



# **AGENDA**

## **Ordinary Council Meeting Tuesday, 26 March 2024**

**Date: Tuesday, 26 March 2024**

**Time: 5pm**

**Location: Council Chambers, Market Street Balranald**

**Craig Bennett  
General Manager**

## **BALRANALD SHIRE COUNCIL**

### **AGENDA**

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

#### **LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:**

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

#### **OUR VISION**

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

#### **OUR MISSION**

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

#### **OUR VALUES**

<b>Honesty:</b>	We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
<b>Respect:</b>	We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
<b>Enjoyment:</b>	We will create a pleasant and enjoyable working environment with satisfying jobs.
<b>Teamwork:</b>	We will cooperate and support each other to achieve common goals.
<b>Openness:</b>	We will collaborate openly and provide opportunities to communicate and network regularly with each other.
<b>Leadership:</b>	We will provide a clear strategy and direction and support all to achieve organisational and community goals.
<b>Customer Focus:</b>	We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:  
Tuesday, 26 March 2024 at 5pm

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## 1 OPENING OF MEETING

### Chapter 3. Principles for Local Government

#### *8 Object of principles*

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

#### *8A Guiding principles for councils*

- (1) Exercise of functions generally.

The following general principles apply to the exercise of functions by councils--

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
  - (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
  - (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
  - (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
  - (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
  - (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
  - (g) Councils should work with others to secure appropriate services for local community needs.
  - (h) Councils should act fairly, ethically and without bias in the interests of the local community.
  - (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.
- (2) Decision-making The following principles apply to decision-making by councils (subject to any other applicable law)--
- (a) Councils should recognise diverse local community needs and interests.
  - (b) Councils should consider social justice principles.
  - (c) Councils should consider the long term and cumulative effects of actions on future generations.
  - (d) Councils should consider the principles of ecologically sustainable development.
  - (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (3) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

**Principles of sound financial management***8B Principles of sound financial management*

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following--
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services.

**Integrated planning and reporting principles that apply to councils***8C Integrated planning and reporting principles that apply to councils*

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.

**2 ACKNOWLEDGEMENT OF COUNTRY**

**Acknowledgement of Country**

We pay our respects to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.



**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 20 FEBRUARY 2024**

**File Number:** D24.92221

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Craig Bennett, General Manager

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**OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting held on Tuesday, 20 February 2024 be received and noted.**

**REPORT**

Council held its Ordinary Council Meeting on Tuesday 20 February 2024.

The Minutes of that meeting are now attached for the review and approval of Council, as being a true and correct copy of that meeting.

**ATTACHMENTS**

- 1. Minutes of the Ordinary Council Meeting held on Tuesday, 20 February 2024**



# MINUTES

**Ordinary Council Meeting  
Tuesday, 20 February 2024**

## ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024

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**20 FEBRUARY 2024**

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## ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 20 FEBRUARY 2024 AT 5PM**

**1 OPENING OF MEETING****2 ACKNOWLEDGMENT OF COUNTRY**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Administrator Mike Colreavy

**IN ATTENDANCE:**

Craig Bennett (General Manager), Glenn Carroll (Director of Governance, Business and Community Services), David McKinley (Director of Infrastructure and Planning Services) Adrian Edgcome-Lucas (Project Manager), and Carol Holmes (Senior Executive Assistant).

The General Manager introduced the two (2) new Directors, Mr Glenn Carroll and Mr David McKinley and welcomed them to the Council.

**3 APOLOGIES**

Nil

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON FRIDAY, 22 DECEMBER 2023****RESOLUTION 2024/1**

Moved: Administrator Mike Colreavy

**That the Minutes of the Ordinary Council Meeting held on Friday, 22 December 2023 be received and noted**

**CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024**

**5 DISCLOSURE OF INTEREST** There were no Disclosure of Interests submitted to this meeting.

**6 ADMINISTRATOR MINUTE/REPORT**

**6.1 MAYORAL MINUTE - INVITATION TO JOIN THE COUNTRY MAYORS ASSOCIATION OF NSW INC**

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**RESOLUTION 2024/2**

Moved: Administrator Mike Colreavy

**THAT:**

1. The invitation for the Balranald Shire Council to join the Country Mayors Association of NSW Inc be referred to the newly elected governing body for a decision after the September 14 2024 Local Government Elections.
2. The Country Mayors Association of NSW Inc be advised of the decision in "1" above by the end of February 2024.
3. Council includes \$1,125 in the Draft Budget for the 2024/2025 Financial Year to cover the membership subscription costs so that Council is able to join the Country Mayors Association of NSW Inc, if it subsequently resolves to do so.

**CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024****7 COMMITTEE REPORTS****7.1 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 4 DECEMBER 2023****RESOLUTION 2024/3**

Moved: Administrator Mike Colreavy

That:

1. The Minutes of the Euston Progressive Advisory Committee meeting held on Monday, 4 December 2023 be received and noted; and
2. Council approach Transport for NSW (TfNSW) to investigate if signage (No Truck Parking) can be painted on the road in Cary Street as semi-trailers are still parking there.

**CARRIED**

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**7.2 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON THURSDAY 1 FEBRAURY 2024****RESOLUTION 2024/4**

Moved: Administrator Mike Colreavy

That the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee meeting held on Thursday, 1 February 2024 be received and noted.

**CARRIED**

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**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 REVIEW OF MAYORAL MINUTE - FINANCIAL MANAGEMENT - STATE OF ACCOUNTS WORK****RESOLUTION 2024/5**

Moved: Administrator Mike Colreavy

That Council reviews and notes the information provided in this report.

**CARRIED**

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## ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024

## 8.2 DATE AND TIME FOR ORDINARY COUNCIL MEETINGS

## RESOLUTION 2024/6

Moved: Administrator Mike Colreavy

**That Council adopts the following amended dates, time and location for Ordinary Council Meetings from Friday, 1 March 2024 until Tuesday, 31 December 2024:**

Date	Time	Location
<b>Tuesday, 26 March 2024</b>	5 pm	Balranald Council Chambers
<b>Tuesday, 23 April 2024</b>	5 pm	Balranald Council Chambers
Tuesday, 21 May 2024	5 pm	Balranald Council Chambers
<b>Tuesday, 25 June 2024</b>	5 pm	Balranald Council Chambers
<b>Tuesday, 23 July 2024</b>	5 pm	Balranald Council Chambers
Tuesday, 20 August 2024	5 pm	Balranald Council Chambers
Tuesday, 17 September 2024	5 pm	Balranald Council Chambers
Tuesday, 24 September 2024	5 pm	Balranald Council Chambers
<b>Tuesday, 22 October 2024</b>	5 pm	Balranald Council Chambers
Tuesday, 26 November 2024	5 pm	Balranald Council Chambers
Tuesday, 17 December 2024	5 pm	Balranald Council Chambers

CARRIED

## 8.3 PERFORMANCE IMPROVEMENT ORDER ACTION PLAN

## RESOLUTION 2024/7

Moved: Administrator Mike Colreavy

**That Council endorses the Performance Improvement Order Action Plan as at Sunday, 31 December 2023.**

CARRIED

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024****8.4 REVIEW OF THE GENERAL MANAGER'S INSTRUMENT OF DELEGATION****RESOLUTION 2024/8**

Moved: Administrator Mike Colreavy

That:

1. Council adopts the updated Instrument of Delegation for the person occupying the position of General Manager or Acting General Manager and delegate to the General Manager or Acting General Manager the exercise of Council's powers, functions, duties and authorities contained in legislation, subject to the exclusions specified in the Instrument of Delegation.
2. The updated Instrument of Delegation to the General Manager or Acting General Manager commences on Tuesday, 20 February 2024 and remains in force until specifically altered or revoked by Council.
3. All previous delegations to the General Manager or Acting General Manager be revoked by Council.

**CARRIED**

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**8.5 CURRENT ORGANISATIONAL STRUCTURE AS AT MONDAY, 5 FEBRUARY 2024****RESOLUTION 2024/9**

Moved: Administrator Mike Colreavy

That Council notes the information provided in this report.

**CARRIED**

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**8.6 REQUEST TO WAIVE RENT - MAKERS SHOP****RESOLUTION 2024/10**

Moved: Administrator Mike Colreavy

That Council waives the rent from 1 July 2023 until 30 November 2023 and accepts the Makers Shop vacating the premises at the Theatre Royal from Thursday, 30 November 2023.

**CARRIED**

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**8.7 QUARTERLY BUDGET REVIEW FOR THE PERIOD ENDING 31 DECEMBER 2023****RESOLUTION 2024/11**

Moved: Administrator Mike Colreavy

That Council approve the proposed alterations to the Budget and endorse that the projected financial position of the Balranald Shire Council for the year ending 30 June 2024 as at 31 December, 2023 is considered to be satisfactory.

**CARRIED**

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## ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024

**8.8 DEVELOPMENT CONTRIBUTION PLAN WORKS SCHEDULE****RESOLUTION 2024/12**

Moved: Administrator Mike Colreavy

That Council:

1. Include the following projects, in priority order as identified by the Executive of Chairs Committee, as the Works Schedule of the Draft Development Contribution Plan:
  - (1) Riverfront – complete Riverside Trail;
  - (2) Housing Strategy;
  - (3) Pool and Upgrade Precinct;
  - (4) Active Travel Plan; and
  - (5) Regent Parrot for Euston.
2. Advertisises the Draft Development Contribution Plan for a period of 28 days on Council's media platforms and at least 2 notices published in each of the Riverina Grazier, Swan Hill Guardian and the Robinvale Sentinel newspapers approximately 2 weeks apart.
3. Ensures that the results from the advertising be reported back to the Ordinary Council Meeting which is scheduled for Tuesday, 16 April 2024.

**CARRIED****8.9 DA 17/2024 CHANGE OF USE AND FENCING FOR CRISIS ACCOMMODATION FACILITY CORNER OF MARKET & RIVER ST, BALRANALD****RESOLUTION 2024/13**

Moved: Administrator Mike Colreavy

That Council approve the change of building use and a maximum height 2.4m fence to Lots 1 and 2 Section 12 DP 758048, Corner of Market and River Streets, Balranald as per plans submitted to Council subject to the following conditions:

1. The development authorised by this consent must be carried out in accordance with the conditions of this consent and the listed approved documents:
  - (a) Plan Set 2023-118 Sheets 1 & 2 of 3 (Floor Plan and Elevations)
  - (b) Plan Set 2023-118 Sheet 1 of 1 (Amended Site Plan Showing Fence Elevation)
  - (c) Statement of Environmental Effects

Where there is inconsistency between the Statement of Environmental Effects and supporting documentation and the conditions of approval, the conditions of approval prevail to the extent of inconsistency.

2. No alteration to approved plans and specifications is allowed unless separately approved by Council.
3. All building work shall be carried out in accordance with the provisions of the Local Government Act 1993, the National Construction Code 2022, relevant Australian Standards and the Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.
4. No building materials shall be stored on the road reserve. All deliveries are to be placed immediately behind the property boundary.
5. Suitable hoardings to ensure the protection of the public are to be erected prior to

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024**

commencement of work and maintained during the timeframe of the works.

6. A sign must be erected in a prominent position on the work site showing:
- (a) The name of the principal contractor and a telephone number on which that person may be contacted outside working hours.
  - (b) That unauthorised entry to the work site is prohibited.
- Any such sign must be maintained while the building work is being carried out but must be removed when the work has been completed.
7. All works associated with the implementation / construction of the proposed activity (not operation of the proposal post construction), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:
- Monday to Friday: 7am to 6pm
  - Saturdays: 8am to 1pm
  - Sundays and Public Holidays: no work permitted

The following activities may be carried out in association with construction outside of these hours:

- any works that do not cause noise emissions to be audible at any nearby residences not located on the premises;
- the delivery of materials as requested by Police or other authorities for safety reasons; and
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.

Note: All noise generating activities are subject to the requirements of the Protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent including developers, contractors or their agents from the requirement under the relevant noise control legislation (POEO Act 1997).

8. No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.
9. Any waste or excavated materials removed from the site are to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of Council.
10. The applicant is responsible to ensure that the fence is sited on the allotment as specified on the approved site plan.
11. The applicant is required to ensure that any easements registered over the title to the land are complied with.
12. No second-hand materials are to be used unless separately approved by Council and then made available for inspection prior to use.
13. All external metal cladding shall be of suitable colour and finish so as not to cause reflection or glare.
14. Any damage to Council's infrastructure or other services is the full responsibility of the proponent.
15. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
- Not further harm the object;
  - Immediately cease all work at the particular location; and

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024**

- Secure the area so as to avoid further harm to the Aboriginal object.
- Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location
- Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.

**16. Vegetation Buffer**

1. A 1.1m wide multilayered vegetative screen buffer must be planted to the Market Street frontage to provide screening of the Colourbond fence.
2. This buffer must be planted to maximise visibility for vehicles exiting neighbouring premises and using the Market and River Street intersection.
3. Vegetation shall have non-intrusive root systems to protect underground assets.
4. The planting must be completed within 6 months of the date of commencement of works.
5. The proponent must maintain this vegetative buffer during the life of the proposal.

**Condition reason:** To protect the amenity of neighbouring properties.

**CARRIED**

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**PART B – ITEMS FOR INFORMATION****9 GENERAL MANAGER'S REPORTS****9.1 MONTHLY INVESTMENTS REPORT****RESOLUTION 2024/14**

Moved: Administrator Mike Colreavy

**That Council receives and notes the information provided in this report.**

**CARRIED**

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**9.2 MONTHLY INVESTMENTS REPORT****RESOLUTION 2024/15**

Moved: Administrator Mike Colreavy

**That Council receives and notes the information provided in this report.**

**CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024****9.3 REPORT ON FINANCIAL INFORMATION AS AT 31 JANUARY 2024****RESOLUTION 2024/16**

Moved: Administrator Mike Colreavy

**That Council receives and notes the financial information contained in this report for the period ending, 31 January 2024****.CARRIED**

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**9.4 REPORT ON FINANCIAL INFORMATION AS AT 31 DECEMBER 2023****RESOLUTION 2024/17**

Moved: Administrator Mike Colreavy

**That Council receives and notes the financial information contained in this report for the period ending Sunday, 31 December 2023.****CARRIED**

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**9.5 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 DECEMBER 2023****RESOLUTION 2024/18**

Moved: Administrator Mike Colreavy

**That Council receives and notes the information contained within this report.****CARRIED**

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**9.6 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 JANUARY 2024****RESOLUTION 2024/19**

Moved: Administrator Mike Colreavy

**That Council receives and notes the information contained within this report.****CARRIED**

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**9.7 OUTSTANDING DEBTORS AS AT 31 DECEMBER 2023****RESOLUTION 2024/20**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024****9.8 OUTSTANDING DEBTORS AS AT 31 JANUARY 2024****RESOLUTION 2024/21**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.9 GRANT FUNDED PROJECTS STATUS UPDATE****RESOLUTION 2024/22**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.10 QUARTERLY TOURISM REPORT****RESOLUTION 2024/23**

Moved: Administrator Mike Colreavy

**That the report be received and noted****CARRIED**

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**9.11 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT****RESOLUTION 2024/24**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.12 ENGINEERING UPDATE FOR DECEMBER 2023 AND JANUARY 2024****RESOLUTION 2024/25**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**ORDINARY COUNCIL MEETING MINUTES****20 FEBRUARY 2024****9.13 OUTSTANDING ACTIONS AS AT FRIDAY, 16 FEBRUARY 2024****RESOLUTION 2024/26**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.14 MEETINGS ATTENDED BY THE ADMINISTRATOR, THE GENERAL MANAGER AND THE DIRECTORS****RESOLUTION 2024/27**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**9.15 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT****RESOLUTION 2024/28**

Moved: Administrator Mike Colreavy

**That the report be received and noted.****CARRIED**

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**10 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

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## ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024

**11 CONFIDENTIAL MATTERS****RESOLUTION 2024/29**

Moved: Administrator Mike Colreavy

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**11.1 Tender VP 280968 - Euston Recreation Reserve Football Club - Field Refurbishment**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**11.2 Tender VP 391887 - Balranald Lions Park Redevelopment**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**11.3 Tender VP 397271 - Balranald Discovery Centre Extension**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**11.4 Tender VP 384929 - Euston Recreation Reserve - Netball Precinct**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED****RESOLUTION 2024/30**

Moved: Administrator Mike Colreavy

That Council moves out of Closed Council into Open Council and the General Manager advise that Council adopted the Recommendations of the Confidential Report, being;

**11.1 Tender VP 280968 - Euston Recreation Reserve Football Club - Field Refurbishment**

**That Council approves the tender received from Equipment Solutions Plus Pty Ltd for the Euston Recreation Reserve Football Club Field Refurbishment for the amount of \$798,730 (exclusive of GST).**

**11.2 Tender VP 391887 - Balranald Lions Park Redevelopment**

**That Council approves the tender received from Equipment Solutions Plus Pty Ltd for the Balranald Lions Park Redevelopment for the amount of \$955,594.50 (excluding GST).**

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**ORDINARY COUNCIL MEETING MINUTES**

**20 FEBRUARY 2024**

**11.3 Tender VP 397271 - Balranald Discovery Centre Extension**

That Council approves the tender received from Beechworth Cabinets & Joinery Pty Ltd for the Balranald Discovery Centre Extension for the amount of \$600,000 (excluding GST).

**11.4 Tender VP 384929 - Euston Recreation Reserve - Netball Precinct**

That Council approves the tender received from Equipment Solutions Plus Pty Ltd for the Euston Recreation Reserve - Netball Precinct for the amount of \$716,750 (exclusive of GST).

**CARRIED**

The Meeting closed at 6pm.

The minutes of this meeting were confirmed at the Council Meeting held on 26 March 2024.

.....  
**ADMINISTRATOR**

.....  
**GENERAL MANAGER**

**5 DISCLOSURE OF INTEREST****6 ADMINISTRATOR MINUTE/REPORT****6.1 ADMINISTRATOR MINUTE - VICE REGAL VISIT 13 & 14 MARCH 2024**

**File Number: D24.92817**

**Reporting Officer: Mike Colreavy, Administrator**

**Responsible Officer: Mike Colreavy, Administrator**

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**ADMINISTRATOR RECOMMENDATION**

**That the Administrator's Minute be received and noted.**

**REPORT**

I wish to record a very important occasion for the Balranald Shire that occurred on Wednesday, 13 and Thursday, 14 March 2024 as follows:

The Balranald Shire was visited by Her Excellency, The Honourable Margaret Beazley AC KC, Governor of New South Wales. She was accompanied by her husband Mr Dennis Wilson as part of an official visit to the wider region. While in Balranald Shire, Her Excellency attended three official functions that were facilitated by Council and several other meetings and inspections arranged directly with local horticultural and mining businesses, as well as school and agricultural interest groups. All of these visits and meetings were at the request of Her Excellency's office.

Her Excellency's tour started with a long visit to the Mungo National Park on the evening of 13 March, where she was welcomed to Country by elders of the traditional owners' groups and participated in a sunset tour conducted by National Parks & Wildlife Service Rangers.

Also in attendance were the Mayor and General Manager of the Wentworth Shire Council, Cr Daniel Linklater and Mr Ken Ross.

The following day, (14 March 2024), Her Excellency met for lunch with members of Balranald Shire Council's Strengthening Community Access, Inclusion & Wellbeing Advisory Committee (**SCAIWAC**) and the Growing Business, Industry & Tourism Advisory Committee (**GBITAC**). The Chairs of both Advisory Committees, Mrs Rachael Williams and Mr Iain Lindsay Field informed Her Excellency about their respective Committees' initiatives and those that were present then had a two-way exchange of ideas with her. Also in attendance was Ms Julie Jewell representing Mrs Helen Dalton MP and local member.

Later, Her Excellency met over dinner, with the Kyalite Progress Association (**KPA**), led by Chair Gavin Spinks, for a similar exchange of information, ideas and concerns affecting Kyalite.

Having signed the original proclamation in 2020 that brought Balranald Shire's period of Administration into effect, Her Excellency was interested in Council's progress since then and its readiness for a democratically elected governing body to be restored at the September 2024 local government elections. I am very confident that what she saw and the calibre and attitude of the local people that she met during her visit impressed Her Excellency very much and that she will carry positive impressions of the Shire and its people with her back to Macquarie Street.

A long list of people was involved in the arrangements for the Governor's visit. My appreciation is extended to the General Manager of the Balranald Shire Council, Mr Craig Bennett for ensuring the visit went off seamlessly and to those of his staff who arranged the events or assisted in some way. It was a credit to everyone involved.

**ATTACHMENTS**

**Nil**

## 7 COMMITTEE REPORTS

7.1	<b>BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON 29 NOVEMBER 2023</b>
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File Number: D24.92957

Reporting Officer: Carol Holmes, Senior Executive Assistant

Responsible Officer: Craig Bennett, General Manager

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### COMMITTEE RECOMMENDATION

**That The Minutes of the Balranald Beautification Advisory Committee meeting held on Wednesday, 29 November 2023 be received and noted.**

### PURPOSE OF REPORT

To update Council on the Balranald Beautification Advisory Committee (**BBAC**) meeting that was held on Wednesday, 29 November 2023.

### REPORT

The BBAC held a meeting in the Council Chambers on Wednesday, 29 November 2023.

There were no additional recommendations in addition to the minutes being received and noted by Council from this meeting.

**Attachment 1** details what was discussed at the meeting.

### ATTACHMENTS

1. **BBAC Minutes - November 2023**

**Balranald Shire Council Beautification Advisory Committee  
Minutes of Meeting held at the Balranald Shire Council Chambers.  
Wednesday 29<sup>th</sup> November 2023**



**Meeting Opened with Acknowledge of Country recited by Toni Tyrer – Chairperson of the Balranald Shire Council Beautification Advisory Committee – at 14:02hrs.**

**Present:** Gaye Renfrey, Val Bradbury, Sue Morton, Toni Tyrer – Chairperson, Lea Lawrie, Penny Jolliffe and Karen Norfolk – Secretary.

**Shire Representatives:** Connie Mallet – Tourism, Communications and Events Coordinator, Mike Colreavy – Administrator and Adrian Edgcome-Lucas – Acting Director of Infrastructure & Planning Services.

**Apologies:** Lynne Carter and Craig Bennett – BSC General Manager.

**Minutes Read and Accepted:** Moved by Sue Morton and Seconded by Val Bradbury.

**Business Arising from Previous Minutes:**

- There are seats up the Depot that can be used wherever the BBAC wants seating put around Balranald and maybe at Euston.
- Connie Mallet suggested that the BBAC do a walk through the Discovery Centre with her to find a new location for the Discovery Centre Frog on Seat and Sign.
- Mike Colreavy reminded the Committee about next year's Shire Elections and that the nominations for the Australia Day Awards are closing soon.
- Christmas Decorations are on their way from Western Australia. Karen Norfolk ended up going with Land Transport, as they were the cheapest to deliver the Decorations to Balranald. Karen to chase up the Invoice from Land Transport.
- Lea Lawrie approached Daniel Woolhouse about maintenance to the White Crosses at the Cemetery. Lea has not heard back from Daniel.

**CORRESPONDENCE IN:**

- Email from Connie Mallet – re: Freight for Christmas Decorations.
- Email from GKR WA Sales – re: Quote for Delivery of Christmas Decorations to Balranald, NSW.
- Email from Carol Holmes – BBAC Minutes.
- Email from Craig Bennett – re: BBAC Meeting.
- Email from Connie Mallet – URGENT! – Pricing to have the Christmas Decorations shipped to Balranald.
- Email from Connie Mallet – FW: Urgent Update and additional costs as at December 1. J/N 16449.
- Email from Grant Bird – re: Urgent Update and additional costs as at December 1. J/N 16449.

**CORRESPONDENCE OUT:**

- Email to Connie Mallet – re: Freight for Christmas Decorations.
- Email to GKR WA Sales – Quote for Delivery of Christmas Decorations to Balranald, NSW.
- Email to GKR WA Sales – re: Quote for Delivery of Christmas Decorations to Balranald, NSW.
- Email to Carol Holmes – BBAC October Minutes.
- Email to BBAC Members & Shire Representatives – BBAC Meeting.
- Email to Land Transport – Quote for Freight.
- Email to Land Transport – re: Quote for Freight.
- Email to Grant Bird – re: Urgent Update and additional costs as at December 1. J/N 16449.
- Email to Land Transport – re: Quote for Freight.
- Email to BBAC Members & Shire Representatives – Christmas Decorations.
- Email to BBAC Members & Shire Representatives – BBAC Meeting and Agenda.

Moved by Karen Norfolk and Seconded by Penny Jolliffe.

**BALRANALD BEAUTIFICATION FINANCIAL STATEMENT:**

- Same as last meeting.

**Balranald Shire Council Update:**

- Adrian Edgcome-Lucas is still getting pressured by Essential Energy in regards to the trees down the Main Street. Adrian to make contact with the Arborist that Penny Jolliffe has spoken about before, to come up with a Management Plan for the Main Street Trees and present to Essential Energy.
- The watering system down the Main Street has had maintenance done to it. Adrian Edgcome-Lucas will look into the watering system down Moa Street (near Race Course).
- The Ben Scott Memorial Bird Walk will be cleaned up once the water from the 2022/2023 Floods has disappeared (hopefully in two weeks' time from this meeting). Maybe look at a Grant to do new signage.

**WINDMILL PROJECT UPDATE:**

- NIL

**COMMITTEE PRIORITIES:**

- See Rolling Action Plan.

**RECOMMENDATIONS:**

- NIL

**ITEMS WITHOUT NOTICE:**

- Need to sort out a day and time to put the Christmas Tree and its Decorations at the Discovery Centre.
- Need to add the Old Bank Building to the Rolling Action Plan, so the Shire and Committee can chase up to what is happening with the Building. Also need to get the issue about Handicap Parking added to the Rolling Action Plan.
- New Directors will be starting early next year. Adrian Edgcome-Lucas will be staying to help with upcoming and future projects for both Balranald and Euston.
- Karen Norfolk to email Fiona Scoleri to get her to send out an updated Rolling Action Plan for the BBAC.

**Next Meeting:** Monday 26<sup>th</sup> February 2024.

**Meeting Closed:** 15:25pm

**7.2 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY 26 FEBRUARY 2024**

**File Number:** D24.92771  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Craig Bennett, General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

To provide Council with an update on the Euston Progressive Advisory Committee (**EPAC**) Meeting held on Monday, 4 December 2023.

**COMMITTEE RECOMMENDATION**

**That the Minutes of the Euston Progressive Advisory Committee meeting held on Monday, 26 February 2024 be received and noted.**

**REPORT**

The EPAC held a meeting on Monday, 26 February 2024 at the Euston Club.

There were no additional recommendations made by the committee to Council in addition to the minutes being received and noted by Council from this meeting.

**Attachment 1** details what was discussed at the meeting.

**ATTACHMENTS**

- 1. Minutes - Euston Progressive Advisory Committee - 26 February 2024**

**MEETING MINUTES OF THE EUSTON ADVISORY COMMITTEE MEETING HELD ON Monday 26<sup>th</sup> February 2024.**



CHAIR: Guy Fielding  
 MINUTES OFFICER: Santina Zappia

AGENDA ITEM	DISCUSSION
1.	Meeting Open: 5.35pm Attendees:
	<p><b>COMMITTEE MEMBERS</b>                      Guy Fielding                      Louie Zaffina                      Rusty Roberts                      Teresa Garreffa                      Glen Stewart                      Santina Zappia</p> <p><b>COUNCIL –</b>                      Connie Mallett (Community Projects)                      Adrian Edgcome-Lucas (Acting Director of Infrastructure &amp; Planning Services)                      Glen Carroll (Director of Governance, Business &amp; Community Services)                      David McKinley (Director of Infrastructure &amp; Planning Services)                      Rachael Williams (Local Logic Place)</p> <p><b>GUESTS</b></p>
2.	Welcome of country:
3.	<p><b>Apologies:</b>                      Craig Bennett (General Manager)                      Gray Woodhead</p>
4.	<p><b>Agenda Item: Rachael Williams Report.</b>                      Euston Progressive Advisory Committee – Balranald Shire Council Economic Development Strategy discussion group 26th Feb 2024, Euston Club Board Room, 5:30-6:30pm Present: Guy Fielding (Chair EPAC), Glenn Stewart, Rusty Roberts, Louie Zaffina, Teresa Garreffa, Santina Zappia (all EPAC), Mike Colreavy, Glenn Carroll, David McKinley and Connie Mallett (all Balranald Shire Council), Rachael Williams (Local Logic Place)</p> <p>1. What are the Economic Development ‘success stories’ that have happened / are happening in the Shire area? Hort / viticulture</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Export philosophy.</li> <li><input type="checkbox"/> Crimson Seedless table grapes – are renowned as specific to here – removing these plantings in California because of this (they cannot get the colour we do) – Euston / Rob provides 70%+ for the Aust table grape industry.</li> <li><input type="checkbox"/> Almonds *80% exported.</li> <li><input type="checkbox"/> BSC is the last area for possible expansion in the Almond industry (Lucas Almonds / Brightlight Almonds– processing at Liparoo Plant but their new orchard has been planted north of Euston.</li> <li><input type="checkbox"/> CMV process 95% of Australia’s Pistachios (on Vic side) – there was a</li> </ul>

**MEETING MINUTES OF THE EUSTON ADVISORY COMMITTEE MEETING HELD ON Monday 26<sup>th</sup> February 2024.**



	<p>recognised risk if this processing plant was to be damaged / destroyed and a second \$28M plant has been built at Robinvale.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Pistachio plantations are expected to increase at Kyalite.</li> <li><input type="checkbox"/> Lamattina's is moving into Pistachios too thus building the industries viability on both sides of the river.</li> <li><input type="checkbox"/> Most growth in Hort is in NSW</li> <li><input type="checkbox"/> Euston Club – full and buzzing – international guests</li> <li><input type="checkbox"/> The area is buzzing – need a supermarket on this side of the river.</li> <li><input type="checkbox"/> Itinerant workforce – horticulture – almonds, grapes, carrots. Workforce is large in size and critical to the area's success.</li> <li><input type="checkbox"/> Lake Benanee <input type="checkbox"/> Mines – although there is water pressure with Mineral sands use 10-15G of water at each plant.</li> <li><input type="checkbox"/> Iluka will be in full production in 2025 (Balranald) - Euston mine is much further off.</li> <li><input type="checkbox"/> Huge seam of Minerals sands @ Euston – 74kms – will last for years.</li> <li><input type="checkbox"/> Renewable energy</li> <li><input type="checkbox"/> Southwest Renewable Energy Zone (REZ) - this area has the least resistance to renewable energy infrastructure – farmers are wanting it to happen, especially across the marginal farming areas.</li> <li><input type="checkbox"/> Euston Primary School is a success.</li> <li><input type="checkbox"/> Euston Preschool has had a new build which has added to the amenity value for families.</li> </ul> <p><b>2. What are the strengths / assets of your Shire area which support and facilitate Sustainable Economic Development? (natural, built, human, other)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Euston Club – has led the building of motels, cabins, housing for employees etc.</li> <li><input type="checkbox"/> Cultural significance of middens and scar tree etc near river at Euston Club. Club worked to ensure people were not free camping down here and jeopardising these items. There are over 700 cultural sites in the RE region.</li> <li><input type="checkbox"/> The Murray River</li> </ul> <p><b>3. What are the weaknesses / challenges your Shire area faces which might hold back Sustainable Economic Development? (natural, built, human, other)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Housing – shortages of housing at all levels, to meet the range of consumer needs.</li> <li><input type="checkbox"/> People want to be here, but we need the infrastructure and services to stack around this.</li> <li><input type="checkbox"/> Priorities roads list developed by EPAC.</li> <li><input type="checkbox"/> Feeling of having no voice</li> <li><input type="checkbox"/> People want to live and age well in our community, so we need aged care services.</li> <li><input type="checkbox"/> Health services</li> <li><input type="checkbox"/> All growers used to have their own pickers accommodation, but this has become more difficult for OHS reasons – so this workforce is forced to find accommodation in Robinvale and Euston, adding to the housing shortage. Can this housing be re-established on blocks? Ray Mitchell in planning may be able to answer this. But there tend to be significant impediments to this.</li> <li><input type="checkbox"/> The LEP (Local Environmental Plan) will dictate what can happen on individual parcels of land.</li> </ul>
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**MEETING MINUTES OF THE EUSTON ADVISORY COMMITTEE MEETING HELD ON Monday 26<sup>th</sup> February 2024.**



	<ul style="list-style-type: none"> <li><input type="checkbox"/> Connection to sewerage is important.</li> <li><input type="checkbox"/> Euston Caravan Park is now full of permanent residents – turning away tourists.</li> <li><input type="checkbox"/> True Census of Robinvale Euston – Thus limiting extra funding for Government Services</li> </ul> <p><b>4. What are the opportunities / emerging trends across your Shire area which will attract / facilitate Sustainable Economic Development?</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Tourism – opportunity for growth in this space – especially along the river</li> <li><input type="checkbox"/> Larger retail focus on the Euston side of the river</li> <li><input type="checkbox"/> Proposal to build a 24-hour services station – RTA will not give him a left hand turn off from Mildura – Steve Saunders</li> <li><input type="checkbox"/> Fuel all hours.</li> <li><input type="checkbox"/> Renewables</li> <li><input type="checkbox"/> Mining</li> <li><input type="checkbox"/> Agritourism, Wineries / cellar doors etc. – noted that during the busy times such as harvest when tourists might have an interest farms are NOT the place to have extra people, raises inefficiency and OHS issues</li> </ul> <p><b>Are there Low Hanging fruit?</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Amenity and services</li> <li><input type="checkbox"/> Drs – otherwise older people move to Mildura or further away.</li> <li><input type="checkbox"/> Service Station – 24-hour.</li> <li><input type="checkbox"/> Promotion for people to move here.</li> <li><input type="checkbox"/> Representation for Euston – Councilor Elections, deliberative strategy to ensure this happens.</li> <li><input type="checkbox"/> Council must ensure that decisions are fair –</li> <li><input type="checkbox"/> Tourism and signage <input type="checkbox"/> Visitor guide development</li> <li><input type="checkbox"/> Visitor Economy – promote as a destination of choice as well as getting people who are passing through to stay longer.</li> <li><input type="checkbox"/> Tourism promotion and destination management – Connie developing a website atm.</li> <li><input type="checkbox"/> Cross border "backbone" – looking to formalise next few months – Robinvale Euston Workforce Network (REWN)</li> <li><input type="checkbox"/> A collaboration of key stakeholders to educate RE community about the importance of completing the 2026 Census – discussions have started in Feb 24. Better funding for Robinvale services enhances Euston residents to access these strengthened services.</li> </ul> <p><b>5. What factors outside the control of your Shire area might threaten its ability to capitalise on strengths and / or opportunities?</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Regulations and red tape</li> <li><input type="checkbox"/> OHS barriers to agritourism.</li> <li><input type="checkbox"/> Club RV Park (established in 2007) cost about \$1M to develop. The Club owns 1 lot and lease 2 other portions from Crown Lands. Guy has just been advised they can no longer park vehicles on the Crown Lands lots because of their potential cultural significance. Crown Lands have advised Guy he must work with Barkindji to negotiate use of the land.</li> </ul> <p><b>What must happen in the next 5-10 years to fulfill your 20-year Vision for Euston?</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Supermarket</li> </ul>
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**MEETING MINUTES OF THE EUSTON ADVISORY COMMITTEE MEETING HELD ON Monday 26<sup>th</sup> February 2024.**



	<ul style="list-style-type: none"> <li><input type="checkbox"/> Aged Care</li> <li><input type="checkbox"/> Swimming pool / Splash Park</li> <li><input type="checkbox"/> Housing / forms of accommodation – having land developed as a residential Zone.</li> <li><input type="checkbox"/> Industrial / Commercial Zoning</li> <li><input type="checkbox"/> Things for children and youth – upgrade of Rec ground, sport, and cultural activity</li> <li><input type="checkbox"/> Keeping locals</li> <li><input type="checkbox"/> High quality education</li> <li><input type="checkbox"/> Hort / renewables / mineral sands – come, some are great, some are not – I would like to see a vision where industry has a lot more input – legacy into our communities. Strategically lobbying for childcare, housing etc. Industry needs to have skin in the game to change this. They need to make meaningful commitments to our community that makes a difference. Must have a structure or mechanism that is capitalising on this – a fund or a foundation.</li> <li><input type="checkbox"/> Council – put something in the paper right now and say – we’re fixing this oval up. Give the town something positive to talk about in this space. Get people excited. Media promotion etc.</li> <li><input type="checkbox"/> Bates’s development is full with Robinvale people – but there are complaints about water pressure, median strips are still bare, no grass. The children’s playground ‘site’ is a bare paddock full of 3 corner jacks and NO PLAYGROUND EQUIPMENT. The area needs love and care AND INFRASTRUCTURE.</li> <li><input type="checkbox"/> There are table grape farms here for sale that are residential zoned (30 acres that is currently for sale) another 80 acres is zoned residential that may come on the market soon. These are along the highway (opposite the footy oval)</li> <li><input type="checkbox"/> We do have an industrial area zoned as well – this is where the services station would go.</li> <li><input type="checkbox"/> Is there formal town planning? Outline in the Euston settlement strategy – challenge of living nearby a working farm – sprays etc.</li> </ul> <p>EPAC Priority list – developed in 2020 when EPAC formed and re-endorsed at their June 2022 meeting – EPAC would want to see all completed within the next 20 years.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Entry to Euston - upgrading the roundabout, water tower, (Regent parrot mural),</li> </ul>
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**MEETING MINUTES OF THE EUSTON ADVISORY COMMITTEE MEETING HELD ON Monday 26<sup>th</sup> February 2024.**



	<p>signage.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Sewerage and water</li> <li><input type="checkbox"/> Asset management planning-including explicit criteria, asset classes/adjusted for population growth.</li> <li><input type="checkbox"/> Identify areas for residential growth.</li> <li><input type="checkbox"/> Economic development strategy for Euston-Robinvale</li> <li><input type="checkbox"/> Netball/Basketball courts</li> <li><input type="checkbox"/> Euston Branding-river, heritage, and Regent parrots</li> <li><input type="checkbox"/> Footpaths</li> <li><input type="checkbox"/> Upgrading bus route roads</li> <li><input type="checkbox"/> Euston Forest eco-trail - walking and bike riding</li> <li><input type="checkbox"/> Tourism strategy including developing new products.</li> <li><input type="checkbox"/> Access to Council - scheduling a Council meeting, regular/predictable staff visits, contact details.</li> <li><input type="checkbox"/> displayed at the new Post office.</li> <li><input type="checkbox"/> Promoting Euston - voucher booklet or pamphlet</li> <li><input type="checkbox"/> Water park - Fountains, water play equipment.</li> <li><input type="checkbox"/> Upgrade the Max Willis Park.</li> <li><input type="checkbox"/> Identify and enhance heritage assets - eucalyptus oil factory, courthouse.</li> <li><input type="checkbox"/> Revitalize iconic local events - New Year's Eve (fireworks display on riverfront)</li> <li><input type="checkbox"/> Vocational training opportunities</li> <li><input type="checkbox"/> Education and vocational training – Workforce (Grow your Own)</li> </ul>
<p><b>5.</b></p>	<p><b>Confirmation of minutes: No meeting In January</b></p> <p>Moved: Louie Zaffina                      Seconded: Teresa Garreffa</p>
<p><b>6.</b></p>	<p><b>Business arising from minutes</b></p> <ul style="list-style-type: none"> <li>• December 2023 recommendation to Council, to approach Transport NSW regarding No parking sign painted on Cary St- David to investigate it.</li> <li>• Teresa has contacted Signs Plus (regarding google maps)- waiting for a response.</li> <li>• Lock Road- Council have spoken to Gray, work in progress.</li> <li>• Rusty still looking for suitable chairs and tables for Club rooms at Recreation Reserve</li> <li>• Mike congratulated Paula and helpers for organizing Australia Day</li> </ul> <p><b>The updates for the Priority List from this meeting are in RED.</b></p> <p>2: Traffic calming measures – Bertram &amp; Taylor Roads – Redesigning speed humps- Adrian to follow up <b>Waiting on community feedback</b></p> <p>3: Kilpatrick Road –will be done by contractors <b>Hoping to commence in April</b></p> <p>6: Regent Parrots – <b>Connie is meeting with Adrian Wells Will discuss in workshop</b></p> <p>7: Shire Office in Euston – Craig is looking into options, maybe a new council noticeboard with council related information board and list of council staff contacts. <b>Still in Progress</b></p> <p>14: Water Treatment Plant – Adrian reported (as emailed on Tuesday 19<sup>th</sup> of September 2023) that BSC has engaged the services of Brian Ebery, an experienced water/wastewater/drainage consultant from Swan Hill, to work with the team on mitigating risk in this area of operations. He will be working on strategic utility improvements to all areas with more information to be provided to EPAC in the coming weeks on the initiatives being implemented. Adrian informed the committee that there is also project funding available for these upgrades. <b>Still in progress</b></p> <p>15: Tourist Signage – Files to be searched for previous work completed on this item. Truck parking signs will go up this week. <b>2 new signs in depo- Adrian to follow up Signs have gone up.</b></p> <p>16: Netball/Basketball Courts – Project works to commence. Closing date for quotes is 13<sup>th</sup> November 2023.</p>

**MEETING MINUTES OF THE EUSTON ADVISORY COMMITTEE MEETING HELD ON Monday 26<sup>th</sup> February 2024.**



Tenders are closed, now goes to December council meeting to be signed off Hoping to commence in April.

20: Eucalyptus Oil Factory – Remains a targeted opportunity on the Rolling Action Plan. Rusty discussed this as a possible attraction that would draw tourism to the area. No Change

22: Anderson Park Playground – Discussion was had on improvements across all parks and median strips (27/33/62/63/75) in Euston including the construction of a new playground in Bate’s Development, which was part of the original plan for this residential estate. Mike commented that funding leftover from allocations to current Euston projects would be available for this. No Change Waiting on Funding

34: House in Perry St – Ray will send another order issue. Still trying to get into contact with owners In progress.

38 Euston Recreation Reserve Upgrades – Adrian discussed a revisit to the original plans and costs for this entire area including car parking, entrance to the ground, amenity blocks, seating, and oval upgrades. Quotes will close 13<sup>th</sup> November 2023. Tenders are closed In working progress

42: House Street numbers painted on kerbs – For individual residents to take action if desired. REBA spoke on this topic at their most recent meeting also. Adrian & Craig to investigate it.

47: Wharf accessibility for houseboats – Remains a targeted opportunity. Going on Rolling Action Plan.

48: Footpaths – Funding available for more footpaths to be installed throughout Euston where required. Adrian to follow it up. Adrian put a proposal to Euston Co-Op In Progress

51: Entry to Euston – Signage and beautification requirements still high on list of priorities. Work still to be done in this area. Of note is the “ugly mounds” coming into town still. Refer to item 15. Adrian to investigate what trees can replace gums. Council talking to NSW representative.

52: Water Tower Regent Parrot Mural – Remains a targeted opportunity on the Rolling Action Plan.

59: Remain relevant for continuous updates on the ECO Trail, Euston Forest ECO trail

64: Euston Courthouse – Bev Harbison from the Historical Society provided a letter to EPAC that was given to BSC on keeping this building maintained. Adrian to follow up. The council is waiting on for a response.

88: Euston Post Office Gutter/footpath – Need to be more specific, Adrian will ask Matt Fisher. Survey needs to be done To go on Rolling Action Plan

92: New lease agreement for Euston Recreation Grounds – still in progress

93: Euston Rec Rooms, maintenance – Peter Mattschoss to take care of. Internal doors still need to be repaired. Waiting to be repaired.

97: Break and enters at Euston Club rooms – camera’s may need to be installed, Adrian to follow up. David to follow up, to be put on Rolling Action Plan

106: Tennis court at River Front – Courts will be going ahead with the grant money from Euston Club \$83000.00 Starting in April

131: Euston Recreation Reserve Upgrade – Council has put this out for tender, closing date 18<sup>th</sup> October. Going to council to engage contractor Has been approved by Council-tender has been awarded.

<b>7.</b>	<b>Correspondence</b>
	Christmas Card from Wind Lab Safety Improvement Plan at Euston

**MEETING MINUTES OF THE EUSTON ADVISORY COMMITTEE MEETING HELD ON Monday 26<sup>th</sup> February 2024.**



<b>8.</b>	<b>Items Without Notice</b>
<p>Louie – Questioning location of speed humps from Traffic Management Plan                  Rusty – Do Council do donations for different functions?                  Teresa – Can Council collect email addresses, so information can be emailed out to residents?                  Mike – Information sessions will be coming up soon for nomination of councillors.</p> <p>Connie wants to make our next meeting a workshop for the Rolling Action Plan, so we can put timeline in place and if there is anything else to add to the wish list. All present agreed.</p>	
<b>9.</b>	<b>MEETING CLOSED 8.05 - Next Meeting – 5.30pm Monday 25<sup>th</sup> March 2024 at Euston Club</b>

<b>7.3 GROWING BUSINESS INDUSTRY AND TOURISM ADVISORY COMMITTEE MEETING HELD ON THURSDAY, 15 FEBRUARY 2024</b>
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**File Number:** D24.93000

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Craig Bennett, General Manager

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### COMMITTEE RECOMMENDATION

**That the Minutes of the Growing Business Industry and Tourism Advisory Committee meeting held on Thursday, 15<sup>th</sup> February 2024 be received and noted.**

### REPORT

The Growing Business Industry & Tourism Advisory Committee (**GBITAC**) held a meeting on Thursday, Thursday, 15<sup>th</sup> February 2024 in the Council Chambers.

There were no additional recommendations made by the committee to Council in addition to the minutes being received and noted by Council from this meeting.

**Attachment 1** details what was discussed at the meeting.

### ATTACHMENTS

- 1. Minutes - GBITAC Meeting - February 2024**

**MEETING MINUTES**  
**GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE**  
**15<sup>th</sup> February 2024**



CHAIR: Peter Lawler

MINUTES OFFICER: Simone Carmichael

AGENDA ITEM	DISCUSSION														
1.	Meeting Open: 5:38pm Attendees:														
	<p><b>COMMITTEE MEMBERS (Quorum = 5, half plus one)</b></p> <table> <tr> <td>✓ Iain Lindsay-Field (Chair)</td> <td>✓ Peter Lawler</td> </tr> <tr> <td>✓ Simone Carmichael (Secretary)</td> <td>✗ Sam Papa</td> </tr> <tr> <td>✗ Guy Fielding</td> <td>✗ Eyan Ingles</td> </tr> <tr> <td>✓ Dianne Williams</td> <td>✓ German Ugarte</td> </tr> </table> <p><b>COUNCIL</b></p> <table> <tr> <td>✓ Craig Bennett (BSC GM)</td> <td>✗ Mike Colreavy (BSC Administrator)</td> </tr> <tr> <td>✓ David McKinlay (BSC Director of Infrastructure and Planning Services)</td> <td>✓ Glenn Carroll (BSC Director of Governance, Business and Community)</td> </tr> <tr> <td>✓ Connie Mallet (BSC Tourism, Communication &amp; Events Coordinator)</td> <td></td> </tr> </table> <p><b>GUESTS</b></p>	✓ Iain Lindsay-Field (Chair)	✓ Peter Lawler	✓ Simone Carmichael (Secretary)	✗ Sam Papa	✗ Guy Fielding	✗ Eyan Ingles	✓ Dianne Williams	✓ German Ugarte	✓ Craig Bennett (BSC GM)	✗ Mike Colreavy (BSC Administrator)	✓ David McKinlay (BSC Director of Infrastructure and Planning Services)	✓ Glenn Carroll (BSC Director of Governance, Business and Community)	✓ Connie Mallet (BSC Tourism, Communication & Events Coordinator)	
✓ Iain Lindsay-Field (Chair)	✓ Peter Lawler														
✓ Simone Carmichael (Secretary)	✗ Sam Papa														
✗ Guy Fielding	✗ Eyan Ingles														
✓ Dianne Williams	✓ German Ugarte														
✓ Craig Bennett (BSC GM)	✗ Mike Colreavy (BSC Administrator)														
✓ David McKinlay (BSC Director of Infrastructure and Planning Services)	✓ Glenn Carroll (BSC Director of Governance, Business and Community)														
✓ Connie Mallet (BSC Tourism, Communication & Events Coordinator)															
2.	<b>Acknowledgement of country:</b> Iain L-F														
3.	<b>Apologies:</b> Guy F, Sam P, Mike C.														
4.	<b>Disclosures of Interest:</b> NIL														
5.	<b>Confirmation of November meeting minutes.</b>														
	Minutes accepted without changes. Moved: Dianne Secinded: Iain														
6.	<b>Business arising from minutes</b>														
	<p>Motion from Nov meeting regarding Guy's unavailability to attend meetings on Thursdays. Iain emailed Guy who has indicated he is available to attend GBITAC meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month. Iain has asked Carol if the chambers are free then. Craig indicated Mike is not in Balranald in the first week of the month.</p> <p><b>ACTION: Craig to follow up with Carol re chamber availability and inform Iain, tentative next meeting date Wed March 20.</b></p> <p>Action from Nov meeting - around the per MW/hr community contribution levy from renewable projects. Craig advised the Draft State Government Guidelines have been released for comment and that the proposed community levy was favorable.</p> <p>Recommendation to Council from Nov meeting - The GBITAC requested that copies of the current Discovery Centre design plans be distributed to the committee members. These were emailed to Iain by Carol on the 23 Nov. Iain forwarded them to the committee at the Feb meeting. The tenders received will be going to the next council meeting for consideration. The Discovery Café lease has been finalized with new lessees doing well.</p>														

## MEETING MINUTES

## GROWING BUSINESS INDUSTRY &amp; TOURISM ADVISORY COMMITTEE

15<sup>th</sup> February 2024

7.	<b>Quarterly Tourism/Economic Development Report / BSC Tourism rolling action plan</b>
<p>The Economic Development Plan is being facilitated by Local Logic and is in the consultation phase. Rachael W has requested to address the GBITAC March meeting.</p> <p><b>Action: GBITAC chair to advise Rachael from Local Logic of March meeting date &amp; time once confirmed.</b></p> <p>The Cross-Border Future Industry Workforce Forum was held in Euston on the 11 Dec 2023. Iain attended and reported the forum was very well attended with representatives &amp; presenters from the mining, renewable energy, &amp; irrigated horticulture sectors as well as education providers etc. Rachael's notes from the forum are attached. Connie on the taskforce to continue the conversation and advocate for Balranald Shire..</p> <p>The GBITAC Rolling Action Plan workshop last reviewed by Connie in Nov 2023. A workshop is to be held at Lake Paika Homestead at 12:00 midday on 27<sup>th</sup> March to work through items on the Action Plan.</p> <p><b>Action: All GBITAC members are requested to attend the workshop to update the Rolling Action Plan at 12:00 midday on 27<sup>th</sup> March at Paika.</b></p> <p>The BSC Destination Management Plan discussed briefly, <b>(Connie pls add where this is up to).</b></p> <p>Connie advised the Visitor Information Centre had its accreditation audit yesterday and was met very positively by the assessors who were impressed by the level of data collection and application by staff.</p>	
8.	<b>New Business on the agenda</b>
NIL	
9.	<b>Items Without Notice</b>
<p>Craig mentioned the following items.</p> <ul style="list-style-type: none"> <li>• There are currently tenders for four projects in the shire to be considered at the Feb council meeting. The details of the tenders are confidential but the projects are;             <ol style="list-style-type: none"> <li>1. Euston Recreation Reserve Football Club - Field Refurbishment</li> <li>2. Balranald Lions Park Redevelopment</li> <li>3. Balranald Discovery Centre Extension</li> <li>4. Euston Recreation Reserve - Netball Precinct</li> </ol> </li> <li>• A resolution has been reached with Iluka Mining Resources in relation to community contributions. A \$150,000 annual amount will go towards community projects through a grants program. An additional \$500,000 will go towards a masterplan and implementation at the Balranald Caravan Park.</li> </ul> <p>Dianne suggested GBITAC acknowledge and welcome new businesses to the shire. Glenn is considering an evening to meet &amp; greet businesses with a follow-up business forum.</p> <p>Iain voiced concern around the burnt-out building in the main street which is a real eyesore. Craig advised Council have tried engaging with the owners to come up with a solution but are not making much headway.</p>	
10.	<p>MEETING CLOSED 6:54pm - The two new directors introduced themselves and gave a rundown of their background and vision for their time at BSC.</p> <p><b>Next Meeting – tentative Wednesday 20<sup>th</sup> March</b></p>

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****8 GENERAL MANAGER'S REPORTS****8.1 PROPOSED NEW TIME FOR THE JUNE 25TH, 2024 ORDINARY COUNCIL MEETING**

<b>File Number:</b>	<b>D24.92591</b>
<b>Author(s):</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

**PURPOSE OF REPORT**

For Council to consider and adopt the proposed amendment to the June 25<sup>th</sup>, 2024 Ordinary Council Meeting.

**OFFICER RECOMMENDATION**

**That Council adopts the following amended time for the 25<sup>th</sup> of June 2024 Ordinary Meeting:**

<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>Tuesday, 25 June 2024</b>	9 am	Balranald Council Chambers

**REPORT**

Council adopted the following resolution at the 20 February 2024 Ordinary Council Meeting:

**RESOLUTION 2024/1**

Moved: Administrator Mike Colreavy

**That Council adopts the following amended dates, time and location for Ordinary Council Meetings from Friday, 1 March 2024 until Tuesday, 31 December 2024:**

<b>Date</b>	<b>Time</b>	<b>Location</b>
Tuesday, 26 March 2024	5 pm	Balranald Council Chambers
Tuesday, 23 April 2024	5 pm	Balranald Council Chambers
Tuesday, 21 May 2024	5 pm	Balranald Council Chambers
<b>Tuesday, 25 June 2024</b>	<b>5 pm</b>	<b>Balranald Council Chambers</b>
Tuesday, 23 July 2024	5 pm	Balranald Council Chambers
Tuesday, 20 August 2024	5 pm	Balranald Council Chambers
Tuesday, 17 September 2024	5 pm	Balranald Council Chambers

Tuesday, 24 September 2024	5 pm	Balranald Council Chambers
Tuesday, 22 October 2024	5 pm	Balranald Council Chambers
Tuesday, 26 November 2024	5 pm	Balranald Council Chambers
Tuesday, 17 December 2024	5 pm	Balranald Council Chambers

**CARRIED****FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

*Section 365 of the Local Government Act 1993 states the following:*

**How often does the council meet?**

The council is required to meet at least 10 times each year, each time in a different month.

*Section 9 of the Local Government Act 1993 states the following:*

**Public notice of meetings**

- (1) A council must give notice to the public of the times and places of its meetings and meetings of those of its committees of which all the members are councillors.
  
- (2) A council and each such committee must have available for the public at its offices and each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting.

**POLICY IMPLICATIONS**

Clause 3.2 of Council's Code of Meeting Practice ("Meeting Code") requires that Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**8.2 DISCOVERY CENTRE CAFE LEASE**

<b>File Number:</b>	<b>D24.92146</b>
<b>Author(s):</b>	<b>Adrian Edgcome-Lucas, Interim Acting Project Manager</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b>

**PURPOSE OF REPORT**

To update Council on the status of the Discovery Centre Café Lease (**Attachment 1**) and to request for Council to authorise for the Common Seal of the Balranald Shire Council to be affixed to the lease and for Council to authorise for the Administrator and the General Manager to execute all documents relating to the lease on behalf of Council.

**OFFICER RECOMMENDATION****THAT:**

- 1. Council authorises for the Common Seal of the Balranald Shire Council to be affixed to the Discovery Centre Café Lease between the Balranald Shire Council and Mikayla Bax & Connor Wescombe.**
- 2. Council authorises for the Administrator and the General Manager to execute all documents relating to the Discovery Centre Café Lease between the Balranald Shire Council and Mikayla Bax & Connor Wescombe.**

**REPORT**

The new Discovery Centre Café Lease between the Balranald Shire Council and Mikayla Bax and Connor Wescombe (Joint Tenants) commenced on the 18<sup>th</sup> of December 2023. The new lease terminates on the 17<sup>th</sup> of December 2025 and at the discretion of the tenants, provides an option for renewal for a further three (3) years from the 18<sup>th</sup> of December 2025 until the 17<sup>th</sup> of December 2028 (Item 9 of Attachment 1 – Annexure A to this report).

The first day that the option can be exercised by the tenants is the 18<sup>th</sup> of June 2025 and the last day that the option can be exercised is the 17<sup>th</sup> of September 2025 (Item 9 of Attachment 1).

Including the above renewal option the lease agreement is for a maximum period of 5 years (Item 9 of Attachment 1).

The lease has built in rent reviews (Item 13 of Attachment 1).

The lessees signed the new lease in December 2023 and commenced operating their business prior to Christmas 2023.

A minor error with the original lease document was discovered in early February 2024, this related to clauses referenced under Section G of the lease document which were inaccurate. This error has now been corrected. The tenants were required to re-sign a new lease agreement containing the same conditions (Attachment 1) at the end of February 2024.

The previous tenants, Sue & Charlie Giansiracusa, following the expiration of their lease on the 31<sup>st</sup> of July 2017, were occupying the premises under a month-by-month rental basis until the end of November 2023. Council provided the previous tenants with two (2) months' notice to vacate the premises in September 2023.

Council now needs to ratify the lease agreement under council seal.

**FINANCIAL IMPLICATIONS**

The rental information is provided in the confidential lease agreement. It is not shown here as this is private information.

**LEGISLATIVE IMPLICATIONS****Local Government (General) Regulation 2021****Division 1 Council seal**

400 Council seal

(1) The seal of a council must be kept by the mayor or the general manager, as the council determines.

(2) **The seal of a council may be affixed to a document only in the presence of -**

**(a) the mayor and the general manager, or**

(b) at least one councillor (other than the mayor) and the general manager, or

(c) the mayor and at least one other councillor, or

(d) at least 2 councillors other than the mayor.

(3) The affixing of a council seal to a document has no effect unless the persons who were present when the seal was affixed (being persons referred to in subsection (2)) attest by their signatures that the seal was affixed in their presence.

(4) The seal of a council must not be affixed to a document unless the document relates to the business of the council and the council has resolved (by resolution specifically referring to the document) that the seal be so affixed.

(5) For the purposes of subsection (4), a document in the nature of a reference or certificate of service for an employee of the council does not relate to the business of the council.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. Lease - Discovery Centre Cafe - Mikayla Bax and Connor Wescombe (under separate cover)**

**8.3 THEATRE ROYAL HALL FEE WAIVER REQUEST - WESTERN LOCAL HEALTH DISTRICT**

<b>File Number:</b>	<b>D24.92492</b>
<b>Reporting Officer:</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Responsible Officer:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b>

**PURPOSE OF REPORT**

To advise Council of a request received from the Western NSW Local Health District (**LHD**) (**Attachment 1**), requesting for Council to waive the fees for the use of the Theatre Royal Hall from Wednesday, 10 April 2024 until Friday, 19 April 2024.

**OFFICER RECOMMENDATION**

**That Council waives the Hall Hire Fees of \$510 for the use of the Theatre Royal for the Western Local Health District Breastscreen NSW Mobile Van from Wednesday, 10 April 2024 until Friday, 19 April 2024 and advises the Western Local Health District that Council is prepared to waive the Hall Hire Fee, however, they still need to pay the cleaning deposit bond of \$350.**

**REPORT**

The Breastscreen NSW Mobile Van will be in Balranald from Wednesday 10 April until Friday 19 April 2024 to conduct mammograms for women 40 years and over in the Balranald area. There are no costs for the mammograms.

The mobile van utilises the car parking area at the Theatre Royal Hall and conducts the tests from the van. There will be two (2) employees with the van, being the Receptionist and Radiographer.

They will use the hall toilets throughout the day and may use the microwave to heat up a meal.

The mobile van has all the equipment to conduct successful mammograms, which are used to detect early signs of breast cancer. They usually involve two x-ray pictures of each breast.

Amazingly, these pictures can find cancers as small as a grain of rice, before anyone can detect any changes in the breast.

Breast Cancer treatment is most successful when the cancer is still small and has not spread to other parts of the body. This being why screening mammograms are so important. A screening mammogram is the best way to detect breast cancer early before any symptoms are noticed.

When breast cancer is picked up early, most women will recover and can quickly get back to normal life.

At the time of writing this report there was no bookings for the Theatre Royal during the period that the van will be in town.

If Council were to receive a booking, the only issues that would arise would be the fact that the mobile van is in the car park taking up the parking space. The hall could still be utilised from Wednesday, 10 April 2024 until Friday, 19 April 2024.

**FINANCIAL IMPLICATIONS**

Hire Fees for the Theatre is \$510, (which includes hiring the Hall, Kitchen and Cool room) and the cleaning/security deposit bond is \$350. Council will forfeit the Theatre Royal Hall Hire Fees of \$510 if it decides to waive the hire hall fee. The cleaning deposit will be fully refunded if they leave the hall clean and tidy when they leave.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

1. Letter - Samantha Cameron - Western NSW LHD - Breastscreen NSW



18/03/2024

Craig Bennett  
General Manager  
Balranald Council  
70 Market Street  
Balranald NSW 2715

Dear Mr Bennett,

At BreastScreen NSW, we aim to improve the survival rates of women with breast cancer by providing free screening mammograms to women aged 40years old and above.

Early detection of cancer increases the treatment options available and improves the chance of survival. This service aims to detect breast cancer early, before it has a chance to spread.

The BreastScreen NSW mobile van will be situated at the Theatre Royal, 90 Market Street between Wednesday 10<sup>th</sup> and Friday 19<sup>th</sup> April 2024. Due to the nature of our service, BreastScreen NSW kindly request that fees for the Theatre Royal be waived.

Please contact me if you would like to discuss.

Thank you for your consideration,

Yours sincerely,

A handwritten signature in black ink that reads 'Deon Adamson'.

Deon Adamson | Manager  
BreastScreen NSW | Western NSW LHD & Far Western NSW LHD

[deon.adamson@health.nsw.gov.au](mailto:deon.adamson@health.nsw.gov.au)

**8.4 THEATRE ROYAL FEE WAIVER REQUEST - BALRANALD CENTRAL SCHOOL**

<b>File Number:</b>	<b>D24.92955</b>
<b>Author(s):</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b>

**PURPOSE OF REPORT**

To advise Council of a request received from the Balranald Central School Principal, Mrs Nadine Matarazzo (**Attachment 1**) requesting Council to waive the Hall Hire Fees for the use of Theatre Royal Hall in September 2024 for the Year 12 Formal Dinner.

**OFFICER RECOMMENDATION**

**That Council waives the Hall Hire Fee of \$510 for the use of the Theatre Royal for the 2024 Year 12 Formal being held on Friday the 27<sup>th</sup> of September 2024 and advises the Balranald Central School that Council is prepared to waive the Hall Hire Fee, however, the school still needs to pay the cleaning deposit bond of \$350.**

**REPORT**

Council received a letter from the Balranald Central School principal on Wednesday, 20 March 2024 requesting support from Council by way of the waiving of the Theatre Royal Hall Hire Fees for the Year 12 formal dinner.

The formal is a way for the Year 12 students to be recognised by the school and celebrate the end of their schooling life with their families and teachers.

Year 12 students and families fund the cost of the formal themselves. They organise some fundraising throughout the year to cover some of the costs involved. Although being such a small group of students and a small community it is difficult to cover all costs.

**FINANCIAL IMPLICATIONS**

Hire Fees for the Theatre is \$510, (which includes hiring the Hall, Kitchen and Cool room) and the cleaning/security deposit bond is \$350. Council will forfeit the Theatre Royal Hall Hire Fees of \$510 if it decides to waive the hire hall fee. The cleaning deposit will be fully refunded to the school if they leave the hall clean and tidy after the event.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS.**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. Balranald Central School - Letter requesting Fee Waiver - 2024 Year 12 Formal**

Education  
Public Schools

## BALRANALD CENTRAL SCHOOL



We Street, Balranald, NSW, 2715  
Telephone: (03) 5020 2222  
Fax: (03) 5020 2269  
Email: [balranald-c.school@det.nsw.edu.au](mailto:balranald-c.school@det.nsw.edu.au)

General Manager  
Balranald Shire Council  
Market Street  
BALRANALD NSW 2715

Dear Mr Bennett

### Re: Year 12 Formal Dinner

I am writing to you regarding the Balranald Central School Year 12 Formal to be held on Friday, 27th September 2024. The school has reserved a booking for the Theatre Royal which is to be the venue for the event. We are writing to you in the hope that we may be able to have the fees waived on the cost of the hall.

If the Balranald Shire Council was able to assist with the fee for hiring the hall, it would mean that the Year 12 Formal would be a more affordable cost for students and their families. We look forward to hearing from you soon and thank you for your consideration of this request.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nadine Matarazzo', is written over a circular stamp or seal.

Nadine Matarazzo  
Principal

March 2024

**8.5 DA 20/2024 - SHED - BUILDING LINE SETBACK VARIATION - 74 CHURCH STREET BALRANALD**

<b>File Number:</b>	<b>D24.90721</b>
<b>Author(s):</b>	<b>Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b> <b>Ray Mitchell, Health &amp; Development Officer</b>
<b>Approver:</b>	<b>David McKinley, Director of Infrastructure and Planning Services</b>
<b>Applicant:</b>	<b>Mr B Amy</b>
<b>Owner:</b>	<b>Ms K Linnett</b>
<b>Proposal:</b>	<b>Setback Variation</b>
<b>Location:</b>	<b>74 Church Street, Balranald</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

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**PURPOSE OF REPORT**

To consider a building setback variation on Lot 9 Section 29 DP 758048, 74 Church Street Balranald.

**OFFICER RECOMMENDATION**

**That Council approve a secondary building line setback variation to 1m for a shed on Lot 9 Section 29 DP 758048, 74 Church Street Balranald.**

**REPORT**

Council has received a request from Mr B Amy to vary the secondary building line for the purposes of a shed on Lot 9 Section 29 DP 758048, 74 Church Street Balranald. The building line specified in Council's policy for this boundary of the property is 3 meters. The request is for Council to permit a building line of 1m to the Bank Street boundary for a proposed shed. **Attachment 1** details the proposed setback for the shed and general lot arrangement.

Examples of residential shed secondary frontage setbacks in the area:

59 Bank St:	1m
61 Bank St:	0m
73 Church St:	1m

Setback variations of less than 3m are common in the immediate vicinity of this proposal.

Given the adjacent setback variations, permitting the proposed setback variation would generally be in keeping with the character of the area.

The proposed location of the shed, being remote from the Church and Bank Street intersection, is not likely to impact traffic sightlines for vehicular traffic in the area. No significant pedestrian safety impacts are likely due to the wide nature strip area affording reasonable visibility for pedestrians and vehicles utilising the existing driveway off Bank Street.

The proposal was notified in accordance with Council's Community Participation Plan 2019 with no adverse submissions received. The owner of 55 River Street shares a side boundary with the proposal and has provided a letter of support to the setback variation (**Attachment 2**).

Clause 3 of Council's Building Line Setback Policy permits Council to vary the building line.

The proposed building line variation is recommended.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

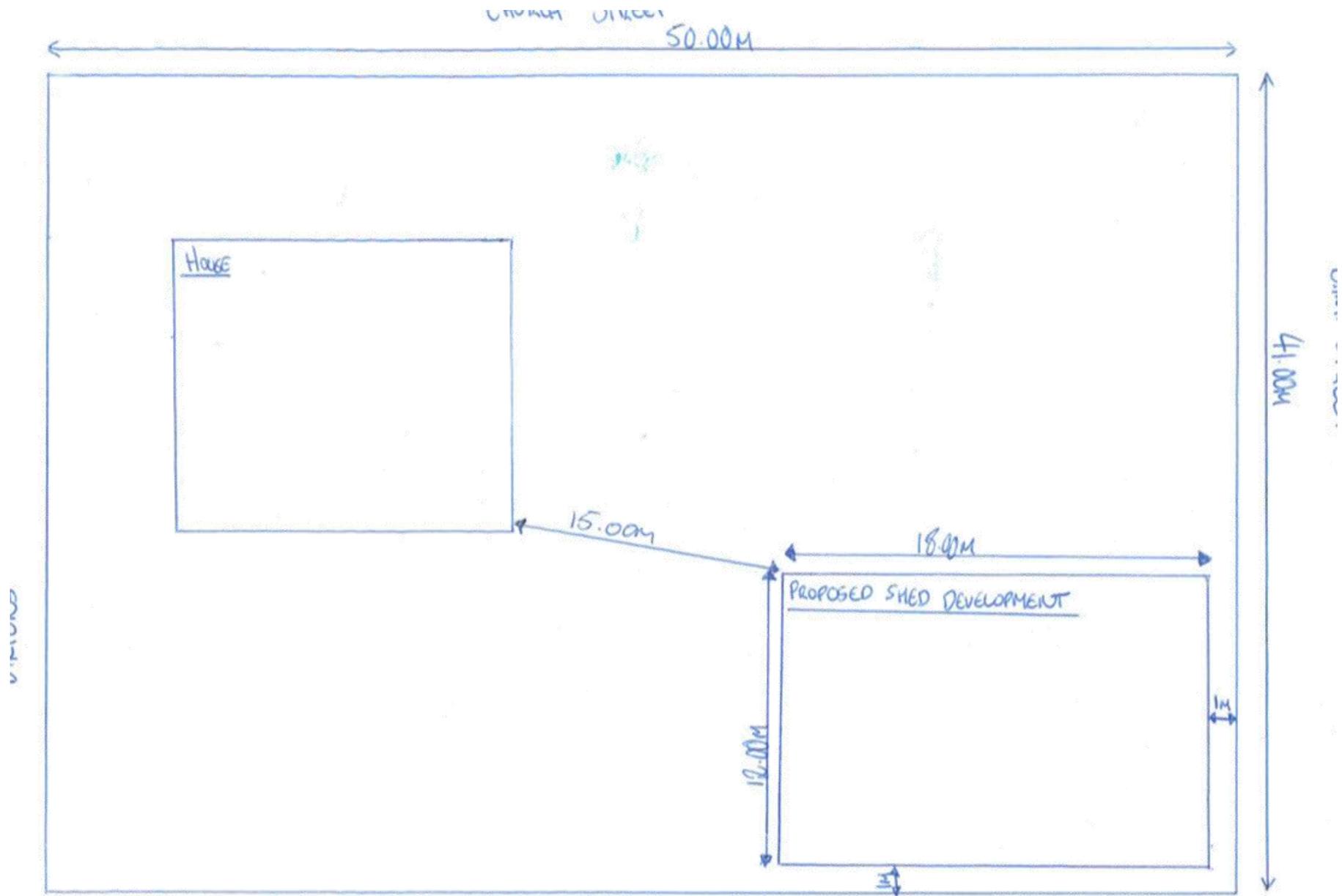
Environmental Planning & Assessment Act 1979.

**POLICY IMPLICATIONS**

Building Line Setback Policy.

**ATTACHMENTS**

1. **Site Plan**
2. **J Garner Support Letter**



I, JOHN GARNER, as the property owner of 55 River Street Balranald, NSW, 2715. Approve the development site of the proposed structure that is to be erected parallel to out north boundary fence at 74 Church Street, Balranald, NSW, 2715.

I too agree that it is in the best interest for myself and the property owners to have the building set back at distance of 1 meter from Bank Street. This location will ensure that the proposed structure will not impose on our property in any way.

A handwritten signature in cursive script, appearing to read 'John Garner', is written over a horizontal line.

**8.6 DA 24/2022, CULLYS CORNER GYPSUM MINE**

<b>File Number:</b>	<b>D24.92499</b>
<b>Author(s):</b>	<b>Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b> <b>Ray Mitchell, Health &amp; Development Officer</b>
<b>Approver:</b>	<b>David McKinley, Director of Infrastructure and Planning Services</b>
<b>Applicant:</b>	<b>Balranald Gypsum Pty Ltd</b>
<b>Owner:</b>	<b>Crown Land</b>
<b>Proposal:</b>	<b>Gypsum Mine</b>
<b>Location:</b>	<b>881 Ivanhoe Road, Balranald</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

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**PURPOSE OF REPORT**

To seek Council's consent under Part 4.55 of the Environmental Planning & Assessment Act 1979 (*EP&A Act*) for a gypsum mine.

**OFFICER RECOMMENDATION**

**That Council approve Development Application DA 24/2022 for a gypsum mine on Lot 6655 DP 769428, 881 Ivanhoe Road Balranald, subject to the following conditions:**

**Balranald Shire Council Requirements**

1. The development authorised by this consent must be carried out in accordance with the conditions of this consent and the listed approved documents:
  - (a) Environmental Impact Statement Cully's Corner Gypsum Mine Project Number 19-218 prepared by NGH, dated November 2021;
  - (b) Additional Information supplied via email from S Clipperton dated 16/02/2024 confirming White Plains closure;
  - (c) Biodiversity Development Assessment Report Cully's Corner Gypsum Mine Project 19-218 prepared by NGH, dated December 2023;
  - (d) Aboriginal Heritage Due Diligence Assessment Cully's Corner Gypsum Mine Haul Road Project Number: 19-218 dated December 2023; and
  - (e) Additional Information supplied via email from M Tripcony dated 27/02/2024 regarding White Plains Gypsum Mine cessation and traffic impact.

Where there is inconsistency between the Environmental Impact Statement and supporting documentation and the conditions of approval, the conditions of approval prevail to the extent of inconsistency.

2. No alteration to approved plans and specifications is allowed unless separately approved by Council.
3. All work shall be carried out in accordance with the provisions of the Local Government Act 1993, the National Construction Code 2022, relevant Australian Standards and the Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.

4. The Applicant shall pay BSC road impact contributions for the maintenance of the Balranald-Ivanhoe Road (Main Road 67) of 20.4 cents (December 2022 calculation reference date) per tonne of transported material, indexed annually based on the NSW Consumer Price Index.

This payment must be made within 30 days of the submission of data to calculate royalty payments to the State Government.

5. Prior to any works commencing on the site, the applicant must:
- in accordance with Section 7.13(3) of the *Biodiversity Conservation Act 2013*, retire the equivalent biodiversity credits as calculated by the Biodiversity Development Assessment Report for the site prepared by NGH, dated December 2023; and
  - provide to Council for endorsement evidence to demonstrate that the requirement for the retiring of the biodiversity credits has been satisfied.
6. Prior to any works commencing, the applicant must provide the following plans of management to Council for approval:
- A construction environmental management plan;
  - A weed and pest management plan;
  - An emergency management plan;
  - A transport management plan;
  - An operational environmental management plan;
  - A soil and water management plan;
  - A bushfire management plan;
  - A rehabilitation management plan;
  - A mine safety management plan; and
  - A waste management plan.

As committed to in the Environmental Impact Statement Cully's Corner Gypsum Mine Project Number 19-218 prepared by NGH, dated November 2021.

7. The applicant shall limit the production of material to a maximum of 180,000 tonnes per annum.
8. This consent lapses after the sooner of:
- 180,000 tonnes of extractive material has been removed from the subject land; or
  - 10 years after the date the consent commences.
9. All works associated with the implementation / construction of the proposed activity (not operation of the proposal post construction), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:
- Monday to Friday: 7am to 6pm
  - Other days: 8am to 1pm

The following activities may be carried out in association with construction outside of these hours:

- any works that do not cause noise emissions to be audible at any nearby residences not located on the premises;
- the delivery of materials as requested by Police or other authorities for safety reasons; and
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.

Note: All noise generating activities are subject to the requirements of the Protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent including developers, contractors or their agents from the requirement under the relevant noise control legislation (POEO Act 1997).

10. No work is to be carried out which would cause nuisance by way of emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, dust, grit, oil, waste-water, waste products or otherwise.
11. All areas of the operations including but not limited to all roads and trafficable areas, stockpile areas, material handling areas and rehabilitated and vegetated areas must be maintained in a condition that minimises the generation of dust.
12. Loaded trucks entering and leaving the premises must have these loads completely covered at all times, except during loading and unloading.
13. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
  - Not further harm the object;
  - Immediately cease all work at the particular location; and
  - Secure the area so as to avoid further harm to the Aboriginal object.
  - Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location; and
  - Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.

## **Environment Protection Authority (EPA) Requirements**

### **Administrative conditions**

#### ***A1. Information supplied to the EPA***

**A1.1** Except as expressly provided by these general terms of approval, works and activities must be carried out in accordance with the proposal contained in:

- the development application 24/2022 submitted to Balranald Shire Council on 4 February 2022; and
- the environmental impact statement titled 'Cully's Comer Gypsum Mine' dated November 2021 prepared by NGH Consulting relating to the development.

#### ***A2. Fit and Proper Person***

**A2.1** The applicant must, in the opinion of the EPA, be a fit and proper person to hold a licence under the Protection of the Environment Operations Act 1997, having regard to the matters in s.83 of that Act.

### **Limit conditions**

#### ***L1. Pollution of waters***

**L1.1** Except as may be expressly provided by a licence under the Protection of the Environment Operations Act 1997 in relation of the development, section 120 of the Protection of the Environment Operations Act 1997 must be complied with in and in connection with the carrying out of the development.

**L2. Extraction limits**

**L2.1** The maximum volume of material that can be extracted from the Premises in any annual return reporting period is 180,000 tonnes.

**L3. Waste**

**L3.1** The licensee must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly permitted by a licence under the Protection of the Environment Operations Act 1997.

**L3.2** This condition only applies to the storage, treatment, processing, reprocessing or disposal of waste at the premises if it requires an environment protection licence under the Protection of the Environment Operations Act 1997.

**L4. Noise limits**

**L4.1** Noise from the premises must not exceed an LAeq (15 minute) noise emission criterion of 40 dB(A).

**L4.2** Noise from the premises is to be measured at *the nearest sensitive receptor* to determine compliance with this condition.

**L5. Hours of operation**

**L5.1** All construction work at the premises must only be conducted between 7.00am to 6.00pm Monday to Friday, 8.00am to 1.00pm Saturdays and at no time on Sundays or public holidays.

**L5.2** Activities at the premises, other than construction work, may only be carried on between 7.00am to 6.00pm Monday to Friday and 8.00am to 6.00pm Saturdays and Sundays.

**L6. Blasting**

**L6.1** Blasting is not permitted at the Premises.

**Operating conditions****O1. Dust**

**O1.1** Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises, including the mitigation measures detailed at Table 6-16 of the EIS titled '*Cully's Corner Gypsum Mine*' dated November 2021 and prepared by NGH Consulting.

**O1.2** Trucks entering and leaving the premises that are carrying loads must be covered at all times, except during loading and unloading.

**Monitoring and recording conditions****M1 Monitoring records**

**M1.1** The results of any monitoring required to be conducted by the EPA's general terms of approval, or a licence under the Protection of the Environment Operations Act 1997, in relation to the development or in order to comply with the load calculation protocol must be recorded and retained as set out in conditions M1.2 and M1.3.

**M1.2** All records required to be kept by the licence must be:

- in a legible form, or in a form that can readily be reduced to a legible form;
- kept for at least 4 years after the monitoring or event to which they relate took place; and

- produced in a legible form to any authorised officer of the EPA who asks to see them.

**M1.3** The following records must be kept in respect of any samples required to be collected:

- the date(s) on which the sample was taken;
- the time(s) at which the sample was collected;
- the point at which the sample was taken; and
- the name of the person who collected the sample.

**M2 Requirement to monitor volume or mass**

**M2.1** The licensee must keep a rolling total of the quantity of material extracted in each annual return reporting period.

**Reporting conditions**

**R1 Annual return**

**R1.1** The applicant must provide an annual return to the EPA in relation to the development as required by any licence under the Protection of the Environment Operations Act 1997 in relation to the development. In the return the applicant must report on the annual monitoring undertaken (where the activity results in pollutant discharges), provide a summary of complaints relating to the development, report on compliance with licence conditions and provide a calculation of licence fees (administrative fees and, where relevant, load based fees) that are payable. If load based fees apply to the activity the applicant will be required to submit load-based fee calculation worksheets with the return.

**NSW Rural Fire Service Requirements**

**Asset Protection Zone**

The intent of measures is to minimise the risk of bush fire attack and provide protection for emergency services personnel, occupants and others assisting firefighting activities. To achieve this, the following conditions shall apply:

1. From the start of building works, the property around the proposed site offices must be managed as an inner protection area (IPA) for a distance of 10 metres in accordance with the requirements of Appendix 4 of *Planning for Bush Fire Protection 2019*. When establishing and maintaining an IPA the following requirements apply:
  - tree canopy cover should be less than 15% at maturity;
  - trees at maturity should not touch or overhang the building;
  - lower limbs should be removed up to a height of 2 metres above the ground;
  - tree canopies should be separated by 2 to 5 metres;
  - preference should be given to smooth barked and evergreen trees;
  - large discontinuities or gaps in vegetation should be provided to slow down or break the progress of fire
  - towards buildings;
  - shrubs should not be located under trees;
  - shrubs should not form more than 10% ground cover;
  - clumps of shrubs should be separated from exposed windows and doors by a distance of at least twice
  - the height of the vegetation.
  - grass should be kept mown (as a guide grass should be kept to no more than 100mm in height); and
  - leaves and vegetation debris should be removed.

### Emergency and Evacuation

The intent of measures is to provide suitable emergency and evacuation arrangements for occupants of the development. To achieve this, the following conditions shall apply:

2. The existing Bush Fire Emergency Management and Operations Plan should identify all relevant risks and mitigation measures associated with the construction and operation of the proposed mining development. This should include:
  - 24-hour emergency contact details including alternative telephone contact;
  - site infrastructure plan;
  - firefighting water supply plan;
  - site access and internal road plan;
  - construction of any asset protection zones (APZs) and their continued maintenance;
  - detailed measures to prevent or mitigate fires igniting;
  - work that should not be carried out during total fire bans;
  - availability of fire-suppression equipment, access and water;
  - storage and maintenance of fuels and other flammable materials;
  - notification of the local NSW RFS Fire Control Centre for any works that have the potential to ignite
  - surrounding vegetation, proposed to be carried out during a bush-fire fire danger period to ensure
  - weather conditions are appropriate; and
  - appropriate bush fire emergency management planning.

The plan must also include list of operations that may be carried out on days of Total Fire Ban and any prohibited activities or exemptions that are notified by the Commissioner of the NSW RFS.

### Regional NSW Mining & Geoscience Requirements

#### 1. *Royalty*

The holder of a mining lease is liable to pay a royalty for both publicly and privately-owned minerals (refer to section 282-285 of the Mining Act 1992).

#### 2. *Biodiversity offsets*

The Proponent must consider potential resource sterilisation should any biodiversity offset areas be considered. The Proponent must consult with MEG and any holders of existing mining or exploration authorities that could be potentially affected by the proposed creation of any such biodiversity offsets or supplementary biodiversity measures, prior to creation occurring. This will ensure there is no consequent reduction in access to prospective land for mineral exploration or potential for the sterilisation of mineral and extractive resources.

#### 3. *Terms of approval*

The proponent must carry out the development:

- (i) in accordance with the development consent and Environmental Assessment documents submitted as part of the development application process, including any additional information or assessments that were required by the agencies consulted;
- (ii) in accordance with the General Terms of Approval and the conditions of a mining lease.

#### 4. *Requirement for a mining lease*

The proposed work or activity cannot commence before the applicant obtains a mining lease. MEG provides the following advisory note for inclusion in the development consent:

“The GTA’s issued by the Department of Regional NSW – Mining, Exploration & Geoscience do not constitute an approval under the *Mining Act 1992*”.

The proponent must apply to MEG for the relevant approval. This may be during the development assessment process or once consent has been granted and before the commencement of any mining or ancillary activity. A development application under the *Environmental Planning and Assessment Act 1979* must be approved before a mining lease can be granted. A mining lease will only be granted for activities specified in the development consent.

A completed mining lease application form must be submitted to MEG together with the required supporting documentation and proof of Council’s development consent.

If application is made for a mining lease prior to approval of the DA, the development consent must be supplied to enable MEG to determine the mining lease application.

Application forms are available from MEG’s website at:

<https://www.regional.nsw.gov.au/meg/exploring-and-mining/application-forms-and-fees/mining-act-1992-forms>.

#### **Prescribed standard conditions**

The prescribed standard conditions in the Mining Regulation 2016, Schedule 8A, Part 2 apply to all mining leases granted from 2 July 2021 in addition to the conditions below. The conditions imposed by the Mining Regulation 2016 prevail to the extent of any inconsistency with the conditions in the mining lease.

#### **Standard conditions**

##### 1. *Notice to landholders*

- (a) Within 90 days from the date of grant/renewal of a mining lease, the lease holder must serve on each landholder a notice in writing to notify that the mining lease has been granted/renewed and whether the lease includes the surface. A plan identifying each landholder and individual land parcel subject to the lease area, and a description of the lease area must accompany the notice.
- (b) If there are ten or more landholders, the lease holder may serve the notice by publication in a newspaper circulating in the region where the lease area is situated. The notice must indicate that the mining lease has been granted/renewed; state whether the lease includes the surface and must contain a plan and description of the lease area. If a notice is made under condition 1(b), compliance with condition 1(a) is not required.

##### 2. *Security*

The lease holder is required to provide and maintain a security deposit to secure funding for the fulfilment of obligations under the mining lease, including obligations under the mining lease that may arise in the future.

The amount of the security deposit to be provided will be assessed by the Minister.

##### 3. *Cooperation agreement*

The lease holder must make every reasonable attempt, and be able to demonstrate its attempts, to enter into a cooperation agreement with the holder(s) of any overlapping title(s).

The cooperation agreement should address but not be limited to issues such as:

- (i) access arrangements;
- (ii) operational interaction procedures;
- (iii) dispute resolution & information exchange;
- (iv) well location;
- (v) timing of drilling;
- (vi) potential resource extraction conflicts; and
- (vii) rehabilitation issues.

4. *Assessable prospecting operations*

- (a) The lease holder must not carry out any assessable prospecting operation on land over which the lease has been granted unless:
  - (i) it is carried out in accordance with any necessary development consent; or
  - (ii) if development consent is not required, the prior written approval of the Minister has been obtained.
- (b) The lease holder must comply with the approval granted to the holder.
- (c) The Minister may require the lease holder to provide such information as required to assist the Minister to consider an application for approval.
- (d) An approval granted under this condition may be granted subject to terms.

**Exploration Reporting**

*Note: Exploration Reports (Geological and Geophysical)*

*The lease holder must lodge reports to the satisfaction of the Secretary in accordance with section 163C of the Mining Act 1992 and in accordance with clauses 59, 60 and 61 of the Mining Regulation 2016.*

*Reports must be prepared in accordance with Exploration Reporting: A guide for reporting on exploration and prospecting in New South Wales.*

**Special Conditions**

*Note: The standard conditions apply to all mining leases. The Department reserves the right to impose special conditions, based on individual circumstances, where appropriate.*

**Western Local Land Service Requirements for Travelling Stock Reserve (TSR) dealings**

**Standard Conditions**

1. In accordance with Part 6 (Travelling stock reserves and public roads) of the *Local Land Services Act 2013* (NSW), Western Local Land Services reserves the right to issue Reserve Use Permits and Stock Permits, under which permit holders must be afforded access to the TSR (including Stock Watering Places - SWP), according to the permit conditions.
2. Activities must not impede or restrict the movement of travelling stock under a Stock Permit.
3. In accordance with section 111 of the *Local Land Services Act 2013*, Western Local Land Services reserves the right to grant a lease of the stock watering place.
4. Where a stock watering place lease is in place, the proponent must obtain consent from the Lessee prior to any activity commencing.

5. Activities must not impact on the ability of Western Local Land Services or the Lessee to supply water to persons or stock, or allow stock to departure at the stock watering place, in accordance with section 112 of the *Local Land Services Act 2013*.
6. Under no circumstances must the activities intentionally or recklessly pollute or, without lawful authority, interfere with any water that flows into, or that is used as, the source of supply for any stock watering place, in accordance with section 113 of the *Local Land Services Act 2013*.
7. Activities must not impact or impede the operation, management, or use of the TSR.
8. Connectivity and integrity of TSRs must not be significantly impacted.
9. Activities must not significantly deteriorate the conservation values, cultural heritage values, or other values of the TSR, or part of the TSR.
10. Activities must not significantly deteriorate the biodiversity values, or harm threatened plant and animals on the TSR, or part of the TSR.
11. Activities are to be carried out in accordance with the conditions of any license, Access Agreement, and any other regulatory requirements, consents, and approvals relevant to the activity.
12. The area is to be kept safe, and free of debris, materials, and rubbish.
13. The requirements under the *Local Land Services Act 2013* and the *Biodiversity Conservation Act 2016* (or subsequent acts) must be considered for native vegetation clearing, where the proposed activities are not exempt or excluded under the relevant act.
14. Area of disturbance must be kept to a minimum, and the surface is to be rehabilitated at completion, to restore the natural surface level.
15. Any proposed activities must ensure the TSR boundary fencing always remains stockproof, and access to and the condition of stock water is not affected.
16. Determination must be made of any Aboriginal Land Claims over the project area, and the requirements under the *Aboriginal Land Rights Act 1983* (NSW) complied with.
17. The 'Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales' must be complied with: <https://www.environment.nsw.gov.au/-/media/OEH/Corporate-Site/Documents/Aboriginal-cultural-heritage/due-diligence-code-of-practice-aboriginal-objects-protection-100798.pdf>
18. Biosecurity protection measures must be implemented to manage negative impacts of pests, diseases, and weeds.
19. Western Local Land Services, the Crown, and the NSW Government are indemnified against claims for compensation.
20. Ongoing maintenance, operations, and rehabilitation is the sole responsibility of the proponent.
21. Appropriate insurance provisions must be included.

## REPORT

### Background

Council has received a development application from Balranald Gypsum Pty Ltd for the construction and operation of a gypsum mine on Lot 6655 DP 769428, 881 Ivanhoe Road Balranald, approximately 7km north of the Balranald township. The general arrangement of the proposal is shown at **Attachment 1** labelled Development Plans.

Owner: State of NSW (landowners consent provided by Crown Land)

Description of Land:	Lot 6655 DP 769428
Area:	14ha (operational footprint)
Zone:	Zone RU1 (Primary Production)
Current Use:	Vacant Land
Proposed use:	Gypsum Mine (180000t total resource)

The proposal triggers the threshold of Clause 34(1) of Schedule 3 of the Environmental Planning & Assessment Regulation 2021 (**EP&A Reg**) for being considered as Designated Development and Environmental Assessment Requirements were issued by the Department for the preparation of the submitted Environmental Impact Statement (**EIS**). The application is also considered as Integrated Development due to licencing requirements under Section 48 of the Protection of the Environment Operations Act 1997 for this type of activity.

The proposal is considered as mining because gypsum is nominated as a mineral under Schedule 1 of the Mining Regulation 2016.

The application was advertised in accordance with the Community Participation Plan 2019, including notification signage on the land, along with referrals to the following state agencies:

- WaterNSW (response shown at **Attachment 2**);
- Department of Planning and Environment-Water (response shown at **Attachment 3**);
- Transport for NSW (response shown at **Attachment 4**);
- Department of Industry Planning & Environment (response shown at **Attachment 5**);
- Environment Protection Authority (General Terms of Approval provided and shown at **Attachment 6**);
- Department of Planning & Environment, Biodiversity and Conservation Division (response shown at **Attachment 7**);
- Department of Regional NSW, Mining Exploration & Geoscience Group (General Terms of Approval provided and shown at **Attachments 8 & 9**);
- Department of Primary Industries (response shown at **Attachment 10**);
- Heritage NSW (response shown at **Attachment 11**);
- NSW Rural Fire Service (conditions provided and response shown at **Attachment 12**); and
- Western Local Land Service (response to neighbour notification shown at **Attachment 13**).

Council's Infrastructure and Planning Services Department was also notified of the proposal.

#### Site Analysis

There is no apparent landslip or creep, and vegetation removal has been assessed in accordance with the Biodiversity Conservation Act 2016 to facilitate the proposal. The site is not identified as flood prone.

Contaminating activities are not known by Council to have been carried out on the land.

Access to the site is currently provided off the Ivanhoe Road via an existing agricultural driveway. Access will be adjusted to utilise the existing White Plains haul road and connection to the Ivanhoe Road. No additional works are identified as being required to facilitate the proposal.

Adjoining allotments are Zoned RU1 (Primary Production). The area is generally used for extensive agriculture, however, a firewood processing site, small cattle feed lot and a recently closed gypsum mine are in proximity to the proposal.

**DEVELOPMENT APPLICATION ASSESSMENT**

Under Section 4.15(1) of the EPA Act 1979,

(1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
  - (i) any environmental planning instrument, and
  - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
  - (iii) any development control plan, and
  - (iv) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter under section 7.4, and
  - (v) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

Planning Instruments

Planning instruments that apply to the land subject to the development application are:

- the Balranald Local Environmental Plan 2010.
- State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007.
- State Environmental Planning Policy No 33 - Hazardous and Offensive Development.
- State Environmental Planning Policy No 55 - Remediation of Land; and
- Protection of the Environment Operations Act 1997.

There are no draft planning instruments or development control plans applying to the land.

**Balranald Local Environmental Plan 2010 (LEP)**

The proposal is permissible with consent in accordance with the Land Use Table of the Balranald Local Environmental Plan 2010 (**LEP**), where open cut mining is nominated at Item 3 *Permitted with Consent*.

Relevant clauses of the LEP are listed in the following table:

<b>Clause 1.2 Aims of plan:</b> <i>This Plan aims to make local environmental planning provisions for land in Balranald in accordance with the relevant standard environmental planning instrument under section 33A of the Act.</i>	
(aa) to protect and promote the use and development of land for arts and cultural activity, including music and other performance arts,	This proposal is located on extensive agricultural land that is not likely to impact lands set aside for arts and cultural activity or be in proximity of such activity.
(a) to encourage sustainable economic growth and development,	Gypsum is a commodity widely used to improve agricultural productivity, the product is utilised locally and in the wider region; therefore, the proposal is

	consistent with this aim.
(b) to encourage the retention of productive rural land in agriculture,	The proposed site footprint is not of a size that would significantly impair the use of the holding or surrounding uses for agricultural purposes and remediation measures proposed will permit the restoration of agricultural activity on the subject land following the cessation of the proposal.
(c) to identify, protect, conserve and enhance Balranald's natural assets,	The EIS identifies a Biodiversity Credit Strategy that maintains or improves biodiversity outcomes. This measure is consistent with Office of Environment and Heritage comments.
(d) to identify and protect Balranald's built and cultural heritage assets for future generations,	There are no items of heritage significance identified on or near the proposal. An unexpected finds protocol has been included in the EIS and the draft conditions of consent for such an occurrence.
(e) to allow for the equitable provision of social services and facilities for the community,	It is not considered that the proposal has specific impacts in relation to social services and facilities.
(f) to encourage and support growth in the Balranald and Euston townships,	The proposal supports agricultural industry in the local government area ( <b>LGA</b> ) along with the wider region, thus potentially providing economic growth potential for the LGA.
(g) to provide for future tourist and visitor accommodation in a sustainable manner that is compatible with, and will not compromise, the natural resource and heritage values of the surrounding area.	The proposal is not associated with tourist or visitor accommodation and is not likely to significantly impact on existing accommodation due to the proposal retaining an existing workforce.
<b>Clause 2.3 Zone objectives and Land Use Table:</b>	
<i>(2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within the zone.</i>	
<ul style="list-style-type: none"> <li>To encourage sustainable primary industry production by maintaining and enhancing the natural resource base</li> </ul>	The proposal supports the agricultural industry by supplying a resource that promotes productivity.
<ul style="list-style-type: none"> <li>To encourage diversity in primary industry enterprises and systems appropriate for the area</li> </ul>	The proposal supports the agricultural industry by supplying a resource that promotes productivity.
<ul style="list-style-type: none"> <li>To minimise the fragmentation and alienation of resource lands</li> </ul>	The proposal permits access to resource containing land and incorporates the reuse of existing mining road infrastructure.
<ul style="list-style-type: none"> <li>To minimise conflict between land uses within this zone and land uses within adjoining zones</li> </ul>	The remoteness of the proposed activities to sensitive receptors (2km to the nearest dwelling) and mitigation measures identified in the EIS are likely to minimise the potential for land use conflicts. The proposed location is remote from other land use zones. Additionally, remediation works will permit the restoration of agricultural activity on the subject land following the cessation of the proposal.
<ul style="list-style-type: none"> <li>To encourage development that is in accordance with sound management and land capability practices, and that takes into account the environmental sensitivity and biodiversity of the locality</li> </ul>	The EIS identifies strategies and practices to minimise impacts and maintain or improve biodiversity outcomes based on the characteristics of the area.
<ul style="list-style-type: none"> <li>To support rural communities</li> </ul>	The proposal is required to support local and regional agricultural industry, thus potentially providing economic growth potential for the LGA.
<ul style="list-style-type: none"> <li>To ensure the provision of accommodation</li> </ul>	The proposal is not likely to impact on existing itinerant

for itinerant workers	worker accommodation due to the proposal retaining an existing long-term workforce.
<b>Clause 5.10 Heritage Conservation</b>	
(a) to conserve the environmental heritage of Balranald	The proposal is not near items listed in Schedule 5 of the LEP and no items of significance were identified during on ground survey. The EIS also describes a protocol for chance finds.
(b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views	The proposal is not near items listed in Schedule 5 of the LEP and no items of significance were identified during on ground survey. The EIS also describes a protocol for chance finds.
(c) to conserve archaeological sites	There are no archaeological sites identified in close proximity to the proposal. The EIS also describes a protocol for chance finds.
(d) to conserve Aboriginal objects and Aboriginal places of heritage significance	The proposal is not in close proximity to items listed in Schedule 5 of the LEP and no items of significance were identified during on ground survey. The EIS also describes a protocol for chance finds.
<b>Clause 6.1 Biodiversity</b> <i>(1) The objectives of this clause are to manage and maintain the integrity of identified areas of terrestrial and aquatic biodiversity significance</i>	
(a) the biological diversity of native flora and fauna and their habitats	The EIS identifies a Biodiversity Credit Strategy that maintains or improves biodiversity outcomes. Along with remediation of the land following the cessation of the proposal.
(b) the ecological processes necessary for ecosystems health	The EIS identifies a Biodiversity Credit Strategy that maintains or improves biodiversity outcomes. Along with remediation of the land following the cessation of the proposal.
<b>Clause 6.1 Biodiversity</b> <i>(3) Before determining a development application for land to which this clause applies, the consent authority must consider any adverse impact from the proposed development on:</i>	
(a) native flora and fauna, their habitat, and their interrelationship with the environment	The EIS identifies a Biodiversity Credit Strategy that maintains or improves biodiversity outcomes. Along with remediation of the land following the cessation of the proposal.
(b) the movement and dispersal of native flora and fauna	The EIS describes remediation works to mitigate long term impacts and a Biodiversity Credit Strategy to maintain or improve biodiversity outcomes.
(c) the physical and biological functions of the ecosystem	The EIS describes remediation works to mitigate long term impacts and a Biodiversity Credit Strategy to maintain or improve biodiversity outcomes.
<b>Clause 6.1 Biodiversity</b> <i>(4) Before granting development consent to development on land to which this clause applies, the consent authority must be satisfied that the development is designed, sited and managed to minimise, remedy or mitigate those impacts identified in subclause (3) as much as practicable.</i>	The EIS identifies a Biodiversity Credit Strategy that maintains or improves biodiversity outcomes. Along with remediation of the land following the cessation of the proposal.

<b>Schedule 5 Environmental Heritage</b>	
<ul style="list-style-type: none"> <li>• Aboriginal Cemetery, Island Road Balranald</li> <li>• Diplo Ceremonial Ground, Balranald</li> <li>• Fire Station, Market St Balranald</li> <li>• Fish Traps, Balranald</li> <li>• Lock &amp; Weir, Euston</li> <li>• Courthouse, Murray Tce Euston</li> <li>• Burial Ground, Euston</li> <li>• Willandra Lakes Region</li> </ul>	The proposal is significantly distant to items listed as Environmental Heritage on Schedule 5 of the LEP to mitigate any potential impacts. There is greater than 7.5km separation distance between listed items and the proposed locations of the activity.
<b>Sensitive Land Overlays</b>	
Natural Resources Sensitivity, Riparian Land, Waterways and Groundwater Vulnerability Maps	The land subject to the proposal is not identified on the sensitive land overlays of the LEP.

There are no draft planning instruments, development control plans or planning agreements to be considered as part of this proposal.

*State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007*

The proposed activity is Open Cut Mining as defined under the LEP requiring consideration under the State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007.

Note: This application was submitted in January 2022, prior to the 1 March 2022 commencement of the State Environmental Planning Policy (Resources & Energy) 2021.

<b>12 Compatibility of proposed mine, petroleum production or extractive industry with other land uses</b>	
<i>Before determining an application for consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must:</i>	
(a) consider:	
<ul style="list-style-type: none"> <li>(i) the existing uses and approved uses of land in the vicinity of the development, and</li> <li>(ii) whether or not the development is likely to have a significant impact on the uses that, in the opinion of the consent authority having regard to land use trends, are likely to be the preferred uses of land in the vicinity of the development, and</li> <li>(iii) any ways in which the development may be incompatible with any of those existing, approved or likely preferred uses, and</li> </ul>	<p>The proposal supports agricultural uses in the local and wider regional area. The location, small footprint of the proposal and proposed remediation works minimise land use conflict potential.</p> <p>The proposal is permissible within the zone and supports the development of surrounding land uses (agriculture) in the area.</p> <p>The proposal is permissible within the zone and supports the development of surrounding land uses (agriculture) in the area.</p> <p>The proposal will occupy a small proportion of the 360ha allotment with remediation works rendering the impact on the use of the land as not significant.</p>
(b) evaluate and compare the respective public benefits of the development and the land uses referred to in paragraph (a) (i) and (ii)	The EIS describes the major use of the materials will be for agricultural production, creating public benefit in relation to economic development and productivity.
(c) evaluate any measures proposed by the	No incompatibilities identified.

<p>applicant to avoid or minimise any incompatibility, as referred to in paragraph (a) (iii)</p>	
<p><b>13 Compatibility of proposed development with mining, petroleum production or extractive industry</b></p>	
<p><i>(1) This clause applies to an application for consent for development on land that is, immediately before the application is determined:</i></p>	
<p>(a) in the vicinity of an existing mine, petroleum production facility or extractive industry</p>	<p>Nil active mines, petroleum facilities or extractive industries within 5km of the proposal. White Plains Gypsum Mine and Council's Spring Bank Gravel Pits to the north of the proposal have exhausted their current extractive potential and are being or are to be remediated.</p>
<p>(b) identified on a map (being a map that is approved and signed by the Minister and copies of which are deposited in the head office of the Department and publicly available on the Department's website) as being the location of State or regionally significant resources of minerals, petroleum or extractive materials</p>	<p>At the date of submission of the development application, the land subject to the proposal was not identified as referred to in paragraph (b).</p>
<p>(c) identified by an environmental planning instrument as being the location of significant resources of minerals, petroleum or extractive materials.</p>	<p>The area is not identified in an environmental planning instrument as being the location of significant resources of minerals, petroleum or extractive materials.</p>
<p><b>13 Compatibility of proposed development with mining, petroleum production or extractive industry</b></p>	
<p><i>(2) Before determining an application to which this clause applies, the consent authority must:</i></p>	
<p>(a) consider:</p> <ul style="list-style-type: none"> <li>(i) the existing uses and approved uses of land in the vicinity of the development</li> <li>(ii) whether or not the development is likely to have a significant impact on current or future extraction or recovery of minerals, petroleum or extractive materials (including by limiting access to, or impeding assessment of, those resources)</li> <li>(iii) any ways in which the development may be incompatible with any of those existing or approved uses or that current or future extraction or recovery</li> </ul>	<p>The proposal is not considered to impair the existing or approved uses in the area. the proposal improves productivity of the agricultural industry.</p> <p>The location, small footprint of the proposal and proposed remediation works is unlikely to cause impairment to access or assessment of resources within the local government area.</p> <p>The proposal is not significantly incompatible with existing or approved uses in the locality</p>
<p>(b) evaluate and compare the respective public benefits of the development and the uses, extraction and recovery referred to in paragraph (a) (i) and (ii), and</p>	<p>The public benefit is considered satisfied as the improved access to a commodity that improves agricultural productivity and economic outcomes for the local and wider community.</p>
<p>(c) evaluate any measures proposed by the applicant to avoid or minimise any incompatibility, as referred to in paragraph (a) (iii)</p>	<p>The proposal is not significantly incompatible with existing or approved uses in the locality</p>

<p><b>14 Natural resource management and environmental management</b>                  (1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider whether the consent should be issued subject to conditions aimed at ensuring that the development is undertaken in an environmentally responsible manner, including conditions to ensure the following:</p>	
<p>(a) that impacts on significant water resources, including surface and groundwater resources, are avoided, or are minimised to the greatest extent practicable</p>	<p>The EIS details a risk assessment, including controls that indicate minimal potential impacts on surface and ground water resources.</p>
<p>(b) that impacts on threatened species and biodiversity, are avoided, or are minimised to the greatest extent practicable</p>	<p>The EIS identifies a Biodiversity Credit Strategy that maintains or improves biodiversity outcomes. Along with remediation of the land following the cessation of the proposal.</p>
<p>(c) that greenhouse gas emissions are minimised to the greatest extent practicable</p>	<p>The EIS identifies that no burning of material is permitted to occur onsite. While not specified, all vehicles hauling from the site will be appropriately registered vehicles meeting appropriate Australian Design Rules for the vehicle type.</p>
<p><b>14 Natural resource management and environmental management</b>                  (2) Without limiting subclause (1), in determining a development application for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider an assessment of the greenhouse gas emissions (including downstream emissions) of the development and must do so having regard to any applicable State or national policies, programs or guidelines concerning greenhouse gas emissions.</p>	
	<p>The EIS identifies that no burning of material is permitted to occur onsite. While not specified, all vehicles hauling from the site will be appropriately registered vehicles meeting appropriate Australian Design Rules for the vehicle type.</p> <p>The use of the commodity to enhance agricultural productivity potentially improves long term outcomes.</p>
<p><b>14 Natural resource management and environmental management</b>                  (3) Without limiting subclause (1), in determining a development application for development for the purposes of mining, the consent authority must consider any certification by the Chief Executive of the Office of Environment and Heritage or the Director-General of the Department of Primary Industries that measures to mitigate or offset the biodiversity impact of the proposed development will be adequate.</p>	
	<p>Nil certification issued in accordance with this clause.</p>
<p><b>15 Resource recovery</b></p>	
<p>(1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider the efficiency or otherwise of the development in terms of resource recovery.</p>	<p>The EIS details proposed a mining method which is reasonably considered best practice.</p>
<p>(2) Before granting consent for the development, the consent authority must consider whether the consent should be issued subject to conditions aimed at optimising the efficiency of resource recovery and the reuse or recycling of material.</p>	<p>Nil conditions in relation to efficiency are required.</p>

<p>(3) The consent authority may refuse to grant consent to development if it is not satisfied that the development will be carried out in such a way as to optimise the efficiency of recovery of minerals, petroleum or extractive materials and to minimise the creation of waste in association with the extraction, recovery or processing of minerals, petroleum or extractive materials.</p>	<p>The proposed mining method is considered appropriate.</p>
<p><b>16 Transport</b>  <i>(1) Before granting consent for development for the purposes of mining or extractive industry that involves the transport of materials, the consent authority must consider whether or not the consent should be issued subject to conditions that do any one or more of the following:</i></p>	
<p>(a) require that some or all of the transport of materials in connection with the development is not to be by public road,</p>	<p>The transport routes are considered appropriate given the location of the resource and identified end users.</p>
<p>(b) limit or preclude truck movements, in connection with the development, that occur on roads in residential areas or on roads near to schools,</p>	<p>Restrictions in vehicle movements are not considered necessary due to the extractive sites and haul routes being remote from residential areas and schools.</p>
<p>(c) require the preparation and implementation, in relation to the development, of a code of conduct relating to the transport of materials on public roads.</p>	<p>The EIS identifies that a traffic management plan and haulage plan will be developed to support the proposal.</p>
<p><b>16 Transport</b>  <i>(2) If the consent authority considers that the development involves the transport of materials on a public road, the consent authority must, within 7 days after receiving the development application, provide a copy of the application to:</i></p>	
<p>(a) each roads authority for the road</p>	<p>Balranald Shire Council is the Road Authority for 12km of the proposed haul route, Council's Infrastructure &amp; Planning Services Department have advised that road contribution calculated based on mining generally in the area be imposed as a condition of consent. Draft Condition 4 has been included in the officer recommendation for this purpose.</p>
<p>(b) the Roads and Traffic Authority (if it is not a roads authority for the road)</p>	<p>Transport for NSW (<b>TfNSW</b>) response listed at <b>Attachment 4</b>, information has been supplied to satisfy TfNSW advice.</p>
<p><b>16 Transport</b>  <i>(3) The consent authority:</i></p>	
<p>(a) must not determine the application until it has taken into consideration any submissions that it receives in response from any roads authority or the Roads and Traffic Authority within 21 days after they were provided with a copy of the application, and</p>	<p>TfNSW response listed at <b>Attachment 4</b>, information has been supplied to satisfy TfNSW advice.</p>
<p><b>17 Rehabilitation</b></p>	
<p><i>(1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider whether or not the consent should be issued subject to conditions aimed at ensuring the rehabilitation of land that will be affected by the development.</i></p>	
<p><i>(2), the consent authority must consider whether conditions of the consent should:</i></p>	
<p>(a) require the preparation of a plan that identifies the proposed end use and landform of</p>	<p>Considered in draft conditions in relation to rehabilitation. Reporting mechanisms will identify</p>

the land once rehabilitated, or	issues in rehabilitated areas.
(b) require waste generated by the development or the rehabilitation to be dealt with appropriately, or	Considered in draft conditions.
(c) require any soil contaminated as a result of the development to be remediated in accordance with relevant guidelines (including guidelines under section 145C of the Act and the Contaminated Land Management Act 1997), or	Soil contamination is considered as unlikely as a result of this proposal, draft condition to identify responsibilities under the Contaminated Land Management Act 1997.
(d) require steps to be taken to ensure that the state of the land, while being rehabilitated and at the completion of the rehabilitation, does not jeopardize public safety.	The closure and rehabilitation criteria detailed in the EIS minimises the impact of the proposal on public safety and the specified traffic management plan also aids this issue.

*State Environmental Planning Policy No 33—Hazardous and Offensive Development*

The guidelines to SEPP 33 indicate that any proposal that requires a licence under any pollution control legislation should be considered potentially offensive. This proposal is subject to a Licence under the Protection of the Environment Operations Act 1997 to authorise the carrying out of the activity.

Note: This application was submitted in January 2022, prior to the 1 March 2022 commencement of the State Environmental Planning Policy (Resilience & Hazards) 2021.

<b>13 Matters for consideration by consent authorities</b> <i>In determining an application to carry out development to which this Part applies, the consent authority must consider (in addition to any other matters specified in the Act or in an environmental planning instrument applying to the development):</i>	
(a) current circulars or guidelines published by the Department of Planning relating to hazardous or offensive development, and	The proposal has been reviewed in conjunction with the Hazardous and Offensive Development Application Guidelines and Hazardous Industry Planning Advisory Papers.
(b) whether any public authority should be consulted concerning any environmental and land use safety requirements with which the development should comply, and	Integrated referral to the EPA was undertaken to satisfy this element of the SEPP. General Terms of Approval as notified by the EPA have been included in the draft conditions of consent.
(c) in the case of development for the purpose of a potentially hazardous industry—a preliminary hazard analysis prepared by or on behalf of the applicant, and	The proposal is not defined as a potentially hazardous industry.
(d) any feasible alternatives to the carrying out of the development and the reasons for choosing the development the subject of the application (including any feasible alternatives for the location of the development and the reasons for choosing the location the subject of the application), and	EIS identifies that alternative to the proposed development have been considered, however, the more distance locations of suitable materials would likely create additional impacts on public road infrastructure and it could be considered that greater environmental impact may occur from additional transport distances.
(e) any likely future use of the land surrounding the development.	The proposal is permissible within the zone and supports the development of emerging land uses (mineral sand mining) in the area along with providing improved road infrastructure in the area for existing agricultural uses.

There are no identified potentially hazardous substances to be stored on site in a manner that may result in the project being classified as a 'potentially hazardous industry'. The proposed development is, therefore, not considered a 'potentially hazardous industry'. It is considered that assessment under the SEPP has been complied with.

#### *State Environmental Planning Policy No 55 – Remediation of Land*

The land is not listed on Council's Contaminated Land register and no significant activities are known to Council to have occurred on the land that would require the assessment or consideration of the proposal in relation to this SEPP.

The area has historically been used for extensive grazing agriculture which is unlikely to have caused contamination issues as no items such as stock dips, yards or husbandry sheds occur in proximity to the extraction sites.

Small areas of historic gravel extraction have occurred in the northern section of Pit A (approx. 1000m<sup>2</sup>) and at Pit B (1.5ha). A review of Council data by the Infrastructure & Development Dept. reveals that no potentially contaminating events have been recorded at the sites.

It is considered that assessment under the SEPP has been complied with.

Note: This application was submitted in January 2022, prior to the 1 March 2022 commencement of the State Environmental Planning Policy (Resilience & Hazards) 2021.

#### *Protection of the Environment Operations Act 1997*

The proposal is integrated development as defined under Section 91 of the EP&A Act as the activity requires an Environment Protection Licence under the Protection of the Environment Operations Act 1997 to authorise the carrying out of the activity. The application was referred to the Environment Protection Authority in accordance with Clause 66 of the Environmental Planning & Assessment Regulation 2000.

General Terms of Approval, Notice number 1618257, have been provided (see **Attachment 7**) and are included in the draft conditions of consent.

#### Section 4.15 (1)(b) Environmental Planning & Assessment Act 1979

Secretary's Environmental Assessment Requirements (**SEARs**) were issued on the 15/03/2019, SEARs Number 1308. The SEARs identify the key issues in relation to the potential impacts of the proposed activity.

#### *Biodiversity (including Environmental Protection and Conservation Act 1999)*

A Biodiversity Development Assessment Report (**BDAR**) was submitted to address the biodiversity matters raised in the SEARs and to address the requirements of the NSW Biodiversity Conservation Act 2016 (**BC Act**). The BDAR also addresses the assessment requirements of the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (**EPBC Act**). The BDAR provides a Biodiversity Credit Strategy to offset impacts in accordance with this legislation.

The BDAR was referred to the Department of Planning & Environment Biodiversity Conservation Division for advice. Their advice is that the BDAR satisfies the legislative requirements.

#### *Land Use Impact*

The proposal is not considered to unduly impair the surrounding land uses due to the small footprint of the proposal and proposed rehabilitation to permit return to predevelopment use on cessation of the proposal.

### *Water Use and Quality*

Ground water resources in the area of the works are not likely to be impacted upon by the proposal. The depth of the work is less than the observed water table depth at the closest water bore with Bore GW036868 (<http://allwaterdata.water.nsw.gov.au/water.stm>) indicating water fluctuations occurring between 9.36 to 11.17 meters below ground level.

There are no natural waterways that traverse the proposed site. The site is likely to retain significant portion of rainfall with the shallow depressions caused by the extraction, rehabilitation methods and somewhat flat nature of the site.

Potential water contamination risks will be further managed with appropriate management plan controls such as hydrocarbon storage methods, location of spill kits and operator inductions.

Water required for dust suppression for extraction, haulage and construction elements is proposed to be transported from offsite licenced supplies.

### *Climate and Air Quality*

The main impacts sit around dust generation from the mining and processing method, along with vehicle movements. The EIS details management methods to manage dust suppression and includes application of water to mining/processing/transport elements, retention of wind break vegetation on the extremity of the proposed site, reduction in activity as a response to excessive generation and rehabilitation.

### *Visual Amenity*

The site is located in a slight depression in the landscape with skirting vegetation that affords visual screening from Main Road 67 (**MR67**) and residential receptors. This mitigates any significant visual impacts in the area.

### *Aboriginal Heritage*

No items of cultural heritage were identified on the Aboriginal Heritage Information System Database or from site survey. An unexpected finds protocol has been included in the EIS for the possibility of a chance find occurring on the site.

### *Noise and Vibration*

Construction and operation noise are addressed in the EIS with sound pressure levels indicated representing no significant impact to sensitive receptors in the area. Additionally, an operational environmental management plan is identified as a safeguard measure that includes restriction on operation hours to further ensure that there are no significant impacts from operational noise.

### *Traffic*

The traffic volumes identified as a result of the proposal are low and consistent with the recently closed White Plains Gypsum Mine. MR67 has significant capacity to cater for the proposed traffic volume. The internal haul road is proposed to be designed in accordance with the Austroad Design Guide and a traffic management plan is to be developed to support the proposal.

The proposal seeks to use the existing approved White Plains Gypsum Mine access to MR67. Council's Infrastructure and Planning Services Department have raised no concerns with the arrangement.

However, in line with recent work around heavy vehicle road pavement impacts, Council's Infrastructure and Planning Services Department have identified a road impact contribution that is sought to mitigate public road infrastructure impacts. A draft condition of consent has been included in the officer recommendation.

### *Heritage*

The proposal is significantly distant to items listed as Environmental Heritage on Schedule 5 of the LEP to mitigate any potential impacts. There is a greater than 7.5km separation distance between listed items and the proposed locations of the activity.

Additionally, items identified on the NSW Heritage Register are not near the proposal.

### *Socioeconomic and Community*

Due to the small scale of the proposal, it is not considered to have a detrimental impact on social or community elements of the area.

The proposal retains existing employment assisting the sustainability of the area.

Additionally, the EIS proposed to implement a Community and Stakeholder Engagement Plan to liaise with the community.

### *Hazards*

The site is not identified as flood prone in Council's LEP mapping, however, the land is identified as being bushfire prone.

The EIS identifies safeguards and mitigation measures to be updated into the Balranald Gypsum's Emergency Response Plan and other supporting plans to mitigate emergency risks. These controls include training, provision of firefighting equipment, asset protection zones, fuel management and appropriate risk management for the storage of hydrocarbons. Additionally, NSW Rural Fire Service conditions are included in the officers recommendation.

### *Resource Use and Waste Generation*

The EIS identifies mitigation and control measures to be implemented into management plans to minimise detrimental impacts associated with material use and wastage.

### *Cumulative Impacts*

No net cumulative impact is expected due to the proposal replacing a recently ceased and rehabilitated gypsum operation in the same locality.

### *Ecologically Sustainable Development*

Ecologically Sustainable Development (ESD) principles are not specifically addressed by the EIS, however, the assessment of the proposal indicates that the consideration of rehabilitation strategy, biodiversity credit strategy, management planning, economic development and siting of the proposal do not significantly impair ESD principles.

### *Public Interest*

The proposal was advertised and notified in accordance with the EP&A Act and Council's Community Participation Plan 2019 with one submission received from the Western Local Land Service, (shown at **Attachment 13**); referral agency submissions have been addressed within the EIS with potential impacts being identified and appropriate management planning and control or mitigation measures proposed to ensure the proposal is not contrary to the public interest.

### *Site Suitability*

The proposed site is considered suitable to carry out the activity. The EIS has demonstrated that suitable resource exists at the site and potential impacts have been addressed with appropriate management planning and control or mitigation measures.

The activity is also permissible with consent within the Zone under the LEP and is relatively remote from sensitive receptors further increasing the site's suitability.

### Conclusion

The application has been assessed under the provision of the *Environmental Planning and Assessment Act 1979*. The evaluation of this development has concluded that the proposed development application is compliant with the legislative requirements for this type of proposal and it is recommended that DA 24/2022 be approved subject to conditions.

### **FINANCIAL IMPLICATIONS**

Road Contribution of \$0.204 per tonne of material transported.

**LEGISLATIVE IMPLICATIONS**

Balranald Local Environmental Plan 2010.

Biodiversity Conservation Act 2016.

Environmental Planning & Assessment Act 1979.

Mining Act 1992.

Protection of the Environment Operations Act 1997.

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007

State Environmental Planning Policy No 33 - Hazardous and Offensive Development

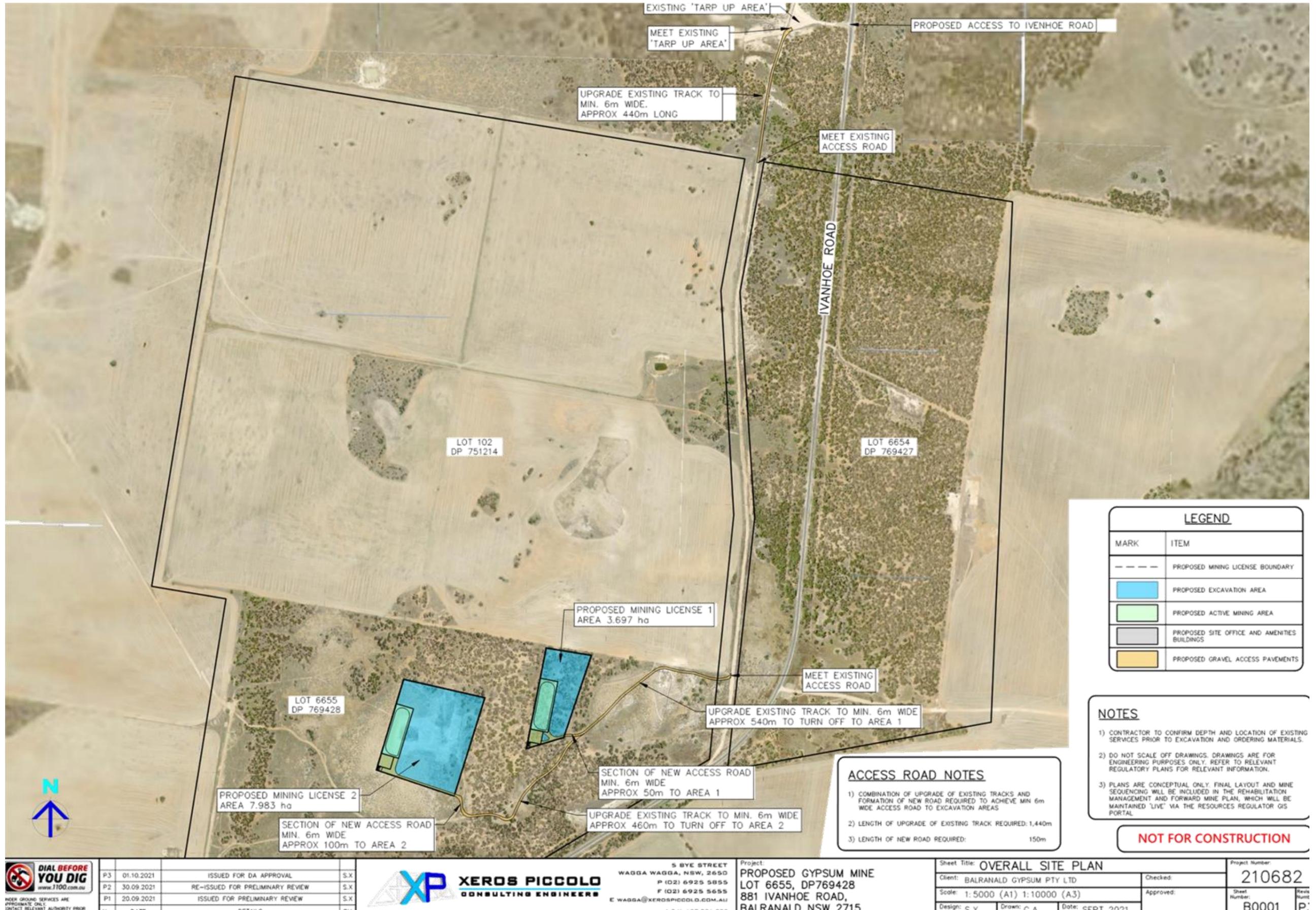
State Environmental Planning Policy No 55 - Remediation of Land

**POLICY IMPLICATIONS**

Nil.

**ATTACHMENTS**

1. **Development Plans**
2. **WaterNSW Response**
3. **Department of Planning & Environment Water Response**
4. **Transport for NSW Final Response**
5. **Department of Planning Industry & Environment Planning Response**
6. **Department of Planning Industry & Environment Biodiversity Conservation Division Final Response**
7. **EPA Response (General Terms of Approval)**
8. **Regional NSW Mining Exploration & Geoscience Response Letter (General Terms of Approval Intergrated Referral)**
9. **Regional NSW Mining Exploration & Geoscience Response (General Terms of Approval Mining Lease)**
10. **Department of Primary Industry Agriculture Response**
11. **Heritage NSW Final Response**
12. **NSW Rural Fire Service Response**
13. **Western LLS Neighbour Notification Response**



LEGEND	
MARK	ITEM
---	PROPOSED MINING LICENSE BOUNDARY
[Blue Box]	PROPOSED EXCAVATION AREA
[Green Box]	PROPOSED ACTIVE MINING AREA
[Grey Box]	PROPOSED SITE OFFICE AND AMENITIES BUILDINGS
[Yellow Box]	PROPOSED GRAVEL ACCESS PAVEMENTS

- NOTES**
- 1) CONTRACTOR TO CONFIRM DEPTH AND LOCATION OF EXISTING SERVICES PRIOR TO EXCAVATION AND ORDERING MATERIALS.
  - 2) DO NOT SCALE OFF DRAWINGS. DRAWINGS ARE FOR ENGINEERING PURPOSES ONLY. REFER TO RELEVANT REGULATORY PLANS FOR RELEVANT INFORMATION.
  - 3) PLANS ARE CONCEPTUAL ONLY. FINAL LAYOUT AND MINE SEQUENCING WILL BE INCLUDED IN THE REHABILITATION MANAGEMENT AND FORWARD MINE PLAN, WHICH WILL BE MAINTAINED 'LIVE' VIA THE RESOURCES REGULATOR GIS PORTAL.

**ACCESS ROAD NOTES**

- 1) COMBINATION OF UPGRADE OF EXISTING TRACKS AND FORMATION OF NEW ROAD REQUIRED TO ACHIEVE MIN 6m WIDE ACCESS ROAD TO EXCAVATION AREAS
- 2) LENGTH OF UPGRADE OF EXISTING TRACK REQUIRED: 1,440m
- 3) LENGTH OF NEW ROAD REQUIRED: 150m

**NOT FOR CONSTRUCTION**



P3	01.10.2021	ISSUED FOR DA APPROVAL	S.X
P2	30.09.2021	RE-ISSUED FOR PRELIMINARY REVIEW	S.X
P1	20.09.2021	ISSUED FOR PRELIMINARY REVIEW	S.X

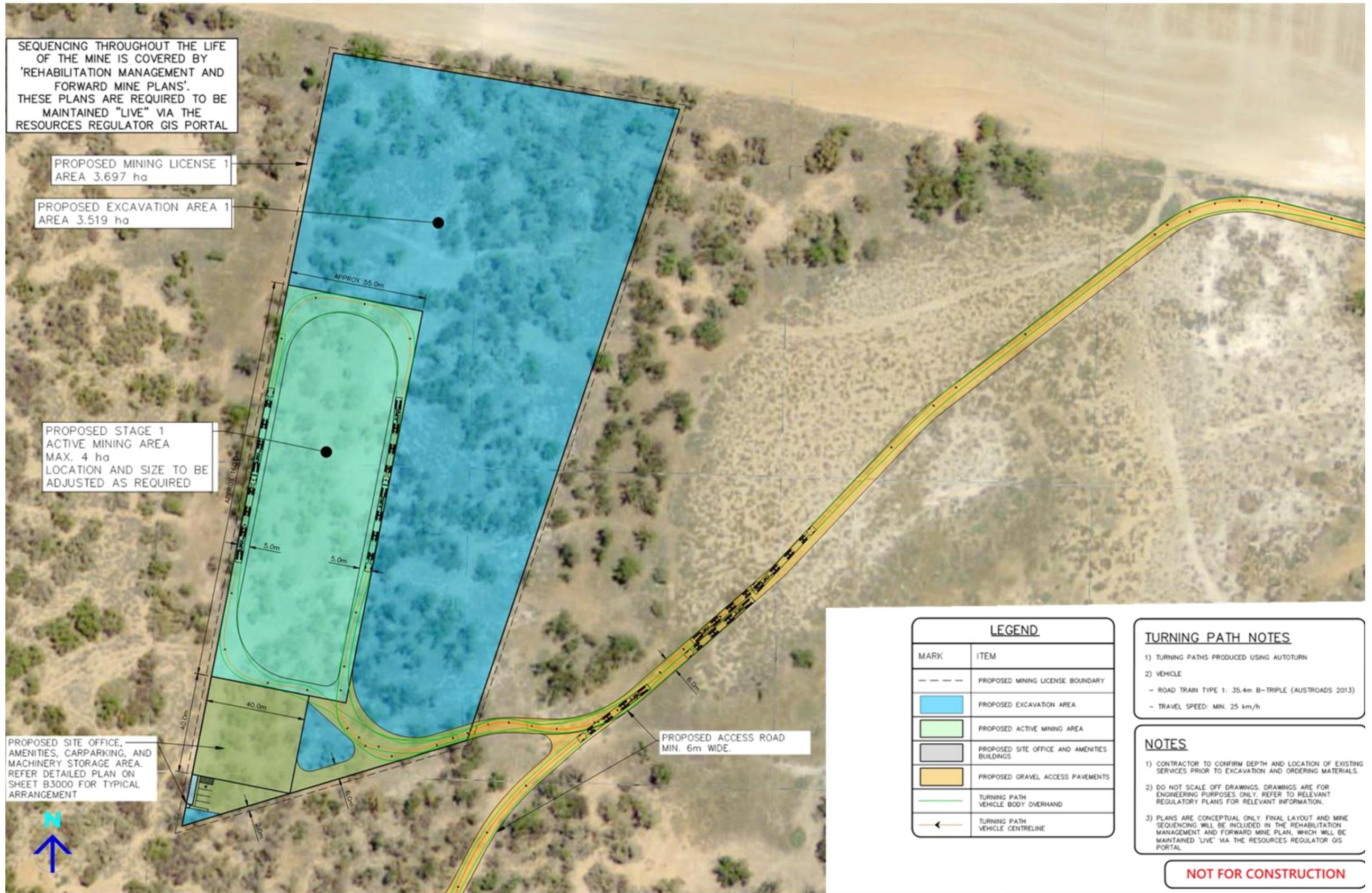


5 BYE STREET  
WAGGA WAGGA, NSW, 2650  
P (02) 6925 5855  
F (02) 6925 5655  
E WAGGA@XEROSPICCOLO.COM.AU

Project:  
PROPOSED GYPSUM MINE  
LOT 6655, DP769428  
881 IVANHOE ROAD,  
BALRANALD NSW 2715

Sheet Title: OVERALL SITE PLAN  
Client: BALRANALD GYPSUM PTY LTD  
Scale: 1:5000 (A1) 1:10000 (A3)  
Design: C.V. | Drawn: C.A. | Date: SEPT 2021

Project Number: 210682  
Checked: [Signature]  
Approved: [Signature]  
Sheet Number: B0001  
Revision: P1



SEQUENCING THROUGHOUT THE LIFE OF THE MINE IS COVERED BY 'REHABILITATION MANAGEMENT AND FORWARD MINE PLANS'. THESE PLANS ARE REQUIRED TO BE MAINTAINED "LIVE" VIA THE RESOURCES REGULATOR GIS PORTAL

PROPOSED MINING LICENSE 1 AREA 3.697 ha

PROPOSED EXCAVATION AREA 1 AREA 3.519 ha

PROPOSED STAGE 1 ACTIVE MINING AREA MAX. 4 ha LOCATION AND SIZE TO BE ADJUSTED AS REQUIRED

PROPOSED SITE OFFICE, AMENITIES, CARPARKING, AND MACHINERY STORAGE AREA. REFER DETAILED PLAN ON SHEET B3000 FOR TYPICAL ARRANGEMENT



LEGEND	
MARK	ITEM
---	PROPOSED MINING LICENSE BOUNDARY
[Blue Box]	PROPOSED EXCAVATION AREA
[Green Box]	PROPOSED ACTIVE MINING AREA
[Grey Box]	PROPOSED SITE OFFICE AND AMENITIES BUILDINGS
[Yellow Box]	PROPOSED GRAVEL ACCESS PAVEMENTS
[Green Line]	TURNING PATH VEHICLE BODY OVERHAND
[Black Arrow]	TURNING PATH VEHICLE CENTRELINE

TURNING PATH NOTES
1) TURNING PATHS PRODUCED USING AUTOTURN
2) VEHICLE
- ROAD TRAIN TYPE 1: 35.4m B-TRIPLE (AUSTRROADS 2013)
- TRAVEL SPEED: MIN. 25 km/h

NOTES
1) CONTRACTOR TO CONFIRM DEPTH AND LOCATION OF EXISTING SERVICES PRIOR TO EXCAVATION AND ORDERING MATERIALS.
2) DO NOT SCALE OFF DRAWINGS. DRAWINGS ARE FOR ENGINEERING PURPOSES ONLY. REFER TO RELEVANT REGULATORY PLANS FOR RELEVANT INFORMATION.
3) PLANS ARE CONCEPTUAL ONLY. FINAL LAYOUT AND MINE SEQUENCING WILL BE INCLUDED IN THE REHABILITATION MANAGEMENT AND FORWARD MINE PLAN, WHICH WILL BE MAINTAINED 'LIVE' VIA THE RESOURCES REGULATOR GIS PORTAL

**NOT FOR CONSTRUCTION**



P3	01.10.2021	ISSUED FOR DA APPROVAL	S.X
P2	30.09.2021	RE-ISSUED FOR PRELIMINARY REVIEW	S.X
P1	20.09.2021	ISSUED FOR PRELIMINARY REVIEW	S.X

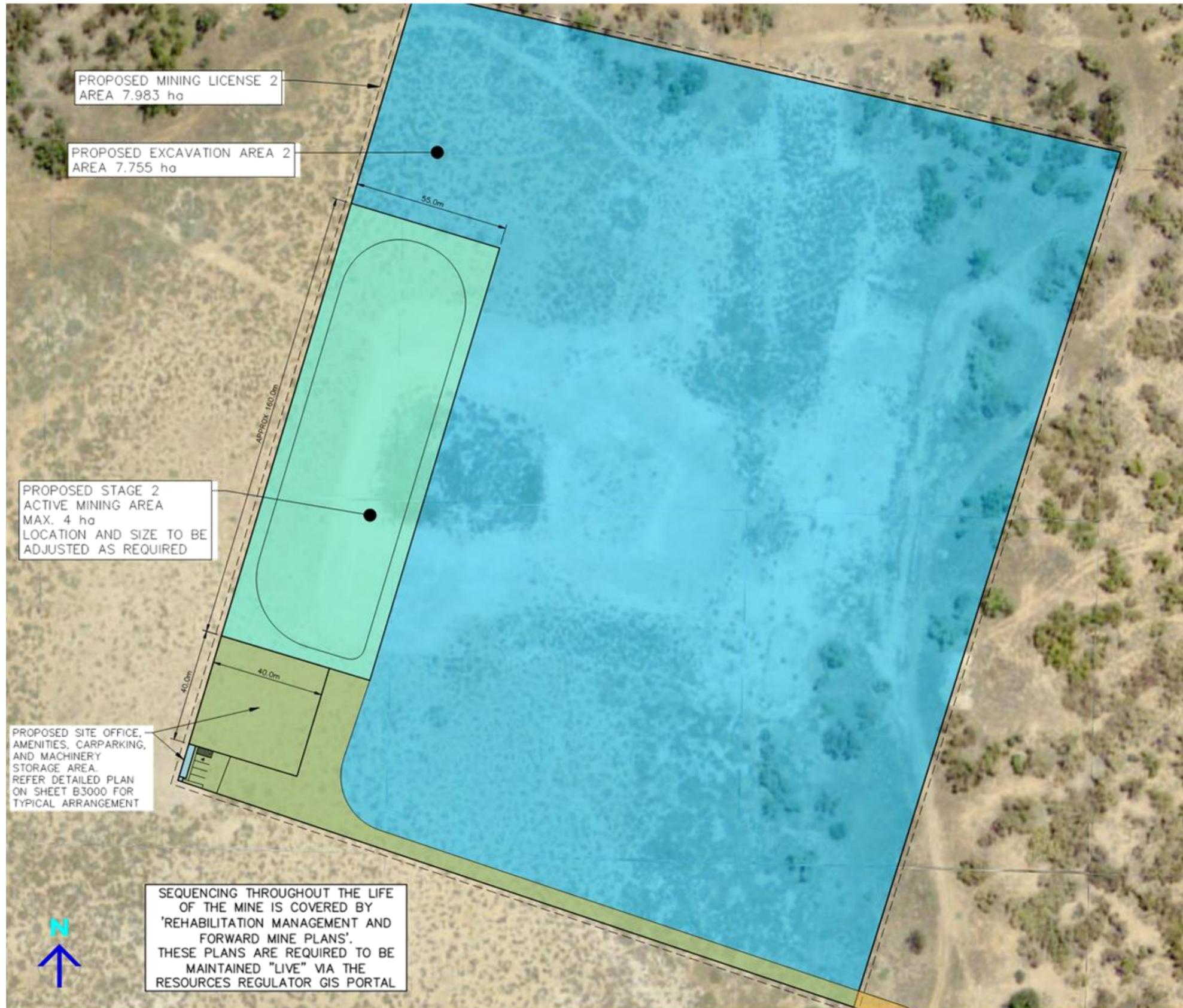


5 BYE STREET  
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P (02) 6925 5855  
F (02) 6925 5655  
E WAGGA@XEROSPICCOLO.COM.AU

Project:  
PROPOSED GYPSUM MINE  
LOT 6655, DP769428  
881 IVANHOE ROAD,  
BALRANALD NSW 2715

Sheet Title: EXCAVATION AREA 1 LAYOUT PLAN	
Client: BALRANALD GYPSUM PTY LTD	Checked:
Scale: 1:675 (A1) 1:1350 (A3), AS SHOWN	Approved:
Design: C.V.   Drawn: C.A.   Date: SEPT 2021	

Project Number: 210682	
Sheet Number: B1000	Revision: P1



LEGEND	
MARK	ITEM
---	PROPOSED MINING LICENSE BOUNDARY
[Blue Box]	PROPOSED EXCAVATION AREA
[Green Box]	PROPOSED ACTIVE MINING AREA
[Grey Box]	PROPOSED SITE OFFICE AND AMENITIES BUILDINGS
[Yellow Box]	PROPOSED GRAVEL ACCESS PAVEMENTS

TURNING PATH NOTES	
1)	TURNING PATHS PRODUCED USING AUTOTURN
2)	VEHICLE
-	ROAD TRAIN TYPE 1: 35.4m B-TRIPLE (AUSTROADS 2013)
-	TRAVEL SPEED: MIN. 25 km/h

NOTES	
1)	CONTRACTOR TO CONFIRM DEPTH AND LOCATION OF EXISTING SERVICES PRIOR TO EXCAVATION AND ORDERING MATERIALS.
2)	DO NOT SCALE OFF DRAWINGS. DRAWINGS ARE FOR ENGINEERING PURPOSES ONLY. REFER TO RELEVANT REGULATORY PLANS FOR RELEVANT INFORMATION.
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**NOT FOR CONSTRUCTION**



P3	01.10.2021	ISSUED FOR DA APPROVAL	S.X
P2	30.09.2021	RE-ISSUED FOR PRELIMINARY REVIEW	S.X
P1	20.09.2021	ISSUED FOR PRELIMINARY REVIEW	S.X



5 BYE STREET  
WAGGA WAGGA, NSW, 2650  
P (02) 6925 5855  
F (02) 6925 5655  
E WAGGA@XEROSPICCOLO.COM.AU

Project:  
PROPOSED GYPSUM MINE  
LOT 6655, DP769428  
881 IVANHOE ROAD,  
BALRANALD NSW 2715

Sheet Title: EXCAVATION AREA 2 LAYOUT PLAN	
Client: BALRANALD GYPSUM PTY LTD	Checked:
Scale: 1:675 (A1) 1:1350 (A3), AS SHOWN	Approved:
Design: C.V.	Drawn: C.A.
Date: SEPT 2021	

Project Number: 210682	Sheet Number: B2000	Revision: P1
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TYPICAL SITE OFFICE, AMENITIES, AND PARKING LAYOUT PLAN  
SHOWN FOR EXCAVATION AREA 1  
EXCAVATION ARE 2 SIMILAR



EXISTING 'TARP UP AREA' DIMENSION PLAN  
SCALE: 1:400 (A1) 1:800 (A3)



LEGEND	
MARK	ITEM
---	PROPOSED MINING LICENSE BOUNDARY
[Blue Box]	PROPOSED EXCAVATION AREA
[Green Box]	PROPOSED ACTIVE MINING AREA
[Grey Box]	PROPOSED SITE OFFICE AND AMENITIES BUILDINGS
[Yellow Box]	PROPOSED GRAVEL ACCESS PAVEMENTS

TURNING PATH NOTES
1) TURNING PATHS PRODUCED USING AUTOTURN
2) VEHICLE
- ROAD TRAIN TYPE 1: 35.4m B-TRIPLE (AUSTRoadS 2013)
- TRAVEL SPEED: MIN. 25 km/h

NOTES
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**NOT FOR CONSTRUCTION**



P3	01.10.2021	ISSUED FOR DA APPROVAL	S.X
P2	30.09.2021	RE-ISSUED FOR PRELIMINARY REVIEW	S.X
P1	20.09.2021	ISSUED FOR PRELIMINARY REVIEW	S.X



5 BYE STREET  
WAGGA WAGGA, NSW, 2650  
P (02) 6925 5655  
F (02) 6925 5655  
E WAGGA@XEROSPICCOLO.COM.AU

Project:  
PROPOSED GYPSUM MINE  
LOT 6655, DP769428  
881 IVANHOE ROAD,  
BALRANALD NSW 2715

Sheet Title: DETAILED LAYOUT PLANS	
Client: BALRANALD GYPSUM PTY LTD	Checked:
Scale: 1:200 (A1) 1:400 (A3), AS SHOWN	Approved:
Design: C.V.   Drawn: C.A.   Date: SEPT 2021	

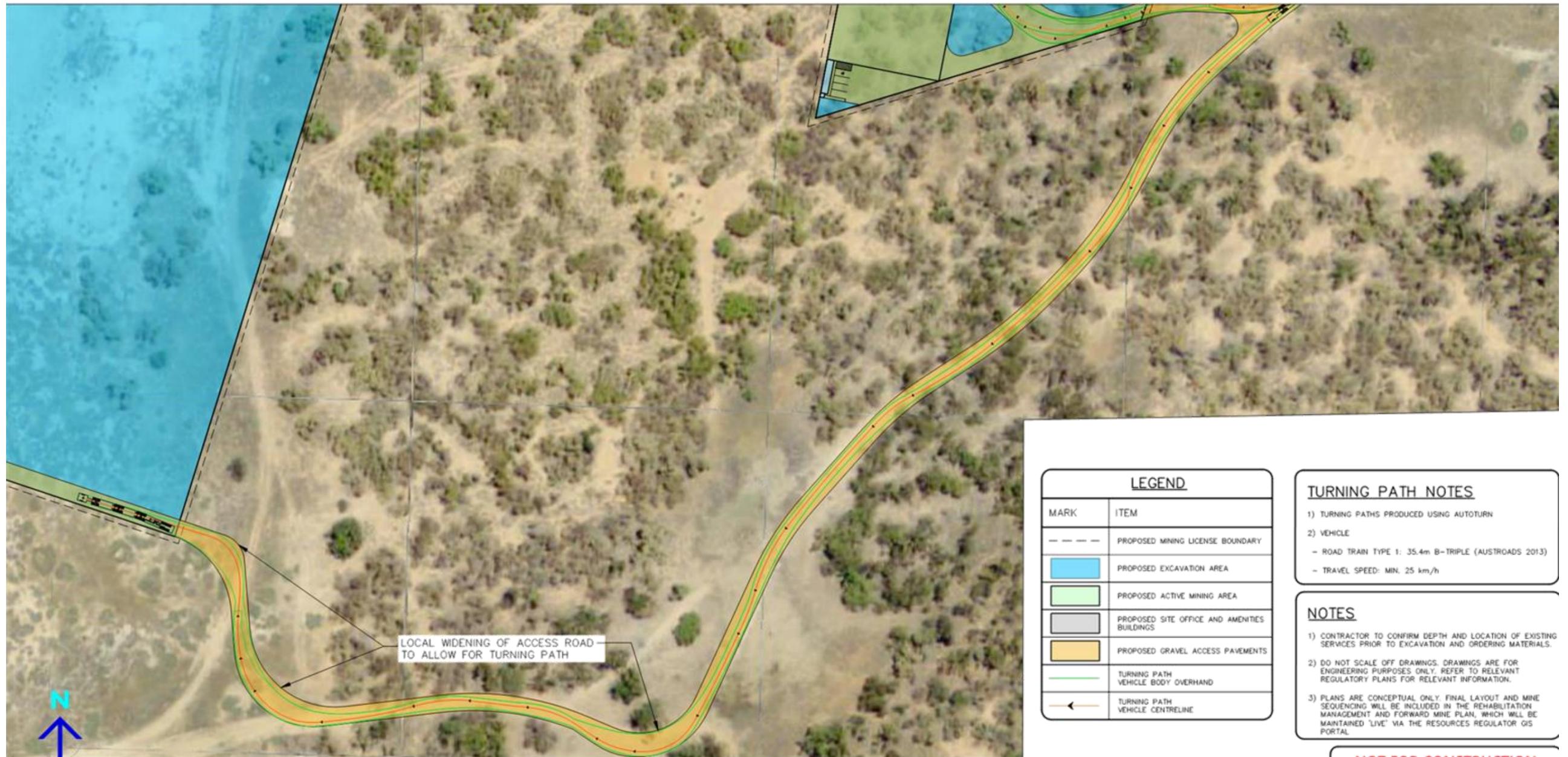
Project Number:	210682
Sheet Number:	B.3000
Revision:	P.



TURNING PATHS – CONNECTION TO EXISTING ACCESS ROAD



TURNING PATHS – 'TARP UP AREA' AND ENTRANCE



TURNING PATHS – CONNECTION TO EXISTING ACCESS ROAD

LEGEND	
MARK	ITEM
---	PROPOSED MINING LICENSE BOUNDARY
[Blue Box]	PROPOSED EXCAVATION AREA
[Green Box]	PROPOSED ACTIVE MINING AREA
[Grey Box]	PROPOSED SITE OFFICE AND AMENITIES BUILDINGS
[Yellow Box]	PROPOSED GRAVEL ACCESS PAVEMENTS
[Green Line]	TURNING PATH VEHICLE BODY OVERHAND
[Black Arrow]	TURNING PATH VEHICLE CENTRELINE

TURNING PATH NOTES
1) TURNING PATHS PRODUCED USING AUTOTURN
2) VEHICLE - ROAD TRAIN TYPE 1: 35.4m B-TRIPLE (AUSTRROADS 2013) - TRAVEL SPEED: MIN. 25 km/h

NOTES
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**NOT FOR CONSTRUCTION**



P3	01.10.2021	ISSUED FOR DA APPROVAL	S.X
P2	30.09.2021	RE-ISSUED FOR PRELIMINARY REVIEW	S.X
P1	20.09.2021	ISSUED FOR PRELIMINARY REVIEW	S.X

**XP XEROS PICCOLO CONSULTING ENGINEERS**  
 5 BYE STREET  
 WAGGA WAGGA, NSW, 2650  
 P (02) 6925 5855  
 F (02) 6925 5655  
 E WAGGA@XEROSPICCOLO.COM.AU

Project:  
**PROPOSED GYPSUM MINE**  
 LOT 6655, DP769428  
 881 IVANHOE ROAD,  
 BALRANALD NSW 2715

Sheet Title: TURNING PATH PLAN		
Client: BALRANALD GYPSUM PTY LTD	Checked:	
Scale: 1:675 (A1) 1:1350 (A3), AS SHOWN	Approved:	
Design: C.V.   Drawn: C.A.   Date: SEP 2021		

Project Number:	210682
Sheet Number:	B4000
Revision:	P1



Contact Simone Tonkin  
Phone 0427 138 188  
Email [simone.tonkin@waternsw.com.au](mailto:simone.tonkin@waternsw.com.au)

General Manager  
Balranald Shire Council  
[rmitchell@balranald.nsw.gov.au](mailto:rmitchell@balranald.nsw.gov.au)

Our ref CNR-34894  
Your ref DA24/2022

Attention: Ray Mitchell

17 March 2022

Dear Sir,

**RE: Development Application 24/2022 – Proposed Gypsum Mine, 881 Ivanhoe Road  
Balranald NSW 2715**

I refer to the above mentioned development application referred to WaterNSW.

WaterNSW has reviewed the information submitted with the application for the proposed Gypsum Mine. It is noted that the extraction operation involves dry mining. As such, no water tables or ground water would be intercepted by the proposal. Water used for dust suppression would be sourced from Balranald Shire Council and delivered to the site by a private contractor. It is considered that the development would not impact on the quality of any nearby waterways or their catchments. WaterNSW considers for the purposes of the Water Management Act 2000, no further investigation is required by this agency.

Please feel free to contact me on 0427 138 188, should you require any further information.

Yours sincerely

A handwritten signature in black ink, appearing to be "S. Tonkin", written over a faint circular stamp or watermark.

**Simone Tonkin**  
Water Regulation Specialist

## Department of Planning and Environment



Contact: Department of Planning and Environment-Water  
Phone: 1300081047  
Email: [waterlicensing.servicedesk@dpie.nsw.gov.au](mailto:waterlicensing.servicedesk@dpie.nsw.gov.au)

Our ref: IDAS-2023-10052  
Your ref: DA 24/2022

21 December 2023

The General Manager  
BALRANALD SHIRE COUNCIL  
70-72 MARKET STREET BALRANALD 2715

Attention: Nikkita Manning-Rayner

Uploaded to the ePlanning Portal

Dear Sir/Madam

**Re:** IDAS-2023-10052 - Controlled Activity Approval Not Required  
**Dev Ref:** DA 24/2022  
**Description:** Proposed Gypsum Mine (construction, operation and rehabilitation).  
**Location:** Lot 6655, DP769428, 881 IVANHOE ROAD BALRANALD 2715

The Department of Planning and Environment-Water has reviewed documents for the above development application and considers that, for the purposes of the Water Management Act 2000 (WM Act), a controlled activity approval is not required for the proposed works and no further assessment by this agency is necessary.

### Controlled Activity Not Required

The proposed works are not located on waterfront land as defined by the WM Act - The mapped drainage line within proximity to the proposed works is not considered to be waterfront land as it does not exhibit bed, banks and/or fluvial geomorphic features.

If you have any questions regarding this correspondence, please use Water Assist to obtain further information or make an enquiry:  
<https://www.dpie.nsw.gov.au/water/water-assist>

Yours Sincerely

A handwritten signature in black ink, appearing to read "Patrick Pahlow".

For  
Patrick Pahlow  
Team Leader  
Licensing and Approvals  
Department of Planning and Environment-Water

Transport for NSW

17 January 2024

TfNSW reference: WST24/00008/001  
Your reference: DA24/2022 (CNR-64345)



General Manager  
Balranald Shire Council  
By Email: council@balranald.nsw.gov.au

**Attention: Raymond Mitchell**

**DA24/2022 – Correspondance RE: Cully’s Corner Gypsum Mine – Lot: 6654, 6655 DP769427 - 881 Ivanhoe Road BALRANALD**

Dear Raymond,

Transport for NSW (TfNSW) is responding to the abovementioned DA referred on 11 January 2024.

TfNSW understands the information submitted aims to address previous comments found in the TfNSW correspondence letter dated 25 February 2022 (Ref. NO. WST22/00017/01). The subject DA relates to construction and operation of a gypsum mine at the abovementioned address, initially referred under c.2.122 of the *State Environmental Planning Policy (Transport & Infrastructure) 2021*, (formerly c. 104 of the ISEPP) and *Section 138 of the Roads Act 1993*.

Previous comments relating to this development revolved around the existing operational consent of the White Plains Mine (DA08/2005) being transferred to the subject DA site and clarification of when the consent was to be surrendered.

TfNSW notes information submitted with this referral request indicates an application to cancel mining leases associated with the White Plains Mine has been made to *Regional NSW* as of June 2022.

TfNSW advises Council of the following comments relating to the development:

- Council should confirm with the applicant that the application to surrender the mining operations has been completed and the White Plains Mine has become fully non-operational, noting that the correspondence submitted is dated October 2022. Once confirmed, the applicant should indicate this in relevant supporting documentation associated with the subject development, with consideration given to analysis of cumulative traffic impacts.

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OFFICIAL

Lvl 1, 51-55 Currajong Street, Parkes NSW 2870  
E. development.west@transport.nsw.gov.au

1300 207 783  
[transport.nsw.gov.au](http://transport.nsw.gov.au)

1

Transport for NSW

If you have any questions, please contact the undersigned on 1300 019 680 or email [development.west@transport.nsw.gov.au](mailto:development.west@transport.nsw.gov.au).

Yours faithfully,

A handwritten signature in black ink, enclosed in a thin yellow rectangular border. The signature is stylized and appears to read 'Brendan Croft'.

**Brendan Croft**  
A/Team Leader Development Services (West)  
Community & Place  
Regional and Outer Metropolitan

Transport for NSW



Attachment 1

DA24/2022 – Correspondance RE: Cully’s Corner Gypsum Mine – Lot: 6654, 6655 DP769427 - 881 Ivanhoe Road BALRANALD

This attachment relates to TfNSW’s response dated 17 January 2024 reference ##REF##.

### Context

TfNSW understands the subject application:

- Proposes ...
- The affected classified (State / Regional) road is ##insert## (HW##).
- Council is seeking advice from TfNSW to assist in its assessment under [insert section and Act/SEPP].

TfNSW notes that [insert if key factor/condition may affect outcome].

### Additional required information | TfNSW comments

TfNSW provides the following comments | concerns | conditions for Council’s consideration below:  
[insert lead into required information]

- [insert]
- [insert]
- [insert]

### Additional comments

TfNSW has identified the following areas that should be considered to achieve better outcomes for the transport network.

- [TfNSW notes]
- [Council should consider]

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OFFICIAL

3

Transport for NSW



Attachment 2

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OFFICIAL

4

**Tim Collins**

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**From:** Tim Collins  
**Sent:** Thursday, 10 February 2022 10:35 AM  
**To:** Ray Mitchell  
**Subject:** CNR-34894 - Gypsum Mine

Hi Ray

Thanks for the referral of the EIS for the proposed Gypsum Mine at 881 Ivanhoe Road Balranald.

It is noted that the EIS considers the strategic merit of the proposed development and provides detailed justification of its consistency with the Far West Regional Plan 2036. While not a statutory consideration, it is worth raising that the Far West Regional Plan is currently undergoing a 5 year review which will involve consultation with Council and industry stakeholders. Consistency with the Balranald Local Strategic Planning Statement is also noted.

If Council would like to discuss the proposal further with relation to the regional strategic framework, please feel free to contact the Western Region office on 02 58526806.

Regards  
Tim

**Tim Collins**

Senior Planning Officer, Western  
Local and Regional Planning | Department of Planning and Environment  
188 Macquarie Street | Dubbo NSW 2830  
T 02 5852 6806



*The Department of Planning and Environment acknowledges that it stands on Aboriginal land. We acknowledge the traditional custodians of the land and we show our respect for elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.*

## BCD Response RE: DA 24/2022 CNR-34894 Cullys Corner Gypsum Mine - revis...



ROG South West Region Mailbox

To: Ray Mitchell

Cc: Leigh Maloney



22/12/2023

You don't often get email from [rog.southwest@environment.nsw.gov.au](mailto:rog.southwest@environment.nsw.gov.au). [Learn why this is important](#)

Hi Ray,

BCD has reviewed the comments provided in the response document and the revised BDAR dated December 2023 for the Cully's Corner Gypsum Mine (DA24/2022).

We are satisfied that all of the issues in our correspondence to you dated 22 February 2022 have been addressed.

As per the correspondence of 22 February 2022 and recommended action 7, Council should use the document *Guidance for Local Government on preparing conditions of consent from the Biodiversity Development Assessment Report (DPIE 2019)* and the supporting information in that letter to assist with drafting consent conditions related to biodiversity.

For your information you would not have been able to request this via CNR because our previous response was 'advice' and not a 'request for further information', so the matter is closed out in CNR for us in terms of input.

Regards

**Andrew Fisher**

**Senior Team Leader, Planning – South West**

Biodiversity and Conservation | Department of Planning and Environment

[REDACTED] | [REDACTED]@environment.nsw.gov.au

620 Macauley St, Albury NSW 2640

[www.dpie.nsw.gov.au](http://www.dpie.nsw.gov.au)

Contact the South West Planning Team about biodiversity and flood management planning matters by emailing [rog.southwest@environment.nsw.gov.au](mailto:rog.southwest@environment.nsw.gov.au)



Protection of the Environment Operations Act 1997

## General Terms of Approval - Issued

Notice No: 1618257



The General Manager  
Balranald Shire Council  
PO Box 120  
Balranald NSW 2715

Attention: Nikkita Manning-Rayner

Notice Number 1618257  
Date 19-Apr-2022

### Request for general terms of approval – DA 24/2022

Dear Mr Wilcox

Thank you for the request for General Terms of Approval (GTA) from the NSW Environment Protection Authority (EPA) for Concurrence and Referral (CNR) No. CNR-34894 and Agency reference No. A-41001 for the proposed gypsum mine at 881 Ivanhoe Road Balranald.

The EPA has reviewed the following documents:

- Environmental Impact Statement – Cully’s Corner Gypsum Mine – NGH Consulting – November 2021.

The EPA has responsibilities for pollution control and environmental management under the *Protection of the Environment Operations Act 1997*. Following a review of the development application and the supporting Environmental Impact Statement we are able to issue our General Terms of Approval (GTA) for the proposed development.

The GTA provided in Attachment ‘A’ are conditions that relate to the development as proposed in the documents and information provided by council and the applicant. Attachment ‘B’ provides the mandatory conditions that apply to all Environment Protection Licences. Should council grant development consent for this proposal we recommend that these conditions are incorporated into the consent.

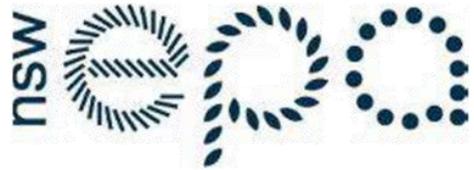
Should development consent be granted it will also be necessary for the applicant to apply to the EPA for an environment protection licence, consistent with the development application for the proposal and our GTA.

If you have any further enquiries about this matter please contact Jason Price by telephoning 02 6969 0705 or by electronic mail at [info@epa.nsw.gov.au](mailto:info@epa.nsw.gov.au).

Protection of the Environment Operations Act 1997

# General Terms of Approval - Issued

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Notice No: 1618257

Yours sincerely

A handwritten signature in black ink that reads 'Nick Feneley'. The signature is written in a cursive style and is enclosed within a simple, hand-drawn oval shape.

.....  
**Nick Feneley**  
**Acting Unit Head**  
**Environment Protection Authority**  
(by Delegation)

Protection of the Environment Operations Act 1997

# General Terms of Approval - Issued



Notice No: 1618257

## Attachment A

### Administrative conditions

#### **A1. Information supplied to the EPA**

**A1.1** Except as expressly provided by these general terms of approval, works and activities must be carried out in accordance with the proposal contained in:

- the development application 24/2022 submitted to Balranald Shire Council on 4 February 2022; and
- the environmental impact statement titled '*Cully's Corner Gypsum Mine*' dated November 2021 prepared by NGH Consulting relating to the development.

#### **A2. Fit and Proper Person**

**A2.1** The applicant must, in the opinion of the EPA, be a fit and proper person to hold a licence under the Protection of the Environment Operations Act 1997, having regard to the matters in s.83 of that Act.

### Limit conditions

#### **L1. Pollution of waters**

**L1.1** Except as may be expressly provided by a licence under the Protection of the Environment Operations Act 1997 in relation of the development, section 120 of the Protection of the Environment Operations Act 1997 must be complied with in and in connection with the carrying out of the development.

#### **L2. Extraction limits**

**L2.1** The maximum volume of material that can be extracted from the Premises in any annual return reporting period is 180,000 tonnes.

#### **L3. Waste**

**L3.1** The licensee must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly permitted by a licence under the Protection of the Environment Operations Act 1997.

**L3.2** This condition only applies to the storage, treatment, processing, reprocessing or disposal of waste at the premises if it requires an environment protection licence under the Protection of the Environment Operations Act 1997.

Protection of the Environment Operations Act 1997

## General Terms of Approval - Issued



Notice No: 1618257

### **L4. Noise limits**

**L4.1** Noise from the premises must not exceed an LAeq (15 minute) noise emission criterion of 40 dB(A).

**L4.2** Noise from the premises is to be measured at *the nearest sensitive receptor* to determine compliance with this condition

### **L5. Hours of operation**

**L5.1** All construction work at the premises must only be conducted between 7.00am to 6.00pm Monday to Friday, 8.00am to 1.00pm Saturdays and at no time on Sundays or public holidays.

**L5.2** Activities at the premises, other than construction work, may only be carried on between 7.00am to 6.00pm Monday to Friday and 8.00am to 6.00pm Saturdays and Sundays..

### **L6. Blasting**

**L5.1** Blasting is not permitted at the Premises.

## **Operating conditions**

### **O1. Dust**

**O1.1** Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust from the premises, including the mitigation measures detailed at Table 6-16 of the EIS titled '*Cully's Comer Gypsum Mine*' dated November 2021 and prepared by NGH Consulting.

**O212** Trucks entering and leaving the premises that are carrying loads must be covered at all times, except during loading and unloading.

## **Monitoring and recording conditions**

### **M1 Monitoring records**

**M1.1** The results of any monitoring required to be conducted by the EPA's general terms of approval, or a licence under the Protection of the Environment Operations Act 1997, in relation to the development or in order to comply with the load calculation protocol must be recorded and retained as set out in conditions M1.2 and M1.3.

**M1.2** All records required to be kept by the licence must be:  
in a legible form, or in a form that can readily be reduced to a legible form;

kept for at least 4 years after the monitoring or event to which they relate took place; and

produced in a legible form to any authorised officer of the EPA who asks to see them.

**M1.3** The following records must be kept in respect of any samples required to be collected: the date(s) on which the sample was taken;

the time(s) at which the sample was collected;

the point at which the sample was taken; and

Protection of the Environment Operations Act 1997

## General Terms of Approval - Issued

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Notice No: 1618257

the name of the person who collected the sample.

### ***M2. Requirement to monitor volume or mass***

**M2.1** The licensee must keep a rolling total of the quantity of material extracted in each annual return reporting period

### ***Reporting conditions***

#### ***R1. Annual return***

**R1.1** The applicant must provide an annual return to the EPA in relation to the development as required by any licence under the Protection of the Environment Operations Act 1997 in relation to the development. In the return the applicant must report on the annual monitoring undertaken (where the activity results in pollutant discharges), provide a summary of complaints relating to the development, report on compliance with licence conditions and provide a calculation of licence fees (administrative fees and, where relevant, load based fees) that are payable. If load based fees apply to the activity the applicant will be required to submit load-based fee calculation worksheets with the return.

Protection of the Environment Operations Act 1997

# General Terms of Approval - Issued

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Notice No: 1618257

## Attachment B – Mandatory Conditions for all EPA licences

### Operating conditions

#### Activities must be carried out in a competent manner

Licensed activities must be carried out in a competent manner.

This includes:

- a. the processing, handling, movement and storage of materials and substances used to carry out the activity; and
- b. the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.

#### Maintenance of plant and equipment

All plant and equipment installed at the premises or used in connection with the licensed activity:

- must be maintained in a proper and efficient condition; and
- must be operated in a proper and efficient manner.

### Monitoring and recording conditions

#### Recording of pollution complaints

The licensee must keep a legible record of all complaints made to the licensee or any employee or agent of the licensee in relation to pollution arising from any activity to which this licence applies.

The record must include details of the following:

- the date and time of the complaint;
- the method by which the complaint was made;
- any personal details of the complainant which were provided by the complainant or, if no such details were provided, a note to that effect;
- the nature of the complaint;
- the action taken by the licensee in relation to the complaint, including any follow-up contact with the complainant; and
- if no action was taken by the licensee, the reasons why no action was taken.

The record of a complaint must be kept for at least 4 years after the complaint was made.

The record must be produced to any authorised officer of the EPA who asks to see them.

Protection of the Environment Operations Act 1997

## General Terms of Approval - Issued



Notice No: 1618257

### Telephone complaints line

The licensee must operate during its operating hours a telephone complaints line for the purpose of receiving any complaints from members of the public in relation to activities conducted at the premises or by the vehicle or mobile plant, unless otherwise specified in the licence.

The licensee must notify the public of the complaints line telephone number and the fact that it is a complaints line so that the impacted community knows how to make a complaint.

This condition does not apply until 3 months after this condition takes effect.

## Reporting conditions

### Annual Return documents

#### ***What documents must an Annual Return contain?***

The licensee must complete and supply to the EPA an Annual Return in the approved form comprising:

- a. Statement of Compliance; and
- b. Monitoring and Complaints Summary.

A copy of the form in which the Annual Return must be supplied to the EPA accompanies this licence. Before the end of each reporting period, the EPA will provide to the licensee a copy of the form that must be completed and returned to the EPA.

#### ***Period covered by Annual Return***

An Annual Return must be prepared in respect of each reporting, except as provided below

*Note: The term "reporting period" is defined in the dictionary at the end of this licence. Do not complete the Annual Return until after the end of the reporting period.*

Where this licence is transferred from the licensee to a new licensee,

- a. the transferring licensee must prepare an annual return for the period commencing on the first day of the reporting period and ending on the date the application for the transfer of the licence to the new licensee is granted; and
- b. the new licensee must prepare an annual return for the period commencing on the date the application for the transfer of the licence is granted and ending on the last day of the reporting period.

*Note: An application to transfer a licence must be made in the approved form for this purpose.*

Where this licence is surrendered by the licensee or revoked by the EPA or Minister, the licensee must prepare an annual return in respect of the period commencing on the first day of the reporting period and ending on

- a. in relation to the surrender of a licence - the date when notice in writing of approval of the surrender is given; or
- b. in relation to the revocation of the licence – the date from which notice revoking the licence operates.

Protection of the Environment Operations Act 1997

## General Terms of Approval - Issued

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Notice No: 1618257

### ***Deadline for Annual Return***

The Annual Return for the reporting period must be supplied to the EPA by registered post not later than 60 days after the end of each reporting period or in the case of a transferring licence not later than 60 days after the date the transfer was granted (the 'due date').

### ***Notification where actual load can not be calculated***

(Licences with assessable pollutants)

Where the licensee is unable to complete a part of the Annual Return by the due date because the licensee was unable to calculate the actual load of a pollutant due to circumstances beyond the licensee's control, the licensee must notify the EPA in writing as soon as practicable, and in any event not later than the due date.

The notification must specify:

- a. the assessable pollutants for which the actual load could not be calculated; and
- b. the relevant circumstances that were beyond the control of the licensee.

### ***Licensee must retain copy of Annual Return***

The licensee must retain a copy of the annual return supplied to the EPA for a period of at least 4 years after the annual return was due to be supplied to the EPA.

### ***Certifying of Statement of Compliance and Signing of Monitoring and Complaints Summary***

Within the Annual Return, the Statement of Compliance must be certified and the Monitoring and Complaints Summary must be signed by:

- a. the licence holder; or
- b. by a person approved in writing by the EPA to sign on behalf of the licence holder.

A person who has been given written approval to certify a Statement of Compliance under a licence issued under the Pollution Control Act 1970 is taken to be approved for the purpose of this condition until the date of first review this licence.

### ***Notification of environmental harm***

The licensee or its employees must notify the EPA of incidents causing or threatening material harm to the environment immediately after the person becomes aware of the incident in accordance with the requirements of Part 5.7 of the Act

Notifications must be made by telephoning the EPA's Pollution Line service on 131 555.

The licensee must provide written details of the notification to the EPA within 7 days of the date on which the incident occurred.

### ***Written report***

Where an authorised officer of the EPA suspects on reasonable grounds that:

Protection of the Environment Operations Act 1997

## General Terms of Approval - Issued



Notice No: 1618257

- a. where this licence applies to premises, an event has occurred at the premises; or
- b. where this licence applies to vehicles or mobile plant, an event has occurred in connection with the carrying out of the activities authorised by this licence,

and the event has caused, is causing or is likely to cause material harm to the environment (whether the harm occurs on or off premises to which the licence applies), the authorised officer may request a written report of the event.

The licensee must make all reasonable inquiries in relation to the event and supply the report to the EPA within such time as may be specified in the request.

The request may require a report which includes any or all of the following information:

- a. the cause, time and duration of the event;
- b. the type, volume and concentration of every pollutant discharged as a result of the event;
- c. the name, address and business hours telephone number of employees or agents of the licensee, or a specified class of them, who witnessed the event; and
- d. the name, address and business hours telephone number of every other person (of whom the licensee is aware) who witnessed the event, unless the licensee has been unable to obtain that information after making reasonable effort;
- e. action taken by the licensee in relation to the event, including any follow-up contact with any complainants;
- f. details of any measure taken or proposed to be taken to prevent or mitigate against a recurrence of such an event;
- g. any other relevant matters.

The EPA may make a written request for further details in relation to any of the above matters if it is not satisfied with the report provided by the licensee. The licensee must provide such further details to the EPA within the time specified in the request.

## General conditions

### Copy of licence kept at the premises or on the vehicle or mobile plant

A copy of this licence must be kept at the premises or on the vehicle or mobile plant to which the licence applies.

The licence must be produced to any authorised officer of the EPA who asks to see it.

The licence must be available for inspection by any employee or agent of the licensee working at the premises or operating the vehicle or mobile plant.



RDOC22/14082

## MINING, EXPLORATION & GEOSCIENCE

### General Terms of Approval - ISSUED

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The General Manager  
Balranald Shire Council  
PO Box 120  
Balranald NSW 2715

council@balranald.nsw.gov.au

Attention: Raymond Mitchell

#### **Re: Integrated Development Referral – General Terms of Approval Dev Ref: DA24/2022**

I refer to your recent correspondence regarding an integrated Development Application (DA) proposed for the above project. Please find the Department of Regional NSW – Mining, Exploration & Geoscience (MEG) accompanying General Terms of Approval (GTA) (**Attachment 1**) for part of the proposed development requiring a mining lease under the *Mining Act 1992*, as detailed in the subject DA.

#### **General Terms of Approval**

Under section 4.47(3) of the *Environmental Planning and Assessment Act 1979* (EP&A Act) a consent by the consent authority must be consistent with the general terms of any approval proposed to be granted by the approval body in relation to the development and of which the consent authority is informed.

If the proposed development is approved by Council, MEG requests the attached GTA's be included, in their entirety, in Council's development consent.

#### **Conditions recommended by MEG to form part of any approved Development Consent**

##### *Royalty*

The holder of a mining lease is liable to pay a royalty for both publicly and privately-owned minerals (refer to section 282-285 of the *Mining Act 1992*).

##### *Biodiversity offsets*

The Proponent must consider potential resource sterilisation should any biodiversity offset areas be considered. The Proponent must consult with MEG and any holders of existing mining or exploration authorities that could be potentially affected by the proposed creation of any such biodiversity offsets or supplementary biodiversity measures, prior to creation occurring. This will ensure there is no consequent reduction in access to prospective land for mineral exploration or potential for the sterilisation of mineral and extractive resources.

### *Terms of approval*

The proponent must carry out the development:

- (i) in accordance with the development consent and Environmental Assessment documents submitted as part of the development application process, including any additional information or assessments that were required by the agencies consulted
- (ii) in accordance with the General Terms of Approval and the conditions of a mining lease.

### **Requirement for a mining lease**

The proposed work or activity cannot commence before the applicant obtains a mining lease. MEG provides the following advisory note for inclusion in the development consent:

**“The GTA’s issued by the Department of Regional NSW – Mining, Exploration & Geoscience do not constitute an approval under the *Mining Act 1992*”.**

The proponent must apply to MEG for the relevant approval. This may be during the development assessment process or once consent has been granted and before the commencement of any mining or ancillary activity. A development application under the *Environmental Planning and Assessment Act 1979* must be approved before a mining lease can be granted. A mining lease will only be granted for activities specified in the development consent.

A completed mining lease application form must be submitted to MEG together with the required supporting documentation and proof of Council's development consent. If application is made for a mining lease prior to approval of the DA, the development consent must be supplied to enable MEG to determine the mining lease application.

Application forms are available from MEG's website at:

<https://www.regional.nsw.gov.au/meg/exploring-and-mining/application-forms-and-fees/mining-act-1992-forms>.

### **GTA considerations for amendments and modifications**

MEG also requests notification of the following:

- If the development Project is amended prior to determination and involves changes to the proposed work and activities; or
- Any modification under section 4.55 of the EP&A Act that involves changes to the approved work or activities.

MEG will need to determine if revised General Terms of Approval are required.

MEG requests that Council provide a copy of this letter and Schedule to the applicant.

MEG would appreciate the opportunity to review draft conditions of consent relating to mining considerations to assist Council. MEG also requests a copy of the determination under section 4.47(6) of the EP&A Act.

For further enquiries and advice concerning this matter, please contact Adam Banister, Senior Advisor Industry Advisory & Mining Concierge – Industry Development on 02 4063 6860 or [mining.concierge@regional.nsw.gov.au](mailto:mining.concierge@regional.nsw.gov.au).

Yours sincerely



Scott Anson  
**Manager Industry Advisory & Mining Concierge**  
**Industry Development**  
**Department of Regional NSW – Mining, Exploration & Geoscience**  
25 March 2022

For  
Anthony Keon  
**Executive Director Strategy, Performance & Industry Development**  
**Department of Regional NSW – Mining, Exploration & Geoscience**



## MINING, EXPLORATION & GEOSCIENCE

### Balranald Gypsum “Cully’s Corner” - Resource & Economic Assessment

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#### Project overview

Current Balranald Gypsum operations are focused on Norms Mine (Mining Lease 1549) and the White Plains Mine (Mining Lease 1174 and Mining Lease 1619) which are located about 17 kilometres and 4 kilometres, respectively, to the north of the Cully’s Corner site.

The Project is intended to replace existing supplementary production from the White Plains Mine, which is almost depleted. White Plains production is currently consented at 180,000 tonne per annum.

The Proponent also operates a centrally located calcining and bagging plant.

#### Resource recovery

Extraction, processing and stockpiling of gypsum would be conducted on site. A strip-mining approach would be utilised, with screening and then transport off-site in response to demand. Mining depth would be to a maximum of five metres but generally less than two given the shallow, thin nature of the deposit. At deepest, the depth of the mining typically ceases on reaching the clay base at a maximum depth of about 4 metres.

Extraction combined from the Proponent’s two or three pits would range between 10,000 tonnes and 180,000 tonnes per annum, however it is likely to average about 10-15,000 tpa from Cully’s Corner site for a period of 10 years. The wide range is to respond to local demand which fluctuates considerably.

Demand as a soil conditioner tends to be highest during rainfall periods that follow drought. The main market would be for agricultural gypsum given the quality of the material. For any higher-grade material encountered, the company is well placed to process and utilise this at their plant. No resource sterilisation is anticipated.

#### Economic benefits of the Resource

Over the life of the Project, the MEG has estimated that the value of the gypsum produced would be around \$7.5 million in current dollars. This is based on the estimate of the total recoverable gypsum resource from the Project as supplied by the Proponent and confirmed by MEG of around 150,000 tonnes. Assuming an average gypsum price of \$50/tonne.

Agriculture is the major industry in the Balranald LGA and gypsum is a key agricultural commodity and critical input for this sector. The Project would contribute to the supply of gypsum for the surrounding agricultural community. All gypsum from the Project would be sold domestically to existing customers.

If the Project does not proceed, local gypsum requirements would need to be sourced from outlying areas such as Mildura, Ivanhoe, or Bourke. This would add considerable freight costs and result in increased costs for the industry and broader communities.

Although small in size, the Project is important to the local economy as it would continue to provide jobs and economic activity. It is expected that the Project would continue up to 5 full-time equivalent jobs, from the existing White Plains Mine.

The Project would have a capital investment value of approximately \$500,000.

## Royalty Calculation

### Assumptions

Based on the broad range of the potential resource, MEG has estimated that royalty over the life of the Project would be in the range \$3,500 - \$63,000. Royalty on gypsum is calculated on a flat \$0.35/tonne.

### Total Royalties estimate

Using the above assumptions and parameters, MEG has calculated that the State will receive:

Parameter	\$m (2022 dollars)
Total royalties received	\$50,000
Net Present Value (NPV) royalties (7% discount rate, real)	n/a
Annual estimated royalties (average)	\$5,000 (Approximate)

## Departmental Assessment

Assessed by	Unit	Branch
Assessing Officer: Dr David Forster Senior Geologist	Assessment & Advice	Geological Survey of NSW
Assessing Officer: Bryan Whitlock Senior Resources Analyst	Resource Economics	Strategy, Performance & Industry Development
Assessing Officer: Adam Banister Senior Advisor	Industry Advisory & Mining Concierge – Industry Development	Strategy, Performance & Industry Development



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## General Terms of Approval

for proposed development requiring approval under  
Part 5 of the *Mining Act 1992*

<b>Reference Number:</b>	RDOC22/14099
<b>Issue date of GTA:</b>	25 March 2022
<b>Type of Approval:</b>	Mining Lease – mining operation
<b>Proponent:</b>	Balranald Gypsum Pty Ltd
<b>DA Number:</b>	DA24/2022
<b>LGA:</b>	Balranald Shire Council
<b>Mineral(s):</b>	Gypsum

**These General Terms of Approval issued by the Department of Regional NSW – Mining, Exploration & Geoscience (MEG) does not constitute an approval under the *Mining Act 1992*.** The proponent must apply to MEG for the relevant approval, such as a mining lease, during the development assessment process, or once consent has been granted and before the commencement of any mining or ancillary activity. This is required if there is currently no approval in place that allows the sought activities. A development application under the *Environmental Planning and Assessment Act 1979* must be approved before a mining lease can be granted. A mining lease will only be granted for activities specified in the development consent.

### Definitions

Words used in these General Terms of Approval have the same meaning as defined in the *Mining Act 1992* except where otherwise defined below:

Term	Definition
<b>Act</b>	means the <i>Mining Act 1992</i> .
<b>Landholder</b>	for the purposes of these conditions: <ul style="list-style-type: none"> <li>• does not include a secondary landholder</li> <li>• includes, in the case of exempted areas, the controlling body for the exempted area.</li> </ul>
<b>Minister</b>	means the Minister administering the <i>Mining Act 1992</i> .

#### Note:

1. The rights and duties of the Lease Holder(s) are those prescribed by the *Mining Act 1992* and the Mining Regulation 2016, subject to the terms and conditions of a Mining Lease.
2. A Mining Lease does not override any obligation on the Lease Holder(s) to comply with the requirements of other legislation and regulatory instruments which may apply (including all relevant development approvals) unless specifically provided in the *Mining Act 1992* or other legislation or regulatory instruments.



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### **Prescribed standard conditions**

The prescribed standard conditions in the Mining Regulation 2016, Schedule 8A, Part 2 apply to all mining leases granted from 2 July 2021 in addition to the conditions below. The conditions imposed by the Mining Regulation 2016 prevail to the extent of any inconsistency with the conditions in the mining lease.

### **Standard conditions**

#### **1. Notice to landholders**

- (a) Within 90 days from the date of grant/renewal of a mining lease, the lease holder must serve on each landholder a notice in writing to notify that the mining lease has been granted/renewed and whether the lease includes the surface. A plan identifying each landholder and individual land parcel subject to the lease area, and a description of the lease area must accompany the notice.
- (b) If there are ten or more landholders, the lease holder may serve the notice by publication in a newspaper circulating in the region where the lease area is situated. The notice must indicate that the mining lease has been granted/renewed; state whether the lease includes the surface and must contain a plan and description of the lease area. If a notice is made under condition 1(b), compliance with condition 1(a) is not required.

#### **2. Security**

The lease holder is required to provide and maintain a security deposit to secure funding for the fulfilment of obligations under the mining lease, including obligations under the mining lease that may arise in the future.

The amount of the security deposit to be provided will be assessed by the Minister.

#### **3. Cooperation agreement**

The lease holder must make every reasonable attempt, and be able to demonstrate its attempts, to enter into a cooperation agreement with the holder(s) of any overlapping title(s). The cooperation agreement should address but not be limited to issues such as:

- (i) access arrangements
- (ii) operational interaction procedures
- (iii) dispute resolution & information exchange
- (iv) well location
- (v) timing of drilling
- (vi) potential resource extraction conflicts; and
- (vii) rehabilitation issues.

#### **4. Assessable prospecting operations**

- (a) The lease holder must not carry out any assessable prospecting operation on land over which the lease has been granted unless:
  - (i) it is carried out in accordance with any necessary development consent; or
  - (ii) if development consent is not required, the prior written approval of the Minister has been obtained.
- (b) The lease holder must comply with the approval granted to the holder.



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- (c) The Minister may require the lease holder to provide such information as required to assist the Minister to consider an application for approval.
- (d) An approval granted under this condition may be granted subject to terms.

### **Exploration Reporting**

*Note: Exploration Reports (Geological and Geophysical)*

*The lease holder must lodge reports to the satisfaction of the Secretary in accordance with section 163C of the Mining Act 1992 and in accordance with clauses 59, 60 and 61 of the Mining Regulation 2016.*

*Reports must be prepared in accordance with Exploration Reporting: A guide for reporting on exploration and prospecting in New South Wales.*

### **Special Conditions**

*Note: The standard conditions apply to all mining leases. The Department reserves the right to impose special conditions, based on individual circumstances, where appropriate.*

Signed this 25<sup>th</sup> day of March 2022

Approved in CM9

Scott Anson

**Manager Industry Advisory & Mining Concierge  
Industry Development**

**Department of Regional NSW – Mining, Exploration and Geoscience**

**General Terms of Approval issued under Division 4.8 of the *Environmental Planning and Assessment Act 1979***



Department of  
Primary Industries

OUT22/2232

General Manager  
Balranald Shire Council  
70 Market St  
Balranald NSW 2715

Attention RAY MITCHELL

Dear Ray

**Cully's Corner Gypsum Mine**

Thank you for the referral to comment on the Cully's Corner Gypsum Mine. The NSW Department of Primary Industries (NSW DPI) Agriculture is committed to the protection and growth of agricultural industries, and the land and resources upon which these industries depend.

DPI Ag has reviewed the EIS and has identified that no specific comments are required.

The proposal should have very low impact on surrounding agricultural land uses. The site is LSC Class 5 and is surrounded by Class 5 land. A LUCRA has been completed and has highlighted the need for ongoing consultation with adjoining landholders, careful driving to minimise dust and progressive rehabilitation, as well as soil, water use and traffic management. The mitigation measures identified by the LUCRA should be incorporated into the conditions of approval.

Should you require clarification on the information contained in this response, please contact Lilian Parker on 0427812508 or by email [landuse.ag@dpi.nsw.gov.au](mailto:landuse.ag@dpi.nsw.gov.au)

Yours sincerely

A handwritten signature in cursive script that reads 'L. Parker'.

**Lilian Parker**  
**Agricultural Land Use Planning**  
Esigned 3-3-2022

NSW Department of Primary Industries - Agriculture  
Locked Bag 21, Orange NSW 2800  
Email: [landuse.ag@dpi.nsw.gov.au](mailto:landuse.ag@dpi.nsw.gov.au) | [www.dpi.nsw.gov.au](http://www.dpi.nsw.gov.au) | ABN: 19 948 325 463



Our ref: DOC22/71756-12

Ms Nikkita Manning-Rayner  
Balranald Shire Council  
70 Market Street  
Balranald NSW 2715

Email: [rmitchell@balranald.nsw.gov.au](mailto:rmitchell@balranald.nsw.gov.au)

Letter uploaded to the NSW Planning Portal

Dear Ms Manning-Rayner

### **ADVICE ON DEVELOPMENT APPLICATION ABORIGINAL CULTURAL HERITAGE REFERRAL**

**Address:** 881 Ivanhoe Road, Balranald

**Proposal:** Proposed Gypsum Mine including construction, operation and rehabilitation.

**DA application no:** DA 24/2022, CNR-34894, A-40996, received 4 February 2022.

Thank you for referring the above designated development application (SEAR 1308) to our office. We understand that Council is seeking our advice on this development application in relation to Aboriginal cultural heritage.

We have reviewed the Aboriginal Cultural Heritage Assessment Report (ACHAR), dated 21 March 2022, prepared by NGH Pty Ltd. We note that no Aboriginal cultural heritage was identified following a comprehensive survey, however the access road was not assessed. We requested further information on 9 February 2022 in the form of assessment of the entirety of the proposal area including the access road correspondence (DOC22/71756-7).

A due diligence for the access road prepared by NGH was submitted to the NSW Planning Portal on 15 December 2023. Due diligence is a legal defence against harm under the *National Parks and Wildlife Act 1974*. We will not approve or certify a person's compliance with their due diligence requirements carried out under the *Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales* (DECCW 2010), or any other code. This is the responsibility of the company or individual doing the activity.

If Council considers approving the development, Heritage NSW have provided recommended conditions of consent for Aboriginal cultural heritage matters in **Attachment A**.

4PSQ 12 Darcy St Parramatta NSW 2150 ■ Locked Bag 5020 Parramatta NSW 2124  
P: 02 9873 8500 ■ E: [heritagemailbox@environment.nsw.gov.au](mailto:heritagemailbox@environment.nsw.gov.au)

If you have any questions in relation to this advice, please contact Lyndon Patterson, Senior Assessment Officer, at Heritage NSW, on 02 6022 0619 or [Lyndon.Patterson@environment.nsw.gov.au](mailto:Lyndon.Patterson@environment.nsw.gov.au)

Yours sincerely



**Kym McNamara**

Manager Assessments

Heritage NSW

Department of Planning and Environment

(As Delegate under *National Parks and Wildlife Act 1974*)

Date: 22 December 2023

**ATTACHMENT A: Recommended Conditions of Consent for 881 Ivanhoe Road, Balranald, DA24/2022, CNR-34894**

If Council consider approving the Development Application, Heritage NSW recommend the following conditions to ensure the protection of known Aboriginal sites and ensure that no additional harm is caused should Aboriginal cultural heritage be encountered:

- No Aboriginal objects may be harmed without an approval from Heritage NSW under the *National Parks and Wildlife Act 1974*.
- If any Aboriginal object(s) are discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
  - Not further harm the object(s)
  - Immediately cease all work at the particular location
  - Secure the area so as to avoid further harm to the Aboriginal object(s)
  - Notify Environment Line as soon as practical by calling 131 555 or emailing: [info@environment.nsw.gov.au](mailto:info@environment.nsw.gov.au), providing any details of the Aboriginal object(s) and its location
  - Not recommence any work at the particular location unless authorised in writing by Heritage NSW.
- If harm to Aboriginal objects cannot be avoided, an application for an Aboriginal Heritage Impact Permit (AHIP) must be prepared and submitted to Heritage NSW before work may continue.
- In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Heritage NSW contacted.



## NSW RURAL FIRE SERVICE

Balranald Shire Council  
PO Box 120  
BALRANALD NSW 2715

Your reference: CNR-34894 DA 24/2022  
Our reference: DA20220204002364-SEARS-1

**ATTENTION:** Raymond Mitchell

Date: Monday 21 February 2022

Dear Sir/Madam,

**Development Application**  
**State Significant – SEARS – Extractive Industry**  
**881 Ivanhoe Road Balranald NSW 2715, 6655//DP769428**

I refer to your correspondence regarding the above proposal which was received by the NSW Rural Fire Service on 02/02/2022.

The NSW RFS has reviewed the Environmental Impact Statement for construction and operation of the proposed Cully's Corner Gypsum Mine, and raises no objection subject to the following conditions:

### Asset Protection Zone

*The intent of measures is to minimise the risk of bush fire attack and provide protection for emergency services personnel, occupants and others assisting firefighting activities. To achieve this, the following conditions shall apply:*

1. From the start of building works, the property around the proposed site offices must be managed as an inner protection area (IPA) for a distance of 10 metres in accordance with the requirements of Appendix 4 of *Planning for Bush Fire Protection 2019*. When establishing and maintaining an IPA the following requirements apply:

- tree canopy cover should be less than 15% at maturity;
- trees at maturity should not touch or overhang the building;
- lower limbs should be removed up to a height of 2 metres above the ground;
- tree canopies should be separated by 2 to 5 metres;
- preference should be given to smooth barked and evergreen trees;
- large discontinuities or gaps in vegetation should be provided to slow down or break the progress of fire towards buildings;
- shrubs should not be located under trees;
- shrubs should not form more than 10% ground cover;
- clumps of shrubs should be separated from exposed windows and doors by a distance of at least twice the height of the vegetation.
- grass should be kept mown (as a guide grass should be kept to no more than 100mm in height); and
- leaves and vegetation debris should be removed.

### Emergency and Evacuation

1

#### Postal address

NSW Rural Fire Service  
Locked Bag 17  
GRANVILLE NSW 2142

#### Street address

NSW Rural Fire Service  
4 Murray Rose Ave  
SYDNEY OLYMPIC PARK NSW 2127

T (02) 8741 5555  
F (02) 8741 5550  
[www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)

*The intent of measures is to provide suitable emergency and evacuation arrangements for occupants of the development. To achieve this, the following conditions shall apply:*

2. The existing Bush Fire Emergency Management and Operations Plan should identify all relevant risks and mitigation measures associated with the construction and operation of the proposed mining development. This should include:

- 24 hour emergency contact details including alternative telephone contact;
- site infrastructure plan;
- fire fighting water supply plan;
- site access and internal road plan;
- construction of any asset protection zones (APZs) and their continued maintenance;
- detailed measures to prevent or mitigate fires igniting;
- work that should not be carried out during total fire bans;
- availability of fire-suppression equipment, access and water;
- storage and maintenance of fuels and other flammable materials;
- notification of the local NSW RFS Fire Control Centre for any works that have the potential to ignite surrounding vegetation, proposed to be carried out during a bush-fire fire danger period to ensure weather conditions are appropriate; and
- appropriate bush fire emergency management planning.

The plan must also include list of operations that may be carried out on days of Total Fire Ban and any prohibited activities or exemptions that are notified by the Commissioner of the NSW RFS.

For any queries regarding this correspondence, please contact Rohini Belapurkar on 1300 NSW RFS.

Yours sincerely,

Martha Dotter  
**Supervisor Development Assessment & Plan  
Built & Natural Environment**

Re: CONCURRENCE - TSR37881 - Neighbour Notification - DA 24/2022 - Balranald Gypsum Pty Ltd - Proposed Gypsu...



Kerryn Hart <[redacted]@lls.nsw.gov.au>  
 To: Nikkita Manning-Rayner  
 Cc: Erlina Compton

Reply Reply All Forward ...

Thu 3/02/2022 4:00 PM

If there are problems with how this message is displayed, click here to view it in a web browser.  
 Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

- WLLS - TSR dealings - Standard Conditions - DOC22\_2371.pdf .pdf File
- 20220203 - Letter - Neighbour Notification - Western Local Land Services - DA 24.2022.pdf .pdf File
- 20220203 - Concurrence - TSR37881 - Gypsum mine - Balranald SC - Map.pdf ..

Hello Nikkita,

In response to your request (attached), please see advice provided below:

Concurrence request for proposed gypsum mine on Travelling Stock Reserve TSR37881 (map attached)

It is noted that the TSR is managed by Western Local Land Services for the purpose of issuing stock permits, in accordance with the *Local Land Services Act 2013* (NSW).

Western Local Land Services can confirm:

- a) Western Local Land Services have no current stock permits in place for use of the TSRs by bona fide travelling stock;
- b) Western Local Land Services have no details of recent usage of this area;
- c) Western Local Land Services have no compliance issues within this area;
- d) Western Local Land Services have no objection to this request based on agreed Assessment Criteria (attached), subject to the attached Standard Conditions.

If you require further information, please contact me on (03) 5021 9401 or by reply email.

Kind Regards,

Kerryn Hart JP | TSR Coordinator

**Western Local Land Services**

32 Enterprise Way [PO Box 363] Buronga NSW 2739

e: [redacted]@lls.nsw.gov.au | w: [www.lls.nsw.gov.au/western](http://www.lls.nsw.gov.au/western)



**8.7 BALRANALD RESERVOIR REMEDIATION**

<b>File Number:</b>	<b>D24.91670</b>
<b>Author(s):</b>	<b>David McKinley, Director of Infrastructure and Planning Services</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

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**PURPOSE OF REPORT**

To advise Council of the current conditions of water supply reservoirs in Balranald and the proposed recommended remediation works to be undertaken for the Balranald potable water supply reservoir.

**OFFICER RECOMMENDATION**

**That Council considers allocating funding as part of its deliberations on the draft budgets for the 2024/2025 and 2025/2026 Financial Years so that recommended remediation works can be completed for the Balranald potable water reservoir.**

**REPORT**

Balranald Shire Council currently owns, maintains and operates 4 steel water supply reservoirs.

One potable 0.49 Megalitres (*MI*) and one raw 0.8 MI at Euston and one potable 1.1 MI and one raw 2.9 MI at Balranald.

The Balranald system is a dual water supply of both potable and non-potable separate pumping, elevated towers, and reticulated systems:

- The existing Water Treatment Plant (*WTP*) was constructed and commissioned in 1989, with a raw water system in existence since 1963;
- The 1.1MI potable water reservoir was commissioned in 1963 as a raw water reservoir and converted to potable in 1985; and
- The existing Raw Water reservoir was built circa 1984 to hold a 2.9 MI capacity.

During the 2018/2019 financial year a Request for Quotation (*RFQ*) was released seeking specialist consultants to advise on the operational status of the Balranald potable water supply reservoir and Council received the following submissions:

- JK Quality Control Pty Ltd; and
- MacCoatings.

JK Quality Control as preferred supplier has been issued a purchase order for the following works:

- Design;
- Tender specifications;
- Site inspections;
- Tender evaluation for the reservoir remediation works; and
- Later superintendency to the contract.

Balranald reservoirs (Potable on right):



**Reservoir Condition Reports**

Reservoir condition reports have been completed in 2013, 2015 and 2022.

Reports of both Raw and Potable reservoirs have been received, however reports on the potable reservoirs are more extensive due to clear water conditions and since they can be inspected without having to drain the reservoir.

The Euston raw water reservoir was constructed in 1981, is the 2<sup>nd</sup> oldest and the inspection in 2015 revealed multiple corrosion issues. The Potable reservoir at Euston is ok and the raw water reservoir at Balranald is due for a clean and inspection which may reveal corrosion issues.

The oldest potable reservoir is at Balranald, (60 years) and inspections in 2013 and 2022 revealed extensive corrosion as detailed in the tank inspection report below:

**Tank Inspection Report**



11/06/2022

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<b>Job No:</b>	027961	<b>Reservoir Name:</b>	Balranald Treated Water
<b>Inspection Date:</b>	8/06/2022	<b>Client Name:</b>	Balranald Shire Council
<b>Environment Type:</b>	Urban	<b>Location:</b>	Church St Balranald
<b>Inspected By:</b>	Brett Rosser	<b>Inspection Due:</b>	8/06/2026
<b>Clean Due:</b>	8/06/2026		

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**Internal Comments**

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There is a breakdown of the internal coating and many corrosion pitting areas are present across the floor and lower walls. The tank will require recoating to avoid any structural damage from occurring through excessive metal loss. The AC overflow pipe riser is beginning to delaminate and should be removed when the tank is recoated. It can be replaced with an internal bell mouth, to effectively capture the roof drain water and the riser section can be external of the tank, to avoid recoating and collapsing or leakage issues.

**Temporary Potable Water Supply Works Required**

Prior to any repairs being carried out, the reservoir must be taken offline, and an alternative supply of potable water provided to Balranald customers.

In the options table below from the 2020 GHD report are considered alternatives for temporary water supply:

Several preliminary options have been identified which will be discussed within this report.

Options are listed below:

- Option 1: Temporary packaged pumpset with variable flow, constant pressure control.
- Option 2: Maintain constant pressure with surge vessel.
- Option 3: New booster pumps to replace the existing pumps.
- Option 4: Retrofit VFDs to existing centrifugal pumps.
- Option 5: Utilise existing raw water reservoir.
- Option 6: Temporary elevated storage.
- Other considerations.

***Excerpt from GHD report 2020***

Consideration was given to a combination of Options 1 & 2 and a recommendation on capacity, type of pump system and temporary storage for the supply of potable water to Balranald was provided.

Most of the elements such as pumps, storage and generator could be repurposed in other locations for similar works or emergency situations.

The repairs and recoating of the reservoir is a specialist process with few companies providing this service.

The design and supervision of such works is also a specialist field with the company JK Quality Control supplying this service.

JK Quality Control has extensive experience in construction, coating, and remediation of steel reservoirs including specific experience with the Balranald and Euston sites.

## FINANCIAL IMPLICATIONS

Scope of Works	Cost	Delivery Years	Financial Years Expenditure
Reservoir Remediation part 1	\$450,000	2024-2025	2024/2025
Reservoir Remediation part 2	\$450,000	2024/2025	2025/2026
<b>TOTAL</b>	<b>\$900,000</b>		

*The above table cost estimation is a collaboration of GHD Pty Ltd, JK Quality Control, MacCoatings and Brian Ebery Councils Consultant for water treatment.*

The above table provides guidance to the cost, potential to divide works cost over 2 financial years and to start and complete remediation works in the 2024/2025 financial year.

One of the key drivers for undertaking the reservoir remediation works is from commentary in Councils overarching Asset Management Plan 2017 which states the following:

***“Balranald Shire Council runs two water systems located in Balranald and Euston.***

***Both locations provide raw water and potable water and are generally in reasonable condition.***

***Based on the expenditure budget, it seems Councils’ present funding levels are insufficient to continue to provide existing services at current levels in the medium term.***

***There is an average renewal gap of \$59K in the first year which gradually increases over the ten-year term.***

***This can be slightly reduced by the relocating of some maintenance budget to renewals that can reduce this gap.***

***However, a total of \$118K gap will still be present in 2017/18 or \$1.6 million over ten years”.***

The primary role of assets is to support the delivery of services that carry Council’s long-term objectives.

As Council’s assets age there is added maintenance, refurbishment and disposal expenses that increase the cost of the services they support.

In the interest of getting value for money over the longer term and maintaining a level of provision that meet service delivery needs of the community, Council needs to fund the potable water reservoir remediation works using one of the following:

- Borrowings;
- Water restrictions; or
- A combination of borrowings & water restrictions.

Council currently has very few loans and loans are a source to investigate as the repayments can be matched to the lifecycle costs of the constructed assets, with a known and manageable impact on annual and user charges.

Council does have water restrictions of \$3,600,000 for security.

This restriction needs to be sustained, that said, the water restrictions are maintained annually through the rates and eventually any short-term draw down for the reservoir remediation works would be reimbursed over time.

**LEGISLATIVE IMPLICATIONS**

Local Government Amendment (Planning and Reporting) Act 2009 and the Integrated Planning and Reporting Guidelines for Local Government in NSW.

**POLICY IMPLICATIONS**

Procurement and Disposal Policy.

Asset Management Policy.

**RISK RATING**

The risks associated with not undertaking reservoir remediation works are considerable as follows:

- Structural failure of the towers which could range from leaks to collapse;
- Provision of poor-quality water due to rust and other contaminants; and
- Provision of water which does not meet health requirements and could lead to disease.

**ATTACHMENTS**

Nil

**8.8 SCHEDULE OF RATES CONTRACT FOR THE GRAVITY SEWER MAIN RELINING & REPAIR PROJECT**

<b>File Number:</b>	<b>D24.92605</b>
<b>Author(s):</b>	<b>David McKinley, Director of Infrastructure and Planning Services</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

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**PURPOSE OF REPORT**

To inform Council on the current status of the Gravity Sewer Main Relining and Repair Project, and to recommend a schedule of rates contract (**Attachment 1**) to complete the works over the next two years, with the option to extend the contract by three (3) twelve (12) month extensions (if required).

**OFFICER RECOMMENDATION**

**That Council:**

- 1. Enters into a Schedule of Rates Contract as per Request for Tender 23-24-03 with Interflow Pty Ltd for the Gravity Sewer Main Relining and Repair Project for an initial period of 2 years; and**
- 2. Ensures that there are options to extend the Request for Tender for a further 3 years, as per the schedule of rates in the submission and subject to Council being satisfied with the contractual performance of Interflow Pty Ltd in the initial 2-year period.**

**REPORT**

Council has identified several sewage collection sub-catchments that are critical to its operations that exhibit either poor condition, a high degree of infiltration inflow, or are reaching the end of their useful service life.

To that end, Council has a program to rehabilitate its sewer network to reduce infiltration inflow and to provide an effective service life of at least another fifty years.

This rehabilitation program commenced in 2018 with extensive Close Circuit Television (**CCTV**) investigation, reporting, relining, rehabilitation of sewer mains and manholes.

Surplus to the above, about 1150m of 150mm diameter pipes remain to be relined, a further 1050m need to be investigated, defects identified, reports prepared and works scheduled.

There are also sewer manhole rehabilitation works to be completed. Of the 72 manholes identified for raising, only about 20 have previously undergone rehabilitation works.

The manhole rehabilitation works will be carried out over two years and could be extended beyond the 2024/2025 and 2025/2026 Financial Years.

The above combined works will mainly involve:

- Locating and cleaning sewers;
- CCTV Inspections and reporting;
- Relining sewers;
- Rehabilitating access chambers, where agreed; and

- (e) Preparing various inspection and completion reports.

Council may also request that certain properties be smoke tested to determine the incidences of accidental/illegal stormwater cross connections or other defects.

Previously, Balranald Shire Council entered into a contract with Interflow Pty Ltd to carry out a program of relining, maintenance, CCTV assessment, and other works to its sewerage system.

The contract commenced in July 2018 and concluded in 2022 with approximately 80% of the relining, including large bore sewers and other works completed. The contractor has completed all work to a high standard and under the conditions of the contract.

A further contract was tendered in July 2022, with 2 tenders received. Negotiations failed to produce a viable tender. It was again tendered in November 2023, with no tenders received, and tendered again in Feb 2024, as shown below to the following companies:

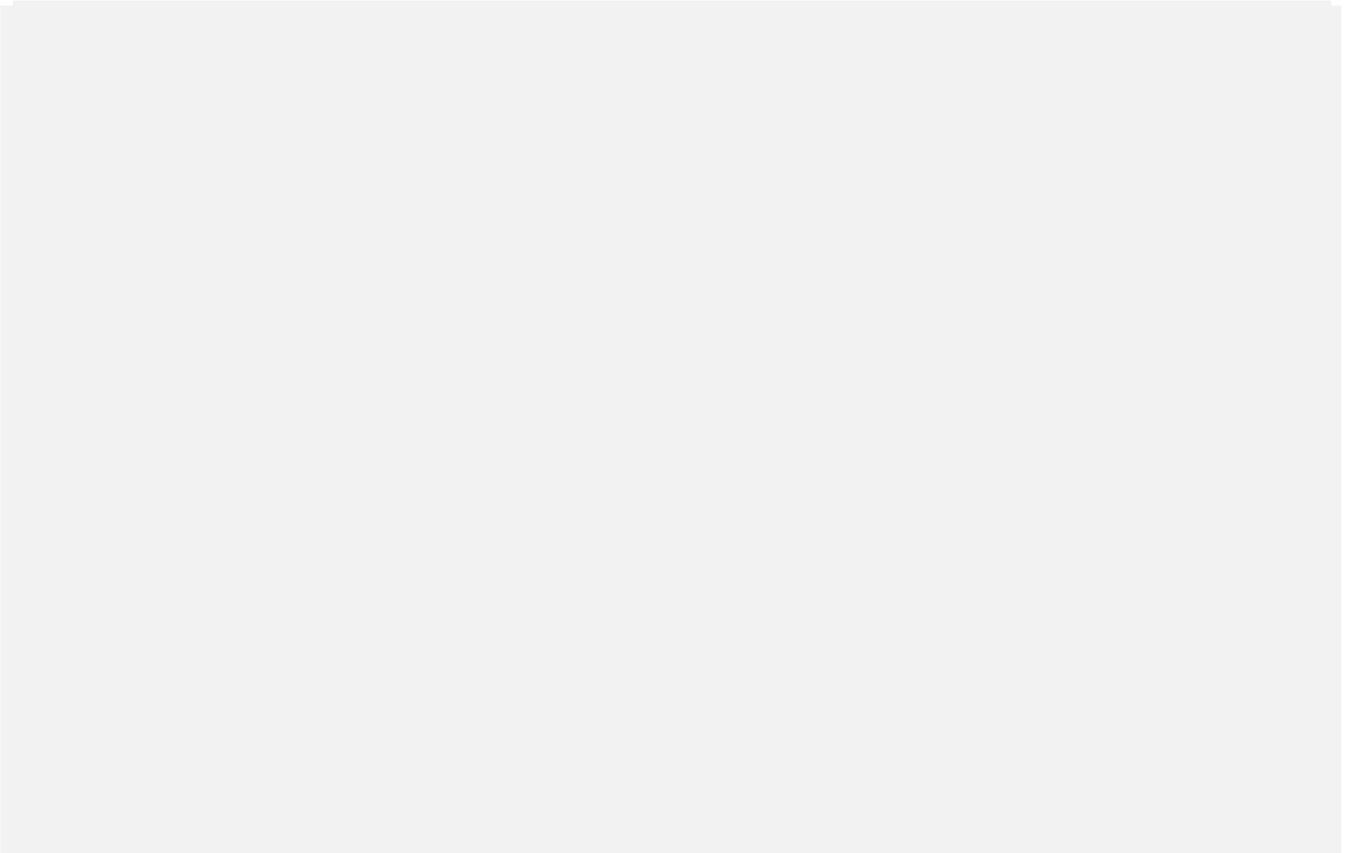
1. Total Drain cleaning Services Pty;
2. Pipe Management Australia Pty Ltd;
3. Interflow Pty Ltd;
4. Southern Relining Services;
5. Infrastructure Renewal Services Pty Ltd;
6. Nuflow Northwest Pipe Rehabilitation; and
7. Killard Infrastructure Pty Ltd.

Of the 7 companies approached only one viable tender was received.

Interflow Pty Ltd have submitted a complying tender, and the schedule of rates compares favourably with that submitted in the 2020/2021 Financial Year, with the following comments:

- Items under the schedule showed increased cost of between 23% to 67%;
- CCTV was 2 times more expensive;
- The Construction Index showed an increase of 18% to 28% over that time with NSW 3% higher still;
- The rates tendered by Interflow are lower than that which could be obtained under the Local Government Procurement contract rates;
- Select unit rates show that the contract costs are 50% above 2020/2021 Financial Year rates; and
- Interflow Pty Ltd had a previous contract with Council and performed well over a 4 year period.

The table below provides insight into previous works costs and forecasted sewer gravity main relining cost estimates:



Council has attempted to obtain competitive tenders for this contract over time as indicated below:

- July 2022/2023 tender responses failed to meet RFT specifications;
- November 2023 No tender responses received; and
- February 2024 yielded 1 suitable tender.

Even though one tender was received, it is a competitive tender and Council can enter a works contract. Further attempts to tender the contract will most likely not obtain any competitive advantage.

**FINANCIAL IMPLICATIONS**

A budget of \$150,000 currently exists in the 2023/2024 Financial Year for sewer relining and repair works of which as at the date of this report \$6,000 has been expended.



Provision will be made in the draft 2024/2025 and future Operational Plans and Budgets to enable continued work in accordance with the agreed long-term schedule.

**LEGISLATIVE IMPLICATIONS**

Will assist in Council meeting its legislative requirements for its sewerage asset network.

**POLICY IMPLICATIONS**

Asset Management Policy.

Contract Management Policy.

**RISK RATING**

The risks associated with not carrying out the works are time sensitive and therefore considerable given that Councils sewer reticulation is nearing its end of useful service life.

**ATTACHMENTS**

- 1. Interflow tender submission**

**PART B – ITEMS FOR INFORMATION****9 GENERAL MANAGER’S REPORTS****9.1 MONTHLY INVESTMENTS REPORT**

<b>File Number:</b>	<b>D24.92555</b>
<b>Author(s):</b>	<b>Kristy Cameron, Finance Officer</b>
<b>Approver:</b>	<b>Glenn Carroll, Director of Governance, Business and Community Services</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

**PURPOSE OF REPORT**

The purpose of this report is to report to Council on the balances of cash and investments held by Council as at Thursday, 29 February 2024.

**OFFICER RECOMMENDATION**

**That Council receives and notes the information provided in this report.**

**REPORT****1 Cash and Investments Held**

Council’s total cash and investments held as at Thursday, 29 February 2024 is **\$32,584,550**.

This is a increase of \$193,052 (.059%) on the previous month’s total of **\$32,777,602**

The investments balance as at 29 February 2024 is **\$32M**.

A summary of Council’s investments as at 29 February 2024 is detailed on the next page.

The table below also details the interest earned for the month of February, 2024 and the projected interest earnings for the Financial Year ending 30 June 2024.

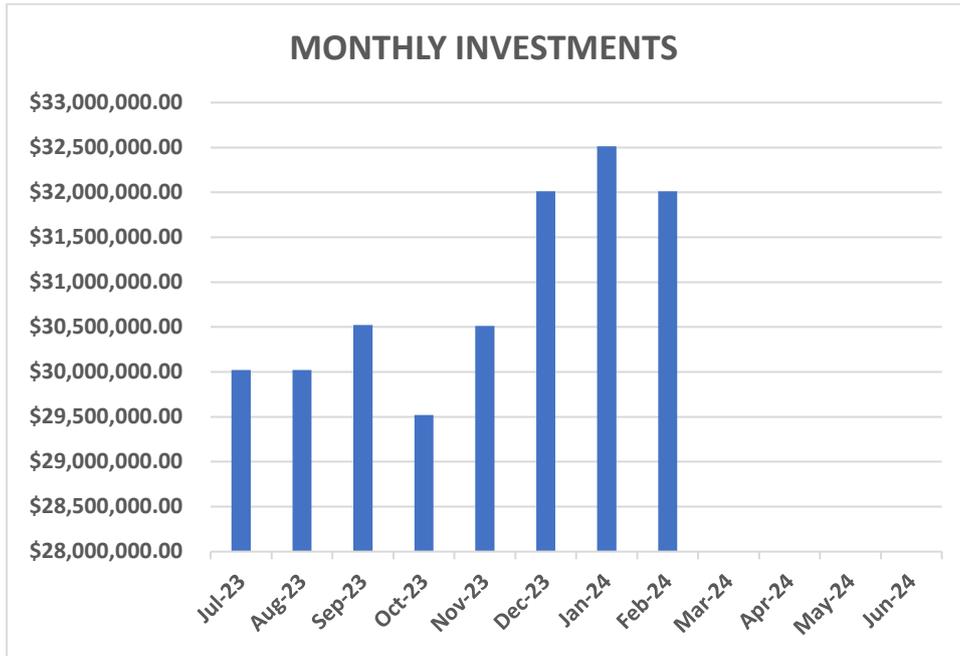
TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2023/24

28

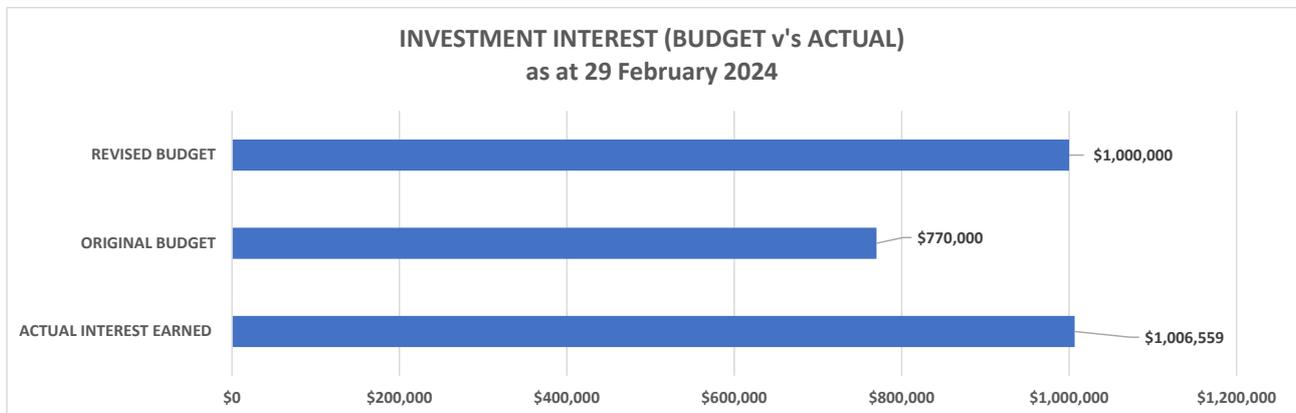
Term Deposits	S&P Rating	Term (Days)	Start Date	Maturity Date	Interest Rate/ Rate of Return	Investment \$ Value	Daily Interest	Feb-24	Projected Interest Earnings to 30 June 2024
<a href="#">Westpac Bank -939950</a>			matured				\$ 124.66		\$ 16,704.44
<a href="#">Westpac Bank 176576</a>			matured				\$ 111.51		\$ 22,971.06
<a href="#">Westpac Bank -691615</a>			matured				\$ 112.25		\$ 16,388.50
<a href="#">Westpac Bank - 185863</a>	A-1+	335	24/06/2023	24/05/2024	4.92%	1,000,000	\$ 134.79	\$ 3,774.25	\$ 44,212.60
<a href="#">Westpac Bank</a>	A-1+	366	11/11/2023	11/11/2024	5.10%	1,000,000	\$ 139.73	\$ 3,912.33	\$ 32,276.71
<a href="#">Westpac Bank</a>	A-1+	366	23/11/2023	23/11/2024	5.10%	1,000,000	\$ 139.73	\$ 3,912.33	\$ 30,600.00
<a href="#">Westpac Bank - 176576</a>	A-1+	366	22/01/2024	22/01/2025	4.90%	1,000,000	\$ 134.25	\$ 3,758.90	\$ 21,345.21
<a href="#">AMP</a>	A-2	365	21/03/2023	20/03/2024	4.80%	500,000	\$ 65.75	\$ 1,841.10	\$ 17,293.15
<a href="#">AMP</a>	A-2	365	18/05/2023	17/05/2024	5.10%	500,000	\$ 69.86	\$ 1,956.16	\$ 22,426.03
<a href="#">AMP</a>	A-2		matured				\$ 70.55		\$ 11,076.35
<a href="#">AMP</a>	A-2	365	20/07/2023	19/07/2024	5.75%	1,000,000	\$ 157.53	\$ 4,410.96	\$ 54,349.32
<a href="#">AMP</a>	A-2	335	1/09/2023	1/08/2024	5.05%	500,000	\$ 69.18	\$ 1,936.99	\$ 20,891.78
<a href="#">AMP</a>	A-2	365	4/12/2023	3/12/2024	5.25%	500,000	\$ 71.92	\$ 2,013.70	\$ 14,958.90
<a href="#">Macquarie Bank</a>	A-1		matured				\$ 119.18		\$ 24,908.62
<a href="#">Macquarie Bank</a>	A-1		matured				\$ 65.34	\$ 1,045.44	\$ 15,093.54
<a href="#">Macquarie Bank</a>	A-1		matured				\$ 62.19		\$ 3,420.45
<a href="#">Macquarie Bank</a>	A-1		matured				\$ 64.66		\$ 9,828.32
<a href="#">Macquarie Bank</a>	A-1		matured				\$ 63.01		\$ 4,284.68
<a href="#">Macquarie Bank</a>	A-1	365	24/08/2023	23/08/2024	4.88%	500,000	\$ 66.85	\$ 1,871.78	\$ 20,723.29
<a href="#">Macquarie Bank</a>	A-1	365	6/09/2023	5/09/2024	4.87%	500,000	\$ 66.71	\$ 1,867.95	\$ 19,813.56
<a href="#">Macquarie Bank</a>	A-1	365	29/11/2023	28/11/2024	5.22%	500,000	\$ 71.51	\$ 2,002.19	\$ 15,302.47
<a href="#">Macquarie Bank</a>	A-1	95	25/01/2024	29/04/2024	4.88%	1,000,000	\$ 133.70	\$ 3,743.56	\$ 20,856.99
<a href="#">Macquarie Bank</a>	A-1	91	16/02/2024	17/05/2024	4.80%	500,000	\$ 65.75	\$ 854.79	\$ 8,876.71
<a href="#">NAB Bank</a>	A-1+		matured				\$ 115.34		\$ 2,191.46
<a href="#">NAB Bank</a>	A-1+	365	9/03/2023	8/03/2024	4.80%	1,000,000	\$ 131.51	\$ 3,682.28	\$ 33,009.01
<a href="#">NAB Bank</a>	A-1+	365	19/04/2023	18/04/2024	4.55%	1,000,000	\$ 124.66	\$ 3,490.41	\$ 36,400.00
<a href="#">NAB Bank</a>	A-1+	365	19/04/2023	18/04/2024	4.55%	1,000,000	\$ 124.66	\$ 3,490.41	\$ 36,400.00
<a href="#">NAB Bank</a>	A-1+		matured				\$ 132.88		\$ 20,463.52
<a href="#">NAB Bank</a>	A-1+	365	5/06/2023	4/06/2024	5.00%	1,000,000	\$ 136.99	\$ 3,835.62	\$ 46,438.36
<a href="#">NAB Bank</a>	A-1+	365	13/06/2023	12/06/2024	5.30%	1,000,000	\$ 145.21	\$ 4,065.75	\$ 50,386.30
<a href="#">NAB Bank</a>	A-1+		matured				\$ 136.99		\$ 12,192.11
<a href="#">NAB Bank</a>	A-1+		matured				\$ 145.21		\$ 26,428.22
<a href="#">NAB Bank</a>	A-1+	365	27/09/2023	26/09/2024	5.25%	1,000,000	\$ 143.84	\$ 4,027.40	\$ 39,842.47
<a href="#">NAB Bank</a>	A-1+	330	30/11/2023	25/10/2024	5.20%	1,000,000	\$ 142.47	\$ 3,989.04	\$ 30,345.21
<a href="#">NAB Bank</a>	A-1+	367	1/12/2023	2/12/2024	5.25%	1,000,000	\$ 143.84	\$ 4,027.40	\$ 34,808.22
<a href="#">NAB Bank</a>	A-1+	180	7/12/2023	4/06/2024	5.05%	1,000,000	\$ 138.36	\$ 3,873.97	\$ 29,331.51
<a href="#">NAB Bank</a>	A-1+	120	4/01/2024	3/05/2024	5.00%	500,000	\$ 68.49	\$ 1,917.81	\$ 12,123.29
<a href="#">NAB Bank</a>	A-1+	182	17/01/2024	17/07/2024	5.05%	1,000,000	\$ 138.36	\$ 3,873.97	\$ 22,690.41
<a href="#">Bank of Queensland</a>	A-2		matured				\$ 124.66		\$ 10,222.12
<a href="#">Bank of Queensland</a>	A-2		matured				\$ 60.27		\$ 3,375.12
<a href="#">Bank of Queensland</a>	A-2		matured				\$ 63.70		\$ 6,688.50
<a href="#">Bank of Queensland</a>	A-2	365	9/05/2023	8/05/2024	4.60%	500,000	\$ 63.01	\$ 1,764.38	\$ 19,660.27
<a href="#">Bank of Queensland</a>	A-2		matured				\$ 62.33		\$ 11,344.06
<a href="#">Bank of Queensland</a>	A-2		redeemed				\$ 141.10		\$ 16,790.90
<a href="#">Bank of Queensland</a>	A-2	365	5/07/2023	4/07/2024	5.50%	1,000,000	\$ 150.68	\$ 4,219.18	\$ 54,246.58
<a href="#">Bank of Queensland</a>	A-2	367	25/08/2023	26/08/2024	4.95%	500,000	\$ 67.81	\$ 1,898.63	\$ 20,884.93
<a href="#">Bank of Queensland</a>	A-2	365	20/09/2023	19/09/2024	5.05%	1,000,000	\$ 138.36	\$ 3,873.97	\$ 39,154.79
<a href="#">Bank of Queensland</a>	A-2	362	13/10/2023	9/10/2024	5.10%	500,000	\$ 69.86	\$ 1,956.16	\$ 18,443.84
<a href="#">Bank of Queensland</a>	A-2	122	22/12/2023	22/04/2024	5.00%	500,000	\$ 68.49	\$ 1,917.81	\$ 13,013.70
<a href="#">Bank of Queensland</a>	A-2	270	29/12/2023	24/09/2024	5.00%	500,000	\$ 68.49	\$ 1,917.81	\$ 12,534.25
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 190.68		\$ 36,610.56
<a href="#">Commonwealth Bank</a>	A-1+		redeemed				\$ 63.15	\$ 3,915.30	\$ 17,492.55
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 67.12	\$ 805.44	\$ 15,236.24
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 67.12	\$ 805.44	\$ 15,236.24
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 138.63	\$ 3,743.01	\$ 33,548.46
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 62.05		\$ 1,675.35
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 61.92		\$ 6,315.84
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 63.01		\$ 10,333.64
<a href="#">Commonwealth Bank</a>	A-1+	364	17/03/2023	15/03/2024	4.35%	500,000	\$ 59.59	\$ 1,668.49	\$ 15,373.97
<a href="#">Commonwealth Bank</a>	A-1+		matured				\$ 60.96		\$ 2,377.44
<a href="#">Commonwealth Bank</a>	A-1+	330	23/05/2023	17/04/2024	4.75%	1,000,000	\$ 130.14	\$ 3,643.84	\$ 37,869.86
<a href="#">Commonwealth Bank</a>	A-1+	365	27/07/2023	26/07/2024	5.24%	500,000	\$ 71.78	\$ 2,009.86	\$ 24,261.92
<a href="#">Commonwealth Bank</a>	A-1+	300	9/08/2023	4/06/2024	5.06%	500,000	\$ 69.32	\$ 1,940.82	\$ 22,527.40
<a href="#">Commonwealth Bank</a>	A-1+	365	10/10/2023	9/10/2024	4.90%	500,000	\$ 67.12	\$ 1,879.45	\$ 17,720.55
<a href="#">Commonwealth Bank</a>	A-1+	365	11/12/2023	10/12/2024	5.00%	500,000	\$ 68.49	\$ 1,917.81	\$ 13,767.12
<a href="#">Commonwealth Bank</a>	A-1+	180	11/01/2024	9/07/2024	4.89%	1,500,000	\$ 200.96	\$ 5,626.85	\$ 34,564.93
<a href="#">Commonwealth Bank</a>	A-1+	193	12/02/2024	23/08/2024	5.06%	500,000	\$ 69.32	\$ 1,178.36	\$ 9,634.79
<a href="#">Commonwealth Bank</a>	A-1+	365	12/02/2024	11/02/2025	5.05%	500,000	\$ 69.18	\$ 1,176.03	\$ 9,615.75
<a href="#">Commonwealth Bank</a>	A-1+	335	27/02/2024	27/01/2025	4.94%	1,000,000	\$ 135.34	\$ 406.03	\$ 16,917.81
<b>Total Term Deposits</b>					<b>Avg Rate 5.00%</b>	<b>\$ 32,000,000</b>		<b>\$ 127,441.16</b>	<b>\$ 1,469,092.23</b>
<b>Total At Call Accounts</b>						<b>\$ 12,126</b>		<b>*</b>	<b>\$ 117.12</b>
<b>Total as at 29 February 2023</b>						<b>\$ 32,012,126</b>			<b>\$ 1,469,209.35</b>

\* at call interest earned - 1 July 2023 - 29 February 2024

The graph below details the monthly balance of investments from 1 July 2023 until 30 June 2024:



The graph below details the actual interest earned as at 29 February 2024 (\$1,006,559) compared to the original budget amount (\$770,000) and the revised budget amount as per the December 2023 Quarterly Budget Review (\$1,000,000) (which was adopted by Council at the February 2024 Ordinary Council Meeting), for the 2023/2024 Financial Year:



The table below details the composition of investments with financial institutions as at 29 February 2024:

Financial Institutions	Ratings	Composition %	Amount ('000)
Westpac	A-1+	12.54	4,012
AMP	A-2	9.37	3,000
CBA	A-1+	21.87	7,000
MAC	A-1	9.37	3,000
BOQ	A-2	14.06	4,500
NAB	A-1+	32.79	10,500
<b>Total</b>		<b>100.00</b>	<b>32,012</b>

Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at Thursday, 29 February 2024

The table also details the balance of unrestricted cash investments as at Thursday, 29 February 2024:

#### Details of Restrictions

##### **External Restrictions**

Specific Purpose Unexpended Capital Grants - Gen Fund	\$ 4,504,335.00
Specific Purpose Unexpended Capital Grants - Water Fund	\$ 5,965.00
Specific Purpose Unexpended Operational Grants - Gen Fund	\$ 6,121,803.00
Other - Water Fund	\$ 3,664,000.00
Other - Sewer Fund	\$ 1,715,000.00
Other - Domestic Waste Management	\$ 573,700.00
Other - Stormwater Levy - Urban Drainage Improvements	\$ 19,600.00
<b>Total External Restrictions</b>	<b>\$ 16,604,403.00</b>

##### **Internal Restrictions**

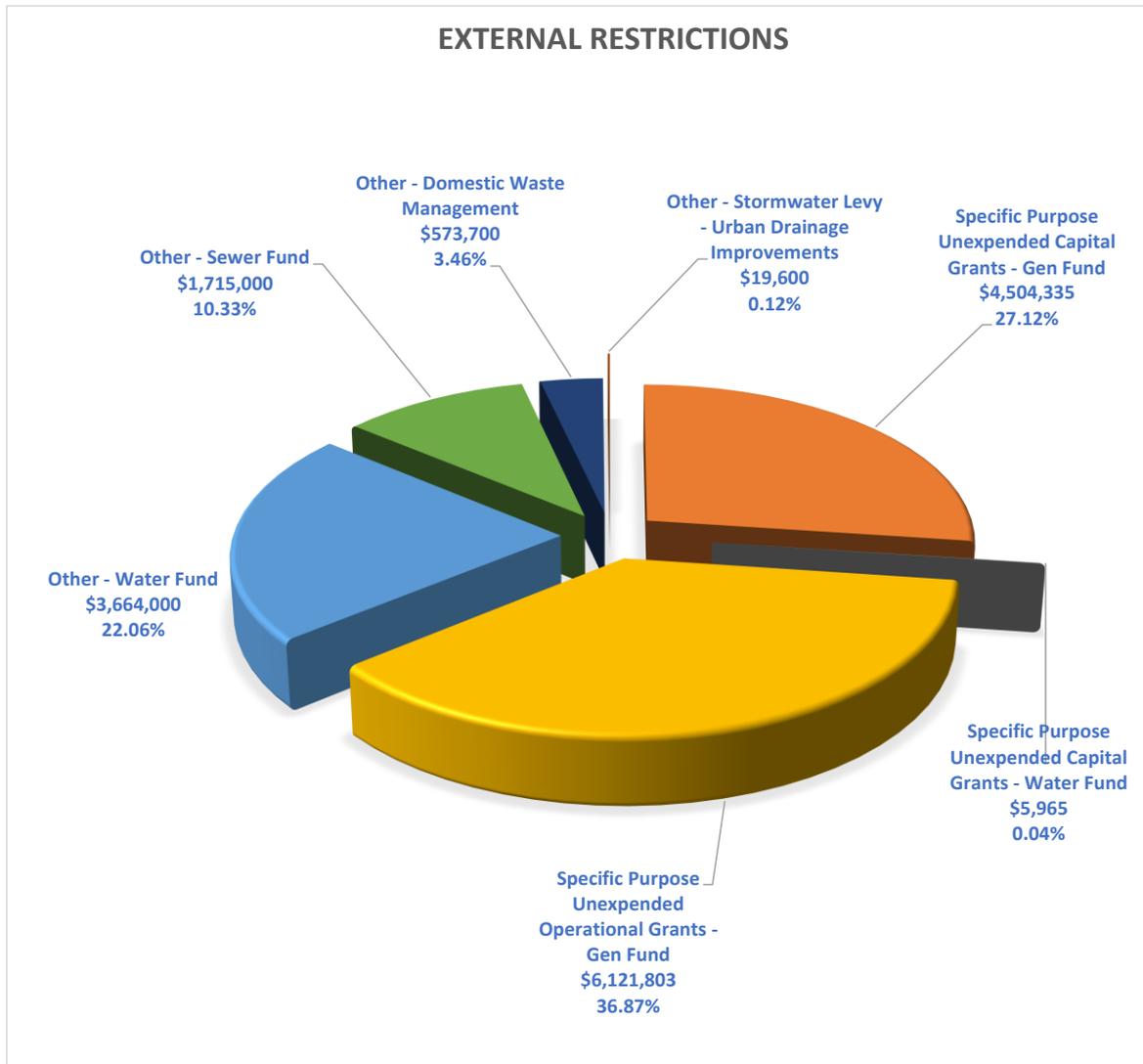
Plant and Vehicle replacement	\$ 1,933,000.00
Infrastructure replacement	\$ 1,514,400.00
Employee Leave Entitlements	\$ 278,440.00
Caravan Park	\$ 499,500.00
Gravel pits rehabilitation	\$ 242,200.00
Hostel bonds	\$ 2,123,377.49
Self Care Unit bonds	\$ 300,000.00
Self Care Unit Maintenance	\$ 4,000.00
Financial Assistance Grant	\$ 5,497,453.00
Future Development Fund	\$ 1,074,100.00
<b>Total Internal Restrictions</b>	<b>\$ 13,466,470.49</b>

**Total Restrictions** **\$ 30,070,873.49**

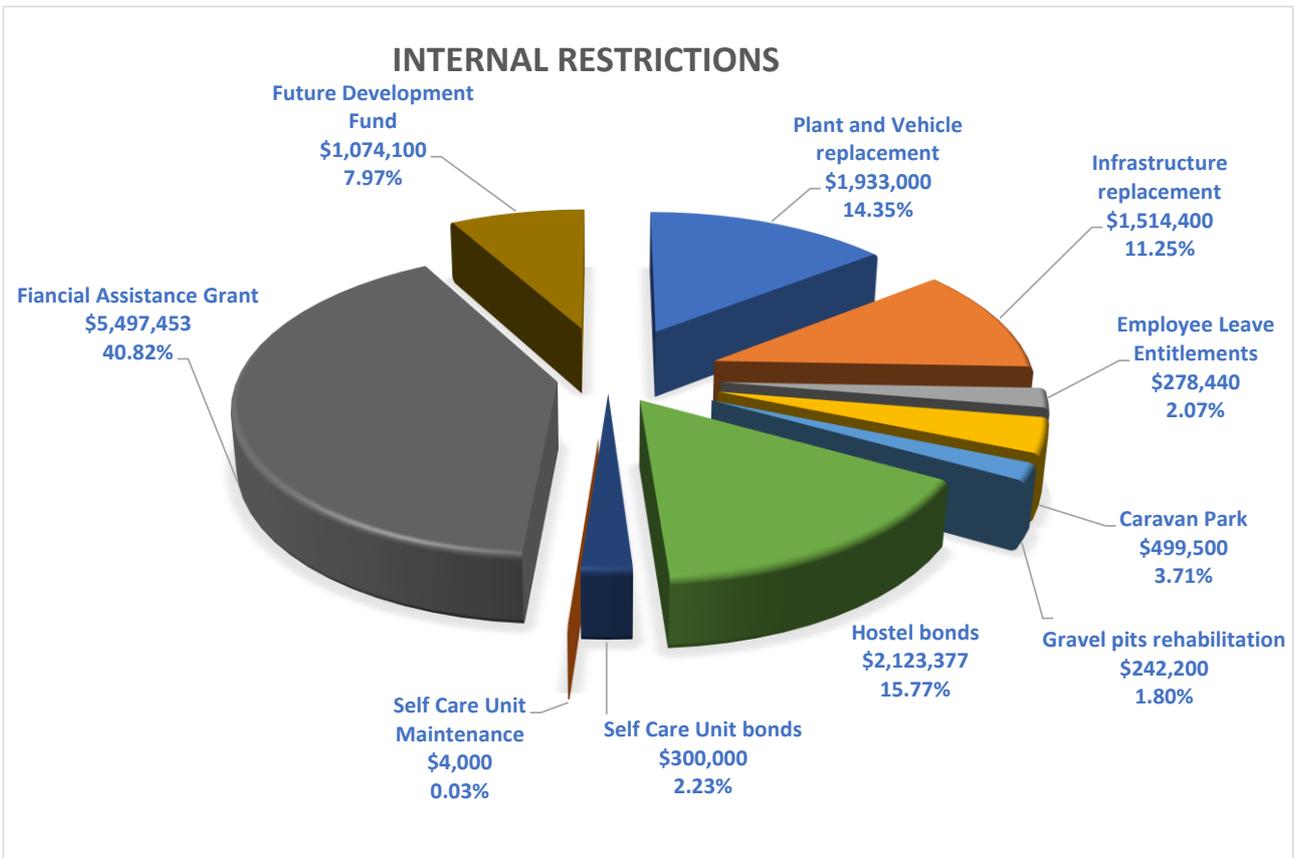
**Unrestricted Cash Investments** **\$ 2,513,676.51**

**Total Cash and Investments** **\$ 32,584,550.00**

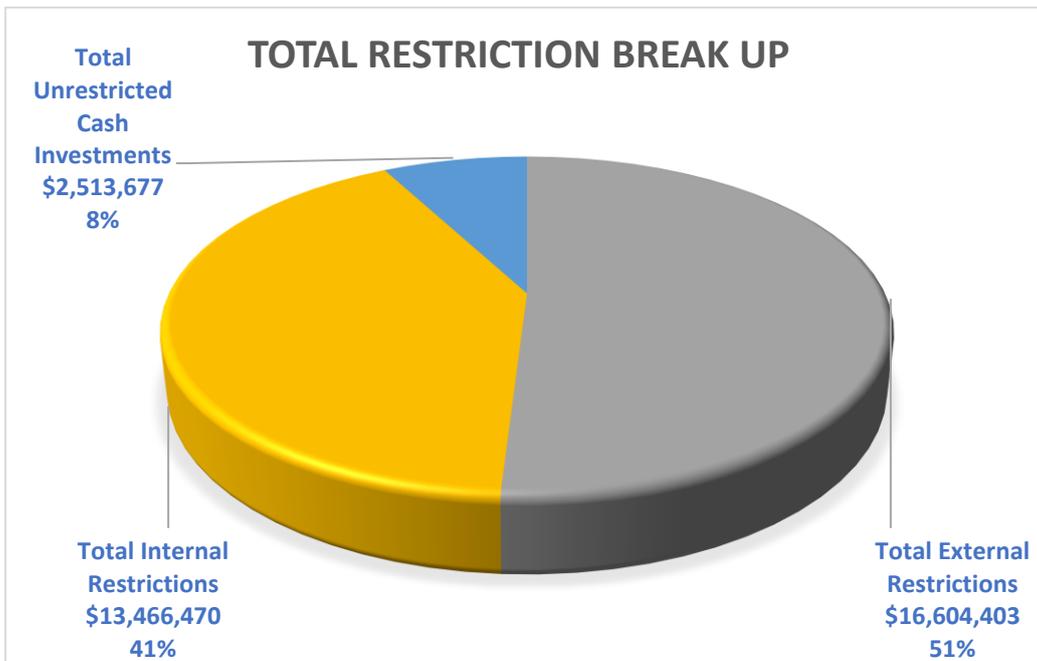
The chart below details the breakup of External Restrictions, detailing dollar value and percentage of each restriction as at 29 February 2024:



The chart below details the breakup of Internal Restrictions, detailing dollar value and percentage of each restriction as at 29 February 2024:



The chart below details an overall view of restricted cash as at 29 February 2024:



**SUMMARY**

Council currently holds \$32,584,550 in Cash and Investments. The average interest rate for February 2024 is 5.00%. This is an increase on last month's average interest rate of 4.99%.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act, 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

C. Bennett  
**Responsible Accounting Officer**  
 20 March 2024

**2. Bank Reconciliation as at 29 February 2024**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 29 February 2024 and is detailed below:

Opening Cashbook Balance	265,489
Plus Receipts	2,581,013
Less Payments	(2,274,079)
<b>Cashbook Balance at 29 February 2024</b>	<b>572,423</b>

<b>Statement Summary</b>	
Opening Statement Balance	253,787
Plus Receipts	2,578,333
Less Payments	(2,274,220)
<b>Bank Statement Balance at 29 February 2024</b>	<b>557,900</b>
Plus Unpresented Receipts	17,570
Less Unpresented Payments	(3,047)
<b>Reconciliation Balance at 29 February 2024</b>	<b>572,423</b>

C. Bennett  
**Responsible Accounting Officer**  
 20 March 2024

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

The Local Government Act, 1993.  
 The Local Government (General) Regulation, 2021.  
 Ministerial Investment Order (Gazetted 11 February 2011).

**POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021).

**RISK RATING**

Low.

**ATTACHMENTS**

Nil



**9.2 REPORT ON FINANCIAL INFORMATION AS AT 29 FEBRUARY 2024**

<b>File Number:</b>	<b>D24.92669</b>
<b>Author(s):</b>	<b>Kristy Cameron, Finance Officer</b>
<b>Approver:</b>	<b>Glenn Carroll, Director of Governance, Business and Community Services</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial information as at, 29 February 2024:

1. Monthly Summary of Revenue and Expenditure for the Caravan Park;
2. Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel;
3. Monthly Summary of Revenue and Expenditure for the Tourist Information Centre; and
4. Monthly Summary of Revenue and Expenditure for the Library.

**OFFICER RECOMMENDATION**

**That Council receives and notes the financial information contained in this report for the period ending Thursday, 29 February 2024.**

**REPORT**

The following is a summary on each piece of financial information as at 29 February 2024:

**Monthly Summary of Revenue and Expenditure for the Caravan Park**

For the 2023/2024 Financial Year, the Caravan Park has a revised budgeted operating revenue of \$610,500, with a revised budgeted operating expenditure of \$515,300. The revised budgeted operating surplus for the 2023/2024 Financial Year is \$95,200. The projected operating surplus for the 2023/2024 Financial Year as at 29 February 2024 is \$87,000.

**Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel**

For the 2023/2024 Financial Year, the Hostel has a revised budgeted operating revenue of \$2,092,727, with a revised budgeted operating expenditure of \$1,870,950. The revised budgeted operating surplus for the 2023/2024 Financial Year is \$221,777. The projected operating surplus for the 2023/2024 Financial Year as at 29 February 2024 is 211,318.

**Monthly Summary of Revenue and Expenditure for the Tourist Information Centre**

For the 2023/2024 Financial Year, the Tourist Information Centre has a revised budgeted operating revenue of \$185,500 with a revised budgeted operating expenditure of \$417,490. The revised budgeted operating deficit for the 2023/2024 Financial Year is **(\$231,990)**. The projected operating deficit for the 2023/2024 Financial Year as at 29 February 2024 is **(\$257,370)**.

**Monthly Summary of Revenue and Expenditure for the Library**

For the 2023/2024 Financial Year, the Library has a revised budgeted operating revenue of \$98,770 and a revised budgeted operating expenditure of \$162,560. The revised budgeted operating deficit for the 2023/2024 Financial Year is **(\$63,790)**. The projected operating deficit for the 2023/2024 Financial Year as at 29 February 2024 is **(\$54,139)**.

**Commentary:**

The reason for the projected decrease in the operational surplus at the Caravan Park is the projected increase in Salaries and electricity costs. This is somewhat offset by the projected increase in the fees at the Caravan Park.

The reason for the projected increase in the operational surplus at the Bidgee Haven Hostel is the projected increase in the permanent care subsidies, respite care fees and increase in interest on bonds.

The reason for the projected increase in the operational deficit at the Tourist Information Centre is the projected increase in the Tourism Repairs and Maintenance.

The reason for the decrease in the operating deficit at the Library is an increase in the operational subsidy and the reduction in Salaries.

**1 Monthly Summary of Revenue and Expenditure for the Caravan Park**

CARAVAN PARK 2023/24	Original Budget	Actual Amendments to budget for September QBR	Actual Amendments to the budget for December QBR	Revised Budget	Actual YTD 29 Febraury 2024	Remaining Budget	Projected Budget as at 30 June 2024	YTD Actual %
<b>REVENUE</b>								
Fees	\$530,000	\$70,000	\$0	\$600,000	\$401,198	\$218,802	\$620,000	64.7%
Washing Machine Charges	\$3,500	\$0	\$1,000	\$4,500	\$3,347	\$1,153	\$4,500	74.4%
Merchandise Sales	\$2,000	\$4,000	\$0	\$6,000	\$2,937	\$3,063	\$6,000	49.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$535,500</b>	<b>\$74,000</b>	<b>\$1,000</b>	<b>\$610,500</b>	<b>\$407,482</b>	<b>\$223,018</b>	<b>\$630,500</b>	<b>64.6%</b>
<b>EXPENDITURE</b>								
Salaries	\$135,000	\$70,000	\$0	\$205,000	\$153,326	\$76,674	\$230,000	66.7%
Advertising	\$1,500	\$0	\$0	\$1,500	\$0	\$1,500	\$1,500	0.0%
Bank Charges	\$3,500	\$0	\$0	\$3,500	\$3,428	\$1,572	\$5,000	68.6%
Cleaning Materials	\$10,000	\$0	\$0	\$10,000	\$5,023	\$4,977	\$10,000	50.2%
Electricity - Operational	\$39,000	-\$5,000	\$0	\$34,000	\$27,495	\$22,505	\$50,000	55.0%
Admin Charges - Sals, Rates/Charges, Insur,	\$116,800	\$0	\$0	\$116,800	\$77,867	\$38,933	\$116,800	66.7%
Software Support	\$4,500	\$2,000	\$0	\$6,500	\$2,958	\$3,542	\$6,500	45.5%
Telephone	\$3,000	\$0	\$2,000	\$5,000	\$1,358	\$3,642	\$5,000	27.2%
R & M	\$50,000	\$0	\$0	\$50,000	\$25,511	\$14,489	\$40,000	63.8%
Consumables GST	\$25,000	\$0	\$0	\$25,000	\$15,364	\$9,636	\$25,000	61.5%
Consumables No GST	\$5,000	\$0	\$0	\$5,000	\$395	\$305	\$700	56.5%
Depreciation	\$53,000	\$0	\$0	\$53,000	\$35,333	\$17,667	\$53,000	66.7%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$446,300</b>	<b>\$67,000</b>	<b>\$2,000</b>	<b>\$515,300</b>	<b>\$348,058</b>	<b>\$195,442</b>	<b>\$543,500</b>	<b>64.0%</b>
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>\$89,200</b>	<b>\$7,000</b>	<b>-\$1,000</b>	<b>\$95,200</b>	<b>\$59,425</b>	<b>\$27,575</b>	<b>\$87,000</b>	
<b>CAPITAL</b>								
<b>Capital Revenue</b>								
Capital Grants - CRIF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Transfer from Restriction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Capital Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Capital Expenditure</b>								
CRIF Grant Expenditure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
Transfer to Restriction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Capital Expenditure</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net Capital Surplus/ (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net Overall Result Surplus/ (Deficit)</b>	<b>\$89,200</b>	<b>\$7,000</b>	<b>-\$1,000</b>	<b>\$95,200</b>	<b>\$59,425</b>	<b>\$27,575</b>	<b>\$87,000</b>	

**SUMMARY**

Caravan Park 2023/24	Original Budget	Actual Amendments to Budget for Sptember QBR	Actual Amendments to the budget for December QBR	revised budget	Actual YTD 29 Febraury 2024	Remaining Budget	Projected Budget to 30 June 2024
<b>Total Operating Revenue</b>	\$535,500	\$74,000	\$1,000	\$610,500	\$407,482	\$223,018	\$630,500
<b>Total Operating Expenditure</b>	\$446,300	\$67,000	\$2,000	\$515,300	\$348,058	\$195,442	\$543,500
<b>Net Operating Surplus / Deficit</b>	<b>\$89,200</b>	<b>\$7,000</b>	<b>\$1,000</b>	<b>\$95,200</b>	<b>\$59,425</b>	<b>\$27,575</b>	<b>\$87,000</b>
<b>Total Capital Revenue</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Expenditure</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Net Capital Surplus / (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Overall Result Surplus/ (Deficit)</b>	<b>\$89,200</b>	<b>\$7,000</b>	<b>\$1,000</b>	<b>\$95,200</b>	<b>\$59,425</b>	<b>\$27,575</b>	<b>\$87,000</b>

**2 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel**

	Original Budget	Actual Amendments to Budget for September QBR	Actual Amendments to budget for December QBR	Revised Budget	Actual YTD 29 February 2024	Remaining Budget	Projected Budget to 30 June 2024	YTD Actual %
<b>REVENUE</b>								
Permanent Care Subsidies	\$1,146,000	\$280,000	\$200,000	\$1,626,000	\$950,418	\$675,582	\$1,626,000	58.5%
Training Subsidies	\$4,000	\$0	\$0	\$4,000	\$0	\$4,000	\$4,000	0.0%
Resident Accommodation Fees	\$25,000	\$0	\$0	\$25,000	\$26,313	\$3,687	\$30,000	87.7%
Resident Daily Care Fees	\$270,000	\$0	\$0	\$270,000	\$189,402	\$80,598	\$270,000	70.1%
Interest on Bond	\$75,000	\$0	\$25,000	\$100,000	\$0	\$100,000	\$100,000	0.0%
Respite Care Fees	\$0	\$20,000	\$10,000	\$30,000	\$18,231	\$11,769	\$30,000	60.8%
Residents Means Tested Fee	\$0	\$0	\$0	\$0	-\$326	\$0	-\$326	-
Hostel Telehealth Grant	\$0	\$0	\$0	\$0	\$11,000	\$0	\$11,000	-
Covid Expenses Claim	\$0	\$17,727	\$0	\$17,727	\$17,727	\$0	\$17,727	100.0%
Electronic Medication	\$0	\$0	\$20,000	\$20,000	\$20,000	\$0	\$20,000	100.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$1,520,000</b>	<b>\$317,727</b>	<b>\$255,000</b>	<b>\$2,092,727</b>	<b>\$1,232,765</b>	<b>\$875,636</b>	<b>\$2,108,401</b>	<b>58.5%</b>
<b>EXPENDITURE</b>								
Salaries	\$1,364,000	\$0	\$0	\$1,364,000	\$931,624	\$432,376	\$1,364,000	68.3%
Medical Expenses	\$2,000	\$0	\$0	\$2,000	\$5,163	\$1,837	\$7,000	73.8%
Drs Visits to Hostel	\$4,000	\$0	\$0	\$4,000	\$0	\$4,000	\$4,000	0.0%
Training	\$10,000	\$0	\$0	\$10,000	\$3,791	\$6,209	\$10,000	37.9%
Recruitment Expenses	\$0	\$0	\$3,800	\$3,800	\$4,436	\$1,564	\$6,000	73.9%
Advertising	\$500	\$0	\$0	\$500	\$0	\$500	\$500	0.0%
Audit Fees	\$5,000	\$0	\$0	\$5,000	\$5,000	\$0	\$5,000	100.0%
Electricity	\$40,000	\$0	\$0	\$40,000	\$28,238	\$11,762	\$40,000	70.6%
Gas	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000	0.0%
Consultants Independent Aged Care Audit	\$30,000	\$0	\$0	\$30,000	\$25,202	\$4,798	\$30,000	0.0%
Sundry Expenses	\$1,500	\$0	\$0	\$1,500	\$883	\$617	\$1,500	58.9%
Cleaning Contract	\$2,000	\$0	\$0	\$2,000	\$1,786	\$1,214	\$3,000	59.5%
Laundry Services	\$5,000	\$0	\$0	\$5,000	\$2,668	\$1,332	\$4,000	66.7%
Cleaning Materials	\$5,000	\$0	\$0	\$5,000	\$3,281	\$1,719	\$5,000	65.6%
Freight	\$0	\$0	\$1,500	\$1,500	\$1,029	\$471	\$1,500	68.6%
Pharmaceutical Supplies	\$12,000	\$0	\$0	\$12,000	\$11,753	\$3,247	\$15,000	78.4%
Council Admin Charges - Salaries, Insur, Rates	\$139,150	\$0	\$0	\$139,150	\$92,767	\$46,383	\$139,150	66.7%
Printing & Stationery	\$2,000	\$0	\$0	\$2,000	\$1,460	\$540	\$2,000	73.0%
IT Expenditure	\$3,000	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000	0.0%
Repairs & Maintenance	\$55,000	\$0	\$0	\$55,000	\$23,227	\$21,773	\$45,000	51.6%
Subscriptions & Memberships	\$7,000	\$0	\$0	\$7,000	\$2,385	\$2,615	\$5,000	47.7%
Telephone	\$3,000	\$0	\$0	\$3,000	\$2,496	\$504	\$3,000	83.2%
Food Supplies	\$55,000	\$0	\$0	\$55,000	\$29,714	\$25,286	\$55,000	54.0%
Commuter Bus and Sedan Running Costs	\$10,000	\$0	\$0	\$10,000	\$0	\$10,000	\$10,000	0.0%
Depreciation	\$54,000	\$0	\$0	\$54,000	\$36,000	\$18,000	\$54,000	66.7%
Business Improvement Expenditure	\$0	\$0	\$0	\$0	\$17,872	\$0	\$17,872	-
Telehealth Expenditure	\$0	\$0	\$0	\$0	\$10,061	\$0	\$10,061	-
Resident Fees Refunded	\$0	\$32,500	\$0	\$32,500	\$32,323	\$177	\$32,500	99.5%
Electronic Medication Expenditure	\$0	\$0	\$20,000	\$20,000	\$0	\$20,000	\$20,000	0.0%
Small Assets	\$0	\$0	\$3,000	\$3,000	\$814	\$2,186	\$3,000	27.1%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$1,810,150</b>	<b>\$32,500</b>	<b>\$28,300</b>	<b>\$1,870,950</b>	<b>\$1,273,970</b>	<b>\$623,112</b>	<b>\$1,897,083</b>	<b>67.2%</b>
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>-\$290,150</b>	<b>\$285,227</b>	<b>\$226,700</b>	<b>\$221,777</b>	<b>-\$41,205</b>	<b>\$252,524</b>	<b>\$211,318</b>	

**SUMMARY**

Bidgee Haven Hostel 2023/24	Original Budget	Amendments to budget for September QBR	Actual Amendments to budget for December QBR	Revised Budget	Actual YTD 29 February 2024	Remaining Budget	Projected Budget to 30 June 2024
<b>TOTAL OPERATING REVENUE</b>	\$1,520,000	\$317,727	\$255,000	\$2,092,727	\$1,232,765	\$875,636	\$2,108,401
<b>TOTAL OPERATING EXPENDITURE</b>	\$1,810,150	\$32,500	\$28,300	\$1,870,950	\$1,273,970	\$623,112	\$1,897,083
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>-\$290,150</b>	<b>\$285,227</b>	<b>\$226,700</b>	<b>\$221,777</b>	<b>-\$41,205</b>	<b>\$252,524</b>	<b>\$211,318</b>

BIDGEE HAVEN HOSTEL SELF CARE UNITS 2023/24	Original Budget	Actual Amendments to Budget for September QBR	Actual Amendments to Budget for December QBR	Revised Budget	Actual YTD 29 February 2024	Remaining Budget	Projected Budget to 30 June 2024	YTD Actual %
<b>REVENUE</b>								
Unit Rentals	\$24,000	\$0	\$0	\$0	\$7,248	\$16,752	\$24,000	30.20%
<b>EXPENDITURE</b>								
Electricity	\$2,500	\$0	\$0	\$0	\$1,188	\$739	\$2,500	47.51%
Insurance	\$1,300	\$0	\$0	\$0	\$0.00	\$0	\$1,300	0.00%
Rates and Charges	\$9,000	\$0	\$0	\$0	\$6,017	\$2,983	\$9,000	66.85%
Repairs and Maintenance	\$5,000	\$0	\$0	\$0	\$2,086	\$2,914	\$5,000	41.73%
	<b>\$17,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>9,290.55</b>	<b>\$6,636.30</b>	<b>\$17,800.00</b>	<b>52.19%</b>
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>\$6,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$2,043</b>	<b>\$10,116</b>	<b>\$6,200</b>	

**SUMMARY**

Bidgee Haven Hostel Self Care Units 2023/24	Original Budget	Amendments to budget for September QBR	Actual Amenments to budget for December 2024	Revised Budget	Actual YTD 29 February 2024	Remaining Budget	Projected Budget to 30 June 2024
<b>TOTAL OPERATING REVENUE</b>	\$24,000	\$0	\$0	\$0	\$7,248	\$16,752	\$24,000
<b>TOTAL OPERATING EXPENDITURE</b>	\$17,800	\$0	\$0	\$0	\$9,291	\$6,636	\$17,800
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>\$6,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$2,043</b>	<b>\$10,116</b>	<b>\$6,200</b>

## 3 Monthly Summary of Revenue and Expenditure for the Tourist Information Centre

TOURISM 2023/24	Original Budget	Actual Amendments to Budget for September QBR	Actual Amendments to Budget for December QBR	Revised Budget	Actual YTD 29 February 2024	Remaining Budget	Projected Budget to 30 June 2024	YTD Actual %
<b>REVENUE</b>								
Fees	\$500	\$0	\$0	\$500	\$0	\$500	\$500	0.0%
Rent - Discovery Centre	\$0	\$20,000	\$0	\$20,000	\$10,174	\$4,396	\$14,570	69.8%
Souvenir Sales	\$65,000	\$0	\$0	\$65,000	\$46,003	\$23,997	\$70,000	65.7%
Sales Yanga HH Guides	\$2,000	\$1,000	\$0	\$3,000	\$1,981	\$1,019	\$3,000	66.0%
Commissions	\$100	\$400	\$0	\$500	\$415	\$285	\$700	59.3%
Advertising	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000	0.0%
Donations - Discovery Centre	\$5,000	\$0	\$0	\$5,000	\$2,121	\$1,879	\$4,000	53.0%
Small Business Grant	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500	\$2,500	0.0%
Reimbursement of Elect - Café	\$0	\$0	\$8,000	\$8,000	\$4,728	\$3,272	\$8,000	59.1%
Economic Development Strategy Grant	\$0	\$40,000	\$0	\$40,000	\$40,000	\$0	\$40,000	100.0%
Interp Pavillion Upgrade	\$0	\$40,000	\$0	\$40,000	\$40,000	\$0	\$40,000	100.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$73,600</b>	<b>\$103,900</b>	<b>\$8,000</b>	<b>\$185,500</b>	<b>\$145,423</b>	<b>\$35,575</b>	<b>\$184,270</b>	<b>78.9%</b>
<b>EXPENDITURE</b>								
Salaries	\$158,000	-\$40,000	\$0	\$118,000	\$68,521	\$49,479	\$118,000	58.1%
Staff Uniforms	\$500	\$0	\$0	\$500	\$134	\$366	\$500	26.9%
Training	\$1,500	\$0	\$0	\$1,500	\$509	\$991	\$1,500	34.0%
Reconnecting Regional NSW	\$0	\$54,400	\$0	\$54,400	\$51,629	\$2,772	\$54,400	94.9%
Advertising	\$24,500	\$0	\$0	\$24,500	\$12,092	\$7,908	\$20,000	60.5%
Security Monitoring	\$1,000	\$0	\$0	\$1,000	\$416	\$584	\$1,000	41.6%
Conference Expenses	\$2,000	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000	0.0%
General Expenses	\$1,700	\$0	\$0	\$1,700	\$532	\$1,168	\$1,700	31.3%
Admin Charges -Sals, Rates/charges, Insur	\$80,740	\$0	\$0	\$80,740	\$53,827	\$26,913	\$80,740	66.7%
Postage	\$0	\$500	\$0	\$500	\$253	\$247	\$500	50.7%
Printing and Stationery	\$0	\$2,000	\$0	\$2,000	\$550	\$1,450	\$2,000	27.5%
Special Events - Shows / Movies	\$1,700	\$0	\$0	\$1,700	\$0	\$1,700	\$1,700	0.0%
Council Run Special Events & Festivals	\$5,000	\$0	\$0	\$5,000	\$0	\$5,000	\$5,000	0.0%
Small Business Month	\$0	\$0	\$0	\$0	\$2,427	\$73	\$2,500	0.0%
Seminars & Workshops - Local	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000	0.0%
Subscriptions	\$2,000	\$0	\$0	\$2,000	\$889	\$1,111	\$2,000	44.5%
Christmas Decorations	\$850	\$0	\$0	\$850	\$0	\$0	\$0	0.0%
Economic Development Strategy	\$0	\$40,000	\$0	\$40,000	\$33,735	\$6,265	\$40,000	84.3%
Telephone	\$0	\$0	\$200	\$200	\$87	\$113	\$200	43.6%
internet	\$0	\$600	\$800	\$1,400	\$1,246	\$154	\$1,400	89.0%
Travelling Expenses	\$1,000	\$1,000	\$0	\$2,000	\$0	\$2,000	\$2,000	0.0%
Souvenirs	\$37,000	\$0	\$0	\$37,000	\$31,277	\$13,723	\$45,000	69.5%
Cleaning	\$0	\$0	\$0	\$0	\$3,216	\$784	\$4,000	-
R & M	\$0	\$0	\$30,000	\$30,000	\$42,122	\$2,878	\$45,000	-
Depreciation	\$9,500	\$0	\$0	\$9,500	\$6,333	\$3,167	\$9,500	66.7%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$327,990</b>	<b>\$58,500</b>	<b>\$31,000</b>	<b>\$417,490</b>	<b>\$309,794</b>	<b>\$131,846</b>	<b>\$441,640</b>	<b>70.1%</b>
<b>NET OPERATING SURPLUS/DEFICIT</b>	<b>-\$254,390</b>	<b>\$45,400</b>	<b>-\$23,000</b>	<b>-\$231,990</b>	<b>-\$164,371</b>	<b>-\$96,271</b>	<b>-\$257,370</b>	
<b>Capital Revenue</b>								
Total Capital Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>Capital Expenditure</b>								
Total Capital Expenditure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>Net Capital Surplus/ (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net Result Surplus/ (Deficit)</b>	<b>-\$254,390</b>	<b>\$45,400</b>	<b>-\$23,000</b>	<b>-\$231,990</b>	<b>-\$164,371</b>	<b>-\$96,271</b>	<b>-\$257,370</b>	

SUMMARY

TOURISM 2023/24	Original Budget	Actual Amendments to Budget for September QBR	Actual Amendments to Budget for December QBR	Revised Budget	Actual YTD 29 February 2024	Remaining Budget	Projected budget to 30 June 2024
Total Operating Revenue	\$73,600	\$103,900	\$8,000	\$185,500	\$145,423	\$35,575	\$184,270
Total Operating Expenditure	\$327,990	\$58,500	\$31,000	\$417,490	\$309,794	\$131,846	\$441,640
<b>Net Operating Result Surplus / Deficit</b>	<b>-\$254,390</b>	<b>\$45,400</b>	<b>-\$23,000</b>	<b>-\$231,990</b>	<b>-\$164,371</b>	<b>-\$96,271</b>	<b>-\$257,370</b>
Total Capital Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Net Capital Surplus / (Deficit)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Overall Result Surplus / (Deficit)</b>	<b>-\$254,390</b>	<b>\$45,400</b>	<b>-\$23,000</b>	<b>-\$231,990</b>	<b>-\$164,371</b>	<b>-\$96,271</b>	<b>-\$257,370</b>

4 Monthly Summary of Revenue and Expenditure for the Library

Library Services 2023/24	Original Budget	Actual Amendments to Budget for September QBR	Actual Amendments to Budget for December QBR	Revised Budget	Actual YTD 29 February 2023	Remaining Budget	Projected Budget to 30 June 2024	YTD Actual %
<b>REVENUE</b>								
Operational Subsidy	\$50,000	\$0	\$25,000	\$75,000	\$70,381	\$5,270	\$75,651	93.0%
Sundry Sales	\$100	\$900	\$0	\$1,000	\$360	\$640	\$1,000	36.0%
Museum other Revenue	\$500	\$0	\$0	\$500	\$0	\$500	\$500	0.0%
Room Hire	\$0	\$2,000	\$0	\$2,000	\$582	\$1,418	\$2,000	29.1%
Tech Savvy	\$0	\$0	\$2,300	\$2,300	\$2,300	\$0	\$2,300	100.0%
Sunraysia Solar Project	\$0	\$0	\$2,970	\$2,970	\$2,970	\$0	\$2,970	100.0%
Holiday Break Funding	\$0	\$0	\$15,000	\$15,000	\$15,000	\$0	\$15,000	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$50,600</b>	<b>\$2,900</b>	<b>\$45,270</b>	<b>\$98,770</b>	<b>\$91,593</b>	<b>\$7,828</b>	<b>\$99,421</b>	<b>92.1%</b>
<b>EXPENDITURE</b>								
Salaries	\$100,000	-\$5,000	\$0	\$95,000	\$50,112	\$34,888	\$85,000	59.0%
Training	\$1,000	\$0	\$0	\$1,000	\$72	\$928	\$1,000	7.2%
Electricity	\$2,600	\$500	\$0	\$3,100	\$1,828	\$1,272	\$3,100	59.0%
Office Expenses	\$1,000	-\$600	\$0	\$400	\$227	\$173	\$400	56.7%
Administration Charge	\$15,860	\$0	\$0	\$15,860	\$10,573	\$5,287	\$15,860	66.7%
Printing and Stationery	\$700	\$100	\$0	\$800	\$599	\$601	\$1,200	49.9%
Books and Journals	\$4,000	\$0	\$0	\$4,000	\$2,786	\$2,214	\$5,000	55.7%
IT Expenditure	\$1,700	\$0	\$0	\$1,700	\$0	\$1,700	\$1,700	0.0%
Repairs and Maintenance	\$12,500	\$0	\$0	\$12,500	\$2,994	\$9,507	\$12,500	23.9%
Security Monitoring	\$700	\$1,700	\$0	\$2,400	\$339	\$661	\$1,000	33.9%
Conferences	\$0	\$3,000	\$0	\$3,000	\$1,326	\$1,674	\$3,000	44.2%
Cleaning	\$0	\$1,600	\$0	\$1,600	\$1,244	\$356	\$1,600	77.8%
Subscriptions	\$2,000	\$0	\$0	\$2,000	\$1,743	\$1,257	\$3,000	58.1%
Telephone and Communications	\$500	\$0	\$0	\$500	\$276	\$224	\$500	55.2%
Internet	\$1,700	\$0	\$0	\$1,700	\$1,080	\$620	\$1,700	63.5%
Travelling Expenses	\$0	\$2,000	\$0	\$2,000	\$1,043	\$957	\$2,000	52.2%
Operational Expenditure	\$0	\$5,270	\$9,730	\$15,000	\$7,663	\$7,337	\$15,000	51.1%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$144,260</b>	<b>\$8,570</b>	<b>\$9,730</b>	<b>\$162,560</b>	<b>\$83,905</b>	<b>\$69,655</b>	<b>\$153,560</b>	<b>54.6%</b>
<b>NET OPERATING SURPLUS / DEFICIT</b>	<b>-\$93,660</b>	<b>-\$5,670</b>	<b>\$35,540</b>	<b>-\$63,790</b>	<b>\$7,688</b>	<b>-\$61,827</b>	<b>-\$54,139</b>	
<b>Capital Expenditure</b>								
<b>Capital Items Library</b>								
Grant Priority Project	\$6,232	\$0	\$0	\$6,232	\$12,838	-\$0	\$12,838	100.0%
Infra Grant - 1	\$4,130	\$0	\$0	\$4,130	\$4,130	\$0	\$4,130	100.0%
Infra Grant - 2	\$0	\$0	\$0	\$0	\$118,378	\$0	\$118,378	0.0%
<b>Total Capital Expenditure</b>	<b>\$10,362</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,362</b>	<b>\$135,347</b>	<b>-\$0</b>	<b>\$135,346</b>	
<b>Net Capital Surplus/ (Deficit)</b>	<b>-\$10,362</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$10,362</b>	<b>-\$135,347</b>	<b>\$0</b>	<b>-\$135,346</b>	
<b>Net Overall Result Surplus/ (Deficit)</b>	<b>-\$104,022</b>	<b>-\$5,670</b>	<b>\$35,540</b>	<b>-\$74,152</b>	<b>-\$127,659</b>	<b>-\$61,827</b>	<b>-\$189,485</b>	

## SUMMARY

<b>Library Services 2023/24</b>	<b>Original Budget</b>	<b>Actual Amendments to Budget for September QBR</b>	<b>Actual Amendments to Budget for December QBR</b>	<b>Revised Budget</b>	<b>Actual YTD 29 February 2023</b>	<b>Remaining Budget</b>	<b>Projected Budget to 30 June 2024</b>
Total Operating Revenue	50,600	2,900	45,270	98,770	91,593	7,828	99,421
Total Operating Expenditure	144,260	8,570	9,730	162,560	83,905	69,655	153,560
<b>Net Operating Surplus / Deficit</b>	<b>-93,660</b>	<b>-5,670</b>	<b>35,540</b>	<b>-63,790</b>	<b>7,688</b>	<b>-61,827</b>	<b>-54,139</b>
Total Capital Revenue	0	0	0	0	0	0	0
Total Capital Expenditure	10,362	0	0	10,362	135,347	0	135,346
<b>Net Capital Surplus / (Deficit)</b>	<b>-10,362</b>	<b>0</b>	<b>0</b>	<b>-10,362</b>	<b>-135,347</b>	<b>0</b>	<b>-135,346</b>
<b>Net Overall Result Surplus/ (Deficit)</b>	<b>-104,022</b>	<b>-5,670</b>	<b>35,540</b>	<b>-109,692</b>	<b>-127,659</b>	<b>-61,827</b>	<b>-189,485</b>

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

Nil.

## POLICY IMPLICATIONS

Nil.

## RISK RATING

Low.

## ATTACHMENTS

Nil

**9.3 GRANT FUNDED PROJECTS STATUS UPDATE**

<b>File Number:</b>	<b>D24.92962</b>
<b>Reporting Officer(s):</b>	<b>Connie Mallet, Community Projects, Events and Grants Officer</b>
<b>Responsible Officer:</b>	<b>Glenn Carroll, Director of Governance, Business and Community Services</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active grant funded projects as at Wednesday the 20<sup>th</sup> of March 2024 (**Attachment 1**).

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

Listed in Attachment 1 are the grants and projects that are currently on the grants register, are actively being pursued or are in the process of being acquitted or have been recently acquitted.

There are currently no grant applications pending.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. BSC Grants/Projects Update as @ 20th March 2024**



## Balranald Shire Council Grants/Projects Update Summary As at the 20<sup>th</sup> March 2024

### Page 1: Report Highlights

#### ❖ INFRASTRUCTURE GRANTS/PROJECTS

##### Page 2:

- Club Grant – Euston Club Grant 22/23

##### Page 3:

- Fixing Local Roads (FLR) Round 3

##### Page 4:

- Roads to Recovery (RTR) 2019-2024

##### Page 5:

- Roads to Recovery (RTR) 2019-2024 (cont.)

##### Page 6:

- Everyone Can Play 2022

##### Page 7:

- Bidgee Haven Expansion Grant

##### Page 8:

- Discovery Centre Redevelopment – Far West Joint Organisation (JO) Grant

##### Page 9:

- Our Region Our Rivers – **BAL2 Riverfront/Riverbend/Swing Bridge** project

##### Pages 10:

- Local Roads Community Infrastructure Round 2 (LRCI2)

##### Pages 11:

- Local Roads Community Infrastructure Round 3 (LRCI3)

##### Pages 12:

- Stronger Country Community Funds (SCCF) Round 4

##### Page 13:

- Business Improvement Fund 2022 – Dept of Health

##### Page 14:

- Crown Reserve Improvement Fund 2021/22
- Crown Reserve Improvement Fund 2022/23

##### Page 15:

- Fixing Local Roads Round 4

##### Page 16:

- Stronger Country Communities Fund (SCCF) R5

##### Page 17:

- Public Library Infrastructure Grant 2022/23
- Community Building Partnership Grant 2022

##### Page 18:

- Office of Responsible Gambling NSW – Community Development Fund

##### Page 19:

- Western Weeds Action Program
- EPA - Approved Projects in Illegal Dumping Prevention

##### Page 20:

- Local Roads Community Infrastructure Round 4 (LRCI4)
- Telehealth Support Funding – PHN Western NSW

##### Page 21:

- Block Grant 2023/24 – Transport of NSW

##### Page 22:

- **AGRN 1034** Floods 2022 Grant Funding – Office of Local Government

##### Page 23:

- Regional Emergency Road Repair Fund (RERRF) – Transport for NSW

#### ❖ NON-INFRASTRUCTURE GRANTS/PROJECTS

##### Page 24:

- Transport Access Regional Partnerships Funding (TARP) 2019 – 2023 Transport NSW

##### Page 25:

- Reconnecting Regional NSW Community Events

##### Page 26:

- Office of Responsible Gambling NSW – Community Benefit Fund

##### Page 27:

- Children & Young People Wellbeing Grant

##### Page 28:

- Economic Development Strategy Grant

##### Page 29:

- Regional Drought Resilience Planning Program 1

##### Page 30:

- Library – Sunraysia Solar Fund Grant 2023

##### Page 31:

- Australia Day Community Grant 2024

##### Page 32:

- Electronic Medications Management Grant (ENRMC 2024)

#### APPLICATIONS PENDING

No applications pending

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## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

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### REPORT HIGHLIGHTS:

#### Key Activities since Last Report

- On the 20<sup>th</sup> of February 2024 at its Ordinary Meeting, Council accepted tenders for 4 major community projects being the Balranald Lions Park Upgrade Project, the Euston Recreation Reserve Football Club Field Refurbishment, the Euston Reserve Netball Precinct Project and the Balranald Discovery Centre & Interpretive Pavilion Upgrade
- During March 2024, Council applied and was awarded \$1,000,000 from the Office of Local Government AGRN 1034 Floods 2022 Grant Funding for the upgrade of infrastructure effected by the floods of 2022
- Council will also be receiving the value of \$6,923,468 for Emergency Road Repair for roads impacted by the floods, storm and persistent weather in 2022
- Council was awarded \$20,000 for Electronic Medications Management via the ENRMC 2024 Grant for Bidgee Haven Hostel
- Council completed the Interpretive Pavilion technology upgrade works which was partially funded by the Community Building Partnership Grant 2022

#### Projects that have been taken off this Report from the last report:

- Fixing Local Roads Pothole Repair Program – Transport for NSW
- Youth Holiday Break Fund 2023/24 – Regional NSW

#### New Projects and/or Successful Applications added to this Report from the last report:

- Office of Local Government – AGRN 1034 Floods 2022 Grant Funding
- Regional Emergency Road Repair Fund (RERRF) - Transport for NSW
- Electronic Medications Management Grant (ENRMC 2024)– Dept of Health & Age Care

#### New Applications submitted since last report

- The Office of Local Government – AGRN 1034 Floods 2022 Grant Funding was submitted and awarded within the reporting period

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

## INFRASTRUCTURE GRANTS/PROJECTS

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>ClubGrant – Euston Club Grant NSW</b>  <b>General Ledger: 4664-1900-0003</b>	G22/16  F22.491 D23.82322 D23.82321	Interim Acting Project Manager  <b>Project Start Date:</b> 30 <sup>th</sup> July 2023  <b>Expected Project Finish Date:</b> 31 <sup>st</sup> May 2024	<ul style="list-style-type: none"> <li>Concrete Base for Multi-Purpose Tennis Court</li> <li>Power Box to Euston Riverfront</li> </ul>	\$83,000 + \$28,500 <b>TOTAL: \$108,000</b>  <b>Funds received:</b> \$108,000 on the 31 <sup>st</sup> August 2022 Receipt 56120	<p>As at the 7<sup>th</sup> of November 2023 the Power Box has been installed and Council is waiting for the Review of Environmental Factors (REF) document for the concrete base for the multi-purpose tennis court project. The project completion date will be reassessed once a contractor has been appointed.</p> <p>As at the 30<sup>th</sup> of November 2023 the consultants were compiling the REF (as above) which is due before the end of December and will then be presented to the funding body for a project time extension.</p> <p>As at the 30<sup>th</sup> January 2024 Council is expecting the REF (Review of Environmental Factors) report within the week.</p> <p>As at the 20<sup>th</sup> of March 2024 the REF has been completed and works is set to commence mid-April 2024 and schedule to be completed by the 31<sup>st</sup> May 2024</p> <p><b>Percentage Completion:</b> 50%  <b>Percentage Budget Expended:</b> 34% (expended for the power box)</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Fixing Local Roads (FLR) Round 3 – Transport NSW</b>  <b>General Ledger: 6100-4999-0000</b>  <b>Job Cost Code: Tapalin Mail Road: 9008-4999-0001</b>  <b>Job Cost Code: Euston Prungle Road: 9015-4499-0001</b>  <b>Job Cost Code: Marma Box Creek Rd: 9019-4999-0004</b>	F19.184 F21.582	Senior Assets Officer  <b>Project Start Date:</b> Sept 2020  <b>Expected Project Finish Date:</b> <b>1.</b> Marma Box Creek Rd: 31 <sup>st</sup> of May 2024  <b>2.</b> Euston Prungle Road: 30 <sup>th</sup> November 2024  <b>3.</b> Tapalin Mail Road: 31 <sup>st</sup> of May 2024	Sealing existing road for safety improvements: <b>1.</b> Marma Box Creek Road Sealing, <b>2.</b> Euston Prungle <b>3.</b> Tapalin Mail Road	<b>1.</b> \$600,000– Grant \$160,000 from Roads to Recovery (RTR) \$40,000 Council Contribution 23/24 <b>TOTAL \$800,000</b>  <b>2.</b> \$300,000– Grant \$80,000 from Roads to Recovery (RTR) \$20,000 Council Contribution allowed from Operational Budget <b>TOTAL \$400,000</b>  <b>3.</b> \$412,500– Grant \$110,000 from Roads to Recovery (RTR) \$27,500 Council Contribution allowed from Operational Budget <b>TOTAL \$550,000</b>	As at the <b>20<sup>th</sup> March 2024</b> status of the projects were as per the following:  <b>1. Marma Box Creek Road</b> Council has submitted a “Project Change Request Form” to TfNSW for extension of time <b>Percentage Completion: 7%</b> <b>Percentage Budget Expended: 7%</b>  <b>2. Euston Prungle Road</b> Council has submitted a “Project Change Request Form” to TfNSW for extension of time <b>Percentage Completion: 8%</b> <b>Percentage Budget Expended: 8%</b>  <b>3. Tapalin Mail Road</b> The sealing contractor has advised that works will be completed by the end of April 2024 <b>Percentage Completion: 75%</b> <b>Percentage Budget Expended: 75%</b>

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<p><b>Roads to Recovery 2019-2024 – Department of Infrastructure, Transport, Regional Development &amp; Communications</b></p> <p><b>General Ledger: 6440-4999-0000</b></p> <p><b>Revenue: 6440-1100-0000</b></p>	<p>F19.751</p> <p>D23.81989 – Work Schedule as at 21<sup>st</sup> April 2023</p> <p>D23.81987 - Standard Expenditure Report to end of 31<sup>st</sup> March 2023</p>	<p>Senior Assets Officer</p> <p><b>Project Start Date:</b> May 2020</p> <p><b>Expected Project Finish Date:</b> 30<sup>th</sup> of June 2024</p>	<p><b>McCabe St Resealing:</b> \$77,898 RTR Funding</p> <p><b>O’Conner Street Resealing:</b> \$15,031 RTR Funding</p> <p><b>Kilpatrick Road Resealing:</b> \$214,000 RTR Funding</p> <p><b>Reseal Multiple Locations Perry Street:</b> \$8,375 RTR Funding + \$7,544 RTR Funding</p> <p><b>Bertram Road Reseal:</b> \$33,705 RTR Funding</p> <p><b>Tapalin Mail Road:</b> \$138,355 RTR Funding</p> <p><b>Windomal Road:</b> \$103,819 RTR Funding</p> <p><b>Mildura Ivanhoe Road:</b> \$238,825 RTR Funding</p> <p><b>Hatfield The Vale Road:</b> \$322,350 RTR Funding</p> <p><b>Weimby Kyalite Road:</b> \$628,563 RTR funding * \$1,377,500 FLR Funding + \$37,844 Council Funding</p> <p><b>Mildura Ivanhoe Road:</b> \$454,368 RFR Funding</p> <p><b>Burke Wills Road:</b> \$77,031 RTR Funding + \$55,703 Council Funding</p> <p><b>Marma Box Creek Road:</b> \$700,000 RTR Funding + \$2,584,273 FLR1 funding + \$65,727 Council Funding</p> <p><b>Wooranbara Corrong:</b> \$91,555 RTR Funding</p> <p><b>Leslie Drive:</b> \$60,000 RFR Funding + \$246,500 FLR2 Funding + \$14,500 Council Funding</p> <p><b>Tapalin Mail Road:</b> \$110,000 RTR Funding + \$412,500 FLR3 Funding * \$14,500 Funding</p> <p><b>Continued over page &gt;&gt;</b></p>	<p>\$4,997,524</p> <p><b>Funds Received to date:</b> \$3,354,664 (22<sup>nd</sup> March 2023)</p> <p><b>As at 6<sup>th</sup> July 2023:</b></p> <p><b>Total Project Completion:</b> 80%</p> <p><b>Total Project Budget Expended</b> \$70%</p>	<p><b>As at the 20<sup>th</sup> of March 2024:</b></p> <p><b>COMPLETED WORKS:</b></p> <ul style="list-style-type: none"> <li>• McCabe Street Resealing</li> <li>• O’Conner Street Resealing</li> <li>• Reseal Multiple Locations Perry Street</li> <li>• Reseal Multiple Locations Shailer Terrace</li> <li>• Bertram Road Reseal</li> <li>• Tapalin Mail Road</li> <li>• Windomal Road</li> <li>• Mildura Ivanhoe Road</li> <li>• Hatfield The Vale Road</li> <li>• Weimby Kyalite Road</li> <li>• Mildura Ivanhoe Road</li> <li>• Burke Wills Road</li> <li>• Marma Box Creek Rd (\$148,242 RTR Funds)</li> <li>• Freshwater Road</li> <li>• Wooranbara Corrong</li> <li>• Marma Box Creek Road (\$700,000 RTR funding)</li> <li>• Leslie Drive</li> </ul> <p><b>As at the 20<sup>th</sup> of March 2024 – IN PROGRESS:</b></p> <ul style="list-style-type: none"> <li>• <b>Kilpatrick Road Resealing</b> 60% of Works Completed 40% of allocated budget used to date</li> </ul> <p><b>Continued over page &gt;&gt;</b></p>

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<p><b>Everyone Can Play 2022 – Department of Planning, Industry and Environment</b></p> <p><b>Job Code:</b> 4682-4999-0013</p> <p><b>General Ledger:</b> 4682-1100-0002</p>	F22.292	<p>Interim Acting Project Manager</p> <p><b>Project Start Date:</b> June 2023</p> <p><b>Expected Project Finish Date:</b> 30<sup>th</sup> of September 2024</p>	<p>Everyone Can Play (ECP) Lions Park Inclusion Project</p> <p>Play equipment upgrade (Crown Reserve Grant for Lions Park towards same project)</p>	<p>\$200,000</p> <p><b>Funds Received to date:</b></p> <p><b>Milestone 1</b> \$50,000 – Receipt 54990</p> <p><b>Milestone 2</b> \$40,000 – Receipt 55157</p>	<p>As at the 9<sup>th</sup> of October 2023 The scope and specs are currently being finalised to go to Tender. Personnel from the funding body will be here on the 11<sup>th</sup> of October 2023 to review the project scope. and</p> <p>As at the 7<sup>th</sup> of November 2023 the designs are completed and ready to go to tender (project includes the Crown Reserve Improvement Fund 2021/22 for the Lions Park Upgrade). The completion date of the project is currently being reassessed with the funding body.</p> <p>As at the 30<sup>th</sup> of November 2023 this project has gone to Tender and is closing on the 20<sup>th</sup> of December 2023</p> <p>As at the 30<sup>th</sup> of January 2024 the tender has closed and submissions are being reviewed and a report is being prepared for the 20<sup>th</sup> of February 2024 Ordinary Council Meeting.</p> <p>As at the 20<sup>th</sup> March 2024 Council resolved to commence the works which is scheduled to begin on the 15<sup>th</sup> April 2024. A request for extension of time has also been submitted to the funding body.</p> <p><b>Percentage Completion:</b> 25%</p> <p><b>Percentage Budget Expended:</b> 0% (Purchase Order has been issued)</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Bidgee Haven Retirement Hostel Expansion Grant – Department of Health</b>  <b>Job Code:</b> <b>2620-4999-0021</b>  <b>General Ledger:</b> <b>2620-1100-0001</b>	F19.244  Agreement: D19.20869	Director of Governance, Business & Community Services	Bidgee Haven Expansion Construction - Specialised Dementia Wing	Total potential funding: \$6,060,000  \$4,680,000 (Signed Funding Agreement) \$1,380,000 Aged Care Approvals Round (ACAR) Top-Up 2020 (Not Formalised due to uncertainty with project)  Funds Received to date Milestone 1 Payment: \$500,000 – Receipt 49078	<ul style="list-style-type: none"> <li>As at the 5<sup>th</sup> of April 2023 clarification was provided by Aged Care Approvals (ACAR) Operations in reference to the funding for this project. There is a further \$1,380,000 ACAR top up but this has not been formalised due to the uncertainty of the project.</li> <li>As at the 6<sup>th</sup> of July 2023 Council's General Manager went to Canberra on the 14<sup>th</sup> June 2023 and met with representatives from the Commonwealth Government to explore opportunities for operational funding. The General Manager will be following up with the Commonwealth Government representatives within the next couple of weeks.</li> <li>As at the 9<sup>th</sup> of August 2023 a workshop with the Hostel Committee has been organised for the 23<sup>rd</sup> August 2023.</li> <li>As at the 12<sup>th</sup> of September 2023 a project progress report had been submitted. Project still on hold.</li> <li>As at the 30<sup>th</sup> of November 2023 the project remains on hold until further notice.</li> <li>As at the 20<sup>th</sup> of March 2024 an updated letter was sent through to the ACAR grant funding body to advise that no decision regarding the current hold will be made until the end of this financial year.</li> </ul> <p><b>Percentage Completion: 0%</b>  <b>Percentage Budget Expended: 4%</b></p>

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Discovery Centre Redevelopment – Far West Joint Organisation</b>  <b>Job Code:</b> 6560-4999-0033  <b>General Ledger:</b> 6560-4999-0000	F20.593	Interim Acting Project Manager  <b>Proposed Project Start Date:</b> 1 <sup>st</sup> April 2024  <b>Expected Project End Date:</b> 31 <sup>st</sup> December 2024	Redevelopment of the Discovery Centre.	\$950,000  <b>Expenses to date:</b> \$102,950 (for 21/22)	<ul style="list-style-type: none"> <li>As at the 12<sup>th</sup> of September 2023 a EOI is being prepared for Vendor Panel.</li> <li>As at the 9<sup>th</sup> of October 2023 the EOI has been submitted to Vendor Panel.</li> <li>As at the 7<sup>th</sup> of November 2023 Council is waiting for the release of the final construction documents and will be submitting an RFQ release.</li> <li>As at the 30<sup>th</sup> of November 2023 an RFT is in progress and a report will be prepared for the February 2024 Council meeting for approval.</li> <li>As at the 30<sup>th</sup> January 2024 the results from the RFT (Request For Tender) is being prepared in a report for the February 2024 Council meeting.</li> <li>As at the 20<sup>th</sup> of March 2024 Council resolved to commence works which is scheduled for mid-April 2024. The Purchase Order for the works has been issued.</li> </ul> <p><b>Percentage Completion:</b> 5%  <b>Percentage Budget Expended:</b> 15% (Expended on 4 construction documents)</p>

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<p><b>Our Region Our Rivers Program (OROR) – Riverfront/Riverbend/ Swing Bridge - BAL 2 Department of Infrastructure, Regional Development and Cities</b></p> <p><b>Job Code: 6000-4999-0012</b></p> <p><b>Total Value amongst a number of LGA’s is \$16,803,000</b></p>	F19.650	<p>Community Projects, Events &amp; Grants Officer</p> <p><b>Project Start Date:</b> 1<sup>st</sup> July 2021</p> <p><b>Expected Project Finish Date:</b> 30<sup>th</sup> of June 2024</p>	<p>BAL 2 of the Our Region Our Rivers Program comprises of the following</p> <ul style="list-style-type: none"> <li>• Riverfront Enhancement Eco Trails</li> <li>• Swing Bridge Trail Loop</li> <li>• Riverbend Reserve Place-making includes BBQ, toilet, furniture, gym equipment &amp; signs</li> </ul>	<p>\$820,234.30 Regional Growth Fund \$13,349.75 Stronger Country Communities Fund</p> <p><b>Funds Received to date:</b> Please refer to the Our Rivers Our Region Project report as at 30-06-2022 which was compiled by Edna &amp; Submitted for reporting. <b>CM reference:</b> D22.71719</p>	<ul style="list-style-type: none"> <li>• As at the 8<sup>th</sup> of June 2023 evidentiary photos and a report on the impact of flooding around the project area and the shire was provided to Andrea on the 12<sup>th</sup> May 2023.</li> <li>• As at the 9<sup>th</sup> of August 2023 Council was advised that an extension for the OROR Bal. 2 has been given till June 2024. We had a meeting with all LGAs on 2<sup>nd</sup> August 2024. It was agreed that an assessment of each of our respective projects would be conducted to ensure that outstanding elements would be completed by June 2024.</li> <li>• As at the 12<sup>th</sup> of September 2023 Council has assessed the elements that are to be completed and have agreed that they can be delivered by the extended date.</li> <li>• As at the 9<sup>th</sup> of October 2023 Council have started to put the specs together for the work that is left to complete.</li> <li>• As at the 30<sup>th</sup> of January 2024 the balance of work required will commence in February 2024.</li> <li>• As at the 20<sup>th</sup> of March 2024 a Completion Report was submitted and balance of works are to completed by the 15<sup>th</sup> of May 2024.</li> </ul> <p><b>Percentage Completion: 90%</b> <b>Percentage Budget Expended: 100%</b></p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Local Roads Community Infrastructure ROUND 2 21/22 - Department of Infrastructure, Transport, Regional Development and Communications</b>  <b>Job Cost Centres:</b> <b>0229-4999-0001</b> <b>3182-4999-0001</b> <b>4682-4999-0010</b> <b>4684-4999-0013</b> <b>4664-4999-0006</b> <b>4606-4999-0003</b> <b>6450-4999-0002</b> <b>4687-4999-0003</b>	G22/9  F20.693 F21.241 F21.242 F21.445 F21.247 F21.445 F21.246 F21.445 F21.245 F22.136 F21.249 F21.248 F21.244	Interim Acting Project Manager  <b>Project Start Date:</b> July 2020  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> of June 2024	Funding allocated to the following: 1. Balranald Aerodrome Fencing 2. Toilet at Balranald Cemetery 3. Balranald Irrigation Automation 4. Euston Town Approaches 5. Euston Rec Reserve Upgrade 6. Kyalite Riverside Reserve Enhancements 7. Seal off Street Parking Areas 8. Theatre Royal Refurbishments 9. Church & Harben Street Drainage Improvements 10. Balranald Riverfront Accessibility Works  <b>Note:</b> Council will not receive full nominal funding until all projects are completed	Total Funding Value: \$616,739  1. \$110,000 2. \$50,000 3. \$66,000 4. \$100,00 5. \$40,000 6. \$30,000 7. \$26,739 8. \$84,000 9. \$30,000 10. \$80,000  <b>Funds Received to date:</b> \$308,370  Receipt No: 53081 \$72,317 received 16 <sup>th</sup> June 2023	As at the <b>20<sup>th</sup> March 2024</b> the status of the total project is as below:  <b>COMPLETED PROJECTS:</b> <ul style="list-style-type: none"> <li>Aerodrome Fencing</li> <li>Toilet at Balranald Cemetery</li> <li>Euston Rec Reserve Playground Upgrade</li> <li>Kyalite Riverside Reserve – Steps &amp; Railings (the balance of works including solar lights is part of the Community Building Partnerships 2021 Grant)</li> <li>Seal Off Street Parking Areas</li> <li>Church &amp; Harben Street Drainage Improvements</li> <li>Euston Town Approaches</li> </ul> <b>INCOMPLETE PROJECTS:</b> <b>As at the 20th March 2024 the status of the remaining projects are as follows:</b> <b>Balranald Irrigation Automation:</b> <ul style="list-style-type: none"> <li>Location of the irrigation systems and relative have now been established and Requests for quotations are commencing</li> </ul> <b>Balranald Riverfront Enhancement:</b> <ul style="list-style-type: none"> <li>Planning for the enhancement of the pontoon to improve all accessible access to the river has commenced</li> </ul> <b>Theatre Royal Refurbishments</b> <ul style="list-style-type: none"> <li>Procurement has been finalised and works have commenced on the construction of the accessible toilet. This will be approximately a 4 week construction period.</li> </ul> <b>TOTAL Project Percentage Completion:</b> 84% <b>Percentage Budget Expended:</b> 84%

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<p><b>Local Roads Community Infrastructure ROUND 3 22/23 - Department of Infrastructure, Transport, Regional Development and Communications</b></p> <p><b>General Ledger: 6280-1125-0001</b></p>	<p>F21.478</p> <p>Grant Box G22</p>	<p>Interim Acting Project Manager</p> <p><b>Project Start Date:</b> 20<sup>th</sup> of October 2020</p> <p><b>Expected Project Finish Date:</b> 30<sup>th</sup> of June 2024</p>	<p><b>Projects include:</b></p> <ol style="list-style-type: none"> <li>1. Euston Oval-Multicourt Upgrade &amp; Shade Shelter: \$250,000</li> <li>2. Balranald tennis Court Lighting: \$150,000: \$150,000</li> <li>3. Construct new cricket practice nets at Greenham Park: \$60,000</li> <li>4. Construct new cricket pitch to replace damaged pitch at Greenham Park: \$40,000</li> <li>5. Balranald Swimming pool fence &amp; facilities: \$175,000</li> <li>6. Construct/replace 100m of footpaths in Euston: \$150,000</li> <li>7. Construct/replace 200m of footpaths in Balranald: \$250,000</li> <li>8. Heavy Patching Balranald/Ivanhoe Road: \$100,000</li> <li>9. Reseal Weimby Kyalite Road: \$160,000</li> <li>10. Marma Box Creek Rd &amp; Wampo Magenta Rd Intersection Upgrade: \$330,842</li> </ol>	<p>\$1,665,842</p> <p><b>Initial Funding received: \$832,921 – Receipt 57227</b> (\$160,000 for Reseal Weimby Kyalite Road: \$330,842 for Marma Box Creek Rd &amp; Wampo \$100,00 for Heavy Patching Balranald/Ivanhoe Road)</p>	<p>Council have an extension to complete all projects until 30<sup>th</sup> June 2024 and that no further extensions will be provided.</p> <p><b>As at the 20<sup>th</sup> of March 2024:</b></p> <p><b>Project 1.</b> Council has resolved to commence works which will commence in April Project Completion: 0%; Budget expended: 0% (Purchase order has been issued)</p> <p><b>Project 2</b> Quotes for the Tennis Courts Lighting in Balranald are currently being obtained Project Completed: 0%; Budget Expended: 0%</p> <p><b>Project 3.</b> The project is 100% completed; Budget Expended: 100% completed</p> <p><b>Project 4.</b> The project is 100% completed; Budget Expended: 100%</p> <p><b>Project 5.</b> The project is 100% completed; Budget Expended: 100%</p> <p><b>Project 6.</b> Location of new/replacement footpaths in Euston have been identified Project completed: 0%; Budget Expended: 0%</p> <p><b>Project 7.</b> Location of new/replacement footpaths in Balranald have been identified Project completed: 0%; Budget Expended: 0%</p> <p><b>Projects 8.-10.</b> Road works are at 17% completion; Budget Expended: 17%</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Stronger Country Community Funds Round 4 – Local Government NSW</b>  <b>General Ledger: 4546-1100-0000 4662-1100-0008</b>	F21.364	Interim Acting Project Manager  <b>Milestone 1 Completion Date:</b> 31 <sup>st</sup> of August 2023  <b>Milestone 2 Expected Finish Date:</b> 31 <sup>st</sup> of August 2023  <b>Milestone 3 Expected Finish Date:</b> 30 <sup>th</sup> of June 2024	Euston Netball Upgrade: Demolition of existing change netball rooms and public toilets at Euston and construction of new, inclusive, change rooms and public toilets combined. Renewed 200 lux LED outdoor sport lighting to both Balranald and Euston netball courts  <b>Milestone 1:</b> Design, Documentation & Procurement Phase and Milestone 1: substructure, plumbing/ reticulation, walls, superstructure  <b>Milestone 2:</b> Plumbing, electrical, internal/external fittings/fixtures, painting, flooring, finishes  <b>Milestone 3:</b> Court Lighting, landscaping and paths/entries	\$527,626  <b>Funds Received:</b> \$211,050.40 Receipt 56474	<ul style="list-style-type: none"> <li>As at the 12<sup>th</sup> of September 2023 the project and specs are being reassessed.</li> <li>As at the 9<sup>th</sup> of October 2023 the project will be out to Tender by the 15<sup>th</sup> of October 2023. The completion date will be reassessed once a contractor has been appointed.</li> <li>As at the 7<sup>th</sup> of November 2023 the project was still out on Tender and the delivery date will be reassessed for a Variation for time extension.</li> <li>As at the 30<sup>th</sup> of November 2023 the Tender is in progress and a report is proposed for the February 2024 Council meeting for approval. This report will also be presented to the funding body for project time extension.</li> <li>As at the 30<sup>th</sup> of January 2024 the Tender is closed and a report is being prepared for the 20<sup>th</sup> of February 2024 Ordinary Council Meeting.</li> <li>As at the 20<sup>th</sup> of March 2024 Council has resolved to commence works which is scheduled to begin the week of the 29<sup>th</sup> of April 2024. A variation request for time extension will be sought from the funding body.</li> </ul> <p><b>Percentage Completion:</b> 10% <b>Percentage Budget Expended:</b> 0% (Purchase Order has been issued.)</p>

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Business Improvement Fund 2022 – Department of Health</b>  <b>General Ledger: 2620-1100-0003</b>  <b>Job Cost Code: 2620-4999-0000</b>	F22.149  Contract: D22.69999	Project Officer, Business Improvement  <b>Project Start Date:</b> 31 <sup>st</sup> August 2022  <b>Expected Project Finish Date: Final Report is due</b> 30 <sup>th</sup> of April 2024	Updating Hostel to a computer- based care program and staff training and restructuring costs  <b>Funding Value (excl GST)</b> to be broken down as following:  <b>Care Program: \$240,548</b> - IT Software: \$140,548 - IT Hardware: \$100,000  <b>Restructuring &amp; Staff Training: \$45,000</b>	\$285,548 (excl GST) \$314,103 (incl GST)  <b>Funds received to date:</b> Instalment 1 \$204,167 Receipt No: 56175  Instalment 2: \$109,936 Receipt No: 57910  <b>Expenses to date:</b> \$91,777.80	<ul style="list-style-type: none"> <li>➤ As at the 8<sup>th</sup> of June 2023 Milestone 2 payment was received – Receipt 57910</li> <li>➤ As at the 6<sup>th</sup> of July 2023 a Variation was submitted for time extension to the 30<sup>th</sup> September 2023.</li> <li>➤ As at the 9<sup>th</sup> of August 2023 there was no change to the status of the project.</li> <li>➤ As at the 9<sup>th</sup> of October 2023 the program is going live on Tuesday 10<sup>th</sup> of October. The Program’s completion date was extended to 31<sup>st</sup> January 2024</li> <li>➤ As at the 7<sup>th</sup> of November 2023 the program completion date has been extended to January 2024.</li> <li>➤ As at the 30<sup>th</sup> January 2024 The Care Keeper &amp; Message Manager Modules have been implemented. The Critical Care Solutions review on the workforce and facility practices have been conducted. Reports and action plans were being created from CSS review and the Telstra Health Resident Manager module implementation will take place in February 2024.</li> <li>➤ As at the 20<sup>th</sup> March 2024 a Variation to extend the grant timeline has been signed and a new grant agreement has been received.</li> </ul> <p><b>Percentage Completion:</b> 70%  <b>Percentage Budget Expended:</b> 50%</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Crown Reserve Improvement Fund 21/22</b>  <b>Job Cost Code: 4682-4999-0008</b>  <b>General Ledger: 4682-1100-0000</b>	F21.77	Interim Acting Project Manager  <b>Project Start Date:</b> August 2022  <b>Expected Project Finish Date:</b> 30th of April 2024	<b>Lions Park Upgrade:</b> Upgrade of toilets, play area, BBQ etc.  "Everyone Can Play" Grant \$200,000 funding towards the play equipment project	<b>Balranald Lions Park Upgrade</b> \$587,991  <b>Funds received to date:</b> \$587,991 Receipt 51052  <b>Expenses to Date:</b> \$7,560.91	<ul style="list-style-type: none"> <li>As at the 30<sup>th</sup> of November 2023 the project is in Tender which closes on the 20<sup>th</sup> of December 2023.</li> <li>As at the 30<sup>th</sup> of January 2024 the tender has closed and submissions are being reviewed and a report is being prepared for the February 2024 Council meeting.</li> <li>As at the 20<sup>th</sup> March 2024 Council resolved to commence the works which is scheduled to begin on the 15<sup>th</sup> April 2024. A request for extension of time has also been submitted to the funding body.</li> </ul> <b>Percentage Completion: 5%</b> <b>Percentage Budget Expended: 1%</b>
<b>Crown Reserve Improvement Fund 22/23</b>  <b>General Ledger: 4690-1100-0000</b>  <b>Job Cost Code: 6540-4999-0039</b>	CM Box G22/4  F22.333  T23/1 for quotes	Interim Acting Project Manager  <b>Project Start Date:</b> February 2022  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> of June 2024	<b>Caravan Park Upgrade:</b> Installation of new park facilities and amenities including new meeting room BBQ facility, improved park lighting. Upgrade of power and electrical reticulation. Installation of new guest facilities including a new pool, dump ezy point, new power heads, en-suites, cabin compendiums, quad en-suites, cabins	<b>Caravan Park Upgrade</b> \$771,500  <b>Funds received to date:</b> \$771,500 Receipt 54576	<ul style="list-style-type: none"> <li>As at the 9<sup>th</sup> of October 2023 a meeting is to be held on the 15<sup>th</sup> October with the project manager and executive management to prioritise additional works.</li> <li>As at the 7<sup>th</sup> of November 2023 design for the BBQ area works is completed and the scope for the pool area is to be prepared for tender.</li> <li>As at the 30<sup>th</sup> January 2024 the survey for the caravan park has been completed and is ready for the architect to commence design works.</li> <li>As at the 20<sup>th</sup> of March 2024 the Caravan Park Masterplan is scheduled to be received within the next few weeks.</li> </ul> <b>Percentage Completion: 16%</b> <b>Percentage Budget Expended: 16%</b>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Fixing Local Roads Round 4 2022/2023 – Transport NSW</b>  <b>General Ledger: 6100-1100-0000</b>  <b>Job Cost Code: 6100-1100-0010</b>	CM Box G22/14	Senior Assets Officer  <b>Project Start Date:</b> 30 <sup>th</sup> July 2023  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> of June 2024	Re-sheeting Benanee Gravel Road	\$1,650,000	<ul style="list-style-type: none"> <li>As at the 13<sup>th</sup> March 2023 Council received notice of our success – Letter of Offer (CM folder D23.79473).</li> <li>As at the 8<sup>th</sup> of June 2023 works had commenced.</li> <li>As at the 6<sup>th</sup> of August 2023 works continued to be in progress and increased to 15% completion.</li> <li>As at the 30<sup>th</sup> of November 2023 gravel for the work was being sourced.</li> <li>As at the 30<sup>th</sup> of January 2024 works had progressed to 60% completion.</li> <li>As at the 20<sup>th</sup> of March 2024 works were completed on the 8<sup>th</sup> of March 2024 ahead of schedule.</li> </ul> <p><b>Percentage Completion: 100%</b> <b>Percentage Budget Expended: 100%</b></p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Stronger Country Communities Fund – Round 5</b>  <b>General Ledger: 4500-1145-0000</b>	CM Box: G22/11 App Folder: F22.461	Interim Acting Project Manager  <b>Project Start Date:</b> June 2023  <b>Expected Project Finish Date:</b> 31 <sup>st</sup> of January 2025	<b>1. Kyalite Memorial Park Rest Area:</b> to include public toilets & ancillary facilities ( <b>\$101,200</b> ) <b>2. Balranald Shire Signage:</b> To undertake recognition of First Nations Lands upon entry into the Shire and enhance town entry signs in Balranald and Kyalite ( <b>\$203,500</b> ) <b>3. Netball Courts Resurfacing &amp; Basketball Courts Balranald:</b> To resurface netball courts and design and construct new basketball courts and facilities ( <b>\$418,000</b> ) <b>4. Hatfield Community Hall &amp; Precinct Upgrade:</b> Renovations of the Hatfield Community Hall ( <b>\$110,000</b> ) <b>5. Safe Fencing at the Balranald Pool:</b> To installed approved fencing around the Balranald Pool ( <b>\$111,100</b> )	<b>Balranald Shire Council Allocation:</b> \$943,758 for Council Community Projects  <b>Payments Received:</b> First instalment \$755,040 – Receipt 57488	<b>As at the 20<sup>th</sup> of March 2024</b> the following are in progress: <b>PROJECT 1:</b> A meeting was held with the Kyalite Progress Association and project planning has begun and rest area facilities are currently being sourced <b>Percentage Completion:</b> 10% <b>Budget Expended:</b> 0% <b>PROJECT 2:</b> Relevant templates have been sourced from Transport NSW and Community Consultation is being organised for April 2024 and signage are designs are currently being sourced <b>Percentage Completion:</b> 2% <b>Budget Expended:</b> 0% <b>PROJECT 3:</b> Council has resolved to commence works which is scheduled to begin the week of the 8 <sup>th</sup> of April 2024 <b>Percentage Completion:</b> 10% <b>Budget Expended:</b> 0% (Purchase Order has been issued) <b>PROJECT 4:</b> Upgrade works of the Hatfield Hall in underway <b>Percentage Completion:</b> 85% <b>Budget Expended:</b> 0% (Purchase Order has been issued) <b>PROJECT 5:</b> The project is 100% completed: <b>Budget Expended:</b> 100%

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Library Council - Public Library Infrastructure Fund 2022/23</b>  <b>GL Account: 4520-1100-0005</b>	CM Box G22/23	Interim Acting Project Manager  <b>Project Start Date:</b> 30 <sup>th</sup> June 2023  <b>Expected Project Finish Date:</b> 15 <sup>th</sup> April 2024	Funding for Stage 2 of the Library Refurbishment project	\$172,610  Funds Received: \$172,610 – Receipt 58163	As at the 7 <sup>th</sup> of November 2023 the project scope has been completed and Council is waiting for drawings for the Play Equipment to be completed.  As at the 30 <sup>th</sup> of November 2023, quotes have been received and assessed and a contractor has been appointed.  As at the 30 <sup>th</sup> of January 2023 works had been delayed due to the Christmas/holiday period but will be on schedule to be completed by the end of March 2024.  As at the 20 <sup>th</sup> March 2024 works are in progress and scheduled to be completed by mid-April 2024.  <b>Percentage Completion: 75%</b> <b>Percentage Budget Expended: 75%</b>
<b>Community Building Partnership Grant 2022</b>	F22.346  CM Box G22/5	Community Projects, Events & Grants Officer  <b>Project Start Date:</b> 31 <sup>st</sup> August 2023  <b>Expected Project Finish Date:</b> 29 <sup>th</sup> April 2024	Enhancements/ Upgrade of IT multi-media communications and displays at the Interpretive Pavilion	\$40,000 Grant \$40,000 Council Contribution  <b>TOTAL: \$80,000</b>  Funds Received: \$40,000 – Receipt 58863	<ul style="list-style-type: none"> <li>As at the 30<sup>th</sup> of November 2023 an assessment of the project works was conducted by the contractors and Council is currently waiting for an updated quotation.</li> <li>As a the 30<sup>th</sup> of January 2024 the updated quote has been received from Efex and is currently being assessed. It is projected that upgrade works will commence towards the end February and completed by the end of April 2024.</li> <li>As at the 20<sup>th</sup> of March 2024 the upgrade works of the Interpretive Pavilion (IP) was completed and Council is now sourcing security systems for the IP which is part of Council’s contribution to the overall project.</li> </ul> <b>Percentage Completion: 90%</b> <b>Percentage Budget Expended: 42%</b> (Purchase Orders have been issued)

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Office of Responsible Gambling NSW Community Development Fund Round</b>	CM Box G22/25  D22.74980 D22.74982	Interim Acting Project Manager  <b>Project Start Date:</b> March 2023  <b>Expected Project Finish Date:</b> 31 <sup>st</sup> March 2024	Funding for the Refurbishment of emergency accommodation housing	\$240,000  <b>Funds Received:</b> 1 <sup>st</sup> Instalment \$237,000 Receipt 58222	<p>As at the 12<sup>th</sup> of September 2023 specs are being reassessed and a supplier is being sourced.</p> <p>As at the 9<sup>th</sup> October 2023 Council received and assessed quotes and have appointed a contractor for the work.</p> <p>As at the 7<sup>th</sup> of November 2023 work has commenced and is at 65% completion. A meeting is to be organised with the SCAIW advisory committee for a walk through to assess the progress.</p> <p>As at the 30<sup>th</sup> of November 2023 the project is at 70% completion and a report for the fencing is being prepared for the February 2024 Council meeting for approval.</p> <p>As at the 30<sup>th</sup> of January 2024 a Development Assessment Report (<b>DA</b>) for the fencing and will be presented at the 20<sup>th</sup> of February 2024 Ordinary Council meeting.</p> <p>As at the 20<sup>th</sup> of March 2024 Council resolved for the fencing to be installed which is currently in progress and all works on this project is scheduled to be completed by the 31<sup>st</sup> of March 2024.</p> <p><b>Percentage Completion:</b> 80% <b>Percentage Budget Expended:</b> 50% (Purchase Orders have been issued)</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value	Status to Date
<b>Western Weeds Action Program 2020 - 2025</b>  <b>General Ledger Revenue: 2100-1100-0002</b>  <b>Job Cost Code: From 2100-0011-0000 to 2100-4999-0001</b>	CM Box F20.589	Senior Assets Officer  <b>Project Start Date:</b> 1 <sup>st</sup> July 2022  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> June 2025	Weeds Action Program (WAP) - Balranald Shire - Year 3 - 2022/23	<b>Funding Value for 2023</b> \$32,000  <b>Funds Received for 2023:</b> \$32,000 – Receipt 58582	As at the 12 <sup>th</sup> of September 2023 road side weeds spraying was conducted.  As at the 9 <sup>th</sup> of October 2023 the Weeds Action Program (WAP) - Balranald Shire Report - Year 3 - 2022/23 was signed & sent to Local Land Services  As at the 30 <sup>th</sup> of November 2023 Council is waiting for the 2023/2024 funding  As at the 30 <sup>th</sup> of January 2024, there were no further updates.  As at the 20 <sup>th</sup> of March 2024, there were no further updates.  <b>Percentage Completion:</b> 53% <b>Percentage Budget Expended:</b> 53%
<b>EPA – Approved Projects in Illegal Dumping Prevention Program R1</b>  <b>General Ledger: 3060-1100-0002</b>	Application D23.83871	Health & Development Officer  <b>Project Start Date:</b> 1 <sup>st</sup> July 2023  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> of June 2024	Develop Illegal dumping baseline data	\$20,000	As at the 30 <sup>th</sup> of November 2023 a further 129 incidents of dumping was added to the database portal  As at the 30 <sup>th</sup> of January 2024 a further 6 incidents was added to the state database and further inspections was carried out of the surrounds, Sturt Hwy and the Ivanhoe Road (around the tip/stock route area).  As at the 20 <sup>th</sup> of March 2024 a further 24 incidents were uploaded on the database and we now have a total of 159 incidents on the database for this project. Signage has also been installed in the hotspot areas at Balranald.  <b>Percentage Completion:</b> 67% <b>Percentage Budget Expended:</b> 67%

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Local Roads Community Infrastructure Round 4 (LRCI4) – Department of Infrastructure</b>	CM Box G23/11	Interim Acting Project Manager  <b>Project Start Date:</b> TBA once the Works Schedule has been approved by the funding body  <b>Expected Project Finish Date:</b> TBA (as per above)	1. \$832,921 is allocated for the Euston Recreation Reserve Upgrade Project and any other infrastructure related project in Euston  2. \$480,447 is to be allocated for road related projects	<b>Funding Value Total</b> \$1,313,368 \$832,921 for community infrastructure projects \$480,447 for road projects  <b>Funds Received:</b> \$0  <b>Funds expended to date:</b> \$0	As at the 9 <sup>th</sup> of October 2023 the Euston Recreation Reserve project was out to Tender which closes on 18 <sup>th</sup> of October 2023. Currently the road works were being selected for the Works Schedule.  As at the 30 <sup>th</sup> of November 2023 the Tender is in progress and a report is proposed for the February 2024 Council meeting for approval.  As at the 30 <sup>th</sup> of January 2024 the tender has closed and the proposals are being assessed.  As at the 20 <sup>th</sup> March 2024 Council has resolved to commence works and the Work Schedule was submitted and approved by the funding body. Works are scheduled to commence in the week of the 29 <sup>th</sup> of April 2024  <b>Percentage Completion:</b> 0% <b>Percentage Budget Expended:</b> 0%
<b>Telehealth Support Funding – PHN Western NSW – Western Health Alliance Limited</b>	D23.84575	Project Officer. Business Improvement  <b>Project Start Date:</b> 31 <sup>st</sup> August 2023  <b>Expected Project Finish Date:</b> 29 <sup>th</sup> February 2024	Funding to assist RACFs and MPSs to have appropriate telehealth facilities and equipment to enable their residents to consult virtually with their primary health care professionals	<b>\$11,000</b>  <b>Funds Received:</b> \$11,000 – Receipt 58762	As at the 7 <sup>th</sup> of November 2023 the Telehealth Cart has been ordered and funds expended. Council is waiting for the cart to arrive. Once the cart is received the project will be completed.  As at the 30 <sup>th</sup> January 2024 the cart has been received and the acquittal report is due in February 2024  As at the 20 <sup>th</sup> of March 2024 the RN was undergoing training to use the cart and the acquittal documents were in progress  <b>Percentage Completion:</b> 90% <b>Percentage Budget Expended:</b> 100%

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Block Grant 2023/24 Transport for NSW</b>  <b>General Ledger Revenue:</b> 6080-1102-0000, 6080-1104-0000 6080-1101-0000  <b>Job Cost Code:</b> 8067-0012-0000 8067-4912-0000 8431-0021-0000 8514-0011-0000 8514-0021-0000	CM Box F23.539	Senior Assets Officer  <b>Project Start Date:</b> 1 <sup>st</sup> July 2023  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> of June 2024	Weeds Action Program (WAP) - Balranald Shire - Year 3 - 2022/23 Main Road Maint. - MR 67 (192.9KM), MR 431 (6.5KM), MR 514 (62.9KM), MR 296 (2.23km)	<b>Funding Value \$590,269 + Funds from 2022/23 \$754,731</b>  <b>TOTAL: \$1,345,000</b>  <b>Funds Received for 2023:</b> \$32,000 – Receipt 58582	As at the 7 <sup>th</sup> of November 2023 works had progressed to 53% completion.  As at the 30 <sup>th</sup> of November 2023, there has been no change to the status.  As at the 30 <sup>th</sup> of January 2024, there was no change to the status.  As at the 20 <sup>th</sup> of March 2024 works progressed to 96% completion.  <b>Percentage Completion: 96%</b> <b>Percentage Budget Expended: 96%</b>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Office of Local Government – AGRN 1034 Floods 2022 Grant Funding</b>		Interim Acting Project Manager  <b>Project Start Date:</b> TBA  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> of June 2025	This grant will fund three key projects as follows:  <b>Project 1</b> - Ben Scott Memorial Bird Trail Remediation Project  <b>Project 2</b> - Balranald Riverfront Precinct Remediation  <b>Project 3</b> - Euston Riverfront Precinct Remediation	<b>Funding Value \$1,000,000</b>	As at the 20 <sup>th</sup> of March 2024 Council successfully applied and awarded funds for the upgrade of infrastructure effected by the 2022 floods. We have submitted a signed agreement and currently in the process of submitting the Program of Works.  <b>Percentage Completion:</b> 0% <b>Percentage Budget Expended:</b> 0%

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Regional Emergency Road Repair Fund (RERF) - Transport for NSW</b>		Interim Acting Project Manager  <b>Project Start Date:</b> 15 <sup>th</sup> of May 2023  <b>Expected Project Finish Date:</b> 31 <sup>st</sup> October 2027	Funding for council to undertake urgent repairs which have been impacted by floods, storm and persistent weather events in 2022	<b>Funding Value</b> <b>\$6,923.468</b>  <b>Received to date:</b> \$2,882,580.00 Receipt: 57648	As at the 20 <sup>th</sup> of March 2024 works are in progress on a number of roads. A breakdown of road projects will be provided in next month's report. A new detailed Work Plan is to be submitted by 30 <sup>th</sup> of April 2024  <b>Percentage Completion:</b> 48% <b>Percentage Budget Expended:</b> 48%

**NON INFRASTRUCTURE GRANTS/PROJECTS**

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Transport Access Regional Partnerships Funding (TARP) 2019 – 2023 – Transport NSW</b>  <b>Job Code:</b> 2670-2405-0002 2670-2405-0001 2670-2405-0003	F22.127 F19.277 F19.277	Community Projects, Events & Grants Officer  <b>Expected Project End Date for Projects 1 &amp; 2 projects:</b> 30 <sup>th</sup> June 2023  <b>Expected Project End Date for Projects 3:</b> 15 <sup>th</sup> April 2024	Includes the following projects/ funding streams:  <b>1. Beating Isolation:</b> Providing transport to community based facilities for disadvantaged community members  <b>2. Backing Balranald Youth:</b> Transport initiative for Balranald youth  <b>3. Building Resources Balranald:</b> To provide funding for at least 12 people to obtain their medium rigid license	\$20,000 <b>Expenses to date: \$18,347.33 ex GST</b>  \$25,000 <b>Invoices to date: \$22,877.40 ex GST</b>  \$18,000 <b>Invoices to date: \$17,660 ex GST</b>	<ul style="list-style-type: none"> <li>As at the 6<sup>th</sup> of July 2023 the project manager is in the process of acquitting Projects 1 and 2 and have received an extension to complete Project 3 by the 30<sup>th</sup> September 2023</li> <li>As at the 9<sup>th</sup> of August 2023 the project manager <b>acquitted Projects 1 &amp; Project 2</b></li> <li>As at the 9<sup>th</sup> of October 2023 Project 3 was still in progress and request for extension to the 31<sup>st</sup> October has be submitted. A reassessment of the project delivery date will be reviewed in the coming week.</li> <li>As at the 7<sup>th</sup> of November 2023 the project delivery was assessed and a formal letter of extension to end of December 2023 was sent to the funding body and approved.</li> <li>As at the 30<sup>th</sup> January 2024 Project 3 was being finalised.</li> <li>As at the 20<sup>th</sup> of March 2024 Project 3 has now been finalised and the Completion Report submitted to the funding body. An invoice from the funding body is expected for the balance of funds unexpended.</li> </ul> <p><b>Percentage Completion:</b> 100%  <b>Percentage Budget Expended:</b> Unexpended funds of \$11,400 (GST exclusive) will be returned to the funding body)</p>

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<p><b>Reconnecting Regional NSW Community Events Program</b></p> <p><b>Job Codes:</b>                      6560-2085-0001                      6560-2085-0002                      6560-2085-0003                      6560-2085-0004</p> <p><b>General Ledger:</b>                      6560-1100-0011</p>	<p>F22.193</p>	<p>Community Projects, Events &amp; Grants Officer</p> <p><b>Project Start Date:</b>                      31<sup>st</sup> October 2022</p> <p><b>Actual Project Finish Date:</b>                      2<sup>nd</sup> of December 2023                      (date of the Youth Festival)</p>	<p>Balranald Shire Council was allocated an amount of \$150,854 for community events. An application was to be submitted with breakdown of allocation of the proposed funding. Funding was to only go to events that were free entry for attendees. Our application prosed the funding of 4 events including:</p> <ul style="list-style-type: none"> <li>• <b>The Sounds &amp; Scribble Youth Summer Festival</b>                      6560-2085-0001 \$44,250</li> <li>• <b>The Salami Festival Euston</b>                      6560-2085-0002 \$44,554</li> <li>• <b>SW Arts Regional Events &amp; Touring Program</b>                      6560-2085-0003 \$50,000</li> <li>• <b>Stop Shop Stay Market Day</b>                      (Christmas Market Day- supporting local businesses)                      6560-2085-0004 \$12,050</li> </ul>	<p>\$150,854</p> <p><b>Funds Received:</b>                      80% of funds received.                      \$129,683,20 –                      Receipt 46475</p>	<ul style="list-style-type: none"> <li>• As at the 6<sup>th</sup> July 2023 Council has delivered 3 events as part of the SW Arts Regional Touring Program</li> <li>• As at the 9<sup>th</sup> of August 2023 Council had delivered 4 events with a 5<sup>th</sup> being planned as part of the SW Arts Regional Touring Program and is in the process of Planning for the upcoming Youth Festival.</li> <li>• As at the 9<sup>th</sup> of October 2023 planning is well on the way for the December Sounds &amp; Scribbles Youth Festival.</li> <li>• As at the 7<sup>th</sup> November 2023 marketing of the festival has been ramped up and planning is in progress.</li> <li>• As at the 30<sup>th</sup> January 2024 Council had a very successful staging of the inaugural Sounds &amp; Scribbles Youth Festival which took place on the 2<sup>nd</sup> of December 2023 with excellent feedback and reviews from the community. This now completes the delivery of all events against this grant. Council will now commence the acquittal reporting process. This project will be taken off this report in February.</li> <li>• As at the 20<sup>th</sup> March 2024, Council is in the process of completing the acquittal report</li> </ul> <p><b>Percentage Completion:</b> 95%  <b>Percentage Budget Expended:</b> 100%</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Community Benefit Fund - Office of Responsible Gambling</b>	F22.220	Community Projects, Events & Grants Officer  <b>Project Start Date:</b> 17 <sup>th</sup> August 2023  <b>Expected Project Finish Date:</b> 17 <sup>th</sup> of August 2026	Funds to: <b>Strengthening Community Access, Inclusion &amp; Wellbeing Advisory Committee</b> (SCAIW) - under the auspice of Balranald Shire Council  For the delivery of Mental Health First Aid Training for Community Members as well as Gambling Education & Awareness and other Mental Health related programs	Funds to Council's Advisory Committee: \$84,764 per year for 3 years <b>TOTAL: \$254,292</b>  <b>Funds Received:</b> \$93,240.40 – Receipt 59244	<ul style="list-style-type: none"> <li>As at the 6<sup>th</sup> of July 2023 the unsigned version of the Funding Agreement was sent as well as the 1<sup>st</sup> year budget for review.</li> <li>As at the 9<sup>th</sup> of August 2023 Council is finalising the funding agreement.</li> <li>As at the 12<sup>th</sup> of September 2023 Council submitted the signed funding deed and is awaiting the receipt of funds.</li> <li>As at the 9<sup>th</sup> of October 2023 the first instalment funds were received and the PD for a .5 staff member was being finalised and the Services Expo was being organised.</li> <li>As at the 7<sup>th</sup> of November 2023 the PD has been finalised and approved. The Wellbeing &amp; Support Services Expo was staged with great success.</li> <li>As at the 30<sup>th</sup> of November Council will begin the advertisement for the .5 Staff position in December 2023 which will run throughout January 2024.</li> <li>As at the 30<sup>th</sup> of January 2024 there was a delay in progressing the advertisement due to unforeseen events towards the end of 2023 but is now in the process of being actioned.</li> <li>As at the 20<sup>th</sup> of March 2024 the position of project officer has been advertised and a Progress Report has been sent to the funding body</li> </ul> <p><b>Percentage Completion:</b> 10% <b>Percentage Budget Expended:</b> 10%</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Children and Young People Wellbeing Recovery Initiative – Large Grants - Regional NSW</b>  <b>(RNCYP – 0735)</b>	CM Box G23/1	Community Projects, Events & Grants Officer  <b>Project Start Date:</b> 1 <sup>st</sup> February 2023  <b>Expected Project Finish Date:</b> 15 <sup>th</sup> April 2024	Funding for Community MESH Training & URSTRONG tri-school initiative. Teacher training in four schools within the Balranald Shire in two highly acclaimed mental and emotional wellbeing programs.  Instigated and supported by the SCAIW Advisory Committee	\$49,853  <b>Funds Received:</b> \$39,882.40 Receipt 58832	<ul style="list-style-type: none"> <li>As at the 8<sup>th</sup> of June 2023 the MESH training had been delivered and Council is still waiting to receive the funds.</li> <li>As at the 6<sup>th</sup> July 2023 the first Instalment invoice for \$39,882.40 has been sent and the funding deed is being finalised.</li> <li>As at the 9<sup>th</sup> of August the 1<sup>st</sup> Instalment of funds of \$39,882.40 was received. Receipt No. 58832.</li> <li>As at the 12<sup>th</sup> of September 2023 purchase orders were raised and invoices have been submitted against Instalment 1 funds.</li> <li>As at the 9<sup>th</sup> of October 2023 Council is finalising instalment 1 projects for reporting prior to receiving instalment 2 funds.</li> <li>As at the 7<sup>th</sup> of November instalment 1 activities are completed and we are ready to report and request instalment 2 payment.</li> <li>As at the 30<sup>th</sup> January 2024 Council is in the process of finalising the project and the final report.</li> <li>As at the 20<sup>th</sup> of March 2024 all purchase orders have been issued and the completion report is in progress.</li> </ul> <p><b>Percentage Completion:</b> 90%  <b>Percentage Budget Expended:</b> 80% (Final purchase orders have been issued)</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Economic Development Strategy Grant 2023- Regional NSW</b>  <b>Job Cost Code: 6560-2325-0000</b>	CM Box G23/7	Community Projects, Events & Grants Officer  <b>Project Start Date:</b> July 2023  <b>Expected Project Finish Date:</b> 30 <sup>th</sup> of June 2024	Funding for the development of 2 Economic Development Strategies – for Balranald Shire Council & for Wentworth Shire Council  <b>Consultant:</b> Local Logic Place – Rachael Williams	<b>Funding Value</b> \$40,000 (Excl. GST)  <b>Funds Received:</b> \$40,000 Receipt 56663  <b>Funds expended to date:</b> \$11,245 (Excl. GST)	<p>As at the 9<sup>th</sup> of August 2023 the funds of \$40,000 had been received (receipt 56663) and the inception meeting was held in Euston on the 25<sup>th</sup> July 2023.</p> <p>As at the 9<sup>th</sup> of October 2023 a meeting was held between the Project Manager and Local Logic Place and a summary of actions completed to date will be provided by Local Logic Place and recommended dates for community consultations will be submitted.</p> <p>As at the 7<sup>th</sup> of November 2023 Local Logic Place has progressed with the research is about to embark on interviews with key stakeholders. An introduction has been drafted and is in the process of drafting interview questions.</p> <p>As at the 30<sup>th</sup> of November 2023 the development of the online questionnaire has been completed and is now online ready for release and the development of the one-on-one questionnaire for stakeholders' consultation has also been completed. Stakeholder consultations will commence the week beginning the 11<sup>th</sup> of December 2023.</p> <p>As at the 30<sup>th</sup> of January 2024 community consultations and surveys are in progress as well as the business and industry consultations and survey.</p> <p>As at the 20<sup>th</sup> of March 2024 consultations and surveys are nearing an end and the research data is being compiled and assessed in preparation for the plan development.</p> <p><b>Percentage Completion:</b> 75%  <b>Percentage Budget Expended:</b> 75%</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value/ Funds Received & Expenses	Status to Date
<b>Regional Drought Resilience Planning Program Round 1 – Regional NSW</b>	CM Box G23/9	<p><b>Wentworth Shire Council Project Manager:</b> Simon Rule</p> <p><b>Balranald Shire Council Project Manager:</b> Community Projects, Events &amp; Grants Officer</p> <p><b>Project Start Date:</b> August 2023</p> <p><b>Expected Project Finish Date:</b> 31<sup>st</sup> March 2024</p> <p><b>Completed</b></p>	<p>A project in collaboration with Wentworth Shire Council who are the project manager</p> <p>\$200,000 for Regional Drought Resilient Plan</p> <p>\$250,000 for the Plan's Implementation</p>	<p><b>Funding Value:</b> \$450,000</p> <p><b>To be received and project managed by Wentworth Shire Council</b></p>	<p>As at the 12<sup>th</sup> of September 2023 the RFQ was completed and submitted on Vendor Panel and resulted in 10 proposals. The 2 project managers assessed the proposal and a shortlist of 2 is now being further assessed with a decision to be made on the 14<sup>th</sup> of September 2023.</p> <p>As at the 9<sup>th</sup> of October 2023 the contractor was chosen project plan meetings conducted and community consultation workshops &amp; drop-ins have been organised and will take place within both shires commencing throughout the week of the 16<sup>th</sup> – 20<sup>th</sup> of October 2023.</p> <p>As at the 7<sup>th</sup> of November 2023 community consultations and pop-up sessions were conducted across the shire and the draft Plan has been submitted for review and sent to the CSIRO for assessment.</p> <p>As at the 30<sup>th</sup> of November 2023 the project team await the review of assessment report from the CSIRO.</p> <p>As at the 30<sup>th</sup> of January 2024 further community consultations will take place in February while we wait for the report from the CSIRO.</p> <p>As at the 20<sup>th</sup> of March 2024, The PCG endorsed the final version of the Regional Drought Resilience Plan, the Resilience Assessment and the CSIRO Feedback Response which have now been submitted to the Department of Regional NSW for final assessment and endorsement.</p> <p><b>The funds and budget for this project is being managed by Wentworth Shire Council</b></p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value	Status to Date
<b>BSC Library Sunraysia Solar Farm Grant 2023</b>	F22.522	Librarian  <b>Project Start Date:</b> 4 <sup>th</sup> of August 2023  <b>Expected Project End Date:</b> 4 <sup>th</sup> of August 2024	To establish a seating area to service the community needs by improving access to the library outdoor resources both current and in the future	\$2,970	<p>As at the 9<sup>th</sup> of October 2023 quotes had been received and acceptance of authors names being imprinted in the outdoor seating has been received.</p> <p>As at the 7<sup>th</sup> of November 2023 there is no change to the project status.</p> <p>As at the 30<sup>th</sup> of November 2023 the seating was in production and the funds has been received</p> <p>As at the 30<sup>th</sup> of January 2024 the seating design has been changed and is currently under construction.</p> <p>As at the 20<sup>th</sup> of March 2024 the seating was still under construction.</p> <p><b>Percentage Completion:</b> 60%</p> <p><b>Percentage Budget Expended:</b> 0% - Purchase orders are yet to be issued.</p>

## Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value	Status to Date
<b>Australia Day Community Grant 2024</b>		Community Projects, Events & Grants Officer  <b>Project Start Date:</b> 1 <sup>st</sup> November 2023  <b>Expected Project End Date:</b> 30 <sup>th</sup> of April 2024	Funds to stage 2 Australia Day Events, one in Balranald and the other in Euston	\$10,000 Grant Funding  \$10,000 Council Contribution	As at the 30 <sup>th</sup> of November the Australia Day Committee has held two meetings and are in the process of deciding on the location of the Balranald event. The Euston committee have also begun their planning.  As at the 30 <sup>th</sup> January 2024 Council had delivered the 2 Australia Day events and is in the process of finalising budgets, expenses and the reporting.  As at the 20 <sup>th</sup> of March 2024 the project has new been fully expended and acquittal report is in progress  <b>Percentage Completion:</b> 100% <b>Percentage Budget Expended:</b> 100%

Balranald Shire Council Grants/Projects Update Summary as @ the 20th of March 2024

Grant/Project	CM Folder	Project Manager & Project Dates	Description	Funding Value	Status to Date
<b>Electronic Medications Management Grant (ENRMC 2024)– Dept of Health &amp; Age Care</b>  <b>General Ledger 2620-1100-0005</b>	F23.547	Project Officer. Business Improvement  <b>Project Start Date:</b> 27 <sup>th</sup> of February 2024  <b>Expected Project End Date:</b> 27 <sup>th</sup> of August 2024	Funds for an Electronic Medications Management System	<b>Funding Value:</b> \$20,000  <b>Funds Received:</b> \$20,000 Receipt: 60396	As at the 20 <sup>th</sup> of March 2024 the Funding Agreement has been signed and submitted and the funds received.  <b>Percentage Completion: 0%</b> <b>Percentage Budget Expended: 0%</b>

**9.4 INTEGRATED PLANNING AND REPORTING - 2024/2025 DRAFT OPERATIONAL PLAN**

**File Number:** D24.92960  
**Author(s):** Glenn Carroll, Director of Governance, Business and Community Services  
**Approver:** Craig Bennett, General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

To update Council on the status of the development of the Draft Operational Plan for the 2024/2025 Financial Year (*DOP*).

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

The DOP is being prepared in accordance with Sec 405 of the Local Government Act,1993 and the Integrated Planning and Reporting (*IP & R*) requirements.

To facilitate the development of the DOP and in particular the Revenue Policy which includes the draft budget an estimates workshop will be held on Wednesday 27 March 2024.

It is planned to submit the DOP to the April 23 2024 Ordinary Council Meeting for Council to endorse and approve for it to be placed on public exhibition, prior to it being re-submitted to Council for formal adoption in June 2024.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Local Government Act,1993.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**9.5 OUTSTANDING DEBTORS AS AT 29 FEBRUARY 2024**

<b>File Number:</b>	<b>D24.92421</b>
<b>Author(s):</b>	<b>Danika Dunstone, Acting Rates &amp; Debtors Officer</b>
<b>Approver:</b>	<b>Glenn Carroll, Director of Governance, Business and Community Services</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

**PURPOSE OF REPORT**

To provide Council with a report on the Outstanding Debtors as at Thursday, 29 February 2024.

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

The table below details the total amount of outstanding debtors as at Thursday, 29 February 2024. As can be seen from the table there are twenty-six (26) accounts, that make up the current debtors balance of \$133,265.

There are two (2) debtors and one (1) lot of Grant funding (\$50,000) that makes up the thirty (30) days debtors amount of \$50,672.

There is one (1) account that makes up the sixty (60) days debtors amount of \$172 and finally, there are thirteen (13) accounts that make up the ninety (90) days debtors amount of \$71,906.

The balance of the outstanding debtors as at 31 January 2024 was \$135,876 There has therefore been a decrease of \$2,611 in outstanding debtors over the past month.

<b>Number of Accounts</b>	<b>Current</b>	<b>30 days</b>	<b>60 days</b>	<b>90 days</b>	<b>TOTALS</b>
10	\$10,515				\$10,515
2		\$672			\$672
1			\$172		\$172
13				\$71,906	\$71,906
Grant Funding		50,000			\$50,000
<b>TOTALS</b>	<b><u>\$10,515</u></b>	<b><u>\$50,672</u></b>	<b><u>\$172</u></b>	<b><u>\$71,906</u></b>	<b><u>\$133,265</u></b>

**Analysis of 90 days debtors**

The 90-day debtors balance is made up of the following significant amounts:

- \$15,990 - Relates to tip fees. Meeting for payment arrangement failed, Debt collection process to proceed.
- \$15,260 – Relates to tip fees. Letter of demand for payment to be sent to debtor.
- \$17,620 - This debtor is currently on a long-term payment plan.
- \$11,617 - Council is currently working on a payment plan with the debtor.

**TOTAL**            **\$60,487**

**FINANCIAL IMPLICATIONS**

It is vitally important that outstanding debtors are managed by staff in order to ensure that Council is able to collect any debts owing in a timely, efficient and effective manner.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**9.6 OUTSTANDING RATES AND USAGE CHARGES AS AT 29 FEBRUARY 2024**

<b>File Number:</b>	<b>D24.92422</b>
<b>Author(s):</b>	<b>Danika Dunstone, Acting Rates &amp; Debtors Officer</b>
<b>Approver:</b>	<b>Glenn Carroll, Director of Governance, Business and Community Services</b>
<b>Operational Plan Objective:</b>	<b>Pillar 3: Our Economy – A community that ensures a strong and resilient economy.</b>

**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the outstanding Rates and Charges and outstanding Water and Sewer Usage Charges as at Thursday, 29 February 2024.

**OFFICER RECOMMENDATION**

**That Council receives and notes the information contained within this report.**

**REPORT****Outstanding Rates & Annual Charges**

The following table provides a summary of the outstanding rates and annual charges and the outstanding water and sewer usage charges as at 29 February 2024:

	<b>Balance Outstanding as at 29 February 2024</b>
Rates & Charges	\$1,349,548.69
Water & Sewer Usage Charges	\$ 202,001.77
<b>TOTAL</b>	<b><u>\$1,551,550.46</u></b>

**Summary of all Rates and Charges**

The table on the following page provides more detail on all Rates and Charges and Usage Charges, as at Thursday, 29 February 2024.

The total amount outstanding includes amounts due for Instalment 4 (30 May 2024).

The 2023/2024 Net Levy of \$5,585,048.39, includes any debit or credit levy adjustments for the current financial year, plus water and sewer usage charges, interest charged and less any pensioner rebates issued.

The balance outstanding for rates and annual charges is 22.77% (32.31% as at 31 January 2024) of the total receivable as at 29 February, 2024.

The balance outstanding for water and sewer usage charges is 28.36% (18.74% as at 31 January 2024) of the total receivable as at 29 February 2024. Please note the increase from 31 January 2024 is due to new water bills being issued during February 2024.

Balranald Shire Council - Statement of Rates and Charges								
As at 29 February 2024								
Income Category	Arrears 30 June 2023	2023/24 Net Levy	Total Receivable	Amount Collected as at 29 February 2024	Collection as a % of Total Receivable	Total Balance Due	Total Balance Due as a % of Total Receivable	
General Fund Rates incl Interest / Legal charges	\$217,333.28	\$3,433,262.72	\$3,650,596.00	\$2,859,947.68	78.34%	\$790,648.32	21.66%	
Waste Management Charges	\$26,991.62	\$490,309.08	\$517,300.70	\$389,165.81	75.23%	\$128,134.89	24.77%	
Stormwater Levy Charges	\$1,488.73	\$19,320.38	\$20,809.11	\$14,818.50	71.21%	\$5,990.61	28.79%	
Water Fund - Access Charges	\$54,986.51	\$936,242.50	\$991,229.01	\$750,979.15	75.76%	\$240,249.86	24.24%	
Sewerage Fund - Annual Charges	\$42,310.02	\$705,913.95	\$748,223.97	\$563,698.96	75.34%	\$184,525.01	24.66%	
<b>Subtotal</b>	<b>\$343,110.16</b>	<b>\$5,585,048.63</b>	<b>\$5,928,158.79</b>	<b>\$4,578,610.10</b>	<b>77.23%</b>	<b>\$1,349,548.69</b>	<b>22.77%</b>	
Water Fund - Consumption Charges	\$84,609.57	\$551,958.24	\$636,567.81	\$448,257.75	70.42%	\$188,310.06	29.58%	
Sewerage Fund - Usage Charges Non Residential	\$4,737.07	\$71,001.17	\$75,738.24	\$62,046.53	81.92%	\$13,691.71	18.08%	
<b>Subtotal</b>	<b>\$89,346.64</b>	<b>\$622,959.41</b>	<b>\$712,306.05</b>	<b>\$510,304.28</b>	<b>71.64%</b>	<b>\$202,001.77</b>	<b>28.36%</b>	
	<b>\$432,456.80</b>	<b>\$6,208,008.04</b>	<b>\$6,640,464.84</b>	<b>\$5,088,914.38</b>	<b>76.63%</b>	<b>\$1,551,550.46</b>	<b>23.37%</b>	
<b>Notes</b>	<b>Arrears</b> is rates overdue from previous years levies, prior to 2023/24 Rates levy issued <b>Net Levy</b> includes any DR & CR levy adjustments, interest charged and pensioner rebates <b>Total Receivable</b> includes arrears at 30 June 2023 plus the current net levy <b>Amount collected</b> includes payments towards arrears and current net levy <b>Total Balance Due</b> includes the arrears balance, as reduced by payments in this financial year, plus current net levy							

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**9.7 ENGINEERING UPDATE FOR FEBRUARY 2024**

<b>File Number:</b>	<b>D24.92257</b>
<b>Author(s):</b>	<b>David McKinley, Director of Infrastructure and Planning Services</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

**PURPOSE OF REPORT**

To provide Council with an update on Infrastructure Projects as at 29 February 2024.

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT****1. ROAD CONSTRUCTION AND MAINTENANCE****1.1 Regional Roads**

Heavy patching works on MR67 (Balranald-Ivanhoe Road) within the Balranald Shire is ongoing. Road damage from heavy mine vehicles continues to occur.

**1.2 Unsealed Road Maintenance****Regional Emergency Road Repair Fund (RERRF)**

Work continues on repairs, reshaping & maintenance grading to flood damaged unsealed roads within the Shire using RERRF funding. Overall approximately 1,150 km of road has been repaired, with around 150 km to go.

Recently completed RERRF works:

- Wooranbarra Corrong Road and
- Prungle Mail Road.

Ongoing RERRF works:

- Prungle Marma Road;
- Mildura Ivanhoe Road;
- Nandum Corrong Road and
- Tarwong Freshwater Road.

**Polytahr**

Over the past few months, Council has commenced a program to treat unsealed road surfaces with a product called Polytahr, which is mixed with the road surface material. When treated with Polytahr, the road surface is stronger, with increased water run-off and surface longevity.

The road surface remains in better condition for longer and undergoes less damage from rain. The cost of the addition of Polytahr to the road surface is offset by the reduced need for maintenance grading and the benefit of roads that are able to remain open after moderate rainfall.

Roads treated with Polytahr so far are:

- Benanee Road

- Guthul Road
- Thompson Road
- Abbotts Tank Road
- Euston Prungle Road
- Prungle Mail Road
- Magenta Wampo Road
- Tapalin Mail Road
- Tammit Road
- Meilman Road
- Tillara Road.

Works on Benanee Road were completed in January 2024. This road was treated with Polytahr.

The pictures below detail the difference between not using Polytahr (first picture) to using Polytahr (second picture) for construction works on Benanee Road.

*Benanee Road Before:*



*Benanee Road After:*



### **1.3 Sealed Road Maintenance**

Pothole, edge repairs & patching on sealed roads in the Balranald and Euston town areas is continuing.

Council has engaged a contractor for sealing works to commence in April 2024 on Shire roads including Tapalin Mail Road, Marma Box Creek Road & Weimby Kyalite Road.

### **1.4 Flood Damaged Roads**

Oxley Road (MR514) remains closed due to flood water damage approximately 18 km from the intersection of the Balranald-Ivanhoe Road. Road closed notifications are active on NSW Live Traffic, however there are still vehicles driving through closed road signs and destroying the existing pavement due to floodwater.

## **2. WATER, SEWERAGE AND DRAINAGE**

### **2.1 Balranald and Euston Filtered Water Towers (Reservoirs)**

A separate report has been submitted to this meeting regarding recommended remediation works to the Balranald potable water supply reservoir. (Balranald Reservoir Remediation).

### **2.2 Integrated Water Cycle Management (IWCM) Plan**

The NSW Public Works Advisory are reviewing the documentation.

### **2.3 Balranald Sewerage Program**

The results of tender RFT 23-24-03 have now been assessed.

A separate report has been submitted to this meeting with an appraisal of this tender and recommendation for development of a contract. (Schedule of Rates Contract for the Gravity Sewer Main Relining & Repair Project).

### **2.4 Balranald Water Network**

Normal maintenance works including the planning and scoping of a Mains Renewal & Flushing program are being undertaken. Quotations for the Balranald mains renewals closed on Wednesday, 8 November 2023. Quotations for the replacement of the Balranald server for the Supervisory Control and Data Acquisition (**SCADA**) system closed on Wednesday, 15 November 2023.

Both projects will commence in March 2024.

### **2.5 Balranald Drainage**

Operational maintenance works are ongoing.

### **2.6 Euston Sewerage Program**

Operational maintenance works continuing.

### **2.7 Euston Water Network**

Normal maintenance works including the planning and scoping of a Mains Renewal & Flushing program are being undertaken. Quotations for the Euston mains renewals closed on Wednesday, 8 November 2023. Quotations for the replacement of the Euston server for the SCADA system closed on Wednesday, 15 November 2023.

Both projects will commence in March 2024.

## **3. CIVIC ENHANCEMENT PROJECTS – BUILDINGS AND FACILITIES**

### **3.1 Balranald Lions Park Upgrade**

The tender for this project was awarded to Equipment Solutions Plus and contracts are currently being developed.

The project includes the following works:

- New disabled accessible play equipment;
- Internal alterations to public toilets to include a disabled change facility;
- New barbecues, seating & shade structures and

- Pathways and landscaping.

### 3.2 Euston Recreation Reserve – Netball Precinct

The tender for this project was awarded to Equipment Solutions Plus, and contracts are currently being developed.

The project includes the following works:

- Extend & refurbish existing netball change rooms, to include disabled inclusive public toilets;
- Recoat the court and extend the concrete aprons around the perimeter of the court;
- Construction of shade shelter, with inclusive basketball hoops;
- Install outdoor sport lighting; and
- Landscaping, paths & entries.

Funding for this project comes from Local Roads and Community Infrastructure (**LRCI**) Program Phase 3 and the Stronger Country Communities Fund (**SCCF**) Round 4.

### 3.3 Euston Recreation Reserve – Football Club Field Refurbishment

The tender for this project was awarded to Equipment Solutions Plus, and contracts are currently being developed.

Work is due to commence towards the end of March 2024.

The project includes the following works:

- Football oval recultivated;
- Installation of a new irrigation system;
- Perimeter fencing to the oval;
- New field lighting and goal posts and
- New time-keepers box and electronic scoreboard.

Funding for this project comes from SCCF Round 5.

### 3.4 Balranald Discovery Centre Extension

The tender for this project was awarded to Beechworth Cabinets & Joinery and purchase orders have been issued. Works are due to commence at the end of March 2024.

This project involves the extension of the Visitor Information Centre building, including a link between the Information Centre and the Balranald Museum in the Malcolm building.

Funding for this project comes from The Far West Joint Organisation (**FWJO**).

### 3.5 Balranald Caravan Park

Maddison Architects Pty Ltd will present a draft master plan for the caravan park in the next three weeks. This plan will then be submitted to Council and the public for consideration and comment.

### 3.6 Balranald Aerodrome

Normal operations with regular inspections and maintenance. Aerodrome reporting officer inspections are continuing, and Council staff allocated to these duties have found their formal training beneficial.

#### **4. OTHER GRANT FUNDED WORKS IN PROGRESS**

Updates on other grant funded infrastructure projects will be detailed in the Grants Report.

These include:

- Construction of the concrete base for tennis court at Euston riverfront;
- Balranald Riverfront placemaking;
- Balranald irrigation automation;
- Theatre Royal refurbishments;
- Balranald tennis courts lighting;
- Balranald netball courts resurfacing and lighting;
- Construction of Balranald basketball court;
- Kyalite Riverside Reserve public toilets and ancillary facilities;
- Development of rest area at Hatfield;
- Library refurbishment project – stage 2 and
- Emergency accommodation housing.

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **LEGISLATIVE IMPLICATIONS**

Nil.

#### **POLICY IMPLICATIONS**

Nil.

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**9.8 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT**

<b>File Number:</b>	<b>D24.92670</b>
<b>Author(s):</b>	<b>Nikkita Manning-Rayner, Administration Officer - Health &amp; Development</b> <b>Ray Mitchell, Health &amp; Development Officer</b>
<b>Approver:</b>	<b>David McKinley, Director of Infrastructure and Planning Services</b>
<b>Operational Plan Objective:</b>	<b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b>

**PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department after the Ordinary Council Meeting (**OCM**) held on Tuesday, 20 February 2024.

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

The following Notices of Determination (**DA**), Construction Certificates (**CC**), Complying Development Certificates (**CDC**), Section 68 Certificates (**S68**), Subdivision Certificates (**SDC**), Subdivision Works Certificates (**SWC**) and / or Occupation Certificates (**OC**) have been issued under delegated authority since the OCM held on Tuesday, 20 February 2024:

<b>Application</b>	<b>Owner/Applicant</b>	<b>Location</b>	<b>Description</b>
DA 03/2020 Mod 2	Doyle Family Trust for PGBG Pty Ltd	102 Market Street, Balranald	Supermarket Redevelopment (change to verandah style)
DA 14/2023 Mod 2	S Papa	45 We Street, Balranald	Fuel Storage Tanks (change to location)
DA 13/2024	Shannon Uebergang for Nicole Woodhead	248 Dry Lake Road, Euston	Dwelling within Shed
CC 06/2024	HN QCV Pty Limited & Qantac Villages Pty Ltd for Qantac Properties Pty Ltd	61 Bank Street, Balranald	Extension to Accommodation Facilities
S68 03/2024	Brent Williams for Health Administration Corporation	49 Court Street, Balranald	Essential Workers Accommodation
OC 04/2024 (certificate of completion)	Darryl Seddon for Elizabeth Garreffa	12 Luke Road, Euston	Sanitary Plumbing for Dwelling

The following numbers of certificates relating to conveyancing have been issued since the OCM held on Tuesday, 20 February 2024:

<b>Environmental Planning &amp; Assessment Act 1979</b> Planning Information Certificates (10.7)	9
<b>Environmental Planning &amp; Assessment Act 1979</b> Building Certificates (6.24)	0
<b>Local Government Act 1993</b> Outstanding Orders (735A)	0
<b>Local Government Act 1993</b> Drainage Diagram	10
<b>Biosecurity Act 2015</b> Outstanding Orders (Noxious Weeds)	0

The following Section 4.6 Variations have been issued under delegated authority since the OCM held on Tuesday, 20 February 2024:

Application	Owner/Applicant	Location	Description
Nil	-	-	-

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **LEGISLATIVE IMPLICATIONS**

Environmental Planning & Assessment Act 1979.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Local Government Act 1993.

Biosecurity Act 2015.

Conveyancing Act 1919.

#### **POLICY IMPLICATIONS**

Nil.

#### **RISK RATING**

Low.

#### **ATTACHMENTS**

Nil

**9.9 OUTSTANDING ACTIONS AS AT FRIDAY, 22 MARCH 2024**

<b>File Number:</b>	<b>D24.92972</b>
<b>Author(s):</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**PURPOSE OF REPORT**

To provide Council with the Action Report which details all outstanding actions from previous Ordinary and Extraordinary Council Meetings.

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

A list of the outstanding actions from previous Ordinary and Extraordinary Council Meetings has been provided for the information of Council.

There are now nine (9) actions outstanding as at Friday, 22 March 2024.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. Outstanding Actions as at Friday 22 March 2024**

<b>Division:</b> Council	<b>Date From:</b>
<b>Committee:</b>	<b>Date To:</b>
<b>Officer:</b>	<b>Printed: 22 March 2024 8:50 AM</b>

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Council 19/10/2021	Carroll, Glenn	Part B - Corporate & Community Services Reports	Bidgee Haven Retirement Hostel Expansion Project
<b>RESOLUTION 2021/186</b>			
Moved: Administrator Mike Colreavy			
1. Noting that:			
<ul style="list-style-type: none"> <li>a) The Ministerial Performance Improvement Order imposed on Council in 2017 envisages Council following a path to financial sustainability;</li> <li>b) Requirement No 16 of the Performance Improvement Order Action Plan 2018 originally required Council to consider divesting the management and possibly ownership of the Bidgee Haven Hostel to ensure losses do not impact on Council's limited budget and risks to Council are minimized. Although consideration was given by Council in September 2017 to various alternate management arrangements, in-house management arrangements for the Hostel have continued up to now;</li> <li>c) Until today's report, the Administrator's requests to successive General Managers to demonstrate categorically that the proposed Bidgee Haven Hostel extension project can be delivered within the funding approved by the Commonwealth Government and Council have not received a positive answer;</li> <li>d) Under Council in-house management:                             <ul style="list-style-type: none"> <li>(i) Bidgee Haven Hostel operates at a loss when all operating expenses (including depreciation) and capital costs are factored in; and</li> <li>(ii) financial viability of the expanded Hostel will, at best, only be marginal and permanently reliant on continuing occupancy rates around 90%, - at worst the Hostel will not be financially viable;</li> </ul> </li> <li>e) Council's governance framework is already overstretched, and it lacks the kind of project management expertise required to deliver this project successfully, as is readily apparent from the report on the Better Practice Review in today's Council Meeting Agenda and other information under consideration by Council's Audit Risk &amp; Improvement Committee;</li> <li>f) Council's current and predicted long-term financial position is not sufficiently robust to assume the risks associated with expanding and operating the Bidgee Haven Hostel complex in-house;</li> <li>g) Other crucial Council services, particularly roads, are already overstretched and cannot absorb further losses if they are incurred by the Bidgee Haven Hostel;</li> </ul>			

<b>Action Sheets Report</b>	Division: Council Committee: Officer:	Date From: Date To: Printed: 22 March 2024 8:50 AM
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- h) The expansion of Bidgee Haven Hostel could eventually proceed, in line with community expectations, but under the ownership/stewardship of a specialist operator with demonstrated capability in efficiently operating similar facilities elsewhere, and Council can act immediately to seek a suitable purchaser;
  - i) A proposed sale will be more attractive to a specialist operator if there is an opportunity to modify the project design to satisfy their operational requirements prior to the construction phase;
  - j) The recommendation of the Ageing Well, Aged-Care & Facilities Advisory Committee to proceed with the build immediately, while simultaneously investigating the possibility of negotiating a sale of the Hostel complex, is a clear indication that community sentiment supports the Bidgee Haven Hostel's expansion proceeding;
  - k) The recommendation of the responsible Director and the Acting General Manager is not to proceed with the tendering and construction of the 15-bed extension, and instead to call for expressions of interest for the potential sale of the Hostel complex and seek advice as to the transfer of grant funding to a future Hostel operator; and
  - l) The two recommendations referred to in (j) and (k) above are incompatible – they cannot coexist and it would be financially irresponsible for Council not to follow Management's recommendation in this case.
2. That tendering and construction of the 15-bed extension be placed on hold, at this stage.
  3. That advice be sought from the funding body about the potential to transfer the approved grant funding to a future hostel operator.
  4. That expressions of interest be called for the sale of the Bidgee Haven Hostel complex to an experienced, specialist aged-care operator.
  5. That the pre-construction design and planning work, and preparation of tender documents currently underway, be finalised by Council for inclusion with the sale of the complex.
  6. That Council receives and notes the Minutes of the Ageing Well, Aged Care and Facilities Advisory Committee (AWACAFAC) meeting held on 14 October 2021.

**CARRIED****13 Dec 2021 3:56pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 16 Nov 2021 To: 15 Feb 2022, Reason: Placed on hold - report back to Ordinary Council Meeting in February 2022

**11 Mar 2022 2:55pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 15 Feb 2022 To: 31 May 2022, Reason: This item remains on hold whilst financial/organisation reviews are undertaken

**05 Apr 2022 3:37pm Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 31 May 2022 To: 30 Jun 2022, Reason: Grant funding applied for to undertake Business &amp; Financial assessment

<b>Division:</b> Council	<b>Date From:</b>
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## Action Sheets Report

**10 Aug 2022 10:45am Holmes, Carol - Target Date Revision**

Revised Target Date changed by: Holmes, Carol From: 30 Jun 2022 To: 30 Dec 2022, Reason: Grant applied for was successful to undertake a business and financial assessment

**23 Mar 2023 11:28am Holmes, Carol - Reallocation**

Action reassigned to Bennett, Craig by Holmes, Carol - Hodi Beauliv is no longer with Council

**27 Mar 2023 2:56pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 30 December 2022 to 28 April 2023 - General Manager is in the process of organising a meeting with representatives of the Commonwealth Government in Canberra. The Administrator will also be in attendance in Canberra or via zoom if the meeting is unable to be held in person in Canberra.

**21 Apr 2023 9:51am Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 28 April 2023 to 30 June 2023 - Meeting has been organised with representatives of the Commonwealth Government to discuss potential options to fund operational costs of the proposed extension from 15 beds to 30 beds at the Hostel. The meeting has been organised in Canberra on Wednesday, 14 June 2023. Council's Administrator and General Manager will be in attendance at the meeting.

**28 Jun 2023 11:16am Bennett, Craig**

Waiting on the Commonwealth Government to come back to the General Manager regarding options for operational funding of the possible expansion. Feedback is expected by the end of July 2023. A workshop will then be held with the Bidgee Haven Hostel Committee.

**28 Jun 2023 11:18am Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 30 June 2023 to 31 July 2023 - Waiting for options from the Commonwealth Government.

**21 Jul 2023 4:54pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 31 July 2023 to 31 August 2023 - Workshop being held with the Bidgee Haven Retirement Hostel Committee to discuss options.

**04 Aug 2023 6:42pm Bennett, Craig**

Workshop with the Bidgee Haven Retirement Hostel Committee has been set for Wednesday, 23 August 2023.

**28 Aug 2023 3:39pm Bennett, Craig**

Workshop completed with the Bidgee Haven Hostel Committee on Wednesday, 23 August 2023.

**28 Aug 2023 3:40pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 31 August 2023 to 31 December 2023 - More time required to assess the 15 bed model prior to assessing the viability of the 30 bed model.

**11 Oct 2023 12:57pm Bennett, Craig**

Current efforts have centred on recruiting Registered Nurses. This is a requirement of the new Commonwealth Legislation that came into effect on 1 July 2023. A full assessment of the 15 bed model will be undertaken over the next 6 months. If this is successful then the proposed 30 bed model will be reevaluated after 1 April 2024.

**11 Oct 2023 1:01pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 31 December 2023 to 01 April 2024 - At least 6 months needs to be given to assess the viability of the 15 bed model at the Bidgee Haven Retirement Hostel.

**09 Feb 2024 8:57am Bennett, Craig - Reallocation**

Action reassigned to Glenn, Carroll by Bennett, Craig - Glenn has commenced as the new Director of Governance, Business and Community Services at Council. The Bidgee Haven Retirement Hostel is in his portfolio.

**14 Feb 2024 11:43am Carroll, Glenn**

Assessment of the proposed expansion of the Hostel to a 30 - Bed facility placed on hold while the viability of current 15 Bed facility is assessed at the end of this financial year to inform decision making.

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**28 Feb 2024 1:55pm Carroll, Glenn**  
 As of todays date situation has not changed from 14 February 2023.  
**05 Mar 2024 12:26pm Carroll, Glenn**  
 As of todays date the situation has not changed from 28 February 2024.

Meeting	Officer/Director	Section	Subject
Council 21/11/2023	Mitchell, Ray McKinley, David	Part A - General Manager's Reports	Draft Heritage Park Reserve Plan of Management
<b>RESOLUTION 2023/149</b>			
Moved: Administrator Mike Colreavy			
That Council:			
<ol style="list-style-type: none"> <li>1. Places the Draft Plan of Management Heritage Park Reserve, Reserve No. 9909 on public exhibition for a period of 28 days; and</li> <li>2. Provides a copy of the Draft Plan of Management Heritage Park Reserve, Reserve No. 9909 to the Balranald Men's Shed Inc, Youth Council and the Discovery Café proprietors as part of the public exhibition process; and</li> <li>3. Reports the results of the public exhibition to the February 20, 2024 Ordinary Council Meeting.</li> </ol>			
<b>CARRIED</b>			
<b>11 Dec 2023 10:40am Manning-Rayner, Nikkita</b>			
Advertisement in progress.			
<b>13 Feb 2024 11:37am Manning-Rayner, Nikkita - Reallocation</b>			
Action reassigned to Mitchell, Ray by Manning-Rayner, Nikkita - correct officer			
<b>14 Feb 2024 3:32pm Mitchell, Ray - Target Date Revision</b>			
Target date changed by Mitchell, Ray from 19 December 2023 to 16 April 2024 - to finalise stakeholder exhibition			
<b>14 Feb 2024 3:36pm Mitchell, Ray</b>			
Draft Plan of Management exhibited on website., Draft Plan of Management was not sent to stakeholders following November meeting. Error corrected with exhibition to close on the 15/03/2024., Report regarding results of exhibition to be presented at the April council meeting			
<b>18 Mar 2024 3:08pm Manning-Rayner, Nikkita</b>			
Public consultation period closed. To be reported to April Council meeting			

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Action Sheets Report

Meeting	Officer/Director	Section	Subject
Council 20/02/2024	Manning-Rayner, Nikkita McKinley, David	Part A - General Manager's Reports	Development Contribution Plan Works Schedule
<b>RESOLUTION 2024/12</b>			
Moved: Administrator Mike Colreavy			
That Council:			
1. Include the following projects, in priority order as identified by the Executive of Chairs Committee, as the Works Schedule of the Draft Development Contribution Plan:			
(1) Riverfront – complete Riverside Trail;			
(2) Housing Strategy;			
(3) Pool and Upgrade Precinct;			
(4) Active Travel Plan; and			
(5) Regent Parrot for Euston.			
2. Advertises the Draft Development Contribution Plan for a period of 28 days on Council's media platforms and at least 2 notices published in each of the Riverina Grazier, Swan Hill Guardian and the Robinvale Sentinel newspapers approximately 2 weeks apart.			
3. Ensures that the results from the advertising be reported back to the Ordinary Council Meeting which is scheduled for Tuesday, 16 April 2024.			
<b>CARRIED</b>			
<b>18 Mar 2024 3:05pm Manning-Rayner, Nikkita</b>			
In progress			
<b>21 Mar 2024 3:39pm Holmes, Carol - Target Date Revision</b>			
Target date changed by Holmes, Carol from 19 March 2024 to 23 April 2024 - Report will be submitted to April Council meeting after advertisements and public feedback time allowance			

Division: Committee: Council Officer:	Date From: Date To: Printed: 22 March 2024 8:50 AM
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Action Sheets Report

Meeting	Officer/Director	Section	Subject
Council 17/10/2023	McKinley, David	Committee Reports	Euston Progressive Advisory Committee Meeting held on Monday 25 September 2023
<b>RESOLUTION 2023/114</b>			
Moved: Administrator Mike Colreavy			
<b>THAT:</b>			
<ol style="list-style-type: none"> <li>1. The Minutes of the Euston Progressive Advisory Committee meeting held on Monday, 25 September 2023 be received and noted;</li>   <li>2. Balranald Shire Council investigate alternative options for Euston residents to have more accessibility to a Shire Office/Presence in Euston; and</li>   <li>3. Balranald Shire Council consider replacing the Euston Community Notice Board with signage that indicates what it is.</li> </ol>			
<b>CARRIED</b>			
<b>09 Nov 2023 4:13pm Holmes, Carol - Target Date Revision</b>			
Target date changed by Holmes, Carol from 14 November 2023 to 30 November 2023 - Investigations are in place for office staff to have presence in Euston.			
<b>06 Dec 2023 4:11pm Holmes, Carol - Target Date Revision</b>			
Target date changed by Holmes, Carol from 30 November 2023 to 30 January 2024 - To enable sufficient time to investigate office requirements for staff availability in Euston			
<b>13 Feb 2024 1:24pm Holmes, Carol - Reallocation</b>			
Action reassigned to McKinley, David by Holmes, Carol - David, being the appropriate Officer for the consideration of replacing the Euston Community Notice Board			
<b>14 Feb 2024 1:13pm McKinley, David</b>			
Concerning resolution 2023/114 the intention to dot points 2 & 3 in the EPAC meeting to firm up actions around Euston notice board, are we thinking hard infrastructure or electronic, with hard infrastructure a location for the board so the new Target date 26 April 2024			
<b>14 Feb 2024 1:30pm McKinley, David - Target Date Revision</b>			
Target date changed by McKinley, David from 30 January 2024 to 26 April 2024 - The matter needs to go back to the EPAC to Discuss dot points 2 & 3 especially dot point 3 where we need to firm up are we talking hard infrastructure or electronic and we there exists a desire for hard infrastructure, location?			

<p><b>Division:</b> Council</p> <p><b>Committee:</b></p> <p><b>Officer:</b></p>	<p><b>Date From:</b></p> <p><b>Date To:</b></p> <p><b>Printed: 22 March 2024 8:50 AM</b></p>
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Action Sheets Report

Meeting	Officer/Director	Section	Subject
Council 22/12/2023	Edgcome-Lucas, Adrian Bennett, Craig	Committee Reports	Growing Business Industry and Tourism Advisory Committee Meeting held on Thursday, 16 November 2023
<b>RESOLUTION 2023/163</b>			
Moved: Administrator Mike Colreavy			
<b>THAT:</b>			
<ol style="list-style-type: none"> <li>1. The Minutes of the Growing Business Industry and Tourism Advisory Committee meeting held on Thursday, 16<sup>th</sup> November 2023 be received and noted;</li> <li>2. The counter at the Interpretive pavilion be repaired or replaced; and</li> <li>3. Copies of the current Discovery Centre design plans be distributed to the committee members.</li> </ol>			
<b>CARRIED</b>			
<p><b>14 Feb 2024 4:52pm Holmes, Carol - Reallocation</b>                      Action reassigned to Edgcome-Lucas, Adrian by Holmes, Carol - Adrian, being the Interim Acting Project Manager will source new counter for the Interpretive Pavilion</p> <p><b>16 Feb 2024 10:02am Holmes, Carol - Target Date Revision</b>                      Target date changed by Holmes, Carol from 19 January 2024 to 30 April 2024 - Sourcing and installation of the new Counter for Intrpretive Pavilliion</p>			

Meeting	Officer/Director	Section	Subject
Council 20/02/2024	McKinley, David	Committee Reports	Euston Progressive Advisory Committee Meeting held on Monday 4 December 2023
<b>RESOLUTION 2024/3</b>			
Moved: Administrator Mike Colreavy			
<b>That:</b>			
<ol style="list-style-type: none"> <li>1. The Minutes of the Euston Progressive Advisory Committee meeting held on Monday, 4 December 2023 be received and noted; and</li> <li>2. Council approach Transport for NSW (TfNSW) to investigate if signage (No Truck Parking) can be painted on the road in Cary Street as semi-trailers are still parking there.</li> </ol>			
<b>CARRIED</b>			
<b>21 Mar 2024 3:12pm Holmes, Carol - Reallocation</b>			

Division: Committee: Council Officer:	Date From: Date To:  Printed: 22 March 2024 8:50 AM
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Action Sheets Report

Action reassigned to McKinley, David by Holmes, Carol - David being the responsible Director for Traffic signage, After talking with TfrNSW the following commentary has come back, The suggestion to paint the road will not have any legal value. If trucks are parking in urban areas signage under the Road Rules will be the only way to curb this issue. However, this will need to go to the LTC for consideration. Just for clarification which part of Cary street has the issue? If it's on the highway leg it will need parking prohibition but if it's on the local road leg consideration of truck entry can be prohibited., Still more investigation works is needed and currently underway

Meeting	Officer/Director	Section	Subject
Council 19/05/2020	Bennett, Craig	Administrator Minute/Report	ADMINISTRATOR'S MINUTE - SOUND FINANCIAL MANAGEMENT FOR COUNCIL
<b>RESOLUTION 2020/75</b>			
Moved: Administrator Mike Colreavy			
That in response to the matters raised in the Office of Local Government's letter to Council dated 24 October 2019:			
<ol style="list-style-type: none"> <li>1. Council will adhere to the principles of sound financial management laid down in Section 8B of the <i>Local Government Act 1993</i> in all its affairs,</li> <li>2. The <i>Draft 2020-21 Operational Plan and 2020-21 Revenue Policy</i> is to be prepared by the General Manager on the basis referred to in "1" above;</li> <li>3. All expired leases/licences on Council property, including mines, and public recreation reserves where Council is the Trustee, be reviewed expeditiously to ensure they are actively renewed or replaced with each lessee to be required to pay market rent as determined in the expired lease(s) in the interim, until a new lease has been finalised;</li> <li>4. All future leases/licences incorporate a fair market rent. In appropriate circumstances, the lease may also incorporate a rent rebate reflecting the level of community contribution performed by the lessee and its financial capacity;</li> <li>5. Council ensure that the rent is paid in accordance with the terms of each lease, that this is transparent, and delivers the best community value;</li> <li>6. The rents, Council charges, and any charges for other services provided for in each lease be actively levied and recovered;</li> <li>7. The charges identified in the mining lease to the gypsum mine/s and the development approval be levied and recovered, including relevant road restoration charges;</li> <li>8. COVID-19 hardship arrangements be temporarily applied to recovering lease debts where individual circumstances warrant this;</li> <li>9. Each lessee be notified of this decision and the process that Council will now follow to implement this decision pertaining to their lease; and</li> <li>10. The Office of Local Government be notified of this decision.</li> </ol>			
<b>CARRIED</b>			
<b>RESOLUTION 2020/76</b>			
Moved: Administrator Mike Colreavy			

<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>  <b>Printed: 22 March 2024 8:50 AM</b>
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## Action Sheets Report

1. That Council's official Document Management System be enhanced and managed so as to incorporate separate arrangements for maintaining hardcopy "Classified" documents that are accessible only to the Administrator, or at the Administrator's sole discretion, to either the General Manager and/or the Complaints Coordinator.
2. The Administrator shall determine which, if any, Council documents are to be "Classified" as envisaged in "1" above.
3. That any hardcopy "Classified" files be stored in accordance with the *State Records Act 1998*.

CARRIED

**13 Nov 2020 11:52am Kozlowski, Peter - Target Date Revision**

Revised Target Date changed by: Kozlowski, Peter From: 2 Jun 2020 To: 30 Jun 2021, Reason: There are various components with individual timelines. All items are progressing.

**12 May 2021 2:16pm Kozlowski, Peter - Completion**

Action completed by: Holmes, Carol, Instruction by GM completed 12.5.2021

**28 Sep 2021 2:51pm Holmes, Carol - Reallocation**

Action reassigned to Wilcox, Glenn by: Holmes, Carol for the reason: Peter no longer works for Council

**29 Sep 2021 1:46pm Holmes, Carol - Reallocation**

Action reassigned to Beauliv, Hodi by: Holmes, Carol for the reason: Director Corporate & Community Services division

**27 Apr 2022 12:14pm Beauliv, Hodi - Completion**

Action completed by: Holmes, Carol, Reported to Council April 2022

**07 Feb 2024 3:51pm Holmes, Carol - Completion**

Uncompleted by Holmes, Carol

**13 Feb 2024 1:30pm Holmes, Carol - Reallocation**

Action reassigned to Bennett, Craig by Holmes, Carol - Hodi no longer works for Council.

**13 Feb 2024 2:18pm Bennett, Craig**

Report prepared by the GM for the February 20 2024 Ordinary Council Meeting. This action is now complete.

**13 Feb 2024 2:20pm Bennett, Craig - Completion**

Completed by Bennett, Craig (action officer) on 13 February 2024 at 2:20:05 PM - Report prepared for the February 20 2024 Ordinary Council Meeting. This report is now complete.

**14 Feb 2024 5:12pm Holmes, Carol - Completion**

Uncompleted by Holmes, Carol

**15 Feb 2024 3:13pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 30 June 2021 to 31 March 2024 - Report being prepared by the General Manager to go to the March 2024 Ordinary Council Meeting.

**08 Mar 2024 1:37pm Bennett, Craig - Target Date Revision**

Target date changed by Bennett, Craig from 31 March 2024 to 30 April 2024 - Report will not be completed by the GM until at least 15 April 2024.

**21 Mar 2024 5:37pm Bennett, Craig**

The General Manager will provide a report to either the April 2024 Ordinary Council Meeting or the May 2024 Ordinary Council Meeting.

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Action Sheets Report

Meeting	Officer/Director	Section	Subject
Council 26/07/2022	Mitchell, Ray McKinley, David	Part A - Infrastructure & Development Reports	BALRANALD LOCAL ENVIRONMENTAL PLAN 2010 – HOUSEKEEPING AMENDMENT
<b>RESOLUTION 2022/135</b>			
Moved: Administrator Mike Colreavy			
That Council:			
<ol style="list-style-type: none"> <li>1. Supports the Planning Proposal – Balranald LEP Housekeeping Amendment to amend the <i>Balranald Local Environmental Plan 2010</i>.</li> <li>2. Submit the Planning Proposal to the NSW Department of Planning and Environment for Gateway Determination seeking public exhibition of the proposed amendments.</li> <li>3. Receive a further report after the public exhibition period addressing any submissions made in respect of the Planning Proposal.</li> </ol>			
<b>CARRIED</b>			
<b>23 Nov 2022 1:52pm Holmes, Carol - Target Date Revision</b>			
Target date changed by Holmes, Carol from 23 August 2022 to 13 December 2022 - On exhibition			
<b>23 Nov 2022 1:56pm Holmes, Carol</b>			
On exhibition			
<b>13 Apr 2023 11:36am Manning-Rayner, Nikkita - Target Date Revision</b>			
Target date changed by Manning-Rayner, Nikkita from 13 December 2022 to 31 December 2023 - In consultation with Department of Planning for adjustments to Planning Proposal			
<b>08 Aug 2023 11:40am Manning-Rayner, Nikkita</b>			
28/07/2023 - Meeting undertaken with the Department of Planning & Environment (DPE) to discuss vegetation maps. , 04/08/2023 - Meeting undertaken with contractors to commence revisions of vegetation mapping in line with discussion with DPE.			
<b>14 Sep 2023 2:47pm Manning-Rayner, Nikkita</b>			
Vegetation mapping being adjusted for resubmission to the Department of Planning.			
<b>11 Oct 2023 3:24pm Mitchell, Ray</b>			
Mapping updated and submitted to agencies for final comment prior to resubmission to the Department of Planning & Environment			
<b>13 Nov 2023 9:31am Mitchell, Ray</b>			
Agency responses received, planning proposal uploaded to portal for submission			
<b>06 Dec 2023 2:54pm Mitchell, Ray</b>			
Currently being assessed by Department of Planning			
<b>08 Feb 2024 3:52pm Mitchell, Ray</b>			
Department of Planning, Housing and Infrastructure review has been undertaken, meeting held 18/01/2024 to discuss proposal and required documentation adjustments for further consideration.			

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**14 Feb 2024 3:35pm Mitchell, Ray - Target Date Revision**  
 Target date changed by Mitchell, Ray from 31 December 2023 to 18 June 2024 - Department of Planning, Housing and Infrastructure required document revision. To be resubmitted by 30/03/2024

**18 Mar 2024 3:07pm Manning-Rayner, Nikkita**  
 Documentation updates in progress

Meeting	Officer/Director	Section	Subject
Council 21/11/2023	Mitchell, Ray McKinley, David	Part A - General Manager's Reports	Relocation of the NSW State Emergency Service to the Balranald Rescue Squad Headquarters
<b>RESOLUTION 2023/150</b>			
Moved: Administrator Mike Colreavy			
<b>That Council:</b>			
<ol style="list-style-type: none"> <li>1. <b>Advises Crown Land that it has no objections to becoming the trustee for Lot 138 DP 820500;</b></li> <li>2. <b>Work with the Balranald Rescue Squad to surrender the lease over Lot 138 DP 820500 to Crown Land; and</b></li> <li>3. <b>Authorises for the General Manager to offer the State Emergency Service a licence to occupy the Balranald Rescue Squad headquarters after the Crown Land reservation and trustee nomination gazettal processes are finalised for Lot 138 DP 820500.</b></li> </ol>			
<b>CARRIED</b>			
<b>11 Dec 2023 10:35am Manning-Rayner, Nikkita - Target Date Revision</b>			
Target date changed by Manning-Rayner, Nikkita from 19 December 2023 to 30 June 2024 - Internal Crown Land lease extinguishment & gazettal processes have extended time frames.			
<b>11 Dec 2023 10:38am Manning-Rayner, Nikkita</b>			
In progress			
<b>11 Dec 2023 10:39am Manning-Rayner, Nikkita - Reallocation</b>			
Action reassigned to Mitchell, Ray by Manning-Rayner, Nikkita - .			
<b>11 Dec 2023 2:47pm Mitchell, Ray</b>			
Advice provided to Crown Land of Council's resolution regarding Trusteeship and requested waiver of surrender fee (\$418). Documentation for surrender application in process of being complied.			
<b>08 Feb 2024 3:26pm Mitchell, Ray</b>			
Surrender application submitted to Crown Land 08/02/2024			
<b>18 Mar 2024 3:09pm Manning-Rayner, Nikkita</b>			
Updated surrender application submitted to Crown Land 11/03/2024			

**9.10 MEETINGS ATTENDED BY THE ADMINISTRATOR, THE GENERAL MANAGER AND DIRECTORS**

<b>File Number:</b>	<b>D24.92971</b>
<b>Author(s):</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Administrator, the General Manager, the Director of Infrastructure & Planning Services, the Director of Governance, Business and Community Services and the Interim Acting Project Manager since Tuesday, 20 February 2024.

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

**Attachment 1** details the meetings which the Administrator, the General Manager, the Acting General Manager, the Director of Governance, Business and Community Services, the Director of Infrastructure and Planning Services and the Interim Acting Project Manager have attended since Tuesday, 20 February 2024.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. Meetings attended to by the Administrator, General Manager and Directors**

Date	Meeting	Topic	Who Was Involved
20.02.2024	Agenda Review	Ordinary Council Meeting Agenda	Administrator, GM, DGBCS, DIPS & IAPM
20.02.2024	2024-2025 Draft Budget Review	Infrastructure Department 2024-2025 Budget	DIPS
21.02.2024	Depot Staff Meeting	Ordinary Council Meeting Debrief	DIPS
21.02.2024	Office Staff Meeting	Ordinary Council Meeting Debrief	DGBCS
22.02.2024	Grants/Projects Update	Update on current projects/Grants	AGM, DIPS & AIPM
26.02.2024	Murray Darling Association	Ordinary Meeting	Administrator
26.02.2024	Euston Progressive Advisory Committee	Ordinary Monthly Meeting	Administrator, AGM, DIPS & AIPM
27.02.2024	Regional Emergency Management Committee Meeting	Quarterly Meeting	DIPS
27.02.2024	Catch Up	Librarian	DGBCS
28.02.2024	Wentworth Balranald Regional Drought Resilience	Regional Resilience Plan (PCG) Meeting	AGM, DIPS
04.03.2024	Catch Up	Regular Catch Up	Administrator & GM
04.03.2024	Telstra	Update on Telstra 3G Network	DGBCS
04.03.2024	Catch Up	Regular Catch Up	GM & DGBCS
04.03.2024	Catch Up	Regular Catch Up	GM & DIPS
06.03.2024	Teams Meeting	General Managers Discussion Circle	GM
06.03.2024	Tronox	Mine Tour & meeting	GM & DIPS
06.03.2024	Meeting	Economic Development & Tourism Meeting	DGBCS
06.03.2024	Balranald Beautification Advisory Committee Meeting	Ordinary Monthly Meeting	GM, DIPS & AIPM
07.03.2024	Teams Meeting	Local Government Professionals NSW Board Meeting	GM
11.03.2024	Catch Up	Regular Catch Up	Administrator & GM
11.03.2024	Catch Up	Regular Catch Up	GM & AIPM
11.03.2024	Junction Rivers	Wind Project	DIPS
12.03.2024	Teams Meeting	Safer Roads Portal and the ViDA Star Demonstrator Tool Workshop	DIPS
13.03.2024	WHS Meeting	Self Audit Action Plan Meeting	DGBCS & DIPS
13.03.2024	Governor Visit	Mungo Tour and Dinner	Administrator & GM
14.03.2024	Governor Visit	Lunch at Discovery Centre	Administrator & GM
14.03.2024	Governor Visit	Tour of Interpretive Pavilion & Emergency House	Administrator & GM
14.03.2024	Governor Visit	Dinner & Meeting with Kyalite Progress Association Committee	Administrator & GM
14.03.2024	Teams Meeting	Integrated Water Cycle Management	DIPS
14.03.2024	Team Meeting	Infrastructure & Planning Team Meeting	DIPS
15.03.2024	Teams Meeting	Regional Resilience Plan (PCG) Meeting	GM, DGBCS & DIPS
18.03.2024	Regional NSW Meeting	Growth Opportunities and Council Priorities across Balranald Shire	GM, DGBCS & DIPS
18.03.2024	Workforce Forum	Economic Development Strategy and Cross-Border Industry Workforce Forum	GM & DGBCS

Date	Meeting	Topic	Who Was Involved
18.03.2024	Catch Up	Regular Catch Up	Administrator & GM
18.03.2024	Catch Up	Regular Catch Up	GM & DGBCS
18.03.2024	Catch Up	Regular Catch Up	GM & DIPS
19.03.2024	Senior Citizens Luncheon	Annual Luncheon	Administrator & GM
19.03.2024	MANEX	Fortnightly Meeting	GM, DGBCS & DIPS
20.03.2024	Meeting with Iluka	Meet & Greet with update	GM, DGBCS & DIPS
20.03.2024	HR Meeting	Council Salary System	GM, DGBCS & DIPS
20.03.2024	Growing Business Industry & Tourism Advisory Committee Meeting	Regular Monthly Meeting	Administrator, GM, DGBCS, DIPS & AIPM
20.03.2024	Potter Excavations	Heavy Vehicle Route Safety Issues	DIPS
21.03.2024	Zoom Meeting	Balranald Retirement Hostel Commission	GM & DGBCS
Regular Catchups between the IAPM and contractors for several projects that are currently in progress.			
Administrator (ADM) – Mr Mike Colreavy			
General Manager (GM) – Mr Craig Bennett			
Director of Governance, Business and Community Services (DGBCS) – Mr Glenn Carroll			
Acting General Manager – (AGM) – Mr Glenn Carroll			
Director of Infrastructure & Planning Services (DIPS) – Mr David McKinley			
Interim Acting Projects Manager (IAPM) Mr Adrian Edgcome-Lucas			

**9.11 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT**

<b>File Number:</b>	<b>D24.92970</b>
<b>Author(s):</b>	<b>Carol Holmes, Senior Executive Assistant</b>
<b>Approver:</b>	<b>Craig Bennett, General Manager</b>
<b>Operational Plan Objective:</b>	<b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b>

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**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from the Office of Local Government (**OLG**).

**OFFICER RECOMMENDATION**

**That the report be received and noted.**

**REPORT**

Council receives circulars from the OLG for any updates and information that is relevant for Council.

Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to the community.

**Circular Received from the OLG**

24-03 Performance and Suspension Orders.

All the circulars can be found on the OLG's website <https://www.olg.nsw.gov.au/circulars/>

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**10 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL MATTERS**

Nil

**9 CLOSURE OF MEETING**