



MINUTES

**Ordinary Council Meeting
Tuesday, 15 July 2025**

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**MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON TUESDAY, 15 JULY 2025 AT 5PM**

1 OPENING OF MEETING

The Mayor opened the meeting at 5pm.

2 PRAYER & ACKNOWLEDGMENT OF COUNTRY**Prayer**

Almighty and eternal God, give us the grace to faithfully fulfil the duties of our office.

Shed the light of your wisdom and counsel upon us so that, strengthened by these gifts, we will, in the administration of the affairs of the council, always do what is right and just.

We ask that our deliberations will be both fruitful and wise.

Amen

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Mayor Louie Zaffina, Deputy Mayor Dwaine Scott, Cr Iain Lindsay-Field, Cr Alison Linnett, Cr Tracy O'Halloran, Cr Phillip Pippin, Cr German Ugarte and Cr Leigh Byron on zoom

IN ATTENDANCE:

Peter Bascomb (Interim General Manager), Edna Mendes (Interim Chief Financial Officer), David McKinley (Director of Infrastructure and Planning Services), Carol Holmes (Senior Executive Officer), and Cameron Templeton (Office Local Government)

3 APOLOGIES

Nil

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4 CONFIRMATION OF MINUTES**4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 17 JUNE 2025**

RESOLUTION 2025/94

Moved: Cr Iain Lindsay-Field

Seconded: Cr Phillip Pippin

That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday, 17 June 2025 as a true and accurate record of the meeting.

CARRIED**5 DISCLOSURE OF INTEREST**

There were no Disclosure of Interests submitted to this meeting.

6 MAYORAL/COUNCILLOR REPORT**6.1 MAYORAL MINUTE - NATIONAL GENERAL ASSEMBLY - JUNE 2025**

RESOLUTION 2025/95

Moved: Cr German Ugarte

Seconded: Deputy Mayor Dwaine Scott

That Council notes the report.

CARRIED**7 COMMITTEE REPORTS****7.1 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON TUESDAY 10 JUNE 2025**

RESOLUTION 2025/96

Moved: Cr Alison Linnett

Seconded: Cr Leigh Byron

That Council notes the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee Meeting held on Tuesday 10 June 2025.

CARRIED**7.2 BALRANALD BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON MONDAY 19 MAY 2025**

RESOLUTION 2025/97

Moved: Cr Iain Lindsay-Field

Initial

Seconded: Cr Alison Linnett

That Council:

1. **Notes the Minutes of the Balranald Beautification Advisory Committee meeting held on Monday 19 May 2025.**
2. **Contact Telstra regarding the condition of the Telstra yard in River Street.**
3. **Contact transport for NSW regarding the cleaning up of the Balranald bridge and walkways.**

CARRIED

7.3 BIDGEE HAVEN RETIREMENT HOSTEL QUALITY CARE ADVISORY BODY MEETING HELD ON MONDAY 30 JUNE 2025

RESOLUTION 2025/98

Moved: Cr Alison Linnett

Seconded: Cr Iain Lindsay-Field

That Council notes the minutes of the Quality Care Advisory Body meeting held on Monday 30 June 2025.

CARRIED

8 NOTICE OF MOTION

8.1 NOTICE OF MOTION - FOOTPATH TO RECREATION RESERVE, EUSTON

I, Councillor Louie Zaffina, give notice that at the next Ordinary Meeting of Council to be held on 15 July 2025, I intend to move the following motion:

RESOLUTION 2025/99

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

That Council

1. **Seek quotes for:**
 - a. **The construction of a footpath along Cary Street (Sturt Hwy) from Selwyn Street to the Euston Recreation Reserve.**
 - b. **Installing Kerb and Guttering along Cary Street (Sturt Hwy) from Cowper Street to Euston Recreation Reserve.**
2. **Consider the quotes at a later meeting.**

CARRIED

9 NOTICE OF RESCISSION**GENERAL MANAGER'S REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 GENERAL MANAGER'S REPORTS****10.1 2025 LGNSW ANNUAL CONFERENCE****RESOLUTION 2025/100**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Phillip Pippin

That Council authorise the attendance of the Mayor and the Interim General Manager at the 2025 LGNSW Annual Conference in Sydney.

CARRIED

10.2 AUDIT RISK AND IMPROVEMENT COMMITTEE TERMS OF REFERENCE**RESOLUTION 2025/101**

Moved: Cr German Ugarte

Seconded: Deputy Mayor Dwaine Scott

That Council:

- 1. Adopt the terms of reference for the Audit, Risk and Improvement Committee as attached;**
- 2. Confirm Cr Iain Lindsay-Field as the non-voting Councillor member of the Committee at the October 2024 Ordinary Council Meeting.**

CARRIED

10.3 REVIEW OF COUNCIL POLICIES**RESOLUTION 2025/102**

Moved: Cr Tracy O'Halloran

Seconded: Cr Leigh Byron

That Council approve the policies listed in the report to be publicly exhibited for a period of 28 days to seek public comment and for any significant public submissions to be reported back to the September 2025 Ordinary Council meeting, otherwise the policies will be deemed to be adopted immediately by Council following the exhibition period.

CARRIED

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10.4 EUSTON COURTHOUSE CONSERVATION MANAGEMENT PLAN**RESOLUTION 2025/103**

Moved: Cr German Ugarte

Seconded: Cr Iain Lindsay-Field

That Council adopt the Conservation Management Plan for the Euston Courthouse.

CARRIED

10.5 COUNCIL COMMITTEES - NOMINATION OF COUNCILLORS**RESOLUTION 2025/104**

Moved: Cr Tracy O'Halloran

Seconded: Cr Alison Linnett

That Council

1. Rename the Balranald Wellbeing and Health Committee Advisory Committee as the Strengthening Community Access, Inclusion and Wellbeing Advisory Committee (SCAIWAC).
2. Amend the Euston Progressive Advisory Committee's Terms of Reference to increase the number of community members from seven to nine.
3. Request the Interim General Manager to update its Advisory Committee Guidelines to reflect Council's new advisory committees.

That Council nominate:

1. Councillors Linnett, Scott and Pippin to the Australia Day Committee as a Section 355 Committee (ADC)
2. Councillors Zaffina and O'Halloran to the Euston Progressive Advisory Committee (EPAC)
3. Councillors O'Halloran and Linnett to the Balranald Wellbeing & Health Advisory Committee (BWHAC)
4. Councillors Lindsay-Field and Ugarte to the Balranald Tourism & Economic Development Advisory Committee (TED).

CARRIED

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PART B – ITEMS FOR INFORMATION

11 GENERAL MANAGER'S REPORTS

11.1 REPORT ON FINANCIAL INFORMATION AS AT 30 JUNE 2025

MOTION

Moved: Cr German Ugarte

That Council note the financial information contained in this report for the period ending, 30 June 2025.

The Motion lapsed for want of a Secunder.

AMENDMENT

RESOLUTION 2025/105

Moved: Cr Iain Lindsay-Field

Seconded: Cr Alison Linnett

That Council conduct a workshop to discuss the financials of the Bidgee Haven Retirement Hostel.

CARRIED

11.2 MONTHLY INVESTMENTS REPORT

RESOLUTION 2025/106

Moved: Cr Tracy O'Halloran

Seconded: Cr Iain Lindsay-Field

That Council note the information provided in this report.

CARRIED

11.3 OUTSTANDING RATES AND USAGE CHARGES AS AT 30 JUNE 2025

RESOLUTION 2025/107

Moved: Cr German Ugarte

Seconded: Cr Iain Lindsay-Field

That Council notes the information contained within this report.

CARRIED

11.4 OUTSTANDING DEBTORS AS AT 30 JUNE 2025

RESOLUTION 2025/108

Moved: Cr Alison Linnett
Seconded: Cr Tracy O'Halloran

That Council note the report.

CARRIED

11.5 GRANT FUNDED PROJECTS STATUS UPDATE

RESOLUTION 2025/109

Moved: Deputy Mayor Dwaine Scott
Seconded: Cr Leigh Byron

That Council notes the report.

CARRIED

11.6 A YEAR IN REVIEW 2024-2025 - TOURISM, ECONOMIC DEVELOPMENT, EVENTS & STRATEGIC ACTIVITIES

RESOLUTION 2025/110

Moved: Cr Iain Lindsay-Field
Seconded: Cr Alison Linnett

That Council receives and notes the report.

CARRIED

11.7 INFRASTRUCTURE UPDATE FOR JUNE 2025

RESOLUTION 2025/111

Moved: Deputy Mayor Dwaine Scott
Seconded: Cr Leigh Byron

That Council notes the report.

CARRIED

11.8 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT

RESOLUTION 2025/112

Moved: Deputy Mayor Dwaine Scott
Seconded: Cr Leigh Byron

That Council notes the report.

CARRIED

11.9 MEETINGS ATTENDED BY THE MAYOR, THE INTERIM GENERAL MANAGER AND DIRECTORS**RESOLUTION 2025/113**

Moved: Cr Alison Linnett

Seconded: Cr Phillip Pippin

That Council notes the report.**CARRIED****11.10 OUTSTANDING ACTIONS JULY 2025****RESOLUTION 2025/114**

Moved: Cr Tracy O'Halloran

Seconded: Cr Leigh Byron

That Council notes the report.**CARRIED****11.11 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT****RESOLUTION 2025/115**

Moved: Cr German Ugarte

Seconded: Cr Iain Lindsay-Field

That Council notes the report.**CARRIED****12 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

13 CONFIDENTIAL MATTERS**RESOLUTION 2025/116**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Leigh Byron

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

13.1 Council Committees - Appointment of Community Members

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

RESOLUTION 2025/117

Moved: Cr German Ugarte

Seconded: Cr Leigh Byron

That Council moves out of Closed Council into Open Council.

The General Manager read out the resolutions from the Closed Committee

That Council appoint the following community members to the Euston Progressive Advisory Committee:

1. Guy Fielding
2. Teresa Garreffa
3. Rusty Roberts
4. Phil Cocks
5. Lena Cocks
6. Kathy Garreffa
7. Santina Zappia
8. Mario Chirchiglia

That Council appoint the following community members to the Balranald SCAIWAC

1. Rachael Williams
2. Natalie Lay
3. Sue Balshaw
4. Wendy Murphy
5. Barb Gibson-Thorpe
6. Lyn Flanagan

That Council appoint the following community members to the Balranald Tourism & Economic Development Committee:

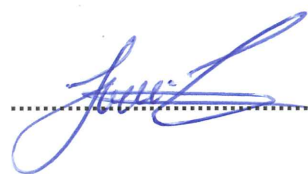
1. Simone Carmichael
2. Gaye Renfrey
3. Lynda Moss
4. Sam Papa

That Council accept the late application from Patricia Winch for membership of the Balranald Tourism & Economic Development Committee

CARRIED

The Meeting closed at 6.20pm.

The minutes of this meeting were confirmed at the Council Meeting held on 19 August 2025.


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MAYOR