



POLICY REGISTER

Private Functions On Public Reserves Policy

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1. PURPOSE

The objectives to this policy are to:

- a) Encourage and facilitate the public usage of public lands under Council's management.
- b) Ensure private functions (such as weddings, birthday parties, Christmas parties, family gathering, and the like) can be accommodated without unduly impacting on normal use of public reserves and the amenity of adjoining residents.
- c) Recognise and provide guidelines where approval is required.
- d) Not require application for small passive gatherings of fewer than 30 participants.
- e) Not impact on lease, licence or other long term arrangements (including sub-leasing provisions of such agreements) with user groups such as sporting clubs. The Table of Section 7 lists groups with long term arrangements that take precedence over this policy.

2. STATEMENT

This policy applies to all public reserves in the Balranald Local Government Area.

3. PROVISIONS

3.1 General

- a) Approval will be supported for popular locations unless a conflict between casual users and a private function occurs, especially during peak visitation.
- b) Approval will be supported for locations provided that the event does not impact significantly on the amenity of adjoining residents.
- c) Although exclusive use of a specific area may be approved, no fencing or other structural barriers will be permitted.
- d) Any on-hire (eg marquee and equipment) shall secure public liability insurance with an approved insurance company. Such policy should not be less than \$20 million dollars and must indemnify and keep indemnified all interested parties (Council/The Crown) from and against any actions, suits, claims and demands of whatever nature and all cost charged and expenses in respect of any accident or injury to any person or property which may arise out of the activities of the private function. Evidence that such insurance has been affected must be submitted to Council prior to an approval being issued.

- e) Arrangements shall be in place for the collection of any waste or recyclable materials likely to be generated as a result of the private function either by the hirer removing the waste or hiring a waste removal service provider.
- f) Private functions will be prohibited between the hours of 11:00pm and 7.00am Monday to Saturday and 11:00pm to 9.00am on Sundays and public holidays, unless the function is in a location where the amenity of residences will not be impacted due to the isolated position.
- g) State Environmental Planning Policy (SEPP) Temporary Structures 2007 applies for the erection and use of a tent or a marquee for a private function as well as the erection and use of stage or platform for a private function.
- h) An application form must be completed and forwarded to Council's office for processing.

3.2 Functions with substantial installations requiring Development Consent will be considered on their merits.

3.3 Associated fees and charges

- a) A fee shall apply for each day the reserve is required for administrative purposes and for setting up and dismantling of structures in accordance with Council's adopted Revenue Policy for the relevant financial year.
- b) A bond shall be required to undertake necessary repairs and/or clean up following the event in accordance with Council's adopted Revenue Policy for the relevant financial year.

4. IMPLEMENTATION

The Corporate & Community Services Group will administer this policy.

5. REVIEW

This policy statement will be reviewed within one year of the election of every new Council.

6. APPLICATION OF ESD PRINCIPLES

None applicable.

7. Table of Community Land Reserves

Reserve Name	Location	Long Term Arrangement Consideration
Euston Recreational Ground Reserve	Cary St, Euston	Euston Robinvale Football Club
Anderson Park	30 Perry St, Euston	Nil
Euston Riverfront Reserve	Murray Terrace, Euston	Nil
Euston Wharf Reserve	Murray Terrace, Euston	Nil
Euston Courthouse Reserve	Murray Terrace, Euston	Historical Society, RMS
Euston Mechanics Institute	27-29 Perry St, Euston	Euston Preschool, RSL
Berrett Park	Cole St, Euston	Nil
Greenham Park Sporting Complex	Church St, Balranald	Balranald Football Netball Club, Balranald Jockey Club, Balranald Tennis Club, Balranald Golf Club, Balranald Swimming Club, Balranald Angling Club, broadcast media providers
Heritage Park (Discovery Centre)	Cnr Market & River St, Balranald	Mens Shed, Café Operator
Swimming Bend Reserve	Memorial Drive, Balranald	Nil
Reserve for Public Baths	Memorial Drive, Balranald	Nil
Weir Reserve	Weir Rd, Balranald	Nil
O'Connor St East Park	89-91 O'Connor St, Balranald	Nil
ANZAC Park	McCabe St, Balranald	RSL
Lions Park	Market St, Balranald	Nil
Turandurey St Riverbank Area	Turandurey St, Balranald	Nil
Chinese Cemetery Reserve	Ballandella St, Balranald	Nil
Miscellaneous Bushland Reserves	Various locations	Nil
Balranald Common	Various locations	Commoners Roll