



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 18 March 2025**

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	Nil	

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 18 MARCH 2025 AT 5PM**

**1 OPENING OF MEETING**

Cr Louie Zaffina opened the meeting opened at 5pm.

**2 PRAYER & ACKNOWLEDGMENT OF COUNTRY**

**Prayer**

Almighty and eternal God, give us the grace to faithfully fulfil the duties of our office.

Shed the light of your wisdom and counsel upon us so that, strengthened by these gifts, we will, in the administration of the affairs of the council, always do what is right and just.

We ask that our deliberations will be both fruitful and wise.

Amen

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**Acknowledgement of Country**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Mayor Louie Zaffina, Deputy Mayor Dwaine Scott, Cr Iain Lindsay-Field, Cr Alison Linnett, Cr Tracy O'Halloran, Cr Phillip Pippin, Cr German Ugarte and Cr Leigh Byron via zoom.

**IN ATTENDANCE:**

Peter Bascomb (Interim General Manager), Glenn Carroll (Director Governance, Business & Community Services), David McKinley (Director of Infrastructure and Planning Services), and Carol Holmes (Senior Executive Officer)

**3 APOLOGIES**

Nil

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**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 18 FEBRUARY 2025**

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**RESOLUTION 2025/40**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Iain Lindsay-Field

**That the Minutes of the Ordinary Council Meeting held on Tuesday, 18 February 2025 be received and noted.**

**CARRIED**

**5 DISCLOSURE OF INTEREST**

Cr Linnett declared a conflict of interest (attached) in Item 10.5 of the General Manager's Reports – Tronox Mining Australia Ltd – Contribution to Hatfield Road Widening Balranald Ivanhoe Road (MR67) as she is a business partner in a local transport company employed as a contractor by a company that is involved in some of the work.

**6 MAYORAL/COUNCILLOR REPORT****6.1 MAYORAL MINUTE - INSTALLATION OF ELECTRONIC SCOREBOARD AT GREENHAM PARK BALRANALD**

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**RESOLUTION 2025/41**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Alison Linnett

That Council

1. Approve in principle the installation, at no cost to Council, an electronic scoreboard at Greenham Park and
2. Request the General Manager to expedite stakeholder discussions with the Balranald Football and Netball Club to allow the installation to proceed before the first game.

**CARRIED**

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**7 COMMITTEE REPORTS****7.1 GROWING BUSINESS INDUSTRY & TOURISM ADVISORY COMMITTEE MEETING  
HELD ON WEDNESDAY 19 FEBRUARY 2025**

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**RESOLUTION 2025/42**

Moved: Cr Tracy O'Halloran  
Seconded: Cr Iain Lindsay-Field

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**That Council**

1. **Note the Minutes of the Growing Business Industry & Tourism Advisory Committee (GBITAC) meeting held on Wednesday 19 February 2025.**
2. **Continue to investigate expanding the Balranald airfield with the committee providing advice on facilitating aircraft refuelling.**
3. **Seek grant funding to develop a "Reflect" Reconciliation Action Plan (RAP) for the Balranald Shire.**

**CARRIED**

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**8 NOTICE OF MOTION****8.1 NOTICE OF MOTION - JOINING THE LGNSW FEDERAL ELECTION CAMPAIGN**

I, Councillor Louie Zaffina, give notice that at the next Ordinary Meeting of Council to be held on 18 March 2025, I intend to move the following motion:

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**RESOLUTION 2025/43**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

**That Council:**

- 1. Supports the national federal election funding priorities identified by the Australian Local Government Association (ALGA) and**
- 2. Supports and participates in the Put Our Communities First federal election campaign and**
- 3. Writes to the local federal member of Parliament, The Hon. Sussan Ley MP, all other known election candidates for the Farrer federal electorate and the President of the Australian Local Government Association expressing support for ALGA's federal election funding priorities**

**CARRIED**

**8.2 NOTICE OF MOTION - EXTENSION OF INTERIM GENERAL MANAGER'S CONTRACT**

I, Councillor Louie Zaffina, give notice that at the next Ordinary Meeting of Council to be held on 18 March 2025, I intend to move the following motion:

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**RESOLUTION 2025/44**

Moved: Cr Alison Linnett

Seconded: Cr Phillip Pippin

**That Council extend the Interim General Manager's contract to 17 December 2025, or the commencement of the permanent General Manager, whichever is the sooner, with such conditions included in resolution 2024/278 from Council's 17 December 2024.**

**CARRIED**

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**8.3 NOTICE OF MOTION - PURCHASE OF LAPTOPS FOR COUNCILLORS**

I, Councillor German Ugarte, give notice that at the next Ordinary Meeting of Council to be held on 18 March 2025, I intend to move the following motion:

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**RESOLUTION 2025/45**

Moved: Cr German Ugarte  
Seconded: Cr Iain Lindsay-Field

**That from the beginning of the new financial year all council business papers are only distributed in digital format subject to the acquisition of proper computers with screen touch/writing and internet capabilities.**

**AMENDMENT**

Moved: Cr Tracy O'Halloran  
Seconded: Cr Phillip Pippin

**That from the beginning of the new financial year council business papers be distributed in digital format to councillors who would prefer digital subject to the acquisition of proper computers with screen touch/writing and internet capabilities.**

**Upon being put to the Meeting, the amendment became the Motion and was CARRIED**

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**9 NOTICE OF RESCISSION**

Nil

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 GENERAL MANAGER'S REPORTS****10.1 MATTERS TO BE DEALT WITH BY EXCEPTION****OFFICER RECOMMENDATION**

That Council;

1. deal with all items listed in the agenda separately other than the following items which are moved by exception:
  - a. Item 11.1 Integrated Planning and Reporting (IP & R) 2025/2026 Draft Delivery Program.
  - b. Item 11.2 Integrated Planning and Reporting (IP & R) 2025/2026 Draft Operational Plan.
  - c. Item 11.3 Integrated Planning and Reporting (IP & R) Resourcing Strategy.
  - d. Item 11.5 Monthly Investments Report.
  - e. Item 11.6 Outstanding Rates and Usage Charges as at 28 February 2025.
  - f. Item 11.7 Outstanding Debtors as at 28 February 2025.
  - g. Item 11.8 Grant Funded Projects Status Update.
  - h. Item 11.9 Infrastructure Update for February 2025.
  - i. Item 11.10 Activities Undertaken within the Planning Department.
  - j. Item 11.11 Circulars from the Office of Local Government.
  - k. Item 11.12 Meetings attended by the Mayor, the Interim General Manager and Directors.
  - l. Item 11.13 Outstanding Actions as at Tuesday 11 march 2023.
2. Adopt the Officer's recommendations in the reports listed above.

Lapsed for want of a mover

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**10.2 UPGRADE OF THE BALRANALD EV CHARGING STATION****RESOLUTION 2025/46**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Alison Linnett

**That Council;**

- 1. Endorse in principle the upgrade of the Balranald EV Charging Station, subject to satisfactory design changes that results in no net loss of car and RV parking, and**
- 2. Authorise the General Manager to finalise the necessary agreements following appropriate notification to the community.**

**CARRIED**

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**10.3 GRANT APPLICATION FOR AGED CARE STAFF ACCOMMODATION****RESOLUTION 2025/47**

Moved: Cr Tracy O'Halloran

Seconded: Cr Alison Linnett

**That Council authorise the General Manager to lodge an application for 100% funding for accommodation for aged care staff.**

**CARRIED**

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**10.4 REVIEW OF COUNCIL POLICIES****RESOLUTION 2025/48**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council approve the policies listed in the report to be publicly exhibited for a period of 28 days in order to seek public comment and for any significant public submissions to be reported back to the May 2025 Ordinary Council meeting, otherwise the policies will be deemed to be adopted immediately by Council following the exhibition period.**

**CARRIED**

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**10.5 TRONOX MINING AUSTRALIA LTD - CONTRIBUTION TO HATFIELD ROAD WIDENING BALRANALD IVANHOE ROAD (MR67)****RESOLUTION 2025/49**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Tracy O'Halloran

**That Council support the Officer recommendation for Council to enter into an agreement with TRONOX for:**

1. Replacement of 6 cattle grids on the MR67, specifically at chainages 6.4km 15.341km, 19.266km, 30.828km, 37.820km, and 55km from the MR67-Haulroad intersection (Grids Works) cost to be borne by TRONOX;
2. MR67 change from approved A Double Road Trains to use of AB Triples subject to NHVR permit approval, this will come with a speed restriction of 80km/hr;
3. Where a contribution of \$692,000 inclusive of GST is made by TRONOX to Council toward Road widening materials for approved Hatfield Shoulder widening works (outside of the existing Road Maintenance agreement SSD 5012) (See attached proposed Draft Agreement) and
4. Any proven damage along approved route by TRONOX related AB Triple activity shall be fiscally borne by TRONOX Mining Australia Ltd for the life of the Atlas-Campaspe Mineral Sands Project Operations.

**CARRIED**

**10.6 PROPOSED TERMINATION OF RFT CONTRACT NUMBER 19/20-08 FINALISATION PAYMENT MICROFLOC PTY LTD****RESOLUTION 2025/50**

Moved: Cr Iain Lindsay-Field

Seconded: Cr German Ugarte

**That Council defer this report pending further investigation.**

**CARRIED**

**10.7 NOMINATIONS FOR THE WESTERN JOINT REGIONAL PLANNING PANEL****RESOLUTION 2025/51**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

**That Council:**

1. Nominate the Mayor, Deputy Mayor, General Manager and Director Infrastructure & Planning Services as delegates to participate in the Western Regional Planning Panel; and
2. Notify these nominations to the Planning Panels Secretariat.

**CARRIED**

**10.8 DRAFT EUSTON COURTHOUSE CONSERVATION MANAGEMENT PLAN****RESOLUTION 2025/52**

Moved: Cr Alison Linnett

Seconded: Deputy Mayor Dwaine Scott

**That Council:**

1. Places the draft Conservation Management Plan for the Euston Courthouse on public exhibition for a period of 28 days; and
2. The Euston-Robinvale Historical Society Inc be sent a copy of the draft Conservation Management Plan for comment within the 28-day public exhibition period in addition to consultation already undertaken; and
3. Receive a further report following conclusion of public exhibition to consider any submissions.

**CARRIED**

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**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER'S REPORTS****11.1 INTEGRATED PLANNING AND REPORTING (IP & R) - 2025-2029 DRAFT DELIVERY PROGRAM****RESOLUTION 2025/53**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Phillip Pippin

**That Council notes the report.**

**CARRIED**

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**11.2 INTEGRATED PLANNING AND REPORTING (IP & R) - 2025/2026 DRAFT OPERATIONAL PLAN****RESOLUTION 2025/54**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council notes the report.**

**CARRIED**

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**11.3 INTEGRATED PLANNING AND REPORTING (IP & R) - RESOURCING STRATEGY****RESOLUTION 2025/55**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council notes the report.****CARRIED****11.4 REPORT ON FINANCIAL INFORMATION AS AT 28 FEBRUARY 2025****RESOLUTION 2025/56**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Alison Linnett

**That Council:**

1. notes the financial information contained in this report for the period ending, 28 February 2025; and
2. in future include a financial report on the Balranald Swimming Pool.

**CARRIED****11.5 MONTHLY INVESTMENTS REPORT****RESOLUTION 2025/57**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council notes the information provided in this report.****CARRIED****11.6 OUTSTANDING RATES AND USAGE CHARGES AS AT 28 FEBRUARY 2025****RESOLUTION 2025/58**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council notes the information contained within this report.****CARRIED**

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**11.7 OUTSTANDING DEBTORS AS AT 28 FEBRUARY 2025 CARRIED****RESOLUTION 2025/59**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

**That Council notes the report.****CARRIED****11.8 GRANT FUNDED PROJECTS STATUS UPDATE****RESOLUTION 2025/60**

Moved: Cr Alison Linnett

Seconded: Cr Iain Lindsay-Field

**That Council**

1. **notes the report and**
2. **organise official opening ceremonies for both the Euston Oval-Multi-Court Upgrade and Shade Shelter and the Balranald Lions Park..**

**CARRIED****11.9 INFRASTRUCTURE UPDATE FOR FEBRUARY 2025****RESOLUTION 2025/61**

Moved: Cr Tracy O'Halloran

Seconded: Cr Phillip Pippin

**That Council notes the report.****CARRIED****11.10 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT****RESOLUTION 2025/62**

Moved: Cr Leigh Byron

Seconded: Cr Iain Lindsay-Field

**That Council notes the report.****CARRIED**

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**11.11 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT****RESOLUTION 2025/63**

Moved: Cr Tracy O'Halloran

Seconded: Cr Alison Linnett

**That Council notes the report.****CARRIED****11.12 MEETINGS ATTENDED BY THE MAYOR, THE INTERIM GENERAL MANAGER AND DIRECTORS****RESOLUTION 2025/64**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council notes the information.****CARRIED****11.13 OUTSTANDING ACTIONS AS AT TUESDAY 11 MARCH 2025****RESOLUTION 2025/65**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

**That Council notes the report.****CARRIED****12 QUESTIONS ON NOTICE**

Nil

**13 CONFIDENTIAL MATTERS**

Nil

**The Meeting closed at 5.55pm.****The minutes of this meeting were confirmed at the Council Meeting held on 15 April 2025.****CHAIRPERSON**