



# **MINUTES**

**Ordinary Council Meeting  
Tuesday, 18 November 2025**

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	Nil	

**MINUTES OF BALRANALD SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD  
ON TUESDAY, 18 NOVEMBER 2025 AT 5PM**

**1 OPENING OF MEETING****2 PRAYER & ACKNOWLEDGMENT OF COUNTRY****Prayer**

Almighty and eternal God, give us the grace to faithfully fulfil the duties of our office.

Shed the light of your wisdom and counsel upon us so that, strengthened by these gifts, we will, in the administration of the affairs of the council, always do what is right and just.

We ask that our deliberations will be both fruitful and wise.

Amen

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**Acknowledgement of Country**

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

**PRESENT:**

Mayor Louie Zaffina, Deputy Mayor Dwaine Scott, Cr Iain Lindsay-Field, Cr Alison Linnett, Cr Tracy O'Halloran, Cr Phillip Pippin and Cr German Ugarte.

**IN ATTENDANCE:**

Terry Dodds (CEO), David McKinley (Director of Infrastructure & Planning Services), Hodi Beauliv (Executive Manager - Community & Governance) and Carol Holmes (Senior Executive Assistant).

Edna Mendes (Chief Financial Officer), Brett Hanger and Manuel Moncada (Audit Office) via zoom.

**3 APOLOGIES****RESOLUTION 2025/182**

Moved: Cr Alison Linnett

Seconded: Cr Phillip Pippin

That apologies from Cr Leigh Byron be received and accepted.

**CARRIED**

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**4 CONFIRMATION OF MINUTES****4.1 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON TUESDAY, 23 SEPTEMBER 2025**

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**RESOLUTION 2025/183**

Moved: Cr German Ugarte  
Seconded: Cr Iain Lindsay-Field

1. That Council confirms the Minutes of the Extraordinary Council Meeting held on Tuesday 23 September 2025.

**CARRIED**

**4.2 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 21 OCTOBER 2025**

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**OFFICER RECOMMENDATION**

That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday 21 October as a true and accurate recording of that meeting.

**5 DISCLOSURE OF INTEREST**

There were no Disclosures of Interest submitted to this meeting.

**6 MAYORAL/COUNCILLOR REPORT****0.0 MAYORAL MINUTE - NOVEMBER 2025**

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**RESOLUTION 2025/184**

Moved: Cr Iain Lindsay-Field  
Seconded: Cr Alison Linnett

**That the Mayoral Minute be received and noted.**

**CARRIED**

**7 COMMITTEE REPORTS****7.1 EUSTON PROGRESSIVE ADVISORY COMMITTEE - MONDAY 29 SEPTEMBER 2025**

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**RESOLUTION 2025/185**

Moved: Deputy Mayor Dwaine Scott  
Seconded: Cr Phillip Pippin

**That Council note the Minutes of the Euston Progressive Advisory Committee meeting held on Monday 29 September 2025.**

**CARRIED**

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**7.2 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 15 OCTOBER 2025****RESOLUTION 2025/186**

Moved: Cr Alison Linnett  
Seconded: Cr Tracy O'Halloran

That Council

1. Receive and note the ARIC Chairperson's Report; and
2. Receive and note the Minutes of the ARIC Meeting held on Wednesday 15 October 2025.

**CARRIED**

**7.3 STRENGTHENING COMMUNITY ACCESS INCLUSION & WELLBEING ADVISORY COMMITTEE MEETING HELD ON THURSDAY 16 OCTOBER 2025****RESOLUTION 2025/187**

Moved: Cr Tracy O'Halloran  
Seconded: Cr Alison Linnett

**That Council notes the Minutes of the Strengthening Community Access Inclusion & Wellbeing Advisory Committee (SCAIWAC) meeting held on Thursday 16<sup>th</sup> October 2025.**

**CARRIED**

**7.4 EUSTON PROGRESSIVE ADVISORY COMMITTEE HELD ON MONDAY 27 OCTOBER 2025****RESOLUTION 2025/188**

Moved: Cr Alison Linnett  
Seconded: Cr Iain Lindsay-Field

That the Minutes of the Euston Progressive Advisory Committee meeting held on Monday 27 October 2025 be received noted.

**CARRIED**

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**8 NOTICE OF MOTION****8.1 NOTICE OF MOTION - MOTIONS FOR NOVEMBER MEETING**

I, Councillor Alison Linnett, give notice that at the next Ordinary Meeting of Council to be held on 18 November 2025, I intend to move the following motions:

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**RESOLUTION 2025/189**

Moved: Cr Tracy O'Halloran

Seconded: Cr Iain Lindsay-Field

That:

1. Council seeks grant funding to create an off-leash dog park adjacent to the Lions Park new Playground;
2. Council seeks grant funding to seek designs and paint for the creation of a mural on the Balranald water Towers.
3. Council use the credit at the Rustic Pear from the Balranald Beautification Committee to purchase red Roses to improve the streetscape in front of the Balranald Bakery and the Potters building;
4. Council investigates, removes and replaces the dead trees in Market Street, between River and We Street, Balranald
5. Council investigate with the cleaning and making safe the Murrumbidgee River (between the bridge and the Mission) safe for fishing, boating and water sports including the provisions of a beach at the River Bend. and
6. Review the signage at the River regarding "No Caravans" – Cally Street and We Street.

**CARRIED**

**9 NOTICE OF RESCISSION****CHIEF EXECUTIVE OFFICERS REPORTS (INCORPORATING ALL STAFF REPORTS)****PART A – ITEMS REQUIRING DECISION****10 CHIEF EXECUTIVE OFFICER'S REPORTS****10.1 PRESENTATION OF THE AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE 2024/2025 FINANCIAL YEAR****RESOLUTION 2025/190**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council:**

- i. receives and notes the report on the audited Annual Financial Statements and associated audit reports, for the year ending 30 June 2025; and
- ii. presents the financial statements and reports to the public in accordance with Section 419 of the Local Government Act, 1993.

**CARRIED**

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**10.2 DATE AND TIME FOR ORDINARY COUNCIL MEETINGS****MOTION**

Moved: Cr German Ugarte

Seconded: Cr Tracy O'Halloran

**That:**

1. Pursuant to Clause 3.2 of Council's Code of Meeting Practice, Council determine the dates, times and location of Ordinary Meetings of Council to be held on the third Tuesday of each month commencing at 5 pm, with the exclusion of January 2026; and
  2. Pursuant to Section 9 of the *Local Government Act* 1993 and clause 3.4 of Council's Code of Meeting Practice, Council provide public notice of the scheduled Ordinary Meetings.
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**AMENDMENT**

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**RESOLUTION 2025/191**

Moved: Cr Alison Linnett

Seconded: Cr Iain Lindsay-Field

That

1. Pursuant to Clause 3.2 of Council's Code of Meeting Practice, Council determine the dates, times and location of Ordinary Meetings of Council to be held on the third Tuesday of each month commencing at 4pm, with the exclusion of January 2026 and an amendment to the fourth Tuesday in May to allow for the exhibition period; and
2. Pursuant to Section 9 of the *Local Government Act* 1993 and clause 3.4 of Council's Code of Meeting Practice, Council provide public notice of the scheduled Ordinary Meetings.

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**CARRIED****10.3 CARAVAN PARK - ADJUSTMENT OF FEES 2025/2026****RESOLUTION 2025/192**

Moved: Cr Alison Linnett

Seconded: Cr Iain Lindsay-Field

That:

1. A pay upfront system for all bookings, with an agreed refund policy;
2. An upfront bond of one night's accommodation to be collected prior to check-in to cover any extra cleaning required or potential damages; and
3. A new fee structure for long-term rentals of smaller cabins be introduced.

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**CARRIED****10.4 QUARTERLY BUDGET REVIEW FOR THE PERIOD ENDING 30 SEPTEMBER 2025****RESOLUTION 2025/193**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

That:

1. Council receive the Quarterly Budget Review statement for the quarter ending 30 September 2025 and approves the proposed alterations to the Budget and endorses that the projected financial position of the Balranald Shire Council for the year ending 30 June 2026 is considered to be satisfactory; and
2. That the Quarterly Budget Review statement be forwarded to the Office of Local Government, no later than 30 November 2025.

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**CARRIED**

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**10.5 EXHIBITION DRAFT 2025-2029 URBAN TREE MANAGEMENT PLAN****RESOLUTION 2025/194**

Moved: Cr Alison Linnett  
Seconded: Cr German Ugarte

That Council:

1. Approves the public exhibition of the draft 2025–2029 Urban Tree Management Plan (UTMP) for a period of 56 days and invites community feedback and
2. Formally adopt the 2025–2029 UTPM, subject to information received from community feedback in the February 2026 Ordinary Council Meeting
3. That during public exhibition we seek public input to assist us listing the heritage component of trees in Balranald Shire.

**CARRIED**

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**SUSPENSION OF STANDING ORDERS AND ENTER INTO COMMITTEE OF THE WHOLE****RESOLUTION 2025/195**

Moved: Cr Iain Lindsay-Field  
Seconded: Cr Tracy O'Halloran

A motion was moved that Council move into Committee of the Whole to allow discussion of the following report.

**CARRIED**

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**RESUMPTION OF STANDING ORDERS****RESOLUTION 2025/196**

Moved: Cr Iain Lindsay-Field  
Seconded: Deputy Mayor Dwaine Scott

A motion was moved that Council resume standing orders.

**CARRIED**

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**10.6 2025-2035 WASTE MANAGEMENT STRATEGY****RESOLUTION 2025/197**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council:**

1. receives the 2025-2035 WMS; and
2. receives a further report prior to the consideration of the 2026/2027 budget regarding potential operational changes from zero to 2 years, 3 to 5 years and post 5 years.

**CARRIED**

**10.7 EUSTON RECREATIONAL RESERVE ACTIVE TRANSPORT CONNECTION OPTIONS ASSESSMENT****MOTION**

Moved: Cr Alison Linnett

Seconded: Cr Phillip Pippin

**That Council:**

1. **Receives and notes the Euston Recreational Reserve Active Transport Connection Options Assessment Report; and**
2. **Resolves its preferred option — either:**
  - **Option 1: Footpath Extension (Selwyn Street intersection to Euston Recreational Reserve), or**
  - **Option 2: Shared Path Construction (Murray Terrace to Reserve via Sturt Highway)**
3. **To progress for project scoping and inclusion in the Get NSW Active FY26/27 funding submission of the preferred option.**

**AMENDMENT****RESOLUTION 2025/198**

Moved: Cr Tracy O'Halloran

Seconded: Cr Iain Lindsay-Field

**That Council**

1. **Receives and notes the Euston Recreational Reserve Active Transport Connection Options Assessment Report; and**
2. **Resolves the full length of footpath from Murray Terrace to the Euston Recreation Reserve, the full 1000 metres at 1.8metres**
3. **To progress for project scoping and inclusion in the Get NSW Active FY26/27 funding submission of the preferred option.**

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**CARRIED**

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**RESOLUTION 2025/199**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

That the late item 10.1 Approval of applications for funding under the Get NSW Active program and the Crown Reserves Improvement Fund be admitted to the agenda.

**CARRIED****10.8 APPROVAL OF APPLICATIONS FOR FUNDING UNDER THE GET NSW ACTIVE PROGRAM AND THE CROWN RESERVES IMPROVEMENT FUND****RESOLUTION 2025/200**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council approves the submission of applications for the NSW Government's Get NSW Active program and the Crown Reserves Improvement Fund**

**CARRIED**

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**PART B – ITEMS FOR INFORMATION****11 CHIEF EXECUTIVE OFFICER'S REPORTS****11.1 REPORT OF FINANCIAL INFORMATION****RESOLUTION 2025/201**

Moved: Cr Iain Lindsay-Field

Seconded: Deputy Mayor Dwaine Scott

**That Council notes the financial information contained in this report for the period ending 31 October 2025.**

**CARRIED**

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**11.2 MONTHLY INVESTMENTS REPORT****RESOLUTION 2025/202**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Alison Linnett

**That Council note the information provided in this report.**

**CARRIED**

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**11.3 OUTSTANDING RATES AND USAGE CHARGES AS AT 31 OCTOBER 2025****RESOLUTION 2025/203**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

**That Council notes the information contained within this report.****CARRIED****11.4 OUTSTANDING DEBTORS AS AT 31 OCTOBER 2025****RESOLUTION 2025/204**

Moved: Cr Tracy O'Halloran

Seconded: Deputy Mayor Dwaine Scott

**That Council note the report.****CARRIED****11.5 INFRASTRUCTURE UPDATE FOR OCTOBER 2025****RESOLUTION 2025/205**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Phillip Pippin

**That Council notes the report.****CARRIED****11.6 ACTIVITIES UNDERTAKEN WITHIN THE PLANNING DEPARTMENT****RESOLUTION 2025/206**

Moved: Deputy Mayor Dwaine Scott

Seconded: Cr Iain Lindsay-Field

**That Council notes the report.****CARRIED****11.7 OUTSTANDING ACTIONS NOVEMBER 2025****RESOLUTION 2025/207**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Alison Linnett

**That Council notes the report.****CARRIED**

**11.8 MEETINGS ATTENDED BY THE MAYOR, THE CHIEF EXECUTIVE OFFICER AND THE EXECUTIVE TEAM**

**RESOLUTION 2025/208**

Moved: Cr Alison Linnett

Seconded: Cr Tracy O'Halloran

**That Council notes the report.**

**CARRIED**

**11.9 GRANT FUNDED PROJECTS STATUS UPDATE**

**RESOLUTION 2025/209**

Moved: Cr Iain Lindsay-Field

Seconded: Cr Tracy O'Halloran

**That Council notes the report.**

**CARRIED**

**12 NOTICE OF MOTION / QUESTIONS ON NOTICE**

Nil

**13 CONFIDENTIAL MATTERS**

Nil

**The Meeting closed at 7.40pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 16 December 2025.**

  
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**MAYOR**