



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 26 November 2024**

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**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 26 NOVEMBER 2024 AT 5PM**

**1 OPENING OF MEETING**

Mayor Zaffina opened the meeting at 5pm.

**2 ACKNOWLEDGMENT OF COUNTRY****Prayer**

Almighty and Eternal God, give us the grace to faithfully fulfil the duties of our office.

Shed the light of your wisdom and counsel upon us so that, strengthened by these gifts, we will, in the administration of the affairs of the council, always do what is right and just.

We ask that our deliberations will be both fruitful and wise.

AMEN

**Acknowledgement of Country**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Cr Louie Zaffina (Mayor), Cr Dwaine Scott (Deputy Mayor), Cr Iain Lindsay-Field, Cr Alison Linnett, Cr Tracy O'Halloran, Cr Phillip Pippin and Cr German Ugarte.

**IN ATTENDANCE:**

Glenn Carroll (Acting General Manager), David McKinley (Director of Infrastructure and Planning Services) and Carol Holmes (Senior Executive Officer).

**3 APOLOGIES**

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**RESOLUTION 2024/242**

Moved: Cr Dwaine Scott

Seconded: Cr Phillip Pippin

That the apology from Cr Leigh Byron be received and accepted.

**CARRIED**

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 22 OCTOBER 2024**

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**RESOLUTION 2024/243**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Dwaine Scott

**That the Minutes of the Ordinary Council Meeting held on Tuesday, 22 October 2024 be received and noted.**

**CARRIED**

**4.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON FRIDAY, 1 NOVEMBER 2024**

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**RESOLUTION 2024/244**

Moved: Cr Tracy O'Halloran

Seconded: Cr Iain Lindsay-Field

**That the Minutes of the Extraordinary Council Meeting held on Friday, 1 November 2024 be received and noted.**

**CARRIED**

**5 DISCLOSURE OF INTEREST**

Nil

**6 MAYORAL/COUNCILLOR REPORT**

**6.1 MAYORAL MINUTE - RURAL ADDRESSING**

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**RESOLUTION 2024/245**

Moved: Cr Tracy O'Halloran

Seconded: Cr Alison Linnett

**That Balranald Shire Council review, correct and assist agencies in updating the rural addresses within the Balranald Shire.**

**.CARRIED**

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**7 COMMITTEE REPORTS**

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**7.1 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETINGS HELD ON MONDAY 16 SEPTEMBER AND MONDAY 21 OCTOBER 2024**

**RESOLUTION 2024/246**

Moved: Cr Tracy O'Halloran

Seconded: Cr Dwaine Scott

**That the minutes of the Balranald Beautification Advisory Committee meeting held on Monday, 21 October 2024 be received and noted.**

**CARRIED**

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**7.2 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 6 NOVEMBER 2024**

**RESOLUTION 2024/247**

Moved: Cr German Ugarte

Seconded: Cr Iain Lindsay-Field

**That the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee meeting held on Wednesday 6 November 2024 be received and noted.**

**CARRIED**

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**7.3 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON FRIDAY 15 NOVEMBER 2024**

**RESOLUTION 2024/248**

Moved: Cr Alison Linnett

Seconded: Cr Iain Lindsay-Field

- 1. that the Minutes of the Audit Risk and Improvement Committee meeting held on Friday 15 November 2024 be received and noted;**
- 2. the reports be forward to the committee members for their information;**
- 3. an extension of time to complete the 1<sup>st</sup> PIO be applied for if necessary; and**
- 4. That the 2023/2024 Annual Financial Statements be received, and the audit report be forwarded to the committee members.**

**CARRIED**

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**7.4 AUSTRALIA DAY COMMITTEE MEETING HELD ON WEDNESDAY 20 NOVEMBER 2024**

**RESOLUTION 2024/249**

Moved: Cr Tracy O'Halloran

Seconded: Cr Iain Lindsay-Field

That the Minutes of the Australia Day Committee meeting held on Wednesday 20 November 2024 be received and noted.

**CARRIED**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)**

**PART A – ITEMS REQUIRING DECISION**

**8 GENERAL MANAGER'S REPORTS**

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**8.1 PRESENTATION OF THE AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE 2023/2024 FINANCIAL YEAR**

**RESOLUTION 2024/250**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Phillip Pippin

**That Council:**

- i. receives and notes the report on the audited Annual Financial Statements and associated audit reports, for the year ending 30 June 2024; and
- ii. presents the financial statements and reports to the public in accordance with Section 419 of the Local Government Act, 1993.

**CARRIED**

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**8.2 QUARTERLY BUDGET REVIEW FOR THE PERIOD ENDING 30 SEPTEMBER 2024****RESOLUTION 2024/251**

Moved: Cr Tracy O'Halloran  
Seconded: Cr Iain Lindsay-Field

**That:**

- 1. Council receive the Quarterly Budget Review statement for the quarter ending 30 September 2024 and approve the proposed alterations to the Budget and endorse that the projected financial position of the Balranald Shire Council for the year ending 30 June, 2025 is considered to be satisfactory; and**
- 2. That the Quarterly Budget Review statement be forwarded to the Office of Local Government, in accordance with Schedule 2, item 10 of the Performance Improvement Order received by Council at its Extraordinary Meeting held on 6 September, 2024**

**CARRIED**

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**8.3 DECEMBER COUNCIL MEETING TIME****RESOLUTION 2024/252**

Moved: Cr Tracy O'Halloran  
Seconded: Cr German Ugarte

**That Council change the starting time for the Ordinary Council Meeting on Tuesday 17 December 2024 from 5pm to 4pm.**

**CARRIED**

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**8.4 INTEGRATED PLANNING & REPORTING (IP&R) - BALRANALD SHIRE COMMUNITY STRATEGIC PLAN (CSP)****RESOLUTION 2024/253**

Moved: Cr Iain Lindsay-Field  
Seconded: Cr Alison Linnett

**That the actions to date to develop a new Community Strategic Plan 2035 be endorsed.**

**CARRIED**

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**8.5 PROFESSIONAL DEVELOPMENT - COUNCILLORS****RESOLUTION 2024/254**

Moved: Cr Iain Lindsay-Field  
Seconded: Cr Dwaine Scott

**That Council receive and note the report.**

**CARRIED**

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**8.6 INVITATION TO JOIN THE COUNTRY MAYORS ASSOCIATION OF NSW INC.**

**MOTION**

Moved: Deputy Dwaine Scott

Seconded: Cr German Ugarte

**THAT:**

- i. the invitation for Balranald Shire Council to join the Country Mayors Association of NSW Inc be accepted.
  - ii. the Country Mayors Association of NSW Inc be advised of the decision in “i” above
  - iii. the membership of \$1,125 be funded from the other subs and memberships vote.
- 

**AMENDMENT TO THE MOTION**

**RESOLUTION 2024/255**

Moved: Cr Alison Linnett

Seconded: Cr Tracy O'Halloran

**That:**

- i. the invitation for Balranald Shire Council to join the Country Mayors Association of NSW Inc be accepted.
- ii. the Country Mayors Association of NSW Inc be advised of the decision in “i” above
- iii. Council joins the Country Mayors Association of NSW Inc in January 2025.

**CARRIED**

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**8.7 DONATION REQUEST - MILDURA HEALTH ICON CANCER CENTRE****MOTION**

Moved: Cr Tracy O'Halloran

Seconded: Cr Phillip Pippin

**That Council donate \$500 to the Mildura Health Foundation to support the building and furnishing of the Dr Julie Zrna Centre.**

**AMENDMENT TO THE MOTION**

Moved: Cr German Ugarte

That Council defer the reports 8.7, 8.8 and 8.9 until February 2025 as per Council's Donation, Subsidies and Financial Assistance Policy.

**MOTION** lapsed for the want of a seconder

**AMENDMENT TO THE MOTION**

Moved: Cr Iain Lindsay-Field

Seconded: Cr German Ugarte

That Council review and update the current donation policy to bring it up to date.

The **MOTION** Lapsed

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**RESOLUTION 2024/256**

Moved: Cr Alison Linnett

Seconded: Cr Tracy O'Halloran

**That Council:**

- i. review and update the current Donations, Subsidies and Financial Assistance policy and resubmit the policy to the December 2024 Council Meeting.
- ii. seek advice in regards to possible funding sources.

**CARRIED**

**8.8 DONATION REQUEST - ROBINVALE EUSTON ROTARY CLUB**

**NOTED**

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**8.9 DONATION REQUEST - BALRANALD PONY CLUB**

**NOTED**

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**8.10 PERFORMANCE IMPROVEMENT ORDER NO. 1 ACTION PLAN****RESOLUTION 2024/257**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Phillip Pippin

**That Council endorses the Performance Improvement Order Action Plan as at Thursday, 31 October 2024.**

**CARRIED**

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**8.11 PERFORMANCE IMPROVEMENT ORDER NO. 2 ACTION PLAN****RESOLUTION 2024/258**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Dwaine Scott

**That Council endorses the Performance Improvement Order No. 2 Action Plan as at Thursday 31 October 2024.**

**CARRIED**

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**8.12 PROPOSED 2025/2026 BUDGET CONSIDERATION****RESOLUTION 2024/259**

Moved: Cr German Ugarte

Seconded: Cr Iain Lindsay-Field

**That Council:**

- i. **investigate the costs to restore the Ornate Gates at the entrance to the Greenham Park Hall adjacent to the Balranald Swimming Pool**
- ii. **include the project for consideration in the 2025-2026 Council budget for capital works**
- iii **include the project in future appropriate grant funding applications.**

**CARRIED**

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**PART B – ITEMS FOR INFORMATION****9 GENERAL MANAGER'S REPORTS**

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**9.1 REPORT ON FINANCIAL INFORMATION AS AT 31 OCTOBER 2024****RESOLUTION 2024/260**

Moved: Cr Dwaine Scott

Seconded: Cr Tracy O'Halloran

**That Council receives and notes the financial information contained in this report for the period ending, 31 October 2024.**

**CARRIED**

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**RESOLUTION 2024/261**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

**That Council staff review Bidgee Haven Hostel financial statement in detail as a matter of urgency and report back to Council next month.**

**CARRIED**

At 6.38 pm, Cr Alison Linnett left the meeting.

At 6.41 pm, Cr Alison Linnett returned to the meeting.

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**9.2 MONTHLY INVESTMENTS REPORT**

**RESOLUTION 2024/262**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

**That Council receives and notes the information provided in this report.**

**CARRIED**

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**9.3 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 OCTOBER 2024**

**RESOLUTION 2024/263**

Moved: Cr Dwaine Scott

Seconded: Cr Iain Lindsay-Field

**That Council receives and notes the information contained within this report.**

**CARRIED**

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**9.4 OUTSTANDING DEBTORS AS AT 31 OCTOBER 2024**

**RESOLUTION 2024/264**

Moved: Cr Tracy O'Halloran

Seconded: Cr German Ugarte

**That the report be received and noted.**

**CARRIED**

**9.5 BALRANALD SHIRE GENERAL PRACTICE (GP) SERVICES**

**RESOLUTION 2024/265**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Dwaine Scott

**That the report be received and noted.**

**CARRIED**

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**9.6 QUARTERLY PROJECT UPDATE**

**RESOLUTION 2024/266**

Moved: Cr German Ugarte

Seconded: Cr Tracy O'Halloran

**That the report be received and noted.**

**CARRIED**

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**9.7 GRANT FUNDED PROJECTS STATUS UPDATE**

**RESOLUTION 2024/267**

Moved: Cr German Ugarte

Seconded: Cr Iain Lindsay-Field

**That the report be received and noted.**

**CARRIED**

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**9.8 INFRASTRUCTURE UPDATE FOR OCTOBER 2024**

**RESOLUTION 2024/268**

Moved: Cr German Ugarte

Seconded: Cr Tracy O'Halloran

**That the report be received and noted.**

**CARRIED**

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**9.9 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT**

**RESOLUTION 2024/269**

Moved: Cr Dwaine Scott  
Seconded: Cr Iain Lindsay-Field

**That the report be received and noted.**

**CARRIED**

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**9.10 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT**

**RESOLUTION 2024/270**

Moved: Cr Dwaine Scott  
Seconded: Cr German Ugarte

**That the report be received and noted.**

**CARRIED**

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**9.11 OUTSTANDING ACTIONS AS AT THURSDAY 21 NOVEMBER 2024**

**RESOLUTION 2024/271**

Moved: Cr German Ugarte  
Seconded: Cr Phillip Pippin

**That the information be received and noted.**

**CARRIED**

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**9.12 MEETINGS ATTENDED BY THE MAYOR, THE ACTING GENERAL MANAGER AND DIRECTOR**

**RESOLUTION 2024/272**

Moved: Cr Iain Lindsay-Field  
Seconded: Cr German Ugarte

**That the information be received and noted.**

**CARRIED**

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**10 NOTICE OF MOTION / QUESTIONS ON NOTICE**

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**10.1 NOTICE OF MOTION - PROSPECTIVE DOCTOR****RESOLUTION 2024/273**

Moved: Cr Tracy O'Halloran

Seconded: Cr Alison Linnett

That Council lobby Federal and State Ministers to acquire funds for incentives to aid in ongoing negotiations with the new Doctor.

**CARRIED**

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**10.2 NOTICE OF MOTION - POLICY FOR MANAGEMENT OF TREES ON COUNCIL LAND****RESOLUTION 2024/274**

Moved: Cr German Ugarte

Seconded: Cr Iain Lindsay-Field

That the Balranald Shire Council develop a Tree Masterplan which will incorporate a policy for the management of trees on Council land and the heritage listing of trees that have significance to our Shire.

**CARRIED**

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**10.3 NOTICE OF MOTION - ROADS COMMITTEE****RESOLUTION 2024/275**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

That the Balranald Shire Council include the option of forming a Roads Committee at the Workshop when reviewing all committees in February 2025.

**CARRIED**


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**11 CONFIDENTIAL MATTERS**

Nil

**The Meeting closed at 7.14pm.**

The minutes of this meeting were confirmed at the Council Meeting held on 17 December 2024.



MAYOR



ACTING GENERAL MANAGER