



AGENDA

Ordinary Council Meeting Tuesday, 15 August 2023

Date: Tuesday, 15 August 2023

Time: 5pm

**Location: Council Chambers, Market Street
Balranald**

**Craig Bennett
General Manager**

BALRANALD SHIRE COUNCIL

AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

OUR VISION

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

OUR MISSION

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

OUR VALUES

Honesty:	We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
Respect:	We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
Enjoyment:	We will create a pleasant and enjoyable working environment with satisfying jobs.
Teamwork:	We will cooperate and support each other to achieve common goals.
Openness:	We will collaborate openly and provide opportunities to communicate and network regularly with each other.
Leadership:	We will provide a clear strategy and direction and support all to achieve organisational and community goals.
Customer Focus:	We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:
Tuesday, 15 August 2023 at 5pm

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1 OPENING OF MEETING

Chapter 3. Principles for Local Government

8 Object of principles

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

8A Guiding principles for councils

- (1) Exercise of functions generally.

The following general principles apply to the exercise of functions by councils--

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
 - (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
 - (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
 - (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
 - (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
 - (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
 - (g) Councils should work with others to secure appropriate services for local community needs.
 - (h) Councils should act fairly, ethically and without bias in the interests of the local community.
 - (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.
- (2) Decision-making The following principles apply to decision-making by councils (subject to any other applicable law)--
- (a) Councils should recognise diverse local community needs and interests.
 - (b) Councils should consider social justice principles.
 - (c) Councils should consider the long term and cumulative effects of actions on future generations.
 - (d) Councils should consider the principles of ecologically sustainable development.
 - (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (3) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Principles of sound financial management*8B Principles of sound financial management*

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following--
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services.

Integrated planning and reporting principles that apply to councils*8C Integrated planning and reporting principles that apply to councils*

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.

2 ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

We pay our respects to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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**3      APOLOGIES**

**4 CONFIRMATION OF MINUTES**

|                                                                                  |
|----------------------------------------------------------------------------------|
| <b>4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 18 JULY 2023</b> |
|----------------------------------------------------------------------------------|

**File Number: D23.85700**

**Reporting Officer: Carol Holmes, Senior Executive Assistant**

**Responsible Officer: Craig Bennett, General Manager**

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**OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting held on Tuesday, 18 July 2023 be received and noted.**

**REPORT**

Council held an Ordinary Council Meeting on Tuesday, 18 July 2023 with the Minutes of that Meeting now attached for review and approval, as being a true and correct copy of the meeting.

**ATTACHMENTS**

- 1. Minutes of the Ordinary Council Meeting held on Tuesday, 18 July 2023**



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 18 July 2023**

## ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

## Order Of Business

|           |                                                                                                                                                       |           |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>1</b>  | <b>Opening of Meeting .....</b>                                                                                                                       | <b>3</b>  |
| <b>2</b>  | <b>Acknowledgment of country .....</b>                                                                                                                | <b>3</b>  |
| <b>3</b>  | <b>Apologies .....</b>                                                                                                                                | <b>3</b>  |
| <b>4</b>  | <b>Confirmation of Minutes .....</b>                                                                                                                  | <b>3</b>  |
| 4.1       | Minutes of the Ordinary Council Meeting held on Tuesday, 20 June 2023 .....                                                                           | 3         |
| <b>5</b>  | <b>Disclosure of Interest .....</b>                                                                                                                   | <b>4</b>  |
| <b>6</b>  | <b>Administrator Minute/Report .....</b>                                                                                                              | <b>4</b>  |
| <b>7</b>  | <b>Committee Reports .....</b>                                                                                                                        | <b>4</b>  |
| 7.1       | Strengthening Community Access Inclusion and Wellbeing Advisory<br>Committee Meeting held on Thursday 8 June 2023 .....                               | 4         |
| 7.2       | Balranald Beautification Advisory Committee Meeting held on 21 June 2023 .....                                                                        | 4         |
| 7.3       | Sport and Recreation Advisory Committee meeting held on 28 June 2023 .....                                                                            | 4         |
|           | <b>General Manager's Reports (incorporating all staff reports) .....</b>                                                                              | <b>5</b>  |
|           | <b>Part A – Items Requiring Decision .....</b>                                                                                                        | <b>5</b>  |
| <b>8</b>  | <b>General Manager's Reports .....</b>                                                                                                                | <b>5</b>  |
| 8.1       | Performance Improvement Order Action Plan as at Friday, 30 June 2023 .....                                                                            | 5         |
| 8.2       | Request from the General Manager to Increase The Opening Days of the<br>Balranald Shire Council Library from 3 days per week to 5 days per week ..... | 5         |
| 8.3       | Theatre Royal Hall Fee Waiver Request .....                                                                                                           | 5         |
| 8.4       | Proposal to Lease the Euston Recreation Reserve Social Clubrooms .....                                                                                | 6         |
| 8.5       | Settlement Strategies .....                                                                                                                           | 6         |
| 8.6       | DA 27/2023 - Two Lot Subdivision - Sunnyside 48633 Sturt Highway Balranald .....                                                                      | 7         |
|           | <b>Part B – Items for Information .....</b>                                                                                                           | <b>7</b>  |
| <b>9</b>  | <b>General Manager's Reports .....</b>                                                                                                                | <b>7</b>  |
| 9.1       | Report on Financial Information as at Friday, 30 June 2023 .....                                                                                      | 7         |
| 9.2       | Monthly Investments Report .....                                                                                                                      | 8         |
| 9.3       | Grants Status Update .....                                                                                                                            | 8         |
| 9.4       | Quarterly Tourism Report .....                                                                                                                        | 8         |
| 9.5       | Quarterly Library Report .....                                                                                                                        | 8         |
| 9.6       | Activities Undertaken within the Planning Department .....                                                                                            | 9         |
| 9.7       | Engineering Update as at 30 June 2023 .....                                                                                                           | 9         |
| 9.8       | Outstanding Actions as at Friday, 14 July 2023 .....                                                                                                  | 9         |
| 9.9       | Meetings attended by the Administrator, the General Manager and the<br>Executive Manager of Engineering .....                                         | 9         |
| 9.10      | Circulars from the Office of Local Government .....                                                                                                   | 9         |
| <b>10</b> | <b>Notice of Motion / Questions on Notice .....</b>                                                                                                   | <b>10</b> |
|           | Nil                                                                                                                                                   |           |
| <b>11</b> | <b>Confidential Matters .....</b>                                                                                                                     | <b>10</b> |
|           | Nil                                                                                                                                                   |           |



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ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 18 JULY 2023 AT 5PM**

**1 OPENING OF MEETING**

The Administrator opened the meeting at 5pm.

**2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy

**IN ATTENDANCE:**

Craig Bennett (General Manager), Kerry Jones (Executive Manager of Engineering), Fiona Scoleri (Executive Assistant) and Carol Holmes (Senior Executive Officer)

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 20 JUNE 2023**

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**RESOLUTION 2023/54**

Moved: Administrator Mike Colreavy

**That the Minutes of the Ordinary Council Meeting held on Tuesday, 20 June 2023 be received and noted.**

**CARRIED**

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ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

**5 DISCLOSURE OF INTEREST**

There were no Disclosure of Interests submitted to this meeting.

**6 ADMINISTRATOR MINUTE/REPORT**

There was no Administrator Minute/Report included with this meeting.

**7 COMMITTEE REPORTS****7.1 STRENGTHENING COMMUNITY ACCESS INCLUSION AND WELLBEING ADVISORY COMMITTEE MEETING HELD ON THURSDAY 8 JUNE 2023****RESOLUTION 2023/55**

Moved: Administrator Mike Colreavy

**That the Minutes of the Strengthening Community Access Inclusion and Wellbeing Advisory Committee Meeting held on Thursday, 8 June 2023 be received and noted.**

**CARRIED**

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**7.2 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY, 21 JUNE 2023**

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**RESOLUTION 2023/56**

Moved: Administrator Mike Colreavy

**THAT:**

- 1) The Minutes of the Balranald Beautification Advisory Committee meeting held on Wednesday, 21 June 2023 be received and noted; and**
- 2) An Emergency Services Access Gate be installed for access to the walking trails on the common (south) side of the river; and**
- 3) A permanent rubbish bin be installed near the public access gate leading to the walking trails on the common (south) side of the river.**

**CARRIED**

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**7.3 SPORT AND RECREATION ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY, 28 JUNE 2023**

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**RESOLUTION 2023/57**

Moved: Administrator Mike Colreavy

**THAT:**

- 1. The minutes of the Sport and Recreation Advisory Committee meeting held on Wednesday, 28 June 2023 be received and noted; and**
- 2. A costing for a stand-alone disabled toilet/changeroom/shower facility, to be installed at the end of the toilet block at Greenham Park, that will be accessible to the whole community and visitors 24 hours a day be reported to Council.**

**CARRIED**

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ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

## GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)

## PART A – ITEMS REQUIRING DECISION

**8 GENERAL MANAGER'S REPORTS****8.1 PERFORMANCE IMPROVEMENT ORDER ACTION PLAN AS AT FRIDAY, 30 JUNE 2023****RESOLUTION 2023/58**

Moved: Administrator Mike Colreavy

That Council endorses the Performance Improvement Order Action Plan as at Friday, 30 June 2023.

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CARRIED**8.2 REQUEST FROM THE GENERAL MANAGER TO INCREASE THE OPENING DAYS OF THE BALRANALD SHIRE COUNCIL LIBRARY FROM 3 DAYS PER WEEK TO 5 DAYS PER WEEK****RESOLUTION 2023/59**

Moved: Administrator Mike Colreavy

That Council endorses for the Balranald Shire Council Library being open to the public Monday to Friday from 9.30 am in the morning until 5.30 pm in the afternoon (40 hours per week), from Tuesday, 1 August 2023.

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CARRIED**8.3 THEATRE ROYAL HALL FEE WAIVER REQUEST****RESOLUTION 2023/60**

Moved: Administrator Mike Colreavy

That Council:

1. Approves of the request from Maari Ma Health to waive the Theatre Royal Hall Hire Fee to enable the NAIDOC committee to host a community dinner on Saturday, 15 July 2023; and
2. Writes to Maari Ma Health, advising them that Council will waive the Theatre Royal Hall Hire Fee for the Community Dinner that was held on Saturday, 15 July 2023.

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CARRIED

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ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

**8.4 PROPOSAL TO LEASE THE EUSTON RECREATION RESERVE SOCIAL CLUBROOMS****RESOLUTION 2023/61**

Moved: Administrator Mike Colreavy

**That Council:**

1. Agree to lease the Euston Recreation Reserve Social Clubrooms to the Robinvale Euston Workforce Network for approximately 32 weeks in 2024; and
2. Advise in writing that it will lease the Euston Recreation Reserve Social Clubrooms to the Robinvale Euston Workforce Network at the current rental fee as set out in 2023/2024 Fees and Charges.

**CARRIED**

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**8.5 SETTLEMENT STRATEGIES****RESOLUTION 2023/62**

Moved: Administrator Mike Colreavy

**That Council:**

1. Adopts the Settlement Strategies for Balranald and Euston;
2. Develop a program of works to deliver the identified outcomes and work with the Village Residents; and
3. Use its community newsletter and social media to advise residents of the works program, how the residents and Council can work on projects, and work together to identify grants and other funding opportunities.

**CARRIED**

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## ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

**8.6 DA 27/2023 - TWO LOT SUBDIVISION - SUNNYSIDE 48633 STURT HIGHWAY BALRANALD****RESOLUTION 2023/63**

Moved: Administrator Mike Colreavy

That Council having assessed the application against the planning instruments, Council approves the Development Application 27/2023 for the subdivision of Lot 6527 DP 769343, Sunnyside 48633 Sturt Highway Balranald, subject to the following conditions:

1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
2. The subdivision must conform with the plan as submitted.
3. Plans prepared by an appropriately qualified surveyor must be submitted to Council prior to the release of the Subdivision Certificate.
4. Alterations to existing or additional accesses to the proposed allotments are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
5. Any adjustments for access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The applicant is responsible for full cost of repairs to rectify any damage to public infrastructure.
6. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the Environmental Planning & Assessment Act 1979.

Reasons for the imposition of conditions:

- Statutory compliance
- Ensure appropriate infrastructure is provided for the development
- Ensure impacts on the natural and built environment are minimised

Notes:

- Any future development on the resulting lots, including the removal of any native vegetation in the course of farming activities, will be regulated by the Biodiversity Conservation Act 2016 and the Local Land Services Act 2013.

**CARRIED****PART B – ITEMS FOR INFORMATION****9 GENERAL MANAGER'S REPORTS****9.1 REPORT ON FINANCIAL INFORMATION AS AT FRIDAY, 30 JUNE 2023****RESOLUTION 2023/64**

Moved: Administrator Mike Colreavy

That Council receives and notes the financial information contained in this report for the year ending Friday, 30 June 2023.

**CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES****18 JULY 2023****9.2 MONTHLY INVESTMENTS REPORT****RESOLUTION 2023/65**

Moved: Administrator Mike Colreavy

**That Council receives and notes the information contained in this report.****CARRIED**

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**9.3 GRANTS STATUS UPDATE****RESOLUTION 2023/66**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.4 QUARTERLY TOURISM REPORT****RESOLUTION 2023/67**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.5 QUARTERLY LIBRARY REPORT****RESOLUTION 2023/68**

Moved: Administrator Mike Colreavy

**That the quarterly report for the period from 1 April 2023 until 30 June 2023 be received and noted.****CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES****18 JULY 2023****9.6 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT****RESOLUTION 2023/69**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.7 ENGINEERING UPDATE AS AT 30 JUNE 2023****RESOLUTION 2023/70**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.8 OUTSTANDING ACTIONS AS AT FRIDAY, 14 JULY 2023****RESOLUTION 2023/71**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.9 MEETINGS ATTENDED BY THE ADMINISTRATOR, THE GENERAL MANAGER AND THE EXECUTIVE MANAGER OF ENGINEERING****RESOLUTION 2023/72**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.10 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT****RESOLUTION 2023/73**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

**10 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL MATTERS**

Nil

The Meeting closed at 5.43pm.

The minutes of this meeting were confirmed at the Council Meeting held on 15 August 2023.

.....  
**ADMINISTRATOR**

.....  
**GENERAL MANAGER**



**5 DISCLOSURE OF INTEREST**

**6 ADMINISTRATOR MINUTE/REPORT****6.1 MAYORAL MINUTE - 2024 COUNCILLOR ELECTIONS**

**File Number:** D23.85019

**Reporting Officer:** Mike Colreavy, Administrator

**Responsible Officer:** Craig Bennett, General Manager

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**OFFICER RECOMMENDATION**

**That the Mayoral Minute be received and noted.**

**REPORT**

The next local government elections for the Balranald Shire will be held on Saturday 14 September 2024. The NSW State Electoral Office will conduct the election.

Over recent weeks I have been discussing the Shire's Councillor return pathway with the NSW Office of Local Government (OLG) and the Administrators of Central Coast and Wingecarribee Councils, with a view to developing a formal program for candidates. The program will be separate to the elected councillor induction, which is a matter for the General Manager to deliver after the election.

Balranald, Central Coast, and Wingecarribee Councils were all subject to independent Public Inquiries with recommendations from Commissioners that all public offices be declared vacant and other recommendations in relation to education and training. All three councils are presently under administration. The OLG has indicated that the Administrators need to play a key role in supporting a Council to transition back to elected civic leadership.

The OLG sees the participation of Administrators in candidate information sessions to talk about the leadership failures that led to the previously elected Council's dismissal and the steps taken to address these failures while under administration as something that will contribute to the success of that transition.

Local government elected service is not a profession, and electors should have confidence that their representation comes from a sense of civic and community service and pride, and not from entitlement, ego, or personality.

Following a recent meeting with the OLG, it has been agreed that the OLG will oversee and assist in facilitating Councillor return pathways and it has also been agreed that program content will be independently developed for the three councils with each party making a financial contribution towards this.

Good governance in local government is about councillors representing the whole Shire area and being a contributing and active member of the Governing Body. The Local Government Act 1993 is very clear on this. In my view, the Balranald public inquiry provides evidence that the previously elected council was not successful in achieving this.

An initial public session for intending candidates will be held in mid-to-late October 2023, with three formal sessions to be conducted in May, June, and July 2024. While roles and responsibilities will no doubt be at the forefront, financial responsibilities, managing conflicts,

governance, interaction with Council staff, social-media, and how to make a positive impact and work cohesively as the elected Council will be addressed as part of the program.

Importantly, the lessons from the dysfunctional activities of the previous Council (both political and administrative) will be addressed in these sessions to ensure that the reputational, social, and financial costs, not to mention stagnation/lost opportunities that would have benefited the Shire, are not repeated.

It is proposed to also invite participation of successful past and present Councillors from within NSW local government, to provide their input and share their experience on being an effective elected representative and how to make a positive impact in the local community.

Post-election induction of Councillors will be a matter for the General Manager, and in that regard, plans are already underway to ensure the that elected members can hit the ground running and to ensure that the lessons of the Balranald Public Inquiry are learnt.

I encourage all Balranald Shire electors to consider candidacy, and to those who are, that you participate in the pre-election sessions. Please stay tuned for details of the session dates, times and locations.

## **ATTACHMENTS**

**Nil**

**7 COMMITTEE REPORTS****7.1 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 12 JULY 2023**

**File Number:** D23.85605

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Craig Bennett, General Manager

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**OFFICER RECOMMENDATION**

**That the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee meeting held on Wednesday 12 July 2023 be received and noted.**

**REPORT**

The Strengthening Community Access Inclusion & Wellbeing Advisory Committee (**SCAIWAC**) held a meeting on Wednesday 12 July 2023 in the Council Chambers.

There were no additional recommendations in addition to the minutes being received and noted by Council from this meeting.

**Attachment 1** details the items that were discussed at this committee meeting.

**ATTACHMENTS**

- 1. Minutes of the Strengthening Community Access Inclusion and Wellbeing Advisory Committee**

# MEETING MINUTES OF THE STRENGTHENING COMMUNITY ACCESS INCLUSION AND WELLBEING ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 12 JULY 2023



CHAIR: Lyn Flanagan

MINUTES OFFICER: Lyn Flanagan

| AGENDA<br>ITEM                      | DISCUSSION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|-------------|-------------|----------------|--------------|---------------------------------|---------------------------------------------------------------------------------------|-------------------------------------|--|
| 1.                                  | <p><b>Meeting Open:</b><br/><b>Attendees:</b></p> <p><b>COMMITTEE MEMBERS</b></p> <table> <tr> <td>Emma Moore</td><td>Lea Lawrie</td></tr> <tr> <td>Natalie Lay</td><td>Sue Balshaw</td></tr> <tr> <td>Michelle White</td><td>Lyn Flanagan</td></tr> </table> <p><b>COUNCIL</b></p> <table> <tr> <td>Craig Bennett – General Manager</td><td>Connie Mallet - Community Projects, Tourism/Economic Development &amp; Grants Coordinator</td></tr> <tr> <td>Fiona Scoleri – Executive Assistant</td><td></td></tr> </table> <p><b>ZOOM</b></p> <p>Mike Colreavy – Administrator</p> <p><b>GUESTS</b></p> <p>Greg Perrett - Director of Regional Futures<br/>Meredith Harrison – Regional Coordination Manager<br/>Hodi Beauliv – Economic Development &amp; Coordination Manager for Regional NSW</p> | Emma Moore | Lea Lawrie | Natalie Lay | Sue Balshaw | Michelle White | Lyn Flanagan | Craig Bennett – General Manager | Connie Mallet - Community Projects, Tourism/Economic Development & Grants Coordinator | Fiona Scoleri – Executive Assistant |  |
| Emma Moore                          | Lea Lawrie                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| Natalie Lay                         | Sue Balshaw                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| Michelle White                      | Lyn Flanagan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| Craig Bennett – General Manager     | Connie Mallet - Community Projects, Tourism/Economic Development & Grants Coordinator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| Fiona Scoleri – Executive Assistant |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| 2.                                  | <b>Welcome to country:</b> Presented by Lyn Flanagan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| 3.                                  | <b>Apologies:</b> Rachael Williams (Chairperson), Mandy Haley                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| 4.                                  | <b>Disclosures of Interest:</b> NIL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| 5.                                  | <p><b>Confirmation of minutes:</b><br/>These minutes were confirmed by those present at the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| 6.                                  | <p><b>Business arising from minutes</b></p> <p>Nil</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |
| 7.                                  | <p><b>New Business</b></p> <p><b>1. Mental Health Initiatives</b></p> <p>There was open discussion regarding mental health initiatives and what we have in place. Greg was very interested in our situation.</p> <p>There was discussion re the travel time that eats into the face-to-face time that clinicians have with clients.</p> <p>There was mention of the clients that do not receive treatment due to the lack of time.</p> <p>Meredith was helpful in discussions regarding out of school hours care.</p> <p>Hodi was helpful and aware of the difficulties with travel time.</p> <p>The time spent discussing our situation was well spent.</p>                                                                                                                                        |            |            |             |             |                |              |                                 |                                                                                       |                                     |  |

**MEETING MINUTES OF THE STRENGTHENING COMMUNITY ACCESS  
INCLUSION AND WELLBEING ADVISORY COMMITTEE MEETING HELD ON  
WEDNESDAY 12 JULY 2023**



**2. Recruitment of Project Officer for Office of Responsible Gambling (ORG)**

Community Projects, Tourism/Economic Development & Grants Coordinator discussed the progression of recruitment of the Project Officer for **ORG**.

**3. Western Primary Health Care Unit**

Lyn contacted Primary Health Network (**PHN**) regarding a visit from Andrew Coe CEO Western Primary Health Care Unit. This visit has been cancelled due to the PHN not sure in which direction Sustainable Health Care is going Lyn expressed her disappointment at the visit being cancelled.

**4. Far West Local Health District Executive Meeting in Broken Hill**

General Manager gave an overview of the meeting which he and Administrator attended in Broken Hill recently.

**8. Items Without Notice**

**Out of School Hours Care**

Nat Lay asked if Shire would be interested in taking charge of the out of school hours care.

After some discussion on this the Administrator suggested that this committee put a proposal together.

This will be an agenda item at the next SCAIW Meeting.

**9. MEETING CLOSED 5.45pm - Next Meeting – Thursday, 24 August 2023 at 4.30pm.**

**7.2 GROWING BUSINESS INDUSTRY AND TOURISM ADVISORY COMMITTEE MEETING  
HELD ON THURSDAY, 20 JULY 2023**

**File Number:** D23.85611

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Craig Bennett, General Manager

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**OFFICER RECOMMENDATION**

**That:**

1. The Minutes of the Growing Business Industry and Tourism Advisory Committee meeting held on Thursday, 20 July 2023 be received and noted;
2. The Chairperson of Growing Business Industry and Tourism Advisory Committee calls for expressions of interests through the Executive of Chairs Advisory Committee for members willing to sit on a Community Foundation Working Group; and
3. Council support the Growing Business Industry and Tourism Advisory Committee Chairperson's attendance at the Gippsland New Energy Conference, which is being held from Thursday, 31 August 2023 until Friday, 1 September 2023 and Council will cover all of the associated costs of the Chairperson attending this conference.

**REPORT**

The Growing Business & Tourism Advisory Committee (**GBITAC**) held a meeting on Thursday, 20 July 2023 in the Council Chambers.

Two additional recommendations were made by the committee to Council (besides the recommendation for Council to receive and note the minutes of the meeting).

The two additional recommendations are detailed in points 2 and 3 of the Committee Recommendation above.

**Attachment 1** details what was discussed at the meeting.

**ATTACHMENTS**

1. Minutes - Growing Business Industry & Tourism Meeting - July 2023

**MEETING MINUTES**  
**GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE**  
**20<sup>th</sup> July 2023**



**CHAIR:** Iain Lindsay-Field

**MINUTES OFFICER:** Simone Carmichael

| AGENDA ITEM                     | DISCUSSION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                |                                 |            |                |                               |                   |                           |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------|---------------------------------|------------|----------------|-------------------------------|-------------------|---------------------------|
| 1.                              | <p>Guest Speaker – Boyde Darvill, Latrobe Valley Authority. Lessons learnt around getting ready for renewable energy projects.</p> <ul style="list-style-type: none"> <li>The Latrobe Valley Authority was born out of the transition from fossil fuel power production into renewables and associated transmission infrastructure.</li> <li>There is currently approximately 30 projects approved, \$40 billion invested, 30 years of development.</li> <li>LVA coordinating 'What does getting ready look like?'; Local jobs, Local training, Supply Chain, Regional Coordination, Benefit Sharing, Impact Readiness, Indigenous engagement.</li> <li>Housing – must be a legacy of projects, not workers camps. Wellington Shire Municipal Housing Readiness Study.</li> <li>Community Foundation – Long term benefit not just Footy Jumpers! Look at the Community Power Agency headed by Dr Jarrah Hicks. Go for a shared benefit model.</li> <li>LVA is funded by the Vic Gov and has 30 full-time equivalent employees.</li> </ul> |                              |                |                                 |            |                |                               |                   |                           |
|                                 | <p>Meeting Open: 6:31pm<br/> Attendees:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |                |                                 |            |                |                               |                   |                           |
|                                 | <p><b>COMMITTEE MEMBERS (Quorum = 5, half plus one)</b></p> <table border="0"> <tr> <td>✓ Iain Lindsay-Field (Chair)</td><td>✗ Peter Lawler</td></tr> <tr> <td>✓ Simone Carmichael (Secretary)</td><td>✓ Sam Papa</td></tr> <tr> <td>✗ Guy Fielding</td><td>✗ Bronwyn Brougham (resigned)</td></tr> <tr> <td>✓ Dianne Williams</td><td>✗ Linda Nelson (resigned)</td></tr> </table> <p><b>COUNCIL</b></p> <ul style="list-style-type: none"> <li>✓ Craig Bennett (BSC GM)</li> <li>✓ Mike Colreavy (BSC Administrator)</li> <li>✓ Connie Mallet (BSC Community Projects, Tourism/Economic Development &amp; Grants Coordinator)</li> </ul> <p><b>GUESTS</b><br/> Eyan Ingles (prospective new member)</p>                                                                                                                                                                                                                                                                                                                                 | ✓ Iain Lindsay-Field (Chair) | ✗ Peter Lawler | ✓ Simone Carmichael (Secretary) | ✓ Sam Papa | ✗ Guy Fielding | ✗ Bronwyn Brougham (resigned) | ✓ Dianne Williams | ✗ Linda Nelson (resigned) |
| ✓ Iain Lindsay-Field (Chair)    | ✗ Peter Lawler                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                |                                 |            |                |                               |                   |                           |
| ✓ Simone Carmichael (Secretary) | ✓ Sam Papa                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                |                                 |            |                |                               |                   |                           |
| ✗ Guy Fielding                  | ✗ Bronwyn Brougham (resigned)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                              |                |                                 |            |                |                               |                   |                           |
| ✓ Dianne Williams               | ✗ Linda Nelson (resigned)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                              |                |                                 |            |                |                               |                   |                           |
| 2.                              | <b>Acknowledgement of country:</b> Iain L-F                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |                |                                 |            |                |                               |                   |                           |
| 3.                              | <b>Apologies:</b> Guy F                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |                |                                 |            |                |                               |                   |                           |
| 4.                              | <b>Disclosures of Interest:</b> NIL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                              |                |                                 |            |                |                               |                   |                           |
| 5.                              | <b>Discussion of May / June Meeting notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                |                                 |            |                |                               |                   |                           |
| 6.                              | <b>Business arising from minutes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                              |                |                                 |            |                |                               |                   |                           |
|                                 | <p><b>6.1 Forming a working group to form a <i>Community Foundation</i>.</b><br/> Iain suggested approaching the executive of chairs to ask members if they would like to join the working group. Iain believes this would give other advisory committees the opportunity to have input.<br/> <b>MOTION:</b> The chair of the GBITAC call for expressions of interest through the executive of chairs for members willing to sit on a 'Community Foundation Working Group'.<br/> <b>Moved:</b> Iain L-F <b>Seconded:</b> Simone</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                              |                |                                 |            |                |                               |                   |                           |



## MEETING MINUTES

## GROWING BUSINESS INDUSTRY &amp; TOURISM ADVISORY COMMITTEE

20<sup>th</sup> July 2023**6.2 Sending a delegate to the [Gippsland New Energy Conference](#) (31 Aug – 1 Sept).**

Iain expressed an interest in attending the conference in Wellington.

**[Recommendation to Council: That council support the GBITAC chairs' attendance at the Gippsland New Energy Conference 31 Aug-1 Sept 2023 and that council cover the associated costs.](#)**

**Moved: Simone      Seconded: Iain L-F**

**7.      New Business****7.1 Networking re Renewables with BSC, Advisory Committees, Federation Uni (Bill Mundy), Wellington Shire Council (Andrew Pomeroy), Latrobe Valley Authority (Bodye Darvill), & Our Place, Robinvale (Glenn Stewart).**

Currently underway. Andrew Pomeroy from Wellington Shire Council has been invited to address the GBITAC.

Connie advised there is an industry forum planned to be held in Balranald later in the year led by BSC and Dept. Regional NSW. This aims to get all the key stakeholders in the room including mining, horticulture, renewables, neighboring LGA's, government depts., ministers, etc.

Connie advised the inception meeting for the Balranald Wentworth Economic Development Plan is on Tuesday, this plan will incorporate many of the themes identified around economic growth and the need to be prepared.

**7.2 Transport of NSW's recent Balranald Community Forum held on Tuesday 8th May 2023**

Iain reported the forum was very well attended. Connie has had ongoing support from delegates around signage planning etc.

**8.      GBITAC Rolling Action Plan – Connie M**

Connie will organise a meeting to go through the rolling action plan. Meeting date TBC.

**9.      Items Without Notice****9.1 Royal Theatre Fire Damage Concerns**

Sam has been asked to pass on community concerns around the unsightly and dangerous state of the fire damaged section of the Royal Theatre building. Craig advised the section affected is privately owned and the council are currently looking into options to address the issue.

**9.2 Council Elections 2024**

Mike has been liaising with the Office of Local Government and administrators in two other LGA's that have successfully transitioned back to elected councils. BSC will offer information sessions for prospective councillors prior to elections next year with more details in the next council newsletter.

**9.3 'Summary of Meetings Since Sept 2020'**

Craig has requested that GBITAC members go through the document to review status of actions. He provided hard copies to those present.

9      MEETING CLOSED 7:05pm - Next Meeting – 17 August 2023

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 REQUEST TO WAIVE CEMETERY FEES**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.84795</b>                                                                               |
| <b>Reporting Officer:</b>          | <b>Carol Holmes, Senior Executive Assistant</b>                                                |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

**PURPOSE OF REPORT**

To advise Council of a request received from Andrew Blake asking Council to reduce the Cemetery Fees for the burial of Mr Peter Blake in the Catholic Section of the Balranald Cemetery.

**OFFICER RECOMMENDATION**

**That Council waives all fees associated with the burial of Mr Peter Blake in the Catholic Section of the Balranald Cemetery.**

**REPORT**

Mr Peter Blake lost his daughter and 2 granddaughters in the Kerang Train Crash in 2007. They are now interred in the Catholic Section of the Balranald Cemetery.

Mr Blake had been volunteering his time at the Balranald Cemetery since that tragic accident. He has maintained a lot of the older graves and monuments in the denominational sections of the Balranald Cemetery.

In late 2007, Mr Blake, with the assistance of his family, Council and the local community, purchased and planted 950 tube stock plants around the perimeter of the cemetery to provide protection from wind erosion impacting the graves.

Mr Blake has assisted Council with the weed spraying, mowing and slashing. He has mapped out the location of some unmarked graves and placed crosses on each of these with names to enable people to locate family members easier.

These works which Mr Blake has carried out has saved an enormous amount of time for Council which has enabled our team to continue works elsewhere.

Normally with funeral costs, Council sends the invoice to the Funeral Director involved in the burial.

Council has not yet generated an invoice for the costs detailed below for the funeral of Mr Peter Blake.

As the funeral was held on a Saturday, there is an additional fee of 75% of the interment costs as per Council's Fees & Charges for the 2023/2024 Financial Year.

**FINANCIAL IMPLICATIONS**

Council will forgo \$4,100 in income by waiving the interment costs.

The fees associated with burial are as follows:

Interment Cost   \$ 2,000

Saturday Fee     \$ 1,500

Removal of Top   \$   600

**TOTAL COST    \$ 4,100**

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low

**ATTACHMENTS**

1.   **Letter from Andrew Blake**

Mr Andrew Blake  
 127 Rosedale Drive  
 West Albury NSW 2640  
 Mobile: 0439 000 379  
 andrewblake@bigpond.com

|                      |      |       |        |         |
|----------------------|------|-------|--------|---------|
|                      | Info | Reply | Report | Discuss |
|                      |      |       |        | GM      |
| GM                   |      |       |        |         |
| DID                  |      |       |        |         |
| Received 18 JUL 2023 |      |       |        |         |
| DCCD                 |      |       |        |         |
| File No.             |      |       |        |         |
| LETTER No.           |      |       |        |         |

RE: Mr Peter Blake Burial cost reduction,

To whom it may concern,

I'm writing this letter in respect of Dad's recent passing at home in Balranald and to seek a reduction in his burial costs.

Dad has always been a proactive member of the Balranald community so in 2007 after the tragic death of my sister and nieces he put it on himself to restore and beautify the Balranald cemetery to be a place where people could go and pay their respects knowing that their loved ones place of rest was being attended to.

In late 2007 with the help of family, council and the local community, 950 native tube stock plants were purchased and planted around the perimeter of the cemetery to provide protection from wind erosion impacting on graves.

In the next 16 years Dad regularly spent on average 20 hours a week mowing, slashing, weed spraying, restoring graves, mapping out the location of unmarked graves and placing crosses upon them. Dad also sourced funding to replace fencing within the Presbyterian section of the cemetery with some 80 plants also planted at this time.

Dad also received an environmental state award in 2016 for his contributions to the Balranald community in the field of social science.

Could you please accept this letter as a truthful representation of dad's unrelenting love and devotion to the people of Balranald and wider community.

If you have any concerns or queries regarding this letter please feel free to contact myself on the above number.

Kind regards, Andrew Blake

**8.2 DONATION REQUEST - SPORTING PARTICIPANT**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.84796</b>                                                                                                 |
| <b>Reporting Officer(s):</b>       | <b>Carol Holmes, Senior Executive Assistant</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                            |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

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**PURPOSE OF REPORT**

To advise Council of a donation request that has been received seeking assistance with covering the travelling costs for a school student to participate in a sporting event that is being held outside of the local government area.

**OFFICER RECOMMENDATION**

**That Council approves the donation request of \$150 to Ryan Johnstone**

**REPORT**

Council has received a donation request (**Attachment 1**) seeking assistance with the travelling and accommodation costs for Ryan Johnstone to participate in a softball event.

Ryan has been chosen to represent the Riverina in Woollooware from Monday 11 September 2023 until Wednesday 14 September 2023 as part of the Riverina Primary Boys Softball Team.

Council's Policy states that to be approved for funding you must be competing at State or Regional events over 350km from a location within the Shire.

Woollooware is 24 kilometres south of the Sydney Central Business District in the Sutherland Shire. Ryan will be travelling 846km one way to Woollooware, therefore this request meets the guidelines of the Donations, Subsidies & Financial Assistance Policy (**Policy**) (**Attachment 2**).

Ryan was picked in a team of 12 players out of 20 boys trialling. Ryan travelled to Wagga Wagga for the trials prior to being selected on the team. Ryan will need 4 training sessions in Wagga Wagga leading up to the Championships.

Council's Policy states when assessing such requests, the following guidelines will apply:

- Organisations must be incorporated and formally structured to service the residents in the Balranald Shire Council area and be based in the Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be non-profit groups involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donations application form to have their request considered.

The following details the approval limits:

**Approval Limits**

- School and Sporting Groups

Competing at State or Regional events at venues over 350km distance from their location within the Shire - \$150 per competitor, up to a maximum of \$1,000 per group.

- Individuals

**Competing at State or Regional events at venues over 350km distance from their location within the Shire - \$150**

- NSW/Australian Representation – Individuals

NSW - \$250

Interstate - \$250

Overseas - \$500

**FINANCIAL IMPLICATIONS**

If approval is given for this donation request of \$150 a balance of \$3,350 will remain in the Donations and Contributions budget for the 2023/2024 Financial Year.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Donations, Subsidies & Financial Assistance Policy.

**RISK RATING**

Low.

**ATTACHMENTS**

1. Application Form - Ryan Johnstone
2. Donations, Subsidies & Financial Assistance Policy



# Donations Application Form

## Address applications to:

General Manager  
Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

### Privacy Management

Information provided in this form is required in order to process the application. Provision of the information is voluntary; however, if insufficient information is provided, Council will be unable to process the application. The information will be available to authorised officers and may be made available to public enquiries under Government Information (Public Access) Act 2009.

## GUIDELINES FOR APPROVAL OF COUNCIL DONATIONS

Council's donation program is an opportunity to give funding and recognition to individuals, community groups and organisations that play an important part in helping develop the region's environmental sustainability, community wellbeing, economic prosperity and cultural life.

Council donations generally do not apply to individuals however in certain circumstances donations may be provided.

Organisations will be eligible for a maximum of \$500.00 per financial year. Applications are required to meet eligibility criteria outlined in Council's Donations Policy.

More information regarding this funding can be requested by contacting the Executive Assistant at Council's office on 03 5020 1300.

### 1. Community group or organisation details

Please note, to avoid duplication, the details provided below will become your organisation's principle contact for all correspondence relating to the Donations Program.

Community group or organisation: Ryan Johnstone

Postal address: PO Box 41 Balranald NSW 2715

Contact person: Stacey Johnstone

Position: Mother Telephone No: 0413853968

E-mail address: ssjohnstone@outlook.com

### 2. Objectives of your community group or organisation:

Ryan has been selected to represent Riverina in the Primary Boys Softball Team.

3. Is your organisation not for profit? Yes / No



4. Is your organisation registered for GST? Yes / No (please circle)

5. ABN Number (if applicable): N/A

6. Project or Event Name: Riverina Primary Boys Softball Team 2023

7. Amount Requested \$: \$150

8. Is the project still viable if your community group or organisation receives less than the requested amount?  
Provide reason

N/A

9. If income exceeds expenses what will happen to the excess funds?

10. Project Details – please complete the section below or attach a copy of your event plan

|                                                                                                            |                   |                                                                                                                                              |                                                                |
|------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <b>Brief project description</b>                                                                           |                   | Ryan will represent Riverina in Woollooware on the 11th September-14th September 2023 at the State Championship                              |                                                                |
| What are you going to do?                                                                                  |                   | Ryan was picked in the team of 12 players out of 20 boys trailing.                                                                           |                                                                |
| When are you going to do it?                                                                               |                   | Ryan attended trials in Wagga Wagga before we selected in the team. Ryan attend 4 training sessions in Wagga leading up to the Championships |                                                                |
| Where are you going to do it?                                                                              |                   |                                                                                                                                              |                                                                |
| Who is involved?                                                                                           |                   |                                                                                                                                              |                                                                |
| Why are you doing it?                                                                                      |                   |                                                                                                                                              |                                                                |
| Start Date                                                                                                 | 27.6.2023         | Finish Date                                                                                                                                  | 14.9.2023                                                      |
| List each component of your project                                                                        |                   | Cost of component                                                                                                                            | Amount requested from Council                                  |
| Uniform Team Costs                                                                                         |                   | \$ 235                                                                                                                                       | \$ 150                                                         |
| Accommodation Expenses & Travel Expenses                                                                   |                   | \$ 2100                                                                                                                                      | \$                                                             |
|                                                                                                            |                   | \$                                                                                                                                           | \$                                                             |
|                                                                                                            |                   | \$                                                                                                                                           | \$                                                             |
| TOTAL (include gst)                                                                                        |                   | \$ 2335                                                                                                                                      | \$ 150                                                         |
| <b>Please list any funding your organisation has received in the past 18 months (Council and External)</b> |                   |                                                                                                                                              |                                                                |
| Date funding received                                                                                      | Amount of funding | Purpose of funding                                                                                                                           | Have you met all the acquittal conditions of previous funding? |
| Aug 2022                                                                                                   | \$150             | Team Costs-Riverina Softball                                                                                                                 | Yes used to contribute to uniform costs                        |
| May 2023                                                                                                   | \$150             | Team Costs-Riverina AFL                                                                                                                      | Yes, used to contribute to uniform & levies                    |
|                                                                                                            |                   |                                                                                                                                              |                                                                |

Name: Stacey Johnstone

Position: Mother

Signature:

Date: 18.7.2023

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## POLICY REGISTER

### Donations, Subsidies and Financial Assistance

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Policy adopted: 2022

Reviewed:

File Ref: D23.79550

**Document Control**

| Issue. | Prepared/Revised by and Date | Action/Amendment Description | Approved By and Date  |
|--------|------------------------------|------------------------------|-----------------------|
| 1.0    | 23.06.2016                   | First Edition                | Minute No. 02.17.3924 |
| 2.0    | 12.04.02022                  | Second Edition               |                       |

**POLICY OBJECTIVE**

To provide clear procedural guidelines for determining Council's annual donations assistance to individuals or organisations in the Balranald Shire Local Government Area.

**BACKGROUND**

Council receives an increasing number of requests from schools, organisations, events and individuals requesting financial assistance, subsidies and sponsorship for various activities.

Council has a relatively small budget and its donations vote is limited, so it is desirable that Council has guidelines in place that allows for an equitable and consistent approach to the distribution of such funds.

**POLICY STATEMENT**

Council will consider requests for financial assistance to local schools, groups, organisations or individuals for educational, cultural, sporting and welfare where the request demonstrates a community need or benefit.

A limit of one (1) donation application per annum will apply, up to a maximum of \$500.00

In assessing a request, the following guidelines will apply:

- Organisations must be incorporated and formally structured to service the residents in the Balranald Shire Council area and be based in the Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be non-profit groups involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donations application form to have their request considered.

Council will consider applications for donations twice per annum, in August and February, with applications closing on 31<sup>st</sup> July & 31<sup>st</sup> January.

**Requests for Assistance for Major Events**

Requests for assistance of \$500 and above for major events are to be made in writing by March 31 of the preceding financial year for consideration. Any requests received after this time may not be considered for the upcoming financial year.

The funding pool for major events is limited to an amount set annually by Council.

To allow for a more equitable distribution of funds, Council will not guarantee funding the same event on an annual basis.

**Approval Limits**

- ***School and Sporting Groups***

Competing at State or regional events at venues over 350km distance from their location within the Shire - \$150 per competitor up to a maximum of \$1,000 for the group.

- ***Individuals***

Competing at State or regional events at venues over 350km distance from their location within the Shire \$150

- ***NSW/Australian Representation - Individuals***

NSW - \$250

Interstate - \$250

Overseas - \$500

- ***Organisations***

A maximum of \$500.00 per annum applies

**PROCEDURES**

Donations and contributions for organisations listed in the adopted Management Plan to be approved by the General Manager.

Individual applications up to \$150 that meets above guidelines to be approved by Administrator/Mayor and General Manager.

All other requests and applications to be submitted to Council for approval under this Policy.

**8.3 DONATION REQUEST - BALRANALD PARENTS & CITIZENS COMMITTEE**

|                                    |                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.85612</b>                                                                                                 |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                  |
| <b>Approver:</b>                   | <b>Craig Bennett, General Manager</b>                                                                            |
| <b>Operational Plan Objective:</b> | <b>Pillar 4: Our Culture – A community that respects and celebrates its diverse cultures, heritage and arts.</b> |

**PURPOSE OF REPORT**

To advise Council of a donation request from the Balranald Central School Parents & Citizens Committee (P&C). (*Attachment 1*)

**OFFICER RECOMMENDATION**

**That Council donate \$500 to the Balranald Central School Parents and Citizens Committee to assist with the purchasing of shelving units and storage boxes to store their fundraising equipment.**

**REPORT**

Council has received a donation request from the P&C, seeking assistance in purchasing shelving units and storage boxes to store fundraising equipment in a storage shed.

The P&C supports the Balranald Central School staff and students, with the costs associated with sporting representation and educational excursions.

This request is within the guidelines of the Donations Subsidies & Financial Assistance Policy guidelines as set out below:

*Council's Donations Subsidies & Financial Assistance Policy states when assessing such requests, the following guidelines will apply:*

Council will consider requests for financial assistance to local schools, groups, organisations or individuals for educational, cultural, sporting and welfare where the request demonstrates a community need or benefit.

A limit of one (1) donation application per annum will apply, up to a maximum of \$500.

- Organisations must be incorporated and formally structured to service the residents in the Balranald Shire Council area and be based in the Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be non-profit groups involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donations application form to have their request considered.

The Donations, Subsidies and Financial Assistance policy (*Attachment 2*) allows for a maximum of \$500 per annum to be donated to an organisation.

**FINANCIAL IMPLICATIONS**

If approval is given for this donation request of \$500 a balance of \$2,850 will remain in the Donations and Contributions budget for the 2023/2024 Financial Year.

**LEGISLATIVE IMPLICATION**

Nil.

**POLICY IMPLICATION**

Donations, Subsidies & Financial Assistance Policy.

**RISK RATING**

Low

**ATTACHMENTS**

1. Donation Application - Balranald P&C
2. Donations, Subsidies & Financial Assistance Policy



# Donations Application Form

## Address applications to:

General Manager  
Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

### Privacy Management

Information provided in this form is required in order to process the application. Provision of the information is voluntary; however, if insufficient information is provided, Council will be unable to process the application. The information will be available to authorised officers and may be made available to public enquiries under Government Information (Public Access) Act 2009.

## GUIDELINES FOR APPROVAL OF COUNCIL DONATIONS

Council's donation program is an opportunity to give funding and recognition to individuals, community groups and organisations that play an important part in helping develop the region's environmental sustainability, community wellbeing, economic prosperity and cultural life.

Council donations generally do not apply to individuals however in certain circumstances donations may be provided.

Organisations will be eligible for a maximum of \$500.00 per financial year. Applications are required to meet eligibility criteria outlined in Council's Donations Policy.

More information regarding this funding can be requested by contacting the Executive Assistant at Council's office on 03 5020 1300.

### 1. Community group or organisation details

Please note, to avoid duplication, the details provided below will become your organisation's principle contact for all correspondence relating to the Donations Program.

Community group or organisation: Balranald Central School P&C

Postal address: We Street Balranald

Contact person: Janelle Dalton

Position: Secretary Telephone No: 0409 201761

E-mail address: balranaldcentralschoolpandc@gmail.com

### 2. Objectives of your community group or organisation:

To support Balranald Central School Staff and students, especially with costs associated with sporting representation and educational excursions.

3. Is your organisation not for profit? ☒ Yes ☐ No

4. Is your organisation registered for GST? Yes / No (please circle)

5. ABN Number (if applicable): 95 157 966 554

6. Project or Event Name: Set up Store room for Fundraising Equipment

7. Amount Requested \$: 500.00

8. Is the project still viable if your community group or organisation receives less than the requested amount?

Provide reason

Yes, but we will need to do additional fundraising to pay for shelving to store equipment safely (OHS) and efficiently.

9. If income exceeds expenses what will happen to the excess funds?

Required shelves cost more than \$500

10. Project Details – please complete the section below or attach a copy of your event plan

|                                                                                                            |                   |                                                                                                                    |                                                                |
|------------------------------------------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <b>Brief project description</b>                                                                           |                   | <u>Set up Store Room</u>                                                                                           |                                                                |
| What are you going to do?                                                                                  |                   | <u>Purchase shelving and storage boxes to store fundraising equipment</u>                                          |                                                                |
| When are you going to do it?                                                                               |                   | <u>As soon as funds are received</u>                                                                               |                                                                |
| Where are you going to do it?                                                                              |                   | <u>Balranald Central School</u>                                                                                    |                                                                |
| Who is involved?                                                                                           |                   | <u>Balranald Central School P&amp;C Members</u>                                                                    |                                                                |
| Why are you doing it?                                                                                      |                   | <u>To better utilise a small storage space, and to reduce OHS risks (lifting from floor, tripping over items),</u> |                                                                |
| Start Date                                                                                                 |                   | Finish Date                                                                                                        |                                                                |
| List each component of your project                                                                        |                   | Cost of component                                                                                                  | Amount requested from Council                                  |
| <u>Bunnings 5 tier shelf unit (1830x1200x540)</u>                                                          |                   | \$                                                                                                                 | \$                                                             |
| <u>4 x \$145.20 each</u>                                                                                   |                   | \$ <u>580</u>                                                                                                      | \$ <u>500</u>                                                  |
| <u>Storage tubs (mice proof) allow</u>                                                                     |                   | \$ <u>250</u>                                                                                                      | \$                                                             |
|                                                                                                            |                   | \$                                                                                                                 | \$                                                             |
| TOTAL (include gst)                                                                                        |                   | \$ <u>830.00</u>                                                                                                   | \$ <u>500</u>                                                  |
| <b>Please list any funding your organisation has received in the past 18 months (Council and External)</b> |                   |                                                                                                                    |                                                                |
| Date funding received                                                                                      | Amount of funding | Purpose of funding                                                                                                 | Have you met all the acquittal conditions of previous funding? |
| <u>NIL</u>                                                                                                 |                   |                                                                                                                    |                                                                |
|                                                                                                            |                   |                                                                                                                    |                                                                |
|                                                                                                            |                   |                                                                                                                    |                                                                |

Name: Janelle Dutton

Position: Secretary

Signature: [Signature]

Date: 31/7/23

Name: Lisa Dutton

Position: President

Signature: \_\_\_\_\_

Date: 31/7/23





## POLICY REGISTER

### Donations, Subsidies and Financial Assistance

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Policy adopted: 2022

Reviewed:

File Ref: D23.79550

**Document Control**

| Issue. | Prepared/Revised by and Date | Action/Amendment Description | Approved By and Date  |
|--------|------------------------------|------------------------------|-----------------------|
| 1.0    | 23.06.2016                   | First Edition                | Minute No. 02.17.3924 |
| 2.0    | 12.04.02022                  | Second Edition               |                       |

**POLICY OBJECTIVE**

To provide clear procedural guidelines for determining Council's annual donations assistance to individuals or organisations in the Balranald Shire Local Government Area.

**BACKGROUND**

Council receives an increasing number of requests from schools, organisations, events and individuals requesting financial assistance, subsidies and sponsorship for various activities.

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A limit of one (1) donation application per annum will apply, up to a maximum of \$500.00

In assessing a request, the following guidelines will apply:

- Organisations must be incorporated and formally structured to service the residents in the Balranald Shire Council area and be based in the Balranald Shire or alternatively have a regional focus that will benefit the residents within the Shire.
- Organisations must be non-profit groups involved in cultural, tourism, sporting, educational, health or community affairs.
- Requests for donations to charities/organisations registered outside the Balranald Shire area will not be considered.
- Council will consider one off contributions to other areas as a result of natural disaster.
- Organisations are required to complete Council's donations application form to have their request considered.

Council will consider applications for donations twice per annum, in August and February, with applications closing on 31<sup>st</sup> July & 31<sup>st</sup> January.

**Requests for Assistance for Major Events**

Requests for assistance of \$500 and above for major events are to be made in writing by March 31 of the preceding financial year for consideration. Any requests received after this time may not be considered for the upcoming financial year.

The funding pool for major events is limited to an amount set annually by Council.

To allow for a more equitable distribution of funds, Council will not guarantee funding the same event on an annual basis.

**Approval Limits**

- ***School and Sporting Groups***

Competing at State or regional events at venues over 350km distance from their location within the Shire - \$150 per competitor up to a maximum of \$1,000 for the group.

- ***Individuals***

Competing at State or regional events at venues over 350km distance from their location within the Shire \$150

- ***NSW/Australian Representation - Individuals***

NSW - \$250

Interstate - \$250

Overseas - \$500

- ***Organisations***

A maximum of \$500.00 per annum applies

**PROCEDURES**

Donations and contributions for organisations listed in the adopted Management Plan to be approved by the General Manager.

Individual applications up to \$150 that meets above guidelines to be approved by Administrator/Mayor and General Manager.

All other requests and applications to be submitted to Council for approval under this Policy.

**8.4 THEATRE ROYAL HALL FEE WAIVER REQUEST**

**File Number:** D23.85630  
**Reporting Officer:** Carol Holmes, Senior Executive Assistant  
**Responsible Officer:** Craig Bennett, General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

**PURPOSE OF REPORT**

To advise Council of a request received from the Balranald Football Netball Club (**Attachment 1**), requesting for Council to provide access to the Theatre Royal Hall for debutantes and their partners to hold dance practices prior to the Debutante Ball in October 2023.

**OFFICER RECOMMENDATION**

**That Council:**

1. Approves of the request from Balranald Football Netball Club and allows the debutantes and their partners to hold dance practice for the Debutante Ball from Sunday 6 August 2023 until Sunday 15 October 2023.
2. Writes to the Balranald Football Netball Club, advising them that Council will waive the Theatre Royal Hall Hire Fee each Sunday for Dance practice.

**REPORT**

Council has received a letter from the Balranald Football Netball Club (**The Club**) requesting Council to provide access to the Theatre Royal each Sunday for dance practice by the 2023 debutantes and their partners. Dance practice will be held from Sunday 6 August 2023 until Sunday 15 October 2023, which is a total of 11 Sundays.

The Club will be holding the annual Debutante Ball on Saturday, 21 October 2023 at the Theatre Royal, Market Street, Balranald.

The Football/Netball Club will defer dance classes or hold dance practice on another day if any organisation or individual books the hall and requires usage on Sundays.

**FINANCIAL IMPLICATIONS**

The total cost of hiring the Theatre for a minimum of 2 hours is \$110.

Council will therefore forgo \$1,210 in income, being \$110 per week for 11 weeks, by waiving the hire costs of the Hall.

The Club have paid a cleaning/security deposit of \$350, which will be refunded if the hall is left in a clean and tidy state at the conclusion of the dance lessons in October 2023.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low

**ATTACHMENTS**

1. **Balranald Football Netball Club - Dance Practice Request**

**TO:**

Craig Bennett  
Balranald Shire Council  
70 Market Street  
Balranald NSW 2715

**Date: 4th August 2023****Dear Craig,**

The Balranald Football Netball Club are holding their Annual Deb Ball at the Theatre Royal on October 21st 2023.

Leading up to this in previous years we have been allowed to practice in the hall on weekends if it is not booked out. We are hoping this can still be an agreement with Council and yourself.

We are hoping to get dance lessons started this Sunday 6th August.

If you require any more information, happy to give you a phone call or pop into office,

Thank you for your time in reading this letter and we hope to hear from you soon.

**Regards,****Bronwyn Brougham**

BFNC Netball President



**Email**  
balranaldfnc@outlook.com



**Phone**  
0406 616 358



**Address**  
Po Box 116 Balranald NSW 2715

**8.5 DA 01/2024, CHANGE OF USE AND BUILDING WORK, 99 CHURCH STREET BALRANALD**

|                                    |                                                                                                                                           |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.85576</b>                                                                                                                          |
| <b>Reporting Officer:</b>          | <b>Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b><br><b>Ray Mitchell, Health &amp; Development Officer</b> |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                     |
| <b>Applicant:</b>                  | <b>Mr B Brennan</b>                                                                                                                       |
| <b>Owner:</b>                      | <b>Note Cellar P/L</b>                                                                                                                    |
| <b>Proposal:</b>                   | <b>Change of Use and building works</b>                                                                                                   |
| <b>Location:</b>                   | <b>99 Church Street Balranald</b>                                                                                                         |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>                       |

### PURPOSE OF REPORT

To seek Council's consent for a development application from B Brennan for a change of use to an existing building including some building works.

### OFFICER RECOMMENDATION

That Council approve Development Application 01/2024 for the change of use of a building from an assembly building (class 9b) to an office building (class 5) with internal partitioning, car parking and the construction of an external covered area on Lot 1 DP 204488, 99 Church Street Balranald, subject to the following Draft Conditions of Consent:

1. *The development authorised by this consent must be carried out in accordance with the conditions of this consent and the listed approved documents:*
  - (a) *Statement of Environmental Effects for Office from Assembly Building prepared by DA Busters Dated June 2023;*
  - (b) *Proposed Site Layout for 99 Church St Balranald labelled 2022-2-BBM-22[1];*
  - (c) *99 Church Street Balranald Layout, Office Layout Option 4, Sheet 1 of 1.*

*Where there is inconsistency between the Statement of Environmental Effects and supporting documentation and the conditions of approval, the conditions of approval prevail to the extent of inconsistency.*

2. *No alteration to approved plans and specifications is allowed unless separately approved by Council.*
3. *Any variation to the proposed use as approved in this documentation requires the further consent of Council.*
4. *All building work shall be carried out in accordance with the provisions of the Local Government Act 1993, the National Construction Code 2022, relevant Australian Standards and the Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.*
5. *The buildings/structure/s shall comply with the requirements of the Commonwealth Disability Discrimination Act, 1992 and the Commonwealth Premises Code and the NSW Anti-Discrimination Act 1977.*

*Note 1: The Disability Discrimination Act 1992 and the Anti-Discrimination Act 1977 provide that it is an offence to discriminate against a person in a number of different situations. IT IS*

*THE OWNER'S RESPONSIBILITY TO ENSURE THAT THE BUILDING COMPLIES WITH THIS LEGISLATION.*

*Note 2: Guidelines in respect of disabled access and produced by the Human Rights and Equal Opportunity Commission are available from the Commission or from Council's Environmental Services Department. The Applicant should ensure that these matters are addressed in the plans and specifications submitted with the application for a construction certificate.*

6. *In accordance with the provisions of the Environmental Planning and Assessment Act 1979 construction works approved by this consent must not commence until:*
- (a) A Construction Certificate has been issued by Council or an Accredited Certifier. Either Council or an Accredited Certifier can act as the "Principal Certifying Authority."*
  - (b) A Principal Certifying Authority has been appointed and Council has been notified in writing of the appointment.*
  - (c) At least two days' notice, in writing has been given to Council of the intention to commence work.*

*The documentation required under this condition must show that the proposal complies with all Development Consent conditions and is not inconsistent with the approved plans, the National Construction Code and the relevant Australian Standards.*

7. *In accordance with Section 34 of the Building and Construction Industry Long Service Payments Act 1986, the applicant must pay a long service levy at the prescribed rate of 0.25% of the total cost of the work to either the Long Service Payments Corporation or Council for any work costing \$250,000 or more. The Long Service Levy is payable prior to the issue of a Construction Certificate. Details demonstrating compliance are to be submitted to the Certifying Authority.*
8. *The applicant must ensure that a copy of the plans, specifications, Consultant Engineers Report and other documents approved by Council are available on the site during the 24 hours following any compulsory notification.*
9. *Suitable hoardings to ensure the protection of the public are to be erected prior to commencement of work.*
10. *No building materials shall be stored on the road reserve. All deliveries are to be placed immediately behind the property boundary.*
11. *The applicant is responsible for the supply and maintenance of temporary toilet accommodation for use by persons working on the site.*
12. *All works associated with the implementation / construction of the proposed activity (not operation of the proposal post occupational certificate), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:*
- Monday to Friday: 7am to 6pm*
  - Saturdays: 8am to 1pm*
  - Sundays and Public Holidays: no work permitted*

*The following activities may be carried out in association with construction outside of these hours:*

- any works that do not cause noise emissions to be audible at any nearby residences not located on the premises;*
- the delivery of materials as requested by Police or other authorities for safety reasons; and*
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.*

*Note: All noise generating activities are subject to the requirements of the Protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent*



*including developers, contractors or their agents from the requirements under the relevant noise control legislation (POEO Act 1997).*

13. *The use of the site post occupation certificate must not cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.*
14. *A two (2) metre wide 1.8 metre high multi-layer vegetative buffer must be installed to the north-eastern carpark area within 6 months of commencement of the proposal. The buffer must be maintained during the operation of the premises so as to screen the carparking area from the residential premises.*
15. *A sign must be erected in a prominent position on the work site showing:*
  - a) *The name address and telephone number of the Principal Certifying Authority for the work.*
  - b) *The name of the principle contractor and a telephone number on which that person may be contacted on outside working hours.*
  - c) *That unauthorised entry to the work site is prohibited.*

*Any such sign must be maintained while the building work is being carried out, but must be removed when the work has been completed.*
16. *No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.*
17. *Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of Council.*
18. *The applicant is responsible to ensure that the building and carpark are sited on the allotment as specified on the approved site plan.*
19. *The applicant is required to ensure that any easements registered over the title to the land are complied with.*
20. *All work must be carried out in accordance with the Building/ Development Approval and any connections required to any:-*
  - (a) *public electricity supply*
  - (b) *public water supply*
  - (c) *public sewerage system*
  - (d) *drainage system, or*
  - (e) *public telecommunications system,*

*must be made in accordance with the requirements of the relevant authority.*
21. *No second hand materials are to be used unless separately approved by Council and then made available for inspection prior to use.*
22. *Finished floor level is to be established so as to minimise the potential for storm water inundation of the building.*
23. *Roof water drainage is to be directed to the street drainage in urban areas.*
24. *All external metal cladding shall be of suitable colour and finish so as not to cause reflection or glare.*
25. *A road opening permit is to be obtained from Council prior to the commencement of any proposed works on the nature strip road reserve. The applicant is responsible for full cost of repairs to rectify any damage to kerb, guttering, footpath, bitumen seal or nature strip.*
26. *Any future strata title subdivision of the land and buildings is the subject of a separate application to Council.*
27. *The building shall NOT BE USED OR OCCUPIED until completed and an occupation certificate / certificate of completion has been issued by the principal certifying authority or until approval has been granted by the principal certifying authority to occupy an incomplete building.*

28. Any damage to Council's infrastructure or other services is the full responsibility of the proponent.
29. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
- Not further harm the object
  - Immediately cease all work at the particular location
  - Secure the area so as to avoid further harm to the Aboriginal object
  - Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location
  - Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

*In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.*

The reasons for the imposition of the conditions above are as follows:

- 1) To ensure a quality urban design for the development which complements the surrounding environment.
- 2) To maintain neighbourhood amenity and character.
- 3) To ensure compliance with relevant statutory requirements.
- 4) To provide adequate public health and safety measures.
- 5) Because the development will require the provision of, or increase the demand for, public amenities and services.
- 6) To ensure the utility services are available to the site and adequate for the development.
- 7) To prevent the proposed development having a detrimental effect on adjoining land uses.
- 8) To minimise the impact of development on the environment.

## REPORT

Council has received a development application from B Brennan to change the building use of the former Masonic Hall from an assembly building (class 9b) to an administration building (class 5). This will facilitate the use of the building for the administrative purposes of Basin Mineral Holdings P/L (Iluka). **Attachment 1** is the Proposed Site Plan; **Attachment 2** is the Proposed Floor Plan and **Attachment 3** is the Existing Floor Plan.

|                      |                                  |
|----------------------|----------------------------------|
| Owner:               | Note Cellar P/L                  |
| Description of land: | Lot 1 DP 204488                  |
| Area:                | 1467m <sup>2</sup>               |
| Zone:                | RU5 (Village)                    |
| Current Use:         | Assembly building (Masonic Hall) |
| Proposed Use:        | Office building                  |

### Background

The location of the project is proposed in the township of Balranald and is urban land in a mixed-use area. The land is held in freehold.

The application for development has been assessed in accordance with Section 4.15 of the EP&A Act and relevant local and state environmental planning instruments.

The application was notified in accordance with Council's Community Participation Plan 2019. One (1) submission was received.

A Statement of Environmental Effects has been submitted as part of the development application.

### Site Analysis

There is no apparent landslip, creep or requirement for native or significant vegetation removal to facilitate the proposal. The site is not identified as flood prone. The allotment is identified on the Bushfire Prone Land Map; however, this is an error in the map.

Contaminating activities are not known by Council to have been carried out on the land.

Access to the allotment is currently provided off both Mayall and Church Streets with existing gutter crossings. The crossings are advised to require no adjustment to service the proposal with access generally identified to be off Mayall Street. Internal layout includes spatial arrangements that allow for vehicle entry and exit to be achieved in a forward direction.

Adjoining allotments are Zoned RU5 (Village). The area has a mixed-use characteristic, which includes residential, church, schools, industrial and commercial uses in proximity to the proposal.

## **DEVELOPMENT APPLICATION ASSESSMENT**

Under Section 4.15(1) of the EPA Act 1979,

### (1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
  - (i) any environmental planning instrument, and
  - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
  - (iii) any development control plan, and
    - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter under section 7.4, and
  - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

### Planning Instruments

Planning instruments that apply to the land subject to the development application are:

- the Balranald Local Environmental Plan 2010;
- State Environmental Planning Policy (Transport and Infrastructure) 2021;
- State Environmental Planning Policy (Resilience and Hazards) 2021; and
- the Biodiversity Act 2016.

There are no draft planning instruments or development control plans applying to the land.

### ***Balranald Local Environmental Plan 2010 (LEP)***

This type of activity is not specifically listed in the land use table for RU5 zoned land as permitted with consent or prohibited, therefore the proposal is permissible with consent as an innominate use in accordance with the Balranald Local Environmental Plan 2010.

The proposal is considered largely consistent with the objectives of the zone in that the proposal is consistent with the provision of urban services/facilities, not likely to significantly affect the amenity of neighbouring uses due to the low impact, low intensity type of activity to be carried out, is not a significant increase in bulk or scale of buildings and is not inconsistent with the mixed-use nature of the area. Additionally, utility infrastructure is not likely to be unduly impacted by this proposal.

| <b>Applicable Objective</b>                                                                                              | <b>Comment</b>                                                                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To provide for a range of land uses, services and facilities that are associated with a rural village                    | The proposal aims to provide an urban facility for local business administration.                                                                                                                                                                                                                                    |
| To encourage and provide opportunities for population and local employment growth                                        | The use of the facility for administration affords the potential for greater employment opportunities within Balranald.                                                                                                                                                                                              |
| To ensure development maintains and contributes to the character of the zone                                             | The proposal is not inconsistent with the mixed-use nature of the area and elements like structured car parking treatments around the site are likely to improve street aesthetics.                                                                                                                                  |
| To protect the amenity of residents                                                                                      | The proposal is not likely to significantly affect the amenity of neighbouring uses due to the low impact, low intensity type of activity to be carried out and there is no significant increase in bulk or scale of buildings. Additionally, the proposal is not inconsistent with the mixed-use nature of the area |
| To ensure that development does not create unreasonable or uneconomic demands for the provision or extension of services | Council infrastructure is installed to a level that does not require extension or upgrading. The proposal is not likely to place unreasonable or uneconomic demands on this infrastructure.                                                                                                                          |

Additionally, the proposal is not likely to impact on biodiversity values or impact on other sensitive land overlays under the LEP due to the urban nature of the land.

The land subject to the proposal is not identified as flood prone on the Flood Planning overlay of the LEP.

The proposal is not located in close proximity to items identified on the Heritage Schedule of the LEP and there are no sites or items of cultural heritage identified on the site.

### ***State Environmental Planning Policy (Transport and Infrastructure) 2021***

The proposal does not trigger thresholds to be considered traffic generating development, negating the need for referral to Transport for NSW.

#### *State Environmental Planning Policy (Resilience and Hazards) 2021*

The development site has been historically used for urban purposes. Potentially contaminating uses have not been identified as being carried out on the land historically.

Additionally, a search of Council's records does not identify other events or uses that could lead to potential site contamination. Therefore, no further investigation has been required.

#### *Biodiversity Conservation Act 2016*

The proposed development does not include the removal of any native or significant vegetation. Therefore, there are no considerations under the Biodiversity Conservation Act 2016.

#### *Development Control Plans*

There are no Development Control Plans that apply to the land.

#### *Integrated & Designated Development*

The proposed development is not considered as integrated or designated development.

#### Impact of Development

##### *Natural Environment*

The proposal is not likely to have significant impact on the natural environment of the area. The area is urban land and has been cleared of endemic vegetation for a substantial period of time. The proposal is not likely to impact threatened species due to the small area of the activity and the use of the wider area for urban purposes.

The proposal is not likely to contribute towards soil erosion, pollution or contamination of soil/water/air, due to design requirements, small footprint of the proposal and draft conditions of consent.

##### *Built Environment*

The surrounding area is substantially developed for urban purposes, including residential, church, schools, commercial and industrial development. The proposal is considered in keeping with the characteristics of the area. Additionally, the use of the site is not likely to impede the use of the surrounding activities.

Setbacks proposed for the covered external area do not appear to impact on traffic sight lines and are consistent with the existing building line.

The proposal seeks to construct internal partitioning to facilitate the use of the space for administration. Adjustments made to the floor plan for this purpose will necessitate the updating of facilities to modern standards, specifically in relation to accessibility standards. The floor area of the existing building is such that only fire extinguishers would be required to modernise the fire standards for the premises.

*Waste, Air and Noise*

The operation of the proposal is not likely to generate significant impacts to waste, air and noise that is likely to impact sensitive receptors. Construction noise is likely to be the only matter of significance. Draft conditions have been included to mitigate potential impacts.

*Cumulative Impacts*

Subject to operation in accordance with the conditions of consent, it is considered that the subject land is suitably located, capable of supporting the development as proposed and is not likely to significantly increase environmental impact.

*Social Impacts*

There are no known areas/items of heritage significance likely to be impacted upon in the immediate area. The proposal is not likely to lead to significantly increased pressure on public infrastructure.

*Economic Impacts*

It is likely that the proposal will create demand for local goods and services during the construction and operation of the proposal, along with potentially increasing employment opportunities in the area.

*Site Suitability*

The subject site is considered suitable for the proposed development for the following reasons:

- The proposal is permissible with consent under the LEP 2010.
- There are no known environmental hazards or constraints associated with the site which prohibits the proposed development, as detailed within this report.
- Any identified negative externalities are considered capable of being managed and appropriate conditions have been applied as has been deemed necessary.

*Public Interest*

The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality due to no significant additional buildings and parking treatments. The proposal will not likely adversely impact public infrastructure.

The proposal does not have significant environmental impact and has potential economic benefit in terms of construction, operation and employment generation.

It is considered that the proposal is in the public interest.

*Neighbour Notification*

The proposal has been notified to adjoining landowners in accordance with Council's Community Participation Plan 2019. The notification period concluded on 28/07/2023, one (1) submission was received from F Fitzgerald. A copy of the submission is shown at **Attachment 4** and the elements of the submission are summarised in the table below:

| Matter | Comment |
|--------|---------|
|--------|---------|

|                                                 |                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Proximity of carparking area to habitable rooms | Draft Condition 13 and 14 has been included to mitigate any potential noise and aesthetic impact.                                                                                                                                                                               |
| Hours of operation                              | Due to the nature of the activity, being office administration, no restrictions are proposed. Draft Condition 13 has been included to mitigate any potential impact caused by site use.                                                                                         |
| Noise early hours of the morning                | Draft Condition 13 has been included to mitigate any potential impact caused by site use.                                                                                                                                                                                       |
| Vehicle lights shining into habitable rooms     | The existing fence is of a height that is likely to minimise vehicle light impact, combined with Draft Condition 14 potential impacts are likely to be mitigated.                                                                                                               |
| Business hours                                  | Due to the nature of the activity, being office administration, no restrictions are proposed. Draft Condition 13 has been included to mitigate any potential impact caused by site use.                                                                                         |
| Vehicle reversing alarms                        | Draft Condition 13 has been included to mitigate any potential impact caused by site use.                                                                                                                                                                                       |
| Staff consideration of neighbouring properties  | Draft Condition 13 has been included to mitigate any potential impact caused by site use.                                                                                                                                                                                       |
| Property devaluation due to development         | While difficult to quantify, the scarcity of available dwellings, the proximity of the dwelling to urban services, e.g. commercial area and schools; and the low impact/intensity type of activity, property devaluation is not considered likely as a result of this proposal. |

### Conclusion

The application has been assessed under the provision of the Environmental Planning and Assessment Act 1979. The evaluation of this development has concluded that the proposed development application is compliant with the legislative requirements for this type of proposal, and it is recommended that DA 01/2024 be approved subject to conditions.

### **FINANCIAL IMPLICATIONS**

Nil

### **LEGISLATIVE IMPLICATIONS**

Environmental Planning & Assessment Act 1979.

Biodiversity Conservation Act 2016.

Balranald Local Environmental Plan 2010.

State Environmental Planning Policy (Transport and Infrastructure) 2021.

State Environmental Planning Policy (Resilience and Hazards) 2021.

Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.

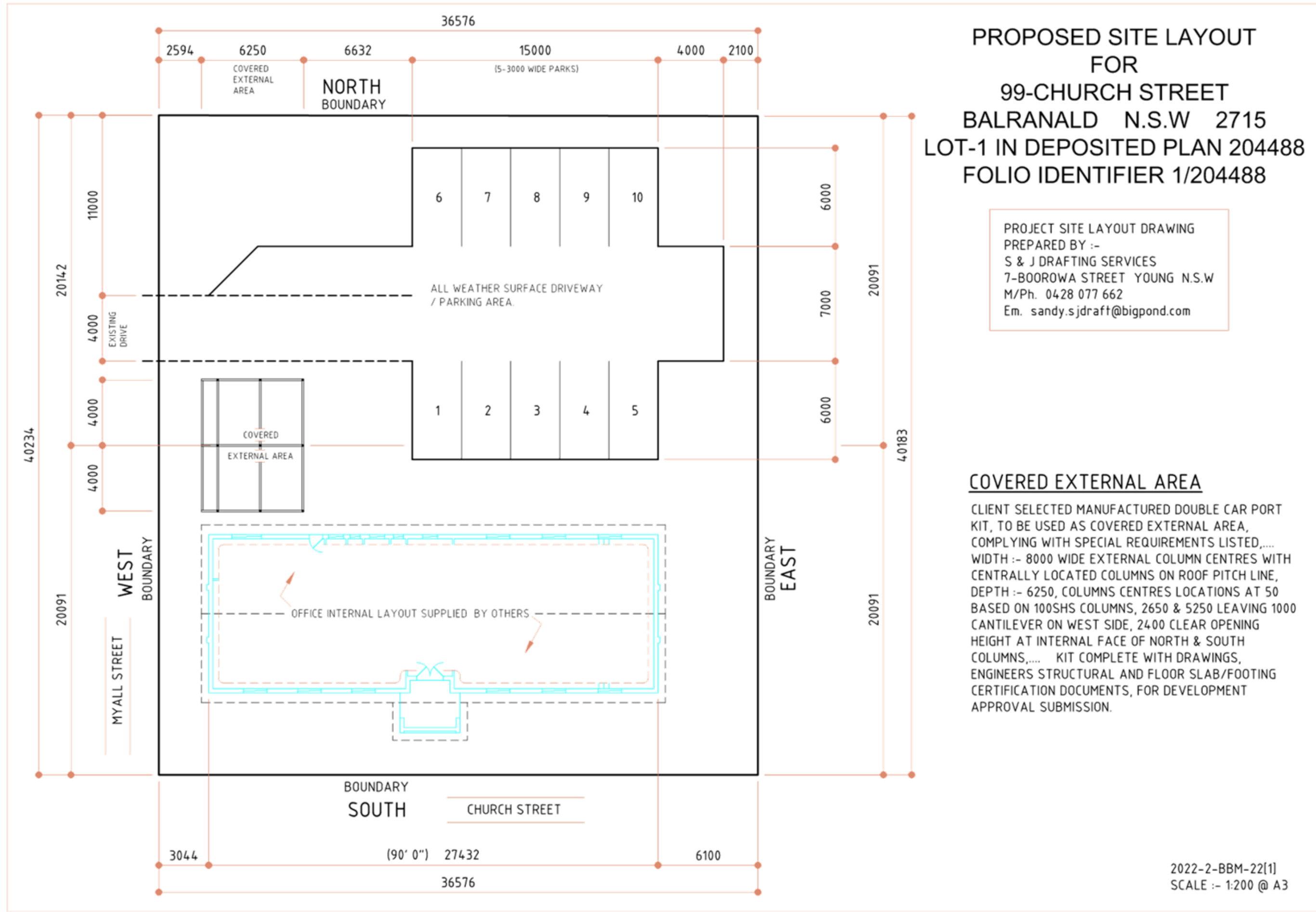
### **POLICY IMPLICATIONS**

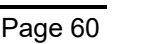
Nil.

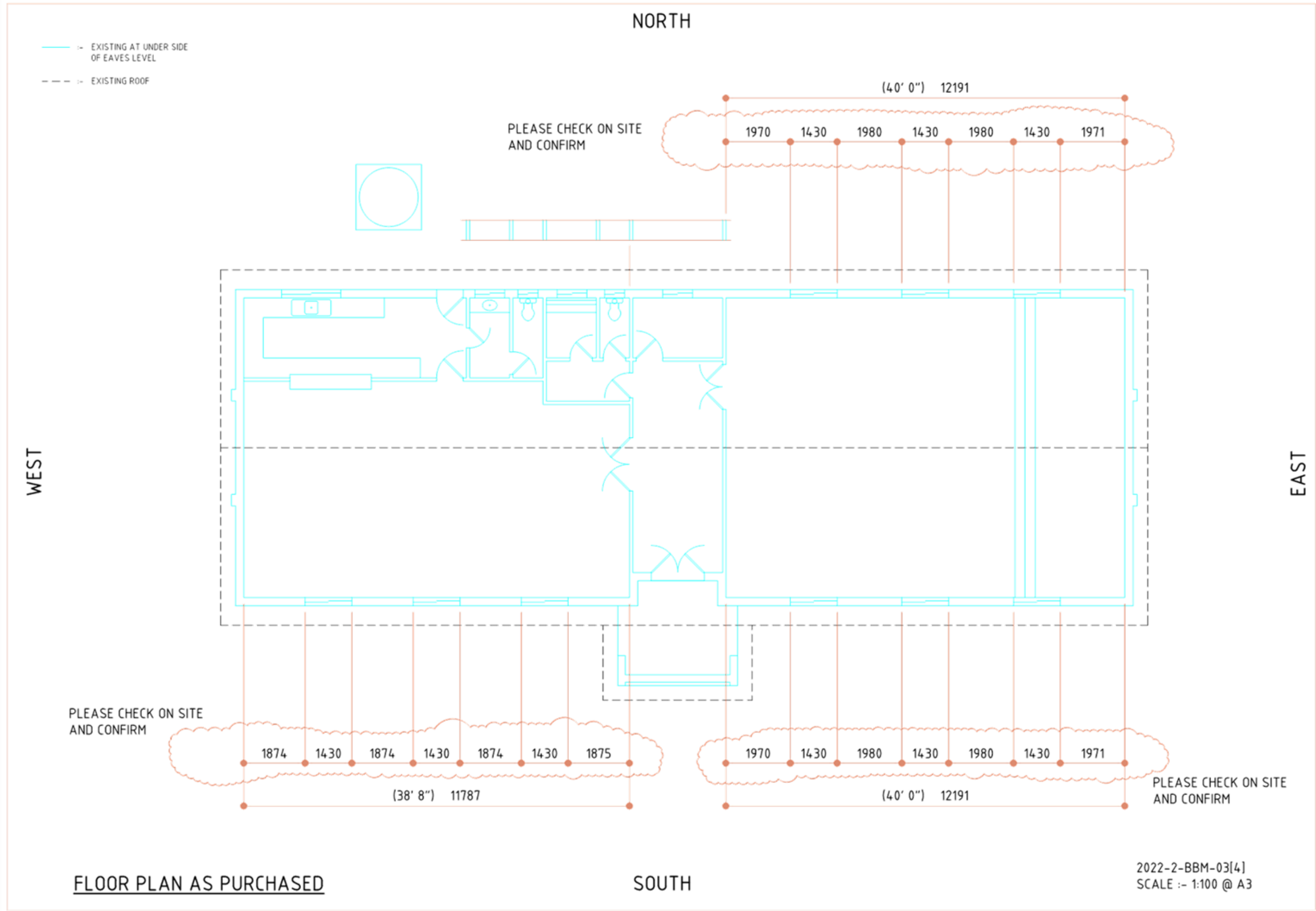
**ATTACHMENTS**

- 1. DA 01/2024 Proposed Site Plan**
- 2. DA 01/2024 Proposed Floor Plan**
- 3. DA 01/2024 Existing Floor Plan**
- 4. ICOR F Fitzgerald DA 01/2024 Submission**









|          | Info        | Reply | Report | Discuss |
|----------|-------------|-------|--------|---------|
| GM       |             |       |        | GM      |
| DID      |             |       |        |         |
| Received | 20 JUL 2023 |       |        |         |
| DCCD     |             |       |        |         |
| File No. |             |       |        |         |
| LETTER   |             |       |        |         |

FRANCES FITZGERALD  
65 MAYALL ST  
BALRANALD  
N.S.W. 2715

THE GENERAL MANAGER  
BALRANALD SHIRE COUNCIL

DEAR SIR

RE: DEVELOPMENT APPLICATION 01/2024 - CHANGE OF  
USE FROM CLASS 9 (ASSEMBLY BUILDING) TO CLASS 5 (OFFICE  
BUILDING) AND BUILDING WORKS 99 CHURCH ST. BALRANALD

CONCERNS:

\* A MAJOR CONCERN IS THE CLOSE PROXIMITY OF THE  
PROPOSED PARKING AREA TO THE BEDROOMS OF OUR 100+ YEAR OLD  
HOME NEXT DOOR. (MY MOTHER IS 91 YEARS OF AGE AND HER  
BEDROOM IS WITHIN A COUPLE OF METRES.)

\* HOURS OF OPERATION

\* NOISE EARLY HOURS OF THE MORNING (SLAMMING OF VEHICLE  
DOORS) LOUD CONVERSATIONS, VEHICLE RADIOS, REVERSING BUZZERS

\* POWERFUL HEADLIGHTS POINTED DIRECTLY INTO OUR BEDROOMS

QUESTIONS:

\* WHAT ARE THE BUSINESS HOURS OF WORK

\* WILL THE VEHICLES HAVE REVERSE BUZZERS

\* WILL STAFF CONSIDER THE CLOSE PROXIMITY OF OUR HOME

\* WILL HAVING A CAR PARK SO CLOSE TO OUR HOME DEVALUE  
OUR HOUSE?

YOURS FAITHFULLY

N. Fitzgerald  
NICHOLAS FITZGERALD

FOR

F. Fitzgerald

FRANCES FITZGERALD

**PART B – ITEMS FOR INFORMATION****9 GENERAL MANAGER’S REPORTS****9.1 MONTHLY INVESTMENTS REPORT**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.85624</b>                                                                                                                     |
| <b>Author(s):</b>                  | <b>Kristy Cameron, Finance Officer</b>                                                                                               |
| <b>Approver:</b>                   | <b>Craig Bennett, General Manager</b>                                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

The purpose of this report is to report to council on the balances of cash and investments held by Council as at Monday, 31 July 2023.

**OFFICER RECOMMENDATION**

**That Council receives and notes the information contained in this report.**

**REPORT****1 Cash and Investments Held**

Council’s total cash and investments held as at Monday, 31 July 2023 is **\$31,580,974**

This is a decrease of \$662,946 (2.06% decrease) on the previous month’s total of **\$32,243,920**.

The investments balance as at 31 July 2023 is **\$30M**.

A summary of Council’s investments as at 31 July 2023 is detailed on the next page.

The table below also details the interest earned for the month of July, 2023 and the projected interest earnings for the Financial Year ending 30 June 2024.

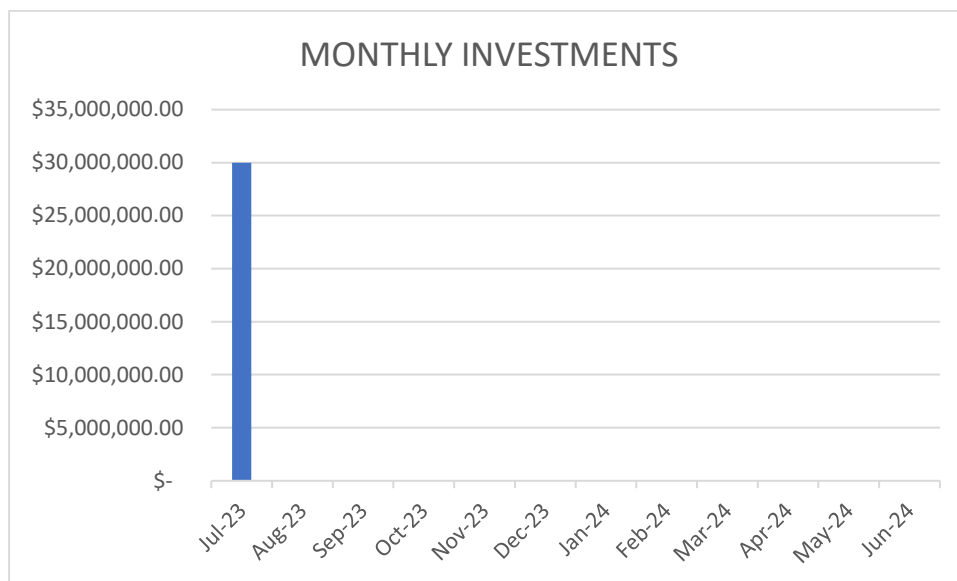
## TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2023/24

31

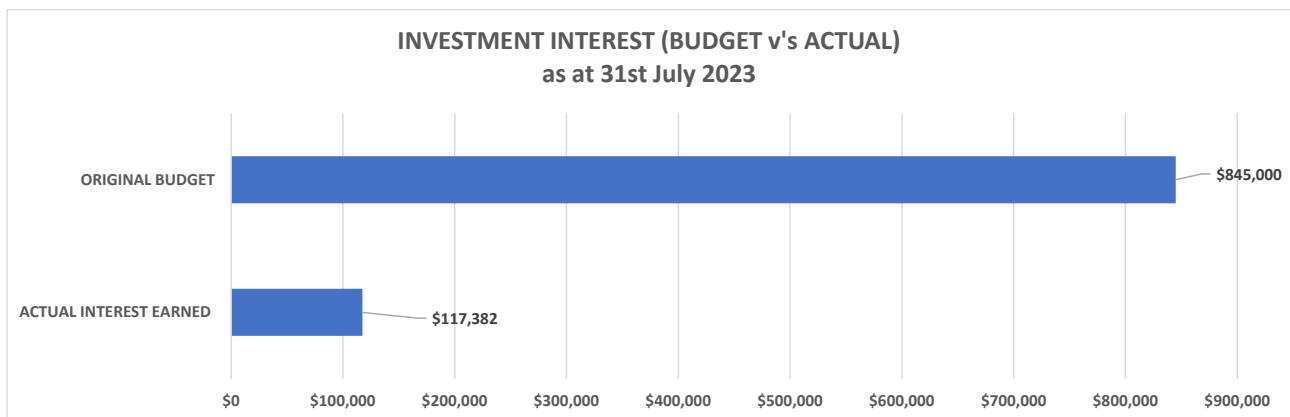
| Term Deposits                         | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate/ Rate of Return | Investment \$ Value | Daily Interest | Jul-23        | Projected Interest Earnings to 30 June 2024 |
|---------------------------------------|------------|-------------|------------|---------------|-------------------------------|---------------------|----------------|---------------|---------------------------------------------|
| <a href="#">Westpac Bank -939950</a>  | A-1+       | 153         | 11/06/2023 | 11/11/2023    | 4.55%                         | 1,000,000           | \$ 124.66      | \$ 3,864.38   | \$ 16,704.11                                |
| <a href="#">Westpac Bank 176576</a>   | A-1+       | 275         | 22/04/2023 | 22/01/2024    | 4.07%                         | 1,000,000           | \$ 111.51      | \$ 3,456.71   | \$ 22,970.41                                |
| <a href="#">Westpac Bank -691615</a>  | A-1+       | 214         | 23/04/2023 | 23/11/2023    | 4.01%                         | 1,021,738           | \$ 112.25      | \$ 3,479.79   | \$ 16,388.68                                |
| <a href="#">Westpac Bank - 185863</a> | A-1+       | 335         | 24/06/2023 | 24/05/2024    | 4.92%                         | 1,000,000           | \$ 134.79      | \$ 4,178.63   | \$ 44,212.60                                |
| <a href="#">AMP</a>                   | A-2        | 365         | 21/03/2023 | 20/03/2024    | 4.80%                         | 500,000             | \$ 65.75       | \$ 2,038.36   | \$ 17,293.15                                |
| <a href="#">AMP</a>                   | A-2        | 365         | 18/05/2023 | 17/05/2024    | 5.10%                         | 500,000             | \$ 69.86       | \$ 2,165.75   | \$ 22,426.03                                |
| <a href="#">AMP</a>                   | A-2        | 186         | 1/06/2023  | 4/12/2023     | 5.15%                         | 500,000             | \$ 70.55       | \$ 2,186.99   | \$ 11,076.03                                |
| <a href="#">AMP</a>                   | A-2        | 365         | 20/07/2023 | 19/07/2024    | 5.75%                         | 1,000,000           | \$ 157.53      | \$ 1,732.88   | \$ 54,349.32                                |
| <a href="#">Macquarie Bank</a>        | A-1        | 365         | 25/01/2023 | 25/01/2024    | 4.35%                         | 1,000,000           | \$ 119.18      | \$ 3,694.52   | \$ 24,908.22                                |
| <a href="#">Macquarie Bank</a>        | A-1        | 365         | 16/02/2023 | 16/02/2024    | 4.77%                         | 500,000             | \$ 65.34       | \$ 2,025.62   | \$ 15,094.11                                |
| <a href="#">Macquarie Bank</a>        | A-1        | 178         | 27/02/2023 | 24/08/2023    | 4.54%                         | 500,000             | \$ 62.19       | \$ 1,927.95   | \$ 3,420.55                                 |
| <a href="#">Macquarie Bank</a>        | A-1        | 273         | 1/03/2023  | 29/11/2023    | 4.72%                         | 500,000             | \$ 64.66       | \$ 2,004.38   | \$ 9,827.95                                 |
| <a href="#">Macquarie Bank</a>        | A-1        | 182         | 8/03/2023  | 6/09/2023     | 4.60%                         | 500,000             | \$ 63.01       | \$ 1,953.42   | \$ 4,284.93                                 |
| <a href="#">NAB Bank</a>              | A-1+       | matured     |            |               |                               |                     | \$ 115.34      | \$ 2,191.46   | \$ 2,191.46                                 |
| <a href="#">NAB Bank</a>              | A-1+       | 365         | 9/03/2023  | 8/03/2024     | 4.80%                         | 1,000,000           | \$ 131.51      | \$ 4,076.71   | \$ 33,008.22                                |
| <a href="#">NAB Bank</a>              | A-1+       | 365         | 19/04/2023 | 18/04/2024    | 4.55%                         | 1,000,000           | \$ 124.66      | \$ 3,864.38   | \$ 36,400.00                                |
| <a href="#">NAB Bank</a>              | A-1+       | 365         | 19/04/2023 | 18/04/2024    | 4.55%                         | 1,000,000           | \$ 124.66      | \$ 3,864.38   | \$ 36,400.00                                |
| <a href="#">NAB Bank</a>              | A-1+       | 184         | 31/05/2023 | 1/12/2023     | 4.85%                         | 1,000,000           | \$ 132.88      | \$ 4,119.18   | \$ 20,463.01                                |
| <a href="#">NAB Bank</a>              | A-1+       | 365         | 5/06/2023  | 4/06/2024     | 5.00%                         | 1,000,000           | \$ 136.99      | \$ 4,246.58   | \$ 46,438.36                                |
| <a href="#">NAB Bank</a>              | A-1+       | 365         | 13/06/2023 | 12/06/2024    | 5.30%                         | 1,000,000           | \$ 145.21      | \$ 4,501.37   | \$ 50,386.30                                |
| <a href="#">NAB Bank</a>              | A-1+       | 91          | 28/06/2023 | 27/09/2023    | 5.00%                         | 1,000,000           | \$ 136.99      | \$ 4,246.58   | \$ 12,191.78                                |
| <a href="#">NAB Bank</a>              | A-1+       | 182         | 19/07/2023 | 17/01/2024    | 5.30%                         | 1,000,000           | \$ 145.21      | \$ 1,742.47   | \$ 26,427.40                                |
| <a href="#">Bank of Queensland</a>    | A-2        | 180         | 24/03/2023 | 20/09/2023    | 4.55%                         | 1,000,000           | \$ 124.66      | \$ 3,864.38   | \$ 10,221.92                                |
| <a href="#">Bank of Queensland</a>    | A-2        | 150         | 28/03/2023 | 25/08/2023    | 4.40%                         | 500,000             | \$ 60.27       | \$ 1,868.49   | \$ 3,375.34                                 |
| <a href="#">Bank of Queensland</a>    | A-2        | 179         | 17/04/2023 | 13/10/2023    | 4.65%                         | 500,000             | \$ 63.70       | \$ 1,974.66   | \$ 6,688.36                                 |
| <a href="#">Bank of Queensland</a>    | A-2        | 365         | 9/05/2023  | 8/05/2024     | 4.60%                         | 500,000             | \$ 63.01       | \$ 1,953.42   | \$ 19,660.27                                |
| <a href="#">Bank of Queensland</a>    | A-2        | 270         | 3/04/2023  | 29/12/2023    | 4.55%                         | 500,000             | \$ 62.33       | \$ 1,932.19   | \$ 11,343.84                                |
| <a href="#">Bank of Queensland</a>    | A-2        | 120         | 29/06/2023 | 27/10/2023    | 5.15%                         | 1,000,000           | \$ 141.10      | \$ 4,373.97   | \$ 16,790.41                                |
| <a href="#">Bank of Queensland</a>    | A-2        | 365         | 5/07/2023  | 4/07/2024     | 5.50%                         | 1,000,000           | \$ 150.68      | \$ 3,917.81   | \$ 54,246.58                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 357         | 16/01/2023 | 8/01/2024     | 4.64%                         | 1,500,000           | \$ 190.68      | \$ 5,911.23   | \$ 36,611.51                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 365         | 2/02/2023  | 2/02/2024     | 4.61%                         | 500,000             | \$ 63.15       | \$ 1,957.67   | \$ 17,492.74                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 360         | 17/02/2023 | 12/02/2024    | 4.90%                         | 500,000             | \$ 67.12       | \$ 2,080.82   | \$ 15,236.99                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 360         | 17/02/2023 | 12/02/2024    | 4.90%                         | 500,000             | \$ 67.12       | \$ 2,080.82   | \$ 15,236.99                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 365         | 27/02/2023 | 27/02/2024    | 5.06%                         | 1,000,000           | \$ 138.63      | \$ 4,297.53   | \$ 33,548.49                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | matured     |            |               |                               |                     | \$ 62.05       | \$ 1,675.35   | \$ 1,675.35                                 |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 214         | 10/03/2023 | 10/10/2023    | 4.52%                         | 500,000             | \$ 61.92       | \$ 1,919.45   | \$ 6,315.62                                 |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 276         | 10/03/2023 | 11/12/2023    | 4.60%                         | 500,000             | \$ 63.01       | \$ 1,953.42   | \$ 10,334.25                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 364         | 17/03/2023 | 15/03/2024    | 4.35%                         | 500,000             | \$ 59.59       | \$ 1,847.26   | \$ 15,373.97                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 90          | 10/05/2023 | 8/08/2023     | 4.45%                         | 500,000             | \$ 60.96       | \$ 1,889.73   | \$ 2,377.40                                 |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 330         | 23/05/2023 | 17/04/2024    | 4.75%                         | 1,000,000           | \$ 130.14      | \$ 4,034.25   | \$ 37,869.86                                |
| <a href="#">Commonwealth Bank</a>     | A-1+       | 365         | 27/07/2023 | 26/07/2024    | 5.24%                         | 500,000             | \$ 71.78       | \$ 287.12     | \$ 24,261.92                                |
| Total Term Deposits                   |            |             |            |               |                               |                     | Avg Rate 4.77% | \$ 30,021,738 | \$ 117,382.06                               |
| Total At Call Accounts                |            |             |            |               |                               |                     |                | \$ 12,025     | \$ 865,524.43                               |
| Total as at 31 July 2023              |            |             |            |               |                               |                     |                | \$ 30,033,763 | \$ 865,540.24                               |

\* at call interest earned - 1 July 23

The graph below details the monthly balance of investments from 1 July 2023 until 30 June 2024:



The graph below details the actual interest earned as at 31 July 2023 against the original budget for the Financial Year:



The table below details the composition of investments with financial institutions as at 31 July 2023:

| Financial Institutions | Ratings | Composition % | Amount ('000) |
|------------------------|---------|---------------|---------------|
| Westpac                | A-1+    | 13.43         | 4,034         |
| AMP                    | A-2     | 8.32          | 2,500         |
| CBA                    | A-1+    | 24.97         | 7,500         |
| MAC                    | A-1     | 9.99          | 3,000         |
| BOQ                    | A-2     | 16.65         | 5,000         |
| NAB                    | A-1+    | 26.64         | 8,000         |
| <b>Total</b>           |         | <b>100.00</b> | <b>30,034</b> |

Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at Monday, 31 July 2023:

The table also details the balance of unrestricted cash investments as at Monday, 31 July 2023:

#### **Details of Restrictions**

##### **External Restrictions**

|                                                           |                     |
|-----------------------------------------------------------|---------------------|
| Specific Purpose Unexpended Capital Grants - Gen Fund     | \$ 3,206,390        |
| Specific Purpose Unexpended Capital Grants - Water Fund   | \$ 5,965            |
| Specific Purpose Unexpended Operational Grants - Gen Fund | \$ 118,851          |
| Other - Water Fund                                        | \$ 2,962,000        |
| Other - Sewer Fund                                        | \$ 1,252,000        |
| Other - Domestic Waste Management                         | \$ 390,300          |
| Other - Stormwater Levy - Urban Drainage Improvements     | \$ 19,000           |
| <b>Total External Restrictions</b>                        | <b>\$ 7,954,506</b> |

##### **Internal Restrictions**

|                                    |                      |
|------------------------------------|----------------------|
| Caravan Park                       | \$ 485,600           |
| Bidgee Haven Hostel Bonds          | \$ 1,683,615         |
| Other                              | \$ 8,779,514         |
| <b>Total Internal Restrictions</b> | <b>\$ 10,948,729</b> |

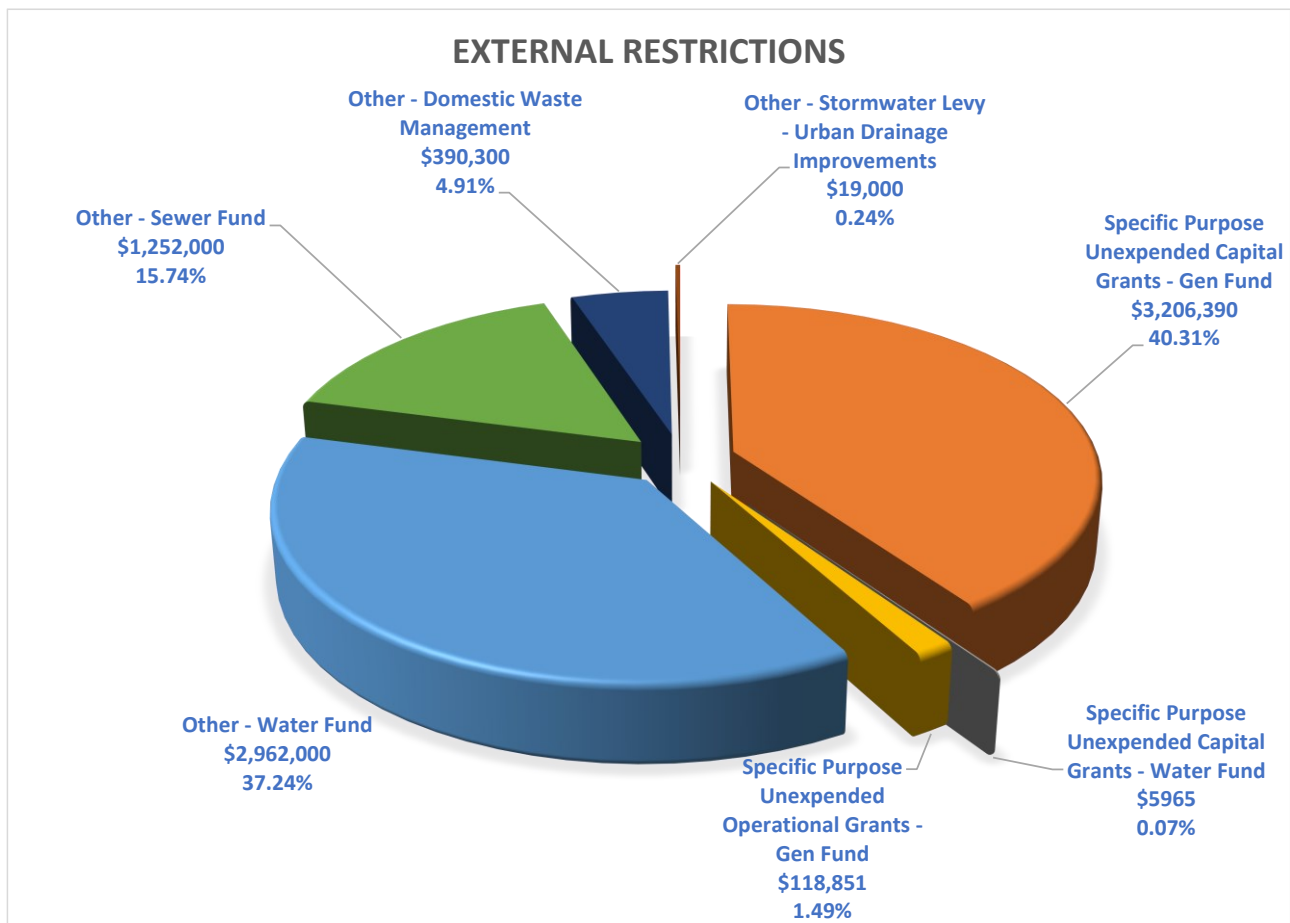
|                           |                      |
|---------------------------|----------------------|
| <b>Total Restrictions</b> | <b>\$ 18,903,235</b> |
|---------------------------|----------------------|

##### **Unrestricted Cash Investments**

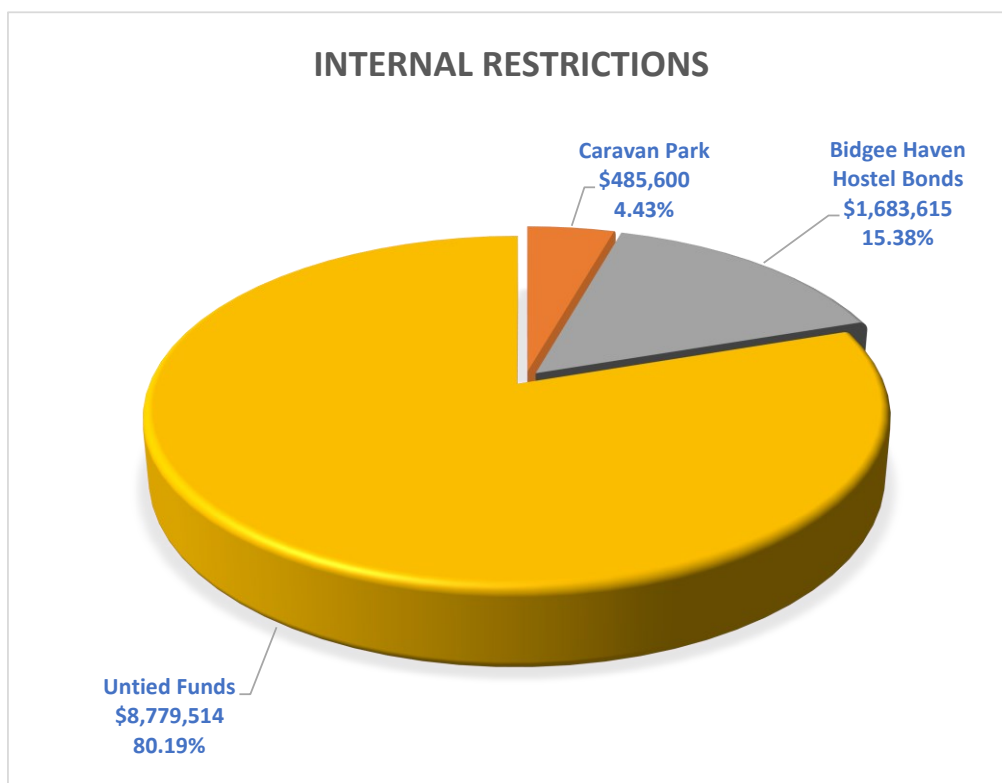
|                                   |                      |
|-----------------------------------|----------------------|
|                                   | \$12,677,739         |
| <b>Total Cash and Investments</b> | <b>\$ 31,580,974</b> |



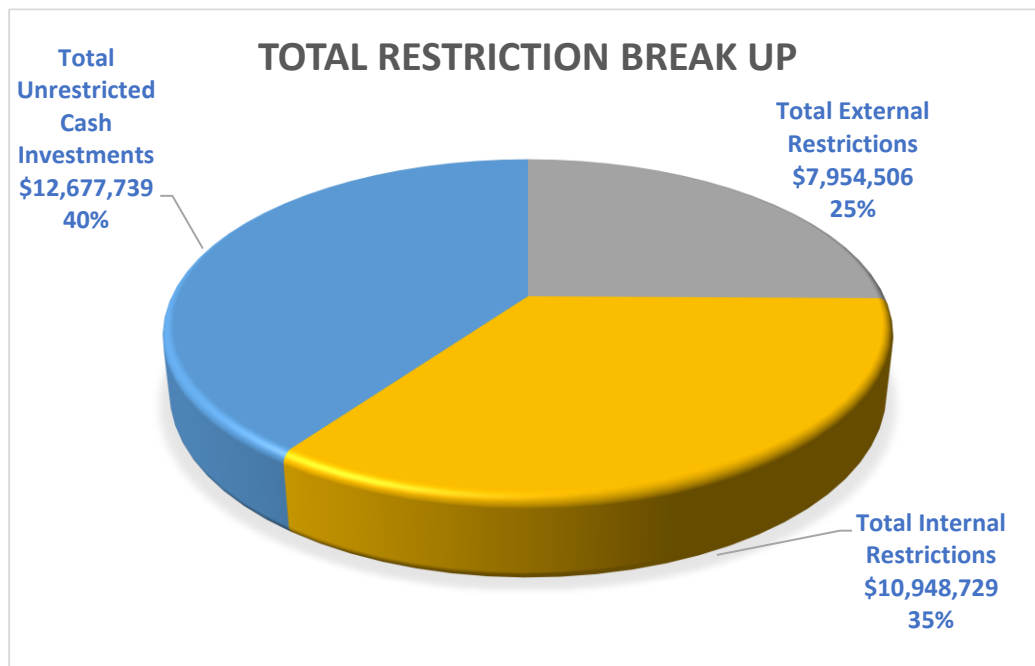
The chart below details the breakup of External Restrictions, detailing dollar value and percentage of each restriction as at 31 July 2023:



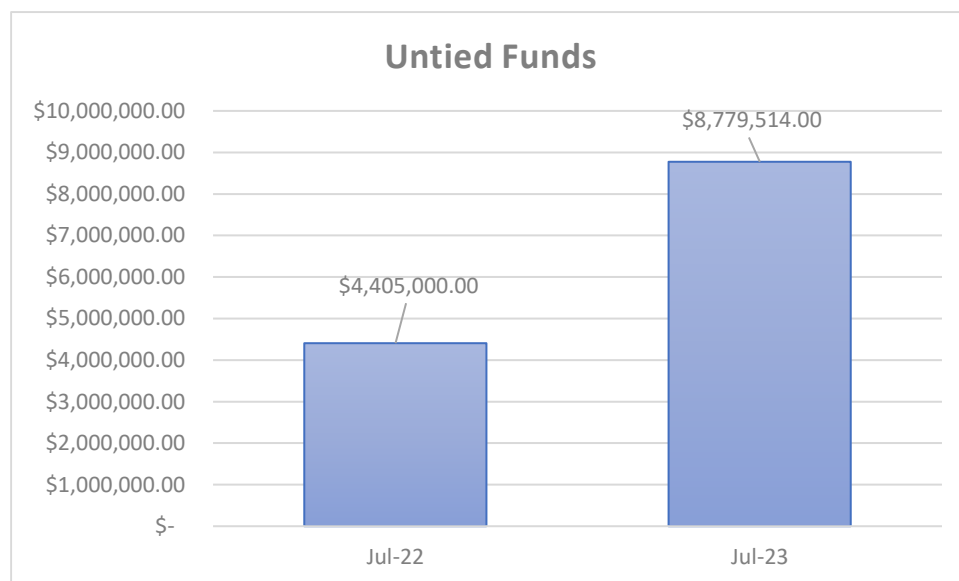
The chart below details the breakup of Internal Restrictions, detailing dollar value and percentage of each restriction as at 31 July 2023:



The chart below details an overall view of restricted cash as at 31 July 2023:



The Chart below compares the Untied Funds for July 2022 and July 2023



## SUMMARY

Council currently holds \$31,580,974 in Cash and Investments.

The average interest rate for July 2023 is 4.77%. This is an increase on last month's interest rate of 4.68% (An increase of 1.92%).

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act, 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

C. Bennett  
**Responsible Accounting Officer**  
 08 August 2023

**2. Bank Reconciliation as at 31 July 2023**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 31 July 2023 and is detailed below:

|                                         |                  |
|-----------------------------------------|------------------|
|                                         |                  |
| Opening Cashbook Balance                | 4,210,173        |
| Plus Receipts                           | 1,427,696        |
| Less Payments                           | (4,090,658)      |
| <b>Cashbook Balance at 31 July 2023</b> | <b>1,547,211</b> |

|                                               |                  |
|-----------------------------------------------|------------------|
| <b>Statement Summary</b>                      |                  |
| Opening Statement Balance                     | 4,211,635        |
| Plus Receipts                                 | 1,378,866        |
| Less Payments                                 | (4,045,014)      |
| <b>Bank Statement Balance at 31 July 2023</b> | <b>1,545,487</b> |
| Plus Unpresented Receipts                     | 6,548            |
| Less Unpresented Payments                     | (4,824)          |
| <b>Reconciliation Balance at 31 July 2023</b> | <b>1,547,211</b> |

C. Bennett  
**Responsible Accounting Officer**  
 08 August 2023

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

The Local Government Act, 1993.  
 The Local Government (General) Regulation, 2021.  
 Ministerial Investment Order (Gazetted 11 February 2011).

**POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021).

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**9.2 REPORT ON FINANCIAL INFORMATION AS AT MONDAY 31ST JULY 2023**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.85701</b>                                                                                                                     |
| <b>Reporting Officer(s):</b>       | <b>Kristy Cameron, Finance Officer</b>                                                                                               |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial information as at Monday, 31 July 2023:

- 1 Monthly Summary of Revenue and Expenditure for the Caravan Park;
- 2 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel;
- 3 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre; and
- 4 Monthly Summary of Revenue and Expenditure for the Library.

**OFFICER RECOMMENDATION**

**That Council receives and notes the financial information contained in this report for the year ending Monday, 31 July 2023.**

**REPORT**

The following is a summary on each piece of financial information as at 31 July 2023:

**Monthly Summary of Revenue and Expenditure for the Caravan Park**

For the 2023/2024 Financial Year, the Caravan Park has a budgeted operating revenue of \$533,500, with a budgeted operating expenditure of \$446,300.

**Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel**

For the 2023/2024 Financial Year, the Hostel has a budgeted operating revenue of \$1,541,000, with a budgeted operating expenditure of \$2,012,776.

**Monthly Summary of Revenue and Expenditure for the Tourist Information Centre**

For the 2023/2024 Financial Year, the Tourist Information Centre has a budgeted operating revenue of \$73,600 with a budgeted operating expenditure of \$327,990

**Monthly Summary of Revenue and Expenditure for the Library**

For the 2023/2024 Financial Year, the Library has a budgeted operating revenue of \$50,600 and a budgeted operating expenditure of \$144,260.

1 Monthly Summary of Revenue and Expenditure for the Caravan Park

| CARAVAN PARK 2023/24                        | Original Budget | Proposed Amendments to Budget for September QBR | Actual YTD 31 July 2023 | Remaining Budget | Projected Budget as at 30 June 2024 | YTD Actual % |
|---------------------------------------------|-----------------|-------------------------------------------------|-------------------------|------------------|-------------------------------------|--------------|
| REVENUE                                     |                 |                                                 |                         |                  |                                     |              |
| Fees                                        | \$530,000       |                                                 | \$46,928                | \$483,073        | \$530,000                           | 8.9%         |
| Washing Machine Charges                     | \$3,500         |                                                 |                         | \$3,500          | \$3,500                             | 0.0%         |
| Caravan Park - Merchandise Sales            |                 | \$2,000                                         | \$196                   | \$1,804          | \$2,000                             | 9.8%         |
| TOTAL OPERATING REVENUE                     | \$533,500       | \$2,000                                         | \$47,124                | \$488,377        | \$535,500                           | 8.8%         |
| EXPENDITURE                                 |                 |                                                 |                         |                  |                                     |              |
| Salaries                                    | \$135,000       | \$27,024                                        | \$11,978                | \$150,046        | \$162,024                           | 7.4%         |
| Caravan Park Advertising                    | \$1,500         |                                                 | \$0                     | \$1,500          | \$1,500                             | 0.0%         |
| Bank Charges                                | \$3,500         |                                                 | \$311                   | \$3,189          | \$3,500                             | 8.9%         |
| Caravan Park - Cleaning Materials           | \$10,000        |                                                 | \$786                   | \$9,215          | \$10,000                            | 7.9%         |
| Electricity - Operational                   | \$39,000        |                                                 | \$0                     | \$39,000         | \$39,000                            | 0.0%         |
| Admin Charges - Sals, Rates/Charges, Insur, | \$116,800       |                                                 | \$9,733                 | \$107,067        | \$116,800                           | 8.3%         |
| Caravan Park - Software Support             | \$4,500         |                                                 | \$90                    | \$4,410          | \$4,500                             | 2.0%         |
| Caravan Park Merchandise                    | \$0             | \$500                                           | \$33                    | \$467            | \$500                               | 6.6%         |
| Telephone                                   | \$3,000         |                                                 | \$35                    | \$2,965          | \$3,000                             | 1.2%         |
| Caravan Park R & M                          | \$50,000        |                                                 | \$615                   | \$49,385         | \$50,000                            | 1.2%         |
| Caravan Park - Consumables GST              | \$25,000        | -\$500                                          | \$578                   | \$23,922         | \$24,500                            | 2.4%         |
| Carravan Park - Consumables No GST          | \$5,000         |                                                 | \$0                     | \$5,000          | \$5,000                             | 0.0%         |
| Depreciation                                | \$53,000        |                                                 | \$4,417                 | \$48,583         | \$53,000                            | 8.3%         |
| TOTAL OPERATING EXPENDITURE                 | \$446,300       | \$27,024                                        | \$28,576                | \$444,749        | \$473,324                           | 6.0%         |
| NET OPERATING SURPLUS / DEFICIT             | \$87,200        | -\$25,024                                       | \$18,548                | \$43,628         | \$62,176                            |              |
| CAPITAL                                     |                 |                                                 |                         |                  |                                     |              |
| Capital Revenue                             |                 |                                                 |                         |                  |                                     |              |
| Capital Grants - CRIF                       | \$0             |                                                 |                         | \$0              | \$0                                 |              |
| Transfer from Restriction                   | \$0             |                                                 |                         | \$0              | \$0                                 |              |
| Total Capital Revenue                       | \$0             | \$0                                             | \$0                     | \$0              | \$0                                 |              |
| Capital Expenditure                         |                 |                                                 |                         |                  |                                     |              |
| CRIF Grant Expenditure                      | \$0             |                                                 |                         | \$0              | \$0                                 |              |
| Transfer to Restriction                     | \$0             |                                                 | \$0                     | \$0              | \$0                                 |              |
| Total Capital Expenditure                   | \$0             | \$0                                             | \$0                     | \$0              | \$0                                 |              |
| Net Capital Surplus/ (Deficit)              | \$0             | \$0                                             | \$0                     | \$0              | \$0                                 |              |
| Net Overall Result Surplus/ (Deficit)       | \$87,200        | -\$25,024                                       | \$18,548                | \$43,628         | \$62,176                            |              |

SUMMARY

| Caravan Park 2023/24                  | Original Budget | Proposed Amendments to Budget for September QBR | Actual YTD 31 July 2023 | Remaining Budget | Projected Budget to 31 June 2024 |
|---------------------------------------|-----------------|-------------------------------------------------|-------------------------|------------------|----------------------------------|
| Total Operating Revenue               | \$533,500       | \$2,000                                         | \$47,124                | \$488,377        | \$535,500                        |
| Total Operating Expenditure           | \$446,300       | \$27,024                                        | \$28,576                | \$444,749        | \$473,324                        |
| Net Operating Surplus / Deficit       | \$87,200        | \$25,024                                        | \$18,548                | \$43,628         | \$62,176                         |
| Total Capital Revenue                 | \$0             | \$0                                             | \$0                     | \$0              | \$0                              |
| Total Capital Expenditure             | \$0             | \$0                                             | \$0                     | \$0              | \$0                              |
| Net Capital Surplus / (Deficit)       | \$0             | \$0                                             | \$0                     | \$0              | \$0                              |
| Net Overall Result Surplus/ (Deficit) | \$87,200        | \$25,024                                        | \$18,548                | \$43,628         | \$62,176                         |

2

Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel

|                                                | Original Budget | Proposed Amendments to budget for September QBR | Actual YTD 31 July 2023 | Remaining Budget | Projected Budget to 30 June 2024 | YTD Actual % |
|------------------------------------------------|-----------------|-------------------------------------------------|-------------------------|------------------|----------------------------------|--------------|
| REVENUE                                        |                 |                                                 |                         |                  |                                  |              |
| Permanent Care Subsidies                       | \$1,146,000     | \$0                                             | \$109,315               | \$1,036,685      | \$1,146,000                      | 9.5%         |
| Hostel - Training Subsidies                    | \$4,000         | \$0                                             | \$0                     | \$4,000          | \$4,000                          | 0.0%         |
| Hostel - Resident Accommodation Fees           | \$25,000        | \$0                                             | \$3,151                 | \$21,849         | \$25,000                         | 12.6%        |
| Hostel - Resident Daily Care Fees              | \$270,000       | \$0                                             | \$21,999                | \$248,001        | \$270,000                        | 8.1%         |
| Interest on Bond                               | \$75,000        | \$0                                             | \$0                     | \$75,000         | \$75,000                         | 0.0%         |
| Respite Care Fees                              | \$0             | \$10,000                                        | \$3,303                 | \$6,697          | \$10,000                         | 33.0%        |
| Hostel Telehealth Grant                        | \$11,000        | \$0                                             | \$0                     | \$11,000         | \$11,000                         | 0.0%         |
|                                                |                 |                                                 |                         |                  |                                  |              |
| TOTAL OPERATING REVENUE                        | \$1,531,000     | \$10,000                                        | \$137,769               | \$1,403,231      | \$1,541,000                      | 8.9%         |
|                                                |                 |                                                 |                         |                  |                                  |              |
| EXPENDITURE                                    |                 |                                                 |                         |                  |                                  |              |
| Salaries                                       | \$1,364,000     | \$0                                             | \$70,563                | \$1,293,437      | \$1,364,000                      | 5.2%         |
| Medical Expenses                               | \$2,000         | \$0                                             | \$0                     | \$2,000          | \$2,000                          | 0.0%         |
| Drs Visits to Hostel                           | \$4,000         | \$0                                             | \$0                     | \$4,000          | \$4,000                          | 0.0%         |
| Training                                       | \$10,000        | \$0                                             | \$0                     | \$10,000         | \$10,000                         | 0.0%         |
| Advertising                                    | \$500           | \$0                                             | \$0                     | \$500            | \$500                            | 0.0%         |
| Audit Fees                                     | \$5,000         | \$0                                             | \$0                     | \$5,000          | \$5,000                          | 0.0%         |
| Electricity                                    | \$40,000        | \$0                                             | \$5,485                 | \$34,515         | \$40,000                         | 13.7%        |
| Gas                                            | \$1,000         | \$0                                             | \$0                     | \$0              | \$1,000                          | 0.0%         |
| Consultants Independent Aged Care Audit        | \$30,000        | \$0                                             | \$0                     | \$0              | \$30,000                         |              |
| Sundry Expenses                                | \$1,500         | \$0                                             | \$978                   | \$522            | \$1,500                          | 65.2%        |
| Linen Replacements                             | \$2,000         | \$0                                             | \$0                     | \$2,000          | \$2,000                          | 0.0%         |
| Laundry Services                               | \$5,000         | \$0                                             | \$0                     | \$5,000          | \$5,000                          | 0.0%         |
| Cleaning Materials                             | \$5,000         | \$0                                             | \$0                     | \$5,000          | \$5,000                          | 0.0%         |
| Pharmaceutical Supplies                        | \$12,000        | \$0                                             | \$0                     | \$12,000         | \$12,000                         | 0.0%         |
| Council Admin Charges - Salaries, Insur, Rates | \$139,150       | \$0                                             | \$11,596                | \$127,554        | \$139,150                        | 8.3%         |
| Printing & Stationery                          | \$2,000         | \$0                                             | \$0                     | \$2,000          | \$2,000                          | 0.0%         |
| IT Expenditure                                 | \$3,000         | \$0                                             | \$0                     | \$3,000          | \$3,000                          | 0.0%         |
| Repairs & Maintenance                          | \$55,000        | \$0                                             | \$498                   | \$54,502         | \$55,000                         | 0.9%         |
| Subscriptions & Memberships                    | \$7,000         | \$0                                             | \$68                    | \$6,932          | \$7,000                          | 1.0%         |
| Telephone                                      | \$3,000         | \$0                                             | \$180                   | \$2,820          | \$3,000                          | 6.0%         |
| Food Supplies                                  | \$55,000        | \$0                                             | \$0                     | \$55,000         | \$55,000                         | 0.0%         |
| Commuter Bus and Sedan Running Costs           | \$10,000        | \$0                                             | \$0                     | \$10,000         | \$10,000                         | 0.0%         |
| Depreciation                                   | \$54,000        | \$0                                             | \$4,500                 | \$49,500         | \$54,000                         | 8.3%         |
| Hostel Business Improvement Funding            | \$191,626       | \$0                                             | \$280                   | \$191,346        | \$191,626                        | 0.1%         |
| Telehealth Grants                              | \$11,000        | \$0                                             | \$0                     | \$11,000         | \$11,000                         | 0.0%         |
|                                                |                 |                                                 |                         |                  |                                  |              |
|                                                |                 |                                                 |                         |                  |                                  |              |
|                                                |                 |                                                 |                         |                  |                                  |              |
| TOTAL OPERATING EXPENDITURE                    | \$2,012,776     | \$0                                             | \$94,149                | \$1,876,627      | \$2,012,776                      | 4.7%         |
|                                                |                 |                                                 |                         |                  |                                  |              |
| NET OPERATING SURPLUS / DEFICIT                | -\$481,776      | \$10,000                                        | \$43,620                | -\$473,396       | -\$471,776                       |              |
|                                                |                 |                                                 |                         |                  |                                  |              |

| BIDGEE HAVEN HOSTEL SELF CARE<br>UNITS 2023/24 | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD 31<br>July 2023 | Remaining<br>Budget | Projected<br>Budget to 30<br>June 2024 | YTD Actual % |
|------------------------------------------------|--------------------|----------------------------------------------------------|----------------------------|---------------------|----------------------------------------|--------------|
| REVENUE                                        |                    |                                                          |                            |                     |                                        |              |
| Unit Rentals                                   | \$24,000           | \$0                                                      | \$573                      | \$23,427            | \$24,000                               | 2.39%        |
| EXPENDITURE                                    |                    |                                                          |                            |                     |                                        |              |
| Electricity                                    | \$2,500            | \$0                                                      | \$250.82                   | \$2,249             | \$2,500                                | 10.03%       |
| Insurance                                      | \$1,300            |                                                          | \$0.00                     | \$0                 | \$1,300                                | 0.00%        |
| Rates and Charges                              | \$9,000            | \$0                                                      | \$0.00                     | \$9,000             | \$9,000                                | 0.00%        |
| Repairs and Maintenance                        | \$5,000            | \$0                                                      | \$195.85                   | \$4,804             | \$5,000                                | 3.92%        |
|                                                | \$17,800           | \$0                                                      | \$446.67                   | \$16,053.33         | \$17,800.00                            | 2.51%        |
| NET OPERATING SURPLUS / DEFICIT                | \$6,200            | \$0                                                      | \$127                      | \$7,373             | \$6,200                                |              |

| BIDGEE HAVEN HOSTEL SELF CARE<br>UNITS 2023/24 | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD 31<br>July 2023 | Remaining<br>Budget | Projected<br>Budget to 30<br>June 2024 | YTD Actual % |
|------------------------------------------------|--------------------|----------------------------------------------------------|----------------------------|---------------------|----------------------------------------|--------------|
| REVENUE                                        |                    |                                                          |                            |                     |                                        |              |
| Unit Rentals                                   | \$24,000           | \$0                                                      | \$573                      | \$23,427            | \$24,000                               | 2.39%        |
| EXPENDITURE                                    |                    |                                                          |                            |                     |                                        |              |
| Electricity                                    | \$2,500            | \$0                                                      | \$250.82                   | \$2,249             | \$2,500                                | 10.03%       |
| Insurance                                      | \$1,300            |                                                          | \$0.00                     | \$0                 | \$1,300                                | 0.00%        |
| Rates and Charges                              | \$9,000            | \$0                                                      | \$0.00                     | \$9,000             | \$9,000                                | 0.00%        |
| Repairs and Maintenance                        | \$5,000            | \$0                                                      | \$195.85                   | \$4,804             | \$5,000                                | 3.92%        |
|                                                | \$17,800           | \$0                                                      | \$446.67                   | \$16,053.33         | \$17,800.00                            | 2.51%        |
| NET OPERATING SURPLUS / DEFICIT                | \$6,200            | \$0                                                      | \$127                      | \$7,373             | \$6,200                                |              |

SUMMARY

| Bidgee Haven Hostel Self Care Units<br>2023/24 | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD 31<br>July 2023 | Remaining<br>Budget | Projected<br>Budget to 30<br>June 2024 |
|------------------------------------------------|--------------------|----------------------------------------------------------|----------------------------|---------------------|----------------------------------------|
| TOTAL OPERATING REVENUE                        | \$24,000           |                                                          | \$573                      | \$23,427            | \$24,000                               |
| TOTAL OPERATING EXPENDITURE                    | \$17,800           |                                                          | \$447                      | \$16,053            | \$17,800                               |
| NET OPERATING SURPLUS / DEFICIT                | \$6,200            |                                                          | \$127                      | \$7,373             | \$6,200                                |

3 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre

| TOURISM 2022/23                           | Original Budget | Proposed Amendments to Budget for September QBR | Actual YTD 31 July 2023 | Remaining Budget | Projected Budget to 30 June 2024 | YTD Actual % |
|-------------------------------------------|-----------------|-------------------------------------------------|-------------------------|------------------|----------------------------------|--------------|
| REVENUE                                   |                 |                                                 |                         |                  |                                  |              |
| Fees                                      | \$500           | \$0                                             | \$0                     | \$500            | \$500                            | 0.0%         |
| Rent - Discovery Centre                   |                 | \$14,182                                        | \$1,182                 | \$14,182         | \$15,364                         | 7.7%         |
| Tourist Info Centre -Souvenir Sales       | \$65,000        | \$0                                             | \$4,322                 | \$65,000         | \$69,322                         | 6.2%         |
| Sales Yanga HH Guides                     | \$2,000         | \$0                                             | \$314                   | \$2,000          | \$2,314                          | 13.6%        |
| Commissions                               | \$100           | \$0                                             | \$23                    | \$100            | \$123                            | 18.5%        |
| Tourism Advertising                       | \$1,000         | \$0                                             | \$0                     | \$1,000          | \$1,000                          | 0.0%         |
| Donations - Discovery Centre              | \$5,000         | \$0                                             | \$0                     | \$5,000          | \$5,000                          | 0.0%         |
| TOTAL OPERATING REVENUE                   | \$73,600        | \$14,182                                        | \$5,840                 | \$87,782         | \$93,622                         | 6.2%         |
| EXPENDITURE                               |                 |                                                 |                         |                  |                                  |              |
| Salaries                                  | \$158,000       | \$0                                             | \$6,082                 | \$151,918        | \$158,000                        | 3.8%         |
| Tourism Staff Uniforms                    | \$500           | \$0                                             | \$0                     | \$500            | \$500                            | 0.0%         |
| Training                                  | \$1,500         | \$0                                             | \$0                     | \$1,500          | \$1,500                          | 0.0%         |
| Advertising                               | \$24,500        | \$0                                             | \$728                   | \$23,772         | \$24,500                         | 3.0%         |
| Security Monitoring                       | \$1,000         | \$0                                             | \$139                   | \$861            | \$1,000                          | 13.9%        |
| Conference Expenses                       | \$2,000         | \$0                                             | \$0                     | \$2,000          | \$2,000                          | 0.0%         |
| General Expenses                          | \$1,700         | \$0                                             | \$0                     | \$1,700          | \$1,700                          | 0.0%         |
| Admin Charges -Sals, Rates/charges, Insur | \$80,740        | \$0                                             | \$6,728                 | \$74,012         | \$80,740                         | 8.3%         |
| Special Events - Shows / Movies           | \$1,700         | \$0                                             | \$0                     | \$1,700          | \$1,700                          | 0.0%         |
| Council Run Special Events & Festivals    | \$5,000         | \$0                                             | \$0                     | \$5,000          | \$5,000                          | 0.0%         |
| Seminars & Workshops - Local              | \$1,000         | \$0                                             | \$0                     | \$1,000          | \$1,000                          | 0.0%         |
| Subscriptions                             | \$2,000         | \$0                                             | \$0                     | \$2,000          | \$2,000                          | 0.0%         |
| Christmas Decorations                     | \$850           | \$0                                             | \$0                     | \$850            | \$850                            | 0.0%         |
| Travelling Expenses                       | \$1,000         | \$0                                             | \$0                     | \$1,000          | \$1,000                          | 0.0%         |
| Souvenirs                                 | \$37,000        | \$0                                             | \$4,728                 | \$32,272         | \$37,000                         | 12.8%        |
| Cleaning                                  | \$0             | \$5,220                                         | \$435                   | \$4,785          | \$5,220                          | 8.3%         |
| Tourism R & M                             | \$0             | \$20,000                                        | \$929                   | \$19,071         | \$20,000                         | 4.6%         |
| Depreciation                              | \$9,500         | \$0                                             | \$792                   | \$8,708          | \$9,500                          | 8.3%         |
| TOTAL OPERATING EXPENDITURE               | \$327,990       | \$25,220                                        | \$20,561                | \$332,649        | \$353,210                        | 5.8%         |
| NET OPERATING SURPLUS/DEFICIT             | -\$254,390      | -\$11,038                                       | -\$14,720               | -\$244,868       | -\$259,588                       |              |
| Capital Revenue                           |                 |                                                 |                         |                  |                                  |              |
| Total Capital Revenue                     | \$0             | \$0                                             | \$0                     | \$0              | \$0                              | 0.00%        |
| Capital Expenditure                       |                 |                                                 |                         |                  |                                  |              |
| Total Capital Expenditure                 | \$0             | \$0                                             | \$0                     | \$0              | \$0                              | 0.00%        |
| Net Capital Surplus/ (Deficit)            | \$0             | \$0                                             | \$0                     | \$0              | \$0                              |              |
| Net Result Surplus/ (Deficit)             | -\$254,390      | -\$11,038                                       | -\$14,720               | -\$244,868       | -\$220,700                       |              |

SUMMARY

| TOURISM 2022/23                        | Original Budget | Proposed Amendments to Budget for September QBR | Actual YTD 31 July 2023 | Remaining Budget | Projected budget to 30 June 2024 |
|----------------------------------------|-----------------|-------------------------------------------------|-------------------------|------------------|----------------------------------|
| Total Operating Revenue                | \$73,600        | \$14,182                                        | \$5,840                 | \$87,782         | \$93,622                         |
| Total Operating Expenditure            | \$327,990       | \$25,220                                        | \$20,561                | \$332,649        | \$353,210                        |
| Net Operating Result Surplus / Deficit | -\$254,390      | -\$11,038                                       | -\$14,720               | -\$244,868       | -\$259,588                       |
| Total Capital Revenue                  | 0.00            | 0.00                                            | 0.00                    | 0.00             | 0.00                             |
| Total Capital Expenditure              | 0.00            | 0.00                                            | 0.00                    | 0.00             | 0.00                             |
| Net Capital Surplus / (Deficit)        | 0.00            | 0.00                                            | 0.00                    | 0.00             | 0.00                             |
| Net Overall Result Surplus / (Deficit) | -\$254,390      | -\$11,038                                       | -\$14,720               | -\$244,868       | -\$259,588                       |



4 Monthly Summary of Revenue and Expenditure for the Library

| Library Services 2023/24              | Original Budget | Proposed Amendments to Budget for September QBR | Actual YTD 31 July 2023 | Remaining Budget | Projected Budget to 30 June 2024 | YTD Actual % |
|---------------------------------------|-----------------|-------------------------------------------------|-------------------------|------------------|----------------------------------|--------------|
| REVENUE                               |                 |                                                 |                         |                  |                                  |              |
| Library Operational Subsidy           | \$50,000        | \$0                                             | \$0                     | \$50,000         | \$50,000                         | 0.0%         |
| Library Sundry Sales                  | \$100           | \$0                                             | \$0                     | \$100            | \$100                            | 0.0%         |
| Museum other Revenue                  | \$500           | \$0                                             | \$0                     | \$500            | \$500                            | 0.0%         |
| Room Hire                             | \$0             | \$1,000                                         | \$0                     | \$1,000          | \$1,000                          | 0.0%         |
| TOTAL OPERATING REVENUE               | \$50,600        | \$1,000                                         | \$0                     | \$51,600         | \$51,600                         | 0.0%         |
| EXPENDITURE                           |                 |                                                 |                         |                  |                                  |              |
| Library - Salaries                    | \$100,000       | \$0                                             | \$3,384                 | \$96,616         | \$100,000                        | 3.4%         |
| Training                              | \$1,000         | \$0                                             | \$0                     | \$1,000          | \$1,000                          | 0.0%         |
| Electricity                           | \$2,600         | \$0                                             | \$0                     | \$2,600          | \$2,600                          | 0.0%         |
| Office Expenses                       | \$1,000         | \$0                                             | \$0                     | \$1,000          | \$1,000                          | 0.0%         |
| Administration Charge                 | \$15,860        | \$0                                             | \$0                     | \$15,860         | \$15,860                         | 0.0%         |
| Printing and Stationery               | \$700           | \$0                                             | \$12                    | \$688            | \$700                            | 1.8%         |
| Books and Journals                    | \$4,000         | \$0                                             | \$0                     | \$4,000          | \$4,000                          | 0.0%         |
| IT Expenditure                        | \$1,700         | \$0                                             | \$0                     | \$1,700          | \$1,700                          | 0.0%         |
| Repairs and Maintenance               | \$12,500        | \$0                                             | \$565                   | \$0              | \$0                              | \$0          |
| Office Equipment                      | \$4,000         | \$0                                             | \$0                     | \$0              | \$0                              | \$0          |
| Buildings                             | \$4,000         | \$0                                             | \$545                   | \$0              | \$0                              | \$0          |
| Grounds                               | \$4,500         | \$0                                             | \$21                    | \$0              | \$0                              | \$0          |
| Security Monitoring                   | \$700           | \$0                                             | \$169                   | \$531            | \$700                            | 24.2%        |
| Subscriptions                         | \$2,000         | \$0                                             | \$0                     | \$2,000          | \$2,000                          | 0.0%         |
| Telephone and Communications          | \$500           | \$0                                             | \$34                    | \$466            | \$500                            | 6.9%         |
| Internet                              | \$1,700         | \$0                                             | \$0                     | \$1,700          | \$1,700                          | 0.0%         |
| Tech Savy Program                     |                 | \$2,500                                         | \$60                    | \$2,440          | \$2,500                          | 2.4%         |
| TOTAL OPERATING EXPENDITURE           | \$144,260       | \$2,500                                         | \$4,153                 | \$127,607        | \$131,760                        | 3.2%         |
| NET OPERATING SURPLUS / DEFICIT       | -\$93,660       | -\$1,500                                        | -\$4,153                | -\$76,007        | -\$80,160                        |              |
| CAPITAL                               |                 |                                                 |                         |                  |                                  |              |
| Capital Revenue                       |                 |                                                 |                         |                  |                                  |              |
| Total Capital Revenue                 | \$0             | \$0                                             | \$0                     | \$0              | \$0                              |              |
| Capital Expenditure                   |                 |                                                 |                         |                  |                                  |              |
| Capital Items Library                 |                 |                                                 |                         |                  |                                  |              |
| Library Grant Priority Project        | \$6,232         | \$0                                             | \$2,098                 | \$0              | \$8,176                          | 25.7%        |
| Library Infra Grant - 1               | \$4,130         | \$0                                             | \$682                   | \$3,448          | \$4,130                          | 16.5%        |
| Total Capital Expenditure             | \$10,362        | \$0                                             | \$2,780                 | \$3,448          | \$12,306                         |              |
| Net Capital Surplus/ (Deficit)        | -\$10,362       | \$0                                             | -\$2,780                | -\$3,448         | -\$12,306                        |              |
| Net Overall Result Surplus/ (Deficit) | -\$104,022      | -\$1,500                                        | -\$6,934                | -\$79,455        | -\$92,466                        |              |

SUMMARY

| Library Services 2023/24              | Original Budget | Proposed Amendments to Budget for September QBR | Actual YTD 31 July 2023 | Remaining Budget | Projected Budget to 30 June 2024 |
|---------------------------------------|-----------------|-------------------------------------------------|-------------------------|------------------|----------------------------------|
| Total Operating Revenue               | 50,600          | 1,000                                           | 0                       | 51,600           | 51,600                           |
| Total Operating Expenditure           | 144,260         | 2,500                                           | 4,153                   | 127,607          | 131,760                          |
| Net Operating Surplus / Deficit       | -93,660         | -1,500                                          | -4,153                  | -76,007          | -80,160                          |
| Total Capital Revenue                 | 0               | 0                                               | 0                       |                  | 0                                |
| Total Capital Expenditure             | 10,362          | 0                                               | 2,780                   |                  | 12,306                           |
| Net Capital Surplus / (Deficit)       | -10,362         | 0                                               | -2,780                  | 0                | -12,306                          |
| Net Overall Result Surplus/ (Deficit) | -104,022        | -1,500                                          | -6,934                  | -79,455          | -92,466                          |

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**9.3 RATES AND CHARGES AS AT 7 AUGUST 2023**

|                                    |                                                                                         |
|------------------------------------|-----------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.85745</b>                                                                        |
| <b>Author(s):</b>                  | <b>Janelle Dalton, Rates Officer</b>                                                    |
| <b>Approver:</b>                   | <b>Craig Bennett, General Manager</b>                                                   |
| <b>Operational Plan Objective:</b> | <b>Pillar 3: Our Economy – A community that ensures a strong and resilient economy.</b> |

**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the annual Rates levy and to report all Rates and annual charges, water and sewer usage charges and the amounts outstanding for the year to date.

**OFFICER RECOMMENDATION**

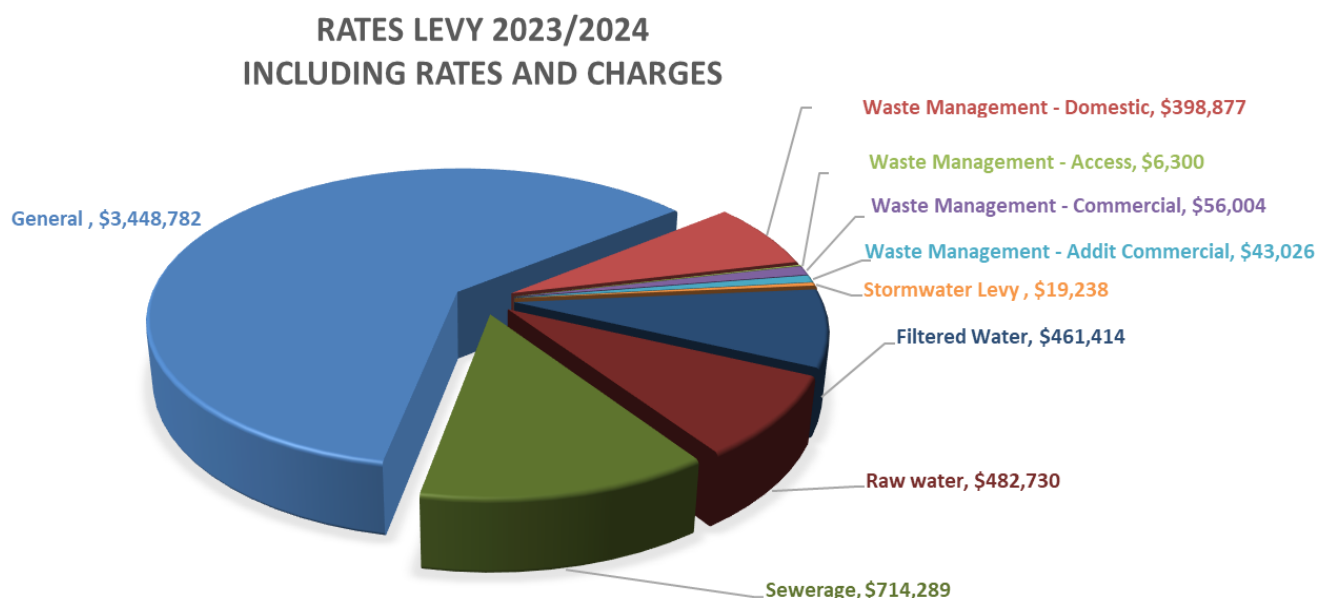
**That Council receives and notes the information contained in this report**

**REPORT****Annual Rates & Charges Levy**

Council's adopted Revenue Policy for the 2023/2024 financial year sets the annual rates and charges and water and sewer usage charges. Rates and charges were levied and issued by 31 July 2023, and totalled \$5,630,659.

It should be noted that the rates and charges levied is reduced by the pensioner concessions totalling \$56,384. Of this concession Council contributes 45%, with the remaining 55% reimbursed to Council by the State Government.

The pie chart below details the breakup of rates and charges as levied for the 2023/2024 Financial Year:



**Rates and annual charges, water and sewerage usage charges and amounts outstanding as at 7 August 2023**

The following table details the outstanding rates and charges and the outstanding water and sewer usage charges as at 30 June 2023 and as at 7 August 2023 (taking into account payments received since 30 June 2023). Accounts with outstanding balances have been sent reminder notices and will be follow-up according to Council's Debt Collection Policy if payment arrangements are not in place. Overdue rates and usage charges are charged 9%pa interest, calculated daily.

|                                | Balance outstanding<br>at 30 June 2023 | Balance Outstanding<br>at 7 August 2023 |
|--------------------------------|----------------------------------------|-----------------------------------------|
| Rates & Charges                | \$343,110                              | \$279,389                               |
| Water & Sewer<br>Usage charges | \$ 89,347                              | \$ 67,733                               |
| <b>TOTAL</b>                   | <b>\$432,457</b>                       | <b>\$347,122</b>                        |

The table on the following page is a summary of all Rates and Charges, including user charges, at the at the date of preparing the report, being 7 August 2023.

The Net Levy amount being \$5,576,128 includes any debit or credit levy adjustments for the current financial year, plus interest charged and less any pensioner rebates issued.

The Net Arrears for General Rates including Interest and Legal Charges at 7 August 2023 compared to net Levy is currently 5.51% and is well below the state benchmark of 10%.

| Balranald Shire Council - Statement of Rates and Charges |                                                                                                                      |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------------|------------------|------------------|--------------------------------------|---------------------------------------|-------------------|----------------------------------------------|----------------------------------------------|--|
| Income Category                                          | As at 7 August 2023                                                                                                  |                           |                  |                  |                                      | Collection as a % of Total Receivable | Total Balance Due | Total Balance Due as a % of Total Receivable | Net Arrears as a % of Net Levy 7 August 2023 |  |
|                                                          | Arrears 30 June 2023                                                                                                 | Net Arrears 7 August 2023 | 2023/24 Net Levy | Total Receivable | Amount Collected as at 7 August 2023 |                                       |                   |                                              |                                              |  |
| General Fund Rates incl Interest / Legal charges         | \$217,333.28                                                                                                         | \$189,193.84              | \$3,431,837.49   | \$3,649,170.77   | \$189,192.51                         | 5.18%                                 | \$3,459,978.26    | 94.82%                                       | 5.51%                                        |  |
| Waste Management Charges                                 | \$26,991.62                                                                                                          | \$19,173.40               | \$488,343.80     | \$515,335.42     | \$76,046.11                          | 14.76%                                | \$439,289.31      | 85.24%                                       | 3.93%                                        |  |
| Stormwater Levy Charges                                  | \$1,488.73                                                                                                           | \$1,066.17                | \$19,246.70      | \$20,735.43      | \$2,168.21                           | 10.46%                                | \$18,567.22       | 89.54%                                       | 5.54%                                        |  |
| Water Fund - Access Charges                              | \$54,986.51                                                                                                          | \$41,036.68               | \$933,093.05     | \$988,079.56     | \$190,914.36                         | 19.32%                                | \$797,165.20      | 80.68%                                       | 4.40%                                        |  |
| Sewerage Fund - Annual Charges                           | \$42,310.02                                                                                                          | \$28,919.20               | \$703,607.05     | \$745,917.07     | \$132,515.21                         | 17.77%                                | \$613,401.86      | 82.23%                                       | 4.11%                                        |  |
| Subtotal                                                 | \$343,110.16                                                                                                         | \$279,389.29              | \$5,576,128.09   | \$5,919,238.25   | \$590,836.40                         | 9.98%                                 | \$5,328,401.85    | 90.02%                                       | 6.15%                                        |  |
| Water Fund - Consumption Charges                         | \$84,609.57                                                                                                          | \$64,548.88               | \$127,593.50     | \$212,203.07     | \$74,855.42                          | 35.28%                                | \$137,347.65      | 64.72%                                       | 50.59%                                       |  |
| Sewerage Fund - Usage Charges Non Residential            | \$4,737.07                                                                                                           | \$3,184.29                | \$31,500.32      | \$36,237.39      | \$13,009.45                          | 35.90%                                | \$23,227.94       | 64.10%                                       | 10.11%                                       |  |
| Subtotal                                                 | \$89,346.64                                                                                                          | \$67,733.17               | \$159,093.82     | \$248,440.46     | \$87,864.87                          | 35.37%                                | \$160,575.59      | 64.63%                                       | 42.57%                                       |  |
|                                                          | \$432,456.80                                                                                                         | \$347,122.46              | \$5,735,221.91   | \$6,167,678.71   | \$678,701.27                         | 11.00%                                | \$5,488,977.44    | 89.00%                                       | 6.05%                                        |  |
| Notes                                                    |                                                                                                                      |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |
|                                                          | Arrears is rates overdue from previous years levies                                                                  |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |
|                                                          | Net Levy includes any DR & CR levy adjustments, interest charged and pensioner rebates                               |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |
|                                                          | Total Receivable includes arrears at 30 June 2023 plus the current net levy                                          |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |
|                                                          | Amount collected includes payments towards arrears and current net levy                                              |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |
|                                                          | Total Balance Due includes the arrears balance, as reduced by payments in this financial year, plus current net levy |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |
|                                                          | Net Arrears as a % of net levy, takes into account receivables for arrears and current net levy                      |                           |                  |                  |                                      |                                       |                   |                                              |                                              |  |

## ATTACHMENTS

Nil

**9.4 OUTSTANDING DEBTORS AS AT 31 JULY 2023**

**File Number:** D23.85739  
**Author(s):** Danika Dunstone, Customer Service Officer  
**Approver:** Craig Bennett, General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**PURPOSE OF REPORT**

To provide Council with a report on the Outstanding Debtors as at 31 July 2023.

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

The following table details the total amount of outstanding debtors as at 31 July 2023. As can be seen from the table there are twenty-five (25) accounts, along with some grant funded projects (\$10,000), that make up the total current debtors balance of \$20,472. There are five (5) debtors, along with some grant funded projects (\$12,166) that make up the thirty (30) day total debtors amount of \$25,800.

There are two (2) accounts that make up the sixty (60) day debtors amount of \$6,625 and finally, there are fourteen (14) accounts that make up the ninety (90) day debtors amount of \$77,683.

The balance of the outstanding debtors as at 30 June 2023 was \$359,410. There has therefore been a \$228,830 reduction in outstanding debtors over the past month.

| No. of Accounts | Current         | 30 days         | 60 days        | 90 days         | TOTALS           |
|-----------------|-----------------|-----------------|----------------|-----------------|------------------|
| 25              | \$10,472        |                 |                |                 | \$ 10,472        |
| 5               |                 | \$13,634        |                |                 | \$ 13,634        |
| 2               |                 |                 | \$6,625        |                 | \$ 6,625         |
| 14              |                 |                 |                | \$77,683        | \$ 77,683        |
| Grant Funds     | \$10,000        | \$12,166        |                |                 | \$ 22,166        |
| <b>TOTAL</b>    | <b>\$20,472</b> | <b>\$25,800</b> | <b>\$6,625</b> | <b>\$77,683</b> | <b>\$130,580</b> |

**Analysis of 90 day debtors**

The 90-day debtors balance is made up of the following significant amounts:

- \$30,290 – This amount relates to tip fees.
- \$17,930 – This debtor is currently on a long-term payment plan.
- \$15,402 – Council Officer is currently working on a payment plan with the debtor.
- \$ 8,431 – Payment is expected by the end of September 2023.

**TOTAL      \$72,053**

**FINANCIAL IMPLICATIONS**

It is vitally important that outstanding debtors are managed by staff in order to ensure that Council is able to collect any debts owing in a timely and efficient manner.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**9.5 ENGINEERING UPDATE FOR JULY 2023**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.85610</b>                                                                                                    |
| <b>Author(s):</b>                  | <b>Kerry Jones, Executive Manager of Engineering</b>                                                                |
| <b>Approver:</b>                   | <b>Craig Bennett, General Manager</b>                                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**PURPOSE OF REPORT**

To provide Council with an update on the Engineering Works currently in progress and in planning for the month of July 2023.

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT****1. ROAD CONSTRUCTION AND MAINTENANCE****1.1 Construction****Regional Roads**

Heavy patching works are ongoing on MR67 (Balranald-Ivanhoe Road) within the Balranald Shire.

Approximately 9,000m<sup>2</sup> of road has been repaired. These works will continue into August, September and October of the 2023/2024 Financial Year.

Further repairs and light patching works including pothole repairs and edge repairs, will continue as funding becomes available. Further works on grading and formation works commenced as planned in late July 2023 on MR514 (Oxley Road).

**Local Roads**

Pothole and edge repairs and patching on sealed roads in the Balranald and Euston town areas is continuing.

This work is funded from the Fixing Local Roads Pothole Repair grant. Pothole repairs are continuing on several other Shire sealed and unsealed roads.

**1.2 Unsealed Road Maintenance**

Maintenance grading and road repair is continuing on the following Shire Roads:

- Prungle Mail Road
- Euston Prungle Road
- Docherty Road
- Binda Melton Grove Road
- Euston Prungle Road
- Marma Box Creek Road
- Hatfield The Vale Road (North)



Contractors have been engaged and are working to carry out road reformation and compaction works on:

- Clare Mossgiel Road
- Mildura Ivanhoe Road
- Prungle Marma Road

These Contractors and other Contractors will move onto the following roads when these works are completed:

- Abbots Tank Road
- Magenta Wampo Road (West)
- Turlee Leaghur Road
- Tarwong Freshwater Road
- Clare Freshwater Road
- Nandum Corrongo Road

### **1.3 Sealed Road Maintenance**

Repair of potholes and formation failures on sealed roads is ongoing. As per *Regional Roads* above Balranald Ivanhoe Road has been extensively repaired by heavy patching between Clare and the Shire boundary.

### **1.4 Flood Damaged Roads**

Oxley Road (MR514) remains closed due to flood water over the road approximately 18 km from the intersection of the Balranald Ivanhoe Road. There is approximately 1.8 kms of this road covered by deep water. This water is receding/ evaporating slowly and works cannot commence until the water recedes fully. Road closed notifications are active on NSW *Live Traffic*.

Morrison Road/ Antonio Drive at Euston remains closed due to flood water in Lake Lara which is normally dry. Repair works will not be undertaken until the water has receded and the area is dry. Road Closed warning signs are in place. Road closed notifications are active on NSW *Live Traffic*.

Abbots Tank Road has been severely damaged from Storm and Floodwater in approximately 10 locations. Contractors will move onto this road when they progress works from Prungle Mail Road already under maintenance.

## **2. WATER, SEWERAGE AND DRAINAGE**

### **2.1 Balranald and Euston Filtered Water Towers (Reservoirs)**

Planning works are well advanced. Suitable contractors have been identified. A Request for Tender (RFT) will be advertised for these works in August 2023.

### **2.2 Integrated Water Cycle Management (IWCM) Plan**

The NSW Public Works Advisory have progressed documentation. A draft has been received by Council and is being assessed. This project is approximately 95% complete. A progress meeting between Public Works and Council was conducted during July 2023. This identified several options to improve the water supply in both Euston and Balranald. These options are being evaluated to provide the best outcome to both of these communities.

### **2.3 Balranald Sewerage Program**

Normal maintenance works including the planning and scoping of a Mains relining program for Euston and Balranald will be advertised for tender in August 2023 with works to commence later in 2023.

#### **2.4 Balranald Water Network**

Normal maintenance works including the planning and scoping of a Mains Flushing program are being undertaken. Several leaks have been repaired during May 2023.

A NSW Government funded leak detection program was conducted during June 2023 where a significant leak was detected in Balranald and repaired. New skills were gained by Council staff during this process.

#### **2.5 Balranald Drainage**

A comprehensive survey of all kerb and gutter and unsealed drains and invert levels will be conducted during August 2023.

#### **2.6 Euston Sewerage Program**

Operational maintenance works continuing.

#### **2.7 Euston Water Network**

Operational maintenance works ongoing.

### **3. CIVIC ENHANCEMENT PROJECTS**

#### **3.1 Village Master Plans for Euston and Balranald**

Plans have been reviewed by the Community and Council and the updates have been received. Copies of the plans are available on the Council website.

#### **3.2 Riverfront Precinct – Balranald**

No further progress at this time.

#### **3.3 Euston Recreation Reserve**

- Grants funded works for the netball courts shelter is currently being advertised on Vendor Panel.
- Funding deeds for the new netball changerooms/public toilet building have been signed.
- Design and Tender documents are being prepared for this project and will be advertised on Vendor Panel in August 2023.

#### **3.4 Euston Town Approaches**

Town signage with tourism icon signs have been received. These signs will be installed on the Sturt Highway at Euston town approaches during August 2023 when Council staff are available.

#### **3.5 Balranald Lions Park**

- The project plan for the upgrade of Balranald Lions Park is completed, this plan has been reviewed by the funding agency and some minor changes have been made.
- Playground equipment designs have been completed with quotations received. The funding agency partner has requested that this design be reviewed.
- Further quotations are being sought for park furniture and BBQs.
- RFQ/ RFT being developed for civil works and installation of new park infrastructure.

- Works are expected to commence during August 2023.

### **3.6 Kyalite Riverside Reserve**

Solar lighting has been installed at the Kyalite Riverfront steps and an information board is to be placed at the car park well above the Flood level. This work is under the control of the local Kyalite Committee. Damage to the boat ramp and the pontoon is being assessed by Council staff.

Senior Council staff will meet with Kyalite Community representatives in August 2023 to discuss options available for progressing proposed improvements to the Memorial Park area.

## **4. BUILDINGS AND FACILITIES**

### **4.1 Balranald Caravan Park**

Work commenced in February 2023. This work includes renovation works to the amenities block and cabin 14. The male amenity has been renovated and work has commenced on the female amenity. Temporary amenities are onsite during this time. The Crown Reserves Improvement Fund (CRIF) grant is funding these works.

### **4.2 Balranald Swimming Pool**

Funding has been received for the construction of a new compliant boundary/ security fence. This work is currently being advertised on Vendor Panel. This project is funded under the Local Roads and Community Infrastructure Grant Round 3 (LRCI3). Other remediation work is planned for the off season. The pools have been drained and cleaned by Council staff. Further repair and tidy up works are progressing for the opening of the pool in October 2023.

### **4.3 Euston Courthouse**

A Conservation Management Plan has been commissioned; however, the contractor is yet to visit the site. The results of this plan will assist in the determination of future conservation and renovation works on the building.

### **4.4 Theatre Royal**

The Theatre Royal row of buildings was subject to smoke and water damage after the fire which occurred on 7 August 2022. Insurance assessments have been carried out and repairs commenced on 12 September 2022. The repairs include removal and replacement of damaged ceiling portions, light fittings and carpets, and repainting of damaged areas. Conservation works related to the LRCI Phase 2 funding have not progressed, with fire damage repairs taking precedence.

### **4.5 Aerodrome**

Normal operations with regular inspections and maintenance. Aerodrome reporting officer inspections are continuing, and Council staff allocated to these duties have found their formal training beneficial.

New requirements from the Civil Aviation Safety Authority (CASA) regulations mean that access by vehicles and pedestrians will be restricted to Authorised personnel only.

Council will now be required to have a fenced waiting area for aircraft passengers to wait and restrict access to any operating aircraft.

Authorised vehicles such as Council (ARO Inspection), Ambulance and Emergency vehicles are the only vehicles that will have access to the Airside at Balranald Aerodrome.

### **4.6 Balranald Cemetery Masterplan**

No progress on the masterplan. Cemetery extensions are currently being planned with land survey completed.

**4.7 Balranald Cemetery Columbarium**

The Columbarium at the Balranald Cemetery has only one space left.

Quotes have been sought from several bricklayers, with little response. Council has advertised for the extension to the Columbarium via Vendor Panel from outside of the local area. It is hoped that a suitable tradesman will be found soon.

**5. TOWN MAINTENANCE WORKS****5.1 Balranald town maintenance**

The Parks and Gardens team continue to keep the town in a very presentable state.

**5.2 Euston Village maintenance**

The Euston Operations team continue to keep the village in a very presentable state.

**6. FLOOD RECOVERY WORKS****6.1 Balranald**

Council staff have completed clean up works and maintenance of flood affected areas within Balranald.

**6.2 Euston**

Council staff have completed clean up works and maintenance of flood affected areas within Euston. These works are progressing.

**6.3 Oxley**

The only viable Heavy Vehicle access to Oxley from Balranald is via the Clare Oxley Road or via Maude. This has meant that Oxley is visited every second week until further access becomes available.

Oxley Road requires some maintenance on the unsealed section, and this is being addressed as contractors become available.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**9.6 GRANTS STATUS UPDATE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D23.85662</b>                                                                                                                     |
| <b>Reporting Officer(s):</b>       | <b>Connie Mallet, Community Projects, Events and Grants Officer</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Craig Bennett, General Manager</b>                                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects across Council as at the 9<sup>th</sup> of August 2023 (**Attachment 1**).

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

Listed in Attachment 1 are the grants and projects that are currently on the grants register, are actively being pursued or are in the process of being acquitted or have been recently acquitted.

There are currently three (3) grant applications that are pending. These applications are detailed at the end of the report (Page 31 of the attachment).

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. BSC Grants/Projects Report for August 2023**

## Balranald Shire Council Grants/Projects Update Summary

As at the 9<sup>th</sup> of August 2023 Submitted by the Community Projects, Tourism & Grants Coordinator



### Page 1: Report Highlights

#### ❖ INFRASTRUCTURE GRANTS/PROJECTS

#### Page 2:

- Regional Roads Repair Program Project 2

#### Page 3:

- Club Grant – Euston Club Grant 22/23

#### Page 4:

- Fixing Local Roads (FLR) Round 3

#### Page 5:

- Roads to Recovery (RTR) 2019-2024

#### Page 6:

- Roads to Recovery (RTR) 2019-2024 (cont.)
- Everyone Can Play 2022

#### Page 7:

- Bidgee Haven Expansion Grant

#### Page 8:

- Public Library Infrastructure Grant 2021/22
- Discovery Centre Redevelopment – Far West Joint Organisation (JO) Grant

#### Page 9:

- Our Rivers Our Region – **BAL 1 Market Street Revitalisation** (BAL1 & BAL2 are the abbreviation given for the 2 projects under this funding)

#### Page 10:

- Our Region Our Rivers – **BAL2 Riverfront/Riverbend/Swing Bridge** project

#### Page 11:

- Local Roads Community Infrastructure Round 2 (LRCI2)

#### Pages 12:

- Local Roads Community Infrastructure Round 3 (LRCI3)

#### Page 13:

- Stronger Country Community Funds (SCCF) Round 4

#### Page 14:

- Community Building Partnership 2021

#### Page 15:

- Business Improvement Fund 2022 – Dept of Health

#### Page 16:

- Crown Reserve Improvement Fund 2021/22
- Crown Reserve Improvement Fund 2022/23

#### Page 17:

- Transport NSW Block Grant – 2022/23
- Fixing Local Roads Round 4

#### Page 18:

- Fixing Local Roads Pothole Repair Program

#### Page 19:

- Stronger Country Communities Fund (SCCF) R5

#### Page 20:

- Public Library Infrastructure Grant 2022/23
- Community Building Partnership Grant 2022

#### Page 21:

- Office of Responsible Gambling NSW – Community Development Fund

#### Page 22:

- Regional & Local Roads Repair Roads (RLRRP)

#### Page 23:

- Western Weeds Action Program
- Traffic Route Lighting Subsidy
- Approved Projects in Illegal Dumping Prevention

#### Page 24:

- Local Roads Community Infrastructure Round 4 (LRCI4)
- Telehealth Support Funding – PHN Western NSW

#### ❖ NON-INFRASTRUCTURE GRANTS/PROJECTS

#### Page 25:

- Transport Access Regional Partnerships Funding (TARP) 2019 – 2023 Transport NSW

#### Page 26:

- Reconnecting Regional NSW Community Events

#### Page 27:

- Office of Responsible Gambling NSW – Community Benefit Fund

#### Page 28:

- Library Priority Grant 2022/23

#### Page 29:

- Children & Young People Wellbeing Grant

#### Page 30:

- Economic Development Strategy Grant
- Regional Drought Resilience Planning Program 1

#### Page 31: APPLICATIONS PENDING

- COVID-19 Aged Care Support Program
- Growing Regions Program Round 1 – EOI for the Euston Irrigation Upgrade Project
- NSW Small Business Month Grant 2023

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## Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

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### REPORT HIGHLIGHTS:

#### Key Activities since Last Report

- Council received an extension to finalise works under the Our Region Our Rivers Program. The extension Variation is till June 2024. This will allow Council to complete the Riverfront/Riverbend project
- The amenities at the Caravan Park was completed as part of the Caravan Park Upgrade under the Crown Reserve Improvement Fund 22/23
- As a recipient of Eligible Funding under the Local Roads Community Infrastructure Round 4 fund, Council will be signing and submitting the Funding Deed
- Funds of \$40,000 were received for the Interpretive Pavilion Upgrade under the Community Building Partnership Grant 2022
- Two of the Transport Access Regional Partnerships Funding (TARP) projects were acquitted
- First Instalment Funds of \$39,882.40 were received for the Children and Young People Wellbeing Recovery Initiative for the MESH & URSTRONG tri-school initiative
- Funds of \$40,000 were received for the Economic Development Strategy project and the inception meeting between all key stakeholders was held in Euston

#### Completed Projects that have been taken off this Report from last report:

- Regional Roads Repair Program 2022/23 – Transport of NSW
- Fixing Local Roads Round 2 – Transport For NSW
- RMCC – Routine Maintenance Council Contract 2022/23
- Regional Youth – Summer Holiday Break 22/23 – Regional NSW
- National Australia Day Grant 2023

#### New Projects and/or Successful Applications added to this Report from last report:

- Economic Development Strategy Grant 2023 – Regional NSW
- Regional Drought Resilience Planning Program Round 1 – Regional NSW
- Local Roads Community Infrastructure Round 4 – Dept. of Infrastructure

#### New Applications submitted since last report

- An EOI under the Growing Regions Program Round 1 was submitted for the Euston Irrigation Upgrade Project
- An application for funds under the NSW Small Business Month Grant was submitted for the staging of a Small Business Dinner in October 2023

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

## INFRASTRUCTURE GRANTS/PROJECTS

| Grant/Project                                                                                                                                                                                                             | CM Ref  | Project Manager & Project Dates                                                                                                                                                   | Description                                                                                                                                                   | Funding Value/<br>Funds Received<br>& Expenses                                                                                                          | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regional Roads Repair Program 2022/23 – Transport NSW</b><br><br><b>General Ledger:</b><br><b>6080-4999-0000</b><br><br><b>Job Cost Code:</b><br><b>0224-4912-0001</b><br><br><b>Revenue:</b><br><b>6080-1106-0002</b> | F22.139 | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b><br>5 <sup>th</sup> June 2023<br><br><b>Expected Project Finish Date:</b><br>30 <sup>th</sup> November 2023 | <b>PROJECT 2</b><br>MR514 Oxley Road Construction and seal 2km of existing unsealed road. Widen the road to have a 9m pavement formation with a 7m wide seal. | \$195,000 – Grant<br>\$195,000 Council Contribution from Block Grant<br><br><b>TOTAL: 390,000</b><br><br><b>Funds Received to date:</b><br>\$187,236.64 | As at 5 <sup>th</sup> of May 2023 the project manager advised that two sections of Oxley Road were under water due to flooding of the Lachlan River. Council requested for the project to be extended to the 30 <sup>th</sup> of November 2023. A letter of extension was sent on the 24 <sup>th</sup> of April 2023 and the extension was approved on the 27 <sup>th</sup> of April 2023. (D23.82140).<br><br>As at the 8 <sup>th</sup> of June 2023 Council is at the Planning Stage and a contractor has been engaged.<br><br>As at the 6 <sup>th</sup> of July the project progressed further to 5% completion.<br><br>As at the 9 <sup>th</sup> of August 2023 Council received payment of \$187,236.64 and the project had progressed to 10% completion<br><br><b>Percentage Completion: 10%</b><br><b>Percentage Budget Expended: 6%</b> |



### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                         | CM Folder                                       | Project Manager & Project Dates                                                                                                        | Description                                                                                                                            | Funding Value/<br>Funds Received<br>& Expenses                                                                             | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| <b>ClubGrant – Euston Club Grant NSW</b><br><br><b>General Ledger: 4664-1900-0003</b> | G22/16<br><br>F22.491<br>D23.82322<br>D23.82321 | Executive Manager of Engineering<br><br><b>Project Start Date:</b> July 2023<br><br><b>Expected Project Finish Date:</b> December 2023 | <ul style="list-style-type: none"> <li>Concrete Base for Multi-Purpose Tennis Court</li> <li>Power Box to Euston Riverfront</li> </ul> | \$83,000 + \$28,500<br><b>TOTAL: \$111,500</b><br><br><b>Funds received:</b> \$108,000 on the 31 <sup>st</sup> August 2022 | <p>As at 4<sup>th</sup> of May 2023 a Progress Report was sent to the funding body on the 3<sup>rd</sup> May 2023 advising them that the 2 projects have not yet commenced.</p> <p>As at the 8<sup>th</sup> of June 2023 there was no further update</p> <p>As at the 6<sup>th</sup> of July 2023, the project manager is assessing the options re the location of the tennis court</p> <p>As at the 9<sup>th</sup> of August 2023 the project manager is still assessing the best options for the location of the Multi-purpose tennis court to allow for any possible contingencies such as flooding.</p> <p><b>Percentage Completion:</b> 5%<br/> <b>Percentage Budget Expended:</b> 0%</p> |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                                                                                                                        | CM Folder          | Project Manager & Project Dates                                                                                                                                                                                                                                                      | Description                                                                                                                     | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                                                                                                                                                                                                                                      | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| <b>Fixing Local Roads (FLR) Round 3 – Transport NSW</b><br><br><b>General Ledger: 6100-4999-0000</b><br><br><b>Job Cost Code: Tapalin Mail Road: 9008-4999-0001</b><br><br><b>Job Cost Code: Euston Prungle Road: 9015-4499-0001</b><br><br><b>Job Cost Code: Marma Box Creek Rd: 9019-4999-0004</b> | F19.184<br>F21.582 | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b> Sept 2020<br><b>Expected Project Finish Date:</b><br>1. Marma Box Creek Rd: 31 <sup>st</sup> May 2024<br>2. Euston Prungle Road: 31 <sup>st</sup> May 2024<br>3. Tapalin Mail Road: 31 <sup>st</sup> May 2024 | Sealing existing road for safety improvements:<br>1. Marma Box Creek Road Sealing,<br>2. Euston Prungle<br>3. Tapalin Mail Road | 1. \$600,000– Grant<br>\$160,000 from Roads to Recovery (RTR)<br>\$40,000 Council Contribution 23/24<br><b>TOTAL \$800,000</b><br><br>2. \$300,000– Grant<br>\$80,000 from Roads to Recovery (RTR)<br>\$20,000 Council Contribution allowed from Operational Budget<br><b>TOTAL \$400,000</b><br><br>3. \$412,500– Grant<br>\$110,000 from Roads to Recovery (RTR)<br>\$27,500 Council Contribution allowed from Operational Budget<br><b>TOTAL \$550,000</b> | <b>1. Marma Box Creek Road</b><br>As at the 4 <sup>th</sup> of May 2023 the project was being reviewed.<br>As at the 6 <sup>th</sup> July 2023 the project is in the Tendering stage<br>As at the 9 <sup>th</sup> of August 2023 the project was still in the tendering process<br><b>Percentage Completion: 5%</b><br><b>Percentage Budget Expended: 5%</b><br><br><b>2. Euston Prungle Road</b><br>As at the 4 <sup>th</sup> of May 2023 the project manager advised that they were in the process of going to tender after the initial pricing of works assumed a local source of gravel which was not available locally.<br>As at the 6 <sup>th</sup> of July 2023 the project is still in the tendering process.<br>As at the 9 <sup>th</sup> of August 2023 the project was still in the tendering process<br><b>Percentage Completion: 5%</b><br><b>Percentage Budget Expended: 5%</b><br><br><b>3. Tapalin Mail Road</b><br>As at the 9 <sup>th</sup> of July 2023 the project has been put on hold and is to recommence in the warmer months for resealing works. Next update will be when works recommences<br><b>Percentage Completion: 75%</b><br><b>Percentage Budget Expended: 75%</b> |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                              | CM Folder                                                                                                                                                       | Project Manager & Project Dates                                                                                                                        | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                    | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <b>Roads to Recovery 2019-2024 – Department of Infrastructure, Transport, Regional Development &amp; Communications</b><br><br><b>General Ledger: 6440-4999-0000</b><br><br><b>Revenue: 6440-1100-0000</b> | F19.751<br><br>D23.81989 – Work Schedule as at 21 <sup>st</sup> April 2023<br><br>D23.81987 - Standard Expenditure Report to end of 31 <sup>st</sup> March 2023 | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b> May 2020<br><br><b>Expected Project Finish Date:</b> 30 <sup>th</sup> June 2024 | <b>McCabe St Resealing:</b><br>\$77,898 RTR Funding<br><b>O’Conner Street Resealing:</b><br>\$15,031 RTR Funding<br><b>Kilpatrick Road Resealing:</b><br>\$214,000 RTR Funding<br><b>Reseal Multiple Locations Perry Street:</b><br>\$8,375 RTR Funding + \$7,544 RTR Funding<br><b>Bertram Road Reseal:</b> \$33,705 RTR Funding<br><b>Tapalin Mail Road:</b> \$138,355 RTR Funding<br><b>Windomal Road:</b> \$103,819 RTR Funding<br><b>Mildura Ivanhoe Road:</b><br>\$238,825 RTR Funding<br><b>Hatfield The Vale Road:</b><br>\$322,350 RTR Funding<br><b>Weimby Kyalite Road:</b><br>\$628,563 RTR funding * \$1,377,500 FLR Funding + \$37,844 Council Funding<br><b>Mildura Ivanhoe Road:</b><br>\$454,368 RFR Funding<br><b>Burke Wills Road:</b> \$77,031 RTR Funding + \$55,703 Council Funding<br><b>Marma Box Creek Road:</b><br>\$700,000 RTR Funding + \$2,584,273 FLR1 funding + \$65,727 Council Funding<br><b>Wooranbara Corrong:</b> \$91,555 RTR Funding<br><b>Leslie Drive:</b> \$60,000 RFR Funding + \$246,500 FLR2 Funding + \$14,500 Council Funding<br><b>Tapalin Mail Road:</b> \$110,000 RTR Funding + \$412,500 FLR3 Funding * \$14,500 Funding<br><br><b>Continued over page &gt;&gt;</b> | \$4,997,524<br><br><b>Funds Received to date:</b><br>\$3,354,664<br>(22 <sup>nd</sup> March 2023)<br><br><b>As at 6<sup>th</sup> July 2023:</b><br><b>Total Project Completion:</b><br>80%<br><b>Total Project Budget Expended</b><br>\$70% | <b>As at the 9<sup>th</sup> of August 2023:</b><br><br><b>COMPLETED WORKS:</b> <ul style="list-style-type: none"> <li>• McCabe Street Resealing</li> <li>• O’Conner Street Resealing</li> <li>• Reseal Multiple Locations Perry Street</li> <li>• Reseal Multiple Locations Shailer Terrace</li> <li>• Bertram Road Reseal</li> <li>• Tapalin Mail Road</li> <li>• Windomal Road</li> <li>• Mildura Ivanhoe Road</li> <li>• Hatfield The Vale Road</li> <li>• Weimby Kyalite Road</li> <li>• Mildura Ivanhoe Road</li> <li>• Burke Wills Road</li> <li>• Marma Box Creek Rd (\$148,242 RTR Funds)</li> <li>• Freshwater Road</li> <li>• Wooranbara Corrong</li> <li>• Marma Box Creek Road (\$700,000 RTR funding)</li> <li>• Leslie Drive</li> </ul> <b>As at the 9<sup>th</sup> of August 2023 – IN PROGRESS:</b> <ul style="list-style-type: none"> <li>• <b>Kilpatrick Road Resealing</b><br/>60% of Works Completed<br/>40% of allocated budget used to date</li> </ul> <b>Continued over page &gt;&gt;</b> |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                              | CM Folder                                                                                                                                                       | Project Manager & Project Dates                                                                                                                        | Description                                                                                                                                                                                                                                                                                                                                                       | Funding Value/<br>Funds Received<br>& Expenses                                                                                                      | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| <b>Roads to Recovery 2019-2024 – Department of Infrastructure, Transport, Regional Development &amp; Communications</b><br><br><b>General Ledger: 6440-4999-0000</b><br><br><b>Revenue: 6440-1100-0000</b> | F19.751<br><br>D23.81989 – Work Schedule as at 21 <sup>st</sup> April 2023<br><br>D23.81987 – Standard Expenditure Report to end of 31 <sup>st</sup> March 2023 | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b> May 2020<br><br><b>Expected Project Finish Date:</b> June 2024                  | <b>&gt;&gt; Continued from previous page</b><br><br><b>Marma Box Creek Road:</b><br>\$160,000 RTR Funding + \$600,000 FLR3 Funding + \$40,000 Council Funding<br><br><b>Euston Prungle Road:</b><br>\$80,000 RTR Funding + \$300,000 FLR3 Funding + \$20,000 Council Funding<br><br><b>Weimby Kyalite Road Reseal:</b><br>\$382,615 RTR + \$160,000 LRCI3 Funding | As Above                                                                                                                                            | <b>&gt;&gt; Continued from previous page</b><br><br><b>As at the 9<sup>th</sup> of August 2023 – INCOMPLETE:</b> <ul style="list-style-type: none"> <li><b>Tapalin Mail Road</b><br/>75% of Works Completed<br/>100% of RTR Budget Expended<br/>Project on hold, to recommence in warmer months for resealing works</li> </ul> <b>As at the 9<sup>th</sup> of August 2023 - NOT STARTED:</b> <ul style="list-style-type: none"> <li>Marma Box Creek Road (\$160,000 RTR funding)</li> <li>Euston Prungle Road</li> <li>Weimby Kyalite Road Reseal<br/>Works on these roads will commence in the warmer months for resealing works</li> </ul> |
| <b>Everyone Can Play 2022 – Department of Planning, Industry and Environment</b><br><br><b>Job Code: 4682-4999-0013</b><br><br><b>General Ledger: 1020-3110-0001</b>                                       | F22.292                                                                                                                                                         | Executive Manager of Engineering<br><br><b>Project Start Date:</b> June 2023<br><br><b>Expected Project Finish Date:</b> 31 <sup>st</sup> January 2024 | Everyone Can Play (ECP) Lions Park Inclusion Project<br><br>Play equipment upgrade (Crown Reserve Grant for Lions Park towards same project)                                                                                                                                                                                                                      | \$200,000<br><br><b>Funds Received to date:</b><br><b>Milestone 1</b><br>\$50,000 – Receipt 54990<br><b>Milestone 2</b><br>\$40,000 – Receipt 55157 | As at 4 <sup>th</sup> of May 2023 this project has been reactivated and an extension for a Progress Report that was due in March 2023 has been given by the funding body.<br><br>As at the 6 <sup>th</sup> of July 2023 the project manager is in discussion with suppliers and assessing designs.<br><br>As at the 9 <sup>th</sup> of August 2023 the project has been reassessed and the Project Plan has been amended. Council has also received an extension for the project<br><br><b>Percentage Completion: 5%</b><br><b>Percentage Budget Expended: 0%</b>                                                                            |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                        | CM Folder                              | Project Manager & Project Dates | Description                                                     | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                                                            | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <b>Bidgee Haven Retirement Hostel Expansion Grant – Department of Health</b><br><br><b>Job Code:</b><br><b>2620-4999-0021</b><br><br><b>General Ledger:</b><br><b>2620-1100-0001</b> | F19.244<br><br>Agreement:<br>D19.20869 | General Manager                 | Bidgee Haven Expansion Construction - Specialised Dementia Wing | Total potential funding: \$6,060,000<br>-<br>\$4,680,000 (Signed Funding Agreement)<br>\$1,380,000 Aged Care Approvals Round (ACAR) Top-Up 2020 (Not Formalised due to uncertainty with project)<br><br>Funds Received to date<br>Milestone 1 Payment:<br>\$500,000 – Receipt 49078 | First payment of \$500,000 has been received.<br><br><ul style="list-style-type: none"> <li>• Project currently on hold.</li> <li>• A Variation/Project Report was submitted to the funding body on the 13<sup>th</sup> of January 2023 (D23.78200 on CM).</li> <li>• A project progress meeting with the funding body was held on the 9<sup>th</sup> of Feb 2023. Another project progress meeting has been scheduled for end of March 2023.</li> <li>• As at the 5<sup>th</sup> of April 2023 clarification was provided by Aged Care Approvals (ACAR) Operations in reference to the funding for this project. There is a further \$1,380,000 ACAR top up but this has not been formalised due to the uncertainty of the project.</li> <li>• As at the 6<sup>th</sup> of July 2023 Council's General Manager went to Canberra on the 14<sup>th</sup> June 2023 and met with representatives from the Commonwealth Government to explore opportunities for operational funding. The General Manager will be following up with the Commonwealth Government representatives within the next couple of weeks.</li> <li>• As at the 9<sup>th</sup> of August 2023 a workshop with the Hostel Committee has been organised for the 23<sup>rd</sup> August 2023</li> </ul> <b>Percentage Completion: 0%</b><br><b>Percentage Budget Expended: 0%</b> |



Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                       | CM Folder          | Project Manager & Project Dates                                                                                                                                                       | Description                                                                                                                                                                                                                                                                                                                          | Funding Value/<br>Funds Received<br>& Expenses                                                                      | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>Public Library Infrastructure Grant 21/22 – Library Council NSW</b><br><br><b>General Ledger:</b><br><b>4520-1100-0000</b><br><br><b>Job Cost Code:</b><br><b>4520-4999-0018</b> | F22.190<br>F22.204 | BSC Librarian and the Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b> May 2022<br><br><b>Expected Project End Date:</b> 30 <sup>th</sup> June 2023 | Funding is for <b>Stage 1</b> of the project which includes access to the adjoining unused CWA room, a technology support hub, removal of a double window to create a double door for wheelchair access, removal of a small window for a larger window to view playground, building of a wall, ceiling and flooring for server room. | \$67,862<br><br><b>Funds Received to date:</b> \$67,862 – Receipt 54979<br><br><b>Expenses to date:</b> \$67,476.63 | <ul style="list-style-type: none"> <li>As at the 4<sup>th</sup> of May 2023 the project is 90% completed. We are waiting for Efex to reconnect touch screen and to change the settings on the WiFi printer from “corporate” to “public” and to furnish the independent study room.</li> <li>As at the 6<sup>th</sup> of July 2023 Council is in the process of fully expending the grant and commencing the acquittal process.</li> <li>As at the 9<sup>th</sup> of August Council is waiting for the final financials for the acquittal report</li> </ul> <b>Percentage Completion:</b> 95%<br><b>Percentage Budget Expended:</b> 95% |
| <b>Discovery Centre Redevelopment – Far West Joint Organisation</b><br><br><b>Job Code:</b><br><b>6560-4999-0033</b><br><br><b>General Ledger:</b><br><b>6560-4999-0000</b>         | F20.593            | General Manager<br><br><b>Project Start Date:</b> TBA<br><br><b>Expected Project End Date:</b> TBA                                                                                    | Redevelopment of the Discovery Centre.                                                                                                                                                                                                                                                                                               | \$950,000<br><br><b>Expenses to date:</b> \$102,950 (for 21/22)                                                     | <ul style="list-style-type: none"> <li>As at the 4<sup>th</sup> of May 2023 the tender date had closed and no applications were received.</li> <li>As at the 6<sup>th</sup> of July 2023 a quantity surveyor is assessing the current costs of the project and an update report will be presented at the next available Ordinary Council Meeting.</li> <li>As at the 6<sup>th</sup> of August 2023 there is no change in the status</li> </ul> <b>Percentage Completion:</b> 0%<br><b>Percentage Budget Expended:</b> 11%                                                                                                              |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                                                                                                          | CM Folder | Project Manager & Project Dates                                                                                                                                         | Description                                                                        | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                                                                                                                                                                                               | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Our Region our Rivers Program - Market Street Revitalisation – BAL 1 Department of Industry – Part of Regional Growth Fund -</b><br><br><b>Total Value amongst a number of LGA's is \$16,803,000</b><br><br><b>Job Cost Code:</b><br><b>6015-4999-0001</b><br><b>6015-4999-0002</b> | F19.607   | Community Projects, Tourism & Grants Coordinator<br><br>This part of the overall grant has been completed and will be acquitted when BAL 2 is acquitted (see next page) | Market Street Infrastructure Improvement activities. Mayall Street to River Street | \$205,921.70 Regional Growth Fund<br>\$1,870,973.25 Stronger Country Communities Fund<br><br><b>Funds Received to date from Regional Growth Fund for BAL1 &amp; BAL2 :</b><br><br><b>Milestone 1:</b> \$317,128<br><b>Receipt:</b> 43557<br><br><b>Milestone 2:</b> \$317,128<br><b>Receipt:</b> 53955<br><br><b>Milestone 3:</b> \$326,737<br><b>Receipt:</b> 53955<br><br><b>TOTAL RECEIVED:</b><br><b>\$960,993</b> | <ul style="list-style-type: none"> <li>On the 5<sup>th</sup> of July 2022 we provided the project coordinator Andrea Otto confirmation on particular elements of the Variation document in reference to the Market Street Revitalisation project.</li> <li>On the 8<sup>th</sup> August 2022 Andrea Otto finalised the Variation that was submitted to the funding body for approval.</li> <li>On the 1<sup>st</sup> September 2022 Andrea Otto sent us the signed document from the funding body approving the Variation. Refer to CM Document Number: D22.71715.</li> <li>On the 24<sup>th</sup> of February 2023 full financials &amp; evidentiary photos for BAL 1 was sent to Andrea Otto.</li> <li>As at the 5<sup>th</sup> of April 2023 we are getting prepared for the acquittal process.</li> <li>As at the 6<sup>th</sup> of July 2023 Council is still waiting for further direction from Andrea Otto re acquittal process.</li> <li>As at the 9<sup>th</sup> of August 2023 Council had been advised that an extension for the whole OROR project has been given till June 2024 BAL 1 of the project will be fully acquitted at that time</li> </ul> <b>Percentage Completion:</b> 100%<br><b>Percentage Budget Expended:</b> 100% |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                                                                                                        | CM Folder | Project Manager & Project Dates                                                                                                                                        | Description                                                                                                                                                                                                                                                                                   | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                                                                         | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <b>Our Region Our Rivers Program (OROR) – Riverfront/Riverbend/Swing Bridge - BAL 2</b><br><b>Department of Infrastructure, Regional Development and Cities</b><br><br><b>Job Code:</b><br><b>6000-4999-0012</b><br><br><b>Total Value amongst a number of LGA's is \$16,803,000</b> | F19.650   | Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b><br>01-07-2021<br><b>Expected Project Finish Date:</b><br>30 <sup>th</sup> June 2024 | BAL 2 of the Our Region Our Rivers Program comprises of the following <ul style="list-style-type: none"> <li>Riverfront Enhancement Eco Trails</li> <li>Swing Bridge Trail Loop</li> <li>Riverbend Reserve Place-making includes BBQ, toilet, furniture, gym equipment &amp; signs</li> </ul> | \$820,234.30 Regional Growth Fund<br>\$13,349.75 Stronger Country Communities Fund<br><br><b>Funds Received to date:</b><br>Please refer to the Our Rivers Our Region Project report as at 30-06-2022 which was compiled by Edna & Submitted for reporting.<br><b>CM reference:</b><br>D22.71719 | <ul style="list-style-type: none"> <li>On the 16<sup>th</sup> of February a Variation Report and Evidentiary photos for Our Region Our Rivers - BAL2 (Riverside project) was sent to Andrea Otto.</li> <li>On the 24<sup>th</sup> of February full financials and evidentiary photos for BAL 2 were sent to Andrea Otto.</li> <li>As at the 4<sup>th</sup> of May 2023 Andrea Otto advised that they are trying to get the funding body to provide an extension to finish the project elements that were not completed due to flooding. The funding body has requested that we provide evidentiary photos and report</li> <li>As at the 8<sup>th</sup> of June 2023 evidentiary photos and a report on the impact of flooding around the project area and the shire was provided to Andrea on the 12<sup>th</sup> May 2023. As at the 6<sup>th</sup> of July 2023 Council is waiting for response to the request for time extension.</li> <li>As at the 9<sup>th</sup> of August 2023 Council was advised that an extension for the OROR Bal. 2 has been given till June 2024. We had a meeting with all LGAs on 2<sup>nd</sup> August 2024. It was agreed that an assessment of each of our respective projects would be conducted to ensure that outstanding elements would be completed by June 2024.</li> </ul> <b>Percentage Completion: 90%</b><br><b>Percentage Budget Expended: 100%</b> |



Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                                                                                                                                                                                                        | CM Folder                                                                                                                                   | Project Manager & Project Dates                                                                                                                                            | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Funding Value/ Funds Received & Expenses                                                                                                                                                                                                                                                                                | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Local Roads Community Infrastructure ROUND 2 21/22 - Department of Infrastructure, Transport, Regional Development and Communications</b><br><br><b>Job Cost Centres:</b><br><b>0229-4999-0001</b><br><b>3182-4999-0001</b><br><b>4682-4999-0010</b><br><b>4684-4999-0013</b><br><b>4664-4999-0006</b><br><b>4606-4999-0003</b><br><b>6450-4999-0002</b><br><b>4687-4999-0003</b> | F20.693<br>F21.241<br>F21.242<br>F21.445<br>F21.247<br>F21.445<br>F21.246<br>F21.445<br>F21.245<br>F22.136<br>F21.249<br>F21.248<br>F21.244 | Executive Manager of Engineering<br><br><br><b>Project Start Date:</b> July 2020<br><b>Expected Project Finish Date:</b> Extension given to the 30 <sup>th</sup> June 2024 | Funding allocated to the following:<br>1. Balranald Aerodrome Fencing<br>2. Toilet at Balranald Cemetery<br>3. Balranald Irrigation Automation<br>4. Euston Town Approaches<br>5. Euston Rec Reserve Upgrade<br>6. Kyalite Riverside Reserve Enhancements<br>7. Seal off Street Parking Areas<br>8. Theatre Royal Refurbishments<br>9. Church & Harben Street Drainage Improvements<br>10. Balranald Riverfront Accessibility Works<br><br><b>Note:</b> Council will not receive full nominal funding until all projects are completed | Total Funding Value: \$616,739<br><br>1. \$110,000<br>2. \$50,000<br>3. \$66,000<br>4. \$100,00<br>5. \$40,000<br>6. \$30,000<br>7. \$26,739<br>8. \$84,000<br>9. \$30,000<br>10. \$80,000<br><br><b>Funds Received to date:</b> \$308,370<br><br>Receipt No: 53081<br><br>\$72,317 received 16 <sup>th</sup> June 2023 | As at the <b>9<sup>th</sup> of August 2023</b> the status of the total project is as below:<br><br><b>COMPLETED PROJECTS:</b> <ul style="list-style-type: none"> <li>Aerodrome Fencing</li> <li>Toilet at Balranald Cemetery</li> <li>Euston Rec Reserve Playground Upgrade</li> <li>Kyalite Riverside Reserve – Steps &amp; Railings (the balance of works including solar lights is part of the Community Building Partnerships 2021 Grant)</li> <li>Seal Off Street Parking Areas</li> <li>Church &amp; Harben Street Drainage Improvements</li> </ul> <b>INCOMPLETE PROJECTS:</b><br><b>Balranald Irrigation Automation</b><br>As at the 9 <sup>th</sup> of August 2023 an assessment will be conducted to identify where the irrigation automation needs to be implemented<br><b>Euston Town Approaches</b><br>AS at the 9 <sup>th</sup> of August 2023 town approaches were being assessed to identify requirements<br><b>Theatre Royal Refurbishments</b><br>As at the 9 <sup>th</sup> of August 2024 the initial Request For Quote (RFQ) period for the Theatre Royal refurbishments closed with no submissions, contractors are being followed up.<br><b>Balranald Riverfront Enhancement</b><br>As at the 9 <sup>th</sup> of August 2023 the scope of work for this project is being investigated and assessed<br><br><b>Total Project Percentage Completion: 77%</b><br><b>Percentage Budget Expended: 77%</b> |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                             | CM Folder                    | Project Manager & Project Dates                                                                                                                                         | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                                                                           | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Local Roads Community Infrastructure ROUND 3 22/23 - Department of Infrastructure, Transport, Regional Development and Communications</b><br><br><b>General Ledger: 6280-1125-0001</b> | F21.478<br><br>Grant Box G22 | Executive Manager of Engineering<br><br><b>Project Start Date:</b> 20/10/2021<br><b>Expected Project Finish Date:</b> Extension given to the 30 <sup>th</sup> June 2024 | <b>Projects include:</b><br><b>1.</b> Euston Oval-Multicourt Upgrade & Shade Shelter: \$250,000<br><b>2.</b> Balranald tennis Court Lighting: \$150,000: \$150,000<br><b>3.</b> Construct new cricket practice nets at Greenham Park: \$60,000<br><b>4.</b> Construct new cricket pitch to replace damaged pitch at Greenham Park: \$40,000<br><b>5.</b> Balranald Swimming pool fence & facilities: \$175,000<br><b>6.</b> Construct/replace 100m of footpaths in Euston: \$150,000<br><b>7.</b> Construct/replace 200m of footpaths in Balranald: \$250,000<br><b>8.</b> Heavy Patching Balranald/Ivanhoe Road: \$100,000<br><b>9.</b> Reseal Weimby Kyalite Road: \$160,000<br><b>10.</b> Marma Box Creek Rd & Wampo Magenta Rd Intersection Upgrade: \$330,842 | \$1,665,842<br><br><b>Initial Funding received: \$832,921 – Receipt 57227</b><br>(\$160,000 for Reseal Weimby Kyalite Road: \$330,842 for Marma Box Creek Rd & Wampo \$100,00 for Heavy Patching Balranald/Ivanhoe Road) | <ul style="list-style-type: none"> <li>As at the 5<sup>th</sup> of April 2023 the Executive Manager of Engineering received notice from the funding body that we have an extension to complete all projects until 30<sup>th</sup> June 2024 and that no further extensions will be provided.</li> <li>As at the 6<sup>th</sup> of July 2023 the specs for Projects 1 – 5 are being prepared in readiness for the procurement process. Projects 6 &amp; 7 are currently being assessed to identify the footpaths to be replaced. Projects 8 -10 Roads to be resealed will not commence until the warmer weather.</li> </ul> <p>As at the 8<sup>th</sup> of August 2023 <b>Project 1.</b> had gone to tender with only one respondent who came over budget at \$263,000 + GST; <b>Project 2</b> is Going onto Vendor Panel; <b>Project 3.</b> Specs have been prepared and ready to go onto Vendor Panel <b>Project 4.</b> Specs have been prepared and ready to go onto Vendor Panel; <b>Project 5.</b> Specs have been prepared in conjunction with funds from Stronger Country Communities Fund R5 (\$111,100); <b>Projects 6. &amp; 7.</b> Are currently being accessed to identify footpaths to be replaced; <b>Projects 8.-10.</b> Will commence in the warmer weather</p> <p><b>Project Percentage Completion:</b> 5%<br/> <b>Percentage Budget Expended:</b> 0%</p> |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                          | CM Folder | Project Manager & Project Dates                                                                                                                                                                                                                                               | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Funding Value/<br>Funds Received & Expenses                              | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <b>Stronger Country Community Funds Round 4 – Local Government NSW</b><br><br><b>General Ledger:</b><br><b>4546-1100-0000</b><br><b>4662-1100-0008</b> | F21.364   | Executive Manager of Engineering<br><br><b>Milestone 1 Completion Date:</b><br>31 <sup>st</sup> August 2023<br><br><b>Milestone 2 Expected Finish Date:</b><br>31 <sup>st</sup> August 2023<br><br><b>Milestone 3 Expected Finish Date:</b><br>31 <sup>st</sup> December 2023 | Euston Netball Upgrade: Demolition of existing change netball rooms and public toilets at Euston and construction of new, inclusive, change rooms and public toilets combined.<br>Renewed 200 lux LED outdoor sport lighting to both Balranald and Euston netball courts<br><br><b>Milestone 1:</b> Design, Documentation & Procurement Phase and Milestone 1: substructure, plumbing/ reticulation, walls, superstructure<br><br><b>Milestone 2:</b> Plumbing, electrical, internal/external fittings/fixtures, painting, flooring, finishes<br><br><b>Milestone 3:</b> Court Lighting, landscaping and paths/entries | \$527,626<br><br><b>Funds Received:</b><br>\$211,050.40<br>Receipt 56474 | <ul style="list-style-type: none"> <li>On the 25<sup>th</sup> of September 2022 we received the executed Funding Deed countersigned by the appropriate Departmental Officer. The project can now commence and must be completed within 2 years of announcement.</li> <li>As at the 14<sup>th</sup> of November 2022 we had received Milestone 1 payment of \$211,050.40 Receipt 56474.</li> <li>As at the 4<sup>th</sup> of May 2023 the project is being reviewed by the project manager for recommencement. The Euston Progressive Advisory Committee have noted in their March 2023 Minutes that works for the Netball Change Rooms has gone to tender.</li> <li>As at the 6<sup>th</sup> of July 2023 Milestone 1 design is being reassessed to ensure compliance before progressing to Milestone 2. Specs are currently being developed for Milestone 3.</li> <li>As at the 9<sup>th</sup> of August 2023 quotes received to date have been over budget and the project will be reassessed with new specifications</li> </ul> <p><b>Percentage Completion:</b> 5%<br/> <b>Percentage Budget Expended:</b> 0%</p> |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                            | CM Folder                                               | Project Manager & Project Dates                                                                                                                                                                                                                                          | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Funding Value/<br>Funds Received & Expenses                                                                                                                                                | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <b>Community Building Partnership 2021-<br/>Department of Communities &amp; Justice</b><br><br><b>General Ledger:<br/>6700-1100-0000</b><br><br><b>Job Cost Code:<br/>6700-4999-0002</b> | F19.718<br><br>D22.62866 –<br>Signed<br>Funding<br>Deed | <b>Kyalite Progressive:</b><br>Simone Carmichael<br><br><b>Council:</b><br>Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b><br>28 <sup>th</sup> January 2022<br><br><b>Expected Project Finish Date:</b><br>31 <sup>st</sup> July 2023 | <b>Project:</b> Kyalite Memorial Park and Foreshore Development.<br><br>The funding will be used to develop an attractive link between the Wakool River Foreshore and the Kyalite Village with pathways, signage and off-street parking.<br><br><b>Project Scope:</b> Itemise works to be paid with the Community Building Partnership fund is: <ul style="list-style-type: none"> <li>• Solar Lighting Along Steps</li> <li>• Information Bay Slab &amp; Components</li> <li>• Information Bay Signage</li> </ul> | \$32,572<br><br><b>Funds Received:</b><br>\$32,572 on 3 <sup>rd</sup> August 2022<br><br>Expenses to Date:<br>\$6,629.80 for the Solar Lighting<br>\$10,402 for Information Bay components | <ul style="list-style-type: none"> <li>• As at March 2023 we were advised that the solar lights have been installed (photos were provided) and the signage was still in progress.</li> <li>• As at the 5<sup>th</sup> of April 2023 we have been advised from Kyalite progressive that it will take approx. 14 weeks for the signage to be completed. We spoke to the funding body and we will be requesting a Variation for time extension.</li> <li>• As at the 4<sup>th</sup> of May we had submitted a Variation for Extension of time for the completion of the production and installation of the signage on the 19<sup>th</sup> of April 2023 and received the formal approval on the 21<sup>st</sup> April 2023.</li> <li>• As at the 6<sup>th</sup> of July the final invoice was received and paid and we are waiting for the sign to be received and installed.</li> <li>• As at the 9<sup>th</sup> of August 2023 the signage was still to be received and installed</li> </ul> <p><b>Percentage Completion:</b> 90%<br/><b>Percentage Budget Expended:</b> 100%</p> |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                         | CM Folder                          | Project Manager & Project Dates                                                                                                                               | Description                                                                                                                                                                                                                                                                                                             | Funding Value/<br>Funds Received & Expenses                                                                                                                                                                                                | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| <b>Business Improvement Fund 2022 – Department of Health</b><br><br><b>General Ledger: 2620-1100-0003</b><br><br><b>Job Cost Code: 2620-4999-0000</b> | F22.149<br><br>Contract: D22.69999 | Project Officer, Business Improvement<br><br><b>Project Start Date:</b> August 2022<br><br><b>Expected Project Finish Date: Final Report is due</b> July 2023 | Updating Hostel to a computer-based care program and staff training and restructuring costs<br><br><b>Funding Value (excl GST)</b> to be broken down as following:<br><b>Care Program: \$240,548</b><br>- IT Software: \$140,548<br>- IT Hardware: \$100,000<br><br><b>Restructuring &amp; Staff Training: \$45,000</b> | \$285,548 (excl GST)<br>\$314,103 (incl GST)<br><br><b>Funds received to date:</b><br>Instalment 1<br>\$204,167<br>Receipt No: 56175<br><br>Instalment 2:<br>\$109,936<br>Receipt No: 57910<br><br><b>Expenses to date:</b><br>\$91,777.80 | <ul style="list-style-type: none"> <li>➡ The first instalment of \$204,167 has been received. Receipt 56175.</li> <li>➡ Activity Work plan was submitted to the Dept of Health and was approved in October 2022. Recommendation of program to be submitted.</li> <li>➡ Care Program Telstra Health is in the process of being installed &amp; the IT hardware has been ordered.</li> <li>➡ The first progress report was submitted to the funding body on the 31<sup>st</sup> January 2023.</li> <li>➡ As at 5<sup>th</sup> April 2023 a new project report was submitted on the 10<sup>th</sup> of March 2023.</li> <li>➡ As at the 8<sup>th</sup> of June 2023 Milestone 2 payment was received – Receipt 57910</li> <li>➡ As at the 6<sup>th</sup> of July 2023 a Variation was submitted for time extension to the 30<sup>th</sup> September 2023.</li> <li>➡ As at the 9<sup>th</sup> of August 2023 there was no change to the status of the project</li> </ul> <p><b>Percentage Completion:</b> 43%<br/> <b>Percentage Budget Expended:</b> 32%</p> |



Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                        | CM Folder                                           | Project Manager & Project Dates                                                                                                                                            | Description                                                                                                                                                                                                                                                                                                                                       | Funding Value/ Funds Received & Expenses                                                                                                                     | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Crown Reserve Improvement Fund 21/22</b><br><br><b>Job Cost Code: 4682-4999-0008</b><br><br><b>General Ledger: 4682-1100-0000</b> | F21.77                                              | Executive Manager of Engineering<br><br><b>Project Start Date:</b> August 2022<br><br><b>Expected Project Finish Date:</b> 31 <sup>st</sup> Dec 2023                       | <b>Lions Park Upgrade:</b><br>Upgrade of toilets, play area, BBQ etc.<br><br>"Everyone Can Play" Grant \$200,000 funding towards the play equipment project                                                                                                                                                                                       | <b>Balranald Lions Park Upgrade</b><br>\$587,991<br><br><b>Funds received to date:</b> \$587,991<br>Receipt 51052<br><br><b>Expenses to Date:</b> \$7,560.91 | <ul style="list-style-type: none"> <li>As at 4<sup>th</sup> of May 2023 this project has been reactivated and proposals are being reviewed.</li> <li>As at the 6<sup>th</sup> of July 2023 the project manager is in discussion with suppliers and assessing designs.</li> <li>As at the 8<sup>th</sup> August 2023 the project was still in the planning process</li> </ul> <b>Percentage Completion:</b> 1%<br><b>Percentage Budget Expended:</b> 1%                                                                                                                                                                                                                                                                                                                                          |
| <b>Crown Reserve Improvement Fund 22/23</b><br><br><b>General Ledger: 4690-1100-0000</b><br><br><b>Job Cost Code: 6540-4999-0039</b> | CM Box G22/4<br><br>F22.333<br><br>T23/1 for quotes | Health & Development Officer – Caravan Park Upgrade<br><br><b>Project Start Date:</b> February 2022<br><br><b>Expected Project Finish Date:</b> 30 <sup>th</sup> June 2024 | <b>Caravan Park Upgrade:</b><br>Installation of new park facilities and amenities including new meeting room BBQ facility, improved park lighting. Upgrade of power and electrical reticulation. Installation of new guest facilities including a new pool, dump ezy point, new power heads, en-suites, cabin compendiums, quad en-suites, cabins | <b>Caravan Park Upgrade</b> \$771,500<br><br><b>Funds received to date:</b> \$771,500<br>Receipt 54576                                                       | <ul style="list-style-type: none"> <li>As at 10<sup>th</sup> of March 2023 the cabin renovations is nearly complete and the painting will be completed in a week. The male amenities are complete.</li> <li>As at April 2023 work has commenced on the female amenities and disabled area and Cabin 14 is completed.</li> <li>As at the 4<sup>th</sup> of May 2023 seven (7) quotes had been requested for the installation of a new pool.</li> <li>As at the 6<sup>th</sup> of July 2023 a Variation was being submitted for time extension to the 30<sup>th</sup> June 2024</li> <li>As at the 9<sup>th</sup> of August 2023 the time extension had been confirmed and the amenities are now completed</li> </ul> <b>Percentage Completion:</b> 30%<br><b>Percentage Budget Expended:</b> 30% |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                            | CM Folder                             | Project Manager & Project Dates                                                                                                                                                   | Description                                                                                                                                                         | Funding Value/<br>Funds Received & Expenses                                                                                                                                                             | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| <b>Block Grant – 2022/23 Transport of NSW</b><br><br><b>General Ledger:</b><br><b>6080-1102-0000</b><br><b>6080-1104-0000</b><br><b>6080-1101-0000</b>                   | Grant Box:<br>G22/17<br><br>D22.72552 | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b><br>1 <sup>st</sup> July 2022<br><br><b>Expected Project Finish Date:</b><br>31 <sup>st</sup> December 2023 | <b>Project:</b> Agreement for Block Grant Assistance to Council for Regional Roads<br><br>Main Road Maintenance. - MR 67 (192.9KM), MR 431 (6.5KM), MR 514 (62.9KM) | \$1,320,000 to be paid in 2 instalments of \$660,000<br><br><b>Funds Received:</b><br>The first instalment of \$660,000 has been paid – Receipt 56375<br>Second instalment of \$660,000 – Receipt 57351 | <ul style="list-style-type: none"> <li>The first instalment has been paid of \$660,000 Receipt 56375.</li> <li>As at the 13<sup>th</sup> February 2023 the second instalment of \$660,000 was received.</li> <li>As at the 4<sup>th</sup> of May 2023 works continue to be in progress.</li> <li>As at the 8<sup>th</sup> of June 2023 work was still in progress</li> <li>As at the 9<sup>th</sup> of August 2023 works had increased to 43% completion and the unexpended amount of \$737,212.32 was brought forward into 2023/2024 financial year.</li> </ul> <b>Percentage Completion:</b> 43%<br><b>Percentage Budget Expended:</b> 43% |
| <b>Fixing Local Roads Round 4 2022/2023 – Transport NSW</b><br><br><b>General Ledger:</b><br><b>6100-1100-0000</b><br><br><b>Job Cost Code:</b><br><b>6100-1100-0010</b> | CM Box<br>G22/14                      | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b><br>30 <sup>th</sup> July 2023<br><br><b>Expected Project Finish Date:</b><br>30 <sup>th</sup> June 2024    | Re-sheeting Benanee Gravel Road                                                                                                                                     | \$1,650,000                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>As at the 13<sup>th</sup> March 2023 Council received notice of our success – Letter of Offer (CM folder D23.79473).</li> <li>As at the 8<sup>th</sup> of June 2023 works had commenced.</li> <li>As at the 6<sup>th</sup> of July 2023 works are in progress.</li> <li>As at the 6<sup>th</sup> of August 2023 works continued to be in progress and increased to 15% completion</li> </ul> <b>Percentage Completion:</b> 15%<br><b>Percentage Budget Expended:</b> 15%                                                                                                                              |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                            | CM Folder                                         | Project Manager & Project Dates                                                                                                                                                        | Description                        | Funding Value/<br>Funds Received & Expenses                             | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <b>Fixing Local Roads<br/>Pothole Repair Program<br/>- Transport NSW</b><br><br><b>General Ledger<br/>Revenue:<br/>6100-1100-0008</b><br><br><b>Job Cost Code:<br/>8070-0001-0000<br/>9101-0001-0000</b> | Application<br>D22.74745<br><br>Folder<br>F22.693 | Executive Manager,<br>Engineering<br><br><b>Project Start Date:</b><br>1 <sup>st</sup> December 2022<br><br><b>Expected Project<br/>Finish Date:</b><br>31 <sup>st</sup> December 2023 | Funding for the repair of potholes | \$543,445<br><br><b>Funds Received:</b><br>\$543,445 –<br>Receipt 57024 | <ul style="list-style-type: none"> <li>• Application submitted in November.</li> <li>• On the 5<sup>th</sup> December 2022 we received notification of our application success.</li> <li>• Council has 30 days from the date of the email to accept the funding offered under this Program and return the signed Deed.</li> <li>• On 19<sup>th</sup> December 2022 we received notice of our invoice from the funding body.</li> <li>• As at 13<sup>th</sup> March 2023 we are awaiting a progress report on the project.</li> <li>• As at the 4<sup>th</sup> of May 2023 we have been advised that the funding is fully paid and that works are in progress.</li> <li>• As at the 8<sup>th</sup> of June 2023 works was in progress</li> <li>• As at the 6<sup>th</sup> of July 2023 works continue to be in progress with an increase to 5% completion.</li> <li>• As at the 9<sup>th</sup> of August 2023 works was still in progress with an increase of 10% completion</li> </ul> <b>Percentage Completion: 10%</b><br><b>Percentage Budget Expended: 10%</b> |



### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                   | CM Folder                             | Project Manager & Project Dates                                                                                                                                                   | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Funding Value/<br>Funds Received & Expenses                                                                                                                           | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| <b>Stronger Country Communities Fund – Round 5</b><br><br><b>General Ledger: 4500-1145-0000</b> | CM Box: G22/11<br>App Folder: F22.461 | Community Projects, Tourism & Grants Coordinator & the General Manager<br><br><b>Project Start Date:</b><br>June 2023<br><br><b>Expected Project Finish Date:</b><br>January 2025 | <b>1. Kyalite Memorial Park Rest Area:</b> to include public toilets & ancillary facilities <b>(\$101,200)</b><br><br><b>2. Balranald Shire Signage:</b> To undertake recognition of First Nations Lands upon entry into the Shire and enhance town entry signs in Balranald and Kyalite <b>(\$203,500)</b><br><br><b>3. Netball Courts Resurfacing &amp; Basketball Courts Balranald:</b> To resurface netball courts and design and construct new basketball courts and facilities <b>(\$418,000)</b><br><br><b>4. Hatfield Community Hall &amp; Precinct Upgrade:</b> Renovations of the Hatfield Community Hall <b>(\$110,000)</b><br><br><b>5. Safe Fencing at the Balranald Pool:</b> To installed approved fencing around the Balranald Pool <b>(\$111,100)</b> | <b>Balranald Shire Council Allocation:</b><br>\$943,758 for Council Community Projects<br><br><b>Payments Received:</b><br>First instalment \$755,040 – Receipt 57488 | As at the <b>9<sup>th</sup> of August 2023</b> the following are in progress:<br><br><b>Project 1:</b> Specifications are being developed, the location for the rest area is being assessed and the environmental factors are being assessed and a meeting with the Kyalite Progression committee has been organised<br><br><b>Project 2:</b> Entry signage and relevant templates and possible sizes of the signs have been sourced from Transport Of NSW and research is being conducted in reference to First Nations lands within the Shire<br><br><b>Project 3:</b> A meeting will be scheduled with the Netball club committee to identify needs and specifications.<br><br><b>Project 4:</b> Current specs are being reviewed and contact has been made with the Hatfield community and a meeting is to be organised<br><br><b>Project 5:</b> Measurements and specs have been established by our Executive Manager of Engineering<br><br><b>Percentage Completion:</b> 5%<br><b>Percentage Budget Expended:</b> 0% |

Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                | CM Folder                   | Project Manager & Project Dates                                                                                                                | Description                                                                                     | Funding Value/<br>Funds Received<br>& Expenses                                                                                | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <b>Library Council - Public Library Infrastructure Fund 2022/23</b><br><br><b>GL Account: 4520-1100-0005</b> | CM Box G22/23               | Librarian<br><br><b>Project Start Date:</b> June 2023<br><br><b>Expected Project Finish Date:</b> December 2023                                | Funding for Stage 2 of the Library Refurbishment project                                        | \$172,610<br><br>Funds Received: \$172,610 – Receipt 58163                                                                    | <ul style="list-style-type: none"> <li>As at the 5<sup>th</sup> of April 2023 we are preparing the funding deed documentation for submission.</li> <li>As at the 4<sup>th</sup> of May 2023 the funding agreement had been signed by the GM and submitted to the funding body.</li> <li>As at the 26<sup>th</sup> of May 2023 we had received the funds of \$172,610 Receipt 58163</li> <li>As at the 6<sup>th</sup> of July 2023 the project specifications were being developed for the procurement process</li> <li>As at the 9<sup>th</sup> of August 2023 the project is still in the planning process</li> </ul> <b>Percentage Completion: 0%</b><br><b>Percentage Budget Expended: 0%</b> |
| <b>Community Building Partnership Grant 2022</b>                                                             | F22.346<br><br>CM Box G22/5 | Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b> August 2023<br><br><b>Expected Project Finish Date:</b> TBA | Enhancements/Upgrade of IT multi-media communications and displays at the Interpretive Pavilion | \$40,000 Grant<br>\$40,000 Council Contribution<br><br><b>TOTAL: \$80,000</b><br><br>Funds Received: \$40,000 – Receipt 58863 | <ul style="list-style-type: none"> <li>As at the 5<sup>th</sup> April 2023 we are preparing the Funding Deed documentation and EFT banking details for submission.</li> <li>As at the 4<sup>th</sup> of May 2023 the signed Funding Deed and EFT details was submitted on the 17<sup>th</sup> April 2023.</li> <li>As at the 6<sup>th</sup> of July 2023 the funding body advised that it would be approximately 6 weeks until the funding deed is reviewed and funds released.</li> <li>As at the 9<sup>th</sup> of August 2023 the funds of \$40,000 were received and planning with Efix is to commence</li> </ul> <b>Percentage Completion: 0%</b><br><b>Percentage Budget Expended: 0%</b>  |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                              | CM Folder                                      | Project Manager & Project Dates                                                                                                                            | Description                                                      | Funding Value/<br>Funds Received & Expenses                                                         | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>Office of Responsible Gambling NSW Community Development Fund Round</b> | CM Box<br>G22/25<br><br>D22.74980<br>D22.74982 | Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b><br>March 2023<br><br><b>Expected Project Finish Date:</b><br>March 2024 | Funding for the Refurbishment of emergency accommodation housing | \$240,000<br><br><b>Funds Received:</b><br>1 <sup>st</sup> Instalment<br>\$237,000 Receipt<br>58222 | <p>As at the 4<sup>th</sup> of May 2023 the GM has signed the Funding Agreement through the DocuSign process on the 1<sup>st</sup> of May 2023 and it was co-signed and returned to us on the 3<sup>rd</sup> of May 2023.</p> <p>We also contacted the funding body to receive confirmation that we can now formally and publicly announce our success and release a media release. The funding body has publicly released the recent grant recipients including Balranald Shire Council on their website here: <a href="https://www.nsw.gov.au/grants-and-funding/community-development-fund/community-development-fund-grant">https://www.nsw.gov.au/grants-and-funding/community-development-fund/community-development-fund-grant</a></p> <p>As at 8<sup>th</sup> of June 2023 Council had received the 1<sup>st</sup> Instalment funds for \$237,000 receipt 58222</p> <p>As at the 6<sup>th</sup> of July 2023 Council is preparing the specifications for the tendering process.</p> <p>As at the 9<sup>th</sup> of August 2023 the initial Request For Quotes (RFQ) period closed with no submissions. Contractors are being followed up</p> <p><b>Percentage Completion:</b> 0%<br/><b>Percentage Budget Expended:</b> 0%</p> |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                        | CM Folder                                                | Project Manager & Project Dates                                                                                                                                  | Description                                                                                                                                                                                                                                                                                                                                                                      | Funding Value                                               | Status to Date                                                                                                                                                                                                                                            |
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| <b>Regional &amp; Local Roads Repair Program (RLRRP) – Transport NSW</b><br><br><b>General Ledger: 6100-1100-0009</b><br><br><b>Job Cost Code: 8075-0001-0000 and 9105-0001-0000</b> | F20.589<br>GM Box<br>G23/2<br><br>Contract:<br>D23.80338 | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b><br>May 2023<br><br><b>Expected Project Finish Date:</b><br>29 <sup>th</sup> February 2024 | Funds for the impact of floods, storm and persistent weather events in 2022<br><br><b>Roads include:</b><br>Milurulu 10km<br>Clare Mossgiel 49km<br>Clare Freshwater 53km<br>Tarwong Freshwater 63km<br>Nandum Coorong 39km<br>Wooranbarra Corrong 39km<br>Oxley Clare 84km<br>Burke and Wills 48km<br>Boree Plans Gol Gol 61km<br>Hatfield the Vale 76km<br>Turlee Leaghur 43km | Funding Value fully paid<br>\$2,882,580.00<br>Receipt 57648 | As at the 6 <sup>th</sup> of July 2023 works have commenced and in progress.<br><br>AS at the 9 <sup>th</sup> of August 2023 works are in progress with 13% completion<br><br><b>Percentage Completion: 13%</b><br><b>Percentage Budget Expended: 13%</b> |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                     | CM Folder                          | Project Manager & Project Dates                                                                                                                         | Description                                                     | Funding Value                                                                                                        | Status to Date                                                                                                                                                                                                                                                    |
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| <b>Western Weeds Action Program</b><br><br><b>General Ledger Revenue: 2100-1100-0002</b><br><br><b>Job Cost Code: From 2100-0011-0000 to 2100-4999-0001</b>                       | CM Box F20.589                     | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b> July 2022<br><br><b>Expected Project Finish Date:</b> 2                          | Weeds Action Program (WAP) - Balranald Shire - Year 3 - 2022/23 | \$84,395<br>Grant: \$32,000<br>Council Contribution: \$52,396<br><br><b>Funds Received:</b> \$32,000 – Receipt 58582 | As at the 9 <sup>th</sup> of August 2023 roadside weed spraying was conducted and a Weeds Action Program (WAP) Balranald Shire Report Year 3 2022/23 is to be signed by the GM<br><br><b>Percentage Completion:</b> 22%<br><b>Percentage Budget Expended:</b> 22% |
| <b>Traffic Route Lighting Subsidy (TRLSS) 2022/23 Transport NSW</b><br><br><b>General Ledger: 6380-2390-0000</b><br><br><b>Job Cost Code: 0228-0070-0002 &amp; 0228-0080-0000</b> | F23.234<br><br>Contract: D23.83889 | Engineering Finance & Assets Officer<br><br><b>Project Start Date:</b> July 2022<br><br><b>Expected Project Finish Date:</b> 30 <sup>th</sup> June 2023 | Street Light Subsidy                                            | \$19,000                                                                                                             | As at the 9 <sup>th</sup> of August 2023 the project for 2022/23 is fully completed and expended and will be taken off this report next month<br><br><b>Percentage Completion:</b> 100%<br><b>Percentage Budget Expended:</b> 100%                                |
| <b>EPA – Approved Projects in Illegal Dumping Prevention Program R1</b><br><br><b>General Ledger: 3060-1100-0002</b>                                                              | Application D23.83871              | Health & Development Officer                                                                                                                            | Develop Illegal dumping baseline data                           | \$20,000                                                                                                             | As at the 9 <sup>th</sup> of August 2023 the project manager attended an induction meeting with EPA<br><br><b>Percentage Completion:</b> 0%<br><b>Percentage Budget Expended:</b> 0%                                                                              |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                              | CM Folder     | Project Manager & Project Dates                                                                                                                                 | Description                                                                                                                                                                               | Funding Value/ Funds Received & Expenses                                                                                                                                                                   | Status to Date                                                                                                                              |
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| <b>Local Roads Community Infrastructure Round 4 (LRCI4) – Department of Infrastructure</b> | CM Box G23/11 | Executive Manager, Engineering<br><br><b>Project Start Date:</b><br>TBA<br><br><b>Expected Project Finish Date:</b><br>TBA                                      | Funding allocated to the Balranald Shire Council. Council is invited to take up the offer by signing a Funding Deed and then to submit a Work Schedule on how the funds will be allocated | <b>Funding Value Total</b><br>\$1,313,368<br>\$832,921 for community infrastructure projects<br>\$480,447 for road projects<br><br><b>Funds Received:</b><br>\$0<br><br><b>Funds expended to date:</b> \$0 | As at the 9 <sup>th</sup> of August 2023 Council was in the process of signing and submitting the Funding Deed.                             |
| <b>Telehealth Support Funding – PHN Western NSW – Western Health Alliance Limited</b>      | D23.84575     | Project Officer. Business Improvement<br><br><b>Project Start Date:</b><br>August 2023<br><br><b>Expected Project Finish Date:</b><br>31 <sup>st</sup> Dec 2023 | Funding to assist RACFs and MPSs to have appropriate telehealth facilities and equipment to enable their residents to consult virtually with their primary health care professionals      | <b>\$11,000</b><br><br><b>Funds Received:</b><br>\$11,000 – Receipt 58762                                                                                                                                  | As at the 9 <sup>th</sup> of August 2023 the Grant Agreement was signed with the department and returned and funds of \$11,000 was received |



Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

## NON INFRASTRUCTURE GRANTS/PROJECTS

| Grant/Project                                                                                                                                                          | CM Folder                     | Project Manager & Project Dates                                                                                                                                                                                                                    | Description                                                                                                                                                                                                                                                                                                                                                                                     | Funding Value/<br>Funds Received & Expenses                                                                                                                                                                      | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| <b>Transport Access Regional Partnerships Funding (TARP) 2019 – 2023 – Transport NSW</b><br><br><b>Job Code:</b><br>2670-2405-0002<br>2670-2405-0001<br>2670-2405-0003 | F22.127<br>F19.277<br>F19.277 | Community Projects, Tourism & Grants Coordinator<br><br><b>Expected Project End Date for Projects 1 &amp; 2 projects:</b><br>30 <sup>th</sup> June 2023<br><br><b>Expected Project End Date for Projects 3:</b><br>30 <sup>th</sup> September 2023 | Includes the following projects/<br>funding streams:<br><br><b>1. Beating Isolation:</b> Providing transport to community based facilities for disadvantaged community members<br><br><b>2. Backing Balranald Youth:</b> Transport initiative for Balranald youth<br><br><b>3. Building Resources Balranald:</b> To provide funding for at least 12 people to obtain their medium rigid license | \$20,000<br><b>Expenses to date:</b><br><b>\$18,347.33 ex GST</b><br><br>\$25,000<br><b>Invoices to date:</b><br><b>\$22,877.40 ex GST</b><br><br>\$18,000<br><b>Invoices to date:</b><br><b>\$17,660 ex GST</b> | <ul style="list-style-type: none"> <li>As at the 13<sup>th</sup> of February two evaluation reports were submitted to the funding body being for Projects 1, 2 &amp; 3</li> <li>As at 13<sup>th</sup> of March 2023 we have received an extension to deliver the Building Resources Balranald fund by June 2023. We are currently working on the delivery plan.</li> <li>As at the 5<sup>th</sup> of April 2023 we are working on finalising and delivering on the Building Resources Balranald project.</li> <li>As at the 6<sup>th</sup> of July 2023 the project manager is in the process of acquitting Projects 1 and 2 and have received an extension to complete Project 3 by the 30<sup>th</sup> September 2023</li> <li>As at the 9<sup>th</sup> of August 2023 the project manager acquitted Projects 1 &amp; Project 2 and Project 3 is to be acquitted at the end of Sept 2023</li> </ul> <b>Percentage Completion:</b> 67%<br><b>Percentage Budget Expended:</b> 67% |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                                                                                                                                                 | CM Folder | Project Manager & Project Dates                                                                                                                        | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Funding Value/ Funds Received & Expenses                                                          | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| <b>Reconnecting Regional NSW Community Events Program</b><br><br><b>Job Codes:</b><br><b>6560-2085-0001</b><br><b>6560-2085-0002</b><br><b>6560-2085-0003</b><br><b>6560-2085-0004</b><br><br><b>General Ledger:</b><br><b>6560-1100-0011</b> | F22.193   | Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b><br>Oct 2022<br><br><b>Expected Project Finish Date:</b><br>Jan 2024 | Balranald Shire Council was allocated an amount of \$150,854 for community events. An application was to be submitted with breakdown of allocation of the proposed funding. Funding was to only go to events that were free entry for attendees. Our application prosed the funding of 4 events including: <ul style="list-style-type: none"> <li>• <b>The Sounds &amp; Scribble Youth Summer Festival</b><br/>6560-2085-0001 \$44,250</li> <li>• <b>The Salami Festival Euston</b><br/>6560-2085-0002 \$44,554</li> <li>• <b>SW Arts Regional Events &amp; Touring Program</b><br/>6560-2085-0003 \$50,000</li> <li>• <b>Stop Shop Stay Market Day</b><br/>(Christmas Market Day-supporting local businesses)<br/>6560-2085-0004 \$12,050</li> </ul> | \$150,854<br><br><b>Funds Received:</b><br>80% of funds received.<br>\$129,683,20 – Receipt 46475 | <ul style="list-style-type: none"> <li>• As at January 2023 two of the events had been delivered being the Great Murray River Salami Festival in Euston and the Stop Shop Stay Market Day in Balranald</li> <li>• As at March of 2023 a Variation for time extension had been submitted on the 27<sup>th</sup> February 2023 for the SW Arts Touring Program &amp; for the Sounds &amp; Scribble Youth Summer Festival</li> <li>• As at the 4<sup>th</sup> of May 2023 we received a formal Approval on the 2<sup>nd</sup> of May 2023 for our Variation Request for time extension for the SW Arts Regional Events &amp; Touring Program and the Sounds &amp; Scribble Youth Summer Festival.</li> <li>• As at the 8<sup>th</sup> of June 2023 we had staged 2 successful events as part of the SW Arts Regional Touring Program</li> <li>• As at the 6<sup>th</sup> July 2023 Council has delivered 3 events as part of the SW Arts Regional Touring Program</li> <li>• As at the 9<sup>th</sup> of August 2023 Council had delivered 4 events with a 5<sup>th</sup> being planned as part of the SW Arts Regional Touring Program and is in the process of Planning for the upcoming Youth Festival.</li> </ul> <p><b>Percentage Completion:</b> 64%<br/> <b>Percentage Budget Expended:</b> 64%</p> |



### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                  | CM Folder | Project Manager & Project Dates                                                                      | Description                                                                                                                                                                                                                                                                                                                  | Funding Value/<br>Funds Received & Expenses                                                     | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| <b>Community Benefit Fund - Office of Responsible Gambling</b> | F22.220   | Community Projects, Tourism & Grants Coordinator<br><br><b>Commencement Date:</b><br>Yet to commence | Funds to:<br><b>Strengthening Community Access, Inclusion &amp; Wellbeing Advisory Committee</b> (SCAIW) - under the auspice of Balranald Shire Council<br><br>For the delivery of Mental Health First Aid Training for Community Members as well as Gambling Education & Awareness and other Mental Health related programs | Funds to Council's Advisory Committee: \$84,764 per year for 3 years<br><b>TOTAL: \$254,292</b> | <ul style="list-style-type: none"> <li>As at 13<sup>th</sup> February 2023 we are finalising the documentation and requirements requested by the funding body.</li> <li>As at 13<sup>th</sup> March 2023 we had an online meeting with the funding body re requirements and have been given the green light to proceed with the funding deed documentation.</li> <li>As at the 5<sup>th</sup> of April 2023 the funding deed is being prepared for signing and submission.</li> <li>As at the 4<sup>th</sup> of May 2023 the signed Funding Agreement which included the Project Objectives was sent to the funding body on the 27<sup>th</sup> of April 2023.</li> <li>As at the 6<sup>th</sup> of July 2023 the unsigned version of the Funding Agreement was sent as well as the 1<sup>st</sup> year budget for review.</li> <li>As at the 9<sup>th</sup> of August 2023 Council is finalising the funding agreement</li> </ul> <p><b>Percentage Completion: 0%</b><br/><b>Percentage Budget Expended: 0%</b></p> |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                          | CM Folder                     | Project Manager & Project Dates | Description                                                                                                                                                                                                                                                                                       | Funding Value/<br>Funds Received & Expenses                                                           | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Library Priority Grant 22/23 – Library Council NSW</b><br><br><b>General Ledger: 4520-1100-0003</b> | D22.60803 – Grant Application | Librarian                       | Funding is for: <ul style="list-style-type: none"> <li>• Book collection &amp; Bookshelves</li> <li>• Printing services</li> <li>• School Holiday &amp; community programs</li> <li>• Building enhancements or expansion programs</li> <li>• Upgrades to the library management system</li> </ul> | <b>Funds Received:</b><br>\$18,507<br>Receipt 56663<br><br><b>Funds expended to date:</b> \$16,921.43 | As at the 4 <sup>th</sup> of May 2023: <ul style="list-style-type: none"> <li>• <b>Technology Hub Resources</b> which currently 90% completed.</li> <li>• <b>Development of Oral History Resources</b> which is 100% complete.</li> <li>• <b>Shelving &amp; workstation spaces</b> which are 90% complete.</li> <li>• <b>Community Programs</b> which is 90% completed.</li> <li>• <b>Book Replacement</b> of books older than 20 years plus new genres which is 90% completed.</li> <li>• As at the 9<sup>th</sup> of August 2023 there was \$1,578.57 of funds unexpended which is allocated for the purchasing of Tech resources.</li> </ul> |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                                             | CM Folder    | Project Manager & Project Dates                                                                                                                                              | Description                                                                                                                                                                                                                                                           | Funding Value/<br>Funds Received & Expenses                         | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <b>Children and Young People Wellbeing Recovery Initiative – Large Grants - Regional NSW</b><br><br><b>(RNCYP – 0735)</b> | CM Box G23/1 | Community Projects, Tourism & Grants Coordinator<br><br><b>Project Start Date:</b> February 2023<br><br><b>Expected Project Finish Date:</b> 29 <sup>th</sup> September 2023 | Funding for Community MESH Training & URSTRONG tri-school initiative.<br>Teacher training in four schools within the Balranald Shire in two highly acclaimed mental and emotional wellbeing programs.<br><br>Instigated and supported by the SCAIW Advisory Committee | \$49,853<br><br><b>Funds Received:</b> \$39,882.40<br>Receipt 58832 | <ul style="list-style-type: none"> <li>On the 2<sup>nd</sup> of March 2023 we received notification that we were successful with our application.</li> <li>On the 5<sup>th</sup> April we submitted the signed Funding Deed and the 1<sup>st</sup> Instalment Invoice for \$39,882.40.</li> <li>As at the 8<sup>th</sup> of June 2023 the MESH training had been delivered and we are still waiting to receive the funds.</li> <li>As at the 6<sup>th</sup> July 2023 the first Instalment invoice for \$39,882.40 has been sent and the funding deed is being finalised.</li> <li>As at the 9<sup>th</sup> of August the 1<sup>st</sup> Instalment of funds of \$39,882.40 was received. Receipt No. 58832</li> </ul> <b>Percentage Completion:</b> 80%<br><b>Percentage Budget Expended:</b> 80% |

### Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

| Grant/Project                                                                                            | CM Folder    | Project Manager & Project Dates                                                                                                                                                                                                           | Description                                                                                                                                                                                 | Funding Value/ Funds Received & Expenses                                                                                                                  | Status to Date                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Economic Development Strategy Grant 2023-Regional NSW</b><br><br><b>Job Cost Code: 6560-2325-0000</b> | CM Box G23/7 | Community Projects, Tourism, Economic Dev & Grants Coordinator<br><br><b>Project Start Date:</b> July 2023<br><br><b>Expected Project Finish Date:</b> June 2024                                                                          | Funding for the development of 2 Economic Development Strategies – for Balranald Shire Council & for Wentworth Shire Council<br><br><b>Consultant:</b> Local Logic Place – Rachael Williams | <b>Funding Value</b> \$40,000 (Excl. GST)<br><br><b>Funds Received:</b> \$40,000 Receipt 56663<br><br><b>Funds expended to date:</b> \$11,245 (Excl. GST) | As at the 9 <sup>th</sup> of August 2023 the funds of \$40,000 had been received (receipt 56663) and the inception meeting was held in Euston on the 25 <sup>th</sup> July 2023. The inception meeting was attended by Balranald Shire Council, Wentworth Shire Council, Local Logic Place and Regional NSW                     |
| <b>Regional Drought Resilience Planning Program Round 1 – Regional NSW</b>                               | CM Box G23/9 | Wentworth Shire Council<br><b>Balranald Shire Council support:</b> Community Projects, Tourism, Economic Dev & Grants Coordinator<br><br><b>Project Start Date:</b> August 2023<br><br><b>Expected Project Finish Date:</b> November 2023 | A project in collaboration with Wentworth Shire Council who are the project manager<br><br>\$200,000 for Regional Drought Resilient Plan<br><br>\$250,000 for the Plan's Implementation     | <b>Funding Value:</b> \$450,000<br><b>To be received and managed by Wentworth Shire Council</b>                                                           | As at the 9 <sup>th</sup> of August 2023 Council had 2 meetings with Wentworth Shire Council and with Regional NSW which took place on the 20 <sup>th</sup> July and 3 <sup>rd</sup> August 2023. The 2 Councils are currently finalising the Terms of Reference, Code of Conduct and the Request For Quotation (RFQ) document. |

## Balranald Shire Council Grants/Projects Update Summary as @ the 9<sup>th</sup> August 2023

### APPLICATIONS PENDING

| Grant/Project                                                                                                                       | CM Folder     | Project Manager & Project Dates                                | Description                                                                                                                                                                                                                       | Funding Value                                           | Status to Date                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>COVID-19 Aged Care Support Program Extension – COVID Outbreak Reimbursement 2022 – Department of Health</b>                      | F22.303       | Project Officer, Business Improvement                          | Reimbursement for money spent during the May 2022 COVID-19 Outbreak at the Hostel                                                                                                                                                 | \$20,700.40                                             | Application was submitted in June 2022.<br><br>As at the 6 <sup>th</sup> of July 2023 the project manager received a email from the funding body advising that a response is due shortly,<br><br>As at the 9 <sup>th</sup> of August 2023 there was no change to the status |
| <b>Growing Regions Program Round 1 – EOI for the Euston Irrigation Upgrade Project<br/>Dept. of Industry, Science and Resources</b> | CM Box G23/8  | Community Projects, Tourism, Economic Dev & Grants Coordinator | Expression of Interest for funds for the Upgrade of the Euston Irrigation System to enable growers to install cooling sprinklers<br><br>Balranald Shire Council in collaboration with the Euston Cooperative Rural Society (ECRS) | \$1,963,483 – Grant<br>\$841,493 Contribution from ECRS | As at the 9 <sup>th</sup> of August 2023 the EOI was submitted on the 2 <sup>nd</sup> of August 2023                                                                                                                                                                        |
| <b>NSW Small Business Month Grant 2023</b>                                                                                          | CM Box G23/10 | Community Projects, Tourism, Economic Dev & Grants Coordinator | Funding for a Small Business Dinner to take place during Small Business Month in October                                                                                                                                          | \$2,500                                                 | As at the 9 <sup>th</sup> of August 2023 the grant application was submitted on the 2 <sup>nd</sup> August 2023                                                                                                                                                             |

**9.7 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT****File Number:** D23.84444**Reporting Officer(s):** Nikkita Manning-Rayner, Administration Officer - Health & Development

Ray Mitchell, Health &amp; Development Officer

**Responsible Officer:** Craig Bennett, General Manager**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.**PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department after the Ordinary Council Meeting (**OCM**) held on Tuesday, 18 July 2023.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

The following Notices of Determination (**DA**), Construction Certificates (**CC**), Complying Development Certificates (**CDC**), Section 68 Certificates (**S68**), Subdivision Certificates (**SDC**), Subdivision Works Certificates (**SWC**) and / or Occupation Certificates (**OC**) have been issued under delegated authority since the OCM held on Tuesday, 18 July 2023:

| <b>Application</b>  | <b>Owner/Applicant</b>                                                                 | <b>Location</b>                                                                                     | <b>Description</b>                                                                                                  |
|---------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| DA 46/2022<br>Mod 1 | James Golsworthy for<br>Duxton Vineyards Pty Ltd                                       | Paiko Vineyard, 1029<br>Tillara Road, Balranald                                                     | Irrigation Pump Station<br>Augmentation                                                                             |
| DA 26/2023          | Cramenton Pty Ltd for 5<br>Ways Land Holding Pty<br>Ltd                                | Crown Land on the<br>southern bank of the<br>Murray River, off Murray<br>Valley Highway,<br>Narrung | Irrigation Pump Station                                                                                             |
| DA 28/2023          | Ramps Ridge Pty Ltd and<br>R.N Harris & S.P Harris<br>for Mr R.N. & Mrs S.P.<br>Harris | Lake Marimley, 6013<br>Oxley Road, Balranald                                                        | Demolition of Part<br>Existing Dwelling,<br>Construction of New<br>Dwelling & Onsite<br>Sewage Management<br>System |
| DA 29/2023          | James Harwood Homes<br>for Mr J.S. & Mrs M.<br>Gervasi                                 | 10 Garreffa Parade,<br>Euston                                                                       | Dwelling                                                                                                            |
| CC 12/2023          | Fernleigh Drafting for<br>Daniel & Amy Rogers                                          | 134 Dry Lake Road,<br>Euston                                                                        | Shed                                                                                                                |

|                                           |                                          |                        |                                |
|-------------------------------------------|------------------------------------------|------------------------|--------------------------------|
| OC 01/2024<br>(certificate of completion) | Josh Gaskin for<br>Francesco Chirchiglia | 21 Tayla Court, Euston | Sanitary plumbing for dwelling |
|-------------------------------------------|------------------------------------------|------------------------|--------------------------------|

The following numbers of certificates relating to conveyancing have been issued since the OCM held on Tuesday, 18 July 2023:

|                                                                                                     |   |
|-----------------------------------------------------------------------------------------------------|---|
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Planning Information Certificates (10.7) | 4 |
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Building Certificates (6.24)             | 0 |
| <b>Local Government Act 1993</b><br>Outstanding Orders (735A)                                       | 0 |
| <b>Local Government Act 1993</b><br>Drainage Diagram                                                | 2 |
| <b>Biosecurity Act 2015</b><br>Outstanding Orders (Noxious Weeds)                                   | 0 |

The following Section 4.6 Variations have been issued under delegated authority since the OCM held on Tuesday, 18 July 2023:

| Application | Owner/Applicant | Location | Description |
|-------------|-----------------|----------|-------------|
| Nil         | Nil             | Nil      | Nil         |

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

Environmental Planning & Assessment Act 1979.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Local Government Act 1993.

Biosecurity Act 2015.

Conveyancing Act 1919.

## POLICY IMPLICATIONS

Nil.

## RISK RATING

Low.

## ATTACHMENTS

Nil

**9.8 OUTSTANDING ACTIONS AS AT THURSDAY 10 AUGUST 2023**

**File Number:** D23.84813  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Craig Bennett, General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with the Action Report which details all outstanding actions from previous Ordinary and Extraordinary Council Meetings.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

A list of the outstanding actions from previous Ordinary and Extraordinary Council Meetings has been provided for the information of Council.

There are now eleven (11) actions outstanding as at Thursday 10 August 2023.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

1. Outstanding Actions - August 2023



|                                      |                                     |         |                                                           |
|--------------------------------------|-------------------------------------|---------|-----------------------------------------------------------|
| <a href="#">Action Sheets Report</a> | Division:<br>Committee:<br>Officer: | Council | Date From:<br>Date To:<br>Printed: 10 August 2023 3:52 PM |
|--------------------------------------|-------------------------------------|---------|-----------------------------------------------------------|

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                               | Officer/Director             | Section           | Subject                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------|--------------------------------------------------------------------------|
| Council 18/07/2023                                                                                                                                                                                                                                                                                                                                                                                                    | Jones, Kerry<br>Jones, Kerry | Committee Reports | Balranald Beautification Advisory Committee Meeting held on 21 June 2023 |
| <b>RESOLUTION 2023/56</b>                                                                                                                                                                                                                                                                                                                                                                                             |                              |                   |                                                                          |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                    |                              |                   |                                                                          |
| <b>THAT:</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                   |                                                                          |
| 1) The Minutes of the Balranald Beautification Advisory Committee meeting held on Wednesday, 21 June 2023 be received and noted; and<br>2) An Emergency Services Access Gate be installed for access to the walking trails on the common (south) side of the river; and<br>3) A permanent rubbish bin be installed near the public access gate leading to the walking trails on the common (south) side of the river. |                              |                   |                                                                          |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                        |                              |                   |                                                                          |
| <b>02 Aug 2023 10:36am Scoleri, Fiona - Reallocation</b>                                                                                                                                                                                                                                                                                                                                                              |                              |                   |                                                                          |
| Action reassigned to Jones, Kerry by Scoleri, Fiona - Resolutions 2 & 3 - Emergency Services access gate and rubbish bin                                                                                                                                                                                                                                                                                              |                              |                   |                                                                          |
| <b>10 Aug 2023 3:41pm Jones, Kerry</b>                                                                                                                                                                                                                                                                                                                                                                                |                              |                   |                                                                          |
| Area being investigated and assessed by Engineering staff as to where a vehicular access is available. Rubbish bin will be installed.                                                                                                                                                                                                                                                                                 |                              |                   |                                                                          |
| <b>10 Aug 2023 3:42pm Jones, Kerry - Target Date Revision</b>                                                                                                                                                                                                                                                                                                                                                         |                              |                   |                                                                          |
| Target date changed by Jones, Kerry from 15 August 2023 to 31 August 2023 - Time required to investigate and assess.                                                                                                                                                                                                                                                                                                  |                              |                   |                                                                          |
| Meeting                                                                                                                                                                                                                                                                                                                                                                                                               | Officer/Director             | Section           | Subject                                                                  |
| Council 18/07/2023                                                                                                                                                                                                                                                                                                                                                                                                    | Jones, Kerry<br>Jones, Kerry | Committee Reports | Sport and Recreation Advisory Committee meeting held on 28 June 2023     |
| <b>RESOLUTION 2023/55</b>                                                                                                                                                                                                                                                                                                                                                                                             |                              |                   |                                                                          |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                    |                              |                   |                                                                          |
| <b>That the Minutes of the Strengthening Community Access Inclusion and Wellbeing Advisory Committee Meeting held on Thursday, 8 June 2023 be received and noted.</b>                                                                                                                                                                                                                                                 |                              |                   |                                                                          |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                        |                              |                   |                                                                          |
| <b>02 Aug 2023 10:26am Scoleri, Fiona - Reallocation</b>                                                                                                                                                                                                                                                                                                                                                              |                              |                   |                                                                          |
| Action reassigned to Jones, Kerry by Scoleri, Fiona - Resolution 2 - Costing for new building at Greenham Park                                                                                                                                                                                                                                                                                                        |                              |                   |                                                                          |
| <b>10 Aug 2023 3:25pm Jones, Kerry</b>                                                                                                                                                                                                                                                                                                                                                                                |                              |                   |                                                                          |
| A detailed scoping and costing is currently being carried out by the EME. The costs will also include maintenance and cleaning costs to be assessed for inclusion in future budget estimations.                                                                                                                                                                                                                       |                              |                   |                                                                          |
| <b>10 Aug 2023 3:40pm Jones, Kerry - Target Date Revision</b>                                                                                                                                                                                                                                                                                                                                                         |                              |                   |                                                                          |
| Target date changed by Jones, Kerry from 15 August 2023 to 31 August 2023 - Allow time for technical assessment                                                                                                                                                                                                                                                                                                       |                              |                   |                                                                          |

Infocouncil

|                                      |                                                          |         |                                                                                |
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| <a href="#">Action Sheets Report</a> | <b>Division:</b><br><b>Committee:</b><br><b>Officer:</b> | Council | <b>Date From:</b><br><b>Date To:</b><br><b>Printed:</b> 10 August 2023 3:52 PM |
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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Officer/Director                 | Section  | Subject                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------|--------------------------------|
| Council 20/06/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Bennett, Craig<br>Bennett, Craig | New Item | Organisation Structural Review |
| <b>RESOLUTION 2023/53</b><br>Moved: Administrator Mike Colreavy<br><b>That Council adopts the Recommendation of the Confidential Report, being:</b><br><br><b>That Council re-determines the senior staff positions of the organisational structure for the Balranald Shire Council, for implementation by the General Manager, so that it becomes a two Directorate Structure (reporting to the General Manager) as follows:</b><br><b>Director of Governance, Business and Community Services and Director of Infrastructure and Planning Services.</b><br><br><div style="text-align: right;"><b>CARRIED</b></div><br><b>29 Jun 2023 6:27pm Bennett, Craig - Target Date Revision</b><br>Target date changed by Bennett, Craig from 18 July 2023 to 31 October 2023 - General Manager will be consulting with staff during July and August 2023. |                                  |          |                                |

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Officer/Director             | Section           | Subject                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------|----------------------------------------------------------------------|
| Council 20/06/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Jones, Kerry<br>Jones, Kerry | Committee Reports | Euston Progressive Advisory Committee Meetings Held on 24 April 2023 |
| <b>RESOLUTION 2023/36</b><br>Moved: Administrator Mike Colreavy<br><br><ol style="list-style-type: none"> <li>1. That the Minutes of the Euston Progressive Advisory Committee meeting held on Monday, 24 April 2023 be received and noted;</li> <li>2. That Council email Euston Co-op to seek permission for a pathway at the Euston Co-op compound for the walking track;</li> <li>3. That Council provide a status update on the new Netball Change Rooms tender and a follow up status on Stronger Country Communities Fund Round 4 to the EPAC;</li> <li>4. That all the recommendations from Euston Progressive Advisory Committee action list be followed up;</li> <li>5. That the Euston Progressive Advisory Committee be updated on speed limit arrangements within the Euston Settlement area;</li> <li>6. That Council investigates whether signs can be placed in the Euston settlement stating "Local Traffic Only" to encourage heavy traffic to</li> </ol> |                              |                   |                                                                      |

|                             |                                             |                                                           |
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| <b>Action Sheets Report</b> | Division:<br>Committee: Council<br>Officer: | Date From:<br>Date To:<br>Printed: 10 August 2023 3:52 PM |
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stay on the highway;

7. Noted that Council has inspected all local roads in the Euston Settlement area and repaired the pothole in Kilpatrick Road as it was a safety risk;
8. That Teresa Garreffa be appointed membership of the Euston Progressive Advisory Committee subject to Council receiving the satisfactorily completed application form.

**CARRIED**

**07 Jul 2023 3:25pm Holmes, Carol - Target Date Revision**

Target date changed by Holmes, Carol from 18 July 2023 to 30 August 2023 - Traffic Committee Meeting to be held in August regarding the signage of Local Traffic Only

**07 Jul 2023 3:26pm Holmes, Carol**

All recommendations are followed up in the Summary of Meetings which is updated after every meeting.

**07 Jul 2023 3:26pm Holmes, Carol**

Teresa Garreffa's application been received and a letter advising her of her membership has been forwarded to Teresa.

**04 Aug 2023 1:36pm Holmes, Carol - Reallocation**

Action reassigned to Jones, Kerry by Holmes, Carol - Points 2,3,5,6 and 7 actioned for Engineering department.

**10 Aug 2023 3:43pm Jones, Kerry**

2. A letter for email to the Euston Co-op is drafted and will be sent to the Co-op, 3. Netball Changerooms have been investigated and a design completed. This design has been advertised as an EOI and has come in as Over the available budget. The budget available must take into account the demolition of the existing structure and suitable civil works required for a new building. This will require downsizing of the facility requirements.

**10 Aug 2023 3:47pm Jones, Kerry - Target Date Revision**

Target date changed by Jones, Kerry from 30 August 2023 to 31 August 2023 - Time to redesign a new facility.

**10 Aug 2023 3:48pm Jones, Kerry**

Speed limit reductions for Euston Streets was discussed at the August Traffic Committee meeting and is a TfNSW action. As these streets are outside the village/ settlement area it is unlikely that this request will be successful.

**10 Aug 2023 3:50pm Jones, Kerry**

Local Traffic Only signs are controlled by TfNSW. This was discussed at the August Local Traffic Committee and was not supported by TfNSW.

| <b>Action Sheets Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                  | <b>Division:</b><br><b>Committee:</b> Council<br><b>Officer:</b> | <b>Date From:</b><br><b>Date To:</b><br><b>Printed: 10 August 2023 3:52 PM</b> |
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| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Officer/Director                 | Section                                                          | Subject                                                                        |
| Council 21/03/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Bennett, Craig<br>Bennett, Craig | Committee Reports                                                | BIDGEE HAVEN RETIREMENT HOSTEL - MODELLING OF POSSIBLE INCREASES IN BEDS       |
| <b>RESOLUTION 2023/25</b><br>Moved: Administrator Mike Colreavy<br>That Council notes the five models provided in <b>Attachment 1</b> to the report.                                                                                                                                                                                                                                                                                                                                         |                                  |                                                                  |                                                                                |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                  |                                                                  |                                                                                |
| <b>29 Jun 2023 6:27pm Bennett, Craig - Target Date Revision</b><br>Target date changed by Bennett, Craig from 18 April 2023 to 31 July 2023 - Workshop being organised by 31 July 2023. General Manager will present to the Bidgee Haven Retirement Hostel Committee.                                                                                                                                                                                                                        |                                  |                                                                  |                                                                                |
| <b>21 Jul 2023 4:56pm Bennett, Craig - Target Date Revision</b><br>Target date changed by Bennett, Craig from 31 July 2023 to 31 August 2023 - Extension until 31 August 2023 is required by the General Manager to co-ordinate the workshop with the Bidgee Haven Hostel Committee.                                                                                                                                                                                                         |                                  |                                                                  |                                                                                |
| <b>04 Aug 2023 6:43pm Bennett, Craig</b><br>Workshop with the Bidgee Haven Retirement Hostel Committee has been set for Wednesday, 23 August 2023.                                                                                                                                                                                                                                                                                                                                           |                                  |                                                                  |                                                                                |
| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Officer/Director                 | Section                                                          | Subject                                                                        |
| Council 21/03/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Holmes, Carol<br>Bennett, Craig  | Part B - General Manager's Reports                               | OUTSTANDING ACTIONS                                                            |
| <b>RESOLUTION 2023/33</b><br>Moved: Administrator Mike Colreavy <ol style="list-style-type: none"> <li>1. That the report be received and noted.</li> <li>2. That a road infrastructure inspection with the administrator on a 6 monthly basis to include the General Manager and relevant Managers.</li> <li>3. That this decision remain in the outstanding action as a reminder to make it happen.</li> <li>4. That the first inspection be undertaken on Monday, 15 May 2023.</li> </ol> |                                  |                                                                  |                                                                                |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                  |                                                                  |                                                                                |
| <b>05 Jun 2023 3:28pm Holmes, Carol - Target Date Revision</b><br>Target date changed by Holmes, Carol from 18 April 2023 to 31 May 2024 - Road Inspections being arranged every 6 months commencing on 15 May 2023                                                                                                                                                                                                                                                                          |                                  |                                                                  |                                                                                |
| <b>05 Jun 2023 3:29pm Holmes, Carol</b><br>First Inspection was held on Monday 15 May 2023                                                                                                                                                                                                                                                                                                                                                                                                   |                                  |                                                                  |                                                                                |
| <b>10 Aug 2023 12:21pm Holmes, Carol</b><br>Second inspection has been noted for 15 November 2023, or close to that date.                                                                                                                                                                                                                                                                                                                                                                    |                                  |                                                                  |                                                                                |



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| <a href="#">Action Sheets Report</a> | Division:<br>Committee:<br>Officer: | Council<br><br><br>Date From:<br>Date To:<br><br>Printed: 10 August 2023 3:52 PM |
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| Meeting                                                                                                                                                                                                                                          | Officer/Director                | Section                                          | Subject                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------|------------------------------------------------------------------|
| Council 26/07/2022                                                                                                                                                                                                                               | Mitchell, Ray<br>Bennett, Craig | Part A - Infrastructure & Development<br>Reports | BALRANALD LOCAL ENVIRONMENTAL PLAN 2010 – HOUSEKEEPING AMENDMENT |
| <b>RESOLUTION 2022/135</b>                                                                                                                                                                                                                       |                                 |                                                  |                                                                  |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                               |                                 |                                                  |                                                                  |
| That Council:                                                                                                                                                                                                                                    |                                 |                                                  |                                                                  |
| 1. Supports the Planning Proposal – Balranald LEP Housekeeping Amendment to amend the <i>Balranald Local Environmental Plan 2010</i> .                                                                                                           |                                 |                                                  |                                                                  |
| 2. Submit the Planning Proposal to the NSW Department of Planning and Environment for Gateway Determination seeking public exhibition of the proposed amendments.                                                                                |                                 |                                                  |                                                                  |
| 3. Receive a further report after the public exhibition period addressing any submissions made in respect of the Planning Proposal.                                                                                                              |                                 |                                                  |                                                                  |
|                                                                                                                                                                                                                                                  |                                 |                                                  | <b>CARRIED</b>                                                   |
| <b>23 Nov 2022 1:52pm Holmes, Carol - Target Date Revision</b>                                                                                                                                                                                   |                                 |                                                  |                                                                  |
| Target date changed by Holmes, Carol from 23 August 2022 to 13 December 2022 - On exhibition                                                                                                                                                     |                                 |                                                  |                                                                  |
| <b>23 Nov 2022 1:56pm Holmes, Carol</b>                                                                                                                                                                                                          |                                 |                                                  |                                                                  |
| On exhibition                                                                                                                                                                                                                                    |                                 |                                                  |                                                                  |
| <b>13 Apr 2023 11:36am Manning-Rayner, Nikkita - Target Date Revision</b>                                                                                                                                                                        |                                 |                                                  |                                                                  |
| Target date changed by Manning-Rayner, Nikkita from 13 December 2022 to 31 December 2023 - In consultation with Department of Planning for adjustments to Planning Proposal                                                                      |                                 |                                                  |                                                                  |
| <b>08 Aug 2023 11:40am Manning-Rayner, Nikkita</b>                                                                                                                                                                                               |                                 |                                                  |                                                                  |
| 28/07/2023 - Meeting undertaken with the Department of Planning & Environment (DPE) to discuss vegetation maps. , 04/08/2023 - Meeting undertaken with contractors to commence revisions of vegetation mapping in line with discussion with DPE. |                                 |                                                  |                                                                  |



|                             |                                                                  |                                                                                |
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| <b>Action Sheets Report</b> | <b>Division:</b><br><b>Committee:</b> Council<br><b>Officer:</b> | <b>Date From:</b><br><b>Date To:</b><br><b>Printed:</b> 10 August 2023 3:52 PM |
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**27 Apr 2023 7:29am Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 30 June 2023 to 31 July 2023 - The General Manager needs to organise a quantity surveyor, then bring a report to Council on the project.

**21 Jul 2023 4:55pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 31 July 2023 to 31 August 2023 - Council is having trouble securing a quantity surveyor to assess the revised costs of the project.

| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Officer/Director                 | Section                                            | Subject                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------------------------|--------------------------------------------------|
| Council 19/10/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Bennett, Craig<br>Bennett, Craig | Part B - Corporate & Community Services<br>Reports | Bidgee Haven Retirement Hostel Expansion Project |
| <b>RESOLUTION 2021/186</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                  |                                                    |                                                  |
| Moved: Administrator Mike Colreavy                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                  |                                                    |                                                  |
| 1. Noting that:                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                  |                                                    |                                                  |
| a) The Ministerial Performance Improvement Order imposed on Council in 2017 envisages Council following a path to financial sustainability;                                                                                                                                                                                                                                                                                                                                        |                                  |                                                    |                                                  |
| b) Requirement No 16 of the Performance Improvement Order Action Plan 2018 originally required Council to consider divesting the management and possibly ownership of the Bidgee Haven Hostel to ensure losses do not impact on Council's limited budget and risks to Council are minimized. Although consideration was given by Council in September 2017 to various alternate management arrangements, in-house management arrangements for the Hostel have continued up to now; |                                  |                                                    |                                                  |
| c) Until today's report, the Administrator's requests to successive General Managers to demonstrate categorically that the proposed Bidgee Haven Hostel extension project can be delivered within the funding approved by the Commonwealth Government and Council have not received a positive answer;                                                                                                                                                                             |                                  |                                                    |                                                  |
| d) Under Council in-house management:                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                  |                                                    |                                                  |
| (i) Bidgee Haven Hostel operates at a loss when all operating expenses (including depreciation) and capital costs are factored in; and                                                                                                                                                                                                                                                                                                                                             |                                  |                                                    |                                                  |



|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                           |
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| Action Sheets Report | Division:<br>Committee: Council<br>Officer:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Date From:<br>Date To:<br>Printed: 10 August 2023 3:52 PM |
|                      | <p>(ii) financial viability of the expanded Hostel will, at best, only be marginal and permanently reliant on continuing occupancy rates around 90%, - at worst the Hostel will not be financially viable;</p> <p>e) Council's governance framework is already overstretched, and it lacks the kind of project management expertise required to deliver this project successfully, as is readily apparent from the report on the Better Practice Review in today's Council Meeting Agenda and other information under consideration by Council's Audit Risk &amp; Improvement Committee;</p> <p>f) Council's current and predicted long-term financial position is not sufficiently robust to assume the risks associated with expanding and operating the Bidgee Haven Hostel complex in-house;</p> <p>g) Other crucial Council services, particularly roads, are already overstretched and cannot absorb further losses if they are incurred by the Bidgee Haven Hostel;</p> <p>h) The expansion of Bidgee Haven Hostel could eventually proceed, in line with community expectations, but under the ownership/stewardship of a specialist operator with demonstrated capability in efficiently operating similar facilities elsewhere, and Council can act immediately to seek a suitable purchaser;</p> <p>i) A proposed sale will be more attractive to a specialist operator if there is an opportunity to modify the project design to satisfy their operational requirements prior to the construction phase;</p> <p>j) The recommendation of the Ageing Well, Aged-Care &amp; Facilities Advisory Committee to proceed with the build immediately, while simultaneously investigating the possibility of negotiating a sale of the Hostel complex, is a clear indication that community sentiment supports the Bidgee Haven Hostel's expansion proceeding;</p> <p>k) The recommendation of the responsible Director and the Acting General Manager is not to proceed with the tendering and construction of the 15-bed extension, and instead to call for expressions of interest for the potential sale of the Hostel complex and seek advice as to the transfer of grant funding to a future Hostel operator; and</p> <p>l) The two recommendations referred to in (j) and (k) above are incompatible – they cannot coexist and it would be financially irresponsible for Council not to follow Management's recommendation in this case.</p> |                                                           |

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2. That tendering and construction of the 15-bed extension be placed on hold, at this stage.
3. That advice be sought from the funding body about the potential to transfer the approved grant funding to a future hostel operator.
4. That expressions of interest be called for the sale of the Bidgee Haven Hostel complex to an experienced, specialist aged-care operator.
5. That the pre-construction design and planning work, and preparation of tender documents currently underway, be finalised by Council for inclusion with the sale of the complex.
6. That Council receives and notes the Minutes of the Ageing Well, Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 14 October 2021.

**CARRIED****13 Dec 2021 3:56pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 15 Feb 2022, Reason: Placed on hold - report back to Ordinary Council Meeting in February 2022

**11 Mar 2022 2:55pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 15 Feb 2022 To: 31 May 2022, Reason: This item remains on hold whilst financial/organisation reviews are undertaken

**05 Apr 2022 3:37pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 31 May 2022 To: 30 Jun 2022, Reason: Grant funding applied for to undertake Business & Financial assessment

**10 Aug 2022 10:45am Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 30 Jun 2022 To: 30 Dec 2022, Reason: Grant applied for was successful to undertake a business and financial assessment

**23 Mar 2023 11:28am Holmes, Carol - Reallocation**

Action reassigned to Bennett, Craig by Holmes, Carol - Hodi Beauliv is no longer with Council

**27 Mar 2023 2:56pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 30 December 2022 to 28 April 2023 - General Manager is in the process of organising a meeting with representatives of the Commonwealth Government in Canberra. The Administrator will also be in attendance in Canberra or via zoom if the meeting is unable to be held in person in Canberra.

**21 Apr 2023 9:51am Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 28 April 2023 to 30 June 2023 - Meeting has been organised with representatives of the Commonwealth Government to discuss potential options to fund operational costs of the proposed extension from 15 beds to 30 beds at the Hostel. The meeting has been organised in Canberra on Wednesday, 14 June 2023. Council's Administrator and General Manager will be in attendance at the meeting.

|                             |                                        |
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| <b>Division:</b>            | <b>Date From:</b>                      |
| <b>Committee:</b> Council   | <b>Date To:</b>                        |
| <b>Officer:</b>             | <b>Printed:</b> 10 August 2023 3:52 PM |
| <b>Action Sheets Report</b> |                                        |

**28 Jun 2023 11:16am Bennett, Craig**

Waiting on the Commonwealth Government to come back to the General Manager regarding options for operational funding of the possible expansion. Feedback is expected by the end of July 2023. A workshop will then be held with the Bidgee Haven Hostel Committee.

**28 Jun 2023 11:18am Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 30 June 2023 to 31 July 2023 - Waiting for options from the Commonwealth Government.

**21 Jul 2023 4:54pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 31 July 2023 to 31 August 2023 - Workshop being held with the Bidgee Haven Retirement Hostel Committee to discuss options.

**04 Aug 2023 6:42pm Bennett, Craig**

Workshop with the Bidgee Haven Retirement Hostel Committee has been set for Wednesday, 23 August 2023.

**9.9 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT**

**File Number:** D23.84812  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Craig Bennett, General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from the Office of Local Government (**OLG**) and any correspondence that Council has received.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

Council receives circulars from the OLG for any updates and information relevant to Council.

Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to the Community.

**Circulars Received from the OLG**

23-08 Annual Reporting of Labour Statistics.

23-09 September 2023 Mayoral Elections

All the circulars can be found on OLG's website <https://www.olg.nsw.gov.au/circulars/>

**ATTACHMENTS**

Nil

**9.10 MEETINGS ATTENDED BY THE ADMINISTRATOR, THE GENERAL MANAGER AND THE EXECUTIVE MANAGER OF ENGINEERING**

**File Number:** D23.84811

**Reporting Officer(s):** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Craig Bennett, General Manager

**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, the General Manager and the Executive Manager of Engineering.

**OFFICER RECOMMENDATION**

That the report be received and noted.

**REPORT**

**Attachment 1** details the meetings which the Administrator, the General Manager and the Executive Manager of Engineering have attended since Friday 14 July 2023.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

1. Meetings attended by the Administrator, the General Manager and the Executive Manager of Engineering

| Date      | Meeting                                                | Topic                                                     | Who was involved        |
|-----------|--------------------------------------------------------|-----------------------------------------------------------|-------------------------|
| 14.7.2023 | Road Inspections and Contractor Catch Up               | Catch-Up                                                  | EME                     |
| 17.7.2023 | Catch Up                                               | Regular Catch up                                          | Administrator & GM      |
| 17.7.2023 | Zoom                                                   | IWCM Strategy                                             | GM & EME                |
| 17.7.23   | Teams Meeting                                          | Improving Water Infrastructure                            | EME                     |
| 18.7.2023 | Council Meeting                                        | Ordinary Monthly Council Meeting                          | Administrator, GM & EME |
| 19.7.2023 | Depot Staff Meeting                                    | Outcomes of Ordinary Council Meeting                      | EME                     |
| 19.7.2023 | Office Staff Meeting                                   | Outcomes of Ordinary Council Meeting                      | GM                      |
| 19.7.2023 | Teams Meeting                                          | Lions Park Inclusion Project                              | EME                     |
| 19.7.2023 | Balranald Beautification Advisory Committee Meeting    | Monthly Meeting                                           | Administrator & GM      |
| 19.7.2023 | Teams Meeting                                          | Riverina Murray Regional Recovery Committee               | EME                     |
| 20.7.2023 | REWN Meeting                                           | Robinvale Euston Workforce Network                        | GM                      |
| 20.7.2023 | Teams Meeting                                          | Central West Orana & Far West Regional Recovery Committee | EME                     |
| 20.7.2023 | Growing Business Industry & Tourism Advisory Committee | Monthly Meeting                                           | Administrator & GM      |
| 21.7.2023 | Teams Meeting                                          | Councillor Returns Package                                | GM                      |
| 21.7.2023 | Zoom Meeting                                           | Euston Co-Operative Growing Regions Program               | GM & EME                |
| 24.7.2023 | Catch Up                                               | Regular Catch Up                                          | Administrator & GM      |
| 25.7.2023 | Balranald & Wentworth Joint Meeting                    | Economic Development Strategies                           | GM                      |
| 25.7.2023 | Catch Up                                               | Primal Surfacing                                          | EME                     |
| 26.7.2023 | Inspection                                             | Library Tour & Inspection                                 | Administrator & GM      |
| 26.7.2023 | Executive of Chairs Advisory Committee Meeting         | Advisory Committee Meeting                                | Administrator & GM      |
| 27.7.2023 | Inspection                                             | Caravan Park Inspection                                   | Administrator & GM      |
| 27.7.2023 | Teams Meeting                                          | Regional Roads Managers Meeting                           | EME                     |
| 27.7.2023 | Teams Meeting                                          | Active Transport Community of Practice                    | EME                     |
| 28.7.2023 | La Familia                                             | Book Launch at Balranald Central School                   | Administrator & GM      |



| Date                                                        | Meeting                              | Topic                                                             | Who was involved   |
|-------------------------------------------------------------|--------------------------------------|-------------------------------------------------------------------|--------------------|
| 28.7.2023                                                   | Project Meeting                      | Projects Priorities                                               | GM & EME           |
| 2.8.2023                                                    | Teams Meeting                        | TfNSW Monthly Discussion                                          | EME                |
| 3.8..2023                                                   | Discussion Circle                    | General Managers Discussions                                      | GM                 |
| 3.8.2023                                                    | Teams Meeting                        | Balranald/Wentworth Drought Resilience Plan Project Control Group | GM                 |
| 4.8.2023                                                    | Catch Up                             | Regular Catch Up                                                  | Administrator & GM |
| 7.8.2023                                                    | MR 67                                | Roads Inspection                                                  | EME                |
| 7.8.2023                                                    | Western NSW PHN                      | Strategic Planning and Service Delivery Discussions               | Administrator & GM |
| 8.8.2023                                                    | Traffic Committee                    | Quarterly Meeting                                                 | GM and EME         |
| 9.8.2023                                                    | Western Division Councils Conference | Annual Conference, hosted by Cobar Shire Council                  | Administrator      |
| 9.8.2023                                                    | Rebuild & Flourish                   | Cultural Program                                                  | GM                 |
| 9.8.2023                                                    | Teams Meeting                        | Access Points and Roads Access within Balranald LGA               | EME                |
| 10.8.2023                                                   | Pre-Event Recovery Plan              | Updating Recovery Plan                                            | EME                |
| <b>Administrator (ADM) - Mike Colreavy</b>                  |                                      |                                                                   |                    |
| <b>General Manager (GM) – Craig Bennett</b>                 |                                      |                                                                   |                    |
| <b>Executive Manager of Engineering (EME) – Kerry Jones</b> |                                      |                                                                   |                    |

**10 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL MATTERS**

Nil

**9 CLOSURE OF MEETING**