



MINUTES

**Ordinary Council Meeting
Tuesday, 20 May 2025**

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**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON TUESDAY, 20 MAY 2025 AT 5PM**

1 OPENING OF MEETING**2 PRAYER & ACKNOWLEDGMENT OF COUNTRY****Prayer**

Almighty and eternal God, give us the grace to faithfully fulfil the duties of our office.

Shed the light of your wisdom and counsel upon us so that, strengthened by these gifts, we will, in the administration of the affairs of the council, always do what is right and just.

We ask that our deliberations will be both fruitful and wise.

Amen

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Mayor Louie Zaffina, Deputy Mayor Dwaine Scott, Cr Iain Lindsay-Field, Cr Alison Linnett, Cr Tracy O'Halloran, Cr Phillip Pippin.

Cr Leigh Byron via zoom

IN ATTENDANCE:

Peter Bascomb (Interim General Manager), David McKinley (Director of Infrastructure and Planning Services), and Carol Holmes (Senior Executive Officer),

3 APOLOGIES

RESOLUTION 2025/94

Moved: Cr Phillip Pippin

Seconded: Deputy Mayor Dwaine Scott

That the request for Leave of Absence from Cr German Ugarte be received and accepted.

CARRIED

L-2

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 15 APRIL 2025

RESOLUTION 2025/95

Moved: Cr Tracy O'Halloran

Seconded: Cr Phillip Pippin

That the Minutes of the Ordinary Council Meeting held on Tuesday, 15 April 2025 be received and noted.

CARRIED

5 DISCLOSURE OF INTEREST

There were no disclosures of interest submitted to this meeting.

6 MAYORAL/COUNCILLOR REPORT

Mayor

- 6 May 2025 Sturt Highway Taskforce Meeting in Hay
- 9 May 2025 Country Mayor's Association (CMA) Board meeting in Sydney and was presented with CMA membership pin
- 16 May 2025 RAMJO Meeting held in Jerilderie

7 COMMITTEE REPORTS

7.1 AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) HELD ON THURSDAY 3 APRIL 2025

RESOLUTION 2025/96

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

That Council notes the Minutes of the Audit Risk and Improvement Committee (ARIC) meeting held on Thursday 3 April 2025.

CARRIED

L-2

8 NOTICE OF MOTION**8.1 NOTICE OF MOTION - WORKSHOP FOR DISCUSSION ON FLUORIDATION ON WATER SUPPLY**

RESOLUTION 2025/97

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

That Council hold a workshop at 3:30pm on Tuesday 10 June 2025 to discuss the fluoridation of Balranald's drinking water.

CARRIED

9 NOTICE OF RESCISSION**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 GENERAL MANAGER'S REPORTS****10.1 2025 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT****RESOLUTION 2025/98**

Moved: Cr Tracy O'Halloran

Seconded: Cr Alison Linnett

That Council;

- 1. Authorise the attendance of the Mayor and General Manager at the 2025 National General Assembly of Local Government.**
- 2. Move the Ordinary Council Meeting from Tuesday 24 June back to Tuesday 17 June 2025.**

CARRIED

10.2 LOCAL ROADS CONGRESS 2025**RESOLUTION 2025/99**

Moved: Cr Tracy O'Halloran

Seconded: Cr Phillip Pippin

That Council approve the attendance of the Director of Infrastructure and Planning and Cr Scott at the 2025 Local Roads Congress held in NSW Parliament House in Sydney on Monday 2 June 2025.

CARRIED

10.3 PROPOSED UPGRADE OF BALRANALD NRMA EV CHARGING STATION**RESOLUTION 2025/100**

Moved: Cr Alison Linnett

Seconded: Deputy Mayor Dwaine Scott

That Council

1. Endorse the NRMA's concept layout for the upgrade of the Balranald EV Charging Station as per the attached drawing NSW HWY002-SCP-S1-2
2. Commence consultation with affected stakeholders as a Category 2 proposal
3. Authorise the development to proceed if no objections are raised during the consultation process.

CARRIED

10.4 QUARTERLY BUDGET REVIEW FOR THE PERIOD ENDING 31 MARCH 2025**RESOLUTION 2025/101**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Iain Lindsay-Field

That

1. Council receive the Quarterly Budget Review statement for the quarter ending 31 March, 2025 and approve the proposed alterations to the Budget and endorse that the projected financial position of the Balranald Shire Council for the year ending 30 June, 2025 is considered to be less than satisfactory; and
2. The Quarterly Budget Review statement be forwarded to the Office of Local Government, in accordance with Schedule 2, item 10 of the Performance Improvement Order received by Council at its Extraordinary Meeting held on 6 September, 2024.

CARRIED

10.5 TURANDURERY STREET TRANSFER OF CROWN OWNERSHIP TO BALRANALD SHIRE COUNCIL**RESOLUTION 2025/102**

Moved: Cr Tracy O'Halloran

Seconded: Cr Iain Lindsay-Field

That Council formally requests Crown Lands to transfer ownership to Council of the unformed portion of Turandurery Street currently classified as Crown Roads as per the plan on the attachment.

CARRIED

10.6 BALRANALD CARAVAN PARK MANAGEMENT AND OPERATION

RESOLUTION 2025/103

Moved: Cr Tracy O'Halloran

Seconded: Deputy Mayor Dwaine Scott

That:

- i. The Balranald Caravan Park continue to be operated utilising day labour until the 31 December 2025
- ii. Tenders be called for the operation of the Balranald Caravan Park on a contract/lease basis effective from the 1 January 2026
- iii. Due process be followed with appropriate consultations undertaken
- iv. Potential contractors be requested to consider funding some or all of the park upgrade
- v. A workshop be conducted with Councillors to review and discuss the Balranald Caravan Park master plan
- vi. In the meantime, prior to the 1 January 2026 the Caravan Park be upgraded within the confines of Councils budget with consideration given to installing new cabins and upgrading the powered sites
- vii. Grant funding applications be submitted under appropriate programs to assist in funding any proposed upgrade works.

CARRIED**10.7 COUNCIL COMMITTEES - TERMS OF REFERENCE****RESOLUTION 2025/104**

Moved: Cr Alison Linnett

Seconded: Deputy Mayor Dwaine Scott

That:

- i. The terms of reference for the following committees be endorsed as attached;
 - a. Australia Day Committee (ADC) Section 355
 - b. Euston Progressive Advisory Committee (EPAC)
 - c. Balranald Wellbeing & Health Advisory Committee (BWHAC)
 - d. Tourism & Economic Development Advisory Committee (TED)
- ii. Expressions of Interest (EOI) for community members to become members of one or more of the committees as per the Terms of Reference be called and submitted to the June 2025 Council meeting for Council endorsement.
- iii. Council appoint Council members and the General Manager to the respective committees as per the Terms of Reference at the June 2025 Council meeting.

CARRIED

10.8 REVIEW OF COUNCIL POLICIES**RESOLUTION 2025/105**

Moved: Cr Alison Linnett

Seconded: Cr Tracy O'Halloran

That these policies be withdrawn for further update as critical information is missing from some policies.

CARRIED

5.20pm – Cr Byron joined the meeting.

10.9 EXHIBITION DRAFT WASTE MANAGEMENT STRATEGY**RESOLUTION 2025/106**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Tracy O'Halloran

That Council:

1. **Place the draft Waste Management Strategy 24/25 on public exhibition for a period of 28 days; and**
2. **Receive a further report following the conclusion of public exhibition to consider any submissions.**

CARRIED

PART B – ITEMS FOR INFORMATION**11 GENERAL MANAGER'S REPORTS****11.1 GOVERNMENT RESPONSE TO FINANCIAL SUSTAINABILITY INQUIRY****RESOLUTION 2025/107**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

That Council notes the information contained in this report and await any further advice on the progress with the proposed actions as outlined in the NSW Government's response.

CARRIED

11.2 UPDATE ON BIDGEE HAVEN EXTENSION AND REFURBISHMENT PROJECT

RESOLUTION 2025/108

Moved: Cr Alison Linnett
Seconded: Cr Tracy O'Halloran
That Council notes the report.

CARRIED

11.3 UPDATE ON PROPOSED ORGANISATION RE-STRUCTURE

RESOLUTION 2025/109

Moved: Cr Iain Lindsay-Field
Seconded: Cr Leigh Byron
That Council notes the report.

CARRIED

11.4 YANGA NATIONAL PARK FUEL LOAD

RESOLUTION 2025/110

Moved: Cr Iain Lindsay-Field
Seconded: Cr Tracy O'Halloran

That Council not accept this report and request further information from National Parks & Wildlife Service.

CARRIED

11.5 REPORT ON FINANCIAL INFORMATION AS AT 30 APRIL 2025

RESOLUTION 2025/111

Moved: Cr Iain Lindsay-Field
Seconded: Deputy Mayor Dwaine Scott

That Council note the financial information contained in this report for the period ending, 30 April 2025.

CARRIED

11.6 MONTHLY INVESTMENTS REPORT**RESOLUTION 2025/112**

Moved: Cr Tracy O'Halloran

Seconded: Cr Leigh Byron

That Council note the information provided in this report.**CARRIED**

11.7 OUTSTANDING RATES AND USAGE CHARGES AS AT 30 APRIL 2025**RESOLUTION 2025/113**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

That Council notes the information contained within this report.**CARRIED**

11.8 OUTSTANDING DEBTORS AS AT 30 APRIL 2025**RESOLUTION 2025/114**

Moved: Cr Tracy O'Halloran

Seconded: Cr Iain Lindsay-Field

That Council note the report.**CARRIED**

11.9 GRANT FUNDED PROJECTS STATUS UPDATE**RESOLUTION 2025/115**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

That Council notes the report.**CARRIED**

11.10 INFRASTRUCTURE UPDATE FOR APRIL 2025**RESOLUTION 2025/116**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

That Council notes the report.**CARRIED**

11.11 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT

RESOLUTION 2025/117

Moved: Cr Alison Linnett

Seconded: Cr Leigh Byron

That Council notes the report.

CARRIED

11.12 OUTSTANDING ACTIONS MAY 2025

RESOLUTION 2025/118

Moved: Cr Tracy O'Halloran

Seconded: Deputy Mayor Dwaine Scott

That Council notes the report.

CARRIED

11.13 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT

RESOLUTION 2025/119

Moved: Cr Alison Linnett

Seconded: Cr Leigh Byron

That Council notes the report.

CARRIED

11.14 MEETINGS ATTENDED BY THE MAYOR, THE INTERIM GENERAL MANAGER AND DIRECTORS

RESOLUTION 2025/120

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

That Council notes the report.

CARRIED

12 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

13 CONFIDENTIAL MATTERS

RESOLUTION 2025/121

Moved: Cr Tracy O'Halloran

Seconded: Cr Phillip Pippin

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

13.1 Balranald & Euston Flood Investigation

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

RESOLUTION 2025/122

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

That Council moves out of Closed Council into Open Council.

CARRIED

The Mayor read out the resolution from Closed Council;

RESOLUTION 2025/123

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

That Council

1. enter a AS 4000-1997 contract with Water Modelling Solutions Pty Ltd ABN 75 158 809 593 (*WMS Pty Ltd*) for the combined total of \$281,599 excl. GST (see attachment 1) to undertake a Flood Investigation Study of Balranald & Euston catchment complete with investigation reports and
2. Approves the expenditure of \$281,599 excl. GST

CARRIED

The Meeting closed at 6.24pm.

The minutes of this meeting were confirmed at the Council Meeting held on 17 June 2025.


.....
MAYOR

