



AGENDA

Ordinary Council Meeting Tuesday, 16 September 2025

Date: Tuesday, 16 September 2025

Time: 5pm

Location: Council Chambers, Market Street Balranald

**Peter Bascomb
Interim Chief Executive Officer**

BALRANALD SHIRE COUNCIL

AGENDA

In Case of an emergency, for example a fire, please evacuate the building following the direction of the Administrator. The order to evacuate may be signified by a council officer or myself. Please proceed to the assembly area (in front of police station) or in the car park across the road. An instruction to evacuate to an area should be followed without delay to assist Council in ensuring the Health and Safety of all staff and visitors.

LIVE STREAMING OF COUNCIL MEETINGS PLEASE NOTE:

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OUR VISION

To create a better, more vibrant, more resilient and more engaged community, by capitalising upon its human, cultural, environmental and business assets and encouraging a strong sense of civic participation and pride.

OUR MISSION

“Committed to Balranald Shire, Providing for our People, Protecting our Heritage, and Planning for our Future.”

OUR VALUES

Honesty:	We will be transparent, frank and truthful to ourselves, each other and with other people we deal with.
Respect:	We will treat others as we want to be treated ourselves, we will be tolerant of each other and accept that people have different opinions.
Enjoyment:	We will create a pleasant and enjoyable working environment with satisfying jobs.
Teamwork:	We will cooperate and support each other to achieve common goals.
Openness:	We will collaborate openly and provide opportunities to communicate and network regularly with each other.
Leadership:	We will provide a clear strategy and direction and support all to achieve organisational and community goals.
Customer Focus:	We will constantly strive to be responsive to our customers' needs and preferences by providing high quality services.

Notice is hereby given that an Ordinary Meeting of Council will be held in the Council Chambers, Market Street Balranald on:
Tuesday, 16 September 2025 at 5pm

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1 OPENING OF MEETING

CHAPTER 3. PRINCIPLES FOR LOCAL GOVERNMENT

8 OBJECT OF PRINCIPLES

THE OBJECT OF THE PRINCIPLES FOR COUNCILS SET OUT IN THIS CHAPTER IS TO PROVIDE GUIDANCE TO ENABLE COUNCILS TO CARRY OUT THEIR FUNCTIONS IN A WAY THAT FACILITATES LOCAL COMMUNITIES THAT ARE STRONG, HEALTHY AND PROSPEROUS.

8A GUIDING PRINCIPLES FOR COUNCILS

(1) EXERCISE OF FUNCTIONS GENERALLY.

THE FOLLOWING GENERAL PRINCIPLES APPLY TO THE EXERCISE OF FUNCTIONS BY COUNCILS--

- (A) COUNCILS SHOULD PROVIDE STRONG AND EFFECTIVE REPRESENTATION, LEADERSHIP, PLANNING AND DECISION-MAKING.
 - (B) COUNCILS SHOULD CARRY OUT FUNCTIONS IN A WAY THAT PROVIDES THE BEST POSSIBLE VALUE FOR RESIDENTS AND RATEPAYERS.
 - (C) COUNCILS SHOULD PLAN STRATEGICALLY, USING THE INTEGRATED PLANNING AND REPORTING FRAMEWORK, FOR THE PROVISION OF EFFECTIVE AND EFFICIENT SERVICES AND REGULATION TO MEET THE DIVERSE NEEDS OF THE LOCAL COMMUNITY.
 - (D) COUNCILS SHOULD APPLY THE INTEGRATED PLANNING AND REPORTING FRAMEWORK IN CARRYING OUT THEIR FUNCTIONS SO AS TO ACHIEVE DESIRED OUTCOMES AND CONTINUOUS IMPROVEMENTS.
 - (E) COUNCILS SHOULD WORK CO-OPERATIVELY WITH OTHER COUNCILS AND THE STATE GOVERNMENT TO ACHIEVE DESIRED OUTCOMES FOR THE LOCAL COMMUNITY.
 - (F) COUNCILS SHOULD MANAGE LANDS AND OTHER ASSETS SO THAT CURRENT AND FUTURE LOCAL COMMUNITY NEEDS CAN BE MET IN AN AFFORDABLE WAY.
 - (G) COUNCILS SHOULD WORK WITH OTHERS TO SECURE APPROPRIATE SERVICES FOR LOCAL COMMUNITY NEEDS.
 - (H) COUNCILS SHOULD ACT FAIRLY, ETHICALLY AND WITHOUT BIAS IN THE INTERESTS OF THE LOCAL COMMUNITY.
 - (I) COUNCILS SHOULD BE RESPONSIBLE EMPLOYERS AND PROVIDE A CONSULTATIVE AND SUPPORTIVE WORKING ENVIRONMENT FOR STAFF.
- (2) DECISION-MAKING THE FOLLOWING PRINCIPLES APPLY TO DECISION-MAKING BY COUNCILS (SUBJECT TO ANY OTHER APPLICABLE LAW)--
- (A) COUNCILS SHOULD RECOGNISE DIVERSE LOCAL COMMUNITY NEEDS AND INTERESTS.
 - (B) COUNCILS SHOULD CONSIDER SOCIAL JUSTICE PRINCIPLES.
 - (C) COUNCILS SHOULD CONSIDER THE LONG TERM AND CUMULATIVE EFFECTS OF ACTIONS ON FUTURE GENERATIONS.
 - (D) COUNCILS SHOULD CONSIDER THE PRINCIPLES OF ECOLOGICALLY SUSTAINABLE DEVELOPMENT.

- (E) COUNCIL DECISION-MAKING SHOULD BE TRANSPARENT AND DECISION-MAKERS ARE TO BE ACCOUNTABLE FOR DECISIONS AND OMISSIONS.
- (3) COMMUNITY PARTICIPATION COUNCILS SHOULD ACTIVELY ENGAGE WITH THEIR LOCAL COMMUNITIES, THROUGH THE USE OF THE INTEGRATED PLANNING AND REPORTING FRAMEWORK AND OTHER MEASURES.

PRINCIPLES OF SOUND FINANCIAL MANAGEMENT*8B PRINCIPLES OF SOUND FINANCIAL MANAGEMENT*

THE FOLLOWING PRINCIPLES OF SOUND FINANCIAL MANAGEMENT APPLY TO COUNCILS:

- (A) COUNCIL SPENDING SHOULD BE RESPONSIBLE AND SUSTAINABLE, ALIGNING GENERAL REVENUE AND EXPENSES.
- (B) COUNCILS SHOULD INVEST IN RESPONSIBLE AND SUSTAINABLE INFRASTRUCTURE FOR THE BENEFIT OF THE LOCAL COMMUNITY.
- (C) COUNCILS SHOULD HAVE EFFECTIVE FINANCIAL AND ASSET MANAGEMENT, INCLUDING SOUND POLICIES AND PROCESSES FOR THE FOLLOWING--
 - (I) PERFORMANCE MANAGEMENT AND REPORTING,
 - (II) ASSET MAINTENANCE AND ENHANCEMENT,
 - (III) FUNDING DECISIONS,
 - (IV) RISK MANAGEMENT PRACTICES.
- (D) COUNCILS SHOULD HAVE REGARD TO ACHIEVING INTERGENERATIONAL EQUITY, INCLUDING ENSURING THE FOLLOWING--
 - (I) POLICY DECISIONS ARE MADE AFTER CONSIDERING THEIR FINANCIAL EFFECTS ON FUTURE GENERATIONS,
 - (II) THE CURRENT GENERATION FUNDS THE COST OF ITS SERVICES.

INTEGRATED PLANNING AND REPORTING PRINCIPLES THAT APPLY TO COUNCILS*8C INTEGRATED PLANNING AND REPORTING PRINCIPLES THAT APPLY TO COUNCILS*

THE FOLLOWING PRINCIPLES FOR STRATEGIC PLANNING APPLY TO THE DEVELOPMENT OF THE INTEGRATED PLANNING AND REPORTING FRAMEWORK BY COUNCILS:

- (A) COUNCILS SHOULD IDENTIFY AND PRIORITISE KEY LOCAL COMMUNITY NEEDS AND ASPIRATIONS AND CONSIDER REGIONAL PRIORITIES.
- (B) COUNCILS SHOULD IDENTIFY STRATEGIC GOALS TO MEET THOSE NEEDS AND ASPIRATIONS.
- (C) COUNCILS SHOULD DEVELOP ACTIVITIES, AND PRIORITISE ACTIONS, TO WORK TOWARDS THE STRATEGIC GOALS.
- (D) COUNCILS SHOULD ENSURE THAT THE STRATEGIC GOALS AND ACTIVITIES TO WORK TOWARDS THEM MAY BE ACHIEVED WITHIN COUNCIL RESOURCES.
- (E) COUNCILS SHOULD REGULARLY REVIEW AND EVALUATE PROGRESS TOWARDS ACHIEVING STRATEGIC GOALS.
- (F) COUNCILS SHOULD MAINTAIN AN INTEGRATED APPROACH TO PLANNING, DELIVERING, MONITORING AND REPORTING ON STRATEGIC GOALS.
- (G) COUNCILS SHOULD COLLABORATE WITH OTHERS TO MAXIMISE ACHIEVEMENT OF STRATEGIC GOALS.
- (H) COUNCILS SHOULD MANAGE RISKS TO THE LOCAL COMMUNITY OR AREA OR TO THE COUNCIL EFFECTIVELY AND PROACTIVELY.
- (I) COUNCILS SHOULD MAKE APPROPRIATE EVIDENCE-BASED ADAPTATIONS TO MEET CHANGING NEEDS AND CIRCUMSTANCES.

2 PRAYER & ACKNOWLEDGEMENT OF COUNTRY

Prayer

ALMIGHTY AND ETERNAL GOD, GIVE US THE GRACE TO FAITHFULLY FULFIL
THE DUTIES OF OUR OFFICE.

SHED THE LIGHT OF YOUR WISDOM AND COUNSEL UPON US SO THAT,
STRENGTHENED BY THESE GIFTS, WE WILL, IN THE ADMINISTRATION OF
THE AFFAIRS OF THE COUNCIL, ALWAYS DO WHAT IS RIGHT AND JUST.

WE ASK THAT OUR DELIBERATIONS WILL BE BOTH FRUITFUL AND WISE.

AMEN

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to
Elders past, present and emerging.

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**3 APOLOGIES**

**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 19 AUGUST 2025**

**File Number:** D25.113830

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim Chief Executive Officer

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**OFFICER RECOMMENDATION**

That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday 19 August 2025 as a true and accurate recording of that meeting.

**REPORT**

Council held its Ordinary Council Meeting on Tuesday 19 August 2025. The Minutes of that meeting are now attached for review and approval of Council as being a true and correct copy of that meeting.

**ATTACHMENTS**

1. Minutes of the Ordinary Council Meeting held on Tuesday, 19 August 2025 (under separate cover) 

- 5 DISCLOSURE OF INTEREST
- 6 MAYORAL/COUNCILLOR REPORT

**7 COMMITTEE REPORTS****7.1 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON THURSDAY 28 AUGUST 2025**

**File Number:** D25.114042

**Reporting Officer:** Carol Holmes, Senior Executive Assistant

**Responsible Officer:** Peter Bascomb, Interim Chief Executive Officer

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**COMMITTEE RECOMMENDATION**

**That:**

1. Council notes the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee Meeting held on Thursday 28 August 2025; and
2. in conjunction with the Services Expo, Councillors and SCAIWAC facilitate an official evening function to raise awareness of Balranald Service needs with key decision makers from local and visiting agencies

**REPORT**

The Strengthening Community Access Inclusion & Wellbeing Advisory Committee (**SCAIWAC**) held the first meeting with the new committee on Thursday 28 August 2025 in the Council Chambers.

There was one additional recommendation other than the Minutes of SCAIWAC be received and noted.

**ATTACHMENTS**

1. Minutes - SCAIWAC - August 2025 (under separate cover) 

- 8 NOTICE OF MOTION
- 9 NOTICE OF RESCISSION

**CHIEF EXECUTIVE OFFICERS REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 CHIEF EXECUTIVE OFFICER'S REPORTS****10.1 REFERRAL OF DRAFT FINANCIAL STATEMENTS TO AUDIT - YEAR ENDING 30 JUNE 2025**

**File Number:** D25.112725  
**Author(s):** Edna Mendes, Chief Financial Officer  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**PURPOSE OF REPORT**

The Purpose of this report is to advise Council of the expected completion of the Draft Financial Statements for the year ended 30 June 2025, and for referral of the Draft Statements to Audit, in accordance with section 413 of the Local Government Act 1993.

**OFFICER RECOMMENDATION**

That Council:

1. Notes the completion of the Draft Financial Statements for the year ended 30 June 2025;
2. Refers the Draft Financial Statements, incorporating the General Purpose and Special Purpose Financial Statements and Special Schedules, to Audit in accordance with section 413 of the Local Government Act 1993; and
3. Authorise the Mayor and Deputy Mayor to sign the Management Certificate.

**REPORT**

The Draft Annual Financial Statements for the year ending 30 June 2025 are attached to this business paper.

Section 413 of the Local Government Act 1993 requires Council to prepare its Annual Financial Statements as soon as practicable after year end and then refer those Statements for audit.

In preparing those Statements, Council must comply with:

- The Local Government Act 1993;
- The Local Government (General) Regulation 2021;
- The Australian Accounting Standards issued by the Australian Accounting Board; and
- The NSW Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these Statements will present fairly the Council's operating result and financial position for the financial year 2024-2025. The Statements will also concur with the Council's accounting and other records. We are not aware of any matter that would render these Statements false or misleading in any way.

The external audit will be conducted in early September, with sign-off by the external Auditor expected by mid-October to ensure submission to the OLG as required by 31 October 2025.

Following the audit process, the audited Financial Statements are expected to be presented to the public at Council's scheduled Ordinary meeting to be held on 18 November 2025.

Representatives from the NSW Audit Office and Council's external Auditor will attend that meeting to present an overview of the audit and the result for the year.

The Financial Statements presented to this meeting remain in draft form and are subject to final audit. However, there is not expected to be any material change to the projected operating result of \$4.549M before capital grants, with a net operating result after capital grants of \$(2.306M), which is not unexpected due to the completion of major capital grant projects in the financial year ending 30 June 2025.

As the Statements remain in draft, a number of the notes and disclosures are yet to be finalised. The Statements will also be presented to the next ARIC meeting which is currently being scheduled. Council will also receive a detailed report at its October 2025 meeting to present and confirm various external and internal cash restrictions, after the Statements have been finalised.

#### **FINANCIAL IMPLICATION**

Nil

#### **LEGISLATIVE IMPLICATION**

*Local Government Act, 1993,*

*Local Government (General) Regulation 2021,*

Australian Accounting Standards, and the

Local Government Code of Accounting Practice and Financial Reporting.

#### **POLICY IMPLICATION**

Nil

#### **RISK RATING**

Low

#### **ATTACHMENTS**

1. Draft - Annual Financial Statements (under separate cover) 

**10.2 CEO RECRUITMENT - EXTRAORDINARY MEETING**

**File Number:** D25.113797  
**Author(s):** Peter Bascomb, Interim Chief Executive Officer  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

This report sets a date for the Extraordinary Meeting to enable Council to conduct interviews for the permanent Chief Executive Officer.

**OFFICER RECOMMENDATION**

That Council schedule an Extraordinary Meeting for 9am Tuesday 23 September 2025 for the purpose of interviewing candidates for the position of Chief Executive Officer.

**REPORT**

This purpose of the proposed Extraordinary Meeting to allow Councillors to interview Chief Executive Officer candidates and potentially make an offer to the preferred candidate.

The interviews and any discussion leading to a preferred candidate will be held in closed session. Nevertheless, consistent with the Code of Meeting Practice, the opening of the meeting will be open to the public and webcast. At the end of the closed session the meeting will reopen to the public and the webcast will recommence. Any resolution adopted by Council in closed session will be read out once the meeting reopens to the public.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**10.3 CEO PERFORMANCE REVIEW PANEL**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113802</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

This report provides for the creation of a CEO Performance Review Panel consistent with the Office of Local Government Guidelines.

**OFFICER RECOMMENDATION**

That Council

1. Establish a CEO Performance Review Panel consistent with the Guidelines for Appointment and Oversight of General Managers, the membership of which shall be:
  - (a) The Mayor
  - (b) The Deputy Mayor
  - (c) Cr \_\_\_\_\_
  - (d) A councillor to be nominated, in writing, by the Chief Executive Officer
2. Delegate to the CEO Performance Review Panel the following functions:
  - (a) conducting performance reviews
  - (b) reporting the findings and recommendations of reviews to the council,
  - (c) development of the performance agreement between the Chief Executive Officer and Council.

**REPORT**

Section 223 makes clear that the governing body's roles include the monitoring of the Chief Executive Officer's performance in accordance with their Contract of Employment.

A clear and fair performance management process is critical to the success of any organisation, particularly in what can be the politically charged environment of a local council.

Recognising this importance the Office of Local Government has issued the comprehensive "Guidelines for the Appointment of Oversight of General Managers" (attached).

A critical part of the process is the establishment of a Performance Review Panel to establish a documented performance agreement and then to review the CEO's performance against the agreement.

**FINANCIAL IMPLICATION**

It is usual for a Council to appoint a consultant to facilitate the process. No quotes have been sought.

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Guidelines for the Appointment of and Oversight of General Managers (attached).

**RISK RATING**

Low

**ATTACHMENTS**

1. **Guidelines for the Appointment and Oversight of General Managers (under separate cover)** 

**10.4 NATIONAL CARP CONTROL PLAN**

**File Number:** D25.113888  
**Author(s):** Peter Bascomb, Interim Chief Executive Officer  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

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**PURPOSE OF REPORT**

This Motion seeks Council's in principle support for the funding and implementation of the National Carp Control Plan (NCCP) and its recommendations by the Federal Minister for Agriculture Fisheries and Forestry, the Hon Julie Collins MP.

**OFFICER RECOMMENDATION**

That Council:

1. Supports, in principle, the Murray Darling Association's urgent call for the Federal Government to fund and implement the National Carp Control Plan and its recommendations.
2. Endorses the letter to the Minister as attached to this report.
3. Sends the attached letter to the Minister for Agriculture, Fisheries and Forestry, the Hon Julie Collins MP, with a copy to be sent to the MDA for their records.

**REPORT**

This report and recommendation were provided by the Murray Darling Association, of which Council is a member.

The Australian Government began investigating the use of the Cyprinid Herpesvirus 3 (the Carp Virus) in 2016, culminating after 6 years research by the Fisheries Research and Development Corporation (FRDC) in the NCCP.

European Carp contribute to environmental degradation in the Basin and impact native fish species. Through their feeding habits, Carp impact aquatic plant, native fish eggs, small fish, and zooplankton populations in our waterways. The end result of one or a combination of these impacts is reduced water quality and/or reduced abundance and diversity of native plant and fish species.

In response to concerns raised by Councils and Local Government Areas (LGA's) across the Basin regarding European Carp and water quality, the Murray Darling Association Inc. (MDA) has prepared correspondence to the Minister for Agriculture Fisheries and Forestry, the Hon Julie Collins MP.

The letter outlines the impact of the invasive European Carp in the Murray-Darling Basin's Waterways and advises of the in principle support for the funding and implementation of the National Carp Control Plan and all of its recommendations by the Councils and LGA's of the Basin.

The letter to the Minister for Agriculture, Forestry and Fisheries (attached) provides Council's in principle support for the funding and implementation of the NCCP and its recommendations.

This draft motion does not propose that any Council or LGA fund, in part or in full, the implementation of the NCCP and its recommendations.

**FINANCIAL IMPLICATION**

The letter to the Minister, as per the Motion's Recommendation, has no financial cost.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING****Environmental implications and risk**

Risks associated with Carp Biocontrol:

- Water Quality risks
  - Decomposing carp have potential to negatively affect water quality
    - Can deplete dissolved oxygen in the water
    - Can release nutrients and ammonia that can fuel algal blooms
- Carp density below approx. 300 kg/ha, and water is flowing (most regulated river channels of the Southern Basin): **Key water parameters are unlikely to be seriously impaired.**
- Carp density exceeds approx. 300kg/ha, and the water is still/slow-moving: Potential for low dissolved oxygen conditions and harmful algal blooms to develop. Likely to prevail in disconnected waterbodies (wetlands, lakes, reservoirs et cetera.)
- Main river channel habitats unlikely to experience negative water-quality impacts following carp kills.
- Shallow, off-channel habitats and unregulated dryland rivers may, particularly where carp densities exceed 300 kg/ha.
- In higher – risk habitats, two important risk mitigation options (manual collecting of carcasses, use of water releases to flush away dead carp) are difficult to implement.
  - If released, planning will need to incorporate surveillance and rapid-response measures across carp's mainland eastern Australian distribution, focussing on off-channel areas with carp biomass of 300kg/ha or greater.

**Moderate Low Risk:** If successful, the Carp virus could reduce carp populations by approximately 40-60%. Releasing the **virus** would most **likely, cause an initial major outbreak** followed by **ongoing seasonal outbreaks** that suppress the carp population.

**Reputation / Community implication and risk**

**Minor Low Risk:** Council may receive pushback from concerned citizens, animal rights activists.

**Service Delivery Implications and Risk**

**No Risk:** Council is not required to deliver the Carp Virus.

**LINKS**

Australian Government Department of Agriculture, Fisheries and Forestry: National Carp Control Plan

- <https://www.agriculture.gov.au/biosecurity-trade/pests-diseases-weeds/pest-animals-and-weeds/carp-biological-control-plan/national-carp-control-plan>

Documents, Technical Papers, Research Papers included in the NCCP

- [The National Carp Control Plan \(PDF 8.10 MB\)](#)
- The [19 research papers and five planning investigations](#) included in the NCCP
- Technical papers
  - [Carp biocontrol background \(PDF 948 KB\)](#)
  - [Epidemiology and release strategies \(PDF 977 KB\)](#)
  - [Carp biocontrol and water quality \(PDF 937 KB\)](#)
  - [Carp virus species specificity 2022 \(PDF 802 KB\)](#)
  - [Potential socio-economic impacts of carp control 2022 \(PDF 1.34 MB\)](#)
  - [NCCP implementation \(PDF 1.92 MB\)](#)
  - [NCCP engagement report \(PDF 1.20 MB\)](#)
  - [NCCP Murray and Murrumbidgee case study \(PDF 8.39 MB\)](#)
  - [NCCP Lachlan case study \(PDF 2.72 MB\)](#)

## ATTACHMENTS

1. Draft Letter to Minister Collins (under separate cover) 

**10.5 PERFORMANCE IMPROVEMENT ORDERS UPDATE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113786</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

This report provides an update on both the Performance Improvement Orders (PIOs) using the new template provided by the Office of Local Government.

**OFFICER RECOMMENDATION**

That Council endorse the Performance Improvement Orders update for submission to the Office of Local Government.

**REPORT**

Council is subject to two Performance Improvement Orders, namely:

1. PIO #1, issued by the then Minister for Local Government on 24 April 2017.
2. PIO #2, issued by the Minister for Local Government on 19 September 2024

The next report on progress against PIO requirements is due to be lodged with the Office of Local Government (OLG) by 19 September.

To streamline the process, the OLG has issued a reporting template that combines the two PIOs into a single document but primarily listing only the outstanding items.

**FINANCIAL IMPLICATION**

The implementation of various actions arising from the PIOs have been costed and, where applicable, included in the relevant budgets over the years.

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low, provided Council continues to meet its PIO obligations.

**ATTACHMENTS**

1. PIO Update Template (under separate cover) 

**10.6 KYALITE RAW WATER PROJECT**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113985</b>                                                                                                   |
| <b>Author(s):</b>                  | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                               |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                               |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**PURPOSE OF REPORT**

This report seeks the allocation of funds to allow the Kyalite Raw Water project to proceed to “shovel ready” status to enable grant application.

**OFFICER RECOMMENDATION**

That Council allocate \$10,000 from the Water Reserve to allow the development of necessary documentation and seek necessary approvals to enable a comprehensive grant application when a relevant funding program is announced.

**REPORT**

There has been considerable discussion and planning with the Kyalite Progress Association (KPA) to reach this point in the development of a raw water supply for Kyalite. The system will ultimately become a Council asset and residents will be charged in the same way Euston and Balranald property owners are.

The KPA has recently been disbanded and transitioned to the new group Kyalite Community Inc (KCI).

KCI is continuing the project to secure a community water supply, to replace the privately owned and inadequate supply system that currently exists.

The water supply was one of Council's preferred projects for the Sustainable Communities Grant for which Council applied but unfortunately plans and approvals were not advanced enough to meet the funding program's eligibility criteria.

KPA, now KCI have continued working closely with Connie Mallet to reach the “shovel ready” status for round 2 of the NSW Sustainable Communities Fund.

So far, KPA has worked with Council engineering staff, James Golsworthy Consulting, Nutrien Water, Thinkwater Irrigation, and Spoton Power Swan Hill to achieve:

- Initial Water Supply Feasibility Study
- Ongoing work with Water NSW
- Water system design
- Overall project budget
- Statement of Environmental Effects and other documents for council DA
- Essential Energy Design Pack to upgrade power supply transformer.

To fully prepare for round 2 funding it is estimated a further \$10,000 is required. This would give the project the best possible chance of being successful with the Sustainable Communities Fund, or any other grant opportunity.

The attached fee proposal outlines milestone costs to make the project grant ready.

**FINANCIAL IMPLICATION**

\$10,000 to be funded from the Water Reserve.

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

Water Act

**POLICY IMPLICATION**

None at this stage – if the projects gets up, relevant billing, asset management and other policies will apply.

**RISK RATING**

Low

**ATTACHMENTS**

1. Kyalite Raw Water Project - Fee Proposal - Confidential (under separate cover)

**10.7 UNION PICNIC DAY**

**File Number:** D25.113832  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 1: Our People – A community that is proactive, engaged, inclusive and connected.

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**PURPOSE OF REPORT**

To notify Council that the Annual Union Picnic Day will be held on Monday, 3 November 2025 and to request approval to close the administration building on this day and seek Council's permission for Greenham Park Hall to be used for the picnic day.

**OFFICER RECOMMENDATION**

**That Council:**

- i. approve the use of Greenham Park Hall for Union Picnic Day
- ii. approve the closure of the administrative building on Monday 3 November 2025.

**REPORT**

The CEO received a written request on Thursday, 4 September 2025 from the United Services Union (**USU**) delegate (**Attachment 1**) requesting permission from the CEO for all financial members of the union to have Monday, 3 November 2025 as union picnic day and a request was also made for Greenham Park Hall to be used for the Picnic Day activities.

*The Local Government Award 2023 states the following:*

Union Picnic Day shall for the purposes of this Award be regarded as a holiday for employees who are financial members of the union(s). **The Union Picnic Day shall be on such a day as agreed between the employer (in this case the CEO) and the union(s).**

The union(s) shall advise the employer of financial members as at the time of the Union Picnic Day. **Such advice must be given at least two weeks prior to the Union Picnic Day.**

Employees who are not financial members of the union(s) and who are required to work on Union Picnic Day, shall be paid ordinary pay for their normal working day.

Employees who are not financial members of the union(s) and who are not required to work on Union Picnic Day, may apply to take annual leave, long service leave, time off in lieu of overtime, leave without pay, such other leave as may be approved by the employer, or may be required by the employer to make up time.

Employees, who are not financial members of the Union and Councillors are invited to attend the Picnic Day at a cost of \$35 per head.

Councillors wishing to attend will need to RSVP and pay their money to the Senior Executive Assistant by Friday 24 October 2025 for catering purposes.

Arrangements will be put in place to ensure essential services are maintained.

**FINANCIAL IMPLICATIONS**

The 2025/2026 Budget allows for staff to be paid for Union Picnic Day.

The total cost of hiring the Greenham Park Hall for a half day is \$270 and \$350 for the cleaning deposit, Council will therefore forgo \$270 in income by waiving the hall hire fees.

**LEGISLATIVE IMPLICATIONS**

Local Government State Award 2023.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

1. Letter - Union PicnicDay request (under separate cover) 

**10.8 CHRISTMAS LIGHT COMPETITION**

|                                    |                                                                                                                                        |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113833</b>                                                                                                                      |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                        |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                  |
| <b>Operational Plan Objective:</b> | <b>Pillar 2: Our Place – A liveable and thriving community that maintains lifestyle opportunities and addresses its disadvantages.</b> |

---

**PURPOSE OF REPORT**

To appoint the judges for the 2025 Christmas Light Competition.

**OFFICER RECOMMENDATION**

**That Council appoint the Mayor and Chief Executive Officer to judge the Christmas lights after registrations close in the week commencing 15 December 2025.**

**REPORT**

Council resolved in 2015 to commence an annual Christmas Light Competition for residents of the Balranald Shire. Previously there were 1st, 2nd and 3rd prizes for the best decorated business and best decorated residence. In 2018 it was resolved to only have 3 prizes for the Christmas Lights competition, with winners receiving business vouchers of their choice to be spent within our Shire.

Council has made provision in the 2025/25 budget to continue with the Competition with the 3 prizes as set out below with the prizes being vouchers at any businesses within Balranald Shire;

1st prize valuing \$300;

2nd prize valuing \$200; and

3rd prize valuing \$100.

Winners will be advised and announced on Council's Facebook page on the day after the formal judging takes place. Participants will need to register their address to Council by 12 noon Friday 12 December 2025.

**FINANCIAL IMPLICATION**

\$600 has been provided for in Councils 2025/2026 budget.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**10.9 REVIEW OF COUNCIL POLICIES**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113890</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Hodi Beauliv, Executive Manager: Community and Governance</b>                                                                     |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To seek endorsement from Council to publicly exhibit the various draft policies detailed in the report below and to invite the public to make submissions on the draft policies.

**OFFICER RECOMMENDATION****That Council:**

- **approve the policies listed in the report to be publicly exhibited for a period of 28 days to seek public comment and**
- **approve any policies without significant public submissions to be adopted immediately by Council following the exhibition period and**
- **note that any policies with significant public submissions will be reported back to the November 2025 Ordinary Council meeting.**

**REPORT**

Under Part 3 of the Local Government Act, 1993, Section 165(4), local policies are automatically revoked 12 months after an election which effectively means that all such policies need to be reviewed and re-adopted by September 2025.

Council has many other internal policies for the direction and assistance of staff: it is considered good practice that these policies also be reviewed by the new council, but do not require public exhibition.

To achieve a review of all policies by the due date, a bracket of policies are being nominated each month for consideration by Councillors and to obtain approval to place the policies on public exhibition. If there are any comments received the policies will be resubmitted to Council whereby Council, if the comments are not substantial may decide to adopt the policies without further public exhibition. If there are no comments received the policies will be deemed to be adopted on the date immediately following the exhibition period.

It is proposed to review the following policies:

|                                                                                 |                    |
|---------------------------------------------------------------------------------|--------------------|
| Government Information (Public Access) Act 2009 agency Information Guide (GIPA) | Privacy Management |
| Keeping of Animals                                                              | Staff Housing      |
| Pedestrian/Shared Path                                                          |                    |

Copies of these policies are attached to this report and available on Councils website. To assist with the review process, Councillors and the public are invited to submit written comments on any, or all, of these policies.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Section 165(4) *Local Government Act, 1993* states as follows:

*A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.*

**POLICY IMPLICATION**

As per each policy.

While the legislation dictates that policies will lapse if not reviewed within twelve months of a general election, some of the policies subject to this review may be subject to further revision as internal systems and processes evolve.

**RISK RATING**

Low

**ATTACHMENTS**

1. **GIPA - Government Information (Public Act) 2009 (under separate cover)** 
2. **Keeping of Animals (under separate cover)** 
3. **Pedestrian/Shared Path (under separate cover)** 
4. **Privacy Management Plan (under separate cover)** 
5. **Staff Housing (under separate cover)** 

**10.10 EXHIBITION DRAFT 2025-2035 WASTE MANAGEMENT STRATEGY**

|                                    |                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113401</b>                                                                                                   |
| <b>Author(s):</b>                  | <b>Mandy Haley, Executive Assistant</b>                                                                             |
| <b>Approver:</b>                   | <b>David McKinley, Director of Infrastructure and Planning Services</b>                                             |
| <b>Operational Plan Objective:</b> | <b>Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.</b> |

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**PURPOSE OF REPORT**

To submit to Council the draft 2025-2035 Waste Management Strategy (WMS) and to seek Council's endorsement for the 2025-2035 draft WMS to be placed on public exhibition for 28 days

**OFFICER RECOMMENDATION**

That Council:

1. Approves the public exhibition of the draft 2025–2035 WMS for a period of 28 days to invite community feedback.
2. Commits to holding a Council Workshop following the exhibition period to review the draft strategy and consider any submissions received.
3. Requests a follow-up report summarising the outcomes of the Workshop and community feedback, with the intention of endorsing the final version of the strategy.

**REPORT**

Balranald Shire Council engaged CT Management Group Pty Ltd to prepare the draft Waste Management Strategy (WMS) for the period 2025–2035. The strategy aims to ensure the long-term sustainability of Council's waste services by enhancing environmental practices and meeting both financial and legislative obligations.

As part of the strategy's development, CT Management Group conducted initial community consultation. Council now seeks to build on this engagement by placing the draft WMS on public exhibition, inviting further feedback from residents before finalising and adopting the strategy.

**FINANCIAL IMPLICATION**

Nil.

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

Protection of the Environment Operations (POEO) Act 1997

Waste Regulation 2015

**POLICY IMPLICATION**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

1. Draft BSC Waste Management Strategy 2025-2035 (under separate cover) 

**10.11 APPLICATION FOR LOCAL JOBS LOCAL PEOPLE FUNDING**

|                                    |                                                                                         |
|------------------------------------|-----------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.114021</b>                                                                       |
| <b>Author(s):</b>                  | <b>Hodi Beauliv, Executive Manager: Community and Governance</b>                        |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                   |
| <b>Operational Plan Objective:</b> | <b>Pillar 3: Our Economy – A community that ensures a strong and resilient economy.</b> |

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**PURPOSE OF REPORT**

To seek endorsement from Council to submit an application to the Australian Government's Local Jobs, Local People grant program.

**OFFICER RECOMMENDATION**

**That Council approves the submission of an application for the Local Jobs, Local People grant program**

**REPORT**

This funding opportunity presents a valuable chance to implement a program that aligns with key strategies outlined in the **Balranald Shire Council's Community Strategic Plan**, particularly focusing on the following objectives from **Pillar 3: Our Economy**:

- **3.5:** Understanding local and regional workforce training and skills gaps, and actively working to address these through targeted interventions.
- **3.6:** Creating the conditions for, and actively supporting, the attraction of population and skilled workers to the region.

The **Local Jobs, Local People** grant will directly support activities addressing local employment challenges and facilitating pathways to ongoing employment for individuals in our region. In particular, the Australian Government is committed to supporting place-based approaches and fostering community partnerships to deliver tangible, long-term employment outcomes.

**Collaboration with the Robinvale Euston Workforce Network (REWN)**

Since 2021, Council has been an active participant in the Robinvale Euston Workforce Network (REWN), a collaborative, place-based initiative that brings together key service system stakeholders. Its aim is to identify and implement local projects that enhance job outcomes for residents.

This application proposes an innovative expansion of this model, extending the reach to cover the entire **Balranald Shire Council** area. By doing so, it will replicate the success of the REWN across a broader geographic region, ensuring more people benefit from tailored workforce training and employment pathways.

**Alignment with the Riverina Murray Local Jobs Plan**

This application would address several key priorities of the Riverina Murray Local Jobs Plan:

- **Priority 2:** Creating employment pathways into growth industries
- **Priority 3:** Supporting migrants and refugees to access training and employment opportunities
- **Priority 4:** Creating opportunities for Aboriginal people to enter the workforce and access training

**Critical minerals mining, renewable energy**, and the **agriculture** sectors are identified as key growth industries within the Balranald Shire. As highlighted during the **Cross-Border Industry Workforce Forum** in Euston (December 2023) and reinforced by the **Cross-Border Industry Taskforce**, accessing a skilled workforce is crucial for the success of these industries.

Council's **Economic Development Strategy** further supports this by emphasizing that expanding the local workforce is critical to maximizing community benefits from the growth of these sectors.

### **Addressing Workforce Needs in the Service Sector**

As demonstrated by the success of the **Welcome Experience** project in Balranald, attracting and retaining a local workforce requires addressing skill shortages in essential service sectors. These include fields such as **early childhood education, police, health services, aged care, and disability services**. Furthermore, sufficient local **tradespeople** are essential to meet the needs of an incoming workforce, ensuring that new workers have access to appropriate housing.

### **Targeted Support for Key Cohorts**

The grant application will prioritize support for individuals from the following backgrounds, who often face unique barriers in accessing employment and training opportunities:

- **Culturally and Linguistically Diverse (CALD) individuals:** Who face challenges in accessing employment that matches their skills and visa status
- **Aboriginal people:** Who may encounter difficulties in engaging with education, training, and employment opportunities
- **Young people in regional and remote areas:** Who experience limited access to school-based employment programs, work placements, apprenticeships, and training pathways

### **Proposed Initiatives**

The funding will be used to employ a **Project Officer** to oversee the program and specific funding to implement targeted initiatives. Key proposed initiatives include:

1. **Expanding the REWN Network:** Extending the existing REWN to include the broader Balranald Shire, with the aim of engaging additional stakeholders, such as local employment service providers like **Sureway**, who are not currently involved
2. **Industry Collaboration:** Facilitating collaboration among local industry representatives to identify region-wide solutions for addressing skills shortages, by supporting the Cross-Border Industry Taskforce
3. **Job Mapping and Skills Database:** Developing a comprehensive map of current job vacancies across the Shire and creating a skills database to better align local workforce capabilities with existing employment opportunities
4. **Skilled Migration Support:** Extending the successful Skilled Migration Project from South Australia to support the settlement of skilled migrants in Balranald Shire, addressing local skill shortages
5. **Strengthening the service sector:** Collaborating with Council's Strengthening Community Access, Inclusion and Wellbeing Advisory Committee and the Welcome Experience project to identify local initiatives that will address critical skill shortages in key service sectors such as health, child care, aged care, and education

This funding will provide the Balranald Shire with a significant opportunity to not only address local employment needs but also to foster long-term community development through targeted skills attraction, training and employment pathways. By addressing the unique challenges faced by CALD individuals, Aboriginal people, and young people in regional areas, this program will contribute to a more inclusive and resilient local economy.

**FINANCIAL IMPLICATION**

There is no financial implication to Council from the funding. Up to \$250,000 is available under the grant. No matched funding is required.

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low.

Funding will be used to fund a project officer to implement the project and contractors to assist with implementing the initiatives. While there is a potential risk in employing short term contract staff, this risk can be managed if there is clear communication of the role being short-term in nature and appropriate management process are put in place to minimise any risk of potential workcover claims.

**ATTACHMENTS**

1. **Grant Guidelines: Local Jobs Program - Local Jobs Local People (under separate cover)**

**PART B – ITEMS FOR INFORMATION****11 CHIEF EXECUTIVE OFFICER'S REPORTS****11.1 DISCLOSURE OF INTEREST RETURNS TO 30 JUNE 2025**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113831</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Carol Holmes, Senior Executive Assistant</b>                                                                                      |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

**PURPOSE OF REPORT**

To advise Council that the Mayor, Councillors, Interim General Manager Peter Bascomb, Director Infrastructure & Planning Services, David McKinley, Health, Environment & Development Coordinator Ray Mitchell being designated persons for 2024/2025 have lodged their Written Disclosure of Interest Returns with the Chief Executive Officer.

**OFFICER RECOMMENDATION**

**That Council notes that the Mayor, Councillors and the Designated Persons have lodged their written returns with the Interim Chief Executive Officer for the year ending 30 June 2025 by the due date of 30 September 2025.**

**REPORT**

Completed Disclosure of Interests forms for the period from 1 July 2024 until 30 June 2025 are to be lodged with the Chief Executive Officer by 30 September 2025.

At the time of writing this report Council had received the Disclosure of Interest Forms from the designated persons including Mayor and 6 of our Councillors.

The Disclosure of Interest Register is available upon request and the Disclosure of Interests forms are available on Council's website for public viewing.

Part 4: Pecuniary Interests, Clause 4.21 of the Model Code of Conduct for Local Councils in NSW 2020 details the following:

**Disclosure of interests in written returns**

4.21 A councillor or designated person must make and lodge with the general manager a return in the form set out in schedule 2 to this code, disclosing the Councillor's or designated person's interests as specified in schedule 1 to this code within 3 months after:

- (a) becoming a councillor or designated person, and
- (b) **30 June of each year**, and
- (c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATION**

Section 440AAB of the Local Government Act, 1993 – Register and tabling of returns.

**POLICY IMPLICATIONS**

Part 4: Pecuniary Interests, Clause 4,21 of the Model Code of Conduct for Local Councils in NSW 2020.

**RISK RATING**

Medium.

**ATTACHMENTS**

Nil

**11.2 COUNCILLOR AND STAFF INTERACTION POLICY UPDATE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113784</b>                                                                                                                    |
| <b>Author(s):</b>                  | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Approver:</b>                   | <b>Peter Bascomb, Interim Chief Executive Officer</b>                                                                                |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

This report advises Councillors of the Interim CEO's update to Schedule 1 of the Councillor and Staff Interaction Policy.

**OFFICER RECOMMENDATION**

That Council notes the updates to Schedule 2 of the Councillor and Staff Interaction Policy.

**REPORT**

Council, at its 18 February meeting, adopted its Councillor and Staff Interaction Policy based on the model policy issued by the Office of Local Government.

Since then Council has resolved to refer to the General Manager as Chief Executive Officer and there's been a restructure that requires an update to Schedule 1 - Authorised staff contacts for councillors.

The Policy has been updated to reflect these administrative changes. There is no other change to the wording of the policy. Given that it is purely an administrative change, it merely for Council's noting.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

**POLICY IMPLICATION**

Nil – existing policy with only administrative changes to reflect organisation changes.

**RISK RATING**

Low

**ATTACHMENTS**

1. Councillor and Staff Interaction Policy - 2025 (under separate cover) 

**11.3 REPORT OF FINANCIAL INFORMATION**

**File Number:** D25.113892  
**Author(s):** Edna Mendes, Chief Financial Officer  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**PURPOSE OF REPORT**

The purpose of this report is to advise and report to council on the status of the following financial information as at, 31 August 2025:

1. Monthly Summary of Revenue and Expenditure for the Bidgee Haven Retirement Hostel;
2. Monthly Summary of Revenue and Expenditure for the Library;
3. Monthly Summary of Revenue and Expenditure for the Caravan Park; and
4. Monthly Summary of Revenue and Expenditure for Economic, Development & Tourism.

**OFFICER RECOMMENDATION**

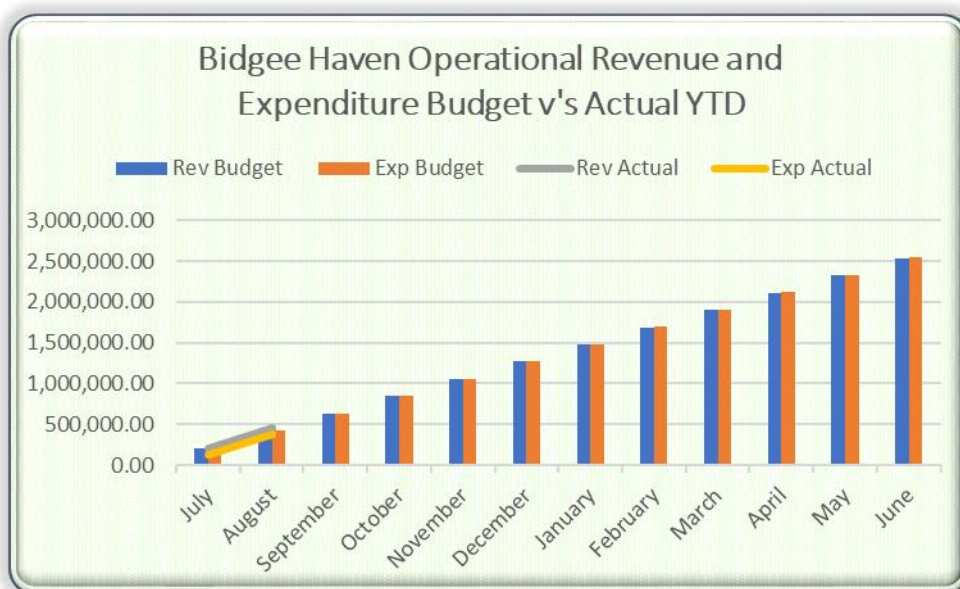
That Council notes the financial information contained in this report for the period ending, 31 August 2025.

**REPORT**

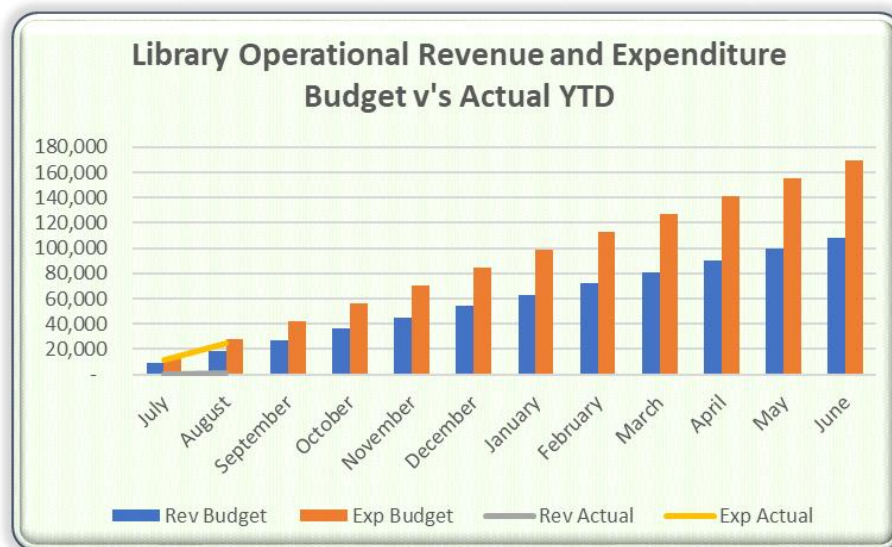
The below graphs give an overall view of the coming year in both operational revenue and expenditure. At this early stage of the year, it is hard to see the actuals showing on the graphs, however the figures in the tables show how the functions have performed for the month of August.

August Percentage should = 17%

| Bidgee Haven            | Original Budget August | Actual YTD August | Percentage |
|-------------------------|------------------------|-------------------|------------|
| Operational Revenue     | 422,407.33             | 449,579.05        | 17.74%     |
| Operational Expenditure | 423,883.83             | 377,198.83        | 14.83%     |



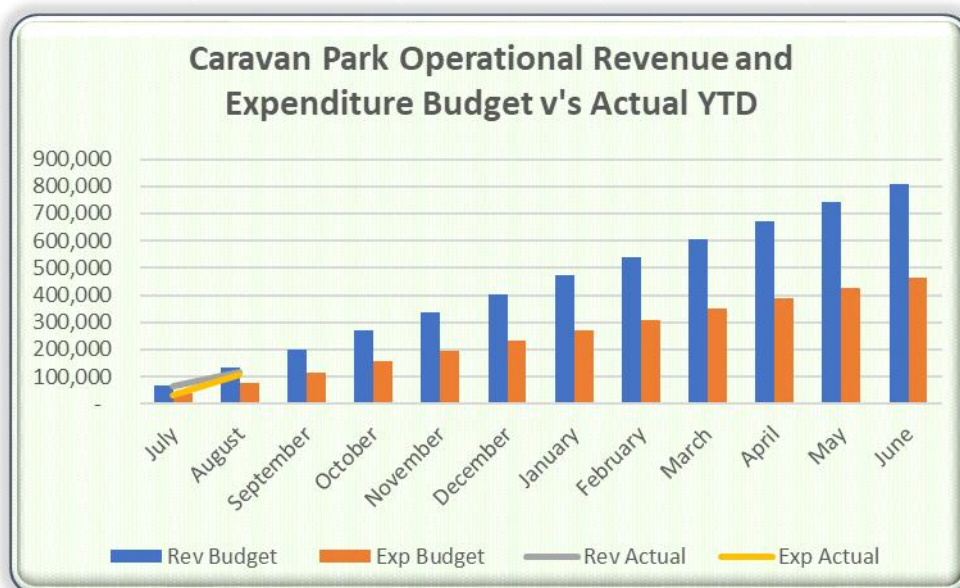
| Library                 | Original Budget August | Actual YTD August | Percentage |
|-------------------------|------------------------|-------------------|------------|
| Operational Income      | 18,033.32              | 790.92            | 0.73%      |
| Operational Expenditure | 28,178.00              | 24,868.87         | 14.71%     |



#### LIBRARY INCOME VARIANCES

- Operational grant income has not yet been received.

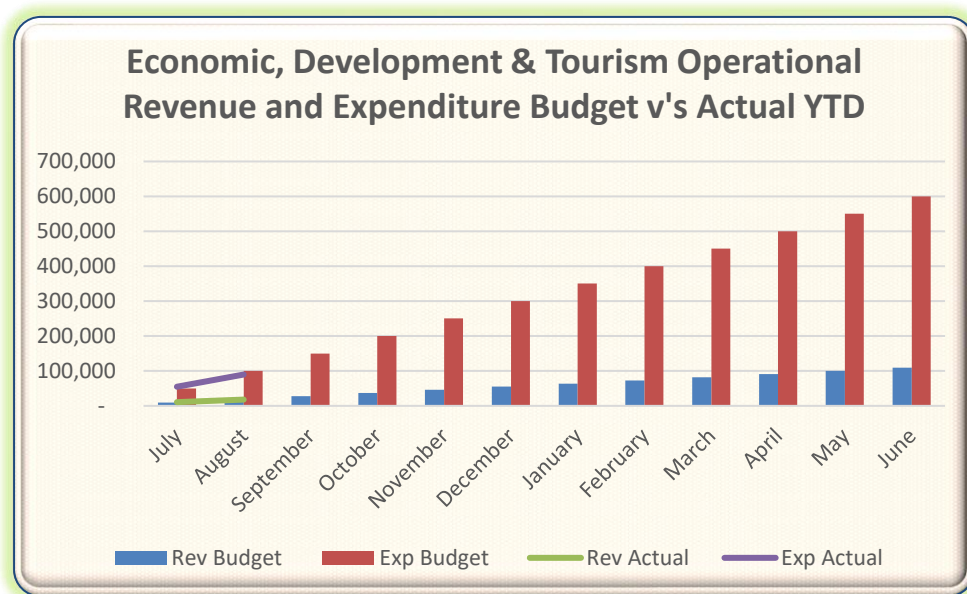
| Caravan Park            | Original Budget August | Actual YTD August | Percentage |
|-------------------------|------------------------|-------------------|------------|
| Operational Income      | 134,666.00             | 118,768.06        | 14.70%     |
| Operational Expenditure | 77,583.33              | 106,427.30        | 22.86%     |



**CARAVAN PARK EXPENDITURE VARIANCES**

- Salaries and Wages
- Entire years rates paid in August
- Repairs and maintenance are high.

| <b>Economic Development and Tourism</b> | <b>Original Budget August</b> | <b>Actual YTD August</b> | <b>Percentage</b> |
|-----------------------------------------|-------------------------------|--------------------------|-------------------|
| Operational Income                      | 18,266.66                     | 17,990.50                | 16.41%            |
| Operational Expenditure                 | 100,058.16                    | 89,719.62                | 14.94%            |

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.4 MONTHLY INVESTMENTS REPORT**

**File Number:** D25.113885  
**Author(s):** Kristy Cameron, Finance Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

The purpose of this report is to report to Council on the balances of cash and investments held by Council as at 31 August 2025.

**OFFICER RECOMMENDATION**

**That Council note the information provided in this report.**

**REPORT****1 Cash and Investments Held**

Council's total cash and investments held as at 31 August 2025 is **\$34,382,594**.

This is an increase of \$3,719,460 (12.13%) on the previous month's total of **\$30,663,134**.

The increase in funds for this month is due to income received for the following:

FAGS Qtr 1 - \$800,704  
Block Grant - \$698,500  
Roads to Recovery - \$152,456  
Rates – Instalment 1 (ratepayers also paying rates in full)

The investments balance as at 31 August 2025 is **\$31.5m**.

A summary of Council's investments as at 31 August 2025 is detailed on the next page.

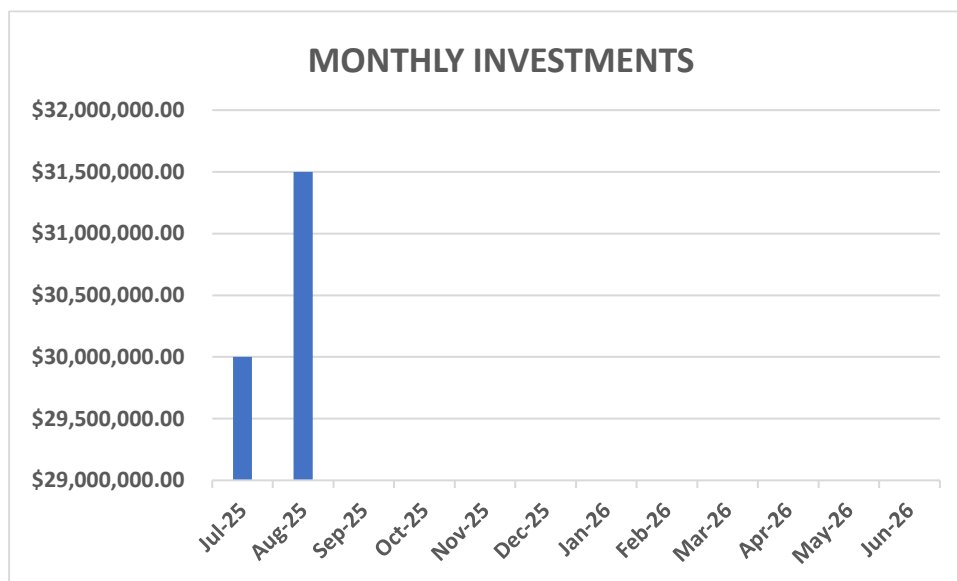
The table below also details the interest earned for August 2025 and the projected interest earnings for the Financial Year ending 30 June 2026.

## TERM DEPOSITS INVESTMENT REGISTER AND INTEREST EARNED 2025/26

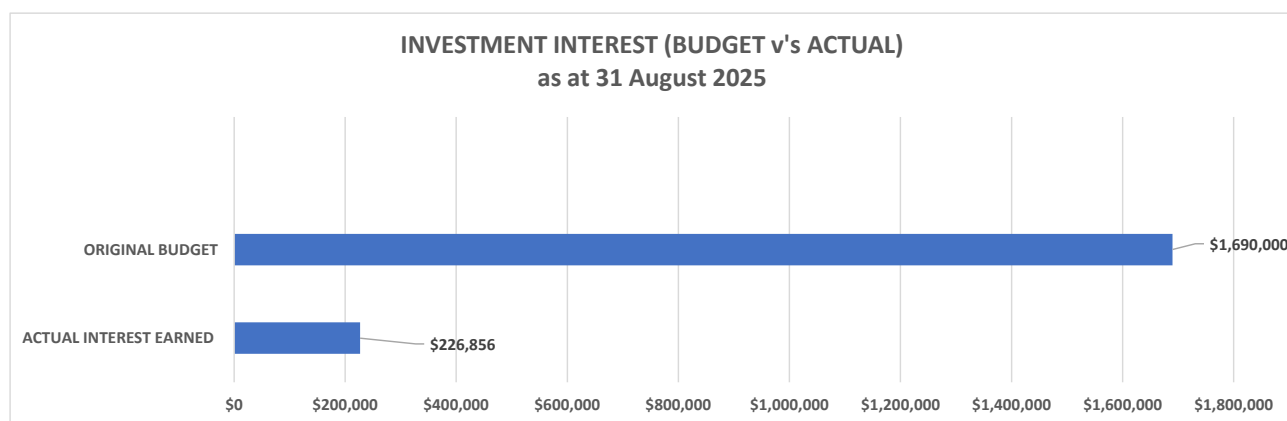
|                            |            |             |                  |               |               |                  | 31             |               |
|----------------------------|------------|-------------|------------------|---------------|---------------|------------------|----------------|---------------|
| Term Deposits              | S&P Rating | Term (Days) | Start Date       | Maturity Date | Interest Rate | Investment Value | Daily Interest | Aug-25        |
| Westpac Bank               | A-1+       | 334         | 11/11/2024       | 11/10/2025    | 4.75%         | 1,000,000        | \$ 130.14      | \$ 4,034.25   |
| Westpac Bank - 176576      | A-1+       | 243         | 22/01/2025       | 22/09/2025    | 4.80%         | 1,000,000        | \$ 131.51      | \$ 4,076.71   |
| AMP                        | A-2        | 273         | 3/12/2024        | 2/09/2025     | 5.10%         | 500,000          | \$ 69.86       | \$ 2,165.75   |
| AMP                        |            |             | matured          |               |               |                  | \$ 131.51      | \$ 1,841.14   |
| AMP                        |            |             | matured          |               |               |                  | \$ 62.33       | \$ 186.99     |
| AMP                        | A-2        | 153         | 15/05/2025       | 15/10/2025    | 4.50%         | 1,000,000        | \$ 123.29      | \$ 3,821.92   |
| AMP                        | A-2        | 153         | 28/05/2025       | 28/10/2025    | 4.50%         | 500,000          | \$ 61.64       | \$ 1,910.96   |
| AMP                        | A-2        | 150         | 10/06/2025       | 7/11/2025     | 4.50%         | 500,000          | \$ 61.64       | \$ 1,910.96   |
| AMP                        | A-2        | 152         | 18/06/2025       | 17/11/2025    | 4.30%         | 500,000          | \$ 58.90       | \$ 1,826.03   |
| AMP                        | A-2        | 150         | 24/06/2025       | 21/11/2025    | 4.30%         | 500,000          | \$ 58.90       | \$ 1,826.03   |
| AMP                        | A-2        | 151         | 26/06/2025       | 24/11/2025    | 4.30%         | 500,000          | \$ 58.90       | \$ 1,826.03   |
| AMP                        | A-2        | 151         | 3/07/2025        | 1/12/2025     | 4.30%         | 500,000          | \$ 58.90       | \$ 1,826.03   |
| AMP                        | A-2        | 154         | 14/07/2025       | 15/12/2025    | 4.30%         | 1,000,000        | \$ 117.81      | \$ 3,652.05   |
| AMP                        | A-2        | 187         | 28/08/2025       | 3/03/2026     | 4.10%         | 500,000          | \$ 56.16       | \$ 168.49     |
| NAB Bank                   |            |             | matured          |               |               |                  | \$ 147.95      | \$ 295.90     |
| NAB Bank                   |            |             | matured          |               |               |                  | \$ 67.81       | \$ 1,288.39   |
| NAB Bank                   |            |             | matured          |               |               |                  | \$ 135.62      | \$ 2,983.64   |
| NAB Bank                   | A-1+       | 182         | 3/03/2025        | 1/09/2025     | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,949.32   |
| NAB Bank                   |            |             | matured          |               |               |                  | \$ 127.40      | \$ 1,019.20   |
| NAB Bank                   |            |             | redeemed         |               |               |                  | \$ 61.65       | \$ 1,048.05   |
| NAB Bank                   |            |             | redeemed/matured |               |               |                  | \$ 121.92      | \$ 3,657.60   |
| NAB Bank                   |            |             | redemeeed        |               |               |                  | \$ 60.82       | \$ 304.10     |
| NAB Bank                   |            |             | matured          |               |               |                  | \$ 116.44      | \$ 3,027.44   |
| NAB Bank                   | A-1+       | 90          | 4/06/2025        | 2/09/2025     | 4.25%         | 1,000,000        | \$ 116.44      | \$ 3,609.59   |
| NAB Bank                   | A-1+       | 153         | 12/06/2025       | 12/11/2025    | 4.25%         | 1,000,000        | \$ 116.44      | \$ 3,609.59   |
| NAB Bank                   | A-1+       | 122         | 27/06/2025       | 27/10/2025    | 4.20%         | 1,500,000        | \$ 172.60      | \$ 5,350.68   |
| NAB Bank                   | A-1+       | 90          | 2/07/2025        | 30/09/2025    | 4.20%         | 1,000,000        | \$ 115.07      | \$ 3,567.12   |
| NAB Bank                   | A-1+       | 150         | 22/07/2025       | 19/12/2025    | 4.10%         | 1,000,000        | \$ 112.33      | \$ 3,482.19   |
| NAB Bank                   | A-1+       | 120         | 30/07/2025       | 27/11/2025    | 4.20%         | 500,000          | \$ 57.53       | \$ 1,783.56   |
| NAB Bank                   | A-1+       | 120         | 5/08/2025        | 3/12/2025     | 4.15%         | 500,000          | \$ 56.85       | \$ 1,478.08   |
| NAB Bank                   | A-1+       | 122         | 8/08/2025        | 8/12/2025     | 4.15%         | 1,000,000        | \$ 113.70      | \$ 2,615.07   |
| NAB Bank                   | A-1+       | 120         | 19/08/2025       | 17/12/2025    | 4.05%         | 500,000          | \$ 55.48       | \$ 665.75     |
| NAB Bank                   | A-1+       | 120         | 20/08/2025       | 18/12/2025    | 4.05%         | 500,000          | \$ 55.48       | \$ 610.27     |
| NAB Bank                   | A-1+       | 150         | 26/08/2025       | 23/01/2026    | 4.05%         | 1,000,000        | \$ 110.96      | \$ 554.79     |
| Bank of Queensland         |            |             | matured          |               |               |                  | \$ 67.12       | \$ 1,946.48   |
| Bank of Queensland         |            |             | matured          |               |               |                  | \$ 135.62      | \$ 949.34     |
| Bank of Queensland         |            |             | matured          |               |               |                  | \$ 63.01       | \$ 1,575.25   |
| Bank of Queensland         | A-2        | 181         | 18/03/2025       | 15/09/2025    | 4.65%         | 1,000,000        | \$ 127.40      | \$ 3,949.32   |
| Bank of Queensland         | A-2        | 181         | 25/03/2025       | 22/09/2025    | 4.70%         | 500,000          | \$ 64.38       | \$ 1,995.89   |
| Bank of Queensland         | A-2        | 182         | 31/03/2025       | 29/09/2025    | 4.73%         | 1,000,000        | \$ 129.59      | \$ 4,017.26   |
| Bank of Queensland         | A-2        | 183         | 7/04/2025        | 7/10/2025     | 4.60%         | 500,000          | \$ 63.01       | \$ 1,953.42   |
| Bank of Queensland         | A-2        | 180         | 23/04/2025       | 20/10/2025    | 4.55%         | 500,000          | \$ 62.33       | \$ 1,932.19   |
| Bank of Queensland         | A-2        | 189         | 7/07/2025        | 12/01/2026    | 4.20%         | 1,000,000        | \$ 115.07      | \$ 3,567.12   |
| Bank of Queensland         | A-2        | 182         | 29/07/2025       | 27/01/2026    | 4.10%         | 500,000          | \$ 56.16       | \$ 1,741.10   |
| Bank of Queensland         | A-2        | 182         | 25/08/2025       | 23/02/2026    | 4.05%         | 500,000          | \$ 55.48       | \$ 332.88     |
| Bank of Queensland         | A-2        | 180         | 28/08/2025       | 24/02/2026    | 4.10%         | 500,000          | \$ 56.16       | \$ 168.49     |
| Commonwealth Bank          |            |             | matured          |               |               |                  | \$ 61.78       | \$ 432.46     |
| Commonwealth Bank          |            |             | matured          |               |               |                  | \$ 61.51       | \$ 861.14     |
| Commonwealth Bank          | A-1+       | 90          | 4/06/2025        | 2/09/2025     | 4.15%         | 1,500,000        | \$ 170.55      | \$ 5,286.99   |
| Commonwealth Bank          |            |             | matured          |               |               |                  | \$ 113.42      | \$ 453.68     |
| Commonwealth Bank          | A-1+       | 90          | 25/06/2025       | 23/09/2025    | 4.08%         | 1,000,000        | \$ 111.78      | \$ 3,465.21   |
| Commonwealth Bank          | A-1+       | 120         | 25/06/2025       | 23/10/2025    | 4.07%         | 1,000,000        | \$ 111.51      | \$ 3,456.71   |
| Commonwealth Bank          | A-1+       | 90          | 26/06/2025       | 24/09/2025    | 4.05%         | 1,000,000        | \$ 110.96      | \$ 3,439.73   |
| Commonwealth Bank          |            |             | matured          |               |               |                  | \$ 54.93       | \$ 1,592.97   |
| Commonwealth Bank          | A-1+       | 120         | 7/07/2025        | 4/11/2025     | 4.07%         | 500,000          | \$ 55.75       | \$ 1,728.36   |
| Commonwealth Bank          | A-1+       | 120         | 14/07/2025       | 11/11/2025    | 4.21%         | 500,000          | \$ 57.67       | \$ 1,787.81   |
| Commonwealth Bank          | A-1+       | 91          | 4/08/2025        | 3/11/2025     | 4.20%         | 1,000,000        | \$ 115.07      | \$ 3,106.85   |
| Commonwealth Bank          | A-1+       | 122         | 29/08/2025       | 29/12/2025    | 4.08%         | 500,000          | \$ 55.89       | \$ 111.78     |
| Total Term Deposits        | Avg Rate   |             |                  |               | 4.31%         | \$ 31,500,000    | \$ 111,623.36  | \$ 473,852.23 |
| Total At Call Accounts     |            |             |                  |               |               | \$ 12,338        | *              | \$ 16.53      |
| Total as at 31 August 2025 |            |             |                  |               |               | \$ 31,512,338    |                | \$ 473,868.76 |

\* at call interest earned - 1 July 2025 - 30 June 2026

The graph below details the monthly balance of investments from 1 July 2025 until 30 June 2026:



The graph below details the actual interest earned as at 31 August 2025 (\$226,856) and the original budget amount (\$1,690,000), for the 2025/2026 Financial Year:



The table below details the composition of investments with financial institutions as at 31 August 2025:

| Financial Institutions | Ratings | Composition % | Amount ('000) |
|------------------------|---------|---------------|---------------|
| Westpac                | A-1+    | 6.40          | 2,012         |
| AMP                    | A-2     | 19.04         | 6,000         |
| CBA                    | A-1+    | 22.21         | 7,000         |
| BOQ                    | A-2     | 19.04         | 6,000         |
| NAB                    | A-1+    | 33.31         | 10,500        |
|                        |         |               |               |
| <b>Total</b>           |         | <b>100.00</b> | <b>31,512</b> |

Council is compliant with the Investment Policy.

The table below details the balances of external and internal restrictions as at, 31 August 2025.

The table also details the balance of unrestricted cash investments as at, 31 August 2025:

#### **Details of Restrictions**

##### **External Restrictions**

|                                                           |                         |
|-----------------------------------------------------------|-------------------------|
| Specific Purpose Unexpended Capital Grants - Gen Fund     | \$ 4,122,173.20         |
| Specific Purpose Unexpended Operational Grants - Gen Fund | \$ 2,228,827.47         |
| Other - Water Fund                                        | \$ 4,598,000.00         |
| Other - Sewer Fund                                        | \$ 1,968,000.00         |
| Other - Domestic Waste Management                         | \$ 585,810.80           |
| Other - Stormwater Levy - Urban Drainage Improvements     | \$ 38,833.96            |
| <b>Total External Restrictions</b>                        | <b>\$ 13,541,645.43</b> |

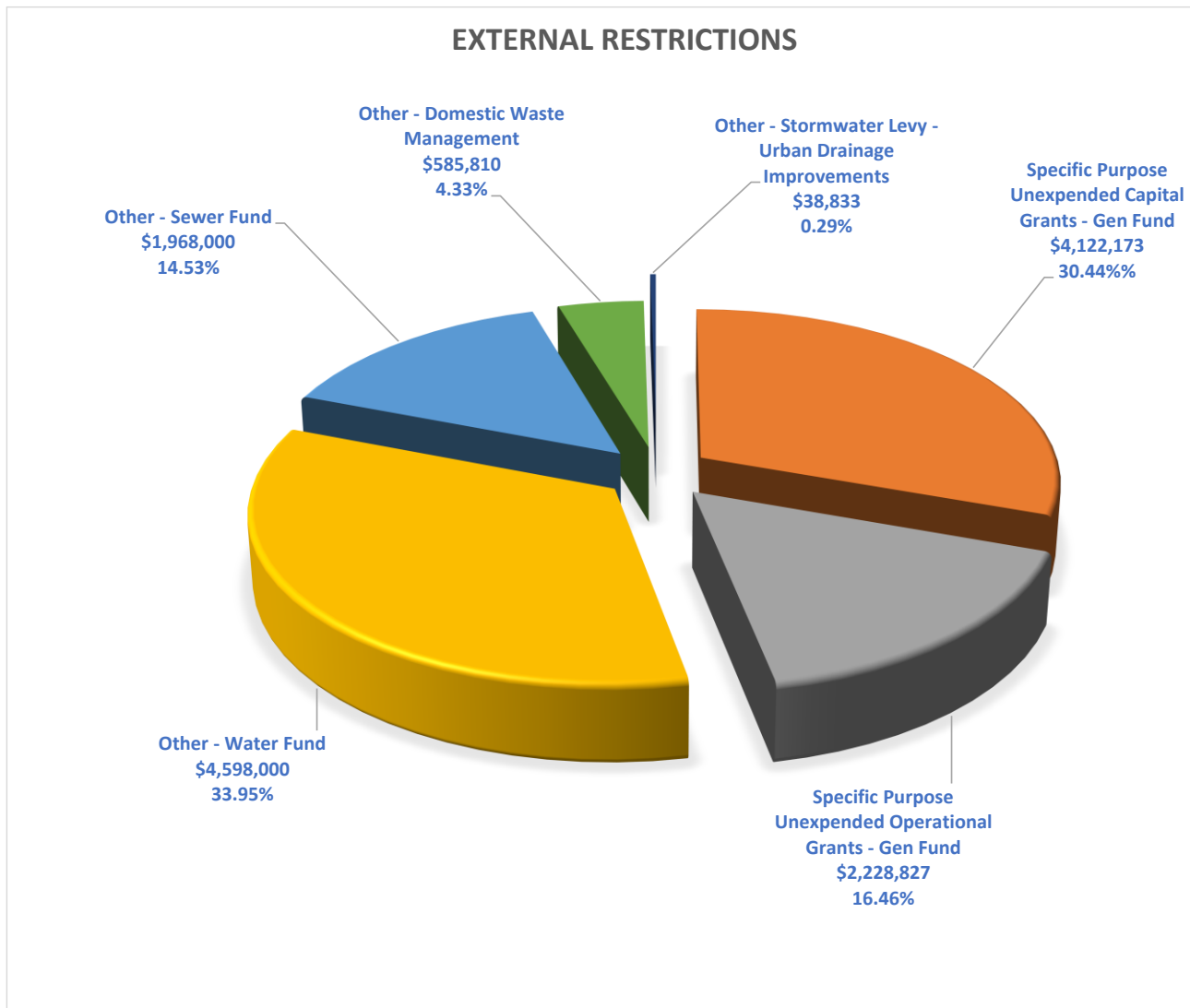
##### **Internal Restrictions**

|                                             |                         |
|---------------------------------------------|-------------------------|
| Plant and Vehicle replacement               | \$ 2,048,418.32         |
| Infrastructure replacement                  | \$ 1,664,399.51         |
| Employee Leave Entitlements                 | \$ 252,439.76           |
| Caravan Park                                | \$ 588,700.11           |
| Gravel pits rehabilitation                  | \$ 242,200.34           |
| Hostel bonds                                | \$ 1,560,000.00         |
| Self Care Unit bonds                        | \$ 300,000.00           |
| Self Care Unit Maintenance                  | \$ 16,165.83            |
| Financial Assistance Grant                  | \$ 5,123,000.00         |
| Future Development Fund                     | \$ 1,074,100.43         |
| Levy Bank Restoration                       | \$ 160,000.00           |
| Asset Revaluation                           | \$ 60,000.00            |
| Insurance Premium                           | \$ 20,000.00            |
| Council Properties (rental Income)          | \$ 70,000.00            |
| Elections                                   | \$ 20,000.00            |
| Water Supply Funds - Infrastructure upgrade | \$ 361,197.00           |
| Sewer Fund - Infrastructure Upgrade         | \$ 200,830.00           |
| <b>Total Internal Restrictions</b>          | <b>\$ 13,761,451.30</b> |

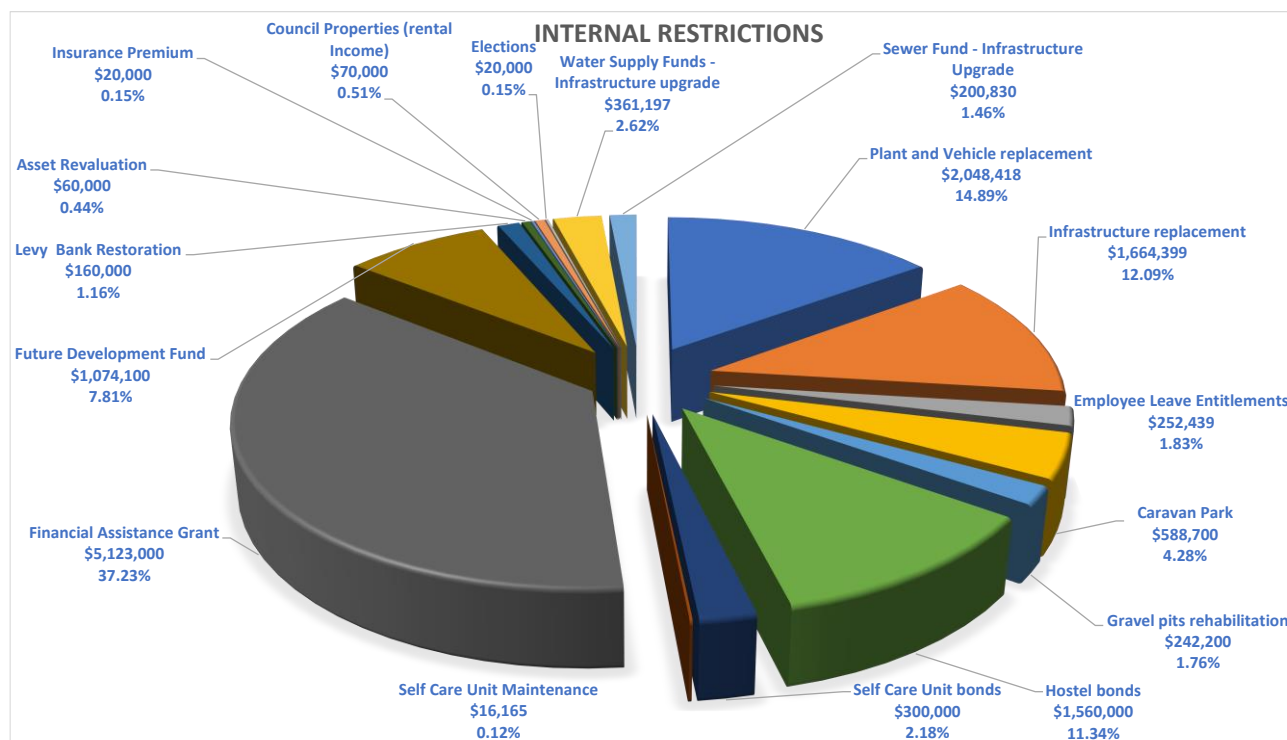
|                           |                         |
|---------------------------|-------------------------|
| <b>Total Restrictions</b> | <b>\$ 27,303,096.73</b> |
|---------------------------|-------------------------|

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>Unrestricted Cash Investments</b> | <b>\$ 7,079,497.27</b>  |
| <b>Total Cash and Investments</b>    | <b>\$ 34,382,594.00</b> |

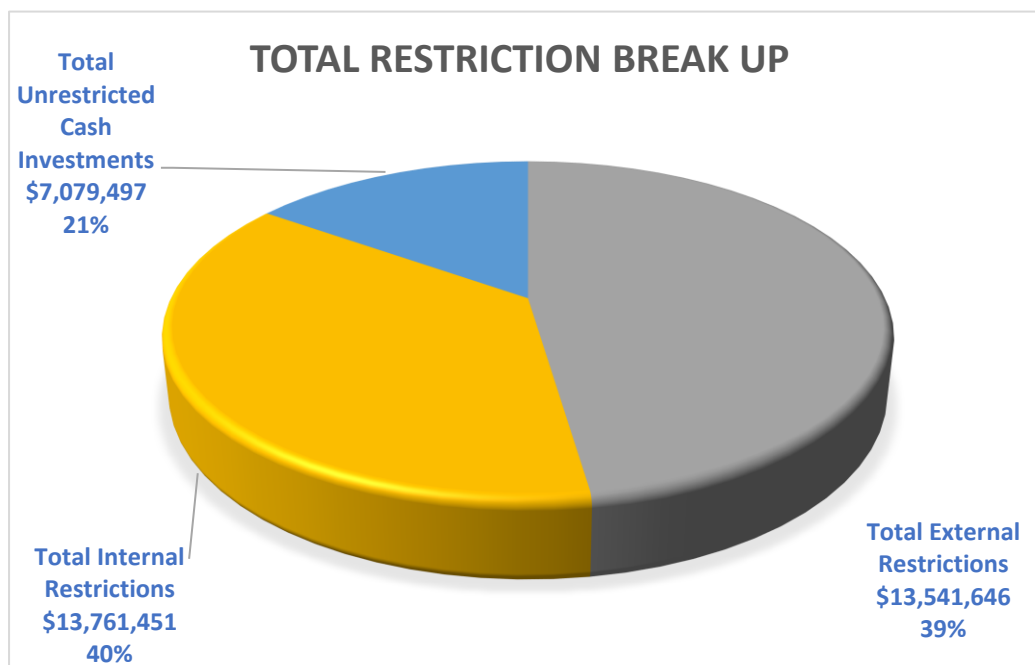
The chart below details the breakup of External Restrictions, detailing dollar value and percentage of each restriction as at 31 August 2025:



The chart below details the breakup of Internal Restrictions, detailing dollar value and percentage of each restriction as at 31 August 2025:



The chart below details an overall view of restricted cash as at 31 August 2025:



**SUMMARY**

Council currently holds \$34,382,594 in Cash and Investments. The average interest rate for August 2025 is 4.31%. The average interest rate has decreased since last month which was 4.39%.

I hereby certify that the investments listed within this report were made in accordance with Section 625 of the Local Government Act, 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

E. Mendes

**Responsible Accounting Officer**

05 September 2025

**2. Bank Reconciliation as at 31 August 2025**

The bank reconciliation on the Westpac cash account, or operating account, has been reconciled as at, 31 August 2025 and is detailed below:

|                                           |                  |
|-------------------------------------------|------------------|
|                                           |                  |
| Opening Cashbook Balance                  | 650,802          |
| Plus Receipts                             | 5,437,255        |
| Less Payments                             | (3,217,801)      |
| <b>Cashbook Balance at 31 August 2025</b> | <b>2,870,256</b> |

|                                                 |                  |
|-------------------------------------------------|------------------|
| <b>Statement Summary</b>                        |                  |
| Opening Statement Balance                       | 652,483          |
| Plus Receipts                                   | 5,405,526        |
| Less Payments                                   | (3,219,559)      |
| <b>Bank Statement Balance at 31 August 2025</b> | <b>2,838,450</b> |
| Plus Unpresented Receipts                       | 34,793           |
| Less Unpresented Payments                       | (2,988)          |
| <b>Reconciliation Balance at 31 August 2025</b> | <b>2,870,256</b> |

E. Mendes

**Responsible Accounting Officer**

05 September 2025

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

The Local Government Act, 1993.

The Local Government (General) Regulation, 2021.

Ministerial Investment Order (Gazetted 11 February 2011).

**POLICY IMPLICATIONS**

Council's Investment Policy (Adopted October 2021).

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**11.5 OUTSTANDING DEBTORS AS AT 31 AUGUST 2025**

**File Number:** D25.113698  
**Author(s):** Danika Dunstone, Rates & Debtors Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

**PURPOSE OF REPORT**

To provide Council with a report on the outstanding debtors as at 31 August 2025.

**OFFICER RECOMMENDATION**

**That Council note the report.**

**REPORT**

The table below details the total amount of outstanding debtors as at 31 August 2025. As can be seen from the table below there are thirty (30) accounts, one (1) grant funding account that make up the debtors' balance of \$211,379.

There are Eighteen (18) accounts, that make up the current debtors' balance of \$44,337 and one (1) grant funding debtor to the amount of \$93,240.

There are three (3) debtors that makes up the thirty (30) days debtors' amount of \$6,433.

There are two (2) accounts that make up the sixty (60) days debtors' amount of \$6,646

Finally, there are Seven (7) accounts that make up the ninety (90) days debtors' amount of \$60,723.

| Number of Accounts | Current                 | 30 days               | 60 days               | 90 days                | TOTALS                  |
|--------------------|-------------------------|-----------------------|-----------------------|------------------------|-------------------------|
| 18                 | \$44,337                |                       |                       |                        | <b>\$44,337</b>         |
| 3                  |                         | \$6,433               |                       |                        | <b>\$6,433</b>          |
| 4                  |                         |                       | \$6,646               |                        | <b>\$6,646</b>          |
| 7                  |                         |                       |                       | \$60,723               | <b>\$60,723</b>         |
| Grant Funding (1)  | \$93,240                |                       |                       |                        | <b>\$93,240</b>         |
| <b>TOTALS</b>      | <b><u>\$137,577</u></b> | <b><u>\$6,433</u></b> | <b><u>\$6,646</u></b> | <b><u>\$60,723</u></b> | <b><u>\$211,379</u></b> |

The balance of the outstanding debtors as of 31 July 2025 was \$287,636 There has therefore been a decrease of \$76,257 in outstanding debtors over the past month.

**Analysis of 90 days debtors**

The 90-day debtors balance is made up of the following significant amounts:

- \$7,290 – Debtor has payment plan in place.
- \$17,160 – Debt collection to be followed up.
- \$30,846 – Debtor has entered into a long-term payment plan.

**TOTAL            \$55,296**

**FINANCIAL IMPLICATIONS**

It is vitally important that outstanding debtors are monitored and pursued by staff in order to ensure that Council is able to collect any debts owing in a timely, efficient and effective manner.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Debt Recovery Policy

**RISK RATING**

Low.

**ATTACHMENTS**

Nil

**11.6 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 AUGUST 2025**

**File Number:** D25.113697  
**Author(s):** Danika Dunstone, Rates & Debtors Officer  
**Approver:** Edna Mendes, Chief Financial Officer  
**Operational Plan Objective:** Pillar 3: Our Economy – A community that ensures a strong and resilient economy.

**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the outstanding Rates and Charges and outstanding Water and Sewer Usage Charges as at 31 August 2025.

**OFFICER RECOMMENDATION**

That Council notes the information contained within this report.

**REPORT****Outstanding Rates & Annual Charges**

The following table provides a summary of the outstanding rates and annual charges and the outstanding water and sewer usage charges as at 31 August 2025.

|                                    | <b>CE OUTSTANDING AS AT 31 AUGUST 2025</b> |
|------------------------------------|--------------------------------------------|
| <b>&amp; CHARGES</b>               | <b>\$4,006,936.70</b>                      |
| <b>R &amp; SEWER USAGE CHARGES</b> | <b>\$147,194.64</b>                        |
|                                    |                                            |
|                                    | <b><u>\$4,154,131.34</u></b>               |

**Summary of all Rates and Charges**

The table on the following page provides more detail on all Rates and Charges and Usage Charges as at 31 August 2025.

The 2025/2026 Net Levy of \$6,429,321.53, includes any debit or credit levy adjustments for the current financial year, plus water and sewer usage charges, interest charged and less any pensioner rebates issued.

The total amount outstanding includes amounts due for instalment 2 (30 November 2025), instalment 3 (28 February 2026) and Instalment 4 (30 May 2026).

The balance outstanding for rates and annual charges is 56.32 % (93.47% as at 31 July 25) of the total receivable as at 31 August, 2025.

The balance outstanding for water and sewer usage charges is 50.57 % (69.30% as at 31 July 25) of the total receivable as at 31 August 2025.

| Balranald Shire Council - Statement of Rates and Charges |                                                                                                                      |                     |                     |                                             |                                             |                      |                                                       |                                |  |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------------------------------|---------------------------------------------|----------------------|-------------------------------------------------------|--------------------------------|--|
| As at 31-Aug-25                                          |                                                                                                                      |                     |                     |                                             |                                             |                      |                                                       |                                |  |
| Income Category                                          | Arrears<br>30 June 2025                                                                                              | 2025/26<br>Net Levy | Total<br>Receivable | Amount Collected<br>as at<br>31 August 2025 | Collection as a<br>% of Total<br>Receivable | Total Balance<br>Due | Total Balance<br>Due as a % of<br>Total<br>Receivable | Net Arrears a<br>% of Net Levy |  |
| General Fund Rates incl Interest / Legal charges         | \$460,720.39                                                                                                         | \$3,984,785.74      | \$4,445,506.13      | \$2,035,661.68                              | 45.79%                                      | \$2,409,844.45       | 54.21%                                                | 10.68%                         |  |
| Waste Management Charges                                 | \$49,024.98                                                                                                          | \$564,561.90        | \$613,586.88        | \$234,249.01                                | 38.18%                                      | \$379,337.87         | 61.82%                                                | 7.79%                          |  |
| Stormwater Levy Charges                                  | \$2,483.33                                                                                                           | \$19,477.22         | \$21,960.55         | \$7,077.33                                  | 32.23%                                      | \$14,883.22          | 67.77%                                                | 11.13%                         |  |
| Water Fund - Access Charges                              | \$96,463.61                                                                                                          | \$1,026,658.06      | \$1,123,121.67      | \$452,261.09                                | 40.27%                                      | \$670,860.58         | 59.73%                                                | 8.47%                          |  |
| Sewerage Fund - Annual Charges                           | \$76,986.99                                                                                                          | \$833,829.61        | \$910,816.60        | \$378,806.02                                | 41.59%                                      | \$532,010.58         | 58.41%                                                | 8.37%                          |  |
| Subtotal                                                 | \$685,679.30                                                                                                         | \$6,429,312.53      | \$7,114,991.83      | \$3,108,055.13                              | 43.68%                                      | \$4,006,936.70       | 56.32%                                                | 10.66%                         |  |
| Water Fund - Consumption Charges                         | \$138,712.47                                                                                                         | \$133,434.91        | \$272,147.38        | \$134,385.23                                | 49.38%                                      | \$137,762.15         | 50.62%                                                | 86.41%                         |  |
| Sewerage Fund - Usage Charges Non Residential            | \$8,526.13                                                                                                           | \$10,410.40         | \$18,936.53         | \$9,504.04                                  | 50.19%                                      | \$9,432.49           | 49.81%                                                | 71.24%                         |  |
| Subtotal                                                 | \$147,238.60                                                                                                         | \$143,845.31        | \$291,083.91        | \$143,889.27                                | 49.43%                                      | \$147,194.64         | 50.57%                                                | 85.31%                         |  |
|                                                          | \$832,917.90                                                                                                         | \$6,573,157.84      | \$7,406,075.74      | \$3,251,944.40                              | 43.91%                                      | \$4,154,131.34       | 56.09%                                                | 11.43%                         |  |
| Notes                                                    | Arrears is rates overdue from previous years levies                                                                  |                     |                     |                                             |                                             |                      |                                                       |                                |  |
|                                                          | Net Levy includes any DR & CR levy adjustments, interest charged and pensioner rebates                               |                     |                     |                                             |                                             |                      |                                                       |                                |  |
|                                                          | Total Receivable includes arrears at 30 June 2025 plus the current net levy                                          |                     |                     |                                             |                                             |                      |                                                       |                                |  |
|                                                          | Amount collected includes payments towards arrears and current net levy                                              |                     |                     |                                             |                                             |                      |                                                       |                                |  |
|                                                          | Total Balance Due includes the arrears balance, as reduced by payments in this financial year, plus current net levy |                     |                     |                                             |                                             |                      |                                                       |                                |  |
|                                                          | Net Arrears as a % of net levy, takes into account receivables for arrears and current net levy                      |                     |                     |                                             |                                             |                      |                                                       |                                |  |

| Arrears at 31 August 2025 |                         |                        |                      |                    |                |
|---------------------------|-------------------------|------------------------|----------------------|--------------------|----------------|
| 366+ DAYS<br>ARREARS      | 181-365 DAYS<br>ARREARS | 31-180 DAYS<br>ARREARS | 1-30 DAYS<br>ARREARS | CURRENT<br>NOT DUE | TOTAL          |
| \$352,679.44              | \$181,027.00            | \$155,579.93           | \$410,237.35         | \$3,054,607.62     | \$4,154,131.34 |

## FINANCIAL IMPLICATIONS

Nil.

## LEGISLATIVE IMPLICATIONS

NSW LOCAL GOVERNMENT ACT (1993) AND ASSOCIATED REGULATIONS AND GUIDELINES.

## POLICY IMPLICATIONS

Nil.

## RISK RATING

Low.

## ATTACHMENTS

Nil

**11.7 GRANT FUNDED PROJECTS STATUS UPDATE**

|                                    |                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>File Number:</b>                | <b>D25.113858</b>                                                                                                                    |
| <b>Reporting Officer(s):</b>       | <b>Connie Mallet, Community Projects, Events and Grants Officer</b>                                                                  |
| <b>Responsible Officer:</b>        | <b>Hodi Beauliv, Executive Manager: Community and Governance</b>                                                                     |
| <b>Operational Plan Objective:</b> | <b>Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.</b> |

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**PURPOSE OF REPORT**

To provide Council with an updated summary of the current and active roads infrastructure, non-roads infrastructure and non-infrastructure grant funded projects as at the 9th September 2025. (*Attachment 1*).

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

Listed in Attachment 1 are the grants and projects that are: currently on the grants register, actively being pursued or in the process of being or have recently been acquitted.

There are currently 3 roads and 5 non-roads grant applications pending and 2 applications in the process of being submitted.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK RATING**

Low.

**ATTACHMENTS**

1. **BSC Grants Projects Update as at 08-09-2025 (under separate cover)** 

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**11.8 INFRASTRUCTURE UPDATE FOR AUGUST 2025**

|                     |                                         |
|---------------------|-----------------------------------------|
| <b>File Number:</b> | <b>D25.113607</b>                       |
| <b>Author(s):</b>   | <b>Mandy Haley, Executive Assistant</b> |

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|                             |                                                                                                              |
|-----------------------------|--------------------------------------------------------------------------------------------------------------|
| Approver:                   | David McKinley, Director of Infrastructure and Planning Services                                             |
| Operational Plan Objective: | Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment. |

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## PURPOSE OF REPORT

To provide Council with an update on the Infrastructure Activities to the end of August 2025.

## OFFICER RECOMMENDATION

That Council notes the report.

## REPORT

### 1. ROAD CONSTRUCTION AND MAINTENANCE

#### Regional Roads

Grading on *Wooranbara Corrong Road* has been temporarily paused due to poor weather conditions. The total length of unsealed road will be graded 38.9kms.

Maintenance grading is complete on:

- *Euston-Prungle Road* 12kms total length graded
- *Prungle-Marma Road* 50.8kms total length graded
- *Arumpo Road* 6kms total length graded
- *Tarwong-Freshwater Road* 11 kms graded and chemically treated. This was the final section to require treatment on this road. Plus, a new grid was installed.

Grading has commenced on:

- *Turlee-Leaghur Road* 20kms to be chemically treated.
- *Mildura-Ivanhoe Road* 83kms to be maintenance graded.
- Grading will begin soon waiting on contractor availability for *Hatfield-The Vale Road* 75.7kms to be maintenance graded.

3 Grids have been replaced on *Wooranbara Corrong Road*. Maintenance Teams have been busy completing repairs to Council's Road network and installing signage/delineation throughout the shire.

Town Maintenance team members were deployed in recent weather events removing debris and fallen limbs during high winds etc. keeping local roads clear.

### Urban Roads – McCabe Street Widening Update

Month of August, local contractor Potter Excavations working on behalf of Iluka Mineral Sands in consultation with Council continue with Road widening along the alignment of McCabe Street, the works involved will be deep excavation sealing and asphaltting, it is expected that the works will reach practical completion first week of October 2025, in the meantime while this work is underway:

- A detour will be in place via Market Street and Myall Street
- Access will be maintained to Island Road and Bourke Road
- Oversize vehicles can be directed under escort through McCabe St Alignment, as required
- Access will be maintained to properties and businesses
- Access will be maintained to the Aboriginal Cemetery and Motorcycle Track.



August 2025 McCabe Street facing Northwest



August 2025 McCabe Street facing Southeast



August 2025 McCabe Street



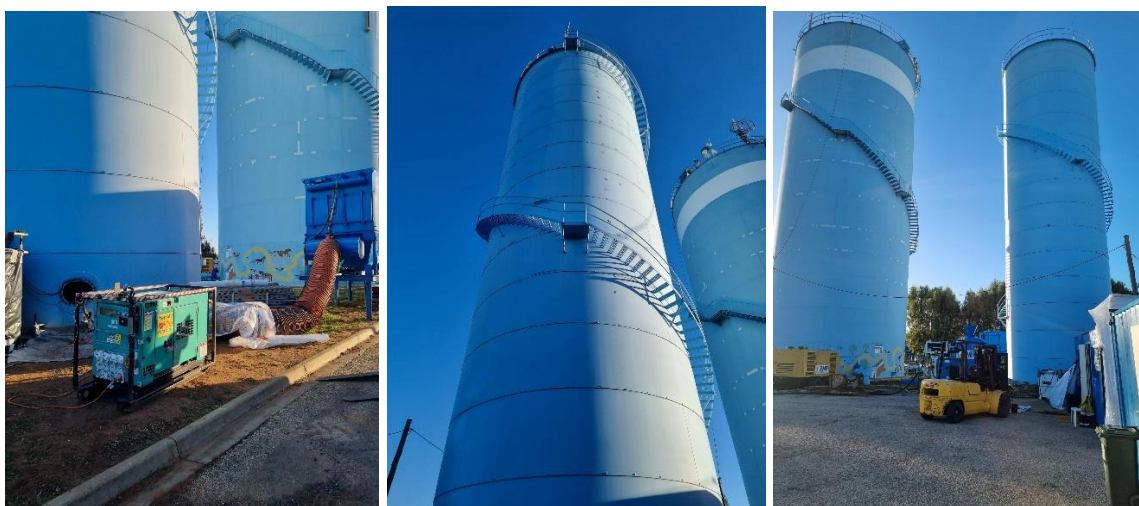
## 2. WATER & SEWER

### 2.1 Balranald Team Water Operations

The Balranald team were kept engaged with general maintenance and operations around the Balranald Township. These works included;

- Replace sewer service at Ballandella Street.
- Address sewer pump unblocking at River Bend.
- Conduct raw water service repairs at Turandurey, Harben, and O'Connor Streets.
- Replace the ferrule at O'Connor Street.
- Conduct filtered water service repairs at Harben, Market, Church Streets, and the caravan park.
- Repair the 40mm main service at the Depot.
- Repair the 100mm main at the caravan park.
- Contact tank is plumbed up and able to run water, just waiting for electrical work to be carried out before it is fully operational.
- Prepare rooms for chlorine gas installation at the Balranald Water Treatment Plant (WTP), in addition to standard weekly and daily operational duties at the WTP, aerodrome, and Endeavour Drive.

Potable Water Reservoir remediation works is again well under way, separate to the contract works, Council is installing provision for a rising main. The provision for a rising main for now is a redundancy measure.



*Photos August 2025 Balranald Reservoir Remedial Works Site*

## 2.2 Euston Team

The Euston team have been kept busy with general maintenance and operations around the Euston Township. These works included;

- Removal of a Gum Tree at the Euston Recreation Reserve.
- Irrigation repairs on median strips.
- Water main repairs.
- Euston Village roadside slashing.
- Mowing and Whipper Snipping at the Cemetery and
- General Mowing of Parks, Gardens and Median Strips.

## 3. PLANNING AND DEVELOPMENT

### 3.1 Biosecurity

Councils Biosecurity officer has been engaged inspecting the Eastern boundary from Oxley, Corrong, Freshwater, Mosgiel to 100-mile crossroad for priority weeds.

Such as Mesquite, Mimosa bush both thorny type bushes. Also, inspections on walking trails and boat ramps within the Municipality for water borne weeds including Euston, Boundary Bend and Kyalite.

Weed infestation control on the river frontage of Balranald Caravan Park, African Box Thorn, and small patch of Guinea grass/Panicum Grass has been controlled.

Ongoing Boxthorn control on MR67 (Balranald/Ivanhoe Road) is being conducted.

Weed infestation control has been carried out at the old tennis courts, truck wash and rear of dog pound in Balranald.

Removal of bamboo grass growing near the corner of Piper and Market Streets and assisted the team with the cleanup of fallen trees from windstorm on Friday 29 August 2025.

Spraying weeds in Watts Lane and Harben Street is scheduled for September when weather the conditions are preferable.





### 3.2 Animal Control

#### Balranald

- 3 stray dogs impounded in Balranald and were later released back to the owners
- 2 barking dog complaints; and
- 3 dogs at large complaints

#### Euston

- 1 dog impounded in Euston and released to the owner.
- 3 feral cats trapped; and
- One roaming dog complaint.

Animal Control Officer continues to follow up on dog barking complaints in Balranald and Euston while maintaining a high profile through liaising with the public and Council.



### 3.3 Strategy Documents in Draft

- Integrated Water Cycle Management Strategy (IWCMS)

The IWCM strategy is a process where Council prepares its peak planning documents for its Water Supply and Sewerage Services.

The documents include its 30-year IWCMS and its 30-year Strategic Business Plans and guidelines for the preparation of the documents are contained in the NSW Governments Best Practice framework for Local Water Utilities.

The IWCMS is a 30 year, transparent, evidence-based analysis, for the provision of appropriate, affordable, cost effective and sustainable urban water services that meet the communities needs and protects public health and the environment. The documents also meet a Shire Council's requirements to provide Financial and Asset Management Plans in accordance with the NSW Department of Local Government Guidelines. The draft will come to Council for comment and later endorsement soon.

- Waste Management Strategy

The development of the Waste Management Strategy is to ensure the long-term sustainability of Council waste management through improved environmental practice, whilst achieving financial and legislative target requirements. This document is in draft form now and will come back to Council for comment and later endorsement over the next month or so.

- Balranald & Euston Flood Studies

This project involves conducting a flood study, which is a comprehensive technical investigation of flood behaviour that provides the main technical foundation for the development of a robust flood risk management plan. It aims to provide an understanding of the full range of flood behaviour and consequences in the study area. It involves consideration of the local flood history, available collected flood data, and the development of hydrologic and hydraulic models. Council will be kept up to date on the progress, currently the consultant as part of the reconnaissance has already undertaken 2 x community drop-in sessions (i) Euston and (ii) Balranald. The project program is 18 months from start to finish and in month 3.

- Housing Strategy

The Balranald Housing Strategy is a significant project for the Shire, to set an agreed strategy for Housing needs of the community. It will seek to understand the current and future housing and economic context of the Shire, and project the future changes and growth, and ultimately provide a blueprint to meet these needs. The draft is firstly on its way to the State Government for scrutiny before coming back to Council for comment and later endorsement.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Local Government Act 1993

Biosecurity Act 2015

Companion Animals Act 1998

Roads Act 1993

Waste Minimisation and Management Act 1995

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Infrastructure Update (under separate cover) 

**11.9 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT**

**File Number:** D25.113825

**Author(s):** Ray Mitchell, Health, Environmental and Development Coordinator

**Approver:** David McKinley, Director of Infrastructure and Planning Services

**Operational Plan Objective:** Pillar 5: Our Infrastructure – A community that maintains and strengthens its natural and built environment.

**PURPOSE OF REPORT**

To advise Council of activities undertaken within the Planning Department in the month of August 2025.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

The following Notices of Determination (DA), Construction Certificates (CC), Complying Development Certificates (CDC), Section 68 Certificates (S68), Subdivision Certificates (SDC), Subdivision Works Certificates (SWC) and / or Occupation Certificates (OC) have been issued under delegated authority in the month of August 2025:

| <b>Application</b>       | <b>Applicant</b>                  | <b>Location</b>                                     | <b>Description</b>                       |
|--------------------------|-----------------------------------|-----------------------------------------------------|------------------------------------------|
| DA 01/2026<br>(Approved) | Murphy Builders                   | 95 Court St, Balranald                              | Shed                                     |
| DA 05/202<br>(Approved)  | J Turner                          | 50579 Sturt Hwy,<br>Euston                          | Transportable Dwelling<br>Removal        |
| CC 06/2026               | Iluka Resources Limited           | Iluka Mine Site, 1067<br>Ivanhoe Road,<br>Balranald | Laboratory                               |
| S68 05/2025              | GJ Gardner                        | 27 Taylor Rd, Euston                                | On-Site Sewage<br>Management System      |
| OC 01/2026               | Beon for Limondale<br>Investments | Windomal Rd,<br>Balranald                           | Battery Storage System<br>for Solar Farm |
| OC 04/2026               | RWE for Limondale<br>Investments  | Windomal Rd,<br>Balranald                           | Substation Works                         |
| OC 05/2026               | M Brown                           | 97 River St, Balranald                              | Shed                                     |
| OC 06/2026               | GJ Gardner                        | 18 Tayla Crt, Euston                                | Sanitary Drainage                        |

The following numbers of certificates relating to conveyancing have been issued in the month of July 2025:

|                                                                                                     |   |
|-----------------------------------------------------------------------------------------------------|---|
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Planning Information Certificates (10.7) | 6 |
| <b>Environmental Planning &amp; Assessment Act 1979</b><br>Building Certificates (6.24)             | 1 |
| <b>Local Government Act 1993</b><br>Outstanding Orders (735A)                                       | 0 |
| <b>Local Government Act 1993</b><br>Drainage Diagram                                                | 0 |
| <b>Biosecurity Act 2015</b><br>Outstanding Orders (Noxious Weeds)                                   | 0 |

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Environmental Planning & Assessment Act 1979

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Local Government Act 1993

Biosecurity Act 2015

Conveyancing Act 1919

**POLICY IMPLICATIONS**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.10 MEETINGS ATTENDED BY THE MAYOR, THE CHIEF EXECUTIVE OFFICER AND DIRECTORS**

**File Number:** D25.113828  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To advise Council of the meetings undertaken on behalf of Council by the Mayor, the Interim Chief Executive Officer and the Director of Infrastructure & Planning Services since Wednesday 13 August 2025.

**OFFICER RECOMMENDATION**

**That Council notes the report.**

**REPORT**

**Attachment 1** details the meetings which the Mayor, the Interim Chief Executive Officer, the Executive Manager: Community & Governance and the Director of Infrastructure & Planning Services since Wednesday 13 August 2025.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Meetings attended by the Mayor, Interim Chief Executive Officer and Directors/Managers (under separate cover) 

**11.11 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT**

**File Number:** D25.113635  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with copies of the circulars received from the Office of Local Government (OLG).

**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT**

Council receives circulars from the OLG for any updates and information that is relevant for Council.

While many of the circulars are of an administrative nature, there may be matters that are of interest to the community.

**Circulars Received from the OLG**

- 25-18 Updated Ministerial Guidelines on Alcohol Free Zones
- 25-19 Procurement Guidelines for NSW Local Government
- 25-20 2025 Model Meeting Code
- 25-21 Commencement of Mutual Recognition Scheme

All circulars can be found on the OLG's website at [Circulars – Office of Local Government NSW](#)

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

Nil

**11.12 OUTSTANDING ACTIONS SEPTEMBER 2025**

**File Number:** D25.113913  
**Author(s):** Carol Holmes, Senior Executive Assistant  
**Approver:** Peter Bascomb, Interim Chief Executive Officer  
**Operational Plan Objective:** Pillar 6: Our Leadership – A community that values and fosters leadership, lifelong learning, innovation and good governance.

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**PURPOSE OF REPORT**

To provide Council with the updated Action Sheets Report (**Attachment 1**), which details all outstanding actions from previous Council Meetings.

**OFFICER RECOMMENDATION**

That Council notes the report.

**REPORT**

A list of the outstanding actions from all previous Council Meetings has been provided for the information of Council.

**FINANCIAL IMPLICATION**

Nil

**LEGISLATIVE IMPLICATION**

Nil

**POLICY IMPLICATION**

Nil

**RISK RATING**

Low

**ATTACHMENTS**

1. Outstanding Actions - September 2025 (under separate cover) 

**12 QUESTIONS ON NOTICE****12.1 NIXON ST EUSTON DRAINAGE**

**File Number:** D25.113990

**Reporting Officer:** Peter Bascomb, Interim Chief Executive Officer

**Responsible Officer:** Peter Bascomb, Interim Chief Executive Officer

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The following question on notice was received from Councillor Louie Zaffina.

**Question**

Can you please provide an update on the flooding-drainage problem in Nixon St Euston?

**Response**

A verbal response will be provided to Council at the meeting.

**OFFICER RECOMMENDATION**

THAT Council notes the response provided to the question regarding Nixon St Euston Drainage raised by Councillor Zaffina.

**ATTACHMENTS**

Nil

**13 CONFIDENTIAL MATTERS**

Nil

**14 CLOSURE OF MEETING**