



# **AGENDA**

## **Ordinary Council Meeting Tuesday, 17 June 2025**

**Date: Tuesday, 17 June 2025**

**Time: 5pm**

**Location: Council Chambers, Market Street Balranald**

**Peter Bascomb  
Interim General Manager**

## **BALRANALD SHIRE COUNCIL**

### **AGENDA**

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

### **LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:**

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Administrator and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

### **OUR VISION**

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

### **OUR MISSION**

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

### **OUR VALUES**

<b>Honesty:</b>	We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
<b>Respect:</b>	We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
<b>Enjoyment:</b>	We will create a pleasant and enjoyable working environment with satisfying jobs.
<b>Teamwork:</b>	We will cooperate and support each other to achieve common goals.
<b>Openness:</b>	We will collaborate openly and provide opportunities to communicate and network regularly with each other.
<b>Leadership:</b>	We will provide a clear strategy and direction and support all to achieve organisational and community goals.
<b>Customer Focus:</b>	We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:  
Tuesday, 17 June 2025 at 5pm

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## 1 OPENING OF MEETING

### Chapter 3. Principles for Local Government

#### *8 Object of principles*

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

#### *8A Guiding principles for councils*

- (1) Exercise of functions generally.

The following general principles apply to the exercise of functions by councils--

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
  - (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
  - (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
  - (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
  - (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
  - (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
  - (g) Councils should work with others to secure appropriate services for local community needs.
  - (h) Councils should act fairly, ethically and without bias in the interests of the local community.
  - (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.
- (2) Decision-making The following principles apply to decision-making by councils (subject to any other applicable law)--
- (a) Councils should recognise diverse local community needs and interests.
  - (b) Councils should consider social justice principles.
  - (c) Councils should consider the long term and cumulative effects of actions on future generations.
  - (d) Councils should consider the principles of ecologically sustainable development.
  - (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (3) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

**Principles of sound financial management***8B Principles of sound financial management*

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following--
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services.

**Integrated planning and reporting principles that apply to councils***8C Integrated planning and reporting principles that apply to councils*

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.

**2 PRAYER & ACKNOWLEDGEMENT OF COUNTRY****Prayer**

ALMIGHTY AND ETERNAL GOD, GIVE US THE GRACE TO FAITHFULLY FULFIL  
THE DUTIES OF OUR OFFICE.

SHED THE LIGHT OF YOUR WISDOM AND COUNSEL UPON US SO THAT,  
STRENGTHENED BY THESE GIFTS, WE WILL, IN THE ADMINISTRATION OF  
THE AFFAIRS OF THE COUNCIL, ALWAYS DO WHAT IS RIGHT AND JUST.

WE ASK THAT OUR DELIBERATIONS WILL BE BOTH FRUITFUL AND WISE.

**AMEN**

**Acknowledgement of Country**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to  
Elders past, present and emerging.

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**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 20 MAY 2025**

**File Number:** D25.109568

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim General Manager

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**OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting held on Tuesday, 20 May 2025 be received and noted.**

**REPORT**

Council held its Ordinary Council Meeting on Tuesday 15 April 2025. The Minutes of that meeting are now attached for the review and approval of Council as being a true and correct copy of that meeting.

**ATTACHMENTS**

- 1. Minutes of the Ordinary Council Meeting held on Tuesday, 20 May 2025 (under separate cover)**

- 5      DISCLOSURE OF INTEREST**
- 6      MAYORAL/COUNCILLOR REPORT**

## 7 COMMITTEE REPORTS

|                                                                                             |
|---------------------------------------------------------------------------------------------|
| <b>7.1 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETINGS HELD ON MONDAY 9 APRIL 2025</b> |
|---------------------------------------------------------------------------------------------|

**File Number:** D25.109569

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim General Manager

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### PURPOSE OF REPORT

To update Council on the Balranald Beautification Advisory Committee (**BBAC**) meetings that were held on Monday 9 April 2025.

### COMMITTEE RECOMMENDATION

**That the minutes of the Balranald Beautification Advisory Committee meeting held on Monday, 9 April 2025 be received and noted.**

### REPORT

The BBAC held meetings in the Council Chambers on Monday 9 April 2025.

There were no additional recommendations made by the committee in addition to the Minutes being received and noted by Council at the meeting.

**Attachment 1** details what was discussed at the meeting.

### ATTACHMENTS

1. Minutes - BBAC - April 2025 (under separate cover)

**7.2 EUSTON PROGRESSIVE ADVISORY COMMITTEE MEETING HELD ON MONDAY, 28 APRIL 2025**

**File Number:** D25.109571

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim General Manager

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**COMMITTEE RECOMMENDATION**

**That:**

- 1. the Minutes of the Euston Progressive Advisory Committee meeting held on Monday 28 April 2025 be received and noted.**
- 2. Council endorse the artwork on the water towers Mural.**

**REPORT**

The Euston Progressive Advisory Committee (EPAC) held a meeting on Monday 28 April 2025 at the Euston Club.

There was one additional recommendation made by the committee to Council in addition to the minutes being received and noted by Council from this meeting.

**ATTACHMENTS**

- 1. Minutes - EPAC - April 2025 (under separate cover)**

**8 NOTICE OF MOTION**

**9 NOTICE OF RESCISSION**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 GENERAL MANAGER'S REPORTS****10.1 PROPOSED MEMBERSHIP OF RIVERINA AND MURRAY JOINT ORGANISATION**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.107798</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To formally confirm Council's intent to join Riverina & Murray Joint Organisation (RAMJO) as a full member.

**OFFICER RECOMMENDATION**

That Council confirms its commitment to joining Riverina and Murray Joint Organisation as full members once the necessary statutory changes have been made.

**REPORT**

Balranald and Wentworth Shires were previously members of the Riverina & Murray Regional Organisation of Councils (RAMROC). ROCs were voluntary organisations with no legislative basis, but many were successful examples of the benefit of regional cooperation.

Wishing to formalise the success of ROCs, in 2016 the *Local Government Act (1993)* was amended to give a legislative foundation to Joint Organisations. Rather than including Balranald and Wentworth in RAMJO, the legislation established the Far Southwest Joint Organisation (FSWJO) comprising Balranald, Wentworth, Broken Hill and Central Darling LGAs.

The councils of FSWJO are collectively too small and too few to sustain a JO and consequently the decision has been taken to wind up the organisation although the necessary statutory action has yet to be taken by the Minister.

FSWJO member councils was therefore faced with a decision whether to seek membership of another JO.

In May 2024 Council resolved to apply to become an Associate Member. The resolution didn't specifically commit to becoming a full member, but that commitment was implied in the officer's report and by the fact that Associate Membership is only open to those Councils are committed to becoming full members.

Council has been advised that Wentworth Shire Council remains committed to joining.

The benefits of regional cooperation can be both tangible and intangible. Tangible benefits include resource sharing, access to grant fund projects only available through JOs and joint procurement. The benefit of shared knowledge, particularly from larger councils that have specialist staff that smaller councils cannot justify, is an example of an intangible benefit.

While most members remain committed, it is noted that two Councils – Hay and Coolamon Shires – have recently resolved to resign from RAMJO.

The legislation stipulates that the Mayor of a member Council is the member of the JO board. As well as the board, RAMJO also has a General Managers Advisory Committee, which provides some oversight of JO projects and develops recommendations for consideration of the Board.

**FINANCIAL IMPLICATION**

The membership fees are based on a sliding scale, with the minimum being \$30,000 which has been included in the draft budget considered for adoption in another report to this meeting.

To date Council, as an Associate Member and paying no membership fee, has not had access to the full benefit of being a member. The RAMJO board has resolved that, from 1 July, Associate Members would pay the full membership fee and receive the full benefit of membership with the exception of voting on legally sensitive matters.

**LEGISLATIVE IMPLICATION**

*Local Government Act 1993*

Council cannot become a full member of RAMJO until the necessary statutory changes are completed.

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**10.2 MAYORAL AND COUNCILLOR FEES FOR 2025-26**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.109544</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

This report provides an overview of the Local Government Remuneration Tribunal's determination regarding the annual fees payable to Councillors and the Mayoral Additional Fee for the period from 1 July 2025 to 30 June 2026.

**OFFICER RECOMMENDATION**

That Council:

1. Sets the annual Councillor Fee payable for the period 1 July 2025 to 30 June 2026 at \$13,930 as determined by the Local Government Remuneration Tribunal and in accordance with section 248 of the Local Government Act 1993.
2. Sets the annual Mayoral Additional Fee payable for the period 1 July 2025 to 30 June 2026 at \$30,390 as determined by the Local Government Remuneration Tribunal and in accordance with section 248 of the Local Government Act 1993.

**REPORT**

The Local Government Remuneration Tribunal (Tribunal) has made its determination for the 2025/26 financial year under Section 241 of the Local Government Act 1993 (the Act), setting the annual fees payable to Mayors and Councillors. Under Section 241 of the Act, the Tribunal must determine the minimum and maximum fees for Mayors and Councillors in each category of Councils by 1 May each year. Balranald Shire Council is classified as a "Rural" Council for the purposes of this determination. The Tribunal has approved a 3% increase in the minimum and maximum fee ranges for the 2025/26 financial year. The new fee structure, effective from 1 July 2025, is as follows:

|           | Councillor Annual Fee |          | Mayoral Additional Fee * |          |
|-----------|-----------------------|----------|--------------------------|----------|
| Year      | Minimum               | Maximum  | Minimum                  | Maximum  |
| 2024/2025 | \$10,220              | \$13,520 | \$10,880                 | \$29,500 |
| 2025/2026 | \$10,530              | \$13,930 | \$11,210                 | \$30,390 |

The Mayoral fee is an additional payment to the Mayor, on top of the base Councillor fee, as stipulated in Section 249(2) of the Act. A copy of the Tribunal's determination and detailed report is provided (Attachment 1).

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Payment of Expenses and Provision of Facilities for the Mayor and Councillors Policy

**RISK RATING**

Low

**ATTACHMENTS**

1. **LGRT-2025-Annual-Determination (under separate cover)**

**10.3 REVIEW OF COUNCIL POLICIES**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.109577</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To seek endorsement from Council to publicly exhibit the various draft policies detailed in the report below and to invite the public to make submissions on the draft policies.

**OFFICER RECOMMENDATION**

**That Council approve the policies listed in the report to be publicly exhibited for a period of 28 days to seek public comment and for any significant public submissions to be reported back to the July 2025 Ordinary Council meeting, otherwise the policies will be deemed to be adopted immediately by Council following the exhibition period.**

**REPORT**

Under Part 3 of the Local Government Act, 1993, Section 165(4), local policies are automatically revoked 12 months after an election which effectively means that all such policies need to be reviewed and re-adopted by September 2025.

Council has many other internal policies for the direction and assistance of staff: it is considered good practice that these policies also be reviewed by the new council, but do not require public exhibition.

To achieve a review of all policies by the due date, a bracket of policies are being nominated each month for consideration by Councillors and to obtain approval to place the policies on public exhibition. If there are any comments received the policies will be resubmitted to Council whereby Council, if the comments are not substantial may decide to adopt the policies without further public exhibition. If there are no comments received the policies will be deemed to be adopted on the date immediately following the exhibition period.

It is proposed to review the following policies;

|                                             |
|---------------------------------------------|
| Annual Town Clean Up Policy                 |
| Leave for Civil Emergencies Policy          |
| Secondary Employment Policy                 |
| Smoke Free Workplace Policy                 |
| Councillor Training Policy                  |
| Pool Inspection Policy                      |
| Recreation Areas and Reserves Maintenance   |
| Private Functions on Public Reserves Policy |
| Customer Service Policy                     |
| Complaints Management Policy                |

Copies of these policies are available on Councils website. Councillors and the public are invited to submit written comments on any or all of these policies, to assist with the review process.

### **FINANCIAL IMPLICATION**

Nil

### **LEGISLATIVE IMPLICATION**

Section 165(4) *Local Government Act, 1993* states as follows:

*A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.*

### **POLICY IMPLICATION**

As per each policy.

While the legislation dictates that policies will lapse if not reviewed within twelve months of a general election, some of the policies subject to this review may be subject to further revision as internal systems and processes evolve.

### **RISK RATING**

Low

### **ATTACHMENTS**

1. Annual Town Clean Up Policy (under separate cover)
2. Leave for Civil Emergencies Policy (under separate cover)
3. Secondary Employment Policy (under separate cover)
4. Smoke Free Workplace Policy (under separate cover)
5. Councillor Training Policy (under separate cover)
6. Pool Inspection Policy (under separate cover)
7. Recreation Areas and Reserves Maintenance (under separate cover)
8. Private Functions on Public Reserves Policy (under separate cover)
9. Customer Service Policy (under separate cover)
10. Complaints Management Policy (under separate cover)

**10.4 ADOPTION OF COUNCIL'S DRAFT 2025-2029 DELIVERY PROGRAM**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.109664</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

This report provides Council the opportunity to consider any submissions during the period of public exhibition and adopt its Delivery Program.

**OFFICER RECOMMENDATION**

That Council, having noted that no submissions were received during the period of public exhibition, adopt the Draft 2025-2029 Delivery Program without amendment.

**REPORT**

Council, at its meeting of 15 April, resolved to place its draft Delivery Program on public exhibition, with no submissions received.

**FINANCIAL IMPLICATION**

The financial implications are documented in the Operational Plan, Budget and the Long-Term Financial Plan, which are subject to separate reports.

**LEGISLATIVE IMPLICATION**

*NSW Local Government ACT (1993)* and associated regulations and guidelines.

**POLICY IMPLICATION**

The Delivery Program can be considered Council's contract with the community. The new DP represents a shift from the previous DP and thus will require a review of policies and procedures to ensure that they are consistent with the undertakings given in the DP.

**RISK RATING**

The Delivery Program is ambitious which, when combined with the particularly uncertain time in which we live, means that there is a moderate risk that Council will not achieve everything outlined in the DP.

**ATTACHMENTS**

- 1. DRAFT 2005-2009 Delivery Program (under separate cover)**

**10.5 ADOPTION OF THE DRAFT OPERATIONAL PLAN FOR THE 2025/26 FINANCIAL YEAR**

**File Number:** D25.109701  
**Author(s):** Edna Mendes, Chief Financial Officer  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

For Council to adopt the Draft Operational Plan (**OP**) for the 2025/2026 Financial Year.

**OFFICER RECOMMENDATION**

**That Council adopt the Draft Operational Plan for the 2025/2026 Financial Year.**

**REPORT**

Council resolved the following at the April 15 2025 Ordinary Council Meeting:

**Resolution 2025/74**

*Moved: Councillor Tracy O'Halloran*

- 1. That Council places the 2025/2026 draft Operational Plan on public exhibition for a period of twenty eight (28) days for comment prior to it being submitted to the June 2025 Council meeting for formal adoption***

The OP is a one year plan that spells out the detail of the Delivery Program 2025-2029 (**DP**), identifying the individual strategic activities and actions that will be undertaken in the 2025/2026 Financial Year, in order to achieve the commitments made in the four year DP.

It should be apparent how the OP Projects, strategic activities and actions work towards achieving the DP and in turn work towards achieving the objectives of the Community Strategic Plan (**CSP**).

The actions contained in the OP are enabled by the Resourcing Strategy (**RS**).

The RS is made up of the Long-Term Financial Plan 2025-2034 (**LTFP**), the Asset Management Strategy (**AMS**) and the Workforce Plan and Strategy 2025 (**WP&S**).

The OP is attached to this report (**Attachment 1**).

The attachment details all of the actions for the 2025/2026 Financial Year.

The actions are broken up under the following six (6) headings:

1. Our Lifestyle;
2. Our Community;

3. Our Economy;
4. Our Infrastructure;
5. Our Environment; and
6. Our Council.

There are eleven (11) strategic actions identified under Our Lifestyle, fourteen (14) under Our Community, twenty one (21) under Our Economy, ten (10) under Our Infrastructure, seven (7) under Our Environment and ten (10) under Our Council.

That equates to seventy three (73) strategic actions for the 2025/2026 Financial Year.

This report is linked to the following reports that are also included in this Ordinary Council Meeting:

1. Endorsement of the Draft Budget for the 2025/2026 Financial Year; and
2. Endorsement of the Draft Revenue Policy and Draft Fees and Charges for the 2025/2026 Financial Year.

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

### **405 Operational Plan**

*A council must have a plan (called its **operational plan**) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.*

## POLICY IMPLICATIONS

Operational Plan 2025/2026.

Delivery Program 2025-2029.

Community Strategic Plan 2025-2034.

## RISK RATING

Nil.

## STAKEHOLDER CONSULTATION

The OP for the 2025/2026 Financial Year was placed on public exhibition for twenty-eight (28) days, from Wednesday 16 April 2025 until Friday 16 May 2025. No public submissions were received.

## OPTIONS

Nil.

## CONCLUSION

The OP is the key annual plan that identifies what strategic actions and activities the Council will undertake during the 2025/2026 Financial Year.

The OP was exhibited for a minimum period of twenty-eight (28) days, in order to seek public comment. No public submissions were received.

Council is now required to adopt the OP for the 2025/2026 Financial Year prior to the end of June 2025.

## **ATTACHMENTS**

- 1. Draft Operational Plan 2025-2026 (under separate cover)**

**10.6 ADOPTION OF THE DRAFT BUDGET FOR THE 2025/2026 FINANCIAL YEAR**

**File Number:** D25.109703  
**Author(s):** Edna Mendes, Chief Financial Officer  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

The purpose of this report is for Council to adopt the 2025/2026 Draft Budget (***Draft Budget***).

**OFFICER RECOMMENDATION**

**That Council adopts the Draft Budget for the 2025/2026 Financial Year.**

**REPORT**

Council at the Ordinary Council Meeting held on Tuesday, 15 April 2025, endorsed for the Draft Operational Plan, Draft Budget and Draft Revenue Policy for the 2025/2026 Financial Year, to be placed on public exhibition for a minimum period of 28 days, in accordance with sections 405 and 532 of the *Local Government Act, 1993 (the Act)*.

The budget documents were placed on public exhibition together with the Operational Plan Summary and the Long-Term Financial Plan with the public invited to provide any submissions on the documents and these submissions were to be received no later than 5.00 pm on Friday, 16 May 2025.

Council received no submissions on the Draft Budget for the 2025/2026 Financial Year from the public. Four (4) internal submissions were received by the due date.

The internal submissions are detailed below:

**1. Security Upgrade of IT Equipment and Software**

Council staff have met with the current external IT Contractor to discuss the development of an IT roadmap to bring Council's IT equipment and software up to current standards to ensure security and supportability compliance.

Many of the existing IT devices have a Windows platform which is soon to become unsupported, while other devices are either already out of service or are considered to have potential security exposure which requires immediate action.

In addition to these issues, Council's mobile device fleet currently has no management services linked to our corporate systems which represents a cyber security exposure.

The IT Contractor has provided some initial costing for consideration which includes an option for Council to purchase the replacement equipment outright, estimated at \$90,000, or an option to lease the replacement equipment for a monthly rental of \$3,050 for the life of the device. Neither option includes the cost provide the desired security upgrade for the mobile device platform at this stage.

The Draft 2025/2026 Budget does not include any provision for the cost of IT upgrades. As this has come to Council's attention only very recently and without time for a thorough assessment of the options, there may be alternate options for Council to pursue, including seeking quotations through NSW Local Government Procurement.

It is therefore recommended that Council staff undertake further urgent enquires as to the best options for Council to pursue, recognising that IT security is paramount in this age of constant and increasing cyber security threats. A report will be prepared as soon as possible following further investigations, with the financial impact to be considered as part of the September 2025 Quarterly Budget Review. In the interim, during completion of the annual financial statements for the year ending 30 June 2025, Council staff may be able to identify a funding option to meet the expected cost of the recommended upgrades to the IT equipment and services.

## **2. Footpath/Drainage/Parking – Early Learning Centre Balranald**

In discussion with the management of the Balranald Early Learning Centre in Harben Street, following a letter received from the Centre. Council has developed a proposal to address a range of issues including correction of roadside drainage and dedicated pick-up and drop-off zone, as per the attached report.

An initial proposal to address the drainage issues at an estimated cost of \$130,000 was included in the Draft Budget for 2025/2026, while no provision was made for the proposed pick-up and drop-off zone, pending identification of possible funding.

Since development of the Draft Budget, the cost estimates for the drainage component have been revised, based on scope and costs associated with recent similar works. The revised cost of the drainage component is now \$249,000 (preferred option 2), while the costs of the pick-up and drop-off zone remain unchanged.

Given the increase in estimated cost, it is recommended that the project not proceed until further additional funding can be identified. Priorities for reallocating the budget provision of \$130,000 will be determined and included in the September 2025 Quarter Budget Review.

## **3. Request from Resident of Turandurey Street Balranald – Riverbank Frontage**

Council received a request from a resident of Turandurey Street relating to various possible improvements in the reserve area which forms the riverbank frontage as outlined in the attached detailed assessment.

There are a number of requests for improvements which include footpath stabilisation, seating and other facilities and Council staff have completed a detailed assessment, with recommendations to address the request, including a preliminary cost estimate of approximately \$30,000.

There is no allocation for this work in the current Draft Budget for 2025/2026. It is therefore recommended that the project be placed on hold until Council is able to identify possible funding sources, including potential grants that may be suitable for this project.

## **4. Request for Provision of Toilets at Balranald Indigenous Cemetery – Balranald LALC**

The Interim General Manager recently met with members of the Balranald LALC to discuss the possible provision of toilet facilities at the Indigenous Cemetery at Kyalite. Preliminary estimates suggest an approximate cost of \$150,000, which incorporates dual toilets however more detailed scoping and estimation would be required.

As the ownership of the Indigenous Cemetery at Kyalite rests with the LALC, Council officers may have the ability to assist in seeking grant funding for the project, however further development of the project would lie with the Balranald LALC.

It is recommended that Council work with Balranald LALC to seek a suitable grant to provide toilet facilities.

**FINANCIAL IMPLICATIONS**

ADOPTION OF 2025/206 BUDGET

**LEGISLATIVE IMPLICATIONS**

*Local Government Act, 1993.*

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low

**ATTACHMENTS**

1. **Submission - Assessment of Drainage and Parking Facilities in Early Learning Centre Balranald-R1(2) (under separate cover)**
2. **Submission - Assessment on Letter for consideration-Turandurey Street (under separate cover)**
3. **Draft Budget 2025-2026 version 3 - April 2025 - Council Meeting (under separate cover)**

**10.7 ADOPTION OF THE DRAFT REVENUE POLICY AND DRAFT FEES AND CHARGES FOR THE 2025/26 FINANCIAL YEAR**

**File Number:** D25.109702  
**Author(s):** Edna Mendes, Chief Financial Officer  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 3: Our Economy – A community that ensures a strong and resilient economy.

**PURPOSE OF REPORT**

The Purpose of this report is for Council to adopt the Balranald Shire Council's Draft Revenue Policy (**Attachment 1**) and Proposed Fees and Charges (**Attachment 2**) for the 2025/2026 Financial Year.

**OFFICER RECOMMENDATION****THAT:**

1. In accordance with the provisions of section 535 of the Local Government Act, 1993, Council makes, fixes, levies and adopts the Rates and Charges for the 2025/2026 Financial Year as detailed in the rating categories as set out below:

**FARMLAND – GENERAL** a rate of zero point one five one zero zero four (0.151004) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland General** with the dominant use being generally cropping or grazing over significant land area pursuant to Section 515 of the Local Government Act, 1993 and subject to a base amount of seven hundred and fifty two dollars (\$752) in respect of each separate parcel with the base amount producing thirteen point six percent (13.6%) of the total amount of the rate levy for the Farmland General rate sub-category; and

**FARMLAND – IRRIGABLE HORTICULTURE** a rate of zero point six zero eight one three three (0.608133) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland – Irrigable - Horticulture** to include nut farms and other irrigatable intensive horticulture land use and has significant and substantial commercial purpose or character, pursuant to Section 515 of the Local Government Act, 1993 and subject to a base amount of seven hundred and fifty two dollars (\$752) in respect of each separate parcel with the base amount producing two point five percent (2.5%) of the total amount of the rate levy for the Farmland – Irrigable - Horticulture rate sub-category; and

**FARMLAND – INTENSE** a rate of zero point three five five zero four three (0.355043) cents in the dollar on the land value of all rateable land in the area which has been categorised by the Council as **Farmland Intense** to have medium to high intensity of land use and an intermediate to major economic benefit pursuant to Section 515 of the Local Government Act, 1993 and subject to a base amount of seven hundred and fifty two dollars (\$752) in respect of each separate parcel with the base amount producing nineteen point nine percent (19.9%) of the total amount of the rate levy for the Farmland Intense rate sub-category; and

**RESIDENTIAL – BALRANALD** a rate of zero point four two one three seven (0.42137) cents in the dollar on the land value of all rateable land in the centre of the population being the Balranald Village Zone, being land which has been sub-categorised by the Council as **Balranald Residential** pursuant to Sections 516 and 529 of the Local Government Act, 1993 and subject to a base amount of two hundred and forty dollars (\$240) in respect of each separate parcel with the base

amount producing forty one point seven percent (41.7%) of the total amount of the rate levy for the Residential Balranald rate sub-category; and

**RESIDENTIAL – EUSTON** a rate of zero point two three nine eight five eight (0.239858) cents in the dollar on the land value of all rateable land in the centre of the population being the Euston Village Zone, being land which has been sub-categorised by the Council as **Euston Residential** pursuant to Sections 516 and 529 of the Local Government Act, 1993 and subject to a base amount of two hundred and forty dollars (\$240) in respect of each separate parcel with the base amount producing forty six point five percent (46.5%) of the total amount of the rate levy for the Residential Euston rate sub-category; and

**RESIDENTIAL – OXLEY** a rate of four point zero four four nine six (4.04496) cents in the dollar on the land value of all rateable land in the centre of the population being the Oxley Village Zone, being land which has been sub-categorised by the Council as **Oxley Residential** pursuant to Sections 516 and 529 of the Local Government Act, 1993 and subject to a base amount of one hundred and twenty five dollars (\$125) in respect of each separate parcel with the base amount producing thirty five point seven percent (35.7%) of the total amount of the rate levy for the Residential Oxley rate sub-category; and

**RESIDENTIAL – GENERAL – RURAL (0-2 hectares)** a rate of zero point four one four seven seven eight (0.414778) cents in the dollar on the land value of all rateable land used for residential purposes and not located within the Balranald, Euston or Oxley Village Zones, being land which has been sub-categorised by the Council as **Residential General – Rural (0-2 hectares)** pursuant to Sections 516 and 529 of the Local Government Act, 1993 and subject to a base amount of two hundred and forty (\$240) in respect of each separate parcel with the base amount producing forty two point one percent (42.1%) of the total amount of the rate levy for the Residential General – Rural (0-2 hectares) rate sub-category; and

**RESIDENTIAL – RURAL (2-40 hectares)** a rate of zero point two four three two one two (0.243212) cents in the dollar on the land value of all rateable land used for residential purposes and not located within the Balranald and Euston or Oxley Village Zones, being land which has been sub-categorised by the Council as **Residential General – Rural (2-40 hectares)** pursuant to Section 516 and 529 of the Local Government Act, 1993, subject to a base amount of two hundred and forty dollars (\$240) in respect of each separate parcel with the base amount producing thirty two point five percent (32.5%) of the total amount of the rate levy for the Residential General – Rural (2-40 hectares) rate sub-category; and

**BUSINESS – BALRANALD** a rate of two point two four nine one one nine (2.249119) cents in the dollar on the land value of all rateable land in the Balranald Village Zone, being land which has been sub-categorised by the Council as **Business Balranald** pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of five hundred and seventeen dollars (\$517) in respect of each separate parcel with the base amount producing nineteen point five percent (19.5%) of the total amount of the rate levy for the Business Balranald rate sub-category; and

**BUSINESS – EUSTON** a rate of one point six two zero eight five six (1.620856) cents in the dollar on the land value of all rateable land in the Euston Village Zone, being land which has been sub-categorised by the Council as **Business Euston** pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of five hundred and seventeen dollars (\$517) in respect of each separate parcel with the base amount producing twelve point six (12.6%) of the total amount of the rate levy for the Business Euston rate sub-category; and

**BUSINESS – RURAL** a rate of one point zero seven zero one six one (1.070161) cents in the dollar on the land value of all rateable land outside of any of the Balranald Shire Residential Village Zones and not identified in the otherwise described business areas, being land which has been sub-categorised by the Council as **Business - Rural** pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of two hundred and forty dollars (\$240)

in respect of each separate parcel with the base amount producing forty point three percent (40.3%) of the total amount of the rate levy for the Business - Rural rate sub-category; and

**BUSINESS – PARISH OF CHADWICK – SOLAR FARMS** rate of three point five eight eight four seven eight (3.588478) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parish of Chadwick – Solar Farms** pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of two thousand, five hundred and ninety dollars (\$2,590) in respect of each separate parcel with the base amount percentage producing two point six percent (2.6%) of the total amount of the rate levy for the Business – Parish of Chadwick – Solar Farms sub category.

**BUSINESS – RURAL GRAVEL & SAND EXTRACTION** a rate of one point nine one two three six nine (1.912369) cents in the dollar on the land value of all rateable land in the Balranald Shire area which has been sub-categorised by the Council as **Business – Rural Gravel & Sand Extraction** (excluding mineral sands and gypsum extraction) pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of one hundred and thirty five dollars (\$135) in respect of each separate parcel with the base amount producing forty two point nine percent (42.9%) of the total amount of the rate levy for the Business – Rural Gravel & Sand Extraction sub-category; and

**BUSINESS – PARISHES OF PAIKA, PENARIE, WOOLPAGERIE, WILLILBAH EAST & MAGENTA – GYPSUM EXTRACTION** a rate of five point nine zero one zero seven four (5.901074) cents in the dollar on the land value of all rateable land in the Balranald Shire area which has been sub-categorised by the Council as **Business – Parishes of Paika, Penarie, Woolpagerie, Willibah East & Magenta – Gypsum Extraction** (excluding mineral sands, gravel and sand extraction) pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of seven hundred and fifty two dollars (\$752) in respect of each separate parcel with the base amount producing four point three percent (4.3%) of the total amount of the rate levy for the Business – Parishes of Paika, Penarie, Woolpagerie, Willibah East & Magenta – Gypsum Extraction sub-category; and

**BUSINESS – PARISHES OF WILLILBAH, BIDURA, SOLFERINA and MAGENTA- MINERAL SANDS EXTRACTION (LOCATION A)** a rate of nine point one three six one eight six (9.136186) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Business – Parishes of Willilbah, Bidura, Solferina and Magenta – Mineral Sands Extraction (Location A)** pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of two thousand, five hundred and ninety dollars (\$2,590) in respect of each separate parcel with the base amount percentage producing zero point two eight percent (0.28%) of the total amount of the rate levy for the Business – Parishes of Willilbah, Bidura, Solferina and Magenta – Mineral Sands Extraction (Location A) sub-category; and

**BUSINESS – PARISHES OF PITAPUNGA, CROKEE, MUCKEE & LAWRENCE – MINERAL SANDS EXTRACTION (LOCATION B)** a rate of seventeen point one one eight one three (17.11813) cents in the dollar on the land value of all rateable land within the Balranald Shire area which will be sub-categorised by the Council as **Parishes Of Pitapunga, Crokee, Muckee & Lawrence – Mineral Sands Extraction (Location B)** pursuant to Sections 518 and 529 of the Local Government Act, 1993 and subject to a base amount of two thousand, five hundred and ninety (\$2,590) in respect of each separate parcel with the base amount percentage producing zero percent (0%) of the total amount of the rate levy for the Business – Parishes of Pitapunga, Crokee, Muckee & Lawrence sub category;

**2. Council increases the Notional yield by the maximum 4.5% per annum, being the Rate Peg % approved by the Independent Pricing and Regulatory Tribunal of NSW (IPART); and**

**3. In accordance with the provisions of Section 535 of the Local Government Act, 1993, Council adopts the Revenue Policy and Fees & Charges (as detailed in Attachment 2 and below) for the 2025/2026 Financial Year;**

**4. Council adopts the proposed interim Aerodrome Landing Fee of \$200.00 (per landing), as detailed in the submission outlined in this report; and**

**5. In accordance with the provisions of Section 566 (3) of the Local Government Act, 1993, Council determines the interest rate on overdue rates and charges for the period from 1 July 2025 until 30 June 2026 to be 10.5%; and**

**6. In accordance with the provisions of Section 566 (3) of the Local Government Act, 1993, Council determines that the interest rate on overdue debtors for the period from 1 July 2025 until 30 June 2026 to be 10.5%.**

## Report

The Revenue Policy outlines the proposed Rates and Annual Charges and Fees and Charges for the 2025/2026 Financial Year. The Revenue Policy was advertised for a period of twenty-eight (28) days together with Council's Operational Plan & Budget for the 2025/2026 Financial Year.

The Draft Budget for the 2025/2026 Financial Year is underpinned by a rate increase of 4.5% in line with the Rate Peg determined by IPART for all rateable properties.

The Revenue Policy is required to be adopted by resolution of Council prior to 30 June each year. The Draft Revenue Policy for the 2025/2026 Financial Year includes the following:

- A statement with respect to each ordinary rate to be levied including the ad valorem amount (the amount in the dollar) of the rate.
- Whether the rate is to have a base amount and, if so the amount in dollars of the base amount.
  - a) The percentage, in conformity with Section 500 of the Act:
    - i. of the total amount payable by the levying of the rate, or
    - ii. in the case of the rate, the rate for the category or sub-category concerned of the ordinary rate, that the levying of the base amount will produce;
  - b) the estimated yield of the rate; and
  - c) the categories or sub-categories of land in respect of which council proposes to levy the rate.

- Council is required to make and levy its ordinary rates and annual charges each year on land in the Balranald Shire area.

As described in the Draft Revenue Policy and Schedule of Fees and Charges, Council proposes to levy an ordinary rate for the following categories and sub-categories:

- Farmland – General;
- Farmland – Irrigable – Horticulture;

- Farmland – Intense;
- Residential – Balranald;
- Residential – Euston;
- Residential – Oxley;
- Residential – General – Rural (0-2 hectares);
- Residential – Rural (2-40 hectares);
- Business – Balranald;
- Business – Euston;
- Business – Rural;
- Business – Rural Gravel & Sand Extraction;
- Business – Parishes of Paika, Woolpagerie, Penarie Woolpagerie, Willibah East & Magenta – Gypsum Extraction;
- Business – Parishes of Willibah, Bidura, Solferina and Magenta – Mineral Sands (Loc A) Extraction;
- Business – Parishes of Pitapunga, Crokee, Muckee, Lawrence – Mineral Sands (Loc B) Extraction;
- Business – Parish Chadwick - Solar Farms.

In addition, all other charges for water, sewer and waste management have been increased by 4.5%, with the exception of Pedestal charges for accommodation camps, which has not been increased due to a significant increase in the number of services provided.

The schedule of Fees and Charges, including other annual service access fees and user charges has seen, on average, an increase of 4.5%. Fees and charges are levied on the basis of a combination of statutory amounts, partial cost recovery and full cost recovery, as detailed in the schedule.

The proposed Fees & Charges, include the following:

#### **Raw Water Supply Charges - Balranald and Euston**

All Access and Water Usage charges have been calculated in accordance with the following scale, subject to the proviso that where a property has more than one connection each connection shall be charged separately:

#### **Raw Water Access Charges**

| Connection Size                       | Annual Charge |
|---------------------------------------|---------------|
| 20 mm connection (Base Access Charge) | \$ 404.00     |
| 25 mm connection                      | \$ 631.00     |
| 32 mm connection                      | \$ 1,035.00   |

|                   |             |
|-------------------|-------------|
| 40 mm connection  | \$ 1,617.00 |
| 50 mm connection  | \$ 2,526.00 |
| 80 mm connection  | \$ 6,464.00 |
| 100 mm connection | \$10,101.00 |

Usage Charges for Raw water will be \$1.20 per kilolitre up to 600 kilolitres usage, then \$1.78 per kilolitre for usage over 600 kilolitres. Raw Water usage on community land will be charged at 0.49 cents per kilolitre.

Note: Flats, Units, Multiple Dwellings will be charged with a Connection Charge plus 50% of the connection charge for each additional dwelling thereafter.

### **Filtered Water Access Charges - Balranald and Euston**

All Access and Water Usage charges have been calculated in accordance with the following scale, subject to the proviso that where a property has more than one connection each connection shall be charged separately:

#### **Filtered Water Access Charges**

| Connection Size                       | Annual Charge |
|---------------------------------------|---------------|
| 20 mm connection (Base Access Charge) | \$ 464.00     |
| 25 mm connection                      | \$ 725.00     |
| 32 mm connection                      | \$ 1,188.00   |
| 40 mm connection                      | \$ 1,857.00   |
| 50 mm connection                      | \$ 2,901.00   |
| 80 mm connection                      | \$ 7,426.00   |
| 100 mm connection                     | \$11,603.00   |

Usage Charges for Filtered water will be \$1.90 per kilolitre up to 400 kilolitre usage, then \$2.90 per kilolitre for usage over 400 kilolitres.

Note: Flats, Units, Multiple Dwellings will be charged with a Connection Charge plus 50% of the base 20mm connection charge for each additional dwelling thereafter. All other Water fees are listed in the Fees and Charges document and incorporated into Council's Operational Plan.

### **Sewerage Access Charges – Balranald and Euston**

**Residential sewer access charges** are standardised to a base access charge of \$762.

Non-Residential sewer access charges will be calculated in accordance with the following scale based on the size of the filtered water supply connection to the property, subject to the proviso that where a property has more than one sewer connection each connection shall be charged separately and provided further that in the event a residential property having access to the Balranald and Euston Sewerage Reticulation Mains that only has a raw water connection, the following scale of charges shall apply accordingly:

#### **Non-Residential Sewer Access Charges**

| Connection Size                       | Annual Charge |
|---------------------------------------|---------------|
| 20 mm connection (Base Access Charge) | \$ 762.00     |
| 25 mm connection                      | \$ 1,190.00   |
| 32 mm connection                      | \$ 1,866.00   |
| 40 mm connection                      | \$ 3,049.00   |

|                                          |             |
|------------------------------------------|-------------|
| 50 mm connection                         | \$ 4,763.00 |
| Unconnected at 75% of base access charge | \$ 571.50   |

Note: Flats, Units, Multiple Dwellings will be charged with a Connection Charge plus 50% of the base 20mm connection charge for each additional dwelling thereafter.

A Pedestal Charge will apply to any accommodation camp facility and levied at \$200 per pedestal (unchanged).

A sewer usage charge of \$2.30 per kilolitre shall be levied on all non-residential properties, according to the actual volume of filtered water usage to which a Sewer discharge factor (SDF) has been applied.

### **Waste Management Charges**

#### **Domestic Waste Management Charge**

A waste management service charge of \$493 is applied to all assessments which are rateable occupied residential land to which the weekly collection service is available.

A property can request more than one weekly bin collection service for \$345 for each bin collection after the first.

#### **Domestic and Commercial Waste Access Charges**

Charges are proposed as scheduled hereunder:

|                                                             |           |
|-------------------------------------------------------------|-----------|
| Domestic Waste Charge (all areas)                           | \$ 493.00 |
| Additional Domestic Waste Collection                        | \$ 345.00 |
| Commercial weekly bin collection service (Euston)           | \$ 493.00 |
| Additional commercial collection – weekly (Euston)          | \$ 345.00 |
| Commercial twice weekly collection service (Balranald)      | \$ 724.00 |
| Additional commercial collection – twice weekly (Balranald) | \$ 493.00 |
| Vacant Land where collection service is available           | \$ 80.00  |

A charge of \$80 per assessment applies for all rateable, unoccupied residential land to which the weekly collection service is available.

#### **Stormwater Management Charge**

Council will levy a stormwater management charge, under section 496A of the Local Government Act, 1993 against rateable properties for which the service is available in order to establish and sustain a funding source for improved stormwater management.

This charge appears as a separate charge on the rate notice.

|                                       |          |
|---------------------------------------|----------|
| Residential Property per annum        | \$ 25.00 |
| Residential Strata Property per annum | \$ 12.50 |
| Business Property per annum           | \$ 25.00 |
| Business Strata Property per annum    | \$ 12.50 |

## Public Submissions

At the completion of the statutory period for public consultation, where all proposed Rates, Fees and other charges were placed on exhibition, Council received no public submissions during the exhibition period, however a rate payer had previously requested that fees in respect to Domestic Waste Collection at their premises in Euston should not be applicable, and this report is an ideal opportunity to seek a decision from Council in regard to their request, which is outlined below.

The rate payer owns a parcel of land in the Euston Settlement area comprising 2.72ha in size which is operated as a combined residential dwelling and associated intensive farming business. The property is situated within the defined waste collection service area and is levied an annual charge of \$472 (2024/25) for the weekly Domestic Waste Service.

Due to the intensive nature of the farming business, the rate payer has implemented a private commercial skip bin service and has advised Council that they do not use the weekly domestic waste wheelie bin service, and therefore has requested Council to remove the annual charge of \$472.

*In considering the request, Council needs to consider its obligations under the Local Government Act, with respect to the levying of charges. Sec 496 (1) states:*

*A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.*

While the request seems reasonable, unfortunately the Act does not provide Council with any discretion to remove the charge for the domestic waste service, on the basis of whether or not the service is used. It is highly likely that other properties throughout the Shire may fall into similar circumstances and Council should not create a precedent for one rate payer that could ultimately extend to other properties without careful consideration.

Council does currently levy a lower annual charge of \$75 (2024/25) for vacant land that is within the waste collection service area, however as the property in question is clearly not vacant, it would not be reasonable to apply the lesser charge in these circumstances.

There may be another way that Council can assist in alleviating the rate payer's concern. As Council is aware, the Draft Waste Management Strategy is currently on public exhibition and once adopted, there will need to be a detailed review of all waste service charges, including both commercial and domestic waste, to address the levels of service and asset replacement required in coming years. During that review, Council could consider various options to provide a separate charge for properties that fit these or similar circumstances and this report recommends that Council defer any decision on the matter until such time as the review of future charges has been conducted.

## Internal Submission

Council's management has also identified that an additional fee should be considered for adoption in relation to landing fees at the Balranald Aerodrome, that was not included in the proposed Fees and Charges presented for public consultation, as outlined below.

Small charter aircraft flights in and out of the Balranald Aerodrome have increased on the back of increasing agricultural and mining enterprise activities in recent times. There is currently at least one (1) regular weekly charter service at the Aerodrome, and while Council issues an invoice to the operator for attendance and runway safety preparation prior to landing and take-off, based on the 'Personal Rates for Private Works' section of the adopted Fees & Charges, there is currently no

dedicated landing fee that is levied on the basis of flight movements or MTOW (maximum take-off weight), which is common for aerodromes across the State.

Such fees are generally levied on operators to recognise the ongoing impact on runway surface deterioration due to aircraft activity, as well as other operating costs incurred by Council. Going back to 2021/2022 financial year, Balranald Shire Council did incorporate a landing fee of \$15 (per landing) in its adopted Fees and Charges, however this fee appears to have been dropped in subsequent years, perhaps as an oversight.

The increasing activity at the Aerodrome warrants re-introducing of an appropriate fee, which would be levied on operators through the AvData flight billing services operated for registered airports. Research into the level of fees charged by similar regional aerodromes indicates a wide range of variation and differing methods of fee calculation, based on either a flat 'per landing' fee, to a fee 'per tonne' of aircraft. For example, Coonamble Shire Council has introduced a flat fee of \$500 per landing, whereas Wentworth Shire Council levies a fee of \$15 per tonne.

Given the increasing use of the Balranald Aerodrome, and the consequent increase in maintenance due to surface wearing, it is suggested that an appropriate initial fee of \$200 per landing should be implemented for the 2025/26 FY, and that Council carry out further research into the appropriate level of charges for further consideration from 2026/27 FY.

For the time being and until further research is undertaken, the proposed fee should apply in addition to the existing charge for attendance and runaway preparation, which requires a staff member to attend onsite for each scheduled landing and departure.

## **FINANCIAL IMPLICATIONS**

Fees & Charges support Council's Operating Budget and underpin the recoupment of costs incurred in delivering services to the community.

## **LEGISLATIVE IMPLICATIONS**

Local Government Act, 1993.

## **POLICY IMPLICATIONS**

Revenue Policy.

## **RISK RATING**

Low.

## **STAKEHOLDER CONSULTATION**

The Revenue Policy and Fees & Charges for the 2025/2026 Financial Year were placed on public exhibition for twenty-eight (28) days, from Wednesday 16 April 2025 until Friday 16 May 2025. No public submissions were received.

## **ATTACHMENTS**

- 1. Draft Fees and Charges - April 2025 Council Meeting (under separate cover)**

**10.8 ADOPTION OF THE 2025-2035 RESOURCING STRATEGY**

**File Number:** D25.109733  
**Author(s):** Carol Holmes, Senior Executive Assistant  
Peter Bascomb, Interim General Manager  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

To adopt the draft Resourcing Strategy that was placed on public exhibition following Council's 17 April meeting.

**OFFICER RECOMMENDATION**

**That Council adopts the draft Resourcing Strategy.**

**REPORT**

Balranald Shire Resourcing Strategy has been developed as part of the Integrated Planning and Reporting (IP&R).

The Draft Resourcing Strategy for 2025/2035 is comprised of:

- Overarching Asset Management Plan 2017
- 2025/2029 Workforce Management Plan
- 2025/2035 Long Term Financial Management Plan

The Resourcing Strategy 2025/2035 was placed on public exhibition for a period of twenty-eight days for community feedback. No feedback was received.

The Interim General Manager has completed a small staff restructure necessitating an update to the Workforce Management Plan.

The resourcing strategy should include asset management plans for each of Council's asset classes. However, these are still under development, together with an overarching strategy and policy. Council is currently operating with the Overarching Asset Management Plan 2017 which spans a decade to 2026/2027.

Resources are currently being directed to undertake asset condition assessment works which will inform the development of the Overarching Asset Management Plan 2026 which will also span a decade and give direction regarding the strategic development of Councils Asset Management Plans.

Once the complete suite of asset management strategies and plans is finalised these will be presented to Council for consideration before being subject to community consultation.

Councils Workforce Plan will assist in creating an efficient and effective workforce identifying the Human Resources required to achieve Councils strategic objectives as well as assisting Council to be an 'employer of choice' in the region.

Councils 2025-2035 Long Term Financial Plan gives Council strategic direction in regard to its financial resources for the next ten years. The plan illustrates Council's Operational and Capital expenditure and identifies where the revenue will be sourced to fund the required expenditure.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

*Local Government Act, 1993*

Integrated Planning & Reporting (IP&R) Framework

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Balranald Overarching Asset Management Plan - 2017 (under separate cover)
2. Workforce Management Plan (under separate cover)
3. Long Term Financial Plan (under separate cover)

**10.9 EXTENSION OF TIME FOR EXPRESSIONS OF INTEREST FOR MEMBERSHIP COUNCIL'S COMMITTEES**

**File Number:** D25.109735  
**Author(s):** Peter Bascomb, Interim General Manager  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To rectify an oversight in the process of establishing membership of the Council's new committee structure.

**OFFICER RECOMMENDATION**

That Council

1. Reopen the call for Expressions of Interest for members of its Committees until Friday 4 July 2025.
2. Defer nominating Councillor members of the committees until Council's July meeting
3. Consider retaining the name Strengthening Community Access, Inclusion and Wellbeing Advisory Committee (SCAIWAC) rather than the Wellbeing and Health Committee.

**REPORT**

The Interim General Manager (IGM) has received feedback that members of Council's current committees have not been formally advised of the process to consider to Council's Committee Structure, the subsequent decision, its rationale and the need for existing members to re-apply for membership.

While members of some committees were informally advised from discussions with Councillors and/or staff attending meetings this is no substitute for proper process.

It is the responsibility of the IGM to ensure that decisions of Council are effectively implemented and this has clearly not occurred in this case.

This failure has led to a concern that Council (elected members and the organisation) does not value the work done by the committee members.

The IGM acknowledges that both Councillors and staff highly value the work done by the committees and were hoping that current members would seek to remain on the committees.

The IGM sincerely apologises for the failure to properly inform committee members.

There was concern expressed that the name change from Strengthening Community Access, Inclusion and Wellbeing Advisory Committee (SCAIWAC) to Wellbeing and Health Committee did not accurately reflect the committee's full range of activities.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Nil

**ATTACHMENTS**

Nil

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 OUTSTANDING DEBTORS AS AT 31 MAY 2025**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.109380</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Danika Dunstone, Rates &amp; Debtors Officer</b>                                                                                  |
| <b>Approver:</b>                   | <b>Edna Mendes, Chief Financial Officer</b>                                                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To provide Council with a report on the outstanding debtors as at 31 May 2025.

**OFFICER RECOMMENDATION**

**That Council note the report.**

**REPORT**

The table below details the total amount of outstanding debtors as at 31 May 2025. As can be seen from the table below there are twenty-seven (27) accounts and three (3) grant funding accounts, that make up the debtors' balance of \$300,428.

There are Seventeen (17) accounts that make up the current debtors' balance of \$102,984 and three (3) grant funding debtors to the amount of \$95,034.

There are four (4) debtors that makes up the thirty (30) days debtors' amount of \$35,143.

There are four (4) accounts that make up the sixty (60) days debtors' amount of \$10,951.

Finally, there are Six (6) accounts that make up the ninety (90) days debtors' amount of \$56,316.

| <b>Number of Accounts</b> | <b>Current</b>          | <b>30 days</b>         | <b>60 days</b>         | <b>90 days</b>         | <b>TOTALS</b>           |
|---------------------------|-------------------------|------------------------|------------------------|------------------------|-------------------------|
| 17                        | \$102,984               |                        |                        |                        | <b>\$102,984</b>        |
| 4                         |                         | \$35,143               |                        |                        | <b>\$35,143</b>         |
| 4                         |                         |                        | \$10,951               |                        | <b>\$10,951</b>         |
| 6                         |                         |                        |                        | \$56,316               | <b>\$56,316</b>         |
| Grant Funding (4)         | \$95,034                |                        |                        |                        | <b>\$95,034</b>         |
| <b>TOTALS</b>             | <b><u>\$198,018</u></b> | <b><u>\$35,143</u></b> | <b><u>\$10,951</u></b> | <b><u>\$56,316</u></b> | <b><u>\$300,428</u></b> |

The balance of the outstanding debtors as of 30 April 2025 was \$389,388 There has therefore been a decrease of \$88,960 in outstanding debtors over the past month.

**Analysis of 90 days debtors**

The 90-day debtors balance is made up of the following significant amounts:

- \$17,160 – Currently being reviewed. Payment plan failed; letter of demand sent.

**TOTAL        \$17,160**

**FINANCIAL IMPLICATIONS**

It is vitally important that outstanding debtors are monitored and pursued by staff in order to ensure that Council is able to collect any debts owing in a timely, efficient and effective manner.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Debt Recovery Policy

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**11.2 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 MAY 2025**

**File Number:** D25.109381  
**Author(s):** Danika Dunstone, Rates & Debtors Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 3: Our Economy – A community that ensures a strong and resilient economy.

**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the outstanding Rates and Charges and outstanding Water and Sewer Usage Charges as at 31 May 2025.

**OFFICER RECOMMENDATION**

**That Council notes the information contained within this report.**

**REPORT****Outstanding Rates & Annual Charges**

The following table provides a summary of the outstanding rates and annual charges and the outstanding water and sewer usage charges as at 31 May 2025.

|                             | <b>Balance Outstanding as at 31 May 2025</b> |
|-----------------------------|----------------------------------------------|
| Rates & Charges             | \$871,354.94                                 |
| Water & Sewer Usage Charges | \$215,962.87                                 |
| <b>TOTAL</b>                | <b><u>\$1,087,317.81</u></b>                 |

**Summary of all Rates and Charges**

The table on the following page provides more detail on all Rates and Charges and Usage Charges as at 31 May 2025.

The 2024/2025 Net Levy of \$6,169,856.82, includes any debit or credit levy adjustments for the current financial year, plus water and sewer usage charges, interest charged and less any pensioner rebates issued.

The balance outstanding for rates and annual charges is 13.09% (21.17 % as at 30 April 25) of the total receivable as at 31 May, 2025.

The balance outstanding for water and sewer usage charges is 18.34 (16.32% as at 30 April 2025) of the total receivable as at 31 May 2025.

It should be noted, the increase to the water and sewer is due to water bills being issued at the start of May 2025.

| Balranald Shire Council - Statement of Rates and Charges |                                                                                                                      |                       |                       |                                          |                                             |                       |                                                       |                                             |  |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|------------------------------------------|---------------------------------------------|-----------------------|-------------------------------------------------------|---------------------------------------------|--|
| As at 31-May-25                                          |                                                                                                                      |                       |                       |                                          |                                             |                       |                                                       |                                             |  |
| Income Category                                          | Arrears<br>30 June 2024                                                                                              | 2024/25<br>Net Levy   | Total<br>Receivable   | Amount Collected<br>as at<br>31 May 2025 | Collection as a<br>% of Total<br>Receivable | Total Balance<br>Due  | Total Balance<br>Due as a % of<br>Total<br>Receivable | Net Arrears a<br>% of Net Levy<br>31-May-25 |  |
| General Fund Rates incl Interest / Legal charges         | \$315,777.77                                                                                                         | \$3,807,999.24        | \$4,123,777.01        | \$3,592,634.03                           | 87.12%                                      | \$531,142.98          | 12.88%                                                | 7.82%                                       |  |
| Waste Management Charges                                 | \$37,496.02                                                                                                          | \$544,580.52          | \$582,076.54          | \$505,620.40                             | 86.86%                                      | \$76,456.14           | 13.14%                                                | 6.89%                                       |  |
| Stormwater Levy Charges                                  | \$1,964.77                                                                                                           | \$19,516.07           | \$21,480.84           | \$17,990.49                              | 83.75%                                      | \$3,490.35            | 16.25%                                                | 10.07%                                      |  |
| Water Fund - Access Charges                              | \$77,953.16                                                                                                          | \$992,881.88          | \$1,070,835.04        | \$924,642.83                             | 86.35%                                      | \$146,192.21          | 13.65%                                                | 7.85%                                       |  |
| Sewerage Fund - Annual Charges                           | \$53,779.90                                                                                                          | \$804,879.11          | \$858,659.01          | \$744,585.75                             | 86.71%                                      | \$114,073.26          | 13.29%                                                | 6.68%                                       |  |
| Subtotal                                                 | <b>\$486,971.62</b>                                                                                                  | <b>\$6,169,856.82</b> | <b>\$6,656,828.44</b> | <b>\$5,785,473.50</b>                    | <b>86.91%</b>                               | <b>\$871,354.94</b>   | <b>13.09%</b>                                         | <b>7.89%</b>                                |  |
| Water Fund - Consumption Charges                         | \$101,326.56                                                                                                         | \$1,002,430.61        | \$1,103,757.17        | \$899,464.01                             | 81.49%                                      | \$204,293.16          | 18.51%                                                | 10.11%                                      |  |
| Sewerage Fund - Usage Charges Non Residential            | \$13,118.75                                                                                                          | \$60,596.19           | \$73,714.94           | \$62,045.23                              | 84.17%                                      | \$11,669.71           | 15.83%                                                | 21.65%                                      |  |
| Subtotal                                                 | <b>\$114,445.31</b>                                                                                                  | <b>\$1,063,026.80</b> | <b>\$1,177,472.11</b> | <b>\$961,509.24</b>                      | <b>81.66%</b>                               | <b>\$215,962.87</b>   | <b>18.34%</b>                                         | <b>10.77%</b>                               |  |
|                                                          | <b>\$601,416.93</b>                                                                                                  | <b>\$7,232,883.62</b> | <b>\$7,834,300.55</b> | <b>\$6,746,982.74</b>                    | <b>86.12%</b>                               | <b>\$1,087,317.81</b> | <b>13.88%</b>                                         | <b>8.07%</b>                                |  |
| Notes                                                    | Arrears is rates overdue from previous years levies                                                                  |                       |                       |                                          |                                             |                       |                                                       |                                             |  |
|                                                          | Net Levy includes any DR & CR levy adjustments, interest charged and pensioner rebates                               |                       |                       |                                          |                                             |                       |                                                       |                                             |  |
|                                                          | Total Receivable includes arrears at 30 June 2024 plus the current net levy                                          |                       |                       |                                          |                                             |                       |                                                       |                                             |  |
|                                                          | Amount collected includes payments towards arrears and current net levy                                              |                       |                       |                                          |                                             |                       |                                                       |                                             |  |
|                                                          | Total Balance Due includes the arrears balance, as reduced by payments in this financial year, plus current net levy |                       |                       |                                          |                                             |                       |                                                       |                                             |  |
|                                                          | Net Arrears as a % of net levy, takes into account receivables for arrears and current net levy                      |                       |                       |                                          |                                             |                       |                                                       |                                             |  |

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

NSW LOCAL GOVERNMENT ACT (1993) AND ASSOCIATED REGULATIONS AND GUIDELINES.

## POLICY IMPLICATIONS

Nil.

## RISK RATING

Low.

## ATTACHMENTS

Nil

## ATTACHMENTS

Nil

**11.3 REPORT ON FINANCIAL INFORMATION AS AT 31 MAY 2025**

**File Number:** D25.109639  
**Author(s):** Kristy Cameron, Finance Officer  
**Approver:** Edna Mendes, Chief Finance Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial information as at, 31 May 2025:

1. Monthly Summary of Revenue and Expenditure for the Caravan Park;
2. Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel;
3. Monthly Summary of Revenue and Expenditure for the Tourism and Economic Development Centre; and
4. Monthly Summary of Revenue and Expenditure for the Library.

**OFFICER RECOMMENDATION**

**That Council note the financial information contained in this report for the period ending, 31 May 2025.**

**REPORT**

The following is a summary on each piece of financial information as at 31 May 2025:

**Monthly Summary of Revenue and Expenditure for the Caravan Park**

For the 2024/2025 Financial Year, the Caravan Park has a revised budgeted operating revenue of \$732,000 and a revised budgeted operating expenditure of \$574,405. The budgeted operating surplus for the 2024/2025 Financial Year is \$167,595. The proposed operating surplus for the 2024/2025 Financial Year as at 31 May 2025 is \$56,300.

**Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel**

For the 2024/2025 Financial Year, the Bidgee Haven hostel has a revised budgeted operating revenue of \$2,643,000 and a revised budgeted operating expenditure of \$2,878,795. The budgeted operating deficit for the 2024/2025 Financial Year is **(\$235,795)**. The proposed operating deficit for the 2024/2025 Financial Year as at 31 May 2025 is **(\$235,795)**.

**Monthly Summary of Revenue and Expenditure for the Tourism & Economic Development**

For the 2024/2025 Financial Year, the Tourist Information Centre has a revised budgeted operating revenue of \$98,600 with a revised budgeted operating expenditure of \$566,695. The budgeted operating deficit for 2024/2025 Financial Year is **(\$468,095)**. The proposed operating deficit for the 2024/2025 Financial Year as at 31 May 2025 is **(\$472,854)**.

**Monthly Summary of Revenue and Expenditure for the Library**

For the 2024/2025 Financial Year, the Library has a revised budgeted operating revenue of \$53,600 and a revised budgeted operating expenditure of \$156,674. The budgeted operating deficit for 2024/2025 Financial Year is **(\$103,074)**. The proposed operating deficit for the 2024/2025 Financial Year as at 31 May 2025 is **(\$102,812)**.

1 Monthly Summary of Revenue and Expenditure for the Caravan Park

| CARAVAN PARK 2024/25                  | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to the budget for December QBR | Actual Amendments to the Budget for March QBR | Revised Budget | Actual YTD 31 May 2025 | Remaining Budget | Proposed Budget as at 30 June 2025 | YTD Actual % |
|---------------------------------------|-----------------|-----------------------------------------------|--------------------------------------------------|-----------------------------------------------|----------------|------------------------|------------------|------------------------------------|--------------|
| REVENUE                               |                 |                                               |                                                  |                                               |                |                        |                  |                                    |              |
| Fees                                  | \$600,000       | \$50,000                                      | \$70,000                                         | \$0                                           | \$720,000      | \$699,553              | \$20,447         | \$720,000                          | 97.2%        |
| Washing Machine Charges               | \$4,000         | \$2,000                                       | \$0                                              | \$0                                           | \$6,000        | \$6,830                | \$1,170          | \$8,000                            | 85.4%        |
| Merchandise Sales                     | \$6,000         | \$0                                           | \$0                                              | \$0                                           | \$6,000        | \$2,072                | \$3,928          | \$6,000                            | 34.5%        |
| TOTAL OPERATING REVENUE               | \$610,000       | \$52,000                                      | \$70,000                                         | \$0                                           | \$732,000      | \$708,455              | \$25,545         | \$734,000                          | 96.5%        |
| EXPENDITURE                           |                 |                                               |                                                  |                                               |                |                        |                  |                                    |              |
| Salaries                              | \$223,000       | \$0                                           | \$0                                              | \$0                                           | \$223,000      | \$242,045              | \$7,955          | \$250,000                          | 96.8%        |
| Advertising                           | \$1,500         | \$0                                           | \$0                                              | \$0                                           | \$1,500        | \$0                    | \$1,500          | \$1,500                            | 0.0%         |
| Bank Charges                          | \$5,000         | \$0                                           | \$0                                              | \$0                                           | \$5,000        | \$5,885                | \$115            | \$6,000                            | 98.1%        |
| Cleaning Materials                    | \$8,000         | \$0                                           | \$0                                              | \$0                                           | \$8,000        | \$6,085                | \$1,915          | \$8,000                            | 76.1%        |
| Electricity - Operational             | \$40,000        | \$10,000                                      | \$0                                              | \$10,000                                      | \$60,000       | \$71,851               | \$8,149          | \$80,000                           | 89.8%        |
| Admin Fee                             | \$125,700       | \$0                                           | \$0                                              | \$0                                           | \$125,700      | \$115,225              | \$10,475         | \$125,700                          | 91.7%        |
| Rates & Charges                       | \$14,705        | \$0                                           | \$0                                              | \$0                                           | \$14,705       | \$39,515               | \$485            | \$40,000                           | 98.8%        |
| Software Support                      | \$6,500         | \$0                                           | \$0                                              | \$0                                           | \$6,500        | \$3,400                | \$3,100          | \$6,500                            | 52.3%        |
| Telephone                             | \$3,000         | \$0                                           | \$0                                              | \$0                                           | \$3,000        | \$2,139                | \$861            | \$3,000                            | 71.3%        |
| R & M                                 | \$20,000        | \$0                                           | \$0                                              | \$0                                           | \$20,000       | \$47,664               | \$2,336          | \$50,000                           | 95.3%        |
| Membership fees                       | \$20,000        | \$0                                           | \$0                                              | \$0                                           | \$20,000       | \$0                    | \$20,000         | \$20,000                           | 0.0%         |
| Consumables GST                       | \$25,000        | \$0                                           | \$0                                              | \$0                                           | \$25,000       | \$21,162               | \$3,838          | \$25,000                           | 84.6%        |
| Consumables No GST                    | \$1,000         | \$0                                           | \$1,000                                          | \$0                                           | \$2,000        | \$1,931                | \$69             | \$2,000                            | 96.5%        |
| Depreciation                          | \$60,000        | \$0                                           | \$0                                              | \$0                                           | \$60,000       | \$55,000               | \$5,000          | \$60,000                           | 91.7%        |
| TOTAL OPERATING EXPENDITURE           | \$553,405       | \$10,000                                      | \$1,000                                          | \$10,000                                      | \$574,405      | \$611,902              | \$65,798         | \$677,700                          | 90.3%        |
| NET OPERATING SURPLUS / DEFICIT       | \$56,595        | \$42,000                                      | \$69,000                                         | -\$10,000                                     | \$157,595      | \$96,553               | -\$40,253        | \$56,300                           |              |
| CAPITAL                               |                 |                                               |                                                  |                                               |                |                        |                  |                                    |              |
| Capital Revenue                       |                 |                                               |                                                  |                                               |                |                        |                  |                                    |              |
| Capital Grants - CRIF                 | \$0             | \$0                                           | \$0                                              | \$0                                           | \$0            | \$17,352               | \$0              | \$17,352                           | 0.0%         |
| Transfer from Restriction             | \$500,000       | \$0                                           | \$0                                              | \$0                                           | \$500,000      | \$500,000              | \$0              | \$500,000                          | 0.0%         |
| Total Capital Revenue                 | \$500,000       | \$0                                           | \$0                                              | \$0                                           | \$500,000      | \$517,352              | \$0              | \$517,352                          | 0.0%         |
| Capital Expenditure                   |                 |                                               |                                                  |                                               |                |                        |                  |                                    |              |
| CRIF Grant Expenditure                | \$0             | \$0                                           | \$0                                              | \$0                                           | \$0            | \$17,352               | \$0              | \$17,352                           | 0.0%         |
| Transfer to Restriction               | \$0             | \$0                                           | \$0                                              | \$0                                           | \$0            | \$0                    | \$0              | \$0                                | 0.0%         |
| Riverfront Upgrade                    | \$500,000       | \$0                                           | \$0                                              | \$0                                           | \$500,000      | \$500,000              | \$0              | \$500,000                          | 0.0%         |
| Total Capital Expenditure             | \$500,000       | \$0                                           | \$0                                              | \$0                                           | \$500,000      | \$517,352              | \$0              | \$517,352                          | 0.0%         |
| Net Capital Surplus/ (Deficit)        | \$0             | \$0                                           | \$0                                              | \$0                                           | \$0            | \$0                    | \$0              | \$0                                | 0%           |
| Net Overall Result Surplus/ (Deficit) | \$56,595        | \$42,000                                      | \$69,000                                         | -\$10,000                                     | \$157,595      | \$96,553               | -\$40,253        | \$56,300                           |              |

SUMMARY

| Caravan Park 2024/25                  | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to the budget for December QBR | Actual Amendments to the Budget for March QBR | revised budget | Actual YTD 31 May 2025 | Remaining Budget | Proposed Budget to 30 June 2025 |
|---------------------------------------|-----------------|-----------------------------------------------|--------------------------------------------------|-----------------------------------------------|----------------|------------------------|------------------|---------------------------------|
| Total Operating Revenue               | \$610,000       | \$52,000                                      | \$70,000                                         | \$0                                           | \$732,000      | \$708,455              | \$25,545         | \$734,000                       |
| Total Operating Expenditure           | \$553,405       | \$10,000                                      | \$1,000                                          | \$10,000                                      | \$574,405      | \$611,902              | \$65,798         | \$677,700                       |
| Net Operating Surplus / Deficit       | \$56,595        | \$42,000                                      | \$69,000                                         | \$10,000                                      | \$157,595      | \$96,553               | -\$40,253        | \$56,300                        |
| Total Capital Revenue                 | \$500,000       | \$0                                           | \$0                                              | \$0                                           | \$500,000      | \$517,352              | \$0              | \$517,352                       |
| Total Capital Expenditure             | \$500,000       | \$0                                           | \$0                                              | \$0                                           | \$500,000      | \$517,352              | \$0              | \$517,352                       |
| Net Capital Surplus / (Deficit)       | \$0             | \$0                                           | \$0                                              | \$0                                           | \$0            | \$0                    | \$0              | \$0                             |
| Net Overall Result Surplus/ (Deficit) | \$56,595        | \$42,000                                      | \$69,000                                         | \$10,000                                      | \$157,595      | \$96,553               | \$40,253         | \$56,300                        |

2 Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel

| Bidgee Haven Hostel & Bidgee Manor Self Care Units 2024/25 Operational | Original Budget | Actual YTD 31 May 2025 | QBR 1 (Sept 24) Adopted variations | QBR 2 (Dec 24) Adopted variations | QBR 3 (Mar 25) Adopted Variations | Remaining Budget | Revised Budget to 30 June 2025 | YTD Actual % |
|------------------------------------------------------------------------|-----------------|------------------------|------------------------------------|-----------------------------------|-----------------------------------|------------------|--------------------------------|--------------|
| REVENUE - Bidgee Haven Hostel                                          |                 |                        |                                    |                                   |                                   |                  |                                |              |
| Resident Subsidies                                                     | \$1,500,000     | \$1,180,432            |                                    |                                   |                                   | \$319,568        | \$1,500,000                    | 78.7%        |
| Hostel - Training Subsidy                                              | \$4,000         | \$0                    |                                    |                                   |                                   | \$4,000          | \$4,000                        | 0.0%         |
| Hostel - Resident Accommm Fees                                         | \$25,000        | \$26,022               |                                    | -\$5,000                          |                                   | -\$6,022         | \$20,000                       | 130.1%       |
| Hostel - Resident Care Basic Daily                                     | \$300,000       | \$187,321              |                                    | -\$70,000                         |                                   | \$42,679         | \$230,000                      | 81.4%        |
| Hostel - Interest Received                                             | \$85,000        | \$77,917               |                                    |                                   |                                   | \$7,083          | \$85,000                       | 91.7%        |
| RN Supplement                                                          | \$780,000       | \$720,709              |                                    |                                   |                                   | \$59,291         | \$780,000                      | 92.4%        |
| Business Improvement Fund c/fwd                                        |                 | \$130,734              |                                    |                                   |                                   | \$130,734        | \$130,734                      |              |
|                                                                        | \$2,694,000     | \$2,192,400            |                                    | -\$75,000                         |                                   | \$426,600        | \$2,619,000                    |              |
| REVENUE - Bidgee Manor Units                                           |                 |                        |                                    |                                   |                                   |                  |                                |              |
| Unit Rentals                                                           | \$24,000        | \$16,758               |                                    |                                   |                                   | \$7,242          | \$24,000                       | 69.83%       |
|                                                                        | \$24,000        | \$16,758               |                                    |                                   |                                   | \$7,242          | \$24,000                       |              |
| TOTAL OPERATING REVENUE                                                | \$2,718,000     | \$2,209,158            |                                    | -\$75,000                         |                                   | \$433,842        | \$2,643,000                    | 81.4%        |
| EXPENDITURE - Bidgee Haven Hostel                                      |                 |                        |                                    |                                   |                                   |                  |                                |              |
| Salaries                                                               | \$1,770,000     | \$2,269,214            |                                    | \$350,000                         | \$280,000                         | \$130,786        | \$2,400,000                    | 94.6%        |
| RAD Interest Refund                                                    | \$1,000         | \$2,224                |                                    |                                   | \$2,000                           | \$776            | \$3,000                        | 74.1%        |
| Medical Expenses                                                       | \$6,500         | \$6,067                |                                    |                                   |                                   | \$433            | \$6,500                        | 93.3%        |
| Training                                                               | \$10,000        | \$5,729                |                                    |                                   |                                   | \$4,271          | \$10,000                       | 57.3%        |
| Recruitment Expenses                                                   | \$5,000         | \$24,743               | \$25,000                           |                                   |                                   | \$5,258          | \$30,000                       | 82.5%        |
| Agency Travel Expenses                                                 | \$2,000         | \$2,485                |                                    | \$1,000                           |                                   | \$515            | \$3,000                        | 82.8%        |
| Advertising                                                            | \$1,000         | \$416                  |                                    |                                   |                                   | \$584            | \$1,000                        | 41.6%        |
| Audit Fees                                                             | \$5,500         | \$5,724                |                                    |                                   |                                   | -\$224           | \$5,500                        | 104.1%       |
| Electricity                                                            | \$45,000        | \$42,165               |                                    |                                   |                                   | \$2,835          | \$45,000                       | 93.7%        |
| Gas                                                                    | \$1,000         | \$559                  |                                    |                                   |                                   | \$441            | \$1,000                        | 55.9%        |
| General Expenses                                                       | \$2,000         | \$2,583                |                                    | \$1,000                           |                                   | \$417            | \$3,000                        | 86.1%        |
| Laundry & Cleaning                                                     | \$20,000        | \$10,036               |                                    |                                   |                                   | \$9,964          | \$20,000                       | 50.2%        |
| Administration Fees                                                    | \$144,930       | \$132,853              |                                    |                                   |                                   | \$12,078         | \$144,930                      | 91.7%        |
| Commuter Bus & Sedan Running                                           | \$10,000        | \$9,167                |                                    |                                   |                                   | \$833            | \$10,000                       | 91.7%        |
| Freight                                                                | \$0             | \$827                  |                                    |                                   | \$1,500                           | \$673            | \$1,500                        | 55.1%        |
| Printing & Stationary                                                  | \$2,000         | \$3,612                |                                    | \$1,000                           | \$500                             | -\$112           | \$3,500                        | 103.2%       |
| IT Expenditure                                                         | \$3,000         | \$442                  |                                    |                                   |                                   | \$2,558          | \$3,000                        | 14.7%        |
| Rates & Charges                                                        | \$7,365         | \$8,825                |                                    |                                   |                                   | -\$1,460         | \$7,365                        | 119.8%       |
| Repairs & Maintenance                                                  | \$60,000        | \$43,398               |                                    |                                   |                                   | \$16,602         | \$60,000                       | 72.3%        |
| Subscriptions & Memberships                                            | \$7,000         | \$6,223                |                                    |                                   |                                   | \$777            | \$7,000                        | 88.9%        |
| Telephone                                                              | \$3,500         | \$4,740                |                                    |                                   | \$900                             | -\$340           | \$4,400                        | 107.7%       |
| Chemist                                                                | \$12,000        | \$7,483                |                                    |                                   |                                   | \$4,517          | \$12,000                       | 62.4%        |
| Food                                                                   | \$60,000        | \$41,183               |                                    |                                   | -\$4,900                          | \$13,917         | \$55,100                       | 74.7%        |
| Policy & Procedures                                                    | \$0             | \$15,500               | \$15,500                           |                                   |                                   | \$0              | \$15,500                       | 100.0%       |
| Business Improvement Fund c/fwd                                        | \$0             | \$29,342               |                                    |                                   |                                   | \$101,392        | \$130,734                      | 22.4%        |
|                                                                        | \$2,178,795     | \$2,646,196            | \$40,500                           | \$353,000                         | \$280,000                         | \$307,491        | \$2,852,295                    |              |
| EXPENDITURE - Bidgee Manor Units                                       |                 |                        |                                    |                                   |                                   |                  |                                |              |
| Electricity                                                            | \$3,000         | \$2,602                |                                    |                                   |                                   | \$398            | \$3,000                        | 86.74%       |
| Insurance                                                              | \$1,500         | \$0                    |                                    |                                   |                                   | \$1,500          | \$1,500                        | 0.00%        |
| Rates and Charges                                                      | \$10,000        | \$7,143                |                                    |                                   |                                   | \$2,857          | \$10,000                       | 71.43%       |
| Repairs and Maintenance                                                | \$5,000         | \$16,756               | \$7,000                            |                                   |                                   | -\$4,756         | \$12,000                       | 139.63%      |
|                                                                        | \$19,500        | \$26,501               | \$7,000                            |                                   |                                   | -\$1             | \$26,500                       |              |
| TOTAL OPERATING EXPENDITURE                                            | \$2,198,295     | \$2,672,697            | \$47,500                           | \$353,000                         |                                   | \$307,490        | \$2,878,795                    | 92.84%       |
| NET OPERATING SURPLUS / DEFICIT                                        | \$519,705       | -\$463,540             | -\$47,500                          | -\$428,000                        |                                   | \$126,353        | -\$235,795                     |              |

CAPITAL

| Bidgee Haven Hostel & Bidgee Manor Self Care<br>Units 2024/25 Capital | Original<br>Budget | Actual YTD 31<br>May 2025 | QBR 1<br>(Sept 24)<br>Adopted<br>variations | QBR 2<br>(Dec 24)<br>Adopted<br>variations | QBR 3<br>(Mar 25)<br>Adopted<br>Variations | Remaining<br>Budget | Revised<br>Budget to 30<br>June 2025 |
|-----------------------------------------------------------------------|--------------------|---------------------------|---------------------------------------------|--------------------------------------------|--------------------------------------------|---------------------|--------------------------------------|
|                                                                       |                    |                           |                                             |                                            |                                            |                     |                                      |
| REVENUE                                                               |                    |                           |                                             |                                            |                                            |                     |                                      |
| Transfer from restriction                                             | \$25,000           | \$0                       |                                             |                                            |                                            | \$25,000            | \$25,000                             |
|                                                                       |                    |                           |                                             |                                            |                                            |                     |                                      |
| EXPENDITURE - Bidgee Manor Units                                      |                    |                           |                                             |                                            |                                            |                     |                                      |
| Market Street Security Gate Replacement                               | \$5,000            | \$0                       |                                             |                                            |                                            | \$5,000             | \$5,000                              |
|                                                                       |                    |                           |                                             |                                            |                                            |                     |                                      |
| EXPENDITURE - Bidgee Haven Hostel                                     |                    |                           |                                             |                                            |                                            |                     |                                      |
| Furniture & Fittings                                                  | \$15,000           | \$26,671                  | \$15,000                                    |                                            |                                            | \$3,329             | \$30,000                             |
| Medical Equipment                                                     | \$5,000            | \$0                       |                                             |                                            |                                            | \$5,000             | \$5,000                              |
|                                                                       |                    |                           |                                             |                                            |                                            |                     |                                      |
|                                                                       |                    |                           |                                             |                                            |                                            |                     |                                      |
| Transfer to restriction                                               | \$519,705          | \$0                       | -\$47,500                                   | -\$428,000                                 |                                            | \$44,205            | \$44,205                             |
| NET OPERATING SURPLUS / DEFICIT                                       | \$544,705          | \$26,671                  | -\$47,500                                   | -\$428,000                                 |                                            | \$57,534            | \$84,205                             |
|                                                                       |                    |                           |                                             |                                            |                                            |                     |                                      |

SUMMARY

| Bidgee Haven Hostel & Bidgee Manor Self Care<br>Units 2024/25 | Original<br>Budget | Actual YTD 31<br>May 2025 | QBR 1<br>(Sept 24)<br>Adopted<br>variations | QBR 2<br>(Dec 24)<br>Adopted<br>variations | QBR 3<br>(Mar 25)<br>Adopted<br>Variations | Remaining<br>Budget | Revised<br>Budget to 30<br>June 2025 |
|---------------------------------------------------------------|--------------------|---------------------------|---------------------------------------------|--------------------------------------------|--------------------------------------------|---------------------|--------------------------------------|
|                                                               |                    |                           |                                             |                                            |                                            |                     |                                      |
| TOTAL OPERATING REVENUE                                       | \$2,718,000        | \$2,209,158               |                                             | -\$75,000                                  |                                            | \$433,842           | \$2,643,000                          |
|                                                               |                    |                           |                                             |                                            |                                            |                     |                                      |
| TOTAL OPERATING EXPENDITURE                                   | \$2,198,295        | \$2,672,697               | \$47,500                                    | \$353,000                                  |                                            | \$307,490           | \$2,878,795                          |
|                                                               |                    |                           |                                             |                                            |                                            |                     |                                      |
| NET OPERATING SURPLUS / DEFICIT                               | \$519,705          | -\$463,540                | -\$47,500                                   | -\$428,000                                 |                                            | \$126,353           | -\$235,795                           |
|                                                               |                    |                           |                                             |                                            |                                            |                     |                                      |

3 Monthly Summary of Revenue and Expenditure for the Tourism and Economic Development

| TOURISM 2024/25                             | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual Amendments to Budget for March QBR | Revised Budget | Actual YTD 31 May 2025 | Remaining Budget | Proposed Budget to 30 June 2025 | YTD Actual % |
|---------------------------------------------|-----------------|-----------------------------------------------|----------------------------------------------|-------------------------------------------|----------------|------------------------|------------------|---------------------------------|--------------|
| REVENUE                                     |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Fees                                        | \$500           | \$0                                           | \$0                                          | \$0                                       | \$500          | \$0                    | \$500            | \$500                           | 0.0%         |
| Rent - Discovery Centre                     | \$20,000        | \$0                                           | \$0                                          | \$0                                       | \$20,000       | \$19,067               | \$933            | \$20,000                        | 95.3%        |
| Souvenir Sales                              | \$70,000        | \$0                                           | \$0                                          | \$0                                       | \$70,000       | \$55,355               | \$14,645         | \$70,000                        | 79.1%        |
| Sales Yanga HH Guides                       | \$3,000         | \$0                                           | \$0                                          | \$0                                       | \$3,000        | \$2,880                | \$1,120          | \$4,000                         | 96.0%        |
| Commissions                                 | \$100           | \$0                                           | \$0                                          | \$0                                       | \$100          | \$115                  | \$35             | \$150                           | 114.5%       |
| Sundry income                               | \$1,000         | \$0                                           | \$0                                          | \$0                                       | \$1,000        | \$9,048                | \$952            | \$10,000                        | 904.8%       |
| Donations - Discovery Centre                | \$4,000         | \$0                                           | \$0                                          | \$0                                       | \$4,000        | \$2,545                | \$1,455          | \$4,000                         | 63.6%        |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| TOTAL OPERATING REVENUE                     | \$98,600        | \$0                                           | \$0                                          | \$0                                       | \$98,600       | \$89,009               | \$19,641         | \$108,650                       |              |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| EXPENDITURE                                 |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Salaries                                    | \$208,000       | \$0                                           | \$0                                          | \$0                                       | \$208,000      | \$207,909              | \$91             | \$220,000                       | 100.0%       |
| Staff Uniforms                              | \$800           | \$0                                           | \$0                                          | \$0                                       | \$800          | \$0                    | \$800            | \$800                           | 0.0%         |
| Training                                    | \$2,500         | \$0                                           | \$0                                          | \$0                                       | \$2,500        | \$0                    | \$2,500          | \$2,500                         | 0.0%         |
| Advertising                                 | \$47,000        | \$0                                           | \$0                                          | \$0                                       | \$47,000       | \$28,527               | \$18,473         | \$47,000                        | 60.7%        |
| Security Monitoring                         | \$1,000         | \$0                                           | \$0                                          | \$0                                       | \$1,000        | \$422                  | \$578            | \$1,000                         | 42.2%        |
| Conference Expenses                         | \$4,000         | \$0                                           | \$0                                          | \$0                                       | \$4,000        | \$1,466                | \$2,534          | \$4,000                         | 36.6%        |
| General Expenses                            | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$1,089                | \$911            | \$2,000                         | 54.5%        |
| Admin Charges                               | \$82,030        | \$0                                           | \$0                                          | \$0                                       | \$82,030       | \$75,194               | \$6,836          | \$82,030                        | 91.7%        |
| Postage                                     | \$500           | \$0                                           | \$0                                          | \$0                                       | \$500          | \$53                   | \$447            | \$500                           | 10.7%        |
| Printing and Stationery                     | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$1,374                | \$626            | \$2,000                         | 68.7%        |
| Special Events - Shows / Movies             | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$0                    | \$2,000          | \$2,000                         | 0.0%         |
| Easter Events                               | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$3,515                | \$0              | \$3,515                         | 175.8%       |
| Seminars & Workshops - Local                | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$99                   | \$1,901          | \$2,000                         | 4.9%         |
| Subscriptions                               | \$4,000         | \$0                                           | \$0                                          | \$0                                       | \$4,000        | \$800                  | \$3,200          | \$4,000                         | 20.0%        |
| Christmas Decorations                       | \$500           | \$0                                           | \$0                                          | \$0                                       | \$500          | \$530                  | \$0              | \$530                           | 106.1%       |
| Telephone                                   | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$1,764                | \$236            | \$2,000                         | 88.2%        |
| Internet                                    | \$1,500         | \$0                                           | \$0                                          | \$0                                       | \$1,500        | \$1,244                | \$256            | \$2,000                         | 82.9%        |
| Travelling Expenses                         | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$0                    | \$2,000          | \$2,000                         | 0.0%         |
| Souvenirs                                   | \$45,000        | \$0                                           | \$0                                          | \$0                                       | \$45,000       | \$39,567               | \$5,433          | \$45,000                        | 87.9%        |
| Cleaning                                    | \$6,000         | \$0                                           | \$0                                          | \$0                                       | \$6,000        | \$2,726                | \$3,274          | \$6,000                         | 45.4%        |
| R & M                                       | \$10,000        | \$30,000                                      | \$0                                          | \$0                                       | \$40,000       | \$35,424               | \$4,576          | \$40,000                        | 88.6%        |
| Vernon control                              | \$0             | \$6,000                                       | \$0                                          | \$0                                       | \$6,000        | \$6,360                | \$140            | \$6,500                         | 106.0%       |
| Council Donations                           | \$13,500        | -\$10,000                                     | \$0                                          | \$0                                       | \$3,500        | \$0                    | \$3,500          | \$3,500                         | 0.0%         |
| Electricity                                 | \$20,000        | \$20,000                                      | \$0                                          | \$10,000                                  | \$50,000       | \$46,904               | \$3,096          | \$50,000                        | 93.8%        |
| Rates                                       | \$7,365         | \$0                                           | \$0                                          | \$0                                       | \$7,365        | \$6,103                | \$1,262          | \$7,365                         | 82.9%        |
| Software & licensing                        | \$5,000         | \$0                                           | \$0                                          | \$0                                       | \$5,000        | \$0                    | \$5,000          | \$5,000                         | 0.0%         |
| Integrated Tourism Campaign                 | \$30,000        | \$0                                           | \$0                                          | \$0                                       | \$30,000       | \$0                    | \$30,000         | \$30,000                        | 0.0%         |
| Product development                         | \$2,000         | \$0                                           | \$0                                          | \$0                                       | \$2,000        | \$0                    | \$2,000          | \$2,000                         | 0.0%         |
| SW Arts Contribution                        | \$6,000         | \$0                                           | \$0                                          | \$0                                       | \$6,000        | \$6,264                | \$0              | \$6,264                         | 104.4%       |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| TOTAL OPERATING EXPENDITURE                 | \$510,695       | \$46,000                                      | \$0                                          | \$10,000                                  | \$566,695      | \$467,335              | \$101,670        | \$581,504                       | 82.5%        |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| NET OPERATING SURPLUS/DEFICIT               | -\$412,095      | -\$46,000                                     | \$0                                          | -\$10,000                                 | -\$468,095     | -\$378,326             | -\$82,029        | -\$472,854                      |              |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Capital Revenue                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Grants - Joint Organisation                 | \$0             | \$0                                           | \$0                                          | \$0                                       | \$0            | \$348,200              | \$0              | \$348,200                       | 0.0%         |
| Children & Young People Grant               | \$0             | \$0                                           | \$0                                          | \$0                                       | \$0            | \$6,717                | \$0              | \$6,717                         | 0.0%         |
| Economic Development Strategy               | \$0             | \$0                                           | \$0                                          |                                           | \$0            | \$0                    | \$0              | \$6,714                         | 0.0%         |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Total Capital Revenue                       | \$0             | \$0                                           | \$0                                          | \$0                                       | \$0            | \$354,917              | \$0              | \$361,631                       | 0.00%        |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Capital Expenditure                         |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Joint Organisation Discovery Centre Complex | \$0             | \$0                                           | \$0                                          |                                           | \$0            | \$348,200              | \$0              | \$348,200                       | 0.0%         |
| Economic Development Strategy               | \$0             | \$0                                           |                                              |                                           | \$0            | \$6,339                | \$0              | \$6,714                         |              |
| Children & Young People Grant               | \$0             | \$0                                           | \$0                                          | \$0                                       | \$0            | \$6,717                | \$0              | \$6,717                         | 0.0%         |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Total Capital Expenditure                   | \$0             | \$0                                           | \$0                                          | \$0                                       | \$0            | \$361,256              | \$0              | \$361,631                       | 0.00%        |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Net Capital Surplus/ (Deficit)              | \$0             | \$0                                           | \$0                                          | \$0                                       | \$0            | -\$6,339               | \$0              | \$0                             |              |
|                                             |                 |                                               |                                              |                                           |                |                        |                  |                                 |              |
| Net Result Surplus/ (Deficit)               | -\$412,095      | -\$46,000                                     | \$0                                          | -\$10,000                                 | -\$468,095     | -\$384,664             | -\$82,029        | -\$472,854                      |              |

SUMMARY

|                                        | Original<br>Budget | Actual<br>Amendments to<br>Budget for<br>September QBR | Actual<br>Amendments to<br>Budget for<br>December QBR | Actual<br>Amendments to<br>Budget for March<br>QBR | Revised<br>Budget | Actual YTD<br>31 May 2025 | Remaining<br>Budget | Actual budget to<br>30 June 2025 |
|----------------------------------------|--------------------|--------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------|-------------------|---------------------------|---------------------|----------------------------------|
| TOURISM 2024/25                        |                    |                                                        |                                                       |                                                    |                   |                           |                     |                                  |
| Total Operating Revenue                | \$98,600           | \$0                                                    | \$0                                                   | \$0                                                | \$98,600          | \$89,009                  | \$19,641            | \$108,650                        |
| Total Operating Expenditure            | \$510,695          | \$46,000                                               | \$0                                                   | \$10,000                                           | \$566,695         | \$467,335                 | \$101,670           | \$581,504                        |
| Net Operating Result Surplus / Deficit | -\$412,095         | -\$46,000                                              | \$0                                                   | -\$10,000                                          | -\$468,095        | -\$378,326                | -\$82,029           | -\$472,854                       |
| Total Capital Revenue                  | 0.00               | 0.00                                                   | 0.00                                                  | 0.00                                               | 0.00              | \$354,917                 | 0.00                | \$361,631                        |
| Total Capital Expenditure              | 0.00               | 0.00                                                   | 0.00                                                  | 0.00                                               | 0.00              | \$361,256                 | 0.00                | \$361,631                        |
| Net Capital Surplus / (Deficit)        | 0.00               | 0.00                                                   | 0.00                                                  | 0.00                                               | 0.00              | -6,338.50                 | 0.00                | 0.00                             |
|                                        |                    |                                                        |                                                       |                                                    |                   |                           |                     |                                  |
| Net Overall Result Surplus / (Deficit) | -\$412,095         | -\$46,000                                              | \$0                                                   | -\$10,000                                          | -\$468,095        | -\$384,664                | -\$82,029           | -\$472,854                       |

4 Monthly Summary of Revenue and Expenditure for the Library

| Library Services 2024/25              | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual Amendments to the Budget for March QBR | Revised Budget | Actual YTD 31 May 2025 | Remaining Budget | Proposed Budget to 30 June 2025 | YTD Actual % |
|---------------------------------------|-----------------|-----------------------------------------------|----------------------------------------------|-----------------------------------------------|----------------|------------------------|------------------|---------------------------------|--------------|
| REVENUE                               |                 |                                               |                                              |                                               |                |                        |                  |                                 |              |
| Operational Subsidy                   | \$45,100        | \$0                                           | \$0                                          | \$0                                           | \$45,100       | \$51,158               | \$0              | \$51,158                        | 100.0%       |
| Sundry Sales                          | \$1,000         | \$0                                           | \$0                                          | \$0                                           | \$1,000        | \$878                  | \$122            | \$1,000                         | 87.8%        |
| Museum other Revenue                  | \$500           | \$0                                           | \$0                                          | \$0                                           | \$500          | \$111                  | \$389            | \$500                           | 22.2%        |
| Room Hire                             | \$2,000         | \$5,000                                       | \$0                                          | \$0                                           | \$7,000        | \$8,091                | \$409            | \$8,500                         | 95.2%        |
| TOTAL OPERATING REVENUE               | \$48,600        | \$5,000                                       | \$0                                          | \$0                                           | \$53,600       | \$60,238               | \$920            | \$61,158                        |              |
| EXPENDITURE                           |                 |                                               |                                              |                                               |                |                        |                  |                                 |              |
| Salaries                              | \$87,000        | \$0                                           | \$0                                          | \$0                                           | \$87,000       | \$82,165               | \$4,835          | \$87,000                        | 94.4%        |
| Training                              | \$2,000         | \$0                                           | \$0                                          | \$0                                           | \$2,000        | \$278                  | \$1,722          | \$2,000                         | 13.9%        |
| Electricity                           | \$3,000         | \$0                                           | \$3,000                                      | \$0                                           | \$6,000        | \$8,033                | \$467            | \$8,500                         | 94.5%        |
| Office Expenses                       | \$1,000         | \$0                                           | \$0                                          | \$0                                           | \$1,000        | \$213                  | \$787            | \$1,000                         | 21.3%        |
| Administration Charge                 | \$16,770        | \$0                                           | \$0                                          | \$0                                           | \$16,770       | \$15,373               | \$1,398          | \$16,770                        | 91.7%        |
| Printing and Stationery               | \$1,000         | \$0                                           | \$0                                          | \$0                                           | \$1,000        | \$581                  | \$419            | \$1,000                         | 58.1%        |
| Books and Journals                    | \$6,000         | \$0                                           | \$0                                          | \$0                                           | \$6,000        | \$7,063                | \$937            | \$8,000                         | 88.3%        |
| IT Expenditure                        | \$4,000         | \$0                                           | \$0                                          | \$0                                           | \$4,000        | \$352                  | \$3,648          | \$4,000                         | 0.0%         |
| Repairs and Maintenance               | \$13,000        | \$0                                           | \$0                                          | \$0                                           | \$13,000       | \$6,193                | \$6,807          | \$13,000                        | 47.6%        |
| Security Monitoring                   | \$2,000         | \$0                                           | \$0                                          | \$0                                           | \$2,000        | \$514                  | \$1,486          | \$2,000                         | 25.7%        |
| Conferences and travelling            | \$3,000         | \$0                                           | \$0                                          | \$0                                           | \$3,000        | \$443                  | \$2,557          | \$3,000                         | 14.8%        |
| Cleaning                              | \$6,000         | \$0                                           | \$0                                          | \$0                                           | \$6,000        | \$1,486                | \$4,514          | \$6,000                         | 24.8%        |
| Subscriptions                         | \$3,500         | \$0                                           | \$0                                          | \$0                                           | \$3,500        | \$2,140                | \$1,360          | \$3,500                         | 61.2%        |
| Telephone and Communications          | \$600           | \$2,600                                       | \$0                                          | \$0                                           | \$3,200        | \$2,158                | \$1,042          | \$3,200                         | 67.4%        |
| Rates                                 | \$2,204         | \$0                                           | \$0                                          | \$0                                           | \$2,204        | \$4,053                | \$947            | \$5,000                         | 81.1%        |
| TOTAL OPERATING EXPENDITURE           | \$151,074       | \$2,600                                       | \$3,000                                      | \$0                                           | \$156,674      | \$131,046              | \$32,924         | \$163,970                       | 79.9%        |
| NET OPERATING SURPLUS / DEFICIT       | -\$102,474      | \$2,400                                       | -\$3,000                                     | \$0                                           | -\$103,074     | -\$70,808              | -\$32,004        | -\$102,812                      |              |
| CAPITAL                               |                 |                                               |                                              |                                               |                |                        |                  |                                 |              |
| Capital Revenue                       |                 |                                               |                                              |                                               |                |                        |                  |                                 |              |
| Library Local Priority                | \$25,000        | \$0                                           | \$0                                          | \$0                                           | \$25,000       | \$19,235               | \$5,765          | \$25,000                        | 76.9%        |
| Library Infrastructure Grant          | \$0             | \$0                                           | \$0                                          | \$0                                           | \$0            | \$113,343              | \$0              | \$113,343                       | 0.0%         |
| Tech Savvy Program                    | \$0             | \$8,150                                       | \$0                                          | \$0                                           | \$8,150        | \$8,163                | \$0              | \$8,163                         | 100.0%       |
| Sunraysia Solar Grant                 | \$2,700         | \$0                                           | \$0                                          | \$0                                           | \$2,700        | \$2,700                | \$0              | \$2,700                         | 100.0%       |
| Holiday Break Funding                 | \$3,546         | \$0                                           | \$0                                          | \$0                                           | \$3,546        | \$3,546                | \$0              | \$3,546                         | 100.0%       |
| Grandparents Grant                    | \$500           | \$0                                           | \$0                                          | \$0                                           | \$500          | \$500                  | \$0              | \$500                           | 100.0%       |
| WinterSpring Youth Program            | \$6,414         | \$0                                           | \$0                                          | \$0                                           | \$6,414        | \$6,414                | \$0              | \$6,414                         | 100.0%       |
| LWT & FOLA Grant                      | \$1,000         | \$0                                           | \$0                                          | \$0                                           | \$1,000        | \$1,000                | \$0              | \$1,000                         | 100.0%       |
| Solar Farm Grant                      | \$0             | \$800                                         | \$0                                          | \$0                                           | \$800          | \$800                  | \$0              | \$800                           | 100.0%       |
| Total Capital Revenue                 | \$39,160        | \$8,950                                       | \$0                                          | \$0                                           | \$48,110       | \$155,701              | \$5,765          | \$161,466                       |              |
| Capital Expenditure                   |                 |                                               |                                              |                                               |                |                        |                  |                                 |              |
| Capital Items Library                 |                 |                                               |                                              |                                               |                |                        |                  |                                 |              |
| Grant Priority Project                | \$25,000        | \$0                                           | \$0                                          | \$0                                           | \$25,000       | \$17,210               | \$7,790          | \$25,000                        | 68.8%        |
| Infra Grant - 1                       | \$0             | \$0                                           | \$0                                          | \$0                                           | \$0            | \$0                    | \$0              | \$0                             | 0.0%         |
| Library Infra Grant - 2               | \$0             | \$0                                           | \$0                                          | \$0                                           | \$0            | \$0                    | \$0              | \$0                             | 0.0%         |
| Library Grant - Tech Savvy            | \$0             | \$8,150                                       | \$0                                          | \$0                                           | \$8,150        | \$1,939                | \$6,224          | \$8,163                         | 23.8%        |
| Holiday Break Funding                 | \$3,546         | \$0                                           | \$0                                          | \$0                                           | \$3,546        | \$1,987                | \$1,560          | \$3,546                         | 56.0%        |
| Grandparents Grant                    | \$500           | \$0                                           | \$0                                          | \$0                                           | \$500          | \$62                   | \$438            | \$500                           | 12.3%        |
| WinterSpring Youth Program            | \$6,414         | \$0                                           | \$0                                          | \$0                                           | \$6,414        | \$5,548                | \$865            | \$6,414                         | 86.5%        |
| LWT & FOLA Grant                      | \$1,000         | \$0                                           | \$0                                          | \$0                                           | \$1,000        | \$802                  | \$198            | \$1,000                         | 80.2%        |
| Sunraysia Solar Expenditure           | \$2,700         | \$0                                           | \$0                                          | \$0                                           | \$2,700        | \$2,700                | \$0              | \$2,700                         | 100.0%       |
| Solar Farm Grant                      | \$0             | \$800                                         | \$0                                          | \$0                                           | \$800          | \$110                  | \$690            | \$800                           | 13.8%        |
| Total Capital Expenditure             | \$39,160        | \$8,950                                       | \$0                                          | \$0                                           | \$48,110       | \$30,358               | \$17,765         | \$48,123                        |              |
| Net Capital Surplus/ (Deficit)        | \$0             | \$0                                           | \$0                                          | \$0                                           | \$0            | \$125,343              | -\$12,000        | \$0                             |              |
| Net Overall Result Surplus/ (Deficit) | -\$102,474      | \$2,400                                       | -\$3,000                                     | \$0                                           | -\$103,074     | \$54,535               | -\$44,004        | -\$102,812                      |              |

SUMMARY

| Library Services 2023/24              | Original Budget | Actual Amendments to Budget for September QBR | Actual Amendments to Budget for December QBR | Actual Amendments to the Budget for March QBR | Revised Budget | Actual YTD 31 May 2025 | Remaining Budget | Proposed Budget to 30 June 2025 |
|---------------------------------------|-----------------|-----------------------------------------------|----------------------------------------------|-----------------------------------------------|----------------|------------------------|------------------|---------------------------------|
| Total Operating Revenue               | 48,600          | 5,000                                         | 0                                            | 0                                             | 53,600         | 60,238                 | 920              | 61,158                          |
| Total Operating Expenditure           | 151,074         | 2,600                                         | 3,000                                        | 0                                             | 156,674        | 131,046                | 32,924           | 163,970                         |
| Net Operating Surplus / Deficit       | -102,474        | 2,400                                         | -3,000                                       | 0                                             | -103,074       | -70,808                | -32,004          | -102,812                        |
| Total Capital Revenue                 | 39,160          | 8,950                                         | 0                                            | 0                                             | 48,110         | 155,701                | 5,765            | 161,466                         |
| Total Capital Expenditure             | 39,160          | 8,950                                         | 0                                            | 0                                             | 48,110         | 30,358                 | 17,765           | 48,123                          |
| Net Capital Surplus / (Deficit)       | 0               | 0                                             | 0                                            | 0                                             | 0              | 125,343                | -12,000          | 0                               |
|                                       |                 |                                               |                                              |                                               |                |                        |                  |                                 |
| Net Overall Result Surplus/ (Deficit) | -102,474        | 2,400                                         | -3,000                                       | 0                                             | -100,074       | 54,535                 | -44,004          | -102,812                        |

## **ORDINARY COUNCIL MEETING AGENDA**

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### **FINANCIAL IMPLICATIONS**

Nil.

### **LEGISLATIVE IMPLICATIONS**

Nil.

### **POLICY IMPLICATIONS**

Nil.

### **RISK RATING**

Low.

### **ATTACHMENTS**

Nil

**11.4 MONTHLY INVESTMENTS REPORT**

**File Number:** D25.109595  
**Author(s):** Kristy Cameron, Finance Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

The purpose of this report is to report to Council on the balances of cash and investments held by Council as at 31 May 2025.

**OFFICER RECOMMENDATION**

**That Council note the information provided in this report.**

**REPORT****1 Cash and Investments Held**

Council's total cash and investments held as at 31 May 2025 is **\$30,350,932**.

This is a increase of \$2,321,384 (8.28%) on the previous month's total of **\$28,029,548**.

The investments balance as at 31 May 2025 is **\$27m**.

A summary of Council's investments as at 31 May 2025 is detailed on the next page.

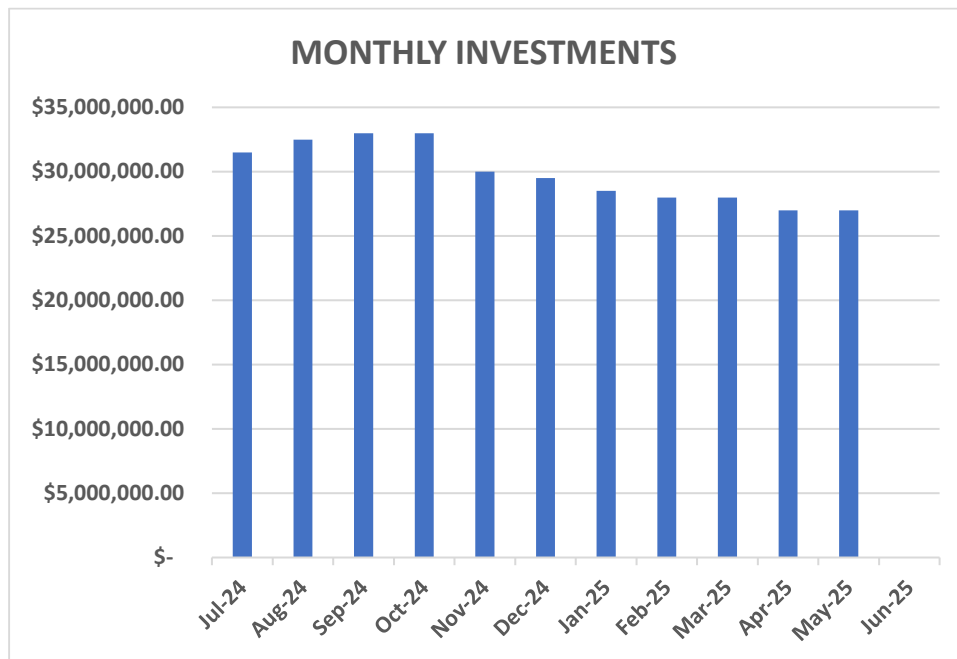
The table below also details the interest earned for May 2025 and the projected interest earnings for the Financial Year ending 30 June 2025.

TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2024/25

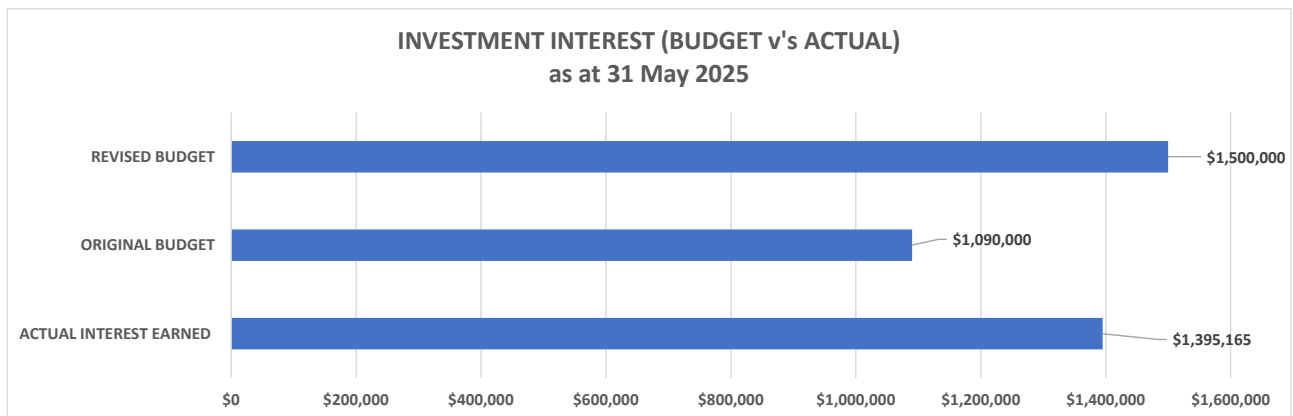
|                         |            |             |            |               |               |                  |                | 31            |                                          |
|-------------------------|------------|-------------|------------|---------------|---------------|------------------|----------------|---------------|------------------------------------------|
| Term Deposits           | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate | Investment Value | Daily Interest | May-25        | Actual Interest Earnings to 30 June 2025 |
| Westpac Bank            |            |             | matured    |               |               |                  | \$ 139.73      |               | \$ 18,723.82                             |
| Westpac Bank            |            |             | redeemed   |               |               |                  | \$ 139.73      |               | \$ 20,400.58                             |
| Westpac Bank - 176576   |            |             | matured    |               |               |                  | \$ 134.25      |               | \$ 27,655.50                             |
| Westpac Bank            | A-1+       | 334         | 11/11/2024 | 11/10/2025    | 4.75%         | 1,000,000        | \$ 130.14      | \$ 4,034.25   | \$ 30,061.64                             |
| Westpac Bank - 176576   | A-1+       | 243         | 22/01/2025 | 22/09/2025    | 4.80%         | 1,000,000        | \$ 131.51      | \$ 4,076.71   | \$ 20,909.59                             |
| AMP                     |            |             | matured    |               |               |                  | \$ 157.53      |               | \$ 2,835.54                              |
| AMP                     |            |             | matured    |               |               |                  | \$ 69.18       |               | \$ 2,213.76                              |
| AMP                     |            |             | matured    |               |               |                  | \$ 71.92       |               | \$ 11,219.52                             |
| AMP                     |            |             | matured    |               |               |                  | \$ 66.44       |               | \$ 11,494.12                             |
| AMP                     |            |             | matured    |               |               |                  | \$ 142.47      | \$ 2,137.05   | \$ 42,741.00                             |
| AMP                     |            |             | matured    |               |               |                  | \$ 71.23       | \$ 1,994.44   | \$ 21,369.00                             |
| AMP                     | A-2        | 302         | 12/08/2024 | 10/06/2025    | 5.20%         | 500,000          | \$ 71.23       | \$ 2,208.22   | \$ 21,512.33                             |
| AMP                     | A-2        | 302         | 26/08/2024 | 24/06/2025    | 5.02%         | 500,000          | \$ 68.77       | \$ 2,131.78   | \$ 20,767.67                             |
| AMP                     | A-2        | 300         | 30/08/2024 | 26/06/2025    | 5.02%         | 500,000          | \$ 68.77       | \$ 2,131.78   | \$ 20,698.90                             |
| AMP                     |            |             | matured    |               |               |                  | \$ 67.12       |               | \$ 14,095.20                             |
| AMP                     | A-2        | 273         | 3/12/2024  | 2/09/2025     | 5.10%         | 500,000          | \$ 69.86       | \$ 2,165.75   | \$ 14,601.37                             |
| AMP                     | A-2        | 180         | 20/12/2024 | 18/06/2025    | 5.20%         | 500,000          | \$ 71.23       | \$ 2,208.22   | \$ 12,821.92                             |
| AMP                     | A-2        | 152         | 12/02/2025 | 14/07/2025    | 4.80%         | 1,000,000        | \$ 131.51      | \$ 4,076.71   | \$ 17,621.92                             |
| AMP                     | A-2        | 90          | 4/04/2025  | 3/07/2025     | 4.55%         | 500,000          | \$ 62.33       | \$ 1,932.19   | \$ 5,671.92                              |
| AMP                     | A-2        | 153         | 15/05/2025 | 15/10/2025    | 4.50%         | 1,000,000        | \$ 123.29      | \$ 1,972.60   | \$ 5,671.23                              |
| AMP                     | A-2        | 153         | 28/05/2025 | 28/10/2025    | 4.50%         | 500,000          | \$ 61.64       | \$ 246.58     | \$ 2,095.89                              |
| Macquarie Bank          |            |             | redeemed   |               |               |                  | \$ 66.85       |               | \$ 3,609.90                              |
| Macquarie Bank          |            |             | redeemed   |               |               |                  | \$ 66.71       |               | \$ 4,469.57                              |
| Macquarie Bank          |            |             | redeemed   |               |               |                  | \$ 71.51       |               | \$ 10,798.01                             |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 143.84      |               | \$ 12,657.92                             |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 142.47      |               | \$ 16,668.99                             |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 143.84      |               | \$ 22,295.20                             |
| NAB Bank                |            |             | redeemed   |               |               |                  | \$ 138.36      |               | \$ 2,352.12                              |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 136.99      |               | \$ 34,795.46                             |
| NAB Bank                |            |             | redeemed   |               |               |                  | \$ 136.99      |               | \$ 18,767.63                             |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 136.99      |               | \$ 39,864.09                             |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 71.92       | \$ 359.60     | \$ 22,223.28                             |
| NAB Bank                |            |             | redemeed   |               |               |                  | \$ 139.73      |               | \$ 34,513.31                             |
| NAB Bank                | A-1+       | 365         | 4/06/2024  | 4/06/2025     | 5.15%         | 1,000,000        | \$ 141.10      | \$ 4,373.97   | \$ 47,831.51                             |
| NAB Bank                | A-1+       | 365         | 12/06/2024 | 12/06/2025    | 5.20%         | 1,000,000        | \$ 142.47      | \$ 4,416.44   | \$ 48,438.36                             |
| NAB Bank                | A-1+       | 365         | 2/07/2024  | 2/07/2025     | 5.40%         | 1,000,000        | \$ 147.95      | \$ 4,586.30   | \$ 53,704.11                             |
| NAB Bank                | A-1+       | 359         | 3/07/2024  | 27/06/2025    | 5.40%         | 1,500,000        | \$ 221.92      | \$ 6,879.45   | \$ 79,668.49                             |
| NAB Bank                | A-1+       | 365         | 19/08/2024 | 19/08/2025    | 4.95%         | 500,000          | \$ 67.81       | \$ 2,102.05   | \$ 23,461.64                             |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 135.62      | \$ 3,661.74   | \$ 32,955.66                             |
| NAB Bank                | A-1+       | 270         | 25/10/2024 | 22/07/2025    | 4.95%         | 1,000,000        | \$ 135.62      | \$ 4,204.11   | \$ 33,497.26                             |
| NAB Bank                |            |             | matured    |               |               |                  | \$ 138.36      | \$ 138.36     | \$ 20,892.36                             |
| NAB Bank                | A-1+       | 182         | 3/03/2025  | 1/09/2025     | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,949.32   | \$ 15,542.47                             |
| NAB Bank                | A-1+       | 150         | 11/03/2025 | 8/08/2025     | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,949.32   | \$ 14,268.49                             |
| NAB Bank                | A-1+       | 91          | 17/04/2025 | 17/07/2025    | 4.50%         | 500,000          | \$ 61.64       | \$ 1,910.96   | \$ 4,623.29                              |
| NAB Bank                | A-1+       | 90          | 1/05/2025  | 30/07/2025    | 4.45%         | 1,000,000        | \$ 121.92      | \$ 3,657.53   | \$ 7,315.07                              |
| NAB Bank                | A-1+       | 92          | 5/05/2025  | 5/08/2025     | 4.44%         | 500,000          | \$ 60.82       | \$ 1,581.37   | \$ 3,406.03                              |
| NAB Bank                | A-1+       | 91          | 27/05/2025 | 26/08/2025    | 4.25%         | 1,000,000        | \$ 116.44      | \$ 465.75     | \$ 3,958.90                              |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 150.68      |               | \$ 602.72                                |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 3,865.17                              |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 138.36      |               | \$ 11,207.16                             |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 69.86       |               | \$ 7,055.86                              |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 68.49       |               | \$ 5,890.14                              |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 68.49       |               | \$ 7,739.37                              |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 69.86       |               | \$ 8,383.20                              |
| Bank of Queensland      |            |             | redeemed   |               |               |                  | \$ 69.86       |               | \$ 8,872.22                              |
| Bank of Queensland      |            |             | redeemed   |               |               |                  | \$ 143.84      |               | \$ 26,898.08                             |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 142.47      |               | \$ 38,466.90                             |
| Bank of Queensland      |            |             | redeemed   |               |               |                  | \$ 65.75       |               | \$ 12,032.25                             |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 135.62      |               | \$ 24,411.60                             |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 12,341.42                             |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 12,205.80                             |
| Bank of Queensland      |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 12,477.04                             |
| Bank of Queensland      | A-2        | 274         | 28/10/2024 | 29/07/2025    | 4.90%         | 500,000          | \$ 67.12       | \$ 2,080.82   | \$ 16,445.21                             |
| Bank of Queensland      | A-2        | 182         | 6/01/2025  | 7/07/2025     | 4.95%         | 1,000,000        | \$ 135.62      | \$ 4,204.11   | \$ 23,732.88                             |
| Bank of Queensland      | A-2        | 181         | 25/02/2025 | 25/08/2025    | 4.60%         | 500,000          | \$ 63.01       | \$ 1,953.42   | \$ 7,750.68                              |
| Bank of Queensland      | A-2        | 181         | 18/03/2025 | 15/09/2025    | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,949.32   | \$ 13,376.71                             |
| Bank of Queensland      | A-2        | 181         | 25/03/2025 | 22/09/2025    | 4.70%         | 500,000          | \$ 64.38       | \$ 1,995.89   | \$ 6,245.21                              |
| Bank of Queensland      | A-2        | 182         | 31/03/2025 | 29/09/2025    | 4.73%         | 1,000,000        | \$ 129.59      | \$ 4,017.26   | \$ 11,922.19                             |
| Bank of Queensland      | A-2        | 183         | 7/04/2025  | 7/10/2025     | 4.60%         | 500,000          | \$ 63.01       | \$ 1,953.42   | \$ 5,734.25                              |
| Bank of Queensland      | A-2        | 180         | 23/04/2025 | 20/10/2025    | 4.55%         | 500,000          | \$ 62.33       | \$ 1,932.19   | \$ 4,238.36                              |
| Commonwealth Bank       |            |             | redeemed   |               |               |                  | \$ 71.78       |               | \$ 1,866.28                              |
| Commonwealth Bank       |            |             | matured    |               |               |                  | \$ 67.12       |               | \$ 6,779.12                              |
| Commonwealth Bank       |            |             | matured    |               |               |                  | \$ 68.49       |               | \$ 11,163.87                             |
| Commonwealth Bank       | A-1+       |             | matured    |               |               |                  | \$ 200.96      |               | \$ 1,808.64                              |
| Commonwealth Bank       | A-1+       |             | redeemed   |               |               |                  | \$ 69.32       |               | \$ 2,980.76                              |
| Commonwealth Bank       |            |             | redeemed   |               |               |                  | \$ 69.18       |               | \$ 15,634.68                             |
| Commonwealth Bank       |            |             | redeemed   |               |               |                  | \$ 135.34      |               | \$ 27,880.04                             |
| Commonwealth Bank       |            |             | matured    |               |               |                  | \$ 66.58       |               | \$ 7,124.06                              |
| Commonwealth Bank       |            |             | redemeed   |               |               |                  | \$ 133.97      |               | \$ 30,277.22                             |
| Commonwealth Bank       |            |             | matured    |               |               |                  | \$ 67.40       |               | \$ 18,467.60                             |
| Commonwealth Bank       | A-1+       | 330         | 9/07/2024  | 4/06/2025     | 5.03%         | 1,500,000        | \$ 206.71      | \$ 6,408.08   | \$ 68,215.07                             |
| Commonwealth Bank       |            |             | redeemed   |               |               |                  | \$ 65.89       |               | \$ 5,930.10                              |
| Commonwealth Bank       |            |             | matured    |               |               |                  | \$ 66.30       |               | \$ 5,967.00                              |
| Commonwealth Bank       |            |             | matured    |               |               |                  | \$ 66.44       |               | \$ 12,025.64                             |
| Commonwealth Bank       |            |             | redeemed   |               |               |                  | \$ 67.26       |               | \$ 8,071.20                              |
| Commonwealth Bank       |            |             | matured    |               |               |                  | \$ 66.16       |               | \$ 5,954.40                              |
| Commonwealth Bank       | A-1+       | 91          | 31/03/2025 | 30/06/2025    | 4.62%         | 500,000          | \$ 63.29       | \$ 1,961.92   | \$ 5,822.47                              |
| Commonwealth Bank       | A-1+       | 91          | 7/04/2025  | 7/07/2025     | 4.51%         | 500,000          | \$ 61.78       | \$ 1,915.21   | \$ 5,622.05                              |
| Commonwealth Bank       | A-1+       | 91          | 14/04/2025 | 14/07/2025    | 4.49%         | 500,000          | \$ 61.51       | \$ 1,906.71   | \$ 4,736.03                              |
| Total Term Deposits     |            |             |            |               |               |                  | Avg Rate 4.79% | \$ 111,830.92 | \$ 1,485,982.18                          |
| Total At Call Accounts  |            |             |            |               |               |                  | \$ 12,316      | \$ *          | \$ 99.07                                 |
| Total as at 31 May 2025 |            |             |            |               |               |                  | \$ 27,012,316  |               | \$ 1,486,081.25                          |

\* at call interest earned - 1 July 2024 - 30 June 2025

The graph below details the monthly balance of investments from 1 July 2024 until 30 June 2025:



The graph below details the actual interest earned as at 31 May 2025 (\$1,395,165), the original budget amount (\$1,090,000), and the revised budget (\$1,500,000) for the 2024/2025 Financial Year:



The table below details the composition of investments with financial institutions as at 31 May 2025:

| Financial Institutions | Ratings | Composition % | Amount ('000) |
|------------------------|---------|---------------|---------------|
| Westpac                | A-1+    | 7.45          | 2,012         |
| AMP                    | A-2     | 20.36         | 5,500         |
| CBA                    | A-1+    | 11.11         | 3,000         |
| BOQ                    | A-2     | 20.36         | 5,500         |
| NAB                    | A-1+    | 40.72         | 11,000        |
| <b>Total</b>           |         | <b>100.00</b> | <b>27,012</b> |

Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at, 31 May 2025.

The table also details the balance of unrestricted cash investments as at, 31 May 2025:

#### Details of Restrictions

##### **External Restrictions**

|                                                           |                         |
|-----------------------------------------------------------|-------------------------|
| Specific Purpose Unexpended Capital Grants - Gen Fund     | \$ 4,122,173.20         |
| Specific Purpose Unexpended Operational Grants - Gen Fund | \$ 2,228,827.47         |
| Other - Water Fund                                        | \$ 4,598,000.00         |
| Other - Sewer Fund                                        | \$ 1,968,000.00         |
| Other - Domestic Waste Management                         | \$ 585,810.80           |
| Other - Stormwater Levy - Urban Drainage Improvements     | \$ 38,833.96            |
| <b>Total External Restrictions</b>                        | <b>\$ 13,541,645.43</b> |

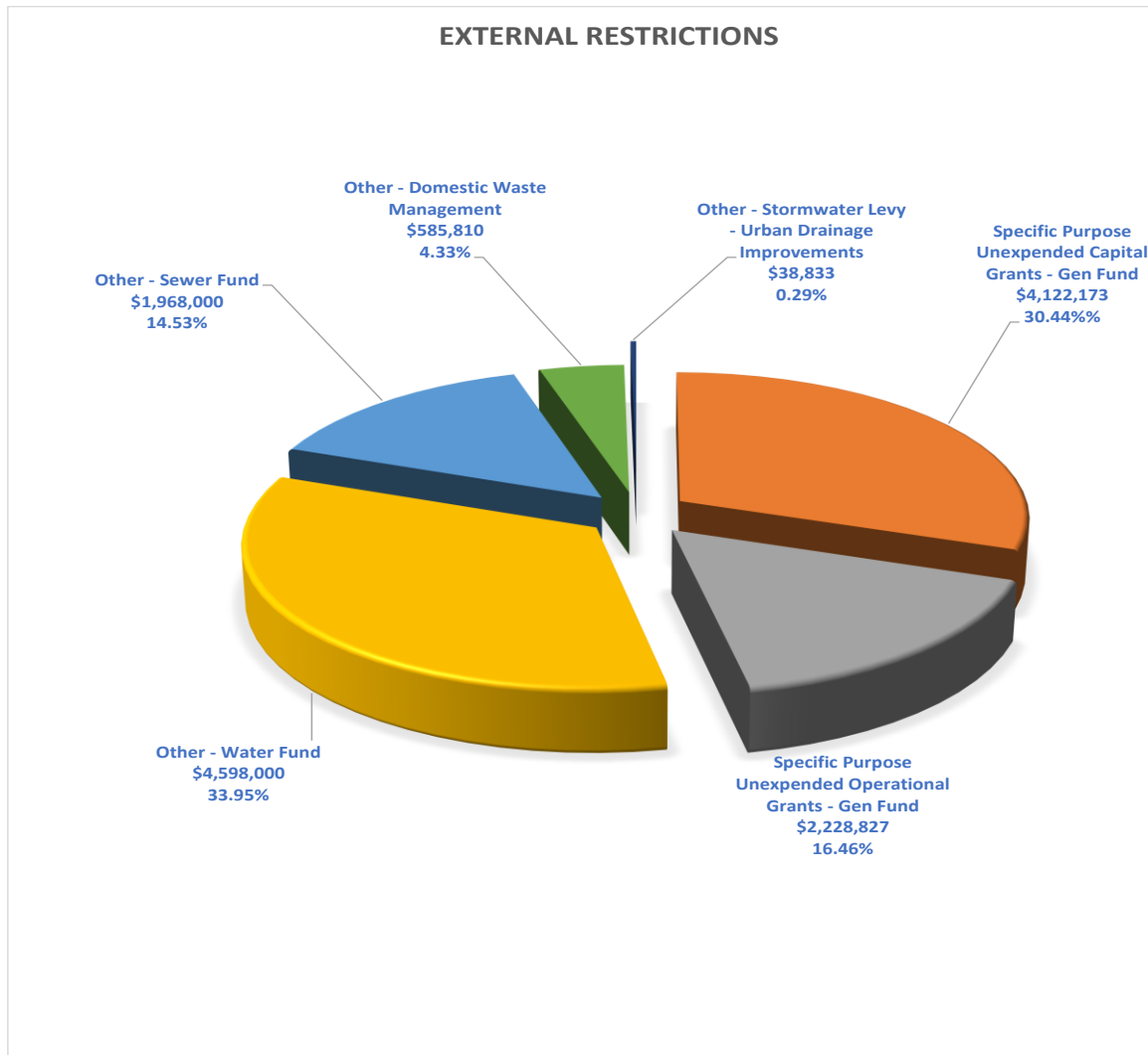
##### **Internal Restrictions**

|                                             |                         |
|---------------------------------------------|-------------------------|
| Plant and Vehicle replacement               | \$ 2,048,418.32         |
| Infrastructure replacement                  | \$ 1,664,399.51         |
| Employee Leave Entitlements                 | \$ 252,439.76           |
| Caravan Park                                | \$ 588,700.11           |
| Gravel pits rehabilitation                  | \$ 242,200.34           |
| Hostel bonds                                | \$ 1,290,000.00         |
| Self Care Unit bonds                        | \$ 300,000.00           |
| Self Care Unit Maintenance                  | \$ 16,165.83            |
| Financial Assistance Grant                  | \$ 5,123,000.00         |
| Future Development Fund                     | \$ 1,074,100.43         |
| Levy Bank Restoration                       | \$ 160,000.00           |
| Asset Revaluation                           | \$ 60,000.00            |
| Insurance Premium                           | \$ 20,000.00            |
| Council Properties (rental Income)          | \$ 70,000.00            |
| Elections                                   | \$ 20,000.00            |
| Water Supply Funds - Infrastructure upgrade | \$ 361,197.00           |
| Sewer Fund - Infrastructure Upgrade         | \$ 200,830.00           |
| <b>Total Internal Restrictions</b>          | <b>\$ 13,491,451.30</b> |

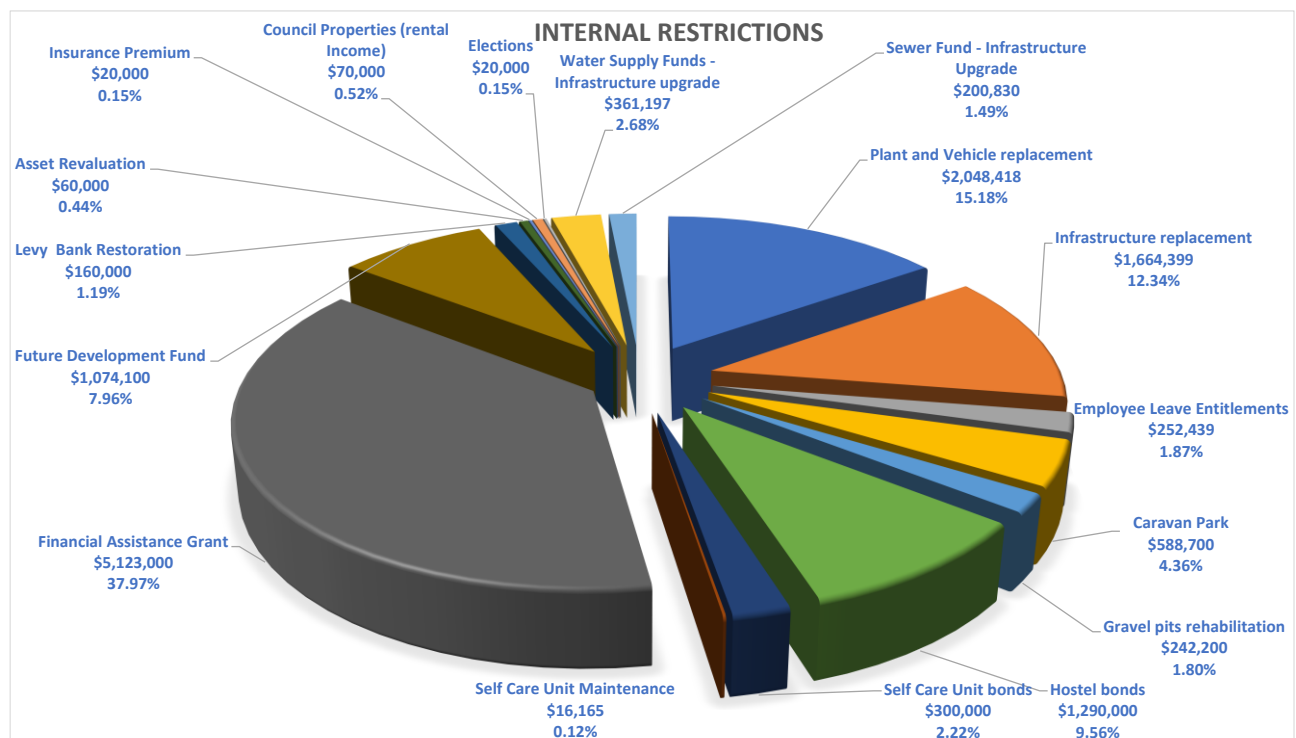
**Total Restrictions** **\$ 27,033,096.73**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Unrestricted Cash Investments</b> | <b>\$ 3,317,835.27</b>  |
| <b>Total Cash and Investments</b>    | <b>\$ 30,350,932.00</b> |

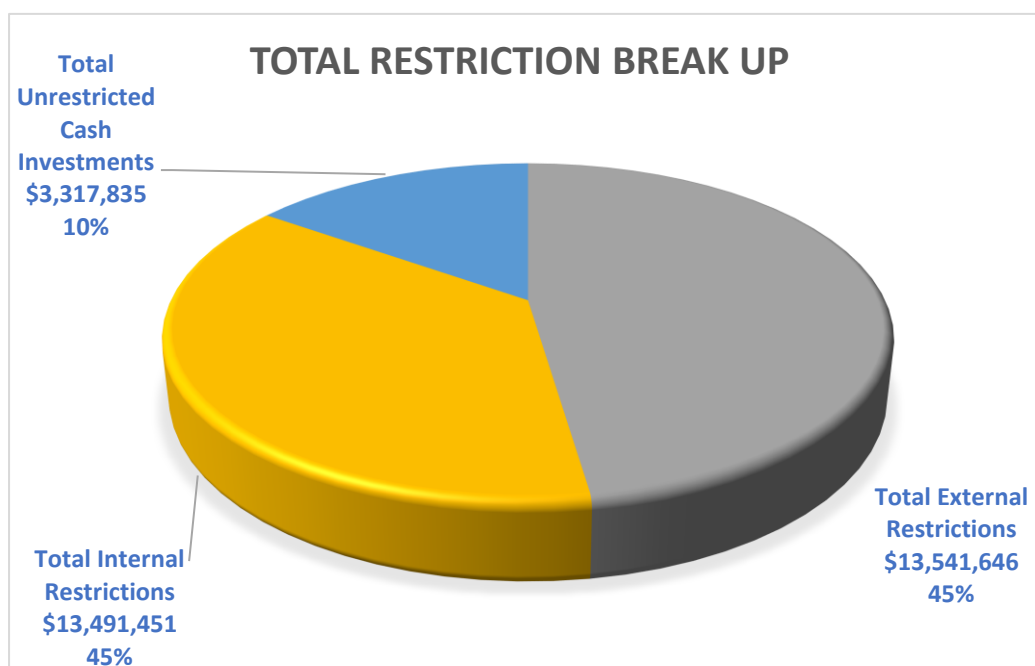
The chart below details the breakup of External Restrictions, detailing dollar value and percentage of each restriction as at 31 May 2025:



The chart below details the breakup of Internal Restrictions, detailing dollar value and percentage of each restriction as at 31 May 2025:



The chart below details an overall view of restricted cash as at 31 May 2025:



**SUMMARY**

Council currently holds \$30,350,932 in Cash and Investments. The average interest rate for May 2025 is 4.79%. The average interest rate has decreased since last month which was 4.89%.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act, 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

E. Mendes

**Responsible Accounting Officer**

5 June 2025

**2. Bank Reconciliation as at 31 May 2025**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 31 May 2025 and is detailed below:

|                                        |                  |
|----------------------------------------|------------------|
|                                        |                  |
| Opening Cashbook Balance               | 1,017,244        |
| Plus Receipts                          | 4,236,850        |
| Less Payments                          | (1,915,477)      |
| <b>Cashbook Balance at 31 May 2025</b> | <b>3,338,617</b> |

|                                              |                  |
|----------------------------------------------|------------------|
| <b>Statement Summary</b>                     |                  |
| Opening Statement Balance                    | 1,019,516        |
| Plus Receipts                                | 4,223,728        |
| Less Payments                                | (1,915,547)      |
| <b>Bank Statement Balance at 31 May 2025</b> | <b>3,327,697</b> |
| Plus Unpresented Receipts                    | 13,908           |
| Less Unpresented Payments                    | (2,988)          |
| <b>Reconciliation Balance at 31 May 2025</b> | <b>3,338,617</b> |

E. Mendes

**Responsible Accounting Officer**

5 June 2025

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

The Local Government Act, 1993.

The Local Government (General) Regulation, 2021.

Ministerial Investment Order (Gazetted 11 February 2011).

**POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021).

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**11.5 GRANT FUNDED PROJECTS STATUS UPDATE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.109705</b>                                                                                                                    |
| <b>Reporting Officer(s):</b>       | <b>Connie Mallet, Community Projects, Events and Grants Officer</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active non-roads infrastructure grant funded projects and non-infrastructure grant funded projects as at the 10 June 2025 (**Attachment 1**).

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

Listed in Attachment 1 are the grants and projects that are currently on the grants register, are actively being pursued or are in the process of being acquitted or have been recently acquitted.

There is currently four (4) grant application pending and one (1) in the process of being submitted

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. BSC Grants/Projects Update as at 10-06-2025 (under separate cover)**

**11.6 INFRASTRUCTURE UPDATE FOR MAY 2025**

File Number: D25.109330  
 Author(s): Mandy Haley, Executive Assistant  
 Approver: David McKinley, Director of Infrastructure and Planning Services  
 Operational Plan Objective: Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**PURPOSE OF REPORT**

To provide Council with an update on the Infrastructure Activities to the end of May 2025.

**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT****1. ROAD CONSTRUCTION AND MAINTENANCE****1.1 Regional Roads – MR67 Balranald Ivanhoe Road**

Works on widening MR67 at Hatfield have begun. This project is expected to significantly improve driving conditions and safety in the area. Although there will be delays in the area due to the road works Council appreciates motorists' patience during this time.

**1.2 General Road Maintenance**

Month of May Council focus was on essential maintenance and infrastructure improvements across the sealed road network. Key activities included pothole patching, guidepost installation, and grid cleaning.

- Pothole Patching: Repairs were conducted at various locations to enhance road safety and drivability.
- Guidepost Installation: New guideposts were installed to improve road visibility and navigation.
- Grid Cleaning: Routine cleaning of grids was carried out in several locations.
- Grids Installed: The installation of grids on MR67 Balranald/Ivanhoe Rd has taken place with 4 installed and 2 more in early June and

- Bus Stops: These are in the progress of completion around Balranald township, this will assist in public safety and stop people parking in bus stop zones.



*Cattle grid Balranald/Ivanhoe Road May 2025*

## **2. FOOTPATHS**

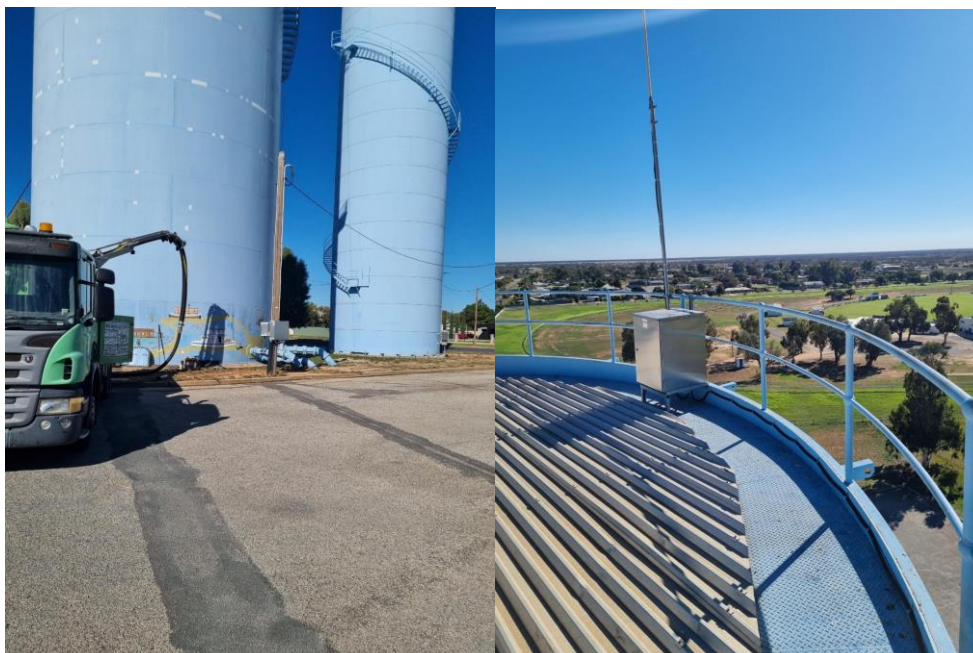
Ongoing general maintenance works, such as footpath grinding.

## **3. WATER & SEWER**

### **3.1 Balranald Team Water Operations**

Repairs were completed on raw water mains in Mayall Street. Raw and filtered water services were repaired at the Caravan Park. The team replaced ferrules in River and Ballandella Streets and replaced water services to a property in Court Street.

The main valve on the raw water reservoir was replaced and preparation works done in readiness for the planned Balranald Reservoir Remediation works.



*De-sludging truck raw water reservoir Balranald*

*View from top raw water reservoir Balranald May 2025*

Maintenance at the aerodrome was completed including sweeping and crack sealing runway surface, and routine Civil Aviation Safety Authority (CASA) compliance inspections.

### **3.2 Euston Team Water Operations**

The Euston team kept busy with general operations around the Euston township. This included grass maintenance at the recreation reserve and median strips around Euston, removing fallen limbs from the walking track, and water main repairs.

The batteries on the township entry signs were replaced. New dog waste bag dispensers were installed and the soft fall in the playgrounds were topped up as needed.

## **4. PLANNING AND DEVELOPMENT**

### **4.1 Biosecurity**

Council staff have undergone biosecurity training and traffic management plan training this month.

They have been concentrating on box thorn control and roadside vegetation control around the shire.



*(Vegetation control and weed removal examples around the Shire May 2025)*

**4.2 Animal Control**

Council's Ranger impounded 4 dogs for the month of May in Balranald.

1 vicious dog was transported to the local veterinarian.

1 dog was returned to their owner.

The Ranger continues to follow up on dog barking complaints in Balranald and Euston. A dog attack had been reported to the Ranger and Council is investigating.



## 5. INFRASTRUCTURE ROAD GRANTS

### 5.1 Roads to Recovery (RTR / R2R) 2024-2029

**Funding Body:** Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA)

**Purpose of Funding:** For rural and local roads

**Funding Amount:** \$ 1,465,945 annually for five years (2024-2025 to 2029-2030)

| RTR Work Schedule for 2024-2025                   | Estimated Cost        | Status as at 30 May 2025 |               |                                   |
|---------------------------------------------------|-----------------------|--------------------------|---------------|-----------------------------------|
|                                                   |                       | % Completion             | % Expenditure | Comments                          |
| Shailer Terrace, Euston - Reinstate kerb & gutter | \$150,000.00          | 100                      | 100           | Completed                         |
| Marma Box Creek Road - Seal construction 3.9km    | \$1,315,945.00        | 100                      | 100           | Completed                         |
| <b>Total Planned Expenditure for 2024-2025</b>    | <b>\$1,465,945.00</b> |                          |               | <b>Funding received \$475,510</b> |

### 5.2 Transport for NSW – Road Safety Program 2023/24 to 2025/26

**Funding Body:** Transport for NSW - Commonwealth Government

**Purpose of Funding:** For Ivanhoe Road Shoulder Widening and Shared Footpath from Endeavour Drive to Balranald Central School

**Funding Amount:** \$ 5,843,000

| Road Safety Program Work Schedule for 2023/24 – 2025/26                                   | Estimated Cost        | Status as at 30 May 2025 |               |                                 |
|-------------------------------------------------------------------------------------------|-----------------------|--------------------------|---------------|---------------------------------|
|                                                                                           |                       | % Completion             | % Expenditure | Comments                        |
| Ivanhoe Road Shoulder Widening and Edge Line marking for 3.68km (Hatfield) – Project 9277 | \$1,350,000.00        | 4                        | 4             | Planning Stage                  |
| Ivanhoe Road Shoulder Widening and Edge Line marking for 7.87km (Homebush) – Project 9278 | \$2,763,000.00        | 2                        | 2             | Planning Stage                  |
| Shared Footpath from Endeavour Drive to BCS – Project 8872                                | \$1,730,000.00        | 1                        | 1             | Planning Stage                  |
| <b>Total Planned Expenditure for 2024-2025</b>                                            | <b>\$5,843,000.00</b> |                          |               | <b>Funding not yet received</b> |

**5.3 Grants Applied For**

| Grant/Project                                                 | Description                                                                                                                                                       | Funding Value | Council Co-contribution | Date Submitted | Status                                              |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|----------------|-----------------------------------------------------|
| <b>Disaster Ready Fund – Round 3</b>                          | Upgrade Oxley Road (MR514) on two flood-affected low-lying sections by raising the road and installing culverts                                                   | \$2,452,000   | \$613,000               | 15 Apr 2025    | Pending                                             |
| <b>Disaster Ready Fund – Round 3</b>                          | Upgrade Morris Road by raising the road and installing culverts                                                                                                   | \$1,256,800   | \$314,200               | 15 Apr 2025    | Pending                                             |
| <b>Disaster Ready Fund – Round 3</b>                          | Upgrade Cowper Street, the road to the cemetery, by raising the road and installing culverts                                                                      | \$928,000     | \$232,000               | 15 Apr 2025    | Pending                                             |
| <b>TfNSW Natural Disaster AGRN1034</b>                        | Repair Morris, Weimby Benongal & Wooranbarra Corrongs Roads                                                                                                       | \$1,248,637   | 0                       | 27 Jun 2024    | Not Funded. Confirmed Verbally                      |
| <b>TfNSW Natural Disaster AGRN1034</b>                        | Repair Oxley Road Section 1                                                                                                                                       | \$1,087,515   | 0                       | 27 Jun 2024    | Confirmed Verbally. Awaiting Letter                 |
| <b>TfNSW Natural Disaster AGRN1034</b>                        | Repair Island Road Culverts                                                                                                                                       | \$192,335     | 0                       | 27 Jun 2024    | Confirmed Verbally. Awaiting Letter                 |
| <b>Public Works - Natural Disaster Non-Roads Assets</b>       | Levee Bank Emergency Works                                                                                                                                        | \$21,343.73   | 0                       | 5 Aug 2024     | Funded. Awaiting Payment                            |
| <b>TfNSW Natural Disaster Emergency Works</b>                 | Grading works on rural local roads – making safe                                                                                                                  | \$1,466,229   | \$221,473               | 23 Aug 2024    | Funded. Awaiting Letter                             |
| <b>SES Natural Disaster Non-Roads Assets</b>                  | Works at Balranald Caravan Park                                                                                                                                   | \$132,130     | 0                       | 4 Sep 2024     | Funded. Awaiting Payment                            |
| <b>Get NSW Active – Balranald &amp; Euston Transport Plan</b> | To create a walking and cycling plan for the townships of Balranald and Euston                                                                                    | \$75,000      | 0                       | 25 Nov 2024    | Not Funded; will be removed at next Council Meeting |
| <b>Get NSW Active – Footpath Construction</b>                 | Footpath construction from Church Street to the Swimming pool entrance, Balranald.                                                                                | \$48,000      | 0                       | 25 Nov 2024    | Not Funded; will be removed at next Council Meeting |
| <b>Get NSW Active – Shared Footpath</b>                       | Shared Footpath from Selwyn Street to the Euston Recreational Reserve, Euston                                                                                     | \$659,000     | 0                       | 25 Nov 2024    | Not Funded; will be removed at next Council Meeting |
| <b>Get NSW Active – Shared Footpath</b>                       | Shared Footpath from the Aboriginal Community residential at Endeavour Drive, along Endeavour Drive Road and Sturt Highway to the Balranald Shopping Centre (CBD) | \$1,393,000   | 0                       | 25 Nov 2024    | Not Funded; will be removed at next Council Meeting |

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.7 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT**

**File Number:** D25.109488

**Author(s):** Nikkita Manning-Rayner, Planning Officer  
Ray Mitchell, Health, Environmental and Development Coordinator

**Approver:** David McKinley, Director of Infrastructure and Planning Services

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department in the month of May 2025.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

The following Notices of Determination (DA), Construction Certificates (CC), Complying Development Certificates (CDC), Section 68 Certificates (S68), Subdivision Certificates (SDC), Subdivision Works Certificates (SWC) and / or Occupation Certificates (OC) have been issued under delegated authority in the month of May 2025:

| <b>Application</b> | <b>Applicant</b>                                          | <b>Location</b>                                   | <b>Description</b>                     |
|--------------------|-----------------------------------------------------------|---------------------------------------------------|----------------------------------------|
| DA 19/2025         | Andrew Curphey                                            | 152 Boynton Street, Balranald                     | Shed style roof over existing dwelling |
| DA 20/2025         | MJJR Pty Ltd for Euston Bowling & Recreation Club Ltd     | 5 Tayla Court, Euston                             | Shade Sail                             |
| DA 27/2025         | Rivernook Holdings Pty Ltd for Kyalite Pistachios Pty Ltd | 156 Kyalite Road, Kyalite & Kyalite Road, Kyalite | Subdivision                            |
| CC 12/2025         | Louie Lanteri for Louie & Kelly Lanteri                   | 144 Market Street, Balranald                      | Awning                                 |
| CC 13/2025         | Andelle Constructions Pty Ltd for Rodney & Tracey Mann    | 152 Boynton Street, Balranald                     | Shed style roof over existing dwelling |
| CDC 01/2025        | Caroline Hillerman for Caroline & Howard Hillerman        | 157 Turandurey Street, Balranald                  | Dwelling                               |
| OC 09/2025         | Jason Lindqvist for Aboriginal Housing Office             | 195 Church Street, Balranald                      | Dwelling                               |

The following numbers of certificates relating to conveyancing have been issued in the month of May 2025:

|                                                                                                     |   |
|-----------------------------------------------------------------------------------------------------|---|
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Planning Information Certificates (10.7) | 7 |
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Building Certificates (6.24)             | 1 |
| <b>Local Government Act 1993</b><br>Outstanding Orders (735A)                                       | 0 |
| <b>Local Government Act 1993</b><br>Drainage Diagram                                                | 7 |
| <b>Biosecurity Act 2015</b><br>Outstanding Orders (Noxious Weeds)                                   | 0 |

The following Section 4.6 Variations have been issued under delegated authority in the month of May 2025:

| <b>Application</b> | <b>Owner/Applicant</b> | <b>Location</b> | <b>Description</b> |
|--------------------|------------------------|-----------------|--------------------|
| Nil                | -                      | -               | -                  |

#### **FINANCIAL IMPLICATIONS**

Nil

#### **LEGISLATIVE IMPLICATIONS**

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

#### **POLICY IMPLICATIONS**

Nil

#### **RISK RATING**

Low

#### **ATTACHMENTS**

Nil

**11.8 OUTSTANDING ACTIONS JUNE 2025**

**File Number:** D25.109576  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with the updated Action Sheets Report (**Attachment 1**), which details all outstanding actions from previous Council Meetings.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

A list of the outstanding actions from all previous Council Meetings has been provided for the information of Council.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Outstanding Actions - June 2025 (under separate cover)

**11.9 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT**

**File Number:** D25.109572  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from the Office of Local Government (OLG).

**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT**

Council receives circulars from the OLG for any updates and information that is relevant for Council.

Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to the community.

**Circulars Received from the OLG**

25-10 2025/26 Determination of the Local Government Remuneration Tribunal  
25-11 Free speech in local government in NSW Guideline

All circulars can be found on the OLG's website at <https://www.olg.nsw.gov.au/circulars/>

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.10 MEETINGS ATTENDED BY THE MAYOR, THE INTERIM GENERAL MANAGER AND DIRECTORS**

**File Number:** D25.109574  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Mayor, the Interim General Manager and the Director of Governance, Business and Community Services and the Director of Infrastructure & Planning Services since Tuesday 19 May 2025.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

**Attachment 1** details the meetings which the Mayor, the Interim General Manager and the Director of Governance, Business and Community Services and the Director of Infrastructure & Planning Services since Tuesday 15 April 2025.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Meetings attended by the Mayor, Interim General Manager and Directors (under separate cover)

## 12 QUESTIONS ON NOTICE

## 12.1 INCOME/EXPENDITURE ANALYSIS FOR WASTE MANAGEMENT 2022-2025

File Number: D25.109726

Reporting Officer: Edna Mendes, Chief Financial Officer

Responsible Officer: Peter Bascomb, Interim General Manager

The following question on notice was received from Councillor Iain Lindsay-Field.

**Question**

Cr Lindsay-Field requested an update on the income/expenditure of Waste Management over the last 3 years.

**Response**

The tables below provide a detailed income/expenditure analysis for waste management over the last three years, noting that in the 2024/2025 year the actual figures are to 31 May 2025.

In 2024/2025 charges for waste management were increased to address the increasing costs, and in anticipation of the new waste management strategy being introduced knowing the costs will increase significantly. The increase applied in 2024/2025 budget was 10%.

In 2025/2026 charges for waste management have been increased by the 4.5%, which gives us a small surplus in waste management. This again is in anticipation of an increase in expenditure when the new waste management strategy is introduced.

| SERVICE                      | REVENUE   |         | EXPENDITURE |         | Surplus/ |
|------------------------------|-----------|---------|-------------|---------|----------|
|                              | 2022/2023 |         | 2022/2023   |         |          |
|                              | Budget    | Actual  | Budget      | Actual  | Deficit  |
| Domestic Waste               | 361,658   | 422,959 | 272,600     | 488,857 | -65,898  |
| Commercial Waste             | 84,295    | 84,785  | 30,000      | 35,592  | 49,193   |
| Street Cleaning              |           |         | 45,000      | 35,549  | -35,549  |
| Depreciation Exp             |           |         |             |         | -5,870   |
|                              |           |         |             |         |          |
| Transfer to/From Restriction |           |         |             |         | -58,124  |

| SERVICE                      | REVENUE<br>2023/2024 |         | EXPENDITURE<br>2023/2024 |         | Surplus/ |
|------------------------------|----------------------|---------|--------------------------|---------|----------|
|                              |                      |         |                          |         |          |
|                              | Budget               | Actual  | Budget                   | Actual  | Deficit  |
| Domestic Waste               | 428,400              | 591,500 | 470,930                  | 606,771 | -15,271  |
| Commercial Wast              | 104,500              | 99,030  | 54,000                   | 51,103  | 47,927   |
| Street Cleaning              |                      |         | 48,000                   | 14,675  | -14,675  |
| Depreciation Exp             |                      |         |                          |         | -5,870   |
|                              |                      |         |                          |         |          |
| Transfer to/From Restriction |                      |         |                          |         | 12,111   |

| SERVICE                      | REVENUE<br>2024/2025 |         | EXPENDITURE<br>2024/2025<br>Actual as @ |            | Surplus/ |
|------------------------------|----------------------|---------|-----------------------------------------|------------|----------|
|                              | Budget               | Actual  | Budget                                  | 30.05.2025 | Deficit  |
|                              |                      |         |                                         |            |          |
| Domestic Waste               | 486,400              | 547,956 | 625,880                                 | 432,846    | 115,110  |
| Commercial Waste             | 111,500              | 110,839 | 57,000                                  | 46,713     | 64,126   |
| Street Cleaning              |                      |         | 49,000                                  | 24,551     | -24,551  |
| Depreciation Exp             |                      |         |                                         |            | -6,000   |
|                              |                      |         |                                         |            |          |
| Transfer to/From Restriction |                      |         |                                         |            | 148,685  |

**OFFICER RECOMMENDATION**

That Council notes the response to the question regarding Income/Expenditure of Waste Management raised by Councillor Iain Lindsay-Field.

**ATTACHMENTS**

Nil

**13      CONFIDENTIAL MATTERS**

Nil

**14      CLOSURE OF MEETING**