

# AGENDA

# Ordinary Council Meeting Tuesday, 21 November 2023

Date: Tuesday, 21 November 2023

Time: 5pm

Location: Council Chambers, Market Street Balranald

Craig Bennett General Manager

# BALRANALD SHIRE COUNCIL AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

# LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

## OUR VISION

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

## **OUR MISSION**

"Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future."

## **OUR VALUES**

- **Honesty:** We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
- **Respect:** We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
- **Enjoyment:** We will create a pleasant and enjoyable working environment with satisfying jobs.
- **Teamwork:** We will cooperate and support each other to achieve common goals.
- **Openness:** We will collaborate openly and provide opportunities to communicate and network regularly with each other.
- **Leadership:** We will provide a clear strategy and direction and support all to achieve organisational and community goals.
- CustomerFocus:We will constantly strive to be responsive to our customers' needs<br/>and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on: Tuesday, 21 November 2023 at 5pm

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# 1 OPENING OF MEETING

## Chapter 3. Principles for Local Government

# 8 **Object of principles**

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

# 8A Guiding principles for councils

(1) Exercise of functions generally.

The following general principles apply to the exercise of functions by councils--

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.
- (2) Decision-making The following principles apply to decision-making by councils (subject to any other applicable law)--
- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (3) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

## Principles of sound financial management

8B Principles of sound financial management

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following--
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
  - (d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services.

## Integrated planning and reporting principles that apply to councils

## 8C Integrated planning and reporting principles that apply to councils

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.

# 2 ACKNOWLEDGEMENT OF COUNTRY

## Acknowledgement of Country

We pay our respects to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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# 3 APOLOGIES

## 4 CONFIRMATION OF MINUTES

## 4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 17 OCTOBER 2023

File Number: D23.88932

Reporting Officer: Carol Holmes, Senior Executive Assistant

Responsible Officer: Craig Bennett, General Manager

## OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on Tuesday, 17 October 2023 be received and noted.

## REPORT

Council held its Ordinary Council Meeting on Tuesday, 17 October 2023.

The Minutes of that meeting are now attached for the review and approval of Council, as being a true and correct copy of that meeting.

## ATTACHMENTS

1. Minutes of the Ordinary Council Meeting held on Tuesday, 17 October 2023



# MINUTES

# Ordinary Council Meeting Tuesday, 17 October 2023

#### 17 OCTOBER 2023

#### **Order Of Business**

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#### 17 OCTOBER 2023

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#### 17 OCTOBER 2023

#### MINUTES OF BALRANALD SHIRE COUNCIL ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD ON TUESDAY, 17 OCTOBER 2023 AT 5PM

1 **OPENING OF MEETING** – The Meeting opened at 5.05pm

#### 2 ACKNOWLEDGMENT OF COUNTRY

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

#### PRESENT:

Administrator Mike Colreavy

#### IN ATTENDANCE:

Craig Bennett (General Manager), Adrian Edgcome-Lucas (Interim Acting Director Infrastructure & Planning Services) and Carol Holmes (Senior Executive Officer)

#### 3 APOLOGIES

Nil

#### 4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 19 SEPTEMBER 2023

#### RESOLUTION 2023/113

Moved: Administrator Mike Colreavy

That the Minutes of the Ordinary Council Meeting held on Tuesday, 19 September 2023 be received and noted.

CARRIED

#### 17 OCTOBER 2023

#### 5 DISCLOSURE OF INTEREST

There were no Disclosure of Intrests sibmitted to this meeting.

#### 6 ADMINISTRATOR MINUTE/REPORT

There was no Administrator Minute/Report included with this meeting.

#### 7 COMMITTEE REPORTS

#### 7.1 EUSTON PROGRESSIVE ADIVSORY COMMITTEE MEETING HELD ON MONDAY 25 SEPTEMBER 2023

#### **RESOLUTION 2023/114**

Moved: Administrator Mike Colreavy

THAT:

- 1. The Minutes of the Euston Progressive Advisory Committee meeting held on Monday, 25 September 2023 be received and noted;
- 2. Balranald Shire Council investigate alternative options for Euston residents to have more accessibility to a Shire Office/Presence in Euston; and
- 3. Balranald Shire Council consider replacing the Euston Community Notice Board with signage that indicates what it is.

CARRIED

#### 17 OCTOBER 2023

#### 7.2 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON THURSDAY 28 SEPTEMBER 2023

#### RESOLUTION 2023/115

Moved: Administrator Mike Colreavy

#### THAT:

- 1. The Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee meeting held on Thursday, 24 August 2023 be received and noted; and
- 2. Balranald Shire Council advocate strongly at both State and Federal level, with both Shire and broader community to find strategic short-term and sustainable long-term solutions to the Early Childhood Education and Care (ECEC) issue evolving in our community.

CARRIED

#### GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)

#### PART A – ITEMS REQUIRING DECISION

8 GENERAL MANAGER'S REPORTS

#### 8.1 PERFORMANCE IMPROVEMENT ORDER ACTION PLAN

#### **RESOLUTION 2023/116**

Moved: Administrator Mike Colreavy

That Council endorses the Performance Improvement Order Action Plan as at Friday, 29 September 2023.

CARRIED

## 8.2 DISCLOSURE OF INTEREST RETURNS

#### RESOLUTION 2023/117

Moved: Administrator Mike Colreavy

That Council notes that the Administrator and all Designated Persons have lodged their written returns with the General Manager for the year ending 30 June 2023 by the due date of 30 September 2023.

CARRIED

#### 17 OCTOBER 2023

#### 8.3 AGED CARE PRUDENTIAL STANDARDS POLICY

#### **RESOLUTION 2023/118**

Moved: Administrator Mike Colreavy

That this report be withdrawn from the October Ordinary Council Meeting and reported to the November Ordinary Council Meeting.

CARRIED

#### 8.4 UNION PICNIC DAY

**RESOLUTION 2023/119** 

Moved: Administrator Mike Colreavy

That Council:

- 1. Note that the General Manager has approved for the Union Picnic Day to be held on Monday, 6 November 2023; and
- 2. Approves of the use of Greenham Park Hall for Union Picnic Day without charge.

CARRIED

#### 8.5 PROPOSED CHRISTMAS AND NEW YEAR CLOSURE

#### MOTION

Moved: Administrator Mike Colreavy

#### THAT:

- 1. Council approves of the closure of all of its offices over the Christmas and New Year period, commencing at 12 noon on Friday, 22 December 2023 until Tuesday, 2 January 2024.
- 2. The General Manager ensures that adequate staffing is maintained for normal essential services and emergency call outs over the Christmas and New Year period; and
- 3. Council advertises the proposed closures over the Christmas and New Year period during November and December 2023.

#### 17 OCTOBER 2023

#### 8.6 THEATRE ROYAL HALL HIRE FEE WAIVER REQUEST

#### **RESOLUTION 2023/120**

Moved: Administrator Mike Colreavy

That Council:

- 1. Waives the fees for the hire of the Theatre Royal Hall by Maari Ma Health on Thursday, 19 October 2023.
- 2. Writes to Maari Ma Health, advising them that Council will waive the Theatre Royal Hall Hire Fee for Thursday, 19 October 2023.

CARRIED

#### 8.7 GREENHAM PARK HALL FEE WAIVER REQUEST

#### **RESOLUTION 2023/121**

Moved: Administrator Mike Colreavy

That Council:

- 1. Waives the fees for the hire of the Greenham Park Hall for the Balranald Shire Youth Festival being held on Saturday, 2 December 2023.
- 2. Writes to the Community Projects, Tourism/Economic Development & Grants Coordinator, advising her that Council will waive the Greenham Park Hall Hire Fee.

CARRIED

#### 8.8 GREENHAM PARK HALL FEE WAIVER REQUEST

#### **RESOLUTION 2023/122**

Moved: Administrator Mike Colreavy

That Council:

- 1. Waives the fees for the hire of Greenham Park Hall by Combined Church Community Carols on Sunday, 10 December 2023.
- 2. Writes to Dennis Rayson on behalf of Combined Church Community Carols and advises that the hall hire costs have been waived.

CARRIED

#### 8.9 DA 04/2024 - FENCING - VARIATION TO COUNCIL POLICY - 124 BOYNTON STREET BALRANALD

#### RESOLUTION 2023/123

#### Moved: Administrator Mike Colreavy

That Council approve a maximum height 1.8m fence to 124 Boynton Street, Balranald as per plans submitted to Council subject to the following conditions:

- 1. The development authorised by this consent must be carried out in accordance with the conditions of this consent and the listed approved documents:
  - (a) Site / Fencing Plan
  - (b) Statement of Environmental Effects

Where there is inconsistency between the Statement of Environmental Effects and supporting documentation and the conditions of approval, the conditions of approval prevail to the extent of inconsistency.

- 2. No alteration to approved plans and specifications is allowed unless separately approved by Council.
- All building work shall be carried out in accordance with the provisions of the Local Government Act 1993, the National Construction Code 2022, relevant Australian Standards and the Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.
- 4. No building materials shall be stored on the road reserve. All deliveries are to be placed immediately behind the property boundary.
- 5. Suitable hoardings to ensure the protection of the public are to be erected prior to commencement of work and maintained during the timeframe of the works.
- 6. A sign must be erected in a prominent position on the work site showing:
  - (a) The name of the principle contractor and a telephone number on which that person may be contacted outside working hours.
  - (b) That unauthorised entry to the work site is prohibited.

Any such sign must be maintained while the building work is being carried out, but must be removed when the work has been completed.

- 7. All works associated with the implementation / construction of the proposed activity (not operation of the proposal post construction), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:
  - Monday to Friday: 7am to 6pm
  - Saturdays: 8am to 1pm
  - Sundays and Public Holidays: no work permitted

The following activities may be carried out in association with construction outside of these hours:

- any works that do not cause noise emissions to be audible at any nearby residences not located on the premises;
- the delivery of materials as requested by Police or other authorities for safety reasons; and
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.

#### 17 OCTOBER 2023

Note: All noise generating activities are subject to the requirements of the Protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent including developers, contractors or their agents from the requirement under the relevant noise control legislation (POEO Act 1997).

- No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.
- 9. Any waste or excavated materials removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of Council.
- 10. The applicant is responsible to ensure that the fence is sited on the allotment as specified on the approved site plan.
- 11. The applicant is required to ensure that any easements registered over the title to the land are complied with.
- 12. No second-hand materials are to be used unless separately approved by Council and then made available for inspection prior to use.
- 13. All external metal cladding shall be of suitable colour and finish so as not to cause reflection or glare.
- 14. Any damage to Council's infrastructure or other services is the full responsibility of the proponent.
- 15. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
  - Not further harm the object
  - Immediately cease all work at the particular location
  - · Secure the area so as to avoid further harm to the Aboriginal object
  - Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location
  - Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.

CARRIED

**17 OCTOBER 2023** 

## ORDINARY COUNCIL MEETING MINUTES

## PART B - ITEMS FOR INFORMATION

## 9 GENERAL MANAGER'S REPORTS

## 9.1 MONTHLY INVESTMENTS REPORT

## **RESOLUTION 2023/124**

Moved: Administrator Mike Colreavy

That Council receives and notes the information contained in this report.

## 9.2 REPORT ON FINANCIAL INFORMATION AS AT 30 SEPTEMBER 2023

## **RESOLUTION 2023/125**

Moved: Administrator Mike Colreavy

That Council receives and notes the financial information contained in this report for the period ending Saturday, 30 September 2023.

CARRIED

CARRIED

#### 9.3 OUTSTANDING RATES AND USAGE CHARGES AS AT 30 SEPTEMBER 2023

## **RESOLUTION 2023/126**

Moved: Administrator Mike Colreavy

That Council receives and notes the information contained within this report.

CARRIED

#### 9.4 OUTSTANDING DEBTORS AS AT 30 SEPTEMBER 2023

#### **RESOLUTION 2023/127**

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

#### 9.5 **GRANT FUNDED PROJECTS STATUS UPDATE**

## **RESOLUTION 2023/128**

Moved: Administrator Mike Colreavy

That the report be received and noted.

#### QUARTERLY TOURISM REPORT 9.6

**RESOLUTION 2023/129** 

Moved: Administrator Mike Colreavy That the report be received and noted.

CARRIED

#### ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT 9.7

**RESOLUTION 2023/130** 

Administrator Mike Colreavy Moved:

That the report be received and noted.

#### **ENGINEERING UPDATE FOR SEPTEMBER 2023** 9.8

**RESOLUTION 2023/131** Moved: Administrator Mike Colreavy That the report be received and noted.

9.9 **OUTSTANDING ACTIONS AS AT THURSDAY, 12 OCTOBER 2023** 

#### **RESOLUTION 2023/132**

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

Page 12

CARRIED

CARRIED

CARRIED

Item 4.1 - Attachment 1

# ORDINARY COUNCIL MEETING MINUTES

17 OCTOBER 2023

#### 9.10 MEETINGS ATTENDED BY THE ADMINISTRATOR, THE GENERAL MANAGER AND THE ACTING INTERIM DIRECTOR OF INFRASTRUCTURE AND PLANNING SERVICES

## **RESOLUTION 2023/133**

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

## 9.11 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT

#### **RESOLUTION 2023/134**

Moved: Administrator Mike Colreavy

That the report be received and noted.

CARRIED

## 10 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

## 11 CONFIDENTIAL MATTERS

#### RESOLUTION 2023/135

Moved: Administrator Mike Colreavy

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

CARRIED

11.1 Writing off of Sundry Debtors

The recording of the Meeting was paused at 5.45pm

#### **RESOLUTION 2023/136**

Moved: Administrator Mike Colreavy That Council moves out of Closed Council into Open Council.

The recording of the Meeting resumed at 5.47pm

## 11.1 WRITING OFF OF SUNDRY DEBTORS

#### RESOLUTION 2023/137

Moved: Administrator Mike Colreavy

That Council adopts the Recommendation of the confidential Report, being:

That Council approves the writing off of \$2,773.23 of Sundry Debtors.

The Meeting closed at 5.53pm.

The minutes of this meeting were confirmed at the Council Meeting held on 21 November 2023.

.....

ADMINISTRATOR

.....

**GENERAL MANAGER** 

Page 14

Page 22

**21 NOVEMBER 2023** 

**17 OCTOBER 2023** 

CARRIED

CARRIED

- 5 DISCLOSURE OF INTEREST
- 6 ADMINISTRATOR MINUTE/REPORT

# 7 COMMITTEE REPORTS

## 7.1 EUSTON PROGRESSIVE ADIVSORY COMMITTEE MEETING HELD ON MONDAY 23 OCTOBER 2023

| File Number:                | D23.89061                                                                               |
|-----------------------------|-----------------------------------------------------------------------------------------|
| Author(s):                  | Carol Holmes, Senior Executive Assistant                                                |
| Approver:                   | Craig Bennett, General Manager                                                          |
| Operational Plan Objective: | Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected. |

## **PURPOSE OF REPORT**

To provide Council with an update on the Euston Progressive Advisory Committee (*EPAC*) Meeting held on Monday, 23 October 2023.

## COMMITTEE RECOMMENDATION

That the Minutes of the Euston Progressive Advisory Committee meeting held on Monday, 23 October 2023 be received and noted.

## REPORT

The EPAC held a meeting on Monday, 23 October 2023 at the Euston Club Resort Board Room.

There were no additional recommendations made by the committee to Council in addition to the minutes being received and noted by Council from this meeting.

Attachment 1 details what was discussed at the meeting.

## ATTACHMENTS

## 1. Minutes Euston Progressive Advisory Committee (EPAC) Meeting - October 2023

# MEETING MINUTES OF THE EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 23<sup>rd</sup> OCTOBER 2023

#### CHAIR: Guy Fielding MINUTES OFFICER: Santina Zappia

| ITEM       Meeting Open:<br>Attendees:         COMMITTEE MEMBERS       Guy Fielding<br>Louie Zaffina<br>Rusty Roberts         Rusty Roberts       Santina Zappia         COUNCIL       Mike Colreavy (Administrator)<br>Craig Bennett (General Manager).<br>Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).         Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart         4.       Disclosures of Interest: NIL |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| Attendees:         COMMITTEE MEMBERS         Guy Fielding         Louie Zaffina         Rusty Roberts         Santina Zappia         COUNCIL         Mike Colreavy (Administrator)         Craig Bennett (General Manager).         Connie Mallett (Community Projects,         Tourism/Economic Development & Grants         Coordinator).         Adrian Edgcome-Lucas (Acting Director of Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:         3.       Apologies:         Teresa Garreffa, Gray Woodhead, Glen Stewart                               |  |  |
| COMMITTEE MEMBERS         Guy Fielding         Louie Zaffina         Rusty Roberts         Santina Zappia             COUNCIL         Mike Colreavy (Administrator)         Craig Bennett (General Manager).         Connie Mallett (Community Projects,         Tourism/Economic Development & Grants         Coordinator).         Adrian Edgcome-Lucas (Acting Director of         Infrastructure & Planning Services).             GUESTS             2.       Welcome of country:         3.       Apologies:         Teresa Garreffa, Gray Woodhead, Glen Stewart                              |  |  |
| Guy Fielding<br>Louie Zaffina<br>Rusty Roberts<br>Santina Zappia         COUNCIL         Mike Colreavy (Administrator)<br>Craig Bennett (General Manager).         Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).         Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:<br>Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                          |  |  |
| Louie Zaffina         Rusty Roberts         Santina Zappia             COUNCIL         Mike Colreavy (Administrator)         Craig Bennett (General Manager).         Connie Mallett (Community Projects,         Tourism/Economic Development & Grants         Coordinator).         Adrian Edgcome-Lucas (Acting Director of Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:         3.       Apologies:         Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                             |  |  |
| Rusty Roberts         Santina Zappia         COUNCIL         Mike Colreavy (Administrator)         Craig Bennett (General Manager).         Connie Mallett (Community Projects,         Tourism/Economic Development & Grants         Coordinator).         Adrian Edgcome-Lucas (Acting Director of Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:         3.       Apologies:         Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                       |  |  |
| Santina Zappia         COUNCIL         Mike Colreavy (Administrator)         Craig Bennett (General Manager).         Connie Mallett (Community Projects,         Tourism/Economic Development & Grants         Coordinator).         Adrian Edgcome-Lucas (Acting Director of Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:         3.       Apologies: Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                     |  |  |
| Mike Colreavy (Administrator)<br>Craig Bennett (General Manager).<br>Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).<br>Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                          |  |  |
| Mike Colreavy (Administrator)<br>Craig Bennett (General Manager).<br>Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).<br>Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                          |  |  |
| Mike Colreavy (Administrator)<br>Craig Bennett (General Manager).<br>Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).<br>Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                          |  |  |
| Mike Colreavy (Administrator)<br>Craig Bennett (General Manager).<br>Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).<br>Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                          |  |  |
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| Mike Colreavy (Administrator)<br>Craig Bennett (General Manager).<br>Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).<br>Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                          |  |  |
| Craig Bennett (General Manager).<br>Connie Mallett (Community Projects,<br>Tourism/Economic Development & Grants<br>Coordinator).<br>Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                           |  |  |
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| Tourism/Economic Development & Grants         Coordinator).         Adrian Edgcome-Lucas (Acting Director of Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:         3.       Apologies: Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                       |  |  |
| Coordinator).<br>Adrian Edgcome-Lucas (Acting Director of<br>Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                               |  |  |
| Adrian Edgcome-Lucas (Acting Director of Infrastructure & Planning Services).         GUESTS         2.       Welcome of country:         3.       Apologies: Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                           |  |  |
| Infrastructure & Planning Services).<br>GUESTS<br>2. Welcome of country:<br>3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |  |
| GUESTS         2.       Welcome of country:         3.       Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |
| 2.       Welcome of country:         3.       Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |
| 2.       Welcome of country:         3.       Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |
| 3. Apologies:<br>Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |
| Teresa Garreffa, Gray Woodhead, Glen Stewart                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |
| 4. Disclosures of Interest: NIL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |
| 5. Confirmation of minutes:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |
| Moved: Louie Zaffina Seconded: Rusty Roberts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |
| 6. Business arising from minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |
| 2: Traffic calming measures – Bertram & Taylor Roads – Redesigning speed humps- Adrian to follow up                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |
| 3: Kilpatrick Road – will be done by contractors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |
| <ol> <li>6: Regent Parrots – Connie is meeting with Adrian Wells</li> <li>7: Shire Office in Euston – Craig is looking into options, maybe a new council notice board with council related</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                |  |  |
| information board and list of council staff contacts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |

# MEETING MINUTES OF THE EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 23<sup>rd</sup> OCTOBER 2023



14: Water Treatment Plant – Adrian reported (as emailed on Tuesday 19th of September 2023) that BSC has engaged the services of Brian Ebery, an experienced water/wastewater/drainage consultant from Swan Hill, to work with the team on mitigating risk in this area of operations. He will be working on strategic utility improvements to all areas with more information to be provided to EPAC in the coming weeks on the initiatives being implemented. Adrian informed the committee that there is also project funding available for these upgrades. 15: Tourist Signage – Files to be searched for previous work completed on this item. Truck parking signs will go up this week. 16: Netball/Basketball Courts – Project works to commence. Closing date for quotes is 13<sup>th</sup> November 2023. 17: More services in Euston - Refer to item No:7 20: Eucalyptus Oil Factory - Remains a targeted opportunity on the Rolling Action Plan. Rusty discussed this as a possible attraction that would draw tourism to the area. 22: Anderson Park Playground – Discussion was had on improvements across all parks and median strips (27/33/62/63/75) in Euston including the construction of a new playground in Bate's Development, which was part of the original plan for this residential estate. Mike commented that funding leftover from allocations to current Euston projects would be available for this. 33: Refer to #22. 34: House in Perry St – Ray will send another order issue 38 Euston Recreation Reserve Upgrades – Adrian discussed a revisit to the original plans and costings for this entire area including car parking, entrance to ground, amenity blocks, seating, and oval upgrades. Quotes will close 13<sup>th</sup> November 2023. 42: House Street numbers painted on kerbs - For individual residents to action if desired. REBA spoke on this topic at their most recent meeting also. 43: Defibrillator at Euston Recreation Reserve – Craig confirmed this would be installed in club rooms. 45: Truck brake noise approaching town entrances - Signs to be installed this week. 47: Wharf accessibility for houseboats - Remains a targeted opportunity on the Rolling Action Plan. 48: Footpaths – Funding available for more footpaths to be installed throughout Euston where required. Adrian to follow it up. 51: Entry to Euston - Signage and beautification requirements still high on list of priorities. Work still to be done in this area. Of note is the "ugly mounds" coming into town still. Refer to item 15. 52: Water Tower Regent Parrot Mural – Remains a targeted opportunity on the Rolling Action Plan. 53- Remove this item. 59: Remain relevant for continuous updates. 62: Refer to #22. 63: Refer to #22. 64: Euston Courthouse – Bev Harbison from the Historical Society provided a letter to EPAC that was given to BSC on keeping this building maintained. Adrian to follow up. 73: Remove this item to No: 7 84: ACM Frontage - Adrian will take it up with Ray 88: Euston Post Office Gutter/footpath – Need to be more specific, Adrian will ask Matt Fisher. 92: New lease agreement for Euston Recreation Grounds - still in progress 93: Euston Rec Rooms, maintenance - Peter Mattschoss to take care of. 95: Refrigerated trucks parking on side on highway – Signs to go up. 97: Break and Enters at Euston Club rooms - camera's may need to be installed, Adrian to follow up. 105: Euston Rec Reserve clubrooms locks – doors locks need to be repaired, council to follow this up. 106: Tennis court at River Front – Courts will be going ahead with the grant money from Euston Club \$83000.00 114: footpath in front of Post Office – Item can be removed. 117: Item can be removed. 131: Euston Recreation Reserve Upgrade – Council has put this out for tender, closing date 18<sup>th</sup> October.

# MEETING MINUTES OF THE EUSTON PROGRESSIVE ADVISORY COMMITTE MEETING HELD ON MONDAY 23<sup>rd</sup> OCTOBER 2023

| 7.       | Correspondence                                                                                                           |
|----------|--------------------------------------------------------------------------------------------------------------------------|
| Nil      |                                                                                                                          |
| 8.       | Items Without Notice                                                                                                     |
| Santina  | - Google is still sending traffic down local narrow roads, is there anything council can do?                             |
|          | Also overtaking lanes need to be in place on the Sturt Hwy between Balranald – Euston – Mildura, as                      |
| ,        | affic has increased, it's becoming very dangerous. Can council keep raising this issue with the local is of parliament?  |
| Louie- C | uestioned council on the building application for a roadhouse on the corner of Murray Valley Hwy and                     |
| Sturt Hv | y.                                                                                                                       |
|          | nanked members who attended the council session held by John Rayner. Also nominations need to be r Australia Day awards. |
| -        | quest for Hi-Vis vest and closure of road signs for the Salami Festival.                                                 |
| 9.       | MEETING CLOSED 7:40pm - Next Meeting – Monday 27 <sup>th</sup> November 2023                                             |
|          | Christmas Dinner at Euston Club                                                                                          |

## 7.2 GROWING BUSINESS INDUSTRY AND TOURISM ADVISORY COMMITTEE MEETING HELD ON THURSDAY, 19 OCTOBER 2023

File Number: D23.89357

Reporting Officer: Carol Holmes, Senior Executive Assistant

Responsible Officer: Craig Bennett, General Manager

## COMMITTEE RECOMMENDATION

THAT:

- 1. The Minutes of the Growing Business Industry and Tourism Advisory Committee meeting held on Thursday, 19 October 2023 be received and noted;
- 2. Copies of the current Discovery Centre design plans be distributed to the Committee Members; and
- 3. The Chair of the Growing Business Industry and Tourism Advisory Committee recommends to the Executive of Chairs Advisory Committee that they approach the various indigenous groups to encourage nominations for Council.

## REPORT

The Growing Business & Tourism Advisory Committee (*GBITAC*) held a meeting on Thursday, 19 October 2023 in the Council Chambers.

Two additional recommendations were made by the committee to Council (besides the recommendation for Council to receive and note the minutes of the meeting).

The two additional recommendations are detailed in points 2 and 3 of the Committee Recommendation above.

Attachment 1 details what was discussed at the meeting.

## ATTACHMENTS

1. Minutes - GBITAC - October 2023

# MEETING MINUTES

GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE 19<sup>th</sup> October 2023



## CHAIR: Iain Lindsay-Field MINUTES OFFICER: Simone Carmichael

| AGENDA                                                                                                                                                                                                                                                                                                                                     | DISCUSSION                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ITEM                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                        |
| 1.                                                                                                                                                                                                                                                                                                                                         | Meeting Open: 5:35pm<br>Attendees:                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                        |
| COMMITTEE                                                                                                                                                                                                                                                                                                                                  | /IEMBERS (Quorum = 5, half plus                                                                                                                                                                                             | one)                                                                                                                                                                                                                                                                                                                                   |
| 🗸 lain Lindsa                                                                                                                                                                                                                                                                                                                              | r-Field (Chair)                                                                                                                                                                                                             | ✓ Peter Lawler                                                                                                                                                                                                                                                                                                                         |
| ✓ Simone Car                                                                                                                                                                                                                                                                                                                               | michael (Secretary)                                                                                                                                                                                                         | 🖌 Sam Papa                                                                                                                                                                                                                                                                                                                             |
| × Guy Fieldin                                                                                                                                                                                                                                                                                                                              | g (Zoom link unavailable)                                                                                                                                                                                                   | ✓ Eyan Ingles                                                                                                                                                                                                                                                                                                                          |
| ✓ Dianne Will                                                                                                                                                                                                                                                                                                                              | iams                                                                                                                                                                                                                        | ✓ German Ugarte                                                                                                                                                                                                                                                                                                                        |
| COUNCIL                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                        |
| × Craig Ben                                                                                                                                                                                                                                                                                                                                | nett (BSC GM)                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                        |
| 🗸 Mike Colr                                                                                                                                                                                                                                                                                                                                | eavy (BSC Administrator)                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                        |
| × Connie Ma                                                                                                                                                                                                                                                                                                                                | llet (BSC Tourism, Communicatio                                                                                                                                                                                             | n & Events Coordinator)                                                                                                                                                                                                                                                                                                                |
| GUESTS                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                        |
| Hodi Beauliv (                                                                                                                                                                                                                                                                                                                             | 5:45pm)                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                        |
| 2. We                                                                                                                                                                                                                                                                                                                                      | lcome New Members:                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                        |
| the GBITAC. All present expressed their warm welcome and look forward to their input. Mike explained the<br>new members will need to undergo the induction into council advisory committee membership which will be<br>arranged by the General Manager.<br>ACTION: Mon to provide new members with this years' minutes to provide context. |                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                        |
| 3. Ac                                                                                                                                                                                                                                                                                                                                      | <pre>knowledgement of country: lain</pre>                                                                                                                                                                                   | L-F                                                                                                                                                                                                                                                                                                                                    |
| 4. Ap                                                                                                                                                                                                                                                                                                                                      | ologies:                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                        |
| Craig, Connie, C                                                                                                                                                                                                                                                                                                                           | Buy. The clash of meeting times fo                                                                                                                                                                                          | or Guy was discussed.                                                                                                                                                                                                                                                                                                                  |
| ACTION: lain to                                                                                                                                                                                                                                                                                                                            | follow up with Guy to see if the                                                                                                                                                                                            | re is a better time for the GBITAC meeting.                                                                                                                                                                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                                            | -la sum a statut a statu                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                                            | closures of Interest: NIL                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                        |
| 5. Dis                                                                                                                                                                                                                                                                                                                                     | closures of Interest: NIL<br>cussion of September meeting n                                                                                                                                                                 | otes:                                                                                                                                                                                                                                                                                                                                  |
| 5. Dis<br>6. Dis<br>A number of ite                                                                                                                                                                                                                                                                                                        | cussion of September meeting n<br>ms from the September Meeting                                                                                                                                                             | Notes were discussed.                                                                                                                                                                                                                                                                                                                  |
| 5. Dis<br>6. Dis<br>A number of ite<br>(7.1) <u>Communi</u>                                                                                                                                                                                                                                                                                | cussion of September meeting n<br>ms from the September Meeting<br>y Foundation working group lain                                                                                                                          | Notes were discussed.<br>has met with the Strengthening Community Access                                                                                                                                                                                                                                                               |
| 5. Dis<br>6. Dis<br>A number of ite<br>(7.1) <u>Communi</u>                                                                                                                                                                                                                                                                                | cussion of September meeting n<br>ms from the September Meeting<br>y Foundation working group lain                                                                                                                          | Notes were discussed.                                                                                                                                                                                                                                                                                                                  |
| 5. Dis<br>6. Dis<br>A number of ite<br>(7.1) <u>Communit</u><br>Committee. Mi<br>(7.4) <u>Review sta</u>                                                                                                                                                                                                                                   | cussion of September meeting n<br>ms from the September Meeting<br><u>y Foundation working group</u> lain<br>ke suggested he arrange to addre                                                                               | Notes were discussed.<br>has met with the Strengthening Community Access<br>ss the other committees regarding forming a working group.<br>ummary of meetings' prepared by Fiona Scoleri. <b>Discovery</b>                                                                                                                              |
| 5. Dis<br>6. Dis<br>A number of ite<br>(7.1) <u>Communit</u><br>Committee. Mi<br>(7.4) <u>Review sta</u><br>Center project                                                                                                                                                                                                                 | cussion of September meeting n<br>ms from the September Meeting<br><u>y Foundation working group</u> lain<br>ke suggested he arrange to addre<br>atus of actions listed in GBITAC 'Su<br>update Acting Director of Infrastr | Notes were discussed.<br>has met with the Strengthening Community Access<br>ss the other committees regarding forming a working group.<br><u>ummary of meetings' prepared by Fiona Scoleri.</u> <b>Discovery</b><br>ructure will continue in a project management capacity once                                                        |
| 5. Dis<br>6. Dis<br>A number of ite<br>(7.1) <u>Communit</u><br>Committee. Mi<br>(7.4) <u>Review sta</u><br>Center project<br>recruitment is o                                                                                                                                                                                             | cussion of September meeting n<br>ms from the September Meeting<br><u>y Foundation working group</u> lain<br>ke suggested he arrange to addre<br>atus of actions listed in GBITAC 'Su<br>update Acting Director of Infrastr | Notes were discussed.<br>has met with the Strengthening Community Access<br>ss the other committees regarding forming a working group.<br><u>ummary of meetings' prepared by Fiona Scoleri.</u> Discovery<br>ructure will continue in a project management capacity once<br>scovery Centre project. The project has gone to tender and |

# MEETING MINUTES GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE 19<sup>th</sup> October 2023



be distributed to the committee members.

Moved: German, Seconded: Peter

(7.5) Bikes at the Discovery Centre. Connie to provide update.

(10.1) <u>Councillor Info Sessions.</u> Mike gave a review on counsellor info sessions held to provide info to potential candidates. Nominations for council will be held in July/August 2024 with elections in September. There are 8 vacancies, if there are less than 8 nominations the nominees will automatically get elected on to council. 16 people attended the Balranald session and 4 at Euston. There will be more sessions held in June. There was some discussion around encouraging first nations people to nominate for council.

MOTION: That Iain recommend to the executive of advisory committee Chairs that they approach the various Indigenous groups to encourage nomination for council.

Moved: Iain, Seconded Di

7. Business arising from minutes

7.1 Community Foundation working group

Covered above, lain to approach other advisory groups to form a working group.

#### 7.2 Chair's attendance at the Gippsland New Energy Conference

(Hodi joined as a guest at this point) lain provided a detailed report on the topics covered at the conference. He attended virtually (online) because the event was sold out. There were a variety of speakers, many around the community impact, social license and legacy donations. The committee were encouraged to learn that the NSW government has mandated, as a condition of approval, a per megawatt/hour community contribution levy.

Also of interest was a <u>"Renewable Energy Impact & Readiness Study"</u> done for the Wellington Council by Paul Shipp of Urban Enterprise.

Mike advised that there is a workforce forum being held in Euston on the 11 December which will touch on the renewable energy space.

German asked if there is some way of implementing an electricity offset for council to cover energy expenses in the shire. Mike & Craig have met with the government regulator (on a different matter) and advise that the best time to address community contribution is when the conditions of consent are being drawn up by the NSW government Dept. Planning.

Another speaker was Tony Goodfellow who is the Victorian and Tasmanian Community Organiser at RE-Alliance where he supports regional communities to make the most out of the energy transition. Tony spoke of communities compiling a "Capital Project List" where energy companies can choose what they fund. This is something Travis Nadge from Foundation Broken Hill also spoke about.

There was general discussion about the hum around the shire with new business and industry investment. There was talk around the Settlement Strategy and possible projects within as well as the need to provide industrial and residential land for growth.

ACTION: Add 'land use zoning' to the agenda for the next meeting.

ACTION: Provide the council's Settlement Strategy to Eyan & German.

8. New Business on the agenda

NIL

9.

**GBITAC Rolling Action Plan – Connie M** 

Held over.

# MEETING MINUTES GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE 19<sup>th</sup> October 2023



#### Items Without Notice

10.1 German provided members with a sample of stickers he had made up from a grant from Sunraysia Solar. He also has new postcards and is working on updating the Mungo Loop brochures.

10.2 German invited members to his Christmas party on 8<sup>th</sup> December.

10.3 It was suggested the group go on a familiarisation tour to Yanga or Paika.

10.4 Mon asked Eyan if he would give a talk at the next meeting on his business and experience moving to Balranald. What he is hoping to contribute and get out of being on the GBITAC.

11.

10.

MEETING CLOSED 7:10pm - Next Meeting - Dec 21

## 7.3 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON 25 OCTOBER 2023

| File Number:                | D23.89210                                |
|-----------------------------|------------------------------------------|
| Reporting Officer:          | Carol Holmes, Senior Executive Assistant |
| <b>Responsible Officer:</b> | Craig Bennett, General Manager           |

## **COMMITTEE RECOMMENDATION**

That The Minutes of the Balranald Beautification Advisory Committee meeting held on Wednesday, 25 October 2023 be received and noted.

## PURPOSE OF REPORT

To update Council on the Balranald Beautification Advisory Committee (**BBAC**) meeting that was held on Wednesday, 25 October 2023.

## REPORT

The BBAC held a meeting in the Council Chambers on Wednesday, 25 October 2023.

There were no additional recommendations in addition to the minutes being received and noted by Council from this meeting.

Attachment 1 details what was discussed at the meeting.

## ATTACHMENTS

## 1. Minutes - Balranald Beautification Adivsory Committee Meeting

## Balranald Shire Council Beautification Advisory Committee Minutes of Meeting held at the Balranald Shire Council Chambers. Wednesday 25<sup>th</sup> October 2023



Meeting Opened with Acknowledge of Country recited by Lea Lawrie – Chairperson of the Balranald Shire Council Beautification Advisory Committee – at 14.05hrs.

**Present:** Toni Tyrer, Lea Lawrie – Chairperson, Sue Morton, Lynne Carter, Penny Jolliffe and Karen Norfolk – Secretary.

Shire Representatives: Connie Mallet – Tourism, Communications and Events Coordinator, Mike Colreavy – Administrator, Craig Bennett – General Manager and Adrian Edgcome-Lucas – Acting Director of Infrastructure & Planning Services.

Apologies: Val Bradbury and Gaye Renfrey.

Minutes Read and Accepted: Moved by Lea Lawrie and Seconded by Penny Jolliffe.

## **Business Arising from Previous Minutes:**

- Connie Mallet thanked the BBAC Members that attended the Drought Resilience Forum that was held recently.
- Number 95 can be removed from our Rolling Action Plan.
- Connie has conformation that the Christmas Decorations are ready to be shipped. Just need to work out where we want them.
- We were unsuccessful in getting the grant fund for the seating in both Balranald and Euston.
- The Shire will chase up about the handrails on the bridge, to see where the RMS are up to in regard to cleaning them up.

## CORRESPONDENCE IN:

- Email from Connie Mallet Submission of Outdoor Furniture Grant Program Application.
- Email from Adrian Edgcome-Lucas re Proposed Tree Lopping- Market Street.
- Email from Adrian Edgcome-Lucas Beautification Committee Meeting/Market Street Tree Lopping.
- Email from Gaye Renfrey Re BBAC Meeting Invite.

## CORRESPONDENCE OUT:

- Email to Committee Members and Connie Mallet Seating for Grant Funding.
- Email to BBAC Group BBAC Meeting Invite.
- Email to Connie Mallet BBAC.
- Email to BBAC Group BBAC Minutes and Agenda.
- Email to Carol Holmes Zoom Link for BBAC September Meeting.

## Moved by Karen Norfolk and Seconded by Toni Tyrer.

## BALRANALD BEAUTIFICATION FINANCIAL STATEMENT:

• Same as last meeting.

## Market Street Trees Update:

- A few emails were exchanged between Adrian Edgcome-Lucas and Lea Lawrie in regard to the removal of the trees in Market Street.
- The BBAC Members are against the removal of the existing trees down the Main Street.
- Penny Jolliffe said that she has spoken to an Arborist that is willing to come and lop and shape the existing trees.
- Essential Energy are very binary on the trees. Adrian will speak with Essential Energy about the Committee's decision.
- Adrian to look into the background of the tree decision.

• Market Street Tree Update since the Meeting:

Section 9 was specifically included within the MOU with regards to the Market Street Trees.

"Council wish to retain the Angophora Trees in Market Street, Balranald and agree to accept full responsibility and all costs associated with:

- o All formulative pruning that occurs to promote growth away from the powerlines, and
- All ongoing trimming and maintenance to ensure the Angophora Trees do not impact the Essential Energy network."

Clause 4.3 Development of Tree Removal/Replacement Program should also be taken into consideration. "In consultation with Essential Energy, Council will develop a program for the removal of Incompatible Street trees from under or near powerlines with the objective of removing a minimum 50% of identified Incompatible trees within the first 6-Years from the date of the agreement."

## Balranald Shire Council Update:

- Adrian Edgcome-Lucas to speak to the Council Workers about the watering system down the Main Street.
- Emergency Access Gate new lock has been added to an old gate further down from the walk way gate.
- Advertising has commenced for nominations for the Shire's Australia Day Awards. Committee Members asked to think about people and groups that should be considered for the awards.
- Mike Colreavy thanked the Committee Members that attended the Councillor Information Day that was held recently. The Session was well represented by different people in the Balranald Community. Need to think about people that are worthy of nomination and see if they are willing to nominate in 2024 for the Shire Council Election and then support them.
- Adrian to look into whether or not the table and seats on Games Corner can be easily removed. If so, the Committee would like to see the table and seats relocated down to the Discovery Centre Precinct.
- The Shire will look into what is happening with the Ben Scott Memorial Bird Trail, as there would have been damage out there after the 2022/2023 floods.

## WINDMILL PROJECT UPDATE:

- Connie Mallet to show Adrian Edgcome-Lucas the spot we selected for the windmill. Need to make sure that there is no water lines or electrical lines running through the spot.
- Adrian suggested that we allow \$2,000.00 for the cementing of the footing for the windmill.
- Connie is working on the draft of the signage for the windmill in the next few weeks.
- Adrian will speak to Errol Bradbury to see how to transport the windmill into town.

## **COMMITTEE PRIORITIES:**

• See Rolling Action Plan.

## **RECOMMENDATIONS:**

• NIL

## **RESIGNATION OF CHAIRPERSON AND ELECTION OF CHAIRPERSON:**

- Lea Lawrie has decided to step down as Chairperson.
- Sue Moron nominated Lynne Carter, but Lynne declined.
- Toni Tyrer nominated Penny Jolliffe, but Penny declined.
- Lynne Carter nominated Toni Tyrer. Toni accepted to step up into the position of Chairperson again.

## **ITEMS WITHOUT NOTICE:**

• White Crosses at the Cemetery – Some of the committee members have noticed that the white crosses at the cemetery are starting to fade and need sprucing up. It was suggested that we see if another organisation in town would be willing to take on the project and we supply the paint for

the crosses or we pay someone to do the work. Lea Lawrie to see Daniel Woolhouse about doing the crosses, as it was his grandfather-in-law that started the project of the crosses at the cemetery.

- Everyone thanked Lea Lawrie for her time as the Chairperson for the BBAC.
- The Committee brought up about recycling in Balranald. The Shire agreed to look into it, to see if it can be done again, as Balranald had a recycling program years ago.
- Next Meeting: Wednesday 22<sup>nd</sup> November 2023 commencing at 2:00pm at the Shire Chambers.

Meeting Closed: 15:20hrs.

## 7.4 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON THURSDAY 26 OCTOBER 2023

| File Number:                | D23.89048                                                                               |
|-----------------------------|-----------------------------------------------------------------------------------------|
| Author(s):                  | Carol Holmes, Senior Executive Assistant                                                |
| Approver:                   | Craig Bennett, General Manager                                                          |
| Operational Plan Objective: | Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected. |

## PURPOSE OF REPORT

To provide Council with an update on the Strengthening Community Access Inclusion & Wellbeing Advisory Committee (**SCAIWAC**) Meeting.

## COMMITTEE RECOMMENDATION

# That the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee meeting held on Thursday, 26 October 2023 be received and noted.

## REPORT

The SCAIWAC held a meeting on Thursday, 26 October 2023 in the Council Chambers.

There were no additional recommendations made by the committee to Council in addition to the minutes being received and noted by Council from this meeting.

Attachment 1 details the items that were discussed at this committee meeting.

## ATTACHMENTS

1. Strengthening Community Access Inclusion & Wellbeing Advisory Committee Minutes of 26 October 2023

## MEETING MINUTES OF THE Strengthening Community Access, Inclusion & Wellbeing ADVISORY COMMITTEE MEETING HELD ON Thursday 26 Oct 2023



### CHAIR: Rachael Williams MINUTES OFFICER: Rachael Williams

|        | GENDA<br>EM | DISCUSSION                                                                                                                                                |
|--------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     |             | Meeting Open: 4:30pm                                                                                                                                      |
|        |             | Attendees:                                                                                                                                                |
| С      | оммітт      | EE MEMBERS                                                                                                                                                |
| E      | mma Mo      | ore                                                                                                                                                       |
| L      | yn Flanag   | an (Zoom)                                                                                                                                                 |
|        | ue Balsha   |                                                                                                                                                           |
| Le     | ea Lawrie   |                                                                                                                                                           |
| R      | achael W    | illiams (Zoom)                                                                                                                                            |
| С      | OUNCIL      |                                                                                                                                                           |
| N      | 1ike Colre  | avy                                                                                                                                                       |
|        | raig Benn   |                                                                                                                                                           |
|        | onnie Ma    |                                                                                                                                                           |
|        |             |                                                                                                                                                           |
| G      | UESTS       |                                                                                                                                                           |
|        |             | (Regional Disability Advocacy Service)                                                                                                                    |
| 0      | enroley     |                                                                                                                                                           |
| 2.     |             | Welcome of country: I would like to begin by acknowledging the traditional custodians of the land we're                                                   |
|        |             | meeting on today and pay my respects to their Elders past and present. I also acknowledge my gratitude that                                               |
|        |             | we share this land today, my sorrow for some of the costs of that sharing, and my hope and belief that we                                                 |
|        |             | can move to a place of equity, justice and partnership together.                                                                                          |
| 3.     |             | Apologies: Trish Simpson, Mandy Haley, Michelle White, Nat Lay                                                                                            |
| 4.     |             | Disclosures of Interest: NIL                                                                                                                              |
| 5.     |             | Confirmation of minutes: 28 <sup>th</sup> Sept 2023                                                                                                       |
|        |             | Moved: Sue Balshaw Seconded: Emma Moore.                                                                                                                  |
| 6.     |             | Business arising from minutes / Ongoing items                                                                                                             |
| 1.     | Correspo    | ondence / Connections of note                                                                                                                             |
| 2      | Cuest Cr    | andrew Bon Folow Regional Disphility Advances Convine (inining at 4:30mm)                                                                                 |
| 2.     |             | eaker: Ben Foley, Regional Disability Advocacy Service (joining at 4:30pm)<br>been in the role for 12 months, and used to be regional Mgr of Business NSW |
| ,<br>, |             | onal Disability Advocacy Service started 33 years ago                                                                                                     |
| 5      |             | I independent advocacy service for people. Each client issue is tackled individually and they work towards                                                |
|        |             | oals with clients                                                                                                                                         |
| >      |             | mic advocacy for all people but the vast majority of what we do is for advocacy for individuals.                                                          |
| >      | 20% of a    | dvocacy work relates to service complaints the remaining 80% is supporting people who apply for NDIS                                                      |
|        | -           | or the disability support pensions and are refused, often because of lack of medical evidence.                                                            |
| >      |             | ice in Wodonga, Griffith, Wagga, Wangaratta – 25 staff across the region – covering 34 LGAs.                                                              |
| >      |             | t advertise – if we do we get inundated and staff burnout.                                                                                                |
| >      |             | r we have reduced our wait list and so we are gaining some capacity – hence reaching out to Local                                                         |
|        |             | nents to increase awareness of service.<br>s a client in Balranald / Euston that needs our support then we will come to them, talk on phone etc           |
| 5      |             | pplying for NDIS need to go through Intereach (as the local NDIA) – if people fail to be successful at this stage                                         |
| ·      |             | y should go through us (RDAS).                                                                                                                            |
|        |             | y involved in supporting the development of access inclusion plans.                                                                                       |
| >      | negulari    | A HIM OF A HIM SUPPORTING THE REVERDENT OF ALLESS INCLUSION DIALIS.                                                                                       |
| >      | -           | service advocating for people with a disability is the Rights, Information Advocacy Centre (RIAC) service –                                               |

### MEETING MINUTES OF THE Strengthening Community Access, Inclusion & Wellbeing ADVISORY COMMITTEE MEETING HELD ON Thursday 26 Oct 2023



3. Ongoing Initiatives Update:

a) Out of School Hours (OOSH) service gap remediation - update Emma & Nat. Email correspondence from Nat Lay: In regards to the after school clubs situation, unfortunately I am unable to employ an outside person and the current school support staff are not interested in filling the role. I am beyond disappointed but understand the position of the diocese. There is no wriggle room - it was a hard no. Unfortunately we are back at square one... b) Balranald Emergency Accommodation Model - update Connie Mallet Adrian is very committed to the work, looking to add some high quality play equipment to the yard. Furniture donated to the home will be moved to the BEAM via some of the Council ground staff. SCAIW Advisory Committee to have a walk through in the next few weeks and be provided with an update on timelines. c) ORG Mental Health First Aid funding - update Connie Mallet The Position Description for the SCAIW AC Project Officer was circulated to the AC prior to the meeting for review and finalisation at the meeting. Position Description was approved by AC members present (and Michelle White via email) and will progress to being advertised next week. Ben Foley noted the free Suicide Prevention training provided by Living Works - Ben to send further detail. Services Expo - review of event Thank you for Emma and her team at MaariMa on an excellent event. Observations for next time POSITIVES More community than in 2022 Better advertising this time Food was great Room layout was excellent, especially for the number of Services Stall placement - Rumbalara, Country Care close together so 'package' conversations are easier to have More services than in 2022 CHANGE FOR NEXT TIME Encourage more community to attend Table and chairs set out for people to sit and eat etc Parking needs to be different - so stall holders need to move their cars after setting up - (maybe park out the back, or in the RV area) Really get the schools on board so students are taking resources home to families etc Could have a scavenger hunt for the kids next year that makes them engage more with the services Corowa had an expo last week and there were designated sections for different services and service types (Ben Foley) Connie (Live Better) could bring the older community members 7. **New Business** Risk of reduced operation / closure of the Balranald Early Learning Centre On Tuesday (24th October) Mike Colreavy, Craig Bennett and Em Moore met with Helen Dalton. The reduced capacity and operation of the Balranald Early Learning Centre was discussed. Key points: Positive that we may have an ECT to take on the Director role - Helen is supportive Helen's view is that there is likely to be little additional funding in this space until the election year (3 years time). Helen did agree to further consider package deals to attract candidates to hard to fill roles Emma & Rachael to write a letter to Helen to advocate in this space Discussion ensued re how to encourage / attract staff. Workforce is our most significant barrier Finding training providers Traineeship model - all learning on the job - Cert III on the job, with better pay rates. MMTC (Di Menze), Workforce Aust (apprenticeship Centres are a free service and come to businesses to set this up) Advertise the opportunity into the BCS

L,

### MEETING MINUTES OF THE Strengthening Community Access, Inclusion & Wellbeing ADVISORY COMMITTEE MEETING HELD ON Thursday 26 Oct 2023



| Items Without Notice / Around the room to Close:                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mike Colreavy: Thanked those AC members who were able to attend the Councillor Election information sessions with John Rainer                                                       |
| Advisory Committee need to please feed this information out to the people they know and encourage them to consider standing. Seek out gender balance, older and younger people, etc |
| Only 10 months until the elections<br>John R will return again in June                                                                                                              |
| Nominations have opened for the Australia Day awards (6 categories)                                                                                                                 |
| Nominations close just before end of November                                                                                                                                       |
| MEETING CLOSED 5:30pm                                                                                                                                                               |
| Next Meeting – Thursday 23 <sup>rd</sup> Nov 2023                                                                                                                                   |
|                                                                                                                                                                                     |

### GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)

### PART A – ITEMS REQUIRING DECISION

### 8 GENERAL MANAGER'S REPORTS

## 8.1 PRESENTATION OF THE ANNUAL AUDITED FINANCIAL STATEMENTS FOR THE 2022/2023 FINANCIAL YEAR

| File Number:                | D23.89078                                                                        |
|-----------------------------|----------------------------------------------------------------------------------|
| Author(s):                  | Laurie Knight, External Financial Consultant                                     |
| Approver:                   | Craig Bennett, General Manager                                                   |
| Operational Plan Objective: | Pillar 3: Our Economy – A community that ensures a strong and resilient economy. |

### PURPOSE OF REPORT

To present Council with the Audited Annual Financial Statements (*Attachment 1*) for the year ending 30 June 2023, and to present the Statements to the public, in accordance with section 419 of the Local Government Act (1993).

### OFFICER RECOMMENDATION

That Council receives and notes the report on the audited Annual Financial Statements and associated audit reports, for the year ending 30 June 2023.

### REPORT

Section 419 of the Local Government Act (1993) requires that:

(1) A council must present its audited financial reports, together with the auditor's reports, at a meeting of the council held on the date fixed for the meeting.

(2) The council's auditor may attend the meeting at which the financial reports are presented.

(3) A council's auditor who carries out the functions of the auditor under an appointment by the Auditor-General must attend the meeting at which the financial reports are presented if the council gives not less than 7 days notice in writing that it requires the auditor to do so.

A representative of the NSW Audit Office, together with the appointed Auditor from Nexia, have been invited to attend this meeting and will join the meeting remotely, to provide an overview of the Financial Statements and address any questions from the meeting.

The Draft Annual Financial Statements were presented to Council at the September 19, 2023 Ordinary Council Meeting. This was prior to the audit process and detailed an annual operating surplus of \$4.082M, before capital grants.

The final Audited Annual Financial Statements detailed an annual operating surplus is \$4.087M, which allowed for a minor correction, which was also reflected by a movement in net assets from \$252.789 million to \$252.794 million.

The Auditor will provide an overview of the various performance ratios for the financial year and will comment on other aspects of the Annual Financial Statements, to provide an insight into Council's financial position and the conduct of the audit.

It is noted that the Auditor has provided an unqualified opinion on the General Purpose and Special Purpose Financial Statements, together with the Special Schedule on Permissible Income for the financial year ending 30 June 2023.

Council has also undertaken an assessment of the Rural Fire Fighting 'Red Fleet' operated by the Rural Fire Service in the Balranald Shire local government area and has determined that the value of equipment is not material to the Financial Statements and accordingly, has not been included therein.

A copy of the Audited Financial Statements and audit reports is attached to this business paper for the information of Council and the public. The Financial Statements are also available on Council's website. Notice of the presentation of the audited Financial Statements to this meeting, was also advertised prior to the meeting to enable any member of the public to provide any submission on the audited Financial Statements.

The report is now presented for the information of Council.

### FINANCIAL IMPLICATIONS

Nil.

### LEGISLATIVE IMPLICATIONS

Financial Statements are prepared in accordance with the provisions of the Local Government Act (1993) as amended, the NSW Local Government Code of Accounting Practice and Financial Reporting (the 'Code') and relevant Australian Accounting Standards.

### POLICY IMPLICATIONS

Nil.

### **RISK RATING**

Low.

### ATTACHMENTS

### 1. Audited Annual Financial Statements for the 2022/2023 Financial Year

ANNUAL FINANCIAL STATEMENTS for the year ended 30 June 2023



GENERAL PURPOSE FINANCIAL STATEMENTS for the year ended 30 June 2023



General Purpose Financial Statements for the year ended 30 June 2023

| Contents                                                                                                                                              | Page                  |
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| Understanding Council's Financial Statements                                                                                                          | 3                     |
| Statement by Administrator and Management                                                                                                             | 4                     |
| Primary Financial Statements:                                                                                                                         |                       |
| Income Statement<br>Statement of Comprehensive Income<br>Statement of Financial Position<br>Statement of Changes in Equity<br>Statement of Cash Flows | 5<br>6<br>7<br>8<br>9 |
| Notes to the Financial Statements                                                                                                                     | 10                    |
| Independent Auditor's Reports:<br>On the Financial Statements (Sect 417 [2])<br>On the Financial Statements (Sect 417 [3])                            | 82<br>85              |

#### Overview

Balranald Shire Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

70 Market Street Balranald NSW 2715

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- · principles applying to the exercise of functions generally by council,
- · principles to be applied when making decisions,
- · principles of community participation,
- · principles of sound financial management, and
- · principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.balranald.nsw.gov.au.

General Purpose Financial Statements for the year ended 30 June 2023

### Understanding Council's Financial Statements

#### Introduction

Each year NSW local governments are required to present audited financial statements to their council and community.

#### What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2023.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

#### About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

#### About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

#### 1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

#### 2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, property, plant and equipment.

#### 3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

#### 4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

#### 5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

#### About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

#### About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

- 1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
- 2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

#### Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the audit report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

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General Purpose Financial Statements for the year ended 30 June 2023

### Statement by Administrator and Management

Statement by Administrator and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- · the Local Government Act 1993 and the regulations made thereunder,
- · the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

#### To the best of our knowledge and belief, these statements:

- · present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 19 September 2023.

Michael Colreavy Administrator 19 September 2023

Craig Bennet General Manager/Responsible Accounting Officer 19 September 2023

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Balranald Shire Council | Income Statement | for the year ended 30 June 2023

## **Balranald Shire Council**

### **Income Statement**

for the year ended 30 June 2023

| Original<br>unaudited<br>budget |                                                                                    |       | Actual          | Actua           |
|---------------------------------|------------------------------------------------------------------------------------|-------|-----------------|-----------------|
| 2023<br>\$ '000                 |                                                                                    | Notes | 2023<br>\$ '000 | 2022<br>\$ '000 |
|                                 |                                                                                    |       |                 | +               |
|                                 | Income from continuing operations                                                  |       |                 |                 |
| 5,238                           | Rates and annual charges                                                           | B2-1  | 5,052           | 4,55            |
| 3,346                           | User charges and fees                                                              | B2-2  | 2,225           | 2,19            |
| 707                             | Other revenues                                                                     | B2-3  | 263             | 36              |
| 5,494                           | Grants and contributions provided for operating purposes                           | B2-4  | 14,216          | 9,612           |
| 11,027                          | Grants and contributions provided for capital purposes                             | B2-4  | 2,762           | 3,74            |
| 70                              | Interest and investment income                                                     | B2-5  | 665             | 11              |
| 409                             | Other income                                                                       | B2-6  | 148             | 10              |
| 26,291                          | Total income from continuing operations                                            |       | 25,331          | 20,68           |
|                                 | Expenses from continuing operations                                                |       |                 |                 |
| 6.873                           | Employee benefits and on-costs                                                     | B3-1  | 4,936           | 5,43            |
| 5.819                           | Materials and services                                                             | B3-2  | 6,763           | 3,68            |
| 101                             | Borrowing costs                                                                    | B3-3  | 101             | 11              |
| 5,191                           | Depreciation, amortisation and impairment of non-financial assets                  | B3-4  | 5,893           | 5,37            |
| 450                             | Other expenses                                                                     | B3-5  | 424             | 41              |
| _                               | Net loss from the disposal of assets                                               | B4-1  | 300             | 7               |
| -                               | Net share of interests in joint ventures and associates<br>using the equity method | D2    | 65              | 20              |
| 18,434                          | Total expenses from continuing operations                                          |       | 18,482          | 15,29           |
| 7,857                           | Operating result from continuing operations                                        |       | 6,849           | 5,39            |
| 7,857                           | Net operating result for the year attributable to Con                              | uncil | 6,849           | 5.39            |

3,170

Net operating result for the year before grants and contributions provided for capital purposes

**4,087** 1,656

The above Income Statement should be read in conjunction with the accompanying notes.

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Balranald Shire Council | Statement of Comprehensive Income | for the year ended 30 June 2023

### **Balranald Shire Council**

### Statement of Comprehensive Income

for the year ended 30 June 2023

|                                                                                  |       | 2023    | 2022    |
|----------------------------------------------------------------------------------|-------|---------|---------|
|                                                                                  | Notes | \$ '000 | \$ '000 |
| Net operating result for the year – from Income Statement                        |       | 6,849   | 5,396   |
| Other comprehensive income:                                                      |       |         |         |
| Amounts which will not be reclassified subsequently to the operating result      |       |         |         |
| Gain (loss) on revaluation of infrastructure, property, plant and equipment      | C1-6  | 12,125  | 72,764  |
| Impairment (loss) reversal / (revaluation decrement) relating to infrastructure, |       |         |         |
| property, plant and equipment                                                    | C1-6  | (3,649) | -       |
| Total items which will not be reclassified subsequently to the operating         |       |         |         |
| result                                                                           |       | 8,476   | 72,764  |
| Total other comprehensive income for the year                                    | _     | 8,476   | 72,764  |
| Total comprehensive income for the year attributable to Council                  |       | 15,325  | 78,160  |

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

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Balranald Shire Council | Statement of Financial Position | for the year ended 30 June 2023

### Balranald Shire Council

### Statement of Financial Position

as at 30 June 2023

|                                                      | Notes      | 2023<br>\$ '000 | 2022<br>\$ '000 |
|------------------------------------------------------|------------|-----------------|-----------------|
| ASSETS                                               |            |                 |                 |
| Current assets                                       |            |                 |                 |
| Cash and cash equivalents                            | C1-1       | 5,723           | 4,523           |
| Investments                                          | C1-2       | 26,522          | 18,000          |
| Receivables                                          | C1-4       | 3,121           | 2,338           |
| Inventories                                          | C1-5       | 216             | 258             |
| Other                                                | C1-8       | 22              | 26              |
| Total current assets                                 |            | 35,604          | 25,145          |
| Non-current assets                                   |            |                 |                 |
| Receivables                                          | C1-4       | 110             | 54              |
| Infrastructure, property, plant and equipment (IPPE) | C1-6       | 226,452         | 221,493         |
| Intangible assets                                    | C1-7<br>D2 | -               | 300             |
| Investments accounted for using the equity method    | UZ         | 867             | 932             |
| Total non-current assets                             |            | 227,429         | 222,779         |
| Total assets                                         |            | 263,033         | 247,924         |
| LIABILITIES                                          |            |                 |                 |
| Current liabilities                                  |            |                 |                 |
| Payables                                             | C3-1       | 2,951           | 4,397           |
| Contract liabilities                                 | C3-2       | 4,510           | 3,212           |
| Borrowings                                           | C3-3       | 215             | 203             |
| Employee benefit provisions                          | C3-4       | 839             | 736             |
| Total current liabilities                            |            | 8,515           | 8,548           |
| Non-current liabilities                              |            |                 |                 |
| Borrowings                                           | C3-3       | 1,425           | 1,643           |
| Employee benefit provisions                          | C3-4       | 129             | 94              |
| Provisions                                           | C3-5       | 170             | 170             |
| Total non-current liabilities                        |            | 1,724           | 1,907           |
| Total liabilities                                    |            | 10,239          | 10,455          |
| Net assets                                           |            | 252,794         | 237,469         |
| EQUITY                                               |            |                 |                 |
| Accumulated surplus                                  |            | 71,124          | 64,275          |
| IPPE revaluation reserve                             | C4-1       | 181,670         | 173,194         |
| Council equity interest                              |            | 252,794         | 237,469         |
| Total equity                                         |            | 252,794         | 237,469         |
| · · ···· · · · · · · · · · · · · · · ·               |            | 202,104         | 201,100         |

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

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Balranald Shire Council | Statement of Changes in Equity | for the year ended 30 June 2023

### **Balranald Shire Council**

### Statement of Changes in Equity

for the year ended 30 June 2023

|                                                                                                                |       |                                   | 2023                              |                            |                                   | 2022                              |                            |
|----------------------------------------------------------------------------------------------------------------|-------|-----------------------------------|-----------------------------------|----------------------------|-----------------------------------|-----------------------------------|----------------------------|
|                                                                                                                |       |                                   | IPPE                              |                            |                                   | IPPE                              |                            |
|                                                                                                                | Notes | Accumulated<br>surplus<br>\$ '000 | revaluation<br>reserve<br>\$ '000 | Total<br>equity<br>\$ '000 | Accumulated<br>surplus<br>\$ '000 | revaluation<br>reserve<br>\$ '000 | Total<br>equity<br>\$ '000 |
| Opening balance at 1 July                                                                                      |       | 64,275                            | 173,194                           | 237,469                    | 58,879                            | 100,430                           | 159,309                    |
| Net operating result for the year                                                                              |       | 6,849                             | _                                 | 6,849                      | 5,396                             | _                                 | 5,396                      |
| Net operating result for the period                                                                            |       | 6,849                             | -                                 | 6,849                      | 5,396                             | -                                 | 5,396                      |
| Other comprehensive income                                                                                     |       |                                   |                                   |                            |                                   |                                   |                            |
| Gain (loss) on revaluation of infrastructure, property, plant and equipment                                    | C1-6  | -                                 | 12,125                            | 12,125                     | -                                 | 72,764                            | 72,764                     |
| Impairment (loss) reversal / (revaluation decrement) relating to infrastructure, property, plant and equipment | C1-6  | -                                 | (3,649)                           | (3,649)                    |                                   | -                                 | -                          |
| Other comprehensive income                                                                                     |       | -                                 | 8,476                             | 8,476                      | -                                 | 72,764                            | 72,764                     |
| Total comprehensive income                                                                                     |       | 6,849                             | 8,476                             | 15,325                     | 5,396                             | 72,764                            | 78,160                     |
| Closing balance at 30 June                                                                                     |       | 71,124                            | 181,670                           | 252,794                    | 64,275                            | 173,194                           | 237,469                    |

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

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Balranald Shire Council | Statement of Cash Flows | for the year ended 30 June 2023

### **Balranald Shire Council**

### Statement of Cash Flows

for the year ended 30 June 2023

| Original<br>unaudited<br>budget<br>2023 |                                                |       | Actual<br>2023 | Actua<br>2022 |
|-----------------------------------------|------------------------------------------------|-------|----------------|---------------|
| \$ '000                                 |                                                | Notes | \$ '000        | \$ '000       |
|                                         | Cash flows from operating activities           |       |                |               |
|                                         | Receipts:                                      |       |                |               |
| 5,238                                   | Rates and annual charges                       |       | 4,891          | 4,66          |
| 3,346                                   | User charges and fees                          |       | 2,185          | 2,77          |
| 70                                      | Interest received                              |       | 424            | 8             |
| 16,521                                  | Grants and contributions                       |       | 18,298         | 14,29         |
| _                                       | Bonds, deposits and retentions received        |       | 543            | 1,08          |
| 1,116                                   | Other                                          |       | 795            | 23            |
|                                         | Payments:                                      |       |                |               |
| (6,873)                                 | Payments to employees                          |       | (4,788)        | (5,493        |
| (3,415)                                 | Payments for materials and services            |       | (8,136)        | (3,117        |
| (101)                                   | Borrowing costs                                |       | (106)          | (115          |
| _                                       | Bonds, deposits and retentions refunded        |       | (540)          | (471          |
| (2,854)                                 | Other                                          |       | (1,087)        | (1,57         |
| 13,048                                  | Net cash flows from operating activities       | G1-1  | 12,479         | 12,35         |
|                                         | Cash flows from investing activities           |       |                |               |
|                                         | Receipts:                                      |       |                |               |
| 8,000                                   | Sale of investments                            |       | 3,000          | 10.00         |
| 0,000                                   | Proceeds from sale of IPPE                     |       | 5,000          | 4             |
|                                         | Payments:                                      |       |                | -             |
| (3.000)                                 | Purchase of investments                        |       | (11,522)       | (17.25)       |
| (4,308)                                 | Payments for IPPE                              |       | (2,551)        | (17,23)       |
|                                         |                                                |       |                |               |
| 692                                     | Net cash flows from investing activities       |       | (11,073)       | (14,937       |
|                                         | Cash flows from financing activities           |       |                |               |
| (206)                                   | Payments:<br>Repayment of borrowings           |       | (206)          | (190          |
| , ,                                     |                                                |       |                |               |
| (206)                                   | Net cash flows from financing activities       |       | (206)          | (190          |
| 13,534                                  | Net change in cash and cash equivalents        |       | 1,200          | (2,769        |
| 5,000                                   | Cash and cash equivalents at beginning of year |       | 4,523          | 7,29          |
| 18,534                                  | Cash and cash equivalents at end of year       | C1-1  | 5,723          | 4,52          |
|                                         |                                                |       |                |               |
|                                         |                                                |       |                |               |
| 21,000                                  | plus: Investments on hand at end of year       | C1-2  | 26,522         | 18,00         |

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

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Item 8.1 - Attachment 1

### **Balranald Shire Council**

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### **Balranald Shire Council**

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### A About Council and these financial statements

### A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 19 September 2023. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act* 1993 (Act) and *Local Government (General) Regulation* 2021 (Regulation), and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

#### Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

#### Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

(i) estimated fair values of infrastructure, property, plant and equipment – refer Note C1-6
 (ii) estimated tip remediation provisions – refer Note C3-5
 (iii) employee benefit provisions – refer Note C3-4

continued on next name

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### A1-1 Basis of preparation (continued)

#### Significant judgements in applying the Council's accounting policies

#### (i) Impairment of IPPE

Council has made a significant judgement about the impairment of road and plant assets - refer Note C1-6.

#### Monies and other assets received by Council

#### The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Balranald water supply
- Euston water supply
- Balranald sewerage service
- Euston sewerage service

#### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

#### Volunteer services

Council has not recognised volunteer services in the income statement as they are neither material nor able to be reliably measured.

#### New accounting standards and interpretations issued but not yet effective

#### New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2023 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

#### New accounting standards adopted during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective for the first time at 30 June 2023.

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### B Financial Performance

### B1 Functions or activities

### B1-1 Functions or activities - income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

|                                        | Income          |                 | Expens          | es              | Operating       | result          | Grants and cor  | tributions      | Carrying amou   | nt of assets    |
|----------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
|                                        | 2023<br>\$ '000 | 2022<br>\$ '000 |
| Functions or activities                |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| Governance                             | 27              | 31              | 203             | 314             | (176)           | (283)           | -               | _               | 19              | 767             |
| Administration                         | 354             | 380             | 4,304           | 3,072           | (3,950)         | (2,692)         | 20              | 117             | 35,221          | 26,326          |
| Public order and safety                | 136             | 107             | 517             | 381             | (381)           | (274)           | 107             | 208             | 1,401           | 829             |
| Health                                 | 66              | 9               | 5               | 58              | 61              | (49)            | -               | _               | 552             | 94              |
| Environment                            | 521             | 435             | 609             | 410             | (88)            | 25              | 71              | 48              | 8,474           | 8,312           |
| Community services and education       | 1,469           | 1,388           | 1,486           | 1,375           | (17)            | 13              | 1,349           | 986             | 1,313           | 1,458           |
| Housing and community amenities        | 134             | 188             | 209             | 644             | (75)            | (456)           | 19              | 46              | 8,397           | 6,455           |
| Water supplies                         | 1,342           | 1,588           | 1,014           | 837             | 328             | 751             | -               | _               | 16,881          | 13,199          |
| Sewerage services                      | 1,320           | 711             | 510             | 371             | 810             | 340             | -               | 1,218           | 11,523          | 10,954          |
| Recreation and culture                 | 598             | 1,234           | 518             | 1,026           | 80              | 208             | 1,591           | -               | 4,953           | 6,695           |
| Mining, manufacturing and construction | 10              | 6               | 71              | 84              | (61)            | (78)            | -               | _               | 37              | 268             |
| Transport and communication            | 8,006           | 4,574           | 8,026           | 5,674           | (20)            | (1,100)         | 6,761           | 4,442           | 172,262         | 170,514         |
| Economic affairs                       | 813             | 819             | 945             | 846             | (132)           | (27)            | 160             | 119             | 1,134           | 1,121           |
| General Purpose Income                 | 10,535          | 9,218           | -               | -               | 10,535          | 9,218           | 6,900           | 6,168           | -               | -               |
| FSWJO                                  | -               | -               | 65              | 200             | (65)            | (200)           | -               | -               | 866             | 932             |
| Total functions and activities         | 25,331          | 20,688          | 18,482          | 15,292          | 6,849           | 5,396           | 16,978          | 13,352          | 263,033         | 247,924         |

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### B1-2 Components of functions or activities

## Details relating to the Council's functions or activities as reported in B1-1 are as follows: Governance

Includes costs relating to Council's role as a component of democratic government, including elections, members' fees and expenses, subscriptions to local authority associations, meetings of Council and policymaking committees, public disclosure (e.g. GIPA), and legislative compliance.

#### Administration

Includes corporate support and other support services, engineering works, and any Council policy compliance.

#### Public order and safety

Includes fire and emergency services, fire protection, enforcement of regulations and animal control.

#### Health

Includes immunisation, food control, health centres etc.

#### Environment

Includes noxious plants and insect/vermin control; other environmental protection; solid waste management, including domestic waste; other waste management; other sanitation; and garbage, street cleaning, drainage and stormwater management.

#### Community services and education

Includes administration and education; social protection (welfare); migrant, Aboriginal and other community services and administration (excluding accommodation – as it is covered under 'housing and community amenities'); youth services; aged and disabled persons services; children's services, including family day care; child care; and other family and children services.

#### Housing and community amenities

Includes public cemeteries; public conveniences; street lighting; town planning; other community amenities, including housing development and accommodation for families and children, aged persons, disabled persons, migrants and Indigenous persons.

#### Water supplies

Includes management of water schemes, costs of reticulation, treatment and supply, and management of water infrastructure.

#### Sewerage services

Includes management of sewerage schemes, costs of reticulation and treatment, and management of sewer infrastructure.

#### **Recreation and culture**

Includes public libraries; museums; art galleries; community centres and halls, including public halls and performing arts venues; sporting grounds and venues; swimming pools; parks; gardens; lakes; and other sporting, recreational and cultural services.

#### Mining, manufacturing and construction

Includes building control, quarries and pits, mineral resources, and abattoirs.

#### Transport and communication

Urban local, urban regional, includes sealed and unsealed roads, bridges, footpaths, parking areas, and aerodromes.

#### Economic affairs

Includes camping areas and caravan parks; tourism and area promotion; industrial development promotion; sale yards and markets; real estate development; commercial nurseries; and other business undertakings.

#### General Purpose Income

This includes financial assistance grant funding which has no specific function allocation and is expended in areas of council.

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### B2 Sources of income

### B2-1 Rates and annual charges

|                                                          | 2023    | 2022    |
|----------------------------------------------------------|---------|---------|
|                                                          | \$ '000 | \$ '000 |
| Ordinary rates                                           |         |         |
| Residential                                              | 433     | 400     |
| Farmland                                                 | 1,607   | 1,423   |
| Business                                                 | 1,094   | 1,022   |
| Less: pensioner rebates (mandatory)                      | (19)    | (19)    |
| Rates levied to ratepayers                               | 3,115   | 2,826   |
| Pensioner rate subsidies received                        | 11      | 11      |
| Total ordinary rates                                     | 3,126   | 2,837   |
| Annual charges (pursuant to s496, 496A, 496B, 501 & 611) |         |         |
| Domestic waste management services                       | 361     | 321     |
| Water supply services                                    | 819     | 733     |
| Sewerage services                                        | 677     | 609     |
| Waste management services (non-domestic)                 | 68      | 55      |
| Stormwater Charges                                       | 19      | 19      |
| Less: pensioner rebates (mandatory)                      | (40)    | (39)    |
| Annual charges levied                                    | 1,904   | 1,698   |
| Pensioner annual charges subsidies received:             |         |         |
| – Water                                                  | 7       | 7       |
| – Sewerage                                               | 6       | 6       |
| <ul> <li>Domestic waste management</li> </ul>            | 9       | 9       |
| Total annual charges                                     | 1,926   | 1,720   |
| Total rates and annual charges                           | 5,052   | 4,557   |

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

#### Accounting policy

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

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### B2-2 User charges and fees

|                                                                       | Timing | 2023<br>\$ '000 | 2022<br>\$ '000 |
|-----------------------------------------------------------------------|--------|-----------------|-----------------|
| Specific user charges (per s502 - specific 'actual use' charges       | 5)     |                 |                 |
| Sewerage services                                                     | 2      | 100             | 73              |
| Sewerage services contract aboriginal mission                         | 2      | 27              | 26              |
| Water service contract aborginal mission                              | 2      | 54              | 51              |
| Water supply services                                                 | 2      | 713             | 767             |
| Total specific user charges                                           | 2      | 894             | 917             |
| Other user charges and fees                                           |        |                 |                 |
| (i) Fees and charges – statutory and regulatory functions (per s608)  |        |                 |                 |
| Building services – other                                             |        | -               | 7               |
| Private works – section 67                                            | 2      | 108             | 149             |
| Registration fees                                                     | 2      | 1               | 1               |
| Section 603 certificates                                              | 2      | 5               | 6               |
| Tapping fees                                                          | 2      | 6               | -               |
| Town planning                                                         | 2      | 55              | 43              |
| Other                                                                 | 2      | 15              | 4               |
| Building services                                                     | 2      | 13              | 23              |
| Total fees and charges – statutory/regulatory                         |        | 203             | 233             |
| (ii) Fees and charges – other (incl. general user charges (per s608)) |        |                 |                 |
| Aged care                                                             | 2      | 332             | 389             |
| Caravan park                                                          | 2      | 481             | 480             |
| Cemeteries                                                            | 2      | 71              | 29              |
| Lease rentals                                                         | 2      | 5               | 7               |
| Refuse and effluent disposal                                          | 2      | 8               | -               |
| Transport for NSW works (state roads not controlled by Council)       | 2      | 142             | 108             |
| Waste disposal tipping fees                                           | 2      | 56              | 2               |
| Water connection fees                                                 | 2      | 3               | 2               |
| Other                                                                 | 2      | 30              | 24              |
| Total fees and charges – other                                        |        | 1,128           | 1,041           |
| Total other user charges and fees                                     |        | 1,331           | 1,274           |
| Total user charges and fees                                           |        | 2,225           | 2,191           |
| Timing of revenue recognition for user charges and fees               |        |                 |                 |
| User charges and fees recognised over time (1)                        |        | -               | -               |
| User charges and fees recognised at a point in time (2)               |        | 2,225           | 2,191           |
| Total user charges and fees                                           |        | 2,225           | 2,191           |

Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as joining fees for the leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than over the term of the licence.

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### B2-3 Other revenues

|                                                 |        | 2023    | 2022    |
|-------------------------------------------------|--------|---------|---------|
|                                                 | Timing | \$ '000 | \$ '000 |
| Commissions and agency fees                     | 2      | 77      | 77      |
| Diesel rebate                                   | 2      | 2       | 24      |
| Insurance claims recoveries                     | 2      | -       | 7       |
| Motor vehicle contributions                     | 2      | 23      | 14      |
| Raw water standpipe sales                       | 2      | 8       | 20      |
| Rebates                                         | 2      | 58      | 34      |
| Sales – miscellaneous                           | 2      | 3       | 32      |
| Tourist information centre sales                | 2      | 70      | 52      |
| Other                                           | 2      | 22      | 101     |
| Total other revenue                             |        | 263     | 361     |
| Timing of revenue recognition for other revenue |        |         |         |
| Other revenue recognised over time (1)          |        | -       | -       |
| Other revenue recognised at a point in time (2) |        | 263     | 361     |
| Total other revenue                             |        | 263     | 361     |

#### Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

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### B2-4 Grants and contributions

|                                                                 | Timing | Operating<br>2023<br>\$ '000 | Operating<br>2022<br>\$ '000 | Capital<br>2023<br>\$ '000 | Capital<br>2022<br>\$ '000 |
|-----------------------------------------------------------------|--------|------------------------------|------------------------------|----------------------------|----------------------------|
| General purpose grants and non-developer contributions (untied) |        |                              |                              |                            |                            |
| General purpose (untied)                                        |        |                              |                              |                            |                            |
| Current year allocation                                         |        |                              |                              |                            |                            |
| Financial assistance                                            |        | 1,403                        | 2,431                        |                            |                            |
| Payment in advance - future year allocation                     | 1      | 1,405                        | 2,401                        | _                          | _                          |
| Financial assistance                                            | 1      | 5,497                        | 3,738                        | _                          | _                          |
| Amount recognised as income during current                      |        | 5,451                        | 0,700                        |                            |                            |
| year                                                            |        | 6,900                        | 6,169                        | _                          | _                          |
| -                                                               |        |                              |                              |                            |                            |
| Special purpose grants and non-developer contributions (tied)   |        |                              |                              |                            |                            |
| Cash contributions                                              |        |                              |                              |                            |                            |
| Previously specific grants:                                     |        |                              |                              |                            |                            |
| Pensioners' rates subsidies:<br>Aged care                       |        | 1 000                        |                              |                            | -                          |
| -                                                               | 2      | 1,299                        | 978                          | -                          | 5                          |
| Bushfire and emergency services                                 | 2      | 107                          | 207                          | _                          | -                          |
| Community care                                                  | 2      | 39                           | _                            | 1                          | -                          |
| Employment and training programs                                | 2      | 6                            | 7                            | -                          | -                          |
| Environmental programs                                          | 2      | 39                           | 17                           | _                          | -                          |
| Library – per capita                                            | 2      | 23                           | 47                           | 83                         | _                          |
| Library – special projects                                      |        | _                            | _                            | -                          | 15                         |
| Noxious weeds                                                   | 2      | 32                           | 27                           | _                          | -                          |
| Recreation and culture                                          | 1      | -                            | 5                            | 1,387                      | 1,094                      |
| Drainage                                                        | 2      | _                            | _                            | -                          | 5                          |
| Youth week                                                      | 2      | 3                            | 3                            | -                          | -                          |
| Tourism                                                         | 2      | 161                          | 15                           | -                          | 103                        |
| Street lighting                                                 | 2      | 19                           | 46                           | -                          | -                          |
| Transport (roads to recovery)                                   | 2      | 822                          | 845                          | _                          | -                          |
| Transport (other roads and bridges funding)                     | 2      | 3,426                        | _                            | 798                        | 2,233                      |
| Other specific grants                                           | 2      | 20                           | 110                          | -                          | -                          |
| Previously contributions:                                       |        |                              |                              |                            |                            |
| Community services                                              |        | -                            | -                            | _                          | 57                         |
| Recreation and culture                                          | 2      | -                            | -                            | 98                         | -                          |
| Roads and bridges                                               |        | -                            | -                            | -                          | 186                        |
| Transport for NSW contributions (regional roads, block grant)   | 0      | 1,320                        | 1,136                        | 395                        | 42                         |
| Total special purpose grants and                                | 2      | 1,320                        | 1,130                        | 395                        | 42                         |
| non-developer contributions – cash                              |        | 7,316                        | 3,443                        | 2,762                      | 3,740                      |
|                                                                 |        | .,                           | 0,110                        | _,                         | 0,110                      |
| Total special purpose grants and                                |        |                              |                              |                            |                            |
| non-developer contributions (tied)                              |        | 7,316                        | 3,443                        | 2,762                      | 3,740                      |
| Total grants and non-developer                                  |        |                              |                              |                            |                            |
| contributions                                                   |        | 14 046                       | 0.612                        | 2 762                      | 2 740                      |
| contributions                                                   |        | 14,216                       | 9,612                        | 2,762                      | 3,740                      |
| Comprising:                                                     |        |                              |                              |                            |                            |
| <ul> <li>Commonwealth funding</li> </ul>                        |        | 8,732                        | 8,099                        | 1,954                      | 3,178                      |
| - State funding                                                 |        | 5,484                        | 1,513                        | 705                        | 401                        |
| – Other funding                                                 |        |                              | -                            | 103                        | 161                        |
|                                                                 |        | 14,216                       | 9,612                        | 2,762                      | 3,740                      |
|                                                                 |        | 14,210                       | 0,012                        | 2,702                      | 5,740                      |

continued on next name

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### B2-4 Grants and contributions (continued)

### **Developer contributions**

|                                                            | Operating<br>2023<br>\$ '000 | Operating<br>2022<br>\$ '000 | Capital<br>2023<br>\$ '000 | Capital<br>2022<br>\$ '000 |
|------------------------------------------------------------|------------------------------|------------------------------|----------------------------|----------------------------|
| Total grants and contributions                             | 14,216                       | 9,612                        | 2,762                      | 3,740                      |
| Timing of revenue recognition for grants and contributions |                              |                              |                            |                            |
| Grants and contributions recognised over time (1)          | -                            | _                            | 1,387                      | 99                         |
| Grants and contributions recognised at a point in time (2) | 14,216                       | 9,612                        | 1,375                      | 3,641                      |
| Total grants and contributions                             | 14,216                       | 9,612                        | 2,762                      | 3,740                      |

continued on next name

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### B2-4 Grants and contributions (continued)

### Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

|                                                                                                          | Operating<br>2023 | Operating<br>2022 | Capital<br>2023 | Capital<br>2022 |
|----------------------------------------------------------------------------------------------------------|-------------------|-------------------|-----------------|-----------------|
|                                                                                                          | \$ '000           | \$ '000           | \$ '000         | \$ '000         |
| Unspent grants and contributions                                                                         |                   |                   |                 |                 |
| Unspent funds at 1 July                                                                                  | 119               | 357               | 3,212           | 3,259           |
| Add: Funds received and not recognised as revenue in the current year                                    | 7,317             | 9,654             | 2,646           | 3,843           |
| Less: Funds recognised as revenue in previous<br>years that have been spent during the<br>reporting year | (1,569)           | (9,892)           | _               | (2,268)         |
| Less: Funds received in prior year but revenue recognised and funds spent in current                     | (1,000)           | (0,002)           | (4.000)         | (               |
| year                                                                                                     | -                 | -                 | (1,093)         | (1,622)         |
| Unspent funds at 30 June                                                                                 | 5,867             | 119               | 4,765           | 3,212           |

#### Accounting policy

#### Grants and contributions - enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement but include achievement of specified levels of service, delivery of specific goods or services, or the completion of agreed asset development. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

#### Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

#### Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

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### B2-5 Interest and investment income

|                                                                                    | 2023    | 2022    |
|------------------------------------------------------------------------------------|---------|---------|
|                                                                                    | \$ '000 | \$ '000 |
| Interest on financial assets measured at amortised cost                            |         |         |
| <ul> <li>Overdue rates and annual charges (incl. special purpose rates)</li> </ul> | 21      | 29      |
| <ul> <li>Cash and investments</li> </ul>                                           | 644     | 90      |
| Total interest and investment income (losses)                                      | 665     | 119     |
| Interest and investment income is attributable to:                                 |         |         |
| Unrestricted investments/financial assets:                                         |         |         |
| Overdue rates and annual charges (general fund)                                    | 13      | 23      |
| General Council cash and investments                                               | 514     | 69      |
| Restricted investments/funds – external:                                           |         |         |
| Water fund operations                                                              | 96      | 19      |
| Sewerage fund operations                                                           | 42      | 8       |
| Total interest and investment income                                               | 665     | 119     |
|                                                                                    |         |         |

Accounting policy Interest income is recognised using the effective interest rate at the date that interest is earned.

### B2-6 Other income

|       | 2022    | 2022                                    |
|-------|---------|-----------------------------------------|
|       |         |                                         |
| Notes | \$ '000 | \$ '000                                 |
|       |         |                                         |
|       | 54      | 43                                      |
|       | -       | 11                                      |
|       | 1       | 2                                       |
|       | 31      | 3                                       |
|       | 62      | 49                                      |
| C2-2  | 148     | 108                                     |
|       | 148     | 108                                     |
|       | Notes   | 54<br>-<br>1<br>31<br>62<br>C2-2<br>148 |

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### B3 Costs of providing services

### B3-1 Employee benefits and on-costs

|                                                                                | 2023    | 2022    |
|--------------------------------------------------------------------------------|---------|---------|
|                                                                                | \$ '000 | \$ '000 |
| Salaries and wages                                                             | 3,894   | 4,473   |
| Employee leave entitlements (ELE)                                              | 362     | 377     |
| Superannuation – defined contribution plans                                    | 386     | 386     |
| Superannuation – defined benefit plans                                         | 39      | 46      |
| Workers' compensation insurance                                                | 168     | 116     |
| Fringe benefit tax (FBT)                                                       | 24      | 33      |
| Protective clothing                                                            | 55      | 55      |
| Medicals                                                                       | 9       | 9       |
| Recruitment                                                                    | 29      | 9       |
| Other                                                                          | -       | 2       |
| Total employee costs                                                           | 4,966   | 5,506   |
| Less: capitalised costs                                                        | (30)    | (74)    |
| Total employee costs expensed                                                  | 4,936   | 5,432   |
| Number of 'full-time equivalent' employees (FTE) at year end                   | 45      | 45      |
| Number of 'full-time equivalent' employees (FTE) at year end (incl. vacancies) | 58      | 58      |

#### Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

#### Retirement benefit obligations

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

#### Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note E3-1 for more information.

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### B3-2 Materials and services

|                                                              | Notes | 2023<br>\$ '000 | 2022<br>\$ '000 |
|--------------------------------------------------------------|-------|-----------------|-----------------|
| Raw materials and consumables                                |       | 3,800           | 972             |
| Consultancy & contractor costs                               |       | 562             | 854             |
| - Caravan park management                                    |       | _               | 11              |
| – Waste                                                      |       | 431             | 213             |
| Administrator fees and associated expenses                   | F1-2  | 127             | 133             |
| Advertising                                                  |       | 34              | 55              |
| Audit Fees                                                   | F2-1  | 63              | 60              |
| Bank charges                                                 |       | 18              | 15              |
| Cleaning                                                     |       | 23              | 15              |
| Computer software charges                                    |       |                 | 75              |
| Electricity and heating                                      |       | 218             | 206             |
| Insurance                                                    |       | 460             | 399             |
| Office expenses (including computer expenses)                |       | 334             | 120             |
| Postage                                                      |       | 12              | 12              |
| Printing and stationery                                      |       | 17              | 20              |
| Repairs and maintenance                                      |       | 32              | _               |
| Street lighting                                              |       | _               | 15              |
| Subscriptions and publications                               |       | 64              | 62              |
| Telephone and communications                                 |       | 39              | 43              |
| Tourism expenses (excluding employee costs)                  |       | 243             | 87              |
| Training costs (other than salaries and wages)               |       | 57              | 34              |
| Travel expenses                                              |       | 61              | 63              |
| Valuation fees                                               |       | 13              | 69              |
| Other expenses                                               |       | 66              | 73              |
| Legal expenses:                                              |       |                 |                 |
| <ul> <li>Legal expenses: planning and development</li> </ul> |       | _               | 1               |
| - Legal expenses: other                                      |       | 40              | 26              |
| Lease expenses:                                              |       |                 |                 |
| Expenses from leases of low value assets                     |       | 10              | 12              |
| Other                                                        |       | 38              | 36              |
| Total materials and services                                 |       | 6,763           | 3,681           |
|                                                              |       | 0,100           | 0,001           |

#### Accounting policy

Expenses are recorded on an accruals basis as the Council receives the goods or services.

### B3-3 Borrowing costs

|                                        | 2023<br>\$ '000 | 2022<br>\$ '000 |
|----------------------------------------|-----------------|-----------------|
| (i) Interest bearing liability costs   |                 |                 |
| Interest on loans                      | 101             | 119             |
| Total interest bearing liability costs | 101             | 119             |
| Total borrowing costs expensed         | 101             | 119             |

#### Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

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### B3-4 Depreciation, amortisation and impairment of non-financial assets

|                                                                                 | Notes | 2023<br>\$ '000 | 2022<br>\$ '000 |
|---------------------------------------------------------------------------------|-------|-----------------|-----------------|
| Depreciation and amortisation                                                   |       |                 |                 |
| Furniture and fittings                                                          |       | 17              | 21              |
| Office equipment                                                                |       | 29              | 26              |
| Plant and equipment                                                             |       | 405             | 394             |
| Land improvements (depreciable)                                                 |       | 31              | 3               |
| Infrastructure:                                                                 | C1-6  |                 | 0               |
| - Buildings - non-specialised                                                   |       | 621             | 565             |
| – Buildings – specialised                                                       |       | 19              | 8               |
| - Footpaths                                                                     |       | 33              | 35              |
| - Kerb and gutter                                                               |       | 52              | 63              |
| - Other structures                                                              |       | 180             | 303             |
| <ul> <li>Roads and bridges</li> </ul>                                           |       | 3,997           | 3,362           |
| - Sewerage network                                                              |       | 99              | 165             |
| - Stormwater drainage                                                           |       | 65              | 56              |
| - Swimming pools                                                                |       | 15              | 34              |
| - Water supply network                                                          |       | 130             | 272             |
| Other assets:                                                                   |       |                 |                 |
| – Library books                                                                 |       | 10              | 9               |
| Other assets                                                                    |       | 38              | 32              |
| Intangible assets                                                               | C1-7  | _               | 25              |
| Total depreciation and amortisation costs                                       |       | 5,741           | 5,373           |
| Impairment / revaluation decrement of IPPE                                      |       |                 |                 |
| Plant and equipment                                                             |       | 152             | -               |
| Infrastructure:                                                                 | C1-6  |                 |                 |
| <ul> <li>Roads and bridges</li> </ul>                                           |       | 3,649           | _               |
| Total gross IPPE impairment / revaluation decrement costs                       |       | 3,801           | -               |
| Amounts taken through revaluation reserve                                       | C1-6  | (3,649)         | _               |
| Total IPPE impairment / revaluation decrement costs charged to Income Statement |       | 152             | _               |
| Total dependentian emertiantian and impairment for                              |       |                 |                 |
| Total depreciation, amortisation and impairment for non-financial assets        |       | 5,893           | 5,373           |
|                                                                                 |       |                 | -               |

#### Accounting policy

#### Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note C1-6 for IPPE assets and Note C1-7 for intangible assets. Depreciation is capitalised where in-house assets have contributed to new assets.

#### Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment. Intangible assets not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired.

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

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### B3-5 Other expenses

|                                                                                   |       | 2023    | 2022    |
|-----------------------------------------------------------------------------------|-------|---------|---------|
|                                                                                   | Notes | \$ '000 | \$ '000 |
| Impairment of receivables                                                         |       |         |         |
| User charges and fees                                                             |       | 27      | 20      |
| Other                                                                             |       | 20      | 85      |
| Total impairment of receivables                                                   | C1-4  | 47      | 105     |
| Other                                                                             |       |         |         |
| Contributions/levies to other levels of government                                |       |         |         |
| <ul> <li>Emergency services levy (includes FRNSW, SES, and RFS levies)</li> </ul> |       | 371     | 276     |
| Donations, contributions and assistance to other organisations (Section 356)      |       | 6       | 35      |
| Total other                                                                       |       | 377     | 311     |
| Total other expenses                                                              |       | 424     | 416     |

#### Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified.

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#### B4 Gains or losses

#### Gain or loss from the disposal, replacement and de-recognition of assets B4-1

|                                                                      | Notes | 2023<br>\$ '000 | 2022<br>\$ '000 |
|----------------------------------------------------------------------|-------|-----------------|-----------------|
| Gain (or loss) on disposal of property (excl. investment property    | ()    |                 |                 |
| Proceeds from disposal – property                                    |       | -               | 4               |
| Less: carrying amount of property assets sold/written off            |       |                 | (35)            |
| Gain (or loss) on disposal                                           |       |                 | (31)            |
| Gain (or loss) on disposal of plant and equipment                    | C1-6  |                 |                 |
| Proceeds from disposal – plant and equipment                         |       | -               | 39              |
| Less: carrying amount of plant and equipment assets sold/written off |       | -               | (44)            |
| Gain (or loss) on disposal                                           |       |                 | (5)             |
| Gain (or loss) on disposal of investments                            | C1-2  |                 |                 |
| Proceeds from disposal/redemptions/maturities - investments          |       | 3,000           | 10,000          |
| Less: carrying amount of investments sold/redeemed/matured           |       | (3,000)         | (10,000)        |
| Gain (or loss) on disposal                                           |       |                 | -               |
| Gain (or loss) on disposal of intangible assets                      | C1-7  |                 |                 |
| Proceeds from disposal – intangible assets                           |       | -               | _               |
| Less: carrying amount of intangible assets sold/written off          |       | (300)           | (25)            |
| Gain (or loss) on disposal                                           |       | (300)           | (25)            |
| Other                                                                |       |                 |                 |
| Proceeds from disposal of Library Books                              |       | -               | _               |
| Less: carrying amount of Library Books written off                   |       | -               | (10)            |
| Gain (or loss) on disposal                                           |       |                 | (10)            |
| Net gain (or loss) from disposal of assets                           |       | (300)           | (71)            |

Accounting policy Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

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### B5 Performance against budget

### B5-1 Material budget variations

Council's original budget was adopted by the Council on 17 May 2022 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: F = Favourable budget variation, U = Unfavourable budget variation.

| \$ '000                                                                                                                                                            | 2023<br>Budget           |                                    | 2023<br>Variance              |                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------------|-------------------------------|------------------------------|
| Revenues                                                                                                                                                           |                          |                                    |                               |                              |
| Rates and annual charges<br>Variance is due to elimination of internal rates and charges                                                                           | 5,238<br>not included in | <b>5,052</b><br>n original budget. | (186)                         | (4)% U                       |
| User charges and fees<br>Revenue from water supply user charges and also private w<br>and flooding events.                                                         | 3,346<br>vorks income v  | 2,225<br>was lower than bu         | (1,121)<br>udgeted for, due t | (34)% U<br>to extensive rain |
| Other revenues<br>Other revenues including tourism sales were impacted by p<br>and did not reach budget predictions.                                               | 707<br>rolonged weat     | 263<br>her events and e            | (444)<br>xtensive flooding    | (63)% U<br>during the year   |
| Operating grants and contributions<br>Council received increased funding for operational works as<br>anticipated in the original budget.                           | 5,494<br>ssociated with  | 14,216<br>the extensive floo       | 8,722<br>oding events, the    | 159% F<br>se were not        |
| Capital grants and contributions<br>Although Council received much of the anticpated capital gr<br>less than expected, due to the inability to complete major pro- |                          |                                    |                               |                              |
| Interest and investment revenue<br>Council was able to benefit from both significant unspent graders                                                               | 70<br>ant income and     | 665<br>d rising interest r         | 595<br>ates during the ye     | <b>850% F</b><br>ear.        |

Other income409148(261)(64)%UCouncil's other income was less than budget due to the effects of flooding and weather events.

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### B5-1 Material budget variations (continued)

| \$ '000                                                                                                                                                                                          | 2023<br>Budget              | 2023<br>Actual               | 202<br>Varia                 | -                           |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------|------------------------------|-----------------------------|----------------|
| Expenses                                                                                                                                                                                         |                             |                              |                              |                             |                |
| Employee benefits and on-costs<br>Wages & salary costs were less than expected as the rec<br>delayed.                                                                                            | 6,873<br>cruitment of direc | 4,936<br>tors and other st   | 1,937<br>aff for vacant pos  | 28%<br>sitions was          | F              |
| Materials and services<br>Cost of materials is impacted by the focus on major repai<br>be carried out by external contractors which was not antic<br>external emergency and other grant funding. |                             |                              |                              |                             |                |
| Borrowing costs                                                                                                                                                                                  | 101                         | 101                          | _                            | 0%                          | F              |
| Depreciation, amortisation and impairment of<br>non-financial assets<br>Depreciation charges for 2023 were impacted by increase<br>were not included in the original budget.                     | 5,191<br>ed asset valuator  | 5,893<br>ns which were ur    | (702)<br>ndertaken at 30 J   | <b>(14)%</b><br>une 2022 an | <b>U</b><br>nd |
| Other expenses                                                                                                                                                                                   | 450                         | 424                          | 26                           | 6%                          | F              |
| Joint ventures and associates – net losses<br>Movements in relation to operation of the Far South West                                                                                           | –<br>t Joint Organisati     | 65<br>on are not includ      | (65)<br>ded in the original  | ∞<br>budget.                | U              |
| Statement of cash flows                                                                                                                                                                          |                             |                              |                              |                             |                |
| Cash flows from operating activities                                                                                                                                                             | 13,048                      | 12,479                       | (569)                        | (4)%                        | U              |
| Cash flows from investing activities<br>Council was able to hold and reinvest significant grant inc                                                                                              | 692<br>come which rema      | (11,073)<br>ained unspent ar | (11,765)<br>ad on investment | (1,700)%<br>at year end.    | U              |
| Cash flows from financing activities                                                                                                                                                             | (206)                       | (206)                        | _                            | 0%                          | F              |

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### C Financial position

### C1 Assets we manage

### C1-1 Cash and cash equivalents

|                                         | 2023<br>\$ '000 | 2022<br>\$ '000 |
|-----------------------------------------|-----------------|-----------------|
| Cash assets                             |                 |                 |
| Cash on hand and at bank                | 4.211           | 145             |
| Cash equivalent assets                  |                 |                 |
| - Deposits at call                      | 12              | 4,378           |
| <ul> <li>Short-term deposits</li> </ul> | 1,500           | -               |
| Total cash and cash equivalents         | 5,723           | 4,523           |

### Reconciliation of cash and cash equivalents

| Total cash and cash equivalents per Statement of Financial Position | 5,723 | 4,523 |
|---------------------------------------------------------------------|-------|-------|
| Balance as per the Statement of Cash Flows                          | 5,723 | 4,523 |

#### Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

### C1-2 Financial investments

|                                         | 2023    | 2023        | 2022    | 2022        |
|-----------------------------------------|---------|-------------|---------|-------------|
|                                         | Current | Non-current | Current | Non-current |
|                                         | \$ '000 | \$ '000     | \$ '000 | \$ '000     |
| Debt securities at amortised cost       |         |             |         |             |
| Long term deposits                      | 26,522  |             | 18,000  |             |
| Total                                   | 26,522  | _           | 18,000  | -           |
| Total financial investments             | 26,522  |             | 18,000  |             |
| Total cash assets, cash equivalents and |         |             |         |             |
| investments                             | 32,245  |             | 22,523  | _           |

#### Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

#### **Financial assets**

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

#### Classification

On initial recognition, Council classifies its financial assets into the following categories - those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

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# C1-2 Financial investments (continued)

## Amortised cost

Assets measured at amortised cost are financial assets where:

- · the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the Statement of Financial Position. Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

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# C1-3 Restricted and allocated cash, cash equivalents and investments

|                                                | 2023<br>Current<br>\$ '000 | 2023<br>Non-current<br>\$ '000 | 2023<br>\$ '000   | 2022<br>Current<br>\$ '000 | 2022<br>Non-current<br>\$ '000 | 2022<br>\$ '000 |
|------------------------------------------------|----------------------------|--------------------------------|-------------------|----------------------------|--------------------------------|-----------------|
| (a) Externally r                               | estricted cas              | h, cash equiva                 | alents and inv    | vestments                  |                                |                 |
| Total cash, cash                               |                            |                                |                   |                            |                                |                 |
| equivalents and<br>investments                 | 22.245                     |                                | 22.245            | 22,523                     |                                | 22 52           |
| investments                                    | 32,245                     | _                              | 32,245            | 22,525                     | -                              | 22,523          |
| ess: Externally                                |                            |                                |                   |                            |                                |                 |
| estricted cash, cash                           |                            |                                |                   |                            |                                |                 |
| nvestments                                     | (16,605)                   | _                              | (16,605)          | (8,254)                    | -                              | (8,254          |
| Cash, cash                                     |                            |                                |                   |                            |                                |                 |
| equivalents and<br>nvestments not              |                            |                                |                   |                            |                                |                 |
| subject to external                            |                            |                                |                   |                            |                                |                 |
| restrictions                                   | 15,640                     | _                              | 15,640            | 14,269                     | _                              | 14,26           |
|                                                | · · · · ·                  |                                | · · · · ·         |                            |                                |                 |
| External restrictions<br>External restrictions | - included in li           | abilities                      |                   |                            |                                |                 |
| External restrictions inclu                    |                            |                                | nvestments above  | e comprise:                |                                |                 |
| Specific purpose unexpe                        | nded grants – gei          | neral fund                     |                   |                            | 4,504                          | 3,200           |
| Specific purpose unexpe                        | nded grants - wa           | ter fund                       |                   |                            | 6                              | (               |
| External restrictions                          | – included in li           | abilities                      |                   |                            | 4,510                          | 3,212           |
| External restrictions                          | - other                    |                                |                   |                            |                                |                 |
| External restrictions inclu                    |                            | n equivalents and i            | nvestments above  | 9                          |                                |                 |
| comprise:                                      |                            |                                |                   | -                          |                                |                 |
| Specific purpose unexpe                        | nded grants (reco          | gnised as revenue              | e) – general fund |                            | 6,122                          | 11              |
| Nater fund                                     |                            |                                | - *               |                            | 3,664                          | 2,962           |
| Sewer fund                                     |                            |                                |                   |                            | 1,715                          | 1,25            |
| Stormwater management                          |                            |                                |                   |                            | 20                             | 1               |
| Domestic waste manage                          |                            |                                |                   |                            | 574                            | 69              |
| External restrictions                          |                            |                                |                   |                            | 12,095                         | 5,042           |
| Total external restric                         | tions                      |                                |                   |                            | 16.605                         | 8.254           |

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

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|                                                                                                                                         |                                                                                                                                                                                                                    | 2023                                  | 2023                 | 2023     | 2022     | 2022                                            | 2022                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------|----------|----------|-------------------------------------------------|----------------------------------------|
|                                                                                                                                         |                                                                                                                                                                                                                    | Current                               | Non-current          |          | Current  | Non-current                                     |                                        |
|                                                                                                                                         |                                                                                                                                                                                                                    | \$ '000                               | \$ '000              | \$ '000  | \$ '000  | \$ '000                                         | \$ '000                                |
| (b)                                                                                                                                     | Internal allocations                                                                                                                                                                                               |                                       |                      |          |          |                                                 |                                        |
| investi<br>subjec                                                                                                                       | alents and<br>ments not<br>at to external                                                                                                                                                                          |                                       |                      |          |          |                                                 |                                        |
| restric                                                                                                                                 | tions                                                                                                                                                                                                              | 15,640                                | -                    | 15,640   | 14,269   | -                                               | 14,26                                  |
| restricte                                                                                                                               | nternally<br>ed cash, cash<br>ents and                                                                                                                                                                             |                                       |                      |          |          |                                                 |                                        |
| nvestm                                                                                                                                  | ients                                                                                                                                                                                                              | (12,996)                              |                      | (12,996) | (11,618) |                                                 | (11,618                                |
|                                                                                                                                         | tricted and<br>cated cash,                                                                                                                                                                                         |                                       |                      |          |          |                                                 |                                        |
| cash e                                                                                                                                  | quivalents                                                                                                                                                                                                         |                                       |                      |          |          |                                                 |                                        |
|                                                                                                                                         | equivalents<br>vestments                                                                                                                                                                                           | 2,644                                 |                      | 2,644    | 2,651    |                                                 | 2,65                                   |
| and in<br>Interna                                                                                                                       |                                                                                                                                                                                                                    |                                       | d funds to the follo |          | 2,651    |                                                 | 2,65                                   |
| and in<br>Interna<br>At 30 Ju                                                                                                           | vestments<br>al allocations                                                                                                                                                                                        | ternally allocate                     | d funds to the follo |          | 2,651    | 1,933                                           |                                        |
| <b>and in</b><br>Interna<br>At 30 Ju<br>Plant ar                                                                                        | vestments<br>al allocations<br>une, Council has int                                                                                                                                                                | ternally allocate                     | d funds to the follo |          | 2,651    | 1,933<br>1,514                                  | 2,65 <sup>-</sup><br>1,879<br>1,472    |
| and in<br>Interna<br>At 30 Ju<br>Plant ar                                                                                               | vestments<br>al allocations<br>une, Council has int<br>nd vehicle replacem                                                                                                                                         | ternally allocate                     | d funds to the follo |          | 2,651    | ,                                               | 1,87<br>1,47                           |
| And in<br>Interna<br>At 30 Ju<br>Plant ar<br>Infrastru<br>Employ                                                                        | vestments<br>al allocations<br>une, Council has ini-<br>nd vehicle replacem<br>ucture replacement                                                                                                                  | ternally allocate                     | d funds to the follo |          | 2,651    | 1,514                                           | 1,87<br>1,47<br>27                     |
| And in<br>Interna<br>At 30 Ju<br>Plant ar<br>Infrastru<br>Employe<br>Caravar                                                            | vestments<br>al allocations<br>une, Council has int<br>nd vehicle replacem<br>ucture replacement<br>ees leave entitleme                                                                                            | ternally allocate                     | d funds to the follo |          | 2,651    | 1,514<br>278                                    | 1,87<br>1,47<br>27<br>48               |
| and in<br>Interna<br>At 30 Ju<br>Plant ar<br>Infrastru<br>Employ<br>Caravar<br>Gravel p                                                 | vestments<br>al allocations<br>une, Council has ini-<br>nd vehicle replacem<br>ucture replacement<br>rees leave entitlement<br>n park reserve<br>pits rehabilitation                                               | ternally allocate                     | d funds to the follo |          | 2,651    | 1,514<br>278<br>500                             | 1,87<br>1,47<br>27<br>48<br>23         |
| And in<br>Interna<br>At 30 Ju<br>Plant ar<br>Infrastru<br>Employe<br>Caravar<br>Gravel p<br>Hostel t                                    | vestments<br>al allocations<br>une, Council has ini-<br>nd vehicle replacem<br>ucture replacement<br>rees leave entitlement<br>n park reserve<br>pits rehabilitation                                               | ternally allocate<br>nent             | d funds to the follo |          | 2,651    | 1,514<br>278<br>500<br>242                      | 1,87<br>1,47<br>27<br>48<br>23         |
| and in<br>Interna<br>At 30 Ju<br>Plant ar<br>Infrastru<br>Employ<br>Caravar<br>Gravel p<br>Hostel t<br>Self Car                         | vestments<br>al allocations<br>une, Council has ini-<br>nd vehicle replacem<br>ucture replacement<br>ees leave entitlemen<br>n park reserve<br>pits rehabilitation<br>bonds                                        | ternally allocate<br>nent             | d funds to the follo |          | 2,651    | 1,514<br>278<br>500<br>242<br>1,813             | 1,87<br>1,47<br>27<br>48<br>23<br>2,35 |
| and in<br>Interna<br>At 30 Ju<br>Plant ar<br>Infrastru<br>Employ<br>Caravai<br>Gravel p<br>Hostel t<br>Self Cai<br>Self Cai             | vestments<br>al allocations<br>une, Council has int<br>nd vehicle replacem<br>ucture replacement<br>rees leave entitlement<br>n park reserve<br>pits rehabilitation<br>bonds<br>re Unit Maintenanc                 | ternally allocate<br>nent<br>ent      | d funds to the follo |          | 2,651    | 1,514<br>278<br>500<br>242<br>1,813<br>4        | 1,87                                   |
| and in<br>Interna<br>At 30 Ju<br>Plant ar<br>Infrastru<br>Employ<br>Caravai<br>Gravel p<br>Hostel t<br>Self Cai<br>Self Cai<br>Financia | vestments<br>al allocations<br>une, Council has int<br>nd vehicle replacem<br>ucture replacement<br>ees leave entitlement<br>n park reserve<br>pits rehabilitation<br>bonds<br>re Unit Maintenanc<br>re Unit Bonds | ternally allocate<br>nent<br>ent<br>e | d funds to the follo |          | 2,651    | 1,514<br>278<br>500<br>242<br>1,813<br>4<br>140 | 1,87<br>1,47<br>27<br>48<br>23<br>2,35 |

# C1-3 Restricted and allocated cash, cash equivalents and investments (continued)

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

|                  |                                                          | 2023               | 2023                   | 2023    | 2022               | 2022                   | 2022    |
|------------------|----------------------------------------------------------|--------------------|------------------------|---------|--------------------|------------------------|---------|
|                  |                                                          | Current<br>\$ '000 | Non-current<br>\$ '000 | \$ '000 | Current<br>\$ '000 | Non-current<br>\$ '000 | \$ '000 |
| (c)              | Unrestricted                                             | and unallo         | cated                  |         |                    |                        |         |
| unallo<br>cash e | tricted and<br>ocated cash,<br>equivalents<br>ovestments | 2.644              |                        | 2644    | 2.651              |                        | 0.654   |
| and in           | ivestments                                               | 2,644              |                        | 2,644   | 2,651              |                        | 2,651   |

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# C1-4 Receivables

|                                                   | 2023    | 2023        | 2022    | 2022        |
|---------------------------------------------------|---------|-------------|---------|-------------|
|                                                   | Current | Non-current | Current | Non-current |
|                                                   | \$ '000 | \$ '000     | \$ '000 | \$ '000     |
| Rates and annual charges                          | 274     | 46          | 177     | 30          |
| Interest and extra charges                        | 23      | 4           | 15      | 5           |
| User charges and fees                             | 394     | 60          | 330     | 19          |
| Accrued revenues                                  |         |             |         |             |
| <ul> <li>Interest on investments</li> </ul>       | 294     | -           | 60      | _           |
| <ul> <li>Other income accruals</li> </ul>         | 1       | -           | -       | -           |
| Government grants and subsidies                   | 1,722   | -           | 1,593   | -           |
| Net GST receivable                                | 537     | -           | 332     | _           |
| Total                                             | 3,245   | 110         | 2,507   | 54          |
| Less: provision for impairment                    |         |             |         |             |
| Rates and annual charges                          | (64)    | -           | (111)   | _           |
| Jser charges and fees                             | (27)    | -           | _       | -           |
| Other debtors                                     | (33)    | -           | (58)    | -           |
| Total provision for impairment –                  |         |             |         |             |
| receivables                                       | (124)   |             | (169)   | -           |
| Total net receivables                             | 3,121   | 110         | 2,338   | 54          |
| Externally restricted receivables<br>Water supply |         |             |         |             |
| - Rates and availability charges                  | 77      | 13          | 136     | _           |
| - Other                                           | 173     | 52          | 160     | _           |
| Sewerage services                                 |         |             |         |             |
| - Rates and availability charges                  | 40      | 7           | 38      | _           |
| - Other                                           | 23      | 8           | 22      | _           |
| Total external restrictions                       | 313     | 80          | 356     | _           |
| Unrestricted receivables                          | 2,808   | 30          | 1,982   | 54          |
| Total net receivables                             | 3,121   | 110         | 2,338   | 54          |

|                                                                               | 2023    | 2022    |
|-------------------------------------------------------------------------------|---------|---------|
|                                                                               | \$ '000 | \$ '000 |
| Movement in provision for impairment of receivables                           |         |         |
| Balance at the beginning of the year (calculated in accordance with AASB 139) | 169     | 97      |
| Add: new provisions recognised during the year                                | 47      | 72      |
| - amounts already provided for and written off this year                      | (92)    | -       |
| Balance at the end of the year                                                | 124     | 169     |

## Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

#### Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

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# C1-4 Receivables (continued)

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presumption that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- · the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 6 years past due, whichever occurs first.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

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## C1-5 Inventories

|                           | 2023               | 2023                   | 2022               | 2022                   |
|---------------------------|--------------------|------------------------|--------------------|------------------------|
|                           | Current<br>\$ '000 | Non-current<br>\$ '000 | Current<br>\$ '000 | Non-current<br>\$ '000 |
| Inventories at cost       |                    |                        |                    |                        |
| Stores and materials      | 188                | -                      | 232                | _                      |
| Trading stock             | 28                 | -                      | 26                 | -                      |
| Total inventories at cost | 216                | _                      | 258                | _                      |
| Total inventories         | 216                |                        | 258                |                        |

## **Accounting policy**

## Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

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|                                                        |                          | At 1 July 2022                                |                           |                       |                         | Asset moveme            | nts during the r                                                            | eporting period                                                                |               |                                              |                          | At 30 June 2023                               |                           |
|--------------------------------------------------------|--------------------------|-----------------------------------------------|---------------------------|-----------------------|-------------------------|-------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------|---------------|----------------------------------------------|--------------------------|-----------------------------------------------|---------------------------|
|                                                        | Gross carrying<br>amount | Accumulated<br>depreciation<br>and impairment | Net<br>carrying<br>amount | Additions<br>renewals | Additions new<br>assets | Depreciation<br>expense | Impairment<br>loss /<br>revaluation<br>decrements<br>(recognised<br>in P/L) | Impairment<br>loss /<br>revaluation<br>decrements<br>(recognised<br>in equity) | WIP transfers | Revaluation<br>increments to<br>equity (ARR) | Gross carrying<br>amount | Accumulated<br>depreciation<br>and impairment | Net<br>carrying<br>amount |
| By aggregated<br>asset class                           | \$ '000                  | \$ '000                                       | \$ '000                   | \$ '000               | \$ '000                 | \$ '000                 | \$ '000                                                                     | \$ '000                                                                        | \$ '000       | \$ '000                                      | \$ '000                  | \$ '000                                       | \$ '000                   |
| Capital work in progress                               | 2,974                    | _                                             | 2,974                     | 773                   | 136                     | -                       | -                                                                           | -                                                                              | (1,056)       | -                                            | 2,827                    | _                                             | 2,827                     |
| Plant and equipment                                    | 5,914                    | (4,221)                                       | 1,693                     | 228                   | 27                      | (405)                   | (152)                                                                       | -                                                                              | -             | -                                            | 6,168                    | (4,778)                                       | 1,390                     |
| Office equipment                                       | 558                      | (446)                                         | 112                       | -                     | 9                       | (29)                    | -                                                                           | -                                                                              | 32            | -                                            | 600                      | (474)                                         | 126                       |
| Furniture and fittings                                 | 330                      | (241)                                         | 89                        | 5                     | 22                      | (17)                    | -                                                                           | -                                                                              | -             | -                                            | 358                      | (259)                                         | 99                        |
| Land:                                                  |                          |                                               |                           |                       |                         |                         |                                                                             |                                                                                |               |                                              |                          |                                               |                           |
| <ul> <li>Operational land</li> </ul>                   | 3,607                    | -                                             | 3,607                     | -                     | -                       | -                       | -                                                                           | -                                                                              | -             | -                                            | 3,607                    | -                                             | 3,607                     |
| <ul> <li>Community land</li> </ul>                     | 2,214                    | _                                             | 2,214                     | -                     | -                       | -                       | -                                                                           | -                                                                              | -             | 359                                          | 2,573                    | -                                             | 2,573                     |
| Land improvements –                                    |                          |                                               |                           |                       |                         |                         |                                                                             |                                                                                |               |                                              |                          |                                               |                           |
| non-depreciable                                        | 798                      | -                                             | 798                       | -                     | -                       | -                       | -                                                                           | -                                                                              | -             | -                                            | 798                      | -                                             | 798                       |
| Land improvements – depreciable                        | 311                      | (171)                                         | 140                       | -                     | -                       | (31)                    | -                                                                           | -                                                                              | -             | -                                            | 311                      | (203)                                         | 108                       |
| Infrastructure:                                        |                          |                                               |                           |                       |                         |                         |                                                                             |                                                                                |               |                                              |                          |                                               |                           |
| <ul> <li>Roads and bridges</li> </ul>                  | 186,383                  | (38,047)                                      | 148,336                   | 725                   | -                       | (3,997)                 | -                                                                           | (3,649)                                                                        | 162           | 7,502                                        | 196,777                  | (47,700)                                      | 149,077                   |
| <ul> <li>Other structures</li> </ul>                   | 8,045                    | (1,850)                                       | 6,195                     | 24                    | 122                     | (180)                   | -                                                                           | -                                                                              | 850           | 317                                          | 9,487                    | (2,159)                                       | 7,328                     |
| <ul> <li>Swimming pools</li> </ul>                     | 1,156                    | (265)                                         | 891                       | -                     | -                       | (15)                    | -                                                                           | -                                                                              | -             | 63                                           | 1,239                    | (300)                                         | 939                       |
| <ul> <li>Sewerage network</li> </ul>                   | 12,761                   | (3,436)                                       | 9,325                     | -                     | 3                       | (99)                    | -                                                                           | -                                                                              | 3             | 712                                          | 13,751                   | (3,808)                                       | 9,943                     |
| <ul> <li>Water supply network</li> </ul>               | 17,028                   | (7,796)                                       | 9,232                     | -                     | 3                       | (130)                   | -                                                                           | -                                                                              | 1             | 702                                          | 18,345                   | (8,537)                                       | 9,808                     |
| <ul> <li>Buildings – specialised</li> </ul>            | 1,457                    | (369)                                         | 1,088                     | -                     | -                       | (19)                    | -                                                                           | -                                                                              | -             | 76                                           | 1,562                    | (416)                                         | 1,146                     |
| <ul> <li>Stormwater drainage</li> </ul>                | 5,664                    | (1,326)                                       | 4,338                     | -                     | -                       | (65)                    | -                                                                           | -                                                                              | -             | 329                                          | 6,101                    | (1,498)                                       | 4,603                     |
| <ul> <li>Kerb and gutter</li> </ul>                    | 4,447                    | (1,469)                                       | 2,978                     | -                     | 47                      | (52)                    | -                                                                           | -                                                                              | 5             | 173                                          | 4,761                    | (1,610)                                       | 3,151                     |
| - Footpaths                                            | 1,889                    | (570)                                         | 1,319                     | -                     | -                       | (33)                    | -                                                                           | -                                                                              | -             | 76                                           | 2,001                    | (638)                                         | 1,363                     |
| <ul> <li>Buildings – non-specialised</li> </ul>        | 41,674                   | (16,046)                                      | 25,628                    | 237                   | -                       | (621)                   | -                                                                           | -                                                                              | -             | 1,788                                        | 44,893                   | (17,860)                                      | 27,033                    |
| Other assets:                                          |                          |                                               |                           |                       |                         |                         |                                                                             |                                                                                |               |                                              |                          |                                               |                           |
| <ul> <li>Library books</li> </ul>                      | 152                      | (123)                                         | 29                        | 15                    | -                       | (10)                    | -                                                                           | -                                                                              | -             | -                                            | 167                      | (133)                                         | 34                        |
| - Other                                                | 796                      | (289)                                         | 507                       | -                     | -                       | (38)                    | -                                                                           | -                                                                              | 3             | 28                                           | 846                      | (347)                                         | 499                       |
| Total infrastructure, property,<br>plant and equipment | 298,158                  | (76,665)                                      | 221,493                   | 2,007                 | 369                     | (5,741)                 | (152)                                                                       | (3,649)                                                                        | -             | 12,125                                       | 317,172                  | (90,720)                                      | 226,452                   |

# C1-6 Infrastructure, property, plant and equipment

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

continued on next name

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| C1-6 Infrastructure, property, plant and equipment ( | ntr | Int | 11 | ntras | stru | ictur | re, | prop | eπy, | plant | and | equipment | (continued) |
|------------------------------------------------------|-----|-----|----|-------|------|-------|-----|------|------|-------|-----|-----------|-------------|
|------------------------------------------------------|-----|-----|----|-------|------|-------|-----|------|------|-------|-----|-----------|-------------|

|                                    |                          | At 1 July 2021                                |                           |                         |                         | Asset movem                    | ents during the re      | eporting period |                                              |                                              |                                         | At 30 June 2022                               |                         |         |         |        |
|------------------------------------|--------------------------|-----------------------------------------------|---------------------------|-------------------------|-------------------------|--------------------------------|-------------------------|-----------------|----------------------------------------------|----------------------------------------------|-----------------------------------------|-----------------------------------------------|-------------------------|---------|---------|--------|
|                                    | Gross carrying<br>amount | Accumulated<br>depreciation<br>and impairment | Net<br>carrying<br>amount | Additions<br>renewals ' | Additions new<br>assets | Carrying value<br>of disposals | Depreciation<br>expense | WIP transfers   | Revaluation<br>decrements to<br>equity (ARR) | Revaluation<br>increments to<br>equity (ARR) | Gross carrying<br>amount                | Accumulated<br>depreciation<br>and impairment | Ne<br>carrying<br>amoun |         |         |        |
| By aggregated<br>asset class       | \$ '000                  | \$ '000                                       | \$ '000                   | \$ '000                 | \$ '000                 | \$ '000                        | \$ '000                 | \$ '000         | \$ '000                                      | \$ '000                                      | \$ '000                                 | \$ '000                                       | \$ '000                 | \$ '000 | \$ '000 | \$ '00 |
| Capital work in progress           | 3,706                    | -                                             | 3,706                     | 580                     | 1,334                   | _                              | -                       | (2,645)         | -                                            | _                                            | 2,974                                   | -                                             | 2,974                   |         |         |        |
| Plant and equipment                | 6,005                    | (3,943)                                       | 2,062                     | 19                      | 50                      | (44)                           | (394)                   | -               | -                                            | _                                            | 5,914                                   | (4,221)                                       | 1,693                   |         |         |        |
| Office equipment                   | 530                      | (420)                                         | 110                       | 2                       | 11                      | -                              | (26)                    | 14              | -                                            | -                                            | 558                                     | (446)                                         | 112                     |         |         |        |
| Furniture and fittings             | 330                      | (220)                                         | 110                       | -                       | -                       | -                              | (21)                    | -               | -                                            | -                                            | 330                                     | (241)                                         | 89                      |         |         |        |
| Land:                              |                          |                                               |                           |                         |                         |                                |                         |                 |                                              |                                              |                                         |                                               |                         |         |         |        |
| - Operational land                 | 3,514                    | -                                             | 3,514                     | -                       | -                       | (35)                           | -                       | -               | -                                            | 128                                          | 3,607                                   | -                                             | 3,607                   |         |         |        |
| <ul> <li>Community land</li> </ul> | 2,214                    | -                                             | 2,214                     | -                       | -                       | _                              | -                       | -               | -                                            | -                                            | 2,214                                   | -                                             | 2,214                   |         |         |        |
| and improvements –                 | 700                      |                                               | 700                       |                         |                         |                                |                         |                 |                                              |                                              | 700                                     |                                               | 798                     |         |         |        |
| and improvements – depreciable     | 798                      | -                                             | 798                       | -                       | -                       | -                              | -                       | -               | -                                            | -                                            | 798                                     | -                                             |                         |         |         |        |
| Infrastructure:                    | 311                      | (168)                                         | 143                       | -                       | -                       | _                              | (3)                     | _               | -                                            | _                                            | 311                                     | (171)                                         | 14(                     |         |         |        |
| - Buildings – non-specialised      | 34,731                   | (14,431)                                      | 20,300                    | 26                      | 645                     |                                | (FCF)                   | 143             |                                              | 5.078                                        | 41.674                                  | (16,046)                                      | 25.628                  |         |         |        |
| - Buildings - specialised          |                          | ( , , , , ,                                   |                           |                         |                         | _                              | (565)                   |                 | -                                            |                                              |                                         | ( ) )                                         |                         |         |         |        |
| - Other structures                 | 938                      | (326)                                         | 612                       | -                       | -                       | -                              | (8)                     | -               | -                                            | 484                                          | 1,457                                   | (369)                                         | 1,088                   |         |         |        |
| - Roads                            | 23,579                   | (13,276)                                      | 10,303                    | 604<br>2.493            | 87<br>772               | -                              | (303)                   | 61<br>2,425     | (4,556)                                      | 70.450                                       | 8,045                                   | (1,850)                                       | 6,195                   |         |         |        |
| - Footpaths                        | 126,991                  | (53,138)                                      | 73,853                    |                         |                         | -                              | (3,362)                 |                 | -                                            | 72,156<br>280                                | 186,383                                 | (38,047)                                      | 148,336                 |         |         |        |
| - Stormwater drainage              | 1,886<br>4,747           | (851)<br>(1,222)                              | 1,035<br>3,525            | 15                      | 25                      | -                              | (35)<br>(56)            | -               | -                                            | 280                                          | 1,889<br>5,664                          | (570)<br>(1,326)                              | 1,319                   |         |         |        |
| - Water supply network             | 4,747                    |                                               | 3,525<br>9,947            | 243                     | -                       | -                              | 4 /                     | -               | (688)                                        |                                              | 17.028                                  |                                               | 9,232                   |         |         |        |
| - Sewerage network                 | 17,272                   | (7,325)<br>(4,655)                            | 9,947                     | 243                     | -                       | -                              | (272)<br>(165)          | -               | ()                                           | -                                            | 17,028                                  | (7,796)                                       | 9,232                   |         |         |        |
| - Swimming pools                   |                          | ( , )                                         |                           |                         | -                       | -                              | ( )                     | 2               | (3)                                          | -                                            | , , , , , , , , , , , , , , , , , , , , | (3,436)                                       | 9,32:                   |         |         |        |
| Kerb and gutter                    | 1,982                    | (664)                                         | 1,318                     | -                       | -                       | -                              | (34)                    | -               | (393)                                        | -                                            | 1,156                                   | (265)                                         |                         |         |         |        |
| Other assets:                      | 5,073                    | (1,441)                                       | 3,632                     | -                       | -                       | -                              | (63)                    | -               | (590)                                        | -                                            | 4,447                                   | (1,469)                                       | 2,978                   |         |         |        |
| Library books                      | 188                      | (163)                                         | 25                        |                         | 14                      | (40)                           | (0)                     |                 |                                              |                                              | 152                                     | (123)                                         | 29                      |         |         |        |
| - Other                            | 796                      | (163)                                         | 25<br>548                 | -                       |                         | (10)                           | (9)                     | -               | -                                            | -                                            | 796                                     | ( )                                           | 507                     |         |         |        |
| Fotal infrastructure, property,    | /96                      | (248)                                         | 548                       |                         | -                       | -                              | (32)                    | -               | -                                            | -                                            | /96                                     | (289)                                         | 50                      |         |         |        |
| plant and equipment                | 249,424                  | (102,491)                                     | 146,933                   | 4,296                   | 2,938                   | (89)                           | (5,348)                 | -               | (6,230)                                      | 78,994                                       | 298,158                                 | (76,665)                                      | 221,493                 |         |         |        |

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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# C1-6 Infrastructure, property, plant and equipment (continued)

### Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Environment – Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council for nil or nominal consideration, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

| Plant and equipment               | Years     | Other equipment                      | Years      |
|-----------------------------------|-----------|--------------------------------------|------------|
| Office equipment                  | 5 to 10   | Playground equipment                 | 5 to 15    |
| Office furniture                  | 10 to 20  | Benches, seats etc.                  | 10 to 20   |
| Computer equipment                | 3 to 4    |                                      |            |
| Vehicles                          | 5 to 8    | Buildings                            |            |
| Heavy plant/road making equipment | 5 to 8    | Buildings: masonry                   | 50 to 100  |
| Other plant and equipment         | 5 to 15   | Buildings: other                     | 20 to 40   |
|                                   |           |                                      |            |
| Water and sewer assets            |           | Stormwater assets                    |            |
| Dams and reservoirs               | 20 to 100 | Drains                               | 70 to 100  |
| Bores                             | 10 to 50  | Culverts                             | 50 to 80   |
| Reticulation pipes: PVC           | 50 to 80  | Flood control structures             | 20 to 80   |
| Reticulation pipes: other         | 25 to 50  |                                      |            |
| Pumps and telemetry               | 8 to 20   |                                      |            |
| Transportation assets             |           | Other infrastructure assets          |            |
| Sealed roads: surface             | 15        | Bulk earthworks                      | Indefinite |
| Sealed roads: structure           | 35 to 150 | Swimming pools                       | 25 to 140  |
| Unsealed roads                    | 90 to 150 | Other open space/recreational assets | 20         |
| Bridge: concrete                  | 80 to 120 | Other infrastructure                 | 20         |
| Bridge: other                     | 80 to 120 |                                      |            |
| Road pavements                    | 35 to 130 |                                      |            |
| Kerb, gutter and footpaths        | 40        |                                      |            |

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

#### Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

#### **Crown reserves**

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

continued on next name

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# C1-6 Infrastructure, property, plant and equipment (continued)

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

#### **Rural Fire Service assets**

Council has assessed the value of rural firefighting assets ("Red fleet") and determined that the value of these assets are not material and have not recognised them in the financial statements.

# Externally restricted infrastructure, property, plant and equipment

|                                                  |                                        | as at 30/06/23                                    |                                      | as at 30/06/22                         |                                                   |                                      |  |
|--------------------------------------------------|----------------------------------------|---------------------------------------------------|--------------------------------------|----------------------------------------|---------------------------------------------------|--------------------------------------|--|
|                                                  | Gross<br>carrying<br>amount<br>\$ '000 | Accumulated<br>depn. and<br>impairment<br>\$ '000 | Net<br>carrying<br>amount<br>\$ '000 | Gross<br>carrying<br>amount<br>\$ '000 | Accumulated<br>depn. and<br>impairment<br>\$ '000 | Net<br>carrying<br>amount<br>\$ '000 |  |
| Water supply                                     |                                        |                                                   |                                      |                                        |                                                   |                                      |  |
| WIP                                              | 536                                    | _                                                 | 536                                  | 432                                    | _                                                 | 432                                  |  |
| Plant and equipment<br>Land                      | 315                                    | 94                                                | 221                                  | 315                                    | 78                                                | 237                                  |  |
| <ul> <li>Operational land</li> </ul>             | 34                                     | -                                                 | 34                                   | 34                                     | -                                                 | 34                                   |  |
| Infrastructure                                   | 18,345                                 | 8,537                                             | 9,808                                | 17,028                                 | 7,796                                             | 9,232                                |  |
| Total water supply                               | 19,230                                 | 8,631                                             | 10,599                               | 17,809                                 | 7,874                                             | 9,935                                |  |
| Sewerage services                                |                                        |                                                   |                                      |                                        |                                                   |                                      |  |
| WIP                                              | 2                                      | -                                                 | 2                                    | 4                                      | _                                                 | 4                                    |  |
| Plant and equipment<br>Land                      | 285                                    | 74                                                | 211                                  | 285                                    | 60                                                | 225                                  |  |
| <ul> <li>Operational land</li> </ul>             | 88                                     | -                                                 | 88                                   | 88                                     | -                                                 | 88                                   |  |
| Infrastructure                                   | 13,751                                 | 3,808                                             | 9,943                                | 12,761                                 | 3,436                                             | 9,325                                |  |
| Total sewerage services                          | 14,126                                 | 3,882                                             | 10,244                               | 13,138                                 | 3,496                                             | 9,642                                |  |
| Total restricted infrastructure, property, plant |                                        |                                                   |                                      |                                        |                                                   |                                      |  |
| and equipment                                    | 33,356                                 | 12,513                                            | 20,843                               | 30,947                                 | 11,370                                            | 19.577                               |  |

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# C1-7 Intangible assets

## Intangible assets are as follows:

|                                              | 2023<br>\$ '000 | 2022<br>\$ '000 |
|----------------------------------------------|-----------------|-----------------|
| Other Intangibles                            |                 |                 |
| Opening values at 1 July                     |                 |                 |
| Gross book value                             | 318             | 443             |
| Accumulated amortisation                     | (18)            | (93)            |
| Net book value – opening balance             | 300             | 350             |
| Movements for the year                       |                 |                 |
| Amortisation charges                         | -               | (25)            |
| Gross book value written off                 | (300)           | (125)           |
| Accumulated amortisation charges written off | -               | 100             |
| Closing values at 30 June                    |                 |                 |
| Gross book value                             | 18              | 318             |
| Accumulated amortisation                     | (18)            | (18)            |
| Total Intangibles – net book value           |                 | 300             |
| Total intangible assets – net book value     |                 | 300             |

## Accounting policy

## Intangible Assets

### Aged care hostel bed licences

Council operates an aged care hostel which is licenced under Commonwealth Department of Health and Aged Care for 15 bed accommodation. Prior to the period ending 30 June 2023, Council carried the bed licences at cost of acquisition with an indefinite usefull life. For the period ending 30 June 2023, Council has written off the carrying value of the bed licences as these are no longer deemed to hold ongoing value.

## C1-8 Other

## Other assets

|                    | 2023<br>Current<br>\$ '000 | 2023<br>Non-current<br>\$ '000 | 2022<br>Current<br>\$ '000 | 2022<br>Non-current<br>\$ '000 |
|--------------------|----------------------------|--------------------------------|----------------------------|--------------------------------|
| Prepayments        | 22                         | -                              | 26                         | -                              |
| Total other assets | 22                         | -                              | 26                         | _                              |

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# C2 Leasing activities

# C2-1 Council as a lessee

Council had no leases in place as at 30 June 2023.

## (a) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

|                                       | 2023<br>\$ '000 | 2022<br>\$ '000 |
|---------------------------------------|-----------------|-----------------|
| Expenses relating to low-value leases | 10              | 12              |
|                                       | 10              | 12              |

## (b) Leases at significantly below market value – concessionary / peppercorn leases

## Accounting policy

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-of-use asset is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

## Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

#### Leases at significantly below market value / Concessionary leases

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

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## C2-2 Council as a lessor

## **Operating leases**

|                                                                            | 2023                                | 2022      |
|----------------------------------------------------------------------------|-------------------------------------|-----------|
|                                                                            | \$ '000                             | \$ '000   |
|                                                                            |                                     |           |
| The amounts recognised in the Income Statement relating to operating lease | es where Council is a lessor are sh | own below |

Lease income (excluding variable lease payments not dependent on an index or rate)148108Total income relating to operating leases for Council assets148108

## Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

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# C3 Liabilities of Council

# C3-1 Payables

| 2023    | 2023                                                              | 2022                                                                                                                                                                                                                                                                 | 2022                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Current | Non-current                                                       | Current                                                                                                                                                                                                                                                              | Non-current                                                                                                                                                                                                                                                                                                                                                                                               |
| \$ '000 | \$ '000                                                           | \$ '000                                                                                                                                                                                                                                                              | \$ '000                                                                                                                                                                                                                                                                                                                                                                                                   |
| 439     | -                                                                 | 1,176                                                                                                                                                                                                                                                                | _                                                                                                                                                                                                                                                                                                                                                                                                         |
| 59      | -                                                                 | 234                                                                                                                                                                                                                                                                  | -                                                                                                                                                                                                                                                                                                                                                                                                         |
|         |                                                                   |                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4       | -                                                                 | 9                                                                                                                                                                                                                                                                    | -                                                                                                                                                                                                                                                                                                                                                                                                         |
| 90      | -                                                                 | 80                                                                                                                                                                                                                                                                   | -                                                                                                                                                                                                                                                                                                                                                                                                         |
| 272     | -                                                                 | 269                                                                                                                                                                                                                                                                  | -                                                                                                                                                                                                                                                                                                                                                                                                         |
| 1       | -                                                                 | -                                                                                                                                                                                                                                                                    | -                                                                                                                                                                                                                                                                                                                                                                                                         |
| 1,813   | -                                                                 | 2,353                                                                                                                                                                                                                                                                | -                                                                                                                                                                                                                                                                                                                                                                                                         |
| 91      | -                                                                 | 93                                                                                                                                                                                                                                                                   | -                                                                                                                                                                                                                                                                                                                                                                                                         |
| 182     | -                                                                 | 183                                                                                                                                                                                                                                                                  | -                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2,951   | -                                                                 | 4,397                                                                                                                                                                                                                                                                | -                                                                                                                                                                                                                                                                                                                                                                                                         |
|         | \$ '000<br>439<br>59<br>4<br>90<br>272<br>1<br>1,813<br>91<br>182 | Current<br>\$ '000         Non-current<br>\$ '000           439         -           59         -           4         -           90         -           272         -           1         -           1,813         -           91         -           182         - | Current<br>\$ '000         Non-current<br>\$ '000         Current<br>\$ '000           439         -         1,176           59         -         234           4         -         9           90         -         80           272         -         269           1         -         -           1,813         -         2,353           91         -         93           182         -         183 |

## Payables relating to restricted assets

| 2023    | 2023                                                | 2022                                                                                                                                                                    | 2022                                                                                                                                                                                                                                                         |
|---------|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Current | Non-current                                         | Current                                                                                                                                                                 | Non-current                                                                                                                                                                                                                                                  |
| \$ '000 | \$ '000                                             | \$ '000                                                                                                                                                                 | \$ '000                                                                                                                                                                                                                                                      |
|         |                                                     |                                                                                                                                                                         |                                                                                                                                                                                                                                                              |
| 61      | -                                                   | 65                                                                                                                                                                      | _                                                                                                                                                                                                                                                            |
| 12      | -                                                   | 15                                                                                                                                                                      | _                                                                                                                                                                                                                                                            |
| 73      | -                                                   | 80                                                                                                                                                                      | -                                                                                                                                                                                                                                                            |
|         |                                                     |                                                                                                                                                                         |                                                                                                                                                                                                                                                              |
| 73      |                                                     | 80                                                                                                                                                                      |                                                                                                                                                                                                                                                              |
|         |                                                     |                                                                                                                                                                         |                                                                                                                                                                                                                                                              |
| 2,878   |                                                     | 4,317                                                                                                                                                                   | _                                                                                                                                                                                                                                                            |
| 2,951   | _                                                   | 4,397                                                                                                                                                                   | _                                                                                                                                                                                                                                                            |
|         | Current<br>\$ '000<br>61<br>12<br>73<br>73<br>2,878 | Current<br>\$ '000         Non-current<br>\$ '000           61         -           12         -           73         -           73         -           2,878         - | Current<br>\$ '000         Non-current<br>\$ '000         Current<br>\$ '000           61         -         65           12         -         15           73         -         80           73         -         80           2,878         -         4,317 |

## Current payables not anticipated to be settled within the next twelve months

|                                                                                                                     | 2023<br>\$ '000 | 2022<br>\$ '000 |
|---------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| The following liabilities, even though classified as current, are not expected to be settled in the next 12 months. |                 |                 |
| Payables – security bonds, deposits and retentions                                                                  | 1,904           | 2,450           |
| Total payables                                                                                                      | 1,904           | 2,450           |

## Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

#### Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

# C3-2 Contract Liabilities

|                                                                       |       | 2023    | 2023        | 2022    | 2022        |
|-----------------------------------------------------------------------|-------|---------|-------------|---------|-------------|
|                                                                       |       | Current | Non-current | Current | Non-current |
|                                                                       | Notes | \$ '000 | \$ '000     | \$ '000 | \$ '000     |
| Grants and contributions received in advance:                         |       |         |             |         |             |
| Unexpended capital grants (to<br>construct Council controlled assets) | (i)   | 4,510   | _           | 3,212   | -           |
| Total grants received in advance                                      |       | 4,510   | _           | 3,212   | _           |
| Total contract liabilities                                            |       | 4,510   | _           | 3,212   | _           |

### Notes

(i) Council has received funding to construct assets including sporting facilities, bridges, library and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

### Contract liabilities relating to restricted assets

|                                                                   | 2023    | 2023        | 2022    | 2022        |
|-------------------------------------------------------------------|---------|-------------|---------|-------------|
|                                                                   | Current | Non-current | Current | Non-current |
|                                                                   | \$ '000 | \$ '000     | \$ '000 | \$ '000     |
| Externally restricted assets                                      |         |             |         |             |
| Water                                                             | 6       | -           | 6       | -           |
| Unspent grants held as contract liabilities (excl. Water & Sewer) | 4,504   | -           | 3,206   | _           |
| Contract liabilities relating to externally<br>restricted assets  | 4,510   | _           | 3,212   | _           |
| Total contract liabilities relating to restricted assets          | 4,510   | _           | 3,212   | _           |
| Total contract liabilities                                        | 4,510   | _           | 3,212   | _           |

## Significant changes in contract liabilities

Contract Liabilities increased during the year by \$1.3 million. This was due in part, to prolonged flooding events throughout the year which prevented any significant expenditure on grant funded programs.

## Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

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# C3-3 Borrowings

|                   | 2023<br>Current<br>\$ '000 | 2023<br>Non-current<br>\$ '000 | 2022<br>Current<br>\$ '000 | 2022<br>Non-current<br>\$ '000 |
|-------------------|----------------------------|--------------------------------|----------------------------|--------------------------------|
| Loans – secured 1 | 215                        | 1,425                          | 203                        | 1,643                          |
| Total borrowings  | 215                        | 1,425                          | 203                        | 1,643                          |

<sup>(1)</sup> Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note E1-1.

### Borrowings relating to restricted assets

| 2023    | 2023                      | 2022                                                                                                                                                   | 2022                                                                                                                                                                                                                           |
|---------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Current | Non-current               | Current                                                                                                                                                | Non-current                                                                                                                                                                                                                    |
| \$ '000 | \$ '000                   | \$ '000                                                                                                                                                | \$ '000                                                                                                                                                                                                                        |
|         |                           |                                                                                                                                                        |                                                                                                                                                                                                                                |
| 79      | 480                       | 74                                                                                                                                                     | 559                                                                                                                                                                                                                            |
|         |                           |                                                                                                                                                        |                                                                                                                                                                                                                                |
| 79      | 480                       | 74                                                                                                                                                     | 559                                                                                                                                                                                                                            |
| 79      | 480                       | 74                                                                                                                                                     | 559                                                                                                                                                                                                                            |
| 136     | 945                       | 129                                                                                                                                                    | 1,084                                                                                                                                                                                                                          |
| 215     | 1.425                     | 203                                                                                                                                                    | 1,643                                                                                                                                                                                                                          |
|         | \$ '000<br>79<br>79<br>79 | Current<br>\$ '000         Non-current<br>\$ '000           79         480           79         480           79         480           136         945 | Current<br>\$ '000         Non-current<br>\$ '000         Current<br>\$ '000           79         480         74           79         480         74           79         480         74           136         945         129 |

## (a) Changes in liabilities arising from financing activities

|                                                | 2022                          |                       |                        | Non-cash r                       | novements                                                          |                                       | 2023                          |
|------------------------------------------------|-------------------------------|-----------------------|------------------------|----------------------------------|--------------------------------------------------------------------|---------------------------------------|-------------------------------|
|                                                | Opening<br>Balance<br>\$ '000 | Cash flows<br>\$ '000 | Acquisition<br>\$ '000 | Fair value<br>changes<br>\$ '000 | Acquisition<br>due to change<br>in accounting<br>policy<br>\$ '000 | Other non-cash<br>movement<br>\$ '000 | Closing<br>balance<br>\$ '000 |
| Loans - secured                                | 1,846                         | (206)                 | -                      | -                                | -                                                                  | _                                     | 1,640                         |
| Total liabilities from financing<br>activities | 1,846                         | (206)                 | -                      | -                                | -                                                                  | -                                     | 1,640                         |

|                                                     | 2021                          |                       | Non-cash movements     |                                  |                                                                    | 2022                                  |                            |
|-----------------------------------------------------|-------------------------------|-----------------------|------------------------|----------------------------------|--------------------------------------------------------------------|---------------------------------------|----------------------------|
|                                                     | Opening<br>Balance<br>\$ '000 | Cash flows<br>\$ '000 | Acquisition<br>\$ '000 | Fair value<br>changes<br>\$ '000 | Acquisition due<br>to change in<br>accounting<br>policy<br>\$ '000 | Other non-cash<br>movement<br>\$ '000 | Closing balance<br>\$ '000 |
| Loans – secured<br>Total liabilities from financing | 2,036                         | (190)                 | -                      | -                                | -                                                                  |                                       | 1,846                      |
| activities                                          | 2,036                         | (190)                 | -                      | -                                | -                                                                  | _                                     | 1,846                      |

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# C3-3 Borrowings (continued)

## (b) Financing arrangements

|                                                 | 2023    | 2022    |
|-------------------------------------------------|---------|---------|
|                                                 | \$ '000 | \$ '000 |
| Total facilities                                |         |         |
| Bank overdraft facilities 1                     | 200     | 200     |
| Credit cards/purchase cards                     | 150     | 150     |
| Total financing arrangements                    | 350     | 350     |
| Drawn facilities                                |         |         |
| <ul> <li>Credit cards/purchase cards</li> </ul> | 5       | 5       |
| Total drawn financing arrangements              | 5       | 5       |
| Undrawn facilities                              |         |         |
| <ul> <li>Bank overdraft facilities</li> </ul>   | 200     | 200     |
| <ul> <li>Credit cards/purchase cards</li> </ul> | 145     | 145     |
| Total undrawn financing arrangements            | 345     | 345     |

#### Additional financing arrangements information

#### Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

<sup>(1)</sup> The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

### Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

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## C3-4 Employee benefit provisions

|                                                                      | 2023    | 2023        | 2022    | 2022        |
|----------------------------------------------------------------------|---------|-------------|---------|-------------|
|                                                                      | Current | Non-current | Current | Non-current |
|                                                                      | \$ '000 | \$ '000     | \$ '000 | \$ '000     |
| Annual leave                                                         | 369     | -           | 427     | _           |
| Long service leave                                                   | 330     | 124         | 240     | 90          |
| Other entitlements                                                   | 111     | -           | 40      | _           |
| ELE on-costs                                                         | 29      | 5           | 29      | 4           |
| Total employee benefit provisions                                    | 839     | 129         | 736     | 94          |
| Total employee benefit provisions relating to<br>unrestricted assets |         |             |         |             |
| unrestricted assets                                                  | 839     | 129         | 736     | 94          |
| Total employee benefit provisions                                    | 839     | 129         | 736     | 94          |
|                                                                      |         |             |         |             |

## Current employee benefit provisions not anticipated to be settled within the next twelve months

|                                                                                                                    | 2023<br>\$ '000 | 2022<br>\$ '000 |
|--------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| The following provisions, even though classified as current, are not expected to be settled in the next 12 months. |                 |                 |
| Provisions – employees benefits                                                                                    | 453             | 418             |
|                                                                                                                    | 453             | 418             |

#### Description of and movements in provisions

|                                     | ELE provisions          |                                  |                            |                                          |                  |
|-------------------------------------|-------------------------|----------------------------------|----------------------------|------------------------------------------|------------------|
|                                     | Annual leave<br>\$ '000 | Long service<br>leave<br>\$ '000 | ELE<br>on-costs<br>\$ '000 | Other<br>employee<br>benefits<br>\$ '000 | Total<br>\$ '000 |
| 2023                                |                         |                                  |                            |                                          |                  |
| At beginning of year                | 427                     | 330                              | 33                         | 40                                       | 830              |
| Additional provisions               | 341                     | 177                              | 17                         | 89                                       | 624              |
| Amounts used (payments)             | (399)                   | (53)                             | (16)                       | (18)                                     | (486)            |
| Total ELE provisions at end of year | 369                     | 454                              | 34                         | 111                                      | 968              |
| 2022                                |                         |                                  |                            |                                          |                  |
| At beginning of year                | 455                     | 435                              | _                          | 33                                       | 923              |
| Additional provisions               | 372                     | (52)                             | 33                         | 17                                       | 370              |
| Amounts used (payments)             | (400)                   | (53)                             | -                          | (10)                                     | (463)            |
| Total ELE provisions at end of year | 427                     | 330                              | 33                         | 40                                       | 830              |

### Accounting policy

#### Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating long service leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating long service leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

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# C3-4 Employee benefit provisions (continued)

## Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

#### On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

# C3-5 Provisions

|                                                                                | 2023<br>Current<br>\$ '000 | 2023<br>Non-Current<br>\$ '000 | 2022<br>Current<br>\$ '000 | 2022<br>Non-Current<br>\$ '000 |
|--------------------------------------------------------------------------------|----------------------------|--------------------------------|----------------------------|--------------------------------|
| Asset remediation/restoration:<br>Asset remediation/restoration (future works) |                            | <u> </u>                       |                            | 170                            |
| Total provisions                                                               | _                          | 170                            | _                          | 170                            |

## Description of and movements in provisions

|                                       | Other provi                     | isions           |
|---------------------------------------|---------------------------------|------------------|
|                                       | Asset<br>remediation<br>\$ '000 | Total<br>\$ '000 |
| 2023                                  |                                 |                  |
| At beginning of year                  | 170                             | 170              |
| Total other provisions at end of year | 170                             | 170              |
| 2022                                  |                                 |                  |
| At beginning of year                  | 170                             | 170              |
| Total other provisions at end of year | 170                             | 170              |

## Nature and purpose of provisions

#### Asset remediation

Council has a legal/public obligation to make, restore, rehabilitate and reinstate the council tip.

#### Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

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# C3-5 Provisions (continued)

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

### Asset remediation – tips and quarries

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance.

The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

The ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within infrastructure, property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

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# C4 Reserves

# C4-1 Nature and purpose of reserves

## **IPPE Revaluation reserve**

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

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# D Council structure

# D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

# D1-1 Income Statement by fund

|                                                                                                 | General<br>2023<br>\$ '000 | Water<br>2023<br>\$ '000 | Sewer<br>2023<br>\$ '000 |
|-------------------------------------------------------------------------------------------------|----------------------------|--------------------------|--------------------------|
| Income from continuing operations                                                               |                            |                          |                          |
| Rates and annual charges                                                                        | 3,448                      | 896                      | 708                      |
| User charges and fees                                                                           | 1,394                      | 722                      | 109                      |
| Interest and investment revenue                                                                 | 527                        | 96                       | 42                       |
| Other revenues                                                                                  | 174                        | 62                       | 27                       |
| Grants and contributions provided for operating purposes                                        | 14,216                     | _                        | _                        |
| Grants and contributions provided for capital purposes                                          | 2,762                      | _                        | _                        |
| Other income                                                                                    | 148                        | -                        | -                        |
| Total income from continuing operations                                                         | 22,669                     | 1,776                    | 886                      |
| Expenses from continuing operations                                                             |                            |                          |                          |
| Employee benefits and on-costs                                                                  | 4,700                      | 187                      | 49                       |
| Materials and services                                                                          | 5,795                      | 619                      | 349                      |
| Borrowing costs                                                                                 | 65                         | 36                       | _                        |
| Depreciation, amortisation and impairment of non-financial assets                               | 5,634                      | 145                      | 114                      |
| Other expenses                                                                                  | 396                        | 28                       | _                        |
| Net losses from the disposal of assets                                                          | 300                        | -                        | _                        |
| Share of interests in joint ventures and associates using the equity method                     | 05                         |                          |                          |
|                                                                                                 | 65                         | -                        | -                        |
| Total expenses from continuing operations                                                       | 16,955                     | 1,015                    | 512                      |
| Operating result from continuing operations                                                     | 5,714                      | 761                      | 374                      |
| Net operating result for the year                                                               | 5,714                      | 761                      | 374                      |
| Net operating result attributable to each council fund                                          | 5,714                      | 761                      | 374                      |
| Net operating result for the year before grants and contributions provided for capital purposes | 2,952                      | 761                      | 374                      |

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# D1-2 Statement of Financial Position by fund

|                                                   | General<br>2023<br>\$ '000 | Water<br>2023<br>\$ '000 | Sewer<br>2023<br>\$ '000 |
|---------------------------------------------------|----------------------------|--------------------------|--------------------------|
| ASSETS                                            |                            |                          |                          |
| Current assets                                    |                            |                          |                          |
| Cash and cash equivalents                         | 1,438                      | 3,070                    | 1,215                    |
| Investments                                       | 25,422                     | 600                      | 500                      |
| Receivables                                       | 2,808                      | 250                      | 63                       |
| Inventories                                       | 216                        |                          | _                        |
| Other                                             | 22                         | _                        | _                        |
| Total current assets                              | 29,906                     | 3,920                    | 1,778                    |
| Non-current assets                                |                            |                          |                          |
| Receivables                                       | 30                         | 65                       | 15                       |
| infrastructure, property, plant and equipment     | 205,609                    | 10,599                   | 10,244                   |
| investments accounted for using the equity method | 867                        | -                        | -                        |
| Total non-current assets                          | 206,506                    | 10,664                   | 10,259                   |
| Total assets                                      | 236,412                    | 14,584                   | 12,037                   |
| LIABILITIES                                       |                            |                          |                          |
| Current liabilities                               |                            |                          |                          |
| Payables                                          | 2,878                      | 61                       | 12                       |
| Contract liabilities                              | 4,504                      | 6                        | -                        |
| Borrowings                                        | 136                        | 79                       | -                        |
| Employee benefit provision                        | 839                        |                          | _                        |
| Total current liabilities                         | 8,357                      | 146                      | 12                       |
| Non-current liabilities                           |                            |                          |                          |
| Borrowings                                        | 945                        | 480                      | -                        |
| Employee benefit provision                        | 129                        | -                        | -                        |
| Provisions                                        | 170                        |                          | -                        |
| Total non-current liabilities                     | 1,244                      | 480                      | -                        |
| Total liabilities                                 | 9,601                      | 626                      | 12                       |
| Net assets                                        | 226,811                    | 13,958                   | 12,025                   |
| EQUITY                                            |                            |                          |                          |
| Accumulated surplus                               | 60,233                     | 6,813                    | 4,078                    |
| Revaluation reserves                              | 166,578                    | 7,145                    | 7,947                    |
| Council equity interest                           | 226,811                    | 13,958                   | 12,025                   |
| Total equity                                      | 226,811                    | 13,958                   | 12,025                   |
|                                                   |                            | ,                        |                          |

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## D2 Interests in other entities

| Council's share of net asset |                                             |
|------------------------------|---------------------------------------------|
| 2023                         | 2022<br>\$ '000                             |
| \$ 000                       | \$ 000                                      |
|                              |                                             |
|                              |                                             |
| 65                           | 200                                         |
|                              |                                             |
| 65                           | 200                                         |
| (65)                         | (200)                                       |
|                              |                                             |
| 867                          | 932                                         |
| 867                          | 932                                         |
| 007                          | 352                                         |
| 867                          | 932                                         |
|                              | 2023<br>\$ '000<br>65<br>(65)<br>867<br>867 |

## D2-1 Interests in joint arrangements

The following information is provided for joint arrangements that are individually material to the Council. Included are the amounts as per the individual joint arrangement's financial statements, adjusted for fair-value adjustments, rather than Council's share.

Council is a member of the Far South West Joint Organisation of Councils (FSWJO). Details of Council's membership and participation is as follows:

The FSWJO is a separately constituted entity pursuant to Part 7 (Sections 4000 to 400ZH) of the Local Government Act (NSW) 1993, as amended, and the Local Government (General) Regulation 2008. The FSWJO has the same year end date as the Council.

The principal functions of the Far West Joint Organisation will be to:

Establish strategic regional priorities for the joint organisation area and develop strategies and plans for delivering these priorities:

- 1. Provide regional leadership for the joint organisation area and to be an advocate for strategic regional priorities,
- 2. Identify and take up opportunities for intergovernmental cooperation on matters relating to the joint organisation area,
- 3. Enhancing strategic capacity to support member councils to deliver services to their communities,
- 4. Service delivery to provide services directly to communities within the region.

The percentage ownership interest held is equivalent to the percentage voting rights for all associates as follows:

FSWJO comprises the Councils of the Shires of Balranald, Wentworth, Broken Hill and Central Darling Shire Councils. The Board of the FSWJO comprises 4 voting members being the Mayors of the four member Councils, and non-voting members being the General Managers of the four member Councils, as well as 3 appointed members from the State Government and Cabinet (non-voting).

Balranald Shire Council, as a member of the FSWJO, has a one quarter voting right (25%) in respect to the decisions of the Board.

For the 2022/23 year, no member Councils were required to make contributions to the FSWJO. Members of the FSWJO are indemnified from liability for functions and duties carried out or omitted honestly, in good faith and with due care and diligence.

The FSWJO has engaged an Executive Officer on a standard Local Government employment contract for 3 years.

There are no liability issues identified for Council in the short to medium term.

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# D2-1 Interests in joint arrangements (continued)

| Far South West Joint Organisation Equity Method                                                                                             | \$'000        | \$'000 |
|---------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------|
| Summarised Statement of Financial Position                                                                                                  | 2023          | 2022   |
| Current assets                                                                                                                              | 3,476         | 3,745  |
| Current liabilities                                                                                                                         | (10)          | (18)   |
| Net assets                                                                                                                                  | 3,466         | 3,726  |
| Summarised Statement of Income and other Comprehensive Income                                                                               |               |        |
| Grant funding                                                                                                                               | -             | 60     |
| Interest income                                                                                                                             | 3             | 2      |
| Total income from continuing operations                                                                                                     | 3             | 62     |
| Employee benefits                                                                                                                           | -             | -      |
| Depreciation and amortisation                                                                                                               | -             | -      |
| Administration expenses                                                                                                                     | (263)         | (861)  |
| Other expenses                                                                                                                              | -             | (2)    |
| Total expense from continuing operations                                                                                                    | (263)         | (864)  |
| Gain/(Loss) from continuing operations                                                                                                      | (260)         | (801)  |
| Total comprehensive income                                                                                                                  | (260)         | (801)  |
| Summarised statement of Cash Flows                                                                                                          |               |        |
| Cashflow from operating activities                                                                                                          | (186)         | (859)  |
| Cashflow from investing activities                                                                                                          | -             | -      |
| Net increase/(decrease) in cash and cash equivalents                                                                                        | (186)         | (859)  |
| Reconciliation of carrying amount of interest in the joint arrangement to summarised financial in<br>accounted for using the Equity method: | formation for | r FWJO |
| Balranald Shire Council's share of net assets                                                                                               | 867           | 932    |
| Carrying amount of net assets                                                                                                               | 867           | 932    |
|                                                                                                                                             |               |        |

#### Accounting policy

Interests in joint arrangements are accounted for using the equity method in accordance with AASB128 Investments in Associates and Joint Ventures.

Under this method, the investment is initially recognised as a cost and the carrying amount is increased or decreased to recognise the Council's share of the profit or loss and other comprehensive income of the investee after the date of acquisition. If the Council's share of losses of a joint arrangement equals or exceeds its interest in the joint arrangement, the Council discontinues recognising its share of further losses.

The Council's share in the joint arrangments gains or losses arising from transactions between itself and its joint arrangment are eliminated.

Adjustments are made to the joint arrangement's accounting policies where they are different from those of the Council for the purposes of the consolidated financial statements.

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# E Risks and accounting uncertainties

# E1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

|                                                       | Carrying value | Carrying value | Fair value | Fair value |
|-------------------------------------------------------|----------------|----------------|------------|------------|
|                                                       | 2023           | 2022           | 2023       | 2022       |
|                                                       | \$ '000        | \$ '000        | \$ '000    | \$ '000    |
| Financial assets                                      |                |                |            |            |
| Measured at amortised cost                            |                |                |            |            |
| Cash and cash equivalents                             | 5,723          | 4,523          | 5,723      | 4,523      |
| Receivables                                           | 3,231          | 2,392          | 3,231      | 2,392      |
| Investments                                           |                |                |            |            |
| <ul> <li>Debt securities at amortised cost</li> </ul> | 26,522         | 18,000         | 26,522     | 18,000     |
| Total financial assets                                | 35,476         | 24,915         | 35,476     | 24,915     |
| Financial liabilities                                 |                |                |            |            |
| Payables                                              | 2,951          | 4,397          | 2,951      | 4,397      |
| Loans/advances                                        | 1,640          | 1,846          | 1,640      | 1,846      |
| Total financial liabilities                           | 4,591          | 6.243          | 4,591      | 6,243      |

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and it's staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- Price risk the risk that the capital value of Investments may fluctuate due to changes in market prices, whether
  there changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors
  affecting similar instruments traded in a market.
- Interest rate risk the risk that movements in interest rates could affect returns and income.
- · Liquidity risk the risk that Council will not be able to pay its debts as and when they fall due.
- Credit risk the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

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# E1-1 Risks relating to financial instruments held (continued)

## (a) Market risk – interest rate and price risk

|                                                                                                                                                                                                                                                                                                     | 2023<br>\$ '000 | 2022<br>\$ '000 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| The impact on result for the year and equity of a reasonably possible movement in the price<br>of investments held and interest rates is shown below. The reasonably possible movements<br>were determined based on historical movements and economic conditions in place at the<br>reporting date. |                 |                 |
| Impact of a 1% movement in interest rates                                                                                                                                                                                                                                                           |                 |                 |
| - Equity / Income Statement                                                                                                                                                                                                                                                                         | 322             | 225             |

## (b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

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# E1-1 Risks relating to financial instruments held (continued)

#### Credit risk profile

#### Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

|                               | Not yet            | ove                  | rdue rates and         | annual charges         |                      |                  |
|-------------------------------|--------------------|----------------------|------------------------|------------------------|----------------------|------------------|
|                               | overdue<br>\$ '000 | < 5 years<br>\$ '000 | 1 - 2 years<br>\$ '000 | 2 - 5 years<br>\$ '000 | ≥ 5 years<br>\$ '000 | Total<br>\$ '000 |
| 2023<br>Gross carrying amount | -                  | 220                  | 54                     | 46                     | -                    | 320              |
| 2022<br>Gross carrying amount | 128                | 68                   | 11                     | _                      | _                    | 207              |

#### Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

|                        | Not yet |             | Overdue      | debts        |           |         |
|------------------------|---------|-------------|--------------|--------------|-----------|---------|
|                        | overdue | 0 - 30 days | 31 - 60 days | 61 - 90 days | > 91 days | Total   |
|                        | \$ '000 | \$ '000     | \$ '000      | \$ '000      | \$ '000   | \$ '000 |
| 2023                   |         |             |              |              |           |         |
| Gross carrying amount  | 2,036   | -           | 3            | 1            | 995       | 3,035   |
| Expected loss rate (%) | 0.00%   | 0.00%       | 0.00%        | 0.00%        | 6.00%     | 1.97%   |
| ECL provision          |         | -           | _            |              | 60        | 60      |
| 2022                   |         |             |              |              |           |         |
| Gross carrying amount  | 786     | _           | 19           | 269          | 1,280     | 2,354   |
| Expected loss rate (%) | 0.00%   | 0.00%       | 0.00%        | 0.00%        | 4.50%     | 2.45%   |
| ECL provision          | _       | _           | _            | _            | 58        | 58      |

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# E1-1 Risks relating to financial instruments held (continued)

## (c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

|                             | Weighted<br>average<br>interest<br>rate | Subject<br>to no<br>maturity | ≤ 1 Year | payable in:<br>1 - 5<br>Years | > 5 Years | Total cash<br>outflows | Actual<br>carrying<br>values |  |
|-----------------------------|-----------------------------------------|------------------------------|----------|-------------------------------|-----------|------------------------|------------------------------|--|
|                             | %                                       | \$ '000                      | \$ '000  | \$ '000                       | \$ '000   | \$ '000                | \$ '00                       |  |
| 2023                        |                                         |                              |          |                               |           |                        |                              |  |
| Payables                    | 0.00%                                   | 2,085                        | 866      | _                             | -         | 2,951                  | 2,951                        |  |
| Borrowings                  | 6.42%                                   | -                            | 215      | 1,034                         | 391       | 1,640                  | 1,640                        |  |
| Total financial liabilities |                                         | 2,085                        | 1,081    | 1,034                         | 391       | 4,591                  | 4,591                        |  |
| 2022                        |                                         |                              |          |                               |           |                        |                              |  |
| Payables                    | 0.00%                                   | 2,622                        | 1,775    | _                             | _         | 4,397                  | 4,397                        |  |
| Borrowings                  | 4.03%                                   | -                            | 192      | 1,330                         | 324       | 1,846                  | 1,846                        |  |
| Total financial liabilities |                                         | 2,622                        | 1,967    | 1,330                         | 324       | 6,243                  | 6,243                        |  |

#### Loan agreement breaches

There were not any breaches to loan agreements which have occurred during the reporting year.

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# E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

|                                              |       |          |                     | Fair value n                             | neasureme | nt hierarchy                                  | /       |         |         |
|----------------------------------------------|-------|----------|---------------------|------------------------------------------|-----------|-----------------------------------------------|---------|---------|---------|
|                                              |       |          | of latest valuation | Level 2 Significant<br>observable inputs |           | Level 3 Significant<br>unobservable<br>inputs |         | Total   |         |
| \$ '000                                      | Notes | 2023     | 2022                | 2023                                     | 2022      | 2023                                          | 2022    | 2023    | 2022    |
| Infrastructure, property,                    | C1-6  |          |                     |                                          |           |                                               |         |         |         |
| plant and equipment                          |       |          |                     |                                          |           |                                               |         |         |         |
| Plant and equipment                          |       | 30/06/21 | 30/06/21            | -                                        | -         | 1,390                                         | 1,693   | 1,390   | 1,693   |
| Office equipment                             |       | 30/06/21 | 30/06/21            | -                                        | -         | 126                                           | 112     | 126     | 112     |
| Furniture and fittings                       |       | 30/06/21 | 30/06/21            | -                                        | -         | 99                                            | 89      | 99      | 89      |
| and – operational                            |       | 30/06/22 | 30/06/22            | 3,607                                    | 3,607     | -                                             | -       | 3,607   | 3,607   |
| and community                                |       | 30/06/23 | 30/06/20            | -                                        | -         | 2,573                                         | 2,214   | 2,573   | 2,214   |
| and improvements                             |       | 30/06/22 | 30/06/22            | -                                        | -         | 906                                           | 938     | 906     | 938     |
| Buildings non - specialised                  |       | 30/06/22 | 30/06/22            | -                                        | -         | 27,033                                        | 25,628  | 27,033  | 25,628  |
| Buildings specialised                        |       | 30/06/22 | 30/06/22            | -                                        | -         | 1,146                                         | 1,088   | 1,146   | 1,088   |
| Other structures                             |       | 30/06/22 | 30/06/22            | -                                        | -         | 7,328                                         | 6,195   | 7,328   | 6,19    |
| Roads and bridges                            |       | 30/06/22 | 30/06/22            | -                                        | -         | 149,077                                       | 148,336 | 149,077 | 148,336 |
| Kerb and channels                            |       | 30/06/22 | 30/06/22            | -                                        | -         | 3,151                                         | 2,978   | 3,151   | 2,978   |
| Footpaths                                    |       | 30/06/22 | 30/06/22            | -                                        | _         | 1,363                                         | 1,319   | 1,363   | 1,319   |
| Stormwater drainage                          |       | 30/06/22 | 30/06/22            | -                                        | _         | 4,603                                         | 4,338   | 4,603   | 4,338   |
| Nater supply network                         |       | 30/06/22 | 30/06/22            | -                                        | _         | 9,808                                         | 9,232   | 9,808   | 9.232   |
| Sewerage network                             |       | 30/06/22 | 30/06/22            | _                                        | _         | 9,943                                         | 9,325   | 9,943   | 9.32    |
| Swimming pools                               |       | 30/06/22 | 30/06/22            | _                                        | _         | 939                                           | 891     | 939     | 89      |
| Other                                        |       | 30/06/22 | 30/06/22            | _                                        | _         | 533                                           | 536     | 533     | 536     |
| Fotal infrastructure,<br>property, plant and |       |          | <i>b</i> / <b>k</b> |                                          |           |                                               |         |         |         |
| equipment                                    |       |          |                     | 3,607                                    | 3,607     | 220,018                                       | 214,912 | 223,625 | 218,519 |

### Valuation techniques

#### Infrastructure, property, plant and equipment (IPPE)

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

## Infrastructure, Property, Plant & Equipment

#### Plant & Equipment, Office Equipment and Furniture & Fittings

Plant & equipment, Office Equipment and Furniture & fittings are valued at cost but are disclosed at fair value in the notes. The carrying amount of these assets is assumed to approximate fair value due to the nature of the items. Examples of assets within these classes area as follows:

• Plant & equipment- Graders, Trucks, rollers, tractors and motor vehicles.

Office equipment- Computers, photocopies, calculators etc.

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# E2-1 Fair value measurement (continued)

· Furniture & Fittings- Chairs, desks and display boards.

There has been no change to the valuation process during the reporting period.

#### Operational & Community Land

Operational & community Land are based on either the market value approach (level 2) or the cost approach (level 3). Operational Land is represented by actual market values in the Balranald Shire LGA. Operational land was valued based on observable market values (level 2). Community land is based on values supplied by the Valuer General which is not based on market value and as such have been classified at a level 3.

Council changed its methodolgy for valuation of Community Land during FY 2022/23 to accord with the methodology supported by the NSW Auditor General. Council uses valuations supplied by the NSW Valuer General with a current base date of 2022.

#### **Buildings- Non Specialised & Specialised**

Non- Specialised & Specialised Buildings have been valued externally by APV Valuers and Asset Management of Level 18, 344 Queen Street Brisbane QLD 4000 using the market or cost approach, with effective date 30 June 2022. The approaches estimated the replacement cost of each building by componentising the building into significant parts.

While all buildings were physically inspected and the unit rates based on square market based evidence (level) 2 was established for some building assets, the majority of building assets were valued at a level 3.

Valuations for all building assets have been indexed at 30 June 2023 in line with relevant ABS indicies.

#### Other Structures

Other structures comprise of aerodrome runway, lighting, irrigation systems and fencing etc. have been valued externally by APV Valuers and Asset Management of Level 18, 344 Queen Street Brisbane QLD 4000 using the cost approach, with effective date 30 June 2022. The approach estimated the replacement cost of the asset by componentising the asset into significant parts. No market evidence (level 2) inputs are available therefore level 3 valuation inputs were used for this asset class.

Valuations for all other structures have been indexed at 30 June 2023 in line with relevant ABS indicies.

#### Roads, Bridges, Footpaths & Drainage Infrastructure.

Roads comprise roads carriageway, roadside shoulders & Kerb and Gutter and Channels. Bridges comprised of Bridges and Major Culverts. All these asset classes were valued externally by APV Valuers and Asset Management of Level 18, 344 Queen Street Brisbane QLD 4000 using the cost approach, with effective date 30 June 2022.

The approach estimated the replacement cost for each asset by componentising the assets into significant parts using Balranald Shire Council's internal data base of costs. From field observations taken during this revaluation most of the unsealed road network has been reclassified from a formed and paved road asset to a formed only road asset.

Unit rates applied to the most recent valuation have increased significantly from previous valuations and this is based on the valuer's determination of unit rates applicable to simialr local government entities. The increase in unit rates has resulted in a substantial increase in the carrying value of Roads assets at 30 June 2022.

Valuations for all roads and transport assets have been indexed at 30 June 2023 in line with relevant ABS indicies.

#### Water Supply Network

Assets within this class comprise reservoirs, pumping stations and water pipelines.

The cost approach estimated the replacement cost for each asset by componentising the asset into significant parts with different useful lives and taking into account a range of factors. All Water Supply Network Assets were valued externally by APV Valuers and Asset Management of Level 18, 344 Queen Street Brisbane QLD 4000 using the cost approach, with effective date 30 June 2022.

This valuation is based on inventory information provided by Council validated by onsite inspections and CCTV data. No market based evidence (level 2) inputs are available therefore Level 3 valuation inputs were used for this asset class.

Valuations for all water supply assets have been indexed at 30 June 2023 in line with relevant NSW Rererence Rates Manual indicies.

#### Sewerage Network

Assets within this class comprise treatment works, pumping stations and, sewerage mains.

The cost approach estimated the replacement cost for each asset by componentising the asset into significant parts with different useful lives and taking into account a range of factors. All Water Supply Network Assets were valued externally by APV

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# E2-1 Fair value measurement (continued)

Valuers and Asset Management of Level 18, 344 Queen Street Brisbane QLD 4000 using the cost approach, with effective date 30 June 2022.

This valuation is based on inventory information provided by Council validated by onsite inspections and CCTV data. No market based evidence (level 2) inputs are available therefore Level 3 valuation inputs were used for this asset class.

Valuations for all sewer assets have been indexed at 30 June 2023 in line with relevant NSW Rererence Rates Manual indicies.

#### Swimming Pools

Assets within this class comprise Council's outdoor swimming pool. valued externally by APV Valuers and Asset Management of Level 18, 344 Queen Street Brisbane QLD 4000 using the market or cost approach, with effective date 30 June 2022. The approach estimated the replacement cost for each pool by componentising its significant parts.

While some elements of gross replacement values may be supported from market evidence (Level 2 input) other inputs (such as estimates of pattern of consumption, residual value, asset condition and useful life) required extensive professional judgement and impacted significantly on the final determination of fair value.

Valuations for all swimming pool assets have been indexed at 30 June 2023 in line with relevant ABS indicies.

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# E2-1 Fair value measurement (continued)

## Fair value measurements using significant unobservable inputs (level 3)

### Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

|                                    | Valuation technique/s        | Unobservable inputs                                                |
|------------------------------------|------------------------------|--------------------------------------------------------------------|
| Infrastructure, property, plant an | d equipment                  |                                                                    |
| Plant and equipment                | Replacement Cost             | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Office equipment                   | Replacement Cost             | Current Replacement Cost, Remaining<br>Useful Life                 |
| Furniture and fittings             | Replacement Cost             | Current Replacement Cost, Remaining<br>Useful Life                 |
| Community Land                     | Unimproved Value             | New South Wales Valuer Generals<br>Unimproved Value                |
| Land improvements                  | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Buildings non specialised          | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Building specialised               | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Other structures                   | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Roads and bridges                  | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Kerb and gutter                    | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Footpaths                          | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Stormwater drainage                | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Water supply network               | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Sewerage network                   | Depreciated Replacement Cost | Current Replacement Cost, Remaining<br>Useful Life, Residual Value |
| Swimming pools                     | Depreciated Replacement Cost | Current Replacement Cost, Remaining Useful Life, Residual Value    |
| Other assets                       | Depreciated Replacement Cost | Current Replacement Cost, Remaining Useful Life, Residual Value    |

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# E2-1 Fair value measurement (continued)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

|                                         | Plant and eq | Plant and equipment |         | ipment  | Furniture and fittings |         | Communit | y Land  |
|-----------------------------------------|--------------|---------------------|---------|---------|------------------------|---------|----------|---------|
|                                         | 2023         | 2022                | 2023    | 2022    | 2023                   | 2022    | 2023     | 2022    |
|                                         | \$ '000      | \$ '000             | \$ '000 | \$ '000 | \$ '000                | \$ '000 | \$ '000  | \$ '000 |
| Opening balance                         | 1,693        | 2,062               | 112     | 110     | 89                     | 110     | 2,214    | 2,214   |
| Total gains or losses for<br>the period |              |                     |         |         |                        |         |          |         |
| Other movements                         |              |                     |         |         |                        |         |          |         |
| Purchases (GBV)                         | 255          | 69                  | 41      | 27      | 27                     | _       | -        | _       |
| Disposals (WDV)                         | -            | (44)                | -       | _       | -                      | _       | -        | _       |
| Depreciation and impairment             | (557)        | (394)               | (29)    | (26)    | (17)                   | (21)    | -        | _       |
| Adjustments and Transfers               | -            | _                   | -       | _       | -                      | _       | 359      | -       |
| Revaluations                            | _            | _                   | -       | 1       | -                      | _       | -        | -       |
| Rounding                                | (1)          | _                   | 2       | _       | -                      | _       | _        | -       |
| Closing balance                         | 1,390        | 1,693               | 126     | 112     | 99                     | 89      | 2,573    | 2.214   |

|                                         | Land impro | vement  | Buildings i | n/spec'd | Building specialised |         | Other str | uctures |
|-----------------------------------------|------------|---------|-------------|----------|----------------------|---------|-----------|---------|
|                                         | 2023       | 2022    | 2023        | 2022     | 2023                 | 2022    | 2023      | 2022    |
|                                         | \$ '000    | \$ '000 | \$ '000     | \$ '000  | \$ '000              | \$ '000 | \$ '000   | \$ '000 |
| Opening balance                         | 938        | 941     | 25,628      | 18,870   | 1,088                | 612     | 6,195     | 10,303  |
| Total gains or losses for<br>the period |            |         |             |          |                      |         |           |         |
| Other movements                         |            |         |             |          |                      |         |           |         |
| Purchases (GBV)                         | _          | _       | 237         | 814      | -                    | _       | 996       | 752     |
| Transfers from/(to) level 2             |            |         |             |          |                      |         |           |         |
| FV hierarchy                            | -          | _       | -           | 865      | -                    | -       | -         | -       |
| Depreciation and impairment             | (31)       | (3)     | (621)       | -        | (19)                 | (8)     | (180)     | (303)   |
| Revaluations                            | -          | _       | 1,788       | 5,078    | 76                   | 484     | 317       | (4,556) |
| Rounding                                | (1)        | -       | 1           | 1        | 1                    | -       | -         | (1)     |
| Closing balance                         | 906        | 938     | 27.033      | 25,628   | 1,146                | 1.088   | 7,328     | 6,195   |

|                                         | Roads and       | Roads and bridges |                 | Kerb and gutter |                 | Footpaths       |                 | Stormwater drainage |  |
|-----------------------------------------|-----------------|-------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------|--|
|                                         | 2023<br>\$ '000 | 2022<br>\$ '000   | 2023<br>\$ '000 | 2022<br>\$ '000 | 2023<br>\$ '000 | 2022<br>\$ '000 | 2023<br>\$ '000 | 2022<br>\$ '000     |  |
| Opening balance                         | 148,336         | 73,853            | 2,978           | 3,632           | 1,319           | 1,035           | 4,338           | 3,525               |  |
| Total gains or losses for<br>the period |                 |                   |                 |                 |                 |                 |                 |                     |  |
| Other movements                         |                 |                   |                 |                 |                 |                 |                 |                     |  |
| Purchases (GBV)                         | 887             | 5,690             | 52              | _               | -               | 40              | -               | _                   |  |
| Depreciation and impairment             | (7,646)         | (3,362)           | (52)            | (63)            | (33)            | (35)            | (65)            | (56)                |  |
| Revaluations                            | 7,502           | 72,156            | 173             | (590)           | 76              | 280             | 329             | 868                 |  |
| Rounding                                | (2)             | (1)               | -               | (1)             | 1               | (1)             | 1               | 1                   |  |
| Closing balance                         | 149,077         | 148.336           | 3,151           | 2,978           | 1.363           | 1.319           | 4.603           | 4,338               |  |

|                                         | Water supply | Water supply network |         | Sewerage network |         | Swimming pool |         | sets    |
|-----------------------------------------|--------------|----------------------|---------|------------------|---------|---------------|---------|---------|
|                                         | 2023         | 2022                 | 2023    | 2022             | 2023    | 2022          | 2023    | 2022    |
|                                         | \$ '000      | \$ '000              | \$ '000 | \$ '000          | \$ '000 | \$ '000       | \$ '000 | \$ '000 |
| Opening balance                         | 9,232        | 9,947                | 9,325   | 9,178            | 891     | 1,318         | 536     | 573     |
| Total gains or losses for<br>the period |              |                      |         |                  |         |               |         |         |
| Other movements                         |              |                      |         |                  |         |               |         |         |
| Purchases (GBV)                         | 4            | 243                  | 6       | 316              | -       | _             | 18      | 14      |
| Disposals (WDV)                         | -            | _                    | -       | _                | -       | _             | -       | (10)    |
| Depreciation and impairment             | (130)        | (272)                | (99)    | (165)            | (15)    | (34)          | (48)    | (41)    |
| Revaluations                            | 702          | (688)                | 712     | (3)              | 63      | (393)         | 28      | _       |
| Rounding                                | -            | 2                    | (1)     | (1)              | -       | _             | (1)     | _       |
| Closing balance                         | 9,808        | 9,232                | 9,943   | 9,325            | 939     | 891           | 533     | 536     |

continued on next name

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## E2-1 Fair value measurement (continued)

|                                          | Total   |         |
|------------------------------------------|---------|---------|
|                                          | 2023    | 2022    |
|                                          | \$ '000 | \$ '000 |
| Opening balance                          | 214,912 | 138,283 |
| Purchases (GBV)                          | 2,523   | 7,965   |
| Transfers from/(to) level 2 FV hierarchy | -       | 865     |
| Disposals (WDV)                          | -       | (54)    |
| Depreciation and impairment              | (9,542) | (4,783) |
| Adjustments and Transfers                | 359     | -       |
| Revaluations                             | 11,766  | 72,637  |
| Rounding                                 | -       | (1)     |
| Closing balance                          | 220,018 | 214,912 |

### Information relating to the transfers into and out of the level 3 fair valuation hierarchy includes:

Buildings assets were revalued during the year and while a small number of assets were assessed with market inputs (level 2), Council has utilised the level 3 valuations effective 30 June 2023.

## Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

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# E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

#### LIABILITIES NOT RECOGNISED

#### 1. Guarantees

#### (i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.

- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.

- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.

- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

#### Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are:

| Division B | 1.9 times member contributions for non-180 Point Members;<br>Nil for 180 Point Members* |
|------------|-----------------------------------------------------------------------------------------|
| Division C | 2.5% salaries                                                                           |
| Division D | 1.64 times member contributions                                                         |

\* For 180 Point Members, Employers are required to contribute 8.0% of salaries for the year ending 30 June 2023 (increasing to 8.5% in line with the increase in the Superannuation Guarantee) to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$20.0 million per annum for 1 January 2022 to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June 2022. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2023 was \$40,387.34. The last valuation of the Scheme was performed by Fund Actuary, Richard Boyfield, FIAA as at 30 June 2022. The amount of additional contributions included in

continued on next name

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## E3-1 Contingencies (continued)

the total employer contribution advised above is \$15,830.52. Council's expected contribution to the plan for the next annual reporting period is \$29,733.84.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2022 is:

| Employer reserves only * | \$millions | Asset Coverage |
|--------------------------|------------|----------------|
| Assets                   | 2,290.9    |                |
| Past Service Liabilities | 2,236.1    | 102.4%         |
| Vested Benefits          | 2,253.6    | 101.7%         |

\* excluding member accounts and reserves in both assets and liabilities.

The share of any funding surplus or deficit that can be attributed to Council is 0.08%

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

| Investment return | 6.0% per annum                      |
|-------------------|-------------------------------------|
| Salary inflation  | 3.5% per annum                      |
| Increase in CPI   | 6.0% for FY 22/23<br>2.5% per annum |

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review, which will be a triennial actuarial investigation will be completed by December 2023.

#### (ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

#### (iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity. StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA. These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

continued on next name

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## E3-1 Contingencies (continued)

#### (iv) Other guarantees

Council has provided no other guarantees other than those listed above.

#### 2. Other liabilities

#### (i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

#### (ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

#### ASSETS NOT RECOGNISED

#### (i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

#### (ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

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- F People and relationships
- F1 Related party disclosures
- F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly. The aggregate amount of KMP compensation included in the Income Statement is:

|                      | 2023<br>\$ '000 | 2022<br>\$ '000 |
|----------------------|-----------------|-----------------|
| Compensation:        |                 |                 |
| Short-term benefits  | 534             | 685             |
| Termination benefits | 40              | 226             |
| Total                | 574             | 911             |

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# F1-2 Councillor and Mayoral fees and associated expenses

|                                                                                                                                                               | 2023<br>\$ '000 | 2022<br>\$ '000 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| The aggregate amount of Councillor and Administrator fees and associated expenses<br>included in materials and services expenses in the Income Statement are: |                 |                 |
| Administrator fee                                                                                                                                             | 123             | 130             |
| Other Councillors' expenses (including Administrator)                                                                                                         | 4               | 3               |
| Total                                                                                                                                                         | 127             | 133             |

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# F2 Other relationships

# F2-1 Audit fees

| 2023    | 2022            |
|---------|-----------------|
| \$ '000 | 2022<br>\$ '000 |
|         |                 |

During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

### Auditors of the Council - NSW Auditor-General:

| (i) Audit and other assurance services              |    |    |
|-----------------------------------------------------|----|----|
| Audit and review of financial statements            | 63 | 60 |
| Remuneration for audit and other assurance services | 63 | 60 |
| Total Auditor-General remuneration                  | 63 | 60 |
| Total audit fees                                    | 63 | 60 |

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# G Other matters

# G1-1 Statement of Cash Flows information

## Reconciliation of net operating result to cash provided from operating activities

|                                                                                         | 2023    | 2022    |
|-----------------------------------------------------------------------------------------|---------|---------|
|                                                                                         | \$ '000 | \$ '000 |
| Net operating result from Income Statement                                              | 6,849   | 5,396   |
| Add / (less) non-cash items:                                                            |         |         |
| Depreciation and amortisation                                                           | 5,741   | 5,373   |
| (Gain) / loss on disposal of assets                                                     | 300     | 71      |
| Losses/(gains) recognised on fair value re-measurements through the P&L:                |         |         |
| <ul> <li>Revaluation decrements / impairments of IPP&amp;E direct to P&amp;L</li> </ul> | 152     | _       |
| Share of net (profits)/losses of associates/joint ventures using the equity method      | 65      | 200     |
| Movements in operating assets and liabilities and other cash items:                     |         |         |
| (Increase) / decrease of receivables                                                    | (794)   | (110)   |
| Increase / (decrease) in provision for impairment of receivables                        | (45)    | 72      |
| (Increase) / decrease of inventories                                                    | 42      | (18)    |
| (Increase) / decrease of other current assets                                           | 4       | (12)    |
| Increase / (decrease) in payables                                                       | (737)   | 582     |
| Increase / (decrease) in accrued interest payable                                       | (5)     | 4       |
| Increase / (decrease) in other accrued expenses payable                                 | 10      | 26      |
| Increase / (decrease) in other liabilities                                              | (539)   | 722     |
| Increase / (decrease) in contract liabilities                                           | 1,298   | 145     |
| Increase / (decrease) in employee benefit provision                                     | 138     | (93)    |
| Net cash flows from operating activities                                                | 12,479  | 12,358  |
|                                                                                         |         |         |

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## G2-1 Commitments

# Capital commitments (exclusive of GST)

|                                                                                                                        | 2023<br>\$ '000 | 2022<br>\$ '000 |
|------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities: |                 |                 |
| Property, plant and equipment                                                                                          |                 |                 |
| Sewerage and water infrastructure                                                                                      | 6               | 310             |
| Buildings                                                                                                              | 5,005           | 4,669           |
| Plant and equipment                                                                                                    | -               | 111             |
| Roads                                                                                                                  | 972             | 914             |
| Other Structures                                                                                                       | 3,082           | 1,909           |
| Total commitments                                                                                                      | 9,065           | 7,913           |
| These expenditures are payable as follows:                                                                             |                 |                 |
| Within the next year                                                                                                   | 4,785           | 3,633           |
| Later than one year and not later than 5 years                                                                         | 4,280           | 4,280           |
| Total payable                                                                                                          | 9,065           | 7,913           |
| Sources for funding of capital commitments:                                                                            |                 |                 |
| Unrestricted general funds                                                                                             | -               | 111             |
| Future grants and contributions                                                                                        | 4,280           | 4,590           |
| Unexpended grants                                                                                                      | 4,785           | 3,212           |
| Total sources of funding                                                                                               | 9,065           | 7,913           |

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# G3-1 Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

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# G4 Statement of performance measures

# G4-1 Statement of performance measures - consolidated results

|                                                                                                                                                                                                                                                | Amounts                      | Indicator | Indic  | ators  | Benchmark |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------|--------|--------|-----------|
| \$ '000                                                                                                                                                                                                                                        | 2023                         | 2023      | 2022   | 2021   |           |
| 1. Operating performance ratio                                                                                                                                                                                                                 |                              |           |        |        |           |
| Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1, 2</sup>                                                                                                                          | 4,604                        | 20.40%    | 11.37% | 6.35%  | > 0.00%   |
| Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>                                                                                                                                                     | 22,569                       |           |        |        |           |
| 2. Own source operating revenue ratio                                                                                                                                                                                                          |                              |           |        |        |           |
| Total continuing operating revenue excluding all<br>grants and contributions <sup>1</sup><br>Total continuing operating revenue <sup>1</sup>                                                                                                   | <u> </u>                     | 32.98%    | 35.46% | 34.73% | > 60.00%  |
| 3. Unrestricted current ratio                                                                                                                                                                                                                  |                              |           |        |        |           |
| Current assets less all external restrictions<br>Current liabilities less specific purpose liabilities                                                                                                                                         | <u>18,686</u><br>1,496       | 12.49x    | 7.15x  | 6.14x  | > 1.50x   |
| <b>4. Debt service cover ratio</b><br>Operating result before capital excluding interest<br>and depreciation/impairment/amortisation <sup>1</sup><br>Principal repayments (Statement of Cash Flows)<br>plus borrowing costs (Income Statement) | <u>    10,446    </u><br>307 | 34.03x    | 24.01x | 16.54x | > 2.00x   |
| 5. Rates and annual charges outstanding                                                                                                                                                                                                        |                              |           |        |        |           |
| percentage<br>Rates and annual charges outstanding<br>Rates and annual charges collectable                                                                                                                                                     | <u>283</u><br>5,189          | 5.45%     | 2.44%  | 3.80%  | < 10.00%  |
| 6. Cash expense cover ratio                                                                                                                                                                                                                    |                              |           |        |        |           |
| Current year's cash and cash equivalents plus all term deposits                                                                                                                                                                                | 32,245                       | 26.03     | 24.66  | 20.51  | > 3.00    |
| Monthly payments from cash flow of operating<br>and financing activities                                                                                                                                                                       | 1,239                        | months    | months | months | months    |

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

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# G4-2 Statement of performance measures by fund

| \$ '000                                                                                | General Ir<br>2023 | ndicators <sup>3</sup><br>2022 | Water In<br>2023 | dicators<br>2022 | Sewer In<br>2023 | dicators<br>2022 | Benchmark  |
|----------------------------------------------------------------------------------------|--------------------|--------------------------------|------------------|------------------|------------------|------------------|------------|
| \$ 000                                                                                 | 2023               | 2022                           | 2023             | 2022             | 2023             | 2022             |            |
| 1. Operating performance ratio                                                         |                    |                                |                  |                  |                  |                  |            |
| Total continuing operating revenue excluding capital grants and contributions less     |                    |                                |                  |                  |                  |                  |            |
| operating expenses 1.2                                                                 | 17.43%             | 5.75%                          | 42.85%           | 45.08%           | 42.21%           | 45.45%           | > 0.00%    |
| Total continuing operating revenue excluding capital grants and contributions 1        | _                  |                                |                  |                  |                  |                  |            |
| 2. Own source operating revenue ratio                                                  |                    |                                |                  |                  |                  |                  |            |
| Total continuing operating revenue excluding capital grants and contributions 1        | - 25.10%           | 26.93%                         | 100.00%          | 100.00%          | 100.00%          | 100.00%          | > 60.00%   |
| Total continuing operating revenue 1                                                   | 25.10%             | 20.93%                         | 100.00%          | 100.00%          | 100.00%          | 100.00%          | > 00.00%   |
| 3. Unrestricted current ratio                                                          |                    |                                |                  |                  |                  |                  |            |
| Current assets less all external restrictions                                          | - 12.49x           | 7.15x                          | 00               | 00               | 00               | 00               | > 1.50x    |
| Current liabilities less specific purpose liabilities                                  | - 12.49X           | 7.15X                          | w                |                  | w                |                  | > 1.50X    |
| 4. Debt service cover ratio                                                            |                    |                                |                  |                  |                  |                  |            |
| Operating result before capital excluding interest and                                 |                    |                                |                  |                  |                  |                  |            |
| depreciation/impairment/amortisation 1                                                 | - 45.77x           | 30.78x                         | 8.56x            | 9.01x            | 00               |                  | > 2.00x    |
| Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement) |                    | 0011011                        | 0.000            | 0.0 11           |                  |                  | LICON      |
| oldonony                                                                               |                    |                                |                  |                  |                  |                  |            |
| 5. Rates and annual charges outstanding percentage                                     |                    |                                |                  |                  |                  |                  |            |
| Rates and annual charges outstanding                                                   | - 4.15%            | 1.19%                          | 9.61%            | 5.06%            | 6.38%            | 5.01%            | < 10.00%   |
| Rates and annual charges collectable                                                   | 4.1370             | 1.1070                         | 5.0170           | 0.0070           | 0.0070           | 0.0170           | \$ 10.0070 |
| 6. Cash expense cover ratio                                                            |                    |                                |                  |                  |                  |                  |            |
| Current year's cash and cash equivalents plus all term deposits                        | 25.30              | 24.26                          | 33.83            | 32.97            | 28.48            | 17.98            | > 3.00     |
| Monthly payments from cash flow of operating and financing activities                  | months             | months                         | months           | months           | months           | months           | months     |
|                                                                                        |                    |                                |                  |                  |                  |                  |            |

(1) - (2) Refer to Notes at Note G6-1 above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

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End of the audited financial statements

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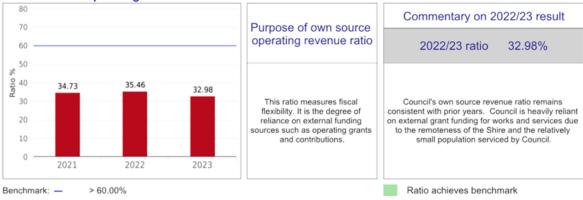
Ratio is outside benchmark

н Additional Council disclosures (unaudited)

#### Statement of performance measures - consolidated results (graphs) H1-1

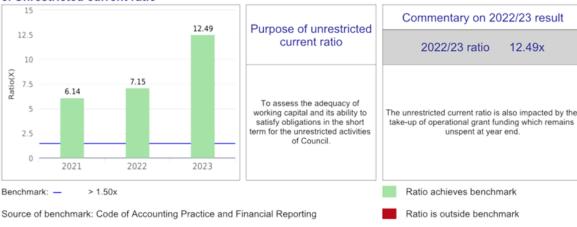


Source of benchmark: Code of Accounting Practice and Financial Reporting



#### 2. Own source operating revenue ratio

Source of benchmark: Code of Accounting Practice and Financial Reporting

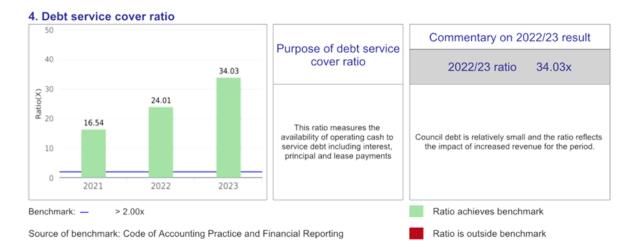


## 3. Unrestricted current ratio

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## H1-1 Statement of performance measures - consolidated results (graphs) (continued)

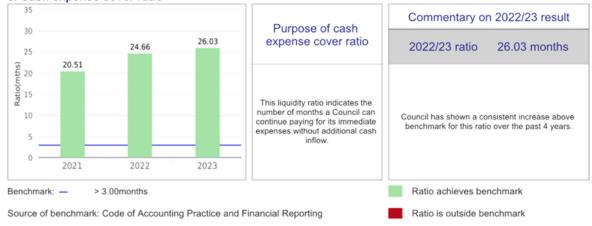






Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark



## 6. Cash expense cover ratio

# H1-2 Financial review

| continued on peyt page | Page 79 of 90 |
|------------------------|---------------|
|                        |               |
|                        |               |
|                        |               |

## H1-2 Financial review (continued)

# Key financial figures of Council over the past 5 years

|                                                     | 2023<br>\$ '000 | 2022<br>\$ '000 | 2021<br>\$ '000 | 2020<br>\$ '000 | 2019<br>\$ '000 |
|-----------------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
|                                                     |                 | +               | <b>\$</b> 000   | <b>\$</b> 000   | <b></b>         |
| Inflows:                                            |                 |                 |                 |                 |                 |
| Rates and annual charges revenue                    | 5,052           | 4,557           | 4,129           | 3,875           | 3,289           |
| User charges revenue                                | 2,225           | 2,191           | 1,980           | 2,297           | 2,13            |
| nterest and investment revenue (losses)             | 665             | 119             | 74              | 153             | 19              |
| Grants income – operating and capital               | 16,978          | 13,352          | 12,476          | 12,137          | 11,08           |
| Total income from continuing operations             | 25,331          | 20,688          | 19,113          | 18,816          | 18,54           |
| Sale proceeds from IPPE                             | -               | 43              | -               | 40              |                 |
| Outflows:                                           |                 |                 |                 |                 |                 |
| Employee benefits and on-cost expenses              | 4,936           | 5,432           | 5,777           | 5,020           | 4,72            |
| Borrowing costs                                     | 101             | 119             | 125             | 143             | 15              |
| Materials and contracts expenses                    | 6,763           | 3,681           | 2,814           | 4,437           | 2,55            |
| Total expenses from continuing operations           | 18,482          | 15,292          | 14,675          | 15,246          | 13,78           |
| Fotal cash purchases of IPPE                        | 2,551           | 7,730           | 6,386           | 8,277           | 5,80            |
| Fotal loan repayments (incl. finance leases)        | 206             | 190             | 257             | 265             | 24              |
| Dperating surplus/(deficit) (excl. capital income)  | 4,087           | 1,656           | 753             | (487)           | 91              |
| Financial position figures                          |                 |                 |                 |                 |                 |
| Current assets                                      | 35,604          | 25,145          | 20,586          | 14,357          | 12,64           |
| Current liabilities                                 | 8,515           | 8,548           | 7,613           | 4,432           | 3,12            |
| Net current assets                                  | 27,089          | 16,597          | 12,973          | 9,925           | 9,51            |
| Available working capital (Unrestricted net current |                 |                 |                 |                 |                 |
| assets)                                             | 4,716           | 3,050           | 4,888           | 2,569           | 3,19            |
| Cash and investments – unrestricted                 | 2,644           | 2,651           | 4,297           | 1,453           | 1,13            |
| Cash and investments – internal restrictions        | 12,996          | 11,618          | 6,287           | 6,446           | 5,07            |
| Cash and investments – total                        | 32,245          | 22,523          | 18,042          | 11,784          | 9,84            |
| otal borrowings outstanding (loans, advances and    |                 |                 |                 |                 |                 |
| inance leases)                                      | 1,640           | 1,846           | 2,036           | 2,293           | 2,29            |
| otal value of IPPE (excl. land and earthworks)      | 310,194         | 291,539         | 242,898         | 235,913         | 222,73          |
| Total accumulated depreciation                      | 90,720          | 76,665          | 102,491         | 97,192          | 87,38           |
| ndicative remaining useful life (as a % of GBV)     | 71%             | 74%             | 58%             | 59%             | 619             |

Source: published audited financial statements of Council (current year and prior year)

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## H1-3 Council information and contact details

Principal place of business: 70 Market street BALRANALD NSW 2715

#### **Contact details**

Mailing Address: PO Box 120 BALRANALD NSW 2715

**Telephone:** 03 5020 1300 **Facsimile:** 03 5020 1620

## Officers

General Manager Mr Craig Bennett Email: council@balranald.nsw.gv.au

Internet: www.balranald.nsw.gv.au

Opening hours:

8:30am - 5:00pm

Monday to Friday

Administrator Mr Michael Colreavy

Responsible Accounting Officer Mr Craig Bennett

Public Officer Carol Holmes

Auditors

Auditor General of NSW Level 19, Darling Park Tower 2, 201 Sussex Street, Sydney NSW 2000

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Item 8.1 - Attachment 1



## INDEPENDENT AUDITOR'S REPORT

#### Report on the general purpose financial statements

#### **Balranald Shire Council**

To the Councillors of Balranald Shire Council

## Opinion

I have audited the accompanying financial statements of Balranald Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2023, the Statement of Financial Position as at 30 June 2023, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2023, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

## **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

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Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## **Other Information**

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act* 1993, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

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A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: <a href="http://www.auasb.gov.au/auditors\_responsibilities/ar4.pdf">www.auasb.gov.au/auditors\_responsibilities/ar4.pdf</a>. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- · that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 'Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

/ Jean

Manuel Moncada Delegate of the Auditor-General for New South Wales

31 October 2023 SYDNEY

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Mr Michael Colreavy Administrator Balranald Shire Council PO Box 120 BALRANALD NSW 2715

 Contact:
 Manuel Moncada

 Phone no:
 02 9275 7333

 Our ref:
 R008-16585809-47185

31 October 2023

Dear Administrator

## Report on the Conduct of the Audit

## for the year ended 30 June 2023

## Balranald Shire Council

I have audited the general purpose financial statements (GPFS) of the Balranald Shire Council (the Council) for the year ended 30 June 2023 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2023 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

## **INCOME STATEMENT**

## **Operating result**

|                                                                    | 2023  | 2022  | Variance |
|--------------------------------------------------------------------|-------|-------|----------|
|                                                                    | \$m   | \$m   | %        |
| Rates and annual charges revenue                                   | 5.05  | 4.56  | 10.7     |
| Grants and contributions revenue                                   | 16.98 | 13.35 | 27.2     |
| Operating result<br>from continuing operations                     | 6.85  | 5.40  | 26.9     |
| Net operating result<br>before capital grants and<br>contributions | 4.09  | 1.66  | 146.4    |

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Council's operating result (\$6.85 million including the effect of depreciation and amortisation expense of \$5.89 million) was \$1.45 million higher than the 2021–22 result due increased revenue from grants and contributions.

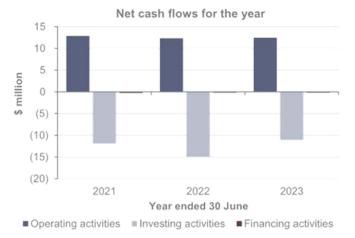
The net operating result before capital grants and contributions (\$4.09 million) was \$2.43 million higher than the 2021–22 result. This was mainly due to the increased grants provided for operating purposes including financial assistance and road repairs.

Rates and annual charges revenue (\$5.05 million) increased by \$490,000 (10.7 per cent) in 2022–2023. Council had an approved Special Rate Variation which resulted in an increase of general rates revenue by 10 per cent in 2022–23.

Grants and contributions revenue (\$16.98 million) increased by \$3.63 million (27.2 per cent) in 2022–2023 due to the recognition of additional revenue from grant funded projects for transport and other infrastructure and an increased in advance payments for financial assistance grants.

# STATEMENT OF CASH FLOWS

 The Statement of Cash Flows illustrates the flow of cash and cash equivalents moving in and out of Council during the year and reveals that cash increased by \$1.2 million to \$5.7 million at the close of the year.



# FINANCIAL POSITION

## Cash and investments

| Cash and investments                               | 2023 | 2022 | Commentary                                                                                                                                                     |
|----------------------------------------------------|------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                    | \$m  | \$m  |                                                                                                                                                                |
| Total cash, cash<br>equivalents and<br>investments | 32.2 | 22.5 | <ul> <li>External restrictions include unspent specific<br/>purpose grants and domestic waste management<br/>charges, and water and sewerage funds.</li> </ul> |
| Restricted cash and investments:                   |      |      | <ul> <li>Balances are internally restricted due to Council<br/>policy or decisions for forward plans including<br/>works program.</li> </ul>                   |
| <ul> <li>External restrictions</li> </ul>          | 16.6 | 8.3  | works program.                                                                                                                                                 |
| <ul> <li>Internal allocations</li> </ul>           | 13.0 | 11.6 |                                                                                                                                                                |

## Debt

After repaying principal and interest of \$307,000, total debt as at 30 June 2023 was \$1.6 million (2022: \$1.8 million).

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# PERFORMANCE

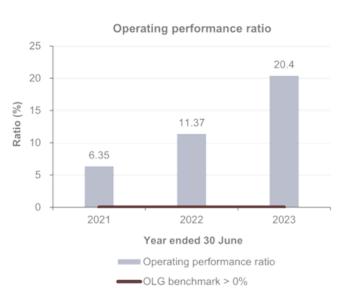
#### Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

#### **Operating performance ratio**

The Council met the OLG benchmark for the current reporting period.

The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



#### Own source operating revenue ratio

The Council did not meet the OLG benchmark for the current reporting period.

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

Own source operating revenue ratio 70 60 50 Ratio (%) 40 35.46 34.73 32.98 30 20 10 0 2021 2022 2023 Year ended 30 June Own source operating revenue ratio

OLG benchmark > 60%

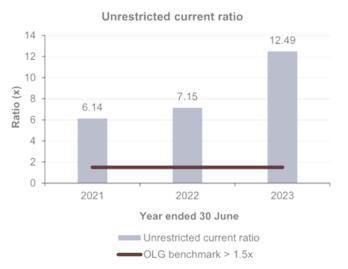
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## Unrestricted current ratio

The Council met the OLG benchmark for the current reporting period.

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

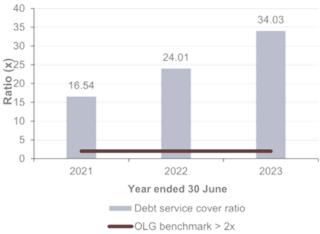


#### Debt service cover ratio

The Council met the OLG benchmark for the current reporting period.

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.

Debt service cover ratio

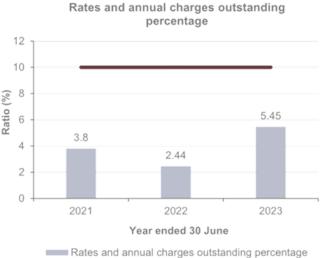


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#### Rates and annual charges outstanding percentage

The Council met the OLG benchmark for the current reporting period.

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for metropolitan councils.

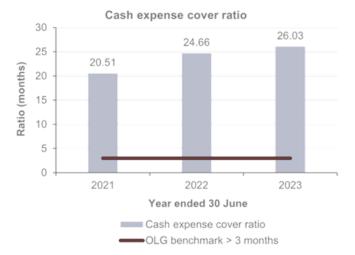


OLG benchmark < 10%

#### Cash expense cover ratio

The Council met the OLG benchmark for the current reporting period.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



## Infrastructure, property, plant and equipment renewals

- Council's asset renewal additions for the year were \$2.0 million compared to \$4.3 million for the prior year
- The level of asset renewals during the year represented 35 percent of the total depreciation expense (\$5.7 million) for the year.

## **OTHER MATTERS**

## Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.

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The Council's:

- accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the GPFS
- staff provided all accounting records and information relevant to the audit.

/ Jean

Manuel Moncada Delegate of the Auditor-General for New South Wales

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# Balranald Shire Council

SPECIAL PURPOSE FINANCIAL STATEMENTS for the year ended 30 June 2023



# **Balranald Shire Council**

Special Purpose Financial Statements for the year ended 30 June 2023

| Contents                                                                                                                           | Page   |
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| Special Purpose Financial Statements:                                                                                              |        |
| Income Statement of water supply business activity<br>Income Statement of sewerage business activity                               | 4<br>5 |
| Statement of Financial Position of water supply business activity<br>Statement of Financial Position of sewerage business activity | 6<br>7 |
| Note – Significant Accounting Policies                                                                                             | 8      |
| Auditor's Report on Special Purpose Financial Statements                                                                           | 11     |

## Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include (a) those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and (b) those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must (a) adopt a corporatisation model and (b) apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

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## **Balranald Shire Council**

Special Purpose Financial Statements for the year ended 30 June 2023

## Statement by Administrator and Management

# Statement by Adminimistrator and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses A Guide to Competitive Neutrality',
- · the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

#### To the best of our knowledge and belief, these statements:

- · present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- · present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

#### We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 19 September 2023.

Michael Colreavy

Administrator 19 September 2023

Craig Bennett

General Manager/Responsible Accounting Officer 19 September 2023 Balranald Shire Council | Income Statement of water supply business activity | for the year ended 30 June 2023

# **Balranald Shire Council**

# Income Statement of water supply business activity

for the year ended 30 June 2023

|                                                                            | 2023<br>\$ '000 | 2022<br>\$ '000 |
|----------------------------------------------------------------------------|-----------------|-----------------|
| Income from continuing operations                                          |                 |                 |
| Access charges                                                             | 896             | 807             |
| User charges                                                               | 710             | 762             |
| Fees                                                                       | 12              | 7               |
| Interest and investment income                                             | 96              | 19              |
| Other income                                                               | 62              | 71              |
| Total income from continuing operations                                    | 1,776           | 1,666           |
| Expenses from continuing operations                                        |                 |                 |
| Employee benefits and on-costs                                             | 187             | 181             |
| Borrowing costs                                                            | 36              | 43              |
| Materials and services                                                     | 591             | 381             |
| Depreciation, amortisation and impairment                                  | 145             | 287             |
| Water purchase charges                                                     | 28              | 23              |
| Other expenses                                                             | 28              | -               |
| Total expenses from continuing operations                                  | 1,015           | 915             |
| Surplus (deficit) from continuing operations before capital amounts        | 761             | 751             |
| Surplus (deficit) from continuing operations after capital amounts         | 761             | 751             |
| Surplus (deficit) from all operations before tax                           | 761             | 751             |
| Less: corporate taxation equivalent (25%) [based on result before capital] | (190)           | (188)           |
| Surplus (deficit) after tax                                                | 571             | 563             |
| Plus accumulated surplus<br>Plus adjustments for amounts unpaid:           | 6,052           | 5,301           |
| - Corporate taxation equivalent Less:                                      | 190             | 188             |
| Closing accumulated surplus                                                | 6,813           | 6,052           |
| Return on capital %                                                        | 7.5%            | 8.0%            |
| Subsidy from Council                                                       | -               | -               |
| Calculation of dividend payable:                                           |                 |                 |
| Surplus (deficit) after tax                                                | 571             | 563             |
| Surplus for dividend calculation purposes                                  | 571             | 563             |
| Potential dividend calculated from surplus                                 | 285             | 282             |

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Balranald Shire Council | Income Statement of sewerage business activity | for the year ended 30 June 2023

# **Balranald Shire Council**

# Income Statement of sewerage business activity

for the year ended 30 June 2023

| Income from continuing operations         Access charges         User charges         Liquid trade waste charges         Fees         Interest and investment income         Other income         Total income from continuing operations         Expenses from continuing operations         Employee benefits and on-costs         Materials and services         Depreciation, amortisation and impairment         Total expenses from continuing operations         Surplus (deficit) from continuing operations after capital amounts | 708   |       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|
| User charges<br>Liquid trade waste charges<br>Fees<br>Interest and investment income<br>Other income<br>Total income from continuing operations<br>Expenses from continuing operations<br>Employee benefits and on-costs<br>Materials and services<br>Depreciation, amortisation and impairment<br>Total expenses from continuing operations<br>Surplus (deficit) from continuing operations after capital amounts<br>Surplus (deficit) from continuing operations after capital amounts                                                   | 708   |       |
| Liquid trade waste charges Fees Interest and investment income Other income Total income from continuing operations Expenses from continuing operations Employee benefits and on-costs Materials and services Depreciation, amortisation and impairment Total expenses from continuing operations Surplus (deficit) from continuing operations after capital amounts Surplus (deficit) from continuing operations after capital amounts                                                                                                    |       | 641   |
| Fees         Interest and investment income         Other income         Total income from continuing operations         Expenses from continuing operations         Employee benefits and on-costs         Materials and services         Depreciation, amortisation and impairment         Total expenses from continuing operations         Surplus (deficit) from continuing operations before capital amounts         Surplus (deficit) from continuing operations after capital amounts                                              | 96    | 70    |
| Interest and investment income Other income Total income from continuing operations Expenses from continuing operations Employee benefits and on-costs Materials and services Depreciation, amortisation and impairment Total expenses from continuing operations Surplus (deficit) from continuing operations after capital amounts Surplus (deficit) from continuing operations after capital amounts                                                                                                                                    | 8     | _     |
| Other income         Total income from continuing operations         Expenses from continuing operations         Employee benefits and on-costs         Materials and services         Depreciation, amortisation and impairment         Total expenses from continuing operations         Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                              | 5     | 3     |
| Total income from continuing operations         Expenses from continuing operations         Employee benefits and on-costs         Materials and services         Depreciation, amortisation and impairment         Total expenses from continuing operations         Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                   | 42    | 8     |
| Expenses from continuing operations Employee benefits and on-costs Materials and services Depreciation, amortisation and impairment Total expenses from continuing operations Surplus (deficit) from continuing operations before capital amounts Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                                       | 27    | 26    |
| Employee benefits and on-costs Materials and services Depreciation, amortisation and impairment Total expenses from continuing operations Surplus (deficit) from continuing operations before capital amounts Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                                                                           | 886   | 748   |
| Materials and services Depreciation, amortisation and impairment Total expenses from continuing operations Surplus (deficit) from continuing operations before capital amounts Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                                                                                                          |       |       |
| Depreciation, amortisation and impairment Total expenses from continuing operations Surplus (deficit) from continuing operations before capital amounts Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                                                                                                                                 | 49    | 55    |
| Total expenses from continuing operations         Surplus (deficit) from continuing operations before capital amounts         Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                                                                                                                                                           | 349   | 173   |
| Surplus (deficit) from continuing operations before capital amounts<br>Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                                                                                                                                                                                                                  | 114   | 180   |
| Surplus (deficit) from continuing operations after capital amounts                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 512   | 408   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 374   | 340   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 374   | 340   |
| Surplus (deficit) from all operations before tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 374   | 340   |
| Less: corporate taxation equivalent (25%) [based on result before capital]                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | (94)  | (85)  |
| Surplus (deficit) after tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 280   | 255   |
| Plus accumulated surplus<br>Plus adjustments for amounts unpaid:                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 3,704 | 3,364 |
| - Corporate taxation equivalent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 94    | 85    |
| Closing accumulated surplus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 4,078 | 3,704 |
| Return on capital %                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 3.7%  | 3.5%  |
| Subsidy from Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 38    | 13    |
| Calculation of dividend payable:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |       |
| Surplus (deficit) after tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 281   | 255   |
| Surplus for dividend calculation purposes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 281   | 255   |
| Potential dividend calculated from surplus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 140   |       |

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Balranald Shire Council | Statement of Financial Position of water supply business activity | for the year ended 30 June 2023

# **Balranald Shire Council**

# Statement of Financial Position of water supply business activity

as at 30 June 2023

|                                               | 2023<br>\$ '000 | 2022<br>\$ '000 |
|-----------------------------------------------|-----------------|-----------------|
| ASSETS                                        |                 |                 |
| Current assets                                |                 |                 |
| Cash and cash equivalents                     | 3,070           | 2,368           |
| Investments                                   | 600             | 600             |
| Receivables                                   | 250             | 296             |
| Total current assets                          | 3,920           | 3,264           |
| Non-current assets                            |                 |                 |
| Receivables                                   | 65              | -               |
| Infrastructure, property, plant and equipment | 10,599          | 9,935           |
| Total non-current assets                      | 10,664          | 9,935           |
| Total assets                                  | 14,584          | 13,199          |
| LIABILITIES                                   |                 |                 |
| Current liabilities                           |                 |                 |
| Contract liabilities                          | 6               | 6               |
| Payables                                      | 61              | 65              |
| Borrowings                                    | 79              | 74              |
| Total current liabilities                     | 146             | 145             |
| Non-current liabilities                       |                 |                 |
| Borrowings<br>Total non-current liabilities   | 480             | 559             |
| Total non-current liabilities                 | 480             | 559             |
| Total liabilities                             | 626             | 704             |
| Net assets                                    | 13,958          | 12,495          |
|                                               |                 |                 |
| EQUITY                                        |                 |                 |
| Accumulated surplus                           | 6,813           | 6,052           |
| Revaluation reserves                          | 7,145           | 6,443           |
| Total equity                                  | 13,958          | 12,495          |

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Balranald Shire Council | Statement of Financial Position of sewerage business activity | for the year ended 30 June 2023

# **Balranald Shire Council**

Statement of Financial Position of sewerage business activity

as at 30 June 2023

|                                               | 2023<br>\$ '000 | 2022<br>\$ '000 |
|-----------------------------------------------|-----------------|-----------------|
| ASSETS                                        |                 |                 |
| Current assets                                |                 |                 |
| Cash and cash equivalents                     | 1,215           | 752             |
| Investments                                   | 500             | 500             |
| Receivables                                   | 63              | 60              |
| Total current assets                          | 1,778           | 1,312           |
| Non-current assets                            |                 |                 |
| Receivables                                   | 15              | -               |
| Infrastructure, property, plant and equipment | 10,244          | 9,642           |
| Total non-current assets                      | 10,259          | 9,642           |
| Total assets                                  | 12,037          | 10,954          |
| LIABILITIES                                   |                 |                 |
| Current liabilities                           |                 |                 |
| Payables                                      | 12              | 15              |
| Total current liabilities                     | 12              | 15              |
| Total liabilities                             | 12              | 15              |
| Net assets                                    | 12,025          | 10,939          |
| EQUITY                                        |                 |                 |
| Accumulated surplus                           | 4,078           | 3,704           |
| Revaluation reserves                          | 7,947           | 7,235           |
| Total equity                                  | 12,025          | 10,939          |
| i otal oquity                                 | 12,025          | 10,939          |

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## Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993* (Act), the *Local Government (General) Regulation 2021* (Regulation) and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

#### **National Competition Policy**

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

#### **Declared business activities**

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

#### Category 1

(where gross operating turnover is over \$2 million)

Nil

#### Category 2

(where gross operating turnover is less than \$2 million)

#### a. Balranald Shire Council combined water supplies

Comprising the whole of the operations and assets of the raw and filtered water supply systems, that services the towns of Balranald and Euston.

#### b. Balranald Shire Council sewerage service

Comprising the whole of the operations and assets of the sewerage reticulation and treatment systems, that services the towns of Balranald and Euston.

#### **Taxation equivalent charges**

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Finanncial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

continued on next name

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## Note - Significant Accounting Policies (continued)

#### Notional rate applied (%)

#### Corporate income tax rate - 25%

<u>Land tax</u> – the first \$969,000 of combined land values attracts **0%**. For the combined land values in excess of \$969,000 up to \$5,925,000 the rate is \$100 + 1.6%. For the remaining combined land value that exceeds \$4,616,000 a premium marginal rate of **2.0%** applies.

Payroll tax - 5.45% on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with the section 4 of Department of Planning and Environment (DPE) - Water's regulatory and assurance framework, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the regulatory and assurnace framework as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to sections 3 and 4 of DPE - Water's regulatory and assurnace framework is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

#### Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 25% (21/22 25%).

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 25% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

#### Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

#### Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

#### (i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

#### (ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

continued on next name

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## Note - Significant Accounting Policies (continued)

The rate of return is calculated as follows:

#### Operating result before capital income + interest expense

#### Written down value of I,PP&E as at 30 June

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 4.02% at 30/6/23.

#### (iii) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the section 4 of DPE - Water's regulatory and assurance framework and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2023 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with section 4 of DPE - Water's regulatory and assurance framework, statement of compliance and statement of dividend payment form and unqualified independent financial audit report are submitted to DPE – Water.

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## INDEPENDENT AUDITOR'S REPORT

#### Report on the special purpose financial statements

#### **Balranald Shire Council**

To the Councillors of Balranald Shire Council

## Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Balranald Shire Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2023, the Statement of Financial Position of each Declared Business Activity as at 30 June 2023 and Significant accounting policies note.

The Declared Business Activities of the Council are:

- Water supply
- Sewerage

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2023, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2022–23 (LG Code).

My opinion should be read in conjunction with the rest of this report.

## Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- · mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

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## **Emphasis of Matter - Basis of Accounting**

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

## **Other Information**

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: <a href="http://www.auasb.gov.au/auditors\_responsibilities/ar4.pdf">www.auasb.gov.au/auditors\_responsibilities/ar4.pdf</a>. The description forms part of my auditor's report.

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The scope of my audit does not include, nor provide assurance:

- · that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial
   statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

Jan

Manuel Moncada Delegate of the Auditor-General for New South Wales

31 October 2023 SYDNEY

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SPECIAL SCHEDULES for the year ended 30 June 2023



for the year ended 30 June 2023

Special Schedules

| Contents                                           | Page |
|----------------------------------------------------|------|
| Special Schedules:                                 |      |
| Permissible income for general rates               | 3    |
| Report on infrastructure assets as at 30 June 2023 | 6    |

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Balranald Shire Council | Permissible income for general rates | for the year ended 30 June 2023

## **Balranald Shire Council**

## Permissible income for general rates

|                                                        |                         | Calculation<br>2022/23 | Calculation<br>2023/24 |
|--------------------------------------------------------|-------------------------|------------------------|------------------------|
|                                                        | Notes                   | \$ '000                | \$ '000                |
| Notional general income calculation <sup>1</sup>       |                         |                        |                        |
| Last year notional general income yield                | а                       | 2,880                  | 3,170                  |
| Plus or minus adjustments <sup>2</sup>                 | b                       | (4)                    | 5                      |
| Notional general income                                | c = a + b               | 2,876                  | 3,175                  |
| Permissible income calculation                         |                         |                        |                        |
| Special variation percentage <sup>3</sup>              | d                       | 10.00%                 | 10.00%                 |
| Plus special variation amount                          | h = d x (c + g)         | 288                    | 318                    |
| Sub-total                                              | k = (c + g + h + i + j) | 3,164                  | 3,493                  |
| Plus (or minus) last year's carry forward total        | 1                       | (6)                    | (30)                   |
| Less valuation objections claimed in the previous year | m                       | (18)                   | _                      |
| Sub-total                                              | n = (l + m)             | (24)                   | (30)                   |
| Total permissible income                               | o = k + n               | 3,140                  | 3,463                  |
| Less notional general income yield                     | p                       | 3,170                  | 3,449                  |
| Catch-up or (excess) result                            | q = o – p               | (30)                   | 13                     |
| Carry forward to next year 4                           | t = q + r + s           | (30)                   | 13                     |

Notes

(1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.

(2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the Valuation of Land Act 1916 (NSW).

(3) The 'special variation percentage' is inclusive of the rate peg percentage and where applicable, the Crown land adjustment.

(4) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.

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Balranald Shire Council Permissible income for general rates | for the year ended 30 June 2023



#### INDEPENDENT AUDITOR'S REPORT

#### Special Schedule – Permissible income for general rates

#### **Balranald Shire Council**

To the Councillors of Balranald Shire Council

#### Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Balranald Shire Council (the Council) for the year ending 30 June 2024.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2022–23 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

#### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### **Emphasis of Matter - Basis of Accounting**

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

#### Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2023'.

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Balranald Shire Council | Permissible income for general rates | for the year ended 30 June 2023

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act* 1993, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

#### The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

#### Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: <u>www.auasb.gov.au/auditors\_responsibilities/ar8.pdf</u>. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.

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Manuel Moncada Delegate of the Auditor-General for New South Wales

31 October 2023 SYDNEY

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## **Balranald Shire Council**

## Report on infrastructure assets as at 30 June 2023

| Asset Class     | Asset Category                             | Estimated cost<br>to bring assets<br>to satisfactory<br>standard<br>\$ '000 | agreed level of<br>service set by<br>Council | 2022/23<br>Required<br>maintenance *<br>\$ '000 | 2022/23<br>Actual<br>maintenance<br>\$ '000 | Net carrying<br>amount<br>\$ '000 | Gross<br>replacement<br>cost (GRC)<br>\$ '000 | Assets<br>1 |       |       | a percent<br>ent cost<br>4 |      |
|-----------------|--------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------|-------------------------------------------------|---------------------------------------------|-----------------------------------|-----------------------------------------------|-------------|-------|-------|----------------------------|------|
|                 |                                            |                                                                             |                                              |                                                 |                                             |                                   |                                               |             |       |       |                            |      |
| Buildings       | Buildings                                  | -                                                                           | -                                            | -                                               | -                                           | -                                 | -                                             | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
|                 | Buildings – non-specialised                | 170                                                                         | 125                                          | 29                                              | 37                                          | 27,033                            | 44,893                                        | 35.0%       | 60.0% | 5.0%  | 0.0%                       | 0.0% |
|                 | Buildings – specialised                    | -                                                                           | -                                            | -                                               | 26                                          | 1,146                             | 1,562                                         | 95.0%       | 0.0%  | 5.0%  | 0.0%                       | 0.0% |
|                 | Other                                      | -                                                                           | -                                            | _                                               | -                                           | -                                 | -                                             | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
|                 | Sub-total                                  | 170                                                                         | 125                                          | 29                                              | 63                                          | 28,179                            | 46,455                                        | 37.0%       | 58.0% | 5.0%  | 0.0%                       | 0.0% |
| Other structure | es Other structures                        | _                                                                           | _                                            | _                                               | 251                                         | 7,328                             | 9,487                                         | 10.0%       | 40.0% | 40.0% | 10.0%                      | 0.0% |
|                 | Other                                      | -                                                                           | -                                            | _                                               | _                                           | _                                 | _                                             | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
|                 | Sub-total                                  |                                                                             | -                                            | -                                               | 251                                         | 7,328                             | 9,487                                         | 10.0%       | 40.0% | 40.0% | 10.0%                      | 0.0% |
| Roads           | Roads                                      | _                                                                           | _                                            | _                                               | _                                           | _                                 | _                                             | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
| Roads           | Sealed roads                               | 2,700                                                                       | 2,700                                        | 65                                              | 685                                         | 114,172                           | 132,339                                       | 75.0%       | 5.0%  | 15.0% | 3.0%                       | 2.0% |
|                 | Unsealed roads                             | 1,800                                                                       |                                              | 683                                             | 2,246                                       | 38,750                            | 59,331                                        | 5.0%        | 10.0% | 50.0% | 30.0%                      | 5.0% |
|                 | Bridges                                    | _                                                                           | _                                            | _                                               |                                             | 1,437                             | 2,681                                         | 7.0%        | 0.0%  | 93.0% | 0.0%                       | 0.0% |
|                 | Footpaths                                  | 15                                                                          | 80                                           | 13                                              | 21                                          | 1,363                             | 2,001                                         | 0.0%        | 25.0% | 75.0% | 0.0%                       | 0.0% |
|                 | Other road assets                          | _                                                                           | _                                            | 34                                              | 37                                          | 1,520                             | 2,426                                         | 70.0%       | 0.0%  | 30.0% | 0.0%                       | 0.0% |
|                 | Kerb and channels                          | _                                                                           | _                                            | 15                                              | 15                                          | 3,151                             | 4,761                                         | 30.0%       | 45.0% | 15.0% | 10.0%                      | 0.0% |
|                 | Other road assets (incl. bulk earth works) | _                                                                           | _                                            | _                                               | _                                           | _                                 | _                                             | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
|                 | Sub-total                                  | 4,515                                                                       | 4,580                                        | 810                                             | 3,004                                       | 150,440                           | 203,539                                       | 51.8%       | 7.5%  | 27.0% | 10.9%                      | 2.8% |
| Water supply    | Water supply network                       | 800                                                                         | 2,200                                        | 905                                             | 515                                         | 9,808                             | 18,345                                        | 20.0%       | 10.0% | 50.0% | 12.0%                      | 8.0% |
| network         | Other                                      | _                                                                           | _                                            | _                                               | -                                           | _                                 | _                                             | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
|                 | Sub-total                                  | 800                                                                         | 2,200                                        | 905                                             | 515                                         | 9,808                             | 18,345                                        | 20.0%       | 10.0% | 50.0% | 12.0%                      | 8.0% |
| Sewerage        | Sewerage network                           | 450                                                                         | 1,200                                        | 372                                             | 110                                         | 9,943                             | 13,751                                        | 7.0%        | 50.0% | 30.0% | 8.0%                       | 5.0% |
| network         | Other                                      | -                                                                           |                                              | -                                               | -                                           |                                   |                                               | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
|                 | Sub-total                                  | 450                                                                         | 1,200                                        | 372                                             | 110                                         | 9,943                             | 13,751                                        | 7.0%        | 50.0% | 30.0% | 8.0%                       | 5.0% |
| Stormwater      | Stormwater drainage                        | 75                                                                          | 150                                          | 13                                              | 10                                          | 4,603                             | 6,101                                         | 15.0%       | 80.0% | 5.0%  | 0.0%                       | 0.0% |
| drainage        | Other                                      | _                                                                           | _                                            | _                                               | _                                           | _                                 | _                                             | 0.0%        | 0.0%  | 0.0%  | 0.0%                       | 0.0% |
|                 | Sub-total                                  | 75                                                                          | 150                                          | 13                                              | 10                                          | 4,603                             | 6,101                                         | 15.0%       | 80.0% | 5.0%  | 0.0%                       | 0.0% |

continued on next name

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## **Balranald Shire Council**

Report on infrastructure assets as at 30 June 2023 (continued)

| Asset Class              | Asset Category     | Estimated cost<br>to bring assets<br>to satisfactory<br>standard | agreed level of<br>service set by | 2022/23 | 2022/23<br>Actual<br>maintenance | Net carrying<br>amount | Gross<br>replacement<br>cost (GRC) | Assets |       | ition as a<br>eplaceme |      |      |
|--------------------------|--------------------|------------------------------------------------------------------|-----------------------------------|---------|----------------------------------|------------------------|------------------------------------|--------|-------|------------------------|------|------|
|                          |                    | \$ '000                                                          | \$ '000                           | \$ '000 | \$ '000                          | \$ '000                | \$ '000                            | 1      | 2     | 3                      | 4    | 5    |
| Open space /             | Swimming pools     | -                                                                | -                                 | -       | -                                | 939                    | 1,239                              | 10.0%  | 40.0% | 45.0%                  | 0.0% | 5.0% |
| recreational             | Other              | -                                                                | -                                 | -       | -                                | -                      | -                                  | 0.0%   | 0.0%  | 0.0%                   | 0.0% | 0.0% |
| assets                   | Sub-total          |                                                                  | -                                 | -       | -                                | 939                    | 1,239                              | 10.0%  | 40.0% | 45.0%                  | 0.0% | 5.0% |
| Other                    | Other              | -                                                                | _                                 | _       | _                                | _                      | _                                  | 0.0%   | 0.0%  | 0.0%                   | 0.0% | 0.0% |
| infrastructure<br>assets | Sub-total          |                                                                  | -                                 | -       | -                                | -                      | _                                  | 0.0%   | 0.0%  | 0.0%                   | 0.0% | 0.0% |
|                          | Total – all assets | 6,010                                                            | 8,255                             | 2,129   | 3,953                            | 211,240                | 298,917                            | 43.3%  | 20.1% | 25.2%                  | 8.9% | 2.5% |

(a) Required maintenance is the amount identified in Council's asset management plans.

#### Infrastructure asset condition assessment 'key'

|       | 0     |        |
|-------|-------|--------|
| #     | Cond  | lition |
| $\pi$ | 00110 |        |

#### Integrated planning and reporting (IP&R) description

- Excellent/very good
- 2 Good

1

3

No work required (normal maintenance) Only minor maintenance work required

Urgent renewal/upgrading required

Maintenance work required

Renewal required

- Satisfactory
- 4 Poor
- 5 Very poor

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## **Balranald Shire Council**

Report on infrastructure assets as at 30 June 2023

#### Infrastructure asset performance indicators (consolidated) '

|                                                  | Amounts | Indicator | Indic  | ators   | Benchmark |
|--------------------------------------------------|---------|-----------|--------|---------|-----------|
| \$ '000                                          | 2023    | 2023      | 2022   | 2021    |           |
| Buildings and infrastructure renewals ratio      |         |           |        |         |           |
| Asset renewals 1                                 | 1,759   | 19.97%    | 89.06% | 57.52%  | > 100 00% |
| Depreciation, amortisation and impairment        | 8,808   | 19.97 %   | 89.06% | 57.52%  | > 100.00% |
| Infrastructure backlog ratio                     |         |           |        |         |           |
| Estimated cost to bring assets to a satisfactory |         |           |        |         |           |
| standard                                         | 6,010   | 2.81%     | 1.82%  | 2.75%   | < 2.00%   |
| Net carrying amount of infrastructure assets     | 214,067 |           |        |         |           |
| Asset maintenance ratio                          |         |           |        |         |           |
| Actual asset maintenance                         | 3,953   | 185.67%   | 92.73% | 104.01% | > 100.00% |
| Required asset maintenance                       | 2,129   | 105.07 %  | 92.73% | 104.01% | > 100.00% |
| Cost to bring assets to agreed service level     |         |           |        |         |           |
| Estimated cost to bring assets to                |         |           |        |         |           |
| an agreed service level set by Council           | 8,255   | 2.76%     | 2.23%  | 2.61%   |           |
| Gross replacement cost                           | 298,917 |           |        |         |           |

(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

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## **Balranald Shire Council**

Report on infrastructure assets as at 30 June 2023

#### Infrastructure asset performance indicators (by fund)

|                                                                                                                                                       | Gener   | al fund | Water  | fund   | Sewe   | r fund  | Benchmar  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|--------|--------|--------|---------|-----------|
| \$ '000                                                                                                                                               | 2023    | 2022    | 2023   | 2022   | 2023   | 2022    |           |
| Buildings and infrastructure renewals ratio<br>Asset renewals <sup>1</sup><br>Depreciation, amortisation and impairment                               | 20.50%  | 85.22%  | 0.00%  | 89.34% | 0.00%  | 190.30% | > 100.00% |
| nfrastructure backlog ratio<br>Estimated cost to bring assets to a satisfactory standard<br>Net carrying amount of infrastructure assets              | 2.45%   | 1.35%   | 8.16%  | 8.64%  | 4.53%  | 4.72%   | < 2.00%   |
| Asset maintenance ratio<br>Actual asset maintenance<br>Required asset maintenance                                                                     | 390.61% | 104.27% | 56.91% | 54.96% | 29.57% | 72.89%  | > 100.00% |
| Cost to bring assets to agreed service level<br>Estimated cost to bring assets to an agreed service level set by<br>Council<br>Gross replacement cost | 1.82%   | 1.23%   | 11.99% | 11.86% | 8.73%  | 9.07%   |           |

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

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## 8.2 QUARTERLY BUDGET REVIEW FOR THE PERIOD ENDING 30 SEPTEMBER 2023

| File Number:                | D23.89104                                                                        |
|-----------------------------|----------------------------------------------------------------------------------|
| Author(s):                  | Edna Mendes, Finance Consultant                                                  |
| Approver:                   | Craig Bennett, General Manager                                                   |
| Operational Plan Objective: | Pillar 3: Our Economy – A community that ensures a strong and resilient economy. |

#### PURPOSE OF REPORT

The purpose of this report is to advise Council that the Quarterly Budget Review (**QBR**) for the quarter ending 30 September 2023 has been completed in accordance with the Local Government (General) Regulation 2021 (*the Regulation*) and that the financial position of Council as at 30 September, 2023 and the projected financial position of Council as at 30 June 2024 are both considered to be satisfactory in the opinion of Council's Responsible Accounting Officer (*RAO*).

#### OFFICER RECOMMENDATION

That Council endorses that the projected financial position of the Balranald Shire Council for the year ending 30 June, 2024 as at 30 September, 2023 is considered to be satisfactory.

#### REPORT

The Regulation requires Councils in NSW to prepare, consider and endorse a budget review statement each quarter, which details estimates of income and expenditure, and the revision of these estimates.

The statement must include a report indicating changes in estimates for income and expenditure. The statement must also comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months after the end of the quarter.

The attached financial reports comply with the Council's statutory responsibilities and are presented to comply with Australian Accounting Standards format, as presented in end of year financial reports, and the organisational structure approved by the Council.

The Statement includes the following:

- A Budget Review Summary, including actuals to date, original budget, revised estimates if applicable, and remaining balance;
- A Summary of significant variations and budget adjustments; and
- A Summary of cash restrictions and available cash.

#### Budget Adjustments Included in Quarterly Budget Review Report

Budget adjustments are listed in the attached Quarterly Budget Review (**QBR**) (**Attachment 1**).

The Net result of the budget review as at 30 September, 2023 is a projected budget surplus of \$336K as at 30 June 2024.

Council's Adopted Budget for the 2023/2024 Financial Year projected a budget surplus of \$1K and subsequent variations to revenue and expenditure for the September 2023 quarter resulted in a positive improvement of \$335K to the bottom line.

## ORDINARY COUNCIL MEETING AGENDA

The major variations are a \$230K revenue increase in investment interest, a \$280K revenue increase in Bidgee Haven Retirement Hostel Subsidies, a \$70K revenue increase in Caravan Park occupancy, a \$200K expense required to meet the obligations of a 2021 grant – "Everyone Can Play, a \$220K increase in expenditure to match the contract agreement for Domestic Waste Operations, an extra \$60K to accommodate for revaluations in the Transport area in the 2023/2024 Financial Year and a decrease in Salaries of \$396K due to the delay in making appointments to vacant positions

The following table is a summary of the changes in the Adopted Budget for the 2023/2024 Financial Year after the September 2023 Quarterly Budget Review:

| Summary                                                          | Budget Impact '000 |
|------------------------------------------------------------------|--------------------|
| Original Adopted Budget Surplus for the 2023/2024 Financial Year | \$1                |
| Net Proposed Adjustments from the September 2023 QBR             | \$335              |
|                                                                  |                    |
| Revised Budget Projected to 30 June 2024 – A Surplus of          | <u>\$336</u>       |

During the September 2023 quarter Council received Operational Grants totalling \$172K. A grant of \$5K was received for Library operations, a grant of \$110K was received for Natural Disaster funding and a grant of \$36K was received to assist in the upgrade of the Pavilion.

Advice was received in the September 2023 quarter for grant funding of \$4.04M from the NSW Government for the Regional Emergency Road Repair Fund (*RERRF*).

Expenditure to match this revenue has been added to the budget in the relevant areas.

During the September 2023 quarter Council received Capital Grants totalling \$10K. This grant is for Telehealth implementation at the Bidgee Haven Retirement Hostel.

Expenditure to match this revenue has been added to the budget in line with the project scopes outlined.

A listing of all identified variations is included in the attached QBR Report (Attachment 1).

This quarterly budget review should act as a barometer of Council's financial health during the year and it is also a means by which Council can ensure that it remains on track to meet its objectives, targets and outcomes as set out in its Operational Plan and Budget.

## FINANCIAL IMPLICATIONS

#### Statement re Anticipated Financial Position as at 30 June 2024

The following statement is made in accordance with Clause 203 (2) of the Local Government (General) Regulation 2021:

As Council's Responsible Accounting Officer, it is my opinion that the Quarterly Budget Review Statement for the Balranald Shire Council for the quarter ended 30 September, 2023 indicates that Council's anticipated financial position as at 30 June 2024 is considered satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Craig Bennett Responsible Accounting Officer

## LEGISLATIVE IMPLICATIONS

Section 203 of the Local Government (General) Regulation 2021 states that:

- (1) Not later than 2 months after the end of the quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
  - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of the income and expenditure, and
  - (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A budget review statement must include any information required by the Code to be included in such a statement.

The QBR Statement publication issued in 2010 by the then Division of Local Government, NSW Department of Premier and Cabinet, details the minimum requirements and these requirements have been met in the preparations of this QBR Statement.

## POLICY IMPLICATIONS

Nil.

## **RISK RATING**

Low.

## ATTACHMENTS

1. Quarterly Budget Review - September 2023

## **Quarterly Budget Review Statement**

for the period 01/07/23 to 30/09/23

#### Report by responsible accounting officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021:

#### 30 September 2023

It is my opinion that the Quarterly Budget Review Statement for Balranald Shire Council for the quarter ended 30/09/23 indicates that Council's projected financial position at 30/6/24 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: Graig Bennett Responsible accounting officer

date: 17/11/23

| Balranald Shire Council                                                                           |                              |                                   |          | Quarterly                     | Budget Revi              | Quarterly Budget Review Statement   |
|---------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------|----------|-------------------------------|--------------------------|-------------------------------------|
| Income & expenses budget review statement                                                         |                              |                                   |          | tor the                       |                          | ror the period 01/07/23 to 30/09/23 |
| Budget review for the quarter ended 30 September 2023<br>Income & expenses - Council Consolidated | 2023<br>Original             |                                   |          |                               |                          |                                     |
| (\$,000\$)                                                                                        | Adopted<br>budget<br>2023/24 | Variations<br>for this<br>Sep Qtr | Notes    | Revised<br>year end<br>result | Actual<br>YTD<br>figures | Percentage<br>Achieved              |
| Income                                                                                            |                              | -                                 |          |                               | )                        |                                     |
| Administration                                                                                    | 8,965                        | 196                               | ~        | 9,161                         | 3,876                    | 42%                                 |
| Health Services                                                                                   | 30                           | '                                 | 0        | 30                            | '                        | %0                                  |
| Public order & safety                                                                             | 236                          | -                                 | c        | 237                           | -                        | %0                                  |
| Community services & education                                                                    | 1,631                        | 318                               | 4        | 1,949                         | 484                      | 25%                                 |
| Housing & community amenities                                                                     | 761                          |                                   | 2        | 761                           | 511                      | 67%                                 |
| Recreation & Culture                                                                              | 84                           | 13                                | 9        | 97                            | 11                       | 11%                                 |
| Building Control                                                                                  | 13                           | '                                 | 7        | 13                            | 2                        | 15%                                 |
| Transport & communication                                                                         | 3,556                        | 4,431                             | $\infty$ | 7,987                         | 1,050                    | 13%                                 |
| Business Undertakings                                                                             | 629                          | 115                               | 0        | 744                           | 274                      | 37%                                 |
| Water supplies                                                                                    | 1,934                        | 20                                | 10       | 1,954                         | 1,078                    | 55%                                 |
| Sewer supplies                                                                                    | 863                          | 10                                |          | 873                           | 747                      | 86%                                 |
| Total income including Non Capital Grants &                                                       |                              |                                   |          |                               |                          |                                     |
| Contributions                                                                                     | 18,702                       | 5,104                             |          | 23,806                        | 8,034                    |                                     |
| Expenses                                                                                          |                              |                                   |          |                               |                          |                                     |
| Administration                                                                                    | 6,091                        | (4)                               | 12       | 6,087                         | 1,475                    | 24%                                 |
| Health Services                                                                                   | 360                          | (197)                             | 13       | 163                           | <b>б</b>                 | 6%                                  |
| Public order & safety                                                                             | 519                          | с<br>С                            | 14       | 522                           | 117                      | 22%                                 |
| Community services & education                                                                    | 1,905                        | 32                                | 15       | 1,937                         | 423                      | 22%                                 |
| Housing & community amenities                                                                     | 1,963                        | 226                               | 16       | 2,189                         | 380                      | 17%                                 |
| Recreation & Culture                                                                              | 633                          | 40                                | 17       | 673                           | 143                      | 21%                                 |
| Building Control                                                                                  | '                            | 82                                | 18       | 82                            | 20                       | 24%                                 |
| Transport & communication                                                                         | 2,668                        | 4,326                             | 19       | 6,994                         | 2,207                    | 32%                                 |
| Business Undertakings                                                                             | 775                          | 57                                | 20       | 832                           | 213                      | 26%                                 |
| Water supplies                                                                                    | 924                          |                                   | 21       | 924                           | 130                      | 14%                                 |
| Sewer supplies                                                                                    | 512                          |                                   | 22       | 512                           | 44                       | 9%6                                 |
| Total expenses                                                                                    | 16,350                       | 4,565                             |          | 20,915                        | 5,161                    |                                     |
| Capital Grants and Cont. Expenditure                                                              | 5,969                        | (764)                             |          | 5,205                         | 634                      | 12%                                 |
| Capital Funding Incl. Grants and Cont. Income                                                     | 3,618                        | (968)                             |          | 2,650                         | 1,168                    |                                     |
| Total Surplus/Deficit                                                                             | -                            | 335                               |          | 336                           | 3,407                    |                                     |



## Income & expenses budget review statement

Recommended Income Variations this Quarter Budget Variations being recommended include the following material items:

| Notes | Income Details                                                  | (\$'000)<br>Original<br>Adopted<br>Budget | (\$'000)<br>Budget<br>Variation +/- | (\$'000)<br>Amended/<br>Revised<br>Budget |
|-------|-----------------------------------------------------------------|-------------------------------------------|-------------------------------------|-------------------------------------------|
| 1     | Administration                                                  |                                           |                                     | 1 J                                       |
|       | Increase interest on investments                                | 650,000                                   | 200,000                             | 850,000                                   |
|       | Decrease GM Motor Vehicle Contribution due to recalculation     | 14,000                                    | -3,600                              | 10,400                                    |
|       | Total                                                           | 664,000                                   | 196,400                             | 860,400                                   |
| 3     | Public Order and Safety                                         |                                           |                                     |                                           |
|       | Increase Animal Control fees to reflect current trend           | 500                                       | 1,000                               | 1,500                                     |
|       | Total                                                           | 500                                       | 1,000                               | 1,500                                     |
| 4     | Community Services and Education                                |                                           |                                     |                                           |
|       | Hostel                                                          |                                           |                                     |                                           |
|       | Increase due to successful claim for Covid expenses             | 0                                         | 17,727                              | 17,727                                    |
|       | Increase Resident Care Subsidies                                | 1,146,000                                 | 280,000                             | 1,426,000                                 |
|       | Increase Resident Care Respite fees to match current needs      | 0                                         | 20,000                              | 20,000                                    |
|       | Total                                                           | 1,146,000                                 | 317,727                             | 1,463,727                                 |
| 6     | Recreation and Culture                                          |                                           |                                     |                                           |
|       | Increase Operational Grant funds Library                        | 0                                         | 5,270                               | 5,270                                     |
|       | Increase Library sales to match current trend                   | 100                                       | 900                                 | 1,000                                     |
|       | Increase Library room hire due to expansion of use              | 0                                         | 2,000                               | 2,000                                     |
|       | Increase Sporting Grounds fees to match current trend           | 0                                         | 5,000                               | 5,000                                     |
|       | Total                                                           | 100                                       | 13,170                              | 13,270                                    |
| 8     | Transport                                                       |                                           |                                     |                                           |
|       | Increase to recognise income for Natural Disaster funding       | 0                                         | 110,597                             | 110,597                                   |
|       | Increase to recognise income from Block Grant                   | 330,000                                   | 260,000                             | 590,000                                   |
|       | Increase to recognise for (QRT SH Mtc)                          | 0                                         | 19,751                              | 19,751                                    |
|       | Increase to recognise Regional Emergency Road Repair Fund Grant | 0                                         | 4,040,888                           | 4,040,888                                 |
|       | Total                                                           | 330,000                                   | 4,431,236                           | 4,761,236                                 |

## Income & expenses budget review statement

Recommended Income Variations this Quarter Budget Variations being recommended include the following material items:

| Notes | Income Details                                               | (\$'000)<br>Original<br>Adopted<br>Budget | (\$'000)<br>Budget<br>Variation +/- | (\$'000)<br>Amended/<br>Revised<br>Budget |
|-------|--------------------------------------------------------------|-------------------------------------------|-------------------------------------|-------------------------------------------|
| 9     | Business Undertakings                                        |                                           |                                     |                                           |
|       | Caravan Park                                                 |                                           |                                     |                                           |
|       | Increase in rental revenue due to current level of occupancy | 530,000                                   | 70,000                              | 600,000                                   |
|       | Increase mercandise sales due to current trends              | 2,000                                     | 4,000                               | 6,000                                     |
|       |                                                              | 532,000                                   | 74,000                              | 606,000                                   |
|       | Tourism                                                      |                                           |                                     |                                           |
|       | Increase to recognise Small Business Month Grant             | 0                                         | 2,500                               | 2,500                                     |
|       | Increase to recognise Pavillion Upgrade Grant                | 0                                         | 36,370                              | 36,370                                    |
|       | Increase Tourism Fees charged to match current trend         | 500                                       | 1,000                               | 1,500                                     |
|       | Increase Sales Yanga HH guides                               | 2,000                                     | 1,000                               | 3,000                                     |
|       | Increase Commission                                          | 100                                       | 400                                 | 500                                       |
|       |                                                              | 2,600                                     | 41,270                              | 43,870                                    |
|       | Total                                                        | 534,600                                   | 115,270                             | 649,870                                   |
| 10    | Water                                                        |                                           |                                     |                                           |
|       | Increase investment interest                                 | 80,000                                    | 20,000                              | 100,000                                   |
|       | Total                                                        | 80,000                                    | 20,000                              | 100,000                                   |
| 11    | Sewer                                                        |                                           |                                     |                                           |
|       | Increase investment interest                                 | 40,000                                    | 10,000                              | 50,000                                    |
|       | Total                                                        | 40,000                                    | 10,000                              | 50,000                                    |
|       | Total Recommended Income Variations this Quarter             |                                           |                                     | 5,104,803                                 |

#### Income & expenses budget review statement Recommended Income Variations this Quarter

Budget Variations being recommended include the following material items:

| Notes | Expenditure Details                                                    | (\$'000)<br>Original<br>Adopted<br>Budget | (\$'000)<br>Budget<br>Variation +/- | (\$'000)<br>Amended/<br>Revised<br>Budget |
|-------|------------------------------------------------------------------------|-------------------------------------------|-------------------------------------|-------------------------------------------|
| 12    | Administration                                                         |                                           |                                     |                                           |
|       | Decrease Salaries due to recalculation of GM wages                     | 505,000                                   | -52,810                             | 452,19                                    |
|       | Decrease training budget in HR due to reallocation                     | 2,200                                     | -2,200                              | (                                         |
|       | Increase GM Advertising to cover candidate awareness program           |                                           |                                     |                                           |
|       | (Councillors) and increased advertising across Council                 | 0                                         | 30,000                              | 30,00                                     |
|       | Decrease in Consultancy due to reallocation of budget                  | 170,000                                   | -47,650                             | 122,35                                    |
|       | Increase Meeting expenses due to introduction of new Cultural Audit P  | 2,200                                     | 2,200                               | 4,40                                      |
|       | Decrease Travel budget due to reallocation of budget                   | 500                                       | -500                                |                                           |
|       | Decrease in GM Workshops due to reallocation of budget                 | 500                                       | -500                                |                                           |
|       | Increase to Subscriptions in GM area to match current trends           | 250                                       | 750                                 | 1,00                                      |
|       | Increase to Legal expenses                                             | 8,000                                     | 42,000                              | 50,00                                     |
|       | Increase Travel in GM area using correct account and allow for forseea | 1,500                                     | 4,500                               | 6,00                                      |
|       | Increase Strategic salaries to correct area of expenditure             | 0                                         | 120,000                             | 120,00                                    |
|       | Increase to allocate a buget to RMS Agency Expenses                    | 0                                         | 87,000                              | 87,00                                     |
|       | Decrease Admin salaries due to reallocation of budget                  | 1,183,000                                 | -87,000                             | 1,096,00                                  |
|       | Increase to cover expected Recruitment costs in HR                     | 0                                         | 100,000                             | 100,00                                    |
|       | Increase Merchant Fees to match current trends                         | 3,500                                     | 1,500                               | 5,00                                      |
|       | Increase to allow for Small Assets Pool                                | 0                                         | 5,000                               | 5,00                                      |
|       | Increase WHS Salary budget to correct area of expenditure              | 0                                         | 143,767                             | 143,76                                    |
|       | Increase to allow for Human Resource Consultant                        | 0                                         | 55,000                              | 55,00                                     |
|       | Decrease interest on Loans budget due to reallocation to correct area  | 57,654                                    | -34,563                             | 23,09                                     |
|       | Decrease Salaries in Engineering due to reallocation to various areas  | 1,057,000                                 | -527,037                            | 529,96                                    |
|       | Increase Revaluation budget for transport revaluations 2024/25         | 0                                         | 60,000                              | 60,00                                     |
|       | Increase to cover interim Acting Director of Infrastructure and        |                                           |                                     |                                           |
|       | Planning Services - short term contract                                | 0                                         | 225,000                             | 225,00                                    |
|       | Increase Subscriptions & Memberships in Engineering to match           |                                           |                                     |                                           |
|       | current needs                                                          | 0                                         | 5,000                               | 5,00                                      |
|       | Increase Store Salaries to correct area of expenditure                 | 0                                         | 150,584                             | 150,58                                    |
|       | Increase Depot Salaries to correct area of expenditure                 | 0                                         | 174,747                             | 174,74                                    |
|       | Increase Depot Cleaning to correct area of expenditure                 | 0                                         | 4,600                               | 4,60                                      |
|       | Decrease Depot General Expense budget due to reallocation              | 18,000                                    | -11,500                             | 6,50                                      |
|       | Increase Depot R & M to match current needs                            | 0                                         | 10,000                              | 10,00                                     |
|       | Increase Truck Wash to match current needs                             | 0                                         | 1,500                               | 1,50                                      |
|       | Increase Euston Depot expenditure to match current needs               | 0                                         | 2,000                               | 2,00                                      |
|       | Increase Euston Depot telephone to match current needs                 | 0                                         | 500                                 | 50                                        |
|       | Decrease Euston Depot Operating Expenses due to reallocation of budg   | 0                                         | -2,500                              | -2,50                                     |
|       | Decrease Town group salaries due to reallocation of budget             | 1,047,000                                 |                                     | 984,10                                    |
|       | Increase Water & Sewer Tools                                           | 0                                         | 5,000                               | 5,00                                      |
|       | Decrease Salaries in Roads team due to positions budgeted for          |                                           | -,                                  | -,                                        |
|       | remaining vacant                                                       | 741,196                                   | -154,717                            | 586,47                                    |
|       | Decrease Salaries in Town Services due to positions budgeted for       | ,                                         | ,                                   | 000,17                                    |
|       | remaining vacant                                                       | 1,046,440                                 | -81,703                             | 964,73                                    |
|       | Decrease Mechanics Salaries due to positions budgeted for              | 2,510,140                                 | 02,700                              | 504,75                                    |
|       | remaining vacant                                                       | 160,033                                   | -160,033                            |                                           |
|       | Decrease Plant Registration to match expenditure                       | 60,000                                    |                                     | 56,00                                     |
|       | Decrease R & M Plant due to reallocation of budget                     | 615,000                                   |                                     | 610,00                                    |
|       | Total                                                                  | 6,678,972                                 |                                     | 6,675,01                                  |

## Income & expenses budget review statement

Recommended Income Variations this Quarter

Budget Variations being recommended include the following material items:

| Notes | Expenditure Details                                                                | (\$'000)<br>Original<br>Adopted<br>Budget | (\$'000)<br>Budget<br>Variation +/- | (\$'000)<br>Amended/<br>Revised<br>Budget |
|-------|------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------|-------------------------------------------|
| 13    | Health                                                                             |                                           |                                     |                                           |
|       | Decrease Salaries due to reallocation of budget                                    | 258,000                                   | -200,000                            | 58,000                                    |
|       | Increase quality testing to match current needs                                    | 0                                         | 3,000                               | 3,000                                     |
|       | Total                                                                              | 258,000                                   | -197,000                            | 61,000                                    |
| 14    | Public Order and Safety                                                            |                                           |                                     |                                           |
|       | Increase Material & Contracts budget to reflect current needs                      | 3,100                                     | 3,000                               | 6,100                                     |
|       | Total                                                                              | 3,100                                     | 3,000                               | 6,100                                     |
| 15    | Community Services and Education                                                   |                                           |                                     |                                           |
|       | Hostel                                                                             |                                           |                                     |                                           |
|       | Increase Refund Resident Fees Paid                                                 | 0                                         | 32,500                              | 32,500                                    |
|       | Total                                                                              | 0                                         | 32,500                              | 32,500                                    |
| 16    | Housing and Community Amenties                                                     |                                           |                                     |                                           |
|       | Decrease Property Electricity due to reallocation of budget                        | 150,000                                   | -2,400                              | 147,600                                   |
|       | Decrease Property Repairs & Maintenance due to reallocation of budget              | 200,000                                   |                                     | 175,000                                   |
|       | Decrease Property Cleaning due to reallocation of budget                           | 169,000                                   |                                     | 160,400                                   |
|       | Increase to Repairs and Maintenance housing to match expenditure                   | 0                                         |                                     | 8,000                                     |
|       | Increase Town Planning salaries to correct expenditure area                        | 98,000                                    | 33,500                              | 131,500                                   |
|       |                                                                                    |                                           |                                     |                                           |
|       | Increase Domestic Waste Operation Materials to match current<br>contract agreement | 40.000                                    | 220,000                             | 260,000                                   |

## Income & expenses budget review statement

Recommended Income Variations this Quarter Budget Variations being recommended include the following material items:

| Notes | Expenditure Details                                                   | (\$'000)<br>Original<br>Adopted<br>Budget | (\$'000)<br>Budget<br>Variation +/- | (\$'000)<br>Amended/<br>Revised<br>Budget |
|-------|-----------------------------------------------------------------------|-------------------------------------------|-------------------------------------|-------------------------------------------|
|       |                                                                       |                                           |                                     |                                           |
| 17    | Recreation and Culture                                                |                                           |                                     |                                           |
|       | Library                                                               |                                           |                                     |                                           |
|       | Decrease Salary to match wage allocation                              | 100,000                                   | -5,000                              | 95,00                                     |
|       | Increase in security Monitoring to match required expenditure         | 700                                       | 1,700                               | 2,40                                      |
|       | Increase Cleaning budget to correct costing                           | 0                                         | 1,600                               | 1,60                                      |
|       | Increase Sccommodation and Travel to allow for conference travel      | 0                                         | 2,000                               | 2,000                                     |
|       | Increase Conferences as per costs incurred                            | 0                                         | 3,000                               | 3,000                                     |
|       | Increase Electricity to allow for required expenditure                | 2,600                                     | 500                                 | 3,100                                     |
|       | Decrease General Expenses due to reallocation                         | 1,000                                     | -600                                | 400                                       |
|       | Increase Printing and Stationery to match required expenditure        | 700                                       | 100                                 | 800                                       |
|       | Increase to match Operational Grants received                         | 0                                         | 5,270                               | 5,270                                     |
|       |                                                                       | 105,000                                   |                                     | 113,57                                    |
|       | Community Buildings (Darks and Cordons                                |                                           |                                     |                                           |
|       | Community Buildings/Parks and Gardens                                 |                                           |                                     |                                           |
|       | Increase Repairs and Maintenance Buildings to address current         | 0                                         | 1 500                               | 1.50                                      |
|       | needs                                                                 | 0                                         | 1,500                               | 1,500                                     |
|       | Increase Repairs and Maintenance Museum to address current needs      | 0                                         | 500                                 | 50                                        |
|       | Increase Repairs and Maintenance Parks to address current needs       | 0                                         | 5,000                               | 5,00                                      |
|       | Increase Cleaning budget to correct costing                           | 0                                         | 7,000                               | 7,000                                     |
|       | Increase Electricity budget to correct costing                        | 0                                         | 2,400                               | 2,400                                     |
|       | Increase Repairs and Maintenance Greenham Pk budget to correct        |                                           |                                     |                                           |
|       | costing                                                               | 0                                         | 5,000                               | 5,000                                     |
|       | Increase Repairs and MaintenanceTheatre Royal to address current      |                                           |                                     |                                           |
|       | needs                                                                 | 0                                         | 5,000                               | 5,000                                     |
|       | Increase Repairs and Maintenance Visitor Site to address current      |                                           |                                     |                                           |
|       | needs                                                                 | 0                                         | 5,000                               | 5,000                                     |
|       |                                                                       | 0                                         | 31,400                              | 31,400                                    |
|       | Total                                                                 | 105,000                                   | 39,970                              | 144,970                                   |
|       |                                                                       |                                           |                                     |                                           |
| 18    | Building Control                                                      |                                           |                                     |                                           |
|       | Increase Building Salaries budget to correct costing                  | 0                                         | 80,000                              | 80,000                                    |
|       | Increase Material and Contracts Building Control to match expenditure |                                           |                                     | 2,000                                     |
|       | -                                                                     | 0                                         |                                     | 82,000                                    |

## Income & expenses budget review statement

**Recommended Income Variations this Quarter** 

Budget Variations being recommended include the following material items:

|       |                                                                                                                                | (\$'000)                      | (\$'000)                | (\$'000)                      |  |
|-------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------|-------------------------------|--|
| Notes | Expenditure Details                                                                                                            | Original<br>Adopted<br>Budget | Budget<br>Variation +/- | Amended/<br>Revised<br>Budget |  |
| 19    | Transport                                                                                                                      |                               |                         |                               |  |
|       | Increase in Material costs to match Block Grant Funding<br>Increase budget to cover cleaning of toilet blocks that was covered | 330,000                       | 260,000                 | 590,000                       |  |
|       | by RMCC                                                                                                                        | 0                             | 25,000                  | 25,000                        |  |
|       | Increase to match Regional Emergency Road Repair Fund Grant                                                                    | 0                             | 4,040,888               | 4,040,888                     |  |
|       | Total                                                                                                                          | 330,000                       | 4,325,888               | 4,655,888                     |  |
| 20    | Business Undertakings                                                                                                          |                               |                         |                               |  |
|       | Caravan Park                                                                                                                   |                               |                         |                               |  |
|       | Increase Salaries to match current costings                                                                                    | 135,000                       |                         | 205,000                       |  |
|       | Decrease in Electricity to match current trends                                                                                | 39,000                        |                         | 34,000                        |  |
|       | Increase Software Support ot match current expenditure needs                                                                   | 4,500                         |                         | 6,500                         |  |
|       | Decrease Consumables to match current trend                                                                                    | 10,000                        |                         | 2,000                         |  |
|       |                                                                                                                                | 188,500                       | 59,000                  | 247,500                       |  |
|       | Tourism                                                                                                                        |                               |                         |                               |  |
|       | Decrease Salaries due to recalculation                                                                                         | 158,000                       |                         | 118,000                       |  |
|       | Increase Postage to allow costing in correct area                                                                              | 0                             |                         | 500                           |  |
|       | Increase Printing and Stationery to allow costing in correct area                                                              | 0                             | _/                      | 2,000                         |  |
|       | Increase Internet to allow costing in correct area                                                                             | 0                             |                         | 600                           |  |
|       | Decrease Tourism Souveniers due to reallocation of budget                                                                      | 37,000                        |                         | 0                             |  |
|       | Increase Tourism Souveniers in correct costing area                                                                            | 0                             |                         | 37,000                        |  |
|       | Increase Interest on Loans to allow costing in correct area                                                                    | 0<br>195,000                  |                         | 34,563<br><b>192,663</b>      |  |
|       | Total                                                                                                                          | 383,500                       |                         | 440,163                       |  |
|       | Total Recommended Expenditure Variations this Quarter                                                                          |                               |                         | 4,564,561                     |  |

| 400000404              | o 30/09/23                                                               |                                 |                                                                                                |         | Actual<br>YTD          | figures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 39                                         | 56                 | 537                         | N       |            |                             | 634                       |                 | 110                          | 1,058                          | -                           | 1                          |                                           |                     | 1.168                                       |   | 534                                     |  |  |  |
|------------------------|--------------------------------------------------------------------------|---------------------------------|------------------------------------------------------------------------------------------------|---------|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------|-----------------------------|---------|------------|-----------------------------|---------------------------|-----------------|------------------------------|--------------------------------|-----------------------------|----------------------------|-------------------------------------------|---------------------|---------------------------------------------|---|-----------------------------------------|--|--|--|
| S motion               | duarterly budget Keview Statement<br>for the period 01/07/23 to 30/09/23 |                                 |                                                                                                |         | Revised<br>year end    | result                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 814                                        | 519                | 2,857                       | 000     | <u>n</u> ' | 215                         | 5,205                     |                 | 1                            | 2,972                          | 1,046                       | (1,368)                    | x                                         | 3                   | 2.650                                       |   | (2,555)                                 |  |  |  |
| 4000                   | udget<br>period                                                          |                                 |                                                                                                |         | Notes                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 4                                          | - 00               |                             | 9 ;     | 12         | 13                          |                           |                 |                              | 15                             | 16                          | 17                         | <u>00</u>                                 | 19                  | R                                           | 1 |                                         |  |  |  |
|                        | tarterly b<br>for the                                                    |                                 |                                                                                                |         | Variations<br>for this | Sep Qtr                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 14                                         | 200                | (978)                       |         |            |                             | (764)                     |                 |                              | (968)                          |                             |                            |                                           |                     | (968)                                       |   | (204)                                   |  |  |  |
| ċ                      | วี                                                                       |                                 | mber 2023                                                                                      | Adopted | Original<br>budget     | 2023/24                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 800                                        | 319                | 3,835                       | 000     | <u>e</u> ' | 215                         | 5,969                     |                 |                              | 3,940                          | 1,046                       | (1,368)                    |                                           |                     | 3.618                                       |   | (2,351)                                 |  |  |  |
| Bolimoid Chine Council | bairanaid Shire Council                                                  | Capital budget review statement | Budget review for the quarter ended 30 September 2023<br>Capital budget - Council Consolidated |         | (\$,000\$)             | and the second states of the s | Capital expenditure<br>- Plant & equipment | - Land & buildings | - Roads, bridges, footpaths | - Water | - Other    | Loan repayments (principal) | Total capital expenditure | Capital funding | Rates & other untied funding | Capital grants & contributions | -Transfer from restrictions | - Transfer to restrictions | New loans<br>Receipts from sale of assets | - Plant & equipment | - Land & buildings<br>Total capital funding |   | Net capital funding - surplus/(deficit) |  |  |  |

This statement forms part of Council's Ouarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2023 and should be read in conjuction with the total QBRS report

## **Quarterly Budget Review Statement**

for the period 01/07/23 to 30/09/23

## Capital budget review statement Recommended changes to revised budget

Budget variations being recommended include the following material items:

#### Notes Details

| 7  | Increase Hostel expenditure for the purchase of an Urinalysis Machine and an Observation Machine 4K                                                |  |  |  |  |  |  |  |  |  |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|--|--|
| 7  | Increase Hostel expenditure to match the Telehealth Grant 10K                                                                                      |  |  |  |  |  |  |  |  |  |
| 8  | Increase Recreation and Culture Capital to match funding for "Everyone Can Play"<br>Grant received in 2021. As per funding agreement 200K          |  |  |  |  |  |  |  |  |  |
| 9  | Decrease Block Grant expenditure due to focus on emergency during flooding, therefore inability to spend the full allocation in previous year 978K |  |  |  |  |  |  |  |  |  |
| 15 | Decrease Block Grant Income due to focus on emergency during flooding, therefore inability to                                                      |  |  |  |  |  |  |  |  |  |
|    | to spend the full allocation in previous year 978K                                                                                                 |  |  |  |  |  |  |  |  |  |
| 15 | Increase Hostel income to recognise Telehealth Grant 10K                                                                                           |  |  |  |  |  |  |  |  |  |
|    |                                                                                                                                                    |  |  |  |  |  |  |  |  |  |
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## **Quarterly Budget Review Statement**

for the period 01/07/23 to 30/09/23

#### Consultancy & legal expenses budget review statement

Consultancy & legal expenses overview

| Expense       | YTD expenditure<br>(actual dollars) | Bugeted<br>(Y/N) |
|---------------|-------------------------------------|------------------|
| Consultancies | 198,964                             | Y                |
| Legal Fees    | 16,960                              | Y                |

#### Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

#### **Comments**

Expenditure included in the above YTD figure but not budgeted includes:

#### Details



## 8.3 DATE AND TIME FOR ORDINARY COUNCIL MEETINGS

| File Number:                | D23.88257                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Carol Holmes, Senior Executive Assistant                                                                                      |
| Approver:                   | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

## PURPOSE OF REPORT

For Council to consider and adopt the Ordinary Council Meeting dates, time and location from 1 December 2023 until 31 December 2024.

#### OFFICER RECOMMENDATION

That Council adopts the following dates, time and location for Ordinary Council Meetings from Friday, 1 December 2023 until Tuesday, 31 December 2024:

| Date                       | Time | Location                   |
|----------------------------|------|----------------------------|
| Tuesday, 19 December 2023  | 5 pm | Balranald Council Chambers |
| Tuesday, 20 February 2024  | 5 pm | Balranald Council Chambers |
| Tuesday, 19 March 2024     | 5 pm | Balranald Council Chambers |
| Tuesday, 16 April 2024     | 5 pm | Balranald Council Chambers |
| Tuesday, 21 May 2024       | 5 pm | Balranald Council Chambers |
| Tuesday, 18 June 2024      | 5 pm | Balranald Council Chambers |
| Tuesday, 16 July 2024      | 5 pm | Balranald Council Chambers |
| Tuesday, 20 August 2024    | 5 pm | Balranald Council Chambers |
| Tuesday, 17 September 2024 | 5 pm | Balranald Council Chambers |
| Tuesday, 24 September 2024 | 5 pm | Balranald Council Chambers |
| Tuesday, 15 October 2024   | 5 pm | Balranald Council Chambers |
| Tuesday, 26 November 2024  | 5 pm | Balranald Council Chambers |
| Tuesday, 17 December 2024  | 5 pm | Balranald Council Chambers |

#### REPORT

Council is required to set the date, time and location for all Ordinary Council Meetings. Meeting dates and time for previous years have been held on the third Tuesday of each month commencing at 5.00pm in the Balranald Council Chambers.

Council does not ordinarily hold an Ordinary Council Meeting in January. This is the case for 2024. The first scheduled Ordinary Council Meeting is on Tuesday, 20 February 2024.

There is an additional Ordinary Council Meeting recommended in September 2024 as there are Council elections being held on Saturday, 14 September 2024. The 17 September 2024 Ordinary Council Meeting can deal with the election of the Mayor and other processes that are required after a Council election. The 24 September 2024 Ordinary Council Meeting can deal with the other business that Council is required to deal with on a monthly basis.

The November 2024 meeting is being recommended to be held on the fourth Tuesday (Tuesday, 26 November 2024) as the LGNSW Conference is being held on the third Tuesday of November (Tuesday, 19 November 2024) in Tamworth.

This will provide the opportunity for Councillors and the General Manager to attend the conference.

The following table details the proposed dates, time and location of the Ordinary Council Meetings from Friday, 1 December 2023 until Tuesday, 31 December 2024:

| Date                       | Time | Location                   |
|----------------------------|------|----------------------------|
| Tuesday, 19 December 2023  | 5 pm | Balranald Council Chambers |
| Tuesday, 20 February 2024  | 5 pm | Balranald Council Chambers |
| Tuesday, 19 March 2024     | 5 pm | Balranald Council Chambers |
| Tuesday, 16 April 2024     | 5 pm | Balranald Council Chambers |
| Tuesday, 21 May 2024       | 5 pm | Balranald Council Chambers |
| Tuesday, 18 June 2024      | 5 pm | Balranald Council Chambers |
| Tuesday, 16 July 2024      | 5 pm | Balranald Council Chambers |
| Tuesday, 20 August 2024    | 5 pm | Balranald Council Chambers |
| Tuesday, 17 September 2024 | 5 pm | Balranald Council Chambers |
| Tuesday, 24 September 2024 | 5 pm | Balranald Council Chambers |
| Tuesday, 15 October 2024   | 5 pm | Balranald Council Chambers |
| Tuesday, 26 November 2024  | 5 pm | Balranald Council Chambers |
| Tuesday, 17 December 2024  | 5 pm | Balranald Council Chambers |

All Ordinary Council Meetings will be streamed live on Facebook in line with the requirements of the Code of Meeting Practice.

Extraordinary Council Meetings may be called through the year as required. These will be advertised as set out within the Code.

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

Section 365 of the Local Government Act 1993 states the following:

#### How often does the council meet?

The council is required to meet at least 10 times each year, each time in a different month.

Section 9 of the Local Government Act 1993 states the following:

## Public notice of meetings

(1) A council must give notice to the public of the times and places of its meetings and meetings of those of its committees of which all the members are councillors.

(2) A council and each such committee must have available for the public at its offices and each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting.

## POLICY IMPLICATIONS

Clause 3.2 of Council's Code of Meeting Practice ("Meeting Code") requires that Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

## **RISK RATING**

Low.

## ATTACHMENTS

Nil

#### 8.4 AGED CARE PRUDENTIAL STANDARDS POLICY

| File Number:                | D23.88942                                                                                                                     |  |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|--|
| Author(s):                  | Sheridan Hammet, Administration Officer                                                                                       |  |
| Approver:                   | Craig Bennett, General Manager                                                                                                |  |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |  |

## PURPOSE OF REPORT

To seek endorsement from Council for the Draft Aged Care Prudential Standards Policy (*Attachment 1*) to go out on public exhibition for twenty (28) days and seek public submissions on the draft policy.

A review of Financial Control documents for the Bidgee Haven Retirement Hostel has identified that a formal policy is required to address Prudential Standards. Council is required to advertise all draft policies to the public so that they have the opportunity to make public submissions on the draft policies.

## OFFICER RECOMMENDATION

That Council endorses for the Draft Aged Care Prudential Standards Policy to go out on public exhibition for 28 days. (If after the 28 days of public exhibition no significant submissions are received from the public, then the Draft Aged Care Prudential Standards Policy will be adopted by Council. Otherwise, a further report will be prepared for a future Ordinary Council Meeting to allow for the significant submissions to be considered by Council).

## REPORT

At the Ordinary Council Meeting held on Tuesday February 21, 2023, the following was resolved:

## BIDGEE HAVEN HOSTEL MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 25 JANUARY 2023

#### RESOLUTION 2023/9

Moved: Administrator Mike Colreavy:

- 1. That the Minutes of the Bidgee Haven Retirement Hostel section 355 Committee meeting held on Wednesday, 25 January 2023 be received and noted;
- 2. That the Bidgee Haven Retirement Hostel operate as a low to high residential care facility;
- 3. That Council models the Bidgee Haven Retirement Hostel on levels 1-6 and provides all assumptions required.

- 4. That Council prepares a new Residents Entry Document;
- 5. That Council employs a solicitor working in the aged care sector to prepare a Resident's Contract of Entry;
- 6. That Council approaches the NSW Far West Health Service to work in partnership in the transfer of residents;
- 7. That the Draft Aged Care Prudential Standards Policy be placed on public display for comment with all public comments to be considered at the Council meeting held on 18 April 2023;
- 8. That Council commence consultation with Federal Funding Agencies to seek support for improved funding of Aged Care facilities in rural and remote areas; and
- 9. That Council include required salary funds in its 2023/24 budget.

A review of Council's policies and procedures identified Council is required to update its governance areas to comply with the *Local Government Act, 1993*, the *Local Government (General) Regulation, 2021* and section 52p of the *Aged Care Act, 1997*.

A draft policy was placed on public display in February 2023. This draft policy subsequently required amendments and further consultation with the Aged Care Quality and Safety Commission Financial and Prudential Regulation Group (*ACQSCF&PRG*). Following this consultation period, a revised Draft Aged Care Prudential Standards Policy is now ready to advertise and to invite the public to make submissions on the draft policy.

The Prudential Standards requirements contained under the Aged Care Act, 1997 and in the Fees and Payments Principles 2014 (No 2) require that an operator of an aged care facility must have advice for residents and others, as to its Prudential Standards, its proposed use of resident's accommodation deposits, its corporate governance, liquidity, records management, and any disclosures.

The draft policy reflects the requirements and Council will take steps to inform residents and others as required by the policy and any future legislative changes.

Also attached to this report is the Aged Care Prudential Standard Policy Attachments (*Attachment* 2). This attachment provides information relating to the investing of the Refundable Accommodation Deposits (*RADs*) and records and procedures for the receipting and refunding of any deposits received.

This attachment to the policy is required to be reviewed on an annual basis. The ACQSCF&PRG last reviewed the attachment to the policy on 30 June, 2023.

The policy was also finalised on 30 June, 2023.

The attachment to the policy is not required to go out on public exhibition.

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

Aged Care Act, 1997.

Local Government Act, 1993.

Local Government (General) Regulation, 2021.

## POLICY IMPLICATIONS

Draft Aged Care Prudential Standards Policy.

## **RISK RATING**

Low, as the policy will assist Council to comply with the Aged Care Act, 1997, regulations and the standards expected.

## ATTACHMENTS

- 1. Bidgee Haven Balranald Retirement Hostel Draft Aged Care Prudential Standards Policy - Finalised Version
- 2. Balranald Shire Council Balranald Retirement Hostel Aged Care Prudential Standards Attachment to Policy Finalised Version

Aged Care Prudential Standards Policy



## Aged Care Prudential Standards Policy

Policy adopted: 2023 Minute No.

Reviewed: 30 June 2023

File Ref: D23.87460

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Aged Care Prudential Standards Policy



## **Document Control**

| Issue. | Prepared/Revised<br>by and Date | Action/Amendment Description | Approved By and Date |
|--------|---------------------------------|------------------------------|----------------------|
| 1.0    |                                 | First Edition                | Minute No.           |
|        |                                 |                              |                      |

Aged Care Prudential Standards Policy



#### Introduction

This Policy has been prepared as an initial stage of reform of Councils Prudential Standards for the acceptance, investment and reporting of Residential Accommodation Deposits (RADs).

The Royal Commission into Aged Care and Safety has identified that change is required to the management of resident's payment of accommodation deposits. As changes are made by the Australian Government, this Policy will be amended to reflect the directions and legislation at that time.

Council agrees that improved notification to residents or families is required around the use and investment of RADs and have produced this document based on the Commission findings, and the Australian Governments - Aged Care Quality and Safety Commission, Prudential Standards advice (A copy is attached to this document).

Changes made to this policy shall be made available on Councils website.

#### **1.0 Prudential Standards**

The Prudential Standards as set out in the *Fees and Payments Principles 2014 (No 2)* (the Principles) outline the regulatory requirements of providers in respect of their prudential management of refundable accommodation deposits, accommodation bonds and entry contributions (collectively known as accommodation deposits).

The Aged Care Act 1997 requires that all Approved Providers must comply with the Prudential Standards as set out in the principles.

There are four Prudential Standards being:

- Liquidity Standard
- Records Standard
- Governance Standard; and
- Disclosure Standard.

One of the requirements contained in the Disclosure Standard is the disclosure each year of certain information to the Department of Health. The Approved Provider must submit to the Secretary a statement in the form specified disclosing matters relating to the compliance with the Prudential Standards during the year and disclose instances or periods of non-compliance with those Standards (included with the Annual Prudential Compliance Statement).

Aged Care Prudential Standards Policy



#### 2.0 Governance Requirements

#### 2.1 Governance Standards S49

Council shall meet the Governance standards as prescribed by legislation. The present Governance Standards are pursuant to section 49 of the Principles:

- (1) An approved provider that holds one or more refundable deposit balances or accommodation bond balances must implement and maintain a governance system that ensures that those balances:
  - (a) are used only for permitted uses; and
  - (b) are refunded to care recipients in accordance with section 52P-1 of the Act.
- (2) Without limiting the matters that an approved provider's governance system may deal with, the system must provide for the following:
  - (a) allocating responsibilities to the key personnel of the approved provider in relation to the management of refundable deposit balances or accommodation bond balances held by the provider;
  - (b) monitoring and controlling any delegation or outsourcing of the allocated responsibilities;
  - (c) reporting mechanisms for the allocated responsibilities that ensure that the key personnel who are responsible for the executive decisions of the approved provider can effectively monitor and control the use of refundable deposit balances and accommodation bond balances;
  - (d) ensuring that the key personnel who are allocated responsibilities, and persons to whom responsibilities are delegated or outsourced, are aware of the requirements of the Act and these principles in relation to refundable deposits and accommodation bonds;
  - (e) detecting, recording, and responding to any failure to comply with the requirements referred to in paragraph (d).
- (3) An approved provider must:
  - (a) keep written documentation describing the provider's governance system; and
  - (b) ensure that the written documentation of the provider's governance system is up-to-date; and
  - (c) modify or replace its governance system if the provider becomes aware that the system no longer complies with the requirements set out in subsections (1) and (2).

Councils' governance system includes an Annual Revenue Policy that lists fees and charges applicable to the residential accommodation, resident accommodation bonds and daily charges as a general guide for residents and families. Due to the resident assessment

#### Aged Care Prudential Standards Policy



process these fees may be varied due to the assessments carried out for resident entry and payments.

Some of the areas contained in this Policy include, but are not limited to:

| Item<br>Description                                                                      | Allocation                                                                           | Monitor / Controlling                                                                                                                                                                                                                                                                                                                                                                                                                 | Reporting                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Maintenance<br>& review of<br>room prices                                             | General<br>Manager<br>delegates to<br>Finance Team<br>(Senior<br>Finance<br>Officer) | Councils Annual Revenue (Fees and<br>Charges) Policy. This is available on<br>Councils website. Room prices and other<br>charges may vary due to the resident's level<br>of care needs following assessment from an<br>independent person. The Finance Team<br>conduct research based on a benchmark<br>comparison of surrounding facilities and the<br>current building costs to prepare an annual<br>report for the General Manager | Balranald Shire Council Refundable<br>Accommodation Deposit is \$270,000.<br>The General Manager tables the RAD<br>price report to Council meetings for<br>discussion. See Balranald Shire<br>Council – Minutes Ordinary Meeting –<br>17 <sup>th</sup> February 2015 – Item C - 8<br>https://balranald.nsw.gov.au/wp-<br>content/uploads/2014/03/March-<br>2015.pdf |
| 2. Negotiating<br>& explaining<br>refundable<br>accommodatio<br>n deposits and<br>bonds; | General<br>Manager                                                                   | Council has available a handout titled<br>"Resident Enquiry Information" on its<br>website. This document includes facts from<br>the Department of health & Aged Care and<br>Aged Care Quality and Safety Commission<br>explaining refundable deposits. This<br>document includes information regarding<br>resident in financial hardship.                                                                                            | Resident advocate does an asset<br>assessment, this advice determines if<br>refundable accommodation deposit<br>(RAD), daily accommodation<br>contribution (DAC) or daily<br>accommodation payment (DAP) is to<br>be paid by the resident for their<br>accommodation. General Manager will<br>inform facility manager of outcome of<br>meeting.                     |
| 3. Agreeing to<br>& signing<br>resident<br>agreements;                                   | General<br>Manager<br>delegates to<br>Facility<br>Manager                            | A sample residents' contract is available on<br>Councils website. All residents will be<br>provided with the contract agreement when<br>entering the residential Hostel as a<br>permanent or respite resident. Resident<br>agreements are established through National<br>E-Tools Resident Agreement (NeRA) a<br>program specifically designed to stay up to<br>date with legislation.                                                | Resident agreements are signed by the<br>resident and/or representative, witness<br>and Facility Manager. A copy of the<br>Resident Agreements is given to the<br>resident, filed electronically on<br>Content Manager and in Balranald<br>Shire Councils Legal Documents<br>Register.<br>This is reconciled annually by external<br>auditors.                      |
| 4. Reporting to<br>residents on<br>RAD balances;                                         | Prepared by<br>Finance Team<br>and signed by<br>General<br>Manager                   | Council will provide all residents that have<br>paid a Residential Accommodation Deposit<br>an annual statement on balances as per this<br>policy, or more frequently as requested by<br>the resident, an authorized family member or<br>support organization. These letters and<br>statements are audited annually.                                                                                                                  | Letter regarding accommodation<br>deposits held is sent annually to<br>residents and/or their representative<br>regarding investment.                                                                                                                                                                                                                               |

Aged Care Prudential Standards Policy



| 5. Permitted<br>Uses – Terms<br>Deposits / Cash<br>at Bank; | Senior<br>Finance<br>Officer   | Council shall ensure that all RADs are used<br>as per this Policy and in accordance with<br>section 52N of the Aged Care Act 1997.<br>Council will only invest RAD monies as per<br>its investment policy. The Investment policy<br>is available on its website.<br>Investment policy -<br><u>https://balranald.nsw.gov.au/wp-<br/>content/uploads/2021/11/Investment-Policy-<br/>Council-Reviewed-October-2021-1.pdf</u>                                                                                                                                                                                                                                                             | Investments are reported on monthly;<br>reports are prepared for Council<br>meetings.                                                             |
|-------------------------------------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 6. Permitted<br>Uses –<br>Refunding.                        | General<br>Manager             | Council shall ensure that all refunds due to<br>residents upon departure from the Hostel<br>shall be paid in full and any interest added<br>for the period from departure to the time of<br>payment as per the Act. E-Tools Refundable<br>Accommodation Deposit (eRAD) program<br>shows all Refundable Accommodation<br>Deposits and Bonds held for Balranald Shire<br>Council. On resident departure from the<br>facility a refund is entered through the<br>program, it requires date of death/departure,<br>date probate or required documents sighted<br>and date of refund. eRad calculates this<br>interest based on the information entered and<br>RAD held for that resident. | All refunds are reviewed and approved<br>by the General Manager.                                                                                  |
| Signing cheque<br>& authorising<br>EFT refunds;             | General<br>Manager             | Council has internal delegations and<br>financial procedures that restrict who can<br>make payments, sign cheques or undertake<br>EFT refunds.<br>Copies of polies are available on Councils<br>website.                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Amendments are made by Councils<br>administrators at Ordinary Council<br>meetings.                                                                |
| Maintenance of<br>accommodatio<br>n bond register           | General<br>Manager<br>delegate | Council will maintain a register of<br>accommodation bonds that can be viewed by<br>residents and authorized family or appointed<br>members on request. Council uses E-Tools<br>Refundable Accommodation Deposit<br>(eRAD) software program, and a "Bonds<br>Register" is available on excel spreadsheet or<br>hard copy. This is audited annually by<br>Councils external auditors.                                                                                                                                                                                                                                                                                                  | Any changes to deposits held or<br>updates are made by a delegate of<br>General Manager, any discrepancies<br>are reported to the General Manager |

### 2.2 Permitted uses

Division 52N of the *Aged Care Act 1997* defines permitted uses. The use of refundable accommodation deposits (RADs) is regulated by Part 6 of the Principles.

An Approved Provider is permitted to use RADs for the following:

## Aged Care Prudential Standards Policy



a) Capital expenditure for residential or flexible aged care purposes

- b) Investing in certain financial products
- c) To make a loan (with certain conditions to be satisfied)
- d) To refund or repay debt accrued for the purposes of refunding accommodation deposits
- e) To repay debt accrued for the purposes of capital expenditure as referred to in above
- f) To repay debt accrued before 1 October 2011 (the application date for the current permitted use rules) if the debt is accrued for the purposes of providing aged care to care recipients
- g) For a use permitted by the Fees and Payments Principles.

Schedule 1 provides details of permitted projects or use of RAD funds. This Schedule may be changed Annually or as required to reflect approved changes by the Council.

## 3.0 Annual Prudential Compliance Statement

Approved Providers that hold RADs are required by 52N-1 of the *Aged Care Act 1997* to comply with the Prudential Standards. The Disclosure Standard requires to complete and submit the Annual Prudential Compliance Statement (APCS) to the secretary of the Department within four months of the end of their financial year.

The APCS acts to demonstrate the compliance with the four Prudential Standards. The APCS must be audited by an independent external auditor.

The APCS contains questions about the number and value of the accommodation deposits held, whether refunds were paid on time, and whether they complied with Prudential Standards. Approved Providers are also required to provide information to support their compliance with permitted uses for accommodation deposits.

## 4.0 Financial Reporting Requirements

Division 2 of the Principles requires Approved Providers to submit to Department the following:

- Aged Care Financial Report (ACFR) (which includes the Annual Prudential Compliance Statement)
- General Purpose Financial Report.

Council publicly reports expenditure and income for the Bidgee Haven – Balranald Retirement Hostel each month that a Council meeting is held. This information is available in the Monthly Council Business Paper.

## Aged Care Prudential Standards Policy



Council is required to have its finances examined by external Audit annually to comply with NSW Local Government Legislation and direction. Fully audited statements are reported publicly as available.

## 5.0 Corporate Governance

Governance refers to the systems that are in place to "govern" or control an organisation. Each organisation must consider how this is best achieved for their organisation which can depend on for example, the size and complexity of the organisation.

Those charged with governance - such as the Board of Directors (Council) are the primary stakeholders influencing corporate governance of the organisation and have the ultimate responsibility and accountability of ensuring strategic goals are met, financial sustainability is maintained, as well as to comply with obligations as set by the regulatory environment in which the organisation operates.

For Approved Providers, with regards to financial reporting and prudential compliance, the Directors (Council) must ensure compliance with the following (depending on the type of organisation):

- Corporations Act 2001 (for listed companies, and for-profit companies)
- Australian Charities and Not-for-Profits Commission Act 2012 (for registered not-forprofit entities)
- Income Tax Assessment Act 1997
- Aged Care Act 1997
- Fees and Payments Principles 2014 (No 2)
- Accountability Principles 2014.
- NSW Local Government Act 1993and Regulations thereto

The Directors (Council) must ensure appropriate mechanisms have been implemented to ensure compliance with the above regulatory environment in addition to a significant number of other legislative and statutory obligations. This includes the responsibilities relevant to managing prudential risk within the organisation and ensuring compliance with the current Standards as set out in the respective *Principles*.

With reference to the Governance Standard, the Directors (Council) must ensure that the organisation only uses RADs for permitted uses and that RADs are refunded to residents or their estates within the specified timeframe. The Governance Standard also sets out the minimum governance system that should be adopted by an Approved Provider including those in relation to reporting and delegation. An important component is the requirement to enable a robust risk management environment.

The use of RAD funds is shown in Schedule 1 to this document. The Schedule maybe amended from time to time following approval of the Council.

Aged Care Prudential Standards Policy



## Division 1: Liquidity Standard

## **Requirement for sufficient liquidity**

If an Approved Provider holds one or more refundable deposit balances, accommodation bond balances or entry contribution balances, the Approved Provider must maintain sufficient liquidity to ensure that the Approved Provider can refund, in accordance with the Act and these principles, any of those balances that can be expected to fall due in the following 12 months.

## Requirement to implement, maintain and comply with liquidity management statement.

An Approved Provider that holds one or more refundable deposit balances, accommodation bond balances or entry contribution balances must implement and maintain a written liquidity management statement (LMS) that sets out:

a) the amount (expressed as an amount of whole dollars) required to ensure that the Approved Provider has sufficient liquidity for the purposes of section 43 (the minimum level of liquidity); and

b) the factors that the Approved Provider had regard to in determining the minimum level of liquidity; and

c) the form in which the Approved Provider will maintain the minimum level of liquidity.

## Attachment to policy -

Schedule 1: Use of Resident Accommodation Deposit (RAD) Liquidity Management Statement (LMS) – Annual Statements to Residents

D23.87459 Aged Care Prudential Standards Policy – Attachments

## Division 2: Records Standard

## Refundable deposit register

An Approved Provider must establish and maintain a register (the refundable deposit register) that includes:

- a) the information in relation to refundable deposits, accommodation bonds and entry contributions as provided by this Division; and
- b) any other information in relation to refundable deposits, accommodation bonds or entry contributions determined, by legislative instrument, by the Secretary.

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## Aged Care Prudential Standards Policy



An Approved Provider maintains such a register and forms the basis for its annual reporting requirements within the Disclosure Standard.

## **Division 3: Governance Standard General**

## Requirement for governance system

An approved provider that holds one or more refundable deposit balances or accommodation bond balances must implement and maintain a governance system that ensures that those balances:

a) are used only for permitted uses; and

b) are refunded to care recipients in accordance with section 52P-1 of the Act. Without limiting the matters that an approved provider's governance system may deal with, the system must provide for the following:

a) allocating responsibilities to the key personnel of the approved provider in relation to the management of refundable deposit balances or accommodation bond balances held by the provider

b) monitoring and controlling any delegation or outsourcing of the allocated responsibilities c) reporting mechanisms for the allocated responsibilities that ensure that the key personnel who are responsible for the executive decisions of the approved provider can effectively monitor and control the use of refundable deposit balances and accommodation bond balances

d) ensuring that the key personnel who are allocated responsibilities, and persons to whom responsibilities are delegated or outsourced, are aware of the requirements of the Act and these principles in relation to refundable deposits and accommodation bonds
e) detecting, recording, and responding to any failure to comply with the requirements referred to in paragraph d.

The Bidgee Haven - Balranald Retirement Hostel s355 Committee through Management and underlying internal control environment (including the external audit of the annual prudential compliance statement) ensure the governance expectations are met.

## Aged Care Prudential Standards Policy



## Requirement for investment management strategy

Where refundable deposits and bonds are not immediately required for other permitted uses, providers may choose to invest them in order to generate additional income. The Act allows for refundable deposits and bonds to be invested in a broad range of financial products i.e. a financial product covered by any of paragraphs 52N-1(3)(b) to (e) of the Act

While investment in particular financial products and religious charitable development funds is a permitted use for refundable deposits and bonds, these investments bring with them a range of risks that need to be recognised and appropriately managed.

If a provider invests bonds and refundable deposits solely in a deposit taking facility provided by an authorised deposit-taking institution, then the provider is not required to implement an investment management strategy. Otherwise, the Approved Provider must implement and maintain a written investment management strategy that sets out the following:

a) the Approved Provider's investment objectives

b) the Approved Provider's assessment of the level of risk to the provider's ability to refund refundable deposit balances or accommodation bond balances in accordance with the Act c) a strategy for achieving the investment objectives while ensuring that the Approved Provider can refund refundable deposit balances and accommodation bond balances in accordance with the Act

d) the asset classes the approved provider may invest in

e) investment limits for each asset class that are consistent with the investment objectives
 f) key personnel with appropriate skills and experience who are responsible for implementing the investment management strategy.

Aged Care Prudential Standards Policy



**Division 4: Disclosure Standard** 

## Annual prudential compliance statement

An Approved Provider must give the Secretary a statement (the annual prudential compliance statement) for a financial year for the approved provider that includes the following:

- a) information about refundable deposits and refundable deposit balances referred to in section 52.
- b) information about accommodation bonds and accommodation bond balances referred to in section 53
- c) information about entry contributions and entry contribution balances referred to in section 54
- d) information about other fees referred to in section 54A
- e) the statements and other information referred to in section 55
- f) any other statements and information determined, by legislative instrument, by the Secretary.

## Audit of annual prudential compliance statement

An annual prudential compliance statement must be supported by an independent audit provided by:

- a) a registered company auditor within the meaning of the Corporations Act 2001; or
- b) a person approved by the Secretary under subsection (2).

## Disclosure to care recipients.

Providers have responsibilities for information that must be provided to care recipients (or their representatives).

Aged Care Prudential Standards Policy



## Copy of accommodation agreement

Within seven days after an accommodation agreement is entered, providers must notify the care recipient, in writing, that the provider will give the care recipient, within 7 days of a request by the care recipient, the information and documents set out in section 57 of the Fees and Payments Principles which include:

- a) summary of the permitted uses that refundable deposits and bonds have been used for in the previous financial year
- b) if refundable deposits and bonds have been invested in financial products other than through an authorised deposit-taking institution, a statement explaining the provider's investment objectives and the asset classes they may invest in
- c) information about whether the provider has complied with the prudential requirements and permitted uses for refundable deposits and bonds
- d) a copy of the independent audit opinion of the annual prudential compliance statement from the previous financial year
- e) information about the number of refundable deposit balances and bond balances that were not refunded in accordance with the Act or, for entry contributions, a formal agreement
- f) the provider's most recent audited accounts or, if the service is part of a broader organisation, the statement relating to the aged care component
- g) a copy of the resident's entry in the refundable deposit register, current at the time of the request.

Within four months after the end of each financial year, providers are required to provide care recipients who have paid a refundable deposit, a bond or an entry contribution with the following information:

- a) a copy of the resident's entry in the refundable deposit register, as at the end of the financial year (assuming that the resident had paid a refundable deposit or an bond prior to the end of the financial year), and
- b) a written statement that the provider will provide, within seven days of request, the information and documents specified in section 57(1)(a)-(g) - (3), Fees and Payments Principles.

If a care recipient who has paid a refundable deposit, a bond or entry contribution requests the information and documents set out in section 57(1)(a)-(g) - (3), and provider must provide it within seven days. That information includes the following:

a) a summary of the permitted uses that refundable deposits and bonds have been used for in the previous financial year

## Aged Care Prudential Standards Policy



- b) if refundable deposits and bonds have been invested in financial products other than through an authorised deposit-taking institution, a statement explaining the provider's investment objectives and the asset classes they may invest in
- c) information about whether the provider has complied with the prudential requirements and permitted uses for refundable deposits and bonds
- d) a copy of the independent audit opinion of the annual prudential compliance statement from the previous financial year
- e) information about the number of refundable deposit balances and bond balances that were not refunded in accordance with the Act or, for entry contributions, a formal agreement
- f) the provider's most recent audited accounts or, if the service is part of a broader organisation, the statement relating to the aged care component
- g) a copy of the resident's entry in the refundable deposit register, current at the time of the request.

Bidgee Haven - Balranald Retirement Hostel completes and submits its audited annual prudential compliance statement. Accommodation agreements are prepared for each resident and all other information is provided and/or advised that it is available on request. Annual disclosure requirements are also met.

## How to contact Balranald Shire Council and Bidgee Haven - Balranald Retirement Hostel

## Post

Balranald Shire Council PO Box 120 Balranald NSW 2715

## Telephone

Balranald Shire Council (03) 5020 1300

## Online

Email: council@balranald.nsw.gov.au

# Aged Care Prudential Standards Policy -Attachments

File Ref: D23.87459

Next review date: 30 June 2024

Aged Care Prudential Standards Policy



## Schedule 1: Division 1 - Use of Resident Accommodation Deposit (Liquidity Management Statement) – Annual Statements to Residents

Balranald Shire Council has prepared this annual statement as to the use of the Residential Accommodation Deposit *(RAD)* in accordance with the Aged Care Prudential Standards Policy.

Balranald Shire Council does not have any proposed Capital or Maintenance works proposed within its 2023 – 2024 Budget that require the use of Residential Accommodation Deposits (RAD).

Balranald Shire Council as the owner and operator of the Bidgee Haven - Balranald Retirement Hostel will not use the Residential Accommodation Deposit (RAD) Funds that it holds according to Commonwealth legislation, for any works during the budget period.

Balranald Shire Council will invest the Residential Accommodation Deposit (RAD) funds of all residents in investment bearing term accounts, to generate interest for future use by Council in the maintenance of the Hostel.

All investments shall be in accordance with Councils Investment Policy.

All invested RAD funds are subject to Audit in accordance with the NSW Government Legislation for Local Councils and as determined by the NSW Audit Office.

## Investment of Residential Accommodation Deposits (RAD) Liquidity Management Statement (LMS)

Balranald Shire Council shall invest **Residential Accommodation Deposit (RAD)** Funds in interest bearing funds in accordance with its Investment Policy and Commonwealth legislation.

Council will invest up to 80% (approximately \$1.6 million) of all RAD funds in term deposits and shall hold a minimum of 20% (or a minimum liquidity level of \$400,000) of RAD funds in the form of cash in transactional accounts to meet resident exit payments when a resident leaves the Hostel. Balranald Shire Council has access to other funds to meet an increase in demand for repayment of RADs as and if required or may with draw funds from investment as circumstances require. In considering the minimum level of liquidity required to meet future RAD payments, management have considered the following factors:

- Total value of the current RAD liability
- Projections of future RAD liabilities
- Historical RAD trends
- Net RAD receipts during the year

Senior finance officers will report to the committee regarding movements in investments and the maintenance of the minimum liquidity amount held.

All interest derived from the investment of RAD Funds shall be retained by Council as permitted by legislation and shall be held in a Reserve for improvements and maintenance of the Hostel.

Where a resident exits the Hostel and the RAD funds are held by Council awaiting advice or direction for payment, only these RAD Funds shall be paid interest as per Commonwealth legislation from the period of exiting the Hostel until funds are transferred to the resident or by legal direction. Interest

## Aged Care Prudential Standards Policy



paid shall be equivalent to the daily cash rate that Council receives during the period that funds are held.

Council cannot determine the length of time between when a resident exits the Hostel and when the payment of RAD Funds is required and cannot invest the funds in a higher yielding interest account.

This Liquidity Management Statement (LMS) has been prepared for all residents, families and advisory to residents as to Councils current and future use of RAD Funds as permitted by the Aged Care Prudential Standards Policy and Commonwealth Legislation. This statement is updated annually and provided to all residents and/or representatives who Balranald Shire Council holds a Refundable Accommodation Deposit (RAD) for.

Aged Care Prudential Standards Policy



# Schedule 2: Division 3 - Refundable Accommodation Deposit (RAD) Procedure

## **Resident Entry Process**

- Resident enquiring to enter the Balranald Retirement Hostel is supplied with a Resident Enquiry Information pack from the facility manager, this details fees that may apply and states the Refundable Accommodation Bond. Resident Enquiry Pack can be attained via -
  - Email council@balranald.nsw.gov.au
  - Visit Shire office 70 Market Street, Balranald NSW
  - Website www.balranald.nsw.gov.au/community-facilities/bidgee-haven-retirementhostel
    - Call (03) 5020 1300
- The facility manager will explain the requirement of a RAD/DAP payment if applicable. The facility manager does not provide any financial advice and prospective residents are recommended to obtain their own independent financial advice. If residents require further information, they are directed to websites of the Aged Care Safety & Quality Commission, My Aged Care, the Department of Health and Aged Care and Services Australia.
- If a prospective resident if suffering from financial hardship, they are to provide a submission to the General Manager to consider their situation.
- Acceptance of the resident into Balranald Retirement Hostel is formalised by the Resident Accommodation Agreement being completed. These agreements are available in a standardised template from National E-Tools Resident Agreement software. Within the agreement evidence of entry method is detailed showing if a RAD is payable and the date which the RAD is to be paid to Council. The facility manager will explain the agreement to a prospective resident noting that they may want to obtain their own legal advice.
- Once an agreement is signed, advice of forthcoming RAD payment is given to Council's Senior Finance Officer by way of copy of the relevant page of entry agreement. Finance officer issues invoice to client. Residents have up to 6 months to pay a RAD balance and they may be charged a DAP payment until received.
- On receipt of RAD payment, the RAD is receipted into Councils Financial System by Senior Finance Officer. The payment will be receipted to GL 2620-6210. Once this receipt has been finalised a copy of the receipt will be forwarded to Councils Officer in control of updating and managing Balranald Retirement Hostel Refundable Accommodation Bond register and Electronic Refundable Accommodation Deposit (*eRad*) system. There are instructions that come with the eRAD software.
- The RADs register and the eRad system will be updated with new resident's details entry date, RAD amount, date paid and personal information as required.
- The RAD will be transferred into a reserve for Bidgee Haven Refundable Accommodation Deposits.
- At end of month, the eRAD register balance is reconciled with the RAD funds held in terms deposits and cash accounts by the Senior Finance Officer. Any discrepancies are reported to the General Manager for investigation.
- Annually a letter of advice is sent to all residents nominated parties informing the value of current RAD. This process is completed by Council's Senior Finance Officer and a template

## Aged Care Prudential Standards Policy



letter is obtained from the eRAD software. This template letter is also checked by our auditors to ensure compliance before its issued to the care recipient. Any discrepancies are reported to the General Manager for investigation.

## **Refund Process**

- On death or departure from the facility the resident/representative is provided 'Balranald Retirement Hostel – Request for Release of Refundable Accommodation Bond & Creditor Details Form'.
- Completed forms are signed off by the General Manager only if received with all appropriate documentation attached (departure information, power of attorney authority, letters of administration creditor details etc)
- Refund documentation and request for payment form are given to Council's Senior Finance Officer to process refund of the RAD.
- Senior Finance Officer processes refund. All documentation provided by General Manager and refund advice are filled. All refunds are audited annually and checked for correct interest and compliance with timeframes.
- Once refund is made, the following process is how the interest is calculated and Accommodation Deposit Register is updated.
  - Transferred notification to leave date, date of transfer and refund date are entered into eRad program by delegate of General Manager. This calculates the interest owing to the resident based on the dates and MPIR for resident and BIR
  - Deceased Date of death, date probate (or similar) sighted, and refund date are entered eRad program by delegate of General Manager. This calculates the interest owing to the estate based on the dates and MPIR for resident and BIR.
  - Once a refund is finalised on eRad program the resident is marked as departed on the register, the excel spreadsheet for accommodation deposits is updated and balances are reconciled with GL account.
- Interest calculation is provided to General Manager for review, request for payment form is submitted to Senior Finance Officer and owing interest amount is paid to estate (same creditor as deposit refunded to). Supporting documentation is filled.
- The formula for calculating interest is detailed in Part 7 of the Fees and Payments Principles 2014 (No.2).

Aged Care Prudential Standards Policy



## Schedule 2.1: Division 3 - Training & Key Personnel Responsibilities

## **Responsible Personnel Training**

Staff receive refundable deposit and accommodation bond related training when the need is triggered by a change in legislation affecting refundable deposit and accommodation bond management, or when a change in position or responsibility for existing staff members occurs. Responsible Personnel Training Staff receive refundable deposit and accommodation bond related training when the need is triggered by a change in legislation affecting refundable deposit and accommodation bond management, or when a change in position or responsibility for existing staff members and accommodation bond management, or when a change in position or responsibility for existing staff members occurs.

## **Key Personnel Responsibilities**

Balranald Shire Council has delegated authority to the General Manager for the purposes of authorising use of refundable deposits and accommodation bonds on permitted uses. Any subsequent delegation by the General Manager to other Council officers to authorise the use of refundable deposits and accommodation bonds will be listed in the Balranald Shire Council Delegations Register.

Key compliance (and non-compliance) requirements can be identified through an effective review process of the provider's governance system. The following governance framework has been implemented by Balranald Shire Council:

- i. Policy reviews process policy schedules 1-4 to be reviewed annually.
- ii. Delegations Register reviewed at least annually in line with legislation changes affecting delegations of authority; and changes in responsibilities of Officers with delegated authority.

The General Manager will further ensure that this policy is continuously reviewed, kept up to date with legislative changes and is compliant.

## Schedule 3: Division 2: Records Standard

Balranald Shire Council maintain a Refundable Deposits Register as outlined in Part 5 Division 3 of the Principles. Balranald Shire Council's register is maintained in E-Tools Refundable Accommodation Deposit (eRad), a software program to manage the refundable deposits and an excel spreadsheet is available on application in electronic or hard copy form. The Refundable Accommodation Deposits Register is audited annually and reconciled with the RAD funds held in terms deposits and cash accounts or other permitted uses if applicable.

The General Manager will further ensure that this procedure is continuously reviewed, kept up to date with legislative changes and is compliant.

Aged Care Prudential Standards Policy



Australian Government – Aged Care Quality and Safety Commission – **Prudential Standards** 

> Australian Government Aged Care Quality and Safety Commission

## **Prudential Standards**



Engage Empower Safeguard

## Overview

Approved providers of residential aged care are required to comply with prudential responsibilities set out in the Aged Care Act 1997 (the Aged Care Act) and the Fees and Payments Principles 2014 (No.2) (the Principles). In particular, approved providers must comply with the following:

- general responsibilities of approved providers (outlined in sections 56-1(a)(iii), section 56-1(c) (i) and section 56-1(n) of the Aged Care Act);
- · requirements relating to managing refundable deposits, accommodation bonds and entry contributions (outlined in Part 3A.3 of Chapter 3A of the Aged Care Act and Parts 6 and 7 of the Principles); and,
- the Prudential Standards (Part 5 of the Principles).
- There are four Prudential Standards (the Standards) in the Principles:
- Liquidity Standard
- Records Standard
- Governance Standard
- Disclosure Standard

## **1.1 Liquidity Standard**



The Liquidity Standard, (sections 43-44 of the Principles), requires any approved provider holding at least one refundable deposit

or accommodation bond balance (including entry contributions) during the financial year to:

- maintain sufficient liquidity to ensure they can refund refundable, deposit balances and accommodation bond balances (including entry contributions) that can be expected to fall due in the following 12 months (see: section 43 of the Principles).
- implement and maintain a written liquidity management strategy (LMS), which identifies:
- the minimum level of liquidity expressed as an amount of whole dollars required to ensure the approved provider has sufficient liquidity to refund refundable deposits and accommodation bond balances (including entry contributions) as they fall due;
- the factors the approved provider considered in determining the minimum level of liquidity; and,
- the form in which the provider will maintain the minimum level of liquidity (see: section 44(1) of the Principles).

Common forms of evidence that are required from an approved provider to confirm they can maintain minimum liquidity are an LMS, bank statements or lines of credit balances.

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## ee Haven Inald Retirement Hostel

## d Care Prudential Standards Policy





An approved provider is also required to:

- maintain the minimum level of liquidity (in the form specified in the approved provider's LMS);
- ensure the approved provider's LMS is kept up-to-date and complies with the requirements in section 44(1) of the Principles; and,
- modify, or replace, its LMS if the approved provider becomes aware that the LMS no longer complies with the requirements in section 44(1) of the Principles (see: section 44(2) of the Principles).

## **1.2 Records Standard**



The Records Standard (sections 45-48 of the Principles) requires an approved provider to establish and maintain

a register (refundable deposit register) that includes information in relation to refundable deposits, accommodation bonds and entry contributions.

The refundable deposit register:

- may be maintained at either the service level or at provider level, noting that for the Annual Prudential Compliance Statement (APCS), it is at provider level
- · can be either in hard copy or electronic
- must include relevant details on payments made – for example, lump sum, part lump sum and daily accommodation payments or periodic payments
- must include resident ID number and resident name, RAD or bond details, the date the resident entered the service (or the date if the resident transferred from another service) and date payment/s were made (inclusive of any instalments).

Common forms of evidence required to assess compliance are RAD register entries for individual care recipients and RAD refunds.

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## **1.3 Governance Standard**



The Governance Standard (sections 49-50 of the Principles) requires approved providers to develop sound governance systems

to ensure refundable deposit balances and accommodation bond balances (if any) are only used for permitted uses and are refunded to care recipients in accordance with section 52P-1 of the Aged Care Act.

The Governance Standard promotes sound business practices by requiring approved providers to develop and implement governance arrangements in accordance with the size and complexity of a provider's business. In effect, approved providers who hold refundable deposit balances or accommodation bond balances are required to have a governance system in place to manage these. The system will ensure that refundable deposit balances and bond balances are only used for permitted uses and for the purpose of refunds for consumers in accordance with the Aged Care Act.

Approved providers are required to maintain a written investment management strategy (IMS) if they invest refundable deposits or accommodation bonds in financial products, as outlined in section 52N-1(3)(b) to (e) of the Aged Care Act and section 63(c) of the Principles or if they invest in a fund, but not controlling entity of a fund.

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Common forms of evidence required to assess compliance with the Governance Standard are:

- governance policies and procedures in relation to managing and controlling refundable deposits and accommodation bonds
- job descriptions
- training documentation in relation to RADs responsibilities
- IMS
- refundable deposit and accommodation bond refund policies and procedures
- financial delegations in relation to refundable deposits and accommodation bond refunds
- · loan documents to related parties
- · evidence of capital expenditure
- · evidence of investments.

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# Balranald Shire Council Balranald Retirement Hostel Australian Government Aged Care Quality and Safety Commission Prudential Standards Openation Openation Openation

## **1.4 Disclosure Standard**



The Disclosure Standard, (sections 51-58 of the Principles), requires approved providers holding refundable deposits and accommodation

bonds (including entry contributions) to provide the Secretary of the Department of Health, care recipients, prospective care recipients and their representatives, information on their compliance with the Liquidity, Governance, Records and Disclosure Standards, including information on their refundable deposit balances.

The Annual Prudential Compliance Statement (APCS) and letter to care recipients or their representatives should be completed within 4 months of the end of the financial year, which for most providers will be 31 October.

Common forms of evidence required to assess compliance with the Disclosure Standard are:

- the APCS
- letters sent to care recipients within
   4 months of the end of the financial year
- accommodation agreements
- information on the approved provider's website.

| 3.5 DA 07/2005 MOD 2 - MODIFICATION APPLICATION TO DA 07/2005 - MIXED USE DEVELOPMENT |                                                                                                              |  |  |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--|--|
| File Number:                                                                          | D23.89203                                                                                                    |  |  |
| Author(s):                                                                            | Nikkita Manning-Rayner, Administration Officer - Health & Development                                        |  |  |
|                                                                                       | Ray Mitchell, Health & Development Officer                                                                   |  |  |
| Approver:                                                                             | Adrian Edgcome-Lucas, Interim Acting Director of<br>Infrastructure & Planning Services                       |  |  |
| Applicant:                                                                            | Roy Costa Planning & Development                                                                             |  |  |
| Owner:                                                                                | Dialena Nominees Pty Ltd                                                                                     |  |  |
| Proposal:                                                                             | Modification to DA 07/2005 – Further refinement of concept site layout                                       |  |  |
| Location:                                                                             | 51819 Sturt Highway, Euston NSW 2737                                                                         |  |  |
| Operational Plan Objective:                                                           | Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment. |  |  |

## PURPOSE OF REPORT

To seek Council's consent under Part 4.55 of the Environmental Planning and Assessment Act 1979 to modify the consent for a mixed use development at 51819 Sturt Highway, Euston NSW 2737.

## OFFICER RECOMMENDATION

That Council approve Modification Application DA 07/2005 Mod 2 for the mixed use development on Lot 2 DP 1244384, 51819 Sturt Highway Euston, subject to the following conditions:

Mod 1 Changes Mod 2 Changes

- 1. Development is to be generally in accordance with the approved plans except where amended by the following conditions of consent.
- 2. The residential and retail components of the proposal as shown hatched on the approved plans are excluded from the development consent.
- 3. A master plan and detailed design plan for the various components of the development including each building and related civil infrastructure, access driveways and parking layout is to be prepared and submitted to the Transport for NSW and Council prior to commencement of any works. This includes appropriate Section 68 application/s being made to Council under the Local Government Act 1993 for caravan park/manufactured home elements prior to commencement of any works.
- 4. The subject site is to have one access point (B) only off Sturt Highway and one (A) off the Murray Valley Highway as stated in the traffic report. Proposed access point (C) is to be deleted from the site plan. Adjacent industrial development is to have one separate access point (D) off the Sturt Highway.
- 5. All access driveways are to be constructed with a minimum width of 6 9 metres in accordance with AS 2890.1 - 2004 to accommodate largest larger size vehicles that are likely to service the subject site in accordance with AS 28990.1-2004 and AS 2890.2-2002.

- 6. Swept path of the largest vehicle entering and exiting the subject site and manoeuvrability through the site is to be in accordance with AS 2890.2-2002 and to Councils satisfaction. A copy of the plan showing the swept path is to be submitted to Council/Transport for NSW for assessment prior to commencement of any works.
- 7. The design and construction of the Channelised Right Turn (CHR) intersection treatment on Sturt Highway and Murray Valley Highway is to be in accordance with Transport for NSW requirements. Detail design of the proposed Channelised Right Turn Treatment (CHR) is to be submitted to the Transport for NSW for approval prior to commencement of any works.
- 8. Proposed access location off Sturt Highway and Murray Valley Highway is to have adequate sight distance in either direction in accordance with the Transport for NSW's Road Design Guide for the prevailing speed limit.
- 9. Off street car parking associated with the subject development including turn path, aisle widths, parking bay dimensions, sight distances and loading bay should be in accordance with AS 2890.1-2004 and AS 2890.2-2002. Consideration is to be given to provide disable parking facility on site. Number of parking spaces is to be to Councils satisfaction.
- 10. The Developer will have to sign a Work Authorisation Deed (WAD) with the Transport for NSW for the proposed intersection treatment (Channelised Right Turn) prior to commencement of any construction. All the roadwork associated with the development is to be approved by Council and the Transport for NSW prior to the site being occupied by the developer / tenants.
- 11. If any of the components of the proposed development fail to meet Council's approval and / or replaced with another type of development, a new development proposal is to be assessed as a separate development and is to be presented to the Regional Development Committee and / or Local Development Committee for its consideration.
- 12. Internal car parking area is to be strategically and appropriately sign posted and line marked to assist in directing vehicles around and through the facility. For pedestrian safety, footpaths for pedestrians through the car park are to be provided.
- 13. All activities including loading and unloading associated with this development are to take place within the subject site.
- 14. All vehicles are to enter and exit the site in a forward direction.
- 15. Suitable provision is to be made on-site for construction vehicles to alleviate any need to park on either Sturt Highway or Murray Valley Highway.
- 16. Suitable provision should be made to retard any increased storm water run-off directly from the subject on either Sturt Highway or Murray Valley Highway.
- 17. Consideration is to be given to provide taxi and coach parking facility on-site for the development.
- 18. Consideration is to be given to providing public transport facilities to the development.
- 19. All works associated with the proposed development shall be at no cost to the Transport for NSW.
- 20. The subdivision of any part of the land is to be subject to a separate Development Application to Council.
- 21. The development is to include the provision of a potable water supply to each habitable building to the satisfaction of Council or its delegate.
- 22. Effluent generated on site is to be treated via an on-site plant, or disposed of off-site, to the satisfaction of Council or its delegate.

- 23. The development is to be protected from a 1 in 100 year flood to the satisfaction of Council or its delegate.
- 24. The written concurrence of Telstra and Country Energy to be provided to the detail design.
- 25. All waste generated on the site both during construction and when operational is to be disposed of in a segregated and acceptable form to Councils landfill site or other facility to Councils satisfaction.
- 26. Full details of any landscaping and any tree removal are to be provided with detailed design submissions.
- 27. All pollutants including oils, silts, grey water and surface drainage are to be retained on site and arrested by approved methods to the satisfaction of Council or their delegate.
- 28. Stormwater from the site is to be directed to the Murray River via formal drainage easements to the satisfaction of Council or their delegate.
- 29. All signage to be the subject of a separate application to Council unless classified as exempt from needing approval.
- 30. All works are to cease immediately should any archaeological sites of Aboriginal Cultural Heritage value be uncovered or discovered until an appropriate representative of the NSW National Parks and Wildlife makes an appropriate assessment or judgement.
- 31. No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.
- 32. Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of council.
- 33. All works associated with the implementation / construction of the proposed activity (not operation of the proposal post occupational certificate), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:

| • | Monday to Friday: | 7am to 6pm |
|---|-------------------|------------|
|---|-------------------|------------|

- Saturdays: 8am to 5pm
- Sundays and Public Holidays: no work permitted

The following activities may be carried out in association with construction outside of these hours:

- any works that do not cause noise emissions to be audible at any nearby residences not located on the premises;
- the delivery of materials as requested by Police or other authorities for safety reasons; and
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.

Note: All noise generating activities are subject to the requirements of the protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent including developers, contractors or their agents from the requirements under the relevant noise control legislation (POEO Act 1997).

- 34. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
  - Not further harm the object
  - Immediately cease all work at the particular location
  - Secure the area so as to avoid further harm to the Aboriginal object

- Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location
- Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.

## REPORT

A Modification of Consent Application has been lodged by Roy Costa Planning & Development in relation to a mixed use development on Lot 2 DP 1244384, 51819 Sturt Highway, Euston, to refine the conceptual layout of the site.

| Owner:               | Dialena Nominees Pty Ltd        |
|----------------------|---------------------------------|
| Description of Land: | Lot 2 DP 1244384                |
| Area:                | 18.37ha                         |
| Zone:                | Zone RU1 (Primary Production)   |
| Current Use:         | Vacant Land                     |
| Proposed use:        | Mixed Use Development (Concept) |

## **Background**

An application for a mixed-use development incorporating highway service centre, motel, caravan park, retail precinct and residential allotments was submitted to Council in March 2005. The concept was conditionally approved in June 2006. Council approved a modification to the consent at its ordinary meeting in November 2022, where the concept site layout was refined. Attachment 1 shows the approved concept layout and the Notice of Determination (NOD) is shown at Attachment 2. The NOD requires the concept to be refined into a master plan and detailed design plans to be submitted to Council and RTA (now Transport for NSW) prior to commencement of any works.

The beneficiary of the approval now seeks a further modification to the approval to further refine the site concept, the proposed site concept is shown at **Attachment 3**.

## Site Analysis

The facility is located in proximity to the Sturt and Murray Valley Highway intersection, east of the Euston Township and within a private flood levee system. The site is located in a mixed land use area and includes activities such as agricultural storage facility incorporating, a transport depot, vehicle repair facilities, horticulture and some rural residential development. Consent was granted to United Petroleum for a highway service centre in June 2019 closer to the intersection of the two (2) highways.

There is no apparent landslip, creep or significant requirement for vegetation removal to facilitate the proposal. The area is not identified as flood or bushfire prone.

Contaminating activities are not identified in Council records to have been carried out on the land.

Concept access and conditions formed part of the original approval with no changes proposed at this concept stage.

Planning Instruments

Balranald Local Environmental Plan 2010 (LEP)

The use of the land for this type of proposal is listed as permitted with consent in accordance with the land use table for RU1 zoned land under the LEP. The proposal is considered to be largely consistent with the zone objectives in that:

- the zone provides for flexibility in land uses and does not prohibit these types of activity;
- has potential to support the workforce requirements for major employment generating activities in the area and is likely to generate employment opportunities in itself, potentially leading to a population growth;
- the site concepts are located so as not to increase land use conflict to horticultural activities (separated by the Sturt Highway road reserve and some indicative green space);
- there is some potential for the development to increase demand for locally supplied goods and services strengthening local economic opportunities.

The land subject to the proposal is not identified as flood prone on the Flood Planning overlay of the LEP.

Infrastructure services (water, sewer, power and communication) are currently not installed at the proposed site. However, the original conditions of consent required the concurrence of providers, including Council.

The proposal is not located in close proximity to items identified on the Heritage Schedule of the LEP and no sites or items of cultural heritage were identified on the site.

## State Environmental Planning Policy (Resilience and Hazards) 2021

Contaminating activities are not identified in Council records to have been carried out on the land. Therefore, no further investigation was required.

## State Environmental Planning Policy (Housing) 2021 (Housing SEPP)

The additional areas of caravan park/manufactured homes is considered generally in alignment with Clauses 125 and 133 of the Housing SEPP which specify matters to be considered by councils. These elements are considered in the *Impact of Development* section below.

State Environmental Planning Policy (Industry and Employment) 2021

Signage is not proposed at this time.

## State Environmental Planning Policy (Biodiversity and Conservation) 2021

The proposed development does not include the removal of any native or significant vegetation.

## State Environmental Planning Policy (Transport and Infrastructure) 2021

Transport elements are considered in the *Impact of Development* section below with original conditions of consent provided by the roads authority being reconfirmed into the Draft Conditions of Consent. The proposal was referred to Transport for NSW, no matters for additional consideration have been advised.

## Development Control Plans

There are no Development Control Plans that apply to the land.

## Impact of Development

## Natural Environment:

The proposal is not likely to have significant impact on the natural environment of the area. The area is in a highly disturbed area with prior consent to undertake this type of activity and has been cleared of endemic vegetation for a substantial period of time. The proposal is not likely to impact threatened species due to the small area of the activity and the use of the wider area for semi-urban and horticultural purposes.

The proposal is not likely to contribute towards soil erosion, pollution or contamination of soil/water/air, due to historic conditions of consent.

## Built Environment:

The surrounding area is substantially developed for semi-urban and horticultural purposes and the proposal is considered in keeping with the mixed use of the area.

Infrastructure services (water, sewer, power and communication) are currently not installed at the proposed site. However, infrastructure authorities such as electricity, communications and transport have provided concurrences as part of the original processes.

## Waste, Air & Noise:

These elements were not required to be discussed in the original 2005 statement of environmental effects and additional conditions of consent were included in the Modified Notice of Determination at 31, 32 and 33 to mitigate potential impacts. These conditions remain in the draft conditions of consent.

## Cumulative Impacts:

Subject to operation in accordance with the conditions of consent, it is considered that the subject land is suitably located, capable of supporting the development as proposed, and is not likely to significantly increase wider natural and built environmental impacts.

## Social Impacts:

There are no known areas/items of heritage significance in the immediate area. The proposal is not likely to lead to significantly increased pressure on public infrastructure. The proposal has reasonable potential to provide economical housing options that can relieve housing pressure in the locality.

## Economic Impacts:

It is likely that the proposal will create demand for local goods and services during both the construction phase and longer term operation phase. The proposal is also expected to generate local employment opportunities both directly and as multiplier benefits.

## Site Suitability:

The subject site is considered suitable for the proposed development for the following reasons:

- The proposal is permissible with consent under the LEP;
- The proposal appears consistent with the Euston Settlement Strategy in terms of facilitating a highway business centre in the vicinity of the 2 (two) highways.

- There are no known environmental hazards or constraints associated with the site which prohibit the proposed development, as detailed within this report;
- With augmentation, the locality has the necessary utility service infrastructure to support the proposed development. Detailed arrangements for road access, water, sewer, stormwater drainage services and connections will be further considered in development consent processes for specific elements of the concept prior to construction phases, with conditions included as part of the draft conditions of consent;
- Electricity and telecommunication services are available to the site; and
- Any identified negative externalities are considered capable of being managed and appropriate conditions have been applied as has been deemed necessary.

## Public Interest:

The proposal is not likely to have any significant adverse effect on the landscape or scenic quality of the locality due to the low rise of buildings and occupation of a horticultural site in a mixed use area. The proposal will not likely adversely impact public infrastructure to an extent that cannot be mitigated with appropriate conditions of consent.

The proposal does not have significant environmental impact, has potential economic benefit and supports local employment generating industries.

It is considered that the proposal is in the public interest.

The adjoining landholders were notified of the proposal in accordance with Council's Community Participation Plan 2019. The notification period concluded on the 27/10/2023, nil submissions were received.

## **Conclusion**

The modification application has been assessed under the provision of *the Environmental Planning and Assessment Act 1979*. The evaluation of this development has concluded that the proposed development application is compliant with the legislative requirements for this type of proposal and it is recommended that DA 07/2005 Mod 2 be approved subject to conditions.

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

Environmental Planning & Assessment Act 1979.

Balranald Local Environmental Plan 2010.

State Environmental Planning Policy (Resilience and Hazards) 2021.

State Environmental Planning Policy (Housing) 2021.

State Environmental Planning Policy (Industry and Employment) 2021.

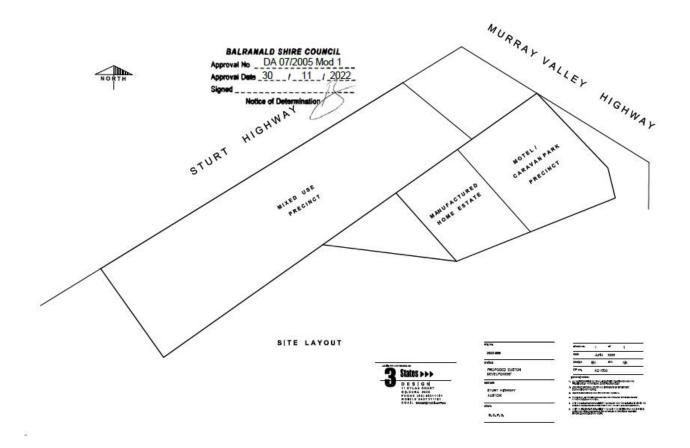
State Environmental Planning Policy (Transport and Infrastructure) 2021.

## POLICY IMPLICATIONS

Euston Settlement Strategy.

## ATTACHMENTS

- 1. DA 07/2005 Mod 1 Approved Site Plan
- 2. DA 07/2005 Mod 1 Notice of Determination
- 3. DA 07/2005 Mod 2 Proposed Concept Site Layout



| EMAIL: council@balranald.ns         Notice of Determination of a Development Application No DA 07/2005 Mod 1         This notice is issued to an applicant, and any person who made a submission about the proposal, once the application has been assessed by the consent authority.         Details of the applicant         For privacy reasons, the applicant's details only appear in the notice given to the applicant         Mr       Ms       Mrs       D r       Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ALL COMMUNICATION<br>MUST BE ADDRESSEN<br>THE GENERAL MANA | D TO          |                    |              | TELEPHO           | PO BC<br>RANALD NSV<br>ONE: (03) 502<br>FAX: (03) 502 |
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| proposal, once the application has been assessed by the consent authority.   1. Details of the applicant   For privacy reasons, the applicant's details only appear in the notice given to the application of the second seco |                                                            |               |                    | velopm       | IAIL: council@b   | alranald.nsw.g                                        |
| For privacy reasons, the applicant's details only appear in the notice given to the application   Mr Ms   Mr Ms   Name Family Name   Roy Costa Planning & Development   Flat/street no.   Street or Property name/ Postal Address   PO Box 2925   Suburb or town   State   Postcod   MILDURA   VIC   35021 0031   Email Address   admin@roycosta.com.au     2.   Details of the land to be developed   Land Owner Details:   Mr   Ms   Mrs   Dialena Nominees Pty Ltd   Street Address   51819 Sturt Highway   Suburb or town   State   Postcod   Euston   NSW   2   1244384                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                            |               |                    |              |                   | n about the ap                                        |
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| Roy Costa Planning & Development   Flat/street no.   Street or Property name/ Postal Address   PO Box 2925   Suburb or town   State   Postcod   MILDURA   VIC   3502   Daytime Phone   Fax   Mobile   03 5021 0031   Email Address   admin@roycosta.com.au     2. Details of the land to be developed   Land Owner Details:   Mr   Ms   Dialena Nominees Pty Ltd   Street Address   51819 Sturt Highway   Suburb or town   State   Postcod   Euston   NSW   2   1244384   4148062                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                            |               | _                  |              |                   |                                                       |
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| MILDURA       VIC       3502         Daytime Phone       Fax       Mobile         03 5021 0031                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                            |               |                    |              |                   |                                                       |
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| Land Owner Family / Company name/s         Dialena Nominees Pty Ltd         Street Address         51819 Sturt Highway         Suburb or town       State         Euston       NSW         Lot       DP         Assessment No.         2       1244384                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                            |               |                    |              |                   |                                                       |
| Dialena Nominees Pty Ltd         Street Address         51819 Sturt Highway         Suburb or town       State         Euston       NSW         Lot       DP         Assessment No.         2       1244384                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            | _             |                    |              |                   |                                                       |
| Street Address         51819 Sturt Highway         Suburb or town       State       Postcod         Euston       NSW       2737         Lot       DP       Assessment No.         2       1244384       4148062                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                            |               | name/s             |              |                   |                                                       |
| Suburb or townStatePostcodEustonNSW2737LotDPAssessment No.212443844148062                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Street Address                                             |               |                    |              |                   |                                                       |
| Euston         NSW         2737           Lot         DP         Assessment No.           2         1244384         4148062                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 51819 Sturt High                                           | iway          |                    |              |                   |                                                       |
| Lot         DP         Assessment No.           2         1244384         4148062                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Suburb or town                                             |               |                    |              | State             | Postcode                                              |
| 2 1244384 4148062                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Euston                                                     |               |                    |              | NSW               | 2737                                                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                            |               |                    |              |                   |                                                       |
| Description of the development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                            |               |                    |              | 4148062           | )                                                     |
| Mixed Use Development, comprising Hotel / Motel, Caravan Park (including Ma<br>Homes) & Industrial Properties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Mixed Use Deve                                             | lopment, co   | mprising Hotel / I | Motel, Ca    | ravan Park (ind   | cluding Manu                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                            |               |                    |              |                   |                                                       |
| 3. Decision of the consent authority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |               |                    |              |                   |                                                       |

Notice of determination of a development application

|    | $\boxtimes$                                                                                            | Consent is granted subject to the conditions                            | listed in Attachment A.                                                |  |  |  |  |
|----|--------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|------------------------------------------------------------------------|--|--|--|--|
|    |                                                                                                        | Conditions have been placed on the consent                              | for the following reasons:                                             |  |  |  |  |
|    |                                                                                                        |                                                                         |                                                                        |  |  |  |  |
|    |                                                                                                        | (ii) having regard to Council's duties                                  | s of consideration under Section 4.15 of the                           |  |  |  |  |
|    |                                                                                                        | Environmental Planning and Ass                                          | sessment Act 1979, as well as Section 4.17                             |  |  |  |  |
|    |                                                                                                        | (iii) which authorises the imposing of having regard to the circumstant | t the consent conditions; and ces of the case and the public interest. |  |  |  |  |
|    |                                                                                                        |                                                                         |                                                                        |  |  |  |  |
|    |                                                                                                        | Date from which the consent operates                                    | Date the consent expires                                               |  |  |  |  |
|    |                                                                                                        | 29 November 2022                                                        | 29 November 2027                                                       |  |  |  |  |
|    |                                                                                                        | The application is refused.                                             |                                                                        |  |  |  |  |
|    |                                                                                                        | The application is refused for the following re                         | asons:                                                                 |  |  |  |  |
|    |                                                                                                        |                                                                         |                                                                        |  |  |  |  |
| 4. | Date                                                                                                   | e of this decision                                                      |                                                                        |  |  |  |  |
|    |                                                                                                        |                                                                         |                                                                        |  |  |  |  |
|    | 29 N                                                                                                   | lovember 2022                                                           |                                                                        |  |  |  |  |
| 5. | Info                                                                                                   | ormation attached to this decisio                                       | n                                                                      |  |  |  |  |
|    | □ A                                                                                                    | A fire safety schedule, for a change of building                        | use where no building work will be carried out.                        |  |  |  |  |
|    | $\boxtimes$ (                                                                                          | Conditions of the consent listed in Attachment                          | A.                                                                     |  |  |  |  |
| 6. | . Other approvals                                                                                      |                                                                         |                                                                        |  |  |  |  |
|    | The following approvals will be granted, consistent with this consent, if the applicant applies to the |                                                                         |                                                                        |  |  |  |  |
|    | state                                                                                                  | agencies listed within 3 years of the date of th                        | is decision:                                                           |  |  |  |  |
|    |                                                                                                        |                                                                         |                                                                        |  |  |  |  |
|    | The f                                                                                                  | following approvals have been granted under the                         | ne Local Government Act 1993:                                          |  |  |  |  |
|    |                                                                                                        |                                                                         |                                                                        |  |  |  |  |
|    | A Co                                                                                                   | mmission of Inquiry has been held                                       |                                                                        |  |  |  |  |
|    |                                                                                                        | Yes 🗌                                                                   |                                                                        |  |  |  |  |
|    |                                                                                                        | No 🗌                                                                    |                                                                        |  |  |  |  |
| 7. | Sig                                                                                                    | nature                                                                  |                                                                        |  |  |  |  |
|    | For th                                                                                                 | his notice to be valid, it must be signed by the                        | consent authority.                                                     |  |  |  |  |
|    | Signa                                                                                                  | ature                                                                   |                                                                        |  |  |  |  |
|    | 1                                                                                                      | 4                                                                       |                                                                        |  |  |  |  |
|    | C                                                                                                      |                                                                         |                                                                        |  |  |  |  |
|    | Name                                                                                                   | e                                                                       |                                                                        |  |  |  |  |
|    | Ray                                                                                                    | Mitchell                                                                |                                                                        |  |  |  |  |
|    | Positi                                                                                                 | ion                                                                     |                                                                        |  |  |  |  |
|    | Heal                                                                                                   | th & Development Coordinator                                            |                                                                        |  |  |  |  |
|    | Date                                                                                                   | of this notice                                                          |                                                                        |  |  |  |  |
|    | 30 N                                                                                                   | lovember 2022                                                           |                                                                        |  |  |  |  |
|    |                                                                                                        |                                                                         |                                                                        |  |  |  |  |

Notice of determination of a development application

## 8. Rights of appeal

### If you are the applicant:

You can appeal against this decision in the Land and Environment Court within 12 months of the date of this notice. You cannot appeal, however, if a Commission of Inquiry was held and the development is designated development or state significant development.

If you objected to the proposal in writing and the application was for designated Development:

 you can appeal against this decision to the Land and Environment Court within 28 days of the date of this notice. You cannot appeal if a Commission of Inquiry was held.

if the applicant appeals against this decision, you will be given a notice of the appeal and you can apply to the Land and Environment Court within 28 days of the date of this notice to attend the appeal and make submissions at the appeal.

Attachment A Conditions of the development consent



## Development Approval 07/2005 Mod 1

Consent is issued to Roy Costa Planning & Development for a mixed use development comprising hotel / motel, caravan park (including manufactured homes) and industrial properties on Lot 2 DP 1244384, 51819 Sturt Highway, Euston NSW 2737 subject to the following conditions:

## Mod 1 Changes

- 1. Development to be generally in accordance with the approved plans except where amended by the following conditions.
- 2. The residential and retail components of the proposal as shown hatched on the approved plans are excluded from the development consent.
- 3. A master plan and detailed design plan for the various components of the development including each building and related civil infrastructure, access driveways and parking layout is to be prepared and submitted to the RTA and Council prior to commencement of any works. This includes appropriate Section 68 application/s being made to Council under the Local Government Act 1993 for caravan park/manufactured home elements prior to commencement of any works.
- 4. The subject site is to have one access point (B) only off Sturt Highway and one (A) off Murray Valley Highway as stated in the traffic report. Proposed access point (C) is to be deleted from the site plan. Adjacent industrial development is to have one separate access point (D) off Sturt Highway.
- All access driveways are to be constructed with a minimum width of 6 -9 metres in accordance with AS 2890.1 – 2004 to accommodate

Notice of determination of a development application

largest size vehicles likely to service the subject site in accordance with AS 28990.1-2004 and AS 2890.2-2002.

- 6. Swept path of the largest vehicle entering and exiting the subject site and manoeuvrability through the site is to be in accordance with AS 2890.2-2002 and to Councils satisfaction. A copy of the plan showing the swept path is to be submitted to Council/RTA for assessment prior to commencement of any works.
- 7. The design and construction of the Channelised Right Turn (CHR) intersection treatment on Sturt Highway and Murray Valley Highway is to be in accordance with RTA requirements. Detail design of the proposed Channelised Right Turn Treatment (CHR) is to be submitted to the RTA for approval prior to commencement of any works.
- 8. Proposed access location off Sturt Highway and Murray Valley Highway is to have adequate sight distance in either direction in accordance with the RTA's Road Design Guide for the prevailing speed limit.
- 9. Off street car parking associated with the subject development including turn path, aisle widths, parking bay dimensions, sight distances and loading bay should be in accordance with AS 2890.1-2004 and AS 2890.2-2002. Consideration is to be given to provide disable parking facility on site. Number of parking spaces is to be to Councils satisfaction.
- 10. The Developer will have to sign a Work Authorisation Deed (WAD) with the RTA for the proposed intersection treatment (Channelised Right Turn) prior to commencement of any construction. All the roadwork associated with the development is to be approved by Council and the RTA prior to the site being occupied by the developer / tenants.
- 11. If any of the components of the proposed development fail to meet Council's approval and / or replaced with another type of development, a new development proposal is to be assessed as a separate development and is to be presented to the Regional Development Committee and / or Local Development Committee for its consideration.
- 12. Internal car parking area is to be strategically and appropriately sign posted and line marked to assist in directing vehicles around and through the facility. For pedestrian safety, footpaths for pedestrians through the car park are to be provided.
- 13. All activities including loading and unloading associated with this development are to take place within the subject site.
- 14. All vehicles are to enter and exit the site in a forward direction.
- 15. Suitable provision is to be made on-site for construction vehicles to alleviate any need to park on either Sturt Highway or Murray Valley Highway.

Notice of determination of a development application

- 16. Suitable provision should be made to retard any increased storm water run-off directly from the subject on either Sturt Highway or Murray Valley Highway.
- 17. Consideration is to be given to provide taxi and coach parking facility on-site for the development.
- 18. Consideration is to be given to providing public transport facilities to the development.
- 19. All works associated with the proposed development shall be at no cost to the RTA.
- 20. The subdivision of any part of the land is to be subject to a separate Development Application to Council.
- 21. The development is to include the provision of a potable water supply to each habitable building to the satisfaction of Council or its delegate.
- 22. Effluent generated on site is to be treated via an on-site plant, or disposed of off-site, to the satisfaction of Council or its delegate.
- 23. The development is to be protected from a 1 in 100 year flood to the satisfaction of Council or its delegate.
- 24. The written concurrence of Telstra and Country Energy to be provided to the detail design.
- 25. All waste generated on the site both during construction and when operational is to be disposed of in a segregated and acceptable form to Councils landfill site or other facility to Councils satisfaction.
- 26. Full details of any landscaping and any tree removal are to be provided with detailed design submissions.
- 27. All pollutants including oils, silts, grey water and surface drainage are to be retained on site and arrested by approved methods to the satisfaction of Council or their delegate.
- 28. Stormwater from the site is to be directed to the Murray River via formal drainage easements to the satisfaction of Council or their delegate.
- 29. All signage to be the subject of a separate application to Council unless classified as exempt from needing approval.
- 30. All works are to cease immediately should any archaeological sites of Aboriginal Cultural Heritage value be uncovered or discovered until an appropriate representative of the NSW National Parks and Wildlife makes an appropriate assessment or judgement.
- 31. No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.

Notice of determination of a development application

- 32. Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of council.
- 33. All works associated with the implementation / construction of the proposed activity (not operation of the proposal post occupational certificate), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:
  - Monday to Friday:

Saturdays:

- 7am to 6pm 8am to 5pm
- Sundays and Public Holidays: no work permitted

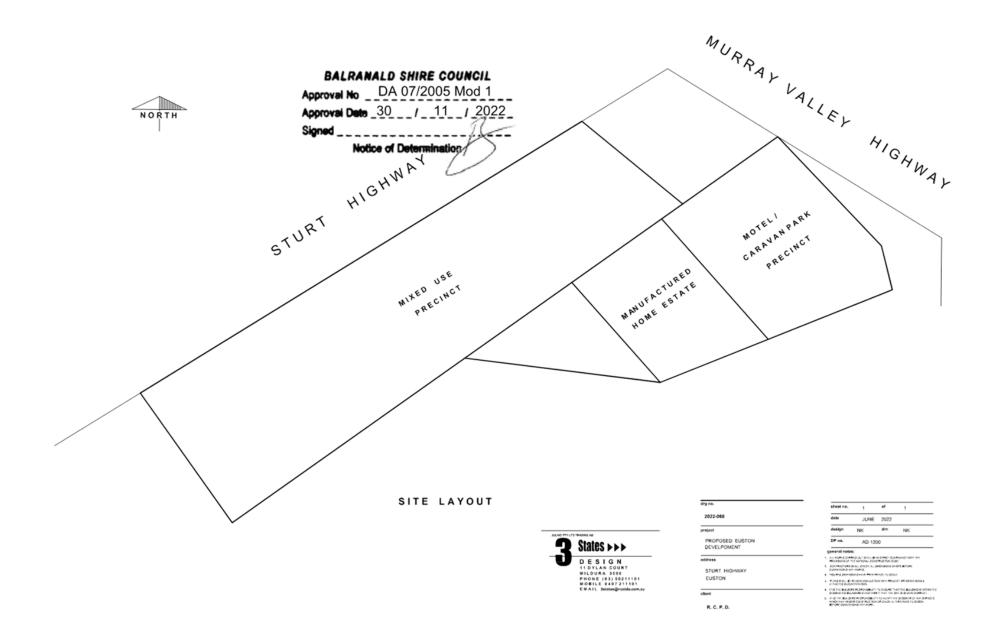
The following activities may be carried out in association with construction outside of these hours:

- any works that do not cause noise emissions to be audible at any nearby residences not located on the premises;
- the delivery of materials as requested by Police or other authorities for safety reasons; and
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.

Note: All noise generating activities are subject to the requirements of the protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent including developers, contractors or their agents from the requirements under the relevant noise control legislation (POEO Act 1997).

- 34. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
  - Not further harm the object
  - Immediately cease all work at the particular location
  - Secure the area so as to avoid further harm to the Aboriginal object
  - Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location
  - Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

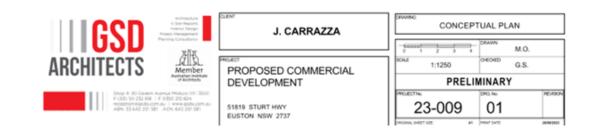
In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.





sturt highway





21 NOVEMBER 2023



| EUSTON - LOTS 101 & 102 DP 1253139 |                                                                                                              |  |  |
|------------------------------------|--------------------------------------------------------------------------------------------------------------|--|--|
| File Number:                       | D23.89190                                                                                                    |  |  |
| Author(s):                         | Nikkita Manning-Rayner, Administration Officer - Health & Development                                        |  |  |
|                                    | Ray Mitchell, Health & Development Officer                                                                   |  |  |
| Approver:                          | Adrian Edgcome-Lucas, Interim Acting Director of<br>Infrastructure & Planning Services                       |  |  |
| Applicant:                         | Price Merrett Consulting Pty Ltd                                                                             |  |  |
| Owner:                             | R & K Garreffa and L & K Zaffina                                                                             |  |  |
| Proposal:                          | Boundary Realignment                                                                                         |  |  |
| Location:                          | 54 Taylor Road & 53 Leslie Drive, Euston                                                                     |  |  |
| Operational Plan Objective:        | Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment. |  |  |

## 8.6 DA 12/2024 - BOUNDARY REALIGNMENT - 54 TAYLOR ROAD & 53 LESLIE DRIVE EUSTON - LOTS 101 & 102 DP 1253139

## **PURPOSE OF REPORT**

To seek Council's consent under Part 4 of the *Environmental Planning* & Assessment Act 1979 (**EP&A Act**) for a boundary realignment between Lots 101 and 102 DP 1253139.

## OFFICER RECOMMENDATION

That Council approves Development Application 12/2024 for a boundary realignment between Lots 101 and 102 DP 1253139 – 54 Taylor Road and 53 Leslie Drive Euston, subject to the following conditions:

- 1. No alteration to approved plans and specifications is allowed unless separately approved by Council.
- 2. The subdivision must conform with the plan as submitted, other than where varied by the conditions of this consent.
- 3. Plans prepared by an appropriately qualified surveyor must be submitted to Council via the NSW Planning Portal prior to the release of the Subdivision Certificate.
- 4. Proposed Lot 1 will carry no dwelling entitlement.
- 5. Alterations to existing or additional accesses are to be to the satisfaction of Council or its delegate, and at the applicant's full cost.
- 6. Any such adjustments to access to the proposed allotments require a road opening permit to be obtained from Council prior to the commencement of any works in the road reserve. The proponent is responsible for the full cost of repairs to rectify any damage to public infrastructure.
- 7. Any adjustments required to existing services for the allotments are to be at the full cost of the proponent.
- 8. This approval does not constitute consent for the erection of any dwellings or other structures on the subject lands. Separate applications must be made for any buildings in accordance with the *Environmental Planning and Assessment Act 1979.*

## REPORT

A development application has been lodged by Price Merrett Consulting for a boundary realignment between Lots 101 and 102 DP 1253139, 54 Taylor Road and 53 Leslie Drive Euston. The proposed lot arrangement is identified in the plan submitted with the application and is shown at Attachment 1: DA 12/2024 - Plan of Proposed Boundary Realignment. A plan of the existing site boundaries is shown at Attachment 2: DA 12/2024 - Existing Site Boundaries - DP 1253139.

| Description of Land: | Lots 101 and 102 DP 1253139                        |
|----------------------|----------------------------------------------------|
| Proposed lots:       | Change a boundary to facilitate a farm adjustment. |
|                      | Proposed Lot 1: 7.919ha                            |
|                      | Proposed Lot 2: 23.98ha                            |
| Zone:                | RU4 (Rural Small Holdings)                         |

The proposal was submitted to Council as a development application because the proposal does not constitute exempt development in accordance with clause 2.75(vi) of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (**Codes SEPP**) due to the change in Lot 101 being more than a minor change of the existing area. The proposal does not meet the specification of complying development in accordance with Part 6 of the Codes SEPP.

## Background

The land subject to the application is agricultural land located in the horticultural area north of the Euston township. The proposal aims to facilitate a farm adjustment for the purposes of agriculture.

The application for development has been assessed in accordance with Section 4.15 of the EP&A Act and relevant local and state environmental planning instruments. This type of proposal is listed as a Category 4 proposal under Council's Community Participation Plan 2019 requiring no neighbour notification.

## Site Analysis

There is no apparent landslip, creep or requirement for native or significant vegetation removal to facilitate the proposal. The site is not identified as bushfire or flood prone. The site is identified on the Terrestrial Biodiversity overlay of the Balranald Local Environmental Plan 2010. However, the proposal does not create impacts on biodiversity, being simply a boundary realignment of agricultural land.

Contaminating activities are not known by Council to have been carried out on the land.

Access to the allotments is currently off Taylor Road and Leslie Drive. Access arrangements are not proposed to be altered as part of this proposal.

Adjoining allotments are Zoned RU4 (Rural Small Holdings) and are of a variety of agriculture or agricultural-related industry and rural residential uses.

A Statement of Environmental Effects has been submitted as part of the development application.

## DEVELOPMENT APPLICATION ASSESSMENT

Under Section 4.15 of the EP&A Act,

(1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
  - (i) any environmental planning instrument, and
  - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
  - (iii) any development control plan, and
  - (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
    - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),

that apply to the land to which the development application relates,

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

#### Planning Instruments

#### Balranald Local Environmental Plan 2010 (LEP)

The proposal is permissible in accordance with the land use table for RU4 zoned land under the LEP. The proposal is considered consistent with the objectives of the zone in that the proposal maintains the agricultural character of the area and is in keeping with the bulk, scale and density of nearby occupation. Utility infrastructure is not likely to be unduly impacted by this proposal.

Proposed Lot 2 will be above the minimum lot size of 16 hectares and retain a dwelling entitlement; however, the use of Clause 4.2 of the LEP to create proposed Lot 1, which will be less than 16 hectares, will extinguish any dwelling entitlement.

The proposal is not likely to impact on biodiversity values or impact on other sensitive land overlays under the LEP due to the agricultural nature of the land.

The land subject to the proposal is not identified as flood prone on the Flood Planning overlay of the LEP.

The proposal is not located in close proximity to items identified on the Heritage Schedule of the LEP and there are no sites or items of cultural heritage identified on the site.

#### State Environmental Planning Policy 55 – Remediation of Land

Potentially contaminating uses have not been identified as being carried out on the land historically. Additionally, a search of Council's records does not identify other events or uses that could lead to potential site contamination. Therefore, no further investigation was required.

#### Development Control Plans

There are no Development Control Plans that apply to the land.

#### Impact of Development

#### Natural Environment:

The proposal is not likely to have significant impact on the natural environment of the area. The area has historically been used for agricultural purposes and has been cleared of endemic vegetation for a substantial period of time. The proposal is not likely to impact threatened species due to the small area of the activity and the use of the wider area for agricultural purposes.

The proposal is not likely to contribute towards soil erosion, pollution or contamination of soil/water/air, due to the minor nature of the proposal.

#### Built Environment:

The surrounding area is substantially developed for agricultural purposes. The proposal is considered in keeping with the characteristics of the area. Additionally, the use of the site is not likely to impede the use of the surrounding activities.

#### Social Impacts:

There are no known areas/items of heritage significance likely to be impacted upon in the immediate area. The proposal is not likely to lead to significantly increased pressure on public infrastructure.

#### Economic Impacts:

No significant economic impacts are expected due to the nature and small scale of the project.

#### Site Suitability:

The proposal is suitable for the site. Council's planning instrument does not prohibit this proposal and the land is not subject to any known significantly impacting risk factors, e.g. bushfire or flood risk.

The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality due to the location of the project being in an agricultural area.

#### Public Interest:

The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality. The proposal will not likely adversely impact public infrastructure.

Due to the low impact potential of the proposal, neighbour notification is not required in accordance with Council's Community Participation Plans 2019.

#### **Conclusion**

The application has been assessed under the provisions of the EP&A Act. The evaluation of this development has concluded that the proposed development application is compliant with the legislative requirements for this type of proposal and it is recommended that DA 12/2024 be approved subject to conditions.

A subdivision certificate application will be required under Part 6 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.

#### FINANCIAL IMPLICATIONS

Nil.

### LEGISLATIVE IMPLICATIONS

Environmental Planning & Assessment Act 1979.

Balranald Local Environmental Plan 2010.

State Environmental Planning Policy 55 (Remediation of Land).

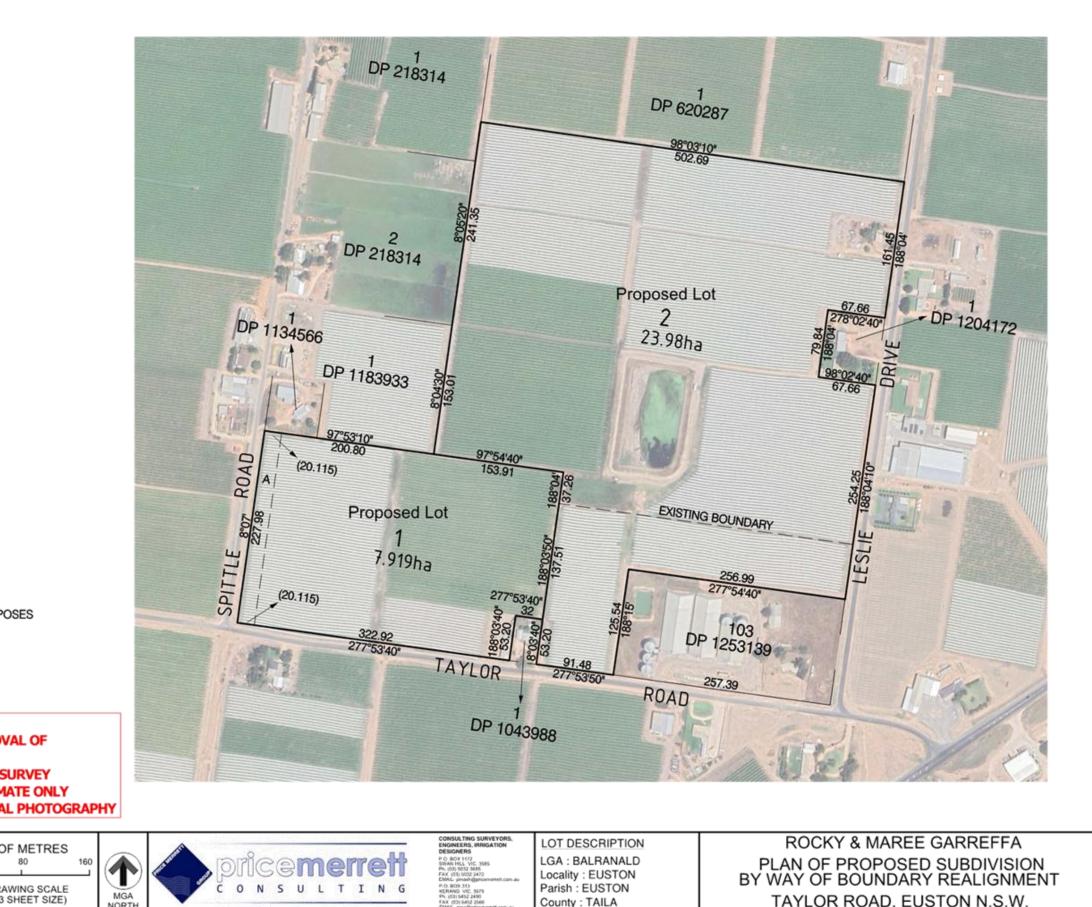
Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.

### POLICY IMPLICATIONS

Nil.

### ATTACHMENTS

- 1. DA 12/2024 Plan of Proposed Boundary Realignment
- 2. DA 12/2024 Existing Site Boundaries DP 1253139



County : TAILA

EXISTING EASEMENT:

A. EASEMENT FOR IRRIGATION PURPOSES 20.115 METERS WIDE - H.111213

# NOTES 1. PLAN IS SUBJECT TO APPROVAL OF STATUTORY AUTHORITIES

- 2. PLAN IS SUBJECT TO FINAL SURVEY
- 3. DIMENSIONS ARE APPROXIMATE ONLY & ARE DERIVED FROM AERIAL PHOTOGRAPHY

| JOB DETAILS<br>DRAWN : G. DUNSTONE<br>DATE : 04/09/2023<br>SHEET No. 1 OF 1<br>VERSION : 1 | 40<br>1 | 0<br>I<br>ORIGINA | ALE OF METRES      | 160 |              |  |
|--------------------------------------------------------------------------------------------|---------|-------------------|--------------------|-----|--------------|--|
| VERSION : 1<br>REFERENCE No. S1549                                                         |         |                   | 00 (A3 SHEET SIZE) |     | MGA<br>NORTH |  |

TAYLOR ROAD, EUSTON N.S.W.

Only

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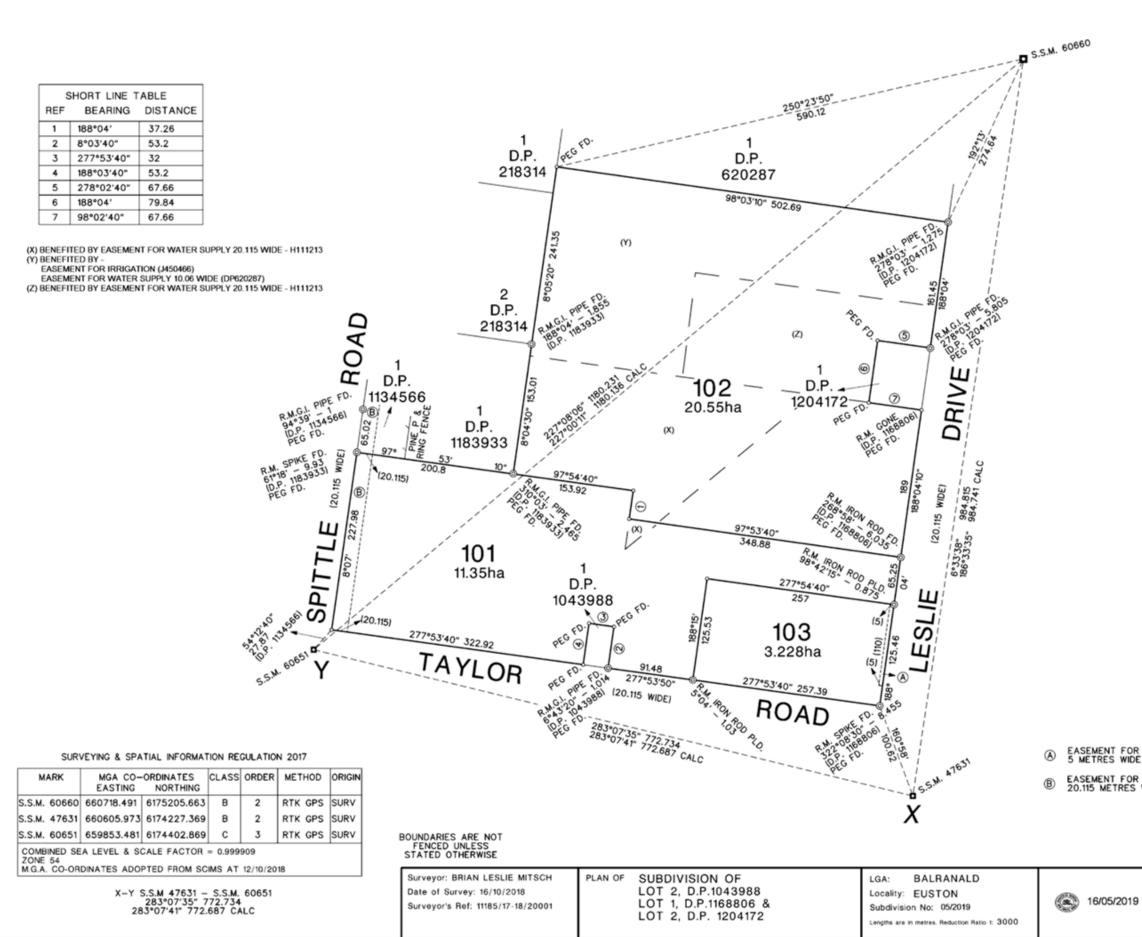
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# Existing Site Boundaries DP1253139

EASEMENT FOR IRRIGATION PURPOSES 20.115 METRES WIDE - H.111213

EASEMENT FOR WATER SUPPLY PURPOSES 5 METRES WIDE



#### 8.7 DRAFT HERITAGE PARK RESERVE PLAN OF MANAGEMENT

| File Number:                | D23.89130                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Nikkita Manning-Rayner, Administration Officer - Health & Development                                        |
|                             | Ray Mitchell, Health & Development Officer                                                                   |
| Approver:                   | Adrian Edgcome-Lucas, Interim Acting Director of<br>Infrastructure & Planning Services                       |
| Operational Plan Objective: | Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment. |

#### PURPOSE OF REPORT

To advise Council of the progress in developing the Draft Heritage Park Reserve Plan of Management.

#### OFFICER RECOMMENDATION

That Council:

- 1. Places the Draft Plan of Management Heritage Park Reserve, Reserve No. 9909 on public exhibition for a period of 28 days; and
- 2. Provides a copy of the Draft Plan of Management Heritage Park Reserve, Reserve No. 9909 to the Balranald Men's Shed Inc, Youth Council and the Discovery Café proprietors as part of the public exhibition process; and
- 3. Reports the results of the public exhibition to the February 20, 2024 Ordinary Council Meeting.

#### REPORT

Council manages a number of Crown Land reserves classified as community land under the *Local Government Act 1993*, this includes Heritage Park. Community land is required to be managed in accordance with a Plan of Management and any other laws regulating the use of that land.

In order to meet our obligations regarding a Plan of Management, a first Draft Plan of Management (*PoM*) was placed on public exhibition in April 2022 (resolution 2022/75). This initial exhibition also included providing a copy of the PoM to the Balranald Men's Shed Inc, the Youth Council and the Discovery Café proprietors as they are all directly affected stakeholders. Following this exhibition period, Council resolved to seek ministerial approval for the PoM at an Ordinary Council Meeting held in August 2022 (resolution 2022/149).

**Attachment 1**, Draft Plan of Management Heritage Park Reserve, Reserve No. 9909, has been refined from the initial version to meet the requirements of the Department of Planning and Environment – Crown Lands and Public Spaces (**Crown Land**) around legislative changes, expanding commentary relating to the lease and other minor matters such as typographical errors.

Crown Land have now provided consent for Council to place the Draft Plan of Management Heritage Park Reserve, Reserve No. 9909 on public exhibition to facilitate the final adoption of the PoM, subject to the consideration of any submissions received during the exhibition period. Crown Land's letter is detailed at **Attachment 2** to this report.

#### FINANCIAL IMPLICATIONS

Council has received funding from Crown Lands to enable the preparation of the Plans of Management. The total funding from Crown Lands for all Plans of Management is \$100,000.

#### LEGISLATIVE IMPLICATIONS

Crown Land Management Act 2016.

Crown Land Management Regulation 2018.

Local Government Act 1993.

Local Government (General) Regulation 2021.

Native Title Act 1993 (Federal).

Aboriginal Land Rights Act 1983.

Biodiversity Conservation Act 2016.

Environmental Planning and Assessment Act 1979.

#### POLICY IMPLICATIONS

Nil.

#### **RISK RATING**

Low.

#### ATTACHMENTS

- 1. Draft Plan of Management Heritage Park Reserve, Reserve No. 9909 (V4-Final Version Nov 23)
- 2. Crown Land's Consent to place the Draft Plan of Management for Heritage Park Reserve on public exhibition



Balranald Shire COUNCIL

# PLAN OF MANAGEMENT

# HERITAGE PARK RESERVE

# **RESERVE No. 9909**

#### PLAN OF MANAGEMENT DOCUMENT CONTROL

| Responsible | e Officer |                           |        |        |                                        |
|-------------|-----------|---------------------------|--------|--------|----------------------------------------|
| Reviewed B  | У         |                           |        |        |                                        |
| Date Adopte | ed        |                           |        |        |                                        |
| Council Res | olution   |                           |        |        |                                        |
| Review Due  | Date      |                           |        |        |                                        |
| Current Ver | sion      |                           |        |        |                                        |
| Version     | C         | Description of Amendments | Author | Review | Council<br>Minute No.<br>(If Relevant) |
|             |           |                           |        |        |                                        |
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#### Plan of Management Heritage Park Reserve

Reserve No. 9909

#### 1 KEY INFORMATION

The Heritage Park Reserve Plan of Management (Plan of Management) has been prepared by Balranald Council (Council) to provide direction regarding the use and management of Heritage Park– Crown Reserve 9909. This Plan of Management is required in accordance with Section 3.23 of the *Crown Land Management Act 2016* and Section 36 of the *Local Government Act 1993*.

The Plan of Management outlines the way the reserve will be used and provides the framework for Council to follow in relation to the Leasing, Licensing and Permit processes for the land. The Plan may be used to determine the allocation of resources and funds.

#### 2 INTRODUCTION

#### 2.1 Background

The name Balranald originates from Scotland and dates back to 1837. Balranald developed as a thriving inland port and was proclaimed a municipality in 1882, becoming the Shire of Balranald in 1956. Balranald is located approximately 850km southwest of Sydney and 450km north of Melbourne. The Council is situated within the Western Riverina region of New South Wales. It shares borders with Hay Shire and Murray River Council to the east, Carrathool and Central Darling to the north and Wentworth to the west.

The Council provides services and support to a community of approximately 2500 permanent residents across a region covering 20000 square kilometres, including the town of Balranald and the Euston rural villages of Kyalite and Oxley. A map of the local government area is shown below in **Figure 1**.

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Heritage Park Reserve Reserve No. 9909

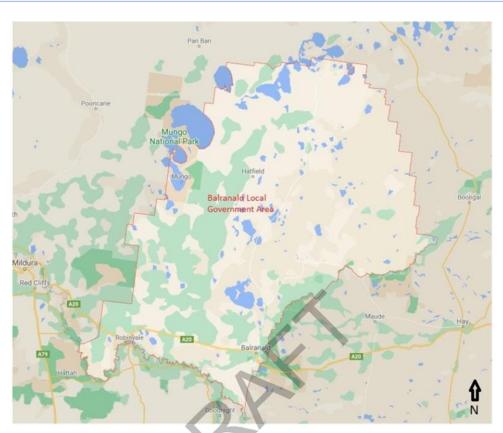


Figure 1 - Balranald Council Local Government Area

Balranald Council is responsible for care and control of many community land parcels. With the introduction of the Crown Land Management Act 2016, Council has been appointed the Crown Land Manager for all Crown reserves within its jurisdiction under the provisions of the *Local Government Act 1993*.

#### 2.2 Strategic and Corporate Objectives

Balranald Council has set out several strategic objectives in the Council's Community Development Plan. The statement below is the intended outcome for the Balranald Shire through the implementation of the Balranald Shire 2022, the Shire's community strategic plan:–

"To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride".

The Community Vision Statement is based upon what the six community Pillars of Well Being that Balranald Shire 2022 identified as central to achieving the Shire's potential and designed state, namely –

1. A community that is proactive, engaged, inclusive and connected.

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#### Plan of Management Heritage Park Reserve

Reserve No. 9909

- 2. A liveable and thriving community that maintains lifestyle opportunities and addresses levels of hardship and disadvantage experienced by some residents.
- 3. A community that ensures a strong and resilient economy.
- 4. A community that respects and celebrates its diverse cultures, heritage and arts.
- 5. A community that maintains and strengthens its natural and built environment.
- 6. A community that values and fosters leadership, lifelong learning, innovation and good governance.

These Pillars of Well Being also are the source for the Shire's 18 Strategic Objectives, namely -

# OUR PEOPLE

A community that is proactive, engaged, inclusive and connected.

- Create more opportunities for community members to socialise and connect in our community.
- Create and promote opportunities for greater community awareness and participation in the life of our community.
- Involve, support and prepare our young people.

# OUR PLACE

A liveable and thriving community that maintains lifestyle opportunities and addresses levels of hardship and disadvantage experienced by some residents.

- Promote our community as a lifestyle, work and business destination.
- Create opportunities to assist community members who are disadvantaged or at risk.
- Provide a wide range of passive and active recreation and sports events, clubs, facilities and opportunities.

# OUR ECONOMY

A community ensures a strong and resilient economy.

- Strengthen the capacity and opportunities for our local business communities.
- Develop and promote our community as a desirable place to stop, stay and experience the Outback and river environments of Southern NSW.
- Increase the net number, quality and variety of employment and training opportunities for our community members.

# OUR CULTURE

A community that respects and celebrates its diverse cultures, heritage and arts.

Promote opportunities to acknowledge and celebrate our diverse cultures and faiths.

# OUR INFRASTRUCTURE

- A community that maintains and strengthens its natural and built environment.
- To preserve and enhance our natural environments ensuring they remain sustainable, healthy and clean.
- Promote key communications and infrastructure improvements.
- Undertake key transport and energy infrastructure improvements.

# OUR LEADERSHIP

A community that values and fosters leadership, lifelong learning, innovation and good governance.

- Enhance our community capacity through building the local leadership base of the community.
- Maintain a lifelong learning focus in our Shire by providing an ever growing range of skill development, education and training opportunities and facilities.
- Strengthen interagency collaboration and partnerships and facilitate synergistic actions.

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- Continually identify and service the necessary financial and technical support to achieve our community aspirations.
- Operate an effective and efficiently managed Council that provides strong civic leadership, sound governance and facilitates community participation and decision making.

The following Community Guiding Principles derived from Balranald Shire 2022 provide the context for the Community Plans. They are a product of the extensive community consultation process undertaken as part of the preparation of Balranald Shire 2022.

Any proposed community action should be measured against these ten guiding principles, namely -

- **Social inclusiveness** valuing and respecting the contribution of all community members, regardless of age, gender, ability, ethnicity, cultural background or length of residency.
- Partnership and collaboration all organisations committing to cooperate, collaborate and network to ensure maximum positive outcomes for the residents of the Shire.
- Sense of community retaining the unique sense of village, country feel, heritage, safety, freedom and family/community connection.
- **Positive mindset** fostering community attitudes that embrace change, proactive 'can do' behaviours, optimism, hopefulness, and the belief in the community being architects and builders of their social and economic future.
- Access and equity providing all residents with adequate health, educational, learning, housing and recreational opportunities, facilities and programs.
- Asset and Opportunity Focus building upon local assets, capacities, creativity, diversity and existing initiatives; and facilitating opportunities and experiences that enable all residents to see and experience their communities as places of potential and opportunity.
- **Respect for the environment and sustainable practices** respecting the natural environment, cultures and heritage and ensuring that the needs of the present are met without compromising the ability of future generations to meet their needs.
- **Celebration** encouraging pride and times of celebration relating to the community's heritage, uniqueness, cultures and achievements.
- **Transparency and Accountability** ensuring all initiatives, programs and services have transparent performance monitoring, review and evaluation.
- **Business Excellence** encouraging a strong, innovative, customer-focused, profitable and collaborative business environment.

#### 2.3 Land to Which this Plan Applies

The land to which this plan applies is Crown Reserve 9909 and includes Lot 71 DP 1127975 Parish Balranald County Caira. The area of the reserve is 5,758.12 m<sup>2</sup>. The Discovery Centre and old gaolis located within the reserve (**Figure 2a,b**).

The Heritage Park Reserve was gazetted on 19 October 1889 and was set aside for the purpose of Court House; Lock-Up; with additional purpose - Gazetted - S121A: Urban Services. An aerial photograph, outlining the extent of the reserve, is shown below in **Figure 2**.

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# Plan of Management

Heritage Park Reserve Reserve No. 9909



Figure 2a,b – Aerial Photograph of Heritage Park Reserve (Reserve No. 9909).

The Heritage Park Reserve contains the old Balranald Gaol. Heritage Park is located on the corner of Market St and River St. the precinct is a highly valued asset of the Balranald community. The use of the reserve as Heritage Park is detailed in **Section 5.9** of this Plan of Management.

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#### 2.4 Land Ownership

Heritage Park Reserve 9909 is owned by the Crown and is managed by Balranald Council as Crown Land Manager under the Crown Land Management Act 2016.

#### 2.5 Categorisation of the Reserve

Under Section 3.23(2) of the Crown Land management Act 2016, Council Crown Land managers must assign to all Crown Land under their management one or more initial categories of community land referred to in section 36 of the Local Government Act 1993 (**Figure 3**).

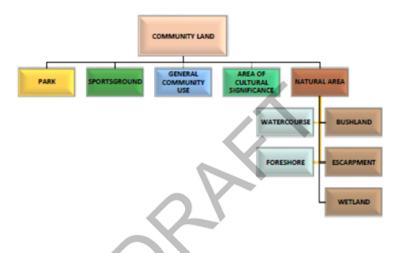


Figure 3 – Categories of Community Land referred to in Section 36 of the Local Government Act 1993

Council must assign a category that they consider to be most closely related to the purpose(s) that the land is dedicated or reserved. Multiple categories are assigned to Crown land where the Crown land is subject to multiple reservations and/or dedications.

The degree to which the reserve purpose relates to the assigned category of the land is important for ongoing management of the land. This is because Council must obtain Native Title Manager advice as to the validity of the activities that they wish to undertake on the land prior to dealing with it.

Both the Aboriginal Land Rights Act and the Native Title Act recognise the intent of the original reserve purpose of the land so that complying activities can be considered lawful or validated, particularly under Section J of the *Native Title Act 1993*.

In the case of Heritage Park, Council has requested and obtained initial categorisation of:

• General Community Use for the purpose of Court House; Lock-Up; with additional purpose - Gazetted - S121A: Urban Services

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The category was approved by the minister administering the *Crown Land Management Act 2016* in relation to the reserve. Council does not propose to alter the initial categories assigned by the Minister by this Plan of Management because the assigned categories most closely align with the reserved purpose of the of the land and its usage.

The core objectives for management of community land categorised as General Community Use are to promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:

- a) to encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games, and
- b) to ensure that such activities are managed having regard to any adverse impact on nearby residences.

Activities of the land will reflect the intent of the public purpose and will be assessed for compliance with relevant Local Government and Crown Lands legislation. This includes assessment of that activity under the *Native Title Act 1996* and registered claims under the *Aboriginal Land Rights Act 1983*.

Use of the land for any activity is subject to the application and approval. Assessment will consider compliance with the objectives and relationship to that impact on the public purpose for the which the land was set aside. Other uses that do not comply with this Plan of Management or zoning of the land under Council's Local Environmental Plan will not be considered.

#### 3 RELEVANT LEGISLATION, POLICIES AND PROCEDURES

#### 3.1 Local Government Act 1993 and Local Government (General) Regulation 2021

Under section 36(1) of the *Local Government Act 1993*, Plans of Management must be prepared for all community land. Community land is land which is kept for use of the general public. The *Local Government (General) Regulation 2021* requires Council to have regard to the guidelines for categorisation of community land set out in *Division 1 Guidelines for the categorisation of* community land (clauses 101 - 111).

This Plan of Management has been prepared in accordance with the *Local Government Act* 1993 using the land categories approved by the Minister administering the *Crown Land Management Act* 2016. The minimum requirements for a Plan of Management are set out under section 36(3) of the *Local Government Act* 1993.

A Plan of Management must identify

- the category of the land
- the objective and performance targets of the plan with respect to the land
- the means by which Council proposes to assess its performance with respect to the plan's objectives and performance targets

These conditions may require the approval of Council for the carrying out of any specified activity on the land.

Section 36 (3A) specifies that for Plans of Management that are specific to one area of land, must also describe

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- the condition of the land as at the adoption of the plan
- · the buildings on the land as at adoption, and
- the use of the buildings and the land as at adoption

Additionally, the Plan must also state the purposes for which the land will be allowed to be used and the scale and intensity of that use.

Sections 36E – 36N of the *Local Government Act 1993* specifies the core objectives for the management of each category of community land.

#### 3.2 Crown Land Management Act 2016 and Crown Land Management Regulation 2018

Division 3.6 of the *Crown Lands Management Act 2016* deals with the requirements that Council must meet in relation to Plans of Management and other Plans.

Section 3.23(6) of the *Crown Land Management Act 2016* requires Council to adopt a Plan of Management for any Crown reserve for which it is appointed Crown Land Manager, and that is classified as community land under the *Local Government Act 1993*.

The *Crown Land Management Regulation 2018* removes the deadline for councils managing Crown land (Council Crown land managers) to adopt plans of management for that land by 30 June 2021. A Council Crown land manager no longer must comply with s3.23(7) of the Crown Land Management Act in preparing and adopting the first Plan of Management for Crown land under the Local Government Act. A council will still have to adopt a Plan of Management in accordance with the Local Government Act however, it will not be required to hold a public hearing for the adoption of the Plan of Management where that Plan of Management proposes to alter the categorisation of the land. A Council Crown land manager will be required to obtain the Minister's consent before adopting a Plan of Management.

#### 3.3 Native Title Act 1993 (Federal)

All activities on the land must address the issue of native title. Whilst a successful claim for native title will lead to official recognition of native title rights, native title rights are considered to pre-date such recognition. Native title can therefore be relevant to activities carried out on the land even if no native title claim has been made or registered.

#### 3.4 Aboriginal Land Rights Act 1983

The native title process must be considered for each activity on the land and a native title assessment must be undertaken. Almost all activities and public works carried out on the land will affect native title and require validation of the future act procedures in Division 3 of the *Native Title Act* by Council's Native Title Manager.

In New South Wales, Aboriginal Land Rights sits alongside native title and allows Aboriginal Land Council's to claim 'claimable' Crown land.

Generally, the *Aboriginal Land Rights Act* is directed at allowing Council's to claim Crown land that is unlawfully used or occupied. If a claim is successful, the freehold estate of the land is transferred to the Land Council.

Council is mindful that any activity on Crown land is lawful in relation to the reserve purpose of the land and that it ensures that Crown land under its control is always lawfully used and occupied.

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When planning an activity of the land such as the issue of a lease or licence or any public works, Council is expected to search to determine whether an Aboriginal Land Rights claim has been made in relation to the land. If a claim is registered, the activity must be postponed until the claim is resolved.

Strategies which allow Council to validly carry out a project or activity under the *Native Title Act* may not deal with project risks arising in relation to the *Aboriginal Land Rights Act*.

#### 3.5 Biodiversity Conservation Act 2016

Council has legislative responsibility under this Act to appropriately manage Threatened Species Populations and Vulnerable or Endangered Ecological Communities and their habitats wherever they occur despite the categorisation of the land.

Where identified Council is bound by the Act to take any appropriate action necessary to implement measures and must not make decisions that are inconsistent with the provisions of any Threat Abatement or Recovery Plan.

#### 3.6 Environmental Planning and Assessment Act 1979

The land is zoned as RU5 Village under the Balranald Shire Council Local Environmental Plan 2010 (LEP).

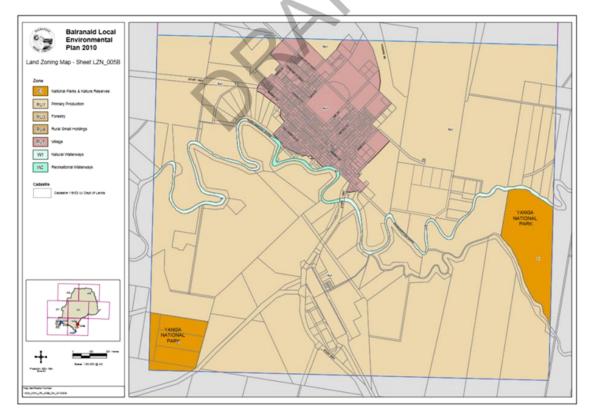


Figure 4 – Land Use Zone for Reserve No. 9909

The objectives of the land use zones are noted below in Table 1.

Table 1 – Objectives of Land Use Zones for Reserve No. 9909

| Land Use Zone | Objectives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| RU 5 Village  | <ul> <li>To provide for a range of land uses, services and facilities that are associated with a rural village.</li> <li>To define the town boundaries of Balranald, Euston and Kyalite.</li> <li>To encourage and provide opportunities for population and local employment growth.</li> <li>To ensure development maintains and contributes to the character of the zone.</li> <li>To protect the amenity of residents.</li> <li>To retain and facilitate expansion and redevelopment of the existing central business districts of the townships of Balranald and Euston and to further strengthen the core retail functions of those areas.</li> </ul> |

Details regarding permitted developments in these land use zones is included in the Balranald Shire Council LEP 2010.

#### 3.7 Council Plans, Strategies, Policies and Procedures

This Plan of Management is to be used in conjunction with the appropriate Council plans, policies and procedures that govern the use and management of community land and any facilities located on the land.

Additional Council policies, plans and strategies adopted after the date of this plan that have relevance to the planning, use and management of community land will apply as though they were in force at the date of adoption of the Plan of Management.

#### 3.8 Legislation and Statutory Control

This Plan of Management does not overrule existing legislation that also applies to the management of community land.

Other legislation and policies to be considered in the management process include, but are not limited to:

- Public Works Act 1912 (as amended);
- Local Land Services Act 2013;
- Biodiversity Conservation Act 2016;
- Water Management Act 2000;
- Companion Animals Act 1998;
- Rural Fires Act 1997;

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Reserve No. 9909

#### Plan of Management Heritage Park Reserve

Rural Fires and Environmental Assessment Legislation Amendment Act 2002;

- Biosecurity Act 2015;
- Pesticides Act 1999;
- State Environmental Planning Policies;
- Balranald Local Environmental Plan 2010;
- Guidelines supporting development control plans; and
- Council plans, strategies, policies, procedures and guidelines, generally, as amended.

#### 3.9 Reclassification of Reserves

From time to time certain parcels of Community land may be identified as surplus to the existing and future needs of the community. Section 3.21 of the *Crown Land Management Act 2016* outlines provisions of Management of dedicated or reserved Crown land within meaning of the *Local Government Act 1993*. Section 3.21 (2) advises that a Council manager is authorised to manage its dedicated or reserved Crown land as if it were community land or operational land but only as permitted or required by Division 3.4 of the *Crown Land Management Act 2016*.

#### 3.10 Review of this Plan

The use and management of Heritage Park is regulated by this Plan of Management. Whilst the guidelines and principles outlined in the plan may be suitable at present, the Plan should be reviewed from time to time, to confirm its relevance.

The review of this Plan of Management will take place within five (5) years of adoption of this plan.

#### 3.11 Community Consultation

Consultation with the community is an important part of the preparation of this Plan of Management. Consultation gives Council a better understanding of the range of local issues affecting the use and enjoyment of the land to which this Plan of Management applies and gives all sectors of the community the chance to have an input into the direction of policy development being undertaken by Council.

All stakeholders are given the opportunity to express their opinions and provide relevant information in relation to the planned management of the land, however, as the land is Crown land final approval for the Plan of Management rests with the Minister administering the *Crown Lands Act 2016* as owner of the land.

Council is required to submit the draft Plan of Management to NSW Department of Planning and Environment, as representative of the owner of the land under section 39 of the *Local Government Act*. Section 3.23(7)(d) of the CLM Act states that, if the draft first Plan of Management alters the initial categories assigned, the council must obtain the Minister's consent if the re- categorisation would require an addition to the purposes for which the land is dedicated or reserved, but it will not be required to hold a public hearing. The Minister cannot give consent under section 3.23(7)(d) if it is considered that the alteration is likely to materially harm the use of the land for its reserve purpose.

#### 4 CULTURALLY SIGNIFICANT LAND

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#### 4.1 Aboriginal Significance

Balranald is in the country of Muthi Muthi and Watti Watti Nations and members of the community are closely connected to the town and surrounding lands. The Muthi Muthi and Watti Watti people of this region developed a way of life over many generations. Approximately 6.8 per cent of the Shire's population is indigenous.

The Balranald Local Environmental Plan 2010 describes places of Aboriginal Heritage significance as an area of land, the general location of which is identified in an Aboriginal heritage study adopted by the Council after public exhibition and that may be shown on the Heritage Map, that is:

- the site of one or more Aboriginal objects or a place that has the physical remains of pre-European occupation by, or is of contemporary significance to, the Aboriginal people. It may (but need not) include items and remnants of the occupation of the land by Aboriginal people, such as burial places, engraving sites, rock art, midden deposits, scarred and sacred trees and sharpening grooves, or
- a natural Aboriginal sacred site or other sacred feature. It includes natural features such as creeks or mountains of long-standing cultural significance, as well as initiation, ceremonial or story places or areas of more contemporary cultural significance.

In addition, an Aboriginal object means any deposit, object or other material evidence (not being a handicraft made for sale) relating to the Aboriginal habitation of an area of New South Wales, being habitation before or concurrent with (or both) the occupation of that area by persons of non-Aboriginal extraction and includes Aboriginal remains.

Reserve No. 9909 is not identified as having Aboriginal significance and is not declared under section 84 of the *National Park and Wildlife Act* 1974, however, any areas of Aboriginal significance that may be discovered are covered by this Plan of Management.

#### 4.2 Non-indigenous Significance

The Heritage Park reserve was gazetted on the 19 October 1889 and was set aside for Court House; Lock-Up; with additional purpose - Gazetted - S121A: urban Services. The local courthouse provides services to the wider community within and around Balranald.

#### 5 DEVELOPMENT AND USE

#### 5.1 Overview

One of the primary responsibilities of Local Government is to provide an acceptable level of service for public assets to its community within budgetary constraints. Council's ongoing commitment to the development and maintenance of these areas depend on financial resources and forward planning. The implementation of actions identified in this Plan of Management are consistent with Balranald Council's corporate objectives as detailed in the following strategic documents:

- Balranald Community Strategic Plan 2027
- Local Strategic Planning Statement
- Balranald Community Engagement Report
- Balranald Economic Development Strategy
- Balranald Investment Attraction Plan
- Balranald Local Environmental Plan 2010

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#### 5.2 Balranald Shire Community Strategic Plan 2027

All New South Wales local councils are required by the Local Government Act 1993 to develop a Community Strategic Plan. The CSP essentially addresses four key questions for the community:

- 1. Where are we now?
- 2. Where do we want to be in 10 years time?
- 3. How will we get there? And,
- 4. How will we know when we have arrived?

Balranald Shire 2027 was developed as part of the Integrated Planning and Reporting Framework (IP&R) and is the overarching document that will be supported and integrated into all of Council's other planning documentation. The planning framework is shown in **Figure 6**.



Figure 6 – Integrated Planning and Reporting (IP&R) Framework

The IP&R framework recognises that communities share similar aspirations, a safe, healthy, and pleasant place to live, a sustainable environment, opportunities for education and employment, and reliable infrastructure. The difference is how each community responds to these needs.

This framework allows Balranald Shire to draw their various plans including state and federal plans together, understand how they interact so that the community can get the maximum benefits from

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#### **Plan of Management**

Heritage Park Reserve Reserve No. 9909

their efforts by planning holistically and sustainably for the future. A Summary of the IP&R framework is given in **Figure 7.** 

| Community<br>Strategic Plans                         | Address four key questions:  Where are we now?  How will we get there?  Where do we want to be in 10 years time?  How will we know we've arrived?                                                                                                                                                                                                                                     |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Long Term<br>Financial Plans                         | <ul> <li>Show councillors and the community how the council will achieve financial sustainability over the long term</li> <li>Incorporate easy to read commentary to explain financial information, not just spreadsheets</li> <li>Include different scenarios (eg planned, optimistic, conservative), as well as a sensitivity analysis</li> </ul>                                   |
| Asset<br>Management<br>Policy, Strategy<br>and Plans | <ul> <li>Demonstrate how the council's assets will enable the implementation of the<br/>Community Strategic Plan</li> <li>Describe the condition of key assets, preferably using easily understandable maps or table</li> <li>Identify acceptable levels of services as discussed with the community</li> <li>Determine where the council will intervene to improve assets</li> </ul> |
| Workforce<br>Plans                                   | <ul> <li>Identify current and predicted workforce issues and explain what the council is going<br/>to do to address in order to achieve the Delivery Program</li> </ul>                                                                                                                                                                                                               |
|                                                      | <ul> <li>Summarise the activities the council has prioritised over a four year term to achieve the Community Strategic Plan</li> <li>Address the full range of the council's operations</li> <li>Are the key 'go to' document for councillors</li> </ul>                                                                                                                              |
| Operational<br>Pians                                 | <ul> <li>Show detailed actions, which are clearly linked to the related activity area in the<br/>Delivery Program</li> <li>Include a Statement of Revenue Policy</li> </ul>                                                                                                                                                                                                           |

Figure 7. A summary of the IP&R Framework.

# 5.3 Condition of the Land and Structures on Adoption of the Plan of Management

Section 36(3A)(a) of the *Local Government Act* requires the plan to include a description of the condition of the land and structures on adoption of the plan. The condition of the infrastructure on Heritage Park Reserve upon recent inspection is shown below in **Table 2**.

Table 2 – Condition of Council Assets Located on Heritage Park Reserve

| BUILDING<br>DESCRIPTION | CATEGORY              | CONDITION<br>RATING |
|-------------------------|-----------------------|---------------------|
|                         |                       | 1 – Good            |
|                         |                       | 5 - Unserviceable   |
| Building                | General Community Use | 2                   |
| Signage                 | General Community Use | 2                   |
| Grounds                 | General Community Use | 2                   |
| Toilet facilities       | General Community Use | 2                   |

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#### Plan of Management

Heritage Park Reserve Reserve No. 9909

| BUILDING<br>DESCRIPTION | CATEGORY              | CONDITION<br>RATING<br>1 – Good<br>5 - Unserviceable |
|-------------------------|-----------------------|------------------------------------------------------|
| Fencing                 | General Community Use | 3                                                    |
| Power                   | General Community Use | 2                                                    |
| Sewer infrastructure    | General Community Use | 2                                                    |

Heritage Park Reserve is currently functioning appropriately for the purposes of the area.

#### 5.4 Use of the Land and Structures at the Date of Adoption of the Plan of Management

Existing use of the reserve includes:

- Visitor Information Centre
- Historic elements such as Lock-Up and Wintong School building
- Skate park
- Public conveniences
- Parking

The use of the site by resident and travelling public is significant, evidenced by around 4000 unique visitors to the Visitor Information Centre area of the site being recorded in the September 2023 guarter.

Council is willing to work with existing and potential users to expand the usage of Heritage Park and this Plan of Management will provide an operational and strategic framework to effectively take advantage of those opportunities.

#### 5.5 Permitted Use Strategic Objectives

As previously noted, the classification of Heritage Park is General Community use with the intended purpose of Court House; Lock-Up; with additional purpose - Gazetted - S121A: urban Services. This purpose aligns with the reserve's past and current use and the values identified in this plan.

Projects proposed by community groups and other users of the reserve must be in line with Council strategic plans and must align with the reserve purpose and core objectives for the Reserve.

Depending on the scope of the project Council may request a written proposal outlining the project and proposed location, estimated costs, scaled plans, justification for proposed works and future maintenance requirements.

#### 5.6 Further Development

Whilst maintenance of existing infrastructure is a priority there is scope to improve Heritage Park if the development is in line with the purposes for the reserve and relevant legislation such as the

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#### Plan of Management Heritage Park Reserve

Reserve No. 9909

Local Government Act 1993, Crown Land Management Act 2016, Aboriginal Land Rights Act 1983 and the Native Title Act 1993. Any review of development would also be in conjunction with the Balranald Settlement Strategy. A comprehensive site development plan and a landscape management plan is recommended for larger projects to ensure a strategic approach to development.

#### 5.7 Leases, Licences and other Estates

Leases, licences and other estates formalise the use of community land by groups such as sporting clubs and non-profit organisations, or by commercial organisations and individuals providing facilities and services for public use. Activities should be compatible with the zoning and reservation purpose of the land and provide benefits and services for facilities to the users of the land.

Occupation of the land other than by lease or licence or other estate or for a permitted purpose listed in the *Local Government (General) Regulation 2021* is prohibited.

The terms of the authorisation for a lease licence or other estate should include Native Title assessment and validation under the *Native Title Act 1993*. The authorisation should ensure the proper management and maintenance of the land and the interests of Council, and the public are protected. A lease is normally issued where exclusive control of all or part of an area by a user is proposed. In all other instances a licence or short-term licence or hire agreement will be issued.

The Plan of Management reflects the requirements for compliance with sections 46, 46A, 47 and 47A, 47B and 47C of the Local Government Act and the requirement for Minister for Local Government's approval for a lease licence or estate over five years, where an objection is received, and for any lease or licence for a term in excess of 21 years (up to the maximum term of 30 years) in accordance with sections 47(5) and 47(8AA) of the Local Government Act.

This Plan of Management expressly authorises the issue of leases, licences and other estates over Heritage Park Reserve, provided that:

- · the purpose is consistent with the core objectives for the category of the land;
- the lease, licence or other estate is for a permitted purpose listed in the *Local Government Act 1993* or the *Local Government (General) Regulation 2021*;
- the issue of the lease, licence or other estate and the provisions of the lease, licence or other estate can be validated by the provisions of the *Native Title Act 1993*;
- the land is not subject to a claim under the Aboriginal Land Rights Act 1983;
- the lease, licence or other estate is granted and notified in accordance with the provisions of the Local Government Act 1993 or the Local Government (General) Regulation 2021;
- the issue of the lease, licence or other estate will not materially harm the use of the land for any of the purposes for which it was dedicated or reserved.

Currently, 55 square metres of the land is leased via a commercial arrangement as the Discovery Café premises . This lease commenced in August 2016 and is due to conclude November 2023. Areas held under lease, licence or regular occupancy shall be maintained by the user. The user will be responsible for maintenance and outgoings as defined in the lease or licence or agreement for use.

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#### 5.8 Native Title Assessment

The *Crown Land Management Act 2016* – Section 8.7 (1) (d) requires that Council, as Crown Land Manager, obtains the written advice of its Native Title Manager prior to its approval or submission for approval of a plan of management for the land that authorises or permits any kinds of dealings referred to in **Section 5.7**.

A copy of the Native Title Assessment for this reserve is included in Appendix A.

#### 6 PLAN OF MANAGEMENT - OBJECTIVES AND ACTIONS

#### 6.1 Plan of Management Objectives

The general objectives of this Plan of Management are shown below in Table 3.

|    | Plan of Management Objectives                                                                                                                                 |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | To ensure that relevant legislation is complied with in relation to the land.                                                                                 |
| 2. | To inform Council staff and the community of the way the land will be managed.                                                                                |
| 3. | To implement specific policies, guidelines and works identified in the plan of management.                                                                    |
| 4. | To progressively improve the values of the land and to minimize the long-term cost of maintenance to the Council                                              |
| 5. | To make provisions for appropriate leases, licences and agreements in respect to the land.                                                                    |
| 6. | To identify and recognise existing uses and improvements on the land.                                                                                         |
| 7. | To set in place and administrative structure to ensure the achievement of land management objectives.                                                         |
| 8. | To ensure that the management of the land is not likely to materially harm the use of the land for any of the purposes for which it is dedicated or reserved. |

#### 6.2 Action Plan

The Plan of Management specifies performance targets and priorities for actions to be taken in relation to the land to which the plan applies.

Assessment of achievement of the objectives of the plan is to be undertaken. A summary of indicators and targets for major objectives is outlined in the **Table 4** below.

 Table 4 – Indictors and Targets for Plan of Management Objectives

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| OBJECTIVES AND<br>PERFORMANCE TARGETS<br>OF THE PLAN IN RESPECT<br>TO THE LAND                                   | MEANS BY WHICH THE<br>COUNCIL PROPOSES TO<br>ACHIEVE THE PLAN'S<br>OBJECTIVES AND<br>PERFORMANCE TARGETS                               | MANNER IN WHICH COUNCIL<br>PROPOSES TO ASSESS ITS<br>PERFORMANCE WITH<br>RESPECT TO THE PLAN'S<br>OBJECTIVES AND<br>PERFORMANCE TARGETS                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To ensure that relevant<br>legislation is complied with in<br>relation to preparation of Plans<br>of Management. | The Plan is prepared in<br>accordance with the Act.<br>Native Title Manager advice<br>is sought during the<br>preparation of the Plan. | The Plan is reviewed by<br>Council's Native Title Manager<br>and Department of Planning<br>and Environment Crown Lands<br>then exhibited and adopted by<br>Council if there are no changes<br>to the approved plan. If changes<br>are made following exhibition<br>the plan must again be<br>approved by Department of<br>Industry Crown Lands.   |
| To inform Council staff and the community of the way the land will be managed.                                   | The Plan is exhibited in accordance with the Local Government Act.                                                                     | The Plan is exhibited and adopted by Council.                                                                                                                                                                                                                                                                                                     |
| To implement the specific policies, guidelines and works identified in the plan of management.                   | Ensure that the Plan is<br>referenced to identify specific<br>policies, guidelines and<br>works.                                       | All works are carried out in accordance with the Plan.                                                                                                                                                                                                                                                                                            |
| To progressively improve the values of the land to minimise the long term cost of maintenance to the Council.    | Carry out all works identified<br>in Council's long term plan.                                                                         | All works are completed and minimal maintenance of the improvements is required.                                                                                                                                                                                                                                                                  |
| To make provision for leases,<br>licences and agreements in<br>respect of the land.                              | The Plan of Management<br>expressly authorises the<br>provision of leases, licences<br>and agreements where<br>appropriate.            | Any leases are prepared,<br>exhibited and adopted in<br>accordance with the provisions<br>of the Local<br><i>Government Act 1993</i> and the<br><i>Crown Land Management Act<br/>2016.</i> Native Title Manager<br>advice and a check for a claim<br>under the Aboriginal Land<br>Rights Act is received for all<br>proposed leases and licences. |
| To identify and recognise<br>existing uses and<br>improvements on the land.                                      | Physical inspection.                                                                                                                   | The Plan is exhibited and adopted by Council.                                                                                                                                                                                                                                                                                                     |

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# **Plan of Management**

Heritage Park Reserve Reserve No. 9909

| OBJECTIVES AND<br>PERFORMANCE TARGETS<br>OF THE PLAN IN RESPECT<br>TO THE LAND                                                     | MEANS BY WHICH THE<br>COUNCIL PROPOSES TO<br>ACHIEVE THE PLAN'S<br>OBJECTIVES AND<br>PERFORMANCE TARGETS | MANNER IN WHICH COUNCIL<br>PROPOSES TO ASSESS ITS<br>PERFORMANCE WITH<br>RESPECT TO THE PLAN'S<br>OBJECTIVES AND<br>PERFORMANCE TARGETS |
|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| To provide a reference and<br>data bank in relation to<br>information relevant to present<br>and future management of the<br>land. | Physical inspection and file research.                                                                   | The Plan is exhibited and adopted by Council.                                                                                           |
| To set in place an<br>administrative structure to<br>ensure the achievement of<br>land management objectives.                      | Ensure that all sections of<br>Council are aware of the<br>contents of the Plan.                         | All future works are carried out in accordance with the Plan.                                                                           |
| To identify the major<br>management issues applying<br>to the land.                                                                | Consultation and staff discussions.                                                                      | The Plan is exhibited and adopted by Council.                                                                                           |
| To simplify the process of management as far as possible.                                                                          | Preparation of the Plan in accordance with the Act.                                                      | The Plan is exhibited and adopted by Council.                                                                                           |

# 7 PLAN OF MANAGEMENT – MANAGEMENT AND ADMINISTRATION OF THE LAND

#### 7.1 Management Authority

For the purposes of this plan, the management authority for the reserve is Balranald Council, in accordance with the provisions of the *Crown Land Management Act 2016* and the *Local Government Act 1993*. Where Council's responsibilities have been delegated, the provisions of this management plan continue to apply.

#### 7.2 Management Issues

The management of the land must consider the reserve purpose(s) of the land and the purpose for which the land is classified and categorised.

#### 7.3 Staff Resources

Council shall provide adequate staff resources for the management of the land in accordance with this Plan of Management. Staff shall have appropriate qualifications and/or experience.

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#### 7.4 Environmental Assessment of Activities

The environmental impact of activities carried out on the land will be assessed having regard to the requirements under the Environmental Planning and Assessment Act.

#### 7.5 Role of Other Activities

Other government authorities may have responsibilities or involvement in the management of the land or of immediately adjacent land. This will be considered and, where appropriate, consultation will take place with relevant authorities.

#### 7.6 Activities Carried Out by Other Authorities

Where activities are carried out on the land by other authorities, Council will make the authorities aware of the provisions of this Plan of Management and will seek to ensure that any activities are compatible with the objectives and guidelines of this Plan of Management, and in accordance with the provisions of the Crown Land Management Act 2016 and the Local Government Act 1993.

#### 7.7 Principles for the Development of Adjoining Land

Council's development control practices recognise and endeavour to minimise the impacts upon adjoining land parcels. Council will consider the impacts of activities carried out on the reserve on adjoining land.

#### 7.8 Community Involvement in Management

Where appropriate, Council will undertake community consultation subsequent to the making of this Plan of Management and may give community groups a role in management.

#### 7.9 Contract and Volunteer Labour a

In managing the land Council may use contract and volunteer labour but shall ensure that supervisors and staff have appropriate qualifications and/or experience and are made aware of the requirements of this plan.

#### 7.10 Existing Assets

Existing assets on the land shall be identified and measures taken to maintain them in a satisfactory manner. Council may make arrangement for community groups and users to undertake maintenance for specific facilities on Council's behalf.

#### 7.11 Public Liability Insurance

All users of the land, including lease and licence holders, must have public liability insurance coverage, incorporating the following:

- At least \$20M coverage for any one instance; and
- Balranald Council named in the policy as an interested party; and

A copy of the cover note for the insurance is to be provided to Council prior to use of the reserve. Where the use of the reserve is for longer than one year, as may be the case for leases and licences, up to date copies of the cover note shall be provided.

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# Plan of Management

Heritage Park Reserve Reserve No. 9909

#### 7.12 Commercial Activities

Commercial activities may be carried out on the land, provided that the activity is consistent with the purpose of the land or for a purpose authorised under this Plan of Management. Any commercial activity is subject to Council approval prior to the commencement of the activity.

#### 7.13 Emergencies

This Plan of Management authorises necessary activities to be carried out during declared emergencies as may be decided by the General Manager or delegate. Following carrying out of any activities, periodic monitoring will be undertaken, and rehabilitation works undertaken if necessary.

#### 7.14 Land Proposed for Future Development

. Council is keen to ensure flexibility in the use of the reserve to maximise community benefit, however Council will remain mindful of the reserve purpose and ensure any future proposals are in line with the reserve purpose. Council has not identified any future development activities for this reserve that are in conflict with the reserve purpose.

#### 7.15 Undeveloped Land

Land to which this Plan of Management applies that is undeveloped and unused for the purpose of the land may upon assessment, be used for any activity that does not prevent or inhibit future use for the purpose of the land, including tree planting and mowing. Currently the site is fully developed for its current use with the Discovery Centre lease.

#### 7.16 Information Monitoring and Research

Monitoring and collection of information relating to the land to which the Plan of Management applies are important to enable good management. Where a demonstrated need has been identified, an educational program shall be developed to encourage use appropriate to the purpose to all or part of the land to which this Plan of Management applies.

Management arrangements shall be implemented to regularly monitor the use of the land, environmental conditions and facilities. Surveys of visitation and/or satisfaction with the facilities may be undertaken to facilitate the management and use of the land.

#### 7.17 Alcohol

Alcohol is permitted in Heritage Park only as part of officially sanctioned activities and with appropriate licencing in place.

#### 7.18 Companion Animals

Pets are permitted in Heritage Park in accordance with requirements of the Companion Animals Act 1998.

#### 7.19 Parking

Parking is available along each street adjacent to the reserve. All parking is regulated and monitored for compliance within the council designated parking areas.

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# Plan of Management

Heritage Park Reserve Reserve No. 9909

#### 7.20 Buildings and Amenities

Buildings and amenities may be provided where consistent with the need to facilitate the purpose of the land, provided that a Native Title assessment has been carried out by Council's Native Title Manager, the land is not subject to a claim under the *Aboriginal Land Rights Act 1983* and the provisions of the *Local Government Act 1993* and the *Crown Land Management Act 2016* have been complied with. Buildings and amenities are to be maintained in a safe condition for users and the public.

#### 7.21 Infrastructure

Any necessary infrastructure to service the purpose of the land may be constructed provided that a Native Title assessment has been carried out by Council's Native Title Manager, the land is not subject to a claim under the *Aboriginal Land Rights Act 1983*, and the provisions of the *Local Government Act 1993* and the *Crown Land Management Act 2016* have been complied with.

#### 7.22 General Maintenance

General maintenance will match the level and type of use and wherever possible users will be encouraged to help. Areas held under lease, licence or regular occupancy shall be maintained by the user where appropriate.

Existing assets on the land shall be identified and measures taken to maintain them in a satisfactory manner. The Council may decide for community groups to undertake maintenance for specific facilities on Council's behalf.

#### 7.23 Development Activities

Development activities shall be undertaken in a way that minimizes the area, degree and duration of disturbance, and areas are to be restored to the greatest extent practicable.

#### 7.24 Pollution Control

Management should seek to ensure that no pollution is generated on the land, and that adequate measures are taken to prevent adverse impacts from adjoining land.

#### 7.25 Public Safety

Reasonable measures will be taken by Council to ensure and maintain the public safety of persons using the land.

#### 7.26 Neighbours

Council shall endeavor to be a good neighbor and as far as possible shall consult with adjoining owners in respect of management and other activities which may affect them.

#### 7.27 Trees, Vegetation and Landscape

Proper management of landscaping measures, trees and vegetation is important to provide a high degree of amenity on the land. Trees will be maintained, as will maintenance of appropriate growing conditions involving management of soil compaction and other encroachments, in accordance with Council's Tree Management Policy.

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#### 7.28 Weed Control

Weed control shall be by both taking preventative measures and active control measures. Prevention of weed infestation shall be by minimising actions that disturb the ground surface and discouraging the conditions that encourage weeds.

Measures shall be taken to prevent the dispersion of weeds by fill or the transport of seeds on machinery. Control measures which are acceptable include physical removal or slashing, accepted biological control techniques, bush regeneration, or chemical spraying where Council is satisfied that there will be no adverse residual effects and no adverse effect on human health.

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#### Plan of Management Heritage Park Reserve

Reserve No. 9909

# APPENDIX A NATIVE TITLE ASSESSMENT

The Crown Land Management Act 2016 – Section 8.7 (1) (d) requires that Council as Crown Land Manager obtains the written advice of its Native Title Manager prior to its approval or submission for approval of a plan of management for the land that authorises or permits any kinds of dealings referred to in Section 8.7.

#### 1. The Land to which this report applies

The land to which the Plan of Management applies is Crown Reserve 9909 land contained in Lot 71 DP 1127975 Parish Balranald County Caira. The land is known as the Heritage Park. The Crown is the owner of the land.

Heritage Park Reserve was reserved from sale for the public purpose of Court House; Lock-Up; with additional purpose - Gazetted - S121A: Urban Services; and in the Government Gazette on 19 October 1889. Balranald Council is the Crown Land Manager of the Land. The management and use of the and is subject to the provisions contained in the Crown Land Management Act 2016.

#### 2. Details of activity on Crown Land

The Heritage Park Plan of Management has been prepared by Council and provides direction as to the use and management of Heritage Park– Reserve 9909.

The Plan of Management is required in accordance with Section 3.23 of the Crown Lands Management Act 2016 and Section 36 of the Local Government Act 1993.

The Plan of Management outlines the way the reserve will be used and provides the framework for Council to follow in relation to the Leasing, Licencing and Permit processes for the land.

The Plan of Management also provides for the granting of easements over the land and the further development of the land, buildings and infrastructure on the land.

The Plan of Management provides strict guidelines such that each activity requires a Native Title Assessment and validation under the Native Title Act 1993 to be carried out by Council's Native Title Manager prior to the commencement or approval of that activity.

The Plan of Management is clear that the management of those activities that could be considered a future act must take into account the reserve purpose for the land.

Accordingly, the activities authorised under the Plan of Management could be validated under Subdivision J of the Native Title Act 1993.

#### 2a. Is the activity a future act?

The Plan of Management provides authorisation for granting of leases, licences and other Estates over the land and the granting of easements and further development of the land, buildings and infrastructure on the land. These activities could be considered to be a future act within the meaning of Section 233 of the Native Title Act 1993.

#### 2b. If it is, why? if it is not, why not?

The activities authorised under the Plan of Management could be considered to be a future act within the meaning of Section 233 of the Native Title Act 1993.

#### Plan of Management Heritage Park Reserve Reserve No. 9909

# 3. If the activity is a future act, which of the following subdivisions of the future act regime under the Native Title Act 1993 validate it?

The authorisation of the activities that could be considered a future act within the Plan of Management provides for the activity to be carried out in accordance with the reserve purpose of the land.

The Plan of Management does not provide authorisation for any activity that is not in accordance with the reserve purpose of the land.

Accordingly, the activities could be validated under Subdivision J of the Native Title Act 1993.

#### 4. Requirements to notify any representative body.

The Plan of Management provides strict guidelines such that each activity requires a Native Title assessment and validation under the Native Title Act 1993 to be carried out by Council's Native Title Manager prior to the commencement or approval of that activity.

Notification will be assessed on a case by case basis and parties will be notified when an activity is assessed.

As the Plan of Management authorises activities that could be considered to be future acts within the meaning of Section 233 of the Native Title Act 1993. Council will notify NTSCorp and the Balranald Aboriginal Land Council prior to adoption of the plan.

| s.24JA(1)(a)         | Yes                                                                                 |
|----------------------|-------------------------------------------------------------------------------------|
| s.24JA(1)(b)         | Yes                                                                                 |
| s.24JA(1)(c)         | Yes                                                                                 |
| s.24JA(1)(d)         | Yes                                                                                 |
| s.24JA(1)(e)<br>(i)  | Yes                                                                                 |
| s.24JA(1)(e)<br>(ii) | Yes                                                                                 |
|                      | s.24JA(1)(b)<br>s.24JA(1)(c)<br>s.24JA(1)(d)<br>s.24JA(1)(e)<br>(i)<br>s.24JA(1)(e) |

Plan of Management Heritage Park Reserve Reserve No. 9909

Summary:

The Plan of Management authorises activities that could be considered as future acts within the meaning of Section 233 of the Native Title Act 1993.

The Plan of Management guidelines provide that those activities are only to be authorised if they are in accordance with the reserve purpose of the land.

Those activities that are consistent with the reserve purpose of the land may be validated under Subdivision J if the land was subject to a reservation created prior to 23 December 1996 and the reservation was done by the Crown.

Therefore requirements of S24JA(1) (a)-(e) are met.

**s.24JA(1)(a)** is satisfied as the relevant land was subject to reservation created before 23 December 1996. Reserve 9909 was reserved from sale or lease for purpose of Court House; Lock-Up; with additional purpose - Gazetted - S121A: Urban Services; notified in the Government Gazette of 19 October 1889.

s.24JA(1)(b) is satisfied as the Reserve was notified in the Government Gazette of 19 October 1889.

**s.24JA(1)(c)** is satisfied as the reservation was carried out by the Crown under the provision of the Crown Lands Consolidation Act, such reservation has been carried out by a statutory power, exercised by the minister on behalf of the Crown.

**s.24JA(1)(d)** is satisfied as the land was to be used for a specific purpose being a reservation under the Crown Lands Consolidation Act which reserved the land from sale for the purpose of Court House; Lock-Up; with additional purpose - Gazetted - S121A: Urban Services.

**s.24JA(1)(e) (ii)** is satisfied as the adoption of a Plan of Management that authorises activities to be done in accordance with the reservation purpose in the area covered by the reservation, so long as the act's impact on native title is no longer greater than the impact that any act that could have been done under or in accordance with the reservation would have had.



#### Department of Planning and Environment

Our ref: DOC22/154705

Mr Ray Mitchell Health & Development Officer Balranald Shire Council 70 Market Street BALRANALD NSW 2715

via email: rmitchell@balranald.nsw.gov.au cc: council@balranald.nsw.gov.au

#### 8 November 2023

Subject: Balranald Shire Council draft Plan of Management - Heritage Park Reserve

#### Dear Mr Mitchell

Thank you for submitting the amended draft Plan of Management (PoM) for Heritage Park Reserve on 31 August 2023.

I have reviewed the draft PoM and support it being placed on public exhibition, with the following amendments:

- Council to confirm the term, start and expiry date of the lease to the Discovery Café (details page 16)
- Council to provide additional information in relation to scale and intensity of use
- Appendix A Point 4 replace the word notifieed, with the word notified

Council should conduct a final review of the document to ensure all legislation referenced is currently in force, departmental names are up to date, and spelling, grammar and formatting is correct and consistent.

Subject to no changes following public exhibition, as a delegate for the Minister for Lands and Property, I consent to council to adopt the PoM under clause 70B of the Crown Land Management Regulation 2018.

If the PoM is amended after public exhibition (except for minor editorial and formatting changes), council must resubmit the draft PoM for Minister's consent to adopt. With the amended PoM, please provide the following documents:

- a table of PoM amendments, or tracked changes
- · summary report of submissions from public exhibition (if any)
- council reports on the proposed adoption (if any)

If there are no amendments to the PoM, please provide a copy of the adopted PoM. All documents must be sent to council.clm@crownland.nsw.gov.au.

Please remember, an adopted PoM authorises the lawful use and occupation of Crown land. Council must ensure that any activities planned on the reserve are expressly authorised in the adopted PoM and native title obligations are met.

<sup>6</sup> Stewart Avenue, Newcastle NSW 2302 PO Box 1002 Dangar NSW 2309 reservemanager.crownland.nsw.gov.au 1

## Department of Planning and Environment



If you have any further questions or need assistance, please contact the Council Crown Land Management Team at council.clm@crownland.nsw.gov.au.

Yours sincerely,

Daniel Heather Manager, Reserves Program Department of Planning and Environment – Crown Lands and Public Spaces

# 8.8 RELOCATION OF THE NSW STATE EMERGENCY SERVICE TO THE BALRANALD RESCUE SQUAD HEADQUARTERS

| File Number:                | D23.88842                                                                                                                       |  |  |  |  |  |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|
| Author(s):                  | Nikkita Manning-Rayner, Administration Officer - Health & Development                                                           |  |  |  |  |  |
|                             | Ray Mitchell, Health & Development Officer                                                                                      |  |  |  |  |  |
| Approver:                   | Adrian Edgcome-Lucas, Interim Acting Director of<br>Infrastructure & Planning Services                                          |  |  |  |  |  |
| Operational Plan Objective: | Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages. |  |  |  |  |  |

#### PURPOSE OF REPORT

To progress the relocation of the Balranald State Emergency Service Unit to the Balranald Rescue Squad facility located on Lot 138 DP 820500, 49 Market St, Balranald.

#### OFFICER RECOMMENDATION

That Council:

- 1. Advises Crown Land that it has no objections to becoming the trustee for Lot 138 DP 820500;
- 2. Work with the Balranald Rescue Squad to surrender the lease over Lot 138 DP 820500 to Crown Land; and
- 3. Authorises for the General Manager to offer the State Emergency Service a licence to occupy the Balranald Rescue Squad headquarters after the Crown Land reservation and trustee nomination gazettal processes are finalised for Lot 138 DP 820500.

#### REPORT

Council received correspondence from the Balranald Rescue Squad Inc. (*BRS*) on Thursday, 13 July 2023 notifying Council of the following (*Attachment 1*):

"The Balranald Rescue Squad Inc, gives permission to the Balranald Shire Council to take on the Crown Land Lease where the Squad's Headquarters are situated, with the understanding that the NSW SES Balranald Unit will then occupy the building as their Headquarters".

Discussions between Council, the now non-operational BRS and the State Emergency Service (*SES*) have culminated in the BRS offering permission for the transfer of the facility to Council. This is for the specific purpose of permitting the SES to utilise the facility for the Balranald SES Unit's headquarters.

Staff have sought advice from Crown Land as to the administrative methods for this transfer to occur under the Crown Land Management Act 2016.

Crown Land have advised that there are three (3) options to achieve this goal. These options are summarised below:

- 1. The lease is surrendered by the BRS and the land reverts to Crown Land and is reserved via gazettal. Balranald Shire Council agree to become the Crown Land Managers of the reserve allowing Council to licence the reserve to the SES.
- 2. The BRS arrange to transfer the lease to Council which then opens up the opportunity for Council to apply for freehold conversion of the lease, with a purchase price based on a 2022 valuation of approximately \$57,500.

3. The BRS arrange to transfer the lease to Council, then Council sublease it to the SES or the SES apply for a Crown Land licence.

**Option 1** appears to allow greater benefit as it allows for Council as the crown land manager to potentially apply for funding under Crown Land grant programs and there is no rent or rates implications.

#### FINANCIAL IMPLICATIONS

Asset maintenance and depreciation costs

#### LEGISLATIVE IMPLICATIONS

Crown Land Management Act 2016

#### POLICY IMPLICATIONS

Nil.

## **RISK RATING**

Low.

#### ATTACHMENTS

#### 1. Balranald Rescue Squad Inc. Correspondence

| <b>Balranald Res</b>                                                     | cue               | Sc               | lna   | dI     | nc.           |                    |
|--------------------------------------------------------------------------|-------------------|------------------|-------|--------|---------------|--------------------|
| ADDRESS: 150 Harben S                                                    | Street, Ba        | Irana            | ld NS | W 271  | 5             |                    |
| Executive: Mrs. Susan Campbell PH:<br>Executive: Miss. Karen Norfolk PH: |                   | Ema<br>Emai      |       |        |               | ond.com<br>.com.au |
| Thursday 13th July 2023                                                  |                   | Info             | Repty | Report | Discuss<br>GM |                    |
| Mr. Craig Bennett<br>General Manager<br>Balranald Shire Council          | GM<br>DID<br>Rece | ved 1            | 4 JUL | 2023   | and           | Angetane           |
| 70 Market Street<br>Balranald NSW 2715                                   |                   | DGGD<br>File No. |       |        |               | 10.20 am           |
| Dear Craig                                                               | LETT              | ER No.           |       |        |               | 1                  |

#### RE: Balranald Rescue Squad Inc. Headquarters/Land

The Balranald Rescue Squad Inc. gives permission to the Balranald Shire Council to take on the Crown Land Lease where the Squad's Headquarters are situated, with the understanding that the NSW SES Balranald Unit will then occupy the building as their Headquarters.

The Lease Address is 49-51 Market Street, Balranald NSW 2715. Lease Number is 193932 ((Western Lands Lease 13993). Attached is a copy of the current account of the Lease.

Yours Truly

Hamptell

Susan Campbell

Item 8.8 - Attachment 1

## PART B – ITEMS FOR INFORMATION

### 9 GENERAL MANAGER'S REPORTS

#### 9.1 REPORT ON FINANCIAL INFORMATION AS AT 31 OCTOBER 2023

| File Number:                | D23.88940                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Kristy Cameron, Finance Officer                                                                                               |
| Approver:                   | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

#### PURPOSE OF REPORT

The purpose of this report is to advise and report to council on the status of the following financial information as at Tuesday, 31 October 2023:

- 1. Monthly Summary of Revenue and Expenditure for the Caravan Park;
- 2. Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel;
- 3. Monthly Summary of Revenue and Expenditure for the Tourist Information Centre; and
- 4. Monthly Summary of Revenue and Expenditure for the Library.

#### OFFICER RECOMMENDATION

That Council receives and notes the financial information contained in this report for the period ending Tuesday, 31 October 2023.

#### REPORT

The following is a summary on each piece of financial information as at 31 October 2023:

#### Monthly Summary of Revenue and Expenditure for the Caravan Park

For the 2023/2024 Financial Year, the Caravan Park has a budgeted operating revenue of \$533,500, with a budgeted operating expenditure of \$446,300. The budgeted operating surplus for the 2023/2024 Financial Year was \$87,200. The projected operating surplus for the 2023/2024 Financial Year as at 31 October 2023 is \$62,176.

#### Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel

For the 2023/2024 Financial Year, the Hostel has a budgeted operating revenue of \$1,520,000, with a budgeted operating expenditure of \$1,810,150. The budgeted operating deficit for the 2023/2024 Financial Year is (\$290,150). The projected operating deficit for the 2023/2024 Financial Year as at 31 October 2023 is (\$266,150).

#### Monthly Summary of Revenue and Expenditure for the Tourist Information Centre

For the 2023/2024 Financial Year, the Tourist Information Centre has a budgeted operating revenue of \$73,600 with a budgeted operating expenditure of \$327,990. The budgeted operating deficit for the 2023/2024 Financial Year is (\$254,390). The projected operating deficit for the 2023/2024 Financial Year as at 31 October 2023 is (\$266,628).

#### Monthly Summary of Revenue and Expenditure for the Library

For the 2023/2024 Financial Year, the Library has a budgeted operating revenue of \$50,600 and a budgeted operating expenditure of \$144,260. The budgeted operating deficit for the 2023/2024 Financial Year is (\$93,660). The projected operating deficit for the 2023/2024 Financial Year as at 31 October 2023 is (\$95,060).

## 1 Monthly Summary of Revenue and Expenditure for the Caravan Park

| CARAVAN PARK 2023/24                        | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD 31<br>October 2023 | Remaining<br>Budget | Projected<br>Budget as at<br>30 June 2024 | YTD Actual<br>% |
|---------------------------------------------|--------------------|----------------------------------------------------------|-------------------------------|---------------------|-------------------------------------------|-----------------|
| REVENUE                                     |                    |                                                          |                               |                     |                                           |                 |
| Fees                                        | \$530,000          |                                                          | \$221,351                     | \$308,649           | \$530,000                                 | 41.8%           |
| Washing Machine Charges                     | \$3,500            |                                                          | \$2,072                       | \$1,428             | \$3,500                                   | 59.2%           |
| Caravan Park - Merchandise Sales            | \$0                | \$2,000                                                  | \$1,104                       | \$896               | \$2,000                                   | 55.2%           |
| TOTAL OPERATING REVENUE                     | \$533,500          | \$2,000                                                  | \$224,527                     | \$310,973           | \$535,500                                 | 41.9%           |
| EXPENDITURE                                 |                    |                                                          |                               |                     |                                           |                 |
| Salaries                                    | \$135,000          | \$27,024                                                 | \$77,332                      | \$84,692            | \$162,024                                 | 47.7%           |
| Caravan Park Advertising                    | \$1,500            |                                                          | \$0                           | \$1,500             | \$1,500                                   | 0.0%            |
| Bank Charges                                | \$3,500            |                                                          | \$1,673                       | \$1,828             | \$3,500                                   | 47.8%           |
| Caravan Park - Cleaning Materials           | \$10,000           |                                                          | \$3,067                       | \$6,933             | \$10,000                                  | 30.7%           |
| Electricity - Operational                   | \$39,000           |                                                          | \$12,458                      | \$26,542            | \$39,000                                  | 31.9%           |
| Admin Charges - Sals, Rates/Charges, Insur, | \$116,800          |                                                          | \$38,933                      | \$77,867            | \$116,800                                 | 33.3%           |
| Caravan Park - Software Support             | \$4,500            |                                                          | \$2,958                       | \$1,542             | \$4,500                                   | 65.7%           |
| Caravan Park Merchandise                    | \$0                | \$500                                                    | \$0                           | \$500               | \$500                                     | 0.0%            |
| Telephone                                   | \$3,000            |                                                          | \$498                         | \$2,502             | \$3,000                                   | 16.6%           |
| Caravan Park R & M                          | \$50,000           |                                                          | \$11,528                      | \$38,472            | \$50,000                                  | 23.1%           |
| Caravan Park - Consumables GST              | \$25,000           | -\$500                                                   | \$8,470                       | \$16,030            | \$24,500                                  | 34.6%           |
| Carravan Park - Consumables No GST          | \$5,000            |                                                          | \$395                         | \$4,605             | \$5,000                                   | 7.9%            |
| Depreciation                                | \$53,000           |                                                          | \$17,667                      | \$35,333            | \$53,000                                  | 33.3%           |
| TOTAL OPERATING EXPENDITURE                 | \$446,300          | \$27,024                                                 | \$174,980                     | \$298,344           | \$473,324                                 | 37.0%           |
| NET OPERATING SURPLUS / DEFICIT             | \$87,200           | -\$25,024                                                | \$49,547                      | \$12,628            | \$62,176                                  |                 |
| CAPITAL                                     |                    |                                                          |                               |                     |                                           |                 |
| Capital Revenue                             |                    |                                                          |                               |                     |                                           |                 |
| Capital Grants - CRIF                       | \$0                |                                                          | \$0                           | \$0                 | \$0                                       |                 |
| Transfer from Restriction                   | \$0                |                                                          | \$0                           | \$0                 | \$0                                       |                 |
| Total Capital Revenue                       | \$0                | \$0                                                      | \$0                           | \$0                 | \$0                                       |                 |
| Capital Expenditure                         |                    |                                                          |                               |                     |                                           |                 |
| CRIF Grant Expenditure                      | \$0                |                                                          | \$0                           | \$0                 | \$0                                       |                 |
| Transfer to Restriction                     | \$0                |                                                          | \$0                           | \$0                 | \$0                                       |                 |
| Total Capital Expenditure                   | \$0                | \$0                                                      |                               | \$0                 | \$0                                       |                 |
| Net Capital Surplus/ <mark>(Deficit)</mark> | \$0                | \$0                                                      | \$0                           | \$0                 | \$0                                       |                 |
| Net Overall Result Surplus/ (Deficit)       | \$87,200           | -\$25,024                                                | \$49,547                      | \$12,628            | \$62,176                                  |                 |

| Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR          | Actual YTD<br>31 October<br>2023                                                                                                                                                                                                                                                             | Remaining<br>Budget                                                                                                                                                                                                                                                                                                                                  | Projected<br>Budget to 30<br>June 2024                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$533,500          | \$2,000                                                           | \$224,527                                                                                                                                                                                                                                                                                    | \$310,973                                                                                                                                                                                                                                                                                                                                            | \$535,500                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| \$446,300          | \$27,024                                                          | \$174,980                                                                                                                                                                                                                                                                                    | \$298,344                                                                                                                                                                                                                                                                                                                                            | \$473,324                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| \$87,200           | \$25,024                                                          | \$49,547                                                                                                                                                                                                                                                                                     | \$12,628                                                                                                                                                                                                                                                                                                                                             | \$62,176                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| \$0                | \$0                                                               | \$0                                                                                                                                                                                                                                                                                          | \$0                                                                                                                                                                                                                                                                                                                                                  | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| \$0                | \$0                                                               | \$0                                                                                                                                                                                                                                                                                          | \$0                                                                                                                                                                                                                                                                                                                                                  | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| \$0                | \$0                                                               | \$0                                                                                                                                                                                                                                                                                          | \$0                                                                                                                                                                                                                                                                                                                                                  | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| \$87,200           | \$25,024                                                          | \$49,547                                                                                                                                                                                                                                                                                     | \$12,628                                                                                                                                                                                                                                                                                                                                             | \$62,176                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|                    | Budget<br>\$533,500<br>\$446,300<br>\$87,200<br>\$0<br>\$0<br>\$0 | Original<br>Budget         Amendments to<br>Budget for<br>September QBR           \$533,500         \$2,000           \$446,300         \$27,024           \$87,200         \$25,024           \$0         \$0           \$0         \$0           \$0         \$0           \$0         \$0 | Amendments to<br>Budget         Actual YTD<br>31 October<br>2023           \$533,500         \$2,000         \$224,527           \$446,300         \$27,024         \$174,980           \$87,200         \$25,024         \$49,547           \$0         \$0         \$0           \$0         \$0         \$0           \$0         \$0         \$0 | Original<br>Budget         Amendments to<br>Budget for<br>September QBR         Actual YTD<br>31 October<br>2023         Remaining<br>Budget           \$533,500         \$2,000         \$224,527         \$310,973           \$446,300         \$27,024         \$174,980         \$298,344           \$87,200         \$25,024         \$49,547         \$12,628           \$0         \$0         \$0         \$0           \$0         \$0         \$0         \$0 |

## 2 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel

|                                                | Original<br>Budget | Proposed<br>Amendments to<br>budget for<br>September QBR | Actual YTD 31<br>October 2023 | Remaining<br>Budget | Projected<br>Budget to 30<br>June 2024 | YTD Actual % |
|------------------------------------------------|--------------------|----------------------------------------------------------|-------------------------------|---------------------|----------------------------------------|--------------|
| REVENUE                                        |                    |                                                          |                               |                     |                                        |              |
| Permanent Care Subsidies                       | \$1,146,000        | \$0                                                      | \$509,269                     | \$636,731           | \$1,146,000                            | 44.4%        |
| Hostel - Training Subsidies                    | \$4,000            | \$0                                                      | \$0                           | \$4,000             | \$4,000                                | 0.0%         |
| Hostel - Resident Accommodation Fees           | \$25,000           | \$0                                                      | \$8,812                       | \$16,188            | \$25,000                               | 35.2%        |
| Hostel - Resident Daily Care Fees              | \$270,000          | \$0                                                      | \$90,408                      | \$179,592           | \$270,000                              | 33.5%        |
| Interest on Bond                               | \$75,000           | \$0                                                      | \$0                           | \$75,000            | \$75,000                               | 0.0%         |
| Respite Care Fees                              | \$0                | \$15,000                                                 | \$14,945                      | \$56                | \$15,000                               | 99.6%        |
| Hostel Residents Means Tested Fee              | \$0                | \$10,000                                                 | \$2,715                       | \$7,285             | \$10,000                               | 27.1%        |
| Hostel Telehealth Grant                        | \$0                | \$11,000                                                 | \$11,000                      | \$0                 | \$11,000                               | 100.0%       |
|                                                |                    |                                                          |                               |                     |                                        |              |
| TOTAL OPERATING REVENUE                        | \$1,520,000        | \$36,000                                                 | \$637,149                     | \$918,851           | \$1,556,000                            | 40.9%        |
| EXPENDITURE                                    |                    |                                                          |                               |                     |                                        |              |
| Salaries                                       | \$1,364,000        | \$0                                                      | \$412,207                     | \$951,793           | \$1,364,000                            | 30.2%        |
| Medical Expenses                               | \$1,304,000        | \$0<br>\$0                                               |                               | -\$718              | \$2,000                                | 135.9%       |
| Drs Visits to Hostel                           | \$2,000            | \$0<br>\$0                                               |                               | \$4,000             | \$2,000                                | 0.0%         |
|                                                | \$4,000            | \$0<br>\$0                                               |                               | \$4,000             | \$4,000                                | 36.4%        |
|                                                | \$10,000           | \$0<br>\$500                                             | + - ,                         |                     |                                        |              |
| Recruitment Expenses                           |                    |                                                          |                               | \$104               | \$500                                  | 79.1%        |
| Advertising                                    | \$500              | \$0                                                      |                               | \$500               | \$500                                  | 0.0%         |
| Audit Fees                                     | \$5,000            | \$0                                                      |                               | \$5,000             | \$5,000                                | 0.0%         |
| Electricity                                    | \$40,000           | \$0                                                      | . ,                           | \$22,276            | \$40,000                               | 44.3%        |
| Gas                                            | \$1,000            | \$0                                                      |                               | \$1,000             | \$1,000                                | 0.0%         |
| Consultants Independent Aged Care Audit        | \$30,000           | \$0                                                      |                               | \$30,000            | \$30,000                               | 101.00/      |
| Sundry Expenses                                | \$1,500            | \$0                                                      | . ,                           | -\$361              | \$1,500                                | 124.0%       |
| Linen Replacements                             | \$2,000            | \$0                                                      |                               | \$2,000             | \$2,000                                | 0.0%         |
| Laundry Services                               | \$5,000            |                                                          |                               | \$4,168             |                                        |              |
| Cleaning Materials                             | \$5,000            | \$0                                                      |                               | \$2,612             | \$5,000                                | 47.8%        |
| Freight                                        | \$0                | \$500                                                    | \$756                         | -\$256              | \$500                                  | 151.1%       |
| Pharmaceutical Supplies                        | \$12,000           | \$0                                                      |                               | \$10,706            | \$12,000                               | 10.8%        |
| Council Admin Charges - Salaries, Insur, Rates | \$139,150          | \$0                                                      |                               | \$92,767            | \$139,150                              | 33.3%        |
| Printing & Stationery                          | \$2,000            | \$0                                                      |                               | \$1,597             | \$2,000                                | 20.2%        |
| IT Expenditure                                 | \$3,000            |                                                          |                               | \$3,000             | \$3,000                                | 0.0%         |
| Repairs & Maintenance                          | \$55,000           | \$0                                                      |                               | \$40,998            | \$55,000                               | 25.5%        |
| Subscriptions & Memberships                    | \$7,000            | \$0                                                      |                               | \$4,615             | \$7,000                                | 34.1%        |
| Telephone                                      | \$3,000            | \$0                                                      |                               | \$1,947             | \$3,000                                | 35.1%        |
| Food Supplies                                  | \$55,000           | \$0                                                      |                               | \$42,755            | \$55,000                               | 22.3%        |
| Commuter Bus and Sedan Running Costs           | \$10,000           | \$0                                                      |                               | \$10,000            | \$10,000                               | 0.0%         |
| Depreciation                                   | \$54,000           | \$0                                                      |                               | \$36,000            | \$54,000                               | 33.3%        |
| Hostel Business Improvement Funding            | \$0                | \$0                                                      |                               | -\$280              | \$0                                    |              |
| Telehealth Grants                              | \$0                | \$11,000                                                 | \$0                           | \$11,000            | \$11,000                               | 0.0%         |
| TOTAL OPERATING EXPENDITURE                    | \$1,810,150        | \$12,000                                                 | \$538,562                     | \$1,283,588         | \$1,822,150                            | 29.6%        |
| NET OPERATING SURPLUS / DEFICIT                | -\$290,150         | \$24,000                                                 | \$98,587                      | -\$364,737          | -\$266,150                             |              |
|                                                | -9290,130          | φ24,000                                                  | \$90,007                      | -9304,737           | -\$200,130                             |              |

| Bidgee Haven Hostel 2023/24     | Original<br>Budget | Amendments to<br>budget for<br>September QBR | Actual YTD 31<br>October 2023 | Remaining<br>Budget | Projected<br>Budget to 30<br>June 2024 |
|---------------------------------|--------------------|----------------------------------------------|-------------------------------|---------------------|----------------------------------------|
|                                 |                    |                                              |                               |                     |                                        |
| TOTAL OPERATING REVENUE         | \$1,520,000        | \$36,000                                     | \$637,149                     | \$918,851           | \$1,556,000                            |
| TOTAL OPERATING EXPENDITURE     | \$1,810,150        | \$12,000                                     | \$538,562                     | \$1,283,588         | \$1,822,150                            |
|                                 |                    |                                              |                               |                     |                                        |
|                                 |                    |                                              |                               |                     |                                        |
| NET OPERATING SURPLUS / DEFICIT | -\$290,150         | \$24,000                                     | \$98,587                      | -\$364,737          | -\$266,150                             |

| BIDGEE HAVEN HOSTEL SELF CARE<br>UNITS 2023/24 | Original<br>Budget | Actual<br>Amendments to<br>Budget for<br>September QBR | Actual YTD 31<br>October 2023 | Remaining<br>Budget | Projected<br>Budget to 30<br>June 2024 | YTD Actual % |
|------------------------------------------------|--------------------|--------------------------------------------------------|-------------------------------|---------------------|----------------------------------------|--------------|
| REVENUE                                        |                    |                                                        |                               |                     |                                        |              |
| Unit Rentals                                   | \$24,000           | \$0                                                    | \$2,376                       | \$21,624            | \$24,000                               | 9.90%        |
| EXPENDITURE                                    |                    |                                                        |                               |                     |                                        |              |
| Electricity                                    | \$2,500            | \$0                                                    | \$739.16                      | \$1,761             | \$2,500                                | 29.57%       |
| Insurance                                      | \$1,300            | \$0                                                    | \$0.00                        | \$0                 | \$1,300                                | 0.00%        |
| Rates and Charges                              | \$9,000            | \$0                                                    | \$5,962.60                    | \$3,037             | \$9,000                                | 66.25%       |
| Repairs and Maintenance                        | \$5,000            | \$0                                                    | \$1,457.70                    | \$3,542             | \$5,000                                | 29.15%       |
|                                                | \$17,800           | \$0                                                    | \$8,159.46                    | \$8,340.54          | \$17,800.00                            | 45.84%       |
| NET OPERATING SURPLUS / DEFICIT                | \$6,200            | \$0                                                    | -\$5,783                      | \$13,283            | \$6,200                                |              |

| Bidgee Haven Hostel Self Care Units<br>2023/24 | Original<br>Budget | Amendments to<br>budget for<br>September QBR | Actual YTD 31<br>October 2023 | Remaining<br>Budget | Projected<br>Budget to 30<br>June 2024 |
|------------------------------------------------|--------------------|----------------------------------------------|-------------------------------|---------------------|----------------------------------------|
| TOTAL OPERATING REVENUE                        | \$24,000           |                                              | \$2,376                       | \$21,624            | \$24,000                               |
| TOTAL OPERATING EXPENDITURE                    | \$17,800           |                                              | \$8,159                       | \$8,341             | \$17,800                               |
| NET OPERATING SURPLUS / DEFICIT                | \$6,200            |                                              | -\$5,783                      | \$13,283            | \$6,200                                |

3 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre

| TOURISM 2023/24                             | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD<br>31 October<br>2023 | Remaining<br>Budget | Projected<br>Budget to<br>30 June<br>2024 | YTD<br>Actual % |
|---------------------------------------------|--------------------|----------------------------------------------------------|----------------------------------|---------------------|-------------------------------------------|-----------------|
| REVENUE                                     |                    |                                                          |                                  |                     |                                           |                 |
| Fees                                        | \$500              | \$0                                                      | \$0                              | \$500               | \$500                                     | 0.0%            |
| Rent - Discovery Centre                     | \$0                |                                                          | \$4,727                          | \$9,455             | \$14,182                                  | 33.3%           |
| Tourist Info Centre -Souvenir Sales         | \$65,000           |                                                          | \$30,037                         | \$34,963            | \$65,000                                  | 46.2%           |
| Sales Yanga HH Guides                       | \$2,000            |                                                          | \$1,190                          | \$810               | \$2,000                                   | 59.5%           |
| Commissions                                 | \$100              |                                                          | \$384                            | \$16                | \$400                                     | 95.9%           |
| Tourism Advertising                         | \$1,000            | \$0                                                      | \$0                              | \$1,000             | \$1,000                                   | 0.0%            |
| Donations - Discovery Centre                | \$5,000            | \$0                                                      | \$1,279                          | \$3,721             | \$5,000                                   | 25.6%           |
| TOTAL OPERATING REVENUE                     | \$73,600           | \$14,482                                                 | \$37,617                         | \$50,465            | \$88,082                                  | 42.7%           |
| EXPENDITURE                                 |                    |                                                          |                                  |                     |                                           |                 |
| Salaries                                    | \$158,000          | \$0                                                      | \$35,328                         | \$122,672           | \$158,000                                 | 22.4%           |
| Tourism Staff Uniforms                      | \$500              |                                                          | \$134                            | \$366               | \$500                                     | 26.9%           |
| Training                                    | \$1,500            | \$0                                                      | \$509                            | \$991               | \$1,500                                   | 34.0%           |
| Advertising                                 | \$24,500           | \$0                                                      | \$1,702                          | \$22,798            | \$24,500                                  | 6.9%            |
| Security Monitoring                         | \$1,000            | \$0                                                      | \$277                            | \$723               | \$1,000                                   | 27.7%           |
| Conference Expenses                         | \$2,000            | \$0                                                      | \$0                              | \$2,000             | \$2,000                                   | 0.0%            |
| General Expenses                            | \$1,700            | \$0                                                      | \$0                              | \$1,700             | \$1,700                                   | 0.0%            |
| Admin Charges -Sals, Rates/charges, Insur   | \$80,740           | \$0                                                      | \$26,913                         | \$53,827            | \$80,740                                  | 33.3%           |
| Postage                                     | \$0                | \$500                                                    | \$132                            | \$368               | \$500                                     | 26.4%           |
| Printing and Stationery                     | \$0                | \$1,000                                                  | \$550                            | \$450               | \$1,000                                   | 55.0%           |
| Special Events - Shows / Movies             | \$1,700            | \$0                                                      | \$0                              | \$1,700             | \$1,700                                   | 0.0%            |
| Council Run Special Events & Festivals      | \$5,000            | \$0                                                      | \$0                              | \$5,000             | \$5,000                                   | 0.0%            |
| Seminars & Workshops - Local                | \$1,000            | \$0                                                      | \$0                              | \$1,000             | \$1,000                                   | 0.0%            |
| Subscriptions                               | \$2,000            | \$0                                                      | \$800                            | \$1,200             | \$2,000                                   | 40.0%           |
| Christmas Decorations                       | \$850              | \$0                                                      | \$0                              | \$850               | \$850                                     | 0.0%            |
| Travelling Expenses                         | \$1,000            | \$0                                                      | \$0                              | \$1,000             | \$1,000                                   | 0.0%            |
| Souvenirs                                   | \$37,000           | \$0                                                      | \$17,578                         | \$19,422            | \$37,000                                  | 47.5%           |
| Cleaning                                    | \$0                | \$5,220                                                  | \$1,755                          | \$3,465             | \$5,220                                   | 33.6%           |
| Tourism R & M                               | \$0                | \$20,000                                                 | \$10,992                         | \$9,008             | \$20,000                                  | 55.0%           |
| Depreciation                                | \$9,500            | \$0                                                      | \$3,167                          | \$6,333             | \$9,500                                   | 33.3%           |
| TOTAL OPERATING EXPENDITURE                 | \$327,990          | \$26,720                                                 | \$99,837                         | \$254,873           | \$354,710                                 | 28.1%           |
| NET OPERATING SURPLUS/DEFICIT               | -\$254,390         | -\$12,238                                                | -\$62,220                        | -\$204,408          | -\$266,628                                |                 |
| Capital Revenue                             |                    |                                                          |                                  |                     |                                           |                 |
| Total Capital Revenue                       | \$0                | \$0                                                      | \$0                              | \$0                 | \$0                                       | 0.00%           |
| Capital Expenditure                         |                    |                                                          |                                  |                     |                                           |                 |
| Total Capital Expenditure                   | \$0                | \$0                                                      | \$0                              | \$0                 | \$0                                       | 0.00%           |
| Net Capital Surplus/ <mark>(Deficit)</mark> | \$0                | \$0                                                      | \$0                              | \$0                 | \$0                                       |                 |
| Net Result Surplus/ <mark>(Deficit)</mark>  | -\$254,390         | -\$12,238                                                | -\$62,220                        | -\$204,408          | -\$266,628                                |                 |

| TOURISM 2023/24                                     | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD<br>31 October<br>2023 | Remaining<br>Budget | Projected<br>budget to 30<br>June 2024 |
|-----------------------------------------------------|--------------------|----------------------------------------------------------|----------------------------------|---------------------|----------------------------------------|
| Total Operating Revenue                             | \$73,600           | \$14,482                                                 | \$37,617                         | \$50,465            | \$88,082                               |
| Total Operating Expenditure                         | \$327,990          | \$26,720                                                 | \$99,837                         | \$254,873           | \$354,710                              |
| Net Operating Result Surplus / Deficit              | -\$254,390         | -\$12,238                                                | -\$62,220                        | -\$204,408          | -\$266,628                             |
| Total Capital Revenue                               | 0.00               | 0.00                                                     | 0.00                             | 0.00                | 0.00                                   |
| Total Capital Expenditure                           | 0.00               | 0.00                                                     | 0.00                             | 0.00                | 0.00                                   |
| Net Capital Surplus / <mark>(Deficit)</mark>        | 0.00               | 0.00                                                     | 0.00                             | 0.00                | 0.00                                   |
| Net Overall Result Surplus / <mark>(Deficit)</mark> | -\$254,390         | -\$12,238                                                | -\$62,220                        | -\$204,408          | -\$266,628                             |

## 4 Monthly Summary of Revenue and Expenditure for the Library

| Library Services 2023/24                    | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD 31<br>October 2023 | Remaining<br>Budget | Projected<br>Budget to<br>30 June<br>2024 | YTD Actual<br>% |
|---------------------------------------------|--------------------|----------------------------------------------------------|-------------------------------|---------------------|-------------------------------------------|-----------------|
| REVENUE                                     |                    |                                                          |                               |                     |                                           |                 |
| Library Operational Subsidy                 | \$50,000           | \$0                                                      | \$5,270                       | \$44,730            | \$50,000                                  | 10.5%           |
| Library Sundry Sales                        | \$100              | \$100                                                    | \$192                         | \$8                 | \$200                                     | 95.9%           |
| Museum other Revenue                        | \$500              | \$0                                                      | \$0                           | \$500               | \$500                                     | 0.0%            |
| Room Hire                                   | \$0                | \$1,000                                                  | \$582                         | \$418               | \$1,000                                   | 58.2%           |
| TOTAL OPERATING REVENUE                     | \$50,600           | \$1,100                                                  | \$6,044                       | \$45,656            | \$51,700                                  | 11.7%           |
| EXPENDITURE                                 |                    |                                                          |                               |                     |                                           |                 |
| Library - Salaries                          | \$100,000          | \$0                                                      | \$26,881                      | \$73,119            | \$100,000                                 | 26.9%           |
| Training                                    | \$1,000            | \$0                                                      | \$72                          | \$928               | \$1,000                                   | 7.2%            |
| Electricity                                 | \$2,600            | \$0                                                      | \$1,039                       | \$1,561             | \$2,600                                   | 40.0%           |
| Office Expenses                             | \$1,000            | \$0                                                      | \$0                           | \$1,000             | \$1,000                                   | 0.0%            |
| Administration Charge                       | \$15,860           | \$0                                                      | \$0                           | \$15,860            | \$15,860                                  | 0.0%            |
| Printing and Stationery                     | \$700              |                                                          | \$599                         | \$101               | \$700                                     | 85.5%           |
| Books and Journals                          | \$4,000            | \$0                                                      | \$2,017                       | \$1,983             | \$4,000                                   | 50.4%           |
| IT Expenditure                              | \$1,700            |                                                          | \$0                           | \$1,700             | \$1,700                                   | 0.0%            |
| Repairs and Maintenance                     | \$12,500           |                                                          | \$2,104                       | \$10,396            | \$12,500                                  | 16.8%           |
| Security Monitoring                         | \$700              | \$0                                                      | \$339                         | \$361               | \$700                                     | 48.4%           |
| Conferences                                 |                    |                                                          | \$825                         |                     |                                           |                 |
| Cleaning                                    |                    |                                                          | \$346                         |                     |                                           |                 |
| Subscriptions                               | \$2,000            | \$0                                                      | \$1,743                       | \$257               | \$2,000                                   | 87.1%           |
| Telephone and Communications                | \$500              | \$0                                                      | \$138                         | \$362               | \$500                                     | 27.6%           |
| Internet                                    | \$1,700            |                                                          | \$360                         | \$1,340             | \$1,700                                   | 21.2%           |
| Tech Savy Program                           | \$0                |                                                          | \$493                         | \$2,007             | \$2,500                                   | 19.7%           |
| TOTAL OPERATING EXPENDITURE                 | \$144,260          | \$2,500                                                  | \$36,955                      | \$109,805           | \$146,760                                 | 25.2%           |
| NET OPERATING SURPLUS / DEFICIT             | -\$93,660          | -\$1,400                                                 | -\$30,912                     | -\$64,148           | -\$95,060                                 |                 |
| CAPITAL                                     |                    |                                                          |                               |                     |                                           |                 |
| Capital Revenue                             |                    |                                                          |                               |                     |                                           |                 |
| Total Capital Revenue                       | \$0                | \$0                                                      | \$0                           | \$0                 | \$0                                       |                 |
| Capital Expenditure                         |                    |                                                          |                               |                     |                                           |                 |
| Capital Items Library                       |                    |                                                          |                               |                     |                                           |                 |
| Library Grant Priority Project              | \$6,232            | \$0                                                      | \$7,643                       | -\$1,411            | \$6,232                                   | 122.6%          |
| Library Infra Grant - 1                     | \$4,130            | \$0                                                      | \$4,130                       | \$0                 | \$4,130                                   | 100.0%          |
| Total Capital Expenditure                   | \$10,362           | \$0                                                      | \$11,773                      | -\$1,411            | \$10,362                                  |                 |
| Net Capital Surplus/ <mark>(Deficit)</mark> | -\$10,362          | \$0                                                      | -\$11,773                     | \$1,411             | -\$10,362                                 |                 |
| Net Overall Result Surplus/ (Deficit)       | -\$104,022         | -\$1,400                                                 | -\$42,685                     | -\$62,738           | -\$105,422                                |                 |

| Library Services 2023/24 | Original<br>Budget | Proposed<br>Amendments to<br>Budget for<br>September QBR | Actual YTD 31 | • | Projected<br>Budget to<br>30 June<br>2024 |
|--------------------------|--------------------|----------------------------------------------------------|---------------|---|-------------------------------------------|
|                          |                    |                                                          |               |   |                                           |

| Total Operating Revenue                      | 50,600   | 1,100  | 6,044   | 45,656  | 51,700   |
|----------------------------------------------|----------|--------|---------|---------|----------|
| Total Operating Expenditure                  | 144,260  | 2,500  | 36,955  | 109,805 | 146,760  |
| Net Operating Surplus / Deficit              | -93,660  | -1,400 | -30,912 | -64,148 | -95,060  |
| Total Capital Revenue                        | 0        | 0      | 0       |         | 0        |
| Total Capital Expenditure                    | 10,362   | 0      | 11,773  |         | 10,362   |
| Net Capital Surplus / <mark>(Deficit)</mark> | -10,362  | 0      | -11,773 | 0       | -10,362  |
|                                              |          |        |         |         |          |
| Net Overall Result Surplus/ (Deficit)        | -104,022 | -1,400 | -42,685 | -62,738 | -105,422 |

## **FINANCIAL IMPLICATIONS**

Nil.

## LEGISLATIVE IMPLICATIONS

Nil.

## POLICY IMPLICATIONS

Nil.

## **RISK RATING**

Low.

## ATTACHMENTS

Nil

#### 9.2 MONTHLY INVESTMENTS REPORT

| File Number:                | D23.88941                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Kristy Cameron, Finance Officer                                                                                               |
| Approver:                   | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

#### **PURPOSE OF REPORT**

The purpose of this report is to report to Council on the balances of cash and investments held by Council as at Tuesday, 31 October 2023.

#### OFFICER RECOMMENDATION

That Council receives and notes the information provided in this report.

#### REPORT

#### 1 Cash and Investments Held

Council's total cash and investments held as at Tuesday, 31 October 2023 is \$31,253,834.

This is a decrease of \$1,279,960 (3.93%) on the previous month's total of \$32,533,794.

The investments balance as at 31 October 2023 is **\$29.5M** (\$30.5M as at 30 September 2023).

A summary of Council's investments as at 31 October 2023 is detailed on the next page.

The table below also details the interest earned for the month of October, 2023 and the projected interest earnings for the Financial Year ending 30 June 2024.

#### TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2023/24

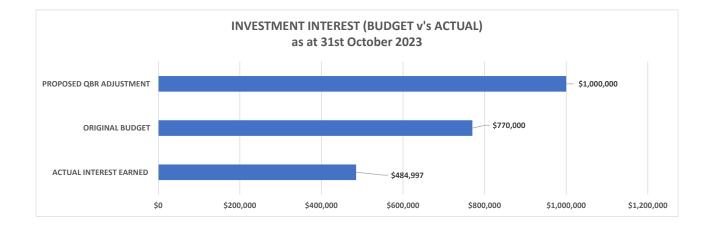
|                                               |               |                |                          |                          | Interest                   |                          |                        |          |                      |                                                 |
|-----------------------------------------------|---------------|----------------|--------------------------|--------------------------|----------------------------|--------------------------|------------------------|----------|----------------------|-------------------------------------------------|
| Term Deposits                                 | S&P<br>Rating | Term<br>(Days) | Start Date               | Maturity Date            | Rate/<br>Rate of<br>Return | Investment \$\$<br>Value | Daily Interest         |          | Oct-23               | Projected Intere<br>Earnings to 30<br>June 2024 |
|                                               |               |                |                          |                          | Return                     |                          | -                      |          |                      |                                                 |
| Vestpac Bank -939950                          | A-1+          | 153            | 11/06/2023               | 11/11/2023               | 4.55%                      | 1,000,000                | \$ 124.66              | \$       | 3,864.38             | \$ 16,704.3                                     |
| Vestpac Bank 176576                           | A-1+          | 275            | 22/04/2023               | 22/01/2024               | 4.07%                      | 1,000,000                | \$ 111.51              | \$       | 3,456.71             | \$ 22,970.4                                     |
| Vestpac Bank -691615                          | A-1+          | 214            | 23/04/2023               | 23/11/2023               | 4.01%                      | 1,021,738                | \$ 112.25              | \$       | 3,479.79             | \$ 16,388.0                                     |
| Vestpac Bank - 185863                         | A-1+          | 335            | 24/06/2023               | 24/05/2024               | 4.92%                      | 1,000,000                | \$ 134.79              | \$       | 4,178.63             | \$ 44,212.                                      |
| MP                                            | A-2           | 365            | 21/03/2023               | 20/03/2024               | 4.80%                      | 500.000                  | \$ 65.75               | \$       | 2,038.36             | \$ 17,293.                                      |
|                                               | A-2<br>A-2    | 365            | 18/05/2023               | 17/05/2024               | 5.10%                      | 500,000                  |                        |          |                      |                                                 |
| <u>MP</u>                                     | A-2<br>A-2    | 186            | 1/06/2023                | 4/12/2023                | 5.15%                      | 500,000                  | \$ 69.86<br>\$ 70.55   | \$<br>\$ |                      |                                                 |
| <u>MP</u>                                     | A-2<br>A-2    | 365            |                          |                          |                            |                          |                        |          |                      |                                                 |
| MP<br>MP                                      | A-2<br>A-2    | 335            | 20/07/2023<br>1/09/2023  | 19/07/2024<br>1/08/2024  | 5.75%<br>5.05%             | 1,000,000<br>500,000     | \$ 157.53<br>\$ 69.18  | \$<br>\$ | 4,883.56<br>2,144.52 |                                                 |
|                                               |               |                | •                        |                          |                            |                          |                        |          |                      |                                                 |
| <u> 1acquarie Bank</u>                        | A-1           | 365            | 25/01/2023               | 25/01/2024               | 4.35%                      | 1,000,000                | \$ 119.18              | \$       | 3,694.52             | \$ 24,908.                                      |
| <u> 1acquarie Bank</u>                        | A-1           | 365            | 16/02/2023               | 16/02/2024               | 4.77%                      | 500,000                  | \$ 65.34               | \$       | 2,025.62             | \$ 15,094.                                      |
| <u> Aacquarie Bank</u>                        | A-1           |                | matured                  |                          |                            |                          | \$ 62.19               |          |                      | \$ 3,420.                                       |
| <u> Aacquarie Bank</u>                        | A-1           | 273            | 1/03/2023                | 29/11/2023               | 4.72%                      | 500,000                  | \$ 64.66               | \$       | 2,004.38             | \$ 9,827.                                       |
| <u> Aacquarie Bank</u>                        | A-1           |                | matured                  |                          |                            |                          | \$ 63.01               |          |                      | \$ 4,284.                                       |
| <u> Aacquarie Bank</u>                        | A-1           | 365            | 24/08/2023               | 23/08/2024               | 4.88%                      | 500,000                  | \$ 66.85               | \$       | 2,072.33             | \$ 20,723.                                      |
| Aacquarie Bank                                | A-1           | 365            | 6/09/2023                | 5/09/2024                | 4.87%                      | 500,000                  | \$ 66.71               | \$       | 2,068.08             | \$ 19,813.                                      |
| IAP Ponk                                      | A-1+          |                | maturad                  |                          |                            |                          | \$ 115.34              |          |                      | \$ 2,191.                                       |
| IAB Bank_<br>IAB Bank_                        | A-1+<br>A-1+  | 365            | matured 9/03/2023        | 8/03/2024                | 4.80%                      | 1,000,000                | \$ 115.34<br>\$ 131.51 | \$       | 4,076.71             | \$ 2,191.<br>\$ 33,008.                         |
|                                               | A-1+          | 365            |                          |                          | 4.80 %                     | 1,000,000                |                        |          |                      |                                                 |
| VAB Bank                                      |               |                | 19/04/2023               | 18/04/2024               |                            |                          | \$ 124.66              | \$       |                      | \$ 36,400.                                      |
| IAB Bank                                      | A-1+          | 365            | 19/04/2023               | 18/04/2024               | 4.55%                      | 1,000,000                | \$ 124.66              | \$       |                      | \$ 36,400.                                      |
| IAB Bank                                      | A-1+          | 184            | 31/05/2023               | 1/12/2023                | 4.85%                      | 1,000,000                | \$ 132.88              | \$       |                      | \$ 20,463.                                      |
| IAB Bank                                      | A-1+          | 365            | 5/06/2023                | 4/06/2024                | 5.00%                      | 1,000,000                | \$ 136.99              | \$       |                      | \$ 46,438.                                      |
| NAB Bank                                      | A-1+          | 365            | 13/06/2023               | 12/06/2024               | 5.30%                      | 1,000,000                | \$ 145.21              | \$       | 4,501.37             | \$ 50,386.                                      |
| AB Bank                                       | A-1+          | 400            | matured                  | 47/04/0004               | E 200/                     | 4 000 000                | \$ 136.99              | ć        | 4 504 27             | \$ 12,192.                                      |
| NAB Bank                                      | A-1+          | 182            | 19/07/2023               | 17/01/2024               | 5.30%                      | 1,000,000                | \$ 145.21              | \$       |                      | \$ 26,427.                                      |
| NAB Bank                                      | A-1+          | 365            | 27/09/2023               | 26/09/2024               | 5.25%                      | 1,000,000                | \$ 143.84              | \$       | 4,458.90             | \$ 39,842.                                      |
| ank of Queensland                             | A-2           |                | matured                  |                          |                            |                          | \$ 124.66              |          |                      | \$ 10,222.                                      |
| ank of Queensland                             | A-2           |                | matured                  |                          |                            |                          | \$ 60.27               |          |                      | \$ 3,375.                                       |
| ank of Queensland                             | A-2           |                | matured                  |                          |                            |                          | \$ 63.70               | \$       | 828.10               | \$ 6,688.                                       |
| ank of Queensland                             | A-2           | 365            | 9/05/2023                | 8/05/2024                | 4.60%                      | 500,000                  | \$ 63.01               | \$       | 1,953.42             | \$ 19,660.                                      |
| ank of Queensland                             | A-2           | 270            | 3/04/2023                | 29/12/2023               | 4.55%                      | 500,000                  | \$ 62.33               | \$       | 1,932.19             | \$ 11,343.                                      |
| ank of Queensland                             | A-2           |                | redemeed                 |                          |                            |                          | \$ 141.10              | \$       | 3,809.70             | \$ 16,790.                                      |
| ank of Queensland                             | A-2           | 365            | 5/07/2023                | 4/07/2024                | 5.50%                      | 1,000,000                | \$ 150.68              | \$       | 4,671.23             | \$ 54,246.                                      |
| ank of Queensland                             | A-2           | 367            | 25/08/2023               | 26/08/2024               | 4.95%                      | 500,000                  | \$ 67.81               | \$       | 2,102.05             | \$ 20,884.                                      |
| ank of Queensland                             | A-2           | 365            | 20/09/2023               | 19/09/2024               | 5.05%                      | 1,000,000                | \$ 138.36              | \$       | 4,289.04             | \$ 39,154                                       |
| ank of Queensland                             | A-2           | 362            | 13/10/2023               | 9/10/2024                | 5.10%                      | 500,000                  | \$ 69.86               | \$       | 1,536.99             | \$ 18,443                                       |
| ommonwoolth Pork                              | A 1.          | 357            | 16/01/2022               | 8/01/2024                | 1 640/                     | 1 500 000                | ć 100.00               | ć        | E 011 22             | ¢ 36.644                                        |
| Commonwealth Bank                             | A-1+          | 357            | 16/01/2023<br>2/02/2023  | 8/01/2024                | 4.64%                      | 1,500,000                | \$ 190.68              | \$       | 5,911.23             |                                                 |
| Commonwealth Bank                             | A-1+          | 365            |                          | 2/02/2024                | 4.61%                      | 500,000                  | \$ 63.15               | \$       |                      | \$ 17,492.                                      |
| Commonwealth Bank                             | A-1+          | 360            | 17/02/2023               | 12/02/2024               | 4.90%                      | 500,000                  | \$ 67.12               | \$       | 2,080.82             |                                                 |
| Commonwealth Bank                             | A-1+<br>A-1+  | 360            | 27/02/2023               | 12/02/2024<br>27/02/2024 | 4.90%                      | 500,000<br>1,000,000     |                        | \$<br>\$ | 2,080.82             |                                                 |
| <u>Commonwealth Bank</u><br>Commonwealth Bank | A-1+          | 505            |                          | 21/02/2024               | J.00 %                     | 1,000,000                |                        | Ş        | 4,297.53             | \$ 33,548.<br>\$ 1,675.                         |
|                                               |               |                | matured                  |                          |                            |                          | \$ 62.05               | ć        | 610.20               |                                                 |
| Commonwealth Bank                             | A-1+          | 276            | matured                  | 11/12/2023               | 4.60%                      | 500,000                  | \$ 61.92<br>\$ 62.01   | \$       | 619.20               |                                                 |
| <u>Commonwealth Bank</u><br>Commonwealth Bank | A-1+<br>A-1+  | 276<br>364     | 10/03/2023<br>17/03/2023 | 11/12/2023               | 4.60%                      | 500,000                  | \$ 63.01<br>\$ 59.59   | \$<br>\$ | 1,953.42             |                                                 |
| ommonwealth Bank                              | A-1+          | 504            |                          | 13/03/2024               | 4.3370                     | 500,000                  |                        | Ş        | 1,847.26             |                                                 |
| ommonwealth Bank                              | A-1+          | 330            | matured 23/05/2023       | 17/04/2024               | 4.75%                      | 1,000,000                | \$ 60.96<br>\$ 130.14  | \$       | 4,034.25             | \$ 2,377.<br>\$ 37,869.                         |
| <u>Commonwealth Bank</u>                      | A-1+<br>A-1+  | 365            | 23/05/2023               | 26/07/2024               | 4.75%<br>5.24%             | 500,000                  |                        | ې<br>\$  | 4,034.25<br>2,225.21 |                                                 |
|                                               | A-1+          | 300            | 9/08/2023                | 4/06/2024                | 5.06%                      | 500,000                  |                        |          |                      |                                                 |
| Commonwealth Bank                             |               | 300            | 9/08/2023                | 4/06/2024<br>9/10/2024   | 5.06%<br>4.90%             | 500,000                  |                        | \$<br>\$ | 2,148.77             |                                                 |
| Commonwealth Bank                             | A-1+          | 202            | 10/10/2023               | 9/10/2024                | 4.30%                      | 500,000                  | \$ 67.12               | Ş        | 1,476.71             | \$ 17,720.                                      |
| Fotal Term Deposits                           |               |                |                          | Avg Rate                 | 4.86%                      | \$ 29,521,738            |                        | \$       | 125,652.13           | \$ 1,085,527.                                   |
| Total At Call Accounts                        |               |                |                          | •                        |                            | \$ 12,072                |                        | *        |                      | \$ 62.                                          |
| Total as at 31 October 2023                   |               |                |                          |                          |                            | \$ 29,533,810            |                        |          |                      | \$ 1,085,590.                                   |

\* at call interest earned - 1 July - 31 October 23

The graph below details the monthly balance of investments from 1 July 2023 until 30 June 2024:



The graph below details the actual interest earned as at 31 October 2023 against the original budget for the Financial Year:



The table below details the composition of investments with financial institutions as at 31 October 2023:

| Financial Institutions | Ratings | Composition % | Amount ('000) |
|------------------------|---------|---------------|---------------|
| Westpac                | A-1+    | 13.66         | 4,034         |
| АМР                    | A-2     | 10.16         | 3,000         |
| СВА                    | A-1+    | 25.39         | 7,500         |
| MAC                    | A-1     | 10.16         | 3,000         |
| BOQ                    | A-2     | 13.54         | 4,000         |
| NAB                    | A-1+    | 27.09         | 8,000         |
| Total                  |         | 100.00        | 29,534        |

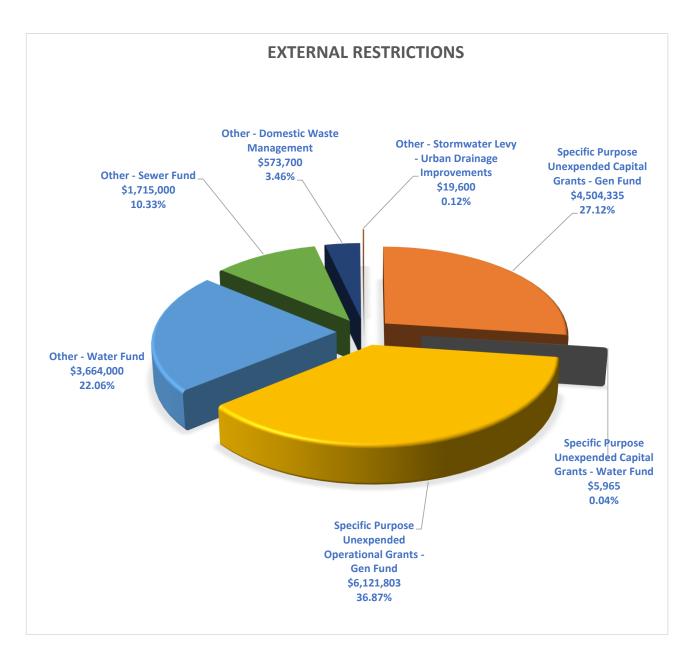
Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at Tuesday, 31 October 2023:

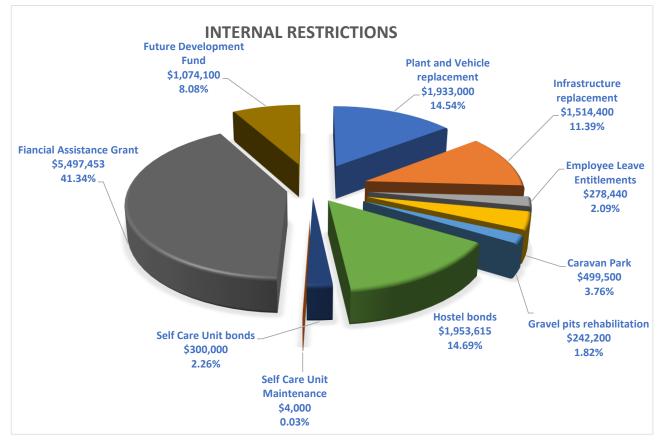
The table also details the balance of unrestricted cash investments as at Tuesday, 31 October 2023:

| Details of Restrictions                               |                                    |    |            |
|-------------------------------------------------------|------------------------------------|----|------------|
| External Restrictions                                 |                                    |    |            |
| Specific Purpose Unexpended Capital Grants - Gen Fund |                                    |    | 4,504,335  |
| Specific Purpose Unexpended Capital Grants            | - Water Fund                       | \$ | 5,965      |
| Specific Purpose Unexpended Operational G             | rants - Gen Fund                   | \$ | 6,121,803  |
| Other - Water Fund                                    |                                    | \$ | 3,664,000  |
| Other - Sewer Fund                                    |                                    | \$ | 1,715,000  |
| Other - Domestic Waste Management                     |                                    | \$ | 573,700    |
| Other - Stormwater Levy - Urban Drainage In           | nprovements                        | \$ | 19,600     |
|                                                       | <b>Total External Restrictions</b> | \$ | 16,604,403 |
| Internal Restrictions                                 |                                    |    |            |
| Plant and Vehicle replacement                         |                                    | \$ | 1,933,000  |
| Infrastructure replacement                            |                                    | \$ | 1,514,400  |
| Employee Leave Entitlements                           |                                    | \$ | 278,440    |
| Caravan Park                                          |                                    | \$ | 499,500    |
| Gravel pits rehabilitation                            |                                    | \$ | 242,200    |
| Hostel bonds                                          |                                    | \$ | 1,953,615  |
| Self Care Unit bonds                                  |                                    | \$ | 300,000    |
| Self Care Unit Maintenance                            |                                    | \$ | 4,000      |
| Financial Assistance Grant                            |                                    | \$ | 5,497,453  |
| Future Development Fund                               |                                    | \$ | 1,074,100  |
|                                                       | Total Internal Restrictions        | \$ | 13,296,708 |
|                                                       | Total Restrictions                 | \$ | 29,901,111 |
| Unrestricted Cash Investments                         |                                    | \$ | 1,352,723  |
|                                                       | Total Cash and Investments         | \$ | 31,253,834 |

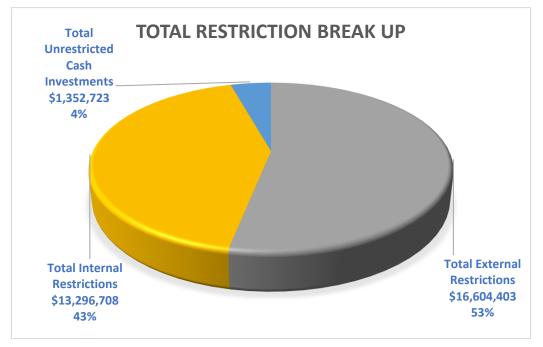
The chart below details the breakup of External Restrictions, detailing dollar value and percentage of each restriction as at 31 October 2023:



The chart below details the breakup of Internal Restrictions, detailing dollar value and percentage of each restriction as at 31 October 2023:



The chart below details an overall view of restricted cash as at 31 October 2023:



#### SUMMARY

Council currently holds \$31,253,834 in Cash and Investments. The average interest rate for October 2023 is 4.86%. This is an increase on last month's interest rate of 4.84% (An increase of 0.41%).

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act, 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

#### C. Bennett **Responsible Accounting Officer** 08 November 2023

#### 2. Bank Reconciliation as at 31 October 2023

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 31 October 2023 and is detailed below:

| Opening Cashbook Balance            | 1,519,956   |
|-------------------------------------|-------------|
| Plus Receipts                       | 2,800,554   |
| Less Payments                       | (2,600,485) |
| Cashbook Balance at 31 October 2023 | 1,720,025   |

| Statement Summary                         |             |
|-------------------------------------------|-------------|
| Opening Statement Balance                 | 1,521,040   |
| Plus Receipts                             | 2,798,690   |
| Less Payments                             | (2,425,902) |
| Bank Statement Balance at 31 October 2023 | 1,893,828   |
| Plus Unpresented Receipts                 | 3,657       |
| Less Unpresented Payments                 | (177,460)   |
| Reconciliation Balance at 31 October 2023 | 1,720,025   |

#### C. Bennett

**Responsible Accounting Officer** 08 November 2023

#### **FINANCIAL IMPLICATIONS**

Nil.

#### LEGISLATIVE IMPLICATIONS

The Local Government Act, 1993. The Local Government (General) Regulation, 2021. Ministerial Investment Order (Gazetted 11 February 2011).

#### **POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021).

#### **RISK RATING**

Low.

#### ATTACHMENTS

Nil

#### 9.3 OUTSTANDING DEBTORS AS AT 31 OCTOBER 2023

| File Number:                | D23.88943                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Danika Dunstone, Customer Service Officer                                                                                     |
| Approver:                   | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

#### PURPOSE OF REPORT

To provide Council with a report on the Outstanding Debtors as at Tuesday, 31 October 2023.

#### OFFICER RECOMMENDATION

#### That the report be received and noted.

#### REPORT

The table below details the total amount of outstanding debtors as at Tuesday, 31 October 2023. As can be seen from the table there are twenty-seven (27) accounts (which includes a \$160,000 bond for the independent living units), that make up the current debtors balance of \$239,220.

There are two (2) debtors that make up the thirty (30) days debtors amount of \$882.

There are three (3) accounts that make up the sixty (60) days debtors amount of \$665 and finally, there are eleven (11) accounts that make up the ninety (90) days debtors amount of \$59,882.

The balance of the outstanding debtors as at 30 September 2023 was \$315,266. There has therefore been a \$76,046 decrease in outstanding debtors over the past month.

The \$160,000 Independent living unit bond debtor amount of \$160,000 has contributed significantly to the current outstanding balance.

Without this current debtor, there would have been a reduction of \$236,046 in debtors from 30 September 2023 until 31 October 2023.

| Number of Accounts | Current          | 30 days      | 60 days      | 90 days         | TOTALS           |
|--------------------|------------------|--------------|--------------|-----------------|------------------|
| 11                 | \$177,791        |              |              |                 | \$177,791        |
| 2                  |                  | \$882        |              |                 | \$882            |
| 3                  |                  |              | \$665        |                 | \$665            |
| 11                 |                  |              |              | \$59,882        | \$59,882         |
| TOTALS             | <u>\$177,791</u> | <u>\$882</u> | <u>\$665</u> | <u>\$59,882</u> | <u>\$239,220</u> |

#### Analysis of 90 days debtors

The 90-day debtors balance is made up of the following significant amounts:

- \$15,990 Relates to tip fees. Payment is expected within the next month.
- \$17,930 This debtor is currently on a long-term payment plan.
- \$11,617 Council is currently working on a payment plan with the debtor.
- \$6,770 Payment is expected within the next month.

#### TOTAL <u>\$52,307</u>

## FINANCIAL IMPLICATIONS

It is vitally important that outstanding debtors are managed by staff in order to ensure that Council is able to collect any debts owing in a timely, efficient and effective manner.

## LEGISLATIVE IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

**RISK RATING** 

Low.

ATTACHMENTS

Nil

#### 9.4 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 OCTOBER 2023

| File Number:                | D23.89119                                                                        |
|-----------------------------|----------------------------------------------------------------------------------|
| Author(s):                  | Danika Dunstone, Customer Service Officer                                        |
| Approver:                   | Craig Bennett, General Manager                                                   |
| Operational Plan Objective: | Pillar 3: Our Economy – A community that ensures a strong and resilient economy. |

#### PURPOSE OF REPORT

The purpose of this report is to advise Council of the outstanding Rates and Charges and outstanding Water and Sewer Usage Charges as at Tuesday, 31 October 2023.

#### OFFICER RECOMMENDATION

That Council receives and notes the information contained within this report.

#### REPORT

#### **Outstanding Rates & Annual Charges**

The following table provides a summary of the outstanding rates and annual charges and the outstanding water and sewer usage charges as at 31 October 2023:

|                             | Balance Outstanding as at 31 October 2023 |
|-----------------------------|-------------------------------------------|
| Rates & Charges             | \$2,695,175.48                            |
| Water & Sewer Usage Charges | \$ 64,979.82                              |
|                             |                                           |
| TOTAL                       | <u>\$2,760,155.30</u>                     |

#### Summary of all Rates and Charges

The table on the following page provides more detail on all Rates and Charges and Usage Charges, as at Tuesday, 31 October 2023.

The total amount outstanding includes amounts due for instalment 2 (30 November 2023), instalment 3 (28 February 2024) and Instalment 4 (30 May 2024).

The 2023/2024 Net Levy of \$5,742,043.97, includes any debit or credit levy adjustments for the current financial year, plus water and sewer usage charges, interest charged and less any pensioner rebates issued.

The balance outstanding for rates and annual charges is 45.50% (48.41% at 30 September 2023) of the total receivable as at 31 October, 2023.

The balance outstanding for water and sewer usage charges is 25.94% (31.54% at 30 September 2023) of the total receivable as at 31 October 2023.

|                                                        |                                         |                           | Balran              |                     | ncil - Statement o                           | f Rates and O                               | Charges                     |                                                       |
|--------------------------------------------------------|-----------------------------------------|---------------------------|---------------------|---------------------|----------------------------------------------|---------------------------------------------|-----------------------------|-------------------------------------------------------|
|                                                        |                                         |                           |                     | As at               | 31 October 2023                              |                                             |                             |                                                       |
| Income C                                               | ncome Category                          |                           | 2023/24<br>Net Levy | Total Receivable    | Amount Collected as<br>at<br>31 October 2023 | Collection as a<br>% of Total<br>Receivable | Total Balance<br>Due        | Total Balance<br>Due as a % of<br>Total<br>Receivable |
| General F                                              | und Rates incl Interest / Legal charges | \$217,333.28              | \$3,433,300.37      | \$3,650,633.65      | \$2,110,587.89                               | 57.81%                                      | \$1,540,045.76              | 42.19%                                                |
| Waste Management Charges                               |                                         | \$26,991.62               | \$489,415.70        | \$516,407.32        | \$253,085.61                                 | 49.01%                                      | \$263,321.71                | 50.99%                                                |
| Stormwater Levy Charges<br>Water Fund - Access Charges |                                         | \$1,488.73<br>\$54,986.51 | \$19,285.41         |                     |                                              |                                             | \$11,824.00<br>\$495,476.18 | 56.92%<br>50.09%                                      |
|                                                        |                                         |                           | \$934,279.61        |                     |                                              |                                             |                             |                                                       |
| Sewerage                                               | Fund - Annual Charges                   | \$42,310.02               | \$704,571.85        | \$746,881.87        | \$362,374.04                                 | 48.52%                                      | \$384,507.83                | 51.48%                                                |
| Subtotal                                               |                                         | \$343,110.16              | \$5,580,852.94      | \$5,923,963.10      | \$3,228,787.62                               | 54.50%                                      | \$2,695,175.48              | 45.50%                                                |
| Water Fu                                               | nd - Consumption Charges                | \$84,609.57               | \$130,238.15        | \$214,847.72        | \$154,719.81                                 | 72.01%                                      | \$60,127.91                 | 27.99%                                                |
| Sewerage                                               | Fund - Usage Charges Non Residential    | \$4,737.07                | \$30,952.88         | \$35,689.95         | \$30,838.04                                  | 86.41%                                      | \$4,851.91                  | 13.59%                                                |
| Subtotal                                               |                                         | \$89,346.64               | \$161,191.03        | \$250,537.67        | \$185,557.85                                 | 74.06%                                      | \$64,979.82                 | 25.94%                                                |
|                                                        |                                         | \$432,456.80              | \$5,742,043.97      | \$6,174,500.77      | \$3,414,345.47                               | 55.30%                                      | \$2,760,155.30              | 44.70%                                                |
| Notes                                                  | Arrears is rates overdue from previous  | years levies, prio        | or to 2023/24 Ra    | tes levy issued     |                                              |                                             |                             |                                                       |
|                                                        | Net Levy includes any DR & CR levy adju | ustments, intere          | est charged and p   | pensioner rebates   | 5                                            |                                             |                             |                                                       |
|                                                        | Total Receivable includes arrears at 30 |                           |                     | •                   |                                              |                                             |                             |                                                       |
|                                                        | Amount collected includes payments to   | wards arrears a           | nd current net le   | evy                 |                                              |                                             |                             |                                                       |
|                                                        | Total Balance Due includes the arrears  | balance, as redu          | ced by payment      | s in this financial | year, plus current net                       | levy                                        |                             |                                                       |
|                                                        |                                         |                           |                     |                     |                                              |                                             |                             |                                                       |

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

Nil.

## POLICY IMPLICATIONS

Nil.

#### **RISK RATING**

Low.

## ATTACHMENTS

Nil

#### 9.5 GRANT FUNDED PROJECTS STATUS UPDATE

| File Number:                | D23.89114                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Reporting Officer(s):       | Connie Mallet, Community Projects, Events and Grants<br>Officer                                                               |
| Responsible Officer:        | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

#### PURPOSE OF REPORT

To provide Council with an updated summary of the current and active grant funded projects as at Tuesday, 7 November 2023 (*Attachment 1*).

#### OFFICER RECOMMENDATION

#### That the report be received and noted.

#### REPORT

Listed in Attachment 1 are the grants and projects that are currently on the grants register, are actively being pursued or are in the process of being acquitted or have been recently acquitted.

There are currently three (3) grant applications that are pending. These applications are detailed at the end of the report (Page 34 of the attachment).

#### FINANCIAL IMPLICATIONS

Nil.

LEGISLATIVE IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

**RISK RATING** 

Low.

#### ATTACHMENTS

1. BSC Grants/Projects Report November 2023

# Balranald Shire Council Grants/Projects Update Summary

As at the  $7^{\mbox{th}}$  November 2023

Submitted by the Community Projects, Tourism/Economic Development & Grants Coordinator

#### Page 1: Report Highlights

\* INFRASTRUCTURE GRANTS/PROJECTS

#### Page 2:

• Regional Roads Repair Program Project 2

#### Page 3:

Club Grant – Euston Club Grant 22/23

#### Page 4:

• Fixing Local Roads (FLR) Round 3

## Page 5:

• Roads to Recovery (RTR) 2019-2024

#### Page 6:

- Roads to Recovery (**RTR**) 2019-2024 (cont.) Page 7:
- Everyone Can Play 2022

#### Page 8:

Bidgee Haven Expansion Grant

#### Page 9:

- Public Library Infrastructure Grant 2021/22
- Discovery Centre Redevelopment Far West Joint Organisation (JO) Grant

#### Page 10:

 Our Region Our Rivers – BAL2 Riverfront/Riverbend/Swing Bridge project

#### Pages 11:

 Local Roads Community Infrastructure Round 2 (LRCI2)

#### Pages 12:

 Local Roads Community Infrastructure Round 3 (LRCI3)

#### Pages 13:

 Stronger Country Community Funds (SCCF) Round 4

#### Page 14:

Community Building Partnership 2021

#### Page 15:

- Business Improvement Fund 2022 Dept of Health Page 16:
- Crown Reserve Improvement Fund 2021/22
- Crown Reserve Improvement Fund 2022/23

#### Page 17:

• Fixing Local Roads Round 4

#### Page 18:

- Fixing Local Roads Pothole Repair Program Page 19:
- Stronger Country Communities Fund (SCCF) R5

#### Page 20:

- Public Library Infrastructure Grant 2022/23
- Community Building Partnership Grant 2022

#### Page 21:

 Office of Responsible Gambling NSW – Community Development Fund

#### Page 22:

Regional & Local Roads Repair Roads (RLRRP)

#### Page 23:

- Western Weeds Action Program
- EPA Approved Projects in Illegal Dumping
   Prevention



#### Page 24:

- Local Roads Community Infrastructure Round 4 (LRCI4)
- Telehealth Support Funding PHN Western NSW Page 25:
- Block Grant 2023/24 Transport of NSW

## \* NON-INFRASTRUCTURE GRANTS/PROJECTS

## Page 26:

 Transport Access Regional Partnerships Funding (TARP) 2019 – 2023 Transport NSW

#### Page 27:

Reconnecting Regional NSW Community Events

#### Page 28:

 Office of Responsible Gambling NSW – Community Benefit Fund

#### Page 29:

- Children & Young People Wellbeing Grant Page 30:
- Economic Development Strategy Grant

#### Page 31:

- Regional Drought Resilience Planning Program 1 Page 32:
- NSW Small Business Month Grant 2023
- Library Sunraysia Solar Fund Grant 2023

#### Page 33:

Australia Day Community Grant 2024

#### Page 34: APPLICATIONS PENDING

- Growing Regions Program Round 1 EOI for the Euston Irrigation Upgrade Project
- NSW Seniors Festival Grant 2024
- Youth Holiday Summer Break Fund 2023/24

## Balranald Shire Council Grants/Projects Update Summary as @ the 7th of November 2023

## **REPORT HIGHTLIGHTS:**

#### Key Activities since Last Report

- The Power Box from the Euston Club ClubGrant has been installed
- The designs for the Everyone Can Play project has bee completed and is ready to go to Tender
- The Public Library Infrastructure Stage 1 project 2021/22 Grant is now completed and ready for acquittal
- The Local Roads & Community Infrastructure Round 3 (LRCI3) Funding: The Balranald cricket pitch is now completed
- The Local Roads & Community Infrastructure Round 3 (LRCI3) Funding PLUS the Stronger Country Community Funding Round 5 (SCCF5): The swimming pool safe fencing at the Balranald Pool is now completed
- The Wellbeing & Support Services Expo funded by the Office of Responsible Gambling Community Benefit Fund was successfully delivered with a greater number of stands and participants comparing to last year's Expo
- Consultation workshops and pop-up sessions for the Regional Drought Resilience Planning Program was delivered and the Draft Regional Drought Resilience Plan has been submitted for assessment
- The Small Business Dinner funded by the NSW Small Business Month Grant 2023 was successfully delivered with approximately 50 attendees

#### Projects that have been taken off this Report from last report:

- Block Grant 2022/23 Transport of NSW
- Covid Aged Care Support Program Outbreak Reimbursement

#### New Projects and/or Successful Applications added to this Report from last report:

- Block Grant 2023/24
- Australia Day Community Grant 2024

#### New Applications submitted since last report

- NSW Seniors Festival Grant 2024
- Youth Holiday Summer Break Fund 2023/24

## Balranald Shire Council Grants/Projects Update Summary as @ the 7<sup>th</sup> of November 2023

## **INFRASTRUCTURE GRANTS/PROJECTS**

| Grant/Project                                                                                                                                                      | CM Ref  | Project Manager<br>& Project Dates                                                                                                                                      | Description                                                                                                                                                        | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                  | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Regional Roads Repair<br>Program 2022/23 –<br>Transport NSW<br>General Ledger:<br>6080-4999-0000<br>Job Cost Code:<br>0224-4912-0001<br>Revenue:<br>6080-1106-0002 | F22.139 | Engineering<br>Finance & Assets<br>Officer<br>Project Start Date:<br>5 <sup>th</sup> June 2023<br>Expected Project<br>Finish Date:<br>30 <sup>th</sup> November<br>2023 | PROJECT 2<br>MR514 Oxley Road Construction and<br>seal 2km of existing unsealed road.<br>Widen the road to have a 9m<br>pavement formation with a 7m wide<br>seal. | \$195,000 - Grant<br>\$195,000 Council<br>Contribution from<br>Block Grant<br><b>TOTAL: 390,000</b><br><b>Funds Received</b><br><b>to date:</b><br>\$187,236.64 | As at 5 <sup>th</sup> of May 2023 the project manager<br>advised that two sections of Oxley Road were<br>under water due to flooding of the Lachlan<br>River. Council requested for the project to be<br>extended to the 30 <sup>th</sup> of November 2023. A<br>letter of extension was sent on the 24 <sup>th</sup> of April<br>2023 and the extension was approved on the<br>27 <sup>th</sup> of April 2023. (D23.82140).<br>As at the 9 <sup>th</sup> of August 2023 Council received<br>payment of \$187,236.64 and the project had<br>progressed to 10% completion.<br>As at the 12 <sup>th</sup> of September 2023 works are in<br>progress with 30% completion.<br>As at the 9 <sup>th</sup> of October 2023 works are in<br>progress with 75% completion.<br>As at the 7 <sup>th</sup> November 2023 Council is waiting<br>for the sealing contractor to finish sealing the<br>road and works has progressed to 95%<br>completion. It is on track to be delivered by<br>the completion date.<br><b>Percentage Completion:</b> 95%<br><b>Percentage Budget Expended:</b> 100% |

| Grant/Project                                                             | CM Folder                                   | Project Manager<br>& Project Dates                                                                                                                                                                                       | Description                                                                                                   | Funding Value/<br>Funds Received<br>& Expenses                                                                      | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ClubGrant – Euston Club<br>Grant NSW<br>General Ledger:<br>4664-1900-0003 | G22/16<br>F22.491<br>D23.82322<br>D23.82321 | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start Date:</b><br>30 <sup>th</sup> July 2023<br><b>Expected Project</b><br><b>Finish Date:</b><br>31 <sup>st</sup> December 2023 | <ul> <li>Concrete Base for Multi-<br/>Purpose Tennis Court</li> <li>Power Box to Euston Riverfront</li> </ul> | \$83,000 + \$28,500<br>TOTAL: \$108,000<br>Funds received:<br>\$108,000 on the<br>31st August 2022<br>Receipt 56120 | As at the 9 <sup>th</sup> of August 2023 the project<br>manager is still assessing the best options for<br>the location of the Multi-purpose tennis court<br>to allow for any possible contingencies such as<br>flooding.<br>As at the 12 <sup>th</sup> of September 2023 Council has<br>progressed in locating the location for the<br>concrete base and power box and contractors<br>to deliver the work are being assessed.<br>As at the 9 <sup>th</sup> of October 2023 the Power Box has<br>commenced and a Purchase Order was issued<br>to Mildura Electrical. Council has received<br>quotes for the concrete base for the multi-<br>purpose tennis court project and are currently<br>assessing the quotes.<br>As at the 7 <sup>th</sup> of November 2023 the Power Box<br>has been installed and Council is waiting for the<br>Review of Environmental Factors (REF)<br>document for the concrete base for the multi-<br>purpose tennis court project. The project<br>completion date will be reassessed once a<br>contractor has been appointed.<br><b>Percentage Completion:</b> 50%<br><b>Percentage Budget Expended:</b> 34% (expended<br>for the power box) |

Balranald Shire Council Grants/Projects Update Summary as @ the 7<sup>th</sup> of November 2023

| Grant/Project                                                                                                                                                                                                                                                           | CM Folder          | Project Manager<br>& Project Dates                                                                                                                                                                                                                                                               | Description                                                                                                                              | Funding Value/ Funds<br>Received & Expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| Fixing Local Roads (FLR)<br>Round 3 – Transport NSW<br>General Ledger:<br>6100-4999-0000<br>Job Cost Code: Tapalin<br>Mail Road: 9008-4999-<br>0001<br>Job Cost Code: Euston<br>Prungle Road:<br>9015-4499-0001<br>Job Cost Code: Marma Box<br>Creek Rd: 9019-4999-0004 | F19.184<br>F21.582 | Engineering<br>Finance & Assets<br>Officer<br>Project Start Date:<br>Sept 2020<br>Expected Project<br>Finish Date:<br>1. Marma Box<br>Creek Rd:<br>31 <sup>st</sup> May 2024<br>2. Euston Prungle<br>Road:<br>31 <sup>st</sup> May 2024<br>3. Tapalin Mail<br>Road:<br>31 <sup>st</sup> May 2024 | Sealing existing<br>road for safety<br>improvements:<br>1. Marma Box Creek<br>Road Sealing,<br>2. Euston Prungle<br>3. Tapalin Mail Road | <ol> <li>\$600,000- Grant</li> <li>\$160,000 from Roads to<br/>Recovery (RTR)</li> <li>\$40,000 Council</li> <li>Contribution 23/24</li> <li>TOTAL \$800,000</li> <li>2. \$300,000- Grant</li> <li>\$80,000 from Roads to<br/>Recovery (RTR)</li> <li>\$20,000 Council</li> <li>Contribution allowed from</li> <li>Operational Budget</li> <li>TOTAL \$400,000</li> <li>3. \$412,500- Grant</li> <li>\$110,000 from Roads to<br/>Recovery (RTR)</li> <li>\$27,500 Council</li> <li>Contribution allowed from</li> <li>Operational Budget</li> <li>TOTAL \$400,000</li> </ol> | <ul> <li>1. Marma Box Creek Road As at the 4<sup>th</sup> of May 2023 the project was being reviewed. As at the 6<sup>th</sup> July 2023 the project is in the Tendering stage. As at the 7<sup>th</sup> of November 2023 there was no change to the current status. Percentage Completion: 5% Percentage Budget Expended: 5% </li> <li>2. Euston Prungle Road As at the 4<sup>th</sup> of May 2023 the project manager advised that they were in the process of going to tender after the initial pricing of works assumed a local source of gravel which was not available locally. As at the 6<sup>th</sup> of July 2023 the project is still in the tendering process. As at the 7<sup>th</sup> of November 2023 there was no change to the current status. Percentage Completion: 5% Percentage Completion: 5% Percentage Budget Expended: 5% 3. Tapalin Mail Road As at the 7<sup>th</sup> November 2023 the project remains on hold and is to recommence in the warmer months for resealing works. Next update will be when works recommences. Percentage Completion: 75% Percentage Completion: 75%</li></ul> |

| Balranald Shire Council Grant | s/Projects Update Summary | y as @ the 7 <sup>th</sup> of November 2023 |
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|                                                                                                                                                                                                  | CM Folder                                                                                                                                                              | Project<br>Manager &<br>Project Dates                                                                                                                 | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                                                                       | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| Roads to Recovery<br>2019-2024 –<br>Department of<br>nfrastructure,<br>Transport, Regional<br>Development &<br>Communications<br>General Ledger:<br>5440-4999-0000<br>Revenue:<br>5440-1100-0000 | F19.751<br>D23.81989<br>– Work<br>Schedule as<br>at 21 <sup>st</sup> April<br>2023<br>D23.81987<br>- Standard<br>Expenditure<br>Report to<br>end of 31st<br>March 2023 | Engineering<br>Finance &<br>Assets Officer<br>Project Start<br>Date:<br>May 2020<br>Expected<br>Project Finish<br>Date:<br>30 <sup>th</sup> June 2024 | McCabe St Resealing;<br>\$77,898 RTR Funding<br>O'Conner Street Resealing:<br>\$15,031 RTR Funding<br>Kilpatrick Road Resealing:<br>\$214,000 RTR Funding<br>Reseal Multiple Locations Perry Street:<br>\$8,375 RTR Funding + \$7,544 RTR Funding<br>Bertram Road Reseal: \$33,705 RTR Funding<br>Tapalin Mail Road: \$138,355 RTR Funding<br>Windomal Road: \$103,819 RTR Funding<br>Windomal Road: \$103,819 RTR Funding<br>Mildura Ivanhoe Road:<br>\$238,825 RTR Funding<br>Hatfield The Vale Road:<br>\$322,350 RTR Funding<br>Weimby Kyalite Road:<br>\$628,563 RTR funding * \$1,377,500 FLR<br>Funding + \$37,844 Council Funding<br>Mildura Ivanhoe Road:<br>\$454,368 RFR Funding<br>Burke Wills Road: \$77,031 RTR Funding +<br>\$55,703 Council Funding<br>Marma Box Creek Road:<br>\$700,000 RTR Funding + \$2,584,273 FLR1<br>funding + \$65,727 Council Funding<br>Wooranbara Corrong: \$91,555 RTR Funding<br>Leslie Drive: \$60,000 RFR Funding + \$246,500<br>FLR2 Funding + \$14,500 Council Funding<br>Tapalin Mail Road: \$110,000 RTR Funding +<br>\$412,500 FLR3 Funding * \$14,500 Funding<br>Continued over page >> | \$4,997,524<br>Funds Received<br>to date:<br>\$3,354,664<br>(22 <sup>nd</sup> March 2023)<br>As at 6 <sup>th</sup> July<br>2023:<br>Total Project<br>Completion:<br>80%<br>Total Project<br>Budget Expended<br>\$70% | As at the 7 <sup>h</sup> of November 2023:<br>COMPLETED WORKS:<br>McCabe Street Resealing<br>O'Çonner Street Resealing<br>Reseal Multiple Locations Perry Street<br>Reseal Multiple Locations Shailer Terrace<br>Bertram Road Reseal<br>Tapalin Mail Road<br>Windomal Road<br>Mildura Ivanhoe Road<br>Hatfield The Vale Road<br>Weimby Kyalite Road<br>Mildura Ivanhoe Road<br>Burke Wills Road<br>Marma Box Creek Rd (\$148,242 RTR Funds)<br>Freshwater Road<br>Wooranbara Corrong<br>Marma Box Creek Road (\$700,000 RTR<br>funding)<br>Leslie Drive<br>As at the 7 <sup>th</sup> of November 2023 –<br>IN PROGRESS:<br>Kilpatrick Road Resealing<br>60% of Works Completed<br>40% of allocated budget used to date |

Balranald Shire Council Grants/Projects Update Summary as @ the 7<sup>th</sup> of November 2023

| Grant/Project                                                                                                                                                                                     | CM Folder                                                                                                                                                              | Project Manager &<br>Project Dates                                                                                          | Description                                                                                                                                                                                                                                                                                                                           | Funding Value/<br>Funds Received &<br>Expenses | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| Roads to Recovery<br>2019-2024 –<br>Department of<br>Infrastructure,<br>Transport, Regional<br>Development &<br>Communications<br>General Ledger:<br>6440-4999-0000<br>Revenue:<br>6440-1100-0000 | F19.751<br>D23.81989 –<br>Work<br>Schedule as<br>at 21 <sup>st</sup> April<br>2023<br>D23.81987 -<br>Standard<br>Expenditure<br>Report to<br>end of 31st<br>March 2023 | Engineering Finance<br>& Assets Officer<br>Project Start Date:<br>May 2020<br>Expected Project<br>Finish Date:<br>June 2024 | >> Continued from previous<br>page<br>Marma Box Creek Road:<br>\$160,000 RTR Funding +<br>\$600,000 FLR3 Funding +<br>\$40,000 Council Funding<br>Euston Prungle Road:<br>\$80,000 RTR Funding + \$300,000<br>FLR3 Funding + \$20,000 Council<br>Funding<br>Weimby Kyalite Road Reseal:<br>\$382,615 RTR + \$160,000 LRCI3<br>Funding | As Above                                       | <ul> <li>&gt;&gt; Continued from previous page</li> <li>As at the 7<sup>th</sup> of November 2023 – INCOMPLETE:</li> <li>Tapalin Mail Road         <ul> <li>75% of Works Completed</li> <li>100% of RTR Budget Expended</li> <li>Project on hold, to recommence in warmer months for resealing works</li> </ul> </li> <li>As at the 7<sup>th</sup> of November 2023 - NOT STARTED:</li> <li>Marma Box Creek Road (\$160,000 RTR funding)</li> <li>Euston Prungle Road</li> <li>Weimby Kyalite Road Reseal         <ul> <li>Works on these roads will commence in the warmer months for resealing works</li> </ul> </li> <li>As at the 7<sup>th</sup> of November 2023 two more road projects were added but not as yet started.         <ul> <li>These are:</li> <li>Shailer Terrace – Reinstate Kerb &amp; Cutter (\$120,000)</li> <li>Marma Box Road Reseals (\$736,681)</li> </ul> </li> <li>Overall Project Completion: 80%         <ul> <li>Overall Project Expended: 70%</li> </ul> </li> </ul> |

## Balranald Shire Council Grants/Projects Update Summary as @ the 7<sup>th</sup> of November 2023

| Balranald Shire Council Grants/Projects Update Summary as | @ the 7 <sup>th</sup> of November 2023 |
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| Grant/Project                                                                                                                                          | CM Folder | Project Manager &<br>Project Dates                                                                                                                                                                      | Description                                                                                                                                          | Funding Value/<br>Funds Received &<br>Expenses                                                                                      | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| Everyone Can Play<br>2022 – Department of<br>Planning, Industry and<br>Environment<br>Job Code:<br>4682-4999-0013<br>General Ledger:<br>4682-1100-0002 | F22.292   | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start Date:</b><br>June 2023<br><b>Expected Project</b><br><b>Finish Date:</b><br>31 <sup>st</sup> December 2023 | Everyone Can Play (ECP)<br>Lions Park Inclusion Project<br>Play equipment upgrade<br>(Crown Reserve Grant for<br>Lions Park towards same<br>project) | \$200,000<br>Funds Received to<br>date:<br>Milestone 1<br>\$50,000 - Receipt<br>54990<br>Milestone 2<br>\$40,000 - Receipt<br>55157 | As at the 12 <sup>th</sup> of September 2023 Council sent a<br>formal letter to the funding body for time extension<br>to the 31 <sup>st</sup> December 2023 which was formally given<br>on the 7 <sup>th</sup> September 2023.<br>As at the 9 <sup>th</sup> of October 2023 Council has been<br>communicating with our key contact with the<br>Department of Planning, Industry & Environment re<br>the status and scope of the project. The scope and<br>specs are currently being finalised to go to Tender.<br>Personnel from the funding body will be here on the<br>11 <sup>th</sup> of October 2023 to review the project scope. and<br>As at the 7 <sup>th</sup> of November 2023 the designs are<br>completed and ready to go to tender (project<br>includes the Crown Reserve Improvement Fund<br>2021/22 for the Lions Park Upgrade). The completion<br>date of the project is currently being reassessed with<br>the funding body.<br><b>Percentage Completion:</b> 20%<br><b>Percentage Budget Expended:</b> 0% |

| Grant/Project                                                                                                                                      | CM Folder                          | Project<br>Manager &<br>Project Dates | Description                                                                 | Funding Value/ Funds<br>Received & Expenses                                                                                                                                                                                                                                                  | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| Bidgee Haven<br>Retirement Hostel<br>Expansion Grant –<br>Department of Health<br>Job Code:<br>2620-4999-0021<br>General Ledger:<br>2620-1100-0001 | F19.244<br>Agreement:<br>D19.20869 | General<br>Manager                    | Bidgee Haven<br>Expansion<br>Construction -<br>Specialised<br>Dementia Wing | Total potential funding:<br>\$6,060,000<br>\$4,680,000 (Signed Funding<br>Agreement)<br>\$1,380,000<br>Aged Care Approvals Round<br>(ACAR) Top-Up 2020 (Not<br>Formalised due to uncertainty<br>with project)<br>Funds Received to date<br>Milestone 1 Payment:<br>\$500,000 – Receipt 49078 | <ul> <li>A Variation/Project Report was submitted to the funding body on the 13<sup>th</sup> of January 2023 (D23.78200 on CM).</li> <li>A project progress meeting with the funding body was held on the 9<sup>th</sup> of Feb 2023. Another project progress meeting has been scheduled for end of March 2023.</li> <li>As at the 5<sup>th</sup> of April 2023 clarification was provided by Aged Care Approvals (ACAR) Operations in reference to the funding for this project. There is a further \$1,380,000 ACAR top up but this has not been formalised due to the uncertainty of the project.</li> <li>As at the 6<sup>th</sup> of July 2023 Council's General Manager went to Canberra on the 14<sup>th</sup> June 2023 and met with representatives from the Commonwealth Government to explore opportunities for operational funding. The General Manager will be following up with the Commonwealth Government representatives within the next couple of weeks.</li> <li>As at the 9<sup>th</sup> of August 2023 a workshop with the Hostel Committee has been organised for the 23<sup>rd</sup> August 2023</li> <li>As at the 7<sup>th</sup> of November 2023 the project remains on hold until further notice.</li> <li>Percentage Completion: 0%</li> </ul> |

Balranald Shire Council Grants/Projects Update Summary as @ the 7<sup>th</sup> of November 2023

| Grant/Project                                                                                                                                  | CM Folder          | Project Manager<br>& Project Dates                                                                                                                                                          | Description                                                                                                                                                                                                                                                                                                                                                       | Funding Value/<br>Funds Received<br>& Expenses                                                            | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| Public Library<br>Infrastructure Grant 21/22<br>– Library Council NSW<br>General Ledger:<br>4520-1100-0000<br>Job Cost Code:<br>4520-4999-0018 | F22.190<br>F22.204 | BSC Librarian and<br>the Community<br>Projects, Tourism<br>& Grants<br>Coordinator<br>Project Start<br>Date: May 2022<br>Expected Project<br>End Date:<br>15 <sup>th</sup> November<br>2023 | Funding is for <b>Stage 1</b> of the<br>project which includes access<br>to the adjoining unused CWA<br>room, a technology support<br>hub, removal of a double<br>window to create a double<br>door for wheelchair access,<br>removal of a small window for<br>a larger window to view<br>playground, building of a<br>wall, ceiling and flooring<br>server room. | \$67,862<br>Funds Received<br>to date: \$67,862 -<br>Receipt 54979<br>Expenses to<br>date:<br>\$67,476.63 | <ul> <li>As at the 6<sup>th</sup> of July 2023 Council is in the process of fully expending the grant and commencing the acquittal process.</li> <li>As at the 9<sup>th</sup> of October 2023 we are still awaiting arrival of the furniture and will then finalise the financials and acquittal report by the 31<sup>st</sup> October 2023.</li> <li>As at the 7<sup>th</sup> of November 2023 the furniture has now arrived and Council is now in the process of acquitting the project.</li> <li>Percentage Completion: 100%</li> <li>Percentage Budget Expended: 100%</li> </ul> |
| Discovery Centre<br>Redevelopment – Far West<br>Joint Organisation<br>Job Code:<br>6560-4999-0033<br>General Ledger:<br>6560-4999-0000         | F20.593            | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start</b><br><b>Date:</b> TBA<br><b>Expected Project</b><br><b>End Date:</b><br>TBA                  | Redevelopment of the<br>Discovery Centre.                                                                                                                                                                                                                                                                                                                         | \$950,000<br>Expenses to<br>date:<br>\$102,950<br>(for 21/22)                                             | <ul> <li>As at the 12<sup>th</sup> of September 2023 a new RFQ is being prepared for Vendor Panel.</li> <li>As at the 9<sup>th</sup> of October 2023 the Request For Quote (RFQ) has been submitted to Vendor Panel.</li> <li>As at the 7<sup>th</sup> of November 2023 Council is waiting for the release of the final construction documents and will be submitting another RFQ release.</li> <li>Percentage Completion: 5%</li> <li>Percentage Budget Expended: 11%</li> </ul>                                                                                                    |

| Grant/Project                                                                                                                                                                                                                                                   | CM Folder | Project Manager<br>& Project Dates                                                                                                                                                                   | Description                                                                                                                                                                                                                                                                                                               | Funding Value/ Funds<br>Received & Expenses                                                                                                                                                                                                                                                                | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| Our Region Our Rivers<br>Program (OROR) –<br>Riverfront/Riverbend/<br>Swing Bridge - BAL 2<br>Department of<br>Infrastructure, Regional<br>Development and Cities<br>Job Code:<br>6000-4999-0012<br>Total Value amongst a<br>number of LGA's is<br>\$16,803,000 | F19.650   | Community<br>Projects, Tourism<br>& Grants<br>Coordinator<br><b>Project Start Date:</b><br>1 <sup>st</sup> July 2021<br><b>Expected Project</b><br><b>Finish Date:</b><br>30 <sup>th</sup> June 2024 | <ul> <li>BAL 2 of the Our<br/>Region Our Rivers</li> <li>Program comprises of<br/>the following</li> <li>Riverfront<br/>Enhancement Eco<br/>Trails</li> <li>Swing Bridge Trail<br/>Loop</li> <li>Riverbend Reserve<br/>Place-making<br/>includes BBQ,<br/>toilet, furniture,<br/>gym equipment &amp;<br/>signs</li> </ul> | \$820,234.30 Regional<br>Growth Fund<br>\$13,349.75 Stronger<br>Country Communities<br>Fund<br>Funds Received to<br>date:<br>Please refer to the Our<br>Rivers Our Region<br>Project report as at 30-<br>06-2022 which was<br>compiled by Edna &<br>Submitted for reporting.<br>CM reference:<br>D22.71719 | <ul> <li>As at the 8<sup>th</sup> of June 2023 evidentiary photos and a report on the impact of flooding around the project area and the shire was provided to Andrea on the 12<sup>th</sup> May 2023. As at the 6<sup>th</sup> of July 2023 Council is waiting for response to the request for time extension.</li> <li>As at the 9<sup>th</sup>of August 2023 Council was advised that an extension for the OROR Bal. 2 has been given till June 2024. We had a meeting with all LGAs on 2<sup>nd</sup> August 2024. It was agreed that an assessment of each of our respective projects would be conducted to ensure that outstanding elements would be completed by June 2024.</li> <li>As at the 12<sup>th</sup> of September 2023 we have assessed the elements that are to be completed and have agreed that they can be delivered by the extended date.</li> <li>As at the 9<sup>th</sup> of October 2023 Council have started to put the specs together for the work that is left to complete.</li> <li>As at the 7<sup>th</sup> of the November 2023 Council is developing the action plan to progress the work.</li> </ul> |

| Grant/Project                                                                                                                                                                                                                                                                            | CM<br>Folder                                                                                                                                         | Project<br>Manager &<br>Project Dates                                                                                                                                                                                                                | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Funding Value/<br>Funds Received &<br>Expenses                                                                                                                                                                                                                                                                  | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| Local Roads Community<br>Infrastructure ROUND 2<br>21/22 - Department of<br>Infrastructure,<br>Transport, Regional<br>Development and<br>Communications<br>Job Cost Centres:<br>0229-4999-0001<br>3182-4999-0001<br>4682-4999-0013<br>4664-4999-0003<br>6450-4999-0002<br>4687-4999-0003 | G22/9<br>F20.693<br>F21.241<br>F21.242<br>F21.445<br>F21.247<br>F21.246<br>F21.246<br>F21.245<br>F21.245<br>F22.136<br>F21.249<br>F21.248<br>F21.244 | Acting Interim<br>Director of<br>Infrastructure<br>and Planning<br>Services<br><b>Project Start</b><br><b>Date:</b> July 2020<br><b>Expected</b><br><b>Project Finish</b><br><b>Date:</b><br>Extension given<br>to the 30 <sup>th</sup> June<br>2024 | Funding allocated to the<br>following:<br>1. Balranald Aerodrome<br>Fencing<br>2. Toilet at Balranald<br>Cemetery<br>3. Balranald Irrigation<br>Automation<br>4. Euston Town<br>Approaches<br>5. Euston Rec Reserve<br>Upgrade<br>6. Kyalite Riverside<br>Reserve Enhancements<br>7. Seal off Street Parking<br>Areas<br>8. Theatre Royal<br>Refurbishments<br>9. Church & Harben Street<br>Drainage Improvements<br>10. Balranald Riverfront<br>Accessibility Works<br><b>Note:</b> Council will not<br>receive full nominal<br>funding until all projects<br>are completed | Total Funding<br>Value: \$616,739<br>1. \$110,000<br>2. \$50,000<br>3. \$66,000<br>4. \$100,00<br>5. \$40,000<br>6. \$30,000<br>7. \$26,739<br>8. \$84,000<br>9. \$30,000<br>10. \$80,000<br>Funds Received to<br>date:<br>\$308,370<br>Receipt No:<br>53081<br>\$72,317 received<br>16 <sup>th</sup> June 2023 | <ul> <li>As at the 9<sup>th</sup> of October 2023 the status of the total project is as below:</li> <li>COMPLETED PROJECTS: <ul> <li>Aerodrome Fencing</li> <li>Toilet at Balranald Cemetery</li> <li>Euston Rec Reserve Playground Upgrade</li> <li>Kyalite Riverside Reserve – Steps &amp; Railings (the balance of works including solar lights is part of the Community Building Partnerships 2021 Grant)</li> <li>Seal Off Street Parking Areas</li> <li>Church &amp; Harben Street Drainage Improvements</li> </ul> </li> <li>INCOMPLETE PROJECTS: <ul> <li>Balranald Irrigation Automation</li> <li>As at the 7<sup>th</sup> of November 2023 an assessment is in progress to identify scope of the project</li> <li>Euston Town Approaches</li> <li>As at the 7<sup>th</sup> of October 2023 Council is progressing signage requirements and priorities</li> </ul> </li> <li>Theatre Royal Refurbishments <ul> <li>As at the 7<sup>th</sup> of November 2023 an assessment is in progress to iquotes for the work</li> </ul> </li> <li>Balranald Riverfront Enhancement <ul> <li>As at the 7<sup>th</sup> of November 2023 Council is following up on receipt of quotes for the work</li> </ul> </li> <li>Balranald Riverfront Enhancement</li> <li>As at the 7<sup>th</sup> of November 2023 an assessment is in progress to finalise scope of the project</li> </ul> |

| Balranald Shire Council Grants | Projects Update Summary as @ the | 7 <sup>th</sup> of November 2023 |
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| Grant/Project                                                                                                                                                                             | CM Folder                   | Project Manager &<br>Project Dates                                                                                                                                                                                                                | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                                                                                                    | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| Local Roads Community<br>Infrastructure ROUND 3<br>22/23 - Department of<br>Infrastructure, Transport,<br>Regional Development<br>and Communications<br>General Ledger:<br>5280-1125-0001 | F21.478<br>Grant Box<br>G22 | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start Date:</b><br>20 <sup>th</sup> October 2020<br><b>Expected Project</b><br><b>Finish Date:</b><br>Extension given to<br>the 30 <sup>th</sup> June 2024 | <ul> <li>Projects include: <ol> <li>Euston Oval-Multicourt Upgrade &amp; Shade Shelter: \$250,000</li> <li>Balranald tennis Court Lighting: \$150,000: \$150,000</li> <li>Construct new cricket practice nets at Greenham Park: \$60,000</li> <li>Construct new cricket pitch to replace damaged pitch at Greenham Park: \$\$40,000</li> <li>Balranald Swimming pool fence &amp; facilities: \$175,000</li> <li>Construct/replace 100m of footpaths in Euston: \$150,000</li> <li>Construct/replace 200m of footpaths in Balranald: \$250,000</li> <li>Heavy Patching Balranald/Ivanhoe Road: \$100,000</li> <li>Reseal Weimby Kyalite Road: \$160,000</li> <li>Marma Box Creek Rd &amp; Wampo Magenta Rd Intersection Upgrade: \$330,842</li> </ol></li></ul> | \$1,665,842<br>Initial Funding<br>received:<br>\$832,921 –<br>Receipt 57227<br>(\$160,000 for Reseal<br>Weimby Kyalite<br>Road:<br>\$330,842 for Marma<br>Box Creek Rd &<br>Wampo<br>\$100,00 for Heavy<br>Patching<br>Balranald/Ivanhoe<br>Road) | As at the 5 <sup>th</sup> of April 2023 the Executive Manage<br>of Engineering received notice from the funding<br>body that we have an extension to complete all<br>projects until 30 <sup>th</sup> June 2024 and that no further<br>extensions will be provided.<br>As at the 7 <sup>th</sup> of November 2023:<br><b>Project 1</b> . Currently still out on Tender<br>Project Completion: 0%; Budget expended: 0%<br><b>Project 2</b> The specifications are being prepared<br>for Tender. Project Completed: 0%;<br>Budget Expended: 0%<br><b>Project 3</b> . The project is 85% completed;<br>Budget Expended: 0% (Awaiting invoices)<br><b>Project 4</b> . The project is 100% completed:<br>Budget Expended: 0% (Awaiting invoices)<br><b>Project 5</b> . The project is 100% completed: Budget<br>Expended: 95% (balance of budget is for vehicle<br>gates and added fencing for the therapeutic poor<br><b>Projects 6</b> . & 7. These are currently being<br>accessed to identify footpaths to be replaced.<br>Project sompleted: 0%; Budget Expended: 0%<br><b>Project 8</b> 10. Works have just commenced at<br>10% completion; Budget Expended: 2% |

| Grant/Project                                                                                                                   | CM<br>Folder | Project Manager<br>& Project Dates                                                                                                                                                                                                                                                                     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Funding Value/<br>Funds Received<br>& Expenses                   | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| Stronger Country<br>Community Funds Round<br>4 – Local Government<br>NSW<br>General Ledger:<br>4546-1100-0000<br>4662-1100-0008 | F21.364      | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br>Milestone 1<br>Completion Date:<br>31 <sup>st</sup> August 2023<br>Milestone 2<br>Expected Finish<br>Date:<br>31 <sup>st</sup> August 2023<br>Milestone 3<br>Expected Finish<br>Date:<br>31 <sup>st</sup> December<br>2023 | Euston Netball Upgrade: Demolition<br>of existing change netball rooms and<br>public toilets at Euston and<br>construction of new, inclusive,<br>change rooms and public toilets<br>combined.<br>Renewed 200 lux LED outdoor sport<br>lighting to both Balranald and Euston<br>netball courts<br><b>Milestone 1:</b> Design,<br>Documentation & Procurement<br>Phase and Milestone 1: substructure,<br>plumbing/ reticulation, walls,<br>superstructure<br><b>Milestone 2:</b> Plumbing, electrical,<br>internal/external fittings/fixtures,<br>painting, flooring, finishes<br><b>Milestone 3:</b> Court Lighting,<br>landscaping and paths/entries | \$527,626<br>Funds<br>Received:<br>\$211,050.40<br>Receipt 56474 | <ul> <li>As at the 4<sup>th</sup> of May 2023 the project is being reviewed by the project manager for recommencement. The Euston Progressive Advisory Committee have noted in their March 2023 Minutes that works for the Netball Change Rooms has gone to tender.</li> <li>As at the 6<sup>th</sup> of July 2023 Milestone 1 design is being reassessed to ensure compliance before progressing to Milestone 2. Specs are currently being developed for Milestone 3.</li> <li>As at the 9<sup>th</sup> of August 2023 quotes received to date have been over budget and the project will be reassessed with new specifications</li> <li>As at the 12<sup>th</sup> of September 2023 the project and specs are being reassessed by the Acting Director of Infrastructure and Planning along with members of EPAC.</li> <li>As at the 9<sup>th</sup> of November 2023 the project will be out to Tender by the 15<sup>th</sup> of October 2023. The completion date will be reassessed once a contractor has been appointed.</li> <li>As at the 7<sup>th</sup> of November 2023 the project was still out on Tender and the delivery date will be reassessed for a Variation for time extension</li> </ul> |

| Grant/Project                                                                                                                                              | CM Folder                                           | Project<br>Manager &<br>Project Dates                                                                                                                                                                                                                                       | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                                                   | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| Community Building<br>Partnership 2021-<br>Department of<br>Communities & Justice<br>General Ledger:<br>6700-1100-0000<br>Job Cost Code:<br>6700-4999-0002 | F19.718<br>D22.62866 –<br>Signed<br>Funding<br>Deed | Kyalite<br>Progress<br>Committee:<br>Simone<br>Carmichael<br>Council:<br>Community<br>Projects, Tourism<br>& Grants<br>Coordinator<br>Project Start<br>Date:<br>28 <sup>th</sup> January<br>2022<br>Expected<br>Project Finish<br>Date:<br>31 <sup>st</sup> October<br>2023 | <ul> <li>Project: Kyalite Memorial<br/>Park and Foreshore<br/>Development.</li> <li>The funding will be used to<br/>develop an attractive link<br/>between the Wakool River<br/>Foreshore and the Kyalite<br/>Village with pathways,<br/>signage and off-street<br/>parking.</li> <li>Project Scope: Itemise works<br/>to be paid with the<br/>Community Building<br/>Partnership fund is: <ul> <li>Solar Lighting Along<br/>Steps</li> <li>Information Bay Slab &amp;<br/>Components</li> <li>Information Bay Signage</li> </ul> </li> </ul> | \$32,572<br>Funds<br>Received:<br>\$32,572 on 3 <sup>rd</sup><br>August 2022<br>Expenses to<br>Date:<br>\$6,629.80 for<br>the Solar<br>Lighting<br>\$10,402 for<br>Information Bay<br>components | <ul> <li>As at March 2023 we were advised that the solar lights have been installed (photos were provided) and the signage was still in progress.</li> <li>As at the 5<sup>th</sup> of April 2023 we have been advised from Kyalite progressive that it will take approx. 14 weeks for the signage to be completed. We spoke to the fundimbody and we will be requesting a Variation for time extension.</li> <li>As at the 4<sup>th</sup> of May we had submitted a Variation for Extension of time for the completion of the production and installation of the signage on the 19<sup>th</sup> of April 202. and received the formal approval on the 21<sup>st</sup> April 202.</li> <li>As at the 6<sup>th</sup> of July the final invoice was received and paid and we are waiting for the signage was still to be received and installed.</li> <li>As at the 12<sup>th</sup> of September 2023 the signs have been received and installed.</li> <li>As at the 7<sup>th</sup> of November 2023 Council is about to submit the acquittal/final report.</li> </ul> |

| Grant/Project                                               | CM Folder                         | Project Manager<br>& Project Dates                                                                                                                                           | Description                                                                                        | Funding Value/<br>Funds Received &<br>Expenses | Status to Date                                                                                                                                                                                   |
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| Business Improvement<br>Fund 2022 –<br>Department of Health | F22.149<br>Contract:<br>D22.69999 | Project Officer,<br>Business<br>Improvement                                                                                                                                  | Updating Hostel to a computer-<br>based care program and staff<br>training and restructuring costs | \$285,548 (excl GST)<br>\$314,103 (incl GST)   | Care Program Telstra Health is in the process<br>of being installed & the IT hardware has bee<br>ordered.                                                                                        |
| General Ledger:<br>2620-1100-0003                           |                                   | <b>Project Start Date:</b><br>31 <sup>st</sup> August 2022                                                                                                                   | Funding Value (excl GST) to be broken down as following:                                           | Funds received to<br>date:                     | The first progress report was submitted to the funding body on the 31 <sup>st</sup> January 2023.                                                                                                |
| Job Cost Code:<br>2620-4999-0000                            |                                   | Expected Project       - IT Software:         Finish Date: Final       - IT Hardware         Report is due       - IT Hardware         31st January 2024       Restructuring | Care Program: \$240,548<br>- IT Software: \$140,548                                                | Instalment 1                                   | <ul> <li>As at 5<sup>th</sup> April 2023 a new project report was<br/>submitted on the 10<sup>th</sup> of March 2023.</li> </ul>                                                                 |
|                                                             | Report is due                     |                                                                                                                                                                              | Training: \$45,000                                                                                 |                                                | As at the 8 <sup>th</sup> of June 2023 Milestone 2<br>payment was received – Receipt 57910                                                                                                       |
|                                                             |                                   |                                                                                                                                                                              |                                                                                                    |                                                | As at the 6 <sup>th</sup> of July 2023 a Variation was<br>submitted for time extension to the 30 <sup>th</sup><br>September 2023.                                                                |
|                                                             |                                   |                                                                                                                                                                              |                                                                                                    |                                                | As at the 9 <sup>th</sup> of August 2023 there was no change to the status of the project.                                                                                                       |
|                                                             |                                   |                                                                                                                                                                              |                                                                                                    |                                                | As at the 9 <sup>th</sup> of October 2023 the program is<br>going live on Tuesday 10 <sup>th</sup> of October. The<br>Program's completion date was extended to<br>31 <sup>st</sup> January 2024 |
|                                                             |                                   |                                                                                                                                                                              |                                                                                                    |                                                | As at the 7 <sup>th</sup> of November 2023 the program<br>completion date has been extended to<br>January 2024.                                                                                  |
|                                                             |                                   |                                                                                                                                                                              |                                                                                                    |                                                | Percentage Completion: 55%<br>Percentage Budget Expended: 32%                                                                                                                                    |

| Grant/Project                                                                                                       | CM<br>Folder                                      | Project Manager<br>& Project Dates                                                                                                                                                                 | Description                                                                                                                                                                                                                                                                                                                                                                        | Funding Value/<br>Funds Received &<br>Expenses                                                                                              | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| Crown Reserve<br>Improvement Fund<br>21/22<br>Job Cost Code:<br>4682-4999-0008<br>General Ledger:<br>4682-1100-0000 | F21.77                                            | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start</b><br><b>Date:</b><br>August 2022<br><b>Expected Project</b><br><b>Finish Date:</b><br>31st Dec 2023 | Lions Park Upgrade:<br>Upgrade of toilets, play area,<br>BBQ etc.<br>"Everyone Can Play' Grant<br>\$200,000 funding towards<br>the play equipment project                                                                                                                                                                                                                          | Balranald Lions<br>Park Upgrade<br>\$587,991<br>Funds received<br>to date: \$587,991<br>Receipt 51052<br>Expenses to<br>Date:<br>\$7,560.91 | <ul> <li>As at the 9<sup>th</sup> of October 2023 the scope and specs are currently being developed and contractors being sourced. Council will reassess the completion date once a contractor has been appointed.</li> <li>As at the 7<sup>th</sup> of November 2023 the designs are completed and ready to go to tender (project includes the Everyone Can Play Lion's Park Inclusion project). The completion date of the project is currently being reassessed with the funding body.</li> <li>Percentage Completion: 5%</li> <li>Percentage Budget Expended: 1%</li> </ul>                                                                                                                                                                                                                                                                                                                               |
| Crown Reserve<br>Improvement Fund<br>22/23<br>General Ledger:<br>4690-1100-0000<br>Job Cost Code:<br>6540-4999-0039 | CM Box<br>G22/4<br>F22.333<br>T23/1 for<br>quotes | Health &<br>Development<br>Officer<br>Project Start<br>Date:<br>February 2022<br>Expected<br>Project Finish<br>Date:<br>30 <sup>th</sup> June 2024                                                 | <b>Caravan Park Upgrade:</b><br>Installation of new park<br>facilities and amenities<br>including new meeting room<br>BBQ facility, improved park<br>lighting. Upgrade of power<br>and electrical reticulation.<br>Installation of new<br>guest facilities including a<br>new pool, dump ezy point,<br>new power heads, en-suites,<br>cabin compendiums, quad<br>en-suites, cabins | Caravan Park<br>Upgrade \$771,500<br>Funds received<br>to date: \$771,500<br>Receipt 54576                                                  | <ul> <li>As at April 2023 work has commenced on the female amenities and disabled area and Cabin 14 is completed.</li> <li>As at the 4<sup>th</sup> of May 2023 seven (7) quotes had been requested for the installation of a new pool.</li> <li>As at the 6<sup>th</sup> of July 2023 a Variation was being submittee for time extension to the 30<sup>th</sup> June 2024.</li> <li>As at the 9<sup>th</sup> of August 2023 the time extension had beer confirmed and the amenities are now completed.</li> <li>As at the 9<sup>th</sup> of October 2023 a meeting is to be held on the 15<sup>th</sup> October with the project manager and executive management to prioritise additional works.</li> <li>As at the 7<sup>th</sup> of November 2023 design for the BBQ area works is completed and the scope for the pool area is to be prepared for tender.</li> <li>Percentage Completion: 30%</li> </ul> |

| Grant/Project                                                                                                                       | CM Folder        | Project Manager &<br>Project Dates                                                                                                                             | Description                        | Funding Value/<br>Funds Received &<br>Expenses | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| Fixing Local Roads<br>Round 4 2022/2023 –<br>Transport NSW<br>General Ledger:<br>6100-1100-0000<br>Job Cost Code:<br>6100-1100-0010 | CM Box<br>G22/14 | Engineering Finance<br>& Assets Officer<br>Project Start Date:<br>30 <sup>th</sup> July 2023<br>Expected Project<br>Finish Date:<br>30 <sup>th</sup> June 2024 | Re-sheeting Benanee<br>Gravel Road | \$1,650,000                                    | <ul> <li>As at the 13<sup>th</sup> March 2023 Council received notice<br/>of our success – Letter of Offer (CM folder<br/>D23.79473).</li> <li>As at the 8<sup>th</sup> of June 2023 works had commenced.</li> <li>As at the 6<sup>th</sup> of August 2023 works continued to be<br/>in progress and increased to 15% completion.</li> <li>As at the 7<sup>th</sup> of November 2023 there was no<br/>change to the project status.</li> <li>Percentage Completion: 15%</li> <li>Percentage Budget Expended: 15%</li> </ul> |

| Grant/Project                                                                                                                                                         | CM Folder                                     | Project Manager<br>& Project Dates                                                                                                                                                                                          | Description                           | Funding Value/ Funds<br>Received & Expenses                         | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| Fixing Local Roads<br>Pothole Repair Program<br>- Transport NSW<br>General Ledger<br>Revenue:<br>6100-1100-0008<br>Job Cost Code:<br>8070-0001-0000<br>9101-0001-0000 | Application<br>D22.74745<br>Folder<br>F22.693 | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start Date:</b><br>1 <sup>st</sup> December 2022<br><b>Expected Project</b><br><b>Finish Date:</b><br>31 <sup>st</sup> December 2023 | Funding for the<br>repair of potholes | \$543,445<br><b>Funds Received:</b><br>\$543,445 -<br>Receipt 57024 | <ul> <li>On the 5<sup>th</sup> December 2022 we received notification of our application success.</li> <li>Council has 30 days from the date of the email to accept the funding offered under this Program and return the signed Deed.</li> <li>On 19<sup>th</sup> December 2022 we received notice of our invoice from the funding body.</li> <li>As at 13<sup>th</sup> March 2023 we are awaiting a progress report on the project.</li> <li>As at the 4<sup>th</sup> of May 2023 we have been advised that the funding is fully paid and that works are in progress.</li> <li>As at the 6<sup>th</sup> of July 2023 works continue to be in progress with an increase to 5% completion.</li> <li>As at the 9<sup>th</sup> of September 2023 works progressed to 17% completion.</li> <li>As at the 7<sup>th</sup> of November 2023 works had progressed to 59% completion. We are on schedule to have works completed by the expected due date</li> </ul> |

| Balranald Shire Council Grants/H | Projects Update Summary as @ the | 7 <sup>th</sup> of November 2023 |
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| Grant/Project                                                                          | CM Folder                                   | Project<br>Manager &<br>Project Dates                                                                                                                                                                                                                                          | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Funding Value/<br>Funds Received<br>& Expenses                                                                                                                              | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| Stronger Country<br>Communities Fund –<br>Round 5<br>General Ledger:<br>4500-1145-0000 | CM Box:<br>G22/11<br>App Folder:<br>F22.461 | Community<br>Projects,<br>Tourism &<br>Grants<br>Coordinator<br>& Interim<br>Acting Director<br>of Infrastructure<br>and Planning<br>Services<br><b>Project Start</b><br><b>Date:</b><br>June 2023<br><b>Expected</b><br><b>Project Finish</b><br><b>Date:</b><br>January 2025 | <ol> <li>Kyalite Memorial Park Rest<br/>Area: to include public toilets &amp;<br/>ancillary facilities (\$101,200)</li> <li>Balranald Shire Signage: To<br/>undertake recognition of First<br/>Nations Lands upon entry into the<br/>Shire and enhance town entry signs<br/>in Balranald and Kyalite (\$203,500)</li> <li>Netball Courts Resurfacing &amp;<br/>Basketball Courts Balranald: To<br/>resurface netball courts and design<br/>and construct new basketball courts<br/>and facilities (\$418,000)</li> <li>Hatfield Community Hall &amp;<br/>Precinct Upgrade: Renovations of<br/>the Hatfield Community Hall<br/>(\$110,000)</li> <li>Safe Fencing at the Balranald<br/>Pool: To installed approved fencing<br/>around the Balranald Pool<br/>(\$111,100)</li> </ol> | Balranald Shire<br>Council<br>Allocation:<br>\$943,758 for<br>Council<br>Community<br>Projects<br>Payments<br>Received:<br>First instalment<br>\$755,040 –<br>Receipt 57488 | As at the 7th of November the following are in<br>progress:PROJECT 1: The location for the rest area has been<br>identified Council's project manager is to organise a<br>meeting with the Kyalite Progression committee to<br>map out and finalise the project scope<br>Percentage Completion: 8%<br>Budget Expended: 0%PROJECT 2: Relevant templates have been sourced<br>from Transport NSW and Community Consultation is<br>being organised for early December 2023<br>Percentage Completion: 2%<br>Budget Expended: 0%PROJECT 3: The specs and RFQ documents are now<br>being prepared to go to tender<br>Percentage Completion: 10%<br>Budget Expended: 0%PROJECT 4: The Hatfield hall assessment photos<br>have been taken and a meeting is being organised<br>to finalise specs for the RFQ<br>Percentage Completion: 5%<br>Budget Expended: 0%PROJECT 5: The project is 100% completed:<br>Budget Expended: 0%PROJECT 5: The project is 100% completed<br>to finalise specs for the RFQ<br>Percentage Completion: 5%<br>Budget Expended: 0% |

| Grant/Project                                                                                          | CM<br>Folder               | Project Manager<br>& Project Dates                                                                                                                                                                                                   | Description                                                                                                         | Funding Value/<br>Funds Received<br>& Expenses                                                                                 | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| Library Council -<br>Public Library<br>Infrastructure Fund<br>2022/23<br>GL Account:<br>4520-1100-0005 | CM Box<br>G22/23           | Librarian & Acting<br>Interim Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start Date:</b><br>30 <sup>th</sup> June 2023<br><b>Expected Project</b><br><b>Finish Date:</b><br>31 <sup>st</sup> December 2023 | Funding for Stage<br>2 of the Library<br>Refurbishment<br>project                                                   | \$172,610<br>Funds Received:<br>\$172,610 –<br>Receipt 58163                                                                   | <ul> <li>As at the 12<sup>th</sup> of September 2023 a meeting is being organised to assess project scope and requirements.</li> <li>As at the 9<sup>th</sup> of October 2023 Council has assessed works required and is preparing the Request for Quote (RFQ) for Vendor Panel and the completion date will be reassessed once a contractor has been appointed.</li> <li>As at the 7<sup>th</sup> of November 2023 the project scope has been completed and Council is waiting for drawings for the Play Equipment to be completed. The project completion time is being reassessed for a Variation for time extension.</li> <li>Percentage Completion: 5%</li> <li>Percentage Budget Expended: 0%</li> </ul>               |
| Community Building<br>Partnership Grant 2022                                                           | F22.346<br>CM Box<br>G22/5 | Community<br>Projects, Tourism &<br>Grants Coordinator<br><b>Project Start Date:</b><br>31 <sup>st</sup> August 2023<br><b>Expected Project</b><br><b>Finish Date:</b><br>30 <sup>th</sup> April 2024                                | Enhancements/Up<br>grade of IT multi-<br>media<br>communications<br>and displays at<br>the Interpretive<br>Pavilion | \$40,000 Grant<br>\$40,000 Council<br>Contribution<br><b>TOTAL: \$80,000</b><br>Funds Received:<br>\$40,000 –<br>Receipt 58863 | <ul> <li>As at the 9<sup>th</sup> of August 2023 the funds of \$40,000 were receive<br/>and planning with Efex is to commence.</li> <li>As a the 12<sup>th</sup> of September 2023 Efex is reassessing work for<br/>updated quotation.</li> <li>As at the 9<sup>th</sup> of October 2023 Council has had communications<br/>with Efex who will be coming to assess the work and will<br/>provide a completion timeline.</li> <li>As at the 7<sup>th</sup> of November 2023 a meeting has been organised<br/>with Efex on the 14<sup>th</sup> November to inspect the Interpretive<br/>Pavilion and the requirements/scope of the work.</li> <li>Percentage Completion: 0%</li> <li>Percentage Budget Expended: 0%</li> </ul> |

| Balranald Shire Council Grants/ | Projects Update Summary as | s @ the 7 <sup>th</sup> of November 2023 |
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| Grant/Project                                                                   | CM Folder                                  | Project Manager<br>& Project Dates                                                                                                                                                                                                               | Description                                                                  | Funding Value/<br>Funds Received &<br>Expenses                                           | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| Office of Responsible<br>Gambling NSW<br>Community<br>Development Fund<br>Round | CM Box<br>G22/25<br>D22.74980<br>D22.74982 | Community<br>Projects, Tourism &<br>Grants Coordinator<br>& Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start Date:</b><br>March 2023<br><b>Expected Project</b><br><b>Finish Date:</b><br>March 2024 | Funding for the<br>Refurbishment of<br>emergency<br>accommodation<br>housing | \$240,000<br>Funds Received:<br>1 <sup>st</sup> Instalment<br>\$237,000 Receipt<br>58222 | <ul> <li>As at the 4<sup>th</sup> of May 2023 the GM has signed the Funding Agreement through the DocuSign process on the 1<sup>st</sup> of May 2023 and it was co-signed and returned to us on the 3<sup>rd</sup> of May 2023.</li> <li>The funding body has publicly released the recent grant recipients including Balranald Shire Council on their website here:</li> <li>https://www.nsw.gov.au/grants-and-funding/community/development-fund/community-development-fund-grant</li> <li>As at 8<sup>th</sup> of June 2023 Council had received the 1<sup>st</sup> Instalment funds for \$237,000 receipt 58222.</li> <li>As at the 9<sup>th</sup> of August 2023 the initial Request For Quote (RFQ) period closed with no submissions. Contractors ar being followed up.</li> <li>As at the 12<sup>th</sup> of September 2023 specs are being reassessed and a supplier is being sourced.</li> <li>As at the 9<sup>th</sup> October 2023 Council received and assessed quotes and have appointed a contractor for the work.</li> <li>As at the 7<sup>th</sup> of November 2023 work has commenced arr is at 65% completion. A meeting is to be organised with the SCAIW advisory committee for a walk through to assess the progress.</li> <li>Percentage Completion: 65%</li> <li>Percentage Budget Expended: 65%</li> </ul> |

| Grant/Project            | CM Folder | Project Manager &<br>Project Dates | Description                     | Funding Value        | Status to Date                                          |
|--------------------------|-----------|------------------------------------|---------------------------------|----------------------|---------------------------------------------------------|
| Regional & Local Roads   | F20.589   | Engineering Finance                | Funds for the impact of floods, | Funding Value fully  | As at the 6 <sup>th</sup> of July 2023 works have       |
| Repair Program (RLRRP) – | GM Box    | & Assets Officer                   | storm and persistent weather    | paid                 | commenced and in progress.                              |
| Transport NSW            | G23/2     |                                    | events in 2022                  | \$2,882,580.00       |                                                         |
|                          |           | Project Start Date:                |                                 | Receipt 57648        | AS at the 9 <sup>th</sup> of August 2023 works are in   |
| General Ledger:          | Contract: | May 2023                           | Roads include:                  |                      | progress with 13% completion.                           |
| 6100-1100-0009           | D23.80338 |                                    | Milurulu 10km                   | Expenditure to date: |                                                         |
|                          |           | Expected Project                   | Clare Mossgiel 49km             | \$2,401,884.92       | As at the 12 <sup>th</sup> of September 2023 works were |
| Job Cost Code:           |           | Finish Date:                       | Clare Freshwater 53km           |                      | still in progress with 32% completion.                  |
| 8075-0001-0000 and       |           | 29 <sup>th</sup> February 2024     | Tarwong Freshwater 63km         |                      |                                                         |
| 9105-0001-0000           |           |                                    | Nandum Coorong 39km             |                      | As at the 9 <sup>th</sup> of October 2023 works were in |
|                          |           |                                    | Wooranbarra Corrong 39km        |                      | progress with 62% completion.                           |
|                          |           |                                    | Oxley Clare 84km                |                      |                                                         |
|                          |           |                                    | Burke and Wills 48km            |                      | As at the 7 <sup>th</sup> of November 2023 works        |
|                          |           |                                    | Boree Plans Gol Gol 61km        |                      | continued to progress and is now at 83%                 |
|                          |           |                                    | Hatfield the Vale 76km          |                      | completion.                                             |
|                          |           |                                    | Turlee Leaghur 43km             |                      |                                                         |
|                          |           |                                    |                                 |                      | Percentage Completion: 83%                              |
|                          |           |                                    |                                 |                      | Percentage Budget Expended: 83%                         |
|                          |           |                                    |                                 |                      |                                                         |
|                          |           |                                    |                                 |                      |                                                         |

| Grant/Project                                                                                               | CM Folder                | Project Manager &<br>Project Dates                                                                                 | Description                                                           | Funding Value                                              | Status to Date                                                                                                                                                                                                                                                                                                                                             |
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| Western Weeds Action<br>Program 2020 - 2025                                                                 | CM Box<br>F20.589        | Engineering Finance<br>& Assets Officer                                                                            | Weeds Action Program<br>(WAP) - Balranald Shire -<br>Year 3 - 2022/23 | Funding Value<br>for 2023 \$32,000                         | As at the 9 <sup>th</sup> of August 2023 roadside weed spraying was<br>conducted and a Weeds Action Program (WAP) Balranald<br>Shire Report Year 3 2022/23 is to be signed by the GM.                                                                                                                                                                      |
| General Ledger Revenue:<br>2100-1100-0002<br>Job Cost Code:<br>From 2100-0011-0000 to<br>2100-4999-0001     |                          | Project Start Date:<br>1 <sup>st</sup> July 2022<br>Expected Project<br>Finish Date:<br>30 <sup>th</sup> June 2025 |                                                                       | Funds Received<br>for 2023:<br>\$32,000 -<br>Receipt 58582 | As at the 12 <sup>th</sup> of September 2023 road side weeds<br>spraying was conducted.<br>As at the 9 <sup>th</sup> of October 2023 the Weeds Action Program<br>(WAP) - Balranald Shire Report - Year 3 - 2022/23 was<br>signed & sent to Local Land Services                                                                                             |
|                                                                                                             |                          |                                                                                                                    |                                                                       |                                                            | As at the 7 <sup>th</sup> of November 2023 there is no change to the<br>project update.<br>Percentage Completion: 53%<br>Percentage Budget Expended: 53%                                                                                                                                                                                                   |
| EPA – Approved Projects<br>in Illegal Dumping<br>Prevention Program R1<br>General Ledger:<br>3060-1100-0002 | Application<br>D23.83871 | Health &<br>Development<br>Officer<br><b>Project Start Date:</b><br>1 <sup>st</sup> July 2023                      | Develop Illegal dumping<br>baseline data                              | \$20,000                                                   | As at the 12 <sup>th</sup> of September 2023 the following has<br>occurred: - Inspection sites of potential dump sites on<br>RTA roads have been undertaken; 3 incidents have been<br>uploaded to the database; site inspections have been<br>conducted by the RAMJO Project Officer<br>As at the 9 <sup>th</sup> of October 2023 an online project update |
|                                                                                                             |                          | Expected Project<br>Finish Date:<br>30 <sup>th</sup> June 2024                                                     |                                                                       |                                                            | As at the 9 <sup>th</sup> of October 2023 an online project update<br>meeting had taken place with the funding body and<br>quotes for the "Hot Spots" signage had been received.<br>As at the 7 <sup>th</sup> of November 2023 a further 36 incidents wa<br>added to the database.                                                                         |
|                                                                                                             |                          |                                                                                                                    |                                                                       |                                                            | <b>Percentage Completion:</b> 33% - As this is a 12 months program we have completed 4 of the 12 months <b>Percentage Budget Expended:</b> 33%                                                                                                                                                                                                             |

| Grant/Project                                                                                | CM<br>Folder     | Project Manager<br>& Project Dates                                                                                                                                                                                                                                        | Description                                                                                                                                                                                                                                         | Funding Value/<br>Funds Received &<br>Expenses                                                                                                                                               | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| Local Roads Community<br>Infrastructure Round 4<br>(LRCI4) – Department of<br>Infrastructure | CM Box<br>G23/11 | Acting Interim<br>Director of<br>Infrastructure and<br>Planning Services<br><b>Project Start</b><br><b>Date:</b><br>TBA once the<br>Works Schedule<br>has been approved<br>by the funding<br>body<br><b>Expected Project</b><br><b>Finish Date:</b><br>TBA (as per above) | <ol> <li>\$832,921 is<br/>allocated for the<br/>Euston Recreation<br/>Reserve Upgrade<br/>Project and any other<br/>infrastructure related<br/>project in Euston</li> <li>\$480,447 is to be<br/>allocated for road<br/>related projects</li> </ol> | Funding Value Total<br>\$1,313,368<br>\$832,921 for<br>community<br>infrastructure<br>projects<br>\$480,447 for road<br>projects<br>Funds Received:<br>\$0<br>Funds expended to<br>date: \$0 | As at the 12 <sup>th</sup> of September 2023 the funding deed has been<br>submitted and Council is completing the Works Schedule that<br>is to be submitted to the funding body prior to<br>commencement of works. The Acting Director of<br>Infrastructure & Planning has commenced writing the<br>specifications for the project.<br>As at the 9 <sup>th</sup> of October 2023 the Euston Recreation Reserve<br>project was out to Tender which closes on 18 <sup>th</sup> of October<br>2023. Currently the road works were being selected for the<br>Works Schedule.<br>As at the 7 <sup>th</sup> of November 2023 the RFQ has closed and quotes<br>being assessed.<br><b>Percentage Completion:</b> 0%<br><b>Percentage Budget Expended:</b> 0% |
| Telehealth Support<br>Funding – PHN Western<br>NSW – Western Health<br>Alliance Limited      | D23.8457<br>5    | Project Officer.<br>Business<br>Improvement<br>Project Start<br>Date:<br>31 <sup>st</sup> August 2023<br>Expected Project<br>Finish Date:<br>31 <sup>st</sup> Dec 2023                                                                                                    | Funding to assist<br>RACFs and MPSs to<br>have appropriate<br>telehealth facilities<br>and equipment to<br>enable their residents<br>to consult virtually<br>with their primary<br>health care<br>professionals                                     | <b>\$11,000</b><br>Funds Received:<br>\$11,000 – Receipt<br>58762                                                                                                                            | As at the 9 <sup>th</sup> of August 2023 the Grant Agreement was signed<br>with the department and returned and funds of \$11,000 were<br>received.<br>As at the 9 <sup>th</sup> of October 2023 quotes had been received for the<br>Telehealth cart and awaiting freight quote. Once the cart is<br>received the project will be completed.<br>As at the 7 <sup>th</sup> of November 2023 the Telehealth Cart has been<br>ordered and funds expended. Council is waiting for the cart to<br>arrive. Once the cart is receive the project will be completed.<br><b>Percentage Completion:</b> 5% (cart yet to be received)<br><b>Percentage Budget Expended:</b> 100% (cart paid & ordered                                                           |

| Balranald Shire Council Grants | Projects Update Summary as @ the | e 7 <sup>th</sup> of November 2023 |
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| Grant/Project                                                                                                              | CM<br>Folder      | Project Manager &<br>Project Dates                                                                                                                            | Description                                                                                                                                                     | Funding Value/<br>Funds Received &<br>Expenses                                           | Status to Date                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| Block Grant 2023/24<br>Transport for NSW<br>General Ledger Revenue:<br>6080-1102-0000,<br>6080-1104-0000<br>6080-1101-0000 | CM Box<br>F23.539 | Engineering Finance<br>& Assets Officer<br>Project Start Date:<br>1 <sup>st</sup> July 2023<br>Expected Project<br>Finish Date:<br>30 <sup>th</sup> June 2024 | Weeds Action Program<br>(WAP) - Balranald Shire -<br>Year 3 - 2022/23Main Road<br>Maint MR 67 (192.9KM),<br>MR 431 (6.5KM), MR 514<br>(62.9KM), MR 296 (2.23km) | Funding Value<br>\$590,269 +<br>Funds from<br>2022/23 \$754,731<br>TOTAL:<br>\$1,345,000 | As at the 7 <sup>th</sup> of November 2023 works had<br>progressed to 55% completion.<br>Percentage Completion: 55%<br>Percentage Budget Expended: 55% |
| Job Cost Code:<br>8067-0012-0000<br>8067-4912-0000<br>8431-0021-0000<br>8514-0011-0000<br>8514-0021-0000                   |                   |                                                                                                                                                               |                                                                                                                                                                 | Funds Received<br>for 2023:<br>\$32,000 –<br>Receipt 58582                               |                                                                                                                                                        |

# NON INFRASTRUCTURE GRANTS/PROJECTS

| Grant/Project                                                                                                                                                 | CM<br>Folder                  | Project Manager &<br>Project Dates                                                                                                                                                                                                           | Description                                                                                                                                                                                                                                                                                                                                                                                  | Funding Value/<br>Funds Received &<br>Expenses                                                                                                                 | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| Transport Access Regional<br>Partnerships Funding<br>(TARP) 2019 – 2023 –<br>Transport NSW<br>Job Code:<br>2670-2405-0002<br>2670-2405-0001<br>2670-2405-0003 | F22.127<br>F19.277<br>F19.277 | Community<br>Projects, Tourism &<br>Grants Coordinator<br>Expected Project<br>End Date for<br>Projects 1 & 2<br>projects:<br>30 <sup>th</sup> June 2023<br>Expected Project<br>End Date for<br>Projects 3:<br>31 <sup>st</sup> December 2023 | Includes the following<br>projects/ funding streams:<br>1, Beating Isolation:<br>Providing transport to<br>community based facilities<br>for disadvantaged<br>community members<br>2. Backing Balranald<br>Youth: Transport initiative<br>for Balranald youth<br>3. Building Resources<br>Balranald: To provide<br>funding for at least 12<br>people to obtain their<br>medium rigid license | \$20,000<br>Expenses to date:<br>\$18,347.33 ex GST<br>\$25,000<br>Invoices to date:<br>\$22,877.40 ex GST<br>\$18,000<br>Invoices to date:<br>\$17,660 ex GST | <ul> <li>As at 13<sup>th</sup> of March 2023 we have received an extension to deliver the Building Resources Balranald fund by June 2023. We are currently working on the delivery plan.</li> <li>As at the 5<sup>th</sup> of April 2023 we are working on finalising and delivering on the Building Resources Balranald project.</li> <li>As at the 6<sup>th</sup> of July 2023 the project manager is in the process of acquitting Projects 1 and 2 and have received an extension to complete Project 3 by the 30<sup>th</sup> September 2023</li> <li>As at the 9<sup>th</sup> of August 2023 the project manager acquitted Projects 1 &amp; Project 2</li> <li>As at the 9<sup>th</sup> of October 2023 Project 3 was still in progress and request for extension to the 31<sup>st</sup> October has be submitted. A reassessment of the project delivery date will be reviewed in the coming week.</li> <li>As at the 7<sup>th</sup> of November 2023 the project delivery was assessed and a formal letter of extension to end of December 2023 was sent to the funding body and approved.</li> <li>Percentage Completion: 67%</li> </ul> |

| Grant/Project                                                                                                                                                     | CM<br>Folder | Project<br>Manager &<br>Project Dates                                                                                                                                                                            | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Funding<br>Value/ Funds<br>Received &<br>Expenses                                               | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| Reconnecting Regional<br>NSW Community Events<br>Program<br>Job Codes:<br>6560-2085-0001<br>6560-2085-0002<br>6560-2085-0004<br>General Ledger:<br>6560-1100-0011 | F22.193      | Community<br>Projects,<br>Tourism &<br>Grants<br>Coordinator<br><b>Project Start</b><br><b>Date:</b><br>31st October<br>2022<br><b>Expected</b><br><b>Project Finish</b><br><b>Date:</b><br>31st January<br>2024 | <ul> <li>Balranald Shire Council was<br/>allocated an amount of<br/>\$150,854 for community events.<br/>An application was to be<br/>submitted with breakdown of<br/>allocation of the proposed<br/>funding. Funding was to only<br/>go to events that were free<br/>entry for attendees.<br/>Our application prosed the<br/>funding of 4 events including:</li> <li>The Sounds &amp; Scribble<br/>Youth Summer Festival<br/>6560-2085-0001 \$44,250</li> <li>The Salami Festival Euston<br/>6560-2085-0002 \$44,554</li> <li>SW Arts Regional Events<br/>&amp; Touring Program<br/>6560-2085-0003 \$50,000</li> <li>Stop Shop Stay Market<br/>Day (Christmas Market Day-<br/>supporting local businesses)<br/>6560-2085-0004 \$12,050</li> </ul> | \$150,854<br>Funds<br>Received:<br>80% of funds<br>received.<br>\$129,683,20 –<br>Receipt 46475 | <ul> <li>As at January 2023 two of the events had been delivered being the Great Murray River Salami Festival in Euston and the Stop Shop Stay Market Day in Balranald</li> <li>As at March of 2023 a Variation for time extension had been submitted on the 27<sup>th</sup> February 2023 for the SW Arts Touring Program &amp; for the Sounds &amp; Scribble Youth Summer Festival</li> <li>As at the 4<sup>th</sup> of May 2023 we received a formal Approval on the 2<sup>nd</sup> of May 2023 for our Variation Request for time extension for the SW Arts Regional Events &amp; Touring Program and the Sounds &amp; Scribble Youth Summer Festival.</li> <li>As at the 8<sup>th</sup> of June 2023 we had staged 2 successful events as part of the SW Arts Regional Touring Program.</li> <li>As at the 6<sup>th</sup> July 2023 Council has delivered 3 events as part of the SW Arts Regional Touring Program</li> <li>As at the 9<sup>th</sup> of August 2023 Council had delivered 4 events with a 5<sup>th</sup> being planned as part of the SW Arts Regional Touring for the upcoming Youth Festival.</li> <li>As at the 9<sup>th</sup> of October 2023 planning is well on the way for the December Sounds &amp; Scribbles Youth Festival.</li> <li>As at the 7<sup>th</sup> November 2023 marketing of the festival has been ramped up and planning is in progress.</li> </ul> |

| Balranald Shire Council Grants | /Projects Update Summary a | is @ the 7 <sup>th</sup> of November 2023 |
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| Grant/Project                                                 | CM<br>Folder | Project Manager<br>& Project Dates                                                                                                                                                                     | Description                                                                                                                                                                                                                                                                                                                                          | Funding Value/<br>Funds Received &<br>Expenses                                                                                                                       | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| Community Benefit<br>Fund - Office of<br>Responsible Gambling | F22.220      | Community<br>Projects, Tourism &<br>Grants Coordinator<br><b>Project Start Date:</b><br>17 <sup>th</sup> August 2023<br><b>Expected Project</b><br><b>Finish Date:</b><br>17 <sup>th</sup> August 2026 | Funds to:<br>Strengthening<br>Community Access,<br>Inclusion & Wellbeing<br>Advisory Committee<br>(SCAIW) - under the<br>auspice of Balranald<br>Shire Council<br>For the delivery of<br>Mental Health First Aid<br>Training for Community<br>Members as well as<br>Gambling Education &<br>Awareness and other<br>Mental Health related<br>programs | Funds to Council's<br>Advisory Committee:<br>\$84,764 per year for 3<br>years<br><b>TOTAL: \$254,292</b><br><b>Funds Received:</b><br>\$93,240.40 – Receipt<br>59244 | <ul> <li>As at the 5<sup>th</sup> of April 2023 the funding deed is being prepared for signing and submission.</li> <li>As at the 4<sup>th</sup> of May 2023 the signed Funding Agreement which included the Project Objectives was sent to the funding body on the 27<sup>th</sup> of April 2023.</li> <li>As at the 6<sup>th</sup> of July 2023 the unsigned version of the Funding Agreement was sent as well as the 1<sup>st</sup> year budget for review.</li> <li>As at the 9<sup>th</sup> of August 2023 Council is finalising the funding agreement.</li> <li>As at the 12<sup>th</sup> of September 2023 Council submitted the signed funding deed and is awaiting the receipt of funds.</li> <li>As at the 9<sup>th</sup> of October 2023 the first instalment funds were received and the PD for a .5 staff member was being finalised and the Services Expo was being organised.</li> <li>As at the 7<sup>th</sup> of November 2023 the PD has been finalised and approved and the advert is to be placed. The Wellbeing &amp; Support Services Expo was staged with great success.</li> </ul> |

| Grant/Project                                                                                                       | CM<br>Folder    | Project Manager &<br>Project Dates                                                                                                                                                   | Description                                                                                                                                                                                                                                                                                     | Funding Value/<br>Funds Received &<br>Expenses              | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| Children and Young<br>People Wellbeing<br>Recovery Initiative –<br>Large Grants -<br>Regional NSW<br>(RNCYP – 0735) | CM Box<br>G23/1 | Community Projects,<br>Tourism & Grants<br>Coordinator<br>Project Start Date: 1 <sup>st</sup><br>February 2023<br>Expected Project Finish<br>Date:<br>30 <sup>th</sup> November 2023 | Funding for Community<br>MESH Training &<br>URSTRONG tri-school<br>initiative.<br>Teacher training in four<br>schools within the Balranald<br>Shire in two highly<br>acclaimed mental and<br>emotional wellbeing<br>programs.<br>Instigated and supported<br>by the SCAIW Advisory<br>Committee | \$49,853<br>Funds Received:<br>\$39,882.40<br>Receipt 58832 | <ul> <li>On the 5<sup>th</sup> April we submitted the signed<br/>Funding Deed and the 1<sup>st</sup> Instalment Invoice<br/>for \$39,882.40.</li> <li>As at the 8<sup>th</sup> of June 2023 the MESH training<br/>had been delivered and we are still waiting to<br/>receive the funds.</li> <li>As at the 6<sup>th</sup> July 2023 the first Instalment<br/>invoice for \$39,882.40 has been sent and the<br/>funding deed is being finalised.</li> <li>As at the 9<sup>th</sup> of August the 1<sup>st</sup> Instalment of<br/>funds of \$39,882.40 was received. Receipt No<br/>58832.</li> <li>As at the 12<sup>th</sup> of September 2023 purchase<br/>orders were raised and invoices have been<br/>submitted against Instalment 1 funds.</li> <li>As at the 9<sup>th</sup> of October 2023 Council is<br/>finalising instalment 1 projects for reporting<br/>prior to receiving instalment 2 funds.</li> <li>As at the 7<sup>th</sup> of November instalment 1<br/>activities are completed and we are ready to<br/>report and request instalment 2 payment.</li> <li>Percentage Completion: 80%</li> </ul> |

| Balranald Shire Council Grants/Projects Update Summary as @ the | 7 <sup>th</sup> of November 2023 |
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| Grant/Project                                                                                    | CM<br>Folder    | Project Manager &<br>Project Dates                                                                                                                                             | Description                                                                                                                                                                                                           | Funding Value/<br>Funds Received &<br>Expenses                                                                                              | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| Economic Development<br>Strategy Grant 2023-<br>Regional NSW<br>Job Cost Code:<br>6560-2325-0000 | CM Box<br>G23/7 | Community Projects,<br>Tourism, Economic Dev &<br>Grants Coordinator<br><b>Project Start Date:</b><br>July 2023<br><b>Expected Project Finish</b><br><b>Date:</b><br>June 2024 | Funding for the<br>development of 2<br>Economic<br>Development<br>Strategies – for<br>Balranald Shire<br>Council & for<br>Wentworth Shire<br>Council<br><b>Consultant:</b><br>Local Logic Place –<br>Rachael Williams | Funding Value<br>\$40,000 (Excl. GST)<br>Funds Received:<br>\$40,000<br>Receipt 56663<br>Funds expended<br>to date: \$11,245<br>(Excl. GST) | As at the 9 <sup>th</sup> of August 2023 the funds of \$40,000 had been<br>received (receipt 56663) and the inception meeting was<br>held in Euston on the 25 <sup>th</sup> July 2023. The inception meeting<br>was attended by Balranald Shire Council, Wentworth Shire<br>Council, Local Logic Place and Regional NSW.<br>As at the 9 <sup>th</sup> of October 2023 a meeting was held between<br>the Project Manager and Local Logic Place and a summary<br>of actions completed to date will be provided by Local<br>Logic Place and recommended dates for community<br>consultations will be submitted.<br>As at the 7 <sup>th</sup> of November 2023 Local Logic Place has<br>progressed with the research is about to embark on<br>interviews with key stakeholders. An introduction has been<br>drafted and is in the process of drafting interview<br>questions.<br><b>Percentage Completion:</b> 28%<br><b>Percentage Budget Expended:</b> 28% |

| Balranald Shire Council Grants/Projects Update Summary as @ the | 7 <sup>th</sup> of November 2023 |
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|-----------------------------------------------------------------|----------------------------------|

| Grant/Project                                                                | CM<br>Folder    | Project Manager &<br>Project Dates                                                                                                                                                                                                                                                                                              | Description                                                                                                                                                                                             | Funding Value/<br>Funds Received &<br>Expenses                                                        | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Regional Drought<br>Resilience Planning<br>Program Round 1 –<br>Regional NSW | CM Box<br>G23/9 | Wentworth Shire Council         Project Manager:         Simon Rule         Balranald Shire Council         Project Manager:         Community Projects,         Tourism, Economic Dev &         Grants Coordinator         Project Start Date: August         2023         Expected Project Finish         Date: February 2024 | A project in<br>collaboration with<br>Wentworth Shire<br>Council who are the<br>project manager<br>\$200,000 for<br>Regional Drought<br>Resilient Plan<br>\$250,000 for the<br>Plan's<br>Implementation | Funding Value:<br>\$450,000<br>To be received and<br>project managed<br>by Wentworth<br>Shire Council | As at the 9 <sup>th</sup> of August 2023 Council had 2 meetings with<br>Wentworth Shire Council and with Regional NSW which<br>took place on the 20 <sup>th</sup> July and 3 <sup>rd</sup> August 2023. The 2<br>Councils are currently finalising the Terms of Reference,<br>Code of Conduct and the Request For Quotation (RFQ)<br>document.<br>As at the 12 <sup>th</sup> of September 2023 the RFQ was completed<br>and submitted on Vendor Panel and resulted in 10<br>proposals. The 2 project managers assessed the proposal<br>and a shortlist of 2 is now being further assessed with a<br>decision to be made on the 14 <sup>th</sup> of September 2023.<br>As at the 9 <sup>th</sup> of October 2023 the contractor was chosen<br>project plan meetings conducted and community<br>consultation workshops & drop-ins have been organised<br>and will take place within both shires commencing<br>throughout the week of the 16 <sup>th</sup> – 20 <sup>th</sup> of October 2023.<br>As at the 7 <sup>th</sup> of November 2023 community consultations<br>and pop-up sessions were conducted across the shire and<br>the draft Plan has been submitted for review and sent to<br>the CSIRO for assessment.<br><b>The funds and budget for this project is being managed<br/>by Wentworth Shire Council</b> |

| Grant/Project                                     | CM Folder        | Project Manager &<br>Project Dates                                                                                                                                                                                                                                             | Description                                                                                                                                                                                                                                                                      | Funding<br>Value                                       | Status to Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NSW Small Business<br>Month Grant 2023            | CM Box<br>G23/10 | Community Projects,<br>Tourism, Economic<br>Dev & Grants<br>Coordinator<br><b>Project Start Date:</b><br>1 <sup>st</sup> October 2023<br><b>Expected Project</b><br><b>Finish Date:</b><br>30 <sup>th</sup> October 2023<br>(Project had to be<br>delivered during<br>October) | Funding for a Small Business<br>Dinner to take place during<br>Small Business Month in<br>October<br><b>NOTE:</b> The event has to take<br>place in the Month of October.<br>Once the dinner is delivered on<br>the 25 <sup>th</sup> of October the project<br>will be acquitted | \$2,500<br>Funds received:<br>\$2,500<br>Receipt 59300 | As at the 12 <sup>th</sup> of September 2023 we received notice<br>of our application success and an invoice has been<br>sent to the funding body.<br>As at the 9 <sup>th</sup> October 2023 the funds have been<br>received and plans for the dinner taking place on the<br>25 <sup>th</sup> October 2023 are in progress including the<br>booking of a bus to transport businesses and<br>attendees from Euston to Balranald.<br>As at the 7 <sup>th</sup> of November 2023 the Small Business<br>Dinner was successfully staged and Council will be<br>submitting the Final/Acquittal report.<br><b>Percentage Completion:</b> 100% (Dinner delivered)<br><b>Percentage Budget Expended:</b> 68% (Awaiting<br>invoices) |
| BSC Library<br>Sunraysia Solar Farm<br>Grant 2023 | F22.522          | BSC Librarian<br><b>Project Start Date:</b><br>4 <sup>th</sup> August 2023<br><b>Expected Project</b><br><b>End Date:</b><br>4 <sup>th</sup> August 2024                                                                                                                       | To establish a seating area to<br>service the community needs by<br>improving access to the library<br>outdoor resources both current<br>and in the future                                                                                                                       | \$2,970                                                | As at the 9 <sup>th</sup> of October 2023 quotes had been<br>received and acceptance of authors names being<br>imprinted in the outdoor seating has been<br>received.<br>As at the 7 <sup>th</sup> of November 2023 there is no change<br>to the project status.<br><b>Percentage Completion:</b> 60% of the Non-expense<br>components of the project has been completed.<br><b>Percentage Budget Expended:</b> 0% - Waiting for<br>funds to be received to raise the Purchase Orders                                                                                                                                                                                                                                      |

| Balranald Shire Council Grants/Projects Update Summary as @ the 7 <sup>th</sup> of November 20 |
|------------------------------------------------------------------------------------------------|
|------------------------------------------------------------------------------------------------|

| Grant/Project                         | CM Folder | Project Manager &<br>Project Dates                                                                                                                                                                                          | Description                                                                              | Funding<br>Value | Status to Date                                                                                                                                                                                                                                                                     |
|---------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Australia Day Community<br>Grant 2024 |           | Community Projects,<br>Tourism/Economic<br>Development & Grants<br>Coordinator<br><b>Project Start Date:</b><br>1 <sup>st</sup> November 2023<br><b>Expected Project End</b><br><b>Date:</b><br>30 <sup>th</sup> April 2024 | Funds to stage 2 Australia<br>Day Events, one in<br>Balranald and the other in<br>Euston | \$10,000         | As at the 7 <sup>th</sup> of November 2023 we were successful<br>in our application for funds. The project manager<br>will be working with the GM to identity the funding<br>contribution by Council.<br><b>Percentage Completion:</b> 0%<br><b>Percentage Budget Expended:</b> 0% |

# **APPLICATIONS PENDING**

| Grant/Project                                                                                                                           | CM Folder       | Project Manager &<br>Project Dates                                      | Description                                                                                                                                                                                                                                  | Funding Value                                                 | Status to Date                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Growing Regions Program<br>Round 1 – EOI for the<br>Euston Irrigation Upgrade<br>Project<br>Dept. of Industry, Science<br>and Resources | CM Box<br>G23/8 | Community<br>Projects, Tourism,<br>Economic Dev &<br>Grants Coordinator | Expression of Interest for funds for<br>the Upgrade of the Euston Irrigation<br>System to enable growers to install<br>cooling sprinklers<br>Balranald Shire Council in<br>collaboration with the Euston<br>Cooperative Rural Society (ECRS) | \$1,963,483 – Grant<br>\$841,493<br>Contribution from<br>ECRS | As at the 9 <sup>th</sup> of August 2023 the EOI was<br>submitted on the 2 <sup>nd</sup> of August 2023.<br>As at the 7 <sup>th</sup> of November 2023 we are still<br>waiting for a response.   |
| NSW Seniors Festival<br>Grant 2024 (Seniors Week)<br>NSW Government                                                                     | G23/11          | Community<br>Projects, Tourism,<br>Economic Dev &<br>Grants Coordinator | Funds for staging 2 lunches one in<br>Balranald and one in Euston as well<br>as a morning tea at the Library as<br>part of Seniors event during the<br>week commencing 11 <sup>th</sup> March 2024<br>to 24 <sup>th</sup> March 2024         | \$5,000                                                       | As at the 9 <sup>th</sup> of October 2023 an application<br>was submitted on the 4 <sup>th</sup> September 2023.<br>As at the 7 <sup>th</sup> of November 2023 we are<br>waiting for a response. |
| Youth Holiday Day Break<br>Fund 2023/24<br>NSW Government                                                                               |                 | BSC Librarian                                                           | Funds youth activities to deliver<br>during the 2023/24 Summer Break                                                                                                                                                                         | \$15,000                                                      | As at the 7 <sup>th</sup> of November 2023 an application was submitted on the 3 <sup>rd</sup> of November 2023.                                                                                 |

#### 9.6 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT

| File Number:                | D23.89049                                                                                                    |  |  |
|-----------------------------|--------------------------------------------------------------------------------------------------------------|--|--|
| Author(s):                  | Nikkita Manning-Rayner, Administration Officer - Health & Development                                        |  |  |
|                             | Ray Mitchell, Health & Development Officer                                                                   |  |  |
| Approver:                   | Adrian Edgcome-Lucas, Acting Director Infrastructure & Planning Services                                     |  |  |
| Operational Plan Objective: | Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment. |  |  |

## **PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department after the Ordinary Council Meeting (*OCM*) held on Tuesday, 17 October 2023.

#### OFFICER RECOMMENDATION

#### That the report be received and noted.

#### REPORT

The following Notices of Determination (DA), Construction Certificates (CC), Complying Development Certificates (CDC), Section 68 Certificates (S68), Subdivision Certificates (SDC), Subdivision Works Certificates (SWC) and / or Occupation Certificates (OC) have been issued under delegated authority since the OCM held on Tuesday, 17 October 2023:

| Application | Owner/Applicant                                                   | Location                                     | Description                        |
|-------------|-------------------------------------------------------------------|----------------------------------------------|------------------------------------|
| CC 01/2024  | James Harwood Homes<br>for Mr J.S. & Mrs M.<br>Gervasi            | 10 Garreffa Parade,<br>Euston                | Dwelling                           |
| CC 02/2024  | Bernard Brennan for Note<br>Cellar Pty Ltd                        | 99 Church Street,<br>Balranald               | Carport / Outdoor Area             |
| S68 02/2024 | Lindsay Swinnerton for Mr<br>R.N. & Mrs S.P. Harris               | Lake Marimley, 6013<br>Oxley Road, Balranald | Onsite Sewage<br>Management System |
| SDC 03/2024 | Price Merrett Consulting<br>for Mrs L.R. Finch & Mr<br>N.G. Finch | Sunnyside, 48633 Sturt<br>Highway, Balranald | Two Lot Subdivision                |

The following numbers of certificates relating to conveyancing have been issued since the OCM held on Tuesday, 17 October 2023:

| Environmental Planning & Assessment Act 1979 | 12 |
|----------------------------------------------|----|
| Planning Information Certificates (10.7)     |    |
| Environmental Planning & Assessment Act 1979 | 0  |
| Building Certificates (6.24)                 |    |
| Local Government Act 1993                    | 0  |

| Outstanding Orders (735A)          |    |
|------------------------------------|----|
| Local Government Act 1993          | 14 |
| Drainage Diagram                   |    |
| Biosecurity Act 2015               | 0  |
| Outstanding Orders (Noxious Weeds) |    |

The following Section 4.6 Variations have been issued under delegated authority since the OCM held on Tuesday, 17 October 2023:

| Application | Owner/Applicant | Location | Description |
|-------------|-----------------|----------|-------------|
| Nil         | -               | -        | -           |

# FINANCIAL IMPLICATION

Nil

# LEGISLATIVE IMPLICATION

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

# POLICY IMPLICATION

Nil

# **RISK RATING**

Low

# **ATTACHMENTS**

Nil

### 9.7 ENGINEERING UPDATE FOR OCTOBER 2023

| File Number:                | D23.89041                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Adrian Edgcome-Lucas, Interim Acting Director of<br>Infrastructure & Planning Services                       |
| Approver:                   | Craig Bennett, General Manager                                                                               |
| Operational Plan Objective: | Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment. |

#### **PURPOSE OF REPORT**

To provide Council with an update on the Engineering Works currently in progress and in planning for the month of October 2023.

#### OFFICER RECOMMENDATION

#### That the report be received and noted.

#### REPORT

#### 1. ROAD CONSTRUCTION AND MAINTENANCE

#### 1.1 Construction

#### **Regional Roads**

Heavy patching works are ongoing on MR67 (Balranald-Ivanhoe Road) within the Balranald Shire.

Stage two of these works will commence this month and continue being delivered into 2024 dependent on funding.

Pothole and edge repairs and patching on sealed roads in the Balranald and Euston town areas is continuing.

This work is being funded from the Fixing Local Roads Pothole Repair grant. Pothole repairs are continuing on several other Shire sealed and unsealed roads.

#### **1.2 Unsealed Road Maintenance**

Maintenance grading and road repair is continuing on the following Shire Roads under the Rural Local Roads Repair Program:

- Clare Mossgiel Road;
- Mildura Ivanhoe Road;
- Prungle Marma Road;
- Clare Freshwater Road;
- Nandum Corrong Road;
- Tarwong Freshwater Road;
- Tillara Road;
- Abbots Tank Road.

These and other additional contractors will move onto the following roads when the above works are completed:

- Magenta Wampo Road (West);
- Turlee Leaghur Road;

# 1.3 Sealed Road Maintenance

Repair of potholes and formation failures on sealed roads is ongoing. As per Regional Roads above, Balranald-Ivanhoe Road has been extensively repaired by heavy patching between Clare and the Shire boundary. Further, there is damage and heavy patching required to Main Road 67 and Hatfield and The Vale Roads following marking out. Reports suggest this is a result of increased moisture and heavy vehicle traffic.

# 1.4 Flood Damaged Roads

Oxley Road (MR514) remains closed due to flood water over the road approximately 18 km from the intersection of the Balranald-Ivanhoe Road. There is approximately 1.8 kms of this road covered by deep water. This water is evaporating slowly and works cannot commence until the water recedes fully. Road closed notifications are active on NSW Live Traffic.

Morris Road / Antonio Drive at Euston remains closed due to flood water in Lake Lara which is normally dry. Repair works will not be undertaken until the water has receded and the area is dry. Road Closed warning signs are in place. Road closed notifications are active on NSW Live Traffic.

Abbots Tank Road has been severely damaged from Storm and Floodwater in approximately ten locations. Contractors are currently performing maintenance works on the Abbotts Tank Road.

# 2. WATER, SEWERAGE AND DRAINAGE

# 2.1 Balranald and Euston Filtered Water Towers (Reservoirs)

Planning works for the servicing of these towers is progressing. Council is working with a water advisory professional to develop scope for works to go to tender. A report has been submitted to Council.

# 2.2 Integrated Water Cycle Management (IWCM) Plan

The NSW Public Works Advisory have progressed documentation. A draft has been received by Council and is being assessed. This project is approximately 95% complete. A progress meeting between Public Works and Council was conducted during July 2023. This identified several options to improve the water supply in both Euston and Balranald. These options are being evaluated to provide the best outcome to both of these communities. The council's initiatives will again progress through the council's water advisory professional for review.

# 2.3 Balranald Sewerage Program

Normal maintenance works including the planning and scoping of a Mains relining program for Euston and Balranald will be advertised for tender in November 2023 with works to commence in January 2024. Tenders closed on Friday, 17 November 2023

# 2.4 Balranald Water Network

Normal maintenance works including the planning and scoping of a Mains Renewal & Flushing program are being undertaken. Quotations for the Balranald mains renewals closed on

Wednesday, 8 November 2023. Quotations for the replacement of the Balranald server for the SCADA system closed on Wednesday, 15 November 2023.

# 2.5 Balranald Drainage

Operational maintenance works are ongoing.

#### 2.6 Euston Sewerage Program

Operational maintenance works continuing. A contractor has been engaged to clean one of the ponds at the sewerage treatment plant.

## 2.7 Euston Water Network

Normal maintenance works including the planning and scoping of a Mains Renewal & Flushing program are being undertaken. Quotations for the Euston mains renewals closed on Wednesday, 8 November 2023. Quotations for the replacement of the Euston server for the SCADA system closed on Wednesday, 15 November 2023.

# 3. <u>CIVIC ENHANCEMENT PROJECTS</u>

#### 3.1 Village Master Plans for Euston and Balranald

Plans have been reviewed by the Community and Council and the updates have been received. Copies of the plans are available on the Council website.

#### 3.2 Riverfront Precinct – Balranald

Following a project schedule review, Council has arranged for these works to commence in the New Year. Council currently has a number of projects with grant funding deadlines which are utilising internal project planning resources.

#### 3.3 Euston Recreation Reserve

- The Euston netball precinct scope has been re-evaluated and was released for tender on VendorPanel in October 2023. The tender closed on Monday, 13 November 2023. The new scope included the covered shelter, widening of the court concrete aprons, stormwater upgrade, lighting, precinct entry renewal and change room facility upgrade. Multiple submissions have been received.
- The Euston football oval redevelopment project was released for tender in September 2023 and closed on Wednesday, 1 November 2023. This project includes new irrigation and full redevelopment of the playing surface and surrounding infrastructure, including lights and fencing. Multiple submissions have been received.
- The Euston club grant projects are now 50% completed with the Distribution Board project being completed and now commissioned. Development planning for the tennis court slab is currently underway, including a Review of Environmental Factors (REF), quotations have also been received to perform the installation.

# 3.4 Euston Town Approaches

Town signage with tourism icon signs have been received and being installed this month.

# 3.5 Balranald Lions Park

- Detailed design is being completed by Place Design Group, once finalised the design will be released for tender.
- Completion of the project is estimated to be in March 2024. The funding body has been advised of the amended dates.

# 3.6 Kyalite Riverside Reserve

Solar lighting has been installed at the Kyalite Riverfront steps and an information board is to be placed at the car park well above the Flood level. This work is under the control of the local Kyalite Committee. Damage to the boat ramp and the pontoon is currently being assessed by Council staff.

Senior Council staff will meet with Kyalite Community representatives in December 2023 to discuss options available for progressing proposed improvements to the Memorial Park area.

# 4. BUILDINGS AND FACILITIES

### 4.1 Balranald Caravan Park

New planning works for cabins and leisure areas are being designed by council and suppliers as part of the Crown Reserve Improvement Grant Fund.

#### 4.2 Balranald Swimming Pool

Approximately 400m of new black Diplomat perimeter fencing has been installed at the pool. These works were completed in early November 2023.

#### 4.3 Euston Courthouse

A Conservation Management Plan has been commissioned and the contractor has visited site to inspect the building. The results of this plan will assist in the determination of future conservation and renovation works on the building, the plan has also been socialised with the Euston Historical Society.

#### 4.4 Theatre Royal

The Theatre Royal row of buildings was subject to smoke and water damage after the fire which occurred on 7 August 2022. Insurance assessments have been carried out and repairs commenced on 12 September 2022. The repairs include removal and replacement of damaged ceiling portions, light fittings and carpets, and repainting of damaged areas.

Following a notice of intent issued by Council to the building owner in September 2023, building safety works are now planned to take place later this month by the owner. These include removal of damaged roof trussing and roof sheeting. Council have also arranged for their own building contractor to provide a market rate quotation for remediation of the damage to the building. These findings are proposed to be presented in a confidential report to Council in December 2023.

# 4.5 Aerodrome

Normal operations with regular inspections and maintenance. Aerodrome reporting officer inspections are continuing, and Council staff allocated to these duties have found their formal training beneficial.

Authorised vehicles such as Council (ARO Inspection), Ambulance and Emergency vehicles are the only vehicles that will have access to the Airside at Balranald Aerodrome.

# 4.6 Balranald Cemetery Masterplan

No progress on the masterplan. Cemetery extensions have been completed in October 2023 with two new concrete slabs installed to facilitate new burial plots.

## 4.7 Balranald Cemetery Columbarium

The Columbarium at the Balranald Cemetery has only one space left. A new concrete slab is required to facilitate a new brick wall, these works will take place in December 2023.

# 5. TOWN MAINTENANCE WORKS

# 5.1 Balranald town maintenance

The Parks and Gardens team are progressing with maintenance.

## 5.2 Euston Village maintenance

The Euston Operations team are progressing with maintenance, with weekly inspections being performed by the Interim Acting Director of Infrastructure and Planning Services every Tuesday.

# 6. FLOOD RECOVERY WORKS

## 6.1 Balranald

Council staff have completed clean up works and maintenance of flood affected areas within Balranald. Two supplemental levies to the West of Balranald are to be removed following the demolition and remediation of the pipework through the existing levy banks. This work is planned for December 2023.

#### 6.2 Euston

Council staff have completed clean up works and maintenance of flood affected areas within Euston. These works are progressing.

### 6.3 Oxley

The only viable Heavy Vehicle access to Oxley from Balranald is via the Clare Oxley Road or via Maude. This has meant that Oxley is visited every second week until further access becomes available.

Oxley Road requires some maintenance on the unsealed section, and this is being addressed as contractors become available.

#### **FINANCIAL IMPLICATIONS**

Nil.

# LEGISLATIVE IMPLICATIONS

Nil.

# POLICY IMPLICATIONS

Nil.

# **RISK RATING**

Moderate – Potholes throughout Prungle and Vale Roads.

# ATTACHMENTS

Nil

#### 9.8 OUTSTANDING ACTIONS AS AT TUESDAY, 14 NOVEMBER 2023

| File Number:                | D23.89044                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Carol Holmes, Senior Executive Assistant                                                                                      |
| Approver:                   | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

#### **PURPOSE OF REPORT**

To provide Council with the Action Report which details all outstanding actions from previous Ordinary and Extraordinary Council Meetings.

# OFFICER RECOMMENDATION

#### That the report be received and noted.

#### REPORT

A list of the outstanding actions from previous Ordinary and Extraordinary Council Meetings has been provided for the information of Council.

There are now seven (7) actions outstanding as at Tuesday, 14 November 2023.

#### FINANCIAL IMPLICATIONS

Nil.

#### LEGISLATIVE IMPLICATIONS

Nil.

## POLICY IMPLICATIONS

Nil.

## **RISK RATING**

Low.

#### **ATTACHMENTS**

1. Outstanding Actions as at 14 November 2023

|                                                                                                                                                                                                                                                                                           | Division:<br>Committee:                                                                                                                                    | Council                                                                                                                                                                            | Date From:<br>Date To:                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Action Sheets Report                                                                                                                                                                                                                                                                      | Officer:                                                                                                                                                   | Council                                                                                                                                                                            | Printed: 14 November 2023 12:29 PM                                                                                                                                                                                                |
|                                                                                                                                                                                                                                                                                           | Officer/Director                                                                                                                                           | Occident                                                                                                                                                                           |                                                                                                                                                                                                                                   |
| Meeting<br>Council 17/10/2023                                                                                                                                                                                                                                                             | Officer/Director<br>Holmes, Carol                                                                                                                          | Section<br>Committee Reports                                                                                                                                                       | Subject Euston Progressive Adivsory Committee Meeting held on Monday 25 September 2023                                                                                                                                            |
|                                                                                                                                                                                                                                                                                           | Bennett, Craig                                                                                                                                             | Committee Reports                                                                                                                                                                  | Luston Progressive Advisory Committee Meeting field on Monday 25 September 2025                                                                                                                                                   |
| RESOLUTION 2023/114                                                                                                                                                                                                                                                                       |                                                                                                                                                            |                                                                                                                                                                                    |                                                                                                                                                                                                                                   |
| Moved: Administrator Mil                                                                                                                                                                                                                                                                  | ke Colreavy                                                                                                                                                |                                                                                                                                                                                    |                                                                                                                                                                                                                                   |
| THAT:                                                                                                                                                                                                                                                                                     |                                                                                                                                                            |                                                                                                                                                                                    |                                                                                                                                                                                                                                   |
| 1. The Minutes of the                                                                                                                                                                                                                                                                     | Euston Progres                                                                                                                                             | ssive Advisory Committee mee                                                                                                                                                       | ting held on Monday, 25 September 2023 be received and noted;                                                                                                                                                                     |
| <ol><li>Balranald Shire Cou<br/>Euston; and</li></ol>                                                                                                                                                                                                                                     | uncil investigat                                                                                                                                           | e alternative options for Eusto                                                                                                                                                    | n residents to have more accessibility to a Shire Office/Presence in                                                                                                                                                              |
| 3. Balranald Shire Cou                                                                                                                                                                                                                                                                    | ıncil consider r                                                                                                                                           | replacing the Euston Commun                                                                                                                                                        | ity Notice Board with signage that indicates what it is.                                                                                                                                                                          |
|                                                                                                                                                                                                                                                                                           |                                                                                                                                                            |                                                                                                                                                                                    | CARRIED                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                           |                                                                                                                                                            |                                                                                                                                                                                    |                                                                                                                                                                                                                                   |
| 09 Nov 2023 4:13pm Holmes,                                                                                                                                                                                                                                                                |                                                                                                                                                            |                                                                                                                                                                                    |                                                                                                                                                                                                                                   |
| I arget date changed by Holmes                                                                                                                                                                                                                                                            | s, Carol from 14 N                                                                                                                                         | November 2023 to 30 November 202                                                                                                                                                   | 23 - Investigations are in place for office staff to have presence in Euston.                                                                                                                                                     |
| l arget date changed by Holme                                                                                                                                                                                                                                                             | s, Carol from 14 N                                                                                                                                         | November 2023 to 30 November 202                                                                                                                                                   | 23 - Investigations are in place for office staff to have presence in Euston.                                                                                                                                                     |
| Meeting                                                                                                                                                                                                                                                                                   | Officer/Director                                                                                                                                           | Section                                                                                                                                                                            | Subject                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                           |                                                                                                                                                            |                                                                                                                                                                                    |                                                                                                                                                                                                                                   |
| Meeting                                                                                                                                                                                                                                                                                   | Officer/Director                                                                                                                                           | Section                                                                                                                                                                            | Subject                                                                                                                                                                                                                           |
| Meeting<br>Council 17/10/2023                                                                                                                                                                                                                                                             | Officer/Director<br>Bennett, Craig                                                                                                                         | Section                                                                                                                                                                            | Subject                                                                                                                                                                                                                           |
| Meeting<br>Council 17/10/2023<br>RESOLUTION 2023/1<br>Moved: Administrator Mil                                                                                                                                                                                                            | Officer/Director<br>Bennett, Craig<br>Ke Colreavy                                                                                                          | Section<br>Part A - General Manager's Reports                                                                                                                                      | Subject<br>Performance Improvement Order Action Plan                                                                                                                                                                              |
| Meeting<br>Council 17/10/2023<br>RESOLUTION 2023/1<br>Moved: Administrator Mil                                                                                                                                                                                                            | Officer/Director<br>Bennett, Craig<br>Ke Colreavy                                                                                                          | Section<br>Part A - General Manager's Reports                                                                                                                                      | Subject                                                                                                                                                                                                                           |
| Meeting<br>Council 17/10/2023<br>RESOLUTION 2023/1<br>Moved: Administrator Mil<br>That Council endorses the<br>25 Oct 2023 9:43am Holmes,                                                                                                                                                 | Officer/Director<br>Bennett, Craig<br>Ke Colreavy<br>Performance In<br>Carol - Reallocat                                                                   | Section<br>Part A - General Manager's Reports<br>mprovement Order Action Plan                                                                                                      | Subject<br>Performance Improvement Order Action Plan<br>n as at Friday, 29 September 2023.<br>CARRIED                                                                                                                             |
| Meeting<br>Council 17/10/2023<br>RESOLUTION 2023/1<br>Moved: Administrator Mile<br>That Council endorses the<br>25 Oct 2023 9:43am Holmes,<br>Action reassigned to Bennett, C                                                                                                             | Officer/Director<br>Bennett, Craig<br>Ke Colreavy<br>Performance In<br>Carol - Reallocat<br>Craig by Holmes, C                                             | Section<br>Part A - General Manager's Reports<br>mprovement Order Action Plan<br>tion<br>Carol - Craig being the author of the                                                     | Subject<br>Performance Improvement Order Action Plan<br>n as at Friday, 29 September 2023.<br>CARRIED                                                                                                                             |
| Meeting         Council 17/10/2023         RESOLUTION 2023/1         Moved:       Administrator Mill         That Council endorses the         25 Oct 2023 9:43am Holmes,         Action reassigned to Bennett,         25 Oct 2023 9:46am Bennett,         Target date changed by Bennet | Officer/Director<br>Bennett, Craig<br>Ke Colreavy<br>Performance In<br>Carol - Reallocat<br>Craig by Holmes, C<br>Craig - Target Da<br>tt, Craig from 14 N | Section<br>Part A - General Manager's Reports<br>mprovement Order Action Plan<br>tion<br>Carol - Craig being the author of the<br>ate Revision<br>November 2023 to 31 January 2024 | Subject         Performance Improvement Order Action Plan         n as at Friday, 29 September 2023.         CARRIED         Report         - No action required on this action. Another update as at the end of December 2023 is |
| Meeting         Council 17/10/2023         RESOLUTION 2023/1         Moved:       Administrator Mill         That Council endorses the         25 Oct 2023 9:43am Holmes,         Action reassigned to Bennett,         25 Oct 2023 9:46am Bennett,         Target date changed by Bennet | Officer/Director<br>Bennett, Craig<br>Ke Colreavy<br>Performance In<br>Carol - Reallocat<br>Craig by Holmes, C<br>Craig - Target Da<br>tt, Craig from 14 N | Section<br>Part A - General Manager's Reports<br>mprovement Order Action Plan<br>tion<br>Carol - Craig being the author of the<br>ate Revision                                     | Subject         Performance Improvement Order Action Plan         n as at Friday, 29 September 2023.         CARRIED         Report         - No action required on this action. Another update as at the end of December 2023 is |
| Meeting         Council 17/10/2023         RESOLUTION 2023/1         Moved:       Administrator Mill         That Council endorses the         25 Oct 2023 9:43am Holmes,         Action reassigned to Bennett,         25 Oct 2023 9:46am Bennett,         Target date changed by Bennet | Officer/Director<br>Bennett, Craig<br>Ke Colreavy<br>Performance In<br>Carol - Reallocat<br>Craig by Holmes, C<br>Craig - Target Da<br>tt, Craig from 14 N | Section<br>Part A - General Manager's Reports<br>mprovement Order Action Plan<br>tion<br>Carol - Craig being the author of the<br>ate Revision<br>November 2023 to 31 January 2024 | Subject         Performance Improvement Order Action Plan         n as at Friday, 29 September 2023.         CARRIED         Report         - No action required on this action. Another update as at the end of December 2023 is |
| Meeting         Council 17/10/2023         RESOLUTION 2023/1         Moved:       Administrator Mill         That Council endorses the         25 Oct 2023 9:43am Holmes,         Action reassigned to Bennett,         25 Oct 2023 9:46am Bennett,         Target date changed by Bennet | Officer/Director<br>Bennett, Craig<br>Ke Colreavy<br>Performance In<br>Carol - Reallocat<br>Craig by Holmes, C<br>Craig - Target Da<br>tt, Craig from 14 N | Section<br>Part A - General Manager's Reports<br>mprovement Order Action Plan<br>tion<br>Carol - Craig being the author of the<br>ate Revision<br>November 2023 to 31 January 2024 | Subject         Performance Improvement Order Action Plan         n as at Friday, 29 September 2023.         CARRIED         Report         - No action required on this action. Another update as at the end of December 2023 is |

Infocouncil

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|                                                                                                                                                          | Division:<br>Committee:<br>Officer:                                                                                                       | Council                                                                                      | Date From:<br>Date To:                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Action Sheets Report                                                                                                                                     | onicer.                                                                                                                                   |                                                                                              | Printed: 14 November 2023 12:29 PM                                                                                                                                                                                                                                                                                                                                                              |
| Meeting                                                                                                                                                  | Officer/Director                                                                                                                          | Section                                                                                      | Subject                                                                                                                                                                                                                                                                                                                                                                                         |
| Council 20/06/2023                                                                                                                                       | Bennett, Craig                                                                                                                            | New Item                                                                                     | Organisation Structural Review                                                                                                                                                                                                                                                                                                                                                                  |
| RESOLUTION 2023/5                                                                                                                                        | 3                                                                                                                                         |                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                 |
| Moved: Administrate                                                                                                                                      | or Mike Colreavy                                                                                                                          |                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                 |
| That Council adopts t                                                                                                                                    | he Recommendatio                                                                                                                          | n of the Confidentia                                                                         | Report, being:                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                                                                                          |                                                                                                                                           |                                                                                              | organisational structure for the Balranald Shire Council, for implementation by the<br>ure (reporting to the General Manager) as follows:                                                                                                                                                                                                                                                       |
| Director of Governand                                                                                                                                    | ce, Business and Co                                                                                                                       | ommunity Services a                                                                          | nd Director of Infrastructure                                                                                                                                                                                                                                                                                                                                                                   |
| and Planning Service                                                                                                                                     | 5.                                                                                                                                        |                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                                                                                                                                          |                                                                                                                                           |                                                                                              | CARRIE                                                                                                                                                                                                                                                                                                                                                                                          |
| 13 Sep 2023 8:01pm Ber<br>Target date changed by E<br>13 Sep 2023 8:01pm Ber<br>The two Director roles will<br>September 2023.<br>11 Oct 2023 9:54am Ber | Sennett, Craig from 18 .<br>nett, Craig - Target D<br>Sennett, Craig from 31 (<br>nnett, Craig<br>I be advertised in Octob<br>nett, Craig | luly 2023 to 31 October<br>ate Revision<br>October 2023 to 30 Nov<br>per 2023. An expression | 2023 - General Manager will be consulting with staff during July and August 2023.<br>ember 2023 - Interviews for the two Director positions will not be conducted until November 2023.<br>of interest to secure a recruitment company to assist with the recruitment is being finalised in<br>cil have closed. The assessment of the six expressions of interests is currently being undertaken |
|                                                                                                                                                          | est). It is expected that                                                                                                                 |                                                                                              | er. A recruitment firm will then be engaged to undertake the recruitment of the two Directors by th rector roles will be undertaken in November.                                                                                                                                                                                                                                                |
| Recruitment Panel has be<br>December 2023.                                                                                                               |                                                                                                                                           |                                                                                              | wo Director positions. The interviews for both roles is being held on Tuesday, 5 and Wednesday,                                                                                                                                                                                                                                                                                                 |
|                                                                                                                                                          |                                                                                                                                           | ate Revision                                                                                 | ecember 2023 - Interviews are being held on the 5th and 6th December 2023. It is hoped that                                                                                                                                                                                                                                                                                                     |

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|                                                          | Division:<br>Committee:<br>Officer: | Council                            |                                  | Date From:<br>Date To:             |        |
|----------------------------------------------------------|-------------------------------------|------------------------------------|----------------------------------|------------------------------------|--------|
| Action Sheets Report                                     |                                     |                                    |                                  | Printed: 14 November 2023 12:29 PM | N      |
| Meeting                                                  | Officer/Director                    | Section                            | Subject                          |                                    |        |
| Council 21/03/2023                                       | Holmes, Carol<br>Bennett, Craig     | Part B - General Manager's Reports | OUTSTANDING ACTIONS              |                                    |        |
| RESOLUTION 2023/33                                       |                                     |                                    |                                  |                                    |        |
| Moved: Administrator                                     | Mike Colreavy                       |                                    |                                  |                                    |        |
| 1. That the report be                                    | received and note                   | d.                                 |                                  |                                    |        |
| 2. That a road infrast                                   | ructure inspection                  | with the administrator on a 6 mo   | onthly basis to include the Gene | ral Manager and relevant Managers. |        |
| 3. That this decision                                    | remain in the outst                 | anding action as a reminder to n   | nake it happen.                  |                                    |        |
| 4. That the first inspe                                  | ction be undertake                  | en on Monday, 15 May 2023.         |                                  |                                    |        |
|                                                          |                                     |                                    |                                  |                                    | CARRIE |
| 05 Jun 2023 3:28pm Holme<br>Target date changed by Hole  | · •                                 |                                    | spections being arranged every 6 | months commencing on 15 May 2023   |        |
| 05 Jun 2023 3:29pm Holme<br>First Inspection was held on |                                     | 23                                 |                                  |                                    |        |
| 10 Aug 2023 12:21pm Holn<br>Second inspection has been   | ,                                   | ber 2023, or close to that date.   |                                  |                                    |        |
| 10 Nov 2023 11:31am Holn<br>Roads Inspection proposed    | nes, Carol                          |                                    |                                  |                                    |        |

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|                                        | Division:<br>Committee:<br>Officer:    | Council                                         | Date From:<br>Date To:                                                            |
|----------------------------------------|----------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------------|
| Action Sheets Report                   | Officer:                               |                                                 | Printed: 14 November 2023 12:29 PM                                                |
| Meeting                                | Officer/Director                       | Section                                         | Subject                                                                           |
| Council 26/07/2022                     | Mitchell, Ray<br>Edgcome-Lucas, Adrian | Part A - Infrastructure & Development Reports   | BALRANALD LOCAL ENVIRONMENTAL PLAN 2010 – HOUSEKEEPING AMENDMENT                  |
| RESOLUTION 2                           | 022/135                                |                                                 |                                                                                   |
| Moved: Admir                           | nistrator Mike Colreavy                |                                                 |                                                                                   |
| That Council:                          |                                        |                                                 |                                                                                   |
| 1. Supports t                          | the Planning Proposal – Ba             | alranald LEP Housekeeping Amendme               | ent to amend the Balranald Local Environmental Plan 2010.                         |
|                                        | e Planning Proposal to the amendments. | e NSW Department of Planning and                | Environment for Gateway Determination seeking public exhibition of th             |
| 3. Receive a                           | further report after the put           | olic exhibition period addressing any s         | ubmissions made in respect of the Planning Proposal.                              |
|                                        |                                        |                                                 | CARRIE                                                                            |
|                                        |                                        |                                                 |                                                                                   |
|                                        | om Holmes, Carol - Target D            |                                                 |                                                                                   |
| 0 0                                    |                                        | August 2022 to 13 December 2022 - On e          | xhibition                                                                         |
| 23 Nov 2022 1:56p<br>On exhibition     | om Holmes, Carol                       |                                                 |                                                                                   |
| 13 Apr 2023 11:36                      | am Manning-Rayner, Nikkit              | a - Target Date Revision                        |                                                                                   |
| Target date change<br>Proposal         | ed by Manning-Rayner, Nikkit           | a from 13 December 2022 to 31 December          | er 2023 - In consultation with Department of Planning for adjustments to Planning |
|                                        | am Manning-Rayner, Nikki               |                                                 |                                                                                   |
|                                        |                                        |                                                 | o discuss vegetation maps. , 04/08/2023 - Meeting undertaken with contractors     |
|                                        | • • • •                                | line with discussion with DPE.                  |                                                                                   |
|                                        | m Manning-Rayner, Nikkita              | sion to the Department of Planning.             |                                                                                   |
| vegetation mapping                     |                                        | sion to the Department of Flamming.             |                                                                                   |
| 11 Oct 2023 3:24p                      |                                        | final comment prior to resubmission to the      | e Department of Planning & Environment                                            |
| 11 Oct 2023 3:24p<br>Mapping updated a | nd submitted to agencies for           | inial continent prior to resubilitission to the |                                                                                   |
|                                        | 0                                      |                                                 |                                                                                   |

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| Action Sheets Report                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Officer.                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Printed: 14 November 2023 12:29 PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Officer/Director                                                                                                                                                                                                                                                                                                                                                              | Section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Subject                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Council 28/06/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Edgcome-Lucas,<br>Adrian<br>Bennett, Craig                                                                                                                                                                                                                                                                                                                                    | Part A - General Manager's Reports                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Balranald Visitor Centre Alterations                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| RESOLUTION 2022/11                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 15                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Moved: Administrate                                                                                                                                                                                                                                                                                                                                                                                                                                                              | or Mike Colreavy                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| That                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | -                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 1. Provided funding                                                                                                                                                                                                                                                                                                                                                                                                                                                              | for this project is con                                                                                                                                                                                                                                                                                                                                                       | firmed by the Far West Joint Or                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ganisation;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2. The revised plans                                                                                                                                                                                                                                                                                                                                                                                                                                                             | for the Balranald Vis                                                                                                                                                                                                                                                                                                                                                         | sitor Information Centre be endo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | rsed and                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <ol> <li>Council proceed w<br/>the preliminary pla</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                               | rchitectural and structural plans                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | for the extensions to the Balranald Visitor Information Centre in accordance wit                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4. Tenders be invited                                                                                                                                                                                                                                                                                                                                                                                                                                                            | d for the construction                                                                                                                                                                                                                                                                                                                                                        | of the proposed works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CARRIEI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 25 Jul 2022 4:47pm Holn                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CARRIEI<br>2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and                                                                                                                                                                                                                                                                                                                                                                                                             |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hole                                                                                                                                                                                                                                                                                                                                                                                                          | ged by: Holmes, Carol<br>mes, Carol - Target D                                                                                                                                                                                                                                                                                                                                | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hol<br>Target date changed by H                                                                                                                                                                                                                                                                                                                                                                               | iged by: Holmes, Carol<br><b>mes, Carol - Target D</b><br>olmes, Carol from 30 A                                                                                                                                                                                                                                                                                              | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hole<br>Target date changed by H<br>23 Mar 2023 11:28am Ho                                                                                                                                                                                                                                                                                                                                                    | iged by: Holmes, Carol<br>mes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloc                                                                                                                                                                                                                                                                            | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hol<br>Target date changed by H<br>23 Mar 2023 11:28am Ho<br>Action reassigned to Benn                                                                                                                                                                                                                                                                                                                        | nged by: Holmes, Carol<br>mes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloca<br>nett, Craig by Holmes, C                                                                                                                                                                                                                                               | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation<br>Carol - Jeff is no longer at Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hol<br>Target date changed by H<br>23 Mar 2023 11:28am Ho<br>Action reassigned to Benn<br>27 Mar 2023 2:52pm Ben<br>Target date changed by B                                                                                                                                                                                                                                                                  | mes, Carol - Target D<br>olmes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloc<br>nett, Craig by Holmes, C<br>nett, Craig by Holmes, C<br>nett, Craig from 21 F<br>be held on Monday, 17                                                                                                                                                                 | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation<br>Carol - Jeff is no longer at Council<br>ate Revision<br>February 2023 to 30 June 2023 - Pr                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Holi<br>Target date changed by H<br>23 Mar 2023 11:28am Ho<br>Action reassigned to Benn<br>27 Mar 2023 2:52pm Ben<br>Target date changed by B<br>workshop is scheduled to<br>being held at the request of<br>21 Apr 2023 9:52am Ben                                                                                                                                                                           | nged by: Holmes, Carol<br>mes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloca<br>nett, Craig by Holmes, C<br>nett, Craig by Holmes, C<br>nett, Craig from 21 F<br>be held on Monday, 17<br>of the Administrator.<br>nett, Craig                                                                                                                         | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation<br>Carol - Jeff is no longer at Council<br>ate Revision<br>February 2023 to 30 June 2023 - Pr<br>' April 2023. An updated status on the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and<br>Tender Documents ready to be uploaded in Tenderlink portal.<br>roject is behind schedule. A workshop is being held on all grants projects. The<br>his project will be provided by the General Manager at this workshop. The workshop is                                                                                                                                                                             |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Holi<br>Target date changed by H<br>23 Mar 2023 11:28am Ho<br>Action reassigned to Benn<br>27 Mar 2023 2:52pm Ben<br>Target date changed by B<br>workshop is scheduled to<br>being held at the request of<br>21 Apr 2023 9:52am Ben<br>Workshop was held on Mo<br>reports will detail events a                                                                                                                | nged by: Holmes, Carol<br>mes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloca<br>nett, Craig by Holmes, C<br>nett, Craig by Holmes, C<br>ennett, Craig from 21 F<br>be held on Monday, 17<br>of the Administrator.<br>nett, Craig<br>onday, 17 April 2023. T<br>nd other projects that of                                                               | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation<br>Carol - Jeff is no longer at Council<br>ate Revision<br>February 2023 to 30 June 2023 - Pr<br>7 April 2023. An updated status on the<br>the report will now be amended to compare the status of the stat | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and<br>Tender Documents ready to be uploaded in Tenderlink portal.                                                                                                                                                                                                                                                                                                                                                         |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hole<br>Target date changed by H<br>23 Mar 2023 11:28am Ho<br>Action reassigned to Benn<br>27 Mar 2023 2:52pm Ben<br>Target date changed by B<br>workshop is scheduled to<br>being held at the request of<br>21 Apr 2023 9:52am Ben<br>Workshop was held on Mo<br>reports will detail events a<br>21 Apr 2023 9:54am Ben                                                                                      | nged by: Holmes, Carol<br>mes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloca<br>nett, Craig by Holmes, C<br>nett, Craig by Holmes, C<br>nett, Craig from 21 F<br>be held on Monday, 17<br>of the Administrator.<br>nett, Craig<br>onday, 17 April 2023. T<br>nd other projects that of<br>nett, Craig                                                  | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation<br>Carol - Jeff is no longer at Council<br>ate Revision<br>February 2023 to 30 June 2023 - Pr<br>7 April 2023. An updated status on the<br>the report will now be amended to co<br>do not result in infrastructure builds.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and<br>Tender Documents ready to be uploaded in Tenderlink portal.<br>roject is behind schedule. A workshop is being held on all grants projects. The<br>his project will be provided by the General Manager at this workshop. The workshop is<br>only show projects that have infrastructure builds as part of the grant funding. Two othe<br>One in the Library Department and One in the Events and Toursim Department. |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hole<br>Target date changed by H<br>23 Mar 2023 11:28am Ho<br>Action reassigned to Benn<br>27 Mar 2023 2:52pm Ben<br>Target date changed by B<br>workshop is scheduled to<br>being held at the request of<br>21 Apr 2023 9:52am Ben<br>Workshop was held on Mo<br>reports will detail events a<br>21 Apr 2023 9:54am Ben                                                                                      | nged by: Holmes, Carol<br>mes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloca<br>nett, Craig by Holmes, C<br>nett, Craig by Holmes, C<br>nett, Craig from 21 F<br>be held on Monday, 17<br>of the Administrator.<br>nett, Craig<br>onday, 17 April 2023. T<br>nd other projects that of<br>nett, Craig<br>ntre Project has not pro-                     | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation<br>Carol - Jeff is no longer at Council<br>ate Revision<br>February 2023 to 30 June 2023 - Pr<br>7 April 2023. An updated status on the<br>the report will now be amended to co<br>do not result in infrastructure builds.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and<br>Tender Documents ready to be uploaded in Tenderlink portal.<br>roject is behind schedule. A workshop is being held on all grants projects. The<br>his project will be provided by the General Manager at this workshop. The workshop is                                                                                                                                                                             |
| Revised Target Date chan<br>DA documentation<br>23 Nov 2022 1:52pm Hol<br>Target date changed by H<br>23 Mar 2023 11:28am Ho<br>Action reassigned to Benn<br>27 Mar 2023 2:52pm Ben<br>Target date changed by B<br>workshop is scheduled to<br>being held at the request of<br>21 Apr 2023 9:52am Ben<br>Workshop was held on Mo<br>reports will detail events a<br>21 Apr 2023 9:54am Ben<br>The Balranald Visitors Cer<br>projects keeps progressing<br>27 Apr 2023 7:26am Ben | nged by: Holmes, Carol<br>mes, Carol - Target D<br>olmes, Carol from 30 A<br>Imes, Carol - Realloca<br>nett, Craig by Holmes, C<br>nett, Craig by Holmes, C<br>nett, Craig from 21 F<br>be held on Monday, 17<br>of the Administrator.<br>nett, Craig<br>onday, 17 April 2023. T<br>nd other projects that of<br>nett, Craig<br>ntre Project has not pro<br>g.<br>nett, Craig | From: 26 Jul 2022 To: 30 Aug 202<br>ate Revision<br>August 2022 to 21 February 2023 -<br>ation<br>Carol - Jeff is no longer at Council<br>ate Revision<br>February 2023 to 30 June 2023 - Pr<br>7 April 2023. An updated status on the<br>the report will now be amended to co<br>do not result in infrastructure builds.<br>bgressed as yet. Attention will be given                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2, Reason: Funding from FWJO confirmed - Draft Plans with Architect for tender and<br>Tender Documents ready to be uploaded in Tenderlink portal.<br>roject is behind schedule. A workshop is being held on all grants projects. The<br>his project will be provided by the General Manager at this workshop. The workshop is<br>only show projects that have infrastructure builds as part of the grant funding. Two othe<br>One in the Library Department and One in the Events and Toursim Department. |

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| Division:<br>Committee: Council<br>Officer:                                                                                                                                                          | Date From:<br>Date To:                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| Action Sheets Report                                                                                                                                                                                 | Printed: 14 November 2023 12:29 PM               |
| 27 Apr 2023 7:29am Bennett, Craig - Target Date Revision                                                                                                                                             |                                                  |
| Target date changed by Bennett, Craig from 30 June 2023 to 31 July 2023 - The General Manager needs to organise a quan the project.                                                                  | tity surveyor, then bring a report to Council on |
| 21 Jul 2023 4:55pm Bennett, Craig - Target Date Revision<br>Target date changed by Bennett, Craig from 31 July 2023 to 31 August 2023 - Council is having trouble securing a quantity su<br>project. | urveyor to assess the revised costs of the       |
| <b>28 Aug 2023 3:41pm Bennett, Craig</b><br>Project transferred to the Interim Acting Director of Infrastructure and Planning on Monday, 28 August 2023.                                             |                                                  |
| 29 Aug 2023 7:47pm Bennett, Craig - Reallocation<br>Action reassigned to Holmes, Carol by Bennett, Craig - Carol - can you please re-allocate this action to Adrian and let him know                 | ow that I have re-allocated to him.              |
| <b>30 Aug 2023 9:53am Holmes, Carol - Reallocation</b><br>Action reassigned to Edgcome-Lucas, Adrian by Holmes, Carol - Adrian being the Acting Director Infrastructure & Developme                  | ent - including Project Support                  |
| 10 Oct 2023 4:32pm Edgcome-Lucas, Adrian<br>Discovery Centre has been released for Expression of Interest via VendorPanel and the Council is expecting responses by the                              | e 26th of October 2023.                          |
| 13 Nov 2023 2:02pm Edgcome-Lucas, Adrian<br>The Discovery Centre EOI closed on the 26th of Oct, it will now be released for RFQ to market on VendorPanel on the 13th o<br>report will be completed.  | f Nov. Once prices are recevied a council        |

| Meeting                            | Officer/Director                       | Section                                            | Subject                                                                                                                                                                                                                       |
|------------------------------------|----------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Council 19/10/2021                 | Bennett, Craig                         | Part B - Corporate & Community Services<br>Reports | Bidgee Haven Retirement Hostel Expansion Project                                                                                                                                                                              |
| DESOLUTION 2024/496                |                                        |                                                    |                                                                                                                                                                                                                               |
| RESOLUTION 2021/186                |                                        |                                                    |                                                                                                                                                                                                                               |
| Moved: Administrator Mil           | ke Colreavy                            |                                                    |                                                                                                                                                                                                                               |
| 1. Noting that:                    |                                        |                                                    |                                                                                                                                                                                                                               |
|                                    |                                        |                                                    |                                                                                                                                                                                                                               |
| a) The Ministerial Pe              | erformance Impro                       | ovement Order imposed on Coun                      | cil in 2017 envisages Council following a path to financial sustainability;                                                                                                                                                   |
| and possibly own minimized. Althou | ership of the Bid<br>igh consideratior | gee Haven Hostel to ensure losse                   | Plan 2018 originally required Council to consider divesting the management<br>es do not impact on Council's limited budget and risks to Council are<br>ober 2017 to various alternate management arrangements, in-house<br>w; |

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|               | Division:<br>Committee: Council<br>Officer:                                                                                                   | Date From:<br>Date To:                                                                                                                                                                   |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Action Sheets |                                                                                                                                               | Printed: 14 November 2023 12:29 PM                                                                                                                                                       |
| c)            |                                                                                                                                               | vive General Managers to demonstrate categorically that the proposed Bidgee Haven g approved by the Commonwealth Government and Council have not received a                              |
| d)            | Under Council in-house management:                                                                                                            |                                                                                                                                                                                          |
|               | (i) Bidgee Haven Hostel operates at a loss when all opera                                                                                     | ing expenses (including depreciation) and capital costs are factored in; and                                                                                                             |
|               | <ul> <li>(ii) financial viability of the expanded Hostel will, at best, or<br/>at worst the Hostel will not be financially viable;</li> </ul> | ly be marginal and permanently reliant on continuing occupancy rates around 90%, -                                                                                                       |
| e)            |                                                                                                                                               | and it lacks the kind of project management expertise required to deliver this project<br>Better Practice Review in today's Council Meeting Agenda and other information<br>t Committee; |
| f)            | Council's current and predicted long-term financial position operating the Bidgee Haven Hostel complex in-house;                              | is not sufficiently robust to assume the risks associated with expanding and                                                                                                             |
| g)            | Other crucial Council services, particularly roads, are alrea<br>Haven Hostel;                                                                | dy overstretched and cannot absorb further losses if they are incurred by the Bidgee                                                                                                     |
| h)            |                                                                                                                                               | oceed, in line with community expectations, but under the ownership/stewardship of a<br>y operating similar facilities elsewhere, and Council can act immediately to seek a              |
| i)            | A proposed sale will be more attractive to a specialist operarequirements prior to the construction phase;                                    | ator if there is an opportunity to modify the project design to satisfy their operational                                                                                                |
|               |                                                                                                                                               |                                                                                                                                                                                          |

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| Division:<br>Committee: Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Date From:<br>Date To:                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| Officer:<br>Action Sheets Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Printed: 14 November 2023 12:29 PM                             |
| <ul> <li>j) The recommendation of the Ageing Well, Aged-Care &amp; Facilities Advisory Committ<br/>simultaneously investigating the possibility of negotiating a sale of the Hostel comp<br/>the Bidgee Haven Hostel's expansion proceeding;</li> </ul>                                                                                                                                                                                                                                                                                                |                                                                |
| k) The recommendation of the responsible Director and the Acting General Manager<br>15-bed extension, and instead to call for expressions of interest for the potential sa<br>grant funding to a future Hostel operator; and                                                                                                                                                                                                                                                                                                                           |                                                                |
| <ol> <li>The two recommendations referred to in (j) and (k) above are incompatible – they c<br/>Council not to follow Management's recommendation in this case.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                             | cannot coexist and it would be financially irresponsible for   |
| 2. That tendering and construction of the 15-bed extension be placed on hold, at this stage                                                                                                                                                                                                                                                                                                                                                                                                                                                            | je.                                                            |
| 3. That advice be sought from the funding body about the potential to transfer the approv                                                                                                                                                                                                                                                                                                                                                                                                                                                              | ed grant funding to a future hostel operator.                  |
| 4. That expressions of interest be called for the sale of the Bidgee Haven Hostel complex                                                                                                                                                                                                                                                                                                                                                                                                                                                              | to an experienced, specialist aged-care operator.              |
| <ol><li>That the pre-construction design and planning work, and preparation of tender docume<br/>with the sale of the complex.</li></ol>                                                                                                                                                                                                                                                                                                                                                                                                               | ents currently underway, be finalised by Council for inclusion |
| <ol> <li>That Council receives and notes the Minutes of the Ageing Well, Aged Care and Facil<br/>October 2021.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                              | ities Advisory Committee (AWACAFAC) meeting held on 14         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CARRIED                                                        |
| <ul> <li>13 Dec 2021 3:56pm Holmes, Carol - Target Date Revision</li> <li>Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 15 Feb 2022, Reason: Placed</li> <li>11 Mar 2022 2:55pm Holmes, Carol - Target Date Revision</li> <li>Revised Target Date changed by: Holmes, Carol From: 15 Feb 2022 To: 31 May 2022, Reason: This ite undertaken</li> <li>05 Apr 2022 3:37pm Holmes, Carol - Target Date Revision</li> <li>Revised Target Date changed by: Holmes, Carol From: 31 May 2022 To: 30 Jun 2022, Reason: Grant f</li> </ul> | em remains on hold whilst financial/organisation reviews are   |

|                                                                                                          | Division:<br>Committee:       | Council                                                           | Date From:<br>Date To:                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Action Sheets Report                                                                                     | Officer:                      |                                                                   | Printed: 14 November 2023 12:29 PM                                                                                                                                                                      |
| 10 Aug 2022 10:45am Holmes,                                                                              | Carol - Target                | Date Revision                                                     |                                                                                                                                                                                                         |
|                                                                                                          |                               |                                                                   | ec 2022, Reason: Grant applied for was successful to undertake a business and financial                                                                                                                 |
| 23 Mar 2023 11:28am Holmes,                                                                              |                               |                                                                   |                                                                                                                                                                                                         |
| Action reassigned to Bennett, Cr                                                                         | • •                           |                                                                   | ger with Council                                                                                                                                                                                        |
|                                                                                                          | Craig from 30                 | December 2022 to 28 April 20                                      | 23 - General Manager is in the process of organising a meeting with representatives of th<br>endance in Canberra or via zoom if the meeting is unable to be held in person in Canberr                   |
| discuss potential options to fund                                                                        | Craig from 28 operational cos | April 2023 to 30 June 2023 - N<br>ts of the proposed extension fi | Meeting has been organised with representatives of the Commonwealth Government to from 15 beds to 30 beds at the Hostel. The meeting has been organised in Canberra on be in attendance at the meeting. |
| <b>28 Jun 2023 11:16am Bennett,</b><br>Waiting on the Commonwealth G<br>expected by the end of July 2023 | overnment to c                |                                                                   | ager regarding options for operational funding of the possible expansion. Feedback is the Haven Hostel Committee.                                                                                       |
| 28 Jun 2023 11:18am Bennett,                                                                             | Craig - Target                | Date Revision                                                     | Vaiting for options from the Commonwealth Government.                                                                                                                                                   |
| 21 Jul 2023 4:54pm Bennett, C<br>Target date changed by Bennett,<br>options.                             |                               |                                                                   | Workshop being held with the Bidgee Haven Retirement Hostel Committee to discuss                                                                                                                        |
| 04 Aug 2023 6:42pm Bennett, 0<br>Workshop with the Bidgee Haver                                          |                               | stel Committee has been set                                       | for Wednesday, 23 August 2023.                                                                                                                                                                          |
| 28 Aug 2023 3:39pm Bennett, 0<br>Workshop cpmpleted with the Bio                                         | dgee Haven Ho                 |                                                                   | y, 23 August 2023.                                                                                                                                                                                      |
| 28 Aug 2023 3:40pm Bennett, 0<br>Target date changed by Bennett,<br>30 bed model.                        |                               |                                                                   | 2023 - More time required to assess the 15 bed model prior to assessing the viability of t                                                                                                              |
|                                                                                                          | ecruiting Regist              |                                                                   | ment of the new Commonwealth Legislation that came into effect on 1 July 2023. A full this is successful then the proposed 30 bed model will be reevaluated after 1 April 2024.                         |
| 11 Oct 2023 1:01pm Bennett, C                                                                            |                               |                                                                   |                                                                                                                                                                                                         |
|                                                                                                          | Craig from 31                 |                                                                   | 24 - At least 6 months needs to be given to assess the viability of the 15 bed model at the                                                                                                             |

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#### 9.9 MEETINGS ATTENDED BY THE ADMINISTRATOR, THE GENERAL MANAGER AND THE ACTING INTERIM DIRECTOR OF INFRASTRUCTURE AND PLANNING SERVICES

| File Number:                | D23.89043                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Carol Holmes, Senior Executive Assistant                                                                                      |
| Approver:                   | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

# PURPOSE OF REPORT

To advise Council of the meetings undertaken on behalf of Council by the Administrator, the General Manager and the Acting Interim Director of Infrastructure & Planning Services during October and November 2023.

# OFFICER RECOMMENDATION

# That the report be received and noted.

# REPORT

**Attachment 1** details the meetings which the Administrator, the General Manager and the Acting Interim Director of Infrastructure & Planning Service have attended since Friday, 13 October 2023.

# FINANCIAL IMPLICATIONS

Nil.

# LEGISLATIVE IMPLICATIONS

Nil.

# POLICY IMPLICATIONS

Nil.

# **RISK RATING**

Low.

# ATTACHMENTS

1. Meetings attended by the Administrator, the General Manager and the Acting Interim Director of Infrastructue & Planning Services.

| Date          | Meeting                                            | Торіс                                                    | Who was involved             |
|---------------|----------------------------------------------------|----------------------------------------------------------|------------------------------|
| 16.10.2023    | Catch Up                                           | Regular Catch Up & Agenda<br>Review                      | Administrator and GM         |
| 16.10.2023    | Catch Up                                           | Agenda Review                                            | Administrator, GM and AIDIPS |
| 16.10.2023    | Catch Up                                           | Regular Catch Up                                         | GM and AIDIPS                |
| 16.10.2023    | RDRP Meeting                                       | Drought Resilience Plan                                  | GM                           |
| 16.10.2023    | Catch Up with Contractors                          | Project Works                                            | AIDIPS                       |
| 17.10.2023    | Zoom Meeting                                       | Murrumbidgee Health District                             | Administrator and GM         |
| 17.10.2023    | Council Meeting                                    | Regular Ordinary Monthly<br>Council Meeting              | Administrator, GM and AIDIPS |
| 17.10.2023    | Inspections                                        | Euston township and projects                             | AIDIPS                       |
| 19/20.10.2023 | LG Professionals and<br>Directors Meeting          | Forum                                                    | GM                           |
| 23.10.2023    | Euston Progressive Advisory<br>Committee           | Ordinary Monthly Meeting                                 | Administrator, GM and AIDIPS |
| 23.10.2023    | Catch Up                                           | Regular Catchup                                          | Administrator and GM         |
| 23.10.2023    | Catch Up                                           | Regular Catchup                                          | GM and AIDIPS                |
| 24.10.2023    | Meeting with Helen Dalton                          | Catch Up and Road concerns                               | Administrator, GM and AIDIPS |
| 25.10.2023    | Small Business Dinner                              | Small Business Catchup                                   | GM                           |
| 25.10.2023    | BBAC                                               | Ordinary Monthly Meeting                                 | Administrator, GM and AIDIPS |
| 26.10.2023    | Central Murray Regional<br>Transport Forum         | Cross Border transport issues                            | GM                           |
| 26.10.2023    | SCAIWAC                                            | Ordinary Monthly Meeting                                 | Administrator and GM         |
| 27.10.2023    | Cross-Border Industry<br>Workforce Forum           | Planning of Forum                                        | GM                           |
| 27.10.2023    | Wentworth/Balranald Shire<br>Council Joint Meeting | Drought Resilience Plan<br>Project Control Group Meeting | GM                           |
| 30.10.2023    | Teams Meeting with Junction<br>Rivers              | Windlab update                                           | Administrator, GM and AIDIPS |
| 30.10.2023    | Catch Up                                           | Regular Catchup                                          | Administrator and GM         |
| 30.10.2023    | Catch Up                                           | Regular Catchup                                          | GM and AIDIPS                |
| 6.11.2023     | Catch Up                                           | Regular Catchup                                          | Administrator and GM         |
| 6.11.2023     | Catch up                                           | Regular Catch up                                         | GM and AIDIPS                |
| 7.11.2023     | Traffic Committee Meeting                          | Quarterly Traffic Meeting                                | Administrator, GM and AIDIPS |
| 8.11.2023     | Teams Meeting                                      | Telstras 3G phase out                                    | GM                           |

| Date              | Meeting                                        | Торіс                                                                                      | Who was involved   |
|-------------------|------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------|
| 9.11.2023         | Teams Meeting                                  | Wentworth/Balranald Shire<br>Council Joint Meeting –<br>Drought Resilience Plan<br>Project | GM                 |
| 10.11.2023        | Salami Festival                                | Annual Festival                                                                            | GM & Administrator |
| 13-<br>15.11.2023 | Local Government New South<br>Wales Conference | Annual Conference                                                                          | GM                 |
| 14.11.2023        | Efex Meeting                                   | Interpretive Pavillion and<br>Discovery Centre                                             | AIDIPS             |
| 16.11.2023        | LEMC                                           | Quarterly Emergency<br>Management Meeting                                                  | Administrator      |
| Regular Catchu    | ps between AIDIPS and contractors f            | for several projects in progress.                                                          |                    |
| Administrator     | (ADM) - Mike Colreavy                          |                                                                                            |                    |
| General Manag     | ger (GM) – Craig Bennett                       |                                                                                            |                    |

Acting Interim Director Infrastructure & Planning Services (AIDIPS) – Adrian Edgcome-Lucas

# 9.10 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT

| File Number:                | D23.89045                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Author(s):                  | Carol Holmes, Senior Executive Assistant                                                                                      |
| Approver:                   | Craig Bennett, General Manager                                                                                                |
| Operational Plan Objective: | Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance. |

# PURPOSE OF REPORT

To provide Council with copies of the circulars received from the Office of Local Government (*OLG*).

# OFFICER RECOMMENDATION

# That the report be received and noted.

# REPORT

Council receives circulars from the OLG for any updates and information that is relevant for Council.

Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to the community.

# **Circulars Received from the OLG**

- 23-13 Release of the Information and privacy Commission's follow up audit of Councils' compliance with open access requirements in relation to returns of interests.
- 23-14 Public Spaces (Unattended Property) Act 2021 Commencement of Special arrangements for stock animals in emergencies.

All the circulars can be found on the OLG's website https://www.olg.nsw.gov.au/circulars/

# FINANCIAL IMPLICATIONS

Nil.

LEGISLATIVE IMPLICATIONS

Nil.

# POLICY IMPLICATIONS

Nil.

**RISK RATING** 

Low.

# ATTACHMENTS

Nil

# 10 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

# 11 CONFIDENTIAL MATTERS

Nil

9 CLOSURE OF MEETING