



ATTACHMENTS

Ordinary Council Meeting

Tuesday, 18 April 2023

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Meeting MINUTES

Strengthening Community Access, Inclusion & Wellbeing Advisory Committee, Thursday 23 February 2023



Location: Balranald Shire Council Chambers, Market St

Start Time: 4.00-5:30 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/89958028617?pwd=Tk5DVkZXYkxVG1SSjJCK2V3L2VQQT09>

Meeting ID: 899 5802 8617

Passcode: 111741

Opening of Meeting

1. Acknowledgement of Country
We pay our respect to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.
2. Apologies: Mandy Haley, Michelle White, Trish Simpson
Present: Sue Balshaw, Connie Mallet, Lyn Flanagan, Lea Lawrie, Mike Colreavy, Emma Moore, Kerry Jones
Present via zoom: Nat Lay
3. Guest Speaker – Michelle Straub HSM Balranald Far West Health (**FWH**) – unable to attend due to being unwell.
4. Previous Minutes (9 February 2023) – Moved: Sue Seconded: Lea CARRIED
5. Disclosures of Interest – NIL
6. Reports from Council / Chair -
Mike Colreavy reported:
2 x meetings with NSW Nurses and Midwives Assn, Balranald Branch
Approached in Nov/Dec re staff shortages at hospital and number of shifts which are under-filled. Current staff are working huge periods of over-time, staff are burning out etc
If continues there is a concern that the MPS will not be able to continue providing the services it currently does.
Also concerned that the Health Service had had the option to bring in agency staff but opted not to – to the ill-effect of current staff members.

Union requested for BSC to assist with advocacy

Mike approached local health service for their own version of the events. Wrote to Brad Astil, acting role at Broken Hill with oversight of Balranald. Also spoke to Michelle. Both confirmed issues of under-staffing but noted they are trying to bring staff from other areas to mitigate against pressures.

Meeting MINUTES

Strengthening Community Access, Inclusion & Wellbeing Advisory Committee, Thursday 23 February 2023



Mike met again yesterday (22nd February 2023) with the local union representatives. 3 local union reps attended the meeting, but they agreed there had been some positive changes, still some issues but better than it was.

Agreed to wait several more weeks and see how things were progressing before considering further advocacy up to the Minister for Health. Mike would also FWH ask what Council might do to support in this space.

Mike notes we should give the Health Service time to continue to address this issue, if not improvement will go to next level.

Lyn - potential 'band-aid' situation as we need a longer term solution to recruiting a more stable and permanent workforce. It is tricky even to get agency nurses now.

Sue: Program through FWH service where they bring nurses in from Overseas. This has had some success here with one nurse deciding to stay and then bring her family. Issue is the impact of Covid on immigration-based strategies.

Hospital is getting 4 housing units moved to the Block and are close to arriving. This will accommodate agency nurses and meet some short-term accommodation requirements.

Emma: ageing workforce and no young, registered nurses working up there now. No training registered nurses either.

Most retirees are hanging on but ready to leave.

MPS were not prepared to pay agency pay rate, so agency staff would not come. This was a FWH service decision.

Sue: FWH needs to make a statement which offers the community some peace of mind and security in this space because current high levels of uncertainty is increasing unrest.

Nat: education model enables trainee teachers to study and work to enable a recruitment model that is attractive to people. Health does something similar and Grads come for 3 months, but we do not get many of these students anymore.

Em: would need to be second year student (AIN) and then you can work on the job with a base skill set. Need an 'educator' position here – so that students have that level of support – Emma was the last person to fill the educator position role. It is now staffed by someone in BH and Balranald get little servicing

Mike: feels it is not our place to offer solutions but rather to indicate that we will advocate for this service and lobby accordingly and will meet Union again in a few weeks and then report to our next meeting (23rd March). As a committee we can respond further at this meeting if needed.

Meeting MINUTES

Strengthening Community Access, Inclusion & Wellbeing Advisory Committee, Thursday 23 February 2023



1st March, new GM starts – Craig Bennett – COAC chairs will meet on the 2nd March 5pm
Craig has worked in the past at Griffith and Leeton Council. Partner from Griffith.
Partner studying Applied Science Nutrition

After School Care

Emma has been in contact with Intereach Cath McLean (OOSH program)
Issue has been raised up to the Intereach Executive and is being considered
Intereach was looking to connect with Janaya Gaston
Emma noted there were 11 at LDC last year that lost After School Care
More children would be interested if not in a 'childcare' setting
Intereach – Em to contact Monday and see A re interest in servicing Balranald and B is it time to
do survey to canvas level of community demand

Kerry noted that Warren had a school holiday camp each holidays – Dept Community Services.
Connie will further explore these funding streams.

Skills shortage issue and gender equity issue – we need a longer term, enduring and permanent
solution to this issue.

7. Correspondence / Connections of note

8. Ongoing Initiatives Update:

- a) Service Directory finalisation and launch – HOLD OVER
- b) LGA Health Profile – HOLD OVER
- c) Balranald Emergency Accommodation Model (funding application in, model drafted, co-investors Vinnies, MaariMa, MacKillop Family Services, MDVS and MASP)
- d) Mental Health First Aid funding: review of position description, review of costing for role

Workforce plan is going through the consultation phase, the 0.2EFT is documented in this
Plan and will be adopted in the March meeting. Then goes out to public exhibition. Finalised
in June. After this recruitment can start.

Position will be accountable to the GM

The Committee will put the program of works to the GM and GM will direct the staff member.

9. Other Business:

Bus transport issue reached no outcome – check in with Mandy Haley re final outcomes
Thank you to Kerry

Mike has been notified by OLG that there will be a Balranald Shire Councillors election in
September 2024 – Mike has seen the Advisory Committees as the embryos for future
Councillors – Mike is asking people to seriously consider if this role might be right for them. OLG
will provide some further training in this space.

10. Next Meeting: 23rd March 2023

Minutes – Executive of Chairs Advisory Committee

Tuesday 14 March 2023



Location: Council Chambers

Start Time: 5.00 pm

Members:

Balranald Beautification (BBAC)	Lea Lawrie
Ageing Well, Aged Care & Facilities & (AWACAFAC)	Tony Conway
Euston Progressive (EPAC)	Guy Fielding (Via Zoom)
Growing Business, Industry & Tourism (GBITAC)	Iain Lindsay-Field
Sports & Recreation (SARAC)	Richard White
Strengthening Community Access, Inclusion & Wellbeing (SCAIWAC)	Apology

Mike Colreavy (Administrator), Craig Bennett (General Manager) and Carol Holmes (Senior Executive Assistant) were in attendance

1. Opening of Meeting at 5 pm

2. Acknowledgement of Country

Acknowledgement given by Mike Colreavy

We pay our respects to the Traditional Custodians of the Lands where we hold this meeting and pay our respects to Elders past, present and emerging.

3. Apologies – Rachael Williams

4. Disclosures of Interest – Nil

Agenda

Confirmation of Previous Minutes

Moved Tony Conway, Seconded Lea Lawrie that the Minutes are a true and correct copy of the Executive of Chairs Meeting held on Thursday, 2 March 2023

1. Developer Contribution Plans Work Schedule

Rachael Williams, on behalf of the Strengthening Community Access Inclusion and Wellbeing Committee forwarded the committee's priority list to be included in the meeting (Attachment 1).

Lea Lawrie enquired of the progress of the Lions Park upgrade

General Manager advised her that he had a staff member compiling an action list from all committee minutes and it should be captured in that list, this could take up to 1 month to finalise.

Richard White advised that the refurbish of Hard Tennis Courts on the priority list should be basketball courts.

Minutes – Executive of Chairs Advisory Committee

Tuesday 14 March 2023



Tony Conway with Ian Lindsay-Field and Lea Lawrie in agreeance that the Footy oval Entrance improvements (signs and trees) should be priority 1.
Richard suggested that refurbish tennis courts (for basketball courts) should be listed as priority 2.

It was also suggested that grant funding should be sourced for a new fence along Moa Street side of the race track to match the Church Street frontage.

Administrator advised that he was not sure where the priority list had come from, he thought from the Village Strategy Plans.

Guy Fielding advised the Committee that there was a lot more projects listed in the Settlement Strategies that what was put on the priority list submitted to this meeting.

General Manager advised that he would be happy to view the settlement Strategies and redo the priority lists from the strategies.

The Administrator suggested to Craig to align the Development Contribution Plan and Settlement Strategies together.

General Manager asked the committee to view the current list and send to Carol prior to the meeting on Thursday 27 April 2023.

2. Items Without Notice

Lea Lawrie asked if the committee could get an update on the Visitor Information Centre Upgrade.

General Manager advised her that there is an extensive grant update report submitted to Council every month and the progress of the grant would be in that report. He also suggested that Carol send the link to the agenda on the website each month to the committee members.

- 3. Next Meeting** Thursday, 27 April 2023 with Ray Mitchell receiving an invitation to attend.

- 4. Closure** The meeting closed at 5.50pm

Minutes – Executive of Chairs Advisory Committee

Tuesday 14 March 2023



Attachment 1

WORKS SCHEDULE OF DEVELOPMENT CONTRIBUTION PLAN

DRAFT PROJECT LIST FOR CONSIDERATION

Document	Action	Priority
BALRANALD		
Balranald Settlement Strategy	Street Tree Master Plan (incorporate with Euston)	
	Active Travel Plan	3
	Refurbish hard tennis courts	
	Tree planting around netball courts	
	Relocate & improve netball court area play equipment	
	Water tower art	
	Footy oval entrance improvements (signs and trees)	
(& CSP)	Improve town entrance signage	
	Mural to VRA shed	
	LGA entrance signs	
EUSTON		
Euston Settlement Strategy	Street Tree Master Plan (incorporate with Balranald)	
	Cemetery Master Plan	
	Euston Robinvale track upgrades	3
(& CSP and LSPS)	Interpretive signage	
	Water tower art	
	House numbering on kerb	
	Berrett Park seating, screening, planting	
	Kathy's Park installation	
	Plantings at Anderson Park	
DISABILITY INCLUSION ACTION PLAN		
Disability Inclusion Action Plan	Map high use nature strips and strips adjacent to high priority dwellings	
	Install mapped high priority footpaths	2
(& CSP)	Upgrade pool accessibility tools	1
COMMUNITY STRATEGIC PLAN (CSP)		
Community Strategic Plan (CSP)	Sponsorship of major events (5 Rivers Festival, Rodeo, Salami, Robinvale 80, etc)	5
THEATRE ROYAL CONSERVATION PLAN		
Theatre Conservation Plan	Install compliant accessible toilet	
	Repoint brickwork	
	Damp proof under stage area	
	New stage lighting	
	New sound system	
LOCAL STRATEGIC PLANNING STATEMENT (LSPS)		
Local Strategic Planning Statement (LSPS)	Greenham Park Master Plan	4

MEETING NOTES
GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE
7th March 2023



CHAIR: Iain Lindsay-Field

MINUTES OFFICER: Simone Carmichael

AGENDA ITEM	DISCUSSION
1.	Meeting Open: 5:33pm Attendees:
COMMITTEE MEMBERS (Quorum = 5, half plus one) ✓ Iain Lindsay-Field (Chair) ✓ Simone Carmichael (Secretary) ✓ Guy Fielding (Zoom) ✓ Dianne Williams ✓ Peter Lawler ✓ Sam Papa ✗ Bronwyn Brougham ✗ Linda Nelson	
COUNCIL ✓ Craig Bennett (BSC GM) ✗ Mike Colreavy (BSC Administrator) ✓ Connie Mallet (BSC Tourism, Communication & Events Coordinator)	
GUESTS	
2.	Acknowledgement of country: Iain L-F
3.	Apologies: Linda N.
4.	Disclosures of Interest: NIL
5.	Confirmation of minutes: The February Meeting Minutes were read and accepted. Moved Peter L, Seconded Dianne W.
6.	Business arising from minutes
6.1. Project Prioritisation List Those present tabled their top five projects as follows;	
Peter L	
1 Complete the riverside walking trails.	
2 Complete the Discovery Centre project.	
3 Revitalise ties between BSC & NPWS (Yanga & Mungo).	
4 Improve the town entrances as per the Settlement Strategy .	
5 Tourism signage strategy, rationalization as per the Settlement Strategy .	
Recommendation to Council: The GBITAC recommend that council contact the manager of Yanga & Mungo National Parks in order to assist in revitalizing the relationship between the agencies post COVID-19.	

MEETING NOTES**GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE****7th March 2023****Sam Z**

- 1 Revitalise closer ties between Balranald Shire Council (BSC) & National Parks & Wildlife Services (NPWS) (Yanga & Mungo).
- 2 Employment to bring people & housing to encourage new business.
- 3 Complete the riverside walking trails.
- 4 Education – reopen the Trade Training Centre at BCS with TAFE
- 5 Complete the Discovery Centre project.

Dianne W

- 1 Bidgee Haven, complete build.
- 2 Complete the Discovery Centre project.
- 3 Residential housing for Independent retirees – Land identified at Golf Course in Settlement Strategy
- 4 Education – reopen the Trade Training Centre at BCS with TAFE
- 5 Active Travel Plan as per Settlement Strategy

Guy F

Guy listed some priorities from the Euston perspective.

An endorsed list from the Euston Progressive Committee will be put forward once they've had a chance to discuss.

Iain L-F

- 1 Housing Strategy
- 2 Complete the Discovery Centre project.
- 3 Lion's Park Project
- 4 Aged Care Hostel
- 5 Complete the riverside walking trails.

Simone C

- 1 Community Foundation
- 2 Balranald Low-Level Weir
- 3 Complete the Discovery Centre project.
- 4 Housing Strategy
- 5 Extend the riverside walking trails to Yanga Woolshed.

Collated List

1. Complete Discovery Centre (5)
2. Complete Riverside Trail / Housing (4)
3. NPWS / Hostel / Education TAFE (2)
4. signage / town entrances / Community Foundation/ Low-Level Weir / Active Travel Plan / Lions Park (1)

MEETING NOTES**GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE****7th March 2023**

6.2.	<u>Foundation Broken Hill</u> Iain waiting to hear back from Travis
6.3.	<u>Burrawong Wind Farm</u> No meeting with Rachael scheduled. Not going to bother contacting A.I.M re pro-bono negotiation on our behalf, they are more a training institute.
6.4.	<u>Pastoral Property History Plaques</u> Support through council resolution. Connie going to add project to the rolling action plan.
7.	New Business NIL
8.	GBITAC Rolling Action Plan – Connie M Connie to populate and link to council strategic plans.
9.	Items Without Notice NIL
10.	MEETING CLOSED 7:26pm - Next Meeting – To be discussed as Administrator away first week in the month. New time to be discussed via group email.



BALRANALD SHIRE COUNCIL

DRAFT OPERATIONAL PLAN FOR THE 2023/2024 FINANCIAL YEAR

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INTRODUCTION

The Integrated Planning and Reporting (**IP&R**) framework introduces the Operational Plan for the 2023/2024 Financial Year. This document is part of the following suite of documents and should not be read in isolation;

- Community Strategic Plan 2022-2032
- 4-year Delivery Program 2022-2026
- **Annual Operational Plan 2023-2024**
- Long Term Financial Plan – 2021-2022 to 2030-2031
- Asset Management Strategy
- Workforce Plan and Strategy 2022

The Operational Plan outlines the major activities Council will undertake across the full range of Council's operations for the 2023-2024 Financial Year. These activities directly address the objectives and strategies outlined in Council's Delivery Program and through the Community Strategic Plan.

The Operational Plan deals with the actions and tasks where Council has a role to play and identifies what we plan to do over the 2023-2024 Financial Year. The Plan also demonstrates how we will measure progress and identifies the sectional responsibility for completing the action.

The Operational Plan

One of the important requirements of both the Delivery Program and the Operational Plan is to identify who will be responsible within the council for completing the various projects or activities. This gives a clear picture of expectations, accountabilities and timeframes.

Integrating the plans

It is important to remember that the Delivery Program is part of a larger process – the Community Strategic Plan sets the community's agenda for the future, the Resourcing Strategy identifies matters that are within the Council's realm of responsibility, and the Delivery Program and Operational Plan spell out the Council's plan of action for responding to these matters.

The strategies identified in the Community Strategic Plan have been carried through to the Delivery Program and the actions identified in the Delivery Program have been carried through to the Operational Plan.

The diagram that follows shows how the various levels of the planning framework connect.



The Operational Plan has been developed to highlight which section of Council undertake what activity and to identify the activities to be undertaken in the 2023-2024 Financial Year.

The Operational Plan is broken into Directorates only as Balranald Shire Council does not have a staff capacity to allocate works and services to individual managers. Council works as a team from the Administrator to the General Manager and Executive Managers through to all other staff. We are outcome focused and try to ensure that our work improves the community we live in.

The Operational Plan is the link back to the Delivery Program and the Community Strategic Plan for reporting of our actions and outcomes. The Operational Plan is also linked to the Long Term Financial Plan with respect to the 2023-2024 Financial Year budgetary requirements.

Operational Plan - Legislative Requirements And Compliance

Operational Plan	Identify projects, programs or activities that Council will undertake within the financial year towards addressing actions in the Delivery Program	The actions in this document include actions planned for the 2023/24 financial year
	Allocate responsibilities for each project, program or activity and measures to determine effectiveness	The actions in this document include responsibilities and measurements
	Include the Statement of Revenue Policy	The actions in this document include responsibilities and measurements
	Include provisions relating to the content of Council's annual statement of Revenue Policy: <ul style="list-style-type: none"> • Estimated income and expenditure • Ordinary rates and special rates • Proposed fees and charges • Council's proposed pricing methodology • Proposed borrowings 	The actions in this document include responsibilities and measurements

OPERATIONAL PLAN ACTIONS

1. Our Lifestyle

1.1 Maintain and beautify our town centres

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Developing the river front	Complete river front projects	Develop village plans for Euston and Balranald Seek grant funding to undertake projects within the village plans	Identify works within the village plans	Engineering Department
Maintaining public amenity and cleanliness of local streets	Levels of service for street amenity and cleanliness are published and achieved	Publish levels of service for street cleaning and report six monthly	Maintain streets regularly to meet community expectations	Engineering Department

1.2 Improve access to a diverse range of housing opportunities

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Host a housing summit to generate innovative ideas	Encourage the NSW government to review low cost housing needs	Commence planning for a housing summit and with NSW government	Support a housing summit	Health and Development Department
Develop a housing strategy	Housing strategy adopted by 2024	Undertake a review of the LEP to identify land release areas for new housing	Strategy is developed with LEP review	Health, Building and Planning
Review the Local Environmental Plan	LEP review facilitates community involvement and complies with planning laws		Review LEP to analyse land release and housing densities	Health and Development Department
	Increase in developable land and housing		Available land for housing increases	Health and Development Department

1.3 Improve local access to education and careers

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Explore opportunities for vocational training, apprenticeships and traineeships	Vocational education pathways exist and are used by local people	Work with industry partners and education providers to identify opportunities for Council to take on new apprentices and trainees	Advocacy for improved education	Corporate Department
Identify opportunities for local people to work locally	Career guidance, scholarships and local placements are available for local people		Advocacy for improved education	HR Department
Identify and promote online training opportunities	Increase in local uptake of online training	Map current vocational training face to face and online opportunities and local uptake to identify gaps and source new providers or delivery mechanisms	Promotion of online training leads to greater course participation	HR Department

1.4 Promote community safety

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Work in partnership with the NSW Police to monitor and respond to incident occurrences and trends	Response times for police	Attend bi-annual meetings with NSW police to represent local community issues and concerns arising	Data received in biannual meetings with NSW Police	General Manager Department

2. Our Community

2.1 Focus on community inclusion and wellbeing

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Work in partnership to deliver health, wellbeing and inclusion services and programs	Community survey shows upwards trend on feelings of inclusion and wellbeing	Design and undertake a community survey	Undertake annual community survey	General Manager Department
Identify and close any access gaps to community services	Access to services improves	Conduct an audit of local community services Review community information opportunities to improve access to local services	Provide community information to facilitate access to services	General Manager Department
Implement the Disability Inclusion Action Plan (DIAP)	Local spaces and buildings allow physical access for everyone	Develop and adopt a new DIAP	Develop and implement a new DIAP	General Manager Department
Work in partnership with the Balranald Local Aboriginal Land Council and Maari Ma	Collaborative projects are undertaken to improve community wellbeing	Explore new project opportunities with Balranald LALC and Maari Ma	Provide ongoing assistance and support	General Manager Department

2.2 Innovate and improve community services, activities and events

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Facilitate and foster collaboration in delivering a program of community events	Support regular and new events	Host events as per agreed program	Number of community partners supported to deliver events within budget	General Manager Department
		Encourage new community-led events		
	Community events are well attended	Promote events on Council's website and in the newsletter	Number of events and participation levels	General Manager Department
Prepare a rolling service review program to refresh Council community services and facilities	Service review program is developed and published	Develop a service review program	Service reviews are undertaken annually as per agreed program	General Manager Department
	Review availability of children's services		Service review is undertaken as per agreed program	
	Improvements are made to community services and facilities	Work with government services to advocate for improvements	Advocate for improvements to government services	General Manager Department
Council operates a dynamic library service	Library service is provided to meet community needs	Review the library service	Council reviews library inhouse service delivery	Corporate Department

2.3 Provide opportunities for sport and recreation across the shire

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Maintain and upgrade parks and sporting facilities	Capital improvements to sport and recreation facilities	Develop projects to support improvements to sport and recreation facilities	Projects are undertaken as grant funding is received	General Manager Department

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
	Community participation in facility maintenance and management	Liaise with community representatives and groups to identify opportunities	Support the community to enhance existing facilities	General Manager Department

2.4 Encourage local culture and opportunities for artistic expression

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Support the utilisation and development of the art gallery and local theatre	Capital improvements to local cultural facilities	Develop projects to support improvements to cultural facilities	Projects are undertaken as grant funding is received	General Manager Department
	Community participation in arts and culture	Undertake marketing to support local arts and culture	Marketing support increases participation in local arts and culture	General Manager Department

3. Our Economy

3.1 Support the expansion of our local industries

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Conduct local business networking and training initiatives	Local businesses attend training and networking initiatives	Develop opportunities to bring local businesses and training providers together	Number of training and networking initiatives held	General Manager Department
	Maximise regional development opportunities	Attend and participate in Regional Development Australia Murray and Destination Riverina Murray	Advocate and support business development at a regional level	General Manager Department

3.2 Nurture Local Businesses

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Monitor and communicate government funding opportunities for covid recovery	Identify and promote funding for local businesses eg Covid Recovery	Apply for grants to support local businesses in covid recovery	Support is provided to facilitate and attract grants for local businesses	General Manager Department
Encourage innovation in new and expanding businesses	Explore opportunities to provide ongoing support for innovation in local businesses	Host a forum on business innovation	Expanding levels of support for innovation in local business	General Manager Department
Support the growth of local industry sectors eg renewable energy, agriculture	Business development support is available for industry growth sectors	Identify industry development opportunities for the renewable energy and agriculture sectors	Facilitate clusters to grow targeted industry sectors of renewable energy and agriculture	General Manager Department
	Consultation with new businesses to set up in the Shire	Provide support and assistance to new businesses	Provide support and assistance to new businesses	General Manager Department

3.3 Increase tourism and visitation

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Prepare and implement a local tourism and marketing strategy	Implementation of the local tourism and marketing strategy	Develop a local destination and marketing plan through the Joint Organisation	Develop and implement a local destination marketing plan to integrated with regional and state plans	General Manager Department

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Maximise tourism to Mungo National Park by seeking partners and funding to promote the area	Regular consultation with key stakeholders eg Destination Riverina Murray, NPWS etc.	Attend Destination Riverina Murray forums and meetings Work with NPWS to explore opportunities for Mungo National Park	Seek funding and resources to increase visitation to Mungo National Park	General Manager Department
Improve signage and town entrances for visitors	Investment in signage and entrances to local towns	Undertake signage and entrance design as per village plans	Works are undertaken to improve signage and town entrances	General Manager Department
Identify and promote local heritage	Heritage assets are included in local marketing initiatives	Develop and promote local heritage tourism products	Develop and promote local heritage tourism products	General Manager Department

4. Our Infrastructure

4.1 Maximise grant funding to improve infrastructure

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Work with regional partners to identify and apply for new government funding	Grant funding attracted into the area	Create a grants officer position to increase grant funding attracted to the area	Number and type of grant applications	General Manager and Engineering Departments
Maximise opportunities to apply for funding	Grant projects achieved on time and on budget	Create a project officer to oversee the management and delivery of grant projects	Improved grant and project delivery	Engineering Department

4.2 Explore opportunities to better manage public buildings and facilities

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Maximise opportunities to improve, rationalise or combine public assets	Asset condition and building utilisation assessments are completed regularly	Report to Council on asset conditions and building utilisation	Annual condition assessments undertaken and reported annually	Engineering and Health & Development Departments
			Building utilisation assessment conducted in 2022 and 2024	
	Community service levels identified and achieved	Undertake a community satisfaction survey	Annual community survey undertaken	General Manager Department

4.3 Adequately plan for and maintain all Council assets

Delivery Plan 2023-2027		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Prepare a ten year Asset Management and Long Term Financial Plan to improve assets in the medium term Prepare a ten year Asset Management and Long Term Financial Plan to improve assets in the medium term	Complete and update AMPs for all asset classes	Update asset management plans	Review and report AMPs annually	Engineering and Health & Development Department
	Capital works plans and reports published annually with the Operations Plan, including explicit funding criteria and project ranking	Identify funding for asset renewal	Prepare and include annual funding in the Operational Plan	
		Update and publish capital works plan		
Prepare a Water and Sewer facilities upgrade plan	Develop an up to date Water and Sewer facilities plan	Apply for funding for the Water and Sewer facilities plan	On receipt of funding plan is adopted by Council for Balranald and Euston	Engineering Department

5. Our Environment

5.1 Celebrate and promote our unique local environment

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Maintain and expand the walking trail network	Walking trail projects completed	Apply for funding to undertake walking trail enhancement projects	Projects completed when grant funding is received	Engineering Department
Refresh the marketing and public art around the Southern Bell Frog and the Regent Parrot	Undertake or facilitate marketing of environmental assets	Marketing environmental assets on Council's website	Marketing of environmental assets is undertaken	General Manager Department
Manage local trees to maximise public amenity and safety	Public trees are safe and attractive	Develop a street tree plan	Develop a street tree plan and replacement strategy	Engineering Department
Work with relevant state agencies to enhance key environmental assets	Environmental projects undertaken in partnership with state agencies	Apply for funding to undertake environmental enhancement projects	Provide support as requested and as per available funding	General Manager Department

5.2 Protect our water assets

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Encourage the installation of water tanks through education	Increase in local water tanks	Provide advice on Council's website regarding the installation of water tanks	Education and advice is provided	Health and Development Department
Explore the feasibility of a high level weir and fish ladder for Lake Yanga	Progress on the Balranald Low Level weir project	Support the NSW Government to undertake feasibility scoping of the Lake Yanga weir and ladder project	Advocate to the state government to undertake the project	General Manager Department
Maintain membership of the Murray Darling Basin Commission	Engineering Services	Attend the Murray Darling Basin Commission meetings and events	Forums and committees are attended	Engineering Department
			Maintain membership of the Murray Darling Basin Commission	Engineering Department

5.3 Manage our waste sustainably

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Work with regional partners to develop and implement a Waste Management Strategy	Progress on the Waste Management Strategy	Prepare and adopt a waste management strategy	Prepare a Waste Management Strategy for Council waste activities by 2023	Engineering Services and Health & Development Department
			Progress joint initiatives with regional partners	
			Implementation of strategy progresses by 2024	

6. Our Council

6.1 Develop capabilities

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Develop community leadership and volunteer capacity	Support and celebrate local volunteers	Support and celebrate volunteers	Number of opportunities created to support and celebrate volunteers	General Manager Department
	Provide community training and opportunities to develop and enable civic leadership	Offer civic leadership opportunities eg Youth, Seniors, Committees	Participation in civic leadership opportunities	General Manager Department
Conduct a staff training needs assessment to enhance skills and staff engagement	Roll out a regular staff training program	Conduct staff training through the year	Prepare and implement an annual staff training plan and budget	General Manager Department
Nurture local talent for future employment opportunities	Provide constructive feedback to local applicants in recruitment processes	Review and improve the recruitment and induction process	Offer feedback on request to recruitments applicants	General Manager Department

6.2 Engage and inform the local community

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Increase opportunities for Council to listen to community views	Increase in opportunities to exchange views and ideas between Council and the community	Maintain and support regular meetings of Council Community committees	Maintain and support the Council/Community committees	Administrator and General Manager Department
Operate a system of community committees on issues of broad public interest	Annual survey of community committee members	Undertake a community survey	Survey is undertaken and reported to Council	General Manager Department
Continue to publish a community newsletter and an up to date website	Community newsletter and Council website are informative and up to date	Publish the monthly newsletter	Publish monthly newsletter and redesign and maintain Council website	Corporate Department

6.3 Address financial sustainability

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Prepare a Long Term Financial Plan and resource its monitoring and implementation	Long Term Financial Plan is adopted and published	Present the updated Financial Plan to Council by March annually	Annual plans presented to Council in March	General Manager Department
	Annual and six monthly reports provide the community with information about the finances of the Council	Present reports as per statutory timeframes	Six-monthly reports are presented to Council in January and July, and Annual Reports are presented to Council in September	General Manager Department

6.4 Develop and maximise strategic planning and partnerships

Delivery Program 2022-2026		Operational Plan 2023-2024	Measures	
Strategies	Principal Activities	Projects, Actions and Initiatives	Methods of Assessment	Responsibility
Advocate for our area within regional bodies such as Far West JO and Riverina-Murray RDA	Membership and participation in key advocacy committees and forums	Attend meetings of the Far West JO and Riverina-Murray RDA	Number of meetings attended	General Manager Department
Work across the state border on cross-border initiatives	Membership is maintained of cross-border committees	Attend meetings on cross-border initiatives	Number of meetings attended	General Manager Department
Undertake village planning for areas outside Balranald eg Kyalite and Euston	Village plans are prepared	Finalise village plans for Euston and Balranald	Villages plans are presented to Council and the community	Health and Development Department

Attachment 1**BALRANALD SHIRE COUNCIL****Draft Budget 2023 / 2024****SUMMARY**

	Draft Budget 2023 / 2024	Adopted Budget 2022 / 2023
REVENUE		
Governance	\$ 14,000	\$ 10,000
Admin & Corporate Services	\$ 8,890,687	\$ 7,555,419
Engineering Operations	\$ 60,200	\$ 62,000
Health Services	\$ 30,300	\$ 30,300
Public Order & Safety	\$ 235,500	\$ 224,500
Community Services & Education.	\$ 87,000	\$ 2,000
Housing & Community Amenities	\$ 761,000	\$ 697,890
Recreation & Culture	\$ 83,600	\$ 98,900
Building Control	\$ 12,650	\$ 12,970
Roads, Bridges & Airport	\$ 3,556,000	\$ 2,082,125
Business Undertakings	\$ 629,100	\$ 613,700
Water Services	\$ 1,934,900	\$ 1,767,190
Sewer Services	\$ 862,600	\$ 834,740
Bidgee Haven Hostel Operations	\$ 1,520,000	\$ 1,308,000
Bidgee Haven Hostel - Self Contained Units	\$ 24,000	\$ 24,000
TOTAL REVENUE	\$ 18,701,537	\$ 15,323,734
EXPENSES		
Governance	\$ 1,059,070	\$ 1,287,360
Admin & Corporate Services	\$ 2,079,854	\$ 1,977,310
Engineering Operations	\$ 2,952,500	\$ 2,748,500
Health Services	\$ 360,200	\$ 210,125
Public Order & Safety	\$ 518,800	\$ 426,375
Community Services & Education.	\$ 77,500	\$ 6,400
Housing & Community Amenities	\$ 1,963,430	\$ 1,322,650
Recreation & Culture	\$ 633,260	\$ 417,860
Building Control	\$ -	\$ 74,500
Roads, Bridges & Airport	\$ 2,667,100	\$ 1,122,020
Business Undertakings	\$ 774,790	\$ 707,480
Water Services	\$ 923,703	\$ 1,023,200
Sewer Services	\$ 511,770	\$ 484,120
Bidgee Haven Hostel Operations	\$ 1,810,150	\$ 1,428,000
Bidgee Haven Hostel - Self Contained Units	\$ 17,800	\$ 13,500
TOTAL EXPENSES	\$ 16,349,927	\$ 13,249,400
TOTAL OPERATING SURPLUS	\$ 2,351,610	\$ 2,074,334

	Draft Budget 2023 / 2024	Adopted Budget 2022 / 2023
CAPITAL		
Income		
Grants and Contributions	\$ 3,939,930	\$ 11,027,937
Transfers from Restrictions - General	\$ 1,006,000	\$ 350,000
Transfers from Restrictions - Water	\$ -	\$ 711,010
Transfers from Restrictions - Sewer	\$ -	\$ 526,380
Transfers from Restrictions - Waste Management	\$ 40,030	\$ -
Transfers from Restrictions - Caravan Park	\$ -	\$ -
Transfers from Restrictions - Bidgee Haven Hostel	\$ -	\$ -
Total Capital Income	\$ 4,985,960	\$ 12,615,327
Expenditure		
Capital Projects		
- General	\$ 4,953,930	\$ 6,299,937
- Water	\$ 650,000	\$ 6,365,000
- Sewer	\$ 150,000	\$ 692,000
<i>Capital Loan Principal Payments</i>		
- General	\$ 136,138	\$ 128,930
- Water	\$ 78,654	\$ 74,300
Transfers to Restrictions - General	\$ 710,200	\$ 574,337
Transfers to Restrictions - Water (Including Depreciation)	\$ 361,197	\$ 290,000
Transfers to Restrictions - Sewer (Including Depreciation)	\$ 200,830	\$ 185,000
Transfers to Restrictions - Waste Management	\$ -	\$ 98,353
Transfers to Restrictions - Caravan Park	\$ 89,200	\$ 93,240
Transfers to Restrictions - Bidgee Haven Hostel	\$ -	\$ -
Transfers to Restrictions - Bidgee Haven Hostel - Self Contained Units	\$ 6,200	\$ -
Total Capital Expenditure	\$ 7,336,349	\$ 14,801,097
Nett Capital - Expenditure less Income	\$ 2,350,389	\$ 2,185,770
CASH POSITION		
TOTAL OPERATING SURPLUS	\$ 2,351,610	\$ 2,074,334
LESS NETT CAPITAL	\$ 2,350,389	\$ 2,185,770
AVAILABLE CASH SURPLUS / DEFICIT	\$ 1,221	\$ (111,436)

Attachment 2**Draft Operational Budget 2023/2024 to 2026/2027**

	Estimated 2023/24	Estimated 2024/25	Estimated 2025/26	Estimated 2026/27
Income from Continuing Operations				
Rates and Annual Charges	\$ 5,613,337	\$ 6,174,670	\$ 6,341,387	\$ 6,512,604
User Charges and Fees	\$ 2,079,300	\$ 2,152,076	\$ 2,227,398	\$ 2,305,357
Other Revenue	\$ 388,200	\$ 401,787	\$ 415,850	\$ 430,405
Grants and Contributions - Operating Purposes	\$ 9,621,450	\$ 9,717,664	\$ 9,814,841	\$ 9,912,989
Grants and Contributions - Capital Purposes	\$ 3,939,930	\$ 3,979,329	\$ 4,019,123	\$ 4,059,314
Interest and Investment Income	\$ 890,150	\$ 899,052	\$ 908,042	\$ 917,122
Other Income	\$ 109,100	\$ 112,919	\$ 116,871	\$ 120,961
Net gains from Disposal of Assets	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
Total Income from Continuing Operations	\$ 22,641,467	\$ 23,452,497	\$ 23,858,512	\$ 24,273,752
Expenses from Continuing Operations				
Employee benefits and on costs	\$ 7,700,000	\$ 7,969,500	\$ 8,248,433	\$ 8,537,128
Materials and Services	\$ 7,185,570	\$ 7,329,281	\$ 7,475,867	\$ 7,625,384
Borrowing Costs	\$ 101,160	\$ 90,000	\$ 77,000	\$ 64,000
Depreciation, Amortisation and Impairment	\$ 6,102,500	\$ 6,224,550	\$ 6,349,041	\$ 6,476,022
Other Expenses	\$ 1,263,197	\$ 1,288,461	\$ 1,314,230	\$ 1,340,515
Net Share of Interests in Joint Ventures	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Expenses from Continuing Operations	\$ 22,452,427	\$ 23,001,792	\$ 23,564,571	\$ 24,143,049
Operating Result from Continuing Operations	\$ 189,040	\$ 450,705	\$ 293,941	\$ 130,703
Net Operating Result for the year before grants and contributions provided for Capital purposes	(3,750,890)	(3,528,624)	(3,725,182)	(3,928,611)
Operating Result from Continuing Operations	\$ 189,040	\$ 450,705	\$ 293,941	\$ 130,703
Capital Movements				
Income				
Transfers from Restrictions	\$ 1,046,030	\$ 810,000	\$ 750,000	\$ 750,000
Depreciation - Assets	\$ 6,102,500	\$ 6,224,550	\$ 6,349,041	\$ 6,476,022
Total Capital Income	\$ 7,148,530	\$ 7,034,550	\$ 7,099,041	\$ 7,226,022
Expenditure				
Projects	(5,753,930)	(6,000,000)	(6,000,000)	(6,000,000)
Transfers to Restrictions	(1,367,627)	(1,100,000)	(1,050,000)	(1,050,000)
Loan Principal Payments	(214,792)	(220,000)	(227,000)	(240)
Total Capital Expenditure	(7,336,349)	(7,320,000)	(7,277,000)	(7,050,240)
Nett Capital	(187,819)	(285,450)	(177,959)	\$ 175,782
Total Budget Surplus / Deficit	\$ 1,221	\$ 165,255	\$ 115,982	\$ 306,485

Attachment 3**Long Term Financial Plan 2023/2024 to 2032/2033**

	Actual 2021	Actual 2022	Estimated 2022/23	Estimated 2023/24	Estimated 2024/25	Estimated 2025/26	Estimated 2026/27	Estimated 2027/28	Estimated 2028/29	Estimated 2029/30	Estimated 2030/31	Estimated 2031/32	Estimated 2032/33
Income from Continuing Operations													
Rates and Annual Charges	\$ 4,129	\$ 4,557	\$ 5,238	\$ 5,613	\$ 6,174	\$ 6,341	\$ 6,512	\$ 6,688	\$ 6,869	\$ 7,054	\$ 7,245	\$ 7,440	\$ 7,641
User Charges and Fees	\$ 1,980	\$ 2,191	\$ 3,346	\$ 2,080	\$ 2,152	\$ 2,227	\$ 2,305	\$ 2,386	\$ 2,469	\$ 2,556	\$ 2,645	\$ 2,738	\$ 2,834
Other Revenue	\$ 339	\$ 361	\$ 1,007	\$ 388	\$ 402	\$ 416	\$ 431	\$ 446	\$ 462	\$ 477	\$ 495	\$ 511	\$ 529
Grants and Contributions - Operating Purposes	\$ 8,791	\$ 9,612	\$ 5,494	\$ 9,622	\$ 9,718	\$ 9,815	\$ 9,913	\$ 10,012	\$ 10,112	\$ 10,214	\$ 10,315	\$ 10,419	\$ 10,523
Grants and Contributions - Capital Purposes	\$ 3,685	\$ 3,740	\$ 11,027	\$ 3,940	\$ 3,979	\$ 4,019	\$ 4,059	\$ 4,100	\$ 4,141	\$ 4,182	\$ 4,224	\$ 4,266	\$ 4,309
Interest and Investment Income	\$ 74	\$ 119	\$ 70	\$ 890	\$ 899	\$ 908	\$ 917	\$ 926	\$ 935	\$ 945	\$ 954	\$ 964	\$ 973
Other Income	\$ 115	\$ 108	\$ 109	\$ 108	\$ 112	\$ 116	\$ 120	\$ 124	\$ 128	\$ 133	\$ 137	\$ 142	\$ 147
Net gains from Disposal of Assets	\$ -		\$ -	\$ -	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
Total Income from Continuing Operations	\$ 19,113	\$ 20,688	\$ 26,291	\$ 22,641	\$ 23,451	\$ 23,857	\$ 24,272	\$ 24,697	\$ 25,131	\$ 25,576	\$ 26,030	\$ 26,495	\$ 26,971
Expenses from Continuing Operations													
Employee benefits and on costs	\$ 5,777	\$ 5,432	\$ 6,873	\$ 7,700	\$ 7,970	\$ 8,248	\$ 8,537	\$ 8,837	\$ 9,146	\$ 9,465	\$ 9,796	\$ 10,139	\$ 10,494
Materials and Services	\$ 2,814	\$ 3,681	\$ 3,406	\$ 7,185	\$ 7,329	\$ 7,475	\$ 7,625	\$ 7,777	\$ 7,933	\$ 8,091	\$ 8,253	\$ 8,418	\$ 8,587
Borrowing Costs	\$ 125	\$ 119	\$ 110	\$ 101	\$ 90	\$ 77	\$ 64	\$ 51	\$ 30	\$ 20	\$ 15	\$ 10	\$ 3
Depreciation, Amortisation and Impairment	\$ 5,214	\$ 5,373	\$ 5,191	\$ 6,103	\$ 6,225	\$ 6,350	\$ 6,477	\$ 6,606	\$ 6,738	\$ 6,873	\$ 7,010	\$ 7,151	\$ 7,294
Other Expenses	\$ 518	\$ 416	\$ 2,754	\$ 1,263	\$ 1,288	\$ 1,313	\$ 1,339	\$ 1,365	\$ 1,392	\$ 1,421	\$ 1,449	\$ 1,478	\$ 1,508
Net Loss from disposal of assets		\$ 71											
Net Share of Interests in Joint Ventures	\$ 227	\$ 200	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Total Expenses from Continuing Operations	\$ 14,675	\$ 15,292	\$ 18,434	\$ 22,452	\$ 23,001	\$ 23,563	\$ 24,142	\$ 24,736	\$ 25,339	\$ 25,970	\$ 26,624	\$ 27,296	\$ 27,986
Operating Result from Continuing Operations	\$ 4,438	\$ 5,396	\$ 7,857	\$ 189	\$ 450	\$ 294	\$ 130	(39)	(208)	(395)	(594)	(801)	(1,015)
Net Operating Result Attributable to Council	\$ 4,438	\$ 5,396	\$ 7,857	\$ 189	\$ 450	\$ 294	\$ 130	(39)	(208)	(395)	(594)	(801)	(1,015)
Net Operating Result for the year before grants and contributions provided for Capital purposes	\$ 753	\$ 1,656	(3,170)	(3,751)	(3,529)	(3,725)	(3,929)	(4,139)	(4,349)	(4,577)	(4,818)	(5,067)	(5,324)

Attachment 4**Estimate of External and Internal Restrictions - Balranald Shire Council**

			Balance as at 30 June 2022	Estimated Balance as at 30 June 2023	Estimated Balance as at 30 June 2024	Estimated Balance as at 30 June 2025	Estimated Balance as at 30 June 2026	Estimated Balance as at 30 June 2027
Details of Restrictions								
External Restrictions								
Specific Purpose Unexpended Grants - General Fund			\$ 3,325,000	\$ 4,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Specific Purpose Unexpended Grants - WaterFund			\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
Water Supplies			\$ 2,962,000	\$ 2,952,000	\$ 3,313,200	\$ 3,113,200	\$ 3,063,200	\$ 3,013,200
Sewerage Services			\$ 1,252,000	\$ 1,237,000	\$ 1,437,800	\$ 1,387,800	\$ 1,487,800	\$ 1,587,800
Domestic Waste Management			\$ 690,000	\$ 788,400	\$ 748,400	\$ 558,400	\$ 378,400	\$ 198,400
Urban Stormwater Drainage			\$ 19,000	\$ 38,100	\$ 57,300	\$ 76,500	\$ 96,500	\$ 116,500
Total External			\$ 8,254,000	\$ 9,015,500	\$ 8,556,700	\$ 8,135,900	\$ 8,025,900	\$ 7,915,900
Internal Restrictions								
Discretionary Use								
Plant and Vehicle Replacement			\$ 1,879,000	\$ 1,864,000	\$ 1,384,000	\$ 1,204,000	\$ 1,054,000	\$ 904,000
Infrastructure Replacement			\$ 1,472,000	\$ 1,322,000	\$ 1,266,000	\$ 1,166,000	\$ 1,066,000	\$ 966,000
Council Properties			\$ -	\$ 75,200	\$ 145,200	\$ 175,200	\$ 205,200	\$ 235,200
Employee Leave Entitlements			\$ 271,000	\$ 271,000	\$ 271,000	\$ 291,000	\$ 311,000	\$ 331,000
Administrative Operations			\$ -	\$ -	\$ 11,000	\$ 31,000	\$ 31,000	\$ 31,000
Insurance			\$ -	\$ 25,000	\$ 45,000	\$ 75,000	\$ 75,000	\$ 75,000
Elections			\$ -	\$ 20,000	\$ 40,000	\$ -	\$ 20,000	\$ 40,000
Gravel Pits Rehabilitation			\$ 235,000	\$ 235,000	\$ 235,000	\$ 250,000	\$ 265,000	\$ 280,000
Future Development Fund			\$ 1,044,000	\$ 1,044,000	\$ 1,044,000	\$ 1,144,000	\$ 1,244,000	\$ 1,344,000
			\$ 4,901,000	\$ 4,856,200	\$ 4,441,200	\$ 4,336,200	\$ 4,271,200	\$ 4,206,200
Financial Assistance Funds			\$ 3,738,000	\$ 3,800,000	\$ 3,850,000	\$ 3,900,000	\$ 3,950,000	\$ 4,000,000
Discretionary Use			\$ 8,639,000	\$ 8,656,200	\$ 8,291,200	\$ 8,236,200	\$ 8,221,200	\$ 8,206,200
Non Discretionary Use								
Caravan Park			\$ 486,000	\$ 492,200	\$ 581,400	\$ 631,400	\$ 581,400	\$ 531,400
Roads Contribution - Tronox			\$ -	\$ 100,000	\$ 200,000	\$ 310,000	\$ 420,000	\$ 530,000
Hostel Bonds			\$ 2,353,000	\$ 1,813,400	\$ 1,813,400	\$ 1,813,400	\$ 1,813,400	\$ 1,813,400
Self Care Unit Bonds			\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000
Self Care Units - Upgrades and Maintenance			\$ -	\$ -	\$ 6,200	\$ 7,700	\$ 14,200	\$ 20,700
Non Discretionary Use			\$ 2,979,000	\$ 2,545,600	\$ 2,741,000	\$ 2,902,500	\$ 2,969,000	\$ 3,035,500
Total Internal			\$ 11,618,000	\$ 11,201,800	\$ 11,032,200	\$ 11,138,700	\$ 11,190,200	\$ 11,241,700
Summary								
External Restrictions			\$ 8,254,000	\$ 9,015,500	\$ 8,556,700	\$ 8,135,900	\$ 8,025,900	\$ 7,915,900
Internal Restrictions			\$ 11,618,000	\$ 11,201,800	\$ 11,032,200	\$ 11,138,700	\$ 11,190,200	\$ 11,241,700
			\$ 19,872,000	\$ 20,217,300	\$ 19,588,900	\$ 19,274,600	\$ 19,216,100	\$ 19,157,600

Balranald Shire Council



2023/2024 REVENUE POLICY



2023/2024 STATEMENT OF REVENUE POLICY

1. STATEMENT

The Local Government 1993 (the Act) requires Council, under section 405, to include a Statement of Revenue Policy in its annual Operational Plan. This statement provides information regarding the levying of Council's rates, its fees and charges and other major income sources. Rates and charges provide Council with a major source of revenue to meet the cost of providing services to residents of the Shire.

2. PURPOSE

The policy has been adopted to provide the Council with a transparent and consistent framework for making, levying and collecting the 2023/24 Rates and Charges and to inform the community about how this framework will apply

3. SCOPE

This policy applies to Council when making, levying and collecting its 2022/23 Rates and Charges

4. OBJECTIVE

This policy is developed to assist the Council with the Delivery Program.

Council operations and financial management support ethical, transparent and accountable corporate governance

5. POLICY IMPLEMENTATION

In compiling this statement, significant factors have been considered in conjunction with the projected Operational Budget. Council is continuing to face cost pressures while being relatively constrained with static revenue base. The 2023/24 Operational Budget has been formulated within these income and cost constraints.

The Revenue Policy is a key component of the Operational Plan and lists Council's Rates, Fees and Charges for 2023/24, including all areas that support the generation of Council's income. Revenue categories include:

- Rates
- Annual charges for services
- Fees for services
- Commonwealth and State Government Grants
- Earnings on investments
- Borrowings
- Other revenues, including income from the sale of assets

Council adopts its Revenue Policy on an annual basis.

The following sections provide information regarding how Council will levy ordinary land rates, charges and fees in the 2023/24 financial year and the anticipated revenue that will be derived from each separate rate, charge and levy.

Rates

5.1 Ordinary rates

Section 494 of the Local Government Act 1993 (LGA) requires Council to make and levy an Ordinary rate for each year on all ratable land in the local government area.

Land valuations are supplied to Council by the NSW Valuer General's Office (VG) and are based on the unimproved capital value (ignore any developments) on the land. Council uses land values to equitably levy ordinary land rates by applying a rate in the dollar to an individual property's land valuation. A different rate in the dollar applies to different rating sub-categorisations.

The VG provides Council with updated land valuations every three years. The VG has supplied updated valuations with a base date 1 July 2022 and will be used for rating from the 2023-24 financial year. The next general land valuation will be issued in 2025.

An increase in total land valuations received from the VG does not increase Council's total permissible annual income; they simply redistribute the rates between individual properties based on that property's change in comparison to others. More information about land valuations and their use by Councils is available from the Property NSW website at http://www.valuergeneral.nsw.gov.au/council_rates

5.1.1 Categorisation of Land for the purposes of ordinary rates

Council has declared all ratable properties in accordance with section 493 and 514 of the Act to be within one of the following rating categories; Farmland, Residential, Mining or Business. Council has determined sub-categories for ratable land in its area in accordance with the definitions set out in Sections 529 of the Local Government Act 1993.

5.1.1.1 Farmland

Land is categorised as farmland if it is a parcel of ratable land valued as one assessment and its dominant use is for farming or agricultural production. The Farmland rate is sub-categorised into regional districts, based on the urban/town locations, being or factors specific to the land including, the intensity of the land use, the irrigability of the land, or economic factors. See section 515 and 529 of The Act.

Balranald Shire has the following farmland categories

- *Farmland - General* (for farmland that does not fall into the other Farmland subcategories), generally dryland cropping and grazing
- *Farmland – Intense* – land which has intensive agriculture use, usually in a smaller land area (eg viticulture), generally supported by permanent irrigation
- *Farmland – Irrigable Horticulture* land which is generally large-scale production with significant economic benefit and is supported by permanent irrigation (eg. Nut, Citrus, other tree orchards)

5.1.1.2 Residential

Land is categorised as residential if it is a parcel of ratable land valued as one assessment and its dominant use is for residential accommodation or rural residential land or if it is vacant land, it is zoned or otherwise designated for use under an environmental planning instrument for residential purposes.

Residential assessments are subcategorized according to the centre of population. Each village area (as identified in Council's Local Environmental Plan) in Council area has the following subcategories:

- *Residential - Balranald,*
- *Residential - Euston,*
- *Residential - Oxley*

The Residential sub-categories outside the village zones are

- *Residential - General,* if the land area is 0-2ha, or
- *Residential - Rural* if land that is the site of a dwelling, 2-40ha in area, not zoned for a non-residential use under Council's LEP, or have a significant and substantial commercial purpose or character.

Council recognizes that it is necessary to identify specific residential areas because of significant differences between the areas in relation to access to or demand for, or the cost of providing, services or infrastructure See section 516 and 529 of The Act and the Dictionary to the Act

5.1.1.3 Mining

Land is categorised as Mining if its dominant use is for a coal mine or metalliferous mine. (See the regulations as categorised according to the Local Government (General) Regulations 2021 (*The regulations*)), see section 517 of The Act. Council currently does not have any assessments which are categorised as Mining under section 517 of The Act

5.1.1.4 Business

Land is categorised as Business if it cannot be categorised as Farmland, Residential or Mining. See section 518 of The Act. Business will be subcategorized according to locality and centre of activity, see section 529 of The Act. The locality will be identified by reference to geographical names when identified by reference to the location of the land and according to the type of activity occurring in the location identified.

Balranald Shire has the following business categories as defined by the village area in Council's LEP or by geographical locality

- *Business – Balranald* – located within the Balranald village zone
- *Business – Euston* – located within the Euston village zone
- *Business – Rural* – located outside of the LEP village zones, but not defined by locality of centre of activity further described by other business subcategories
- *Business – Parishes of Paika, Penarie, Woolpagerie, Willilbah East & Majenta - Mining Gypsum Extraction*
- *Business – Parishes of Willilbah, Bidura, Solferina - Mineral Sands Extraction*
- *Business – Parishes of Pitapunga, Crokee, Muckee & Lawrence - Mineral Sands Extraction*
- *Business – Parish of Chadwick - Solar Farms*
- *Business – Rural – Gravel & Sand Extraction*

5.1.1.5 Vacant Land

Vacant land is to be categorised according to the zoning and according to the purpose for which the land may be used according to any environmental planning instrument after taking into account the nature of any improvements or according to the predominant categorisation of surrounding land. See section 519 of The Act

5.1.2 Total Permissible Revenue – Rate Pegging and Special Rate Variation

The rate peg is a percentage determined by the Independent Pricing and Regulatory Tribunal (IPART) each year that limits the maximum general income NSW councils can collect above the income it collected in the previous year. The rate pegging limit each year is determined by IPART. General income comprises income from ordinary land rates and special rates.

Balranald Shire Council applied for a Special Rate Variation (SRV) increase above the rate peg limit under section 508 of the Local Government Act 1993, which was determined by IPART in 2017/18 for a 10% increase each year for a period of seven years. The SRV is inclusive of any rate peg set by IPART in any given year. The SRV commenced on 1 July 2018 and will continue until the financial year commencing 1 July 2024. The rate peg applies to total notional yield income therefore an individual property rate may fluctuate more or less than 10% depending upon their rating categorisation, Council's adopted rating structure and their land valuation.

The Total Permissible Yield does not include income derived from fees or charges for water, sewer, waste management, stormwater, on-site sewage management fees etc.

Anticipated yields from the Rating Categories are as follows –

Farmland Rates	\$ 1,762,058
Residential Rates	\$ 467,981
Business Rates (excl mineral sands localities)	\$ 471,184
Business - Mineral Sands	\$ 752,515
Total Notional Yield all Rates	\$ 3,453,738

BALRANALD SHIRE COUNCIL

**RATES & CHARGES
PROPOSED 2023/2024**

	No of Properties for 2023/24	Property Valuations Base date 1 July 2022	Average Property Value	Ad Valorem Rate 2023/24	Ad Valorem Value	Base Rate 2023/24	Base Rate Value	Notional Income Yield	Base Rate %	Average Rate per Property
Farmland - General	249	\$ 752,841,900	\$ 3,023,461	0.00135	\$ 1,016,337	\$ 660	\$ 164,340	\$ 1,180,677	13.9%	\$ 4,742
Farmland - Irrigable Horticulture	7	\$ 35,334,000	\$ 5,047,714	0.00570	\$ 201,404	\$ 660	\$ 4,620	\$ 206,024	2.2%	\$ 29,432
Farmland - Intense	118	\$ 95,960,450	\$ 813,224	0.00310	\$ 297,477	\$ 660	\$ 77,880	\$ 375,357	20.7%	\$ 3,181
Farmland Total	374	\$ 884,136,350			\$ 1,515,218		\$ 246,840	\$ 1,762,058	14.0%	
Residential - Balranald	532	\$ 27,484,000	\$ 51,662	0.00564	\$ 155,010	\$ 210	\$ 111,720	\$ 266,730	41.9%	\$ 501
Residential - Euston	265	\$ 26,495,500	\$ 99,983	0.00240	\$ 63,589	\$ 210	\$ 55,650	\$ 119,239	46.7%	\$ 450
Residential - Oxley	32	\$ 176,500	\$ 5,516	0.03500	\$ 6,178	\$ 110	\$ 3,520	\$ 9,698	36.3%	\$ 303
Residential - General 0-2ha	71	\$ 5,443,500	\$ 76,669	0.00370	\$ 20,141	\$ 210	\$ 14,910	\$ 35,051	42.5%	\$ 494
Residential Rural - 2-40ha	57	\$ 11,496,900	\$ 201,700	0.00220	\$ 25,293	\$ 210	\$ 11,970.00	\$ 37,263	32.1%	\$ 654
Residential - Total	957	\$ 71,096,400			\$ 270,211		\$ 197,770	\$ 467,981	42.3%	
Business - Balranald	69	\$ 4,198,250	\$ 60,844	0.03000	\$ 125,948	\$450	\$ 31,050	\$ 156,998	19.8%	\$ 2,275
Business - Euston	16	\$ 3,036,500	\$ 189,781	0.01700	\$ 51,621	\$450	\$ 7,200	\$ 58,821	12.2%	\$ 3,676
Business - Rural	90	\$ 3,116,650	\$ 34,629	0.01000	\$ 31,167	\$210	\$ 18,900	\$ 50,067	37.7%	\$ 556

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Business - Solar Farms	2	\$ 5,095,000	\$ 2,547,500	0.03180	\$ 162,021	\$ 2,255	\$ 4,510	\$ 166,531	2.7%	\$83,266
Business -Mining Gravel	6	\$ 71,900	\$ 11,983	0.01650	\$ 1,186	\$ 120	\$ 720	\$ 1,906	37.8%	\$318
Business - Parishes of Paika, Penarie, Woolpagerie, Willilbah East & Magenta - Mining Gypsum	4	\$ 671,000.00	\$ 167,750	0.05100	\$ 34,221	\$ 660	\$ 2,640	\$ 36,861	7.2%	\$9,215
Business - Parishes of Willibah, Bidura, Solferina - Mineral Sands	1	\$ 8,155,000	\$ 8,155,000	0.09200	\$ 750,260	\$ 2,255	\$ 2,255	\$ 752,515	0.3%	\$752,515
Business - Total	188	\$ 24,344,300			\$ 1,156,423		\$ 67,275	\$ 1,223,699		
GRAND TOTAL	1,519	\$ 979,577,050			\$ 2,941,851		\$ 511,885	\$ 3,453,738		

5.2 Charges

Under sections 496, 496A and 501 of the Act, a council may levy annual charges for the following services:

- Water
- Sewer
- Domestic Waste Management
- Non-Domestic Waste Management
- Stormwater Management

Under section 502 of the Act, Council may levy charges for actual use for the following services:

- Water Usage
- Sewer Usage
- Liquid Trade Waste (see Council's Fees & Charges)

Water, Sewer and Waste Management charges relating to non-ratable properties will be charged in accordance with sections 496, 501, and 502 of the Act. For the purposes of charging these non-ratable properties that actually use these services in accordance with section 503 (2) of the Act, the charges to be applied are the same as those charged against ratable properties as these charges are representative of use.

5.2.1 Water access and usage charges

In accordance with the provisions of Section 501, 502 and 552 of the Local Government Act 1993, Council has resolved that water supply charges be levied on all properties that

- i) Land that is supplied with water from a water pipe of the Council
- ii) Land that is situated within 225 metres of a water pipe of the Council,

whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, and confined within the area shown on each of the Town Water Supply areas, even though the land is not actually supplied with water from any water pipe of the Council; subject to, water being able to be supplied to some part of the land from a standpipe at least 1 metre in height from the ground level, if such a pipe were laid and connected to Council's main.

The water access charge is an annual charge, under section 501 of the Act, levied to customers and is independent of the level of consumption. Raw and Filtered water charges have been reviewed against actual cost of providing the service. This has resulted in a cost shift between the two services, recognising the proportionate additional cost to provide filtered water.

For comparison purposes, in 2022/2023 a 20mm Raw water service was \$379.50 and a 20mm Filtered Water service was \$379.50, totaling \$759. For 2023/2024 the proposed 20mm Raw water service is \$370 and a 20mm Filtered Water service was \$425, totaling \$795, representing a 1.047% increase for the combined standard 20mm services.

Raw Water Residential & Non Residential	Actual/Levy 2022-23	Proposed 2023-24
<u>Access Charges based on meter size</u>		
20mm connection	\$379.50	\$370.00
25mm connection	\$592.90	\$578.00
32mm connection	\$971.30	\$947.00
40mm connection	\$1,518.00	\$1,480.00
50mm connection	\$2,371.60	\$2,313.00
80mm connection	\$6,072.00	\$5,920.00
100mm connection	\$9,487.50	\$9,250.00
Total expected income Raw water access	\$493,220	\$482,730
Less Pensioner concessions – Raw Water	-\$6,034	-\$5,600
 <u>Raw Water Usage – Residential & Non-Residential</u>		
Usage Charges up to 600kl per annum per kilolitre	\$1.05	\$1.10
Usage Charges from 601kl or greater per kilolitre	\$1.55	\$1.65
Raw Water Usage Community Land per kilolitre	\$0.40	\$0.45
 <u>Filtered Water Residential & Non-Residential</u>		
<u>Access Charges based on meter size</u>		
20mm connection (base charge)	\$379.50	\$425.00
25mm connection	\$592.90	\$664.00
32mm connection	\$971.30	\$1,088.00
40mm connection	\$1,518.00	\$1,700.00
50mm connection	\$2,371.60	\$2,656.50
80mm connection	\$6,072.00	\$6,800.00
100mm connection	\$9,487.50	\$10,625.00
Residential Flats, Units and Multiple Dwellings up to 10 Dwellings for Filtered Access Charge	Connection Charge +50% of base charge per dwelling thereafter	Connection Charge +50% of base charge per dwelling thereafter
Total expected income Filtered water access	\$413,367	\$461,415
Less Pensioner concessions – Filtered water	\$5,734	\$6,200
 <u>Filtered Water Usage – Residential & Non-Residential</u>		
Usage Charges up to 400kl per annum per kilolitre	\$1.70	\$1.75
Usage Charges from 401kl or greater per kilolitre	\$2.55	\$2.65

5.2.2 Sewerage access charges

The sewer access charge is an annual charge, under section 501 of the Act, levied to customers and is independent of the level of usage. Sewer access charge is to be levied on all land that is within 75 meters from a sewer of the council.

5.2.2.3 Sewer Access charge

Council is moving towards NSW best practice pricing and guidelines provided by the Independent Pricing and Regulatory Tribunal (IPART) "Pricing Principles for Local Water Authorities." Council has standardised residential access size to a base 20mm equivalent charge. Non-residential properties access charge is proportional to the square of the size of the water connection to reflect the great load that is placed on Council's sewerage system. Non-residential properties also pay a sewer usage charge according to the actual use, to which a Sewer Discharge Factor (SDF) has been applied. The SDF's have been determined according to the recommendations given by NSW Department of Industry – Water.

5.2.2.4 Pedestal charge

Council has previously charged pedestal charges to non-residential properties, which had 2 or more toilets/cisterns. This pedestal has been removed for the financial year 2023/2024. A pedestal charge will still be applied to Accommodation Camps.

Sewer Access Charges	Actual/Levy 2022-23	Proposed 2023-24
Residential		
Access charge	\$640.00	\$698.00
Unconnected Sewer Access (70% of access charge)	\$480.00	\$523.50
Residential Flats, Units and Multiple Dwellings up to 10 Dwellings for Sewer Access Charge	Connection Charge + 50% of Access Charge per dwelling thereafter	Connection Charge +50% of Access Charge per dwelling thereafter
Non-Residential		
20mm connection	\$640.00	\$698.00
25mm connection	\$1,000.00	\$1,090.00
40mm connection	\$2,560.00	\$2,792.00
50mm connection	\$4,000.00	\$4,362.00
Unconnected Sewer Access (70% of access charge)	\$480.00	\$523.50
Total expected Sewer Access charges	\$679,320	\$714,202
Less Pensioner concession (residential- sewer)		-\$11,364
Volumetric Sewer Discharge		
Volumetric Sewer Discharge Rate per kilolitre	\$2.20	\$2.20
Total expected Sewer Usage income	\$54,000	\$56,000
Pedestal Charges		
Non-Residential pedestal charges	\$105.00	-
Pedestal Charges Accommodation Camps	\$200.00	\$200.00
Total Pedestal Charges	\$37,380 (\$17,380 from non-residential)	\$20,000

5.2.3 Waste Management Charges

Council cannot apply income from ordinary rates towards the cost of providing Domestic Waste Management services. Therefore, Council levies a Domestic Waste Management Charge under section 496 of the Act. The charge applies uniformly to each separate residential occupancy of ratable land (including vacant land) for which the service is available (i.e. properties that are along the route of the waste collection service). In determining the annual Domestic Waste Management Charge, Council must include all expenditure that relates to the delivery of this service, rehabilitation of the land and may include provision for the future increases to allow for equalisation of pricing from year to year. This is considered a prudent approach as the waste management subject to changing industry regulation and cost and operational requirements that have a potential for significant variations in the future. Waste collections charges have been increased by approximately 10% due to an increase in contractor collection charges.

Waste Management Charges	Actual/ Levy 2022-23	Proposed 2023-24
Domestic Waste Charge (all areas)	\$390.00	\$429.00
Additional Domestic Waste collection	\$275.00	\$300.00
Vacant Land per property per annum	\$66.00	\$70.00
Commercial Waste Collection Balranald – 2 Collections per week per approved bin	\$605.00	\$630.00
Additional Commercial collection - Balranald	\$330.00	\$429.00
Commercial Waste Collection Euston – 1 Collection per week per approved bin	\$390.00	\$429.00
Additional Commercial collection – Euston	\$275.00	\$300.00
Total Expected Waste Management Charges	\$362,005	\$503,649
Less Pensioner Rebate	-\$15,884	-\$16,533

5.2.4 Stormwater Management Charge

Council will levy a stormwater management charge, under section 496A of the Act, against ratable properties for which the service is available in order to establish and sustain a funding source for improved storm water management. This charge appears as a separate charge on the rate notice.

The charging methodology used by Council was established under the guidelines released by the Office of Local Government. The guidelines provide Council with the opportunity to levy charges on a catchment area or global basis while ensuring that the total income generated does not exceed the level of expenditure for new and additional stormwater management services. Council will be developing a stormwater capital works program and as a result, a global approach will be used to enable significant works to be funded at a given time using all the revenue levied.

Stormwater Management Charges	Actual/Levy 2021-22	Proposed 2022-23
Residential Property per annum	\$25.00	\$25.00
Residential Strata Property per annum	\$12.50	\$12.50
Business Property per annum	\$25.00	\$25.00
Business Strata Property per annum	\$12.50	\$12.50
Total Expected Stormwater Management Charges	\$19,238	\$19,212

Funds derived from the Stormwater Management Service Charge must be spent on transparent works and the community must be advised of the proposed works and project as part of the Operational Plan consultation process.

5.3 Revenue Policy - Other

5.3.1 Interest on Overdue Rates and Charges

In accordance with the provisions of Section 566 of the Local Government Act, 1993, the proposed interest rate to apply to overdue rates and charges for the period 1st July 2023 to 30th June 2024 will be the maximum rate of 6% as set by the Minister of Local Government.

5.3.2 Part Year Adjustments to Rates and Charges

5.3.2.1 Rates Adjustments

Property rates will be levied annually and issued before 1 August, excepting where:

- a newly ratable parcel of land is created which will be rated from the first full instalment period (e.g. subdivision plan registration date, or newly ratable crown land, new lease or license from date of commencement,
- Valuer General's has issued a new valuation as a result of a valuation objection or
- change of categorisation application was approved within 30 days of issue of rates notice date

Relevant adjustments to rates will be made in accordance with sections 527 and 546 of the Act. from the next rating quarter following the effective date of the charge

5.3.2.2 Charges Adjustments

Charges will be adjusted on a quarterly basis following a change in service access, such as

- the construction of a new home or building
- change to service size, or
- change of service access

The exception to this is for waste collection charges where adjustments are made either as above or on a pro-rata basis from the date the service was available, whichever event is earlier.

5.3.2.3 Retrospective adjustments

Retrospective adjustments would usually be made for the current and previous years only however, Council may decide to make adjustments for a period outside this range in certain cases at its discretion depending upon equity and specific circumstances. Council may choose not to make current year adjustments if the value of the adjustment is less than \$50 if Council considers that the account will be uneconomical to collect.

5.3.3. Making the rate and charges and setting the interest rate

In accordance with sections 533, 534, 535, 543 and 566 of the Act, Council must make the rates and charges and set the interest rate annually. Council must also give a short name to each rate and charge made. A separate report will be presented to Council in May to adopt the rates, charges and interest rate to satisfy these legislative requirements.

5.3.4 Pensioner Concessions

Council provides concessions for eligible pensioners under section 575 of the Act as follows:

- 50 per cent of the combined ordinary land rate and domestic waste management charge up to a \$250 maximum rebate.
- 50 per cent of water fixed and usage charges up to an \$87.50 maximum rebate
- 50 per cent of sewerage fixed charge up to an \$87.50 maximum rebate

Council funds 45 per cent of the total concession granted and the remaining 55 per cent by the Australian Government. Eligible pensioners are:

- Holders of a Pensioner Concession Card (PCC),
- Holders of a gold card embossed with 'TPI' (Totally Permanently Incapacitated),
- Holders of a gold card embossed with 'EDA' (Extreme Disablement Adjustment),
- War widow or widower or wholly dependent partner entitled to the DVA income support supplement.

5.3.5 Borrowings

Council determines borrowing requirements in conjunction with the review of its Delivery Program each year. The borrowing of funds if required, will be in accordance with Part 12 - Loans, Sections 621, 622, 623 and 624 of the Act and the 'Borrowing Order' issued by the Minister for Local Government, dated 27 September 1993. Council will not be sourcing loan funding for the 2023/24 financial year.

5.3.6 Pricing Policy

Council's pricing policy aims to be equitable by recognising people's ability to pay and balancing expectation that some services will be cross subsidised for the common good of the community.

Council's key pricing strategies are to:

- develop pricing structure that can be administered simply and inexpensively and be easily understood by members of the public
- explore all cost-effective opportunities to maximise Council's revenue base,
- balance the dependences on rates and grants against other funding sources, and
- apply full cost attribution to all business activities considered to be of a commercial nature

Council's pricing principles are:

- Statutory

The price for goods / services are a statutory charge set by government legislation.

- Full cost Recovery

The price for goods / services are set to recover the total operating costs, both direct and indirect, of providing this good / service. Indirect costs are to include taxation equivalent payments, where applicable, in accordance with the principles of National Competition Policy.

- Partial Cost Recovery

The price for goods / services are set to make a significant contribution towards the operating costs, both direct and indirect, of providing the goods / services. The remainder of the costs are met from property rates and general-purpose income.

- Reference Price

The price for goods / services are set by reference to prices charged for similar goods / services by like councils or competitors. Council's schedule of Fees and Charges has been prepared using the best information available in relation to the GST impact on the fees and charges at the time of publication. If a fee that is shown as being subject to GST is subsequently proven not to be subject to GST, that fee will be amended by reducing the GST to nil. Conversely, if Council is advised that a fee which is shown as being not subject to GST becomes subject to GST then the fee will be increased, but only to the extent of the GST.

Balranald Shire Council



2023/2024 FEES AND CHARGES



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Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Balranald Shire Council

Corporate Services

Aged Care Hostel Fees

Refundable Accommodation Deposit/Daily Accommodation fee	Accommodation Deposit \$270,000 (refundable) or Daily accommodation fee determined by residents entry MPIR and percentage of bond required (non-refundable)	N	Partial Cost
Interest on Bonds	New Fee	N	Legislative
Basic Daily Care Fee	\$58.98	N	Legislative
Means Tested Care Fee	Determined by Services Australia	N	Legislative

Binding

Small < 25 pages	\$6.80	Y	Market
Medium 25-50 pages	\$7.40	Y	Market
Large	\$7.80	Y	Market

Folding Machine

Per 500	\$23.10	Y	Market
Per 1,000	\$41.90	Y	Market

Government Information Public Access

Application Fee (s.41 GIPA Act)	\$30.00	N	Legislative
Includes first hour processing time, not charged where application is not decided in time			
Processing Charge (s.67 GIPA Act)	\$30.00 per hour	N	Legislative
Discount Charge	50% of processing charges	N	Legislative
Refer s65 & s66 of GIPA Act			
Advance Deposit	50% of processing charges	N	Legislative
Refer s50 of GIPA Act			
Internal Review Processing Fee	\$40.00	N	Legislative
Refer s83(1) & s85(1) of GIPA Act			
Informal Access Application	\$0.00	N	Legislative
Copying charges may apply in accordance with Revenue Policy Charges			
Personal Information	Up to 20 hours without additional charge	N	Legislative
Up to 20 hours without additional charge			

Laminating

A4	\$3.90	Y	Market
A3	\$6.75	Y	Market

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Legal Fees

Legal Action	At Full Cost Recovery	Y	Full Cost
Subpoena	Reasonable expenses of the addressee of attending court as required by the subpoena	Y	Full Cost
Uniform Civil Procedure Rules Part 33 rule 33.6			

Maps

AO	\$12.00	Y	Full Cost
A1	\$8.50	Y	Full Cost
A2	\$6.50	Y	Full Cost
Copies of archived documents	As per photocopying	Y	Full Cost

Printing/Photocopying (100 sheets or less)

Black and White

A4 – Single Sided	\$0.40	Y	Market
A3 – Single Sided	\$0.85	Y	Market
A4 – Double Sided	\$0.60	Y	Market
A3 – Double Sided	\$1.25	Y	Market

Colour

A4 – Single Sided	\$1.00	Y	Market
A3 – Single Sided	\$1.60	Y	Market
A4 – Double Sided	\$1.50	Y	Market
A3 – Double Sided	\$3.00	Y	Market

Printing/Photocopying Bulk Copies using Council supplied paper (>100 sheets)

Black and White >100

A4 – Single Sided	\$0.35	Y	Market
A3 – Single Sided	\$0.80	Y	Market
A4 – Double Sided	\$0.55	Y	Market
A3 – Double Sided	\$1.20	Y	Market

Colour >100

A4 – Single Sided	\$0.80	Y	Market
A3 – Single Sided	\$1.60	Y	Market
A4 – Double Sided	\$1.30	Y	Market
A3 – Double Sided	\$2.50	Y	Market

Professional Service Fees

Travel Cost (50% actual)	\$0.75	Y	Partial Cost
Accommodation (actual)	Actual cost	Y	Actual cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Rates

Reprint Rate Notice	\$25.00	N	Full Cost
Reprint Rates Notice - Previous year plus \$5.00 additional years			
Dishonoured Cheque/Payment inclusive of bank fee	\$25.00	N	Full Cost
Includes bank fees			
Certificate Urgency Fee	\$50.00	N	Partial Cost
Certificate Processed within 24 hours of payment			
Section 603	\$90.00	N	Legislative
S603 Rates Certificate			
Debt collection process	Actual Cost	N	Full Cost
All fees and charges as incurred in the collection process			

Interest

Interest payable on overdue Rates and Charges	6.00% per annum	N	Legislative
Applied on simple interest basis			
Interest payable on overdue Debtors	6.00% per annum	N	Legislative
Applied on simple interest basis			

Scanning

Document Scanning	\$2.60	Y	Market
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Caravan Park

Fees based on standard rates. Peak period rates subject to change as per market value

Basic Cabins

Cabin 1, 2, 3, 4 & 5 (Inc. linen)	\$90.00	Y	Partial Cost
Budget Cabin - 2 people, Double Bed, Linen, Heating/Cooling, TV, Fridge, Microwave, Hotplates, Complimentary Tea & Coffee - Extra Adult \$10/Child \$5 under 12			
Deposit for Domestic Animal at Caravan Park	\$100.00	N	Partial Cost

Ensuite Cabins

Deluxe River View Cabins 18 & 19 (Inc linen)	\$160.00	Y	Partial Cost
New Deluxe River View Cabins - Sleep up to 6 people, Queen Bed with electric blanket, Linen, Heating/Cooling, TV Fridge, Microwave, Hotplates, Complimentary Tea and Coffee, Balcony (Elevated cabins) - Extra Adult \$10/Child \$5			
River View Cabins 14, 15, 16 & 17 (inc. linen)	\$140.00	Y	Partial Cost
River View Cabins – 2 people, Queen Bed with electric blanket, Linen, Second Bedroom (various Configs), Heating/Cooling, TV, Fridge, Microwave, Hotplates, Complimentary Tea & Coffee, Veranda – Extra Adult \$10/Child \$5 under 12			
Standard Ensuite Cabins 6, 7, 8, 9, 10 11 (Inc. linen)	\$110.00	Y	Partial Cost
Standard Ensuite Cabin - 2 people, Double Bed, Linen, Heating/Cooling, TV, Fridge, Microwave, Hotplates, Complimentary Tea & Coffee - Extra Adult \$10/Child \$5 under 12			

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Site Fees (per night)

With power for two - stay 7 nights pay for six	\$40.00 plus \$10.00 for each extra Adult and \$5.00 per child under 12 Water included.	Y	Partial Cost
Without power for two - pay for six nights stay for seven	\$25.00 plus \$10.00 for each extra Adult and \$5.00 per child under 12 Does not include Water	Y	Partial Cost

Longer Term rates

Hire of Council Halls/Facilities

Greenham Park Hall

Cleaning, Key and Security Deposits	\$350.00	N	Partial Cost
Retained by Council if Council does cleaning			

Whole Building (including bar & kitchen)

2 Hours Minimum	\$165.00	Y	Full Cost
Half Day (up to four hours)	\$270.00	Y	Full Cost
Night (6pm onwards)	\$350.00	Y	Full Cost
Full Day (9am to Midnight)	\$390.00	Y	Full Cost

Main Hall Only (excluding bar & kitchen)

2 Hours Minimum	\$110.00	Y	Full Cost
Half Day (up to four hours)	\$195.00	Y	Full Cost
Night (6pm onwards)	\$270.00	Y	Full Cost
Full Day (9am to Midnight)	\$345.00	Y	Full Cost
Other Rooms only	\$77.00	Y	Full Cost

Other Costs

Damaged Tables each	At Cost	Y	Actual cost
Damaged Chairs each	At Cost	Y	Actual cost

Theatre Royal Hall

Cleaning, Key and Security Deposits	\$350.00	N	Full Cost
Retained by Council if Council does cleaning			

Hall and Reception Area

Half Day (up to four hours)	\$165.00	Y	Full Cost
Full Day (9am to Midnight)	\$270.00	Y	Full Cost
Night (6pm onwards)	\$350.00	Y	Full Cost
Additional Charge per hour	\$57.00	Y	Full Cost

Reception Area

Half Day (up to four hours)	\$160.00	Y	Full Cost
Full Day (9am to Midnight)	\$190.00	Y	Full Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
Reception Area [continued]			
Night (6pm onwards)	\$190.00	Y	Full Cost
Additional Charge per hour	\$35.00	Y	Full Cost
Use of Kitchen (additional Charges)			
Half Day (up to four hours)	\$110.00	Y	Full Cost
Full Day (9am to Midnight)	\$160.00	Y	Full Cost
Weekend Thursday through to Sunday	\$220.00	Y	Full Cost
Use of Coolroom (additional Charges)			
Half Day (up to four hours)	\$60.00	Y	Full Cost
Full Day (9am to Midnight)	\$80.00	Y	Full Cost
Weekend Thursday through to Sunday	\$170.00	Y	Full Cost
Senior Citizens Building			
Non for profit half day	\$55.00	Y	Partial Cost
Cleaning, Key and Security Deposits	\$350.00	N	Full Cost
Retained by Council if Council does cleaning			
Half Day (up to four hours)	\$150.00	Y	Full Cost
Full Day (Monday to Thursday)	\$175.00	Y	Full Cost
Weekend Friday through to Sunday	\$250.00	Y	Full Cost
Senior Citizens Kiosk			
Cleaning, Key and Security Deposits	\$150.00	N	Full Cost
Retained by Council if Council does cleaning			
Full Day (9am to Midnight)	\$30.00	Y	Full Cost
Hire of Council Sporting & Playing Fields/Facilities			
Greenham Park Grounds – Football Club			
Football Club Facilities and Reserve	Market Rental	Y	Partial Cost
Junior – No 2 Oval per season	Market Rental	Y	Partial Cost
Greenham Park Grounds – Cricket Club			
Oval per season – not charging admission	\$480.00	Y	Partial Cost
To be revised in accordance with Plans of Management			
Oval per season – charging admission	\$800.00	Y	Partial Cost
Oval – Other Organisation and Persons per day	\$255.00	Y	Partial Cost
Greenham Park Grounds – Tennis Courts			
Courts per season	\$220.00	Y	Partial Cost
To be revised in accordance with Plans of Management			

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
Greenham Park Grounds – Netball Club			
Courts per season	\$480.00	Y	Partial Cost
To be revised in accordance with Plans of Management			
Euston Recreation Reserve			
Clubs Not Charging Admission per day	\$78.00	Y	Partial Cost
To be revised in accordance with Plans of Management			
Clubs Charging Admission per day	\$150.00	Y	Partial Cost
Euston Football Club per season	\$2,270.00	Y	Partial Cost
Euston Football Club (2 sessions Only)	\$1,155.00	Y	Partial Cost
Cricket Clubs and Similar per day	\$74.00	Y	Partial Cost
To be revised in accordance with Plans of Management			
Cricket Clubs and Similar per season	\$335.01	Y	Partial Cost
To be revised in accordance with Plans of Management			
Netball Club per season	\$235.00	Y	Partial Cost
Other Organisations and persons per day	\$265.00	Y	Partial Cost
To be revised in accordance with Plans of Management			
Sports Shed per day	\$77.00	Y	Partial Cost
Reserve Rentals			
Travelling Shows per day	\$350.00	Y	Partial Cost
\$20m P/L Insurance - Circuses or similar use Workers Comp Insurance			
Security Deposit	\$1,000.00	N	Partial Cost
Refundable if Reserve left in tidy condition			
Race Meetings			
Per Meeting	\$480.00	Y	Partial Cost
Library			
Lost/non-returned/Damaged Books	Cost of replacement	N	Full Cost
Coffee/Tea	\$2.50	Y	Partial Cost
Per cup			
Membership	Free	N	Partial Cost
Laminating Services	\$3.74	Y	Partial Cost
Photocopying Library	\$0.44	Y	Partial Cost
Scanning Services	\$2.86	Y	Partial Cost
Tech Hub Room Hire			
Cleaning, Key and Security Deposits	\$350.00	N	Full Cost
Retained by Council if Council does cleaning			
Half Day (up to four hours)	\$150.00	Y	Full Cost
Full Day (9am to 9pm)	\$175.00	Y	Full Cost
Tea and Coffee making facilities	\$35.00	Y	Full Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
Visitors Information Centre			
In House Advertising			
Pullup Banner display (1 banner)	\$220.00	Y	Market
Digital Advertising (90 second clip of your business rotating inside the Visitor Centre)	\$410.00	Y	Market
Visitor Guide			
Advertising in Visitor Information Guide	\$1,000.00 full page	Y	Market
Environmental Services			
Administration			
Lodgement Fee of PCA's – CDC, CC & OC	\$36.00	N	Legislative
Processing Fee on Development Applications requiring referral to State Government Departments	\$164.00	N	Legislative
Schedule 4 Part 3 Item 3.1 a of EP&A Regs			
Plus a concurrence/referral fee for payment to each concurrence authority as advised	Payable on the Planning Portal	N	Legislative
Plan first payable on works > \$50,000	Fee = E x 0.00064	N	Legislative
Clause 266 of EP&A Regs			
Long Service Levy Fee payable on works > \$250,000	Fee = (0.25% x E)/1000	N	Legislative
Long Service Levy Fee = Expense x .25% on amounts greater than \$250,000			
Companion Animals			
Microchipping			
Dog	Cost + 10%	Y	Full Cost
Cat	Cost + 10%	Y	Full Cost
Impounding			
Entire Animal	\$213.00	N	Legislative
Pensioner rate not applicable for entire animal			
Desexed Animal	\$58.00	N	Legislative
Desexed Animal Pensioner	\$25.00	N	Legislative
Animal owned by recognised breeder	\$58.00	N	Legislative
Pound/Shelter Animal	\$29.00	N	Legislative
Assistance Animal (with verification)	\$0.00	N	Legislative
Greyhound currently registered under the Greyhound Racing Act 2009	\$0.00	N	Legislative
Working Dog (with verification)	\$0.00	N	Legislative
Late fee where registration fee not paid after 28 days of requirement to be registered	\$16.00	N	Legislative
Maintenance per dog/cat per day	\$21.00	N	Full Cost
Adoption of animal	Registration Fees only apply	N	Full Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
Impounding			
Registered Dogs			
GST exempt under CR2014/6			
Release fee	\$76.40	N	Full Cost
Release fee – repeat offence within 12 months	\$107.30	N	Full Cost
Unregistered Dogs			
GST exempt under CR2014/6			
Release fee – First Offence	\$107.30	N	Full Cost
Other Livestock			
GST exempt under CR2014/6			
Administration per animal	\$72.20	N	Full Cost
Maintenance per animal per day	\$21.00	N	Full Cost
Transportation Fee	Actual costs plus 15%	N	Full Cost
Release fee per animal	\$107.30	N	Full Cost
Abandoned Vehicles			
Abandoned Vehicle	Actual Cost plus 15%	N	Actual cost
Release fees	\$117.30	N	Partial Cost
Vehicle storage per day	\$46.90	N	Full Cost
Disposal Fee	Actual Cost plus 15%	N	Full Cost
Hire Cat Traps			
Hire of Cat Trap deposit	\$39.70	Y	Full Cost
Refundable Deposit			
Hire of Cat Trap per week	\$15.50	Y	Full Cost
Cemeteries			
Purchase of Allotment	\$1,265.00	Y	Partial Cost
Balranald Lawn Cemetery			
Interment	\$2,000.00	Y	Partial Cost
Includes interment, digging/backfilling, assistance of \$500.00 towards supply and fixing of plaque			
Placement of ashes in existing grave	\$500.00	Y	Partial Cost
Shelf for infant (in existing grave)	\$1,000.00	Y	Partial Cost
Weekends Public Holiday additional – Saturday	Cost plus 75% Penalty rate	Y	Partial Cost
Weekends Public Holiday additional – Sunday	Cost plus 100% Penalty rate	Y	Partial Cost
Purchase of Plaque	Cost plus 10%	Y	Partial Cost
Ashes – Memorial Wall Interment & Plaque	\$775.00	Y	Partial Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
Denominational and Euston Lawn Cemeteries			
Removal and Replacement of headstone	\$600.00	Y	Full Cost
Re-open and close vault	\$600.00	Y	Full Cost
Removal or Exhumation of body/ashes	Actual Cost	Y	Full Cost
Certrocassed within			
Monumental Masonry Permits to erect			
Place slab over grave	\$118.18	N	Full Cost
Erect tomb or memorial	\$213.64	N	Full Cost
Provide and install vase	\$213.64	N	Full Cost
Inspections			
Food shops, Hairdressers and Barber, Beauty Salons, Boarding Houses, Mortuary	\$140.00	N	Full Cost
Food Shop Prohibition Order/Improve Notice	\$330.00	N	Legislative
Application for approval – Outdoor Cafe	Development Application Fees Apply	N	Full Cost
All other inspections – per visit	\$127.30	N	Full Cost
Class 1 and 10	\$140.00	Y	Full Cost
Class 2 to 9	\$140.00	Y	Full Cost
Protection of the Environment Operations Act			
Clean up Notice Administrative Fee	\$785.00	N	Legislative
Clean up Notice Administrative Fee (CI 151 POEO (General) Regulation 2022)			
Prevention Notice Administrative Fee	\$785.00	N	Legislative
Prevention Notice Administrative Fee (CI 151 POEO (General) Regulation 2022)			
Noise Control Notice Administrative Fee	\$785.00	N	Legislative
Noise Control Administrative Fee(CI 151 POEO (General) Regulation 2022)			
Public Swimming Pool			
Entrance Fees – All Users	Free	Y	Partial Cost
Swimming Pool free use only applies to normal opening. Schools or Clubs to provide a fully qualified lifeguard and supervision or Council fees for lifeguard will apply			
Out of normal operating hours (Schools or Clubs only)	Actual Cost plus 10%	Y	Actual cost
Privately Owned			
Application to grant exemption for Swimming Pools fencing requirements	Cost plus 10%	N	Legislative
Swimming Pools Act 1992 Regulation 13			
First Inspection	\$165.00	Y	Legislative
Second Inspection	\$110.00	Y	Legislative
Certificates			
Section 10.7 (2)	\$62.00	N	Legislative
Schedule 4 Part 9 Item 9.7 of EP&A Regs			

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Certificates [continued]

Section 10.7 (5)	\$94.00	N	Legislative
Schedule 4 Part 9 Item 9.7 of EP&A Regs			
Section 735(a) Outstanding Notice	\$100.00	N	Legislative
Section 121ZP Outstanding Notice	\$90.00	N	Legislative
Drainage Diagram/Sewer Reference Sheet	\$30.00	N	Partial Cost
Copy of Building Certificate	\$30.00	N	Legislative
Certified Copy of a document, map or plan held by the Department or Council	\$62.00	N	Legislative
Section 6.26 Certificate per house/site	\$300.00	N	Legislative
Additional Building inspection for building certificate	\$140.00	N	Legislative
Compliance Certificate – drainage inspection under floor	\$154.00	Y	Legislative
Inspection Fee			
Compliance Certificate – connections to services	\$140.00	N	Legislative

Caravan Parks, Camping Grounds & Manufactured Home EstatesCaravan Parks

Initial Approval, Renewal/Continuation of Approval (5 year renewal)

Inspection Fee (minimum fee) - 25 sites or less	\$300.00	N	Regulation
Initial Approval, Renewal/Continuation of Approval (5 year renewal)			
Inspection Fee (each additional site) for more than 25 sites, plus minimum fee	\$5.00 per site	N	Regulation
Initial Approval, Renewal/Continuation of Approval (5 year renewal)			
Caravan Park/Camping Ground – per site – 13 sites or more	\$4.25 per site \$75.00 minimum	N	Regulation
Re-inspection Fee, per callout	\$140	N	Regulation
Initial Approval, Renewal/Continuation of Approval (5 year renewal)			

Construction/Complying Development

Construction Certificate

Issue of Construction Certificate and Complying Development Certificate	As per quote	Y	Legislative
Modification of Complying Development Certificate	50% of original fee	Y	Legislative

Installation of Transportable Dwelling

Cost of Works estimated \$0 to \$5,000	\$65.00 plus 0.5% of estimated cost	N	Legislative
Cost of Works estimated \$5,000 to \$100,000	\$90.00 plus 0.3% of estimated cost	N	Legislative
Cost of Works estimated \$100,000 to \$250,000	\$375.00 plus 0.2% of estimated cost	N	Legislative
Cost of Works estimated to be >\$250,000	\$675.00 plus 0.1% of estimated cost	N	Legislative

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
Development Applications			
Advertising Signs			
Advertising Signs (one or more)	\$333.00 plus \$93.00 for each additional advertisement	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs. Maximum fee that can be applied for the erection or display of advertisements. Alternatively fee based on value of works may be applied			
No Building, Works, Demolition or Subdivision			
Development applications NOT involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a work or building	\$330.00	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Advertisement of Development Applications			
Designated Development (fee payable in addition to any other charges)	\$2,596.00	N	Legislative
Nominated Integrated, Threatened Species or Class 1 Aquaculture Development (fee payable in addition to any other fees)	\$1,292.00	N	Legislative
Prohibited Development (fee payable in addition to any other fees)	\$1,292.00	N	Legislative
Required by CPP (fee payable in addition to any other fees)	\$1,292.00	N	Legislative
Building and Works			
Estimated Cost up to \$5,000	\$129.00	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Estimated Cost up to \$5,001 to \$50,000	\$198.00 plus an additional \$3.00 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Estimated Cost up to \$50,001 to \$250,000	\$412.00 plus an additional \$3.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Estimated Cost up to \$250,001 to \$500,000	\$1,356.00 plus an additional \$2.34 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Estimated Cost up to \$500,001 to \$1,000,000	\$2,041.00 plus an additional \$1.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
Building and Works [continued]			
Estimated Cost up to \$1,000,001 to \$10,000,000	\$3,058.00 plus an additional \$1.44 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Estimated Cost > \$10,000,001	\$18,565.00 plus an additional \$1.19 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Designated Development			
Designated Development Fee	\$1,076.00	N	Legislative
Schedule 4 Part 3 Item 3.1 of EP&A Regs			
Modification to Consent			
Section 4.55(1)	\$83.00	N	Legislative
Section 4.55(1A) or Section 4.56(1)	\$754.00 or 50% of original fee, whichever is the lesser	N	Legislative
Section 4.55(1A) or Section 4.56(1) not involving minimal environmental impact	Varies depending on development type	N	Full Cost
See Schedule 4 Part 6 Item 6.3, 6.4 & 6.5			
Additional Inspections	\$130.00	N	Full Cost
Application Withdrawal or Modification Fee – All Classifications	Based on work completed prior to withdrawal (% of application fee)	N	Partial Cost
Subdivision			
Involving the Opening of a Public Road	\$777.00 plus \$65.00 per additional lot	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Not Involving the Opening of a Public Road	\$386.00 plus \$53.00 per additional lot	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Strata	\$386.00 plus \$65.00 per additional lot	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Other Development Fees			
Dwelling less than \$100,000	Max fee \$532.00	N	Legislative
Schedule 4 Part 2 Item 2.1 of EP&A Regs			
Change of use – no building works required	\$129.00	N	Legislative
Includes Transport of vehicle to Council Depot			

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Liquid Trade Waste

Application Fee – All Classifications	\$77.27	N	Partial Cost
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Annual Trade Waste Fee

Category 1	\$106.36	N	Partial Cost
Category 2	\$106.36	N	Partial Cost
Category 3	\$480.00	N	Partial Cost

Food Waste Disposal Charge

Nursing Home	\$20.00	N	Partial Cost
Hospital	\$20.00	N	Partial Cost

Trade Waste Usage Charge (Category 2 Discharges)

Compliant	\$1.82	N	Partial Cost
Non-Compliant	\$13.64	N	Partial Cost
Re-Inspection Fee – All Categories	\$72.73	N	Partial Cost
Approval renewal Fee (5 yearly) – All Categories	\$72.73	N	Partial Cost
Application for Exception of Installing Standard Pre-Treatment Equipment – All Categories	\$72.73	N	Partial Cost
Application for Trade Waste Discharge Factor Variation – All Categories	\$72.73	N	Partial Cost

Excess Mass and Non-compliant excess mass charges

Substance DWE	\$0.00	N	Partial Cost
Aluminium	\$0.64	N	Partial Cost
Ammonia	\$1.68	N	Partial Cost
Arsenic	\$58.18	N	Partial Cost
Barium	\$32.01	N	Partial Cost
Biological Oxygen Demand (BOD)	\$0.64	N	Partial Cost
Boron	\$0.64	N	Partial Cost
Bromine	\$11.68	N	Partial Cost
Cadmium	\$268.18	N	Partial Cost
Chloride	\$0.00	N	Partial Cost
Chlorinated Hydrocarbons	\$29.09	N	Partial Cost
Chlorinated Phenolics	\$1,161.82	N	Partial Cost
Chlorine	\$1.23	N	Partial Cost
Chromium	\$20.73	N	Partial Cost
Cobalt	\$12.00	N	Partial Cost
Copper	\$12.00	N	Partial Cost
Cyanide	\$58.09	N	Partial Cost
Fluoride	\$2.95	N	Partial Cost
Formaldehyde	\$1.27	N	Partial Cost
Oil and Grease	\$1.09	N	Partial Cost
Herbicides/defoliants	\$580.73	N	Partial Cost
Iron	\$1.23	N	Partial Cost
Lead	\$29.09	N	Partial Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Excess Mass and Non-compliant excess mass charges [continued]

Lithium	\$5.82	N	Partial Cost
Manganese	\$5.82	N	Partial Cost
Mercaptans	\$58.09	N	Partial Cost
Mercury	\$1,930.91	N	Partial Cost
Methylene Blue Active Substance (MBAS)	\$0.64	N	Partial Cost
Molybdenum	\$0.64	N	Partial Cost
Nickel	\$19.77	N	Partial Cost
Nitrogen (Total Kjeldahl Nitrogen – TKN)	\$0.23	N	Partial Cost
Organic compounds	\$580.64	N	Partial Cost
Pesticides General (excludes organochlorines and organophosphates)	\$580.64	N	Partial Cost
Petroleum Hydrocarbons (non-flammable)	\$2.00	N	Partial Cost
pH Coefficient	\$0.36	N	Partial Cost
Phenolic Compounds (non-chlorinated)	\$5.86	N	Partial Cost
Total Phosphorus	\$1.23	N	Partial Cost
Poly Aromatic Hydrocarbons	\$11.91	N	Partial Cost
Selenium	\$41.27	N	Partial Cost
Silver	\$1.14	N	Partial Cost
Sulphate	\$0.18	N	Partial Cost
Sulphite	\$1.32	N	Partial Cost
Sulphide	\$1.27	N	Partial Cost
Suspended Solids	\$0.82	N	Partial Cost
Thisosulfate	\$0.27	N	Partial Cost
Tin	\$5.82	N	Partial Cost
Total Dissolved Solids	\$0.09	N	Partial Cost
Zinc	\$11.91	N	Partial Cost

Noxious Weeds

Noxious Weed Certificate	\$100.00	N	Legislative
Clause 28(2) of Schedule 7 of Biosecurity Act 2015			
Contract Spraying	As quoted	N	Actual cost

Waste Management Charges

240 Litre bin replacement lost/stolen	\$125.00	N	Partial Cost
Domestic Waste Collection Balranald and Euston	\$429.00	N	Partial Cost
1 Collection per week per approved 240litre bin			
Domestic Waste Collection Balranald and Euston Extra	\$300.00	N	Partial Cost
Commercial Waste Collection Euston	\$429.00	N	Partial Cost
1 collection per week per approved 240 litre bin			
Commercial Waste Collection Balranald	\$630.00	N	Partial Cost
2 collections per week per approved 240 litre bin			
Additional Bin Commercial - Euston	\$300.00	N	Partial Cost
Domestic Waste Management Access Charge - Vacant Land	\$70.00	N	Partial Cost
Impounding Fee of unauthorised bins	\$45.00	Y	Partial Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Engineering Services

Road Opening and Closing Permit

Nature Strip (Includes installing of temp building fencing)	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Unsealed Roads	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Plus Pavement Restoration of Unsealed Roads	Actual Cost plus 15%	N	Full Cost
Use Conduits of Boring	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Road Closing Permit	\$154.54	N	Full Cost
Assistance with preparation of Traffic Control Plans	Actual Cost plus 15%	Y	Full Cost
Preparation of Traffic Control Plans, supply of signs or any other administration works			
Open/Closing footpath Only	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Open Roadway (Seal Only)	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Open Roadway (Include Seal, Nature Strip, Kerb & Gutter)	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Plus Pavement Restoration	\$200.00 per m2	N	Full Cost
Deposit is Refundable upon satisfactory inspection			
Stormwater connection to Kerb and Gutter	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Deposit is Refundable upon satisfactory inspection			
Stormwater connection to Underground drain	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Standard Vehicle crossing	Deposit – \$600.00 Fee – \$170.00	N	Full Cost
Builder Temporary crossing (issued by Building Department)	Deposit – \$600.00 Fee – \$170.00	N	Full Cost

Kerb and Gutter and Footpaths

Kerb and Gutter	50% as per LG Act of frontage, 25% for side	N	Full Cost
Footpaths	50% as per LG Act of frontage, 25% for side	N	Full Cost

Truck Wash Facility

Truck Wash Key	As per Avdata charges	Y	Market
New and replacement keys			
Truck Wash per minute charge	\$0.80	Y	Market
Minimum charge \$11.00 inclusive & .80 cents per minute			
Avdata Truck Wash System	\$0.80	Y	Market
Minimum charge \$11.00 inclusive & .80 cents per minute			
Truck Wash Token (per 15 mins)	\$15.00	Y	Market

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Commoner Fees

Application to be a Commoner	\$50.00	N	Legislative
Copy of minutes of proceedings of meetings – minutes not exceeding 10 pages	\$20.00	N	Legislative
Each additional page	\$1.00	N	Legislative
Inspection of book recording disclosure of pecuniary interest	\$20.00	N	Legislative
Agistment for sheep per head per day	\$0.28	Y	Legislative
Agistment any other animals per head per day	\$1.65	Y	Legislative
Agistment of animals in stock pound per head per day	\$1.65	Y	Legislative

Public Gates – Ramps and Grids

Application for Permit - Roads Act 1993 Div 2	\$170.01	N	Partial Cost
Cleaning Fee - Ramps & Grids	\$1,572.01	Y	Partial Cost

Water

Special water meter reading	\$90.00	N	Full Cost
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Water Availability/Access Charges

Raw Water Access Charges

20mm Access Charge (base connection)	\$370.00	N	Full Cost
25mm Access Charge	\$578.00	N	Full Cost
32mm Access Charge	\$947.00	N	Full Cost
40mm Access Charge	\$1,480.00	N	Full Cost
50mm Access Charge	\$2,313.00	N	Full Cost
80mm Access Charge	\$5,920.00	N	Full Cost
100mm Access Charge	\$9,250.00	N	Full Cost
Residential Flats, Units and Multiple Dwellings up to 10 Dwellings	Connection Charge plus 50% of Base Connection per dwelling thereafter	N	Full Cost
Residential Flats, Units and Multiple Dwellings greater than 10 Dwellings	Connection Charge plus 50% of Base Connection per dwelling thereafter	N	Full Cost

Filtered Water Access Charges

20mm Access Charge	\$425.00	N	Full Cost
25mm Access Charge	\$664.00	N	Full Cost
32mm Access Charge	\$1,088.00	N	Full Cost
40mm Access Charge	\$1,700.00	N	Full Cost
50mm Access Charge	\$2,656.50	N	Full Cost
80mm Access Charge	\$6,800.00	N	Full Cost
100mm Access Charge	\$10,625.00	N	Full Cost
Residential Flats, Units and Multiple Dwellings up to 10 Dwellings	Connection Charge plus 50% of Base Connection per dwelling thereafter	N	Full Cost
Residential Flats, Units and Multiple Dwellings greater than 10 Dwellings	Connection Charge plus 50% of Base Connection per dwelling thereafter	N	Full Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Raw Water Connection Fee

20mm Connection (base connection size)	\$800.00	N	Full Cost
25mm Connection	\$1,000.00	N	Full Cost
32mm Connection	\$1,200.00	N	Full Cost
40mm Connection	\$1,380.00	N	Full Cost
50mm Connection	\$2,156.00	N	Full Cost
80mm Connection	\$5,520.00	N	Full Cost
100mm Connection	\$8,625.00	N	Full Cost

Filtered Water Connection Fee

20mm Connection	\$800.00	N	Full Cost
25mm Connection	\$1,000.00	N	Full Cost
32mm Connection	\$1,200.00	N	Full Cost
40mm Connection	\$1,380.00	N	Full Cost
50mm Connection	\$2,156.00	N	Full Cost
80mm Connection	\$5,520.00	N	Full Cost
100mm Connection	\$8,625.00	N	Full Cost

Raw and Filtered Water Tariffs

Raw Tarif f1 – Up to 600kL	\$1.10/kL for the first 600kL/ annum	N	Partial Cost
Raw Tariff 2 – 601kL and above	\$1.65/kL for 601kL and above/annum	N	Partial Cost
Raw Water Usage – Community Land (Parks & Gardens)	45 cents/kL unlimited	N	Partial Cost
No kL tariff - flat rate			
Filtered Tariff 1 Up to 400kL	\$1.75/kL for the first 400kL/ annum	N	Partial Cost
Filtered Tariff 2 – 401kL and above	\$2.65/kL for 401kL and above/annum	N	Partial Cost
Water from Council's Standpipe – Raw (per 1,000 litres)	\$5.40	N	Partial Cost
Water from Council's Standpipe – Filtered (per 1,000 litres)	\$10.30	N	Partial Cost

Water Repairs & Miscellaneous

Reconnection – Normal Business hours	\$515.00	N	Full Cost
Reconnection – After Business hours	\$824.00	N	Full Cost
Purchase of PVC Meter Box and Install – 20mm Connection only	\$170.00	N	Partial Cost
Preparation of Water Pressure Letter	\$200.80	N	Partial Cost
Disconnection Fee	\$643.80	N	Partial Cost
Lower or Rise Services	Actual Cost plus 25%	N	Actual cost
Repair of Water Services including new Meter Cock	Actual Cost plus 25%	N	Actual cost
Repair of Water Services (20mm diameter)	Actual Cost plus 25%	N	Actual cost
Installation of reduced capacity raw water supply to residential premises	\$190.60	N	Partial Cost
Water Meter Test Fee	\$130.00 per hour	N	Partial Cost
No Charge if Meter is Faulty			
Initial Device Inspection and Registration (per visit)	\$133.90	N	Partial Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Water Repairs & Miscellaneous [continued]

Purchase of Back flow Test and Maintenance Report Books (per bin)	Please Contact Council for Quote	N	Partial Cost
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Sewer

On-site Sewerage Management Systems new installation 1 to 10 equivalent persons	\$450.00	N	Legislative
On-site Sewerage Management Systems new installation > 11 persons	\$650.00	N	Legislative
On-site Sewerage Management Systems new installation non residents	\$650.00	N	Legislative
On-site Sewerage Management Systems – application to amend or alter	50% of original application fee	N	Legislative
On-site Sewerage Management Systems – Inspection fee	\$130.00	N	Legislative
Approval to operate an on-site sewerage management system	\$55.00	N	Legislative

Sewer Connection Fee

Sewerage Connection Point	\$1,081.50	N	Partial Cost
House	\$772.50	N	Partial Cost
Other Buildings – 1st Closet	\$772.50	N	Partial Cost

Sewer Availability/Access Charges

Residential Sewerage Access Charge (standard)	\$698.00	N	Partial Cost
Non-Residential Sewer Discharge (SDF applied according to industry)	\$2.20 per kL	N	Partial Cost
Residential Flats, Units and Multiple Dwellings up to 10 Dwellings	Connection Charge plus 50% of Connection per dwelling thereafter	N	Partial Cost
Residential Flats, Units and Multiple Dwellings greater than 10 Dwellings	Connection Charge plus 50% of Connection per dwelling thereafter	N	Partial Cost
Non- Residential Sewerage Access Charge 20mm	\$698.00	N	Full Cost
Non-Residential Sewerage Access Charge 25mm	\$1,090.00	N	Full Cost
Non-Residential Sewerage Access Charge 32mm	\$1,786.00	N	Full Cost
Non-Residential Sewerage Access Charge 40mm	\$2,792.00	N	Full Cost
Non-Residential Sewerage Access Charge 50mm	\$4,362.00	N	Full Cost
Non-Residential Sewerage Access Charge 80mm	\$11,168.00	N	Full Cost
Non-Residential Sewerage Access Charge 100mm	\$17,450.00	N	Full Cost

Stormwater Drainage

Strata per unit Service unit	\$12.50	N	
Stormwater Management Charge - Residential & Business	\$25.00	N	Legislative

Private Works Hire – External Plant Rates

Graders	Refer to plant hire rates	Y	Partial Cost
Loaders	Refer to plant hire rates	Y	Partial Cost
Backhoes/Skid Steers	Refer to plant hire rates	Y	Partial Cost
Tractors	Refer to plant hire rates	Y	Partial Cost
Miscellaneous	Refer to plant hire rates	Y	Partial Cost
Mowers	Refer to plant hire rates	Y	Partial Cost

Name	Year 23/24 Fee (incl. GST)	GST	Pricing Policy
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Private Works Hire – External Plant Rates [continued]

Pumps Water/Waste Water	Refer to plant hire rates	Y	Partial Cost
Trucks	Refer to plant hire rates	Y	Partial Cost
Commercial Vehicles	Refer to plant hire rates	Y	Partial Cost

Personal Rates for Private Works

Rate/Hour

Labourer	\$54.38	Y	Partial Cost
Operator	\$66.85	Y	Partial Cost
Driver	\$66.85	Y	Partial Cost
Tradesperson	\$78.18	Y	Partial Cost
Supervisor	\$89.51	Y	Partial Cost

Overtime

Labourer O/T	\$81.58	Y	Partial Cost
Operator O/T	\$100.27	Y	Partial Cost
Driver O/T	\$100.27	Y	Partial Cost
Tradesperson O/T	\$117.27	Y	Partial Cost
Supervisor O/T	\$134.26	Y	Partial Cost

Aerodrome

Land fee – per landing	\$0.00	Y	Partial Cost
Overnight/Daily Apron Parking	\$10.30	Y	Partial Cost
Weekly Parking in Apron	\$51.49	Y	Partial Cost
Hanger Charges – per week (or part)	\$56.65	Y	Partial Cost
Hanger Charges – per month (or part)	\$206.00	Y	Partial Cost
Hanger Charges – per year (or part)	\$2,060.00	Y	Partial Cost
Flying Schools – Annual Fees	\$10,500.00	Y	Partial Cost

Balranald and Euston Tip

Tip Token	\$15.00	Y	Market
Mattress	One Token	Y	Market
One axle trailer or utility	One Token	Y	Market
Two axle trailer	Two Tokens	Y	Market
Tyres – Car	One Token (per 2 tyres)	Y	Market
Tyres – Truck or large machinery	One Token (per tyre)	Y	Market
Green Waste Non-Contaminated	Free	Y	Market
DrumMuster containers	Free by appointment only	Y	Partial Cost
Mixed Waste Material – Non-compactable (eg white goods, furniture) per tonne 3	\$150.00	Y	Partial Cost
Asbestos	\$250.00 per cubic metre plus burial fee	Y	Full Cost
Illegal Dumping	\$150.00 per tonne plus 125% of Clean up costs	Y	Full Cost
Out of hours entry to Balranald Tip	At cost plus 10%	Y	Full Cost

25/01/2023

Dear Shire Administrator,

Regards: Support for health promotion Program

Balranald Child and Family Health nurses in Partnership with Maari Ma Aboriginal health services are planning to run a monthly program for all Balranald residence aimed at improving the health and wellbeing of attendees. The Initiative aims to promote better health outcomes, prevent chronic disease, increase engagement in a variety of health and wellbeing services within the region and promote positive health lifestyle with improved behaviour change.

We are hoping that the council can support us by waving the fees involved in running this program at Greenham Park for 2-3 hours from 11-1pm on the following dates: 16 March, 27 April, 18th May, 15 June, 20 July, 24 Aug, 7 September, October 12th, November 9 and December 7th.

If you have any more questions or would like to know more about our program please don't hesitate to contact us.

Balranald Child and Family health: 0427699485

Maari Ma (Emma Moore): 0409 495 487

Kind Regards,

Ash, Kyla, Emma and Helen



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

2023 NGA

OUR COMMUNITIES
OUR FUTURE ▶ ▶ ▶

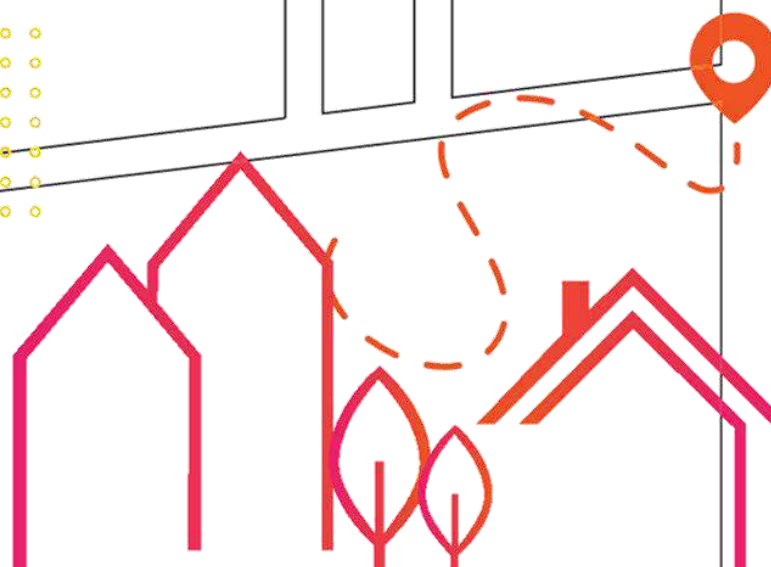
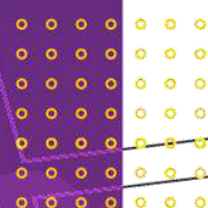
DISCUSSION PAPER

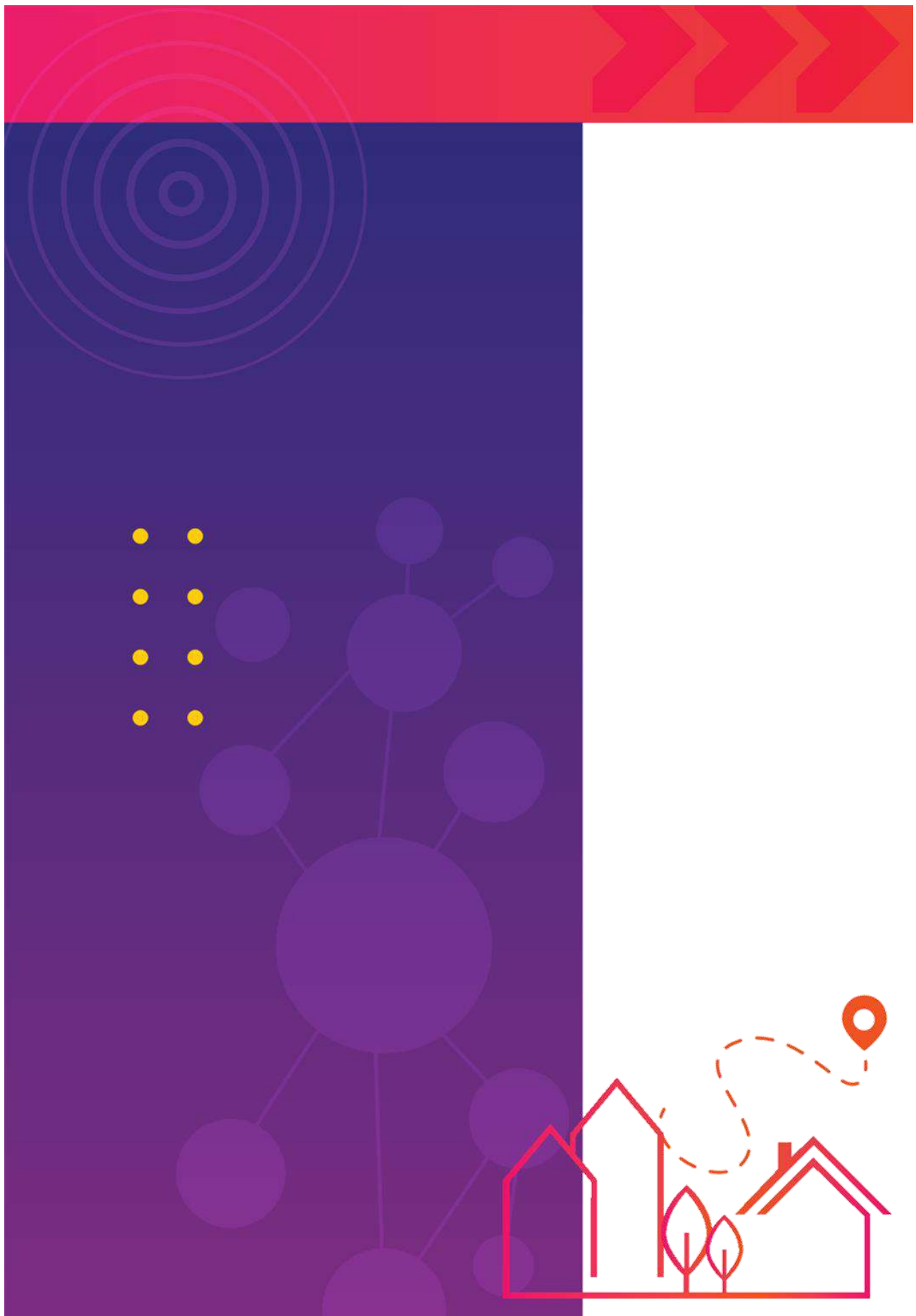
Call for Motions

13 – 16 JUNE 2023

NATIONAL CONVENTION CENTRE

CANBERRA







The Australian Local Government Association (ALGA) is pleased to convene the 29th National General Assembly of Local Government (NGA), to be held in Canberra 13 – 16 June 2023.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2023 NGA.

It is recommended that all councils and delegates intending to attend this event familiarise themselves with the guidelines for motions contained in this paper.

Key Dates

24 March 2023

Acceptance of
Motions

13 June 2023

Regional
Cooperation &
Development
Forum

14 – 15 June 2023

National General
Assembly

16 June 2023

Australian Council
of Local
Government

**To submit your motion,
visit: alga.com.au**

Background to ALGA and the NGA

ALGA was established in 1947, and its structure is a federation of member state and territory local government associations.

Its mission is to champion and strengthen Australian councils by representing the agreed position of ALGA members, the seven local government associations from around Australia, who represent 537 Australian councils.

In 1994, the ALGA Board, in consultation with its member associations, established the NGA as a unique forum to engage with councils directly at the national level.

The purpose of the NGA was to build the profile of local government on the national stage and demonstrate to the Australian Government the strength and value of working with local government nationally.

As part of the NGA, debate on motions was introduced as a vehicle for councils from across the nation to canvas ideas, and solutions to the challenges facing Australia's councils and communities.

Outcomes of debate on motions (NGA Resolutions) could then be used by participating councils to inform their own policies and priorities, as well as their own advocacy to the Federal Government and Federal MPs.

At the same time, they assist ALGA, and its member state and territory associations to gain valuable insight into council priorities, emerging national issues, and gauge the level of need and support for emerging policy and program initiatives and advocacy.

Changes for 2023

The ALGA Board has undertaken a comprehensive review of the motions process.

As a result, ALGA has allocated additional time for debate on motions at the 2023 NGA and amended the criteria with a view to improving the quality and relevance of motions included in the Business Papers.

The updated criteria for motions is listed on page 6.

ALGA's policies and priorities will continue to be informed by motions and determined by the ALGA Board and based on the positions of its member associations.

ALGA's Board thanks all councils for attending the NGA, and those that will take the time to submit motions for debate at this event.





Submitting Motions

The theme of the 2023 NGA: Our Communities, Our Future.

This theme conveys the critical importance of our communities, how they are the focus of our attention, and how they are at the centre of all our work.

Our communities are the reason that local governments exist, and it is the health and wellbeing of our communities that will shape Australia's future.

This discussion paper is a call for councils to submit motions for debate at the 2023 NGA, to be held in Canberra 13 – 16 June 2023.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives.

Motions should be concise, practical and able to be implemented.

They must also meet the guidelines for motions outlined in this paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s should address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available at www.alga.com.au and be received no later than 11:59pm on Friday 24 March 2023.

All notices of motions will be reviewed by the NGA Subcommittee to ensure that they meet the criteria included in this paper.

The Subcommittee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the convenor of the NGA, the ALGA Board will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

If your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 NGA.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...



Other things to consider

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal.

The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

Motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed, relatively simple and capable of being implemented to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Multi-point motions that require cross portfolio coordination have not historically received meaningful responses from the Government.

All motions submitted will be reviewed by the NGA Subcommittee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Subcommittee will consider the motions criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the Subcommittee will group motions together under an overarching strategic motion.

The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate on motions published in the Business Papers and will focus on the strategic motions.

Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.com.au.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council.

> **Motions should be received no later than 11:59pm on Friday 24 March 2023.**

Setting the scene

'Through a devastating pandemic, through a succession of dangerous and damaging natural disasters, through global uncertainty and painful price rises – The Australian people have demonstrated the best of our national character. Resolute and resilient in hard times. Practical and pragmatic about the challenges we confront. Optimistic and confident in a better future. And ready to work together to build it.'

The Hon Jim Chalmer MP, Federal Treasurer Budget Speech 2022-23

The opening statement of the Federal Treasurer's first Budget Speech describes the backdrop against which the 2023 NGA will be held.

The 2022 NGA was held just weeks after the change in the Federal Government on 21 May 2022. On 25 October 2022, the new Government handed down its first Budget which updated the economic outlook, realigned priorities and outlined how the Government was to meet its election promises.

The Budget update foreshadows deteriorating economic conditions, citing global challenges, slowing growth, high inflation and higher interest rates, and acknowledges the mounting cost of living pressures on individuals, families and communities.

Key updates include:

- The economy is expected to grow solidly this financial year, by 3 ¼ percent – before slowing to 1 ½ percent growth for 2023/24, a full percentage point lower than what was forecast in March;
- That slowing growth will have an effect on employment, but jobs will continue to be created, and unemployment is expected to stay low by historical standards – at 4 ½ percent in 2023/24 and 2024/25;
- Inflation is expected to peak at 7 ¾ percent late in 2022, before moderating over time to 3 ½ percent through 2023/24, and returning to the Reserve Bank's target range in 2024/25; and that
- When that inflation moderates, real wages are expected to start growing again in 2024.



The Government is also committed to repairing the Budget in a 'measured and responsible' manner consistent with the objective of maintaining full employment and the delivery of essential services. It foreshadows that this will be achieved through spending restraint, with new spending focused on high-quality and targeted investments and building on the capability of the Australian people, expanding the productive capacity of the economy, and supporting action on climate change.

The Budget also included a focus on measuring and improving community wellbeing.

By the time of the 2023 NGA, the Government will have delivered its second Budget, which will provide further updates to the economic outlook and also refine its economic strategy going forward.

The 2023 NGA provides you – the elected representatives of Australia's local councils and communities – with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or extended programs and policy initiatives that could strengthen local governments' capacity to deliver services and infrastructure to communities across the nation.

This year's call for motions focusses on eight priority areas:

- Productivity;
- Local Government Infrastructure;
- Community Wellbeing;
- Local Government Workforce;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Natural Disasters; and
- Housing.



1. Productivity

In February 2022, the then Federal Treasurer asked the Productivity Commission to undertake an inquiry into Australia's productivity performance and provide recommendations on productivity enhancing reform.

This inquiry was the second of a regular series, undertaken at five-yearly intervals, and recognises that productivity growth is vital for Australia's future. Drawing on the Intergenerational Report the Treasurer notes that '... future growth in income and living standards will be driven from productivity growth as the participation effects of young migration are offset by an ageing population.'

ALGA engaged SGS Economics and Planning to undertake research to support its submissions to this inquiry.

SGS Principal and Partner Dr Marcus Spiller presented on some of the findings of this research at the 2022 NGA. In his presentation he identified that local governments generate local economic activity through employment, payment of wages and expenditure on goods and services in the local economy. In addition, SGS identified nine ways local government supports the productive capacity of the broader economy.

Figure 1 – Nine ways local governments contribute to the productive capacity of the broader economy



Sources: Adapted from SGS Research for ALGA's Submission to Productivity Commission (2022)

Are there programs and initiatives that the Commonwealth Government could implement to improve local government's capacity to support productivity growth?

Are there programs that could support one, or all of the identified ways local government contributes to productivity in the broader economy?



2. Local Government Infrastructure

The 2021 National State of the Assets Report (NSoA) shone a spotlight on local government infrastructure assets. While the technical report shows that local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater and airports and aerodromes are generally in good to very good condition, around 10 percent are not fit for purpose, and around 20 – 25 percent are only fair and over time will need attention.

Over the past 12 months this situation has further deteriorated as a result of natural disasters, and particularly flooding across the eastern seaboard.

The technical report shows that in 2019/20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

While 86 percent of councils have adopted long term financial plans, one third of councils do not have asset management plans for their major assets, or if they do, they are out-of-date. Of the councils that do have asset management plans only 66 percent included financial projections in their financial plan.

Asset management and long-term financial planning are essential tools for councils to manage community assets now and into the future.

Are there programs or initiatives that the Commonwealth Government could adopt to improve the long-term sustainability of council's infrastructure?

Are there programs or initiatives that the Commonwealth Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?



3. Community Wellbeing

While the NSoA focuses attention on physical assets, local governments also provide a wide range of important community services that improve local wellbeing. These services are provided at the discretion of councils based on local characteristics, needs, priorities and resources of the local community.

Australian Bureau of Statistics (ABS) data shows that local government annual expenditure in 2020/21 was \$43 billion. It is important to note that nationally local government is 83 percent self-sufficient. That is, the vast majority of local government services and infrastructure are funded at the local level either through rates, fees and charges, sale of goods and services, and interest, and only 17 percent comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, and often require matching funding which restricts the ability to address local priorities in the way the council and community might like.

Local government community services are broadly defined and may include but not limited to:

- environmental health including food safety;
- childcare, early childhood education;
- aged care, senior citizens;
- services to the disabled;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, program and festivals;
- tourism and economic development activities; and
- library services.

Councils also play a key role making places that are attractive and liveable for current and future workers, and closing the gap between Indigenous and non-Indigenous Australians.

ALGA's research shows that almost one in four councils are heavily reliant on federal Financial Assistance Grants, which make up at least 20 percent of their annual operating revenue. Financial sustainability of local governments remains an ongoing issue which threatens local service provision and community wellbeing.

Noting the funding arrangements for the provision of local government community services in your area and across the country, are there programs and initiatives that the Commonwealth Government could implement to improve the delivery of these services?

Are there changes to existing programs, including to administrative arrangements, that would significantly improve local government human service planning and provision of services and infrastructure across Australia?

Are there new programs the Australian Government could develop that would support councils to close the gap between Indigenous and non-Indigenous Australians?

What are the actions the Australian Government could take to support councils to improve their ongoing financial sustainability, and their capacity to deliver the services their communities need?



4. Local Government Workforce

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations. In many communities, the council is one of the largest employers.

There are 537 local councils in Australia. Importantly, they are geographically dispersed and provide essential public administration to every corner of the nation.

According to the 2022 National Local Government Workforce Skills and Capability Survey, more than 90 percent of local governments are experiencing skills shortages, resulting in around two thirds of councils having their projects impacted or delayed.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation. The attrition rate (or rate of turnover) of local government staff is estimated to be between 15 – 20 percent per annum.

The most cited skills shortages include engineers, urban planners, building surveyors, environmental officers and human resources professionals.

ALGA's submission to the Productivity Commission's Productivity Inquiry called on all levels of government to work together to improve training pathways and address skills and labour shortages for the benefit of councils, communities, and businesses right across Australia.

While local government must face its immediate workforce challenges, it must also anticipate the changing nature of work, and future skills needed to meet the changing needs of our communities.

Are there programs or initiatives that the Commonwealth Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Commonwealth Government could provide to improve the sector's ability to plan and develop skills fit for the future?

5. Data, Digital Technology and Cyber Security

Provision of information technology to all Australians is vital for innovation, economic growth and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social.

Innovative technology is becoming more broadly available and has the ability to boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, many councils lack basic technological infrastructure and have a shortage of necessary skills and resources.

In October 2022, cyber-attacks on major Australian corporate organisations including Optus and Medibank Private highlighted the critical importance of cyber security. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attack and address cyber security. At a national level, there is a poor understanding of local government's vulnerability to cyber-attacks and a lack or inadequacy of risk management strategies and business continuity planning within the sector. While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your own council experience, and your knowledge of other councils within your state, or territory, are there programs and initiatives that the Commonwealth Government could implement to help local government develop its digital technology services and infrastructure and/or to improve cyber security within the sector?



6. Climate Change and Renewable Energy

Local governments are playing an important leadership role in addressing climate change, supporting a wide range of programs to lower the carbon footprint of their own business operations and in their local communities.

As a sector, local government is leading the debate for lowering carbon emissions, sourcing renewable energy, responding creatively to reduce greenhouse gas emissions from landfills, and facilitating the construction of green buildings and water sensitive design of cities and towns.

Councils also have a role to play supporting communities in transition, moving away from fossil fuels to new industries.

Pragmatically, local government has been at the forefront of addressing the impacts of climate change and adapting to reduce its environmental footprint. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

At the 2022 NGA, there were five Strategic Motions and 15 associated motions debated concerning this issue. Councils are encouraged to review these motions on ALGA's website prior to developing new motions for debate at the 2023 NGA.

Noting the Government's commitment to reducing emissions, are there programs and initiatives that the Commonwealth Government could develop to assist councils in their work to address climate change and reduce emissions?



7. Natural Disasters

Over the past five years, Australian communities have experienced unprecedented natural disasters. At the time of writing, almost every community in Australia, particularly those on the East Coast, had been adversely affected by wet weather conditions associated with the La Nina weather pattern.

Councils in Western Australia are still recovering from a cyclone in 2021, and the Black Summer bushfires in 2019/20 burned approximately 250,000 square kilometres across the country.

The impacts of heavy rainfall, record breaking floods and associated social disruption and damage to infrastructure have exposed weaknesses as well as the strength of current emergency management systems.

There have been numerous NGA motions in the past regarding natural disasters. This year, councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note, however, that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Commonwealth Government could assist.

What new programs could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?



8. Housing

A lack of affordable housing remains one of the biggest issues for Australian councils and communities.

There is less social and affordable housing stock available than there was a decade ago, and more low-income Australians are experiencing housing stress.

The shortage and rising costs of rental properties and affordable home ownership are having significant social and economic impacts in cities and towns across Australia, including rural and regional communities.

This is due to a range of factors including changes to recent migration patterns, cheap finance and labour and material shortages in the construction sector.

While the provision of affordable housing is not a local government responsibility, councils often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements.

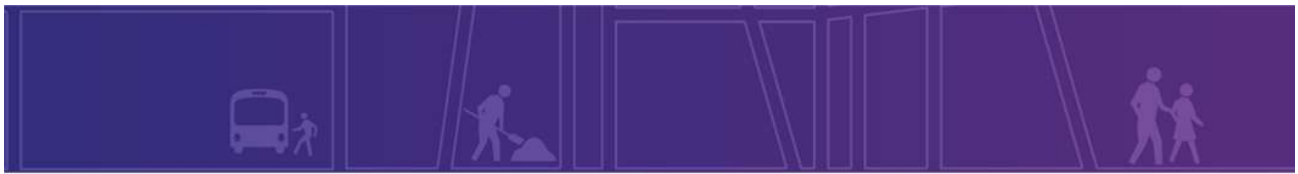
Some councils are going further, addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Local government also plays an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?





Conclusion

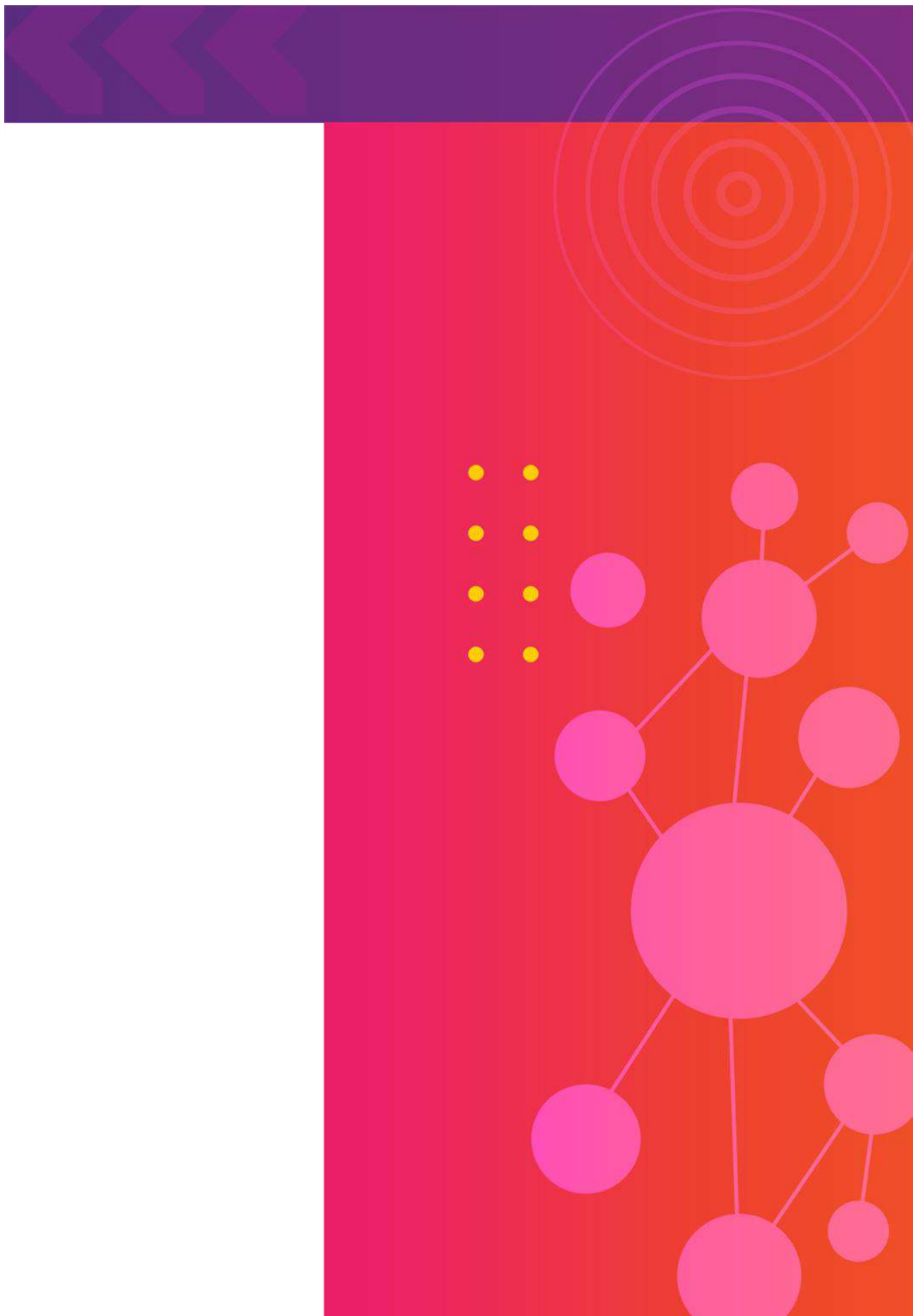
Thank you for taking the time to read this discussion paper and your support for the 2023 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 24 March 2023.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2023 National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 National General Assembly in Canberra.







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PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE ADMINISTRATOR, MAYOR OR COUNCILLORS POLICY




	PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE ADMINISTRATOR, MAYOR OR COUNCILLORS POLICY	Doc No	
		Version 1	Date: 11/02/2020
Controller:	Approved By:	Review Date: 11/02/2021	
General Manager	Council: 21/04/2020 Minutes No: 2020/61		

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PART A: POLICY

Introduction

1. Purpose of the Policy

The purpose of this policy is to ensure that there is accountability and transparency in the reimbursement of expenses incurred or to be incurred by the Administrator/Mayor and Councillors. The policy also ensures that the facilities are provided to assist the Administrator/Mayor and Councillors to carry out their civic duties are reasonable.

2. Definitions

Definitions in this policy are as follows:

- “Accompanying person” shall mean spouse, partner or accompanying person.
- “Act” shall mean the Local Government Act 1993 (as amended).
- “Business of Council” for the purpose of this policy Business of Council shall be defined as:
 - a) Council meetings;
 - b) Committee meetings where all members are Councillors;

- c) Meetings including Public and Community where attendance is authorised by the Council or the Administrator/Mayor;
- d) Inspections where attendance is authorised by the Council or the Administrator/Mayor
- e) Conference, Seminars or Workshops where attendance is authorised by Council or under delegated authority by the Administrator/Mayor or Deputy Administrator/Mayor and General Manager; and
- f) Meetings or functions attended by the Administrator/Mayor or his nominee and reported to or endorsed by Council by Minute or the General Manager's Report.
- "Conference" shall mean any conference, seminar, congress, forum, workshop, course, meeting, deputation, information and training session or events related to the industry of local government and held within Australia.
- "Policy" shall mean "Policy Payment of Expenses and Provision of Facilities to the Mayor and Councillors or Administrators."
- "Regulation" shall mean the Local Government (General) Regulation 2005.

3. Objectives and Coverage of the Policy

- To provide for the fair and equitable payment and re-imbursement of certain expenses not considered to be included in the annual fees payable to the Administrator/Mayor and Councillors, where such expenses are incurred by the Administrator/Mayor, and Councillors in discharging the functions of civic office;
- To provide adequate facilities for use by the Administrator/Mayor and Councillors to enable them to discharge the functions of civic office; and
- To provide clear guidelines regarding the provision of facilities and equipment to the Administrator/Mayor and Councillors in the discharge of their functions of civic office.

4. Making and Adoption of the Policy

This policy is made and adopted in accordance with the requirements of the Act, Chapter 9, Part 2, Division 5, Sections 252-254 and is consistent with the provisions of Council's adopted Code of Conduct.

5. Legislative Provisions

This policy is governed by Sections 252 to 254 of the Act, the Local Government (General) Regulation 2005, any relevant guidelines under Section 23A of the Act which requires that Council must annually adopt a policy and Section 428(2) which requires the Council to include this policy detail in its Annual Report.

6. Other Government Policy Provisions Related to this Policy

- Department of Local Government Guidelines for payment of expenses and provision of facilities;
- Model Code of Conduct;
- Department of Local Government Circulars to Councils; and
- ICAC publications.
-

7. Approval Arrangements

All approvals under this Policy shall be made by resolutions of the Council or if in extenuating circumstances jointly by the Mayor or Deputy Mayor and the General Manager.

PART B PAYMENT OF EXPENSES

Annual Fees – Administrator or Mayor/Deputy Mayor/Councillors

1. Fees payable to an Administrator

In accordance with Local Government 1993 the remuneration paid to an Administrator is to be determined by the Minister.

2. Fees payable to Councillors

That the Council shall, set by resolution, in accordance with Section 248 and 250 of the Act the annual fees to be paid, monthly in arrears, to a Councillor, provided that such fee shall be within the range for the Council determined annually by the Local Government Remuneration Tribunal. Such payment shall be subject to Section 254A of the Act and any specific resolution of the Council under Section 254A.

3. Fees payable to the Mayor

The Council shall, set by resolution, the annual fee to be paid to the Mayor in accordance with Section 249 and 250 of the Act provided that such fee shall be within the range for the Council determined annually by the Local Government Remuneration Tribunal.

4. No deduction under this Policy from Fees

Unless otherwise provided, the payment of, or reimbursement of expenses and the facilities which may be provided under this Policy, shall be provided without reduction from the annual fees payable to the Administrator or Mayor and Councillors, as determined by the Council above.

Payment of Expenses Generally

1. Allowances and expenses

- No general allowance will be paid;
- No private benefit is to be gained through the payment of expenses including any expenses involved in Administrator or Councillors attendance at political fundraising functions; and
- No allowances other than those expressly contained in this policy are payable to the Administrator or Mayor and Councillors.

2. Reimbursement and reconciliation of expenses

All reimbursements are subject to the provision of receipts and are on a per Administrator or Councillor basis. Advanced payment must be reconciled on Council's designated claim form by the Administrator or Councillor and acquitted for by receipts or refund and be presented to Council's Director of Corporate and Community for approval, reconciliation and reimbursement by Council's Accounts Payable Department.

3. Establishment of Monetary Limits and Standards

Monetary limits or standards of facilities/services are specified in this policy.

Spouse, partner and accompanying person's expenses;

- Administrators or Councillors may invite their spouses/partners/accompanying person to accompany them on a Council business trip however Council will not pay for any costs including conference registration, official conference dinner or any additional travel, accommodation or accompanying person tour expenses associated with this person; and
- Where the Council meets, on account, any expenditure or cost on behalf of an accompanying person attending a conference, such expenditure must be repaid to the Council by the Administrator or Mayor/Councillors accompanying person within fourteen (14) days of being invoiced for such expenditure.

4. Specific Expenses

A. Administrator

Accommodation and out of pocket expenses

The reimbursement of reasonable out of pocket expenses associated with the Administrator's attendance at the Balranald Shire Council's administration centre for council business or at other locations in the performance of duties directly associated with the functions of the Governing Body as authorised by the General Manager.

B. Conferences held in Australia

- The Administrator or the Mayor and Councillors may be nominated and authorised to attend conferences by:
 - a) The Council, through resolution duly passed in open session at a Council Meeting;
 - b) The Administrator and General Manager or Mayor/Deputy Mayor and General Manager jointly in the event of extenuating circumstances;
 - c) The Administrator and General Manager or Mayor/Deputy Mayor and General Manager jointly where such conference is for one day or less or does not involve an overnight stay.
- Substitute attendee:
By the adoption of this Policy, authority is hereby delegated to the Administrator and General Manager or Mayor/Deputy Mayor and General Manager jointly to nominate and authorise a substitute Councillor to attend any conference in lieu of the Administrator or Mayor or a nominated and authorised Councillor.

C. Conference, Training and Development Expenses

The Council shall pay or reimburse the Administrator or Mayor/Councillor:

- **Registration**
All normal registration costs, including costs relating to official luncheons, dinners and tours/inspections which are relevant to the interests of the Council and authorised in accordance with clause (5) above.
- **Accommodation**
Accommodation cost to the value of \$250 per evening including the night before and/or after the conference where that is necessary due to travel and/or conference timetables. In the event it is found that \$250 per evening is insufficient the Administrator and General Manager or Mayor/Deputy Mayor and General Manager may authorise a higher accommodation cost. Council will normally meet the cost of accommodation by a Council order. However, if the Administrator or Mayor/Councillor meets this cost, reimbursement will be made on the production of receipts.

- **Travel**
 - a) All reasonable travel costs to and from the conference location and venue by aircraft or suitable Council vehicle or if they are not available or it is more convenient by the use of a private vehicle;
 - b) Where travel is by motor vehicle it should be undertaken by Council vehicle or by private vehicle subject to prior approval jointly by the Administrator and General Manager or the Mayor/Deputy Mayor and General Manager;
 - c) Where private vehicle is used under (b) above, the Administrator or Mayor/Councillor may claim the "kilometre" allowance at the date of travel as per the Local Government (State) Award; and
 - d) Hire cars, taxi fares and parking costs are reasonably required in attending conferences.

- **Out-of-Pocket Expenses**

Out-of-pocket expenses up to the value of \$70 per day associated with the attendance at a conference upon presentation of a claim and receipts for the following:

- (a) Any hotel/motel charges associated with the conference other than accommodation.
- (b) All telephone or facsimile calls related to Council business.
- (c) Reasonable lunches, dinners and other meals incurred whilst travelling to or from the conference and other meals occurring during the conference but not included in the conference registration fee.
- (d) Incidental expenses, e.g. parking, taxi fares, motorway or bridge tolls.
- (e) Any optional activity in a conference program, but excluding any pre or post conference activities.

In extenuating circumstances the Administrator and General Manager or the Mayor/Deputy Mayor and General Manager may approve additional out-of-pocket expenses associated with attending a conference on Council's behalf.

- **Conference costs - payment in advance.**

- (a) The Council will normally pay registration fees, accommodation costs and airline tickets direct to conference organisers/travel agent in advance. Where this is not possible a cash advance equivalent thereto may be paid in advance to the attendee for payment to the appropriate party; and
- (b) Any cash advance must be properly accounted for and reconciled with receipts on the prescribed voucher form within one (1) month after such conference.

- **Training and Development Expenses.**

Council makes provision for the payment of relevant training and educational expenses incurred by Administrators or Councillors in its Management Plan. Registration and expenses for training and education for Council authorised programmes relating to civic functions will be reimbursed in accordance with the provisions of this policy.

D. Local Travel Expenses – Within Balranald Shire Council Local Government Area

If available, a suitable vehicle or vehicles will be provided by the Council for use on official duties connected with the office of the Administrator or Councillor.

- **Use of private vehicles by the Administrator/Councillors.**

An Administrator or Councillor who elects to use a registered private vehicle may claim a kilometre allowance in accordance with the Local Government (State) Award for use of a private vehicle when used to attend conferences and official engagements and functions where the Administrator or Councillor has been authorised by the Council to do so or is deputising for the Administrator or Mayor.

E. Travel Costs outside Balranald Shire Council Local Government Area – Use of Administrators or Mayors/Councillors Private Vehicles

Where a privately registered vehicle is used by an Administrator or Mayor/Councillor they may claim a kilometre allowance for use of private vehicles when used by the most direct route to travel between their place of residence and return, to:

- (a) Attend a conference held outside the Balranald Shire Council local government area and return, where use of the private vehicle is authorised by the Administrator and General Manager or Mayor/Deputy Mayor and General Manager;
- (b) Kilometre rates for use of a private vehicle under this Policy will be paid at the rate set by the Local Government (State) Award, as at the date of travel. Such rate shall be deemed to cover and include any claims for accidental damage or repairs to a vehicle and any loss of no claim bonus and any excess not covered by insurance;
- (c) Overseas travel shall only be permitted in accordance with a specific Council resolution setting out the details of the trip and the expenses to be incurred; and
- (d) Payment is subject to a claim on the prescribed claim form being lodged by the Administrator or the Mayor/Councillor, and made no later than three (3) months after the travel occurred.

F. Option to allow provision of vehicle to Administrator or Mayor

A fully maintained leaseback vehicle with fuel card can be provided up to a medium SUV with a weekly after tax payment to be deducted from the fortnightly pay equal to the applicable fringe benefit tax incurred. This is to be established through the use of a log book.

G. Telephone Costs and Expenses

Council will only reimburse emergency telephone expenses where it can be identified that the cost of the telephone calls were related to Council business.

H. Internet

Council will not meet the cost of any internet connections or any costs associated with this.

I. Care and Other Related Expenses

Council will consider by resolution reimbursement of reasonable costs of carer arrangements.

J. Insurance Expenses and Obligations – Administrator/Mayor/Councillors

The Administrator or Mayor/Councillors in accordance with Section 382 of the Act will receive the benefit of insurance cover to the limit and conditions specified in Council's insurance policies for the following:

- Administrator or Councillors and Officer Liability Cover;
- Personal accident while on Council business. Note that Administrators or Councillors are not covered by workers compensation payments or arrangements;
- Travel insurance for approved travel on Council business; and
- Council will effect and maintain insurance to cover any loss or damage to Council property in the possession or control of Councillors.
-

K. Legal Assistance for Administrators/Mayors and Councillors

If an Administrator or Mayor/Councillor incurs legal expenses in any inquiry, investigation or hearing instigated by any of the following:

- Independent Commission Against Corruption;

- The Office of the Ombudsman;
- Division of Local Government, Department of Premier and Cabinet;
- The Police;
- The Director of Public Prosecutions;
- The Local Government Pecuniary Interest Tribunal;
- The Australian Investment & Securities Commission;
- Any other person, body or authority approved by resolution of Council; and
- Council's Code of Conduct Review Committee/Reviewer.

And the inquiry, investigation or hearing results from the Administrator or Mayor/Councillor discharging their duty, or relate to the office of the Administrator or Mayor/Councillor, then the Council may, after considering this matter (and an estimate of the cost), resolve to pay such expenses incurred.

The assistance is on the basis that the costs do not vary substantially from the estimate considered by Council provided that:

- The amount of such reimbursement shall be reduced by the amount of any monies that may be or are recouped by the Administrator or Councillor;
- The equity, investigation, hearing or proceeding results in a finding substantially favourable to the Administrator or Councillor; and
- The costs are only paid after the hearing, inquiry or investigation.

L. Additional Administrator/Mayoral Expenses

The Administrator or Mayor shall be entitled to receive the benefit of the following facilities, and payment of and reimbursement of expenses:

- **Transport** - The Administrator or Mayor will in accordance with the conditions of Council's Policy be provided with a vehicle or alternatively receive payment for the use of his/her own vehicle and this allowance will be made in accordance with the Local Government Award;
- **Office accommodation** - within the Council Chambers;
- **Secretarial Services** - including typing, photocopying, printing, postage, facsimile, computer and telephone facilities;
- **Administrative assistance** - associated with any Council functions, meetings, publications and the like;
- **Civic Reception meals and refreshments**; and
- **Provision of a mobile phone for Council purposes**. This is subject to compliance with Council's mobile phone policy.

M. Gifts and Benefits

Gifts and benefits of token value can only be given to an Administrator or Councillors in accordance with activities authorised by Council. Token gifts and benefits are described in Council's Code of Conduct (clause 8-1). Administrators or Councillors must adhere to the Balranald Shire Council Gifts and Benefits Policy.

PART C PROVISION OF FACILITIES

1. Provision of Equipment and Facilities for Administrators or Councillors

Administrators or Councillors are entitled to payment of expenses or re-imbursement of the following expenses, and to receive the benefit of the following equipment and facilities generally in carrying out their civic duties:

- Reasonable refreshments associated with Council meetings and meetings with Parliamentary representatives, visiting dignitaries and other delegations;
- Stationery comprising business cards, writing pads and pens;
- Reasonable access to accommodation, photocopiers and telephone;
- Secretarial services to facilitate the discharge of functions of civic office;
- The provision of a name badge;
- Meals and Refreshments at Council meetings, official dinners and committee meetings when required;
- Access to a Council funded laptop or tablet for the purposes of Council business. Use of a Council laptop must be in accordance with Councils Internet and Computer Use Policy. At the end of an Administrators or Councillors term, the Administrator or Councillors may have the opportunity to purchase the laptop for a nominated amount by the Director of Corporate and Community. This amount will reflect the depreciated and market value of the laptop; and
- Alternatively an Administrator or Councillor may claim a \$40.00 per month allowance to purchase and maintain their own laptop. If this amount is claimed, no maintenance or support can be provided to an Administrators or Councillors own equipment;

2. Provisions of Additional Equipment and Facilities for Administrator or Mayor and Councillors

No other equipment and facilities will be made available to the Administrator or Councillors apart from what is contained in this policy.

3. Private Benefits

Administrators or Councillors should not obtain private benefit from the provision of equipment and facilities. Any incidental use of Council equipment and facilities may occur from time to time. Such incidental private use is not subject to a compensatory payment back to Council. In the event substantial use does occur Section 252 (2) of the Act provides that a payment will be made to cover the level of private use received.

PART D OTHER MATTERS

1. Acquisition and Return of Facilities and Equipment by an Administrator or Councillors

All equipment provided to Administrators or Councillors under this policy shall remain the property of the Council and be returned immediately in good order to the Council upon the Administrator or Mayor/Councillor ceasing to hold civic office.

2. Disputes

Any disputes arising about Councillor expenses and facilities will be after consideration, resolved by the General Manager and the Administrator or General Manager and the Mayor or, if the dispute is in relation to the Mayor, the General Manager and Deputy Mayor.

Disputes arising about Administrator expenses and facilities will be referred by the General Manager to the Minister.

3. Status of the policy

Version	Date	Changes/Amendment
Version 1	18/02/2020	Development of document.

NOTE: This is a controlled document. If you are reading a printed copy please check that you have the versions of this document are uncontrolled.

Balranald Shire Council Grants/Projects Update Summary

As at the 5th of April 2023 Submitted by the Community Projects, Tourism & Grants Coordinator



Page 1: Report Highlights

Page 2:

- Regional Roads Repair Program
- Fixing Local Roads (FLR) Round 2

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- Fixing Local Roads (FLR) Round 3

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- Roads to Recovery (RTR) 2019-2024
- Everyone Can Play 2022

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- Everyone Can Play 2022 (cont.)
- Financial Assistance Grant (FAG) 2022/2023

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- Bidgee Haven Expansion Grant

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- Library Subsidy Grant 2021/22
- Library Subsidy Grant 2022/23

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- Local Priority Grant 2021/22
- Local Priority Grant 2022/23

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- Public Library Infrastructure Grant 2021/22
- Discovery Centre Redevelopment – Far West Joint Organisation (JO) Grant

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- Our Rivers Our Region – **BAL 1 Market Street Revitalisation** (BAL1 is the abbreviation given for reporting to distinguish between the Market Street Revitalisation & the Riverfront/Riverbend (BAL2) projects)

Pages 11 & 12:

- Our Region Our Rivers – **BAL2 Riverfront/Riverbend/Swing Bridge** project

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- Local Roads Community Infrastructure Round 2 (LRCI2)

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- Local Roads Community Infrastructure Round 3 (LRCI3)

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- Stronger Country Community Funds (SCCF) Round 4

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- Transport Access Regional Partnerships Funding (TARP) 2019 – 2023

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- Community Building Partnership 2021

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- Business Improvement Fund 2022 – Dept of Health

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- Crown Reserve Improvement Fund 2021/22
- Crown Reserve Improvement Fund 2022/23

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- Library Tech-Savvy Program
- Routine Maintenance Council Contract (RMCC) 2022/23

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- Transport NSW Block Grant – 2022/23

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- Reconnecting Regional NSW Community Events Program

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- Summer Holiday Break Grant 2022/23
- National Australia Day Grant 2023

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- Community Building Partnership Grant 2022
- Fixing Local Roads Pothole Repair Program

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- Office of Responsible Gambling – Community Benefit Fund

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- Stronger Country Communities Fund (SCCF) Round 5

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- Public Library Infrastructure Grant 2022/23
- Fixing Local Roads Round 4
- Youth Week 2023

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- Children & Young People Wellbeing Recovery
- National Japanese Encephalitis virus 22/23

Page 30: APPLICATIONS PENDING

- COVID-19 Aged Care Support Program Extension – COVID Outbreak Reimbursement
- Office of Responsible Gambling NSW – Community Development Fund

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

REPORT HIGHLIGHTS:

Key Activities Since Last Report

- As the Public Library Infrastructure Fund 21/22 is near completion and close to the acquittal date, the funding body has suggested that we can skip the progress report and instead go straight to the completion report when ready.
- We have received notice that an extension to 30th June 2023 has been given by the funding body for Local Roads Community Infrastructure Rounds 1, 2. and 3 but that no further extensions will be provided
- We have been advised by Euston Progressive in reference to the Community Building Partnership Grant 2021 that most of the project is completed except for the signage component that will take approximately 14 weeks to complete. We contacted the funding body and we are now requesting a Variation for time extension.
- We received notification that we were successful with our application for the Children and Young People Wellbeing Recovery Initiative – Large Grants. The funding is being currently prepared for submission.

Completed Projects that have been taken off this Report from last report:

- Nil

Successful Applications added as Projects to this Report from last report:

- Children and Young People Wellbeing Recovery Initiative – Large Grants
- National Japanese Encephalitis Virus funding

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Ref	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Regional Roads Repair Program 2022/23 – Transport NSW General Ledger: 6080-4999-0000 Job Cost Code: 0224-4999-0005 Revenue: 6080-1106-0001	F22.139	Engineering Finance & Assets Officer Project Start Date: Funding Confirmation February 2023 Expected Project Finish Date: 31 st May 2023	<ul style="list-style-type: none"> Increased heavy vehicle traffic on MR67 has resulted in push outs and edge breaks along large sections of the road. To repair damage by adding an overlay of gravel to shoulders and cement stabilising road edges and shoulders. Reseal and reinstall line marking. 	\$200,000 – Grant \$200,000 Council Contribution from Block Grant TOTAL: 400,000 Funds Received to date: No funds received to date	On the 29 th April of 2022 we received advice of Council's Priority 2 Project that Balranald Ivanhoe Road was successful for funding. <ul style="list-style-type: none"> Repair Funding Agreement has been signed and submitted On the 27th of September 2022 the Project Manager sent the updated Attachment D – Financial Forecast & key Milestone Dates As at 28th of February 2023 it was noted that the funds were yet to be received
Fixing Local Roads (FLR) – Round 2 – Transport NSW General Ledger: 6020-4999-0000 Job Cost Code: 6020-4999-0003 Revenue: 6100-1100-0004	F21.184	Engineering Finance & Assets Officer Project Start Date: September 2021 Expected Project Finish Date: Unknown at this stage. TBA	Leslie Drive Euston Upgrade - Seal extension and initial seal	\$246,500 – from Grant \$29,000 from Roads to Recovery (RTR) \$14,500 Council Contribution TOTAL: \$290,000	Works stopped due to the Tender exceeding the budget.

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Fixing Local Roads (FLR) Round 3 – Transport NSW General Ledger: 6100-4999-0000 Job Cost Code: Tapalin Mail Road: 9008-4999- 0001 Job Cost Code: Euston Prungle Road: 9015-4499-0001 Job Cost Code: Marma Box Creek Rd: 9019-4999-0004	F19.184 F21.582	Engineering Finance & Assets Officer Project Start Date: Sept 2020 Expected Project Finish Date: (extended to March 24 – See CM D22.74846 for extension letter)	Sealing existing road for safety improvements: 1. Marma Box Creek Road Sealing, 2. Euston Prungle 3. Tapalin Mail Road	1. \$600,000– Grant \$160,000 from Roads to Recovery (RTR) \$40,000 Council Contribution 23/24 TOTAL \$800,000 2. \$300,000– Grant \$80,000 from Roads to Recovery (RTR) \$20,000 Council Contribution allowed from Operational Budget TOTAL \$400,000 3. \$412,500– Grant \$110,000 from Roads to Recovery (RTR) \$27,500 Council Contribution allowed from Operational Budget TOTAL \$550,000	Marma Box Creek Road estimated costs not matching actual cost of works. Works have been stooped until a full review of scope of works is done by the Executive Manager of Engineering and the Works Coordinator Euston Prungle Road initial pricing of works assumed a local source of gravel. This may not be available. Review of costings and gravel sources underway. – ☞ We are waiting response from Transport NSW Tapalin Mail Road may not be sealed till Sept/Oct 2022 due to weather. ☞ Latest update is there has been no further progress due to weather conditions and a full review of scope of works will be done by the Executive Manager of Engineering and the Works Coordinator ☞ As at the 5 th of April 2023 we were notified that the Tapalin Mail Road has been sealed and the balance of funds (\$72,766) will be used for a refill

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Roads to Recovery 2019-2024 – Department of Infrastructure, Transport, Regional Development & Communications General Ledger: 6440-4999-0000 Revenue: 6440-1100-0000	F19.751 D22.69092 Expenditure	Engineering Finance & Assets Officer Project Start Date: May 2020 Expected Project Finish Date: 31 st July 2024	Funding is allocated to 21 road projects. You can view detailed allocation of expenditure at D22.65956 on CM Play equipment upgrade (Crown Reserve Grant for Lions Park towards same project)	\$4,997,524 Funds Received to date: \$3,354,664 (22 nd March 2023)	Works in progress. All road projects completed except for the following: <ul style="list-style-type: none"> • Kilpatrick Road Resealing, • Weimby Kyalite Road, • Marma Box Creek Road, • Leslie Drive, • Tapalin Mail Road ➡ Works have stopped due to tender exceeding the budget. Awaiting update
Everyone Can Play 2022 – Department of Planning, Industry and Environment Job Code: 4682-4999-0013 General Ledger: 1020-3110-0001	F22.292	Executive Manager of Engineering Project Start Date: December 2021 Expected Project Finish Date: 30 th June 2023	Everyone Can Play (ECP) Lions Park Inclusion Project Play equipment upgrade (Crown Reserve Grant for Lions Park towards same project)	\$200,000 Funds Received to date: \$50,000 – Milestone 1 \$40,000 – Milestone 2	Two Milestone payments have been received: Receipt 54990 - 13.05.2022 - \$50,000 Receipt 55157 - 24.05.2022 - \$40,000 • Project has now commenced • The project is going to tender • Council sent our Request for Quotation to various landscape design firms • A Progress Report was submitted on the 21 st of November 2022 • Council is preparing the tender document for purchasing the playground equipment Status continued on next page >>

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Everyone Can Play 2022 – Department of Planning, Industry and Environment Job Code: 4682-4999-0013 General Ledger: 1020-3110-0001	F22.292	Executive Manager of Engineering Project Start Date: December 2021 Expected Project Finish Date: 30 th June 2023	Everyone Can Play (ECP) Lions Park Inclusion Project Play equipment upgrade (Crown Reserve Grant for Lions Park towards same project)	\$200,000 Funds Received to date: \$50,000 – Milestone 1 \$40,000 – Milestone 2	>> Status Continued from previous page: <ul style="list-style-type: none"> On the 27th of February 2023 we received notice that a Progress was due by 12th March 2023. We may need to seek Variation for time extension As at the 5th of April 2023 this project is being reviewed by the Executive Manager of Engineering and an update will be provided in May's report
Financial Assistance Grant 2022/2023 – Office of Local Government – Department of Planning & Environment Job Code: 6660-2550-0200 General Ledger: 1022-1100-0001	F21.477	General Manager	Local Government Grants Commission Financial Assistance	2022/23: \$3,737,513 QRT1 Received: \$350,568 QRT2 Received: \$359,568 TOTAL RECEIVED: \$710,136	<ul style="list-style-type: none"> We have received an advance of \$3,737,513 for the 22/23 GL on the 14th April 2022 - Receipt 54824 We received Quarter 1 Instalment for \$350,568.00 on 15th of August 2022 Receipt 55978 We received Quarter 2 instalment for \$350,568.00 on 16th of November 2022 Receipt 56771

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Bidgee Haven Retirement Hostel Expansion Grant – Department of Health Job Code: 2620-4999-0021 General Ledger: 2620-1100-0001	F19.244	General Manager	Bidgee Haven Expansion Construction - Specialised Dementia Wing	Total potential funding: \$6,060,000 - \$4,680,000 (Signed Funding Agreement) \$1,380,000 ACAR Top-Up 2020 (Not Formalised due to uncertainty with project) Funds Received to date Milestone 1 Payment: \$500,000 – Receipt 49078	First payment of \$500,000 has been received. <ul style="list-style-type: none"> • Project currently on hold • A Variation/Project Report was submitted to the funding body on the 13th of January 2023 (D23.78200 on CM) • A project progress meeting with the funding body was held on the 9th of Feb 2023. Another project progress meeting has been scheduled for end of March 2023 • As at the 5th of April 2023 clarification was provided by ACAR Operations in reference to the funding for this project. There is a further \$1,380,000 ACAR top up but this has not been formalised due to the uncertainty of the project

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Library Subsidy Grant 21/22 – Library Council NSW Job Code: 4520-4999-0012 General Ledger: 4520-1100-0000	D22.60803 -	Librarian	Annual Library Operational Funding July 2021 – June 2022	Funds Received: \$68,175 - Payment Receipt 54281 \$47,459 for Operational Funding \$20,716 for Capital	<p>As at 30th November 2022, finance advised that on the 28th of October 2022 the amount received was \$68,175.00 in total and as per budget we have \$47,459 for operational and \$20,716 for capital (which is a small increase of \$376 in capital that we will amend in the December QBR).</p> <p>As at April 2023 the Librarian advised that this funding is given for Council's Library running costs and we will need to receive a breakdown from Finance on how the running costs have been allocated/expended</p>
Library Subsidy Grant 22/23 – Library Council NSW Job Code: 4520-4999-0018 General Ledger: 4520-1100-0004		Librarian	Annual Library Operational Funding July 2022 – June 2023	Funds Received: \$49,668 - Payment Receipt 56663	<p>As at April 2023 the Librarian advised that this funding is given for Council's Library running costs and we will need to receive a breakdown from Finance on how the running costs have been allocated/expended</p>

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Local Priority Grant 21/22 – Library Council NSW General Ledger: 4520-1100-0000	D22.60803 – Grant Application	Librarian	Funding is for: <ul style="list-style-type: none"> • Book collection & Bookshelves • Printing services • School Holiday & community programs • Building enhancements or expansion programs • Upgrades to the library management system 	Funds Received: \$20,340 Receipt 54281	As at April 2023, the Librarian advised that the funds were allocated between 2 projects: <ul style="list-style-type: none"> • Community programs which were after school holiday programs and • Book Replacement which included replacing books over 25 years and the introduction of Manga genre for the youth. Both of these projects are 100% completed
Local Priority Grant 22/23 – Library Council NSW General Ledger: 4520-1100-0003	D22.60803 – Grant Application	Librarian	Funding is for: <ul style="list-style-type: none"> • Book collection & Bookshelves • Printing services • School Holiday & community programs • Building enhancements or expansion programs • Upgrades to the library management system 	Funds Received: \$18,507 Receipt 56663	As at April 2023 the Librarian advised that funds are allocated between 5 projects: <ul style="list-style-type: none"> • Technology Hub Resources which currently 90% completed • Development of Oral History Resources which is 100% complete • Shelving & workstation spaces which is 90% complete • Community Programs which is 90% completed • Book Replacement of books older than 20 years plus new genres which is 90% completed

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Public Library Infrastructure Grant 21/22 – Library Council NSW General Ledger: 4520-1100-0000 Job Cost Code: 4520-4999-0018	F22.190 F22.204	BSC Librarian and the Community Projects, Tourism & Grants Coordinator Project Start Date: May 2022 Expected Project End Date: 30 th June 2023	Funding is for Stage 1 of the project which includes access to the adjoining unused CWA room, a technology support hub, removal of a double window to create a double door for wheelchair access, removal of a small window for a larger window to view playground, building of a wall, ceiling and flooring for server room.	\$67,862 Funds Received to date: \$67,862 – Receipt 54979 Expenses to date: \$63,498.84	<ul style="list-style-type: none"> Revised costings have been received for project costings. As at 8th September 2022, we have received confirmation that work will commence on Tuesday 20th September 2022 Works on the Library has commenced As at February 2023 works has progressed with key project objectives being achieved and a Progress Report being compiled for submission. As at the 5th of April 2023 the project is near completion and close to acquittal and the funding body has suggested we skip the progress report and instead go straight to completing the final report when ready
Discovery Centre Redevelopment – Far West Joint Organisation Job Code: 6560-4999-0033 General Ledger: 6560-4999-0000	F20.593	General Manager Project Start Date: TBA Expected Project End Date: TBA	Redevelopment of the Discovery Centre.	\$950,000 Expenses to date: \$102,950 (for 21/22)	<ul style="list-style-type: none"> The 2nd set of plans has been released and is currently under consideration. The DA process is in place. The DA process is now completed As at 11th October 2022 we are waiting from the Engineers for final plans. Invoice for expenses to date need to be sent to the FWJO. Project has now gone to tender – Awaiting update of tender outcomes.

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Our Region our Rivers Program - Market Street Revitalisation – BAL 1 Department of Industry – Part of Regional Growth Fund - Total Value amongst a number of LGA's is \$16,803,000 Job Cost Code: 6015-4999-0001 6015-4999-0002	F19.607	Community Projects, Tourism & Grants Coordinator This part of the overall grant has been completed.	Market Street Improvement activities. Mayall Street to River Street	\$1,898,592.60 Grant \$109,242.46 Council Contribution Funds Received to date: Milestone 1: \$317,128 Receipt: 43557 Milestone 2: \$317,128 Receipt: 53955 Milestone 3: \$326,737 Receipt: 53955 TOTAL RECEIVED: \$960,993	<ul style="list-style-type: none"> On the 5th July 2022 we provided the project coordinator Andrea Otto confirmation on particular elements of the Variation document in reference to the Market Street Revitalisation project. On the 8th August 2022 Andrea Otto finalised the Variation that was submitted to the funding body for approval. On the 1st September 2022 Andrea Otto sent us the signed document from the funding body approving the Variation. Refer to CM Document Number: D22.71715 On the 24th of February 2023 full financials & Evidentiary photos for BAL 1 and full financials for BAL 2 was sent to Andrea Otto. As at the 5th of April 2023 we are getting prepared for the acquittal process.

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Our Region Our Rivers Program – Riverfront/Riverbend/Swing Bridge - BAL 2 Department of Infrastructure, Regional Development and Cities Job Code: 6000-4999-0012 Total Value amongst a number of LGA's is \$16,803,000	F19.650	Community Projects, Tourism & Grants Coordinator Project Start Date: 01-07-2021 Expected Project Finish Date: 31 st May 2023	BAL 2 of the Our Region Our Rivers Program comprises of the <ul style="list-style-type: none"> Riverfront Enhancement Eco Trails Swing Bridge Trail Loop Riverbend Reserve Place-making includes BBQ, toilet, furniture, gym equipment & signs 	Balranald Council Value Components: \$30,0007 – Riverfront EcoTrail \$170,000 for Swing Bridge \$444,000 for Riverbend Reserve Place Making Funds Received to date: Please refer to the Our Rivers Our Region Project report as at 30-06-2022 which was compiled by Edna & Submitted for reporting. CM reference: D22.71719	1. The Riverfront Eco Trail project works completed 2. Swing Bridge Trail Loop including Swing Bridge widening works completed 3. Riverbend Reserve is not yet completed due to flooding. <ul style="list-style-type: none"> On the 5th of July 2022 we provided the project coordinator Andrea Otto the latest Progress Report, updated Financial Report (by Edna) and relevant photos of completed project components. We also provided confirmation on particular elements of the Variation document in reference to The Swing Bridge Trail Loop On the 8th of August 2022 Andrea Otto finalised the Variation that was submitted to the funding body for approval. On the 1st of September Andrea Otto sent us the signed document from the funding body approving the Variation. Refer to CM Document Number: D22.71718 Status continued on next page >>

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Our Rivers Our Region Program (Regional Growth Fund) – BAL 2 Department of Infrastructure, Regional Development and Cities (cont.)	As above	As above	As above	As above	<p>>> Status Continued from previous page:</p> <ul style="list-style-type: none"> On 28th of November 2022 a progress update was sent to Andrea Otto which was provided by Thai Dang In January 2023, we were requested by Andrea Otto to complete a Variation Form for the uncompleted work due to flooding. This was completed, signed and submitted In February 2023 Andrea Otto advised that she was informed by the funding body that they were not allowing the LGAs to extend past the date set in the last variation (August 2022). End of project is scheduled for the 31-05-2023 and the auditors require the end of project report by April 30, 2023. We have been asked to do another Variation of Scope for the elements that are yet to be completed for BAL 2 and advise what could be completed by the project end date if any. We are currently reviewing the project in reference to the Variation requirements. On the 16th of February a Variation Report and Evidentiary photos for Our Region Our Rivers - BAL2 (Riverside project) was sent to Andrea Otto On the 24th of February full financials and evidentiary photos for BAL 1 (Market street revitalisation) and BAL 2 were sent to Andrea Otto. As at the 5th of April 2023 we are getting prepared for the acquittal process.

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Local Roads Community Infrastructure ROUND 2 21/22 - Department of Infrastructure, Transport, Regional Development and Communications Job Cost Centres: 0229-4999-0001 3182-4999-0001 4682-4999-0010 4684-4999-0013 4664-4999-0006 4606-4999-0003 6450-4999-0002 4687-4999-0003	F20.693 F21.241 F21.242 F21.445 F21.247 F21.445 F21.246 F21.445 F21.245 F22.136 F21.249 F21.248 F21.244	Executive Manager of Engineering Project Start Date: July 2020 Expected Project Finish Date: Extension given to the 30 th June 2024	Funding allocated to the following: <ul style="list-style-type: none"> Balranald Aerodrome Fencing Toilet at Balranald Cemetery Balranald Irrigation Automation Euston Town Approaches Euston Rec Reserve Upgrade Kyalite Riverside Reserve Enhancements Seal off Street Parking Theatre Royal Refurbishments Church & Harben Street Drainage Improvements Balranald Riverfront Accessibility Works 	<ul style="list-style-type: none"> ☞ \$110,000 ☞ \$50,000 ☞ \$66,000 ☞ \$100,00 ☞ \$40,000 ☞ \$30,000 ☞ \$26,739 ☞ \$84,000 ☞ \$30,000 ☞ \$80,000 Funds Received to date: \$308,370 Receipt No: 53081	<ul style="list-style-type: none"> Aerodrome Fencing Project - Completed Toilet at Balranald Cemetery - Completed Euston Rec Reserve Upgrade – Completed Seal Off Street Parking – Tennis Courts & Gallery – Approx. Sept/Oct 2022 – Letter of Request for Extension sent. Official form is to be submitted by Kerry Jones for the following: Church & Harben Street Drainage Improvements Theatre Royal Refurbishments Improvements Balranald Riverfront Accessibility Works Balranald Irrigation Automation Kyalite Riverside Reserve Enhancements Euston Town Approaches ☞ Variation to be submitted for reallocation of funds to LRC1 Round 3 ☞ We will be requesting another extension due to the ongoing flooding situation that is causing issues with the delivery of components of the project. ☞ An email was received on the 14th November 2022 from the funding body asking if a variation for extension will be submitted Status continued on next page >>

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Local Roads Community Infrastructure ROUND 2 21/22 - Department of Infrastructure, Transport, Regional Development and Communications (Cont.)	As above	As above	As above	As above	<p>>> Status Continued from previous page:</p> <ul style="list-style-type: none"> On the 31st Oct 2022 we sent the funding body the completed Annual Report for 30th June 2022 and signed Audit Certificate On the 2nd November 2022 the signed Annual Report Declaration, Quarterly Report Declaration & Photographic Evidence was sent to the funding body On the 10th January 2023 the funding body had questions related to the documents sent On the 13th January 2023 we responded to the questions As at 13th February 2023 the project manager for the Theatre Royal Refurbishments project advised that the dance floor upgrade and the Conservation Management Plan have been completed. AS at 13th February 2023, a Variation Form is to be sent to the funding body and is currently awaiting the Acting GM's completion & verification As at the 13th of March 2023 we are awaiting update from the Executive Manager of Engineering on the Variation progress As at the 5th of April 2023 the Executive Manager of Engineering received notice from the funding body that we have an extension to complete all projects until 30th June 2024 and that no further extensions will be provided

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Local Roads Community Infrastructure ROUND 3 22/23 - Department of Infrastructure, Transport, Regional Development and Communications General Ledger: 6280-1125-0001	F21.478 Grant Box G22	Executive Manager of Engineering Project Start Date: 20/10/2021 Expected Project Finish Date: Extension given to the 30 th June 2024	Projects include: Euston Oval-Multicourt Upgrade & Shade Shelter: \$250,000 Balranald tennis Court Lighting: \$150,000: \$150,000 Construct new cricket practice nets at Greenham Park: \$60,000 Construct new cricket pitch to replace damaged pitch at Greenham Park: \$40,000 Balranald Swimming pool fence & facilities: \$175,000 Construct/replace 100m of footpaths in Euston: \$150,000 Construct/replace 200m of footpaths in Balranald: \$250,000 Heavy Patching Balranald/Ivanhoe Road: \$100,000 Reseal Weimby Kyalite Road: \$160,000 Marma Box Creek Rd & Wampo Magenta Rd Intersection Upgrade: \$330,842	\$1,665,842 Initial Funding received: \$832,921 – Receipt 57227 (\$160,000 for Reseal Weimby Kyalite Road: \$330,842 for Marma Box Creek Rd & Wampo \$100,00 for Heavy Patching Balranald/Ivanhoe Road)	A Revised Schedule is to be prepared and submitted to Council for endorsement Variation to be submitted for reallocation of funds from LRCI Round 2 to LRC1 Round 3 <ul style="list-style-type: none"> Submitted and waiting for response We cannot proceed until Round 2 is completed On the 31st of October 2022 an updated Works Schedule was sent to the Federal Department of Infrastructure, Transport, Regional Development and Communications by Kerry Jones As at the 13th of February 2023, the initial funding amount for \$832,921 had been received. Receipt Number 57227 As at the 5th of April 2023 the Executive Manager of Engineering received notice from the funding body that we have an extension to complete all projects until 30th June 2024 and that no further extensions will be provided

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Stronger Country Community Funds Round 4 – Local Government NSW General Ledger: 4546-1100-0000 4662-1100-0008	F21.364	Executive Manager of Engineering Milestone 1 Completion Date: 30-11-2022 Milestone 2 Expected Finish Date: 28-03-2023 Milestone 3 Expected Finish Date: 30-06-2023	Euston Netball Upgrade: Demolition of existing change netball rooms and public toilets at Euston and construction of new, inclusive, change rooms and public toilets combined. Renewed 200 lux LED outdoor sport lighting to both Balranald and Euston netball courts Milestone 1: Design, Documentation & Procurement Phase and Milestone 1: substructure, plumbing/ reticulation, walls, superstructure Milestone 2: Plumbing, electrical, internal/external fittings/fixtures, painting, flooring, finishes Milestone 3: Court Lighting, landscaping and paths/entries	\$527,626 Funds Received: \$211,050.40 Receipt 56474	<ul style="list-style-type: none"> A Variation is currently being developed to say that the netball courts change rooms will now be refreshed not demolished. As at the 9th of September we received notification from the funding body that the Funding Deed had been added to the SmartyGrants portal for completion by 23rd September On the 25th of September 2022 we received the executed Funding Deed countersigned by the appropriate Departmental Officer. The project can now commence and must be completed within 2 years of announcement. As at the 14th of November 2022 we had received Milestone 1 payment of \$211,050.40 Receipt 56474 As at the 13th of March 2023 we are awaiting latest progress update As at the 5th of April 2023 this project is being reviewed by the Executive Manager of Engineering and an update will provided in May's report

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Transport Access Regional Partnerships Funding (TARP) 2019 – 2023 – Transport NSW Job Code: 2670-2405-0002 2670-2405-0001 2670-2405-0003	F22.127 F19.277 F19.277	Community Projects, Tourism & Grants Coordinator Expected Project End Date for all 3 projects: 30 th June 2023	Includes the following projects/ funding streams: Beating Isolation: Providing transport to community based facilities for disadvantaged community members Backing Balranald Youth: Transport initiative for Balranald youth Building Resources Balranald: To provide funding for at least 12 people to obtain their medium rigid license	\$20,000 Invoices to date: \$18,347.33 ex GST \$25,000 Invoices to date: \$22,877.40 ex GST \$18,000 Invoices to date: \$17,660 ex GST	The TARP project has been extended till April 2023 <ul style="list-style-type: none"> As at the 10th of October 2022 we are currently putting together our evaluation report As at the 14th of November 2022 we were continuing to gather data for the evaluation report We have received an extension until the 22nd December to submit the evaluation report As at the 13th February two evaluation reports were submitted to the funding body being for the Backing Balranald Youth and the Beating Isolation projects. The Building Resources project report is currently being compiled As at 13th March 2023 we have received an extension to deliver the Building Resources Balranald fund by June 2023. We are currently working on the delivery plan Aa at the 5th April 2023 we are working on finalising and delivering on the Building Resources Balranald project

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Community Building Partnership 2021- Department of Communities & Justice General Ledger: 6700-1100-0000	F19.718 D22.62866 – Signed Funding Deed	Kyalite Progressive: Simone Carmichael Council: Community Projects, Tourism & Grants Coordinator Project Start Date: 28-01-2022 Expected Project Finish Date: 31-03-2023	Project: Kyalite Memorial Park and Foreshore Development. The funding will be used to develop an attractive link between the Wakool River Foreshore and the Kyalite Village with pathways, signage and off-street parking. Project Scope: Itemise works to be paid with the Community Building Partnership fund is: <ul style="list-style-type: none"> • Solar Lighting Along Steps • Information Bay Slab • Information Bay Signage 	\$32,572 Funds Received: \$32,572	<ul style="list-style-type: none"> • Solar lighting along steps – quotes received • Information Bay Slab – completed - \$4,999.00 • Information Bay Signage – quotes received <p>➡ As at 3rd of March 2022 funds of \$32,572 was received</p> <p>➡ As at 15th August 2022, purchase orders were raised for</p> <ul style="list-style-type: none"> • the Information Sign for the Foreshore • Shelter for the Information Bay • Supply & Installation of 4 Solar Street Lights for the Foreshore <p>➡ As at 23rd November 2022 the Kyalite Progressive Committee advised that the Information Sign is currently being manufactured and the installation of the Solar Lights is on hold due to flooding in the area.</p> <p>➡ As at 13th February 2023 we have been advised that the solar lights will be installed sometime during February 2023 and the shelter for the Information signage is on track to be built before the signage is delivered next month (March 2023)</p> <p>➡ As at March 2023 we were advised that the solar lights have been installed (photos were provided) and the signage was still in progress</p> <p>➡ As at the 5th of April 2023 we have been advised from Kyalite progressive that it will take approx. 14 weeks for the signage to be completed. We spoke to the funding body and we will be requesting a Variation for time extension.</p>

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Business Improvement Fund 2022 – Department of Health General Ledger: 2620-1100-0003 Job Cost Code: 2620-4999-0000	F22.149	Project Officer, Business Improvement Project Start Date: August 2022 Expected Project Finish Date: Final Report is due July 2023	Updating Hostel to a computer-based care program and staff training and restructuring costs Funding Value (excl GST) to be broken down as following: Care Program: \$240,548 - IT Software: \$140,548 - IT Hardware: \$100,000 Restructuring & Staff Training: \$45,000	\$285,548 (excl GST) \$314,103 (incl GST) Funds received to date: Instalment 1 \$204,167 Receipt No: 56175	<ul style="list-style-type: none"> ➤ On the 8th of August 2022 a Signed Agreement was sent to the funding body ➤ The first instalment of \$204,167 has been received. Receipt 56175 ➤ Quotes have been sourced from LeeCare, Alaya Care & Telstra Health ➤ Awaiting quote from Manad Plus ➤ Demonstration completed for Telstra Health & LeeCare ➤ Activity Work plan was submitted to the Dept of Health and was approved in October 2022. Recommendation of program to be submitted ➤ Care Program Telstra Health is in the process of being installed & the IT hardware has been ordered ➤ The first progress report was submitted to the funding body on the 31st January 2023 ➤ A new project report was submitted on the 10th of March 2023

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Crown Reserve Improvement Fund 21/22 Job Cost Code: 4682-4999-0008 General Ledger: 4682-1100-0000	F21.77	Executive Manager of Engineering Project Start Date: August 2022 Expected Project Finish Date: April 2023	Lions Park Upgrade: Upgrade of toilets, play area, BBQ etc. "Everyone Can Play" Grant \$200,000 funding towards the play equipment project	Balranald Lions Park Upgrade \$587,991 Funds received to date: \$587,991 Receipt 51052	<ul style="list-style-type: none"> Funds \$613,841 was received on 12-03-2022 for the Lions Park Upgrade & Greenham Park Lighting (\$25,850 which is completed) – Receipt No: 51052 Project is going to tender As at 13th March 2023 we await the latest progress report on this project As at the 5th of April 2023 this project is being reviewed by the Executive Manager of Engineering and an update will be provided in May's report
Crown Reserve Improvement Fund 22/23 General Ledger: 4690-1100-0000	CM Box G22/4 F22.333	Health & Development Coordinator – Caravan Park Upgrade Project Start Date: February 2022 Expected Project Finish Date: 30 th June 2023	Caravan Park Upgrade: Installation of new park facilities and amenities including new meeting room BBQ facility, improved park lighting. Upgrade of power and electrical reticulation. Installation of new guest facilities including a new concrete pool, dump ezy point, new power heads, ensuites, cabin compendiums, quad ensuites, cabins	Caravan Park Upgrade \$771,500 Funds received to date: \$771,500 Receipt 54576	<ul style="list-style-type: none"> Funds \$613,841 was received on 12-03-2022 for the Lions Park Upgrade & Greenham Park Lighting – Receipt No: 51052 Project is going to tender Quotes are currently being sourced As at 11th October 2022 quotes were being assessed Project not commenced due to flooding conditions As at 10th of March 2023 the cabin renovations is nearly complete and the painting will be completed in a week. The male amenities are complete. The female amenities and disabled area will commence after the fishing competition. As at April 2023 work has commenced on the female amenities and disabled area and Cabin 14 is completed

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Library Tech-Savvy Program – State Library General Ledger: 4520-1100-0001	F22.518	Librarian Project Start Date: 9 th January 2023 Project Completion Date: 27 th March 2023	Project: Seniors Technology Training Sessions	\$2,244	<ul style="list-style-type: none"> As at the 13th February 2023, the Senior's Tech Savvy 12 weeks program was in progress As at 13th March 2023 the program was still in progress and will be completed on schedule As at April 2023 the Tech-Savvy program is completed
RMCC – Routine Maintenance Council Contract 2022/23 General Ledger: Job Cost Centre: 1400-0000-0000 6940-0000-0000	F19.601	Engineering Finance & Assets Officer Project Start Date: 01-07-2022 Expected Project Finish Date: 31-06-2023	Project: Routine Maintenance on SH14 (Market Street) and Yanga Way	\$153,800 Funds Received: \$14,194 \$ 71,443.20 – Receipt 57377	Works currently in progress. <ul style="list-style-type: none"> As at 13th February 2023 we have received funds for \$47,628.80 + \$23,814.40 (\$71,443.20) – Receipt 57377 As at the 5th of April 2023 we were informed that a quarterly report was about to be submitted that the report will initiate further funding

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Block Grant – 2022/23 Transport of NSW General Ledger: 6080-1102-0000 6080-1104-0000 6080-1101-0000	Grant Box: G22/17 D22.72552	Engineering Finance & Assets Officer	Project: Agreement for Block Grant Assistance to Council for Regional Roads Main Road Maintenance. - MR 67 (192.9KM), MR 431 (6.5KM), MR 514 (62.9KM)	\$1,320,000 to be paid in 2 instalments of \$660,000 Funds Received: The first instalment of \$660,000 has been paid – Receipt 56375 Second instalment of \$660,000 has been received – Receipt 57351	As at 12-09-2022 We received an email from the Funding Body with the following: <ol style="list-style-type: none"> 1. Councils Block Grant Agreement 2. Letter from West Region Director, Alistair Lunn 3. Excel version schedule 4A & 4B They have advised the following: <ul style="list-style-type: none"> • An indexation of 2% has been applied to this year's agreement. • The first instalment has been paid of \$660,000 Receipt 56375 • The second instalment will be made in January 2023 and will comprise the balance of the allocation less any certified underspend from council from the previous year. • As at the 13th February 2023 the second instalment of \$660,000 was received • An extension request is to be submitted • As at the 5th of April 2023 works are in progress:

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Reconnecting Regional NSW Community Events Program Job Codes: 6560-2085-0001 6560-2085-0002 6560-2085-0003 6560-2085-0004 General Ledger: 6560-1100-0011	F22.193	Community Projects, Tourism & Grants Coordinator	Balranald Shire Council was allocated an amount of \$150,854 for community events. An application was to be submitted with breakdown of allocation of the proposed funding. Funding was to only go to events that were free entry for attendees. Our application prosed the funding of 4 events including: <ul style="list-style-type: none"> • The Sounds & Scribble Youth Summer Festival – 6560-2085-0001 \$44,250 • The Salami Festival Euston – 6560-2085-0002 \$44,554 • SW Arts Regional Events & Touring Program – 6560-2085-0003 \$50,000 • Stop Shop Stay Market Day (Christmas Market Day-supporting local businesses) – 6560-2085-0004 \$12,050 	\$150,854 Funds Received: 80% of funds received. \$129,683,20 – Receipt 46475	<ul style="list-style-type: none"> • Application Submitted 8th July 2022 • On the 26th September we received notification of the success of our application and receipt of the signed Funding Agreement • As at 14-11-2022 80% of funds was received being \$120,683 Receipt 46475 • As at 14-11-2022 The Salami Festival at Euston was staged and invoices are expected and planning had begun for the other 3 events. <p>As at 07-12-2022 the following activities were in progress:</p> <ul style="list-style-type: none"> • Payment of invoices for the Salami Festival • Planning for the Stop Shop Stay Market Day event and marketing campaign • Planning for the Sounds & Scribbles Youth Festival <p>On the 07-12-2022 we received notification that the grant delivery has been extend to January 2024 but variations would still need to be submitted if extension was required.</p> <p>As at 13th February 2023. Two events have been delivered and a Variation for time extension had been submitted on the 27th February 2023 for the SW Arts Touring Program & for the Youth Festival</p> <p>As the 5th of April 2023 further information was requested by the funding body to finalise the Variation request and this information has been provided</p>

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Regional Youth - Summer Holiday Break 22/23 – Department of Regional NSW	CM Box 22/27	Community Projects, Tourism & Grants Coordinator	Funding for a Youth Summer Holiday Break program	\$13,898.00	<ul style="list-style-type: none"> • Application submitted on the 31st October 2022 • On Wednesday 9th November we received confirmation of our application's success • On Monday 14th November 2022 we received notice that the Funding Agreement was ready to be signed. Due by 30th November 2022 • On the 16th December we submitted the signed funding deed and invoice • As the program was unable to be delivered, we will be returning funds to the funding body during March 2023
National Australia Day Council - Australia Day Grant 2023 Job Cost Code: 0548-2170-0001	CM Box G22/24	Community Projects, Tourism & Grants Coordinator	Funding for Australia Day events in Balranald and Euston 2023	\$19,968.00 Funds received: First Payment \$17,572 – Receipt 57072	<ul style="list-style-type: none"> • Application Submitted on the 7th November 2022 • On the 29th November 2022 we received notification of our application success • On the 14th December 2022 Council submitted the signed funding deed • First payment of \$17,572 was received on the 16th December 2022 • As at 13th February 2023 the Australia Day events were staged at both Balranald & Euston and we are in the process of receiving invoices and compiling the acquittal report • As at the 5th of April 2023 last invoices were being processed and finalising the acquittal report

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Community Building Partnership Grant 2022	F22.346 CM Box G22/5	Community Projects, Tourism & Grants Coordinator	Enhancements/Upgrade of IT multi-media communications and displays at the Interpretive Pavilion	\$40,000 Grant \$40,000 Council Contribution TOTAL: \$80,000	<ul style="list-style-type: none"> • Application Submitted 10th June 2022 • On the 5th December we received notification of our application success • As at the 5th April 2023 we are preparing the Funding Deed documentation and EFT Banking details for submission
Fixing Local Roads Pothole Repair Program - Transport NSW General Ledger Revenue: 6100-1100-0008	Application D22.74745 Folder F22.378	Executive Manager, Engineering Project Start Date: 01/12/2022 Expected Project Finish Date: 01/01/2024	Funding for the repair of potholes	\$543,445	<ul style="list-style-type: none"> • Application submitted in November • On the 5th December 2022 we received notification of our application success • Council has 30 days from the date of the email to accept the funding offered under this Program and return the signed Deed • On 19th December 2022 we received notice of our invoice from the funding body • As at 13th March 2023 we are awaiting a progress report on the project • As at the 5th of April 2023 the Executive Manager of Engineering will provide an update for the May 2023 report

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Community Benefit Fund - Office of Responsible Gambling	F22.220	Community Projects, Tourism & Grants Coordinator Commencement Date: 1 st July 2023	Funds to Strengthening Community Access, Inclusion & Wellbeing Advisory Committee – SCAIW (under the auspice of Balranald Shire Council) and Mallee Family Care	Funds to Council's Advisory Committee: \$84,764 per year for 3 years TOTAL: \$254,292	Signed Document by all panel members was sent to the Minister 27 th May 2022. The Advisory Committee will be responsible for: <ul style="list-style-type: none"> • Gambling education & awareness • Mental Health first aid training for community members • Develop a health service map and strategic plan for health services in the Balranald Shire • Cross-referral to GambleAware counselling services in the Far West NSW • On the 6th December 2022 we received notification of the Minister's Approval of the grant. We need to provide our project objectives and budget with the funding deed • As at 13th February 2023 we are finalising the documentation and requirements requested by the funding body • As at 13th March 2023 we had an online meeting with the funding body re requirements and have been given the green light to proceed with the funding deed documentation • As at the 5th of April 2023 the funding deed is being prepared for signing and submission

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Stronger Country Communities Fund – Round 5 General Ledger: 4500-1145-0000	CM Box: G22/11 App Folder: F22.461	Community Projects, Tourism & Grants Coordinator & the General Manager	<ul style="list-style-type: none"> • Kyalite Memorial Park Rest Area: to include public toilets & ancillary facilities • Balranald Shire Signage: To undertake recognition of First Nations Lands upon entry into the Shire and enhance town entry signs in Balranald and Kyalite • Safe Fencing at the Balranald Pool: To installed approved fencing around the Balranald Pool • Netball Courts Resurfacing • Basketball Courts Balranald: To design and construct new basketball courts and facilities • Hatfield Community Facilities: To install appropriate rest area or facilities for visitors to Hatfield 	Balranald Shire Council Allocation: \$943,758 for Council Community Projects Payments Received: First instalment \$755,040 – Receipt 57488	<ul style="list-style-type: none"> • Letter to the GM from the Deputy Premier on 4th August 2022 re announcement. • On the 31st August 2022, the Chairs of the Advisory Committees the following were identified/resolved as being the priority projects to be funded from Councils' allocation of funds • On 22nd December 2022 we received notification of our success • On the 31st January 2023 we submitted the Signed Funding Deed • On the 12th February 2023 the first instalment of \$755,040 was received. Receipt 57488 • As at 13th March 2023 project scheduling and action plan to be developed by Project Manager and GM • As at the 5th April 2023 the project planning for this project will be addressed at the Grants/Projects workshop scheduled for 17th April 2023

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Library Council - Public Library Infrastructure Fund 2022/23	CM Box G22/23	Librarian and the Community Projects, Tourism & Grants Coordinator	Funding for Stage 2 of the Library Refurbishment project	\$172,610	<ul style="list-style-type: none"> Application Submitted on the 28th October 2022 In March 2023 Council received notice of our success – Letter of Offer (CM folder D23.80700) As at the 5th of April 2023 we are preparing the funding deed documentation for submission
Fixing Local Roads Round 4 2022/2023 – Transport NSW General Ledger: 6100-1100-0000	CM Box G22/14	Engineering Finance & Assets Officer Project Start Date: 30-07-2023 Expected Project Finish Date: 28-06-2024	Re-sheeting Benanee Gravel Road	\$1,550,000	<ul style="list-style-type: none"> Application submitted in September 2022 As at the 13th March 2023 Council received notice of our success – Letter of Offer (CM folder D23.79473) As at the 5th of April 2023 the project was yet to commence
Youth Week 2023 Dept of Communities & Justice – Youth Volunteering Team General Ledger: 1020-3110-0001	CM Box G23/3	Community Projects, Tourism & Grants Coordinator Project Start Date: 20-04-2023 Expected Project Finish Date: 30-04-2023	Funding for Youth Week activities	\$5826 \$3,313 Grant \$2,513 Council Contribution	<ul style="list-style-type: none"> On the 20th February 2023 we submitted our acceptance of the funding offer along with the signed EFT Form On the 24th of February 2023 we received \$3,313 – Receipt 57629 As at the 5th of April 2023 the Youth Weeks Activities have been finalised and the flyer sent to all the shire schools and ready for promotion via various channels

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
Children and Young People Wellbeing Recovery Initiative – Large Grants - Regional NSW	CM Box G23/1	Community Projects, Tourism & Grants Coordinator Project Start Date: February 2023 Expected Project Finish Date: 30-06-2023	Funding for Community MESH Training & URSTRONG tri-school initiative. Teacher training in four schools within the Balranald Shire in two highly acclaimed mental and emotional wellbeing programs. Instigated and supported by the SCAIW Advisory Committee	\$49,853	<ul style="list-style-type: none"> On the 2nd of March 2023 we received notification that we were successful with our application On the 5th April we submitted the signed Funding Deed and the 1st Instalment Invoice for \$39,882.40
National Japanese Encephalitis Virus (JEV) 2022-2023 – Western NSW Local Health District Job Cost Code: 2080-2220-0000	F23.140	Health & Development Coordinator Expected Project Finish Date: 30-06-2023	Funding to: <ul style="list-style-type: none"> Support enhanced mosquito and arbovirus surveillance activities Support workforce environments for mosquito educational material Promotion of mosquito educational material Distribution of repellent Mosquito control Purchasing application equipment Purchasing control agents 	\$21,000	<ul style="list-style-type: none"> In January 2023 we received notification that grant funding was available for Balranald Shire Council for this project and an invoice was required for the funding to be released. February 2023 invoice was forwarded to Western NSW Local Health District and payment received.

Balranald Shire Council Grants/Projects Update Summary as @ the 5th of April 2023

APPLICATIONS PENDING

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value	Status to Date
COVID-19 Aged Care Support Program Extension – COVID Outbreak Reimbursement 2022 – Department of Health	F22.303	Project Officer, Business Improvement	Reimbursement for money spent during the May 2022 COVID-19 Outbreak at the Hostel	\$20,700.40	Application was submitted in June 2022
Office of Responsible Gambling NSW Community Development Fund Round	CM Box G22/25 D22.74980 D22.74982	Community Projects, Tourism & Grants Coordinator	Funding for the Refurbishment of emergency accommodation housing	\$240,000	<ul style="list-style-type: none"> Application was submitted on the 8th of November 2022



Tourism & Destination Marketing Quarterly Report (January - March 2023)

Key Highlights for the January - March 2023 Quarter

- With flooding still impacting travellers in January and with February being traditionally a quiet month, our visitor related statistics indicate that visitor numbers were still low compared to reporting periods prior to the floods. However, by March it was encouraging to see a marked increase of travellers back on the road and to see our 24RV stop constantly full with travellers and visitors.
- Our social media marketing and promotional strategy continued to produce wonderful results with an average investment of \$110 per promotional post and page advert (see social media statistics below). This investment is consistently achieving high engagement numbers with our targeted geographical markets which are set behind our social media page. Our social media promotions are also translating into increased enquiries which are also measured and collated.
- This quarter we also commenced tracking and collating social media impressions against our promotional posts. This records the number of times our promotional posts are seen on screen
- We were active in either staging, funding or supporting various events during the quarter which included:
 - The Australia Day Events in Balranald & Euston
 - Balranald's Murrumbidgee Classic
 - Balranald Cup – Balranald Racing Club
 - Kids Summer Activities at the Balranald Library
 - The Art Gallery's Julie Chrislett-Duffus Exhibition
 - The End of Winter Production at the Theatre Royal
- We continued to be involved in regional destination development activities and economic development meetings during the quarter including:
 - Riverina Economic Development Officers Meetings
 - Regional Housing Delivery Plan Meeting – Western Murray Functional Economic Region
 - Riverina Tourism Working Group – Online Meetings
 - Flood Recovery Tourism Working Group – Online Meetings
 - GBITAC Advisory Committee Meetings
- During the quarter we attended community meetings with the Murrumbidgee Classic Committee, Balranald Local Aboriginal Lands Council, Southern Cross Inc and Balranald Inc
- During February & March 2023 we ran a series of multi-media promotional and marketing activities to promote upcoming Easter events. Media and mediums included:
 - Print media adverts in various publications
 - A series of Radio commercials
 - Social Media promotional posts (promotional and organic)
 - Flyer to Shire households via direct mail
 - Websites
 - Council's Newsletter
- We attended the following Council Advisory Committee meetings in support of tourism and economic development projects:
 - GBITAC Committee Meetings
 - SCAIW Advisory Committee Meetings
 - Beautification Advisory Committee Meetings



Tourism & Destination Marketing Quarterly Report (January - March 2023)

Statistics – Visitor statistics were still impacted by the flood events particularly in January & February 2023

Medium	Results/Total this Quarter	%Change to last Quarter
VIC Walk In	2605	3% ↓
Interpretive Pavilion Walk In	No recording data due to the broken tracking device	N/A
Bookings & Enquiries (Phone, emails, web)	361	7% ↑
Merchandise Sales	\$14,362.49	0.8% ↓
Social Media – Facebook	Results/Total this Quarter	%Change to last Quarter
People Reach & Impressions Reach: The number of people who saw our posts at least once Impressions: The number of times our posts were seen on screen	522,735	38% ↑
Number of People Engaging with our Posts (Comments, likes, shares)	79,312	4% ↑
Video Stories (organic views)	4,002	17% ↑
Discover Balranald & Surrounds Website (launched Aug 2016)	Results/Total this Quarter	%Change to last Quarter
Website Visits As at 31-03-2023	126,888	7% ↑



Tourism & Destination Marketing Quarterly Report (January - March 2023)

Content & Activities for the Quarter

Medium/Activity	Content	Results/Comments
Media Promotions	<p>We ran a series of multi-media promotional and marketing activities during March to promote the Easter events. Media and mediums included:</p> <ul style="list-style-type: none"> • 2 x Full page Advert in the Guardian • A series of 90X30 second Radio commercials • Social Media promotional posts (promotional and organic) • Flyer to Shire households via direct mail • Websites • Council's Newsletter <p>We also placed a 2 page spread in the Autumn Edition of Caravanning Australia (view on the last page of this report)</p>	These promotional activities translated into phone, email and web enquiries as well as social media engagement with our targeted audiences
Social Media Content	<p>Promotional posts and organic video stories for the quarter included the following:</p> <ul style="list-style-type: none"> • Amazing Australia in the Balranald Shire • Australia Day In Balranald Shire • Meet Ben • Love @ Mungo National Park • Unique Art Exhibition @ the Balranald Art Gallery • Awesome Beach in the Outback (Regatta Beach) • Upcoming Easter Egg Hunt Event • Upcoming Easter Twilight Market • Easter Destination Balranald – Fishing on the Murrumbidgee 	The total results of these posts and video stories can be viewed in the statistics
Community Social Media Pages	<ul style="list-style-type: none"> • Weekly posts and communications are posted on all community pages including Euston/Robinvale. Posts included monthly calendar of events, happenings, announcements, specific events and happenings 	Posts are posted on a weekly basis on community pages
Events & Events related activities	<p>Events that Council either staged, funded and/or supported via marketing during the quarter included:</p> <ul style="list-style-type: none"> • Australia The Australia Day Events in Balranald & Euston • Balranald's Murrumbidgee Classic • Balranald Cup – Balranald Racing Club • Kids Summer Activities at the Balranald Library • The Art Gallery's Julie Chrislett-Duffus Exhibition • The End of Winter Production at the Theatre Royal 	Council's support of events not only help to connect and engage the community but also helps to attract visitors to the shire as an events destination



Tourism & Destination Marketing Quarterly Report (January - March 2023)

Medium/Activity	Content	Results/Comments
Community Support	<p>During the quarter we supported/attended various community groups and committees. Groups supported included:</p> <ul style="list-style-type: none"> • Australia Day Committee Meetings • GBITAC Committee Meetings • SCAIW Advisory Committee Meetings • Balranald Inc Monthly Meetings • Beautification Advisory Committee Meetings • Balranald Southern Cross Inc Committee Meetings • Murrumbidgee Classic Fishing Competition Committee Meetings • Balranald Local Aboriginal Lands Council – Meeting with CEO 	Council's community support and engagement really help to build rapport, trust and collaboration with Council. It also helps to deliver great outcomes and opportunities for the community for the good of the community.
Events Calendar	<p>During the Quarter our Events Calendar which is posted online regularly promoted the following events/happenings:</p> <ul style="list-style-type: none"> • Kids Summer @ The Library • Savvy Seniors @ The Library • Art Before Dark Workshop @ The Art Gallery • Holiday Activity Day – Maari Ma Health • Australia Day Events • Murrumbidgee Classic • Balranald Cup • Homebush Rodeo • Women's Wellbeing Workshops @ The Art Gallery • Trauma Care Workshops • Whole of Town Garage Sale • Autumn Outback Retreat @ Lake Paika • Beginner's Photography Workshop @ The Art Gallery • Sip & Paint Workshop @ The Art Gallery • Euston/Robinvale Ski Race • Easter Play at St Joseph's School • Happy Healthy Family Monthly get together • Music Trivia Night • Easter Goat Race • Easter Egg Hunt • Easter Good Friday Appeal • Easter Social Golf Day • Go Bald for Cancer Fundraising event • The End of Winter Performance at the Theatre Royal 	The Events Calendar provides the Balranald Shire community and visitors to the shire with the latest update on current and upcoming events and happenings



Tourism & Destination Marketing Quarterly Report (January - March 2023)

Samples of a couple of the print media promotions/adverts during the quarter:



2 page spread in the Autumn 2023 Edition of Caravanning Australia

EASTER IN BALRANALD SHIRE!

FRIDAY 7th APRIL: BALRANALD SOCIAL GOLF DAY
Light training @10am | Golf @ 2pm 9 holes | \$5pp |
O'Connor Street East | Dress Code: Old School Golf

FRIDAY 7th APRIL: GOOD FRIDAY APPEAL at the
Balranald Ex-Services Club including the Good Friday
Royal Children's Hospital Raffles (4pm-7pm)
Entertainment to follow | 116 Market Street, Balranald

**SATURDAY 8th APRIL: ROBINVALE/EUSTON
COUNTRY MARKET** at the Community Centre lawns
from 3pm includes market stalls & entertainment

SATURDAY 8th APRIL: ANNUAL GOAT RACE at the
Balranald Football Oval. Gates open at 1pm. \$20 General
Entry. U18's Free! Dinner & Disco in the evening

SUNDAY 9th APRIL: EASTER EGG HUNT @ 9am at
the Balranald Discovery Centre! Includes Jumping
Castles, Laser Tags, Face Painting + MORE - All Free!

SUNDAY 9th APRIL: TWILIGHT MARKET @ 6pm
At the Balranald Discovery Centre includes a
variety of market stalls & live music.

EXHIBITIONS @ BALRANALD ART GALLERY
51 Mayall Street and at the **BALRANALD SOUTHERN
CROSS** 118 Market Street - Except Good Friday

For more information contact the Visitor
Information Centre on 03 5020 1599

Promotions of Easter Events during March 2023 included 2 full page adverts (see advert on the left) in the Guardian, 90 x 30 second commercials on 3SH/MixxFM, social media posts and direct mail of the flyer (to the left) to households.

ACTIONS REPORT

Printed: 13 April 2023 12:00 PM

Division:
Committee:
Officer:

Council

Date From:
Date To:

Meeting	Date	Officer	Title	Target
Council 21/03/2023	21/03/2023	Holmes, Carol	OUTSTANDING ACTIONS	18/04/2023
Notes				

Meeting	Date	Officer	Title	Target
Council 21/03/2023	21/03/2023	Mallet, Connie	GRANT STATUS UPDATE	18/04/2023
Notes				
05 Apr 2023 5:57pm Holmes, Carol - Reallocation				
Action reassigned to Mallet, Connie by Holmes, Carol - Connie Grant reporting officer				

Meeting	Date	Officer	Title	Target
Council 13/12/2022	13/12/2022	Mitchell, Ray	VILLAGE ENHANCEMENT PLAN	16/05/2023
Notes				
28 Mar 2023 12:11pm Holmes, Carol - Reallocation				
Action reassigned to Bennett, Craig by Holmes, Carol - Glenn no longer works with Balranald Shire Council				
28 Mar 2023 1:57pm Bennett, Craig - Target Date Revision				
Target date changed by Bennett, Craig from 10 January 2023 to 28 April 2023 - A report was supposed to be prepared for the February 2023 Ordinary Council Meeting. Action is being sent to the Executive Manager of Engineering Services to review. A report needs to be prepared for the April, 18 2023 Ordinary Council Meeting.				
28 Mar 2023 1:57pm Bennett, Craig - Reallocation				
Action reassigned to Jones, Kerry by Bennett, Craig - Executive Manager of Engineering Services is the Responsible Officer for this action.				
13 Apr 2023 10:39am Holmes, Carol - Reallocation				
Action reassigned to Mitchell, Ray by Holmes, Carol - Health and Development Department the correct department and officers				
13 Apr 2023 10:40am Holmes, Carol - Target Date Revision				
Target date changed by Holmes, Carol from 28 April 2023 to 16 May 2023 - Report to be submitted to May Council Meeting				

Meeting	Date	Officer	Title	Target
Council 21/03/2023	21/03/2023	Mitchell, Ray	CONFLICT OF INTERESTS POLICY - DEALING WITH COUNCIL RELATED DEVELOPMENT THROUGHOUT THE DEVELOPMENT PROCESS	18/04/2023
Notes				

Meeting	Date	Officer	Title	Target
Council 21/02/2023	21/02/2023	Hammet, Sheridan	HOSTEL S355 COMMITTEE MEETING HELD ON 25 JANUARY 2023	31/05/2023
Notes				
05 Apr 2023 6:00pm Holmes, Carol - Target Date Revision				
Target date changed by Holmes, Carol from 21 March 2023 to 18 April 2023 - Only partially completed				
11 Apr 2023 2:10pm Holmes, Carol - Reallocation				
Action reassigned to Bennett, Craig by Holmes, Carol - Craig being General Manager				
11 Apr 2023 2:59pm Bennett, Craig				
Item 1 of the Resolution requires no action as Council is only required to receive and note the Minutes of the Committee Meeting held on Wednesday, 25 January 2023., Item 2 The Bidgee Haven Retirement Hostel is already operating as a low to high residential care facility - therefore no further action is required on this item of the resolution., Item 3 Council has already modelled the six options. A workshop is being organised by the General Manager for the Bidgee Haven Retirement Hostel Section 355 Committee for May/June 2023. This workshop will highlight the preferred option of 30 beds and the net costs of this option to the committee., Item 4 This item is still live and is to be investigated by the appropriate officer., Item 5 This item is still live and is to be investigated by the appropriate officer., Item 6 is still live and needs to be investigated by the appropriate officer., Item 7 is still being worked on. At this stage a report will be going to the May, 16 2023 Ordinary Council Meeting. The policy may need to go out for more consultation with the public and changes are being made to the policy., Item 8 This item is still live and is currently being investigated., Item 9 This item has been actioned. Council has included the required salary funds from 1 July, 2023 in the Draft Budget and Operational Plan for the 2023/2024 Financial Year. The Draft Budget and Operational Plan are going to the April 18, 2023 Ordinary Council Meeting for Council to endorse and send out on public exhibition for twenty eight (28) days.				
11 Apr 2023 3:31pm Bennett, Craig - Target Date Revision				
Target date changed by Bennett, Craig from 18 April 2023 to 31 May 2023 - More time is required to finalise the remaining six (6) actions from the Council Resolution of Tuesday, 21 February 2023.				
11 Apr 2023 3:31pm Bennett, Craig - Reallocation				
Action reassigned to Hammet, Sheridan by Bennett, Craig - Hi Sheri,				

Meeting	Date	Officer	Title	Target
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ACTIONS REPORT				Printed: 13 April 2023 12:00 PM
Division:	Council			Date From:
Committee:				Date To:
Officer:				

Meeting	Date	Officer	Title	Target
Council 28/06/2022	28/06/2022	Bennett, Craig	Balranald Visitor Centre Alterations	30/06/2023

Notes**25 Jul 2022 4:47pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 26 Jul 2022 To: 30 Aug 2022, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and DA documentation

23 Nov 2022 1:52pm Holmes, Carol - Target Date Revision

Target date changed by Holmes, Carol from 30 August 2022 to 21 February 2023 - Tender Documents ready to be uploaded in Tenderlink portal.

23 Mar 2023 11:28am Holmes, Carol - Reallocation

Action reassigned to Bennett, Craig by Holmes, Carol - Jeff is no longer at Council

27 Mar 2023 2:52pm Bennett, Craig - Target Date Revision

Target date changed by Bennett, Craig from 21 February 2023 to 30 June 2023 - Project is behind schedule. A workshop is being held on all grants projects. The workshop is scheduled to be held on Monday, 17 April 2023. An updated status on this project will be provided by the General Manager at this workshop. The workshop is being held at the request of the Administrator.

Meeting	Date	Officer	Title	Target
Council 19/10/2021	19/10/2021	Bennett, Craig	Bidgee Haven Retirement Hostel Expansion Project	28/04/2023

Notes**13 Dec 2021 3:56pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 15 Feb 2022, Reason: Placed on hold - report back to Ordinary Council Meeting in February 2022

11 Mar 2022 2:55pm Holmes, Carol - Target Date Revision

Revised Target Date changed by: Holmes, Carol From: 15 Feb 2022 To: 31 May 2022, Reason: This item remains on hold whilst financial/organisation reviews are undertaken

05 Apr 2022 3:37pm Holmes, Carol - Target Date Revision

Revised Target Date changed by: Holmes, Carol From: 31 May 2022 To: 30 Jun 2022, Reason: Grant funding applied for to undertake Business & Financial assessment

10 Aug 2022 10:45am Holmes, Carol - Target Date Revision

Revised Target Date changed by: Holmes, Carol From: 30 Jun 2022 To: 30 Dec 2022, Reason: Grant applied for was successful to undertake a business and financial assessment

23 Mar 2023 11:28am Holmes, Carol - Reallocation

Action reassigned to Bennett, Craig by Holmes, Carol - Hodi Beauliv is no longer with Council

27 Mar 2023 2:56pm Bennett, Craig - Target Date Revision

Target date changed by Bennett, Craig from 30 December 2022 to 28 April 2023 - General Manager is in the process of organising a meeting with representatives of the Commonwealth Government in Canberra. The Administrator will also be in attendance in Canberra or via zoom if the meeting is unable to be held in person in Canberra.

Meeting	Date	Officer	Title	Target
Council 21/02/2023	21/02/2023	Holmes, Carol	Euston Progressive Advisory Committee Meeting held on Monday 31 January 2023	18/04/2023

Notes**05 Apr 2023 6:00pm Holmes, Carol - Target Date Revision**

Target date changed by Holmes, Carol from 21 March 2023 to 18 April 2023 - Report regarding all projects and funding allocations not yet finalised

Meeting	Date	Officer	Title	Target
Council 26/07/2022	26/07/2022	Mitchell, Ray	BALRANALD LOCAL ENVIRONMENTAL PLAN 2010 – HOUSEKEEPING AMENDMENT	31/12/2023

Notes**23 Nov 2022 1:52pm Holmes, Carol - Target Date Revision**

Target date changed by Holmes, Carol from 23 August 2022 to 13 December 2022 - On exhibition

23 Nov 2022 1:56pm Holmes, Carol

On exhibition

13 Apr 2023 11:36am Manning-Rayner, Nikkita - Target Date Revision

Target date changed by Manning-Rayner, Nikkita from 13 December 2022 to 31 December 2023 - In consultation with Department of Planning for adjustments to Planning Proposal

Date	Meeting	Topic	Who was involved
20.03.2023	Catch Up	Weekly Catch UP	Administrator and GM
21.03.2023	Introductions	NSW Reconstruction	GM
21.03.2023	Art Gallery	Committee Meeting	GM
21.03.2023	Council Meeting	Monthly Ordinary Meeting	Administrator and GM
22.03.2023	Phone Meeting	Internal Audit	GM
22.03.2023	Iluka Update	Update on Iluka Mining	Administrator and GM
22.03.2023	Meeting	Aussie Timesheets	GM
22.03.2023	Balranald Transport Forum	Far West Transport Plan	GM, EME and HDO
23.03.2023	StateCover	Executive Review	GM
24.03.2023	Introduction	South West Arts – Kerry-Anne Jones	GM
27.03.2023	Executive Catchup	Catch Up	Administrator and GM
27.03.2023	Kyalite Water Supply	Update	GM and HDO
28.03.2023	Bidgee Haven Hostel Management Committee	Discussions Resolution Council	Administrator and GM
28.03.2023	Lions Park Project	Update	GM and EME
29.03.2023	Iluka/Balranald UGM Mineral Sands Project Priority List	Balranald – Community Contributions	EME
29.03.2023	Hostel Meeting	Timesheets/Residents Entry	GM
29.03.2023	Office of Local Government (OLG)	Discussions Council Operations	Administrator and GM
30.03.2023	Meeting	Unit Proposal in Euston	GM, EME and HDO
31.03.2023	Administrators Meeting	Councils	Administrator
5.04.2023	Transport for NSW (TfNSW)	Monthly Discussion	EME
5.04.2023	Far West Joint Organisation (FWJO)	Board Meeting	Administrator and GM
6.04.2023	Lower Murray Emergency Operations Centre (EOC)	Weekly Meeting	EFAO
11.04.2023	CatchUp	Weekly Catch Up	Administrator and GM
Administrator (ADM) - Mike Colreavy			
General Manager (GM) – Craig Bennett			
Executive of Manager – Engineering (EME) – Kerry Jones			
Health and Development Officer (HDO) – Ray Mitchell			
Engineering Finance and Assets Officer (EFAO)– Vince Scoleri			