         |
|                                       | 2620-1580-0001 | Resident Means Tested Fees - Commonwealth Govt                          | \$ 70,000           | \$ 25,372                 | \$ 38,000                    | \$ -                                                                             | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         |
|                                       | 2620-1582-0000 | Residents Accommodation Fees                                            | \$ 30,000           | \$ 16,288                 | \$ 24,000                    | \$ 25,000                                                                        | \$ 25,000                                                                                    | \$ 33,333                                                                                    | \$ 41,667                                                                                    | \$ 50,000                                                                                    |
|                                       | 2620-1590-0000 | Residents Daily Care Fees                                               | \$ 255,000          | \$ 155,724                | \$ 230,000                   | \$ 270,000                                                                       | \$ 270,000                                                                                   | \$ 360,000                                                                                   | \$ 450,000                                                                                   | \$ 540,000                                                                                   |
|                                       | 2620-1800-0000 | Interest on Bond Monies Held                                            | \$ 25,000           | \$ 29,200                 | \$ 50,000                    | \$ 75,000                                                                        | \$ 75,000                                                                                    | \$ 96,000                                                                                    | \$ 120,000                                                                                   | \$ 150,000                                                                                   |
|                                       | NEW            | Business Improvement Grant                                              | \$ -                | \$ 185,606                | \$ 285,548                   | \$ -                                                                             | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         |
|                                       | NEW            | Federal Government RN Supplement (Annual)                               | \$ -                | \$ -                      | \$ -                         | \$ -                                                                             | \$ 578,000                                                                                   | \$ 500,000                                                                                   | \$ 395,000                                                                                   | \$ 304,000                                                                                   |
|                                       |                | <b>Total Revenue</b>                                                    | <b>\$ 1,308,000</b> | <b>\$ 1,068,665</b>       | <b>\$ 1,643,548</b>          | <b>\$ 1,520,000</b>                                                              | <b>\$ 1,989,421</b>                                                                          | <b>\$ 2,404,404</b>                                                                          | <b>\$ 2,715,870</b>                                                                          | <b>\$ 3,126,843</b>                                                                          |
| <b>EXPENDITURE</b>                    |                |                                                                         |                     |                           |                              |                                                                                  |                                                                                              |                                                                                              |                                                                                              |                                                                                              |
|                                       | 2620-2000-0001 | Salaries including On Costs                                             | \$ 1,060,000        | \$ 586,891                | \$ 950,000                   | \$ 1,364,000                                                                     | \$ 1,838,104                                                                                 | \$ 2,318,515                                                                                 | \$ 2,612,637                                                                                 | \$ 2,681,935                                                                                 |
|                                       | 2620-2045-0000 | Medical Expenses                                                        | \$ 2,000            | \$ 2,248                  | \$ 3,000                     | \$ 2,000                                                                         | \$ 2,000                                                                                     | \$ 2,667                                                                                     | \$ 3,333                                                                                     | \$ 4,000                                                                                     |
|                                       | 2620-2046-0000 | Doctors Visits to Hostel                                                | \$ 4,000            | \$ -                      | \$ 1,000                     | \$ 4,000                                                                         | \$ 4,000                                                                                     | \$ 5,333                                                                                     | \$ 6,667                                                                                     | \$ 8,000                                                                                     |
|                                       | 2620-2070-0000 | Training                                                                | \$ 10,000           | \$ 580                    | \$ 5,000                     | \$ 10,000                                                                        | \$ 10,000                                                                                    | \$ 13,333                                                                                    | \$ 16,667                                                                                    | \$ 20,000                                                                                    |
|                                       | 2620-2110-0000 | Advertising                                                             | \$ -                | \$ -                      | \$ -                         | \$ 500                                                                           | \$ 500                                                                                       | \$ 667                                                                                       | \$ 833                                                                                       | \$ 1,000                                                                                     |
|                                       | 2620-2120-0000 | Audit Fees                                                              | \$ 5,000            | \$ 4,700                  | \$ 4,700                     | \$ 5,000                                                                         | \$ 5,000                                                                                     | \$ 6,667                                                                                     | \$ 8,333                                                                                     | \$ 10,000                                                                                    |
|                                       | 2620-2205-0000 | Electricity                                                             | \$ 30,000           | \$ 15,627                 | \$ 22,000                    | \$ 40,000                                                                        | \$ 35,000                                                                                    | \$ 40,000                                                                                    | \$ 45,000                                                                                    | \$ 50,000                                                                                    |
|                                       | 2620-2125-0000 | Consultants Independent Aged Care Audit                                 | \$ -                | \$ -                      | \$ 1,000                     | \$ 30,000                                                                        | \$ 30,000                                                                                    | \$ 35,000                                                                                    | \$ 40,000                                                                                    | \$ 50,000                                                                                    |
|                                       | 2620-2207-0000 | Gas                                                                     | \$ 1,000            | \$ -                      | \$ -                         | \$ 1,000                                                                         | \$ 1,000                                                                                     | \$ 1,333                                                                                     | \$ 1,667                                                                                     | \$ 2,000                                                                                     |
|                                       | 2620-2220-0000 | Hostel Sundry Expenses                                                  | \$ 500              | \$ -                      | \$ 1,500                     | \$ 1,500                                                                         | \$ 1,500                                                                                     | \$ 2,000                                                                                     | \$ 2,500                                                                                     | \$ 3,000                                                                                     |
|                                       | 2620-2223-0011 | Linen Replacements                                                      | \$ 2,000            | \$ 1,265                  | \$ 2,000                     | \$ 2,000                                                                         | \$ 2,000                                                                                     | \$ 2,667                                                                                     | \$ 3,333                                                                                     | \$ 4,000                                                                                     |
|                                       | 2620-2223-0000 | Laundry Services                                                        | \$ 6,000            | \$ 2,550                  | \$ 6,000                     | \$ 5,000                                                                         | \$ 5,000                                                                                     | \$ 6,667                                                                                     | \$ 8,333                                                                                     | \$ 10,000                                                                                    |
|                                       | 2620-2223-0012 | Cleaning Materials                                                      | \$ 6,000            | \$ 3,392                  | \$ 6,000                     | \$ 5,000                                                                         | \$ 5,000                                                                                     | \$ 6,667                                                                                     | \$ 8,333                                                                                     | \$ 10,000                                                                                    |
|                                       | 2620-2224-0000 | Pharmaceutical Supplies                                                 | \$ 10,000           | \$ 7,820                  | \$ 12,500                    | \$ 12,000                                                                        | \$ 12,000                                                                                    | \$ 16,000                                                                                    | \$ 20,000                                                                                    | \$ 24,000                                                                                    |
|                                       | 2620-2226-0000 | Food Supplies                                                           | \$ 55,000           | \$ 27,245                 | \$ 55,000                    | \$ 55,000                                                                        | \$ 55,000                                                                                    | \$ 73,333                                                                                    | \$ 91,667                                                                                    | \$ 110,000                                                                                   |
|                                       | 2620-2245-0000 | Council Administration Charges - Salaries, Insurance, Rates and Charges | \$ 128,500          | \$ 85,667                 | \$ 128,500                   | \$ 139,150                                                                       | \$ 139,150                                                                                   | \$ 185,533                                                                                   | \$ 231,917                                                                                   | \$ 278,300                                                                                   |
|                                       | 2620-2290-0000 | Printing & Stationery                                                   | \$ 3,000            | \$ 933                    | \$ 1,500                     | \$ 2,000                                                                         | \$ 2,000                                                                                     | \$ 2,667                                                                                     | \$ 3,333                                                                                     | \$ 4,000                                                                                     |
|                                       | 2620-2295-0000 | Hostel IT Exps                                                          | \$ 2,000            | \$ 1,518                  | \$ 2,500                     | \$ 3,000                                                                         | \$ 3,000                                                                                     | \$ 4,000                                                                                     | \$ 5,000                                                                                     | \$ 6,000                                                                                     |
|                                       | 2620-2330-0000 | Maintenance & Repairs                                                   | \$ 40,000           | \$ 41,835                 | \$ 48,000                    | \$ 55,000                                                                        | \$ 55,000                                                                                    | \$ 73,333                                                                                    | \$ 91,667                                                                                    | \$ 110,000                                                                                   |
|                                       | 2620-2340-0000 | Subscriptions & Memberships - Austar                                    | \$ 6,000            | \$ 5,521                  | \$ 6,500                     | \$ 7,000                                                                         | \$ 7,000                                                                                     | \$ 9,333                                                                                     | \$ 11,667                                                                                    | \$ 14,000                                                                                    |
|                                       | 2620-2350-0000 | Telephone Costs                                                         | \$ 3,000            | \$ 1,166                  | \$ 2,200                     | \$ 3,000                                                                         | \$ 3,000                                                                                     | \$ 4,000                                                                                     | \$ 5,000                                                                                     | \$ 6,000                                                                                     |
|                                       | NEW            | Recruitment Expenses                                                    | \$ -                | \$ 2,665                  | \$ 5,000                     | \$ -                                                                             | \$ 5,000                                                                                     | \$ 7,500                                                                                     | \$ 10,000                                                                                    | \$ 12,500                                                                                    |
|                                       | NEW            | Business Improvement Grant                                              | \$ -                | \$ -                      | \$ 285,548                   | \$ -                                                                             | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         | \$ -                                                                                         |
|                                       | NEW            | Commuter Bus and Sedan Running Costs                                    | \$ -                | \$ 6,667                  | \$ 10,000                    | \$ 10,000                                                                        | \$ 10,000                                                                                    | \$ 10,000                                                                                    | \$ 10,000                                                                                    | \$ 10,000                                                                                    |
|                                       | NEW            | Depreciation (Value \$5.4 Million)                                      | \$ 54,000           | \$ 36,000                 | \$ 54,000                    | \$ 54,000                                                                        | \$ 54,000                                                                                    | \$ 100,000                                                                                   | \$ 100,000                                                                                   | \$ 100,000                                                                                   |
|                                       |                | <b>Total Expenditure</b>                                                | <b>\$ 1,428,000</b> | <b>\$ 834,290</b>         | <b>\$ 1,613,448</b>          | <b>\$ 1,810,150</b>                                                              | <b>\$ 2,284,254</b>                                                                          | <b>\$ 2,927,215</b>                                                                          | <b>\$ 3,337,887</b>                                                                          | <b>\$ 3,528,735</b>                                                                          |
|                                       |                | <b>OPERATING SURPLUS (DEFICIT)</b>                                      | <b>\$120,000</b>    | <b>\$234,375</b>          | <b>\$30,100</b>              | <b>\$290,150</b>                                                                 | <b>\$294,833</b>                                                                             | <b>\$522,811</b>                                                                             | <b>\$622,017</b>                                                                             | <b>\$498,533</b>                                                                             |

**7.2 BIDGEE HAVEN HOSTEL MANAGEMENT COMMITTEE MEETING HELD ON FRIDAY, 3 MARCH 2023**

**File Number:** D23.80327

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Craig Bennett, General Manager

**OFFICER RECOMMENDATION**

That the Minutes of the Bidgee Haven Hostel Management Committee Meeting held on Friday 3 March 2023 be received and noted.

**BIDGEE HAVEN HOSTEL MANAGEMENT COMMITTEE**

The Bidgee Haven Hostel Management Committee met on Friday, 3 March 2023 and was provided with information regarding the Business Case and Scenarios of the Bidgee Haven Retirement Hostel. A further report was provided prior to this report with updated figures.

A review has been undertaken of the existing operational costs for the Bidgee Haven Retirement Hostel and budget figures for both the quarter ending December 2022 and the budget estimates for 2023/2024 were presented to the Committee.

A further review had been undertaken to determine additional scenarios, being an extension to the Hostel to bring it up to 20 beds and an extension as proposed and grant funded for a 30-bed facility.

The report to the Committee also provided advice as to existing accommodation funds being received by Council and modelled the expected fees that a 20 and 30 bed facility may attract.

The modelling of income and expenditure has been made by projecting the current costs forward, using the average bed places as it is expected that any increase in occupancy levels will not greatly impact on the operation costs with the exception of staffing levels.

Staffing levels have been reviewed as to the overall staff to be held on Council's books and also the staff required to fill rosters on a weekly basis. The rostered costs are based on the minimum staff required and costed accordingly.

Full work sheets were provided to the Committee to openly discuss real costs as Council moves forward to meet the Commonwealth changes to Aged Care.

The Committee made the following recommendation for Council to consider;

That the Section 355 Committee:

1. Note the attached costings as to income, staffing and overall operations of the existing Bidgee Haven Retirement Hostel and the five (5) models provided as comparisons.
2. Recommend to Council that it proceeds with the extension on the basis of option four (4) (30 beds), subject to the capital grants to be received from the Federal Government still being available.
3. Recommend that Council re-establish the “Hostel Extension Project Steering Committee” to re-evaluate suitable plans and costings if the grants are still available.
4. Recommend that prior to Council potentially deciding to proceed with the expansion of the Bidgee Haven Retirement Hostel, Council contacts the Commonwealth Government to meet and discuss the needs for full cost recovery funding to meet the recently introduced legislation for Aged Care facilities and the disadvantages of remote community living and the ability of residents to meet increased personal cost to enter or remain at the Hostel.

## **ATTACHMENTS**

**Nil**

**7.3 EXECUTIVE OF CHAIRS COMMITTEE MEETINGS HELD ON MONDAY, 9 JANUARY AND THURSDAY, 2 MARCH 2023**

**File Number:** D23.80805

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Craig Bennett, General Manager

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**OFFICER RECOMMENDATION**

That the Minutes of the Executive of Chairs Committee (**Committee**) meetings held on Monday, 9 January 2023 and Thursday, 2 March 2023 be received and noted.

**EXECUTIVE OF CHAIRS**

The Committee held a Confidential Meeting on Monday, 9 January 2023 to discuss the Australia Day nomination forms and choose the recipients for 2023 Australia Day Awards.

The Executive of Chairs Committee held their 2<sup>nd</sup> meeting of the year on Thursday, 2 March 2023 to discuss the following:

1. Introduction of new General Manager, Mr Craig Bennett, and to thank Kerry Jones for moving into the role of Acting General Manager following the death of Jeff Sowiak and until Craig commenced;
2. Windlab Community Benefit Program;
3. Developer Contribution Plan Works Schedule; and
4. Fire Damaged Building on Market Street.

After long discussions, the Committee deferred the Developer Contribution Plan Works Schedule to another meeting be held on Tuesday, 14 March 2023.

A recommendation from this committee was for the General Manager to attend the next Growing Business Industry & Tourism Advisory Committee (**GBITAC**) meeting and provide information to progress the Windlab Community Benefit Program further.

The Administrator asked Committee Member, Tony Conway to make an appointment with the General Manager to discuss the business of the Fire Damaged building on Market Street.

**ATTACHMENTS**

1. **Minutes - Executive of Chairs Committee Meeting - 2 March 2023**

**EXECUTIVE OF CHAIRS ADVISORY COMMITTEE****MINUTES - Thursday 2 March 2023****Persons Present:**

- Mike Colreavy Administrator BSC (Chair)
- Craig Bennett General Manager BSC
- Richard White Sports & Recreation Advisory Committee
- Lea Lawrie Balranald Beautification Advisory Committee
- Tony Conway Ageing Well, Aged Care & Facilities Advisory Committee
- Glenn Stewart Euston Progressive Advisory Committee
- Rachael Williams Strengthening Community Access, Inclusion & Wellbeing Advisory Committee
- Iain Lindsay-Field Growing Business, Industry & Tourism Advisory Committee

- 1) **Meeting Opened:** 5.05pm
- 2) **Acknowledgement of Country:** read by Mike Colreavy
- 3) **Apologies:** Guy Fielding – Euston Progressive Advisory Committee
- 4) **Disclosures of Interest:** nil

**AGENDA****5) INTRODUCING GENERAL MANAGER**

Mr Craig Bennett was introduced to members of the committee by Mike Colreavy. Craig commenced work as General Manager on Wednesday 1 March 2023.

Craig spoke briefly about his personal background & interests, local government employment history and passion for service delivery.

Each Committee Chair then introduced themselves and gave a summary of the goals of the committee they represent.

**Richard White – Sports and Recreation Advisory Committee (SARAC)****Focus:**

- to secure a future for all sporting organisations within Balranald
- to address the needs of these organisations and help to prioritise the spending of monies available through grant and Council funding
- keep people in Balranald for sport & recreation – not needing to travel elsewhere

Balranald has an excellent range of facilities for a small town, but many are dated and in need of upgrading.

**Current clubs include:**

- AFL
- Netball
- Cricket
- Swimming
- Tennis
- Golf
- Bowls
- Motocross
- Angling

### Lea Lawrie – Balranald Beautification Advisory Committee (BBAC)

#### Focus:

- to continually improve the presentation of Balranald Township
- to seek grants for future projects
- to liaise with Council regarding maintenance issues that require action

**Current major project:** Install windmill and information sign at Balranald Discovery Centre

- windmill donated by the Gorman family & renovated by Errol Bradbury
- location yet to be determined considering:
  - underground services
  - traffic safety issues as discussed with Local Traffic Committee
  - completion of extension to Discovery Centre building

### Tony Conway – Ageing Well, Aged Care & Facilities Advisory Committee (AWACAFAC)

#### Focus:

- To try and ‘keep things happening’ for older people in the community such as:
  - Seniors’ Week
  - entertainment opportunities
- To keep Bidgee Haven Aged Care Hostel up and running, in order to:
  - enable people to stay in town as they age
  - bring employment to the town

The Committee is keen to see the proposed extension/expansion of Bidgee Haven proceed.

The Committee would like Bidgee Haven to be run by a committee, rather than Council, in the belief that members of the community are more likely to help a committee than Council.

### Glenn Stewart (for Guy Fielding) – Euston Progressive Advisory Committee (EPAC)

Glenn spoke of the multi-million-dollar viticulture & horticulture economies in the Euston area, and of Euston Club which is also a multi-million-dollar business. Combined with solar farms, mineral sands mining and huge pistachio & almond farms in the Balranald and Kyalite areas, Glenn believes that this area has a massive economy, which benefits the whole country, yet is underfunded and under-serviced by Government.

The Euston Committee also feel that Euston has been “ignored for years” by Balranald Shire Council, with regard to services and facilities. The EPAC “wants more from Council.”

**Action: Craig to meet with Glenn to discuss these issues further.**

### Rachael Williams – Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (SCAIAWAC)

**Focus:** To identify the needs of the community and try to fill the gaps.

The Committee has a wide range of members with various employment and interest backgrounds, who provide a broad view of the needs of the community.

#### Current Projects:

- 1) Online Service Directory  
Directory being developed in partnership with *Far West NSW Health District* and *healthdirect*, for services in Balranald LGA.
- 2) Service Expo  
Planning a Service Expo to raise community awareness of visiting services to Balranald.
- 3) White Ribbon Accreditation  
Working to achieve accreditation and make the White Ribbon Event an annual occurrence.
- 4) Balranald Emergency Accommodation  
Building has been provided by Council, funding applied for & planning ongoing.
- 5) Mental Health First Aid  
Funds from Office of Responsible Gambling to be used to train six community members in mental health first aid (Balranald (2), Euston (2), Kyalite (1), Homebush (1)).
- 6) Regional NSW Children's & Young People Resilience Program  
Training of local professionals such as teachers, school staff, librarian & Maari Ma Staff.
- 7) Out of School Hours Care  
This service no longer offered by Balranald Early Learning Centre. Has affected many families. Negotiating with Intereach to address this need.
- 8) Project Officer  
Grant received to finance one-day-per-week role of Project Officer to continue this work.
- 9) Reconciliation Action Plan  
A future project to be addressed.

### Iain Lindsay-Field – Growing Business, Industry & Tourism Advisory Committee (GBITAC)

#### Focus:

##### Tourism

- Working to help local tourism focused businesses recover from recent COVID restrictions and floods that have affected business.
- Advocating to keep the local Westpac Bank branch open.
- Continued development of walking trails along the river front.

##### Business

Local Businesses include:

- almonds
- pistachios
- grapes
- mineral sands mines (2)
- solar farms (2)
- wool
- cattle
- wheat
- planned wind farm

**Current Concerns:**Lack of housing

With industry growth in the area, there is a major lack of housing, even for current residents. A settlement plan was created 12 months ago for Euston and Balranald. Consideration also needs to be made for Kyalite, Clare, Oxley etc. Needs to be acted upon.

Community Trust

The committee would like to see the establishment of a community trust, to invest funds from local businesses and industry. The income would be used to further the development of the towns.

**6) ACTING GENERAL MANAGER**

With the sudden death of Jeff Sowiak, Kerry Jones took on the role of Acting General Manager in the middle of a flood emergency. His workload since November has been massive. The committee would like to acknowledge the hard work done by Kerry in the triple roles of Acting General Manager, Executive Manager of Engineering and Local Emergency Management Officer, since November last year until now.

The Committee would like to convey their appreciation to Kerry Jones for his dedication and hard work in the role of Acting General Manager between November 2022 and March 2023.

Moved: Tony Conway

Seconded: Lea Lawrie

ALL IN FAVOUR

**Action: Craig to communicate this appreciation to Kerry Jones**

**7) WINDLAB COMMUNITY BENEFIT PROGRAM****Background:**

Burrawong Wind Farm is a proposed project of up to 107 wind turbines, 15km south of Balranald.

Windlab has co-designed the *Burrawong Wind Farm Community Benefit Pilot Program* (Pilot Program) to the sum of \$40,000 to be distributed in 2023 for local community projects.

In the past, Sunraysia and Limondale Solar farms have contributed similar community grants, the sum of which has been insignificant compared to the size of the development and grants given to other communities during similar projects.

The GBITAC believes that the sum of \$40,000 offered by Windlab for the Pilot Program is “grossly inadequate” in light of the significant effect the wind farm will have on the community in terms of noise, visible structures and the need for infrastructure development within the town for increased industry and population.

**In perspective:**

It is known that the sum of \$40,000 per year will be paid to farmers for each wind turbine on their land. With a planned 107 turbines (plus battery storage and ancillary infrastructure) this gives a total of \$4,280,000 per annum to be paid as land rental to farmers for the turbines alone.

It is believed that the company has an annual turnover of approx. \$120 million.

White Rock Wind Farm gave a voluntary contribution to the community (managed by Glen Innes Severn Council) of an initial \$2,500 per installed wind turbine (in 2018), to increase by 2.5% for the lifetime of the wind farm. This would equate to \$267,500 per annum for 107 turbines at Burrawong Wind Farm (at the original rate alone).

**Proposal:**

Windlab have advised Council that they plan to give a larger amount in community grants after the initial Pilot Program, once the wind farm project is commenced. The GBITAC is determined to ensure that any future, ongoing community grants funded by the wind farm are in line with grants given to other communities for similar projects.

**Motion/Action: Craig to attend next GBITAC meeting with information to progress this further**

Moved: Iain

Seconded: Richard

ALL IN FAVOUR

**8) DEVELOPER CONTRIBUTION PLAN WORKS SCHEDULE**

Due to time constraints, Mike proposed that the list of projects be taken away by committee members for consideration, and that this item be discussed at a later date.

**Motion:** That this matter be deferred to another meeting of the Executive of Chairs Committee to allow more time for consideration.

Moved: Mike

Seconded: Lea

ALL IN FAVOUR

**9) ITEMS WITHOUT NOTICE**

**Fire Damaged Building on Market Street**

Item raised by Tony Conway, who also declared a conflict of interest in this matter.

Building is owned by a man from Albury. Problems with insurance company hopefully nearing an end. Owner wishes to sell the building. Tony would be the agent.

Mike advised Tony to make an appointment to discuss this matter with Craig as a business issue.

**10) NEXT MEETING: Tuesday 14 March at 5.00pm**

**Meeting closed 6.33pm**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 DONATION REQUESTS - SPORTING PARTICIPANTS**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.80775</b>                                                                                                 |
| <b>Reporting Officer(s):</b>       | <b>Carol Holmes, Senior Executive Assistant</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                            |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

**PURPOSE OF REPORT**

To advise Council of two (2) requests for donations, seeking assistance with travelling costs for school students to participate in Sporting Events.

**OFFICER RECOMMENDATION**

That Council:

1. Approves a \$150 donation to Noah Bodinnar and Lani Jones as both of these requests comply with Donations, Financial & Assistance Policy (**Policy**); and
2. Decline the application request of Rachael Jones, as this does not comply with the policy.

**REPORT**

Council policy has received the following requests seeking assistance with travelling and accommodations costs from Council:

Noah Bodinnar, a student at St Joseph's Primary School has been chosen to represent the school in the polding Australian Football League (**AFL**) trials being held at Bateau Bay, on the Central Coast of NSW.

Lani Jones – a student at St Joseph's Primary School has qualified to represent the school with swimming at a Regional level at Condoblin competing against 8 other schools.

Rachael Jones – student at Balranald Central School, has qualified to represent the school with swimming at a Regional Level in Leeton.

Council's Policy states that to be approved for funding you must be competing at State or Regional events over 350km from their location within the Shire. Noah Bodinnar travelled 940.4km and Lani Jones travelled 458.3km to get to where their sports were being held, therefore they both meet the guidelines of the policy.

Rachael Jones travelled to Leeton, which is only 294.5km from Balranald which does not meet the guidelines of the policy.

Council's Policy states when assessing such requests, the following guidelines will apply:

- Organisations must be incorporated and formally structured to service the residents in the Balranald Shire Council area and be based in the Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.

- Organisations must be non-profit groups involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donations application form to have their request considered.

The donation policy allows for a maximum of \$500 per annum to be donated to an organisation.

### **Approval Limits**

- School and Sporting Groups

Competing at State or regional events at venues over 350km distance from their location within the Shire - \$150 per competitor, up to a maximum of \$1,000 per group.

- Individuals

Competing at State or regional events at venues over 350km distance from their location within the Shire - \$150

- NSW/Australian Representation – Individuals

NSW - \$250

Interstate - \$250

Overseas - \$500

### **FINANCIAL IMPLICATION**

If approval is given for the two donation requests, then a balance of \$2,430 will be left in the donations and contributions discretionary budget for 2022/2023.

### **LEGISLATIVE IMPLICATION**

Nil

### **POLICY IMPLICATION**

Donations, Subsidies & Financial Assistance Policy

### **RISK RATING**

Low

### **ATTACHMENTS**

1. ICOR - Noah Bodinnar - Donations Application Form 04 March 2023
2. ICOR - Lani Jones - Donations Application Form 03 March 2023
3. ICOR - Rachael Jones - Donations Application Form 03 March 2023



# Donations Application Form

|            |             |      |          |
|------------|-------------|------|----------|
| Received   | 08 MAR 2023 | 11am | 10/10/23 |
| Discuss    | GM          |      |          |
| BY         |             |      |          |
| REF No.    |             |      |          |
| LETTER No. |             |      |          |

**Address applications to:**  
 General Manager  
 Balranald Shire Council  
 PO Box 120  
 BALRANALD NSW 2715

**Privacy Management**  
 Information provided in this form is required in order to process the application. Provision of the information is voluntary; however, if insufficient information is provided, Council will be unable to process the application. The information will be available to authorised officers and may be made available to public enquiries under Government Information (Public Access) Act 2009.

**GUIDELINES FOR APPROVAL OF COUNCIL DONATIONS**

Council's donation program is an opportunity to give funding and recognition to individuals, community groups and organisations that play an important part in helping develop the region's environmental sustainability, community wellbeing, economic prosperity and cultural life.

Council donations generally do not apply to individuals however in certain circumstances donations may be provided.

Organisations will be eligible for a maximum of \$500.00 per financial year. Applications are required to meet eligibility criteria outlined in Council's Donations Policy.

More information regarding this funding can be requested by contacting Council's Director Corporate and Community Development on 03 5020 1300.

**1. Community group or organisation details**

Please note, to avoid duplication, the details provided below will become your organisation's principle contact for all correspondence relating to the Donations Programme.

Community group or organisation: Noah Bodinnar

Postal address: 175 Church St Balranald NSW

Contact person: Ashlea Bodinnar

Position: \_\_\_\_\_ Telephone No: 0488631056

E-mail address: ashleabodinnar@outlook.com

**2. Objectives of your community group or organisation:**

to represent the Wilcannia Forbes Diocese at Polding AFL trails

3. Is your organisation not for profit? Yes / No NA.

4. Is your organisation registered for GST? Yes / No (please circle)
5. ABN Number (if applicable): NA
6. Project or Event Name: N/A
7. Amount Requested \$: 150.00
8. Is the project still viable if your community group or organisation receives less than the requested amount?  
Provide reason  
N/A
9. If income exceeds expenses what will happen to the excess funds?  
N/A
10. Project Details – please complete the section below or attach a copy of your event plan

|                                                                                                                       |                                   |                    |                                                                |
|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------|----------------------------------------------------------------|
| <b>Brief project description</b>                                                                                      |                                   |                    |                                                                |
| What are you going to do?                                                                                             | Represent at Polding level in AFL |                    |                                                                |
| When are you going to do it?                                                                                          | 4 <sup>th</sup> April, 2023       |                    |                                                                |
| Where are you going to do it?                                                                                         | Bateau Bay, NSW                   |                    |                                                                |
| Who is involved?                                                                                                      | Noah Bodinnar, Wilcannia Forbes   |                    |                                                                |
| Why are you doing it?                                                                                                 | Represent school in AFL           |                    |                                                                |
| Start Date                                                                                                            |                                   | Finish Date        |                                                                |
| List each component of your project                                                                                   |                                   | Cost of component  | Amount requested from Council                                  |
| Travel                                                                                                                |                                   | \$                 | \$                                                             |
| 3x nights accommodation                                                                                               |                                   | \$                 | \$                                                             |
|                                                                                                                       |                                   | \$                 | \$                                                             |
|                                                                                                                       |                                   | \$                 | \$                                                             |
| TOTAL (include gst)                                                                                                   |                                   | \$                 | \$ 150                                                         |
| <b>Please list any funding your organisation has received in the past 18 months (Council and External)</b> <u>NIL</u> |                                   |                    |                                                                |
| Date funding received                                                                                                 | Amount of funding                 | Purpose of funding | Have you met all the acquittal conditions of previous funding? |
|                                                                                                                       |                                   |                    |                                                                |
|                                                                                                                       |                                   |                    |                                                                |

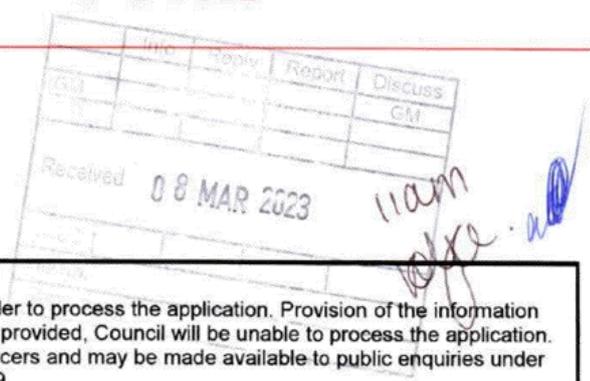
Name: Ashlea Bodinnar  
 Position: Mother  
 Signature: Ashlea Bodinnar  
 Date: 4.3.23

Name: MARSHALL BODINNAR  
 Position: FATHER  
 Signature: Marshall Bodinnar  
 Date: 06/03/23



# Donations Application Form

**Address applications to:**  
 General Manager  
 Balranald Shire Council  
 PO Box 120  
 BALRANALD NSW 2715



**Privacy Management**  
 Information provided in this form is required in order to process the application. Provision of the information is voluntary; however, if insufficient information is provided, Council will be unable to process the application. The information will be available to authorised officers and may be made available to public enquiries under Government Information (Public Access) Act 2009.

**GUIDELINES FOR APPROVAL OF COUNCIL DONATIONS**

Council's donation program is an opportunity to give funding and recognition to individuals, community groups and organisations that play an important part in helping develop the region's environmental sustainability, community wellbeing, economic prosperity and cultural life.

Council donations generally do not apply to individuals however in certain circumstances donations may be provided.

Organisations will be eligible for a maximum of \$500.00 per financial year. Applications are required to meet eligibility criteria outlined in Council's Donations Policy.

More information regarding this funding can be requested by contacting Council's Director Corporate and Community Development on 03 5020 1300.

**1. Community group or organisation details**

Please note, to avoid duplication, the details provided below will become your organisation's principle contact for all correspondence relating to the Donations Programme.

Community group or organisation: Lani Jones

Postal address: 88 River Street Balranald NSW

Contact person: Deanne Jones

Position: MOTHER Telephone No: 0429201460

E-mail address: deejones-3@hotmail.com

**2. Objectives of your community group or organisation:**

To compete at Regional level

3. Is your organisation not for profit?  Yes / No

4. Is your organisation registered for GST? Yes / No (please circle)

5. ABN Number (if applicable): \_\_\_\_\_

6. Project or Event Name: Wilcannia Forbes Swimming Trails

7. Amount Requested \$: 150-00

8. Is the project still viable if your community group or organisation receives less than the requested amount?  
Provide reason

Yes my mum + dad will fund travel cost.

9. If income exceeds expenses what will happen to the excess funds?

Funds will be used for Accomadation.

10. Project Details – please complete the section below or attach a copy of your event plan

|                                                                                                           |                                |                          |                                                                |
|-----------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------|----------------------------------------------------------------|
| <b>Brief project description</b>                                                                          |                                | <u>Swimming Carnival</u> |                                                                |
| What are you going to do?                                                                                 | <u>Swim in 4 EVENTS</u>        |                          |                                                                |
| When are you going to do it?                                                                              | <u>03/03/2023</u>              |                          |                                                                |
| Where are you going to do it?                                                                             | <u>Condobolin</u>              |                          |                                                                |
| Who is involved?                                                                                          | <u>8 OTHER SCHOOLS</u>         |                          |                                                                |
| Why are you doing it?                                                                                     | <u>REPRESENTING MY SCHOOL.</u> |                          |                                                                |
| Start Date                                                                                                |                                | Finish Date              |                                                                |
| List each component of your project                                                                       |                                | Cost of component        | Amount requested from Council                                  |
| <u>Accomadation</u>                                                                                       |                                | <u>\$ 150-00</u>         | <u>\$ 150-00</u>                                               |
| <u>Travel cost</u>                                                                                        |                                | <u>\$ 250-00</u>         | <u>\$</u>                                                      |
| <u>MEALS</u>                                                                                              |                                | <u>\$ 80-00</u>          | <u>\$</u>                                                      |
|                                                                                                           |                                | <u>\$</u>                | <u>\$</u>                                                      |
| TOTAL (include gst)                                                                                       |                                | <u>\$ 480-00</u>         | <u>\$ 150-00</u>                                               |
| <b>Please list any funding your organisation has received in the past 18months (Council and External)</b> |                                |                          |                                                                |
| Date funding received                                                                                     | Amount of funding              | Purpose of funding       | Have you met all the acquittal conditions of previous funding? |
|                                                                                                           |                                |                          |                                                                |
|                                                                                                           |                                |                          |                                                                |

Name: Lani Jones

Name: Deanne Jones

Position: Swimmer

Position: Mother

Signature: LMJones

Signature: Deanne Jones

Date: 03/03/23

Date: 03/03/23



# Donations Application Form

| Item                      | Value | Rec'd at | Discuss |
|---------------------------|-------|----------|---------|
|                           |       |          | GM      |
| Received 08 MAR 2023 11am |       |          |         |
| Kalygo                    |       |          |         |

**Address applications to:**  
 General Manager  
 Balranald Shire Council  
 PO Box 120  
 BALRANALD NSW 2715

**Privacy Management**  
 Information provided in this form is required in order to process the application. Provision of the information is voluntary; however, if insufficient information is provided, Council will be unable to process the application. The information will be available to authorised officers and may be made available to public enquiries under Government Information (Public Access) Act 2009.

**GUIDELINES FOR APPROVAL OF COUNCIL DONATIONS**

Council's donation program is an opportunity to give funding and recognition to individuals, community groups and organisations that play an important part in helping develop the region's environmental sustainability, community wellbeing, economic prosperity and cultural life.

Council donations generally do not apply to individuals however in certain circumstances donations may be provided.

Organisations will be eligible for a maximum of \$500.00 per financial year. Applications are required to meet eligibility criteria outlined in Council's Donations Policy.

More information regarding this funding can be requested by contacting Council's Director Corporate and Community Development on 03 5020 1300.

**1. Community group or organisation details**

Please note, to avoid duplication, the details provided below will become your organisation's principle contact for all correspondence relating to the Donations Programme.

Community group or organisation: Rachael Jones

Postal address: 88 River Street Balranald NSW

Contact person: Deanne Jones

Position: MOTHER Telephone No: 0429201460

E-mail address: deejones\_3@hotmail.com

**2. Objectives of your community group or organisation:**

To compete at Regional level

3. Is your organisation not for profit?  Yes / No

4. Is your organisation registered for GST? Yes / No (please circle)

5. ABN Number (if applicable): \_\_\_\_\_

6. Project or Event Name: Riverina Zone Swimming Carniva

7. Amount Requested \$: 150 -00

8. Is the project still viable if your community group or organisation receives less than the requested amount?

Provide reason

YES my mum + Dad will fund travel cost.

9. If income exceeds expenses what will happen to the excess funds?

Funds will be used for Accomadation.

10. Project Details – please complete the section below or attach a copy of your event plan

|                                                                                                           |                         |                    |                                                                |
|-----------------------------------------------------------------------------------------------------------|-------------------------|--------------------|----------------------------------------------------------------|
| <b>Brief project description</b>                                                                          | Swimming Carnival       |                    |                                                                |
| What are you going to do?                                                                                 | Swim for my school      |                    |                                                                |
| When are you going to do it?                                                                              | 06/03/23                |                    |                                                                |
| Where are you going to do it?                                                                             | Leeton                  |                    |                                                                |
| Who is involved?                                                                                          | 8 OTHER SCHOOLS         |                    |                                                                |
| Why are you doing it?                                                                                     | TO REPRESENT MY SCHOOL. |                    |                                                                |
| Start Date                                                                                                |                         | Finish Date        |                                                                |
| List each component of your project                                                                       |                         | Cost of component  | Amount requested from Council                                  |
| Accomadation                                                                                              |                         | \$ 150-00          | \$ 150-00                                                      |
| Travel Cost                                                                                               |                         | \$ 250-00          | \$                                                             |
| Meals                                                                                                     |                         | \$ 80-00           | \$                                                             |
|                                                                                                           |                         | \$                 | \$                                                             |
| TOTAL (include gst)                                                                                       |                         | \$ 480-00          | \$ 150-00                                                      |
| <b>Please list any funding your organisation has received in the past 18months (Council and External)</b> |                         |                    |                                                                |
| Date funding received                                                                                     | Amount of funding       | Purpose of funding | Have you met all the acquittal conditions of previous funding? |
|                                                                                                           |                         |                    |                                                                |
|                                                                                                           |                         |                    |                                                                |

Name: Rachael Jones

Name: Deanne Jones

Position: Swimmer

Position: MOTHER

Signature: R Jones

Signature: Deanne Jones

Date: 03/03/23

Date: 03/03/23

**8.2 CONFLICT OF INTERESTS POLICY - DEALING WITH COUNCIL RELATED DEVELOPMENT THROUGHOUT THE DEVELOPMENT PROCESS**

|                                    |                                                                                                                                         |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.80789</b>                                                                                                                        |
| <b>Reporting Officer(s):</b>       | <b>Ray Mitchell, Health &amp; Development Coordinator<br/>Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b> |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                   |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>    |

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**PURPOSE OF REPORT**

To seek Council's endorsement to exhibit the Draft Conflict of Interests Policy (**Draft Policy Attachment 1** - Dealing with Council-Related Development Throughout the Development Process and invite the public to make comment on the Draft Policy.

**OFFICER RECOMMENDATION**

That Council:

1. Places the Draft Conflict of Interests Policy - Dealing with Council-Related Development Throughout the Development Process on public exhibition for a period of 28 days; and
2. Report the results of the public exhibition to the Ordinary Council Meeting scheduled to be held on Tuesday, 16 May 2023.

**REPORT**

Amendments to the Environmental Planning and Assessment (**EP&A**) Regulation 2021 have been made to strengthen transparency and accountability in the planning system. These amendments will come into effect on Monday, 3 April 2023.

Council will be required to:

- Have a conflict of interests policy in place that advises how they would manage any potential conflict of interests that may arise when a council assesses development applications, where they have a commercial interest in the outcome.
- Prepare a management statement which must be exhibited with the development application, which details the potential conflict and the way they propose to manage it.
- Exhibit council-related development applications for a minimum of 28 days and record in their Development Application (**DA**) register the steps taken to manage any conflict.

The Draft Policy has been prepared in line with the model template provided by the NSW Department of Planning and Environment.

The policy applies to all council-related development with the exclusion of development applications for temporary uses, ancillary works within road reserves (i.e. driveways, footpaths), ancillary work to public reserves and parks (i.e. amenities buildings, fences, play equipment), tree removal and easements over council land as the legislation allows for no management controls where the risks of a conflict of interests are very low.

Regulation and enforcement controls have been included in the Draft Policy as a mechanism to maximise public confidence even though this is not mandated by the legislation.

A number of management controls have been created to reduce any conflict of interests risks associated with staff interaction as well as controls for assessment and determination of the applications based on the value of the development. These include:

- All council-related development with a construction value exceeding \$500K shall be referred to an external body (another council or a qualified consultant) for assessment.
- All council-related development with a construction value exceeding \$50K shall be reported to the General Manager for determination.
- All council-related development with a construction value exceeding \$500K shall be reported to Council for determination.

These threshold values have been set relatively low in comparison to other Councils in order to maximise public confidence in our processes.

Any council-related development with a value exceeding \$5M shall be referred to the Western Regional Planning Panel for determination and is not subject to this policy.

Any council-related developments that are received between the commencement of the legislation change (3 April 2023) and the adoption of the Draft Policy (likely to be considered at the Ordinary Council Meeting scheduled for Tuesday, 16 May 2023) will be considered in accordance with the requirements of the Draft Policy. This ensures that Council will continue to provide an open and transparent planning process when dealing with council-related development applications during this time.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **LEGISLATIVE IMPLICATIONS**

Environmental Planning & Assessment Act 1979

Environmental Planning & Assessment Regulation 2021

#### **POLICY IMPLICATIONS**

Introduction of a new policy

#### **RISK RATING**

Low

#### **ATTACHMENTS**

1. **DRAFT - Conflict of Interests Policy – Dealing with Council-Related Development Throughout the Development Process - March 2023**



## POLICY REGISTER

### Conflict of Interests Policy – Dealing with Council-Related Development Throughout the Development Process

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Policy adopted: DATE

Reviewed:

File Ref: D23.80245

| Issue. | Prepared/Revised<br>by and Date | Action/Amendment Description | Approved By and Date |
|--------|---------------------------------|------------------------------|----------------------|
| 1.0    |                                 | First Edition                | Minute No.           |
|        |                                 |                              |                      |

**DOCUMENT CONTROL**

### 1. Objective

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

### 2. Legislative requirements

The following requirements to address conflicts of interest in council related development, pursuant to the Environmental Planning and Assessment Regulation 2021:

- Councils must adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled (section 66A).
- Council-related development applications must now be accompanied by either a management strategy statement, which explains how the council will manage potential conflicts of interest, or a statement that the council has no management strategy for the application (section 36A).
- Councils must record conflicts of interest in connection with each council-related development application, and the measures taken to manage the conflicts, in their existing DA register (section 242A).
- Council-related development applications must be exhibited for a minimum of 28 days to ensure transparency during the assessment process (Environmental Planning and Assessment Act 1979, schedule 1, clause 9B).

### 3. Scope

This policy applies to council-related development, excluding development applications for temporary uses, ancillary works within road reserves (i.e. driveways, footpaths etc), ancillary works to public reserves and parks (i.e. amenities buildings, fences, play equipment), easements over council land and tree removals.

### 4. Definitions

In this policy:

**application** means an application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent it does not include an application for a complying development certificate.

**council** means Balranald Shire Council.

**council-related development** means development for which the council is the applicant developer (whether lodged by or on behalf of council), landowner (including community land, operational land, crown land under trust management of Council), or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority.

**development process** means application, assessment, determination, and enforcement.

**the Act** means the *Environmental Planning and Assessment Act 1979*.

Note: A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.

## 5. Policy

Process for identifying and managing potential conflicts of interest

### MANAGEMENT CONTROLS AND STRATEGIES

5.1 The following management controls may be applied to:

- a) the assessment of an application for council-related development:
  - i) All council-related development with a construction value exceeding \$500K shall be referred to an external body (adjoining council or consultant) for assessment.  
**Note** - All council-related development with a construction value exceeding \$5M shall be assessed by council staff and referred to the Western Regional Planning Panel for determination – and is not subject to this policy.
  - ii) Communication between applicant and Council's assessment staff is to be made via public avenues, for example the NSW Planning Portal, front counter, phone, or email (council@balranald.nsw.gov.au). Direct access to assessment staff offices by the applicant is not permitted.
  - iii) Council development assessment staff not involved with preparing the application will assess the DA. The staff will remain separated from the project team.
  - iv) Council development assessment staff and project development teams are to be located in different/separate offices of Council's administration building, with separate reporting lines – i.e. reporting to different executive staff.
- b) the determination of an application for council-related development

- i) All council-related development with a construction value exceeding \$500K shall be referred to an external body (another council or a qualified consultant) for assessment.
- ii) All council-related development with a construction value exceeding \$50K shall be reported to the General Manager for determination.
- iii) All council-related development with a construction value exceeding \$500K shall be reported to Council for determination.  
**Note** - All council-related development with a construction value exceeding \$5M shall be referred to the Western Regional Planning Panel for determination – and is not subject to this policy.
- iv) All council-related development applications that receive between 1-6 objections during assessment, shall be circulated to Council, and if called up, reported to Council for determination.
- v) All council-related development applications that receive seven (7) or more objections during assessment shall be referred to Council for determination.

5.2 The management strategy for the following kinds of development is that no management controls need to be applied:

- a) commercial fit outs and minor changes to the building façade
- b) internal alterations or additions to buildings that are not a heritage item
- c) advertising signage
- d) minor building structures projecting from a building facade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)
- e) development where the council might receive a small fee for the use of their land.
- f) where other State bodies are the consent authority for council-related development.

5.3 The regulation and enforcement of approved council-related development

Dependent on the regulation and enforcement activity required, may be undertaken by:

- a) a private certifier or
- b) Council, under delegation for building and subdivision work where Council is nominated as the Principal Certifying Authority or required to by the Act. or
- c) Council staff under delegation in accordance with Council's compliance policy ensuring separation of regulation/enforcement activities and project management or
- d) engagement of an independent third party.

#### **6. Identifying Whether A Potential Conflict Of Interest Exists, Assessment Of Level Risk & Determination Of Appropriate Management Controls**

Development applications lodged with the council that are council-related development are to be referred to the general manager (or authorised delegate) for a conflict-of-interest risk assessment.

**Note** - Council-related development is defined in section 4.

The general manager is to:

- a) assess whether the application is one in which a potential conflict of interest exists,
- b) identify the phase(s) of the development process at which the identified conflict of interest arises,
- c) assess the level of risk involved at each phase of the development process,
- d) determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process if necessary) having regard to any controls and strategies outlined in this policy and the outcome of the general manager's assessment of the level of risk involved as set out above.

**Note** - The general manager could determine that no management controls are necessary in the circumstances.

- e) document the proposed management approach for the proposal in a statement that is published on the NSW Planning Portal.

**PART B – ITEMS FOR INFORMATION****9 GENERAL MANAGER’S REPORTS****9.1 REPORT ON FINANCIAL INFORMATION AS AT TUESDAY, 28 FEBRUARY 2023**

|                                    |                                                                                                                                                                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.80711</b>                                                                                                                                                                                                                               |
| <b>Reporting Officer(s):</b>       | <b>Carol Holmes, Senior Executive Assistant<br/>Kristy Cameron, Finance Officer<br/>John Batchelor, Finance Consultant<br/>Janelle Dalton, Rates Officer<br/>Danika Dunstone, Customer Service Officer<br/>Edna Mendes, Finance Consultant</b> |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                                                                                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>                                                                                                           |

**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial information as at Tuesday 28 February 2023:

- 1 Investments
- 2 Bank Reconciliation
- 3 Monthly Statement of Rates and Charges
- 4 Monthly Summary of Revenue and Expenditure for the Caravan Park
- 5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel
- 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre
- 7 Monthly Summary of Revenue and Expenditure for the Library
- 8 Debtors
- 9 Statement of Currency of Work within the Finance Section of Council

**OFFICER RECOMMENDATION**

That Council receives and notes the financial information contained in this report for the period ending 28 February 2023.

**REPORT****1 Investments**

Council’s total cash and investments as at 28 February 2023 is **\$25,044,312**. This is an increase of \$500,011 (2.04% increase) on the previous month’s total of **\$24,544,301**.

**Receipts for February 2023**

- Local Roads Repair Program - \$2,882,580
- **FAGS** - Financial Assistance Grant – Qtr. 3 - \$350,568
- Hostel Government Subsidy - \$95,298
- **SCCF** - Stronger Country Community Fund Grant - \$755,040

**Total    \$4,083,486**

***Payments for February 2023 included***

- Hostel & Finance Consultants - \$93,771
- Purchase Mower - \$60,360
- Reconnecting Regional NSW – South West Arts Grant - \$50,000
- Plant Hire - \$209,883
- Workers Comp Instalment - \$41,140

**Total    \$455,154**

Term Deposit investments are **\$23M** as at 28 February 2023.

A summary of Council's investments as at, 28 February 2023 and projected interest until 30 June 2023 included as part of the interest register which is included in this report at page 52 of this agenda:

**TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2022/2023**

28

| Term Deposits                            | S&P Rating | Term (Days) | Start Date | Maturity Date   | Interest Rate/ Rate of Return | Investment \$\$ Value | Feb-23              | Projected Interest Earnings to 30 June 2023 |
|------------------------------------------|------------|-------------|------------|-----------------|-------------------------------|-----------------------|---------------------|---------------------------------------------|
| <a href="#">Westpac Bank A/C 176-576</a> | A-1+       |             |            | Matured         |                               |                       |                     | \$ 986.40                                   |
| <a href="#">Westpac Bank A/C 176-576</a> | A-1+       | 304         | 23/06/2022 | 23/04/2023      | 2.61%                         | 1,000,000             | \$ 2,002.19         | \$ 21,166.03                                |
| <a href="#">Westpac Bank A/C 176-576</a> | A-1+       | 212         | 11/11/2022 | 11/06/2023      | 3.40%                         | 1,000,000             | \$ 2,608.22         | \$ 19,747.95                                |
| <a href="#">Westpac Bank A/C 176-576</a> | A-1+       | 151         | 22/11/2022 | 22/04/2023      | 3.29%                         | 1,000,000             | \$ 2,523.84         | \$ 13,610.68                                |
| <a href="#">Westpac Bank A/C 176-577</a> | A-1+       | 212         | 24/11/2022 | 24/06/2023      | 3.40%                         | 1,000,000             | \$ 2,608.22         | \$ 19,747.95                                |
| <a href="#">AMP - 51396</a>              | A-2        |             |            | Matured         |                               |                       |                     | \$ 246.58                                   |
| <a href="#">AMP - 53454</a>              | A-2        | 0           |            | Matured         |                               |                       | \$ 219.20           | \$ 3,164.70                                 |
| <a href="#">AMP - 53473</a>              | A-2        | 365         | 21/03/2022 | 21/03/2023      | 1.25%                         | 500,000               | \$ 479.45           | \$ 4,503.42                                 |
| <a href="#">Macquarie Bank - 053986</a>  | A-1        | 365         | 1/03/2022  | 1/03/2023       | 0.95%                         | 500,000               | \$ 364.38           | \$ 3,162.33                                 |
| <a href="#">Macquarie Bank - 054099</a>  | A-1        | 365         | 8/03/2022  | 8/03/2023       | 0.95%                         | 500,000               | \$ 364.38           | \$ 3,253.42                                 |
| <a href="#">Macquarie Bank - 054394</a>  | A-1        |             |            | Matured         |                               |                       |                     | \$ 487.72                                   |
| <a href="#">Macquarie Bank - 055055</a>  | A-1        |             |            | Matured         |                               |                       |                     | \$ 1,205.60                                 |
| <a href="#">Macquarie Bank - 055370</a>  | A-1        |             |            | Matured         |                               |                       |                     | \$ 767.20                                   |
| <a href="#">Macquarie Bank - 055858</a>  | A-1        |             |            | Matured         |                               |                       |                     | \$ 959.00                                   |
| <a href="#">Macquarie Bank - 054394</a>  | A-1        |             |            | matured         |                               |                       | \$ 1,416.69         | \$ 8,027.91                                 |
| <a href="#">Macquarie Bank - 055055</a>  | A-1        |             |            | matured         |                               |                       |                     | \$ 11,867.68                                |
| <a href="#">Macquarie Bank - 061495</a>  | A-1        |             |            | matured         |                               |                       | \$ 770.55           | \$ 4,623.30                                 |
| <a href="#">Macquarie Bank</a>           | A-1        | 365         | 25/01/2023 | 25/01/2024      | 4.35%                         | 1,000,000             | \$ 3,336.99         | \$ 18,472.60                                |
| <a href="#">Macquarie Bank</a>           | A-1        | 365         | 16/02/2023 | 16/02/2024      | 4.77%                         | 500,000               | \$ 784.11           | \$ 8,755.89                                 |
| <a href="#">Macquarie Bank</a>           | A-1        | 178         | 27/02/2023 | 24/08/2023      | 4.54%                         | 500,000               | \$ 62.19            | \$ 7,649.59                                 |
| <a href="#">NAB Bank</a>                 | A-1+       |             |            | matured         |                               |                       |                     | \$ 2,830.64                                 |
| <a href="#">NAB Bank</a>                 | A-1+       |             |            | matured         |                               |                       |                     | \$ 13,507.84                                |
| <a href="#">NAB Bank</a>                 | A-1+       | 300         | 23/06/2022 | 19/04/2023      | 3.40%                         | 1,000,000             | \$ 2,608.22         | \$ 27,200.00                                |
| <a href="#">NAB Bank</a>                 | A-1+       | 300         | 23/06/2022 | 19/04/2023      | 3.40%                         | 1,000,000             | \$ 2,608.22         | \$ 27,200.00                                |
| <a href="#">NAB Bank</a>                 | A-1+       | 180         | 2/12/2022  | 31/05/2023      | 4.05%                         | 1,000,000             | \$ 3,106.85         | \$ 19,972.60                                |
| <a href="#">NAB Bank</a>                 | A-1+       | 180         | 7/12/2022  | 5/06/2023       | 4.10%                         | 1,000,000             | \$ 3,145.21         | \$ 20,219.18                                |
| <a href="#">NAB Bank</a>                 | A-1+       | 183         | 12/12/2022 | 13/06/2023      | 4.10%                         | 1,000,000             | \$ 3,145.21         | \$ 32,687.67                                |
| <a href="#">NAB Bank</a>                 | A-1+       | 210         | 21/12/2022 | 19/07/2023      | 4.21%                         | 1,000,000             | \$ 3,229.59         | \$ 22,261.10                                |
| <a href="#">Bank of Queensland</a>       | A-2        | 365         | 24/03/2022 | 24/03/2023      | 1.35%                         | 1,000,000             | \$ 1,035.62         | \$ 9,838.36                                 |
| <a href="#">Bank of Queensland</a>       | A-2        | 365         | 9/05/2022  | 9/05/2023       | 2.95%                         | 500,000               | \$ 1,131.51         | \$ 12,608.22                                |
| <a href="#">Bank of Queensland</a>       | A-2        | 365         | 31/03/2022 | 31/03/2023      | 1.60%                         | 500,000               | \$ 613.70           | \$ 6,005.48                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       |             |            | Matured         |                               |                       |                     | \$ 868.56                                   |
| <a href="#">Commonwealth Bank</a>        | A-1+       |             |            | Matured         |                               |                       |                     | \$ 723.80                                   |
| <a href="#">Commonwealth Bank</a>        | A-1+       |             |            | matured         |                               |                       | \$ 302.64           | \$ 2,805.24                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       |             |            | matured         |                               |                       | \$ 605.54           | \$ 5,612.89                                 |
| <a href="#">Commonwealth Bank -</a>      | A-1+       | 364         | 11/03/2022 | 10/03/2023      | 1.00%                         | 500,000               | \$ 383.56           | \$ 3,452.05                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 364         | 11/03/2022 | 10/03/2023      | 1.00%                         | 500,000               | \$ 383.56           | \$ 3,452.05                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 365         | 23/05/2022 | 23/05/2023      | 2.94%                         | 1,000,000             | \$ 2,255.34         | \$ 26,258.63                                |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 364         | 18/03/2022 | 17/03/2023      | 1.00%                         | 500,000               | \$ 383.56           | \$ 3,547.95                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       |             |            | matured         |                               |                       | \$ 856.97           | \$ 6,150.02                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 180         | 10/11/2022 | 9/05/2023       | 3.98%                         | 500,000               | \$ 1,526.58         | \$ 9,213.97                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 360         | 16/01/2023 | 11/01/2024      | 4.64%                         | 1,500,000             | \$ 4,579.73         | \$ 27,151.23                                |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 365         | 2/02/2023  | 2/02/2024       | 4.61%                         | 500,000               | \$ 1,641.92         | \$ 9,346.30                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 360         | 17/02/2023 | 12/02/2024      | 4.90%                         | 500,000               | \$ 738.36           | \$ 8,927.40                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 360         | 17/02/2023 | 12/02/2024      | 4.90%                         | 500,000               | \$ 738.36           | \$ 8,927.40                                 |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 365         | 27/02/2023 | 27/02/2024      | 5.06%                         | 1,000,000             | \$ 138.63           | \$ 17,051.51                                |
| <a href="#">Commonwealth Bank</a>        | A-1+       | 150         | 27/02/2023 | 27/07/2023      | 4.53%                         | 500,000               | \$ 62.05            | \$ 7,632.74                                 |
| <b>Total Term Deposits</b>               |            |             |            | <b>Avg Rate</b> | <b>3.24%</b>                  | <b>\$23,000,000</b>   | <b>\$ 52,761.32</b> | <b>\$ 487,858.78</b>                        |
| <b>Total At Call Accounts</b>            |            |             |            |                 |                               | <b>11,954</b>         |                     | <b>\$23,268.56</b>                          |
| <b>Total as at 28 February 2023</b>      |            |             |            |                 |                               | <b>\$ 23,011,954</b>  |                     | <b>\$ 511,127.34</b>                        |

|                                                       |                           |
|-------------------------------------------------------|---------------------------|
| Interest Earned on Term Deposits for February 2023    | \$52,761.32               |
| Interest Earned on At Call accounts for February 2023 | \$10.76                   |
| <b>Total Interest earned for February 2023</b>        | <b><u>\$52,772.08</u></b> |

|                                                                   |                                             |           |                |
|-------------------------------------------------------------------|---------------------------------------------|-----------|----------------|
| Note ... Interest on Investments as per original 2022/2023 Budget | General Fund                                | \$        | 60,000         |
|                                                                   | Water Fund                                  | \$        | 7,000          |
|                                                                   | Sewer Fund                                  | \$        | 3,000          |
|                                                                   | Bidgee Haven Hostel                         | \$        | 25,000         |
|                                                                   | <b>totals</b>                               | <b>\$</b> | <b>95,000</b>  |
| YTD Interest                                                      | Term Deposits                               | \$        | 487,859        |
|                                                                   | At Call - 1st July until 28th February 2023 | \$        | 23,269         |
|                                                                   |                                             | <b>\$</b> | <b>511,127</b> |

The table below details the composition of investments with financial institutions:

| Financial Institutions | Ratings | Composition % | Amount ('000) |
|------------------------|---------|---------------|---------------|
| Westpac                | A-1+    | 17.44         | 4,012         |
| AMP                    | A-2     | 2.17          | 500           |
| CBA                    | A-1+    | 32.59         | 7,500         |
| MAC                    | A-1     | 13.04         | 3,000         |
| Tcorp                  | A-1+    | 0.00          |               |
| BOQ                    | A-2     | 8.69          | 2,000         |
| NAB                    | A-1+    | 26.07         | 6,000         |
| <b>Total</b>           |         | <b>100.00</b> | <b>23,012</b> |

Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at 28 February 2023. The table also details the balance of unrestricted cash investments as at Tuesday, 28 February 2023

**Details of Restrictions**

**External Restrictions**

|                                                           |                     |
|-----------------------------------------------------------|---------------------|
| Specific Purpose Unexpended Capital Grants - Gen Fund     | \$ 3,206,390        |
| Specific Purpose Unexpended Capital Grants - Water Fund   | \$ 5,965            |
| Specific Purpose Unexpended Operational Grants - Gen Fund | \$ 118,851          |
| Other - Water Fund                                        | \$ 2,962,000        |
| Other - Sewer Fund                                        | \$ 1,252,000        |
| Other - Domestic Waste Management                         | \$ 390,300          |
| Other - Stormwater Levy - Urban Drainage Improvements     | \$ 19,000           |
| <b>Total External Restrictions</b>                        | <b>\$ 7,954,506</b> |

**Internal Restrictions**

|                                    |                      |
|------------------------------------|----------------------|
| Caravan Park                       | \$ 485,600           |
| Bidgee Haven Hostel Bonds          | \$ 1,813,377         |
| Other                              | \$ 8,779,514         |
| <b>Total Internal Restrictions</b> | <b>\$ 11,078,491</b> |

|                           |                      |
|---------------------------|----------------------|
| <b>Total Restrictions</b> | <b>\$ 19,032,997</b> |
|---------------------------|----------------------|

**Unrestricted Cash Investments**

|                          |                      |
|--------------------------|----------------------|
| <b>Total Investments</b> | <b>\$ 25,044,312</b> |
|--------------------------|----------------------|

**SUMMARY**

Council currently holds \$25,044,000 in Cash and Investments. The average interest rate trend for February 2023 is 3.24%. This is an increase on last months interest rate of 2.69%

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

C. Bennett  
Responsible Accounting Officer

**2. Bank Reconciliation as at 28 February 2023**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 28 February 2023 and is detailed below:

|                                             |                  |
|---------------------------------------------|------------------|
|                                             |                  |
| Opening Cashbook Balance                    | 2,032,357        |
| Plus Receipts                               | 5,478,748        |
| Less Payments                               | (2,316,549)      |
| <b>Cashbook Balance at 28 February 2023</b> | <b>5,194,556</b> |

|                                                   |                  |
|---------------------------------------------------|------------------|
| <b>Statement Summary</b>                          |                  |
| Opening Statement Balance                         | 2,034,386        |
| Plus Receipts                                     | 5,442,484        |
| Less Payments                                     | (2,316,690)      |
| <b>Bank Statement Balance at 28 February 2023</b> | <b>5,160,180</b> |
| Plus Unpresented Receipts                         | 37,554           |
| Less Unpresented Payments                         | (3,178)          |
| <b>Reconciliation Balance at 28 February 2023</b> | <b>5,194,556</b> |

## 3. STATEMENT OF RATES AND CHARGES

| Balranald Shire Council - Statement of Rates and Charges |                               |                       |                       |                                         |                                             |                       |                                          |                                                       |
|----------------------------------------------------------|-------------------------------|-----------------------|-----------------------|-----------------------------------------|---------------------------------------------|-----------------------|------------------------------------------|-------------------------------------------------------|
| As at 16 March 2023                                      |                               |                       |                       |                                         |                                             |                       |                                          |                                                       |
| Income Category                                          | Nett Arrears<br>1st July 2022 | 2022/23 Nett<br>Levy  | Total Receivable      | Amount Collected as at<br>16 March 2023 | Collection as a<br>% of Total<br>Receivable | Arrears<br>Amount     | Arrears as a %<br>of Total<br>Receivable | Nett Arrears<br>1 July 2022<br>as a % of<br>Nett Levy |
| General Fund Rates incl Interest / Legal charges         | \$121,800.98                  | \$3,160,049.54        | \$3,281,850.52        | \$2,665,697.13                          | 81.23%                                      | \$616,153.39          | 18.77%                                   | 3.85%                                                 |
| Waste Management Charges                                 | \$21,056.95                   | \$436,486.83          | \$457,543.78          | \$355,186.39                            | 77.63%                                      | \$102,357.39          | 22.37%                                   | 4.82%                                                 |
| Stormwater Levy Charges                                  | \$1,220.45                    | \$19,265.74           | \$20,486.19           | \$15,370.14                             | 75.03%                                      | \$5,116.05            | 24.97%                                   | 6.33%                                                 |
| Water Fund - Access Charges                              | \$52,483.20                   | \$891,756.18          | \$944,239.38          | \$733,058.56                            | 77.63%                                      | \$211,180.82          | 22.37%                                   | 5.89%                                                 |
| Sewerage Fund - Annual Charges                           | \$34,045.03                   | \$703,435.95          | \$737,480.98          | \$579,076.13                            | 78.52%                                      | \$158,404.85          | 21.48%                                   | 4.84%                                                 |
| <b>Subtotal</b>                                          | <b>\$230,606.61</b>           | <b>\$5,210,994.24</b> | <b>\$5,441,600.85</b> | <b>\$4,348,388.35</b>                   | <b>79.91%</b>                               | <b>\$1,093,212.50</b> | <b>20.09%</b>                            | <b>4.43%</b>                                          |
| Water Fund - Consumption Charges                         | \$63,981.44                   | \$420,677.82          | \$484,659.26          | \$391,294.52                            | 80.74%                                      | \$93,364.74           | 19.26%                                   | 15.21%                                                |
| Sewerage Fund - Usage Charges Non Residential            | \$3,725.48                    | \$52,166.73           | \$55,892.21           | \$52,804.75                             | 94.48%                                      | \$3,087.46            | 5.52%                                    | 7.14%                                                 |
| <b>Subtotal</b>                                          | <b>\$67,706.92</b>            | <b>\$472,844.55</b>   | <b>\$540,551.47</b>   | <b>\$444,099.27</b>                     | <b>82.16%</b>                               | <b>\$96,452.20</b>    | <b>17.84%</b>                            | <b>14.32%</b>                                         |
| <b>Total 2022/23</b>                                     | <b>\$298,313.53</b>           | <b>\$5,683,838.79</b> | <b>\$5,982,152.32</b> | <b>\$4,792,487.62</b>                   | <b>80.11%</b>                               | <b>\$1,189,664.70</b> | <b>19.89%</b>                            | <b>5.25%</b>                                          |

4 Monthly Summary of Revenue and Expenditure for the Caravan Park

| CARAVAN PARK 2022/23                         | Original Budget  | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget | Projected to 30 June 2023 | YTD Actual % |
|----------------------------------------------|------------------|-----------------------------------------------|----------------------------------------------|-----------------------------|------------------|---------------------------|--------------|
| <b>REVENUE</b>                               |                  |                                               |                                              |                             |                  |                           |              |
| Fees                                         | \$500,000        | \$80,000                                      | -\$50,000                                    | \$294,093                   | \$235,907        | \$530,000                 | 55.5%        |
| Washing Machine Charges                      | \$3,500          |                                               |                                              | \$2,787                     | \$713            | \$3,500                   | 79.6%        |
| Caravan Park - Merchandise Sales             | \$500            | \$1,500                                       |                                              | \$1,499                     | \$501            | \$2,000                   | 75.0%        |
| <b>TOTAL OPERATING REVENUE</b>               | <b>\$504,000</b> | <b>\$81,500</b>                               | <b>-\$50,000</b>                             | <b>\$298,379</b>            | <b>\$237,121</b> | <b>\$535,500</b>          | <b>55.7%</b> |
| <b>EXPENDITURE</b>                           |                  |                                               |                                              |                             |                  |                           |              |
| Salaries                                     | \$166,800        | \$63,200                                      |                                              | \$141,300                   | \$88,700         | \$230,000                 | 61.4%        |
| Caravan Park Advertising                     | \$1,200          |                                               |                                              | \$388                       | \$812            | \$1,200                   | 32.3%        |
| Bank Charges                                 | \$3,300          |                                               |                                              | \$2,232                     | \$1,068          | \$3,300                   | 67.6%        |
| Caravan Park - Cleaning Materials            | \$10,000         |                                               |                                              | \$4,200                     | \$5,800          | \$10,000                  | 42.0%        |
| Electricity - Operational                    | \$30,000         |                                               |                                              | \$16,835                    | \$13,165         | \$30,000                  | 56.1%        |
| Admin Charges - Sals, Rates/Charges, Insur,  | \$105,960        |                                               |                                              | \$61,810                    | \$44,150         | \$105,960                 | 58.3%        |
| Caravan Park - Legal Expenses                | \$2,000          |                                               |                                              |                             | \$2,000          | \$2,000                   | 0.0%         |
| Caravan Park - Software Support              | \$4,000          |                                               |                                              | \$2,652                     | \$1,348          | \$4,000                   | 66.3%        |
| Telephone                                    | \$500            | \$2,500                                       |                                              | \$1,431                     | \$1,569          | \$3,000                   | 47.7%        |
| Caravan Park R & M                           | \$47,000         |                                               |                                              | \$45,356                    | \$1,644          | \$47,000                  | 96.5%        |
| Caravan Park - Consumables GST               | \$30,000         |                                               |                                              | \$16,799                    | \$13,201         | \$30,000                  | 56.0%        |
| Caravan Park - Consumables No GST            | \$10,000         |                                               |                                              |                             | \$10,000         | \$10,000                  | 0.0%         |
| Depreciation                                 | \$53,000         |                                               |                                              | \$35,336                    | \$17,664         | \$53,000                  | 66.7%        |
| <b>TOTAL OPERATING EXPENDITURE</b>           | <b>\$463,760</b> | <b>\$65,700</b>                               | <b>\$0</b>                                   | <b>\$328,339</b>            | <b>\$201,121</b> | <b>\$529,460</b>          | <b>62.0%</b> |
| <b>NET OPERATING SURPLUS / DEFICIT</b>       | <b>\$40,240</b>  | <b>\$15,800</b>                               | <b>-\$50,000</b>                             | <b>-\$29,960</b>            | <b>\$36,000</b>  | <b>\$6,040</b>            |              |
| <b>CAPITAL</b>                               |                  |                                               |                                              |                             |                  |                           |              |
| <b>Capital Revenue</b>                       |                  |                                               |                                              |                             |                  |                           |              |
| Capital Grants - CRIF                        | \$772,000        | -\$500                                        |                                              |                             | \$771,500        | \$771,500                 | 0.0%         |
| Transfer from Restriction                    | \$0              |                                               |                                              |                             | \$0              | \$0                       |              |
| <b>Total Capital Revenue</b>                 | <b>\$772,000</b> | <b>-\$500</b>                                 | <b>\$0</b>                                   | <b>\$0</b>                  | <b>\$771,500</b> | <b>\$771,500</b>          |              |
| <b>Capital Expenditure</b>                   |                  |                                               |                                              |                             |                  |                           |              |
| CRIF Grant Expenditure                       | \$772,000        | -\$500                                        |                                              |                             | \$771,500        | \$771,500                 | 0.0%         |
| Transfer to Restriction                      | \$40,240         | \$15,800                                      | -\$50,000                                    | \$0                         | \$6,040          | \$6,040                   | 0.0%         |
| <b>Total Capital Expenditure</b>             | <b>\$812,240</b> | <b>\$15,300</b>                               | <b>-\$50,000</b>                             | <b>\$0</b>                  | <b>\$777,540</b> | <b>\$777,540</b>          |              |
| <b>Net Capital Surplus/ (Deficit)</b>        | <b>-\$40,240</b> | <b>-\$15,800</b>                              | <b>\$50,000</b>                              | <b>\$0</b>                  | <b>-\$6,040</b>  | <b>-\$6,040</b>           |              |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>\$0</b>       | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>-\$29,960</b>            | <b>\$29,960</b>  | <b>\$0</b>                |              |

SUMMARY

| Caravan Park 2022/23                         | Original Budget  | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget | Projected to 30 June 2023 |
|----------------------------------------------|------------------|-----------------------------------------------|----------------------------------------------|-----------------------------|------------------|---------------------------|
| Total Operating Revenue                      | \$504,000        | \$81,500                                      | \$50,000                                     | \$298,379                   | \$237,121        | \$535,500                 |
| Total Operating Expenditure                  | \$463,760        | \$65,700                                      | \$0                                          | \$328,339                   | \$201,121        | \$529,460                 |
| <b>Net Operating Surplus / Deficit</b>       | <b>\$40,240</b>  | <b>\$15,800</b>                               | <b>\$50,000</b>                              | <b>\$29,960</b>             | <b>\$36,000</b>  | <b>\$6,040</b>            |
| Total Capital Revenue                        | \$772,000        | -\$500                                        | \$0                                          | \$0                         | \$771,500        | \$771,500                 |
| Total Capital Expenditure                    | \$812,240        | \$15,300                                      | -\$50,000                                    | \$0                         | \$777,540        | \$777,540                 |
| <b>Net Capital Surplus / (Deficit)</b>       | <b>-\$40,240</b> | <b>\$15,800</b>                               | <b>\$50,000</b>                              | <b>\$0</b>                  | <b>-\$6,040</b>  | <b>-\$6,040</b>           |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>\$0</b>       | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$29,960</b>             | <b>\$29,960</b>  | <b>\$0</b>                |

5 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel

| BIDGEE HAVEN HOSTEL 2022/23                    | Original Budget    | Amendments to budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget  | Projected to 30 June 2023 | YTD Actual % |
|------------------------------------------------|--------------------|----------------------------------------|----------------------------------------------|-----------------------------|-------------------|---------------------------|--------------|
| <b>REVENUE</b>                                 |                    |                                        |                                              |                             |                   |                           |              |
| Permanent Care Subsidies                       | \$915,000          | -\$15,000                              |                                              | \$642,714                   | \$357,286         | \$1,000,000               | 64.3%        |
| Hostel - Training Subsidies                    | \$3,000            |                                        |                                              | \$3,100                     | \$900             | \$4,000                   | 77.5%        |
| Respite Care Fees                              | \$10,000           |                                        |                                              | \$10,661                    | \$1,339           | \$12,000                  | 88.8%        |
| Hostel - Resident Care (Commonwealth)          | \$70,000           | -\$25,000                              |                                              | \$25,372                    | \$12,628          | \$38,000                  | 66.8%        |
| Hostel - Resident Accommodation Fees           | \$30,000           | -\$6,000                               |                                              | \$16,288                    | \$7,712           | \$24,000                  | 67.9%        |
| Hostel - Resident Daily Care Fees              | \$255,000          | -\$20,000                              |                                              | \$155,724                   | \$74,276          | \$230,000                 | 67.7%        |
| Business Improvement Grant                     | \$0                | \$285,548                              |                                              | \$185,606                   | \$99,942          | \$285,548                 | 65.0%        |
| Hostel - Interest Received                     | \$25,000           |                                        |                                              | \$29,200                    | \$20,800          | \$50,000                  | 58.4%        |
| <b>TOTAL OPERATING REVENUE</b>                 | <b>\$1,308,000</b> | <b>\$219,548</b>                       | <b>\$0</b>                                   | <b>\$1,068,664</b>          | <b>\$574,884</b>  | <b>\$1,643,548</b>        | <b>65.0%</b> |
| <b>EXPENDITURE</b>                             |                    |                                        |                                              |                             |                   |                           |              |
| Salaries                                       | \$1,060,000        | -\$90,000                              | -\$20,000                                    | \$586,891                   | \$363,109         | \$950,000                 | 61.8%        |
| Medical Expenses                               | \$2,000            |                                        |                                              | \$2,248                     | \$752             | \$3,000                   | 74.9%        |
| Drs Visits to Hostel                           | \$4,000            |                                        |                                              |                             | \$1,000           | \$1,000                   | 0.0%         |
| Training                                       | \$10,000           |                                        |                                              | \$580                       | \$4,420           | \$5,000                   | 11.6%        |
| Audit Fees                                     | \$5,000            |                                        |                                              | \$4,700                     | \$4,700           | \$4,700                   | 100.0%       |
| Electricity                                    | \$30,000           |                                        |                                              | \$15,627                    | \$22,000          | \$22,000                  | 71.0%        |
| Gas                                            | \$1,000            |                                        |                                              |                             | \$0               | \$0                       | 0.0%         |
| Consultants Independent Aged Care Audit        | \$0                |                                        |                                              |                             |                   | \$1,000                   | 0.0%         |
| Sundry Expenses                                | \$500              | \$500                                  |                                              | \$1,265                     | \$235             | \$1,500                   | 84.4%        |
| Linen Replacements                             | \$2,000            |                                        |                                              |                             | \$2,000           | \$2,000                   | 0.0%         |
| Laundry Services                               | \$6,000            |                                        |                                              | \$2,550                     | \$3,450           | \$6,000                   | 42.5%        |
| Cleaning Materials                             | \$6,000            |                                        |                                              | \$3,392                     | \$2,608           | \$6,000                   | 56.5%        |
| Pharmaceutical Supplies                        | \$10,000           |                                        |                                              | \$7,820                     | \$4,680           | \$12,500                  | 62.6%        |
| Council Admin Charges - Salaries, Insur, Rates | \$128,500          |                                        |                                              | \$85,667                    | \$42,833          | \$128,500                 | 66.7%        |
| Printing & Stationery                          | \$3,000            |                                        |                                              | \$933                       | \$567             | \$1,500                   | 62.2%        |
| IT Expenditure                                 | \$2,000            |                                        |                                              | \$1,518                     | \$982             | \$2,500                   | 60.7%        |
| Repairs & Maintenance                          | \$40,000           |                                        |                                              | \$41,835                    | \$6,165           | \$48,000                  | 87.2%        |
| Subscriptions & Memberships                    | \$6,000            |                                        |                                              | \$5,521                     | \$979             | \$6,500                   | 84.9%        |
| Telephone                                      | \$3,000            |                                        |                                              | \$1,166                     | \$1,034           | \$2,200                   | 53.0%        |
| Recruitment Expenses                           |                    |                                        |                                              | \$2,665                     | \$2,335           | \$5,000                   | 53.3%        |
| Food Supplies                                  | \$55,000           |                                        |                                              | \$27,245                    | \$27,755          | \$55,000                  | 49.5%        |
| Commuter Bus and Sedan Running Costs           | \$0                | \$10,000                               |                                              | \$6,667                     | \$3,333           | \$10,000                  | 66.7%        |
| Business Improvement Grant                     | \$0                | \$285,548                              |                                              |                             | \$285,548         | \$285,548                 | 0.0%         |
| Depreciation                                   | \$54,000           |                                        |                                              | \$36,000                    | \$18,000          | \$54,000                  | 66.7%        |
| <b>TOTAL OPERATING EXPENDITURE</b>             | <b>\$1,428,000</b> | <b>\$206,048</b>                       | <b>-\$20,000</b>                             | <b>\$834,290</b>            | <b>\$798,485</b>  | <b>\$1,613,448</b>        | <b>51.7%</b> |
| <b>NET OPERATING SURPLUS / DEFICIT</b>         | <b>-\$120,000</b>  | <b>\$13,500</b>                        | <b>\$20,000</b>                              | <b>\$234,375</b>            | <b>-\$223,602</b> | <b>\$30,100</b>           |              |

SUMMARY

| Bidgee Haven Hostel 2022/23     | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget | Projected to 30 June 2023 |
|---------------------------------|-----------------|-----------------------------------------------|----------------------------------------------|-----------------------------|------------------|---------------------------|
| TOTAL OPERATING REVENUE         | \$1,308,000     | \$219,548                                     | \$0                                          | \$1,068,664                 | \$574,884        | \$1,643,548               |
| TOTAL OPERATING EXPENDITURE     | \$1,428,000     | \$206,048                                     | -\$20,000                                    | \$834,290                   | \$798,485        | \$1,613,448               |
| NET OPERATING SURPLUS / DEFICIT | -\$120,000      | \$13,500                                      | \$20,000                                     | \$234,375                   | -\$223,602       | \$30,100                  |

| BIDGEE HAVEN HOSTEL SELF CARE UNITS 2022/23 | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget | Projected to 30 June 2023 | YTD Actual % |
|---------------------------------------------|-----------------|-----------------------------------------------|----------------------------------------------|-----------------------------|------------------|---------------------------|--------------|
| <b>REVENUE</b>                              |                 |                                               |                                              |                             |                  |                           |              |
| Unit Rentals                                | \$24,000        | -\$12,000                                     |                                              | \$2,430                     | \$9,570          | \$12,000                  | 20.25%       |
| <b>EXPENDITURE</b>                          |                 |                                               |                                              |                             |                  |                           |              |
| Electricity                                 | \$0             | \$2,000                                       |                                              | \$860.00                    | \$1,140          | \$2,000                   | 43.00%       |
| Insurance                                   | \$1,200         |                                               |                                              | \$1,200.00                  | \$0              | \$1,200                   | 100.00%      |
| Rates and Charges                           | \$12,300        | -\$4,300                                      |                                              | \$4,216.00                  | \$3,784          | \$8,000                   | 52.70%       |
| Repairs and Maintenance                     | \$0             | \$3,000                                       |                                              | \$1,965.00                  | \$1,035          | \$3,000                   | 65.50%       |
|                                             | \$13,500        | \$700                                         |                                              | \$8,241.00                  | \$5,959.00       | \$14,200.00               | 58.04%       |
| <b>NET OPERATING SURPLUS / DEFICIT</b>      | \$10,500        | -\$12,700                                     |                                              | -\$5,811                    | \$3,611          | -\$2,200                  |              |

**SUMMARY**

| Bidgee Haven Hostel Self Care Units 2022/23 | Original Budget | Actual Amendments to budget for September QBR | Actual Amendment to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget | Projected to 30 June 2023 |
|---------------------------------------------|-----------------|-----------------------------------------------|---------------------------------------------|-----------------------------|------------------|---------------------------|
| TOTAL OPERATING REVENUE                     | \$24,000        | -\$12,000                                     | \$0                                         | \$2,430                     | \$9,570          | \$12,000                  |
| TOTAL OPERATING EXPENDITURE                 | \$13,500        | \$700                                         | \$0                                         | \$8,241                     | \$5,959          | \$14,200                  |
| <b>NET OPERATING SURPLUS / DEFICIT</b>      | \$10,500        | -\$12,700                                     | \$0                                         | -\$5,811                    | \$3,611          | -\$2,200                  |

## 6 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre

| TOURISM 2022/23                              | Original Budget   | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget  | Projected to 30 June 2023 | YTD Actual % |
|----------------------------------------------|-------------------|-----------------------------------------------|----------------------------------------------|-----------------------------|-------------------|---------------------------|--------------|
| <b>REVENUE</b>                               |                   |                                               |                                              |                             |                   |                           |              |
| Fees                                         | \$2,000           |                                               | -\$1,500                                     | \$0                         | \$500             | \$500                     | 0.0%         |
| Tourist Info Centre -Souvenir Sales          | \$60,000          |                                               |                                              | \$40,972                    | \$19,028          | \$60,000                  | 68.3%        |
| Sales Yanga HH Guides                        | \$200             |                                               | \$1,800                                      | \$315                       | \$1,685           | \$2,000                   | 15.8%        |
| Commissions                                  | \$500             |                                               | -\$400                                       | \$2                         | \$98              | \$100                     | 2.3%         |
| Tourism Advertising                          | \$2,000           |                                               | -\$1,000                                     | \$0                         | \$1,000           | \$1,000                   | 0.0%         |
| Donations - Discovery Centre                 | \$5,000           |                                               | -\$1,000                                     | \$2,078                     | \$1,922           | \$4,000                   | 51.9%        |
| Operational Grant- Reconnecting Regional NSW | \$0               | \$150,854                                     |                                              | \$120,683                   | \$30,171          | \$150,854                 | 80.0%        |
| <b>TOTAL OPERATING REVENUE</b>               | <b>\$69,700</b>   | <b>\$150,854</b>                              | <b>-\$2,100</b>                              | <b>\$164,051</b>            | <b>\$54,403</b>   | <b>\$218,454</b>          | <b>75.1%</b> |
| <b>EXPENDITURE</b>                           |                   |                                               |                                              |                             |                   |                           |              |
| Salaries                                     | \$115,000         |                                               |                                              | \$85,443                    | \$29,557          | \$115,000                 | 74.3%        |
| Tourism Staff Uniforms                       | \$425             |                                               |                                              | \$0                         | \$425             | \$425                     | 0.0%         |
| Training                                     | \$1,275           |                                               |                                              | \$109                       | \$1,166           | \$1,275                   | 8.5%         |
| Advertising                                  | \$23,460          |                                               |                                              | \$10,650                    | \$12,810          | \$23,460                  | 45.4%        |
| Security Monitoring                          | \$850             |                                               |                                              | \$275                       | \$575             | \$850                     | 32.4%        |
| Conference Expenses                          | \$1,700           |                                               |                                              | \$45                        | \$1,655           | \$1,700                   | 2.7%         |
| General Expenses                             | \$1,700           |                                               |                                              | \$0                         | \$1,700           | \$1,700                   | 0.0%         |
| Admin Charges -Sals, Rates/charges, Insur    | \$76,260          |                                               |                                              | \$50,840                    | \$25,420          | \$76,260                  | 66.7%        |
| Special Events - Shows / Movies              | \$1,700           |                                               |                                              | \$1,681                     | \$19              | \$1,700                   | 98.9%        |
| Council Run Special Events and Festivals     | \$5,100           |                                               |                                              | \$0                         | \$5,100           | \$5,100                   | 0.0%         |
| Christmas Decorations                        | \$850             |                                               |                                              | \$0                         | \$850             | \$850                     | 0.0%         |
| Seminars & Workshops - Local                 | \$850             |                                               |                                              | \$40                        | \$810             | \$850                     | 4.7%         |
| Subscriptions                                | \$1,700           |                                               |                                              | \$800                       | \$900             | \$1,700                   | 47.1%        |
| Tourism Visitor Guide Booklets               | \$0               | \$12,000                                      |                                              | \$0                         | \$12,000          | \$12,000                  | 0.0%         |
| Travelling Expenses                          | \$850             |                                               |                                              | \$0                         | \$850             | \$850                     | 0.0%         |
| Souvenirs                                    | \$35,000          |                                               |                                              | \$28,146                    | \$6,854           | \$35,000                  | 80.4%        |
| Depreciation                                 | \$9,580           |                                               |                                              | \$6,384                     | \$3,196           | \$9,580                   | 66.6%        |
| Operational Grant- Reconnecting Regional NSW | \$0               | \$150,854                                     |                                              | \$0                         | \$150,854         | \$150,854                 | 0.0%         |
| <b>TOTAL OPERATING EXPENDITURE</b>           | <b>\$276,300</b>  | <b>\$162,854</b>                              | <b>\$0</b>                                   | <b>\$184,414</b>            | <b>\$254,740</b>  | <b>\$439,154</b>          | <b>42.0%</b> |
| <b>NET OPERATING SURPLUS/DEFICIT</b>         | <b>-\$206,600</b> | <b>-\$12,000</b>                              | <b>-\$2,100</b>                              | <b>-\$20,362</b>            | <b>-\$200,338</b> | <b>-\$220,700</b>         |              |
| <b>Capital Revenue</b>                       |                   |                                               |                                              |                             |                   |                           |              |
| Grants - Joint Organisation                  | \$0               | \$0                                           |                                              | \$0                         | \$0               | \$0                       | 0.0%         |
| Summer Holiday Break Grant                   |                   |                                               |                                              | \$13,898                    |                   |                           |              |
| <b>Total Capital Revenue</b>                 | <b>\$0</b>        | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$13,898</b>             | <b>\$0</b>        | <b>\$0</b>                | <b>0.00%</b> |
| <b>Capital Expenditure</b>                   |                   |                                               |                                              |                             |                   |                           |              |
| Joint Organisation Discovery Centre Complex  | \$0               | \$0                                           |                                              | \$0                         | \$0               | \$0                       | 0.0%         |
| <b>Total Capital Expenditure</b>             | <b>\$0</b>        | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$0</b>                  | <b>\$0</b>        | <b>\$0</b>                | <b>0.00%</b> |
| <b>Net Capital Surplus/ (Deficit)</b>        | <b>\$0</b>        | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$13,898</b>             | <b>\$0</b>        | <b>\$0</b>                |              |
| <b>Net Result Surplus/ (Deficit)</b>         | <b>-\$206,600</b> | <b>-\$12,000</b>                              | <b>-\$2,100</b>                              | <b>-\$6,464</b>             | <b>-\$200,338</b> | <b>-\$220,700</b>         |              |

## SUMMARY

| TOURISM 2022/23                               | Original Budget   | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget  | Projected to 30 June 2023 |
|-----------------------------------------------|-------------------|-----------------------------------------------|----------------------------------------------|-----------------------------|-------------------|---------------------------|
| Total Operating Revenue                       | \$69,700          | \$150,854                                     | -\$2,100                                     | \$164,051                   | \$54,403          | \$218,454                 |
| Total Operating Expenditure                   | \$276,300         | \$162,854                                     | \$0                                          | \$184,414                   | \$254,740         | \$439,154                 |
| <b>Net Operating Result Surplus / Deficit</b> | <b>-\$206,600</b> | <b>-\$12,000</b>                              | <b>-\$2,100</b>                              | <b>-\$20,362</b>            | <b>-\$200,338</b> | <b>-\$220,700</b>         |
| Total Capital Revenue                         | 0.00              | 0.00                                          | 0.00                                         | 13,898.00                   | 0.00              | 0.00                      |
| Total Capital Expenditure                     | 0.00              | 0.00                                          | 0.00                                         | 0.00                        | 0.00              | 0.00                      |
| <b>Net Capital Surplus / (Deficit)</b>        | <b>0.00</b>       | <b>0.00</b>                                   | <b>0.00</b>                                  | <b>13,898.00</b>            | <b>0.00</b>       | <b>0.00</b>               |
| <b>Net Overall Result Surplus / (Deficit)</b> | <b>-\$206,600</b> | <b>-\$12,000</b>                              | <b>-\$2,100</b>                              | <b>-\$6,464</b>             | <b>-\$200,338</b> | <b>-\$220,700</b>         |

**7 Monthly Summary of Revenue and Expenditure for the Library**

| Library Services 2022/23                     | Original Budget  | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget | Projected to 30 June 2023 | YTD Actual %  |
|----------------------------------------------|------------------|-----------------------------------------------|----------------------------------------------|-----------------------------|------------------|---------------------------|---------------|
| <b>REVENUE</b>                               |                  |                                               |                                              |                             |                  |                           |               |
| Library Operational Subsidy                  | \$67,400         | -\$19,941                                     | \$2,209                                      | \$49,668                    | \$0              | \$49,668                  | 100.0%        |
| Library Sundry Sales                         | \$0              | \$100                                         |                                              | \$91                        | \$9              | \$100                     | 91.2%         |
| Operational Grants - Other                   | \$0              | \$5,131                                       | \$309                                        | \$5,440                     | \$0              | \$5,440                   | 100.0%        |
| <b>TOTAL OPERATING REVENUE</b>               | <b>\$67,400</b>  | <b>-\$14,710</b>                              | <b>\$2,518</b>                               | <b>\$55,199</b>             | <b>\$9</b>       | <b>\$55,208</b>           | <b>100.0%</b> |
| <b>EXPENDITURE</b>                           |                  |                                               |                                              |                             |                  |                           |               |
| Library - Salaries                           | \$50,000         |                                               |                                              | \$37,671                    | \$12,329         | \$50,000                  | 75.3%         |
| Training                                     | \$850            | \$3,000                                       |                                              | \$3,141                     | \$709            | \$3,850                   | 81.6%         |
| Electricity                                  | \$2,000          |                                               |                                              | \$1,081                     | \$919            | \$2,000                   | 54.0%         |
| Office Expenses                              | \$850            |                                               |                                              | \$719                       | \$131            | \$850                     | 84.6%         |
| Administration Charge                        | \$14,800         |                                               |                                              | \$9,864                     | \$4,936          | \$14,800                  | 66.6%         |
| Printing and Stationery                      | \$595            |                                               |                                              | \$168                       | \$427            | \$595                     | 28.3%         |
| Books and Journals                           | \$3,825          |                                               |                                              | \$2,763                     | \$1,062          | \$3,825                   | 72.2%         |
| IT                                           | \$1,700          |                                               |                                              | \$0                         | \$1,700          | \$1,700                   | 0.0%          |
| Repairs and Maintenance                      | \$1,700          |                                               | \$2,300                                      | \$3,501                     | \$499            | \$4,000                   | 87.5%         |
| Security Monitoring                          | \$595            |                                               |                                              | \$450                       | \$145            | \$595                     | 75.6%         |
| Subscriptions                                | \$1,955          |                                               |                                              | \$1,804                     | \$151            | \$1,955                   | 92.3%         |
| Telephone and Communications                 | \$500            |                                               |                                              | \$293                       | \$207            | \$500                     | 58.6%         |
| Internet                                     | \$1,700          |                                               |                                              | \$269                       | \$1,431          | \$1,700                   | 15.8%         |
| Operational Grants - Other                   | \$0              |                                               | \$5,440                                      | \$0                         | \$5,440          | \$5,440                   | 0.0%          |
| <b>TOTAL OPERATING EXPENDITURE</b>           | <b>\$81,070</b>  | <b>\$3,000</b>                                | <b>\$7,740</b>                               | <b>\$61,724</b>             | <b>\$30,086</b>  | <b>\$91,810</b>           | <b>67.2%</b>  |
| <b>NET OPERATING SURPLUS / DEFICIT</b>       | <b>-\$13,670</b> | <b>-\$17,710</b>                              | <b>-\$5,222</b>                              | <b>-\$6,525</b>             | <b>-\$30,077</b> | <b>-\$36,602</b>          |               |
| <b>CAPITAL</b>                               |                  |                                               |                                              |                             |                  |                           |               |
| <b>Capital Revenue</b>                       |                  |                                               |                                              |                             |                  |                           |               |
| Library Grant                                | \$0              | \$16,563                                      | \$1,944                                      | \$0                         | \$18,507         | \$18,507                  | 0.0%          |
| Library Grant Specific Project               | \$0              | \$67,862                                      |                                              | \$0                         | \$67,862         | \$67,862                  | 0.0%          |
| <b>Total Capital Revenue</b>                 | <b>\$0</b>       | <b>\$84,425</b>                               | <b>\$1,944</b>                               | <b>\$0</b>                  | <b>\$86,369</b>  | <b>\$86,369</b>           |               |
| <b>Capital Expenditure</b>                   |                  |                                               |                                              |                             |                  |                           |               |
| Library Grant                                | \$0              | \$16,563                                      | \$1,944                                      | \$0                         | \$18,507         | \$18,507                  | 0.0%          |
| Library Grant Specific Project               | \$0              | \$67,862                                      |                                              | \$0                         | \$67,862         | \$67,862                  | 0.0%          |
| <b>Total Capital Expenditure</b>             | <b>\$0</b>       | <b>\$84,425</b>                               | <b>\$1,944</b>                               | <b>\$0</b>                  | <b>\$86,369</b>  | <b>\$86,369</b>           |               |
| <b>Net Capital Surplus/ (Deficit)</b>        | <b>\$0</b>       | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$0</b>                  | <b>\$0</b>       | <b>\$0</b>                |               |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>-\$13,670</b> | <b>-\$17,710</b>                              | <b>-\$5,222</b>                              | <b>-\$6,525</b>             | <b>-\$30,077</b> | <b>-\$36,602</b>          |               |

**SUMMARY**

| Library Services 2022/23                     | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual YTD 28 February 2023 | Remaining Budget | Projected to 30 June 2023 |
|----------------------------------------------|-----------------|-----------------------------------------------|----------------------------------------------|-----------------------------|------------------|---------------------------|
| Total Operating Revenue                      | \$67,400        | \$14,710                                      |                                              | \$55,199                    | \$9              | \$55,208                  |
| Total Operating Expenditure                  | \$81,070        | \$3,000                                       |                                              | \$61,724                    | \$30,086         | \$91,810                  |
| <b>Net Operating Surplus / Deficit</b>       | <b>\$13,670</b> | <b>\$17,710</b>                               |                                              | <b>\$6,525</b>              | <b>-\$30,077</b> | <b>\$36,602</b>           |
| Total Capital Revenue                        | \$0             | \$84,425                                      |                                              | \$0                         | \$86,369         | \$86,369                  |
| Total Capital Expenditure                    | \$0             | \$84,425                                      |                                              | \$0                         | \$86,369         | \$86,369                  |
| <b>Net Capital Surplus / (Deficit)</b>       | <b>\$0</b>      | <b>\$0</b>                                    |                                              | <b>\$0</b>                  | <b>\$0</b>       | <b>\$0</b>                |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>\$13,670</b> | <b>\$17,710</b>                               |                                              | <b>\$6,525</b>              | <b>\$30,077</b>  | <b>\$36,602</b>           |

**8 Outstanding Debtors as at 28 February 2023**

| No. of Accounts | Current          | 30 days         | 60 days          | 90 days          | Reference | Total               |
|-----------------|------------------|-----------------|------------------|------------------|-----------|---------------------|
| 14              | 23,741.59        |                 |                  |                  |           |                     |
| 6               |                  | 5,545.56        |                  |                  |           |                     |
|                 |                  |                 |                  |                  | 2         |                     |
| 22              |                  |                 |                  | 78,975.64        | 1         |                     |
| Grant Funds     |                  |                 |                  |                  |           |                     |
| <b>TOTAL</b>    | <b>23,741.59</b> | <b>5,545.56</b> | <b>12,467.01</b> | <b>78,975.64</b> |           | <b>\$120,729.80</b> |

**Reference**

- The 90 day outstanding balance is made up of:
  - 18,350.00 – Payment plan in place – renegotiation currently underway
  - 15,402.26 – Currently under debt collection
  - 15,038.81 - Currently under negotiation to recover
  - 11,739.73 – Arrangement for payment has been made, waiting for finalisation of transaction
  - And a number of smaller debts all either under debt collection or in process of collection by Council.

Overall, there has been an decrease of \$52,649.78 in outstanding debtors since 31 January, 2023.

**9 Statement of Currency of Work within the Finance Section of Council**

This report has been prepared to advise Council of the currency of work within its finance section in accordance with Council's resolution at its October 2021 meeting.

A review has been undertaken of Council's monthly financial statements and actions.

**Items shown under the following sections in -**

- Green - indicates work is up to date and no major issues have been identified.
- Yellow - indicates that some work is required to bring this area up to date.
- Red - indicates that major work is required in this area of Council's financial operations.

I advise that I have discussed with staff and reviewed processes and certify that the following has been undertaken;

**The following work is up to date and no major issues have been identified.**

- Bank Reconciliations (see page 55 of report) have been balanced to the General Ledger.
- Rates tasks, including all supplementary valuations and sales transfers are up to date. Rates and Charges notices for 2022/23 were sent out prior to 31 July 2022.
- Payroll is up to date
- Plant hire input is up to date.

- Creditors are being processed weekly and there is no evidence of aged invoices
- Debtor invoices for general works and services are being raised in a timely manner
- Outstanding debtor accounts are continuing to be followed up.
- Loan repayments are up to date
- Investments – Council now complies with its adopted policy and the Minister’s Order
- Investment register has been updated with interest earned on a monthly basis for reporting to Council from 1 July 2022. See comments in Investments (see 1 above)
- Journals are up to date and authorised by the finance consultants appointed by Council
- Valuations for all classes of assets have been utilised in compiling the 2021/22 financial reports whilst depreciation rates on these new asset valuations will be effective as from 1 July 2022.
- Creation of a centralised Grants Register is now complete and a report on Grants is included in the CM agenda each month. Further grant funding opportunities are discussed at Manex meetings.
- Finance team meetings are being held on a regular basis each month to monitor progress in respective areas of responsibility. The external Finance Consultants arrange and chair these meetings.
- Revenue streams and subsidy payments for the Bidgee Haven Hostel are continuing to be reviewed by the Administration Officer to ensure correct payments for subsidy claims are received.
- The 2023/2024 Draft Budget has been completed and will be discussed with senior management and external finance consultants, The draft is scheduled to be presented to Council at its April 18 2023 OCM., along with the Draft Revenue Policy, and Fees and Charges,

**Some work is required to bring the following areas up to date.**

- Assets identified in the valuation report will be entered into the Practical corporate system and be used to compile reports on asset acquisitions, depreciation of assets and WDV of assets at year end for inclusion in the Annual Financial Statements. A part of asset management is a rolling schedule of revaluations for asset categories annually, the initial development of this process is underway.
- There is a need to review on a daily basis the level of surplus funds held in Council’s bank account and At Call in order to maximise opportunities to increase interest on investment revenue.
- Stores issues and processes are being reviewed. Progress to date is as follows -
  - Councils’ system to control fuel levels and usage has been reinstalled and after over a month of use and monitoring balances are satisfactory.
  - A comprehensive physical inspection of all store items has been finalised in small achievable sections, and these are being compared with what is currently contained in Council’s inventory system and corrected to actual inventory on hand levels.
  - Units of measure are being checked and corrected, item costs are being checked and corrected.
  - This physical check and count will result in the need to dispose or sell obsolete items.
  - Training/re-training of staff on procedures to use the store has been undertaken
- A review of the condition of all plant has been undertaken and arrangements are in hand for replacement and disposal of relevant plant items. An amount of \$1.6m has been included in the budget for purchase of new road plant, vehicles and equipment.

- Leases of council properties are now being reviewed and made current and invoices for outstanding lease payments have been sent out.
- A schedule of finance responsibilities and tasks for completion has now been created for BSC employees to complete as part of certification of currency of work in the finance area. The Schedule will form part of the agenda for future Manex meetings to keep Management and staff up to date with the status of the various areas within finance.
- Areas will include –
  - Reconciliations and balancing of accounts and transactions to ledgers and sub ledgers
  - Systems administration
  - Budgets and Financial Statements
  - Grants
  - ATO requirements
  - Capital works expenditures
    - Status of Audit issues raised in Audit Office Management letters.
    - Legislative requirements
    - Payroll
    - Stores
    - Plant
    - Rates
    - Debtors
    - Creditors
    - Various financial returns

#### **FINANCIAL IMPLICATIONS**

Nil

#### **LEGISLATIVE IMPLICATIONS**

*The Local Government Act 1993*

*The Local Government (General) Regulation 2021*

Ministerial Investment Order (Gazetted 11 February 2011)

#### **POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021)

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**9.2 ADMINISTRATOR, GENERAL MANAGER AND EXECUTIVE STAFF MEETINGS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.80724</b>                                                                                                                     |
| <b>Reporting Officer(s):</b>       | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, General Manager and Executive Staff.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

**Attachment 1** details the meetings which the Administrator, General Manager, Acting General Manager and Executive staff have undertaken since Tuesday, 21 February 2023 (previous Ordinary Council Meeting).

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Payment of Expenses and Provisions of Facilities for the Administrator, Mayor and Councillors Policy

Code of Meeting Practice

Code of Conduct

**RISK RATING**

Low

**ATTACHMENTS**

- 1. Meetings - Administrator, General Manager and Executive Staff**

| Date       | Meeting                                              | Topic                                     | Who was involved          |
|------------|------------------------------------------------------|-------------------------------------------|---------------------------|
| 21.02.2023 | Zoom Meeting                                         | Community Satisfaction Survey             | Administrator             |
| 21.02.2023 | Council Meeting                                      | Ordinary Monthly Meeting                  | Administrator             |
| 23.02.2023 | Iluka                                                | Iluka Balranald Project Update            | Administrator & AGM       |
| 23.02.2022 | Far West Regional Recovery Committee                 | Floods                                    | AGM                       |
| 24.02.2023 | Meeting                                              | Keri Keri Windfarm                        | AGM                       |
| 27.02.2023 | Zoom Meeting                                         | 2023/2024 Budget with Finance Consultants | Administrator and AGM     |
| 28.02.2023 | Far West Regional Recovery Committee                 | Business Industry & Tourism Sub Committee | AGM                       |
| 01.03.2023 | Introductions                                        | General Manager to staff                  | Administrator, EME and GM |
| 01.03.2023 | Monthly Meeting                                      | Finance Team                              | Administrator, GM and EME |
| 01.03.2023 | Ageing Well Aged Care & Facilities Committee Meeting | Ordinary Meeting                          | Administrator and GM      |
| 02.03.2023 | Introductions                                        | Finance Consultants                       | Administrator and GM      |
| 03.03.2023 | Hostel Meeting                                       | Section 355 Committee – Hostel updates    | Administrator and GM      |
| 06.03.2023 | Catch UP                                             | Iluka                                     | EME                       |
| 06.03.2023 | Euston Beautification Advisory Committee Meeting     | Monthly Meeting                           | GM                        |
| 07.03.2023 | Monthly Finance Meeting                              | Council Finances                          | GM & Finance Team         |
| 07.03.2023 | Growing Business Industry & Tourism                  | Monthly Meeting                           | GM                        |
| 09.03.2023 | Hostel Budget                                        | Proposed budget for Hostel extensions     | GM and Finance Consultant |
| 13.03.2023 | Catch Up                                             | Weekly Catch Up                           | Administrator and GM      |
| 15.03.2023 | MDA Region 4                                         | Quarterly Meeting                         | Administrator and GM      |
| 15.03.2023 | Riverina Murray Regional Recovery Committee          | NSW Recovery Plan                         | GM                        |

**EME/AGM has been doing daily inspections on roads and levees and preparing for floods in our Shire and attending weekly Recovery Meetings.**

**Administrator (ADM) - Mike Colreavy**

**General Manager (GM) – Craig Bennett**

**Executive Manager – Engineering (EME) – Kerry Jones**

**Acting General Manager (AGM) – Kerry Jones**

**9.3 GRANT STATUS UPDATE**

|                                    |                                                                                                                                        |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.80728</b>                                                                                                                       |
| <b>Reporting Officer(s):</b>       | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                        |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                  |
| <b>Operational Plan Objective:</b> | <b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b> |

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**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects across Council as at Monday, 13 March 2023 (**Attachment 1**).

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

Listed in **Attachment 1** are the grants that are currently on the grants register, that are actively being pursued or in the process of being acquitted or have been recently acquitted.

At the end of the report, there are applications that are pending or applications that are currently being submitted.

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. **Grant Projects Update as at 13-03-2023**

## Balranald Shire Council Grants/Projects Update Summary

As at 13<sup>th</sup> March 2023 Submitted by the Community Projects, Tourism & Grants Coordinator



### Page 1: Report Highlights

#### Page 2:

- Regional Roads Repair Program
- Fixing Local Roads (FLR) Round 2

#### Page 3:

- Fixing Local Roads (FLR) Round 3

#### Page 4:

- Roads to Recovery (RTR) 2019-2024
- Everyone Can Play 2022

#### Page 5:

- Financial Assistance Grant (FAG) 2022/2023
- Bidgee Haven Expansion Grant

#### Page 6:

- Library Subsidy Grant 2021/22
- Local Priority Grant 2021/22

#### Page 7:

- Library Subsidy Grant 2022/23
- Local Priority Grant 2022/23

#### Page 8:

- Public Library Infrastructure Grant 2021/22
- Discovery Centre Redevelopment – Far West Joint Organisation (JO) Grant

#### Page 9:

- Our Rivers Our Region – **BAL 1 Market Street Revitalisation** (BAL1 is the abbreviation given for reporting to distinguish between the Market Street Revitalisation & the Riverfront/Riverbend (BAL2) projects)

#### Pages 10 & 11:

- Our Region Our Rivers – **BAL2 Riverfront/Riverbend/Swing Bridge** project

#### Pages 12 & 13:

- Local Roads Community Infrastructure Round 2 (LRCI2)

#### Page 14:

- Local Roads Community Infrastructure Round 3 (LRCI3)

#### Page 15:

- Stronger Country Community Funds (SCCF) Round 4

#### Page 16:

- Transport Access Regional Partnerships Funding (TARP) 2019 – 2023

#### Page 17:

- Community Building Partnership 2021

#### Page 18:

- Business Improvement Fund 2022 – Dept of Health

#### Page 19:

- Crown Reserve Improvement Fund 2021/22
- Crown Reserve Improvement Fund 2022/23

#### Page 20:

- Library Tech-Savvy Program
- Routine Maintenance Council Contract (RMCC) 2022/23

#### Page 21:

- Transport NSW Block Grant – 2022/23

#### Page 22:

- Reconnecting Regional NSW Community Events Program

#### Page 23:

- Summer Holiday Break Grant 2022/23
- Australia Day Grant 2023

#### Page 24:

- Community Building Partnership Grant 2022
- Fixing Local Roads Pothole Repair Program

#### Page 25:

- Office of Responsible Gambling – Community Benefit Funding

#### Page 26:

- Stronger Country Communities Fund (SCCF) Round 5

#### Page 27:

- Public Library Infrastructure Grant 2022/23
- Fixing Local Roads Round 4

#### Page 28: APPLICATIONS PENDING

- COVID-19 Aged Care Support Program Extension – COVID Outbreak Reimbursement
- Office of Responsible Gambling NSW – Community Development Fund

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## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

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### REPORT HIGHLIGHTS:

#### Key Activities Since Last Report

- Notice of Progress Report due for the Everyone Can Play 2022 Grant
- Works near completion for Stage 1 of the Public Library Infrastructure Project/Grant
- Received notice of success for our application for Stage 2 of the Public Library Infrastructure Project/Grant
- Full Financials & Evidentiary Photos were submitted for BAL 1 & BAL2 of the Our Region our Rivers project. A Variation Report was also submitted for BAL2
- We received an extension for time for the delivery of the Building Resources Balranald project - TARP grant
- New project report was submitted for the Hostel's Business Improvement Fund (Dept. of Health)
- Progress has been made with cabin renovations and male amenities since the flooding on the Caravan Park Upgrade – Crown Reserve Improvement Fund
- A Variation for time extension for 2 events (Youth Festival & SW Arts Touring Program) was submitted – Reconnecting Regional NSW Community Events Fund
- An online meeting was held with the Office of Responsible Gambling NSW re the Community Benefit Fund and we were given to green light to proceed with submitting the funding deed documentation
- We received notification of success for our application for the Fixing Local Roads Round grant

#### Completed Projects that have been taken off this Report from last report:

- Library Solar Farm Grant

#### Successful Applications added as Projects to this Report from last report:

- Public Library Infrastructure Fund 2022/23 (Library Infrastructure Upgrade Stage 2)
- Fixing Local Roads (**FLR**) Round 4 - 2022/23

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                               | CM Ref  | Project Manager & Project Dates                                                                                                                | Description                                                                                                                                                                                                                                                          | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                    | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regional Roads Repair Program 2022/23 – Transport NSW</b><br><br><b>General Ledger: 6080-4999-0000</b><br><br><b>Job Cost Code: 0224-4999-0005</b><br><br><b>Revenue: 6080-1106-0001</b> | F22.139 | Vince Scoleri<br><br><b>Project Start Date:</b><br>In Planning Stage<br><br><b>Expected Project Finish Date:</b><br>30 <sup>th</sup> June 2023 | Increased heavy vehicle traffic on MR67 has resulted in push outs and edge breaks along large sections of the road. To repair damage by adding an overlay of gravel to shoulders and cement stabilising road edges and shoulders. Reseal and reinstall line marking. | \$200,000 – Grant<br>\$200,000 Council Contribution from Block Grant<br><br><b>TOTAL: 400,000</b><br><br><b>Funds Received to date:</b> No funds received to date | On the 29 <sup>th</sup> April 2022 Early advice of Council's Priority 2 Project – Balranald Ivanhoe Road was successful for funding. <ul style="list-style-type: none"> <li>• Repair Funding Agreement has been signed and submitted</li> <li>• On 27-09-2022 the Project Manager sent the updated Attachment D – Financial Forecast &amp; key Milestone Dates</li> <li>• As at 28-02-2023 it was noted that the funds were yet to be received</li> </ul> |
| <b>Fixing Local Roads (FLR) – Round 2 – Transport NSW</b><br><br><b>General Ledger: 6020-4999-0000</b><br><br><b>Job Cost Code: 6020-4999-0003</b><br><br><b>Revenue: 6100-1100-0004</b>    | F21.184 | Vince Scoleri<br><br><b>Project Start Date:</b><br>September 2021<br><br><b>Expected Project Finish Date:</b><br>Unknown at this stage. TBA    | Leslie Drive Euston Upgrade - Seal extension and initial seal                                                                                                                                                                                                        | \$246,500 – from Grant<br>\$29,000 from Roads to Recovery (RTR)<br>\$14,500 Council Contribution<br><br><b>TOTAL: \$290,000</b>                                   | Works stopped due to Tender exceeding the budget.                                                                                                                                                                                                                                                                                                                                                                                                         |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                                                                                                                                                                     | CM Folder          | Project Manager & Project Dates                                                                                                                                        | Description                                                                                                                     | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                                                                                                                                                                                                                                                                                              | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Fixing Local Roads (FLR)<br/>Round 3 – Transport NSW</b><br><br><b>General Ledger:<br/>6100-4999-0000</b><br><br><b>Job Cost Code: Tapalin<br/>Mail Road: 9008-4999-<br/>0001</b><br><br><b>Job Cost Code: Euston<br/>Prungle Road:<br/>9015-4499-0001</b><br><br><b>Job Cost Code: Marma Box<br/>Creek Rd: 9019-4999-0004</b> | F19.184<br>F21.582 | Vince Scoleri<br><br><b>Project Start Date:</b><br>Sept 2020<br><b>Project Finish Date:</b><br>(extended to<br>March 24 – See CM<br>D22.74846 for<br>extension letter) | Sealing existing road for safety improvements:<br>1. Marma Box Creek Road Sealing,<br>2. Euston Prungle<br>3. Tapalin Mail Road | 1. \$600,000– Grant \$160,000 from Roads to Recovery (RTR) \$40,000 Council Contribution 23/24<br><b>TOTAL \$800,000</b><br><br>2. \$300,000– Grant \$80,000 from Roads to Recovery (RTR) \$20,000 Council Contribution allowed from Operational Budget<br><b>TOTAL \$400,000</b><br><br>3. \$412,500– Grant \$110,000 from Roads to Recovery (RTR) \$27,500 Council Contribution allowed from Operational Budget<br><b>TOTAL \$550,000</b> | <b>Marma Box Creek Road</b> estimated costs not matching actual cost of works. Works have been stoooped until a full review of scope of works is done by Kerry and Richard.<br><br><b>Euston Prungle Road</b> initial pricing of works assumed a local source of gravel. This may not be available. Review of costings and gravel sources underway. –<br>☞ We are waiting response from Transport NSW<br><br><b>Tapalin Mail Road</b> may not be sealed till Sept/Oct 2022 due to weather.<br><br>☞ Latest update is there has been no further progress due to weather conditions |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                                              | CM Folder                            | Project Manager & Project Dates                                                                                                       | Description                                                                                                                                  | Funding Value/<br>Funds Received & Expenses                                                         | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Roads to Recovery 2019-2024 – Department of Infrastructure, Transport, Regional Development &amp; Communications</b><br><br><b>General Ledger: 6440-4999-0000</b><br><br><b>Revenue: 6440-1100-0000</b> | F19.751<br><br>D22.69092 Expenditure | Vince Scoleri<br><br><b>Project Start Date:</b> May 2020<br><br><b>Project Finish Date:</b> 31 <sup>st</sup> July 2024                | Funding is allocated to 21 road projects. You can view detailed allocation of expenditure at D22.65956 on CM                                 | \$4,997,524<br><br><b>Funds Received to date:</b><br>\$3,354,664                                    | Works in progress. Proposed completion date is 2024.<br><br>All road projects completed except for the following: <ul style="list-style-type: none"> <li>• Kilpatrick Road Resealing,</li> <li>• Weimby Kyalite Road,</li> <li>• Marma Box Creek Road,</li> <li>• Leslie Drive,</li> <li>• Tapalin Mail Road</li> </ul> ↻ Works have stopped due to tender exceeding the budget. Awaiting update                                                                                                                                                                                                                                                                                                                                                |
| <b>Everyone Can Play 2022 – Department of Planning, Industry and Environment</b><br><br><b>Job Code: 4682-4999-0013</b><br><br><b>General Ledger: 1020-3110-0001</b>                                       | F22.292                              | (TBA. Previously Thai Dang)<br><br><b>Project Start Date:</b> December 2021<br><b>Project Finish Date:</b> 30 <sup>th</sup> June 2023 | Everyone Can Play (ECP) Lions Park Inclusion Project<br><br>Play equipment upgrade (Crown Reserve Grant for Lions Park towards same project) | \$200,000<br><br><b>Funds Received to date:</b><br>\$50,000 – Milestone 1<br>\$40,000 – Milestone 2 | Two Milestone payments have been received: Receipt 54990 - 13.05.2022 - \$50,000<br>Receipt 55157 - 24.05.2022 - \$40,000 <ul style="list-style-type: none"> <li>• Project has now commenced</li> <li>• The project is going to tender</li> <li>• Council sent our Request for Quotation to various landscape design firms experience in playgrounds and park with play space</li> <li>• A Progress Report was submitted on the 21<sup>st</sup> November 2022</li> <li>• Council is preparing the tender document for purchasing the playground equipment</li> <li>• On the 27th February 2023 we received notice that a Progress was due by 12<sup>th</sup> March 2023.</li> <li>• We may need to seek Variation for time extension</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                                                               | CM Folder | Project Manager & Project Dates | Description                                                     | Funding Value/<br>Funds Received & Expenses                                                                                                                          | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Financial Assistance Grant 2022/2023 – Office of Local Government – Department of Planning &amp; Environment</b><br><br><b>Job Code:</b><br><b>6660-2550-0200</b><br><br><b>General Ledger:</b><br><b>1022-1100-0001</b> | F21.477   | General Manager                 | Local Government Grants Commission Financial Assistance         | <b>2022/23:</b><br>\$3,737,513<br><br><b>QRT1 Received:</b><br>\$350,568<br><br><b>QRT2 Received:</b><br>\$359,568<br><br><b>TOTAL RECEIVED:</b><br><b>\$710,136</b> | <ul style="list-style-type: none"> <li>We have received an advance of \$3,737,513 for the 22/23 GL on the 14<sup>th</sup> April 2022 - Receipt 54824</li> <li>We received <b>Quarter 1</b> Instalment for \$350,568.00 on 15-08-2022 Receipt 55978</li> <li>We received <b>Quarter 2</b> instalment for \$350,568.00 on 16-11-2022 Receipt 56771</li> </ul>                                                                        |
| <b>Bidgee Haven Retirement Hostel Expansion Grant – Department of Health</b><br><br><b>Job Code:</b><br><b>2620-4999-0021</b><br><br><b>General Ledger:</b><br><b>2620-1100-0001</b>                                        | F19.244   | General Manager                 | Bidgee Haven Expansion Construction - Specialised Dementia Wing | \$4,680,000<br><br>Milestone 1 Payment:<br>\$500,000 – Receipt 49078                                                                                                 | First payment of \$500,000 has been received. <ul style="list-style-type: none"> <li>Project currently on hold</li> <li>A Variation/Project Report was submitted to the funding body on the 13<sup>th</sup> January 2023 (D23.78200 on CM)</li> <li>A project progress meeting with the funding body was held on the 9<sup>th</sup> Feb 2023. Another project progress meeting has been scheduled for end of March 2023</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                    | CM Folder                     | Project Manager & Project Dates | Description                                                                                                                                                                                                                                                                             | Funding Value/<br>Funds Received & Expenses                                                                                            | Status to Date                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Library Subsidy Grant 21/22 – Library Council NSW</b><br><br><b>Job Code:</b><br><b>4520-4999-0012</b><br><br><b>General Ledger:</b><br><b>4520-1100-0000</b> | D22.60803 -                   | BSC Librarian                   | Annual Library Operational Funding July 2021 – June 2022                                                                                                                                                                                                                                | <b>Funds Received:</b><br><b>\$68,175</b> - Payment Receipt 54281<br><br>\$47,459 for Operational Funding<br><br>\$20,716 As per below | <b>As at 30<sup>th</sup> November 2022</b> , finance advised that on the 28-10-2022 the amount received was \$68,175.00 in total and as per budget we have \$47,459 for operational and \$20,716 for capital (which is a small increase of \$376 in capital that we will amend in the December QBR).<br><br><ul style="list-style-type: none"> <li>Waiting for report on expense status</li> </ul> |
| <b>Local Priority Grant 21/22 – Library Council NSW</b><br><br><b>General Ledger:</b><br><b>4520-1100-0000</b>                                                   | D22.60803 – Grant Application | BSC Librarian                   | Funding is for: <ul style="list-style-type: none"> <li>Book collection &amp; Bookshelves</li> <li>Printing services</li> <li>School Holiday &amp; community programs</li> <li>Building enhancements or expansion programs</li> <li>Upgrades to the library management system</li> </ul> | <b>Funds Received:</b><br>\$20,340<br>(\$20,176 - \$376)<br>Receipt 54281as per above                                                  | This amount is the allocation from the \$68,175 received as per above.<br><br><ul style="list-style-type: none"> <li>Waiting for report on expense status</li> </ul>                                                                                                                                                                                                                               |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                    | CM Folder                     | Project Manager & Project Dates | Description                                                                                                                                                                                                                                                                                       | Funding Value/<br>Funds Received & Expenses                       | Status to Date                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------|
| <b>Library Subsidy Grant 22/23 – Library Council NSW</b><br><br><b>Job Code:</b><br><b>4520-4999-0018</b><br><br><b>General Ledger:</b><br><b>4520-1100-0004</b> |                               | BSC Librarian                   | Annual Library Operational Funding July 2022 – June 2023                                                                                                                                                                                                                                          | <b>Funds Received:</b><br><b>\$49,668</b> - Payment Receipt 56663 | Awaiting update on this grant re expenditure to date |
| <b>Local Priority Grant 22/23 – Library Council NSW</b><br><br><b>General Ledger:</b><br><b>4520-1100-0003</b>                                                   | D22.60803 – Grant Application | BSC Librarian                   | Funding is for: <ul style="list-style-type: none"> <li>• Book collection &amp; Bookshelves</li> <li>• Printing services</li> <li>• School Holiday &amp; community programs</li> <li>• Building enhancements or expansion programs</li> <li>• Upgrades to the library management system</li> </ul> | <b>Funds Received:</b><br>\$18,507<br>Receipt 54281as per above   | Awaiting update on this grant re expenditure to date |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                   | CM Folder          | Project Manager & Project Dates                                                                                                                              | Description                                                                                                                                                                                                                                                                                                                          | Funding Value/<br>Funds Received & Expenses                             | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>Public Library Infrastructure Grant 21/22 – Library Council NSW</b><br><br><b>General Ledger: 4520-1100-0000</b><br><br><b>Job Cost Code: 4520-4999-0018</b> | F22.190<br>F22.204 | BSC Librarian and the Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b> May 2022<br><br><b>Project End Date:</b> March 2023 | Funding is for <b>Stage 1</b> of the project which includes access to the adjoining unused CWA room, a technology support hub, removal of a double window to create a double door for wheelchair access, removal of a small window for a larger window to view playground, building of a wall, ceiling and flooring for server room. | \$67,862<br><br><b>Funds Received to date:</b> \$67,862 – Receipt 54979 | <ul style="list-style-type: none"> <li>Revised costings have been received for project costings.</li> <li>As at 8<sup>th</sup> September 2022, we have received confirmation that work will commence on Tuesday 20<sup>th</sup> September 2022</li> <li>Works on the Library has commenced</li> <li>As at February 2023 works has progressed with key project objectives being achieved and a Progress Report being compiled for submission.</li> <li>Progress Report to be submitted week of 13<sup>th</sup> March 2023. Majority of works is completed</li> </ul> |
| <b>Discovery Centre Redevelopment – Far West Joint Organisation</b><br><br><b>Job Code: 6560-4999-0033</b><br><br><b>General Ledger: 6560-4999-0000</b>         | F20.593            | General Manager<br><br><b>Project Start Date:</b> TBA<br><b>Project End Date:</b> TBA                                                                        | Redevelopment of the Discovery Centre.                                                                                                                                                                                                                                                                                               | \$950,000<br><br><b>Expenses to date:</b> \$102,950 (for 21/22)         | <ul style="list-style-type: none"> <li>The 2<sup>nd</sup> set of plans has been released and is currently under consideration. DA process is in place.</li> <li>DA process is now completed</li> <li>As at 11<sup>th</sup> October 2022 we are waiting from the Engineers for final plans.</li> <li>Invoice for expenses to date need to be sent to the FWJO.</li> <li>Project has now gone to tender – Awaiting update of tender outcomes</li> </ul>                                                                                                               |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                                                                                                                     | CM Folder | Project Manager & Project Dates | Description                                                                                                                          | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                                                                                                                                | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| <p><b>Our Region our Rivers Program - Market Street Revitalisation – BAL 1 Department of Industry – Part of Regional Growth Fund -</b></p> <p><b>Total Value amongst a number of LGA's is \$16,803,000</b></p> <p><b>Job Cost Code:<br/>6015-4999-0001<br/>6015-4999-0002</b></p> | F19.607   | (TBA. Previously Thai Dang)     | <p>Market Street Improvement activities. Mayall Street to River Street</p> <p>This part of the overall grant has been completed.</p> | <p>\$1,898,592.60 Grant<br/>\$109,242.46 Council Contribution</p> <p><b>Funds Received to date:</b></p> <p><b>Milestone 1:</b> \$317,128<br/><b>Receipt:</b> 43557</p> <p><b>Milestone 2:</b> \$317,128<br/><b>Receipt:</b> 53955</p> <p><b>Milestone 3:</b> \$326,737<br/><b>Receipt:</b> 53955</p> <p><b>TOTAL RECEIVED:</b><br/><b>\$960,993</b></p> | <p>On the 5<sup>th</sup> July 2022 we provided the project coordinator Andrea Otto confirmation on particular elements of the Variation document in reference to the Market Street Revitalisation project.</p> <p>On the 8<sup>th</sup> August 2022 Andrea Otto finalised the Variation that was submitted to the funding body for approval.</p> <p>On the 1<sup>st</sup> September 2022 Andrea Otto sent us the signed document from the funding body approving the Variation. Refer to CM Document Number: D22.71715</p> <p>On the 24<sup>th</sup> February 2023 full financials &amp; Evidentiary photos for BAL 1 and full financials for BAL 2 was sent to Andrea</p> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                                                                                                    | CM Folder | Project Manager & Project Dates                                                                                                       | Description                                                                                                                                                                                                                                                                   | Funding Value/<br>Funds Received & Expenses                                                                                                                                                                                                                                                                                                                                              | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <p><b>Our Region Our Rivers Program – Riverfront/Riverbend/Swing Bridge - BAL 2 Department of Infrastructure, Regional Development and Cities</b></p> <p><b>Job Code: 6000-4999-0012</b></p> <p><b>Total Value amongst a number of LGA's is \$16,803,000</b></p> | F19.650   | <p>(TBA. Previously Thai Dang)</p> <p><b>Project Start Date:</b> 01-07-2021<br/><b>Project End Date:</b> 31<sup>st</sup> May 2023</p> | <p>Funding is allocated into 3 projects:</p> <ol style="list-style-type: none"> <li>1. Riverfront Enhancement Eco Trails</li> <li>2. Swing Bridge Trail Loop</li> <li>3. Riverbend Reserve Place-making includes BBQ, toilet, furniture, gym equipment &amp; signs</li> </ol> | <p>Balranald Council Value Components:</p> <p>\$30,0007 – Riverfront EcoTrail</p> <p>\$170,000 for Swing Bridge</p> <p>\$444,000 for Riverbend Reserve Place Making</p> <p><b>Funds Received to date:</b><br/>Please refer to the Our Rivers Our Region Project report as at 30-06-2022 which was compiled by Edna &amp; Submitted for reporting.<br/><b>CM reference:</b> D22.71719</p> | <ol style="list-style-type: none"> <li>1. The Riverfront Eco Trail project works completed</li> <li>2. Swing Bridge Trail Loop including Swing Bridge widening works completed</li> <li><b>3. Riverbend Reserve is not yet completed due to flooding.</b></li> </ol> <ul style="list-style-type: none"> <li>• On the 5th July 2022 we provided the project coordinator Andrea Otto the latest Progress Report, updated Financial Report (by Edna) and relevant photos of completed project components. We also provided confirmation on particular elements of the Variation document in reference to The Swing Bridge Trail Loop</li> <li>• On the 8<sup>th</sup> August 2022 Andrea Otto finalised the Variation that was submitted to the funding body for approval.</li> <li>• On the 1<sup>st</sup> September Andrea Otto sent us the signed document from the funding body approving the Variation. Refer to CM Document Number: D22.71718</li> </ul> <p><b>Status continued on next page &gt;&gt;</b></p> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                           | CM Folder | Project Manager & Project Dates | Description | Funding Value/ Funds Received & Expenses | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| <b>Our Rivers Our Region Program (Regional Growth Fund) – BAL 2 Department of Infrastructure, Regional Development and Cities</b><br><br><b>(cont.)</b> | As above  | As above                        | As above    | As above                                 | <p><b>&gt;&gt; Status Continued from previous page:</b></p> <ul style="list-style-type: none"> <li>On 28<sup>th</sup> November 2022 a progress update was sent to Andrea Otto which was provided by Thai Dang</li> <li>In January 2023, we were requested by Andrea Otto to complete a Variation Form for the uncompleted work due to flooding. This was completed, signed and submitted</li> <li>In February 2023 Andrea Otto advised that she was informed by the funding body that they were not allowing the LGAs to extend past the date set in the last variation (August 2022). End of project is scheduled for the 31-05-2023 and the auditors require the end of project report by April 30, 2023. We have been asked to do another Variation of Scope for the elements that are yet to be completed for BAL 2 and advise what could be completed by the project end date if any. We are currently reviewing the project in reference to the Variation requirements.</li> <li>On the 16<sup>th</sup> February a Variation Report and Evidentiary photos for Our Region Our Rivers - BAL2 (Riverside project) was sent to Andrea Otto</li> <li>On the 24<sup>th</sup> February full financials &amp; for BAL 1 (market street revitalisation) and BAL 2 were sent to Andrea. Along with Evidentiary photos for BAL 1.</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                                                                                                                                                                                                                        | CM Folder                                                                                                                                   | Project Manager & Project Dates                                                                                                                                                                                                                                                | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                                                                                           | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>Local Roads Community Infrastructure ROUND 2 21/22 - Department of Infrastructure, Transport, Regional Development and Communications</b><br><br><b>Job Cost Centres:</b><br><b>0229-4999-0001</b><br><b>3182-4999-0001</b><br><b>4682-4999-0010</b><br><b>4684-4999-0013</b><br><b>4664-4999-0006</b><br><b>4606-4999-0003</b><br><b>6450-4999-0002</b><br><b>4687-4999-0003</b> | F20.693<br>F21.241<br>F21.242<br>F21.445<br>F21.247<br>F21.445<br>F21.246<br>F21.445<br>F21.245<br>F22.136<br>F21.249<br>F21.248<br>F21.244 | Kerry Jones<br>Ray Mitchell<br>(TBA. Previously Thai Dang)<br>Brian Ebery<br>Fraser White<br>Alan Lodge<br><br><b>Project Start Date:</b> July 2020<br><b>Expected Project End Date:</b> Previous end date was December 2022. The 2023 Extension is pending. Refer to Page 13. | Funding allocated to the following: <ul style="list-style-type: none"> <li>• Balranald Aerodrome Fencing</li> <li>• Toilet at Balranald Cemetery</li> <li>• Balranald Irrigation Automation</li> <li>• Euston Town Approaches</li> <li>• Euston Rec Reserve Upgrade</li> <li>• Kyalite Riverside Reserve Enhancements</li> <li>• Seal off Street Parking</li> <li>• Theatre Royal Refurbishments</li> <li>• Church &amp; Harben Street Drainage Improvements</li> <li>• Balranald Riverfront Accessibility Works</li> </ul> | <ul style="list-style-type: none"> <li>➤ \$110,000</li> <li>➤ \$50,000</li> <li>➤ \$66,000</li> <li>➤ \$100,00</li> <li>➤ \$40,000</li> <li>➤ \$30,000</li> <li>➤ \$26,739</li> <li>➤ \$84,000</li> <li>➤ \$30,000</li> <li>➤ \$80,000</li> </ul> <b>Funds Received to date:</b><br>\$308,370<br>Receipt No: 53081 | <ul style="list-style-type: none"> <li>• Aerodrome Fencing Project - Completed</li> <li>• Toilet at Balranald Cemetery - Completed</li> <li>• Euston Rec Reserve Upgrade – Completed</li> <li>• Seal Off Street Parking – Tennis Courts &amp; Gallery – Approx. Sept/Oct 2022</li> <li>– <b>Letter of Request for Extension sent. Official form is to be submitted by Kerry Jones for the following:</b></li> <li>• Church &amp; Harben Street Drainage Improvements</li> <li>• Theatre Royal Refurbishments</li> <li>• Improvements Balranald Riverfront Accessibility Works</li> <li>• Balranald Irrigation Automation</li> <li>• Kyalite Riverside Reserve Enhancements</li> <li>• Euston Town Approaches</li> <li>➤ Variation to be submitted for reallocation of funds to LRC1 Round 3</li> <li>➤ We will be requesting another extension due to the ongoing flooding situation that is causing issues with the delivery of components of the project.</li> <li>➤ An email was received on the 14<sup>th</sup> November 2022 from the funding body asking if a variation for extension will be submitted</li> </ul> <b>Status continued on next page &gt;&gt;</b> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                               | CM Folder | Project Manager & Project Dates | Description | Funding Value/ Funds Received & Expenses | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>Local Roads Community Infrastructure ROUND 2 21/22 - Department of Infrastructure, Transport, Regional Development and Communications</b><br><br>(Cont.) | As above  | As above                        | As above    | As above                                 | <p>&gt;&gt; <b>Status Continued from previous page:</b></p> <ul style="list-style-type: none"> <li>On the 31<sup>st</sup> Oct 2022 we sent the funding body the completed Annual Report for 30<sup>th</sup> June 2022 and signed Audit Certificate</li> <li>On the 2<sup>nd</sup> November 2022 the signed Annual Report Declaration, Quarterly Report Declaration &amp; Photographic Evidence was sent to the funding body</li> <li>On the 10<sup>th</sup> January 2023 the funding body had questions related to the documents sent</li> <li>On the 13<sup>th</sup> January 2023 we responded to the questions</li> <li>As at 13<sup>th</sup> February 2023 the project manager for the Theatre Royal Refurbishments project advised that the dance floor upgrade and the Conservation Management Plan have been completed.</li> <li>AS at 13<sup>th</sup> February 2023, a Variation Form is to be sent to the funding body and is currently awaiting the Acting GM's completion &amp; verification</li> <li>As at 13<sup>th</sup> March 2023 we are awaiting update from the Executive Manager of Engineering on the Variation progress</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                             | CM Folder                    | Project Manager & Project Dates                                                                                     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                                                                                 | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Local Roads Community Infrastructure ROUND 3 22/23 - Department of Infrastructure, Transport, Regional Development and Communications</b><br><br><b>General Ledger: 6280-1125-0001</b> | F21.478<br><br>Grant Box G22 | Executive Manager, Engineering<br><br><b>Project Start Date:</b> 20/10/2021<br><b>Expected end Date:</b> 31/12/2023 | <b>Projects include:</b><br>Euston Oval-Multicourt Upgrade & Shade Shelter: \$250,000<br><br>Balranald tennis Court Lighting: \$150,000: \$150,000<br><br>Construct new cricket practice nets at Greenham Park: \$60,000<br><br>Construct new cricket pitch to replace damaged pitch at Greenham Park: \$\$40,000<br><br>Balranald Swimming pool fence & facilities: \$175,000<br><br>Construct/replace 100m of footpaths in Euston: \$150,000<br><br>Construct/replace 200m of footpaths in Balranald: \$250,000<br><br>Heavy Patching Balranald/Ivanhoe Road: \$100,000<br><br>Reseal Weimby Kyalite Road: \$160,000<br><br>Marma Box Creek Rd & Wampo Magenta Rd Intersection Upgrade: \$330,842 | \$1,665,842<br><br><b>Initial Funding received: \$832,921 – Receipt 57227</b><br>(\$160,000 for Reseal Weimby Kyalite Road:<br>\$330,842 for Marma Box Creek Rd & Wampo<br>\$100,00 for Heavy Patching Balranald/Ivanhoe Road) | A Revised Schedule is to be prepared and submitted to Council for endorsement<br><br><b>Variation to be submitted for reallocation of funds from LRCI Round 2 to LRC1 Round 3</b><br><br><ul style="list-style-type: none"> <li>➤ Submitted and waiting for response</li> <li>➤ We cannot proceed until Round 2 is completed</li> <li>➤ On the 31<sup>st</sup> October 2022 an updated Works Schedule was sent to the Federal Department of Infrastructure, Transport, Regional Development and Communications by Kerry Jones</li> <li>➤ As at 13<sup>th</sup> February 2023, the initial funding amount for \$832,921 had been received. Receipt Number 57227</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                          | CM Folder | Project Manager & Project Dates                                                                                                                                                                                       | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Funding Value/<br>Funds Received<br>& Expenses                           | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| <b>Stronger Country<br/>Community Funds Round<br/>4 – Local Government<br/>NSW</b><br><br><b>General Ledger:<br/>4546-1100-0000<br/>4662-1100-0008</b> | F21.364   | (TBA. Previously<br>Thai Dang)<br><br><b>Milestone 1<br/>Completion Date:</b><br>30-11-2022<br><br><b>Milestone 2<br/>Completion Date:</b><br>28-03-2023<br><br><b>Milestone 3<br/>Completion Date:</b><br>30-06-2023 | Euston Netball Upgrade: Demolition<br>of existing change netball rooms and<br>public toilets at Euston and<br>construction of new, inclusive,<br>change rooms and public toilets<br>combined.<br>Renewed 200 lux LED outdoor sport<br>lighting to both Balranald and Euston<br>netball courts<br><br><b>Milestone 1:</b> Design,<br>Documentation & Procurement<br>Phase and Milestone 1: substructure,<br>plumbing/ reticulation, walls,<br>superstructure<br><br><b>Milestone 2:</b> Plumbing, electrical,<br>internal/external fittings/fixtures,<br>painting, flooring, finishes<br><br><b>Milestone 3:</b> Court Lighting,<br>landscaping and paths/entries | \$527,626<br><br><b>Funds Received:</b><br>\$211,050.40<br>Receipt 56474 | A Variation is currently being developed to say<br>that the netball courts change rooms will now be<br>refreshed not demolished.<br><br><ul style="list-style-type: none"> <li>As at the 9<sup>th</sup> September we received<br/>notification from the funding body that the<br/>Funding Deed had been added to the<br/>SmartyGrants portal for completion by 23<sup>rd</sup><br/>September</li> <li>On the 25<sup>th</sup> September 2022 we received the<br/>executed Funding Deed countersigned by the<br/>appropriate Departmental Officer. The project<br/>can now commence and must be completed<br/>within 2 years of announcement.</li> <li>As at 14-11-2022 we had received Milestone 1<br/>payment of \$211,050.40 Receipt 56474</li> <li>As at 13<sup>th</sup> March 2023 we are awaiting latest<br/>progress update</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                          | CM Folder                     | Project Manager & Project Dates                  | Description                                                                                                                                                                                                                                                                                                                                                                            | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                                                                   | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>Transport Access Regional Partnerships Funding (TARP) 2019 – 2023 – Transport NSW</b><br><br><b>Job Code:</b><br>2670-2405-0002<br>2670-2405-0001<br>2670-2405-0003 | F22.127<br>F19.277<br>F19.277 | Community Projects, Tourism & Grants Coordinator | Includes the following projects/<br>funding streams:<br><br><b>Beating Isolation:</b> Providing transport to community based facilities for disadvantaged community members<br><br><b>Backing Balranald Youth:</b> Transport initiative for Balranald youth<br><br><b>Building Resources Balranald:</b> To provide funding for at least 12 people to obtain their medium rigid license | \$20,000<br><b>Invoices to date:</b><br><b>\$18,347.33 ex GST</b><br><br>\$25,000<br><b>Invoices to date:</b><br><b>\$22,877.40 ex GST</b><br><br>\$18,000<br><b>Invoices to date:</b><br><b>\$17,660 ex GST</b> | In Progress.<br><br>The TARP project has been extended till April 2023 <ul style="list-style-type: none"> <li>As at 10-10-2022 we are currently putting together our evaluation report</li> <li>As at 14-11-2022 we were continuing to gather data for the evaluation report</li> <li>We have received an extension until 22-12-22 to submit the evaluation report</li> <li>As at 13<sup>th</sup> February two evaluation reports were submitted to the funding body being for the Backing Balranald Youth and the Beating Isolation projects. The Building Resources project report is currently being compiled</li> <li>As at 13<sup>th</sup> March 2023 we have received an extension to deliver the Building Resources Balranald fund. We are currently working on the delivery plan</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                    | CM Folder | Project Manager & Project Dates                                                                                          | Description                                                                                                                                                                                                                              | Funding Value/ Funds Received & Expenses           | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| <b>Community Building Partnership 2021- Department of Communities &amp; Justice</b><br><br><b>General Ledger: 6700-1100-0000</b> | F19.718   | Kyalite Progressive<br><br><b>Project Start Date:</b><br>28-01-2022<br><br><b>Project Completion Date:</b><br>31-03-2023 | <b>Project:</b> Kyalite Memorial Park and Foreshore Development.<br><br>The funding will be used to develop an attractive link between the Wakool River Foreshore and the Kyalite Village with pathways, signage and off-street parking. | \$32,572<br><br><b>Funds Received:</b><br>\$32,572 | <ul style="list-style-type: none"> <li>• Solar lighting along steps – quotes received</li> <li>• Information Bay Slab – completed - \$4,999.00</li> <li>• Information Bay Signage – quotes received</li> </ul> <ul style="list-style-type: none"> <li>➤ As at 03- 08-2022 the funds of \$32,572 was received.</li> <li>➤ As at 15<sup>th</sup> August 2022, purchase orders were raised for               <ul style="list-style-type: none"> <li>• the Information Sign for the Foreshore</li> <li>• Shelter for the Information Bay</li> <li>• Supply &amp; Installation of 4 Solar Street Lights for the Foreshore</li> </ul> </li> <li>➤ As at 23<sup>rd</sup> November 2022 the Kyalite Progressive Committee advised that the Information Sign is currently being manufactured and the installation of the Solar Lights is on hold due to flooding in the area.</li> <li>➤ As at 13<sup>th</sup> February 2023 we have been advised that the solar lights will be installed sometime during February 2023 and the shelter for the Information signage is on track to be built before the signage is delivered next month (March 2023)</li> <li>➤ As at March 2023 we were advised that the solar lights have been installed (photos were provided) and the signage was still in progress</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                         | CM Folder | Project Manager & Project Dates                                                                                              | Description                                                                                                                                                                                                                                                                                                             | Funding Value/<br>Funds Received & Expenses                                                                                 | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| <b>Business Improvement Fund 2022 – Department of Health</b><br><br><b>General Ledger: 2620-1100-0003</b><br><br><b>Job Cost Code: 2620-4999-0000</b> | F22.149   | Sheridan Hammet<br><br><b>Project Start Date:</b> August 2022<br><br><b>Proposed End Date: Final Report is due</b> July 2023 | Updating Hostel to a computer-based care program and staff training and restructuring costs<br><br><b>Funding Value (excl GST)</b> to be broken down as following:<br><b>Care Program: \$240,548</b><br>- IT Software: \$140,548<br>- IT Hardware: \$100,000<br><br><b>Restructuring &amp; Staff Training: \$45,000</b> | \$285,548 (excl GST)<br>\$314,103 (incl GST)<br><br><b>Funds received to date:</b> Instalment 1 \$204,167 Receipt No: 56175 | <ul style="list-style-type: none"> <li>➤ On the 8<sup>th</sup> of August 2022 a Signed Agreement was sent to the funding body</li> <li>➤ The first instalment of \$204,167 has been received. Receipt 56175</li> <li>➤ Quotes have been sourced from LeeCare, Alaya Care &amp; Telstra Health</li> <li>➤ Awaiting quote from Manad Plus</li> <li>➤ Demonstration completed for Telstra Health &amp; LeeCare</li> <li>➤ Activity Work plan was submitted to the Dept of Health and was approved in Oct 2022. Recommendation of program to be submitted</li> <li>➤ Care Program Telstra Health is in the process of being installed &amp; the IT hardware has been ordered</li> <li>➤ The first progress report was submitted to the funding body on the 31<sup>st</sup> January 2023</li> <li>➤ A new project report was submitted on the 10<sup>th</sup> March 2023</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                        | CM Folder                   | Project Manager & Project Dates                                                                                       | Description                                                                                                                                                                                                                                                                                                                                           | Funding Value/ Funds Received & Expenses                                                                          | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Crown Reserve Improvement Fund 21/22</b><br><br><b>Job Cost Code: 4682-4999-0008</b><br><br><b>General Ledger: 4682-1100-0000</b> | F21.77                      | (TBA. Previously Thai Dang)<br><br><b>Project Start Date:</b> August 2022<br><br><b>Proposed End Date:</b> April 2023 | <b>Lions Park Upgrade:</b> Upgrade of toilets, play area, BBQ etc.<br>"Everyone Can Play" Grant \$200,000 funding towards the play equipment project                                                                                                                                                                                                  | <b>Balranald Lions Park Upgrade</b><br>\$587,991<br><br><b>Funds received to date:</b> \$587,991<br>Receipt 51052 | <ul style="list-style-type: none"> <li>Funds \$613,841 was received on 12-03-2022 for the Lions Park Upgrade &amp; Greenham Park Lighting (\$25,850 which is completed) – Receipt No: 51052</li> <li>Project is going to tender</li> <li>As at 13<sup>th</sup> March 2023 we await the latest progress report on this project</li> </ul>                                                                                                                                                                                                                                                                                      |
| <b>Crown Reserve Improvement Fund 22/23</b><br><br><b>General Ledger: 4690-1100-0000</b>                                             | CM Box G22/4<br><br>F22.333 | Ray Mitchell – Caravan Park Upgrade                                                                                   | <b>Caravan Park Upgrade:</b> Installation of new park facilities and amenities including new meeting room BBQ facility, improved park lighting. Upgrade of power and electrical reticulation. Installation of new guest facilities including a new concrete pool, dump ezy point, new power heads, ensuites, cabin compendiums, quad ensuites, cabins | <b>Caravan Park Upgrade</b> \$771,500<br><br><b>Funds received to date:</b> \$771,500<br>Receipt 54576            | <ul style="list-style-type: none"> <li>Funds \$613,841 was received on 12-03-2022 for the Lions Park Upgrade &amp; Greenham Park Lighting – Receipt No: 51052</li> <li>Project is going to tender</li> <li>Quotes are currently being sourced</li> <li>As at 11-10-2022 quotes were being assessed</li> <li>Project not commenced due to flooding conditions</li> <li>As at 10<sup>th</sup> March 2023 the cabin renovations is nearly complete and the painting will be completed in a week. The male amenities are complete. The female amenities and disabled area will commence after the fishing competition.</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                             | CM Folder | Project Manager & Project Dates                                                                                                                   | Description                                                               | Funding Value/<br>Funds Received<br>& Expenses                                      | Status to Date                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Library Tech-Savvy Program – State Library</b><br><br><b>General Ledger:</b><br><b>4520-1100-0001</b>                                                                  | F22.518   | Librarian<br><br><b>Project Start Date:</b><br>9 <sup>th</sup> January 2023<br><br><b>Project Completion Date:</b><br>27 <sup>th</sup> March 2023 | <b>Project:</b><br>Seniors Technology Training Sessions                   | \$2,244                                                                             | <ul style="list-style-type: none"> <li>As at the 13<sup>th</sup> February 2023, the Senior's Tech Savvy 12 weeks program was in progress</li> <li>As at 13<sup>th</sup> March 2023 the program was still in progress and will be completed on schedule</li> </ul> |
| <b>RMCC – Routine Maintenance Council Contract 2022/23</b><br><br><b>General Ledger:</b><br><br><b>Job Cost Centre:</b><br><b>1400-0000-0000</b><br><b>6940-0000-0000</b> | F19.601   | Vince Scoleri<br><br><b>Project Start Date:</b><br>01-07-2022<br><br><b>Project Completion Date:</b><br>31-06-2023                                | <b>Project:</b> Routine Maintenance on SH14 (Market Street) and Yanga Way | \$153,800<br><br><b>Funds Received:</b><br>\$14,194<br>\$ 71,443.20 – Receipt 57377 | Works currently in progress.<br><br>As at 13 <sup>th</sup> February 2023 we have received funds for \$47,628.80 + \$23,814.40 (\$71,443.20) – Receipt 57377                                                                                                       |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                            | CM Folder                             | Project Manager & Project Dates | Description                                                                                                                                                         | Funding Value/<br>Funds Received & Expenses                                                                                                                                                                                   | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Block Grant – 2022/23<br/>Transport of NSW</b><br><br><b>General Ledger:<br/>6080-1102-0000<br/>6080-1104-0000<br/>6080-1101-0000</b> | Grant Box:<br>G22/17<br><br>D22.72552 | Vince Scoleri                   | <b>Project:</b> Agreement for Block Grant Assistance to Council for Regional Roads<br><br>Main Road Maintenance. - MR 67 (192.9KM), MR 431 (6.5KM), MR 514 (62.9KM) | \$1,320,000 to be paid in 2 instalments of \$660,000<br><br><b>Funds Received:</b><br>The first instalment of \$660,000 has been paid – Receipt 56375<br><br>Second instalment of \$660,000 has been received – Receipt 57351 | As at <b>12-09-2022</b> We received an email from the Funding Body with the following: <ol style="list-style-type: none"> <li>1. Councils Block Grant Agreement</li> <li>2. Letter from West Region Director, Alistair Lunn</li> <li>3. Excel version schedule 4A &amp; 4B</li> </ol> They have advised the following: <ul style="list-style-type: none"> <li>• An indexation of 2% has been applied to this year's agreement.</li> <li>• The first instalment has been paid of \$660,000 Receipt 56375</li> <li>• The second instalment will be made in January 2023 and will comprise the balance of the allocation less any certified underspend from council from the previous year.</li> <li>• As at the 13<sup>th</sup> February 2023 the second instalment of \$660,000 was received</li> <li>• An extension request is to be submitted</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                                                                                                                                                 | CM Folder | Project Manager                                  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Funding Value/<br>Funds Received<br>& Expenses                                                    | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Reconnecting Regional NSW Community Events Program</b><br><br><b>Job Codes:</b><br><b>6560-2085-0001</b><br><b>6560-2085-0002</b><br><b>6560-2085-0003</b><br><b>6560-2085-0004</b><br><br><b>General Ledger:</b><br><b>6560-1100-0011</b> | F22.193   | Community Projects, Tourism & Grants Coordinator | <p>Balranald Shire Council was allocated an amount of \$150,854 for community events. An application was to be submitted with breakdown of allocation of the proposed funding. Funding was to only go to events that were free entry for attendees. Our application prosed the funding of 4 events including:</p> <ul style="list-style-type: none"> <li>The Sounds &amp; Scribble Youth Summer Festival – <b>6560-2085-0001 \$44,250</b></li> <li>The Salami Festival Euston – <b>6560-2085-0002 \$44,554</b></li> <li>SW Arts Regional Events &amp; Touring Program – <b>6560-2085-0003 \$50,000</b></li> <li>Stop Shop Stay Market Day (Christmas Market Day-supporting local businesses) – <b>6560-2085-0004 \$12,050</b></li> </ul> | \$150,854<br><br><b>Funds Received:</b><br>80% of funds received.<br>\$129,683,20 – Receipt 46475 | <ul style="list-style-type: none"> <li>Application Submitted 8<sup>th</sup> July 2022</li> <li>On the 26<sup>th</sup> September we received notification of the success of our application and receipt of the signed Funding Agreement</li> <li>As at 14-11-2022 80% of funds was received being \$120,683 Receipt 46475</li> <li>As at 14-11-2022 The Salami Festival at Euston was staged and invoices are expected and planning had begun for the other 3 events.</li> </ul> <p>As at 07-12-2022 the following activities were in progress:</p> <ul style="list-style-type: none"> <li>Payment of invoices for the Salami Festival</li> <li>Planning for the Stop Shop Stay Market Day event and marketing campaign</li> <li>Planning for the Sounds &amp; Scribbles Youth Festival</li> </ul> <p>On the 07-12-2022 we received notification that the grant delivery has been extend to January 2024 but variations would still need to be submitted if extension was required.</p> <p>As at 13<sup>th</sup> February 2023. Two events have been delivered and a Variation for time extension is being submitted for the SW Arts Program &amp; for the Youth Festival</p> <p>On the 27<sup>th</sup> February 2023 a Variation for time extension for 2 events was submitted</p> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                    | CM Folder     | Project Manager                                  | Description                                                   | Funding Value/<br>Funds Received<br>& Expenses                                         | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| <b>Department of Regional NSW<br/>Regional Youth - Summer Holiday Break 22/23</b>                                | CM Box 22/27  | Community Projects, Tourism & Grants Coordinator | Funding for a Youth Summer Holiday Break program              | \$13,898.00                                                                            | <ul style="list-style-type: none"> <li>Application submitted on the 31<sup>st</sup> October 2022</li> <li>On Wednesday 9<sup>th</sup> November we received confirmation of our application's success</li> <li>On Monday 14<sup>th</sup> November 2022 we received notice that the Funding Agreement was ready to be signed. Due by 30<sup>th</sup> November 2022</li> <li>On the 16<sup>th</sup> December we submitted the signed funding deed and invoice</li> <li>As the program was unable to be delivered, we will be returning funds to the funding body during March 2023</li> </ul>     |
| <b>National Australia Day Council - Australia Day Grant 2023</b><br><br><b>Job Cost Code:<br/>0548-2170-0001</b> | CM Box G22/24 | Community Projects, Tourism & Grants Coordinator | Funding for Australia Day events in Balranald and Euston 2023 | \$19,968.00<br><br><b>Funds received:</b><br>First Payment \$17,572 –<br>Receipt 57072 | <ul style="list-style-type: none"> <li>Application Submitted on the 7<sup>th</sup> November 2022</li> <li>On the 29<sup>th</sup> November 2022 we received notification of our application success</li> <li>On the 14<sup>th</sup> December 2022 Council submitted the signed funding deed</li> <li>First payment of \$17,572 was received on the 16<sup>th</sup> December 2022</li> <li>As at 13<sup>th</sup> February 2023 the Australia Day events were staged at both Balranald &amp; Euston and we are in the process of receiving invoices and compiling the acquittal report</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                         | CM Folder                                     | Project Manager                                                                                                                    | Description                                                                                              | Funding Value/<br>Funds Received &<br>Expenses                                   | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Community Building Partnership Grant 2022</b>                                                                      | F22.346<br><br>CM Box<br>G22/5                | Community Projects,<br>Tourism & Grants<br>Coordinator                                                                             | Enhancements/Upgrade of IT<br>multi-media communications<br>and displays at the Interpretive<br>Pavilion | \$40,000 Grant<br>\$40,000 Council<br>Contribution<br><br><b>TOTAL: \$80,000</b> | <ul style="list-style-type: none"> <li>• Application Submitted 10<sup>th</sup> June 2022</li> <li>• On the 5<sup>th</sup> December we received notification of our application success</li> <li>• Funding Deed and EFT Banking details are due by the 31<sup>st</sup> March 2023</li> <li>• As at 13<sup>th</sup> February 2023 we are finalising the Funding Deed documentation for submission</li> </ul>                                                                                                                      |
| <b>Fixing Local Roads Pothole Repair Program - Transport NSW</b><br><br><b>General Ledger Revenue: 6100-1100-0008</b> | Application<br>D22.74745<br>Folder<br>F22.378 | Executive Manager,<br>Engineering<br><br><b>Project Start Date:</b><br>01/12/2022<br><br><b>Project Finish Date:</b><br>01/01/2024 | Funding for the repair of<br>potholes                                                                    | \$543,445                                                                        | <ul style="list-style-type: none"> <li>• Application submitted in November</li> <li>• On the 5<sup>th</sup> December 2022 we received notification of our application success</li> <li>• Council has 30 days from the date of the email to accept the funding offered under this Program and return the signed Deed</li> <li>• On 19<sup>th</sup> December 2022 we received notice of our invoice from the funding body</li> <li>• As at 13<sup>th</sup> March 2023 we are awaiting a progress report on the project</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                  | CM Folder | Project Manager                                  | Description                                                                                                                                                                                                                                      | Funding Value/<br>Funds Received &<br>Expenses                                                  | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <b>Office of Responsible Gambling – Community Benefit Fund</b> | F22.220   | Community Projects, Tourism & Grants Coordinator | Funds from the Euston Club to be evenly allocated between Maari Ma Health Aboriginal Cooperation, Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (under the auspice of Balranald Shire Council) and Mallee Family Care | Funds to Council's Advisory Committee: \$84,764 per year for 3 years<br><b>TOTAL: \$254,292</b> | Signed Document by all panel members was sent to the Minister 27 <sup>th</sup> May 2022. The Advisory Committee will be responsible for: <ul style="list-style-type: none"> <li>• Gambling education &amp; awareness</li> <li>• Mental Health first aid training for community members</li> <li>• Develop a health service map and strategic plan for health services in the Balranald Shire</li> <li>• Cross-referral to GambleAware counselling services in the Far West NSW</li> <li>• On the 6<sup>th</sup> December 2022 we received notification of the Minister's Approval of the grant. We need to provide our project objectives and budget with the funding deed</li> <li>• As at 13<sup>th</sup> February 2023 we are finalising the documentation and requirements requested by the funding body</li> <li>• As at 13<sup>th</sup> March 2023 we had an online meeting with the funding body re requirements and have been given the green light to proceed with the funding deed documentation</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                   | CM Folder                             | Project Manager                                                        | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Funding Value/<br>Funds Received &<br>Expenses                                                                                                                        | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <b>Stronger Country Communities Fund – Round 5</b><br><br><b>General Ledger: 4500-1145-0000</b> | CM Box: G22/11<br>App Folder: F22.461 | Community Projects, Tourism & Grants Coordinator & the General Manager | <ul style="list-style-type: none"> <li>• <b>Kyalite Memorial Park Rest Area:</b> to include public toilets &amp; ancillary facilities</li> <li>• <b>Balranald Shire Signage:</b> To undertake recognition of First Nations Lands upon entry into the Shire and enhance town entry signs in Balranald and Kyalite</li> <li>• <b>Safe Fencing at the Balranald Pool:</b> To installed approved fencing around the Balranald Pool</li> <li>• <b>Netball Courts Resurfacing</b></li> <li>• <b>Basketball Courts Balranald:</b> To design and construct new basketball courts and facilities</li> <li>• <b>Hatfield Community Facilities:</b> To install appropriate rest area or facilities for visitors to Hatfield</li> </ul> | <b>Balranald Shire Council Allocation:</b><br>\$943,758 for Council Community Projects<br><br><b>Payments Received:</b><br>First instalment \$755,040 – Receipt 57488 | <ul style="list-style-type: none"> <li>• Letter to the GM from the Deputy Premier on 4<sup>th</sup> August 2022 re announcement.</li> <li>• On the 31<sup>st</sup> August 2022, the Chairs of the Advisory Committees the following were identified/resolved as being the priority projects to be funded from Councils' allocation of funds</li> <li>• On 22<sup>nd</sup> December 2022 we received notification of our success</li> <li>• On the 31<sup>st</sup> January 2023 we submitted the Signed Funding Deed</li> <li>• On the 12<sup>th</sup> February 2023 the first instalment of \$755,040 was received. Receipt 57488</li> <li>• As at 13<sup>th</sup> March 2023 project scheduling and action plan to be developed by Project Manager and GM</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

| Grant/Project                                                                                                        | CM Folder        | Project Manager                                                                                                 | Description                                                 | Funding Value/<br>Funds Received &<br>Expenses | Status to Date                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Library Council<br/>Public Library<br/>Infrastructure Fund<br/>2022/23</b>                                        | CM Box<br>G22/23 | Librarian and the<br>Community<br>Projects, Tourism<br>& Grants<br>Coordinator                                  | Funding for Stage 2 of the Library<br>Refurbishment project | \$172,610                                      | <ul style="list-style-type: none"> <li>Application Submitted on the 28<sup>th</sup> October 2022</li> <li>In March 2023 Council received notice of our success – Letter of Offer (CM folder D23.80700)</li> </ul>      |
| <b>Fixing Local Roads<br/>Round 4 2022/2023 –<br/>Transport NSW</b><br><br><b>General Ledger:<br/>6100-1100-0000</b> | CM Box<br>G22/14 | Vince Scoleri<br><br><b>Project Start<br/>Date:</b><br>30-07-2023<br><br><b>Project End Date:</b><br>28-06-2024 | Re-sheeting Benanee Gravel Road                             | \$1,550,000                                    | <ul style="list-style-type: none"> <li>Application submitted in September 2022</li> <li>As at the 13<sup>th</sup> March 2023 Council received notice of our success – Letter of Offer (CM folder D23.79473)</li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ 13th March 2023

### APPLICATIONS PENDING

| Grant/Project                                                                                                  | CM Folder                                      | Project Manager                                        | Description                                                                       | Funding Value | Status to Date                                                                                                  |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------|
| <b>COVID-19 Aged Care Support Program Extension – COVID Outbreak Reimbursement 2022 – Department of Health</b> | F22.303                                        | Sheridan Hammet                                        | Reimbursement for money spent during the May 2022 COVID-19 Outbreak at the Hostel | \$20,700.40   | Application was submitted in June 2022                                                                          |
| <b>Office of Responsible Gambling NSW Community Development Fund Round</b>                                     | CM Box<br>G22/25<br><br>D22.74980<br>D22.74982 | Community<br>Projects, Tourism &<br>Grants Coordinator | Funding for the Refurbishment of emergency accommodation housing                  | \$240,000     | <ul style="list-style-type: none"> <li>Application was submitted on the 8<sup>th</sup> November 2022</li> </ul> |

**9.4 OUTSTANDING ACTIONS**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.80732</b>                                                                                                                     |
| <b>Reporting Officer(s):</b>       | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To bring forward for information the Action Report with outstanding actions from previous meetings.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

A list of the actions from previous meetings that are still outstanding has been provided for the information of Council.

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

- 1. Outstanding Actions - Tuesday, 14 March 2023**

## Outstanding Actions – Tuesday 14 March 2023

[Action Sheets Report](#)

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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Responsible Officer | Section | Subject                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------|---------------------------------------------|
| Bidgee Haven Hostel Management Committee 25/01/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Bennett, Craig      | Reports | DRAFT AGED CARE PRUDENTIAL STANDARDS POLICY |
| <b>COMMITTEE RECOMMENDATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |         |                                             |
| Moved: Member Peter Lawler<br>Seconded: Member Iain Lindsay-Field                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |         |                                             |
| <ol style="list-style-type: none"> <li>1. That the S355 Committee Recommend to Council, that the Draft Aged Care Prudential Standards Policy be placed on public display for comment, and</li> <li>2. That Council consider all public comments at the time of adopting any policy.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |         |                                             |
| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Responsible Officer | Section | Subject                                     |
| Bidgee Haven Hostel Management Committee 25/01/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Bennett, Craig      | Reports | HOSTEL RESIDENT ENTRY REQUIREMENTS          |
| <b>COMMITTEE RECOMMENDATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |         |                                             |
| Moved: Member Iain Lindsay-Field<br>Seconded: Member Peter Lawler                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |         |                                             |
| <ol style="list-style-type: none"> <li>1. That the s355 Committee recommend to Council that the Bidgee Haven Hostel operate as a low to high residential care facility,</li> <li>2. That the Committee requests that Council models Bidgee Haven on levels 1-6 and provides all assumptions required.</li> <li>3. That the s355 Committee recommends to Council that it prepare a new residents entry document,</li> <li>4. That Council employs a solicitor working in the aged care sector to prepare a resident's contract of entry, and</li> <li>5. That Council approaches the NSW Far West Health Service to work in partnership in the transfer of residents and formalise current arrangements.</li> </ol> |                     |         |                                             |
| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Responsible Officer | Section | Subject                                     |
| Audit Risk and Improvement Committee 1/12/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Holmes, Carol       | Reports | Quarterly Budget Review Sept 30th           |

Outstanding Actions – Tuesday 14 March 2023

[Action Sheets Report](#)

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**PURPOSE OF REPORT**

To enable the ARIC to review the current years revised estimated of expenditure and income as detailed in the Quarterly Budget Review

John advised, a report went to recent Council meeting commenced the original budget with \$111,436 deficit, there has been a number of variations and managed to pull back to \$110,000. A lot relates to interest on investments. A few operational grants received, a few programs of expenditure of those funds. Allocated funds from Capital for new document Management System, not sure if this is going ahead as yet.

Some movements in the capital area, envisaging a large amount for Plant & Equipment Replacement, \$1.6M which will come out of plant restrictions. Looking at \$300K for sale of surplus equipment which will go back in the Plant restriction.

There has been a number of variation in the Operational areas

Bidgee Haven done a review of income, has seen a reduction in subsidy levels and some reductions in expenditures. We have had some savings in salaries.

Caravan Park – increase of visitations, any surplus will go back into restrictions for Caravan Park.

There has been an overall improvement of \$110,000.00 only leaving a slight deficit, another review will be submitted end December.

Edna advised that this is a good result and hopefully will continue.

Simon enquired – Capital Review, projecting capital expenditure of \$23.197M only spending \$9,000 to the end September, is this accurate for the first 3 months?

John advised, the figure relates to capital works on roads, this is the only capital expenditure at this stage. The majority has been affected by floods which would have normally been spent on roads. Expenditure at Discovery Centre, tenders will go out shortly for this program. \$770,000 of improvements for Caravan Park should commence early next year at this stage.

Mr Jones advised that Council has put a hold on all Capital Works until floods have subsided. 80% of rural roads are inundated at the moment, therefore cannot do any roads inspected.

The Chair asked if Mr Jones would do an assessment on all roads prior to any works commencing.

Mr Jones advised that today, he is only able to get to approximately 25% of roads, and we will reassess everything.

Laurie advised that this will be better reflected in the December and March reviews as the floods subsided, seek what grant funding will be available and reassess the Capital works.

The Chair stated that we should be eligible for NDRA Funding, for flood damage etc. which could take a very long time.

Mr Rule, advised that Natural Disaster only covers the road networks, only got 3 months to claim after the event has moved on, there will need to be a level of discussion with TfNSW as this will not be realistic to be achieved.

Mr Webb advised that you have 3 months to do emergency repairs and up to 2 years to do the restoration works.

Mr Knight advised that Council is in the process of initiating a request for quotations for valuation services for the end of 2023, made some discussions of

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roads being a focus of this because of the severity of the road surface across our road network.

There will be a significant influence on the capital component of the budget.

Mr Rule asked if all funds are being captured in the floods mitigation and flood preparation works.

Mr Jones advised that Council has created one jobcost code for all flood mitigation works, and will review once floods are over.

Mr Webb advised that funding is available, \$1M for Councils and the expenditure and gaps will be captured in the Quarterly Budget Review.

**COMMITTEE RESOLUTION 2022/15**

Moved: Ms Rosanne Kava

Seconded: Mr Simon Rule

That a report be submitted to Audit Committee regarding the flood recovery funding and sources of funding and costs to Council, what is the gap between what is available with funding and what is needed to be spent.

**CARRIED**

| Meeting                                             | Responsible Officer | Section | Subject                                       |
|-----------------------------------------------------|---------------------|---------|-----------------------------------------------|
| Bidgee Haven Hostel Management Committee 22/02/2023 | Bennett, Craig      | Reports | INDEPENDENT AUDIT - GOVERNANCE AND PROCEDURES |

**COMMITTEE RESOLUTION 2023/8**

Moved: Member Iain Lindsay-Field

Seconded: Member Peter Lawler

The Committee Recommends to Council that an Independent Audit of all Governance and Procedures is undertaken to assess compliance with the Commonwealth Aged Care Legislation and that an improvement program is developed to guide Council and the S355 Committee on any required improvements.

**CARRIED**

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| Meeting                                                                                                                                                                                                                                                                                                                                                                                   | Responsible Officer | Section | Subject                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------|-----------------------------|
| Bidgee Haven Hostel Management Committee 22/02/2023                                                                                                                                                                                                                                                                                                                                       | Bennett, Craig      | Reports | AGED CARE - CODE OF CONDUCT |
| <b>COMMITTEE RESOLUTION 2023/7</b>                                                                                                                                                                                                                                                                                                                                                        |                     |         |                             |
| Moved: Member Peter Lawler                                                                                                                                                                                                                                                                                                                                                                |                     |         |                             |
| Seconded: Member Iain Lindsay-Field                                                                                                                                                                                                                                                                                                                                                       |                     |         |                             |
| <ol style="list-style-type: none"> <li>1. That Council attach the Commonwealth Code of Conduct as an addendum to the Council's adopted Code of Conduct, and</li> <li>2. That the General Manager implement suitable staff training by a training provider to meet onsite with Hostel and Council staff to discuss the Commonwealth Code of Conduct and its legal requirements.</li> </ol> |                     |         |                             |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                            |                     |         |                             |

| Meeting                                                                                                                        | Responsible Officer | Section                     | Subject                                                         |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------|-----------------------------------------------------------------|
| Bidgee Haven Hostel Management Committee 22/02/2023                                                                            | Holmes, Carol       | Minutes of Previous Meeting | Minutes of the Hostel Committee Meeting held on 25 January 2023 |
| <b>COMMITTEE RESOLUTION 2023/5</b>                                                                                             |                     |                             |                                                                 |
| Moved: Member Peter Lawler                                                                                                     |                     |                             |                                                                 |
| Seconded: Member Phil Ruddick                                                                                                  |                     |                             |                                                                 |
| That the Minutes as amended at Items 5 and 7.1, of the Hostel Committee Meeting held on 25 January 2023 be received and noted. |                     |                             |                                                                 |
| <b>CARRIED</b>                                                                                                                 |                     |                             |                                                                 |

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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Responsible Officer | Section                                       | Subject                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------------------------|------------------------------------------------------------------|
| Council 26/07/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Bennett, Craig      | Part A - Infrastructure & Development Reports | BALRANALD LOCAL ENVIRONMENTAL PLAN 2010 – HOUSEKEEPING AMENDMENT |
| <b>RESOLUTION 2022/135</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |                                               |                                                                  |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |                                               |                                                                  |
| That Council:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |                                               |                                                                  |
| <ol style="list-style-type: none"> <li>1. Supports the Planning Proposal – Balranald LEP Housekeeping Amendment to amend the <i>Balranald Local Environmental Plan 2010</i>.</li> <li>2. Submit the Planning Proposal to the NSW Department of Planning and Environment for Gateway Determination seeking public exhibition of the proposed amendments.</li> <li>3. Receive a further report after the public exhibition period addressing any submissions made in respect of the Planning Proposal.</li> </ol> |                     |                                               |                                                                  |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |                                               |                                                                  |
| <b>23 Nov 2022 1:52pm Holmes, Carol - Target Date Revision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     |                                               |                                                                  |
| Target date changed by Holmes, Carol from 23 August 2022 to 13 December 2022 - On exhibition                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |                                               |                                                                  |
| <b>23 Nov 2022 1:56pm Holmes, Carol</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                                               |                                                                  |
| On exhibition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |                                               |                                                                  |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Responsible Officer | Section                            | Subject                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------|--------------------------------------|
| Council 28/06/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Bennett, Craig      | Part A - General Manager's Reports | Balranald Visitor Centre Alterations |
| <b>RESOLUTION 2022/115</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |                                    |                                      |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |                                    |                                      |
| That                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                                    |                                      |
| <ol style="list-style-type: none"> <li>1. Provided funding for this project is confirmed by the Far West Joint Organisation;</li> <li>2. The revised plans for the Balranald Visitor Information Centre be endorsed and</li> <li>3. Council proceed with fully developed architectural and structural plans for the extensions to the Balranald Visitor Information Centre in accordance with the preliminary plans and</li> <li>4. Tenders be invited for the construction of the proposed works</li> </ol> |                     |                                    |                                      |

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**CARRIED**

**25 Jul 2022 4:47pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 26 Jul 2022 To: 30 Aug 2022, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and DA documentation

**23 Nov 2022 1:52pm Holmes, Carol - Target Date Revision**

Target date changed by Holmes, Carol from 30 August 2022 to 21 February 2023 - Tender Documents ready to be uploaded in Tenderlink portal.

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Responsible Officer | Section                                         | Subject                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------|--------------------------------------------------|
| Council 19/10/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Craig Bennett       | Part B - Corporate & Community Services Reports | Bidgee Haven Retirement Hostel Expansion Project |
| <p><b>RESOLUTION 2021/186</b></p> <p>Moved: Administrator Mike Colreavy</p> <p>1. Noting that:</p> <p>a) The Ministerial Performance Improvement Order imposed on Council in 2017 envisages Council following a path to financial sustainability;</p> <p>b) Requirement No 16 of the Performance Improvement Order Action Plan 2018 originally required Council to consider divesting the management and possibly ownership of the Bidgee Haven Hostel to ensure losses do not impact on Council's limited budget and risks to Council are minimized. Although consideration was given by Council in September 2017 to various alternate management arrangements, in-house management arrangements for the Hostel have continued up to now;</p> <p>c) Until today's report, the Administrator's requests to successive General Managers to demonstrate categorically that the proposed Bidgee Haven Hostel extension project can be delivered within the funding approved by the Commonwealth Government and Council have not received a positive answer;</p> <p>d) Under Council in-house management:</p> <p>(i) Bidgee Haven Hostel operates at a loss when all operating expenses (including depreciation) and capital costs are factored in; and</p> |                     |                                                 |                                                  |

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- (ii) financial viability of the expanded Hostel will, at best, only be marginal and permanently reliant on continuing occupancy rates around 90%, - at worst the Hostel will not be financially viable;
- e) Council's governance framework is already overstretched, and it lacks the kind of project management expertise required to deliver this project successfully, as is readily apparent from the report on the Better Practice Review in today's Council Meeting Agenda and other information under consideration by Council's Audit Risk & Improvement Committee;
- f) Council's current and predicted long-term financial position is not sufficiently robust to assume the risks associated with expanding and operating the Bidgee Haven Hostel complex in-house;
- g) Other crucial Council services, particularly roads, are already overstretched and cannot absorb further losses if they are incurred by the Bidgee Haven Hostel;
- h) The expansion of Bidgee Haven Hostel could eventually proceed, in line with community expectations, but under the ownership/stewardship of a specialist operator with demonstrated capability in efficiently operating similar facilities elsewhere, and Council can act immediately to seek a suitable purchaser;
- i) A proposed sale will be more attractive to a specialist operator if there is an opportunity to modify the project design to satisfy their operational requirements prior to the construction phase;
- j) The recommendation of the Ageing Well, Aged-Care & Facilities Advisory Committee to proceed with the build immediately, while simultaneously investigating the possibility of negotiating a sale of the Hostel complex, is a clear indication that community sentiment supports the Bidgee Haven Hostel's expansion proceeding;
- k) The recommendation of the responsible Director and the Acting General Manager is not to proceed with the tendering and construction of the 15-bed extension, and instead to call for expressions of interest for the potential sale of the Hostel complex and seek advice as to the transfer of grant funding to a future Hostel operator; and
- l) The two recommendations referred to in (j) and (k) above are incompatible – they cannot coexist and it would be financially irresponsible for Council not to follow Management's recommendation in this case.

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2. That tendering and construction of the 15-bed extension be placed on hold, at this stage.
3. That advice be sought from the funding body about the potential to transfer the approved grant funding to a future hostel operator.
4. That expressions of interest be called for the sale of the Bidgee Haven Hostel complex to an experienced, specialist aged-care operator.
5. That the pre-construction design and planning work, and preparation of tender documents currently underway, be finalised by Council for inclusion with the sale of the complex.
6. That Council receives and notes the Minutes of the Ageing Well, Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 14 October 2021.

**CARRIED**

**13 Dec 2021 3:56pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 15 Feb 2022, Reason: Placed on hold - report back to Ordinary Council Meeting in February 2022

**11 Mar 2022 2:55pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 15 Feb 2022 To: 31 May 2022, Reason: This item remains on hold whilst financial/organisation reviews are undertaken

**05 Apr 2022 3:37pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 31 May 2022 To: 30 Jun 2022, Reason: Grant funding applied for to undertake Business & Financial assessment

**10 Aug 2022 10:45am Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 30 Jun 2022 To: 30 Dec 2022, Reason: Grant applied for was successful to undertake a business and financial assessment

| Meeting                                                                                                                                                                                                                                                                                                       | Responsible Officer | Section                            | Subject                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------|----------------------------------------------|
| Council 29/11/2022                                                                                                                                                                                                                                                                                            | Ray Mitchell        | Part A - General Manager's Reports | AMENDMENT TO BALRANALD LEP BALRANALD RESERVE |
| <b>RESOLUTION 2022/201</b>                                                                                                                                                                                                                                                                                    |                     |                                    |                                              |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                            |                     |                                    |                                              |
| That Council endorse the advice given to the Dept of Planning that Council would not have any objection to the proposed amendment of the Balranald Local Environmental Plan 2010 to rezone the whole of lot 126 DP 751170 situated at 9 Endeavour Drive Balranald and owned by the Balranald Local Aboriginal |                     |                                    |                                              |

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Land Council, from RU1 Primary Production to RU5 Village to reflect existing uses of the site.

**CARRIED**

**19 Dec 2022 11:59am Holmes, Carol - Reallocation**

Action reassigned to Jones, Kerry by Holmes, Carol - Kerry being the reporting officer

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Responsible Officer | Section | Subject                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------|
| Works Committee 1/07/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Jones, Kerry        | Reports | RFT 21/22-03 - CONSTRUCTION OF SHOULDER WIDENING OF TAYLOR ROAD AND LESLIE ROAD AND PAVEMENT REHABILITATION OF KILPATRICK ROAD EUSTON |
| <b>COMMITTEE RESOLUTION 2022/6</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |         |                                                                                                                                       |
| Moved: Chairperson Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |         |                                                                                                                                       |
| That the Council having twice gone to the market and having received tender prices that are well and above the available funding, decline to accept any of the tenders received pursuant to Clause 178 (1) and to authorise the General Manager to enter into negotiations for undertaking part or so much of the works as the budget would permit in accordance with Section 178(3)(e), with Harril Pty Ltd trading as Coburns Earthmoving, being the company that submitted the lowest conforming tender received. |                     |         |                                                                                                                                       |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                     |         |                                                                                                                                       |
| <b>10 Aug 2022 10:52am Holmes, Carol - Target Date Revision</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |         |                                                                                                                                       |
| Revised Target Date changed by: Holmes, Carol From: 8 Jul 2022 To: 30 Sep 2022, Reason: Variation submitted with Transport NSW                                                                                                                                                                                                                                                                                                                                                                                       |                     |         |                                                                                                                                       |

| Meeting                   | Responsible Officer | Section | Subject                                                                    |
|---------------------------|---------------------|---------|----------------------------------------------------------------------------|
| Works Committee 1/07/2022 | Bennett, Craig      | Reports | RFT 21/22-04 Contract for Waste Collection Services for Balranald & Euston |

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**6.1 RFT 21/22-04 CONTRACT FOR WASTE COLLECTION SERVICES FOR BALRANALD & EUSTON**

**COMMITTEE RESOLUTION 2022/5**

Moved: Chairperson Mike Colreavy

That Council consider the options as below;

1. Cancel Tender RFT21/22-04 Contract For Waste Collection Services For Balranald & Euston in accordance with Clause 178 (3)(a) of the Local Government (General) Regulation 2021 due to a lack of a wider interest in the tender process; and/or
2. Authorise the General Manager to enter into negotiations with Balranald Diesel Service in accordance with Clause 178 (3)(e) of the Local Government (General) Regulation 2021 due to their interest in the tender with the requirement that all WH&S and Financial documentation is provided to Council.

**CARRIED**

**23 Nov 2022 1:57pm Holmes, Carol - Target Date Revision**

Target date changed by Holmes, Carol from 08 July 2022 to 13 December 2022 - Received amended documents, renegotiating with Balranald Diesel Service

|                                                                 |
|-----------------------------------------------------------------|
| <b>9.5 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT</b> |
|-----------------------------------------------------------------|

**File Number:** D23.80808

**Reporting Officer(s):** Nikkita Manning-Rayner, Administration Officer - Health & Development  
Ray Mitchell, Health & Development Coordinator

**Responsible Officer:** Craig Bennett, General Manager

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

The following Notices of Determination (**DA**), Construction Certificates (**CC**), Complying Development Certificates (**CDC**), Section 68 Certificates (**S68**), Subdivision Certificates (**SDC**), Subdivision Works Certificate (**SWC**) and / or Occupation Certificates (**OC**) have been issued under delegated authority since the Ordinary Council Meeting held on Tuesday, 21 February 2023:

| <b>Application</b>                        | <b>Owner/Applicant</b>                                              | <b>Location</b>                                                                       | <b>Description</b>                                                    |
|-------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| DA 10/2023                                | James Golsworthy for Falvo Fruits                                   | Crown Land on the southern bank of the Murray River, off Hattah-Robinvale Road, Wemen | Irrigation Pump Station                                               |
| DA 13/2023                                | Eyan Ingles for Michael & Lorraine Bax                              | 173 Market Street, Balranald                                                          | Shed                                                                  |
| DA 16/2023                                | Allan & Alison Linnett                                              | 202-206 O'Connor Street, Balranald                                                    | Garage                                                                |
| SDC 02/2023                               | Price Merrett Consulting Pty Ltd for Rocky Lamattina & Sons Pty Ltd | 11 Cary Street, Euston                                                                | Four Lot Residential Subdivision                                      |
| SDC 03/2023                               | Northern Land Solutions for Hannes & Lynne Herson                   | Yuranigh Street, Balranald                                                            | Five Lot Subdivision                                                  |
| SDC 04/2023                               | Brian Mitsch for Brendan & Jenny Coates                             | 908 Ivanhoe Road, Balranald                                                           | Four Lot Subdivision                                                  |
| OC 10/2023<br>(certificate of completion) | Josh Gaskin for Mario Chirchiglia                                   | 17-19 Tayla Court, Euston                                                             | Sanitary plumbing for dwelling                                        |
| OC 11/2023<br>(certificate of completion) | Nathan Condely for Cadell Orchards Pty Ltd                          | Maffra, 4231 Yanga Way, Balranald                                                     | Sanitary plumbing & onsite sewage management system for accommodation |

The following numbers of certificates relating to conveyancing have been issued since the Ordinary Council Meeting held on Tuesday, 21 February 2023:

|                                                                                                     |    |
|-----------------------------------------------------------------------------------------------------|----|
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Planning Information Certificates (10.7) | 18 |
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Building Certificates (6.24)             | 1  |
| <b>Local Government Act 1993</b><br>Outstanding Orders (735A)                                       | 0  |
| <b>Local Government Act 1993</b><br>Drainage Diagram                                                | 12 |
| <b>Biosecurity Act 2015</b><br>Outstanding Orders (Noxious Weeds)                                   | 0  |

The following Section 4.6 Variations have been issued under delegated authority since the Ordinary Council Meeting held on Tuesday, 21 February 2023:

| Application | Owner/Applicant | Location | Description |
|-------------|-----------------|----------|-------------|
| Nil         | -               | -        | -           |

#### **FINANCIAL IMPLICATIONS**

Nil

#### **LEGISLATIVE IMPLICATIONS**

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

#### **POLICY IMPLICATIONS**

Nil

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**10 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL MATTERS**

Nil

**9 CLOSURE OF MEETING**