MINUTES

Ordinary Council Meeting
Tuesday, 18 August 2026

Order Of Business

MINUTES OF BALRANALD SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MARKET STREET BALRANALD
ON TUESDAY, 18 AUGUST 2026 AT 4PM

1 OPENING OF MEETING

2 PRAYER & ACKNOWLEDGMENT OF COUNTRY

Prayer

Almighty and eternal God, give us the grace to faithfully fulfil the duties of our office.

Shed the light of your wisdom and counsel upon us so that, strengthened by these gifts, we will, in the administration of the affairs of the council, always do what is right and just.

We ask that our deliberations will be both fruitful and wise.

Amen

Acknowledgement of Country

We pay our respect to the Traditional Custodians of the Lands where we hold this meeting to Elders past, present and emerging.

PRESENT:

Mayor Louie Zaffina, Deputy Mayor Dwaine Scott, Cr Iain Lindsay-Field, Cr Alison Linnett, Cr Tracy O'Halloran, Cr Phillip Pippin, Cr German Ugarte

Cr Leigh Byron joined via Teams

IN ATTENDANCE:

Terry Dodds (CEO), Edna Mendes (Chief Financial Officer), Hodi Beauliv (Executive Manager - Community & Governance), Raju Ranjit (Manager of Infrastructure & Project Services), Carol Holmes (Senior Executive Assistant) and Tharmeala Vijayan (Executive Assistant)

3 APOLOGIES

Nil

L.2

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON TUESDAY, 21 JULY 2026

RESOLUTION 2026/180

Moved: Deputy Mayor Dwaine Scott
Seconded: Cr Iain Lindsay-Field

That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday 21July 2026 as a true and accurate recording of that meeting.

CARRIED

5 DISCLOSURE OF INTEREST

6 MAYORAL/COUNCILLOR REPORT

RECOMMENDATION

That the late item 6.1 Mayoral Report - August 2026 be admitted to the agenda.

6.1 MAYORAL REPORT - AUGUST 2026

RESOLUTION 2026/181

Moved: Cr Tracy O'Halloran
Seconded: Cr Iain Lindsay-Field

That the Mayoral Report be received and noted.

CARRIED

7 COMMITTEE REPORTS

Nil

4.20PM Cr Leigh Byron Joined

L.Z

8 NOTICE OF MOTION

9 NOTICE OF RESCISSION

CHIEF EXECUTIVFE OFFICERS REPORTS (INCORPORATING ALL STAFF REPORTS)

PART A – ITEMS REQUIRING DECISION

10 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1 ADOPTION OF THE LONG TERM FINANCIAL PLAN 2026-2036

RESOLUTION 2026/182

Moved: Cr Iain Lindsay-Field
Seconded: Cr Tracy O'Halloran

That Council note the information provided in this report.

CARRIED

PURPOSE OF REPORT

This report presents the updated Long Term Financial Plan (LTFP) for the period 2026-27 to 2035-36 which forms part of the Integrated Planning and Reporting document set, which also includes the Community Strategic Plan, Workforce Plan, Operational Plan and Annual Budget adopted at Council's June 2026 Ordinary meeting.

10.2 DONATION REQUESTS - SPORTING PARTICIPANT

RESOLUTION 2026/183

Moved: Cr Alison Linnett
Seconded: Cr Phillip Pippin

That Council

1. **Donate $250 to Ryan Johnstone as he is playing AFL for NSW at the Australian Schools National Carnival; and**
2. **Note that Ryan meets the guidelines of the Donations, Subsidies & Financial Assistance Policy.**

CARRIED

PURPOSE OF REPORT

To advise Council of a donation application received seeking financial assistance to participate in the School Sport Australia 14 and Under AFL Carnival.

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10.3 ASH HARVIES UPCOMING TRANS-AUSTRALIA FUNDRAISING RUN - REQUEST FOR ACCOMMODATION SUPPORT

RESOLUTION 2026/184

Moved: Cr Iain Lindsay-Field
Seconded: Cr Alison Linnett

That Council:

1. Note the request from Mr Sam King on behalf of Ms Ash Harvie and her support team.
2. Consider providing overnight access at the Balranald Caravan Park with 2 powered sites on **22 November** for one night.
3. A) Authorise the Chief Executive Officer or delegate to liaise with the organisers regarding any approved support arrangements.

CARRIED

Cr Ugarte & Mayor Zafiina voted against the motion

PURPOSE OF REPORT

To inform Council of a request received from Mr Sam King, Lead Organiser for Ms Ash Harvie's upcoming trans-Australia fundraising run, and to seek Council's consideration of providing support for the team during their passage through the Shire.

10.4 FEE WAIVER REQUEST - THEATRE ROYAL - MAARI MA HEALTH - BALRANALD HEALTH, WELLBEING AND SUPPORT SERVICES EXPO

RESOLUTION 2026/185

Moved: Cr Iain Lindsay-Field
Seconded: Cr German Ugarte

That Council:

i. Waive the fees for the hire of Theatre Royal Hall by Maari Ma for the Balranald Health, Wellbeing and Support Services Expo.

ii. Write to Maari Ma Health to advise that the hall hire costs have been waived; however, if the hall is left in an untidy state, an invoice will be sent to cover the cleaning costs.

CARRIED

PURPOSE OF REPORT

To advise Council of a Fee Waiver request (***Attachment 1***) that has been received from Maari Ma Health, seeking the Theatre Royal Hall hire costs to be waived for Thursday 23 October 2025 to hold the Balranald Health, Wellbeing and Support Services Expo.

L-Z

10.5 FEE WAIVER REQUEST - LIBRARY - PLUS COMMUNITY

RESOLUTION 2026/186

Moved: Cr Iain Lindsay-Field
Seconded: Cr Phillip Pippin

That Council;

1. **Reimburses the fees for the hire of the Library to Plus Community for the Christmas in July event.**
2. **Permits the fortnightly drop-in sessions at the library, provided the coordination with the librarian has occurred.**

CARRIED

PURPOSE OF REPORT

To advise Council of a Fee Waiver request (***Attachment 1***) that has been received from Jaime Smyth on behalf of Plus Community SHLV, requesting that Library hire to be reimbursed for the Christmas in July function for community awareness engagement for domestic violence services available in Balranald Shire.

10.6 FEE WAIVER REQUEST - THEATRE ROYAL - BALRANALD CENTRAL SCHOOL - YEAR 12 FORMAL

RESOLUTION 2026/187

Moved: Cr Iain Lindsay-Field
Seconded: Deputy Mayor Dwaine Scott

That Council:

i. **Waives the fees for the hire of Theatre Royal Hall by Balranald Central School for the Year 12 Formal.**
ii. **Writes to Balranald Central School to advise that the hall hire costs have been waived; however, if the hall is left in an untidy state, an invoice will be sent to cover the cleaning costs.**

CARRIED

PURPOSE OF REPORT

To consider a request from Balranald Central School seeking a waiver of Theatre Royal Hall hire fees for the Year 12 Formal to be held on 25 September 2026.

10.7 GREENHAM PARK HALL HIRE FEE WAIVER REQUEST - COMBINED CHURCHES 2026 - CHRISTMAS CAROLS

RESOLUTION 2026/188

L.2

Moved: Cr Tracy O'Halloran
Seconded: Cr Leigh Byron

That Council waive the fees for the hire of Greenham Park Hall for the Community Christmas Carols to be held on Sunday, 13 December 2026 as requested.

CARRIED

PURPOSE OF REPORT

To advise Council of a Fee Waiver request (***Attachment 1***) that has been received from the Balranald Presbyterian Church on behalf of the Combined Churches, seeking the Greenham Park Hall hire costs to be waived for the community Christmas Carols to be held on the evening of Sunday 13 December 2026.

10.8 GREENHAM PARK FEE REIMBURSEMENT REQUEST

RESOLUTION 2026/189

Moved: Deputy Mayor Dwaine Scott
Seconded: Cr Iain Lindsay-Field

That Council:

1. Approves the reimbursement (or waiving) of hire fees associated with the use of Greenham Park Hall by Emergency Australia for the delivery of the Rural and Remote First Aid Training held in Balranald.
2. Reimburse Emergency Australia the cost of the hire fee for Greenham Park Hall.

CARRIED

PURPOSE OF REPORT

To advise Council of a request received from Rachael Williams requesting a fee waiver for Greenham Park Hall.

10.9 CHRISTMAS LIGHT COMPETITION

RESOLUTION

Moved: Cr Alison Linnett
Seconded: Cr German Ugarte

That Council appoint the Mayor and Chief Executive Officer to judge the Christmas lights after registrations close in the week commencing 14 December 2026.

AMENDMENT

Moved: Cr Alison Linnett
Seconded: Cr Iain Lindsay-Field

That Council appoint Cr Alison Linnett and Cr Iain Lindsay-Field to judge the Christmas Light Competition.

The Amendment was **PUT** and **CARRIED** and become the **MOTION**

RESOLUTION 2026/190

Moved: Cr Alison Linnett
Seconded: Cr Iain Lindsay-Field

L.Z

That Council appoint Cr Alison Linnett and Cr Iain Lindsay-Field to judge the Christmas Light Competition.

CARRIED

PURPOSE OF REPORT

To appoint the judges for the 2026 Christmas Light Competition.

10.10 DA 17/2026 - SECTION 4.6 VARIATION - DWELLING ON RIVERFRONT AREA - 41 COLE STREET EUSTON

MOTION

Moved: Cr Tracy O'Halloran
Seconded: Cr Iain Lindsay-Field

That:

1. Development Application 17/2026 for the demolition of an existing dwelling and shed, and construction of a new dwelling on Lot 6 Section 19 DP 758402, 41 Cole Street Euston, be granted consent subject to the conditions attached, and
2. The request submitted under Section 4.6 of the Balranald Local Environmental Plan 2010 (**the LEP**) to vary the non-numerical development standard in Clause 6.5 of the LEP to permit a dwelling on river front area is supported.

(Division)

SUSPENSION OF STANDING ORDERS

Moved: Cr Alison Linnett
Seconded: Cr Iain Lindsay-Field

A motion was moved that Council suspend standing orders.

RESUMPTION OF STANDING ORDERS

Moved: Cr Iain Lindsay-Field
Seconded: Cr Alison Linnett

A motion was moved that Council resume standing orders.

RESOLUTION 2026/191

Moved: Cr German Ugarte
Seconded: Cr Alison Linnett

That Council defer consideration of this item pending review by the Planning Department in consultation with Logistics, with a report to be brought back to Council.

CARRIED

In Favour: Crs Louie Zaffina, Dwaine Scott, Leigh Byron, Iain Lindsay-Field, Alison Linnett, Tracy O'Halloran, Phillip Pippin and German Ugarte

Against: Nil

CARRIED 8/0

L.2

PURPOSE OF REPORT

To seek Council consent under Part 4 of the *Environmental Planning & Assessment Act 1979* (**EP&A Act**) for a Section 4.6 Variation to Clause 6.5 of the Balranald Local Environmental Plan 2010 to permit the demolition of an existing dwelling & shed and construction of a new dwelling on Lot 6 Section 19 DP 758402, 41 Cole Street Euston.

At 5.10pm Council suspended standing Orders to enable EnergyCo team join the meeting present to Council

At 5.39pm Energy Co team left the meeting and Council resumed Standing Orders.

10.11 DRAFT BALRANALD CARAVAN PARK RESERVE PLAN OF MANAGEMENT

RESOLUTION 2026/192

Moved: Cr Tracy O'Halloran
Seconded: Cr Iain Lindsay-Field

Officer Recommendation

That Council

1. Endorses the Draft Plan of Management, Balranald Caravan Park Reserve, Reserve No. 68009, Version 3.2, for public exhibition, subject to final administrative and editorial review before exhibition.
2. Places the Draft Plan of Management on public exhibition for a minimum period of 28 days and invites written submissions for a period of not less than 42 days from the date on which the draft Plan is first placed on public exhibition, in accordance with section 38 of the Local Government Act 1993.
3. Before exhibition, officers:

   a) Reconcile the land-area references contained in sections 2.3 and 5.8 of the Draft Plan of Management;

   b) Amend the reference in section 5.8 to leasing the caravan park to a 'private lease' to the more accurate term 'private operator' or 'private lessee'; and

   c) Undertake a final review of legislative references, agency names, spelling, grammar and formatting in accordance with the Department of Planning, Housing and Infrastructure's advice.
4. Receives a further report following the public exhibition and submission period detailing any submissions received and recommending whether the Plan of Management should be adopted or amended.
5. Notes that where substantive amendments are proposed following public exhibition, the amended Draft Plan of Management is to be resubmitted to the Department of Planning, Housing and Infrastructure, Crown Lands and Public Spaces for the necessary Ministerial consent before adoption.
6. Notes that adoption of the Plan of Management will establish the statutory framework that would enable Council, at a future time, to separately consider a proposal to lease the operational caravan park area to a suitably qualified private operator.

CARRIED

L-2

PURPOSE OF REPORT

To seek endorsement to exhibit the draft Plan of Management, Balranald Caravan Park Reserve, Reserve No. 68009 and invite the public to comment.

PART B – ITEMS FOR INFORMATION

11 CHIEF EXECUTIVE OFFICER'S REPORTS

11.1 MONTHLY INVESTMENTS REPORT

RESOLUTION 2026/193

Moved: Cr Leigh Byron
Seconded: Cr Iain Lindsay-Field

That Council note the information provided in this report.

CARRIED

PURPOSE OF REPORT

The purpose of this report is to report to Council on the balances of cash and investments held by Council as at 31 July 2026.

11.2 MONTHLY OPERATIONAL REPORT

RESOLUTION 2026/194

Moved: Cr German Ugarte
Seconded: Cr Tracy O'Halloran

That the report be received and noted.

CARRIED

PURPOSE OF REPORT

To provide a monthly update of Council's operations.

11.3 MEETINGS ATTENDED BY THE MAYOR, THE CHIEF EXECUTIVE OFFICER AND THE EXECUTIVE TEAM

RESOLUTION 2026/195

Moved: Cr Tracy O'Halloran
Seconded: Cr Leigh Byron

That the report be received and noted.

L.2

CARRIED

PURPOSE OF REPORT

To advise Council of the meetings undertaken on behalf of Council by the Mayor, the Chief Executive Officer and the Executive Team since the previous Council Meeting.

11.4 CIRCULARS FROM THE OFFICE OF LOCAL GOVERNMENT

RESOLUTION 2026/196

Moved: Cr Iain Lindsay-Field
Seconded: Deputy Mayor Dwaine Scott

That Council notes the report.

CARRIED

PURPOSE OF REPORT

To provide Council with copies of the circulars received from the Office of Local Government (**OLG).**

11.5 CORRESPONDENCE

RESOLUTION 2026/197

Moved: Cr Alison Linnett
Seconded: Cr Tracy O'Halloran

That the report be received and noted.

CARRIED

PURPOSE OF REPORT

To advise Council of some recent correspondence received and/or forwarded, which may be of interest.

11.6 OUTSTANDING ACTIONS

RESOLUTION 2026/198

Moved: Cr German Ugarte
Seconded: Deputy Mayor Dwaine Scott

That the report be received and noted. L.2

CARRIED

PURPOSE OF REPORT

To provide Council with the updated Action Sheets Report **(Attachment 1)**, which details all outstanding actions from previous Meetings.

12 NOTICE OF MOTION / QUESTIONS ON NOTICE

Nil

6 CONFIDENTIAL MATTERS

MOTION

Moved: Cr Tracy O'Halloran
Seconded: Cr Iain Lindsay-Field

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

L.1 IT Managed Service Provider Tender

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

MOTION

Moved: Cr Alison Linnett
Seconded: Cr Leigh Byron

That Council revert back to Open Council and the Chief Executive Officer announced the Recommendation of the Closed Meeting..

RESOLUTION 2026/199

Moved: Cr Iain Lindsay-Field
Seconded: Cr Alison Linnett

That Council

1. Accept the tender submitted by Charlie Mac and Associates for the provision of Managed Information Technology Services.
2. Authorise the Chief Executive Officer to finalise contract negotiations and execute the contract documentation.

CARRIED

The Meeting closed at 6.53PM.

The minutes of this meeting were confirmed at the Council Meeting held on 15 September 2026.

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MAYOR