



AGENDA

Ordinary Council Meeting Tuesday, 15 July 2025

Date: Tuesday, 15 July 2025

Time: 5PM

Location: Council Chambers, Market Street Balranald

**Peter Bascomb
Interim General Manager**

BALRANALD SHIRE COUNCIL

AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

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OUR VISION

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

OUR MISSION

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

OUR VALUES

Honesty:	We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
Respect:	We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
Enjoyment:	We will create a pleasant and enjoyable working environment with satisfying jobs.
Teamwork:	We will cooperate and support each other to achieve common goals.
Openness:	We will collaborate openly and provide opportunities to communicate and network regularly with each other.
Leadership:	We will provide a clear strategy and direction and support all to achieve organisational and community goals.
Customer Focus:	We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the
Council Chambers, Market Street Balranald on:
Tuesday, 15 July 2025 at 5PM

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1 OPENING OF MEETING

Chapter 3. Principles for Local Government

8 Object of principles

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

8A Guiding principles for councils

- (1) Exercise of functions generally.

The following general principles apply to the exercise of functions by councils--

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
 - (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
 - (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
 - (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
 - (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
 - (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
 - (g) Councils should work with others to secure appropriate services for local community needs.
 - (h) Councils should act fairly, ethically and without bias in the interests of the local community.
 - (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.
- (2) Decision-making The following principles apply to decision-making by councils (subject to any other applicable law)--
- (a) Councils should recognise diverse local community needs and interests.
 - (b) Councils should consider social justice principles.
 - (c) Councils should consider the long term and cumulative effects of actions on future generations.
 - (d) Councils should consider the principles of ecologically sustainable development.
 - (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (3) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Principles of sound financial management*8B Principles of sound financial management*

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following--
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,
 - (iii) funding decisions,
 - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following--
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services.

Integrated planning and reporting principles that apply to councils*8C Integrated planning and reporting principles that apply to councils*

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.

2 PRAYER & ACKNOWLEDGEMENT OF COUNTRY**Prayer**

ALMIGHTY AND ETERNAL GOD, GIVE US THE GRACE TO FAITHFULLY FULFIL
THE DUTIES OF OUR OFFICE.

SHED THE LIGHT OF YOUR WISDOM AND COUNSEL UPON US SO THAT,
STRENGTHENED BY THESE GIFTS, WE WILL, IN THE ADMINISTRATION OF
THE AFFAIRS OF THE COUNCIL, ALWAYS DO WHAT IS RIGHT AND JUST.

WE ASK THAT OUR DELIBERATIONS WILL BE BOTH FRUITFUL AND WISE.

AMEN

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to
Elders past, present and emerging.

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**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 17 JUNE 2025**

**File Number:** D25.110957

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim General Manager

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**OFFICER RECOMMENDATION**

**That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday, 17 June 2025 as a true and accurate record of the meeting.**

**REPORT**

Council held its Ordinary Council Meeting on Tuesday 17 June 2025. The Minutes of that meeting are now attached for the review and approval of Council as being a true and correct copy of that meeting.

**ATTACHMENTS**

- 1. Minutes of the Ordinary Council Meeting held on Tuesday, 17 June 2025 (under separate cover)**



**5 DISCLOSURE OF INTEREST**

**6 MAYORAL/COUNCILLOR REPORT****6.1 MAYORAL MINUTE - NATIONAL GENERAL ASSEMBLY - JUNE 2025**

**File Number:** D25.111006

**Reporting Officer:** Louie Zaffina, Mayor

**Responsible Officer:** Peter Bascomb, Interim General Manager

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**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT**

Peter Bascomb, Interim General Manager and I attended the National General Assembly (NGA) in Canberra hosted by ALGA from Tuesday 24 June to Friday 27 June 2025.

There was an exhibition as well of private businesses and Government departments displaying latest technology, one highlight for me was called MY LOT, a software company that can setup council websites, people can go online and type in their lot number and DA proposal, this saves time for the council in the initial stages, if the DA meets the criteria for your specific location.

Peter and I also met with Sussan Ley at parliament with Mayors and GMs of other councils in the Farrer electorate.

Many issues were discussed, I think the coalition needs to get its house in order with its policies before we can see the government held accountable.

Sussan was very grateful to council for the flowers she received from us for the passing of her mother.

**ATTACHMENTS**

1. NGA 2025 Communique (under separate cover)

**7 COMMITTEE REPORTS****7.1 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON TUESDAY 10 JUNE 2025**

**File Number:** D25.110960

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim General Manager

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**COMMITTEE RECOMMENDATION**

That Council notes the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee Meeting held on Tuesday 10 June 2025.

**REPORT**

The Strengthening Community Access Inclusion & Wellbeing Advisory Committee (**SWAIWAC**) held a meeting on Tuesday 10 June 2025 in the Council Chambers.

There were no additional recommendations other than the Minutes of SCAIWAC be received and noted.

**ATTACHMENTS**

1. Minutes - SCAIWAC - June 2025 (under separate cover)

**7.2 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON MONDAY 19 MAY 2025**

**File Number:** D25.110964

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim General Manager

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**OFFICER RECOMMENDATION**

That Council:

1. Notes the Minutes of the Balranald Beautification Advisory Committee meeting held on Monday 19 May 2025.
2. Contact Telstra regarding the condition of the Telstra yard in River Street.
3. Contact transport for NSW regarding the cleaning up of the Balranald bridge and walkways.

**REPORT**

Balranald Beautification Advisory Committee (BBAC) held a meeting on Monday 19 May in the Council Chambers.

There were 2 additional recommendations made to Council by the committee in addition to the minutes being received and noted.

**ATTACHMENTS**

1. Minutes - BBAC - June 2025 (under separate cover)

**7.3 BIDGEE HAVEN RETIREMENT HOSTEL QUALITY CARE ADVISORY BODY MEETING HELD ON MONDAY 30 JUNE 2025**

**File Number:** D25.111000

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim General Manager

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**OFFICER RECOMMENDATION**

That Council notes the minutes of the Quality Care Advisory Body meeting held on Monday 30 June 2025.

**REPORT**

The Quality Care Advisory Body was formed to assist Council in its oversight and governance of quality care across Bidgee Haven Retirement Hostel, working to ensure the objectives of the organisation are met.

The Quality Care Advisory Body consists of;

- a member of the governing body's key personnel who has appropriate experience providing aged care
- a staff member directly involved in the delivery of aged care or a staff member directly involved in the delivery of clinical care
- a member who represents consumer interests ie a consumer or representative.

The body held its first meeting on Monday 30 June 2025 with the Minutes as attachment 1 and the Terms of Reference for the Quality Care Advisory Body as attachment 2 for information.

There were no recommendations to Council from this meeting.

**ATTACHMENTS**

1. **Minutes - Quality Care Advisory Body Meeting - 30 June 2025 (under separate cover)**
2. **Terms of Reference - Bidgee Haven Quality Care Advisory Body (under separate cover)**

**8 NOTICE OF MOTION****8.1 NOTICE OF MOTION - FOOTPATH TO RECREATION RESERVE, EUSTON**

**Record Number: D25.111162**

I, Councillor Louie Zaffina, give notice that at the next Ordinary Meeting of Council to be held on 15 July 2025, I intend to move the following motion:

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**MOTION**

That Council

1. Seek quotes for:
  - a. The construction of a footpath along Cary Street (Sturt Hwy) from Selwyn Street to the Euston Recreation Reserve.
  - b. Installing Kerb and Guttering along Cary Street (Sturt Hwy) from Cowper Street to Euston Recreation Reserve.
2. Consider the quotes at a later meeting.

**RATIONALE**

Currently, trucks are parking adjacent to the Recreation Reserve overnight, which community members are happy with.

However, if a footpath and kerb and guttering were to be constructed this would connect the residents to the Recreation Reserve and enable truck drivers to walk to town.

I commend this Notice of Motion to Council.

**FINANCIAL CONSIDERATIONS**

Council has previously developed a costed plan for the path and applied for a Get NSW Active 2025-26 grant. The estimated cost was \$659k including \$120k contingency. The grant application was unsuccessful. Successful grants are listed here: [Get NSW Active | Transport for NSW](#).

The K&G has not been designed but based on a simple schedule-of rates-rates, the estimated cost is \$368k.

The typical annual budget allocation for footpath and K&G is \$50k for each. Given this, the projects would need to be grant funded or there would need to be a significant reduction in other budget allocations. Any grant application would have greater success if Council were to include a co-contribution.

**ATTACHMENTS**

Nil

**9 NOTICE OF RESCISSION**

**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 GENERAL MANAGER'S REPORTS****10.1 2025 LGNSW ANNUAL CONFERENCE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.109754</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

This report seeks Council approval for the Mayor and the Interim General Manager to attend the 2025 Local Government NSW (LGNSW) Annual Conference held in Sydney from Sunday 23 to Tuesday 25 November.

**OFFICER RECOMMENDATION**

**That Council authorise the attendance of the Mayor and the Interim General Manager at the 2025 LGNSW Annual Conference in Sydney.**

**REPORT**

The 2025 LGNSW Annual Conference will take place from Sunday 23 to Tuesday 25 November at Panthers Penrith and Western Sydney Conference Centre.

LGNSW is the peak body for the elected members of NSW local Councils. The Annual Conference is the supreme policy-making body of LGNSW and an opportunity for councillors to come together to share ideas and debate issues that shape the way LGNSW is governed and advocates on behalf of the local government sector.

LGNSW members may put forward motions for consideration of the Annual Conference. Where a majority of voting delegates at the Annual Conference vote in support of the motion, it is adopted as a resolution of LGNSW. LGNSW updates its [Policy Platform](#) annually to reflect these resolutions, and they also inform our [Advocacy Priorities](#).

The conference is also an opportunity for mayors and councillors from right across NSW to learn from and support each other and consider new ways to deliver for the communities they represent.

Council may wish to authorise the attendance of additional Councillors. There is no limit to the number that can attend, but Council only has one vote.

**FINANCIAL IMPLICATION**

Registration cost is \$1250.00 per person while the conference dinner is \$245.00. Accommodation and travel will be required for both Mayor and IGM.



**LEGISLATIVE IMPLICATION**

N/a

**POLICY IMPLICATION**

Payment of Expenses and Provision of Facilities for the Mayor and Councillors Policy.

The relevant section is as follows:

**III. Specific Expenses****1. Conferences held in Australia**

- The Mayor and Councillors may be nominated and authorised to attend conferences by:
  - a) The Council, through resolution duly passed in open session at a Council Meeting;
  - b) The Mayor/Deputy Mayor and General Manager jointly in the event of extenuating circumstances;
  - c) The Mayor/Deputy Mayor and General Manager jointly where such conference is for one day or less or does not involve an overnight stay.
- Substitute attendee:

By the adoption of this Policy, authority is hereby delegated to the Mayor/Deputy Mayor and General Manager jointly to nominate and authorise a substitute Councillor to attend any conference in lieu of the Mayor or a nominated and authorised Councillor.

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**10.2 AUDIT RISK AND IMPROVEMENT COMMITTEE TERMS OF REFERENCE**

**File Number:** D25.109745  
**Author(s):** Edna Mendes, Chief Financial Officer  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

To update the Terms of Reference for the Audit, Risk and Improvement Committee Charter last reviewed September 2022 Resolution 2022/14

**OFFICER RECOMMENDATION**

**That Council:**

1. **Adopt the terms of reference for the Audit, Risk and Improvement Committee as attached;**
2. **Confirm Cr Iain Lindsay-Field as the non-voting Councillor member of the Committee at the October 2024 Ordinary Council Meeting.**

**REPORT**

Terms of Reference for the Audit Risk and Improvement Committee have been updated to comply with the revised guidelines and the Local Government (General) Amendment (Audit Risk and Improvement Committees) Regulation. Changes to remove reference to the Administrator and add a Councillor to the Committee are also added.

Cr Lyndsay-Field was originally nominated at the October 2024 Council meeting.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Acts of Parliament – Legislation  
*Section 355 & 377 of the Local Government Act, 1993*

**POLICY IMPLICATION**

Model Code of Meeting Practice

**RISK RATING**

Low

**ATTACHMENTS**

1. **Terms-of-reference-for-audit-risk-and-improvement-committee Balranald Shire Council (under separate cover)**

**10.3 REVIEW OF COUNCIL POLICIES**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.110972</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To seek endorsement from Council to publicly exhibit the various draft policies detailed in the report below and to invite the public to make submissions on the draft policies.

**OFFICER RECOMMENDATION**

**That Council approve the policies listed in the report to be publicly exhibited for a period of 28 days to seek public comment and for any significant public submissions to be reported back to the September 2025 Ordinary Council meeting, otherwise the policies will be deemed to be adopted immediately by Council following the exhibition period.**

**REPORT**

Under Part 3 of the Local Government Act, 1993, Section 165(4), local policies are automatically revoked 12 months after an election which effectively means that all such policies need to be reviewed and re-adopted by September 2025.

Council has many other internal policies for the direction and assistance of staff: it is considered good practice that these policies also be reviewed by the new council, but do not require public exhibition.

To achieve a review of all policies by the due date, a bracket of policies are being nominated each month for consideration by Councillors and to obtain approval to place the policies on public exhibition. If there are any comments received the policies will be resubmitted to Council whereby Council, if the comments are not substantial may decide to adopt the policies without further public exhibition. If there are no comments received the policies will be deemed to be adopted on the date immediately following the exhibition period.

It is proposed to review the following policies;

|                                                  |                                                          |
|--------------------------------------------------|----------------------------------------------------------|
| Access to Town Water Supply Policy               | Information and Communication Technology Security Policy |
| Asbestos Policy                                  | Conflict of Interest Policy                              |
| Asset Disposal Policy                            | Contract Management Policy                               |
| Asset Management Policy                          | Councillor Access to Information Policy                  |
| Burials on Private Land                          | Cyber Security Policy                                    |
| Communication Device Policy                      | Plant & Equipment Replacement Policy                     |
| Fraud & corruption Policy                        | Procurement & Disposal Policy                            |
| Equal Employment Opportunities Policy            | Records Management Policy                                |
| Investment Policy                                | Social Media Policy                                      |
| Leasing and Licensing of Council Property Policy | Volunteer Management Policy                              |

Copies of these policies are available on Councils website. Councillors and the public are invited to submit written comments on any or all of these policies, to assist with the review process.

### **FINANCIAL IMPLICATION**

Nil

### **LEGISLATIVE IMPLICATION**

Section 165(4) *Local Government Act, 1993* states as follows:

*A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.*

### **POLICY IMPLICATION**

As per each policy.

While the legislation dictates that policies will lapse if not reviewed within twelve months of a general election, some of the policies subject to this review may be subject to further revision as internal systems and processes evolve.

### **RISK RATING**

Low

### **ATTACHMENTS**

1. Access to Town Water Supply Policy (under separate cover)
2. Asbestos Policy (under separate cover)
3. Asset Disposal Policy (under separate cover)
4. Asset Management Policy (under separate cover)
5. Burials on Private Land Policy (under separate cover)
6. Communication Devices Policy (under separate cover)
7. Equal Employment Opportunity Policy (under separate cover)
8. Fraud & Corruption Policy (under separate cover)
9. Investment Policy (under separate cover)
10. Leasing and Licensing of Council Property (under separate cover)
11. Information and Communication Technology Security Policy - ICT Security Policy (under separate cover)
12. Conflict of Interest Policy (under separate cover)
13. Contract Management Policy (under separate cover)
14. Councillor Access to Information Policy (under separate cover)
15. Cyber Security Policy (under separate cover)
16. Plant and Equipment Replacement Policy (under separate cover)
17. Procurement and Disposal Policy (under separate cover)
18. Records Management Policy (under separate cover)
19. Social Media Policy (under separate cover)
20. Volunteer Management Policy (under separate cover)

**10.4 EUSTON COURTHOUSE CONSERVATION MANAGEMENT PLAN**

|                                    |                                                                                                                                        |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.111048</b>                                                                                                                      |
| <b>Author(s):</b>                  | <b>Ray Mitchell, Health, Environmental and Development Coordinator</b><br><b>Nikkita Manning-Rayner, Planning Officer</b>              |
| <b>Approver:</b>                   | <b>David McKinley, Director of Infrastructure and Planning Services</b>                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b> |

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**PURPOSE OF REPORT**

To adopt a Conservation Management Plan for the Euston Courthouse.

**OFFICER RECOMMENDATION**

That Council adopt the Conservation Management Plan for the Euston Courthouse.

**REPORT**

Council was gazetted as Trustee of the Euston Courthouse in May of 1988. Council allocated funds to undertake a conservation management plan (the Plan). The objectives of the plan include guidance for Council around appropriate resource allocation and work programming to ensure the longevity of this historic building.

Noel Thomson Architecture was engaged to undertake the preparation of the Plan.

The Plan is shown at Attachment 1: Euston Courthouse – Conservation Management Plan.

The document was placed on public exhibition and advised to the tenants of the building for a period of 28 days with no submissions being received.

**FINANCIAL IMPLICATION**

Council has allocated own source funds to complete the Conservation Management Plan.

**LEGISLATIVE IMPLICATION**

Access to Premises Code

National Construction Code

Disability Discrimination Act 1992

**POLICY IMPLICATION**

Community Strategic Plan (Item 2.4)

**RISK RATING**

Low

**ATTACHMENTS**

- 1. Euston Courthouse - Conservation Management Plan (under separate cover)**

**10.5 COUNCIL COMMITTEES - NOMINATION OF COUNCILLORS**

**File Number:** D25.111225  
**Author(s):** Peter Bascomb, Interim General Manager  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

To nominate Councillor as members of Council's committees and to address some administrative issues.

**OFFICER RECOMMENDATIONS****That Council**

1. Rename the Balranald Wellbeing and Health Committee Advisory Committee as the Strengthening Community Access, Inclusion and Wellbeing Advisory Committee (SCAIWAC).
2. Amend the Euston Progressive Advisory Committee's Terms of Reference to increase the number of community members from seven to nine.
3. Request the Interim General Manager to update its Advisory Committee Guidelines to reflect Council's new advisory committees.

**That Council** nominate:

1. Councillors \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ to the Australia Day Committee as a Section 355 Committee (ADC)
2. Councillors \_\_\_\_\_ and \_\_\_\_\_ to the Euston Progressive Advisory Committee (EPAC)
3. Councillors \_\_\_\_\_ and \_\_\_\_\_ to the Balranald Wellbeing & Health Advisory Committee (BWHAC)
4. Councillors \_\_\_\_\_ and \_\_\_\_\_ to the Balranald Tourism & Economic Development Advisory Committee (TED).

**REPORT**

Council at its April 2025 resolved to establish various committees as follows:

1. Australia Day Committee (ADC) Section 355
2. Euston Progressive Advisory Committee (EPAC)
3. Balranald Wellbeing & Health Advisory Committee (BWHAC)
4. Tourism & Economic Development Advisory Committee (TED)

Council at its May 2025 meeting adopted the Terms of Reference for each committee and resolved to call for expressions of interest for community members to fill community vacancies. It was Council's intent to fill all vacancies at its June meeting.

The appointment process was deferred following Council's decision to extend the Expression of Interest period to allow a broader publicity promoting the opportunity.

Council's consideration of which community members to its committees is the subject of a confidential report to this meeting. The matter is considered confidential as the community members' Eols contain private information.

Council's Advisory Committee Guidelines (attachment 5), adopted in 2022, are fundamentally sound but the document needs to be updated to reflect the return of the elected Council and the consequent change in Council's advisory committees.

Council currently has no separate guidelines for Section 355 committees, for example the Australia Day Committee, but as such committees are acting on behalf of Council, the committees and their members are bound by the same governance framework as Council, including Code of Conduct, and Council policies, such as the Work Health & Safety and Risk Management.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Acts of Parliament – Legislation

*Section 355 & 377 of the Local Government Act, 1993*

**POLICY IMPLICATION**

Model Code of Meeting Practice

Advisory Committee Guidelines

Committee Terms of Reference

**RISK RATING**

Low

**ATTACHMENTS**

1. **Terms of Reference Australia Day Committee (ADC) Section 355 (under separate cover)**
2. **Terms of Reference Euston Progressive Advisory Committee (EPAC) (under separate cover)**
3. **Terms of Reference Balranald Wellbeing & Health Advisory Committee (BWHAC) (under separate cover)**
4. **Terms of Reference Tourism & Economic Development Advisory Committee (TED) (under separate cover)**
5. **Advisory Committee Guidelines (under separate cover)**

**PART B – ITEMS FOR INFORMATION****11 GENERAL MANAGER’S REPORTS****11.1 REPORT ON FINANCIAL INFORMATION AS AT 30 JUNE 2025**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.110999</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Kristy Cameron, Finance Officer</b>                                                                                               |
| <b>Approver:</b>                   | <b>Edna Mendes, Chief Financial Officer</b>                                                                                          |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial information as at, 30 June 2025:

1. Monthly Summary of Revenue and Expenditure for the Caravan Park;
2. Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel;
3. Monthly Summary of Revenue and Expenditure for the Tourism and Economic Development Centre; and
4. Monthly Summary of Revenue and Expenditure for the Library.

**OFFICER RECOMMENDATION**

**That Council note the financial information contained in this report for the period ending, 30 June 2025.**

**REPORT**

The following is a summary on each piece of financial information as at 30 June 2025:



**Monthly Summary of Revenue and Expenditure for the Caravan Park**

For the 2024/2025 Financial Year, the Caravan Park has a revised budgeted operating revenue of \$732,000 and a revised budgeted operating expenditure of \$574,405. The budgeted operating surplus for the 2024/2025 Financial Year is \$157,595. The expected actual subject to completion of Financial Statements will be a surplus of \$87,036.

**Monthly Summary of Revenue and Expenditure for the Bidgee Haven Hostel**

For the 2024/2025 Financial Year, the Bidgee Haven hostel has a revised budgeted operating revenue of \$2,643,000 and a revised budgeted operating expenditure of \$2,878,795. The budgeted operating deficit for the 2024/2025 Financial Year is **(\$235,795)**. The expected actual subject to completion of Financial Statements will be a deficit of **(\$474,852)**.

**Monthly Summary of Revenue and Expenditure for the Tourism & Economic Development**

For the 2024/2025 Financial Year, the Tourist Information Centre has a revised budgeted operating revenue of \$98,600 with a revised budgeted operating expenditure of \$566,695. The budgeted operating deficit for 2024/2025 Financial Year is **(\$468,095)**. The expected actual subject to completion of Financial Statements will be a deficit of **(\$425,554)**.

**Monthly Summary of Revenue and Expenditure for the Library**

For the 2024/2025 Financial Year, the Library has a revised budgeted operating revenue of \$53,600 and a revised budgeted operating expenditure of \$156,674. The budgeted operating deficit for 2024/2025 Financial Year is **(\$103,074)**. The expected actual subject to completion of Financial Statements will be a deficit of **(\$83,182)**.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

1. Finance Reports Attachments July 2025 (under separate cover)

**11.2 MONTHLY INVESTMENTS REPORT**

**File Number:** D25.110855  
**Author(s):** Kristy Cameron, Finance Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

The purpose of this report is to report to Council on the balances of cash and investments held by Council as at 30 June 2025.

**OFFICER RECOMMENDATION**

**That Council note the information provided in this report.**

**REPORT****1 Cash and Investments Held**

Council's total cash and investments held as at 30 June 2025 is **\$32,318,967**.

This is a increase of \$1,968,032 (6.48%) on the previous month's total of **\$30,350,932**.

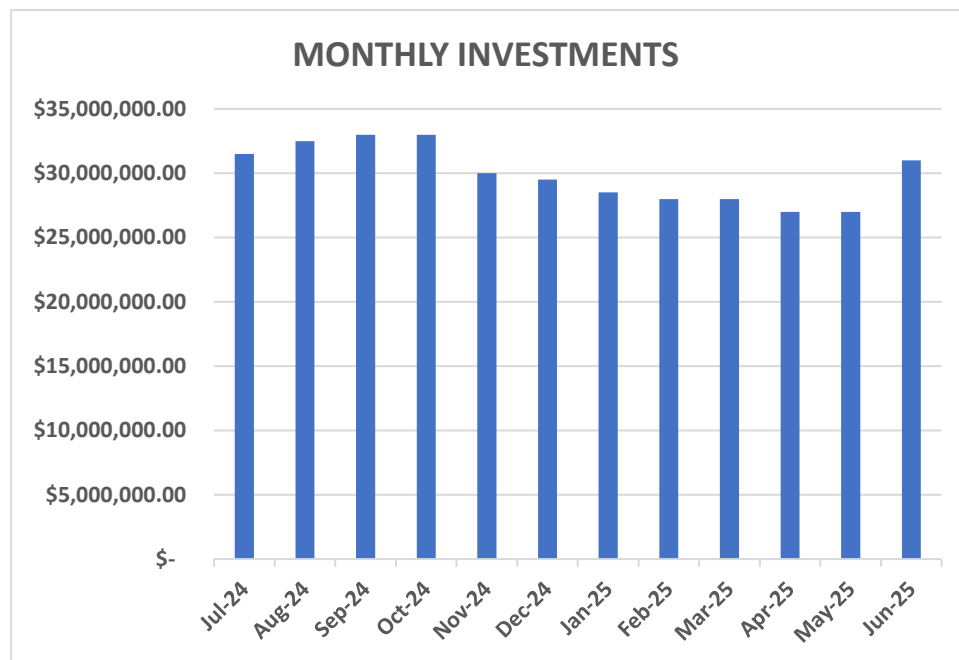
The investments balance as at 30 June 2025 is **\$31m**.

A summary of Council's investments as at 30 June 2025 is detailed on the next page.

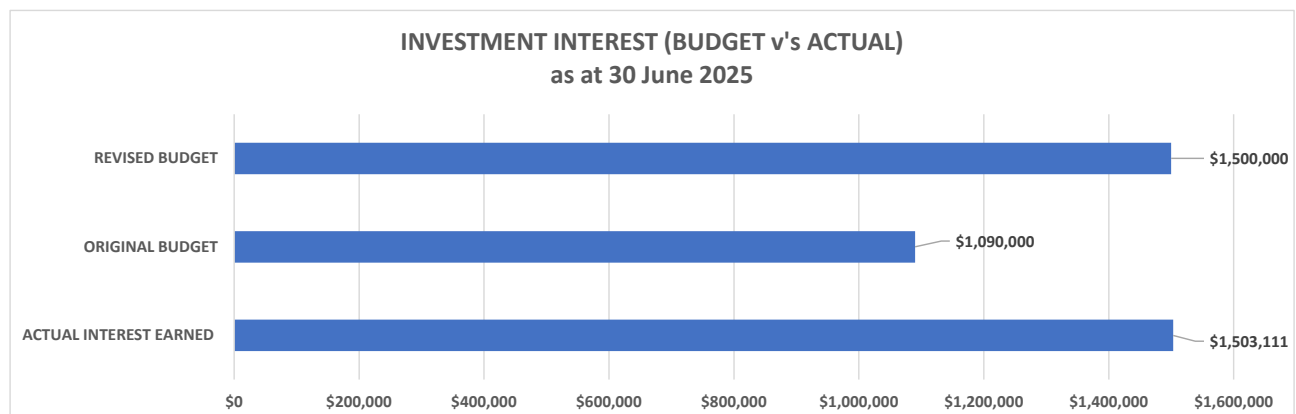
The table below also details the interest earned for June 2025 and the projected interest earnings for the Financial Year ending 30 June 2025.

| TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2024/25 |            |             |            |               |               |                  |                | 30            |                                          |
|---------------------------------------------------------------|------------|-------------|------------|---------------|---------------|------------------|----------------|---------------|------------------------------------------|
| Term Deposits                                                 | S&P Rating | Term (Days) | Start Date | Maturity Date | Interest Rate | Investment Value | Daily Interest | Jun-25        | Actual Interest Earnings to 30 June 2025 |
| Westpac Bank                                                  |            |             | matured    |               |               |                  | \$ 139.73      |               | \$ 18,723.82                             |
| Westpac Bank                                                  |            |             | redeemed   |               |               |                  | \$ 139.73      |               | \$ 20,400.58                             |
| Westpac Bank - 176576                                         |            |             | matured    |               |               |                  | \$ 134.25      |               | \$ 27,655.50                             |
| Westpac Bank                                                  | A-1+       | 334         | 11/11/2024 | 11/10/2025    | 4.75%         | 1,000,000        | \$ 130.14      | \$ 3,904.11   | \$ 30,061.64                             |
| Westpac Bank - 176576                                         | A-1+       | 243         | 22/01/2025 | 22/09/2025    | 4.80%         | 1,000,000        | \$ 131.51      | \$ 3,945.21   | \$ 20,909.59                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 157.53      |               | \$ 2,835.54                              |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 69.18       |               | \$ 2,213.76                              |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 71.92       |               | \$ 11,219.52                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 66.44       |               | \$ 11,494.12                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 142.47      |               | \$ 42,741.00                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 71.23       |               | \$ 21,369.00                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 71.23       | \$ 712.30     | \$ 21,511.46                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 68.77       | \$ 1,650.48   | \$ 20,768.54                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 68.77       | \$ 1,788.02   | \$ 20,699.77                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 67.12       |               | \$ 14,095.20                             |
| AMP                                                           | A-2        | 273         | 3/12/2024  | 2/09/2025     | 5.10%         | 500,000          | \$ 69.86       | \$ 2,095.89   | \$ 14,601.37                             |
| AMP                                                           |            |             | matured    |               |               |                  | \$ 71.23       | \$ 1,282.14   | \$ 12,821.40                             |
| AMP                                                           | A-2        | 152         | 12/02/2025 | 14/07/2025    | 4.80%         | 1,000,000        | \$ 131.51      | \$ 3,945.21   | \$ 17,621.92                             |
| AMP                                                           | A-2        | 90          | 4/04/2025  | 3/07/2025     | 4.55%         | 500,000          | \$ 62.33       | \$ 1,869.86   | \$ 5,671.92                              |
| AMP                                                           | A-2        | 153         | 15/05/2025 | 15/10/2025    | 4.50%         | 1,000,000        | \$ 123.29      | \$ 3,698.63   | \$ 5,671.23                              |
| AMP                                                           | A-2        | 153         | 28/05/2025 | 28/10/2025    | 4.50%         | 500,000          | \$ 61.64       | \$ 1,849.32   | \$ 2,095.89                              |
| AMP                                                           | A-2        | 150         | 10/06/2025 | 7/11/2025     | 4.50%         | 500,000          | \$ 61.64       | \$ 1,232.88   | \$ 1,232.88                              |
| AMP                                                           | A-2        | 152         | 18/06/2025 | 17/11/2025    | 4.30%         | 500,000          | \$ 58.90       | \$ 706.85     | \$ 706.85                                |
| AMP                                                           | A-2        | 150         | 24/06/2025 | 21/11/2025    | 4.30%         | 500,000          | \$ 58.90       | \$ 530.14     | \$ 530.14                                |
| AMP                                                           | A-2        | 151         | 26/06/2025 | 24/11/2025    | 4.30%         | 500,000          | \$ 58.90       | \$ 353.42     | \$ 353.42                                |
| Macquarie Bank                                                |            |             | redeemed   |               |               |                  | \$ 66.85       |               | \$ 3,609.90                              |
| Macquarie Bank                                                |            |             | redeemed   |               |               |                  | \$ 66.71       |               | \$ 4,469.57                              |
| Macquarie Bank                                                |            |             | redeemed   |               |               |                  | \$ 71.51       |               | \$ 10,798.01                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 143.84      |               | \$ 12,657.92                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 142.47      |               | \$ 16,668.99                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 143.84      |               | \$ 22,295.20                             |
| NAB Bank                                                      |            |             | redeemed   |               |               |                  | \$ 138.36      |               | \$ 2,352.12                              |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 136.99      |               | \$ 34,795.46                             |
| NAB Bank                                                      |            |             | redeemed   |               |               |                  | \$ 136.99      |               | \$ 18,767.63                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 136.99      |               | \$ 39,864.09                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 71.92       |               | \$ 22,223.28                             |
| NAB Bank                                                      |            |             | redeemed   |               |               |                  | \$ 139.73      |               | \$ 34,513.31                             |
| NAB Bank                                                      |            |             | redeemed   |               |               |                  | \$ 141.10      | \$ 564.40     | \$ 47,832.90                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 142.47      | \$ 712.35     | \$ 48,439.80                             |
| NAB Bank                                                      | A-1+       | 365         | 2/07/2024  | 2/07/2025     | 5.40%         | 1,000,000        | \$ 147.95      | \$ 4,438.36   | \$ 53,704.11                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 221.92      | \$ 5,991.84   | \$ 79,669.28                             |
| NAB Bank                                                      | A-1+       | 365         | 19/08/2024 | 19/08/2025    | 4.95%         | 500,000          | \$ 67.81       | \$ 2,034.25   | \$ 23,461.64                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 135.62      |               | \$ 32,955.66                             |
| NAB Bank                                                      | A-1+       | 270         | 25/10/2024 | 22/07/2025    | 4.95%         | 1,000,000        | \$ 135.62      | \$ 4,068.49   | \$ 33,497.26                             |
| NAB Bank                                                      |            |             | matured    |               |               |                  | \$ 138.36      |               | \$ 20,892.36                             |
| NAB Bank                                                      | A-1+       | 182         | 3/03/2025  | 1/09/2025     | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,821.92   | \$ 15,542.47                             |
| NAB Bank                                                      | A-1+       | 150         | 11/03/2025 | 8/08/2025     | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,821.92   | \$ 14,268.49                             |
| NAB Bank                                                      | A-1+       | 91          | 17/04/2025 | 17/07/2025    | 4.50%         | 500,000          | \$ 61.64       | \$ 1,849.32   | \$ 4,623.29                              |
| NAB Bank                                                      | A-1+       | 90          | 1/05/2025  | 30/07/2025    | 4.45%         | 1,000,000        | \$ 121.92      | \$ 3,657.53   | \$ 7,315.07                              |
| NAB Bank                                                      | A-1+       | 92          | 5/05/2025  | 5/08/2025     | 4.44%         | 500,000          | \$ 60.82       | \$ 1,824.66   | \$ 3,406.03                              |
| NAB Bank                                                      | A-1+       | 91          | 27/05/2025 | 26/08/2025    | 4.25%         | 1,000,000        | \$ 116.44      | \$ 3,493.15   | \$ 3,958.90                              |
| NAB Bank                                                      | A-1+       | 90          | 4/06/2025  | 2/09/2025     | 4.25%         | 1,000,000        | \$ 116.44      | \$ 3,027.40   | \$ 3,027.40                              |
| NAB Bank                                                      | A-1+       | 153         | 12/06/2025 | 12/11/2025    | 4.25%         | 1,000,000        | \$ 116.44      | \$ 2,095.89   | \$ 2,095.89                              |
| NAB Bank                                                      | A-1+       | 122         | 27/06/2025 | 27/10/2025    | 4.20%         | 1,500,000        | \$ 172.60      | \$ 517.81     | \$ 517.81                                |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 150.68      |               | \$ 602.72                                |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 3,865.17                              |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 138.36      |               | \$ 11,207.16                             |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 69.86       |               | \$ 7,055.86                              |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 68.49       |               | \$ 5,890.14                              |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 68.49       |               | \$ 7,739.37                              |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 69.86       |               | \$ 8,383.20                              |
| Bank of Queensland                                            |            |             | redeemed   |               |               |                  | \$ 69.86       |               | \$ 8,872.22                              |
| Bank of Queensland                                            |            |             | redeemed   |               |               |                  | \$ 143.84      |               | \$ 26,898.08                             |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 142.47      |               | \$ 38,466.90                             |
| Bank of Queensland                                            |            |             | redeemed   |               |               |                  | \$ 65.75       |               | \$ 12,032.25                             |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 135.62      |               | \$ 24,411.60                             |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 12,341.42                             |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 12,205.80                             |
| Bank of Queensland                                            |            |             | matured    |               |               |                  | \$ 67.81       |               | \$ 12,477.04                             |
| Bank of Queensland                                            | A-2        | 274         | 28/10/2024 | 29/07/2025    | 4.90%         | 500,000          | \$ 67.12       | \$ 2,013.70   | \$ 16,445.21                             |
| Bank of Queensland                                            | A-2        | 182         | 6/01/2025  | 7/07/2025     | 4.95%         | 1,000,000        | \$ 135.62      | \$ 4,068.49   | \$ 23,732.88                             |
| Bank of Queensland                                            | A-2        | 181         | 25/02/2025 | 25/08/2025    | 4.60%         | 500,000          | \$ 63.01       | \$ 1,890.41   | \$ 7,750.68                              |
| Bank of Queensland                                            | A-2        | 181         | 18/03/2025 | 15/09/2025    | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,821.92   | \$ 13,376.71                             |
| Bank of Queensland                                            | A-2        | 181         | 25/03/2025 | 22/09/2025    | 4.70%         | 500,000          | \$ 64.38       | \$ 1,931.51   | \$ 6,245.21                              |
| Bank of Queensland                                            | A-2        | 182         | 31/03/2025 | 29/09/2025    | 4.73%         | 1,000,000        | \$ 129.59      | \$ 3,887.67   | \$ 11,922.19                             |
| Bank of Queensland                                            | A-2        | 183         | 7/04/2025  | 7/10/2025     | 4.60%         | 500,000          | \$ 63.01       | \$ 1,890.41   | \$ 5,734.25                              |
| Bank of Queensland                                            | A-2        | 180         | 23/04/2025 | 20/10/2025    | 4.55%         | 500,000          | \$ 62.33       | \$ 1,869.86   | \$ 4,238.36                              |
| Commonwealth Bank                                             |            |             | redeemed   |               |               |                  | \$ 71.78       |               | \$ 1,866.28                              |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 67.12       |               | \$ 6,779.12                              |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 68.49       |               | \$ 11,163.87                             |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 200.96      |               | \$ 1,808.64                              |
| Commonwealth Bank                                             |            |             | redeemed   |               |               |                  | \$ 69.32       |               | \$ 2,980.76                              |
| Commonwealth Bank                                             |            |             | redeemed   |               |               |                  | \$ 69.18       |               | \$ 15,634.68                             |
| Commonwealth Bank                                             |            |             | redeemed   |               |               |                  | \$ 135.34      |               | \$ 27,880.04                             |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 66.58       |               | \$ 7,124.06                              |
| Commonwealth Bank                                             |            |             | redeemed   |               |               |                  | \$ 133.97      |               | \$ 30,277.22                             |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 67.40       |               | \$ 18,467.60                             |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 206.71      | \$ 826.84     | \$ 68,214.30                             |
| Commonwealth Bank                                             |            |             | redeemed   |               |               |                  | \$ 65.89       |               | \$ 5,930.10                              |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 66.30       |               | \$ 5,967.00                              |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 66.44       |               | \$ 12,025.64                             |
| Commonwealth Bank                                             |            |             | redeemed   |               |               |                  | \$ 67.26       |               | \$ 8,071.20                              |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 66.16       |               | \$ 5,954.40                              |
| Commonwealth Bank                                             |            |             | matured    |               |               |                  | \$ 63.29       | \$ 1,898.70   | \$ 5,822.68                              |
| Commonwealth Bank                                             | A-1+       | 91          | 7/04/2025  | 7/07/2025     | 4.51%         | 500,000          | \$ 61.78       | \$ 1,853.42   | \$ 5,622.05                              |
| Commonwealth Bank                                             | A-1+       | 91          | 14/04/2025 | 14/07/2025    | 4.49%         | 500,000          | \$ 61.51       | \$ 1,845.21   | \$ 4,736.03                              |
| Commonwealth Bank                                             | A-1+       | 90          | 4/06/2025  | 2/09/2025     | 4.15%         | 1,500,000        | \$ 170.55      | \$ 4,434.25   | \$ 4,434.25                              |
| Commonwealth Bank                                             | A-1+       | 91          | 5/06/2025  | 4/09/2025     | 4.14%         | 1,000,000        | \$ 113.42      | \$ 2,835.62   | \$ 2,835.62                              |
| Commonwealth Bank                                             | A-1+       | 90          | 25/06/2025 | 23/09/2025    | 4.08%         | 1,000,000        | \$ 111.78      | \$ 335.34     | \$ 335.34                                |
| Commonwealth Bank                                             | A-1+       | 120         | 25/06/2025 | 23/10/2025    | 4.07%         | 1,000,000        | \$ 111.51      | \$ 557.53     | \$ 557.53                                |
| Commonwealth Bank                                             | A-1+       | 90          | 26/06/2025 | 24/09/2025    | 4.05%         | 1,000,000        | \$ 110.96      | \$ 443.84     | \$ 443.84                                |
| Commonwealth Bank                                             | A-1+       | 60          | 30/06/2025 | 29/08/2025    | 4.01%         | 500,000          | \$ 54.93       | \$ 54.93      | \$ 54.93                                 |
| Total Term Deposits                                           |            |             |            |               | Avg Rate      | 4.53%            | \$ 31,000,000  | \$ 107,943.37 | \$ 1,503,111.48                          |
| Total At Call Accounts                                        |            |             |            |               |               |                  | \$ 12,324      | \$ -          | \$ 107.43                                |
| Total as at 30 June 2025                                      |            |             |            |               |               |                  | \$ 31,012,324  |               | \$ 1,503,218.91                          |
| * at call interest earned - 1 July 2024 - 30 June 2025        |            |             |            |               |               |                  |                |               |                                          |

The graph below details the monthly balance of investments from 1 July 2024 until 30 June 2025:



The graph below details the actual interest earned as at 30 June 2025 (\$1,503,111), the original budget amount (\$1,090,000), and the revised budget (\$1,500,000) for the 2024/2025 Financial Year:



The table below details the composition of investments with financial institutions as at 30 June 2025:

| Financial Institutions | Ratings | Composition % | Amount ('000) |
|------------------------|---------|---------------|---------------|
| Westpac                | A-1+    | 6.49          | 2,012         |
| AMP                    | A-2     | 17.74         | 5,500         |
| CBA                    | A-1+    | 22.57         | 7,000         |
| BOQ                    | A-2     | 17.74         | 5,500         |
| NAB                    | A-1+    | 35.46         | 11,000        |
| <b>Total</b>           |         | <b>100.00</b> | <b>31,012</b> |

Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at, 30 June 2025.

The table also details the balance of unrestricted cash investments as at, 30 June 2025:

#### Details of Restrictions

##### **External Restrictions**

|                                                           |                         |
|-----------------------------------------------------------|-------------------------|
| Specific Purpose Unexpended Capital Grants - Gen Fund     | \$ 4,122,173.20         |
| Specific Purpose Unexpended Operational Grants - Gen Fund | \$ 2,228,827.47         |
| Other - Water Fund                                        | \$ 4,598,000.00         |
| Other - Sewer Fund                                        | \$ 1,968,000.00         |
| Other - Domestic Waste Management                         | \$ 585,810.80           |
| Other - Stormwater Levy - Urban Drainage Improvements     | \$ 38,833.96            |
| <b>Total External Restrictions</b>                        | <b>\$ 13,541,645.43</b> |

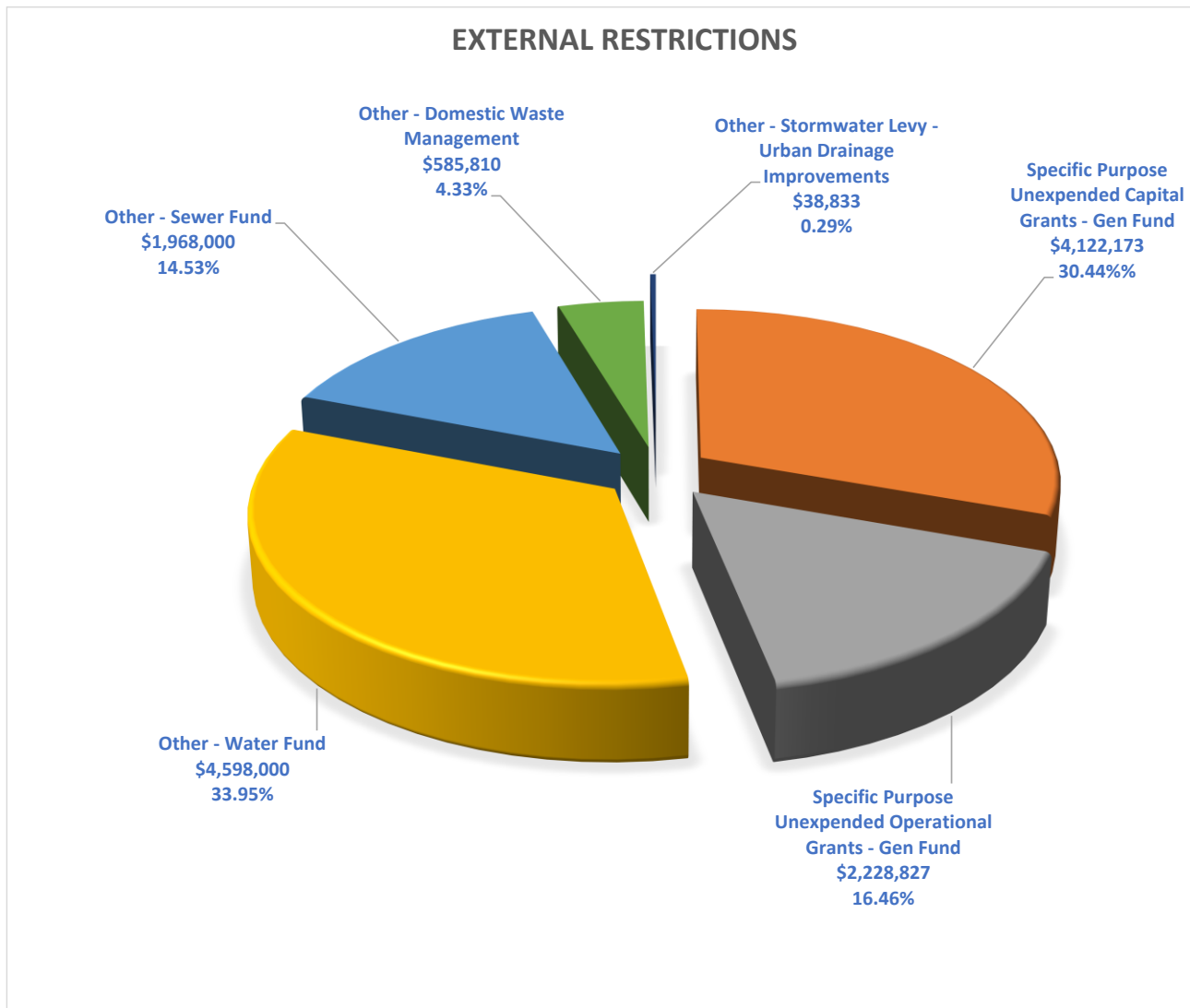
##### **Internal Restrictions**

|                                             |                         |
|---------------------------------------------|-------------------------|
| Plant and Vehicle replacement               | \$ 2,048,418.32         |
| Infrastructure replacement                  | \$ 1,664,399.51         |
| Employee Leave Entitlements                 | \$ 252,439.76           |
| Caravan Park                                | \$ 588,700.11           |
| Gravel pits rehabilitation                  | \$ 242,200.34           |
| Hostel bonds                                | \$ 1,560,000.00         |
| Self Care Unit bonds                        | \$ 300,000.00           |
| Self Care Unit Maintenance                  | \$ 16,165.83            |
| Financial Assistance Grant                  | \$ 5,123,000.00         |
| Future Development Fund                     | \$ 1,074,100.43         |
| Levy Bank Restoration                       | \$ 160,000.00           |
| Asset Revaluation                           | \$ 60,000.00            |
| Insurance Premium                           | \$ 20,000.00            |
| Council Properties (rental Income)          | \$ 70,000.00            |
| Elections                                   | \$ 20,000.00            |
| Water Supply Funds - Infrastructure upgrade | \$ 361,197.00           |
| Sewer Fund - Infrastructure Upgrade         | \$ 200,830.00           |
| <b>Total Internal Restrictions</b>          | <b>\$ 13,761,451.30</b> |

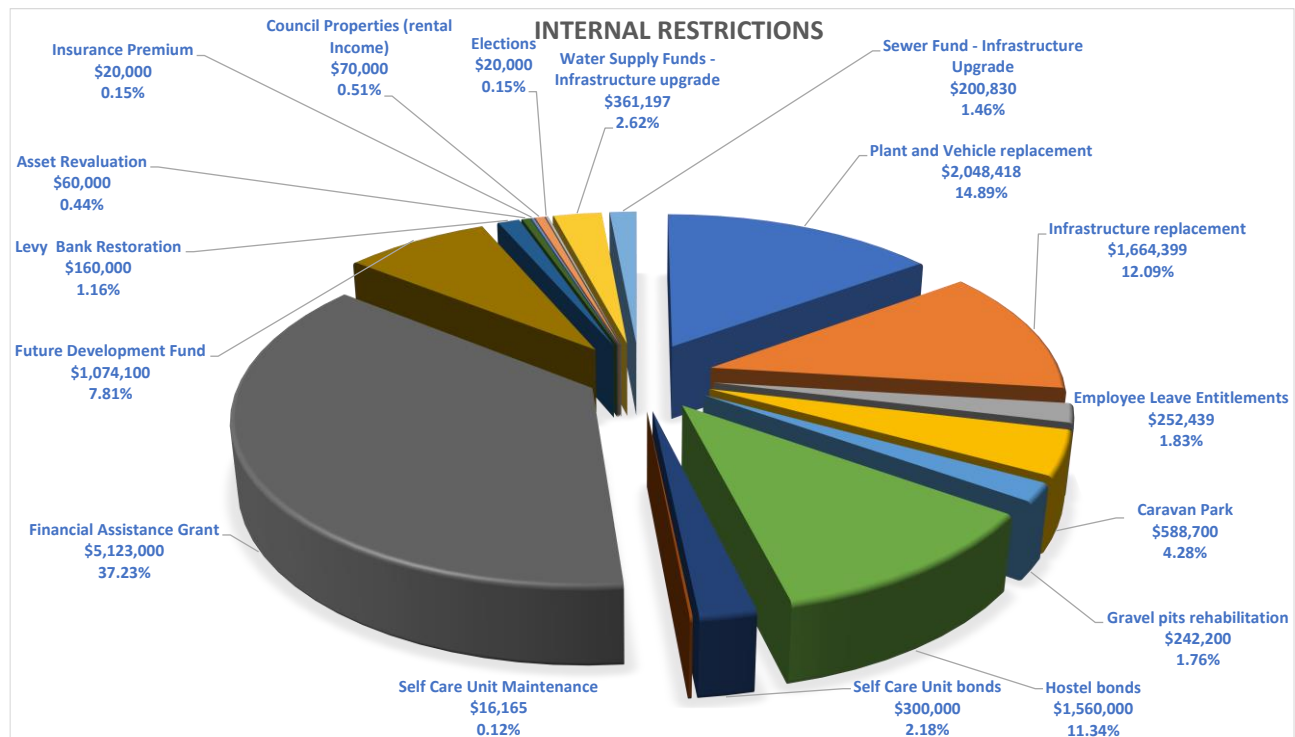
**Total Restrictions** **\$ 27,303,096.73**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Unrestricted Cash Investments</b> | <b>\$ 5,015,870.27</b>  |
| <b>Total Cash and Investments</b>    | <b>\$ 32,318,967.00</b> |

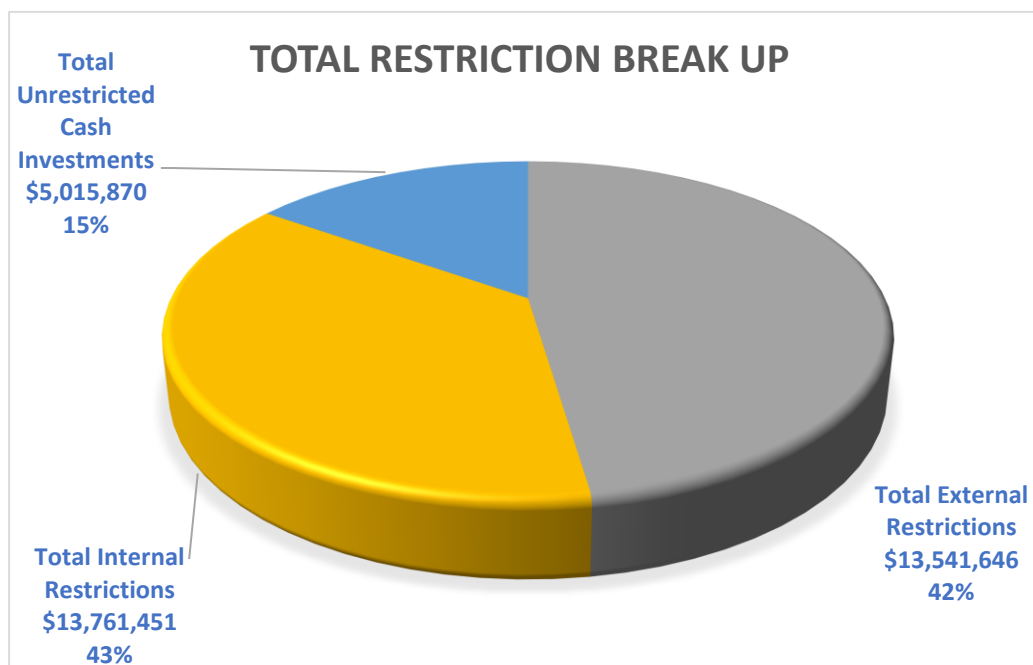
The chart below details the breakup of External Restrictions, detailing dollar value and percentage of each restriction as at 30 June 2025:



The chart below details the breakup of Internal Restrictions, detailing dollar value and percentage of each restriction as at 30 June 2025:



The chart below details an overall view of restricted cash as at 30 June 2025:



**SUMMARY**

Council currently holds \$32,318,967 in Cash and Investments. The average interest rate for June 2025 is 4.53%. The average interest rate has decreased since last month which was 4.79%.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act, 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

E. Mendes

**Responsible Accounting Officer**

2 July 2025

**2. Bank Reconciliation as at 30 June 2025**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 30 June 2025 and is detailed below:

|                                         |                  |
|-----------------------------------------|------------------|
|                                         |                  |
| Opening Cashbook Balance                | 3,338,617        |
| Plus Receipts                           | 5,524,106        |
| Less Payments                           | (7,556,080)      |
| <b>Cashbook Balance at 30 June 2025</b> | <b>1,306,643</b> |

|                                               |                  |
|-----------------------------------------------|------------------|
| <b>Statement Summary</b>                      |                  |
| Opening Statement Balance                     | 3,327,697        |
| Plus Receipts                                 | 5,719,674        |
| Less Payments                                 | (7,742,546)      |
| <b>Bank Statement Balance at 30 June 2025</b> | <b>1,304,825</b> |
| Plus Unpresented Receipts                     | 4,806            |
| Less Unpresented Payments                     | (2,988)          |
| <b>Reconciliation Balance at 30 June 2025</b> | <b>1,306,643</b> |

E. Mendes

**Responsible Accounting Officer**

2 July 2025

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

The Local Government Act, 1993.

The Local Government (General) Regulation, 2021.

Ministerial Investment Order (Gazetted 11 February 2011).

**POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021).

**RISK RATING**

Low.

**ATTACHMENTS**

Nil



**11.3 OUTSTANDING RATES AND USAGE CHARGES AS AT 30 JUNE 2025**

**File Number:** D25.110851  
**Author(s):** Danika Dunstone, Rates & Debtors Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 3: Our Economy – A community that ensures a strong and resilient economy.

**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the outstanding Rates and Charges and outstanding Water and Sewer Usage Charges as at 30 June 2025.

**OFFICER RECOMMENDATION**

**That Council notes the information contained within this report.**

**REPORT****Outstanding Rates & Annual Charges**

The following table provides a summary of the outstanding rates and annual charges and the outstanding water and sewer usage charges as at 30 June 2025.

|                             | <b>Balance Outstanding as at 30 June 2025</b> |
|-----------------------------|-----------------------------------------------|
| Rates & Charges             | \$685,679.30                                  |
| Water & Sewer Usage Charges | \$147,238.60                                  |
| <b>TOTAL</b>                | <b><u>\$832,917.90</u></b>                    |

**Summary of all Rates and Charges**

The table on the following page provides more detail on all Rates and Charges and Usage Charges as at 30 June 2025.

The 2024/2025 Net Levy of \$6,180,202.02, includes any debit or credit levy adjustments for the current financial year, plus water and sewer usage charges, interest charged and less any pensioner rebates issued.

The balance outstanding for rates and annual charges is 10.28% (13.09 % as at 30 May 2025) of the total receivable as at 30 June, 2025.

The balance outstanding for water and sewer usage charges is 12.46 % (18.34 % as at 30 May 2025) of the total receivable as at 30 June 2025.

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| Balranald Shire Council - Statement of Rates and Charges |                                                                                                                      |                     |                     |                                           |                                             |                      |                                                       |                                             |  |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|-------------------------------------------|---------------------------------------------|----------------------|-------------------------------------------------------|---------------------------------------------|--|
| As at 30-Jun-25                                          |                                                                                                                      |                     |                     |                                           |                                             |                      |                                                       |                                             |  |
| Income Category                                          | Arrears<br>30 June 2024                                                                                              | 2024/25<br>Net Levy | Total<br>Receivable | Amount Collected<br>as at<br>30 June 2025 | Collection as a<br>% of Total<br>Receivable | Total Balance<br>Due | Total Balance<br>Due as a % of<br>Total<br>Receivable | Net Arrears a<br>% of Net Levy<br>30-Jun-25 |  |
| General Fund Rates incl Interest / Legal charges         | \$315,777.77                                                                                                         | \$3,814,888.59      | \$4,130,666.36      | \$3,669,945.97                            | 88.85%                                      | \$460,720.39         | 11.15%                                                | 7.81%                                       |  |
| Waste Management Charges                                 | \$37,496.02                                                                                                          | \$545,439.03        | \$582,935.05        | \$533,910.07                              | 91.59%                                      | \$49,024.98          | 8.41%                                                 | 6.87%                                       |  |
| Stormwater Levy Charges                                  | \$1,964.77                                                                                                           | \$19,549.58         | \$21,514.35         | \$19,031.02                               | 88.46%                                      | \$2,483.33           | 11.54%                                                | 10.05%                                      |  |
| Water Fund - Access Charges                              | \$77,953.16                                                                                                          | \$994,307.08        | \$1,072,260.24      | \$975,796.63                              | 91.00%                                      | \$96,463.61          | 9.00%                                                 | 7.84%                                       |  |
| Sewerage Fund - Annual Charges                           | \$53,779.90                                                                                                          | \$806,017.74        | \$859,797.64        | \$782,810.65                              | 91.05%                                      | \$76,986.99          | 8.95%                                                 | 6.67%                                       |  |
| Subtotal                                                 | \$486,971.62                                                                                                         | \$6,180,202.02      | \$6,667,173.64      | \$5,981,494.34                            | 89.72%                                      | \$685,679.30         | 10.28%                                                | 7.88%                                       |  |
| Water Fund - Consumption Charges                         | \$101,326.56                                                                                                         | \$1,004,331.69      | \$1,105,658.25      | \$966,945.78                              | 87.45%                                      | \$138,712.47         | 12.55%                                                | 10.09%                                      |  |
| Sewerage Fund - Usage Charges Non Residential            | \$13,118.75                                                                                                          | \$60,731.73         | \$73,850.48         | \$65,324.35                               | 88.45%                                      | \$8,526.13           | 11.55%                                                | 21.60%                                      |  |
| Subtotal                                                 | \$114,445.31                                                                                                         | \$1,065,063.42      | \$1,179,508.73      | \$1,032,270.13                            | 87.52%                                      | \$147,238.60         | 12.48%                                                | 10.75%                                      |  |
|                                                          | \$601,416.93                                                                                                         | \$7,245,265.44      | \$7,846,682.37      | \$7,013,764.47                            | 89.39%                                      | \$832,917.90         | 10.61%                                                | 8.05%                                       |  |
| Notes                                                    | Arrears is rates overdue from previous years levies                                                                  |                     |                     |                                           |                                             |                      |                                                       |                                             |  |
|                                                          | Net Levy includes any DR & CR levy adjustments, interest charged and pensioner rebates                               |                     |                     |                                           |                                             |                      |                                                       |                                             |  |
|                                                          | Total Receivable includes arrears at 30 June 2024 plus the current net levy                                          |                     |                     |                                           |                                             |                      |                                                       |                                             |  |
|                                                          | Amount collected includes payments towards arrears and current net levy                                              |                     |                     |                                           |                                             |                      |                                                       |                                             |  |
|                                                          | Total Balance Due includes the arrears balance, as reduced by payments in this financial year, plus current net levy |                     |                     |                                           |                                             |                      |                                                       |                                             |  |
|                                                          | Net Arrears as a % of net levy, takes into account receivables for arrears and current net levy                      |                     |                     |                                           |                                             |                      |                                                       |                                             |  |

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

NSW LOCAL GOVERNMENT ACT (1993) AND ASSOCIATED REGULATIONS AND GUIDELINES.

## POLICY IMPLICATIONS

Nil.

## RISK RATING

Low.

## ATTACHMENTS

Nil

## ATTACHMENTS

Nil

**11.4 OUTSTANDING DEBTORS AS AT 30 JUNE 2025**

**File Number:** D25.110853  
**Author(s):** Danika Dunstone, Rates & Debtors Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**PURPOSE OF REPORT**

To provide Council with a report on the outstanding debtors as at 30 June 2025.

**OFFICER RECOMMENDATION**

**That Council note the report.**

**REPORT**

The table below details the total amount of outstanding debtors as at 30 June 2025. As can be seen from the table below there are thirty (30) accounts, (2) grant funding accounts, and one (1) Hostel bond for the amount of \$270,000 that make up the debtors' balance of \$571,348.

There are Seventeen (17) accounts, one (1) grant funding debtor to the amount of \$30,116, and one (1) Hostel Bond to the amount of \$270,000 that make up the current debtors' balance of \$448,055.

There are five (5) debtors that makes up the thirty (30) days debtors' amount of \$62,240 and one (1) grant funding debtor to the amount of \$30,316.

There are two (2) accounts that make up the sixty (60) days debtors' amount of \$33,418.

Finally, there are Six (6) accounts that make up the ninety (90) days debtors' amount of \$27,635.

| Number of Accounts | Current                 | 30 days                | 60 days                | 90 days                | TOTALS                |
|--------------------|-------------------------|------------------------|------------------------|------------------------|-----------------------|
| 17                 | \$147,939               |                        |                        |                        | \$147,939             |
| 5                  |                         | \$31,924               |                        |                        | \$31,924              |
| 2                  |                         |                        | \$33,418               |                        | \$33,418              |
| 6                  |                         |                        |                        | \$27,635               | \$27,635              |
| Hostel Bond (1)    | \$270,000               |                        |                        |                        | \$270,000             |
| Grant Funding (2)  | \$30,116                | \$30,316               |                        |                        | \$60,432              |
| <b>TOTALS</b>      | <b><u>\$448,055</u></b> | <b><u>\$62,240</u></b> | <b><u>\$33,418</u></b> | <b><u>\$27,635</u></b> | <b><u>571,348</u></b> |

The balance of the outstanding debtors as of 31 May 2025 was \$300,428 There has therefore been an increase of \$270,950 in outstanding debtors over the past month. Please note the Hostel Bond has contributed significantly to the increase, it is expected to be paid within the coming month.

**Analysis of 90 days debtors**

The 90-day debtors balance is made up of the following significant amounts:

- \$17,160 – Currently being reviewed. Payment plan failed; letter of demand sent.

**TOTAL            \$17,160**

**FINANCIAL IMPLICATIONS**

It is vitally important that outstanding debtors are monitored and pursued by staff in order to ensure that Council is able to collect any debts owing in a timely, efficient and effective manner.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Debt Recovery Policy

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**11.5 GRANT FUNDED PROJECTS STATUS UPDATE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.111072</b>                                                                                                                    |
| <b>Reporting Officer(s):</b>       | <b>Connie Mallet, Community Projects, Events and Grants Officer</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Peter Bascomb, Interim General Manager</b>                                                                                        |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active non-roads infrastructure grant funded projects and non-infrastructure grant funded projects as at the 7 July 2025 (**Attachment 1**).

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

Listed in Attachment 1 are the grants and projects that are currently on the grants register, are actively being pursued or are in the process of being acquitted or have been recently acquitted.

There is currently 5 grant applications pending and 1 in the process of being submitted.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

- 1. BSC Grants-Projects Update as at 07-07-2025 (under separate cover)**

**11.6 A YEAR IN REVIEW 2024-2025 - TOURISM, ECONOMIC DEVELOPMENT, EVENTS & STRATEGIC ACTIVITIES**

**File Number:** D25.111143  
**Author(s):** Connie Mallet, Community Projects, Events and Grants Officer  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 3: Our Economy – A community that ensures a strong and resilient economy.

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**PURPOSE OF REPORT**

To provide Council with an update on tourism, economic development activities, events, destination marketing and strategic activities and to provide a 2024 – 2025 Year report on the statistics collected and the activities that have taken place in the Tourism, Economic Development, Strategic Activities and Events department of Council during the 2024 - 2025 Financial Year. (**Attachment 1**).

**OFFICER RECOMMENDATION**

**That Council receives and notes the report.**

**OVERVIEW**

The 2024-2025 year was a very busy and productive year for Council's Community Projects, Tourism & Economic Development department. As summarised in this report, many activities were implemented, achieved and delivered across the tourism, economic development, marketing, events and strategic spectrum.

- The comparative statistics shown against the previous year indicate that although there was a downturn in visitor numbers to the Balranald Visitor Information Centre and corresponding merchandise sales (mainly due to the cost of living pressures, the heat in December – February), the department nevertheless continued to excel in our marketing activities in particular with our promotional social media activities (particularly in the first 2 quarters), advertising and product development. Another key impact on visitor numbers to Balranald has been the unavailability of visitor accommodation due to the transient workforce. This is a challenge that is prevalent across the region.
- On a very bright note has been the statistics provided to us through a subscription facility with Destination Riverina Murray and CommBank IQ. We commenced this access around July 2024 and received our first data set in August 2024. This provides us with visitor count and visitor spend across the shire. The latest data **July 2024 – May 2025** show **visitor count of 145,900 up by 9%** and **visitor spend of \$16,129,000.00 up by 13%**. What Destination Riverina Murray has told us that for a small community, we are punching above our weight with our marketing activities. It is also a credit to the VIC staff in directing visitors to tourism attractions across the shire as well as encouraging longer stays and more spend within the shire.

- The social media medium has been exceptional in its ability to provide key performance statistics against various measurement criteria as well as enabling us to reach and engage with targeted audiences at a fraction of the cost of traditional mediums. As shown by the statistical information provided in this report, our performance in this medium has been outstanding against an average investment of \$250 per promotion. Within all key measurement criteria our performance against last year's results have increased quite substantially particularly in total **audience reach of 2,030,821 (56% increase)** and **total views of our postings 3,031,421 (62% increase)** and total engagement with our postings of **391,392 (11% increase)**. It is important to note that the target audience set behind the social media platform includes all towns north, south, east and west within a 4 hour drive to the shire. This means that the majority of the audience are those that can make a relatively quick decision to visit for the day, weekend away and/or for a holiday. With the viral nature of social media our postings are also seen by all those connected to our audiences. Unfortunately early in 2025 we had some fraudulent activity on our social media platforms which caused our platforms to be suspended. However the matter has since been resolved and the platforms should be reactivated in July 2025.
- The success of our social media postings has had a direct positive impact on our **enquiries and bookings which have increased by 92%** from the previous year. The information centre staff can now book tours to Mungo NP and Yanga NP directly from the centre which has provided an incentive for travellers who are not time poor to stay the extra night. It is valuable to note that the Visitor Information Centre staff are experienced and very successful in understanding visitor needs and interests and being able to "sell" the best visitor experience most suited to the visitor. Consequently our department has been busy developing a series of "products" to provide added incentives for visitors to stay longer and therefore spend more in our towns.
- Apart from our social media activities, our department has also delivered on a number of key marketing activities in print and broadcasting media. With a relatively tight marketing budget, the department is selective in where our marketing dollars are allocated. During the year we have delivered a series of integrated marketing campaigns with broadcast media and with key print media brands
- The department has been very active in supporting strategic activities including supporting the IP&P planning process and helped to organise and oversee the community consultation activities for the development of the **Community Strategic Plan (CSP)** and also designed and prepared the CSP and Council's **Delivery Program** for public exhibition. The department also developed **Council Community Engagement & Communications Strategy**.
- A key highlight during the year has been the construction of the new Pavilion at the Discovery Centre precinct which will be ready for opening around late August 2025. Another highlight has been the FSW Heritage & Cultural Trail project development activities. Balranald Shire Council is the lead council on this trail of interpretive signage across the Far South West region, joining 4 LGAs – Balranald, Wentworth, Central

Darling & Broken Hill. We anticipate the signage component of the trail to be delivered by August/September 2025.

- As the report outlines, Council's Tourism & Economic Development Coordinator attended and supported a number of regional committees and agencies during the year including the South West REZ roundtables; the Robinvale Euston Business Association (REBA); The Robinvale Euston Workforce Network (REWN); Destination Riverina Murray agency and a series of cross-border agencies and committees and other collaborative committees and networks. The Tourism & Economic Development Coordinator also attended Council's advisory committee meetings and supported the management of their respective Rolling Action Plans to ensure the delivery of nominated projects and/or seeking funding to support nominated projects.
- During the year the Tourism & Economic Development department supported a large number of events throughout the shire by way of promotions in a fortnightly Events Calendar and/or other marketing initiatives or funding support. The range of events supported throughout the year is outlined in this report.
- Our performance ratings on apps and online continues to be high with a 4.9 star rating on WikiCamps, 4.6 on Google, 4.6 on Facebook & 4.5 on TripAdvisor.

Please refer to the **Attached Report (Attachment 1)** for all updates, statistics and activities.

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **LEGISLATIVE IMPLICATIONS**

Nil.

#### **POLICY IMPLICATIONS**

Nil.

#### **RISK RATING**

Low.

#### **ATTACHMENTS**

1. **A Year in Review 2024 - 2025 Tourism, Economic Dev, Events & Strategic Activities (under separate cover)**



**11.7 INFRASTRUCTURE UPDATE FOR JUNE 2025**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.110936</b>                                                                                                   |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                     |
| <b>Approver:</b>                   | <b>David McKinley, Director of Infrastructure and Planning Services</b>                                             |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

**PURPOSE OF REPORT**

To provide Council with an update on the Infrastructure Activities to the end of June 2025.

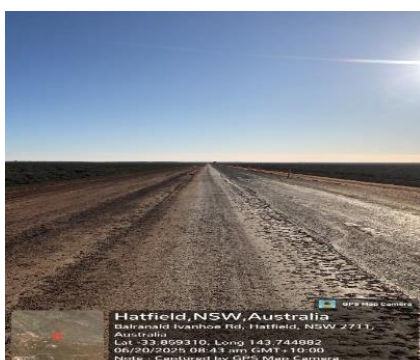
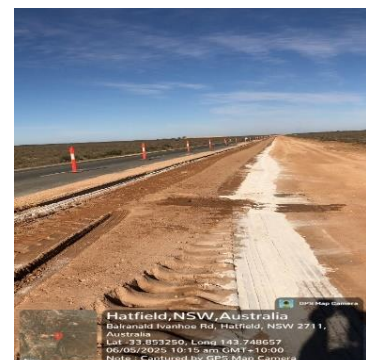
**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT****1. ROAD CONSTRUCTION AND MAINTENANCE****1.1 Regional Roads – MR67 Balranald Ivanhoe Road**

The Road pavement widening work taking place near the Hatfield Hotel on MR67 is midway to completion. The southern section of the 3.7km of works will be sealed in July. Pavement works on northern section has commenced.

This section of Road will be much safer to use improving transport logistics for heavy vehicles/light commercials and passenger vehicle operation.



## 2. FOOTPATHS

### **Euston Footpath install:**

55m of new concrete shared path has been installed in Euston.

The shared path commences from Luke Road to the Corner of Carey Street and Sturt Highway.

The shared path now provides a valuable



pedestrian link to Euston CBD.

### **Balranald Footpath Replacement:**

115m of concrete footpath was replaced with a new shared concrete path on the northern side of the Market Street alignment. The 115m of concrete footpath needed replacement due to cracking, uneven surface, and a narrow corridor. The replacement shared concrete path is 1.8m wide to allow safer use for pedestrian's going to and from the CBD.

The new shared concrete path commences from Yuranigh Street and follows the Market



Street alignment toward Moa Street terminating at 115m, the (existing/old) remaining 95m section of concrete footpath connecting to Moa Street will be replaced in July with 1.8m wide new shared concrete path.



### 3. KERB AND GUTTER REPLACEMENT

110m of Kerb and gutter has been replaced in Church Street Balranald.

The section replaced was retaining water during rain events. The replacement kerb and gutter will be a noticeable improvement allowing stormwater to escape off the road pavement and away from residential properties into Councils piped network.



### 4. WATER & SEWER

#### 4.1 Balranald Team Water Operations

The Balranald team were kept very busy with general maintenance and operations around the Balranald Township. These works included;

- Raw Water Mains maintenance has taken place in Harben, Court and Moa Streets Balranald.
- Water Service repairs at Market, Church Streets to include 2 at the Caravan Park.
- Valve repairs in Market and Moa Streets.
- Retaping and improvements of 40mm services in Court and Moa Streets.
- PLC replacement at Sewer Pump Station 3.
- Pipework location and optimal placement, including the organisation of stainless-steel pipe fabrication for the contact tank at Water Treatment Plant, and site preparation for installation.
- Weekly inspections at the Aerodrome.
- Weekly tasks on Endeavour Drive.
- Daily tasks at the Balranald Water Treatment Plant.

## 4.2 Euston Team Water Operations

The Euston team kept busy with general maintenance and operations around the Euston Township. These works included;

- Concrete works at the Euston Cemetery
- Water Main repairs
- General Whipper Snipping of median strips and oval areas.
- Top-up of soft fall materials in playgrounds.
- Water Service Repairs.
- Water meter readings.
- Daily tasks at the Euston
- Water Treatment Plant.

## 4. PLANNING AND DEVELOPMENT

### 4.1 Biosecurity

Councils Biosecurity officer has been heavily engaged in biosecurity activities such as completing an induction course that will go towards biosecurity qualifications allowing property inspections that will be on-going.

Removal of African boxthorn and some prickly pear control. Cleaning up of the Oxley bridge approaches.

**Notice;** Weed spraying will continue at the Balranald cemetery when weather permits and noxious vegetation spraying in Soady lane has occurred.



*(Approaches to Oxley Bridge)*

### 4.2 Animal Control

- Council's Ranger impounded 4 dogs for the month of June.
- Followed up on 1 aggressive dog.
- 1 dog was reported attacking a kangaroo and was followed up by the Ranger
- 2 dogs at large
- The ranger captured one feral cat.

Animal Control Officer continues to follow up on dog barking complaints in Balranald and Euston while maintaining a high profile through liaising with the public and Council.

## 5. INFRASTRUCTURE ROAD GRANTS

### 5.1 Roads to Recovery (RTR / R2R) 2024-2029

**Funding Body:** Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA)

**Purpose of Funding:** For rural and local roads

**Funding Amount:** \$ 1,465,945 annually for five years (2024-2025 to 2029-2030)

| RTR Work Schedule for 2024-2025                   | Estimated Cost        | Status as at 30 May 2025 |               |                                   |
|---------------------------------------------------|-----------------------|--------------------------|---------------|-----------------------------------|
|                                                   |                       | % Completion             | % Expenditure | Comments                          |
| Shailer Terrace, Euston - Reinstate kerb & gutter | \$150,000.00          | 100                      | 100           | Completed                         |
| Marma Box Creek Road - Seal construction 3.9km    | \$1,315,945.00        | 100                      | 100           | Completed                         |
| <b>Total Planned Expenditure for 2024-2025</b>    | <b>\$1,465,945.00</b> |                          |               | <b>Funding received \$475,510</b> |

### 5.2 Transport for NSW – Road Safety Program 2023/24 to 2025/26

**Funding Body:** Transport for NSW - Commonwealth Government

**Purpose of Funding:** For Ivanhoe Road Shoulder Widening and Shared Footpath from Endeavour Drive to Balranald Central School

**Funding Amount:** \$ 5,843,000

| Road Safety Program Work Schedule for 2023/24 – 2025/26                                   | Estimated Cost        | Status as at 30 May 2025 |               |                                   |
|-------------------------------------------------------------------------------------------|-----------------------|--------------------------|---------------|-----------------------------------|
|                                                                                           |                       | % Completion             | % Expenditure | Comments                          |
| Ivanhoe Road Shoulder Widening and Edge Line marking for 3.68km (Hatfield) – Project 9277 | \$1,350,000.00        | 45                       | 45            | In process                        |
| Ivanhoe Road Shoulder Widening and Edge Line marking for 7.87km (Homebush) – Project 9278 | \$2,763,000.00        | 2                        | 2             | Planning Stage                    |
| Shared Footpath from Endeavour Drive to BCS – Project 8872                                | \$1,730,000.00        | 1                        | 1             | Planning Stage                    |
| <b>Total Planned Expenditure for 2024-2025</b>                                            | <b>\$5,843,000.00</b> |                          |               | <b>Funding received \$675,000</b> |

**5.3 Grants Applied For**

| Grant/Project                                                 | Description                                                                                                     | Funding Value | Council Co-contribution | Date Submitted | Status                                      |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|---------------|-------------------------|----------------|---------------------------------------------|
| <b>Safer Local Roads and Infrastructure Program – Round 4</b> | Tapalin Mail Road 7.7km Seal Construction                                                                       | \$2,640,000   | \$660,000               | June 2025      | Pending. Outcome expected in September 2025 |
| <b>Disaster Ready Fund – Round 3</b>                          | Upgrade Oxley Road (MR514) on two flood-affected low-lying sections by raising the road and installing culverts | \$2,452,000   | \$613,000               | 15 Apr 2025    | Pending. Outcome expected in September 2025 |
| <b>Disaster Ready Fund – Round 3</b>                          | Upgrade Morris Road by raising the road and installing culverts                                                 | \$1,256,800   | \$314,200               | 15 Apr 2025    | Pending. Outcome expected in September 2025 |
| <b>Disaster Ready Fund – Round 3</b>                          | Upgrade Cowper Street, the road to the cemetery, by raising the road and installing culverts                    | \$928,000     | \$232,000               | 15 Apr 2025    | Pending. Outcome expected in September 2025 |
| <b>TfNSW Natural Disaster AGRN1034</b>                        | Repair Morris, Weimby Benongal & Wooranbarra Corrong Roads                                                      | \$1,248,637   | 0                       | 27 Jun 2024    | Not Funded. Confirmed Verbally              |
| <b>TfNSW Natural Disaster AGRN1034</b>                        | Repair Oxley Road Section 1                                                                                     | \$1,087,515   | 0                       | 27 Jun 2024    | Confirmed Verbally. Awaiting Letter         |
| <b>TfNSW Natural Disaster AGRN1034</b>                        | Repair Island Road Culverts                                                                                     | \$192,335     | 0                       | 27 Jun 2024    | Confirmed Verbally. Awaiting Letter         |
| <b>Public Works - Natural Disaster Non-Roads Assets</b>       | Levee Bank Emergency Works                                                                                      | \$21,343.73   | 0                       | 5 Aug 2024     | Funded. Awaiting Payment                    |
| <b>TfNSW Natural Disaster Emergency Works</b>                 | Grading works on rural local roads – making safe                                                                | \$1,466,229   | \$221,473               | 23 Aug 2024    | Received \$1,244,756.514                    |
| <b>SES Natural Disaster Non-Roads Assets</b>                  | Works at Balranald Caravan Park                                                                                 | \$132,130     | 0                       | 4 Sep 2024     | Received \$132,449.63                       |

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Local Government Act 1993  
Biosecurity Act 2015  
Companion Animals Act 1998  
Impounding Act 1993  
Roads Act 1993

**POLICY IMPLICATIONS**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. **Infrastructure Development Updates - June 2025 (under separate cover)**

**11.8 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT**

**File Number:** D25.109640

**Author(s):** Nikkita Manning-Rayner, Planning Officer  
Ray Mitchell, Health, Environmental and Development Coordinator

**Approver:** David McKinley, Director of Infrastructure and Planning Services

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department in the month of June 2025.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

The following Notices of Determination (DA), Construction Certificates (CC), Complying Development Certificates (CDC), Section 68 Certificates (S68), Subdivision Certificates (SDC), Subdivision Works Certificates (SWC) and / or Occupation Certificates (OC) have been issued under delegated authority in the month of June 2025:

| <b>Application</b> | <b>Applicant</b>                                                                  | <b>Location</b>                        | <b>Description</b>               |
|--------------------|-----------------------------------------------------------------------------------|----------------------------------------|----------------------------------|
| DA 15/2025         | Brett Slade for Brett & Chloe Slade                                               | 135 Boynton Street, Balranald          | Shed                             |
| DA 21/2025         | The Trustee for Arentz Electrical Trust on behalf of Arentz Electrical Pty Ltd    | 144 Ballandella Street, Balranald      | Secondary Transportable Dwelling |
| DA 23/2025         | MJJR Pty Ltd for Simi Pty Ltd                                                     | 9 Murray Terrace, Euston               | Shade Sail                       |
| DA 25/2025         | P.J. & S.G. Murphy for Kenneth & Wendy Griffiths                                  | 95 Mayall Street, Balranald            | Dwelling Additions               |
| DA 28/2025         | Brian Mitsch for Gregory Butler & Maimunah Achmad and Caroline & Howard Hillerman | 155 & 157 Turandurey Street, Balranald | Boundary Realignment             |
| CC 14/2025         | Brett Slade for Brett & Chloe Slade                                               | 135 Boynton Street, Balranald          | Shed                             |
| S68 06/2025        | Drew Arentz for Arentz Electrical Pty Ltd                                         | 144 Ballandella Street, Balranald      | Secondary Transportable Dwelling |
| SDC 06/2025        | Northern Land Solutions                                                           | Tillara Station, 891 Tillara Road,     | Four Lot Subdivision             |



|             |                         |                                                         |                                    |
|-------------|-------------------------|---------------------------------------------------------|------------------------------------|
|             |                         | Balranald                                               |                                    |
| SDC 07/2025 | Northern Land Solutions | 156 Kyalite Road,<br>Kyalite & Kyalite<br>Road, Kyalite | Subdivision                        |
| OC 10/2025  | Anthony & Trudi Curran  | Wampo, 5140 Marma<br>Box Creek Road,<br>Balranald       | Onsite Sewage<br>Management System |
| OC 11/2025  | Phil Lazzari            | 881 Ivanhoe Road,<br>Balranald                          | Commissioning of<br>treatment unit |

The following numbers of certificates relating to conveyancing have been issued in the month of June 2025:

|                                                                                                     |   |
|-----------------------------------------------------------------------------------------------------|---|
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Planning Information Certificates (10.7) | 6 |
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Building Certificates (6.24)             | 1 |
| <b>Local Government Act 1993</b><br>Outstanding Orders (735A)                                       | 0 |
| <b>Local Government Act 1993</b><br>Drainage Diagram                                                | 9 |
| <b>Biosecurity Act 2015</b><br>Outstanding Orders (Noxious Weeds)                                   | 0 |

The following Section 4.6 Variations have been issued under delegated authority in the month of June 2025:

| <b>Application</b> | <b>Owner/Applicant</b> | <b>Location</b> | <b>Description</b> |
|--------------------|------------------------|-----------------|--------------------|
| Nil                | -                      | -               | -                  |

## FINANCIAL IMPLICATIONS

Nil

## LEGISLATIVE IMPLICATIONS

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

## POLICY IMPLICATIONS

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.9 MEETINGS ATTENDED BY THE MAYOR, THE INTERIM GENERAL MANAGER AND DIRECTORS**

**File Number:** D25.110956  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Mayor, the Interim General Manager and the Director of Infrastructure & Planning Services since Tuesday 17 June 2025.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

**Attachment 1** details the meetings which the Mayor, the Interim General Manager and the Director of Infrastructure & Planning Services since Tuesday 17 June 2025.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Meetings attended by the Mayor, Interim General Manager and Directors (under separate cover)

**11.10 OUTSTANDING ACTIONS JULY 2025**

**File Number:** D25.110958  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with the updated Action Sheets Report (**Attachment 1**), which details all outstanding actions from previous Council Meetings.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

A list of the outstanding actions from all previous Council Meetings has been provided for the information of Council.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Outstanding Actions - July 2025 (under separate cover)

**11.11 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT**

**File Number:** D25.110959  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim General Manager  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from the Office of Local Government (OLG).

**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT**

Council receives circulars from the OLG for any updates and information that is relevant for Council.

Whilst many of the circulars are of an administrative nature, there may be matters that are of interest to the community.

**Circulars Received from the OLG**

- 25-12 Annual CPI Adjustment to companion animal fees for 2025/26.
- 25-13 Council de-amalgamations – amendments to the Local Government Act 1993.
- GC154 2025-26 Financial Assistance Grants (FA Grants) – Advance Payment.
- 24-14 Publication of the Updated Local Government Filming Protocol.

All circulars can be found on the OLG's website at <https://www.olg.nsw.gov.au/circulars/>

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**12 QUESTIONS ON NOTICE**

Nil

**13 CONFIDENTIAL MATTERS**

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**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**13.1 Council Committees - Appointment of Community Members**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**14 CLOSURE OF MEETING**