



AGENDA

Ordinary Council Meeting Tuesday, 15 April 2025

Date: Tuesday, 15 April 2025

Time: 5pm

Location: Council Chambers, Market Street Balranald

**Peter Bascomb
Interim General Manager**

BALRANALD SHIRE COUNCIL

AGENDA

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OUR VISION

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

OUR MISSION

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

OUR VALUES

Honesty:	We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
Respect:	We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
Enjoyment:	We will create a pleasant and enjoyable working environment with satisfying jobs.
Teamwork:	We will cooperate and support each other to achieve common goals.
Openness:	We will collaborate openly and provide opportunities to communicate and network regularly with each other.
Leadership:	We will provide a clear strategy and direction and support all to achieve organisational and community goals.
Customer Focus:	We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:
Tuesday, 15 April 2025 at 5pm

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1 OPENING OF MEETING

Chapter 3. Principles for Local Government

8 Object of principles

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

8A Guiding principles for councils

- (1) Exercise of functions generally.

The following general principles apply to the exercise of functions by councils--

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
 - (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
 - (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
 - (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
 - (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
 - (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
 - (g) Councils should work with others to secure appropriate services for local community needs.
 - (h) Councils should act fairly, ethically and without bias in the interests of the local community.
 - (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.
- (2) Decision-making The following principles apply to decision-making by councils (subject to any other applicable law)--
- (a) Councils should recognise diverse local community needs and interests.
 - (b) Councils should consider social justice principles.
 - (c) Councils should consider the long term and cumulative effects of actions on future generations.
 - (d) Councils should consider the principles of ecologically sustainable development.
 - (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (3) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Principles of sound financial management*8B Principles of sound financial management*

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following--
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services.

Integrated planning and reporting principles that apply to councils*8C Integrated planning and reporting principles that apply to councils*

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.

2 PRAYER & ACKNOWLEDGEMENT OF COUNTRY**Prayer**

ALMIGHTY AND ETERNAL GOD, GIVE US THE GRACE TO FAITHFULLY FULFIL THE DUTIES OF OUR OFFICE.

SHED THE LIGHT OF YOUR WISDOM AND COUNSEL UPON US SO THAT, STRENGTHENED BY THESE GIFTS, WE WILL, IN THE ADMINISTRATION OF THE AFFAIRS OF THE COUNCIL, ALWAYS DO WHAT IS RIGHT AND JUST.

WE ASK THAT OUR DELIBERATIONS WILL BE BOTH FRUITFUL AND WISE.

AMEN

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

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**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 18 MARCH 2025**

**File Number: D25.106080**

**Reporting Officer: Carol Holmes, Senior Executive Assistant**

**Responsible Officer: Peter Bascomb, Interim General Manager**

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**OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting held on Tuesday, 18 March 2025 be received and noted.**

**REPORT**

Council held its Ordinary Council Meeting on Tuesday 18 March 2025. The Minutes of that meeting are now attached for the review and approval of Council as being a true and correct copy of that meeting.

**ATTACHMENTS**

- 1. Minutes of the Ordinary Council Meeting held on Tuesday, 18 March 2025**



- 5 DISCLOSURE OF INTEREST**
- 6 MAYORAL/COUNCILLOR REPORT**

**7 COMMITTEE REPORTS****7.1 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON TUESDAY 3 DECEMBER 2024 AND WEDNESDAY 5 FEBRUARY 2025**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106502</b>                                                                              |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                  |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

**COMMITTEE RECOMMENDATION****That Council**

- i. Note the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee meeting held on Tuesday 3 December 2024 and Wednesday 5 February 2025; and**
- ii. Approve the installation of Condom vending machines funded and restocked by MaariMa in the Discovery Café public toilets and Greenham Park public toilets;**

**PURPOSE OF REPORT**

To provide Council with an update on the Strengthening Community Access Inclusion & Wellbeing Advisory Committee (**SCAIWAC**) Meeting.

**REPORT**

The SCAIWAC held two meeting since the last report.

The meeting being held on Tuesday 3 December 2024 in the Council Chambers, with this meeting having one additional recommendation made by the committee to Council in addition to the minutes being received and noted by Council from this meeting.

The meeting held on Wednesday 5 February 2025 was also held in the Council Chambers, and there were no additional recommendations made by the committee to Council.

**ATTACHMENTS**

- 1. Minutes - SCAIWAC - 3 December 2024**
- 2. Minutes - SCAIWAC - 5 February 2025**

**8 NOTICE OF MOTION****8.1 NOTICE OF MOTION - BALRANALD EARLY LEARNING CENTRE FINANCIAL ASSISTANCE**

**Record Number: D25.106745**

I, Councillor Louie Zaffina, give notice that at the next Ordinary Meeting of Council to be held on 15 April 2025, I intend to move the following motion:

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**MOTION**

That Council donate \$2500 to the Balranald Early Learning Centre towards their electricity account.

**RATIONALE**

Balranald Early Learning Centre (**BELC**) operates from a Council owned building at 132 Harben Street, Balranald and due to a significant loss of government funding, they are currently experiencing a period of financial hardship.

The only source of income is through the parental fee and fundraising. Operational expenses such as wages, telephone, electricity, insurances and cleaning continue to rise and despite the efforts to manage the centre, they are struggling.

The BELC have written to Council requesting a sponsorship or donation to the value of \$2500 to help cover the cost of electricity for one year.

As you know there was \$150,000 from the Iluka Voluntary Planning Agreement (**VPA**) for which \$105,000 has been allocated towards the doctor and \$20,000 to Mildura Health. The \$2500 could also come from the VPA.

I commend this Notice of Motion to Council.

**ATTACHMENTS**

**Nil**

**8.2 NOTICE OF MOTION - CHANGE OF TIME AND DATE FOR COUNCIL WORKSHOP ON 30 APRIL 2025**

**Record Number: D25.106219**

I, Councillor Alison Linnett, give notice that at the next Ordinary Meeting of Council to be held on 15 April 2025, I intend to move the following motion:

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**MOTION**

**That the date and time for the workshop scheduled for 30 April 2025 be changed to Tuesday 29 April and commence at 3.30pm.**

**RATIONALE**

As Councillors have work to do and a 9am meeting takes too much time from the day with travel etc.

**GENERAL MANAGER'S COMMENT**

**ATTACHMENTS**

**Nil**

**9 NOTICE OF RESCISSION**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 GENERAL MANAGER'S REPORTS****10.1 INTEGRATED PLANNING & REPORTING (IP&R) - COMMUNITY STRATEGIC PLAN (CSP) 2035**

|                                    |                                                                                                                                        |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106340</b>                                                                                                                      |
| <b>Author(s):</b>                  | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b><br><b>Carol Holmes, Senior Executive Assistant</b>      |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b> |

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**PURPOSE OF REPORT**

The purpose of this report is to endorse the Draft Balranald Shire Council Community Strategic Plan 2035 (CSP) as placed on public exhibition at the February 2025 Council Meeting.

**OFFICER RECOMMENDATION**

**That Council endorse the draft Balranald Shire Community Strategic Plan 2035 (CSP).**

**REPORT**

The CSP is an integral part of Councils Integrated Planning and Reporting (IP&R) framework and is the communities vision for the next ten (10) years in regard to where they want to see Balranald Shire in the future. Through the IP&R process Council in conjunction with other agencies has a major role to play in the implementation of the CSP.

The draft CSP 2035 was presented to Council at a workshop on Thursday 13 February 2025 which was facilitated by Ms Rachael Williams who has been instrumental in the development of the CSP. A series of community consultation sessions were conducted in the shire in November 2024 to inform the development of the CSP.

The draft Balranald Shire Community Strategic Plan 2035 (CSP) was then submitted to Council at the Ordinary Council meeting held on 18 February 2025 for approval to place the plan on public exhibition for comment prior to it being submitted to the April 2025 Council meeting for formal endorsement.

The draft CSP was extensively advertised with only one submission received as detailed below with the CSP amended accordingly;

*Pillar 3 – Our Economy – 3.2*

- *The importance of the agriculture and horticulture industries is protected.*

*Amended as follows;*

- *The importance of the agriculture, horticulture, pastoral, livestock and aquaculture industries is protected.*

The development of the Delivery Program 2025-2029 and the 2025/2026 Operational Plan will see the strategic objectives of the CSP implemented in a planned and systematic manner ensuring the communities vision is being realised with the strategic objectives being achieved in the next ten (10) years.

The new Balranald Shire CSP 2035 will become effective from the 1 July 2025.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

*Section 402 of the Local Government Act 1993*

Integrated Planning & Reporting (IP&R) Framework

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. **Draft Community Strategic Plan 2035**

**10.2 INTEGRATED PLANNING & REPORTING (IP&R) - 2025-2029 DELIVERY PROGRAM**

|                                    |                                                                                                                                   |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.105297</b>                                                                                                                 |
| <b>Reporting Officer:</b>          | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b><br><b>Carol Holmes, Senior Executive Assistant</b> |
| <b>Responsible Officer:</b>        | <b>Peter Bascomb, Interim General Manager</b>                                                                                     |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b>                                    |

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**PURPOSE OF REPORT**

To present the draft 2025 – 2029 Delivery Program to Council to have it placed on public exhibition for a period of twenty-eight (28) days for comment.

**OFFICER RECOMMENDATION**

**That Council place the draft 2025-2029 Delivery Program (DP) on public exhibition for a period of twenty-eight (28) days for comment prior to it being submitted to the June 2025 Council meeting for formal adoption.**

**REPORT**

The draft 2025-2029 Delivery Program (DP) is being prepared in accordance with Section 404 of the *Local Government Act 1993* and the Integrated Planning and Reporting (IP&R) requirements.

The Delivery Program is a four year plan that is informed by the Community Strategic Plan. This plan is Councils commitment to the Community articulating what will be achieved in the next four (4) year period.

The Delivery Program needs to be reviewed every year to ensure it aligns with the strategic objectives of the Community Strategic Plan (CSP) as well as informing the development of the next financial years Operational Plan.

It is proposed to adopt the 2025-2029 Delivery Program at the June 2025 Council Meeting.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Section 404 states:

**404 Delivery program**

(1) A council must have a program (called its **delivery program**) detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy.

(2) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election.

**POLICY IMPLICATION**

Nil



**RISK RATING**

Low

**ATTACHMENTS**

1. Draft Delivery Program - 2025 - 2029

**10.3 INTEGRATED PLANNING & REPORTING (IP&R) - 2025-2026 OPERATIONAL PLAN**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.104052</b>                                                                              |
| <b>Author(s):</b>                  | <b>Edna Mendes, Finance Consultant</b>                                                         |
| <b>Approver:</b>                   | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>                 |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

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**PURPOSE OF REPORT**

To present the 2025/2026 Draft Operational Plan (**OP**), including the Revenue Policy, Fees and Charges and Draft Budget to Council to have it placed on public exhibition for a period of twenty-eight (28) days for comment.

**OFFICER RECOMMENDATION**

**That Council place the 2025/2026 Draft Operational Plan on public exhibition for a period of twenty-eight (28) days for comment prior to it being submitted to the June 2025 Council Meeting for formal adoption.**

**REPORT**

The OP is a one year plan that stipulates the detail of the Delivery Program 2025-2029 (**DP**), identifying the individual projects and activities that will be undertaken in the 2025/2026 Financial Year, in order to achieve the commitments made in the four year DP.

It should be apparent how the OP Projects, Actions and Initiatives work towards achieving the DP and in turn work towards achieving the objectives of the Community Strategic Plan (**CSP**). The actions contained in the OP are enabled by the Resourcing Strategy (**RS**).

The RS is made up of the Long-Term Financial Plan 2025-2035 (**LTFP**), the Asset Management Plans (**AMP**) and the Workforce Management Plan 2025/2029 (**WMP**).

The OP is attached to this report (**Attachment 1**).

The attachment details all of the actions for the 2025/2026 Financial Year.

The actions are broken up under the following six (6) headings which are consistent with the Community Strategic Plan (**CSP**) and Delivery Plan (**DP**):

1. Our Lifestyle;
2. Our Community;
3. Our Economy;
4. Our Infrastructure;
5. Our Environment; and
6. Our Council.

There are thirty eight (38) actions identified under Our Lifestyle, thirteen (13) under Our Community, twenty four (24) under Our Economy, thirteen (13) under Our Infrastructure, fourteen (14) under Our Environment and twenty seven (27) under Our Council.

That equates to one hundred and twenty nine (129) actions for the 2025/2026 Financial Year.

This report is linked to the following reports that are also included in this Ordinary Council Meeting:

1. Draft Revenue Policy for the 2025/2026 Financial Year.
2. Draft Budget for the 2025/2026 Financial Year; and
3. Draft Fees and Charges for the 2025/2026 Financial Year

### **FINANCIAL IMPLICATIONS**

Nil.

### **LEGISLATIVE IMPLICATIONS**

#### **405 Operational Plan**

*A council must have a plan (called its **operational plan**) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.*

### **POLICY IMPLICATIONS**

Operational Plan 2025-2026.

Delivery Program 2025-2029.

Community Strategic Plan 2025-2035

### **RISK RATING**

Nil.

### **STAKEHOLDER CONSULTATION**

The OP for the 2025/2026 Financial Year will be on public exhibition for twenty-eight (28) days, from Wednesday 16 April 2025 until 14 May 2025 in order to receive public submissions on the OP.

### **OPTIONS**

Nil.

### **CONCLUSION**

The OP is the key annual plan that identifies what actions the Council will undertake during the 2025/2026 Financial Year to achieve Council's strategic objectives. The OP is required to be exhibited for a minimum period of twenty-eight (28) days, in order to seek public submissions on

the OP for the 2025/2026 Financial Year prior to the plan being submitted to the June 2025 Council meeting for formal adoption.

**ATTACHMENTS**

- 1. Draft Operational Plan - 2025/2026**

**10.4 INTEGRATED PLANNING & REPORTING - 2025-2035 RESOURCING STRATEGY**

|                                    |                                                                                                                                   |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106345</b>                                                                                                                 |
| <b>Author(s):</b>                  | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b><br><b>Carol Holmes, Senior Executive Assistant</b> |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                     |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b>                                    |

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**PURPOSE OF REPORT**

To present the draft Resourcing Strategy to Council to have it placed on public exhibition for a period of twenty-eight (28) days for comment.

**OFFICER RECOMMENDATION**

**That Council place the draft Resourcing Strategy on public exhibition for a period of twenty-eight (28) days for comment prior to it being submitted to the June 2025 Council meeting for formal adoption.**

**REPORT**

As part of the Integrated Planning and Reporting (IP&R) process the Balranald Shire Resourcing Strategy has been developed.

The Resourcing Strategy 2025/2035 must be placed on public exhibition for a period of twenty-eight days for community feedback. The draft will be updated based on that feedback and submitted to the June 2025 Council meeting for adoption.

The Draft Resourcing Strategy for 2025/2035 is comprised of:

- Overarching Asset Management Plan 2017
- 2025/2029 Workforce Management Plan
- 2025/2035 Long Term Financial Management Plan

The resourcing strategy should include asset management plans for each of Council's asset classes. However, these are still under development, together with an overarching strategy and policy. Council is currently operating with the Overarching Asset Management Plan 2017 which spans a decade to 2026/2027.

Resources are currently being directed to undertake asset condition assessment works which will inform the development of the Overarching Asset Management Plan 2026 which will also span a decade and give direction regarding the strategic development of Councils Asset Management Plans.

Once the complete suite of asset management strategies and plans is finalised these will be presented to Council for consideration before being subject to community consultation.

Councils Workforce Plan will assist in creating an efficient and effective workforce identifying the Human Resources required to achieve Councils strategic objectives as well as assisting Council to be an 'employer of choice' in the region.

Councils 2025-2035 Long Term Financial Plan gives Council strategic direction in regard to its financial resources for the next ten years. The plan illustrates Council's Operational and Capital expenditure and identifies where the revenue will be sourced to fund the required expenditure.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

*Local Government Act, 1993*

Integrated Planning & Reporting (IP&R) Framework

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. **Balranald Overarching Asset Management Plan - 2017**
2. **2025/2029 Draft Workforce Plan**
3. **2025/2035 Draft Long Term Financial Plan**

**10.5 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) CONFERENCE**

**File Number:** D25.106228  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

To advise Council of the upcoming Australian Local Government Women's Association (ALGWA) Conference.

**OFFICER RECOMMENDATION**

**That Council approve Cr Linnett's and Cr O'Halloran's attendance at the ALGWA Conference being held in Griffith at a date to be confirmed.**

**REPORT**

The conference was scheduled for Thursday 1 May through to Saturday 3 May, as this clashes with the Federal Election, Griffith City Council and ALGWA Executive Committee have postponed the conference to a date yet to be confirmed.

The conference theme, "Taste the Inspiration," is designed to motivate and empower our delegates, encouraging them to embrace new ideas and approaches to their roles as councillors. This conference offers a unique opportunity for new and returning councillors to reset and develop new ideas and perspectives. By fostering creativity, delegates will be motivated to think outside the box and develop innovative solutions to the challenges faced by local government.

This highly anticipated event will bring together leaders, councillors, and professionals from across New South Wales, highlighting Griffith on the state's map as a hub for leadership, innovation, and community engagement.

As the peak body dedicated to empowering women in local government, ALGWA plays a crucial role in fostering dynamic leadership and ensuring women remain informed, connected, and inspired. The conference will feature key speakers and essential topics, sparking important discussions on regional issues and furthering the organisation's commitment to supporting women's participation in local democracy.

**FINANCIAL IMPLICATION**

\$2,200.00 registration (early bird) plus travel and accommodation costs.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Payments of Expenses and Provision of Facilities for Mayor and Councillors

**RISK RATING**

Low

**ATTACHMENTS**

Nil



**10.6 ILUKA COMMUNITY BUILDING PARTNERSHIPS AND EDUCATION SCHOLARSHIPS COMMITTEE TERMS OF REFERENCE**

**File Number:** D25.106628  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

**PURPOSE OF REPORT**

To provide Council with a Community Building Partnerships and Education Scholarships Committee Terms of Reference (TOR) provided by Iluka

**OFFICER RECOMMENDATION****That Council**

- 1. Accept the Terms of Reference for the Committee, as amended and**
- 2. Nominate Cr \_\_\_\_\_ and Cr \_\_\_\_\_ as Council's representatives on the Committee.**

**REPORT**

Iluka Resources Limited (Iluka) has approval to develop a mineral sands mine in south-western New South Wales, known as the Balranald Critical Minerals Development.

The development is located approximately 12km northwest of Balranald and will develop rutile and zircon rich critical minerals deposits and rare earth minerals using an Australian-first technology.

The purpose of this committee is to facilitate the distribution of funding from the Community Fund and the Scholarship Fund in accordance with the VPA in place with Balranald Shire Council, Iluka has agreed to contribute:

- \$150,000 annually for each year of construction and operations (up to 10 years) to provide funding for the benefit of the local community; and
- \$5,400 annually for each year of operations (up to 8 years) to provide funding to local residents for education and training.

Each of which will be administered through the Community Partnerships and Education Scholarships Committee.

The purpose of the Committee is to facilitate the distribution of funding from the Community Fund and the Scholarship Fund in accordance with the VPA.

The Community Partnerships and Education Scholarships Committee Terms of Reference (attachment 1) has been developed for the Committee, which will consist of two Iluka representatives, two Balranald Shire Council representatives (Councillor or staff member) and two community representatives.

Council made some comments on the original draft to which Iluka responded. These comments are responses are included in the attachment.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. **Balranald Community Building Partnership Committee Terms of Referencer**

**10.7 REVIEW OF COUNCIL POLICIES**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106249</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>                                                       |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To seek endorsement from Council to publicly exhibit the various draft policies detailed in the report below and to invite the public to make submissions on the draft policies.

**OFFICER RECOMMENDATION**

**That Council approve the policies listed in the report to be publicly exhibited for a period of 28 days in order to seek public comment and for any significant public submissions to be reported back to the June 2025 Ordinary Council meeting, otherwise the policies will be deemed to be adopted immediately by Council following the exhibition period.**

**REPORT**

Under Part 3 of the Local Government Act, 1993, Section 165(4), local policies are automatically revoked 12 months after an election which effectively means that all such policies need to be reviewed and re-adopted by September 2025.

Council has many other internal policies for the direction and assistance of staff: it is considered good practice that these policies also be reviewed by the new council, but do not require public exhibition.

To achieve a review of all policies by the due date, it is proposed to nominate a bracket of policies each month for consideration by Councillors and to obtain approval to place the policies on public exhibition. If there are any comments received the policies will be resubmitted to Council whereby Council if the comments are not substantial may decide to adopt the policies without further public exhibition. If there are no comments received the policies will be deemed to be adopted on the date immediately following the exhibition period.

It is proposed to review the following policies;

Council Staff Loss of Licence Policy

Financial Hardship Policy

Gifts & Benefits Policy

Theatre Royal Fees Policy

Drugs and Alcohol Policy

Street Raffles Policy

Sport Safety Guidelines Policy

Loan Policy and Procedure

Annual Leave Policy

Debt Recovery Policy

Copies of these policies are available on Councils website. Councillors and the public are invited to submit written comments on any or all of these policies, to assist with the review process.

### **FINANCIAL IMPLICATION**

Nil

### **LEGISLATIVE IMPLICATION**

Section 165(4) *Local Government Act, 1993* states as follows:

*A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.*

### **POLICY IMPLICATION**

As per each policy.

While the legislation dictates that policies will lapse if not reviewed within twelve months of a general election, some of the policies subject to this review may be subject to further revision as internal systems and processes evolve.

### **RISK RATING**

Low

### **ATTACHMENTS**

1. **Council Staff Loss of Licence Policy**
2. **Financial Hardship Policy**
3. **Gifts & Benefits Policy**
4. **Theatre Royal Fees Policy**
5. **Drugs & Alcohol Policy**
6. **street raffle policy**
7. **Sports Safety Guidelines Policy**
8. **Loan Policy**
9. **Annual Leave Policy**
10. **Debt Recovery Policy**

**10.8 COUNCIL COMMITTEES REVIEW**

|                                    |                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106525</b>                                                                              |
| <b>Author(s):</b>                  | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>                 |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                  |
| <b>Operational Plan Objective:</b> | <b>Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.</b> |

**PURPOSE OF REPORT**

To discuss the structure and membership of Council Committees

**OFFICER RECOMMENDATION**

**That Council:**

- i. Establish the following committees**
  - a. Australia Day Advisory Committee (ADAC)**
  - b. Euston Progressive Advisory Committee (EPAC)**
  - c. Balranald Wellbeing & Health Advisory Committee (BWHAC)**
  - d. Balranald Economic Development & Tourism Advisory Committee (BEDTAC)**
  
- ii. Establish the following statutory committees**
  - a. Audit Risk & Improvement Committee (ARIC)**
  - b. Local Traffic Committee**
  - c. Flood Mitigation Committees**
  - d. Local Emergency Management Committee (LEMC)**
  
- iii. Develop Terms of Reference for each of the committees to be ratified by Council**
  
- iv. Then call for Expressions of Interest (EOI) for community members to become members of one or more of the committees.**

**REPORT**

At the Council Meeting held on 11 October 2024 Council resolved to review the structure and memberships of its committees.

The Local Government Act 1993 (“the Act”) provides that Council may establish committees to inform its strategy-setting and decision-making processes and provide a mechanism for community involvement in the provision of Council facilities, services and events. Committees operated by Council can broadly be grouped into four (4) categories, which are summarised in the table, below.

| Committee          | Summary of Committees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council</b>     | Established under Clause 20.2 of the Model Code of Meeting Practice, comprising the Mayor and Councillors, for a specific purpose. Such committees are comprised entirely of Councillors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Statutory</b>   | Established under separate legislation to achieve compliance with Council's legislative obligations under an Act of Parliament (eg: Audit, Risk and Improvement Committee; Local Traffic Committee). Such committees may comprise Councillors, as well as community representatives and other stakeholders, depending on the applicable legislation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Advisory</b>    | <p>Established by a Council resolution to provide specialist advice to Council with respect to opportunities and challenges pertaining to a certain issue or oversee the implementation of a strategy or major plan of Council. Such committees may include community representatives, Councillors and/or members of Council staff.</p> <p>Advisory committees cannot be granted delegated authority and therefore serve to provide recommendations and advice to Council as they do not have the power to make a final determination on a matter referred to them.</p> <p>Advisory Committees are a structured way for individuals to share their opinions and perspectives, study issues and develop recommendations in a focussed small group structure. They allow the opportunity to utilise local skills, knowledge and experience to provide advice on proposed and potential development and the implementation of Councils strategic priorities.</p> <p>The cannot undertake any work such applying for grants, they can only advise Council on grant applications.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Section 355</b> | <p>Established under section 355 of the <i>Local Government Act 1993</i> to exercise a function of the Council (eg: management of a Council facility, service or event). Such committees may include community representatives, Councillors and/or members of Council staff.</p> <p>Section 355 Committees are representative of the local community with council members and volunteers all having individual roles and responsibilities.</p> <p>Council delegates authority to the committee to act on its behalf in exercising a function of Council. The limits of the delegation are typically set out in a committee's terms of reference (ToR) or charter.</p> <p>Legally the committee represents Council and any action the committee undertakes is an action of Council and therefore ultimately Council's responsibility. This means that the committee and its members are subject to all of Council's policies, including records management and work health and safety. If the committee administers any funds – for example, booking fees - then its financial transactions must be incorporated into Council's financial records, including GST returns.</p> <p>Members of correctly established committees are covered by Council's insurance policies. Council's insurers from time-to-time audit Council committees are properly established, particularly they are fulfilling a Council function.</p> <p>Committee members are appointed by Councillors in office with all nominations to be formally submitted in writing to Council for appointment. New members must be appointed by Council before being</p> |

|  |                                                                                                                                                                                                                                                                                                                                   |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>able to vote or take part in meetings of the committee.</p> <p>Council may dissolve a committee at any time if the committee is not complying with its legal roles and responsibilities. All assets and funds of the committee will after the payment of all expenses and liabilities be forwarded to Council if required.</p> |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

At a Council workshop held on Thursday 27 March 2025 the structure of Councils committees was reviewed with the following proposals;

- Australia Day Advisory Committee (ADAC)
- Euston Progressive Advisory Committee (EPAC)
- Strengthening Community Access, Inclusion and Wellbeing Advisory Committee (SCAIWAC)
- Balranald Economic Development & Tourism Advisory Committee (BEDT)

Statutory Committees such as Audit Risk & Improvement Committee (ARIC), Local Traffic Committee, Flood Mitigation Committees and Local Emergency Management Committee (LEMC) will be established under the applicable legislations.

Once the structure of the committees are confirmed by Council it is proposed to develop terms of reference for each committee to be ratified by Council. Expressions of Interest (EOI's) will then be called for community members to become members of one or more of the committees with the EOI's submitted to Council for endorsement.

#### **FINANCIAL IMPLICATION**

Nil

#### **LEGISLATIVE IMPLICATION**

Acts of Parliament – Legislation  
*Section 355 & 377 of the Local Government Act, 1993*

#### **POLICY IMPLICATION**

Model Code of Meeting Practice

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**10.9 PROPOSED TERMINATION OF RFT CONTRACT NUMBER 19/20-08 FINALISATION  
PAYMENT MICROFLOC PTY LTD**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.105323</b>                                                                                                   |
| <b>Author(s):</b>                  | <b>David McKinley, Director of Infrastructure and Planning Services</b>                                             |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                       |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**PURPOSE OF REPORT**

To seek Council support and endorsement to finalise RFT 19/20–08 Design Construction of the Balranald Water Treatment Plant as full and final payment final payment and settling all obligations of both parties to Contract 19/20-08.

This report was first presented to Council at its meeting of 18 March 2025 when the matter was deferred pending further information. That information has subsequently been provided to Councillors at a 28 March 2025 workshop.

**OFFICER RECOMMENDATION**

**That Council authorise a payment of \$33,000 (inclusive of GST) to Microfloc Pty Ltd (ABN 83 163 694 728) consistent with the attached Contract Finalisation and Final Payment Claim on the condition that Microfloc Pty Ltd acknowledges that it is the full and final payment and settlement of both parties' obligations under Contract 19/20-08.**

**REPORT**

At its meeting of 25 June 2024 Council considered an item concerning the termination of RFT 19/20 – 08 for the Design and Construct of the Balranald Treatment Plant which then culminated in the contract termination payment of \$53,737 (Incl. GST) being made to Microfloc Pty Ltd by Council. (see attachment 1).

However, this was not the end of the matter as Council were to find out more recently, as it has been identified that the termination payment was both termination and penalty and not final payment (see attached 2)

Considerable discussion between Council and Microfloc ensued ending in Council making offer of \$30,000 (excl GST) in full and final payment to settle the matter (attachment 3), subject to Council approval. This offer was subsequently accepted by Microfloc (attachment 4).

If Council adopts the officer recommendation and Council pays the \$33,000 to Microfloc Pty Ltd then the contract and matter are finalised without the need for potential legal action.

**FINANCIAL IMPLICATION**

This matter may be subject to a quarterly budget review.

The payment of \$33,000 will be sourced from Council's water fund.

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Council Procurement & Disposal Policy



**RISK RATING**

Moderate, however if the matter is not resolved then there maybe reputational risk to Council and the potential for the matter to escalate to formal legal action.

**ATTACHMENTS**

- 1. Council Report June 2024**
- 2. Email Commentary Microfloc Pty Ltd & Balranald Shire Council**
- 3. Termination of contract 19/20-08 Balranald Water Treatment Plant Microfloc Offer to Accept on invoice 924 02**
- 4. Contract Finalisation and Final Payment Claim and assurance**

**10.10 DA 15/2024 - PONTOON, LANDSCAPING, STABILISATION & STAIRS - 9 MURRAY TERRACE EUSTON**

|                                    |                                                                                                                         |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106399</b>                                                                                                       |
| <b>Author(s):</b>                  | <b>Nikkita Manning-Rayner, Planning Officer<br/>Ray Mitchell, Health, Environmental and Development<br/>Coordinator</b> |
| <b>Approver:</b>                   | <b>David McKinley, Director of Infrastructure and Planning<br/>Services</b>                                             |
| <b>Applicant:</b>                  | <b>Jae Yeon Kim of DACCA Architecture Pty Ltd</b>                                                                       |
| <b>Owner:</b>                      | <b>Simi Pty Ltd</b>                                                                                                     |
| <b>Proposal:</b>                   | <b>Pontoon, Landscaping, Stabilisation &amp; Stairs</b>                                                                 |
| <b>Location:</b>                   | <b>9 Murray Terrace, Euston NSW 2737</b>                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains<br/>and strengthens its natural and built environment.</b> |

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**PURPOSE OF REPORT**

To seek Council's consent under Part 4 of the *Environmental Planning & Assessment Act 1979* (**EP&A Act**) for a pontoon, landscaping, stabilisation and stairs on Lot 1 Section 18 DP 758402 & Lot 3 DP 1246017, 9 Murray Terrace Euston.

**OFFICER RECOMMENDATION**

That Council approve Development Application DA 15/2024 for a pontoon, landscaping, stabilisation and stairs on Lot 1 Section 18 DP 758402 & Lot 3 DP 1246017, 9 Murray Terrace Euston, subject to the following conditions:

**Terms of Approval**

The reasons for the imposition of conditions are:

- 1) To ensure a quality design for the development which complements the surrounding environment.
- 2) To maintain neighbourhood amenity and character.
- 3) To ensure compliance with relevant statutory requirements.
- 4) To provide adequate public health and safety measures.
- 5) To prevent the proposed development having a detrimental effect on adjoining land uses.
- 6) To minimise the impact of development on the environment.

**Conditions***Balranald Shire Council*

1. The development authorised by this consent must be carried out in accordance with the conditions of this consent and the listed approved documents except as amended in accordance with any conditions of this consent:
  - Statement Of Environmental Effects prepared by BW&A National Building Consultants, dated July 2023;
  - Architectural Plans, prepared by DACCA Architecture, dated 15/04/2024

- Assessment of Significance DA15/2024 CNR- 63300 Balranald Shire Council – Murray River – Floating pontoon and associated works – Euston Club Motel - 9 Murray Terrace Euston Lot 52 DP725342 prepared by Green Edge Environmental, dated 23/10/2024;
- IDAS-2023-10762 -Request for additional information prepared by Green Edge Environmental, dated 31/01/2024, this includes the Site Map;
- Euston Club Resort Pontoon Landscape Architectural DA Approval, prepared by Arcadia, dated April 2024;
- Tonkin Plan Set Proposed Additions for Euston Club Resort Project Number 201362 Sheets S01 and S02 Revision B, S10 Revision D and S11 Revision C

Where there is inconsistency between the Statement of Environmental Effects and supporting documentation and the conditions of approval, the conditions of approval prevail to the extent of the inconsistency.

2. No alteration to approved plans and specifications is allowed unless separately approved by Council.
3. This approval does not authorise the damage, destruction, altering, moving or other harms to any Aboriginal cultural heritage in relation to carrying out the proposal.

A separate application under Part 6 of the National Parks & Wildlife Act 1974 must be made where harm to an Aboriginal object or Aboriginal place cannot be avoided. This application must be approved by Heritage NSW prior to any harm occurring.

4. If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:
  - Not further harm the object;
  - Immediately cease all work at the particular location;
  - Secure the area so as to avoid further harm to the Aboriginal object;
  - Notify Heritage NSW as soon as practical on 131555, providing any details of the Aboriginal object and its location; and
  - Not recommence any work at the particular location unless authorised in writing by Heritage NSW.

In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and Department of Planning, Industry and Environment contacted.

5. All building work shall be carried out in accordance with the provisions of the Local Government Act 1993, the National Construction Code 2022, relevant Australian Standards and the Environmental Planning & Assessment Act 1979, regardless of any omission in the documentation submitted for approval.
6. In addition to meeting any specific performance criteria established under other conditions of this consent, the proponent shall implement all reasonable and feasible measures to prevent and/or minimise any material harm to the environment that may result from the construction and operation of the development.
7. All possible and practical steps shall be taken to prevent nuisance to the inhabitants of the surrounding area from windblown dust, debris, noise and the like during the works and operation of the development.
8. The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the *Protection of the Environment Operations Act 1997* and Regulations.
9. Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of Council.

10. In accordance with Section 34 of the Building and Construction Industry Long Service Payments Act 1986, the applicant must pay a long service levy at the prescribed rate of 0.25% of the total cost of the work to either the Long Service Payments Corporation or Council for any work costing \$250,000 or more. The Long Service Levy is payable prior to the commencement of construction works.
11. All works associated with the implementation / construction of the proposed activity (not operation of the proposal post occupation certificate), involving electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:
  - Monday to Friday: 7.00 am and 6.00 pm
  - Saturdays: 8.00 am to 1.00 pm
  - Sundays and Public Holidays: no work permitted

The following activities may be carried out in association with construction outside of these hours:

- any works that do not cause noise emissions to be audible at any nearby residences not located on the premises;
- the delivery of materials as requested by Police or other authorities for safety reasons; and
- emergency work to avoid the loss of lives, property and/or to prevent environmental harm.

Note: All noise generating activities are subject to the requirements of the Protection of the Environment Operations Act 1997. This condition of consent does not relieve the proponent including developers, contractors or their agents from the requirements under the relevant noise control legislation (POEO Act 1997).

12. The applicant is responsible to ensure that the facilities are sited on the allotments as specified in the approved site plan.
13. The applicant is responsible to ensure that any easements registered over the title to the land are complied with.
14. The applicant is responsible for the supply and maintenance of temporary toilet accommodation for use by persons working on the site.
15. All materials onsite or delivered to the site are to be contained within the site. The requirements of the *Protection of the Environment Operations Act 1997* are to be complied with when placing/stockpiling loose material or when disposing of waste products or during any other activities likely to pollute drains or watercourses.
16. All landscaping shall be installed in accordance with the approved plans prior to use of the proposal.
17. Any damage to Council's infrastructure or other services is the full responsibility of the proponent.

#### *Transport for NSW*

1. Each side of the pontoon orientated in the direction of the navigable channel must be white and have white reflective material (e.g discs) affixed.
2. Any poles placed within the waterway to support the structure must have white pole caps fitted.

Reason: To provide for safe navigation of vessels by providing visibility to passing vessels.

*NSW Department of Primary Industries – Fisheries*

1. A permit under s198-202 the *Fisheries Management Act 1994*, or a Controlled Activity Approval under the *Water Management Act 2000*, or a Crown Lands Licence is to be obtained prior to commencement of works.
2. Erosion and sediment mitigation devices are to be erected in a manner consistent with currently accepted Best Management Practice (i.e. *Managing Urban Stormwater: Soils and Construction 4th Edition Landcom, 2004*) to prevent the entry of sediment into the waterway prior to any earthworks being undertaken. These are to be maintained in good working order for the whole duration of the works and subsequently until the site has been stabilised and the risk of erosion and sediment movement from the site is minimal.
3. Fish passage is not to be obstructed between the overflow pool (#6 on the Landscape plan) and the River channel. An interval/spacing in the rock (min 1.5 metre) should be provided at the downstream end of the overflow pool. *Reason – To allow continuous opportunity for movement of aquatic species between the river and overflow pool, and to prevent fish being stranded in the overflow pool area.*
4. On completion of the works, the site is to be rehabilitated and stabilised. Surplus construction materials and temporary structures (other than silt fences and other erosion and sediment control devices) installed during the course of the works are to be removed.
5. Machinery is not to enter or work from the waterway unnecessarily.
6. Snags (tree trunks, root balls, limbs, branches or other woody debris) in the channel or on the bank of the river are not to be moved, removed or otherwise interfered with either during the construction phase or at any time subsequently, without the concurrence of Department of Primary Industries Fisheries. *Reason - "Removal of Large Woody Debris" is listed as a Key Threatening Process under the provisions of the Fisheries Management Act 1994 and there are significant penalties for harming the habitat of threatened species.*
7. Native vegetation (including trees, shrubs, reeds and grasses) on or adjacent to the riverbank is not to be cleared, modified or otherwise harmed at any time during the construction or at any time subsequently. This does not include control of noxious or other recognised weeds. *Reason – "Decline in native riparian vegetation" is listed as a Key Threatening Process under the provisions of the Fisheries Management Act 1994 and there are significant penalties for harming the habitat of threatened species.*
8. NSW Department of Primary Industries Fisheries is to be notified immediately if any fish kills occur in the vicinity of the works. In such a case all works are to cease until the issue is rectified and approval is given to proceed. *Reason – Department of Primary Industries Fisheries needs to be aware of fish kills so that it can assess the cause and mitigate further incidents in consultation with relevant authorities.*

*Department of Planning & Environment – Water**General Terms of Approval*

1. Before commencing any proposed controlled activity on waterfront land, an application must be submitted to Department of Planning and Environment – Water, and obtained, for a controlled activity approval under the *Water Management Act 2000*.
2. This General Terms of Approval (GTA) only applies to the proposed controlled activity described in the plans and associated documents found in Schedule 1, relating to Development Application DA 15/2024 provided by Council to Department of Planning and Environment – Water.
3. Any amendments or modifications to the proposed controlled activity may render the GTA invalid. If the proposed controlled activity is amended or modified, Department of Planning and Environment – Water, must be notified in writing to determine if any variations to the GTA will be required.

4. The application for a controlled activity approval must include the following plan(s):
  - Detailed civil construction plans
  - Erosion and sediment control plans
  - Vegetation management plan
  - Riparian offset plan
  - Itemised VMP Costings
5. The plan(s) must be prepared in accordance with Department of Planning and Environment – Water’s guidelines located on the website <https://www.dpie.nsw.gov.au/water/licensing-and-trade/approvals/controlled-activity-approvals/what/guidelines> .
6. A security deposit must be provided, if required by Department of Planning and Environment – Water.
7. The deposit must be:
  - A bank guarantee, cash deposit or equivalent, and
  - Equal to the amount required by Department of Planning and Environment – Water for that controlled activity approval.
8. Schedule 1
  - Statement of Environmental Effects, prepared by BW&A consultants, dated July 2023
  - RFI Response, prepared by GreenEdge Environmental, dated 31/01/2025
  - Architectural Plans, prepared by DACCA Architecture, dated 15/04/2024
  - Landscape Plan, prepared by Arcadia, dated April 2024

**(Division)****REPORT**

Council has received a development application from Jae Yeon Kim of DACCA Architecture for a pontoon, landscaping, stabilisation and stairs on Lot 1 Section 18 DP 758402 & Lot 3 DP 1246017, 9 Murray Terrace Euston. The proposed arrangement of the development is shown at **Attachment 1: DA 15/2024 – Site Layout Plan**.

|                      |                                                             |
|----------------------|-------------------------------------------------------------|
| Owner:               | Simi Pty Ltd                                                |
| Description of Land: | Lot 1 Section 18 DP 758402 & Lot 3 DP 1246017               |
| Zone:                | RU5 (Village) & W2 (Recreational Waterways)                 |
| Current Use:         | Commercial Accommodation (Euston Club Motel)                |
| Proposed Use:        | Commercial Accommodation & Associated Waterfront Facilities |

The proposal was submitted to Council as a development application because the proposal does not constitute exempt or complying development in accordance with the *State Environmental Planning Policy (Exempt & Complying Development Codes) 2008 (Codes SEPP)*.

The proposal is considered to be integrated development requiring referral to state government agencies in accordance with Section 4.46 of the *Environmental Planning and Assessment Act 1979*. Additionally, referral was required under Chapter 5 of the *State Environmental Planning Policy (Biodiversity & Conservation) 2021*.

A Statement of Environmental Effects has been submitted as part of the development application.

### Background

The location of the proposed project is an existing motel site in the township of Euston. The site is surrounded by a mix of developments including a club, public parkland and dwellings. The land is held in freehold and title boundaries extend to the middle thread of the river by way of presumptive title.

The application for development has been assessed in accordance with Section 4.15 of the EP&A Act and relevant local and state environmental planning instruments. The application was notified to neighbours in accordance with Council's Community Participation Plan 2019. Two (2) public submissions were received and are shown at **Attachments 9 & 10**.

### Site Analysis

There is no apparent landslip, creep or requirement for native or significant vegetation removal to facilitate the proposal. The site is not identified as bushfire prone, with the design being designed to take into consideration the flood prone nature of the area. The terrestrial area of site is largely devoid of vegetation.

Contaminating activities are not known by Council to have been carried out on the land.

Vehicular access to the allotments is currently provided off of Murray Terrace.

Adjoining allotments are Zoned RU5 (Village) and are of a range of uses including a club, public parkland and residential development in close proximity.

## DEVELOPMENT APPLICATION ASSESSMENT

Under Section 4.15 of the EPA Act 1979,

### (1) Matters for consideration—general

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

(a) the provisions of:

- (i) any environmental planning instrument, and
- (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
- (iii) any development control plan, and
- (iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
- (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),

that apply to the land to which the development application relates,

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

Planning Instruments

Planning instruments that apply to the land subject to the development application are:

- the Balranald Local Environmental Plan 2010;
- State Environmental Planning Policy (Resilience & Hazards) 2021; and
- the State Environmental Planning Policy (Biodiversity & Conservation) 2021.

There are no draft planning instruments or development control plans applying to the land.

*Balranald Local Environmental Plan 2010 (LEP)*

This type of activity is not specifically listed in the land use table for RU5 zoned land as permitted with consent or prohibited, therefore the proposal is permissible with consent as an innominate use in accordance with the Balranald Local Environmental Plan 2010. Meanwhile, the proposal is permitted with consent as a water recreation structure in the land use table for W2 zoned land of the Balranald LEP. The proposal is considered largely consistent with the objectives of the zones as shown in the table below.

| <b>Applicable Objective</b>                                                                                              | <b>Comment</b>                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| RU5                                                                                                                      |                                                                                                                                                                                            |
| To provide for a range of land uses, services and facilities that are associated with a rural village                    | The proposal aims to provide additional recreational opportunities for tourists in the township                                                                                            |
| To encourage and provide opportunities for population and local employment growth                                        | The application seeks to provide additional construction activity and to encourage longer stays in the township which supports these objectives                                            |
| To ensure development maintains and contributes to the character of the zone                                             | The landscaping shown on the layout plan is likely to enhance the aesthetics of the site contributing to the character of the area                                                         |
| To protect the amenity of residents                                                                                      | The proposed site layout, landscaping and draft conditions of consent are likely to mitigate impacts on resident amenity                                                                   |
| To ensure that development does not create unreasonable or uneconomic demands for the provision or extension of services | Council infrastructure is installed to a level that does not require extension or upgrading. The proposal is not likely to place unreasonable or uneconomic demands on this infrastructure |
| W2                                                                                                                       |                                                                                                                                                                                            |
| To protect the ecological, scenic and recreation values of recreational waterways                                        | The proposal has been redesigned to be compliant with the guidelines for riparian corridors on waterfront land and provides for improved recreational access                               |
| To allow for water-based recreation and related uses                                                                     | The proposal aims to provide additional water-based recreational opportunities for customers of the motel                                                                                  |
| To provide for sustainable fishing industries and recreational fishing                                                   | The proposal has been redesigned to be compliant with the guidelines for riparian corridors on waterfront land                                                                             |

Utility infrastructure is not likely to be unduly impacted by this proposal.

Additionally, the proposal is not likely to adversely impact on biodiversity values or impact on other sensitive land overlays under the LEP due to the urban nature of the area, design of works is in accordance with applicable guidelines and enhances bank stability.



The land subject to the proposal is identified as flood prone on the Flood Planning overlay of the LEP and the project is designed to take this into consideration.

The proposal is not located in close proximity to any items listed in the Heritage Schedule of the LEP and there are no sites or items of cultural heritage identified on the site. The unexpected finds protocol has been included in the draft conditions of consent to inform the applicant of requirements should any artefacts be discovered.

*State Environmental Planning Policy (Resilience & Hazards) 2021*

The development site has been historically used for commercial accommodation purposes. Potentially contaminating uses have not been identified as being carried out on the land historically.

Additionally, a search of Council's records does not identify other events or uses that could lead to potential site contamination. Therefore, no further investigation was required.

*State Environmental Planning Policy (Biodiversity & Conservation) 2021*

The proposed development does not include the removal of any native or significant vegetation. Therefore, there are no considerations under Chapter 2 of the State Environmental Planning Policy (Biodiversity & Conservation) 2021.

The proposed development is considered to be Bed and Bank Work under Chapter 5 of the State Environmental Planning Policy (Biodiversity & Conservation) 2021 necessitating a referral to Transport for NSW. Transport for NSW have provided a response which can be viewed at **Attachment 6** and their conditions have been incorporated into the draft conditions of consent.

*Development Control Plans*

There are no Development Control Plans that apply to the land.

*Designated Development*

The proposed development is not designated development.

Impact of Development

*Natural Environment:*

The proposal is not likely to have significant impact on the natural environment of the area. The area has no significant native vegetation on the bank or in the general area of the allotment. The proposal is not likely to impact threatened species due to the small area of the activity, use of the wider area for urban purposes and adherence to the guidelines for riparian corridors on waterfront land.

The proposal is not likely to contribute towards soil erosion, pollution or contamination of soil/water/air, due to design requirements being in accordance with appropriate guidelines, small footprint of the proposal and draft conditions of consent.

*Built Environment:*

The proposal will not adversely impact on the built environment. The surrounding area is substantially developed for urban purposes and some water recreational facilities. The proposal is not likely to significantly contribute to a significant increase in traffic volumes in the local area. Additionally, the use of the site is not likely to impede the use of the surrounding activities.

*Noise:*

The operation of the proposal is not likely to generate significant noise that is likely to impact sensitive receptors. Construction noise is likely to be the only significant matter, a draft condition has been included to mitigate this matter.

*Cumulative Impacts:*

Subject to operation in accordance with the conditions of consent, it is considered that the subject land is suitably located, capable of supporting the development as proposed and is not likely to significantly increase environmental impact.

*Social Impacts:*

There are no known items of heritage significance likely to be impacted upon in the immediate footprint of the proposal area. However, the development site is in a general location that is known for aboriginal occupation and has potential to hold cultural heritage, an unexpected finds protocol has been included in the draft conditions of consent to address this matter.

The proposal is not likely to lead to significantly increased pressure on public infrastructure.

*Economic Impacts:*

It is likely that the proposal will create demand for local goods and services during the construction of the proposal and has the potential to encourage tourists to stay for longer in the region.

*Site Suitability:*

The subject site is considered suitable for the proposed development for the following reasons:

- The proposal is permissible with consent under the LEP 2010;
- There are no known environmental hazards or constraints associated with the site which prohibits the proposed development, as detailed within this report;
- Any identified negative externalities are considered capable of being managed and appropriate conditions have been applied as has been deemed necessary.

*Public Interest:*

The proposal is not likely to have any adverse effect on the landscape or scenic quality of the locality due to landscaping bulk and scale of the proposal. The proposal will not likely adversely impact public infrastructure.

The proposal does not have significant environmental impact and has potential economic benefit in terms of construction and provision of improved recreational opportunity.

It is considered that the proposal is in the public interest.

The proposal has been notified to adjoining landowners in accordance with Council’s Community Participation Plan 2019. Two (2) submissions were received.

| Submission | Matter                                                                | Comment                                                                                                                                                                                                   |
|------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| B Cowland  | Riverbank erosion due to boat wash                                    | A fixed pontoon type structure can reduce wave action via aiding wave energy amplitude and intensity.                                                                                                     |
|            | Safety for boat users and swimmers due to pontoon distance into river | The projection of the pontoon into the river channel is minor and in keeping with other existing infrastructure in the area. See <b>Attachment 11</b> .                                                   |
|            | Visual impact                                                         | The proposal is likely to improve the aesthetics of the area due to the landscaping works. The pontoon appears to be of a bulk and scale that will permit landscaping to soften and screen visual impact. |
|            | Hazardous & offensive construction under SEPP no. 33                  | SEPP 33 has been repealed and these matters are now considered under Chapter 3 of the State Environmental Planning Policy (Resilience & Hazards) 2021.<br><br>The proposal is not considered to be a      |

|                 |                                           |                                                                                                                                                                                             |
|-----------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 |                                           | hazardous & offensive development                                                                                                                                                           |
|                 | Non-compliance with W1 zoning             | The proposal is not located within the W1 Natural Waterways zone; rather, it is located within zone W2 Recreational Waterways where water recreation structures are permitted with consent. |
|                 | Cultural heritage compliance              | There are no items listed on the Aboriginal Heritage Information System database and an unexpected finds protocol has been included in the draft conditions of consent.                     |
|                 | Excessive noise from boats and partygoers | Draft conditions of consent have been included to mitigate noise issues                                                                                                                     |
|                 | Public boat ramp at nearby location       | The proposal may assist in reducing reliance and congestion on public infrastructure being the ski/swim beach                                                                               |
| G & R<br>Wilson | Riverbank erosion due to boat wash        | A fixed pontoon type structure can reduce wave action via aiding reduction in wave energy amplitude and intensity.                                                                          |
|                 | Location near boundary                    | Council policy has no minimum setback requirement for a proposal such as this, however, the structure associated with the proposal has a side setback of approximately 3.5m.                |
|                 | Usage of proposal                         | The proposal is customers of the club and motel/cabins. No public usage is described in the Statement of Environmental Effects.                                                             |
|                 | Water quality                             | The proposal has been adjusted and conditions of consent drafted to meet the requirements of regulatory agencies to minimise environmental impacts.                                         |

### Conclusion

The application has been assessed under the provision of the *Environmental Planning and Assessment Act 1979*. The evaluation of this development has concluded that the proposed development application is compliant with the legislative requirements for this type of proposal and it is recommended that DA 15/2024 be approved subject to conditions.

### FINANCIAL IMPLICATION

Nil

### LEGISLATIVE IMPLICATION

Environmental Planning & Assessment Act 1979

Balranald Local Environmental Plan 2010

Local Government Act 1993

State Environmental Planning Policy (Resilience & Hazards) 2021

State Environmental Planning Policy (Biodiversity & Conservation) 2021

National Construction Code 2022

Water Management Act 2000

Fisheries Management Act 1994

**POLICY IMPLICATION**

Nil

**ATTACHMENTS**

1. **DA 15/2024 - Landscape & Species Information including Site Plan**
2. **DA 15/2024 - Response to Additional Information Request - Updated Plans and Response to Guidelines**
3. **DA 15/2024 - Updated Structural Plans**
4. **DA 15/2024 - Test of Significance & Mitigation Measures**
5. **DA 15/2024 - Statement of Environmental Effects**
6. **DA 15/2024 - Transport for NSW Maritime Response**
7. **DA 15/2024 - DPI Fisheries Response & GTAs**
8. **DA 15/2024 - DPE Water Response & GTAs**
9. **DA 15/2024 - NN Response - B Cowland**
10. **DA 15/2024 - NN Response - G & R Wilson**
11. **DA 15/2024 - Proposal Image Overlay**

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 WORK HEALTH & SAFETY SELF AUDIT REPORT**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.105976</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Approver:</b>                   | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>                                                       |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To advise Council of the WHS Self-Audit completed in March 2025.

**OFFICER RECOMMENDATION**

**That Council note the report.**

**REPORT**

StateCover WHS self-audit report has been generated by StateCover Mutual Limited ('StateCover') for use by Council to improve systems and processes to identify, evaluate, monitor and reduce risk.

The WHS Self-Audit assists Council to identify specific WHS areas to prioritise to reduce the number and severity of worker injuries and illnesses, which in turn can reduce claims costs and workers compensation insurance premiums.

The audit guides Council through the evaluation and monitoring of our WHS management system and management of key hazards.

The results of this year's audit are attached to this report as **(Attachment 1)** with several areas rated as poor or fair.

Specific actions required to address the identified deficiencies will be prioritised in an action plan to ensure Council's WHS measures are in place to reduce the number and severity of worker injuries and illnesses. Progress against the action plan will be reported to Council six-monthly.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Work Health and Safety Act, 2011

**POLICY IMPLICATION**

Nil

**RISK RATING**

Moderate

**ATTACHMENTS**

1. **WHS 2025 Self-Audit Report - Balranald Shire Council**

**11.2 REPORT ON FINANCIAL INFORMATION AS AT 31 MARCH 2025**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106574</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Kristy Cameron, Finance Officer</b>                                                                                               |
| <b>Approver:</b>                   | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>                                                       |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial information as at, 31 March 2025:

1. Monthly Summary of Revenue and Expenditure for the Caravan Park;
2. Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel;
3. Monthly Summary of Revenue and Expenditure for the Tourism and Economic Development Centre; and
4. Monthly Summary of Revenue and Expenditure for the Library.

**OFFICER RECOMMENDATION**

**That Council note the financial information contained in this report for the period ending, 31 March 2025.**

**REPORT**

The following is a summary on each piece of financial information as at 31 March 2025:

**Monthly Summary of Revenue and Expenditure for the Caravan Park**

For the 2024/2025 Financial Year, the Caravan Park has a revised budgeted operating revenue of \$732,000 and a revised budgeted operating expenditure of \$564,405. The budgeted operating surplus for the 2024/2025 Financial Year is \$167,595. The proposed operating surplus for the 2024/2025 Financial Year as at 31 March 2025 is \$87,300.

**Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel**

For the 2024/2025 Financial Year, the Bidgee Haven hostel has a revised budgeted operating revenue of \$2,643,000 and a revised budgeted operating expenditure of \$2,606,795. The budgeted operating surplus for the 2024/2025 Financial Year is \$36,205. The proposed operating surplus for the 2024/2025 Financial Year as at 31 March 2025 is \$36,205.

**Monthly Summary of Revenue and Expenditure for the Tourism & Economic Development**

For the 2024/2025 Financial Year, the Tourist Information Centre has a revised budgeted operating revenue of \$98,600 with a revised budgeted operating expenditure of \$556,695. The budgeted operating deficit for 2024/2025 Financial Year is **(\$458,095)**. The proposed operating deficit for the 2024/2025 Financial Year as at 31 March 2025 is **(\$457,699)**.

**Monthly Summary of Revenue and Expenditure for the Library**

For the 2024/2025 Financial Year, the Library has a revised budgeted operating revenue of \$53,600 and a revised budgeted operating expenditure of \$156,674. The budgeted operating deficit for 2024/2025 Financial Year is **(\$103,074)**. The proposed operating deficit for the 2024/2025 Financial Year as at 31 March 2025 is **(\$103,812)**



1 Monthly Summary of Revenue and Expenditure for the Caravan Park

| CARAVAN PARK 2024/25                         | Original Budget  | Actual Amendments to Budget for September QBR | Actual Amendments to the budget for December QBR | Revised Budget   | Actual YTD 31 March 2025 | Remaining Budget | Proposed Budget as at 30 June 2025 | YTD Actual % |
|----------------------------------------------|------------------|-----------------------------------------------|--------------------------------------------------|------------------|--------------------------|------------------|------------------------------------|--------------|
| <b>REVENUE</b>                               |                  |                                               |                                                  |                  |                          |                  |                                    |              |
| Fees                                         | \$600,000        | \$50,000                                      | \$70,000                                         | \$720,000        | \$554,786                | \$165,214        | \$720,000                          | 77.1%        |
| Washing Machine Charges                      | \$4,000          | \$2,000                                       | \$0                                              | \$6,000          | \$5,454                  | \$2,546          | \$8,000                            | 68.2%        |
| Merchandise Sales                            | \$6,000          | \$0                                           | \$0                                              | \$6,000          | \$1,647                  | \$4,353          | \$6,000                            | 27.5%        |
| <b>TOTAL OPERATING REVENUE</b>               | <b>\$610,000</b> | <b>\$52,000</b>                               | <b>\$70,000</b>                                  | <b>\$732,000</b> | <b>\$561,886</b>         | <b>\$172,114</b> | <b>\$734,000</b>                   | <b>76.6%</b> |
| <b>EXPENDITURE</b>                           |                  |                                               |                                                  |                  |                          |                  |                                    |              |
| Salaries                                     | \$223,000        | \$0                                           | \$0                                              | \$223,000        | \$187,393                | \$52,607         | \$240,000                          | 78.1%        |
| Advertising                                  | \$1,500          | \$0                                           | \$0                                              | \$1,500          | \$0                      | \$1,500          | \$1,500                            | 0.0%         |
| Bank Charges                                 | \$5,000          | \$0                                           | \$0                                              | \$5,000          | \$4,653                  | \$347            | \$5,000                            | 93.1%        |
| Cleaning Materials                           | \$8,000          | \$0                                           | \$0                                              | \$8,000          | \$5,011                  | \$2,989          | \$8,000                            | 62.6%        |
| Electricity - Operational                    | \$40,000         | \$10,000                                      | \$0                                              | \$50,000         | \$49,256                 | \$30,744         | \$80,000                           | 61.6%        |
| Admin Fee                                    | \$125,700        | \$0                                           | \$0                                              | \$125,700        | \$94,275                 | \$31,425         | \$125,700                          | 75.0%        |
| Rates & Charges                              | \$14,705         | \$0                                           | \$0                                              | \$14,705         | \$31,780                 | \$8,220          | \$40,000                           | 79.5%        |
| Software Support                             | \$6,500          | \$0                                           | \$0                                              | \$6,500          | \$3,120                  | \$3,380          | \$6,500                            | 48.0%        |
| Telephone                                    | \$3,000          | \$0                                           | \$0                                              | \$3,000          | \$1,880                  | \$1,120          | \$3,000                            | 62.7%        |
| R & M                                        | \$20,000         | \$0                                           | \$0                                              | \$20,000         | \$28,731                 | \$1,269          | \$30,000                           | 95.8%        |
| Membership fees                              | \$20,000         | \$0                                           | \$0                                              | \$20,000         | \$0                      | \$20,000         | \$20,000                           | 0.0%         |
| Consumables GST                              | \$25,000         | \$0                                           | \$0                                              | \$25,000         | \$17,010                 | \$7,990          | \$25,000                           | 68.0%        |
| Consumables No GST                           | \$1,000          | \$0                                           | \$1,000                                          | \$2,000          | \$1,526                  | \$474            | \$2,000                            | 76.3%        |
| Depreciation                                 | \$60,000         | \$0                                           | \$0                                              | \$60,000         | \$45,000                 | \$15,000         | \$60,000                           | 75.0%        |
| <b>TOTAL OPERATING EXPENDITURE</b>           | <b>\$553,405</b> | <b>\$10,000</b>                               | <b>\$1,000</b>                                   | <b>\$564,405</b> | <b>\$469,634</b>         | <b>\$177,066</b> | <b>\$646,700</b>                   | <b>72.6%</b> |
| <b>NET OPERATING SURPLUS / DEFICIT</b>       | <b>\$56,595</b>  | <b>\$42,000</b>                               | <b>\$69,000</b>                                  | <b>\$167,595</b> | <b>\$92,252</b>          | <b>-\$4,952</b>  | <b>\$87,300</b>                    |              |
| <b>CAPITAL</b>                               |                  |                                               |                                                  |                  |                          |                  |                                    |              |
| <b>Capital Revenue</b>                       |                  |                                               |                                                  |                  |                          |                  |                                    |              |
| Capital Grants - CRIF                        | \$0              | \$0                                           | \$0                                              | \$0              | \$17,352                 | \$0              | \$17,352                           | 0.0%         |
| Transfer from Restriction                    | \$500,000        | \$0                                           | \$0                                              | \$500,000        | \$500,000                | \$0              | \$500,000                          | 0.0%         |
| <b>Total Capital Revenue</b>                 | <b>\$500,000</b> | <b>\$0</b>                                    | <b>\$0</b>                                       | <b>\$500,000</b> | <b>\$517,352</b>         | <b>\$0</b>       | <b>\$517,352</b>                   | <b>0.0%</b>  |
| <b>Capital Expenditure</b>                   |                  |                                               |                                                  |                  |                          |                  |                                    |              |
| CRIF Grant Expenditure                       | \$0              | \$0                                           | \$0                                              | \$0              | \$17,352                 | \$0              | \$17,352                           | 0.0%         |
| Transfer to Restriction                      | \$0              | \$0                                           | \$0                                              | \$0              | \$0                      | \$0              | \$0                                | 0.0%         |
| Riverfront Upgrade                           | \$500,000        | \$0                                           | \$0                                              | \$500,000        | \$500,000                | \$0              | \$500,000                          | 0.0%         |
| <b>Total Capital Expenditure</b>             | <b>\$500,000</b> | <b>\$0</b>                                    | <b>\$0</b>                                       | <b>\$500,000</b> | <b>\$517,352</b>         | <b>\$0</b>       | <b>\$517,352</b>                   | <b>0.0%</b>  |
| <b>Net Capital Surplus/ (Deficit)</b>        | <b>\$0</b>       | <b>\$0</b>                                    | <b>\$0</b>                                       | <b>\$0</b>       | <b>\$0</b>               | <b>\$0</b>       | <b>\$0</b>                         | <b>0%</b>    |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>\$56,595</b>  | <b>\$42,000</b>                               | <b>\$69,000</b>                                  | <b>\$167,595</b> | <b>\$92,253</b>          | <b>-\$4,952</b>  | <b>\$87,300</b>                    |              |

SUMMARY

| Caravan Park 2024/25                         | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to the budget for December QBR | revised budget   | Actual YTD 31 March 2025 | Remaining Budget | Proposed Budget to 30 June 2025 |
|----------------------------------------------|-----------------|-----------------------------------------------|--------------------------------------------------|------------------|--------------------------|------------------|---------------------------------|
| Total Operating Revenue                      | \$610,000       | \$52,000                                      | \$70,000                                         | \$732,000        | \$561,886                | \$172,114        | \$734,000                       |
| Total Operating Expenditure                  | \$553,405       | \$10,000                                      | \$1,000                                          | \$564,405        | \$469,634                | \$177,066        | \$646,700                       |
| <b>Net Operating Surplus / Deficit</b>       | <b>\$56,595</b> | <b>\$42,000</b>                               | <b>\$69,000</b>                                  | <b>\$167,595</b> | <b>\$92,252</b>          | <b>-\$4,952</b>  | <b>\$87,300</b>                 |
| Total Capital Revenue                        | \$500,000       | \$0                                           | \$0                                              | \$500,000        | \$517,352                | \$0              | \$517,352                       |
| Total Capital Expenditure                    | \$500,000       | \$0                                           | \$0                                              | \$500,000        | \$517,352                | \$0              | \$517,352                       |
| <b>Net Capital Surplus / (Deficit)</b>       | <b>\$0</b>      | <b>\$0</b>                                    | <b>\$0</b>                                       | <b>\$0</b>       | <b>\$0</b>               | <b>\$0</b>       | <b>\$0</b>                      |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>\$56,595</b> | <b>\$42,000</b>                               | <b>\$69,000</b>                                  | <b>\$167,595</b> | <b>\$92,253</b>          | <b>\$4,952</b>   | <b>\$87,300</b>                 |

**2 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel**

| Bidgee Haven Hostel & Bidgee Manor Self Care Units 2024/25 Operational | Original Budget    | Actual YTD 31 March 2025 | QBR 1 (Sept 24) Adopted variations | QBR 2 (Dec 24) Adopted variations | Proposed QBR March 2025 | Remaining Budget | Revised Budget to 30 June 2025 | YTD Actual %  |
|------------------------------------------------------------------------|--------------------|--------------------------|------------------------------------|-----------------------------------|-------------------------|------------------|--------------------------------|---------------|
| <b>REVENUE - Bidgee Haven Hostel</b>                                   |                    |                          |                                    |                                   |                         |                  |                                |               |
| Resident Subsidies                                                     | \$1,500,000        | \$928,482                |                                    |                                   |                         | \$571,518        | \$1,500,000                    | 61.9%         |
| Hostel - Training Subsidy                                              | \$4,000            | \$0                      |                                    |                                   |                         | \$4,000          | \$4,000                        | 0.0%          |
| Hostel - Resident Accom Fees                                           | \$25,000           | \$23,082                 |                                    | -\$5,000                          |                         | -\$3,082         | \$20,000                       | 115.4%        |
| Hostel - Resident Care Basic Daily                                     | \$300,000          | \$153,918                |                                    | -\$70,000                         |                         | \$76,082         | \$230,000                      | 66.9%         |
| Hostel - Interest Received                                             | \$85,000           | \$63,750                 |                                    |                                   |                         | \$21,250         | \$85,000                       | 75.0%         |
| RN Supplement                                                          | \$780,000          | \$528,709                |                                    |                                   |                         | \$251,291        | \$780,000                      | 67.8%         |
| <i>Business Improvement Fund c/fwd</i>                                 |                    | <i>\$130,734</i>         |                                    |                                   |                         | <i>\$130,734</i> | <i>\$130,734</i>               |               |
|                                                                        | <b>\$2,694,000</b> | <b>\$1,697,941</b>       |                                    | <b>-\$75,000</b>                  |                         | <b>\$921,059</b> | <b>\$2,619,000</b>             |               |
| <b>REVENUE - Bidgee Manor Units</b>                                    |                    |                          |                                    |                                   |                         |                  |                                |               |
| Unit Rentals                                                           | \$24,000           | \$15,220                 |                                    |                                   |                         | \$8,780          | \$24,000                       | 63.42%        |
|                                                                        | <b>\$24,000</b>    | <b>\$15,220</b>          |                                    |                                   |                         | <b>\$8,780</b>   | <b>\$24,000</b>                |               |
| <b>TOTAL OPERATING REVENUE</b>                                         | <b>\$2,718,000</b> | <b>\$1,713,161</b>       |                                    | <b>-\$75,000</b>                  |                         | <b>\$929,839</b> | <b>\$2,643,000</b>             | <b>63.0%</b>  |
| <b>EXPENDITURE - Bidgee Haven Hostel</b>                               |                    |                          |                                    |                                   |                         |                  |                                |               |
| Salaries                                                               | \$1,770,000        | \$1,806,665              |                                    | \$350,000                         |                         | \$313,335        | \$2,120,000                    | 85.2%         |
| RAD Interest Refund                                                    | \$1,000            | \$62                     |                                    |                                   |                         | \$938            | \$1,000                        | 6.2%          |
| Medical Expenses                                                       | \$6,500            | \$4,456                  |                                    |                                   |                         | \$2,044          | \$6,500                        | 68.6%         |
| Training                                                               | \$10,000           | \$5,709                  |                                    |                                   |                         | \$4,291          | \$10,000                       | 57.1%         |
| Recruitment Expenses                                                   | \$5,000            | \$24,743                 | \$25,000                           |                                   |                         | \$5,258          | \$30,000                       | 82.5%         |
| Agency Travel Expenses                                                 | \$2,000            | \$2,002                  |                                    | \$1,000                           |                         | \$998            | \$3,000                        | 66.7%         |
| Advertising                                                            | \$1,000            | \$416                    |                                    |                                   |                         | \$584            | \$1,000                        | 41.6%         |
| Audit Fees                                                             | \$5,500            | \$5,362                  |                                    |                                   |                         | \$138            | \$5,500                        | 97.5%         |
| Electricity                                                            | \$45,000           | \$34,034                 |                                    |                                   |                         | \$10,966         | \$45,000                       | 75.6%         |
| Gas                                                                    | \$1,000            | \$559                    |                                    |                                   |                         | \$441            | \$1,000                        | 55.9%         |
| General Expenses                                                       | \$2,000            | \$2,588                  |                                    | \$1,000                           |                         | \$413            | \$3,000                        | 86.3%         |
| Laundry & Cleaning                                                     | \$20,000           | \$8,722                  |                                    |                                   |                         | \$11,278         | \$20,000                       | 43.6%         |
| Administration Fees                                                    | \$144,930          | \$96,620                 |                                    |                                   |                         | \$48,310         | \$144,930                      | 66.7%         |
| Commuter Bus & Sedan Running                                           | \$10,000           | \$6,667                  |                                    |                                   |                         | \$3,333          | \$10,000                       | 66.7%         |
| Freight                                                                | \$0                | \$555                    |                                    |                                   |                         | -\$555           | \$0                            |               |
| Printing & Stationary                                                  | \$2,000            | \$2,196                  |                                    | \$1,000                           |                         | \$804            | \$3,000                        | 73.2%         |
| IT Expenditure                                                         | \$3,000            | \$442                    |                                    |                                   |                         | \$2,558          | \$3,000                        | 14.7%         |
| Rates & Charges                                                        | \$7,365            | \$8,083                  |                                    |                                   |                         | -\$718           | \$7,365                        | 109.8%        |
| Repairs & Maintenance                                                  | \$60,000           | \$37,728                 |                                    |                                   |                         | \$22,272         | \$60,000                       | 62.9%         |
| Subscriptions & Memberships                                            | \$7,000            | \$6,223                  |                                    |                                   |                         | \$777            | \$7,000                        | 88.9%         |
| Telephone                                                              | \$3,500            | \$4,109                  |                                    |                                   |                         | -\$609           | \$3,500                        | 117.4%        |
| Chemist                                                                | \$12,000           | \$6,580                  |                                    |                                   |                         | \$5,420          | \$12,000                       | 54.8%         |
| Food                                                                   | \$60,000           | \$33,490                 |                                    |                                   |                         | \$26,510         | \$60,000                       | 55.8%         |
| Policy & Procedures                                                    | \$0                | \$15,500                 | \$15,500                           |                                   |                         | \$0              | \$15,500                       | 100.0%        |
| <i>Business Improvement Fund c/fwd</i>                                 | <i>\$0</i>         | <i>\$29,342</i>          |                                    |                                   |                         | <i>\$101,392</i> | <i>\$130,734</i>               | <i>22.4%</i>  |
|                                                                        | <b>\$2,178,795</b> | <b>\$2,113,510</b>       | <b>\$40,500</b>                    | <b>\$353,000</b>                  |                         | <b>\$560,177</b> | <b>\$2,572,295</b>             |               |
| <b>EXPENDITURE - Bidgee Manor Units</b>                                |                    |                          |                                    |                                   |                         |                  |                                |               |
| Electricity                                                            | \$3,000            | \$2,092                  |                                    |                                   |                         | \$908            | \$3,000                        | 69.73%        |
| Insurance                                                              | \$1,500            | \$0                      |                                    |                                   |                         | \$1,500          | \$1,500                        | 0.00%         |
| Rates and Charges                                                      | \$10,000           | \$6,681                  |                                    |                                   |                         | \$3,319          | \$10,000                       | 66.81%        |
| Repairs and Maintenance                                                | \$5,000            | \$16,181                 | \$7,000                            |                                   | \$8,000                 | \$3,819          | \$20,000                       | 80.91%        |
|                                                                        | <b>\$19,500</b>    | <b>\$24,954</b>          | <b>\$7,000</b>                     |                                   |                         | <b>\$9,546</b>   | <b>\$34,500</b>                |               |
| <b>TOTAL OPERATING EXPENDITURE</b>                                     | <b>\$2,198,295</b> | <b>\$2,138,464</b>       | <b>\$47,500</b>                    | <b>\$353,000</b>                  | <b>\$8,000</b>          | <b>\$569,723</b> | <b>\$2,606,795</b>             | <b>82.03%</b> |
| <b>NET OPERATING SURPLUS / DEFICIT</b>                                 | <b>\$519,705</b>   | <b>-\$425,303</b>        | <b>-\$47,500</b>                   | <b>-\$428,000</b>                 |                         | <b>\$360,116</b> | <b>\$36,205</b>                |               |

**CAPITAL**

| Bidgee Haven Hostel & Bidgee Manor Self Care Units 2024/25 Capital | Original Budget  | Actual YTD 31 March 2025 | QBR 1 (Sept 24) Adopted variations | QBR 2 (Dec 24) Adopted variations |  | Remaining Budget | Revised Budget to 30 June 2025 |
|--------------------------------------------------------------------|------------------|--------------------------|------------------------------------|-----------------------------------|--|------------------|--------------------------------|
|                                                                    |                  |                          |                                    |                                   |  |                  |                                |
| <b>REVENUE</b>                                                     |                  |                          |                                    |                                   |  |                  |                                |
| Transfer from restriction                                          | \$25,000         | \$0                      |                                    |                                   |  | \$25,000         | \$25,000                       |
|                                                                    |                  |                          |                                    |                                   |  |                  |                                |
| <b>EXPENDITURE - Bidgee Manor Units</b>                            |                  |                          |                                    |                                   |  |                  |                                |
| Market Street Security Gate Replacement                            | \$5,000          | \$0                      |                                    |                                   |  | \$5,000          | \$5,000                        |
|                                                                    |                  |                          |                                    |                                   |  |                  |                                |
| <b>EXPENDITURE - Bidgee Haven Hostel</b>                           |                  |                          |                                    |                                   |  |                  |                                |
| Furniture & Fittings                                               | \$15,000         | \$26,671                 | \$15,000                           |                                   |  | \$3,329          | \$30,000                       |
| Medical Equipment                                                  | \$5,000          | \$0                      |                                    |                                   |  | \$5,000          | \$5,000                        |
|                                                                    |                  |                          |                                    |                                   |  |                  |                                |
| Transfer to restriction                                            | \$519,705        | \$0                      | -\$47,500                          | -\$428,000                        |  | \$44,205         | \$44,205                       |
| <b>NET OPERATING SURPLUS / DEFICIT</b>                             | <b>\$544,705</b> | <b>\$26,671</b>          | <b>-\$47,500</b>                   | <b>-\$428,000</b>                 |  | <b>\$57,534</b>  | <b>\$84,205</b>                |
|                                                                    |                  |                          |                                    |                                   |  |                  |                                |

**SUMMARY**

| Bidgee Haven Hostel & Bidgee Manor Self Care Units 2024/25 | Original Budget  | Actual YTD 31 March 2025 | QBR 1 (Sept 24) Adopted variations | QBR 2 (Dec 24) Adopted variations |  | Remaining Budget | Revised Budget to 30 June 2025 |
|------------------------------------------------------------|------------------|--------------------------|------------------------------------|-----------------------------------|--|------------------|--------------------------------|
|                                                            |                  |                          |                                    |                                   |  |                  |                                |
| <b>TOTAL OPERATING REVENUE</b>                             | \$2,718,000      | \$1,713,161              |                                    | -\$75,000                         |  | \$929,839        | \$2,643,000                    |
|                                                            |                  |                          |                                    |                                   |  |                  |                                |
| <b>TOTAL OPERATING EXPENDITURE</b>                         | \$2,198,295      | \$2,138,464              | \$47,500                           | \$353,000                         |  | \$569,723        | \$2,606,795                    |
|                                                            |                  |                          |                                    |                                   |  |                  |                                |
| <b>NET OPERATING SURPLUS / DEFICIT</b>                     | <b>\$519,705</b> | <b>-\$425,303</b>        | <b>-\$47,500</b>                   | <b>-\$428,000</b>                 |  | <b>\$360,116</b> | <b>\$36,205</b>                |
|                                                            |                  |                          |                                    |                                   |  |                  |                                |

**3 Monthly Summary of Revenue and Expenditure for the Tourism and Economic Development**

| TOURISM 2024/25                             | Original Budget   | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Revised Budget    | Actual YTD 31 March 2025 | Remaining Budget  | Proposed Budget to 30 June 2025 | YTD Actual % |
|---------------------------------------------|-------------------|-----------------------------------------------|----------------------------------------------|-------------------|--------------------------|-------------------|---------------------------------|--------------|
| <b>REVENUE</b>                              |                   |                                               |                                              |                   |                          |                   |                                 |              |
| Fees                                        | \$500             | \$0                                           | \$0                                          | \$500             | \$0                      | \$500             | \$500                           | 0.0%         |
| Rent - Discovery Centre                     | \$20,000          | \$0                                           | \$0                                          | \$20,000          | \$15,600                 | \$4,400           | \$20,000                        | 78.0%        |
| Souvenir Sales                              | \$70,000          | \$0                                           | \$0                                          | \$70,000          | \$46,412                 | \$23,588          | \$70,000                        | 66.3%        |
| Sales Yanga HH Guides                       | \$3,000           | \$0                                           | \$0                                          | \$3,000           | \$2,557                  | \$1,443           | \$4,000                         | 85.2%        |
| Commissions                                 | \$100             | \$0                                           | \$0                                          | \$100             | \$105                    | \$45              | \$150                           | 105.5%       |
| Sundry income                               | \$1,000           | \$0                                           | \$0                                          | \$1,000           | \$0                      | \$1,000           | \$1,000                         | 0.0%         |
| Donations - Discovery Centre                | \$4,000           | \$0                                           | \$0                                          | \$4,000           | \$2,102                  | \$1,898           | \$4,000                         | 52.5%        |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
| <b>TOTAL OPERATING REVENUE</b>              | <b>\$98,600</b>   | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$98,600</b>   | <b>\$66,776</b>          | <b>\$32,874</b>   | <b>\$99,650</b>                 |              |
| <b>EXPENDITURE</b>                          |                   |                                               |                                              |                   |                          |                   |                                 |              |
| Salaries                                    | \$208,000         | \$0                                           | \$0                                          | \$208,000         | \$170,296                | \$37,704          | \$208,000                       | 81.9%        |
| Staff Uniforms                              | \$800             | \$0                                           | \$0                                          | \$800             | \$0                      | \$800             | \$800                           | 0.0%         |
| Training                                    | \$2,500           | \$0                                           | \$0                                          | \$2,500           | \$0                      | \$2,500           | \$2,500                         | 0.0%         |
| Advertising                                 | \$47,000          | \$0                                           | \$0                                          | \$47,000          | \$27,135                 | \$19,865          | \$47,000                        | 57.7%        |
| Security Monitoring                         | \$1,000           | \$0                                           | \$0                                          | \$1,000           | \$422                    | \$578             | \$1,000                         | 42.2%        |
| Conference Expenses                         | \$4,000           | \$0                                           | \$0                                          | \$4,000           | \$0                      | \$4,000           | \$4,000                         | 0.0%         |
| General Expenses                            | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$1,076                  | \$925             | \$2,000                         | 53.8%        |
| Admin Charges                               | \$82,030          | \$0                                           | \$0                                          | \$82,030          | \$61,522                 | \$20,508          | \$82,030                        | 75.0%        |
| Postage                                     | \$500             | \$0                                           | \$0                                          | \$500             | \$3                      | \$497             | \$500                           | 0.5%         |
| Printing and Stationery                     | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$661                    | \$1,339           | \$2,000                         | 33.0%        |
| Special Events - Shows / Movies             | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$0                      | \$2,000           | \$2,000                         | 0.0%         |
| Easter Events                               | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$0                      | \$2,000           | \$2,000                         | 0.0%         |
| Seminars & Workshops - Local                | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$99                     | \$1,901           | \$2,000                         | 4.9%         |
| Subscriptions                               | \$4,000           | \$0                                           | \$0                                          | \$4,000           | \$800                    | \$3,200           | \$4,000                         | 20.0%        |
| Christmas Decorations                       | \$500             | \$0                                           | \$0                                          | \$500             | \$530                    | \$0               | \$530                           | 106.1%       |
| Telephone                                   | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$1,490                  | \$510             | \$2,000                         | 74.5%        |
| Internet                                    | \$1,500           | \$0                                           | \$0                                          | \$1,500           | \$1,244                  | \$256             | \$2,000                         | 82.9%        |
| Travelling Expenses                         | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$0                      | \$2,000           | \$2,000                         | 0.0%         |
| Souvenirs                                   | \$45,000          | \$0                                           | \$0                                          | \$45,000          | \$32,575                 | \$12,425          | \$45,000                        | 72.4%        |
| Cleaning                                    | \$6,000           | \$0                                           | \$0                                          | \$6,000           | \$2,726                  | \$3,274           | \$6,000                         | 45.4%        |
| R & M                                       | \$10,000          | \$30,000                                      | \$0                                          | \$40,000          | \$29,059                 | \$10,941          | \$40,000                        | 72.6%        |
| Vernon control                              | \$0               | \$6,000                                       | \$0                                          | \$6,000           | \$5,860                  | \$0               | \$5,860                         | 97.7%        |
| Council Donations                           | \$13,500          | -\$10,000                                     | \$0                                          | \$3,500           | \$0                      | \$3,500           | \$3,500                         | 0.0%         |
| Electricity                                 | \$20,000          | \$20,000                                      | \$0                                          | \$40,000          | \$29,580                 | \$10,420          | \$40,000                        | 74.0%        |
| Rates                                       | \$7,365           | \$0                                           | \$0                                          | \$7,365           | \$6,099                  | \$1,266           | \$7,365                         | 82.8%        |
| Software & licensing                        | \$5,000           | \$0                                           | \$0                                          | \$5,000           | \$0                      | \$5,000           | \$5,000                         | 0.0%         |
| Integrated Tourism Campaign                 | \$30,000          | \$0                                           | \$0                                          | \$30,000          | \$0                      | \$30,000          | \$30,000                        | 0.0%         |
| Product development                         | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$0                      | \$2,000           | \$2,000                         | 0.0%         |
| SW Arts Contribution                        | \$6,000           | \$0                                           | \$0                                          | \$6,000           | \$6,264                  | \$0               | \$6,264                         | 104.4%       |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
| <b>TOTAL OPERATING EXPENDITURE</b>          | <b>\$510,695</b>  | <b>\$46,000</b>                               | <b>\$0</b>                                   | <b>\$556,695</b>  | <b>\$377,440</b>         | <b>\$179,409</b>  | <b>\$557,349</b>                | <b>67.8%</b> |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
| <b>NET OPERATING SURPLUS/DEFICIT</b>        | <b>-\$412,095</b> | <b>-\$46,000</b>                              | <b>\$0</b>                                   | <b>-\$458,095</b> | <b>-\$310,664</b>        | <b>-\$146,535</b> | <b>-\$457,699</b>               |              |
| <b>Capital Revenue</b>                      |                   |                                               |                                              |                   |                          |                   |                                 |              |
| Grants - Joint Organisation                 | \$0               | \$0                                           | \$0                                          | \$0               | \$348,200                | \$0               | \$348,200                       | 0.0%         |
| Children & Young People Grant               | \$0               | \$0                                           | \$0                                          | \$0               | \$6,717                  | \$0               | \$6,717                         | 0.0%         |
| Economic Development Strategy               | \$0               | \$0                                           | \$0                                          | \$0               | \$0                      | \$0               | \$6,714                         | 0.0%         |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
| <b>Total Capital Revenue</b>                | <b>\$0</b>        | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$0</b>        | <b>\$354,917</b>         | <b>\$0</b>        | <b>\$361,631</b>                | <b>0.00%</b> |
| <b>Capital Expenditure</b>                  |                   |                                               |                                              |                   |                          |                   |                                 |              |
| Joint Organisation Discovery Centre Complex | \$0               | \$0                                           | \$0                                          | \$0               | \$348,200                | \$0               | \$348,200                       | 0.0%         |
| Economic Development Strategy               | \$0               | \$0                                           | \$0                                          | \$0               | \$0                      | \$0               | \$6,714                         |              |
| Children & Young People Grant               | \$0               | \$0                                           | \$0                                          | \$0               | \$6,717                  | \$0               | \$6,717                         | 0.0%         |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
| <b>Total Capital Expenditure</b>            | <b>\$0</b>        | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$0</b>        | <b>\$354,917</b>         | <b>\$0</b>        | <b>\$361,631</b>                | <b>0.00%</b> |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
| <b>Net Capital Surplus/ (Deficit)</b>       | <b>\$0</b>        | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$0</b>        | <b>\$0</b>               | <b>\$0</b>        | <b>\$0</b>                      |              |
|                                             |                   |                                               |                                              |                   |                          |                   |                                 |              |
| <b>Net Result Surplus/ (Deficit)</b>        | <b>-\$412,095</b> | <b>-\$46,000</b>                              | <b>\$0</b>                                   | <b>-\$458,095</b> | <b>-\$310,664</b>        | <b>-\$146,535</b> | <b>-\$457,699</b>               |              |

**SUMMARY**

| <b>TOURISM 2024/25</b>                        | <b>Original Budget</b> | <b>Actual Amendments to Budget for September QBR</b> | <b>Actual Amendments to Budget for December QBR</b> | <b>Revised Budget</b> | <b>Actual YTD 31 March 2025</b> | <b>Remaining Budget</b> | <b>Actual budget to 30 June 2025</b> |
|-----------------------------------------------|------------------------|------------------------------------------------------|-----------------------------------------------------|-----------------------|---------------------------------|-------------------------|--------------------------------------|
| Total Operating Revenue                       | \$98,600               | \$0                                                  | \$0                                                 | \$98,600              | \$66,776                        | \$32,874                | \$99,650                             |
| Total Operating Expenditure                   | \$510,695              | \$46,000                                             | \$0                                                 | \$556,695             | \$377,440                       | \$179,409               | \$557,349                            |
| <b>Net Operating Result Surplus / Deficit</b> | <b>-\$412,095</b>      | <b>-\$46,000</b>                                     | <b>\$0</b>                                          | <b>-\$458,095</b>     | <b>-\$310,664</b>               | <b>-\$146,535</b>       | <b>-\$457,699</b>                    |
| Total Capital Revenue                         | 0.00                   | 0.00                                                 | 0.00                                                | 0.00                  | \$354,917                       | 0.00                    | \$361,631                            |
| Total Capital Expenditure                     | 0.00                   | 0.00                                                 | 0.00                                                | 0.00                  | \$354,917                       | 0.00                    | \$361,631                            |
| <b>Net Capital Surplus / (Deficit)</b>        | <b>0.00</b>            | <b>0.00</b>                                          | <b>0.00</b>                                         | <b>0.00</b>           | <b>0.00</b>                     | <b>0.00</b>             | <b>0.00</b>                          |
| <b>Net Overall Result Surplus / (Deficit)</b> | <b>-\$412,095</b>      | <b>-\$46,000</b>                                     | <b>\$0</b>                                          | <b>-\$458,095</b>     | <b>-\$310,664</b>               | <b>-\$146,535</b>       | <b>-\$457,699</b>                    |

**4 Monthly Summary of Revenue and Expenditure for the Library**

| Library Services 2024/25                     | Original Budget   | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Revised Budget    | Actual YTD 31 March 2025 | Remaining Budget | Proposed Budget to 30 June 2025 | YTD Actual % |
|----------------------------------------------|-------------------|-----------------------------------------------|----------------------------------------------|-------------------|--------------------------|------------------|---------------------------------|--------------|
| <b>REVENUE</b>                               |                   |                                               |                                              |                   |                          |                  |                                 |              |
| Operational Subsidy                          | \$45,100          | \$0                                           | \$0                                          | \$45,100          | \$51,158                 | \$0              | \$51,158                        | 100.0%       |
| Sundry Sales                                 | \$1,000           | \$0                                           | \$0                                          | \$1,000           | \$764                    | \$236            | \$1,000                         | 76.4%        |
| Museum other Revenue                         | \$500             | \$0                                           | \$0                                          | \$500             | \$111                    | \$389            | \$500                           | 22.2%        |
| Room Hire                                    | \$2,000           | \$5,000                                       | \$0                                          | \$7,000           | \$6,061                  | \$939            | \$7,000                         | 86.6%        |
| <b>TOTAL OPERATING REVENUE</b>               | <b>\$48,600</b>   | <b>\$5,000</b>                                | <b>\$0</b>                                   | <b>\$53,600</b>   | <b>\$58,094</b>          | <b>\$1,564</b>   | <b>\$59,658</b>                 |              |
| <b>EXPENDITURE</b>                           |                   |                                               |                                              |                   |                          |                  |                                 |              |
| Salaries                                     | \$87,000          | \$0                                           | \$0                                          | \$87,000          | \$66,397                 | \$20,603         | \$87,000                        | 76.3%        |
| Training                                     | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$278                    | \$1,722          | \$2,000                         | 13.9%        |
| Electricity                                  | \$3,000           | \$0                                           | \$3,000                                      | \$6,000           | \$6,083                  | \$1,917          | \$8,000                         | 76.0%        |
| Office Expenses                              | \$1,000           | \$0                                           | \$0                                          | \$1,000           | \$213                    | \$787            | \$1,000                         | 21.3%        |
| Administration Charge                        | \$16,770          | \$0                                           | \$0                                          | \$16,770          | \$12,578                 | \$4,193          | \$16,770                        | 75.0%        |
| Printing and Stationery                      | \$1,000           | \$0                                           | \$0                                          | \$1,000           | \$581                    | \$419            | \$1,000                         | 58.1%        |
| Books and Journals                           | \$6,000           | \$0                                           | \$0                                          | \$6,000           | \$7,032                  | \$968            | \$8,000                         | 87.9%        |
| IT Expenditure                               | \$4,000           | \$0                                           | \$0                                          | \$4,000           | \$352                    | \$3,648          | \$4,000                         | 0.0%         |
| Repairs and Maintenance                      | \$13,000          | \$0                                           | \$0                                          | \$13,000          | \$5,896                  | \$7,104          | \$13,000                        | 45.4%        |
| Security Monitoring                          | \$2,000           | \$0                                           | \$0                                          | \$2,000           | \$514                    | \$1,486          | \$2,000                         | 25.7%        |
| Conferences and travelling                   | \$3,000           | \$0                                           | \$0                                          | \$3,000           | \$443                    | \$2,557          | \$3,000                         | 14.8%        |
| Cleaning                                     | \$6,000           | \$0                                           | \$0                                          | \$6,000           | \$1,440                  | \$4,560          | \$6,000                         | 24.0%        |
| Subscriptions                                | \$3,500           | \$0                                           | \$0                                          | \$3,500           | \$2,140                  | \$1,360          | \$3,500                         | 61.2%        |
| Telephone and Communications                 | \$600             | \$2,600                                       | \$0                                          | \$3,200           | \$1,934                  | \$1,266          | \$3,200                         | 60.4%        |
| Rates                                        | \$2,204           | \$0                                           | \$0                                          | \$2,204           | \$3,814                  | \$1,186          | \$5,000                         | 76.3%        |
| <b>TOTAL OPERATING EXPENDITURE</b>           | <b>\$151,074</b>  | <b>\$2,600</b>                                | <b>\$3,000</b>                               | <b>\$156,674</b>  | <b>\$109,693</b>         | <b>\$53,777</b>  | <b>\$163,470</b>                | 67.1%        |
| <b>NET OPERATING SURPLUS / DEFICIT</b>       | <b>-\$102,474</b> | <b>\$2,400</b>                                | <b>-\$3,000</b>                              | <b>-\$103,074</b> | <b>-\$51,600</b>         | <b>-\$52,212</b> | <b>-\$103,812</b>               |              |
| <b>CAPITAL</b>                               |                   |                                               |                                              |                   |                          |                  |                                 |              |
| Capital Revenue                              |                   |                                               |                                              |                   |                          |                  |                                 |              |
| Library Local Priority                       | \$25,000          | \$0                                           | \$0                                          | \$25,000          | \$19,235                 | \$5,765          | \$25,000                        | 76.9%        |
| Library Infrastructure Grant 2               | \$0               | \$0                                           | \$0                                          | \$0               | \$0                      | \$0              | \$0                             | 0.0%         |
| Tech Savvy Program                           | \$0               | \$8,150                                       | \$0                                          | \$8,150           | \$8,163                  | \$0              | \$8,163                         | 100.0%       |
| Sunraysia Solar Grant                        | \$2,700           | \$0                                           | \$0                                          | \$2,700           | \$2,700                  | \$0              | \$2,700                         | 100.0%       |
| Holiday Break Funding                        | \$3,546           | \$0                                           | \$0                                          | \$3,546           | \$3,546                  | \$0              | \$3,546                         | 100.0%       |
| Grandparents Grant                           | \$500             | \$0                                           | \$0                                          | \$500             | \$500                    | \$0              | \$500                           | 100.0%       |
| WinterSpring Youth Program                   | \$6,414           | \$0                                           | \$0                                          | \$6,414           | \$6,414                  | \$0              | \$6,414                         | 100.0%       |
| LWT & FOLA Grant                             | \$1,000           | \$0                                           | \$0                                          | \$1,000           | \$1,000                  | \$0              | \$1,000                         | 100.0%       |
| Solar Farm Grant                             | \$0               | \$800                                         | \$0                                          | \$800             | \$800                    | \$0              | \$800                           | 100.0%       |
| <b>Total Capital Revenue</b>                 | <b>\$39,160</b>   | <b>\$8,950</b>                                | <b>\$0</b>                                   | <b>\$48,110</b>   | <b>\$42,358</b>          | <b>\$5,765</b>   | <b>\$48,123</b>                 |              |
| Capital Expenditure                          |                   |                                               |                                              |                   |                          |                  |                                 |              |
| Capital Items Library                        |                   |                                               |                                              |                   |                          |                  |                                 |              |
| Grant Priority Project                       | \$25,000          | \$0                                           | \$0                                          | \$25,000          | \$14,374                 | \$10,626         | \$25,000                        | 57.5%        |
| Infra Grant - 1                              | \$0               | \$0                                           | \$0                                          | \$0               | \$0                      | \$0              | \$0                             | 0.0%         |
| Library Infra Grant - 2                      | \$0               | \$0                                           | \$0                                          | \$0               | \$0                      | \$0              | \$0                             | 0.0%         |
| Library Grant - Tech Savvy                   | \$0               | \$8,150                                       | \$0                                          | \$8,150           | \$1,790                  | \$6,373          | \$8,163                         | 21.9%        |
| Holiday Break Funding                        | \$3,546           | \$0                                           | \$0                                          | \$3,546           | \$1,987                  | \$1,560          | \$3,546                         | 56.0%        |
| Grandparents Grant                           | \$500             | \$0                                           | \$0                                          | \$500             | \$62                     | \$438            | \$500                           | 12.3%        |
| WinterSpring Youth Program                   | \$6,414           | \$0                                           | \$0                                          | \$6,414           | \$5,548                  | \$865            | \$6,414                         | 86.5%        |
| LWT & FOLA Grant                             | \$1,000           | \$0                                           | \$0                                          | \$1,000           | \$802                    | \$198            | \$1,000                         | 80.2%        |
| Sunraysia Solar Expenditure                  | \$2,700           | \$0                                           | \$0                                          | \$2,700           | \$2,700                  | \$0              | \$2,700                         | 100.0%       |
| Solar Farm Grant                             | \$0               | \$800                                         | \$0                                          | \$800             | \$110                    | \$690            | \$800                           | 13.8%        |
| <b>Total Capital Expenditure</b>             | <b>\$39,160</b>   | <b>\$8,950</b>                                | <b>\$0</b>                                   | <b>\$48,110</b>   | <b>\$27,372</b>          | <b>\$20,751</b>  | <b>\$48,123</b>                 |              |
| <b>Net Capital Surplus/ (Deficit)</b>        | <b>\$0</b>        | <b>\$0</b>                                    | <b>\$0</b>                                   | <b>\$0</b>        | <b>\$14,986</b>          | <b>-\$14,986</b> | <b>\$0</b>                      |              |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>-\$102,474</b> | <b>\$2,400</b>                                | <b>-\$3,000</b>                              | <b>-\$103,074</b> | <b>-\$36,614</b>         | <b>-\$67,198</b> | <b>-\$103,812</b>               |              |

SUMMARY

| Library Services 2023/24                     | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Revised Budget  | Actual YTD 31 March 2025 | Remaining Budget | Proposed Budget to 30 June 2025 |
|----------------------------------------------|-----------------|-----------------------------------------------|----------------------------------------------|-----------------|--------------------------|------------------|---------------------------------|
| <b>Total Operating Revenue</b>               | 48,600          | 5,000                                         | 0                                            | 53,600          | 58,094                   | 1,564            | 59,658                          |
| <b>Total Operating Expenditure</b>           | 151,074         | 2,600                                         | 3,000                                        | 156,674         | 109,693                  | 53,777           | 163,470                         |
| <b>Net Operating Surplus / Deficit</b>       | <b>-102,474</b> | <b>2,400</b>                                  | <b>-3,000</b>                                | <b>-103,074</b> | <b>-51,600</b>           | <b>-52,212</b>   | <b>-103,812</b>                 |
| <b>Total Capital Revenue</b>                 | 39,160          | 8,950                                         | 0                                            | 48,110          | 42,358                   | 5,765            | 48,123                          |
| <b>Total Capital Expenditure</b>             | 39,160          | 8,950                                         | 0                                            | 48,110          | 27,372                   | 20,751           | 48,123                          |
| <b>Net Capital Surplus / (Deficit)</b>       | <b>0</b>        | <b>0</b>                                      | <b>0</b>                                     | <b>0</b>        | <b>14,986</b>            | <b>-14,986</b>   | <b>0</b>                        |
| <b>Net Overall Result Surplus/ (Deficit)</b> | <b>-102,474</b> | <b>2,400</b>                                  | <b>-3,000</b>                                | <b>-100,074</b> | <b>-36,614</b>           | <b>-67,198</b>   | <b>-103,812</b>                 |

## **ORDINARY COUNCIL MEETING AGENDA**

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### **FINANCIAL IMPLICATIONS**

Nil.

### **LEGISLATIVE IMPLICATIONS**

Nil.

### **POLICY IMPLICATIONS**

Nil.

### **RISK RATING**

Low.

### **ATTACHMENTS**

**Nil**



**11.3 MONTHLY INVESTMENTS REPORT**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106573</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Kristy Cameron, Finance Officer</b>                                                                                               |
| <b>Approver:</b>                   | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>                                                       |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

The purpose of this report is to report to Council on the balances of cash and investments held by Council as at 31 March 2025.

**OFFICER RECOMMENDATION**

**That Council note the information provided in this report.**

**REPORT****1 Cash and Investments Held**

Council's total cash and investments held as at 31 March 2025 is **\$28,880,514**.

This is a decrease of \$816,678 (2.75%) on the previous month's total of **\$29,697,192**.

The investments balance as at 31 March 2025 is **\$28m**.

A summary of Council's investments as at 31 March 2025 is detailed on the next page.

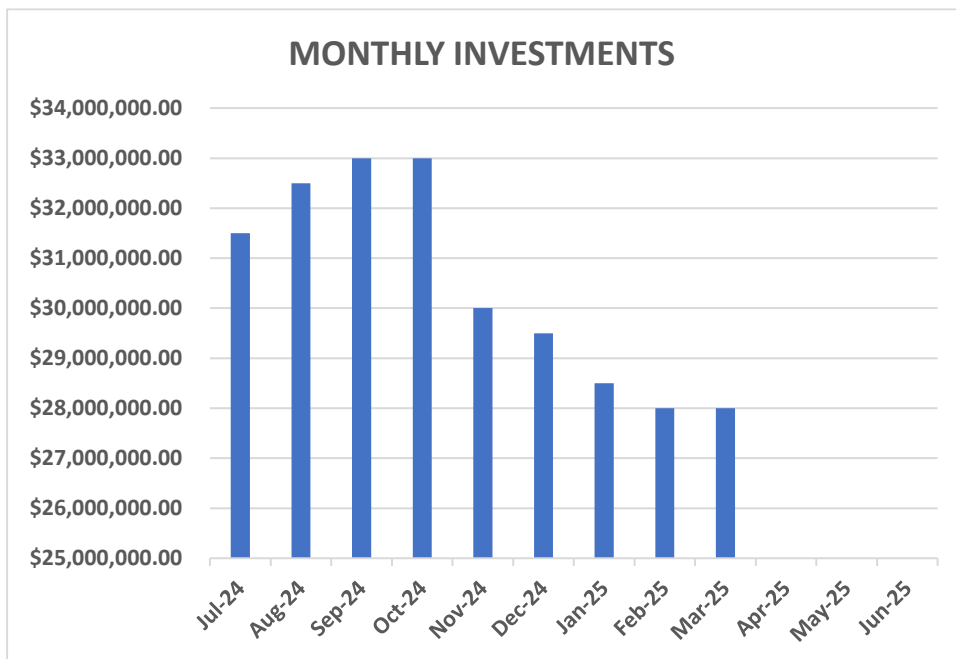
The table below also details the interest earned for March 2025 and the projected interest earnings for the Financial Year ending 30 June 2025.

TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2024/25

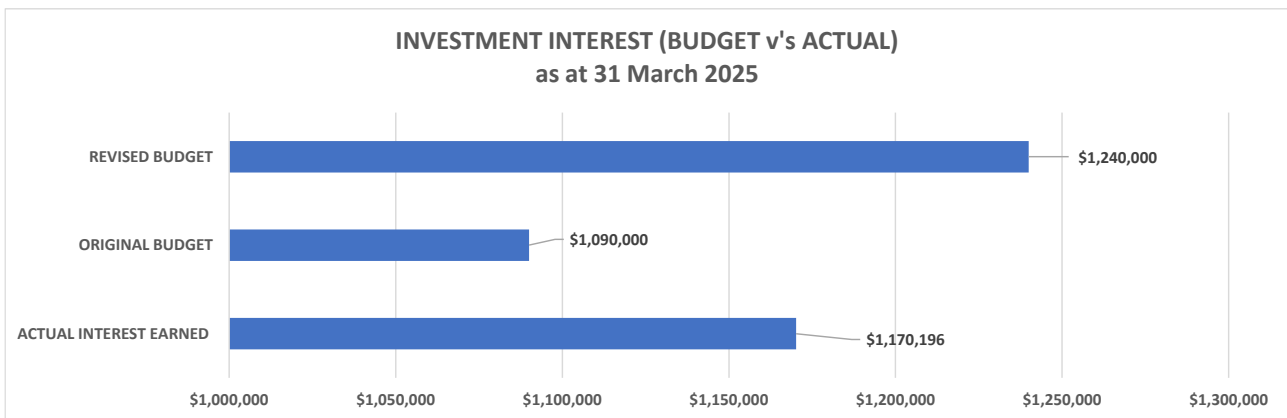
| Term Deposits                    | S&P Rating | Term (Days) | Start Date | Maturity Date   | Interest Rate | Investment Value     | Daily Interest | 31                   |                                          |
|----------------------------------|------------|-------------|------------|-----------------|---------------|----------------------|----------------|----------------------|------------------------------------------|
|                                  |            |             |            |                 |               |                      |                | Mar-25               | Actual Interest Earnings to 30 June 2025 |
| Westpac Bank                     |            |             | matured    |                 |               |                      | \$ 139.73      |                      | \$ 18,723.82                             |
| Westpac Bank                     |            |             | redeemed   |                 |               |                      | \$ 139.73      |                      | \$ 20,400.58                             |
| Westpac Bank - 176576            |            |             | matured    |                 |               |                      | \$ 134.25      |                      | \$ 27,655.50                             |
| Westpac Bank                     | A-1+       | 334         | 11/11/2024 | 11/10/2025      | 4.75%         | 1,000,000            | \$ 130.14      | \$ 4,034.25          | \$ 30,061.64                             |
| Westpac Bank - 176576            | A-1+       | 243         | 22/01/2025 | 22/09/2025      | 4.80%         | 1,000,000            | \$ 131.51      | \$ 4,076.71          | \$ 20,909.59                             |
| AMP                              |            |             | matured    |                 |               |                      | \$ 157.53      |                      | \$ 2,835.54                              |
| AMP                              |            |             | matured    |                 |               |                      | \$ 69.18       |                      | \$ 2,213.76                              |
| AMP                              |            |             | matured    |                 |               |                      | \$ 71.92       |                      | \$ 11,219.52                             |
| AMP                              |            |             | matured    |                 |               |                      | \$ 66.44       |                      | \$ 11,494.12                             |
| AMP                              | A-2        | 300         | 19/07/2024 | 15/05/2025      | 5.20%         | 1,000,000            | \$ 142.47      | \$ 4,416.44          | \$ 42,739.73                             |
| AMP                              | A-2        | 300         | 1/08/2024  | 28/05/2025      | 5.20%         | 500,000              | \$ 71.23       | \$ 2,208.22          | \$ 21,369.86                             |
| AMP                              | A-2        | 302         | 12/08/2024 | 10/06/2025      | 5.20%         | 500,000              | \$ 71.23       | \$ 2,208.22          | \$ 21,512.33                             |
| AMP                              | A-2        | 302         | 26/08/2024 | 24/06/2025      | 5.02%         | 500,000              | \$ 68.77       | \$ 2,131.78          | \$ 20,767.67                             |
| AMP                              | A-2        | 300         | 30/08/2024 | 26/06/2025      | 5.02%         | 500,000              | \$ 68.77       | \$ 2,131.78          | \$ 20,698.90                             |
| AMP                              | A-2        | 209         | 6/09/2024  | 3/04/2025       | 4.90%         | 500,000              | \$ 67.12       | \$ 2,080.82          | \$ 14,095.89                             |
| AMP                              | A-2        | 273         | 3/12/2024  | 2/09/2025       | 5.10%         | 500,000              | \$ 69.86       | \$ 2,165.75          | \$ 14,601.37                             |
| AMP                              | A-2        | 180         | 20/12/2024 | 18/06/2025      | 5.20%         | 500,000              | \$ 71.23       | \$ 2,208.22          | \$ 12,821.92                             |
| AMP                              | A-2        | 152         | 12/02/2025 | 14/07/2025      | 4.80%         | 1,000,000            | \$ 131.51      | \$ 4,076.71          | \$ 17,621.92                             |
| Macquarie Bank                   |            |             | redeemed   |                 |               |                      | \$ 66.85       |                      | \$ 3,609.90                              |
| Macquarie Bank                   |            |             | redeemed   |                 |               |                      | \$ 66.71       |                      | \$ 4,469.57                              |
| Macquarie Bank                   |            |             | redeemed   |                 |               |                      | \$ 71.51       |                      | \$ 10,798.01                             |
| NAB Bank                         |            |             | matured    |                 |               |                      | \$ 143.84      |                      | \$ 12,657.92                             |
| NAB Bank                         |            |             | matured    |                 |               |                      | \$ 142.47      |                      | \$ 16,668.99                             |
| NAB Bank                         |            |             | matured    |                 |               |                      | \$ 143.84      |                      | \$ 22,295.20                             |
| NAB Bank                         |            |             | redeemed   |                 |               |                      | \$ 138.36      |                      | \$ 2,352.12                              |
| NAB Bank                         |            |             | matured    |                 |               |                      | \$ 136.99      | \$ 1,506.89          | \$ 34,795.46                             |
| NAB Bank                         |            |             | redeemed   |                 |               |                      | \$ 136.99      |                      | \$ 18,767.63                             |
| NAB Bank                         | A-1+       | 364         | 18/04/2024 | 17/04/2025      | 5.00%         | 1,000,000            | \$ 136.99      | \$ 4,246.58          | \$ 39,863.01                             |
| NAB Bank                         | A-1+       | 367         | 3/05/2024  | 5/05/2025       | 5.25%         | 500,000              | \$ 71.92       | \$ 2,229.45          | \$ 22,222.60                             |
| NAB Bank                         |            |             | redeemed   |                 |               |                      | \$ 139.73      | \$ 419.19            | \$ 34,373.58                             |
| NAB Bank                         | A-1+       | 365         | 4/06/2024  | 4/06/2025       | 5.15%         | 1,000,000            | \$ 141.10      | \$ 4,373.97          | \$ 47,831.51                             |
| NAB Bank                         | A-1+       | 365         | 5/06/2024  | 5/06/2025       | 5.20%         | 1,000,000            | \$ 142.47      | \$ 4,416.44          | \$ 48,438.36                             |
| NAB Bank                         | A-1+       | 365         | 2/07/2024  | 2/07/2025       | 5.40%         | 1,000,000            | \$ 147.95      | \$ 4,586.30          | \$ 53,704.11                             |
| NAB Bank                         | A-1+       | 359         | 3/07/2024  | 27/06/2025      | 5.40%         | 1,500,000            | \$ 221.92      | \$ 6,879.45          | \$ 79,668.49                             |
| NAB Bank                         | A-1+       | 365         | 19/08/2024 | 19/08/2025      | 4.95%         | 500,000              | \$ 67.81       | \$ 2,102.05          | \$ 23,461.64                             |
| NAB Bank                         | A-1+       | 243         | 26/09/2024 | 27/05/2025      | 4.95%         | 1,000,000            | \$ 135.62      | \$ 4,204.11          | \$ 32,954.79                             |
| NAB Bank                         | A-1+       | 270         | 25/10/2024 | 22/07/2025      | 4.95%         | 1,000,000            | \$ 135.62      | \$ 4,204.11          | \$ 33,497.26                             |
| NAB Bank                         | A-1+       | 150         | 2/12/2024  | 1/05/2025       | 5.05%         | 1,000,000            | \$ 138.36      | \$ 3,873.97          | \$ 20,891.78                             |
| NAB Bank                         | A-1+       | 182         | 3/03/2025  | 1/09/2025       | 4.65%         | 1,000,000            | \$ 127.40      | \$ 3,821.92          | \$ 15,542.47                             |
| NAB Bank                         | A-1+       | 150         | 11/03/2025 | 8/08/2025       | 4.65%         | 1,000,000            | \$ 127.40      | \$ 2,547.95          | \$ 14,268.49                             |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 150.68      |                      | \$ 602.72                                |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 67.81       |                      | \$ 3,865.17                              |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 138.36      |                      | \$ 11,207.16                             |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 69.86       |                      | \$ 7,055.86                              |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 68.49       |                      | \$ 5,890.14                              |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 68.49       |                      | \$ 7,739.37                              |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 69.86       |                      | \$ 8,383.20                              |
| Bank of Queensland               |            |             | redeemed   |                 |               |                      | \$ 69.86       |                      | \$ 8,872.22                              |
| Bank of Queensland               |            |             | redeemed   |                 |               |                      | \$ 143.84      |                      | \$ 26,898.08                             |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 142.47      | \$ 4,416.57          | \$ 38,466.90                             |
| Bank of Queensland               |            |             | redeemed   |                 |               |                      | \$ 65.75       |                      | \$ 12,032.25                             |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 135.62      | \$ 2,441.16          | \$ 24,411.60                             |
| Bank of Queensland               |            |             | matured    |                 |               |                      | \$ 67.81       | \$ 1,695.25          | \$ 12,341.42                             |
| Bank of Queensland               | A-2        | 180         | 9/10/2024  | 7/04/2025       | 4.95%         | 500,000              | \$ 67.81       | \$ 2,102.05          | \$ 12,205.48                             |
| Bank of Queensland               | A-2        | 184         | 21/10/2024 | 23/04/2025      | 4.95%         | 500,000              | \$ 67.81       | \$ 2,102.05          | \$ 12,476.71                             |
| Bank of Queensland               | A-2        | 274         | 28/10/2024 | 29/07/2025      | 4.90%         | 500,000              | \$ 67.12       | \$ 2,080.82          | \$ 16,445.21                             |
| Bank of Queensland               | A-2        | 182         | 6/01/2025  | 7/07/2025       | 4.95%         | 1,000,000            | \$ 135.62      | \$ 4,204.11          | \$ 23,732.88                             |
| Bank of Queensland               | A-2        | 181         | 25/02/2025 | 25/08/2025      | 4.60%         | 500,000              | \$ 63.01       | \$ 1,953.42          | \$ 7,750.68                              |
| Bank of Queensland               | A-2        | 181         | 18/03/2025 | 15/09/2025      | 4.65%         | 1,000,000            | \$ 127.40      | \$ 1,783.56          | \$ 13,376.71                             |
| Bank of Queensland               | A-2        | 181         | 25/03/2025 | 22/09/2025      | 4.70%         | 500,000              | \$ 64.38       | \$ 386.30            | \$ 6,245.21                              |
| Bank of Queensland               | A-2        | 182         | 31/03/2025 | 29/09/2025      | 4.73%         | 1,000,000            | \$ 129.59      | \$ 129.59            | \$ 11,922.19                             |
| Commonwealth Bank                |            |             | redeemed   |                 |               |                      | \$ 71.78       |                      | \$ 1,866.28                              |
| Commonwealth Bank                |            |             | matured    |                 |               |                      | \$ 67.12       |                      | \$ 6,779.12                              |
| Commonwealth Bank                |            |             | matured    |                 |               |                      | \$ 68.49       |                      | \$ 11,163.87                             |
| Commonwealth Bank                | A-1+       |             | matured    |                 |               |                      | \$ 200.96      |                      | \$ 1,808.64                              |
| Commonwealth Bank                | A-1+       |             | redeemed   |                 |               |                      | \$ 69.32       |                      | \$ 2,980.76                              |
| Commonwealth Bank                |            |             | redeemed   |                 |               |                      | \$ 69.18       |                      | \$ 15,634.68                             |
| Commonwealth Bank                |            |             | redeemed   |                 |               |                      | \$ 135.34      |                      | \$ 27,880.04                             |
| Commonwealth Bank                |            |             | matured    |                 |               |                      | \$ 66.58       |                      | \$ 7,124.06                              |
| Commonwealth Bank                |            |             | redeemed   |                 |               |                      | \$ 133.97      |                      | \$ 30,277.22                             |
| Commonwealth Bank                |            |             | matured    |                 |               |                      | \$ 67.40       | \$ 2,089.40          | \$ 18,467.60                             |
| Commonwealth Bank                | A-1+       | 330         | 9/07/2024  | 4/06/2025       | 5.03%         | 1,500,000            | \$ 206.71      | \$ 6,408.08          | \$ 68,215.07                             |
| Commonwealth Bank                |            |             | redeemed   |                 |               |                      | \$ 65.89       |                      | \$ 5,930.10                              |
| Commonwealth Bank                |            |             | matured    |                 |               |                      | \$ 66.30       |                      | \$ 5,967.00                              |
| Commonwealth Bank                | A-1+       | 181         | 15/10/2024 | 14/04/2025      | 4.85%         | 500,000              | \$ 66.44       | \$ 2,059.59          | \$ 12,025.34                             |
| Commonwealth Bank                | A-1+       | 120         | 10/12/2024 | 9/04/2025       | 4.91%         | 500,000              | \$ 67.26       | \$ 2,085.07          | \$ 8,071.23                              |
| Commonwealth Bank                | A-1+       | 90          | 7/01/2025  | 7/04/2025       | 4.83%         | 500,000              | \$ 66.16       | \$ 2,051.10          | \$ 5,954.79                              |
| Commonwealth Bank                | A-1+       | 91          | 31/03/2025 | 30/06/2025      | 4.62%         | 500,000              | \$ 63.29       | \$ 63.29             | \$ 5,822.47                              |
| <b>Total Term Deposits</b>       |            |             |            | <b>Avg Rate</b> | <b>4.96%</b>  | <b>\$ 28,000,000</b> |                | <b>\$ 119,202.71</b> | <b>\$ 1,432,766.00</b>                   |
| <b>Total At Call Accounts</b>    |            |             |            |                 |               | <b>\$ 12,294</b>     |                | <b>\$ *</b>          | <b>\$ 88.46</b>                          |
| <b>Total as at 31 March 2025</b> |            |             |            |                 |               | <b>\$ 28,012,294</b> |                | <b>\$</b>            | <b>\$ 1,432,854.46</b>                   |

\* at call interest earned - 1 July 2024 - 30 June 2025

The graph below details the monthly balance of investments from 1 July 2024 until 30 June 2025:



The graph below details the actual interest earned as at 31 March 2025 (\$1,170,196), the original budget amount (\$1,090,000), and the revised budget (\$1,240,000) for the 2024/2025 Financial Year:



The table below details the composition of investments with financial institutions as at 31 March 2025:

| Financial Institutions | Ratings | Composition % | Amount ('000) |
|------------------------|---------|---------------|---------------|
| Westpac                | A-1+    | 7.20          | 2,012         |
| AMP                    | A-2     | 19.63         | 5,500         |
| CBA                    | A-1+    | 12.49         | 3,500         |
| BOQ                    | A-2     | 19.63         | 5,500         |
| NAB                    | A-1+    | 41.05         | 11,500        |
| <b>Total</b>           |         | <b>100.00</b> | <b>28,012</b> |

Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at, 31 March 2025.

The table also details the balance of unrestricted cash investments as at, 31 March 2025:

#### Details of Restrictions

##### **External Restrictions**

|                                                           |                         |
|-----------------------------------------------------------|-------------------------|
| Specific Purpose Unexpended Capital Grants - Gen Fund     | \$ 4,122,173.20         |
| Specific Purpose Unexpended Operational Grants - Gen Fund | \$ 2,228,827.47         |
| Other - Water Fund                                        | \$ 4,598,000.00         |
| Other - Sewer Fund                                        | \$ 1,968,000.00         |
| Other - Domestic Waste Management                         | \$ 585,810.80           |
| Other - Stormwater Levy - Urban Drainage Improvements     | \$ 38,833.96            |
| <b>Total External Restrictions</b>                        | <b>\$ 13,541,645.43</b> |

##### **Internal Restrictions**

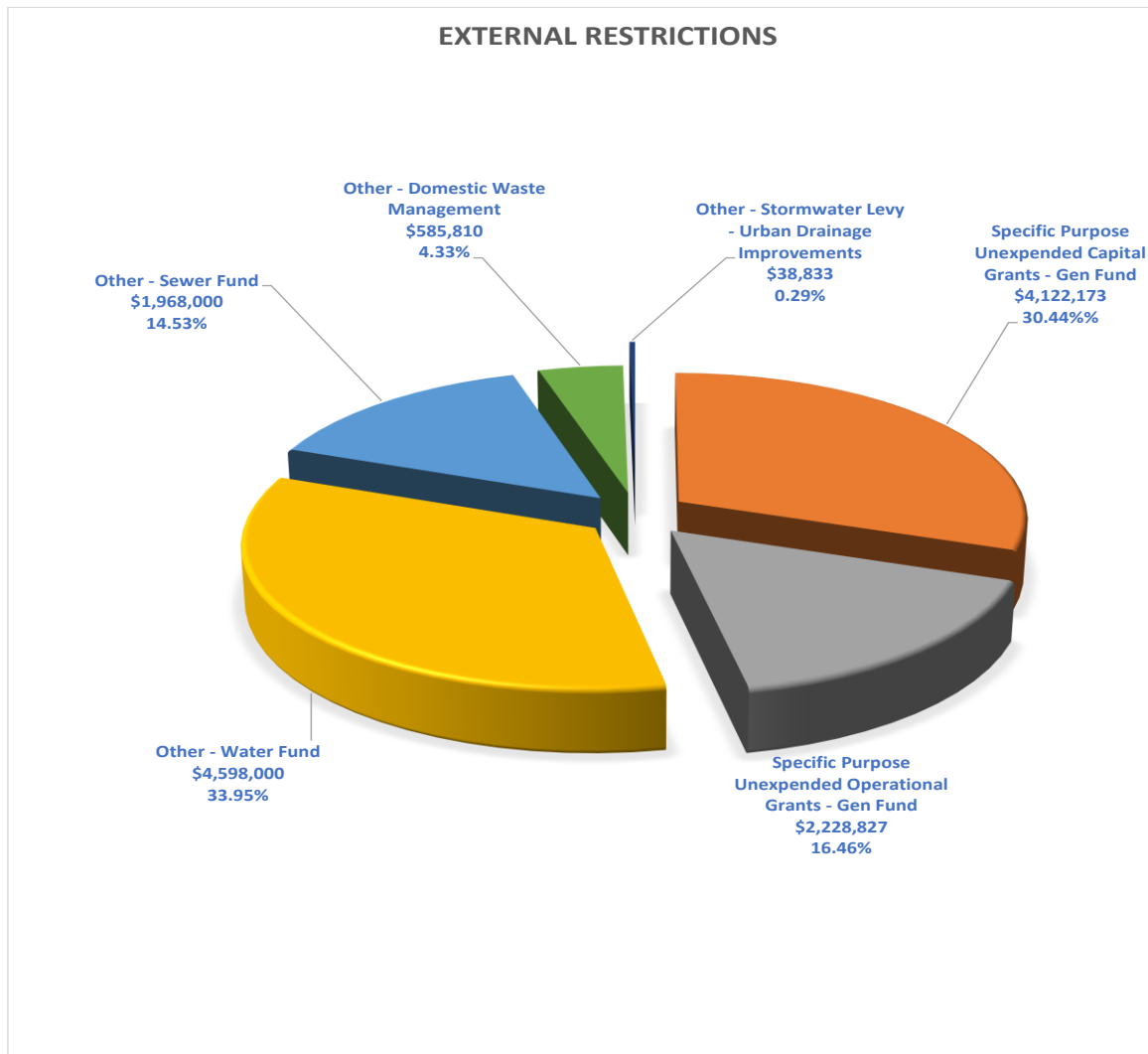
|                                             |                         |
|---------------------------------------------|-------------------------|
| Plant and Vehicle replacement               | \$ 2,048,418.32         |
| Infrastructure replacement                  | \$ 1,664,399.51         |
| Employee Leave Entitlements                 | \$ 252,439.76           |
| Caravan Park                                | \$ 588,700.11           |
| Gravel pits rehabilitation                  | \$ 242,200.34           |
| Hostel bonds                                | \$ 1,290,000.00         |
| Self Care Unit bonds                        | \$ 300,000.00           |
| Self Care Unit Maintenance                  | \$ 16,165.83            |
| Financial Assistance Grant                  | \$ 5,123,000.00         |
| Future Development Fund                     | \$ 1,074,100.43         |
| Levy Bank Restoration                       | \$ 160,000.00           |
| Asset Revaluation                           | \$ 60,000.00            |
| Insurance Premium                           | \$ 20,000.00            |
| Council Properties (rental Income)          | \$ 70,000.00            |
| Elections                                   | \$ 20,000.00            |
| Water Supply Funds - Infrastructure upgrade | \$ 361,197.00           |
| Sewer Fund - Infrastructure Upgrade         | \$ 200,830.00           |
| <b>Total Internal Restrictions</b>          | <b>\$ 13,491,451.30</b> |

**Total Restrictions** **\$ 27,033,096.73**

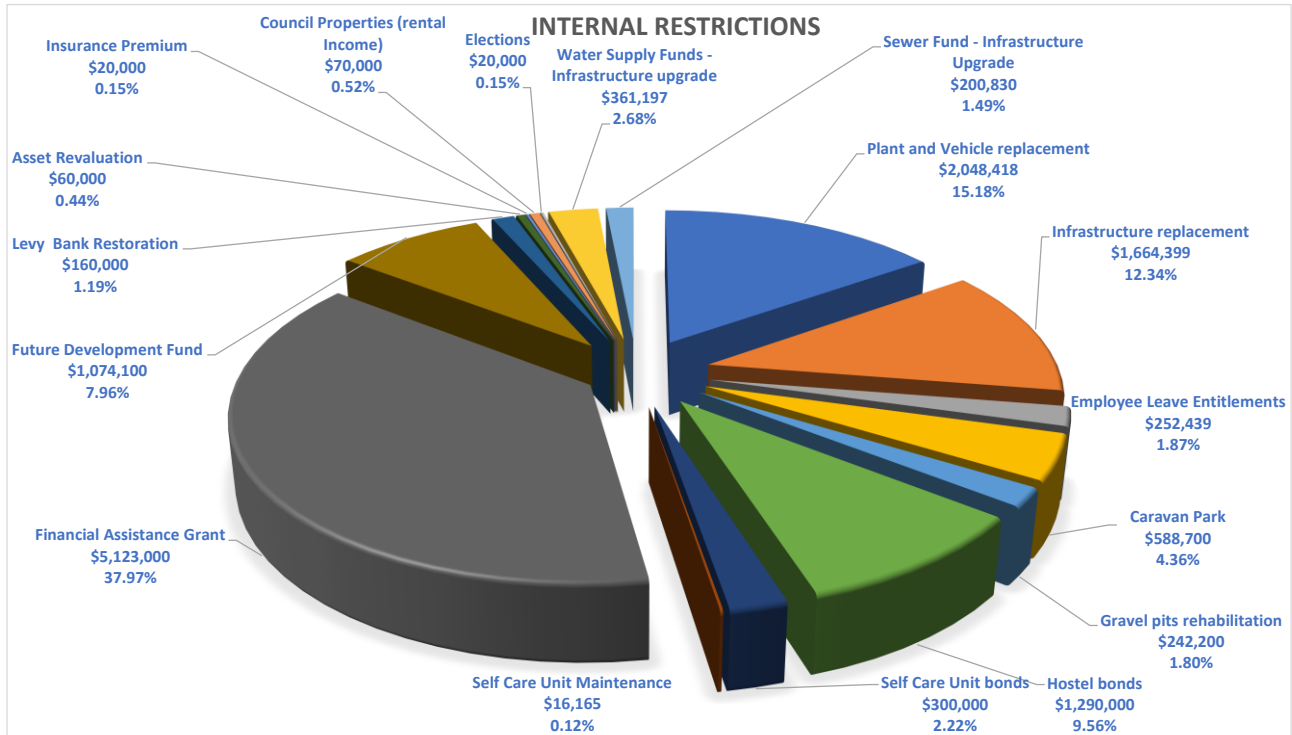
**Unrestricted Cash Investments** **\$ 1,847,417.27**

**Total Cash and Investments** **\$ 28,880,514.00**

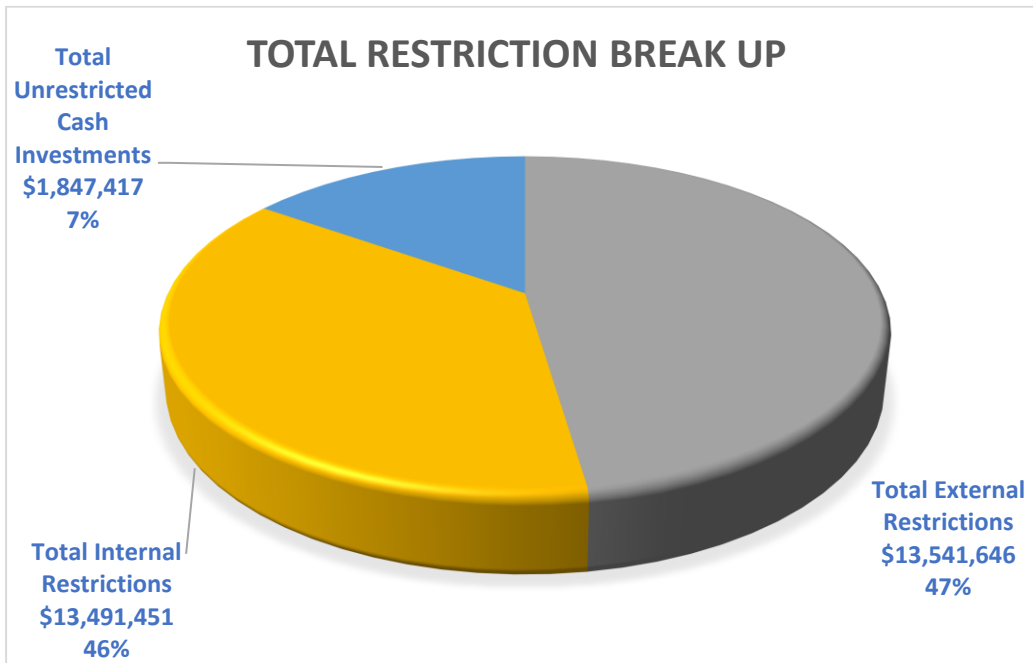
The chart below details the breakup of External Restrictions, detailing dollar value and percentage of each restriction as at 31 March 2025:



The chart below details the breakup of Internal Restrictions, detailing dollar value and percentage of each restriction as at 31 March 2025:



The chart below details an overall view of restricted cash as at 31 March 2025:



**SUMMARY**

Council currently holds \$28,880,514 in Cash and Investments. The average interest rate for March 2025 is 4.96%. The average interest rate has currently dropped by 1.19% since February, which rate was 5.02%.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act, 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

G. Carroll  
**Responsible Accounting Officer**  
 4 April 2025

**2. Bank Reconciliation as at 31 March 2025**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 31 March 2025 and is detailed below:

|                                          |                |
|------------------------------------------|----------------|
|                                          |                |
| Opening Cashbook Balance                 | 1,684,908      |
| Plus Receipts                            | 1,528,016      |
| Less Payments                            | (2,344,705)    |
| <b>Cashbook Balance at 31 March 2025</b> | <b>868,219</b> |

|                                                |                |
|------------------------------------------------|----------------|
| <b>Statement Summary</b>                       |                |
| Opening Statement Balance                      | 1,680,879      |
| Plus Receipts                                  | 1,562,387      |
| Less Payments                                  | (2,379,921)    |
| <b>Bank Statement Balance at 31 March 2025</b> | <b>863,345</b> |
| Plus Unpresented Receipts                      | 7,862          |
| Less Unpresented Payments                      | (2,988)        |
| <b>Reconciliation Balance at 31 March 2025</b> | <b>868,219</b> |

G. Carroll  
**Responsible Accounting Officer**  
 4 April 2025

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

The Local Government Act, 1993.  
 The Local Government (General) Regulation, 2021.  
 Ministerial Investment Order (Gazetted 11 February 2011).

**POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021).

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**11.4 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 MARCH 2025**

|                                    |                                                                                         |
|------------------------------------|-----------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106437</b>                                                                       |
| <b>Author(s):</b>                  | <b>Danika Dunstone, Rates &amp; Debtors Officer</b>                                     |
| <b>Approver:</b>                   | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>          |
| <b>Operational Plan Objective:</b> | <b>Pillar 3: Our Economy – A community that ensures a strong and resilient economy.</b> |

**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the outstanding Rates and Charges and outstanding Water and Sewer Usage Charges as at 31 March 2025.

**OFFICER RECOMMENDATION**

**That Council notes the information contained within this report.**

**REPORT****Outstanding Rates & Annual Charges**

The following table provides a summary of the outstanding rates and annual charges and the outstanding water and sewer usage charges as at 31 March 2025

|                             | <b>Balance Outstanding as at 31 March 2025</b> |
|-----------------------------|------------------------------------------------|
| Rates & Charges             | \$1,454,942.30                                 |
| Water & Sewer Usage Charges | \$159,251.81                                   |
| <b>TOTAL</b>                | <b><u>\$1,614,194.11</u></b>                   |

**Summary of all Rates and Charges**

The table on the following page provides more detail on all Rates and Charges and Usage Charges as at 31 March 2025.

The 2024/2025 Net Levy of \$6,155,476.58, includes any debit or credit levy adjustments for the current financial year, plus water and sewer usage charges, interest charged and less any pensioner rebates issued.

The total amount outstanding includes amounts due for Instalment 4 (31 May 2025).

The balance outstanding for rates and annual charges is 21.90 % (25.47 as at 28 February 25) of the total receivable as at 31 March, 2025.

The balance outstanding for water and sewer usage charges is 19.42% (28.13% as at 28 February 2025) of the total receivable as at 31 March 2025.



| Balranald Shire Council - Statement of Rates and Charges |                                                                                                                      |                       |                       |                                            |                                             |                       |                                                       |                                             |  |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|--------------------------------------------|---------------------------------------------|-----------------------|-------------------------------------------------------|---------------------------------------------|--|
| As at 31-Mar-25                                          |                                                                                                                      |                       |                       |                                            |                                             |                       |                                                       |                                             |  |
| Income Category                                          | Arrears<br>30 June 2024                                                                                              | 2024/25<br>Net Levy   | Total<br>Receivable   | Amount Collected<br>as at<br>31 March 2025 | Collection as a<br>% of Total<br>Receivable | Total Balance<br>Due  | Total Balance<br>Due as a % of<br>Total<br>Receivable | Net Arrears a<br>% of Net Levy<br>31-Mar-25 |  |
| General Fund Rates incl Interest / Legal charges         | \$315,777.77                                                                                                         | \$3,798,336.04        | \$4,114,113.81        | \$3,246,925.97                             | 78.92%                                      | \$867,187.84          | 21.08%                                                | 7.84%                                       |  |
| Waste Management Charges                                 | \$37,496.02                                                                                                          | \$543,623.30          | \$581,119.32          | \$441,935.34                               | 76.05%                                      | \$139,183.98          | 23.95%                                                | 6.90%                                       |  |
| Stormwater Levy Charges                                  | \$1,964.77                                                                                                           | \$19,458.77           | \$21,423.54           | \$15,431.95                                | 72.03%                                      | \$5,991.59            | 27.97%                                                | 10.10%                                      |  |
| Water Fund - Access Charges                              | \$77,953.16                                                                                                          | \$990,807.19          | \$1,068,760.35        | \$821,127.70                               | 76.83%                                      | \$247,632.65          | 23.17%                                                | 7.87%                                       |  |
| Sewerage Fund - Annual Charges                           | \$53,779.90                                                                                                          | \$803,251.28          | \$857,031.18          | \$662,084.94                               | 77.25%                                      | \$194,946.24          | 22.75%                                                | 6.70%                                       |  |
| <b>Subtotal</b>                                          | <b>\$486,971.62</b>                                                                                                  | <b>\$6,155,476.58</b> | <b>\$6,642,448.20</b> | <b>\$5,187,505.90</b>                      | <b>78.10%</b>                               | <b>\$1,454,942.30</b> | <b>21.90%</b>                                         | <b>7.91%</b>                                |  |
| Water Fund - Consumption Charges                         | \$101,326.56                                                                                                         | \$664,401.78          | \$765,728.34          | \$613,329.06                               | 80.10%                                      | \$152,399.28          | 19.90%                                                | 15.25%                                      |  |
| Sewerage Fund - Usage Charges Non Residential            | \$13,118.75                                                                                                          | \$41,363.01           | \$54,481.76           | \$47,629.23                                | 87.42%                                      | \$6,852.53            | 12.58%                                                | 31.72%                                      |  |
| <b>Subtotal</b>                                          | <b>\$114,445.31</b>                                                                                                  | <b>\$705,764.79</b>   | <b>\$820,210.10</b>   | <b>\$660,958.29</b>                        | <b>80.58%</b>                               | <b>\$159,251.81</b>   | <b>19.42%</b>                                         | <b>16.22%</b>                               |  |
|                                                          | <b>\$601,416.93</b>                                                                                                  | <b>\$6,861,241.37</b> | <b>\$7,462,658.30</b> | <b>\$5,848,464.19</b>                      | <b>78.37%</b>                               | <b>\$1,614,194.11</b> | <b>21.63%</b>                                         | <b>8.51%</b>                                |  |
| Notes                                                    | Arrears is rates overdue from previous years levies                                                                  |                       |                       |                                            |                                             |                       |                                                       |                                             |  |
|                                                          | Net Levy includes any DR & CR levy adjustments, interest charged and pensioner rebates                               |                       |                       |                                            |                                             |                       |                                                       |                                             |  |
|                                                          | Total Receivable includes arrears at 30 June 2024 plus the current net levy                                          |                       |                       |                                            |                                             |                       |                                                       |                                             |  |
|                                                          | Amount collected includes payments towards arrears and current net levy                                              |                       |                       |                                            |                                             |                       |                                                       |                                             |  |
|                                                          | Total Balance Due includes the arrears balance, as reduced by payments in this financial year, plus current net levy |                       |                       |                                            |                                             |                       |                                                       |                                             |  |
|                                                          | Net Arrears as a % of net levy, takes into account receivables for arrears and current net levy                      |                       |                       |                                            |                                             |                       |                                                       |                                             |  |

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**ATTACHMENTS**

Nil

**11.5 OUTSTANDING DEBTORS AS AT 31 MARCH 2025**

**File Number:** D25.106438  
**Author(s):** Danika Dunstone, Rates & Debtors Officer  
**Approver:** Glenn Carroll, Director of Governance Business & Community Services  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**PURPOSE OF REPORT**

To provide Council with a report on the outstanding debtors as at 31 March 2025.

**OFFICER RECOMMENDATION**

**That Council note the report.**

**REPORT**

The table below details the total amount of outstanding debtors as at 31 March 2025. As can be seen from the table below there are thirty (30) accounts and three (3) grant funding accounts, that make up the debtors' balance of \$366,501.

There are twelve (12) accounts that make up the current debtors' balance of \$197,152.

There are four (4) debtors that makes up the thirty (30) days debtors' amount of \$14,693 and three (3) Grant funding debtors to the amount of \$99,170. (Payment is expected within in the next month).

There are three (3) accounts that makes up the sixty (60) days debtors' amount of \$1,552 and finally, there are eleven (11) accounts that make up the ninety (90) days debtors' amount of \$53,934.

| <b>Number of Accounts</b> | <b>Current</b>          | <b>30 days</b>          | <b>60 days</b>       | <b>90 days</b>         | <b>TOTALS</b>           |
|---------------------------|-------------------------|-------------------------|----------------------|------------------------|-------------------------|
| 12                        | \$197,152               |                         |                      |                        | \$197,152               |
| 4                         |                         | \$14,693                |                      |                        | \$14,693                |
| 3                         |                         |                         | \$1,552              |                        | \$1,552                 |
| 11                        |                         |                         |                      | \$59,071               | \$59,071                |
| Grant Funding (3)         |                         | \$99,170                |                      |                        | \$99,170                |
| <b>TOTALS</b>             | <b><u>\$197,152</u></b> | <b><u>\$113,863</u></b> | <b><u>\$1552</u></b> | <b><u>\$59,071</u></b> | <b><u>\$371,638</u></b> |

The balance of the outstanding debtors as at 28 February 2025 was \$334,477 There has therefore been an increase of \$37,161 in outstanding debtors over the past month.

**Analysis of 90 days debtors**

The 90-day debtors balance is made up of the following significant amounts:

- \$15,408 – Relates to tip fees. Debt collection in progress.
- \$11,767 – Relates to Hostel fees 2019. Debt collection in progress.
- \$17,160 – This debtor is currently on a long-term payment plan.
- \$12,351 – Currently being reviewed by senior staff.

**TOTAL**            **\$56,686**

**FINANCIAL IMPLICATIONS**

It is vitally important that outstanding debtors are monitored and pursued by staff in order to ensure that Council is able to collect any debts owing in a timely, efficient and effective manner.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**11.6 GRANT FUNDED PROJECTS STATUS UPDATE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106660</b>                                                                                                                    |
| <b>Reporting Officer(s):</b>       | <b>Connie Mallet, Community Projects, Events and Grants Officer</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Glenn Carroll, Director of Governance Business &amp; Community Services</b>                                                       |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active non-roads infrastructure grant funded projects and non-infrastructure grant funded projects as at the 7<sup>th</sup> of April 2025 (*Attachment 1*).

**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT**

Listed in Attachment 1 are the grants and projects that are currently on the grants register, are actively being pursued or are in the process of being acquitted or have been recently acquitted.

There is currently one (1) grant application pending and one (1) in the process of being submitted

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. BSC Grants/Projects Update as at 07-04-2025**

**11.7 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT**

**File Number:** D25.106389

**Author(s):** Nikkita Manning-Rayner, Planning Officer  
Ray Mitchell, Health, Environmental and Development Coordinator

**Approver:** David McKinley, Director of Infrastructure and Planning Services

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department in the month of March 2025.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

The following Notices of Determination (DA), Construction Certificates (CC), Complying Development Certificates (CDC), Section 68 Certificates (S68), Subdivision Certificates (SDC), Subdivision Works Certificates (SWC) and / or Occupation Certificates (OC) have been issued under delegated authority in the month of March 2025:

| <b>Application</b>                        | <b>Applicant</b>                                   | <b>Location</b>                        | <b>Description</b>                |
|-------------------------------------------|----------------------------------------------------|----------------------------------------|-----------------------------------|
| DA 16/2025                                | Louie Lanteri for Louie & Kelly Lanteri            | 144 Market Street, Balranald           | Awning                            |
| DA 17/2025                                | Barbara Gibson-Thorpe                              | Hatfield Hotel, Ivanhoe Road, Hatfield | Change of Use – Hotel to Dwelling |
| CC 11/2025                                | Toni Ganci for Toni & Nancy Ganci                  | 35 Murray Terrace, Euston              | Dwelling                          |
| S68 03/2025                               | Cody Williams for Cristal Mining Australia Limited | Magenta Wampo Road, Balranald          | Onsite Sewage Management System   |
| S68 04/2025                               | Phil Lazzari for Basin Properties Pty Ltd          | 2031 Burke Wills Road, Balranald       | Onsite Sewage Management System   |
| OC 05/2025<br>(certificate of completion) | Phil Lazzari for Morton                            | 881 Ivanhoe Road, Balranald            | Sanitary drainage                 |
| OC 06/2025<br>(certificate of completion) | Phil Lazzari for Morton                            | 881 Ivanhoe Road, Balranald            | Potable water supply              |

The following numbers of certificates relating to conveyancing have been issued in the month of March 2025:

|                                                                                                     |   |
|-----------------------------------------------------------------------------------------------------|---|
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Planning Information Certificates (10.7) | 3 |
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Building Certificates (6.24)             | 0 |
| <b>Local Government Act 1993</b><br>Outstanding Orders (735A)                                       | 0 |
| <b>Local Government Act 1993</b><br>Drainage Diagram                                                | 2 |
| <b>Biosecurity Act 2015</b><br>Outstanding Orders (Noxious Weeds)                                   | 0 |

The following Section 4.6 Variations have been issued under delegated authority in the month of March 2025:

| <b>Application</b> | <b>Owner/Applicant</b> | <b>Location</b> | <b>Description</b> |
|--------------------|------------------------|-----------------|--------------------|
| Nil                | -                      | -               | -                  |

#### **FINANCIAL IMPLICATIONS**

Nil

#### **LEGISLATIVE IMPLICATIONS**

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

#### **POLICY IMPLICATIONS**

Nil

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**11.8 INFRASTRUCTURE UPDATE FOR MARCH 2025**

**File Number:** D25.106436  
**Author(s):** Mandy Haley, Executive Assistant  
**Approver:** David McKinley, Director of Infrastructure and Planning Services  
**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**PURPOSE OF REPORT**

To provide Council with an update on the Infrastructure Activities to the end of March 2025.

**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT****1. ROAD CONSTRUCTION AND MAINTENANCE****1.1 Regional Roads – MR67 Balranald Ivanhoe Road**

Verge slashing of saltbush on the MR67 Balranald Ivanhoe Road.

**1.2 Anzac Day**

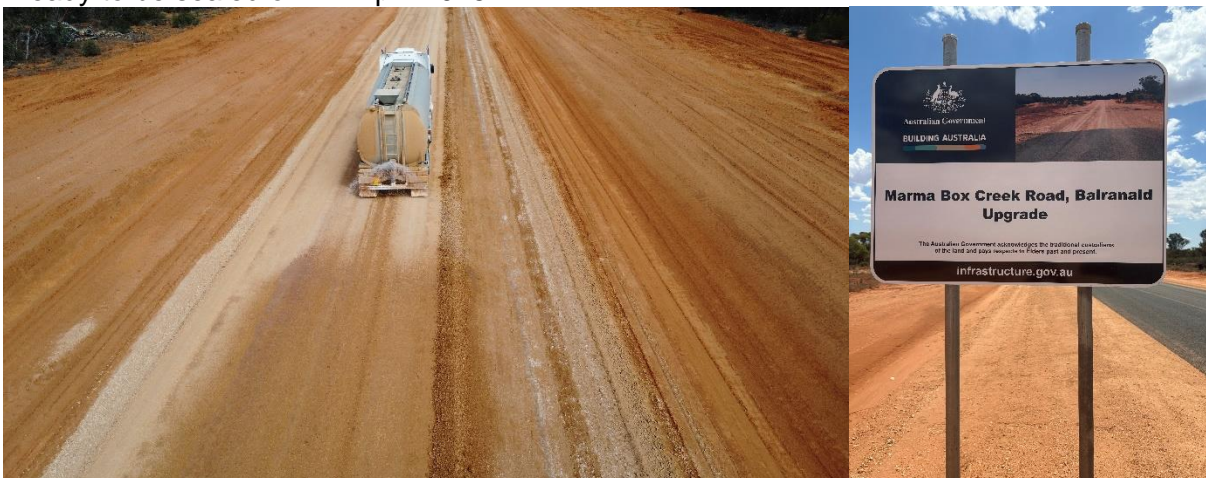
With the approach of ANZAC day, VMS boards will be in place to advise of expected delays during parades and services in key locations around the Shire. Council will notify Road closure times etc via web page and Facebook.

**1.3 General Road Maintenance**

A grid has been replaced on Marma Box Creek Road. Also, multiple grids are to be replaced on MR67 Balranald Ivanhoe Road in the coming weeks plus the removal of redundant grids. Signage and guideposts are still being renewed around Council, as part of ongoing Road signage maintenance.

**1.4 Marma Box Creek Road Construction**

Construction of 3.9km of the Marma Box Creek Road is in the final stages of construction ready to be sealed on 2<sup>nd</sup> April 2025.







**2. FOOTPATHS**

Ongoing general maintenance works, such as footpath grinding.

**3. COUNCIL BUILDINGS AND FACILITIES****3.1 Caravan Park**

Balranald Caravan Park has had grass seed placed around the recent work area, which is growing nicely and looking much better. Hopefully the ducks won't eat all grass seed.

**3.2 Green Spaces**

Inclement weather while welcome, has presented the Maintenance Team a vegetation growth spurt.

**4. WATER & SEWER****4.1 Balranald Team Water Operations**

Repairs have been completed to the raw water main on O'Connor Street. Main and service repairs were also performed on Endeavour Drive. Road leaks were repaired on Piper Street, Harben Street, Cally Street, and Mayall Street.

A water meter was reinstalled at Motor X Track. A new raw water service was installed on Market Street, and a raw water service was replaced on Cally Street. A filtered water service at the O'Connor Street location was discontinued, and the raw water meter was replaced and repositioned to a higher elevation.

Irrigation system repairs were completed at the caravan park following the levy bank upgrade. Multiple quick action valves were located and replaced. Sewer repairs were also conducted at the caravan park.

Channels were excavated and vegetation cleared at the sewer treatment ponds.

Conducted bi-weekly inspections at the aerodrome.

Performed weekly contract tasks on Endeavour Drive.

Managed the Balranald Water Treatment Plant (WTP) operations.

**4.2 Euston Team Water Operations**

Repairs conducted on raw water mains on Perry Street, two on Nixon Street, and one on Cary Street. Repairs were also completed to raw water services on Nixon Street and two on Cary Street. Four hydrants were replaced with the assistance of the Balranald team.

The parks and Euston recreation reserve main oval have been regularly receiving lawn maintenance. The sewer ponds were slashed as well as village vegetation maintained

Tree maintenance was conducted in collaboration with Origin. Lake Benanee bins were emptied twice weekly. The Euston Water Treatment Plant was operated continuously.

**5. PLANNING AND DEVELOPMENT****5.1 Biosecurity**

The Biosecurity team have been targeting various Cacti and Box Thorn weeds in both Balranald and Euston. Using cutting and spraying techniques to eradicate the weeds as well as introducing a cochineal insect to the areas infected with Prickly Pear cacti. The beetle has

been introduced to areas in Euston and has been shown to be making an impact on the Prickly Pear cacti.

Newly spotted growths of prickly pear cacti have been removed using cutting and spraying techniques.

The biosecurity officer will be attending training in May, an Introduction into Biosecurity, and once completed he will be trained to do property inspections.



(Figure 1 – Damage to Prickly Pear cacti after the introduction of cochineal insect)



(Figure 2 – Young Prickly Pear cacti identified and removed)



(Figure 3 – Prickly Pear Cacti - identified and removed)

**5.2 Animal Control**

Council's Ranger has rehomed 2 dogs and 1 cat for the month of March. 3 impounded dogs were returned to their owners with a warning as it was their first offence. The Ranger is following up on dog barking complaints in Balranald and Euston.

The Ranger has also been noting and reporting the illegal dumping of rubbish within the Shire. Council is investigating.



**3 INFRASTRUCTURE ROAD GRANTS**

**4.1 Roads to Recovery (RTR / R2R) 2024-2029**

**Funding Body:** Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA)  
**Purpose of Funding:** For rural and local roads  
**Funding Amount:** \$ 1,465,945 annually for five years (2024-2025 to 2029-2030)

| RTR Work Schedule for 2024-2025                   | Estimated Cost        | Status as at 31 March 2025 |               |                                   |
|---------------------------------------------------|-----------------------|----------------------------|---------------|-----------------------------------|
|                                                   |                       | % Completion               | % Expenditure | Comments                          |
| Shailer Terrace, Euston - Reinstate kerb & gutter | \$150,000.00          | 100                        | 100           | Completed                         |
| Marma Box Creek Road - Seal construction 3.9km    | \$1,315,945.00        | 80                         | 64            | In Progress                       |
| <b>Total Planned Expenditure for 2024-2025</b>    | <b>\$1,465,945.00</b> |                            |               | <b>Funding received \$475,510</b> |

**4.2 Local Roads and Community Infrastructure Phase 4 (LRCI 4)**

**Funding Body:** Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA)  
**Purpose of Funding:** For rural and local roads  
**Funding Amount:** \$ 480,447

| LRCI 4 Work Schedule             | Estimated Cost      | Status as at 31 March 2025 |               |                                 |
|----------------------------------|---------------------|----------------------------|---------------|---------------------------------|
|                                  |                     | % Completion               | % Expenditure | Comments                        |
| Kilpatrick Road Reconstruction   | \$480,447.00        | 100                        | 100           | Completed                       |
| <b>Total Planned Expenditure</b> | <b>\$480,447.00</b> |                            |               | <b>Funding not yet received</b> |

**4.3 Transport for NSW – Road Safety Program 2023/24 to 2025/26**

**Funding Body:** Transport for NSW - Commonwealth Government  
**Purpose of Funding:** For Ivanhoe Road Shoulder Widening and Shared Footpath from Endeavour Drive to Balranald Central School  
**Funding Amount:** \$ 5,843,000

| Road Safety Program Work Schedule for 2023/24 – 2025/26                                   | Estimated Cost | Status as at 31 March 2025 |               |                                                   |
|-------------------------------------------------------------------------------------------|----------------|----------------------------|---------------|---------------------------------------------------|
|                                                                                           |                | % Completion               | % Expenditure | Comments                                          |
| Ivanhoe Road Shoulder Widening and Edge Line marking for 3.68km (Hatfield) – Project 9277 | \$1,350,000.00 | 3                          | 3             | Planning Stage                                    |
| Ivanhoe Road Shoulder Widening and Edge Line marking for 7.87km (Homebush) – Project 9278 | \$2,763,000.00 | 0                          | 0             | Submission Accepted - New Project Not started yet |
| Shared Footpath from Endeavour Drive to BCS –                                             | \$1,730,000.00 | 1                          | 1             | Planning Stage                                    |

|                                                |                       |  |  |                                 |
|------------------------------------------------|-----------------------|--|--|---------------------------------|
| Project 8872                                   |                       |  |  |                                 |
| <b>Total Planned Expenditure for 2024-2025</b> | <b>\$5,843,000.00</b> |  |  | <b>Funding not yet received</b> |

#### 4.4 Grants Applied For – Results pending

| Grant/Project                                                 | Description                                                                                                                                                       | Funding Value | Council Co-contribution | Date Submitted |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|----------------|
| <b>TfNSW Natural Disaster AGRN1034</b>                        | Repair Oxley, Morris, Weimby Benongal, Island & Wooranbarra Corrong Roads                                                                                         | \$3,471,000   |                         | 27 Jun 2024    |
| <b>Public Works - Natural Disaster Non-Roads Assets</b>       | Levee Bank Works                                                                                                                                                  | \$21,343.73   |                         | 5 Aug 2024     |
| <b>TfNSW Natural Disaster Emergency Works</b>                 | Grading works on rural local roads – making safe                                                                                                                  | \$1,485,260   |                         | 23 Aug 2024    |
| <b>SES Natural Disaster Non-Roads Assets</b>                  | Works at Balranald Caravan Park                                                                                                                                   | \$25,206.79   |                         | 4 Sep 2024     |
| <b>Get NSW Active – Balranald &amp; Euston Transport Plan</b> | To create a walking and cycling plan for the townships of Balranald and Euston                                                                                    | \$75,000      | 0                       | 25 Nov 2024    |
| <b>Get NSW Active – Footpath Construction</b>                 | Footpath construction from Church Street to the Swimming pool entrance, Balranald.                                                                                | \$48,000      | 0                       | 25 Nov 2024    |
| <b>Get NSW Active – Shared Footpath</b>                       | Shared Footpath from Selwyn Street to the Euston Recreational Reserve, Euston                                                                                     | \$659,000     | 0                       | 25 Nov 2024    |
| <b>Get NSW Active – Shared Footpath</b>                       | Shared Footpath from the Aboriginal Community residential at Endeavour Drive, along Endeavour Drive Road and Sturt Highway to the Balranald Shopping Centre (CBD) | \$1,393,000   | 0                       | 25 Nov 2024    |

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. **Infrastrucutre Development Updates - March 2025**

**11.9 MEETINGS ATTENDED BY THE MAYOR, THE INTERIM GENERAL MANAGER AND DIRECTORS**

**File Number:** D25.106615  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Mayor, the Interim General Manager and the Director of Governance, Business and Community Services and the Director of Infrastructure & Planning Services since Tuesday 18 March 2025.

**OFFICER RECOMMENDATION**

**That Council notes the information.**

**REPORT**

*Attachment 1* details the meetings which the Mayor, the Interim General Manager and the Director of Governance, Business and Community Services and the Director of Infrastructure & Planning Services since Tuesday 18 March 2025.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

- 1. Meetings attended by the Mayor, Interim General Manager and Directors**

**11.10 OUTSTANDING ACTIONS AS AT TUESDAY 3 APRIL 2025**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.106616</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To provide Council with the updated Action Sheets Report (**Attachment 1**), which details all outstanding actions from previous Council Meetings.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

A list of the outstanding actions from all previous Council Meetings has been provided for the information of Council.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

- 1. Outstanding Actions - 3 April 2025**



**12 QUESTIONS ON NOTICE**

Nil

**13 CONFIDENTIAL MATTERS**

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**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**13.1 Balranald Airport Redevelopment Proposal - Possible Land Purchase**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**14 CLOSURE OF MEETING**